

SOUTHERN
MIDLANDS
COUNCIL



PUBLIC COPY

MINUTES
ORDINARY COUNCIL MEETING

Wednesday, 29th June 2016
Municipal Office, 85 Main Street, Kempton

OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL HELD ON WEDNESDAY, 29th JUNE 2016 AT MUNICIPAL OFFICES, KEMPTON COMMENCING AT 10:02 A.M

At the commencement of the meeting, Mayor A E Bisdee OAM acknowledged the recent passing of Mrs Judy Jones. Council expressed condolences to her husband, Mr Don Jones and family.

1. PRAYERS

Rev Dennis Cousens recited prayers.

2. ATTENDANCE

Mayor A E Bisdee OAM, Deputy Mayor A O Green, Cllr A R Bantick, Cllr E Batt, Cllr R Campbell, Cllr D F Fish, Cllr D Marshall

In Attendance: Mr T Kirkwood (General Manager), Mr A Benson (Deputy General Manager), Mr G Green (Senior Project Officer), Mr D Cundall (Manager, Development & Environment Services), Miss E Lang (Executive Assistant)

3. APOLOGIES

Nil.

4. APPLICATION FOR LEAVE OF ABSENCE

Nil.

5. MINUTES

5.1 Ordinary Council Minutes

The Minutes of the previous meeting of Council held on the 25th May 2016, as circulated, are submitted for confirmation.

DECISION

Moved by Cllr D Fish, seconded by Cllr R Campbell

THAT the minutes of the previous meeting of Council held on the 25th May 2016 be confirmed.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

5.3 Special Committee of Council Minutes

5.3.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Arts Advisory Committee Meeting held on the 1st June 2016.
- Community Shed Oatlands Management Committee Meeting held on the 8th June 2016.

RECOMMENDATION

THAT the minutes of the above Special Committee of Council be received.

DECISION

Moved by Clr E Batt, seconded by Clr R Campbell

THAT the minutes of the above Special Committees of Council be received.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

5.3.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement.

- Arts Advisory Committee Meeting held on the 1st June 2016.
- Community Shed Oatlands Management Committee Meeting held on the 8th June 2016.

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

DECISION

Moved by Clr R Campbell, seconded by Clr E Batt

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

5.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)

5.4.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meeting, as circulated, are submitted for receipt:

- **Southern Tasmanian Councils Authority** – Minutes of meeting – 20th May 2016
- **Southern Waste Strategy Authority** - Nil

RECOMMENDATION

THAT the minutes of the above Joint Authority be received.

DECISION

Moved by Clr E Batt, seconded by Clr D Fish

THAT the minutes from the above Joint Authority be received.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

5.4.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Section 36A of the Local Government Act 1993 provides the following;

36A. Annual reports of authorities

(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.

(2) The annual report of a single authority or joint authority is to include –

- (a) a statement of its activities during the preceding financial year; and
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and
- (c) the financial statements for the preceding financial year; and
- (d) a copy of the audit opinion for the preceding financial year; and
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.

Section 36B of the Local Government Act 1993 provides the following;

36B. Quarterly reports of authorities

(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.

(2) The quarterly report of the single authority or joint authority is to include –

- (a) a statement of its general performance; and*
- (b) a statement of its financial performance.*

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- **Southern Waste Strategy Authority – Nil**
- **Southern Tasmanian Councils Authority – Nil**

DECISION NOT REQUIRED

6. NOTIFICATION OF COUNCIL WORKSHOPS

It is reported that two workshops have been held since the last ordinary meeting of Council.

A workshop was held on the 3rd June 2016 at the Council Chambers, Kempton commencing at 9.30am.

Attendance: Mayor A Bisdee, Deputy Mayor A Green, Cllr E Batt and Cllr D Marshall.

Apologies: Cllrs A Bantick, R Campbell and D Fish

Officers in attendance: T Kirkwood and C Pennicott

The purpose of the workshop was:

- a) A final overview of the Budget documents, noting the amendments detailed in the Table below;
- b) To consider the issues raised within the ‘Targeted Review of the Local Government Act – Discussion Paper’; and
- c) To consider the proposed rental of property (Main Street, Kempton) to Andrew Walter Construction Pty Ltd.

The workshop concluded at 1.00 p.m.

The following table details the amendments made to the draft Budget documents:

2016/17 Capital Works Program		
Community Capacity Program	Kempton Carriage House (Electrical and Water Supply)	Delete \$9K Budget – works to be undertaken by AWC as part of proposed rental arrangement
Recreation Program	Colebrook Hall - Heating	Allocate \$3K – to install heat pump
Recreation Program	Oatlands Swimming Pool	Allocate \$8K – purchase of automatic cleaning machine
Overall increase in draft Capital Works Program of \$2K		
2016/17 Operating Budget		
Revenue Adjustments:		
Nil		
Expenditure Adjustments:		
Recreation Program	Review of SMC Recreation Plan Holiday Program	Allocate \$16K / increase budget allocation to \$10K (was \$5K)
Cultural Program	Heritage Garden – edging; interps panels; completion of gravelling	Allocate \$3K
Overall increase in draft Operating Expenditure of \$19K		

In relation to:

- a) the review of the Local Government Act - Council to lodge a submission based on the responses to the questions raised.
- b) the proposed rental of property (Main Street, Kempton) to Andrew Walter Construction Pty Ltd. – proceed to draft a basic rental agreement based on the indicative terms.

RECOMMENDATION

THAT the information be received and the outcomes of the workshops as detailed in the table be endorsed.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr D Marshall

THAT the information be received and the outcomes of the workshops as detailed in the table be endorsed.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

7. QUESTIONS WITHOUT NOTICE

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

1. Clr R Campbell – made reference to the draft Tasmanian Cat Management Plan. He commented that the RSPCA, with appropriate funding from the State Government, should be the lead authority to manage and control cats.
2. Clr R Campbell – Mr Colin Stones' horses – supply of hay. It was noted that Council has not committed to supply hay, however would encourage any person that may have surplus hay to consider donating it to Mr Stone.
3. Clr R Campbell – Parattah township – footpath improvements – inspection required and upgrade program considered. To form part of forward budget programming.

The General Manager advised that no funds had been allocated in the 2016/17 budget, with some work was carried out last year. There may be some funds available if urgent upgrades are required.

4. Clr A Bantick – query regarding what arrangements are in place to manage the absence of the Animal Control Officer?

The General Manager advised that Council have contracted a person, primarily to deal with dog related matters. All other animal control issues are being dealt with by various Council officers. This issue is included on the agenda for further discussion at the next Sub-Regional meeting to determine the feasibility / practicality of a resource sharing arrangement.

5. Clr A Bantick – enquired about construction of dams on water courses that are restricting flows through Bagdad.

It was advised that he liaise with DPIPWE in the first instance.

6. Clr D Fish – Blackman River Dam (Tunbridge) – update provided.
7. Clr E Batt – Melton Mowbray Sandstone Trough – update provided.

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

Nil.

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

The General Manager reported that the following items need to be included on the Agenda. The matters are urgent, and the necessary advice is provided where applicable:-

21.1 Woodsdale Cemetery – Update on Transfer of Onership

21.2 Council Depot (Oatlands) Relocation

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr R Campbell

THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

10. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2005* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

No Questions on Notice had been received from members of the Public.

Public Consultation Session held later in the meeting.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT
(MEETING PROCEDURES) REGULATIONS 2005**

Nil.

**12. COUNCIL ACTING AS A PLANNING AUTHORITY
PURSUANT TO THE LAND USE PLANNING AND
APPROVALS ACT 1993 AND COUNCIL'S STATUTORY
LAND USE PLANNING SCHEME**

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 DEVELOPMENT APPLICATIONS

Nil.

12.2 SUBDIVISIONS

Nil.

12.3 MUNICIPAL SEAL (Planning Authority)

**12.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER
DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED
DOCUMENTS**

Nil.

12.4 PLANNING (OTHER)

Nil.

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

13.1 Roads

Strategic Plan Reference – Page 13

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

13.2 Bridges

Strategic Plan Reference – Page 14

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

13.3 Walkways, Cycle ways and Trails

Strategic Plan Reference – Page 14

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

13.4 Lighting

Strategic Plan Reference – Page 14

1.4.1a Ensure Adequate lighting based on demonstrated need.
1.4.1b Contestability of energy supply.

Nil.

13.5 Buildings

Strategic Plan Reference – Page 15

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

13.6 Sewers

Strategic Plan Reference – Page 15

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

13.7 Water

Strategic Plan Reference – Page 15

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

13.7.1 TASWATER COLEBROOK WATER SUPPLY

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 JUNE 2016

Attachment:

Photo of Colebrook water taken on 23 June 2016

ISSUE

Briefing from a representative of TasWater in relation to the Colebrook Water Supply (*yet to be confirmed at the time of Agenda issue*).

Note: Should a representative be unable to attend, a written brief will be provided.

DETAIL

Councillors are aware of the issues associated with the standard of the Colebrook township water supply scheme.

Prior to recent rains, severe restrictions were placed on the scheme which recognised the extremely low level of storage. At the time, water was being transported to supplement the stand-alone supply.

After heavy rains in the catchment, a 'boil water alert' was issued by TasWater on 6th June 2016.

The alert advised customers that they should boil their drinking water until further notice. Recent rains had increased the turbidity levels in the water supply, resulting in discoloured water and an increase in sediment.

As part of the advice, TasWater indicated that it was working closely with the Department of Health and Human Services to identify conditions that will enable the boil water alert to be lifted.

Human Resources & Financial Implications – Nil.

Community Consultation & Public Relations Implications – A number of representations have been made to Council regarding the water quality. Cllr Green has provided the attached photograph to indicate the current level of water discolouration.

Policy Implications – N/A.

Priority - Implementation Time Frame – N/A (Council perspective).

A representative from TasWater was unable to attend the meeting. The following is an extract from an Email provided by the Department Manager Communications, Marketing & Stakeholders (Tiziana Botti):

“Dear Tim

Thank you for your enquiry about TasWater’s plans to address Colebrook’s water supply.

We remain committed to providing drinking water for customers to the standard set out in Australian Drinking Water Guidelines and are planning to invest in robust drinking water systems to ensure water is safe for consumption in a range of towns through our Small Towns Water Supply Strategy.

The strategy is investigating long term drinking water solutions for 11 small towns across Tasmania, including Colebrook. In addition to water quality issues, the options investigations in the strategy will consider long term water supply security for Colebrook.

TasWater is committed to reducing the number of towns on boil water alerts. While Colebrook is not subject to a permanent Boil Water Alert, it is an important town in the Small Towns Water Supply Strategy.

Our plan is to engage with the local community to discuss the options being considered, and we hope to do this in Colebrook in the first half of 2017. As part of that process, we would communicate first with Council to let you know the options, considerations and approach to community engagement for Colebrook.

Please do not hesitate to contact us if you have any further queries.”

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr D Fish

THAT:

- a) the information be received; and**
- b) further advice be sought from TasWater in terms of what immediate actions are planned to address the current issues of discolouration and poor water quality.**

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

Attachment



The meeting was suspended for a short break at 10.38 a.m.

Mr Graham Green (Senior Project Officer) entered the meeting at 10.44 a.m.

Mr Tony Jewson (Green Ponds Progress Association) entered the meeting at 10.45 a.m.

The meeting reconvened at 11 a.m.

Mr Ken Clark (Brighton Green Ponds RSL) entered the meeting at 11.03 a.m.

10.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- **Tony Jewson, President, Green Ponds Progress Association (GPPA)**

Mr Tony Jewson addressed Council at 11 a.m. He provided a verbal report on the activities of the GPPA, which included the following:

- The Association has prepared a Strategic Plan which details intended actions by the Association (available on the GPPA website)
- GPPA website is now active <http://www.greenpondsprogress.com/>
- GPPA incorporates a number of sub-committees e.g. Kempton Festival, Horse Drawn Heritage
- GPPA generates funds to put back into the community and stimulate activities within Kempton. Its aim is to create a reason to visit Kempton and surrounds. It was mentioned that the newly established Redlands Estate business will assist in encouraging visitors to Kempton
- Looking to re-establish the community markets
- GPPA AGM will be held in July 2016 – aim is to seek additional community members to join
- Memorandum of Understanding to be formalised between GPPA and Council
- GPPA endorse the RSL proposal to lease Victoria Hall
- Long term plan required for the management of the Memorial Avenue trees
- Streetscape plans to be revisited
- GPPA appreciative of support given by the Southern Midlands Council

Mayor A E Bisdee OAM thanked Mr Jewson for attending the meeting. He expressed appreciation to the GPPA for the various initiatives that the Association is involved in and their commitment to reinvigorating Kempton.

Mr Tony Jewson left the meeting at 11.22 a.m.

The meeting resolved to bring forward Item 17.2.1 whilst the President of the Brighton Greens Ponds RSL was in attendance.

17.2 Capacity & Sustainability

17.2.1 VICTORIA MEMORIAL HALL, KEMPTON – PROPOSED MANAGEMENT ARRANGEMENT – BRIGHTON GREEN PONDS RSL

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 JUNE 2016

Attachments:

1. Victoria Memorial Hall (current Hire Policy & Procedure)
2. Appendix – Maintenance Responsibilities
3. Letter from Green Ponds Progress Association dated 16th June 2016
4. E-mail from P&S Tankard dated 21st June 2016

ISSUE

Council to further consider transferring management and operation of the Victoria Memorial Hall, Kempton to the Brighton Green Ponds RSL.

Note: This follows the conduct of a community consultation forum held on the 16th June 2016 and an invite to the community to provide written feedback by direct mail or email.

BACKGROUND

The Brighton Green Ponds RSL, which partly occupies the Victoria Memorial Hall, has expressed an interest in taking on full management responsibility for the Hall facility.

The following summarises the current arrangements:

The RSL has sole occupation and use of the two rooms (previous Child Nursing Room and Doctors Surgery) which has been converted into the Club's Bar and meeting rooms; The RSL has a Special Liquor Permit to trade between 6 pm and 10 pm on Wednesdays, 6 pm and 11 pm on Thursdays, noon to 6 pm on Sundays and 10 am to 6 pm on Anzac Day.

The RSL may also access the Kitchen and Supper Room during the above times, and no additional hire fee is payable for the following specified RSL events:

- ANZAC Day;
- Remembrance Day;
- Annual General Meeting;
- Christmas function (date to be advised each year); and
- Funeral wakes for RSL members only.

Note: The standard Hire fee is payable where the Hall is used by RSL members for private events and activities (e.g. parties or other gatherings). The fee is payable even if the RSL provides the catering as this is beyond its normal trading hours, and is not a specified event mentioned above.

The RSL reimburses Council 50% of the total actual power costs for the full facility on a quarterly basis; and this arrangement also recognises that the RSL is prepared to

allocate surplus funds to undertaking minor improvements at the Hall, including kitchen upgrade.

The attached Hire Policy and Produce relates to the Victoria Memorial Hall.

DETAIL

This issue was first considered by Council at its meeting held 25th May 2016. At that meeting it was resolved that feedback and comment be sought from the community prior to making a determination.

The following information has been repeated from the previous Agenda.

The Brighton Green Ponds RSL has expressed an interest in taking on full management and operational responsibility of the entire facility and seeks to negotiate this outcome.

Effectively a lease arrangement has been proposed and reference is made to section 175 of the *Local Government Act 1993* which specifies that a Council may purchase or lease land for any purpose which it considers to be of benefit to the council or the community.

In considering this matter, Council must however consider the provisions relating to the lease of Public Land within the *Local Government Act 1993 (Act)*.

Note: Public Land is defined as, amongst other things, any land that provides health, recreation, amusement or sporting facilities for public use.

Sections 178 and 179 of the Act therefore apply:

“178. Sale, exchange and disposal of public land

(1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.

(2) Public land that is leased for any period by a council remains public land during that period.

(3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.

(4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to–

(a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and

(ab) display a copy of the notice on any boundary of the public land that abuts a highway; and

(b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.

(5) If the general manager does not receive any objection under subsection (4) and an appeal is not made under section 178A, the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention as published under subsection (4).

(6) The council must –

(a) consider any objection lodged; and

(b) by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –

(i) that decision; and

(ii) the right to appeal against that decision under section 178A.

(7) The council must not decide to take any action under this section if –

(a) any objection lodged under this section is being considered; or

(b) an appeal made under section 178A has not yet been determined; or

(c) the Appeal Tribunal has made a determination under section 178B(b) or (c).

179. Lease of public land for less than 5 years

A council may lease public land for a period not exceeding 5 years without complying with section 178.

Noting the latter section, it is firstly suggested that any lease arrangement should be for a period less than five years.

In terms of section 175 of the Act (refer above), and acknowledging the existing hire policy and procedure (attached), it is my view that a lease arrangement would certainly be beneficial to both Council and the community for the following reasons:

- This would provide a single point of contact for all Hall bookings and use. It avoids the possibility of double bookings and removes the need for Council staff to receive bookings which normally requires confirmation with the RSL prior to confirming the booking;
- The RSL would be more proactive in encouraging broader use of the facility in order to increase rental income;
- The RSL would become fully responsible for all Aurora charges, reflecting that they are the major user for the facility;
- Enhances the RSL's ability to attract external funding for facility upgrade as they have total management control; and
- It would result in an improved operation with clear responsibility for cleaning (and associated timing); supply of consumables etc.

Community Forum (16th June 2016):

A Notice providing advice of the community forum was circulated via Council's website and Facebook page; various shop noticeboards; every household in the Kempton township (via the Kempton Post Office) and also delivered to households north of Kempton through to Melton Mowbray. The Notice included a statement that any thoughts and comments can also be directed in writing or emailed prior to 22nd June 2016.

Mayor A E Bisdee OAM; Cllrs Edwin Batt and Tony Bantick and approximately eleven members of the community attended the forum.

In addition, a letter was received (and tabled) from the President of the Green Ponds Progress Association who was unable to attend the forum (refer attached).

An Email communication has also been received from P & S Tankard, owners of the Huntington Tavern (refer attached).

The following comments were noted at the forum:

- What expansion (if any) is the RSL planning based on its Business Plan?
- Concern re: maintaining general community access to the facility;
- Need to consider the detail that may be included in the Memorandum of Understanding / Lease document;
- Can the RSL refuse use of the Hall (under what conditions)?
- If the Hall is managed by the RSL, will it be available for hire by non-members?
- What would be the insurance requirements?
- Cost of operating the facility compared to a normal commercial business i.e. what costs will be incurred by the RSL?

The following comments were provided by the RSL representatives:

- RSL has no plans to increase operating hours;
- There will be minimal change other than the RSL taking on full responsibility for Aurora costs; enhanced maintenance of the facility overall and bookings channelled through the RSL;
- It was confirmed that hire is not restricted to RSL members (provided no bar); and
- RSL would nominate a key contact person(s) for all bookings.

In summary, the outcome of the forum was to proceed and fully document the precise terms and conditions of the proposed lease arrangement which could be further considered by the community at a follow-up forum.

Through a subsequent discussion with the RSL, the following comments were noted:

- In terms of providing a contact point for bookings etc., the RSL will be establishing a web site which will contain all relevant information and contact details for bookings etc.;
- The RSL has no plans to expand the business operation whatsoever (i.e. increased trading hours), other than a focus on promoting usage of the Hall facility.
- The RSL has not formally considered the option of a joint management arrangement with the Green Ponds Progress Association; however it is unlikely that this would be supported as it negates the intent of the lease arrangement which is aimed at being able to secure external funds associated with veteran affairs / RSL's etc.

In relation to the two written submissions, further comments or responses will be provided at the meeting.

Human Resources & Financial Implications – The following arrangements are proposed, noting that these would be incorporated in a formal commercial lease (sample enclosed):

Term: A lease period of four (4) years.

No provision for renewal or extension as this would be inconsistent with the provisions of the *Local Government Act 1993* in terms of leasing public land. Any ongoing arrangement would be subject to all fresh considerations etc.

Rent: No actual rent payable.

Council responsibilities:

- Payment of all rates and charges levied on the property, including Council rates; TasWater (both fixed and consumption charges) and Land Tax;
- Maintain a Public Liability Insurance policy to cover all incidents resulting from Council negligence;
- Insuring the Building and Council owned contents;
- Consider and respond to requests for funding assistance to upgrade or renew/replace property assets; and
- As per the attached Appendix in relation to specific maintenance responsibilities.

RSL responsibilities:

- To manage use of the premises on behalf of Council;
- Maintain a Public Liability Insurance policy to cover all incidents resulting from RSL negligence;
- Insuring RSL owned contents;
- To actively encourage diversity in community use of the premises and its' facilities;
- To make such rules as may be deemed necessary for the purpose of administration and control of the premises;
- To develop, upgrade and maintain the premises and it's facilities for the benefit of the whole community (as per the attached Appendix which details the specific maintenance responsibilities);
- Retain all funds from booking fees and other user charges;
- Payment of all other outgoings (excluding those allocated to Council above) e.g. electricity
- to raise funds for the purposes of meeting expenditures related to the operation of the premises;
- Prepare and submit to Council any funding request for major works (other than general maintenance) e.g. repainting of Hall (interior and exterior); roof repairs/renewal etc.

Termination Provisions:

Council may elect to terminate the lease arrangement by giving thirty (30) days' notice if, in the opinion of Council, the facility is not functioning in accordance with its expectations or the intent of the lease arrangement.

The Brighton Green Ponds RSL may elect to terminate the lease arrangement by giving thirty (30) days notice if, in the opinion of the RSL, it is unable to continue to manage the facility in accordance with Council's expectations.

Community Consultation & Public Relations Implications – To be considered, taking into account the feedback received.

Priority - Implementation Time Frame – Dependent upon Council decision.

RECOMMENDATION

Two alternative recommendations are offered:

1. a) THAT Council elect not to progress with the proposed lease arrangement. This decision reflects the concern(s) identified within the community; and
b) maintain the current arrangement with the Brighton Green Ponds RSL.

OR

2. THAT Council convene a further community meeting for the purpose of reporting upon the proposed terms and conditions of the lease arrangement (as submitted or amended) and formally consider the issue following this meeting.

DECISION

Moved by Cllr D Marshall, seconded by Deputy Mayor A Green

THAT Council convene a further community meeting for the purpose of reporting upon the proposed terms and conditions of the lease arrangement and formally consider the issue following this meeting.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Cllr A R Bantick	
√	Cllr E Batt	
√	Cllr R Campbell	
√	Cllr D F Fish	
√	Cllr D Marshall	

The President Brighton Green Ponds RSL (Mr Ken Clark) left the meeting at 11.52 a.m.

Victoria Memorial Hall, Kempton

Hire Policy & Procedure

Reviewed November 2015

The purpose of this Policy and Procedure is to ensure that the Victoria Memorial Hall is maintained in a suitable condition for users, and achieves an acceptable level of cost recovery to ensure that it is not being substantially subsidized by non-users of the facility.

Procedure:

Bookings for the Victoria Memorial Hall (excluding the RSL Bar Area) are to be referred to the Kempton Office where a Diary of bookings will be maintained.

Upon receipt of a booking, the Cleaner is to be notified to enable the Hall to be inspected and ensure that it is presentable, and that there are sufficient toiletries and other consumables appropriate for the event.

The Hire fee is to be in accordance with the adopted Schedule of Fees and Charges, and is to be paid in advance, together with a Bond to ensure that the key is returned and the Hall left in an acceptable condition.

Where a booking is made for only part-use of the facility, hirers are to ensure that access is restricted to that area hired. Where there is evidence that the full facility has been used, then the difference in hire fee is to be retained from the Bond.

Note: The recently purchased black vinyl Chairs are not to be hired out for any purpose, and are not to be removed from the building without prior approval from General Manager.

Regular Users:

Permanent users are to make application to secure a regular booking and are to nominate the day(s), time and period that the booking will be scheduled. They may be provided with an option to pay a bond to secure a dedicated key (refundable).

The Hire Fee is to be in accordance with the adopted Schedule of Fees and Charges unless an alternative hiring arrangement has been approved by Council in advance.

Brighton / Green Ponds RSL - The RSL has a current arrangement to pay fifty percent (50%) of the total Aurora Charges. This contribution enables the RSL to operate during their nominated (and approved) Trading Hours at no additional cost.

This arrangement also recognises that the RSL is prepared to allocate surplus funds to undertaking minor improvements at the Hall, including kitchen upgrade.

A hire fee is also not payable for the following specified RSL events:

- ANZAC Day;
- Remembrance Day;
- Annual General Meeting;
- Christmas function (date to be advised each year); and
- Funeral wakes for RSL members only.

The standard Hire fee is payable where the Hall is used by RSL members for private events and activities (e.g. parties or other gatherings). The fee is payable even if the RSL provides the catering as this is beyond its normal trading hours, and is not a specified event mentioned above.

The RSL is required to notify Council if they require access to the Hall and Supper Room generally.

Kempton Primary School - is required to notify Council of planned usage. A separate annual fee is to be negotiated.

Attachment 2

APPENDIX – Maintenance Responsibilities

The responsibilities of each party will be in accordance with the table below.

Item	CLUBS RESPONSIBILITY	COUNCIL'S RESPONSIBILITY
1. Heating Fixtures	Payment of all gas and electricity bills, servicing, replacing and repairing when required.	No responsibility.
2. Building Alterations	For determining and documenting the specific needs of the building relating to any requests to Council for building alterations.	For assessing all requests submitted and if approved by Council, ensuring satisfactory completion of work by the responsible parties.
3. Curtains and Blinds	Regular cleaning and repair.	No responsibility.
4. Ceiling	Repairs due to foreseeable misuse.	Major repair and/or replacement due to structural faults, age etc.
5. Doors (including cupboard doors and door fittings).	Regular cleaning and repair of internal doors due to foreseeable misuse.	Replacement due to age or structural fault. Repairs on all external doors.
6. Electrical wiring and fittings in buildings	Repair and replacement due to foreseeable misuse.	All building wiring from main supply to and including the switchboard, power points, switches and light fittings.
7. Fire Extinguishers	To fill when discharged.	For annual maintenance and replacement due to age.
8. Floor surfaces and coverings	All regular cleaning and maintenance.	No responsibility.
9. Glass	To keep clean and replace internal breakages.	To replace externally when breakage occurs due to vandalism.
10. Vandalism	No external responsibility.	Removal of graffiti from external areas and other associated grounds work - as determined by Council.
11. Keys, Locks	Responsible for keys issued by Council.	Purchase, install and maintain all locks.
12. Signage	Total responsibility of the Club (subject to Council approval, including development approval requirements).	For assessing all requests submitted and if approved by Council, ensuring satisfactory completion of work by the responsible parties.
13. Security System	Purchase, installation, service and maintenance.	No responsibility.
14. Light Globes and fittings (external)	No responsibility	For replacement and maintenance when required.
15. Light Globes (internal)	Replacement	Repair faulty fittings.
16. Plumbing and Fixtures	Cost of internal repairs due to foreseeable misuse, and any add-on fixtures not standard within the building.	Repair and renewal of all plumbing fixtures.
17. Plumbing waste pipes and drains	Keep them clear of foreign objects, mud etc and clear if blocked by these materials.	General maintenance.
18. Other permanent fixtures	Regular cleaning of all fixtures and repair/or replace if due to foreseeable misuse.	No responsibility.
19. Hygiene	To keep all areas in a clean and hygienic state.	No responsibility.
20. Painting	Internal painting if damaged through foreseeable misuse.	Internal and external painting on as needed basis.
21. Roofs	No responsibility.	All maintenance and repair as required.

22. Skylights	No responsibility.	All maintenance and repair as required.
23. Walls	Regular cleaning and repair if damaged through foreseeable misuse of internal walls.	Structural maintenance.
24. Building External	No responsibility.	General maintenance.
25. Food Handling areas and equipment	To comply with the relevant Health Acts and maintain such equipment required under the Health Act.	No responsibility.

Attachment 3



16 June 2016

Mr. T. Kirkwood
General Manager
Southern Midlands Council
PO Box 21
Oatlands 7120

Dear Tim

Re: Community Feedback – Victoria Memorial Hall Proposal

As a community asset, the Victoria Memorial Hall needs to be both administered for use and of course effectively and properly maintained.

As you are well aware, there has been a desire by council and it remains so via the current but not yet executed MOU, to have the Green Ponds Progress Association (GPPA) assume the administrative responsibility for the hall and work with council to ensure that the required condition of the hall be maintained.

GPPA's position relative to this desire has been such that while we would very much like to be in a position to assume this responsibility the resources within the group are such that this undertaking at this time would be disadvantageous to all.

Over the past 12 or so months the GPPA has endeavored to change its approach and while still too early to assume responsibilities as may be desired, the plan is to evolve and sooner than later be in a position of being capable of broader responsibility.

In relation to the Brighton Green Ponds RSL Sub –Branch's proposal to take on the administration of the hall, GPPA considers the offer to be a reasonable stance given the RSL's use and occupancy.

Therefore GPPA offers an in general acceptance of the proposal with the following to be considered as part of the execution of any agreement:

1. That the Victoria Memorial Hall remain as a recognised community asset and resource
2. That the administrating body be seen only as that and not the owners of the resource
3. That priority of use be given to community groups, community members in the first instance
4. That given the "cross membership" of individuals (in both GPPA and RSL) that a Victoria Memorial Hall management group be established to foster use and administration
5. That the management group develop and promulgate its operational profile and hall administrative agenda
6. That any rental/hall use fees be agreed to by the Southern Midlands Council and GPPA
7. That the initial tenure for such an arrangement be for 2 years only

PO Box 37 Main St, Kempster TAS 7030. Email: admin@greenpondsprogress.com



GREEN PONDS PROGRESS ASSOCIATION Inc. ABN: 18 951 768 563

There is no doubt that the hall along with other community assets need to be managed by other than the council. There is also no doubt that these assets be managed by the community and to this end GPPA will work towards assuming this position and will in the interim work positively with other interested parties to achieve the results.

We welcome the opportunity to work most collaboratively with the Brighton Green Ponds RSL Sub-Branch and Southern Midlands Council in this regard

Yours Sincerely

Tony Jewson

President
GPPA

Attachment 4

Sent: Tuesday, June 21, 2016 10:56 AM
To: SMC Mail
Subject: Victoria Memorial Hall, Kempton

Dear Tim

We wish to record our objections to the Council's proposition to lease the Kempton Community Hall to the RSL Club, and we wish our objections to be tabled at the next Council meeting.

To date we have heard no information on how the community as a whole would benefit from this proposal. As it currently operates, the Hall is available to book functions by any member of the community by contacting the Council. This is a logical process and offers everyone the same opportunities with the Council maintaining impartiality. To book through the RSL would be a more complicated process as not everyone is aware of who to contact, particularly if you were not from this area.

Currently the RSL operates with little or no investment in the community, they do not offer any services other than to a dozen or so patrons having the ability to drink alcohol at a reduced price. As the owners and operators of the Huntington Tavern we operate in direct opposition to the RSL Club, but do not enjoy the same privileged operation that the Club has enjoyed to date.

Operating out of the Community Hall, the RSL has not had to pay electricity, water, rates or insurance, all costs which my business has to maintain. We have made a substantial investment in this community, currently employing 7 casual staff from within the municipality and have received no special privileges as is the case with the RSL. Apart from offering employment, we also offer services to the local community as well as travelers, in the form of dining room facilities, Ubet and TasKeno, toilets and the public bar. These services operate 7 days a week.

We ask the Council, why any part of the rates which we have to pay, should support our opposition business in a small town such as Kempton. The town has already lost its service station and shop. The school is under threat of closure and quite frankly, should the hotel not sell in the foreseeable future, you may well see its closure as well. Obviously this would mean a loss of employment and services, which this community can little afford.

A commercial lease operation is one where the Lessee would operate the premises as their own business, accepting all income and paying all outgoing expenses, namely electricity, water, their own insurances, as well as day to day expenses associated with the running of a business. An inventory would be required of all items in the Hall, currently owned by the Council, and the lease price would include all these items, including all kitchen equipment.

As the Lessees of the Community Hall they would then be in a position to trade as they wished and expand their business to suit their own requirements. However, we see this as being in conflict with the interests of the community as a whole and only benefiting a small minority of people.

In the interest of fairness, should the Council decide to proceed with this proposal, we ask that it considers this a business proposition for the Council as well as the RSL and requires a realistic lease settlement, not an undervalued settlement. In return for this the Council would then be in a position to support the community of Kempton in other ways.

In closing, we would like to address your comments from the last meeting that you felt the general public showed little interest in this, and we point out the timing of the meeting was particularly poor given that anyone working in the city probably doesn't get home till 6.00 pm and that it is a time that many people are sitting down to their evening meal with their families. We also believe that very few of the townsfolk had any real understanding of what was proposed and what the ramifications could be to them if they were wanting to use the Hall in the future.

Pat and Sue Tankard
Huntington Tavern
117 Main St
KEMPTON Tas 7030

Ph. 6259 1292
Fax 6259 1470

13.8 Irrigation

Strategic Plan Reference – Page 15

1.8.1 Increase access to irrigation water within the municipality.

Nil.

13.9 Drainage

Strategic Plan Reference – Page 16

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

13.10 Waste

Strategic Plan Reference – Page 17

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

13.10.1 SOUTHERN MIDLANDS COUNCIL - WASTE MANAGEMENT STRATEGY (DRAFT)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 JUNE 2016

Enclosure:

Waste Management Strategy (Draft)

ISSUE

To present the draft of the Southern Midlands Council Waste Management Strategy.

BACKGROUND

Council's Strategic Plan records two key actions in relation to the Waste Management Program:

1. Continue to review the ongoing operational arrangements for waste management, including cooperation with other Local Government authorities; and
2. Undertake a review of the whole waste management service delivery system.

DETAIL

Council's Senior Project Officer, Mr Graham Green, has prepared the draft Strategy with input from all relevant Council officers.

Graham Green will attend the meeting and present an overview of the Strategy. The intent is to allow a period of time for feedback and comment from elected members and present to a subsequent Council Meeting for formal adoption.

Human Resources & Financial Implications – refer detail contained within the Strategy.

Community Consultation & Public Relations Implications – refer detail contained within the Strategy.

Policy Implications – Strategy raises a number of policy issues which will require consideration through the implementation process.

Priority - Implementation Time Frame – This is an internal strategy. Specific timelines will be influenced by Council and level of resources allocated.

RECOMMENDATION

THAT Council:

- a) Receive a copy of the Southern Midlands Council Waste Management Strategy (draft); and
- b) Following the presentation (and associated discussion), provide any detailed feedback and / or comment over the next four-week period.

DECISION

Moved by Cllr R Cambell, seconded by Cllr E Batt

THAT Council:

- a) **Receive a copy of the Southern Midlands Council Waste Management Strategy (draft); and**
- b) **Following the presentation (and associated discussion), provide any detailed feedback and / or comment over the next four-week period.**

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Cllr A R Bantick	
√	Cllr E Batt	
√	Cllr R Campbell	
√	Cllr D F Fish	
√	Cllr D Marshall	

Graham Green (Senior Project Officer) left the meeting at 12.27 p.m.

The Manager – Works & Technical Services (Jack Lyall) entered the meeting at 12.28 p.m.

PUBLIC QUESTION TIME (12.30PM)

Two members of the public were in attendance: - Mr Michael Burnett and Mr Bruce Forster, residents of East Bagdad Road, Bagdad.

Mr Burnett acknowledged the drainage works that have been completed at the front of their properties in East Bagdad Road, however indicated that run-off water was still entering from the subdivision at the rear.

The Manager – Works & Technical Services (Jack Lyall) advised that he would conduct an inspection following the meeting.

13.11 Information, Communication Technology

Strategic Plan Reference – Page 17

1.11.1 Improve access to modern communications infrastructure.

Nil.

13.12 Officer Reports – Works & Technical Services (Engineering)

13.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT

Author: MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

Date: 24 JUNE 2016

ROADS PROGRAM

Following purchase of the “MetroCount Traffic Executive” traffic counter, this has since been installed on Woodsdale Road (Runnymede end) and also Clifton Vale Road (near Sugarloaf Road junction for evidence regarding black spot funding).

Yarlington Road, Eldon Road and Native Corners Road have all had the “MetroCount Traffic Executive” traffic counter on these roads for a period to assess data.

Maintenance grading is underway in the Brown Mountain and Stonehenge areas. Both graders are now working, subject to weather conditions.

Drainage works are continuing on Woodsdale Road.

BRIDGE PROGRAM

The Wattle Hill Road bridge has now had the guard rails installed.

Inglewood Road bridge has been installed and awaiting guard rails to be installed.

WASTE MANAGEMENT PROGRAM

All sites are operating well.

TOWN FACILITIES PROGRAM

General Maintenance is continuing.

Wellington Street, Oatlands – stormwater issues being addressed.

QUESTIONS WITHOUT NOTICE TO MANAGER, WORKS & TECHNICAL SERVICES

- Clr Marshall – Springvale Road, Campania – maintenance grading required
- Clr Marshall – Hungry Flats Road (off Brown Mountain Road) – urgent attention required
- Clr Campbell – G Palmer’s property – Tunnack Main Road, Parattah – blocked gutter at the front of the property

- Clr Campbell – enquired about timing for maintenance grading in the Hungry Flats, Levensdale and Tunnack areas
- Clr Campbell – suggested that the road traffic counter should also be placed on the Woodsdale Road in the summer months. He believed that there would be a significant variation between summer and winter
- Clr Fish – Bowhill Road near ‘Spring Valley’ - significant road inundation which may require larger drains to be installed
- Deputy Mayor Green – Estate Road, Campania - bridge across Native Rivulet – property owner in this location is undertaking works which may provide an opportunity for Council to improve road drainage in this vicinity
- Deputy Mayor Green – new ‘Rhyndaston’ directional sign required at the junction of Rhyndaston Road and Eldon Road
- Mayor Bisdee – Woodsdale Road ‘glue pot’ – seal lifting – acknowledged winter seal only

RECOMMENDATION

THAT the Works & Technical Services Report be received and the information noted.

DECISION

Moved by Clr R Campbell, seconded by Clr D Fish

THAT the Works & Technical Services Report be received and the information noted.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

The Manager – Works & Technical Services (Jack Lyall) left the meeting at 1.01 p.m.

The meeting was suspended for lunch at 1.03 p.m.

The meeting reconvened at 1.50 p.m.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 Residential

Strategic Plan Reference – Page 18

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

14.2 Tourism

Strategic Plan Reference – Page 19

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

14.3 Safety

Strategic Plan Reference – Page 31

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

14.3 Business

Strategic Plan Reference – Page 20

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

14.4 Industry

Strategic Plan Reference – Page 21

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

14.5 Integration

Strategic Plan Reference – Page 21

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

15.1 Heritage

Strategic Plan Reference – Page 22

3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

15.1.1 HERITAGE PROJECT PROGRAM REPORT

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 23 JUNE 2016

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Submission of DA for the Commissariat/79 High Street, Oatlands and finalisation of the procurement strategy and specification documents. Some preliminary quotes have been called for. Surveyor has been briefed for check-survey (consultation to soon commence with adjacent owners).
- Assessment of applications for Heritage Officer position. Expected to hold interviews early July 2016.
- Alan Townsend has been appointed as an ABC Radio community correspondent for the promotion of SMC heritage events and initiatives (in consultation with the Mayor and Councillors where required).
- Volunteers Linda Clark, Caroline Heine and Cindy Tattersall have been undertaking various projects on Council's heritage collection, including curatorial work on the Victoria Hall (Kempton) underfloor collection.

Heritage Projects program staff have been involved in the following Heritage Building Solutions activities:

- Continued input into heritage aspects of various projects.

Heritage Projects program staff have been involved in the following Heritage Education and Skills Centre activities:

- Promotion of the first-half of 2016 course program.
- Staging of a Traditional Sash Windows course. Preparations and promotion for two courses during July 2016.

RECOMMENDATION

THAT the Heritage Projects Report be received and the information noted.

DECISION

Moved by Clr R Campbell, seconded by Clr E Batt

THAT the Heritage Projects Report be received and the information noted.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

15.2 Natural

Strategic Plan Reference – Page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

15.2.1 LANDCARE UNIT, GIS & CLIMATE CHANGE – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 16 JUNE 2016

ISSUE

Southern Midlands Landcare Unit Monthly Report.

DETAIL

- On Monday 23 May and Tuesday 24 May, a Green Army team worked solidly to place mulch around current native plant sites on the foreshore of Lake Dulverton immediately adjacent to the township. It is estimated that around 45M³ of wood and plant material chips were placed. The team then went on to remove and dispose of old timber alongside the track at the Bellevue section adjacent to Tunnack Road. A most productive two days.
- Maria Weeding completed placing the insulation and aluminium plate cladding on the Mt Pleasant Recreation ground water meter cage. The unit is for the water meter, stop taps and burmad valve are now safely protected from frosts. These items are associated with the underground irrigation system for the oval.
- Helen Geard continues to work on providing reports relating to results from the new road traffic counter assisting the Works Department. This will help determine priorities for work in the 16/17 financial year and to assist with an application under the Black Spot funding program.
- Maria Weeding and Helen Geard have been working on detailed costings for a number of budget items for the 16/17 financial year for the Council budget.
- A funding application is being developed for the Dulverton Walkway track. The Tasmania Community Fund have a specific tracks and trails funding round. It is hoped that funding can be secured to upgrade the surface in a number of key locations, place some safety railing on a section of the foreshore, and add a seat or two along the track.
- Helen Geard was away on annual leave for a week.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION

Moved by Clr R Campbell, seconded by Clr D Fish

THAT the Landcare Unit Report be received and the information noted.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

15.3 Cultural

Strategic Plan Reference – Page 24

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 Regulatory (Other than Planning Authority Agenda Items)

Strategic Plan Reference – Page 25

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

15.5 Climate Change

Strategic Plan Reference – Page 25

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

16.1 Community Health and Wellbeing

Strategic Plan Reference – Page 26

4.1.1 Support and improve the independence, health and wellbeing of the Community.
--

16.1.1 GP SERVICES (DR G BOOTH CEASING GENERAL PRACTICE AT KEMPTON)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 JUNE 2016

ISSUE

Council to discuss actions that may be taken to address the availability of General Practitioner services following receipt of advice that Dr G Booth will be ceasing general practice effective from 1st October 2016.

DETAIL

Dr Greg Booth has formally advised Council that he will be ceasing general practice at Kempton and Bothwell, effective from 1st October 2016. Dr Booth has provided GP services for the past 28 years and been servicing the communities of the Southern Midlands and Central Highlands.

Dr Booth, as Council's appointed Medical Officer of Health (MOH), is available to continue to provide MOH services as he will maintain his registration etc. This role primarily relates to providing immunisation services at the various schools within the municipal area.

As Council is fully aware, the recruitment of a General Practitioner (particularly to work in a rural area) has proven to be problematic in the past. Dr Booth has provided contact details for an organisation called 'Health Recruitment Plus' which works with other GP service providers, local government etc to assist in the recruitment process.

A preliminary discussion has been held with Dr Booth, and in terms of a broad indicator, he has estimated that approximately 60% of his client base is from within the Southern Midlands. The balance of 40% from the Central Highlands and surrounding regions. He also indicated that a significant percentage of his client base is from Bagdad and surrounds (i.e. south of Kempton). Total patients are in the vicinity of 2,500.

For information, Dr Booth also provides a consulting room for both a diabetic educator and dietician at his Kempton surgery.

This is obviously an issue for the Central Highlands Council as well. The General Manager of that Council has advised that contact has been made with Health Recruitment Plus. Basically they are considering / reviewing what level of assistance can be provided to attract a GP to the local area, and under what arrangements. Further comment will be provided at the meeting in relation to this.

Dr Booth has also advised that he is aware that Health Recruitment Plus has contacted the Oatlands GP practice to identify what opportunities may exist or could be pursued.

Human Resources & Financial Implications – Comment to be provided.

Community Consultation & Public Relations Implications – This is a significant issue from a community perspective. Strategies will need to be developed to inform the community of proposed actions, and provide a means of input and feedback.

Policy Implications – Council does not have a policy position in respect to its involvement in the recruitment / retention of GP's. It has however been involved in previous working groups (in conjunction with the Northern Midlands Council) to look at options associated with the recruitment of GP's to the Midlands Multi-Purpose Health Centre at Oatlands and the Medical Centre at Campbell Town. This can be expanded upon at the meeting.

Priority - Implementation Time Frame – Immediate.

RECOMMENDATION

THAT

- a) The information be received; and
- b) Council consider its policy position in relation to the overall issue of recruiting GP(s) and develop an action plan based on the adopted position.

DECISION

Moved by Clr E Batt, seconded by Clr D Fish

THAT:

- a) **The information be received; and**
- b) **in the first instance, Council convene a meeting with Drs Booth and Lees (Oatlands Medical Practice), and representatives from Recruitment Health Plus and the Central Highlands Council, for the purpose of determining an appropriate strategy to address this important community issue.**

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

16.2 Youth

Strategic Plan Reference – Page 26

4.2.1 Increase the retention of young people in the municipality.

Nil.

16.3 Seniors

Strategic Plan Reference – Page 27

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

16.4 Children and Families

Strategic Plan Reference – Page 27

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

16.5 Volunteers

Strategic Plan Reference – Page 27

4.5.1 Encourage community members to volunteer.

Nil

16.6 Access

Strategic Plan Reference – Page 28

4.6.1a Continue to explore transport options for the Southern Midlands Community.

4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

16.7 Public Health

Strategic Plan Reference – Page 28

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

16.8 Recreation

Strategic Plan Reference – Page 29

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

16.9 Animals

Strategic Plan Reference – Page 29

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

Nil.

16.10 Education

Strategic Plan Reference – Page 29

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

17.1 Retention

Strategic Plan Reference – Page 30

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

17.2.2 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 20 JUNE 2016

Attachment:

- Common Service JV Council Update – May 2016.

ISSUE

To inform Council of the Joint Venture's activities for the month of May 2016.

BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

DETAIL

Refer 'Common Services Joint Venture Update – May 2016 attached.

Human Resources & Financial Implications – Refer comment provided in the update.

Councillors will note that the Southern Midlands Council provided 120 hours of service to six Councils: - Brighton, Central Highlands, Derwent Valley, Glamorgan/Spring Bay, Sorell and Tasman and received 3 hours of services from other Councils.

Details of services provided are included in Figure 3.

Community Consultation & Public Relations Implications – Nil

Policy Implications – N/A

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr E Batt, seconded by Clr A Bantick

THAT the information be received.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

LG Common Services Joint Venture - Council Update

Council

Southern Midlands

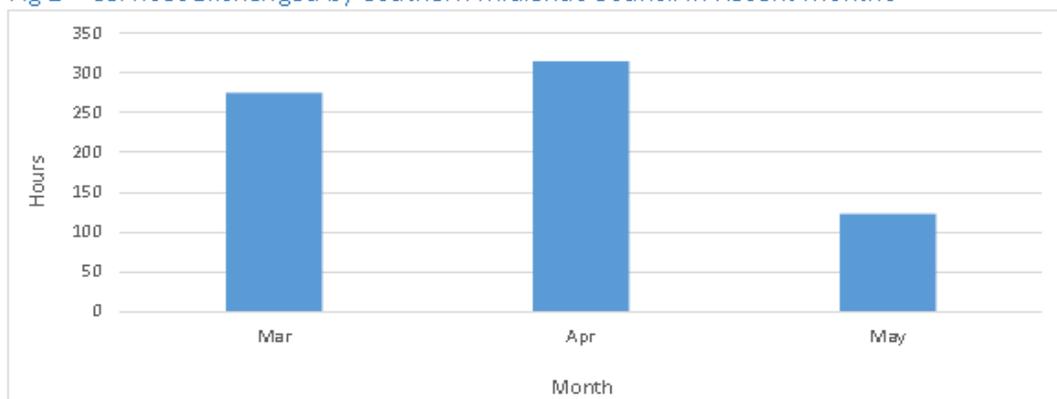
Common Services Joint Venture Participation in May '16

123 hours

Summary

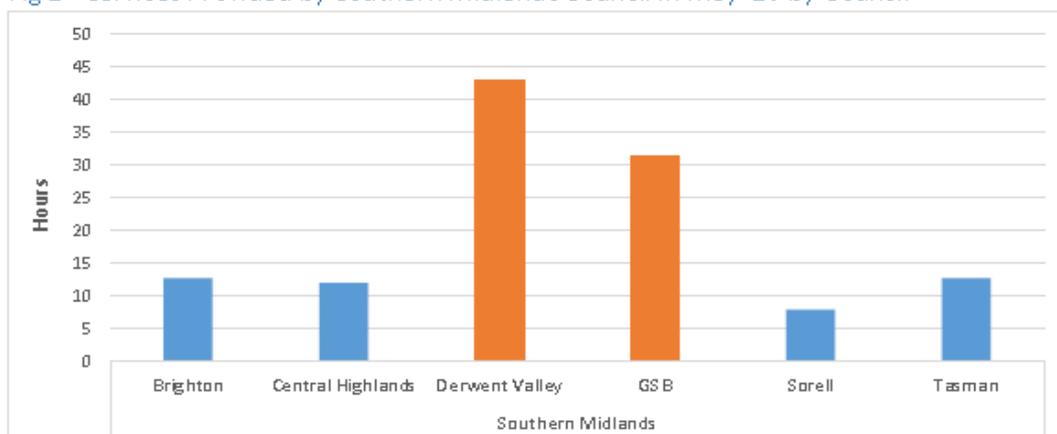
In May 2016, 123 hours of common services were exchanged by Southern Midlands Council. From this total, Southern Midlands provided 120 hours of services and received 3 hours of services from other Councils.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands Council in May '16 by Council



* Council not currently a member of the Common Services Joint Venture Agreement

Fig 3 – Details of Services Provided by Southern Midlands Council in May '16

Southern Midlands	120	Summary of Services Provided
Brighton	13	
Planning	5	Strategic Planning
WHS / Risk Management	8	WHS Advice
Central Highlands	12	
General Management	12	Acting General Manager
Derwent Valley	43	
Planning	6	Strategic Planning
Permit Authority - Plumbing	37	Plumbing Inspections
GSB	31	
Planning	11	Strategic Planning
WHS / Risk Management	20	WHS Advice
Sorell	8	
WHS / Risk Management	8	WHS Advice
Tasman	13	
Planning	5	Strategic Planning
WHS / Risk Management	8	WHS Advice
Grand Total	120	

* Council not currently a member of the Common Services Joint Venture Agreement

Services Received by Sorell Council

Fig 4 - Services Received by Sorell Council in May '16 by Service Category

Southern Midlands	2.75	Summary of Services Received
Brighton	2.75	
Development Engineering	2.75	ScaifeSubdivision Campania
Grand Total	2.75	

Cost Benefits Achieved by Southern Midlands and Other Councils

123 hours of common services were exchanged by Southern Midlands Council last month. Analysis of common services provision has indicated that both the Provider Council and the Client Council save money through the exchange of common services at an approximate ratio of 50%.

In the month of May it is estimated, Council have achieved a net benefit of approximately \$3,700. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising common services from within Local Government as opposed to external consultants (on average LG common services rates can be procured at significant discount to external consultant fees).

It is estimated that Southern Midlands Council's direct involvement in common services saved participating Councils (including Southern Midlands Council) approximately \$8,600 for the month of May.

17.3 Consultation and Communication

Strategic Plan Reference – Page 31

5.4.1 Improve the effectiveness of consultation and communication with the Community.

Nil.

18. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

18.1 Improvement

Strategic Plan Reference – Page 32

- 6.1.1 Improve the level of responsiveness to Community needs.
- 6.1.2 Improve communication within Council.
- 6.1.3 Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system.
- 6.1.4 Increase the effectiveness, efficiency and use-ability of Council IT systems.
- 6.1.5 Develop an overall Continuous Improvement Strategy and framework

18.1.1 POLICY REVIEW – BUSINESS CONTINUITY PLAN

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 22 JUNE 2016

Enclosures:

- Draft Version 2 – Business Continuity Plan
- ICT Business Continuity / Disaster Recovery Plan

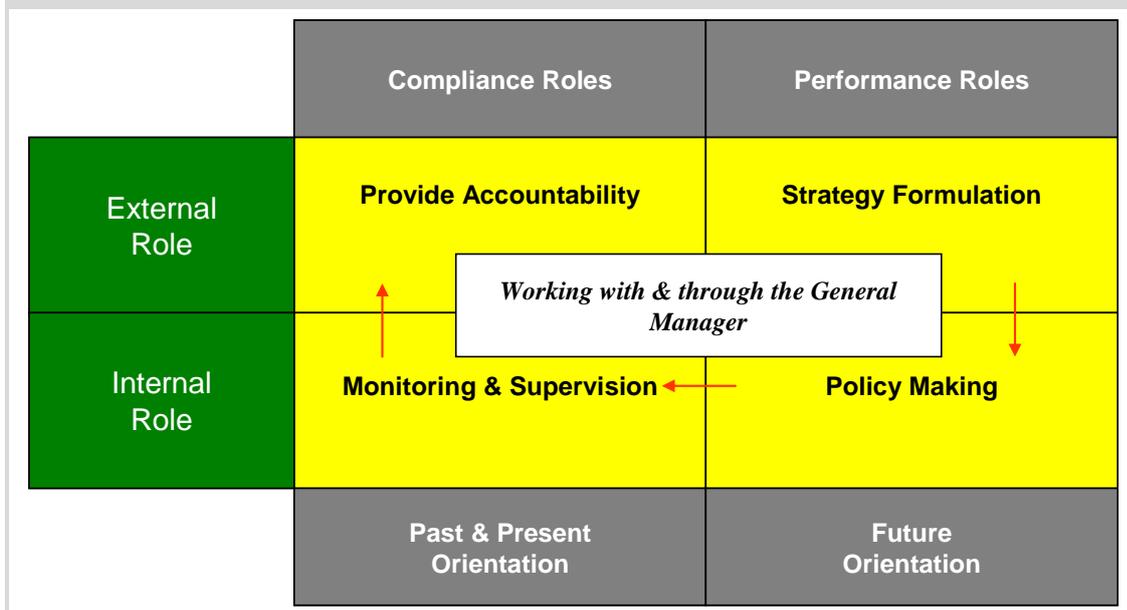
ISSUE

Good business practice demands that Council has a Business Continuity Plan. This document requires regular review and endorsement by Council.

BACKGROUND

FRAMEWORK FOR ANALYSING COUNCIL’S GOVERNANCE FUNCTION

The diagram below along with its explanation has been the subject of previous presentations to Council; however, it is meaningful to reflect on this governance framework when policy documents are presented to Council. As part of this framework it is important for Council to be aware of and monitor audits and related governance review mechanisms that are undertaken within the organisation, based on Council’s strategies and policies.



DETAIL

The enclosed version 2 of the Business Continuity Plan will replace the existing version. This revised document is more comprehensive than the previous document.

As Councillors are aware, the process for any policy document being, that it is tabled at one meeting and then “lays on the table” until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting.

CONCLUSION

This proposed document represents a more comprehensive approach in working with emergency management partners as well as internally with Business Units both in the manner in which it is presented and the detail included within the document.

The draft version 2 Business Continuity Plan is commended to Council for its consideration.

RECOMMENDATION

THAT Council

1. Receive and note the report;
2. Consider draft version 2 Business Continuity Plan for adoption at the July 2016 Council meeting.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr D Fish

THAT Council

- 1. Receive and note the report;**
- 2. Consider draft version 2 Business Continuity Plan for adoption at the July 2016 Council meeting.**

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

18.1.2 POLICY REVIEW – GOODS AND SERVICES PURCHASING POLICY

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 22 JUNE 2016

Attachment:

- Draft Version 2 – Ordering Goods & Services Purchasing Policy

ISSUE

Review of the Ordering Of Goods and Services Purchasing Policy.

DETAIL

The attached draft version of the Ordering of Goods and Services Purchasing Policy will replace the existing version (2008). The revised draft has been updated to accurately reflect current structure and positions. Clause 5.1 a) and 5.2 have been adjusted to reflect the increase price in goods and services since the previous policy was approved in 2008.

As Councillors are aware, the process for any policy document is, that it is tabled at one meeting and then “lays on the table” until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the policy, before the document is finally considered for adoption at the following meeting (July 2016).

The revised draft of the Ordering Of Goods and Services Purchasing Policy is commended to Council for consideration.

RECOMMENDATION

THAT Council

- a) Receive and note the report;
- b) Consider Revised Draft Version 2 of the Ordering Of Goods and Services Purchasing Policy for adoption at the July 2016 Council meeting.

DECISION

Moved by Clr D Fish, seconded by Clr R Campbell

THAT Council

- a) Receive and note the report;
- b) Consider Revised Draft Version 2 of the Ordering Of Goods and Services Purchasing Policy for adoption at the July 2016 Council meeting.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

Attachment

GOODS AND SERVICES PURCHASING POLICY

SOUTHERN
MIDLANDS
COUNCIL



GOODS & SERVICES PURCHASING POLICY

DRAFT

Ordering of Goods Services Purchasing Policy - V2.0 - amended_ab	Version 2.0	Page 1 of 5
Effective Date: Draft	Review Date: Draft	© Southern Midlands Council 2016



CONTENTS	
AUTHORITY AND APPLICATION.....	2
DEFINITIONS.....	2
1. PURPOSE.....	3
2. COVERAGE.....	3
3. REQUIREMENTS.....	3
4. ROLE RESPONSIBILITIES.....	4
5. CONDITIONS.....	4
AUTHORITY AND APPLICATION	
Date of approval:	DRAFT – June Council Meeting
Source of approval:	DRAFT
Start date:	[#Insert date of commencement#]
Related Council Documents:	This Policy should be considered in the context of the following policies and procedures: <ul style="list-style-type: none"> ▪ 15.01.28_ver 5_Code for Tenders and Contracts ▪ 16.01.27_ver 2_Code of Conduct ▪ 12.10.15_ver 1_Fraud Control Policy
Date of review:	June 2016
Responsible Business Unit:	Corporate Services
Previous policies replaced by this Policy:	Previous Policy approved 2 July 2008
Publication of policy:	[#Insert policy publication#]
DEFINITIONS	
Term	Meaning
Council	Southern Midlands Council
Employee	A person who carries out work for Council as an employee of Council.
Manager/Supervisor	A person at Workplace who is appointed to a position that has management/supervisory responsibilities for others.
Policy	This Purchasing Policy including the 'Authority and Application'.
Workplace	A place where work is carried out for Council.
Amendment	Council retains the sole discretion to reasonably vary, terminate or replace this Policy from time to time.
	Questions relating to the interpretation, application or enforcement of this Policy should be directed to a person's Manager/Supervisor.

1. PURPOSE

This aims of this Policy are to:

- (a) provide incumbents of positions authorisation to sign official Council orders to requisition goods and services, pursuant to the relevant approved budget;
- (b) to properly and effectively discharge the responsibilities of positions (subject to all conditions listed in Item 5).

2. COVERAGE

(a) This Policy covers and applies to employees listed in the below positions:

- General Manager
- Deputy General Manager / Manager - Community & Corporate Development
- Manager - Development and Environment Services
- Manager - Corporate Services
- Manager - Works & Technical Services
- Manager - Heritage Projects
- Manager - Natural Resource Management Unit
- Assistant Works Coordinator/s – Kempton and Oatlands
- Community Development/Recreation Officer
- Finance Officer
- Senior Admin Officer(s) – Kempton and Oatlands
- Mechanic (*purchases limited to items associated directly with the maintenance of plant and equipment, does not include tools and personal protective equipment*)
- Senior Visitor Information Officer, Heritage Highway Visitor Information Centre (*purchases limited to items directly associated with the operation of the Centre e.g. goods for resale, does not include furniture and equipment*)
- Head Miller, Callington Mill (*purchases limited to items directly associated with the production of mill product and associated maintenance of milling infrastructure*)

(b) For employees acting in any of the above positions (e.g. during periods of annual leave etc.) prior approval is to be sought from the General Manager to sign orders.

3. REQUIREMENTS

- (a) Employees must comply with this Policy.
- (b) Managers/Supervisors must reasonably communicate and implement this Policy within their area of responsibility.

Ordering of Goods Services Purchasing Policy - V2.0 - amended_lab	Version 2.0	Page 3 of 5
Effective Date: Draft	Review Date: Draft	© Southern Midlands Council 2016

4. ROLE RESPONSIBILITIES

4.1 What are the Manager/Supervisor's Responsibilities?

Managers/Supervisors are responsible for:

- (a) ensuring appropriate management of purchasing of goods and services;
- (b) ensuring orders are costed appropriately and provided to the Finance Officer in a timely manner for payment.

5. CONDITIONS

5.1 Quotes

For goods and services ranging between:-

- a) **\$5,000 to \$30,000**
three (3) verbal quotations to be obtained and the lowest one accepted. Any variation from this rule requires approval from the General Manager.
- b) **\$30,000 to \$100,000**
three (3) written quotations to be obtained and the lowest one accepted. Any variation from this rule requires approval from the General Manager.
- c) **\$100,000**
Tenders are required for goods and services greater than \$100,000.

All goods and services should be purchased from suppliers which are competitive in price, reliable in service and delivery, comply with relevant taxation and government legislation.

Note: Where Council seeks tenders for the supply of goods and services, where possible and practical, at least 50% of the tenderers should be from within the municipal area.

5.2 Orders requiring counter-signing

Orders greater than \$5,000 issued by the following Officers are required to be countersigned by the General Manager, Deputy General Manager/Manager - Community & Corporate Development, Manager - Development and Environmental Services, Manager - Works & Technical Services, Manager - Corporate Services, Manager - Heritage Projects or Manager - Natural Resource Management.

- Community Development/Recreation Officer
- Finance Officer
- Senior Admin Officer(s) – Kempton and Oatlands
- Mechanic
- Senior Visitor Information Officer, Heritage Highway Visitor Information Centre
- Head Miller, Callington Mill

Ordering of Goods Services Purchasing Policy - V2.0 - amended_ab	Version 2.0	Page 4 of 5
Effective Date: Draft	Review Date: Draft	© Southern Midlands Council 2016

5.3 Orders exceeding \$10,000

Orders greater than \$10,000 issued by the following Officers are required to be countersigned by the General Manager, Deputy General Manager/Manager - Community & Corporate Development, Manager - Development and Environmental Services, Manager - Works & Technical Services, Manager - Corporate Services:

- Assistant Works Coordinator/s – Kempton and Oatlands

5.4 Order Books

Order books will only be issued to persons appointed to the following position's, recognising that one Order book will be kept at both Oatlands and Kempton offices.

- Deputy General Manager (Kempton Office)
- Manager Corporate Services (Oatlands Office)
- Manager - Works & Technical Services
- Manager – Heritage Projects
- Manager – Natural Resource Management
- Assistant Works Coordinator, Kempton and Oatlands
- Senior Visitor Information Officer -Heritage Highway Visitor Information Centre

Note: It is pointed out that order books are accountable forms and as such the person signing for the book will be responsible to ensure that at completion these books are returned to the Finance Officer.

Ordering of Goods Services Purchasing Policy - V2.0 - amended_010	Version 2.0	Page 5 of 5
Effective Date: Draft	Review Date: Draft	© Southern Midlands Council 2016

18.2 Sustainability

Strategic Plan Reference – Page 33 & 34

6.2.1	Retain corporate and operational knowledge within Council.
6.2.2	Provide a safe and healthy working environment.
6.2.3	Ensure that staff and elected members have the training and skills they need to undertake their roles.
6.2.4	Increase the cost effectiveness of Council operations through resource sharing with other organisations.
6.2.5	Continue to manage and improve the level of statutory compliance of Council operations.
6.2.6	Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.
6.2.7	Work co-operatively with State and Regional organisations.
6.2.8	Minimise Councils exposure to risk.

18.2.1 LGAT – GENERAL MEETING & AGM AGENDA – COUNCIL CONSIDERATION OF ISSUES

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 22 JUNE 2016

Enclosures:

- LGAT General Meeting Agenda
- LGAT AGM Agenda

ISSUE

Council to consider items contained within the LGAT General Meeting Agenda and AGM Agenda to be held on the 20th July 2016 and provide policy direction to Mayor A E Bisdee OAM for voting purposes.

BACKGROUND

The LGAT General Meeting and AGM is being held on the 20th July 2016 in conjunction with the 2016 LGAT Conference.

The Mayor, Deputy General Mayor, Cllr Campbell and General Manager will be attending.

At times, the Agenda(s) contain:

- a) certain policy matters which require prior direction from Council; or
- b) input from Councillors to enable the Mayor to adequately represent (or submit) issues to the Association.

DETAIL

In reference to the Agenda, whilst it is intended to consider all Items, the following Items are highlighted (in particular) to capture input from elected members:

Items for Decision (as submitted by LGAT):

- Item 9.1 LGAT Subscriptions – need for change?
- Item 9.2 Planning Reform
- Item 9.3 Waste Levy

Motions for Which Notice has been Received:

- Item 12.1 Swearing in of Elected Members
- Item 12.2 Elected Member Expenditure
- Item 12.3 Compulsory Voting
- Item 12.5 Elected Member Training
- Item 16.2 TasRail – use of Network – Council has previously determined that it will support this proposal

Councillors are to review the full Agenda and raise any other matters for discussion.

Human Resources & Financial Implications – Refer comment above.

Community Consultation & Public Relations Implications – Not applicable.

Council Web Site Implications: - Nil

Policy Implications – Policy position

Priority - Implementation Time Frame – The General Meeting is to be held on 20th July 2016 so Council must determine a position at this meeting.

RECOMMENDATION

THAT Council:

- a) receive a copy of the Local Government Association of Tasmania General Meeting Agenda and AGM Agenda for 20th July 2016; and
- b) consider the items contained within the Agenda and provide input and direction to Mayor Bisdee OAM for voting purposes.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr R Campbell

THAT Council:

- a) receive a copy of the Local Government Association of Tasmania General Meeting Agenda and AGM Agenda for 20th July 2016; and
- b) note the outcomes of discussion relating to the Agenda Items which provide direction to Mayor Bisdee OAM for voting purposes.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

18.3 Finances

Strategic Plan Reference – Page 34 & 35

6.3.1	Communities finances will be managed responsibly to enhance the wellbeing of residence.
6.3.2	Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.
6.3.3	Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.
6.3.4	Resources will be allocated to those activities that generate community benefit.

18.3.1 MONTHLY FINANCIAL STATEMENT (MAY 2016)

Author: FINANCE OFFICER (COURTNEY PENNICOTT)

Date: 24 JUNE 2016

ISSUE

Refer enclosed Report incorporating the following: -

- a) Statement of Comprehensive Income – 1st July 2015 to 31st May 2016 (including Notes)
- b) Current Expenditure Estimates
- c) Capital Expenditure Estimates
Note: Refer to enclosed report detailing the individual capital projects.
- d) Rates & Charges Summary – as at 13th June 2016
- e) Cash Flow Statement - May 2016

Note: Expenditure figures provided are for the period 1st July 2015 to 31st May 2016 – approximately 92% of the period.

CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

Strategic Theme – Infrastructure

Sub-Program – Lighting - expenditure to date (\$89,135– 102.14%). Street lighting is now paid on a monthly basis. Prior to the commencement of monthly payments, in August 2015, a quarterly payment was made in July 2015 which related to part of the previous financial year. Recognising that this was not an accrued expense as at June 2015, it is expected that this budget will be exceeded by approximately \$14,700 at the end of the reporting period.

Sub-Program – Signage – expenditure to date (\$11,474– 122.07%). Expenditure relates to the replacement of damaged and missing signs, including the large Çolebrook township sign.

Strategic Theme – Growth

Sub-Program – Business - expenditure to date (\$218,501– 173.17%). Works undertaken on a recharge basis. Expenditure will be offset by income received.

Strategic Theme – Lifestyle

Sub-Program – Aged – expenditure to date (\$2,700 – 180.01%). Expenditure includes: Seniors Week: Catering - Seniors Carnival Day \$440; Catering - COTA Forum RSL \$300; Catering - Mayors Afternoon Tea \$454.55; Campania Hall Hire \$50; Festival Circus Workshop \$466; Other - Cooking Classes \$875.91; Membership – COTA (Council on the Ageing in Tasmania) \$113.64.

Strategic Theme –Community

Sub-Program – Consultation – expenditure to date (\$5,422 – 106.93%). Expenditure relates to annual electricity payments for the Weeding’s Hill tower.

Strategic Theme – Organisation

Strategic Theme – Improvement – expenditure to date (\$84,850– 969.71%). All costs relate to the joint OH&S / Risk Management project being undertaken by six participating Councils under a resource sharing agreement. The cost of the project is to be shared between the six (6) Councils with revenue coming back to Southern Midlands.

Sub-Program – Sustainability - expenditure to date (\$2,011,565 – 98.23%). Expenditure to date includes approximately \$149,500 of annual expenses (e.g. insurances, subscriptions and licence payments). If this amount is apportioned over the financial year, expenditure to date is within the approved budget.

CAPITAL EXPENDITURE ESTIMATES (CAPITAL BUDGET)

Nil.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION

Moved by Clr E Batt, seconded by Clr D Fish

THAT the Financial Report be received and the information noted.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

STATEMENT OF COMPREHENSIVE INCOME				
FOR THE PERIOD				
1st JULY 2015 to 31st MAY 2016				
	Annual Budget	Year to Date as at 31st MAY	%	Comments
Income				
General rates	\$ 4,666,548	\$ 4,669,298	100.1%	Budget includes Interest & Penalties to be imposed to end of June 2016
User Fees (refer Note 1)	\$ 658,662	\$ 786,531	119.4%	
Interest	\$ 200,000	\$ 165,870	82.9%	
Government Subsidies	\$ 15,570	\$ 7,570	48.6%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 355,854	\$ 393,844	110.7%	
Sub-Total	\$ 5,896,634	\$ 6,023,113	102.1%	
Grants - Operating	\$ 3,201,435	\$ 1,705,350	53.3%	Mens Shed \$3202 FAGS \$1,271,474 NRM \$332.73 School Holiday \$5,552.73 Garden \$5,000
Total Income	\$ 9,098,069	\$ 7,728,464	84.9%	
Expenses				
Employee benefits	\$ (3,766,728)	\$ (2,855,813)	75.8%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (2,738,461)	\$ (2,882,247)	105.3%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,668,500)	\$ (2,444,083)	91.6%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (50,583)	\$ (30,963)	61.2%	
Contributions	\$ (188,399)	\$ (141,299)	75.0%	Fire Service Levies
Other	\$ (264,784)	\$ (216,225)	81.7%	
Total expenses	\$ (9,677,455)	\$ (8,570,630)	88.6%	
Surplus (deficit) from operations	\$ (579,386)	\$ (842,166)	145.4%	
Grants - Capital (refer Note 3)	\$ 877,860	\$ 1,258,151	143.3%	
Sale Proceeds (Plant & Machinery)	\$ 210,000	\$ 346,382	164.9%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
Surplus / (Deficit)	\$ 508,474	\$ 762,367	149.9%	
NOTES				
1. Income - User Fees (Budget \$658,662) includes:				
- All other Programs	\$ 330,162	\$ 490,277	148.5%	Actual Income Received (i.e. excluding Debtors)
- Callington Mill	\$ 328,500	\$ 296,254	90.2%	
	\$ 658,662	\$ 786,531		

2. Income - Other (Budget \$355,854) includes:				
- Income (Private Works)	\$ 127,854	\$ 268,103	209.7%	
- Tas Water Distributions	\$ 228,000	\$ 119,672	52.5%	
- Public Open Space Contributions	\$ -	\$ -	0.0%	
- Other	\$ -	\$ 6,069	0.0%	
	\$ 355,854	\$ 393,844	110.7%	
3. Grant - Capital (Budget \$877,860) includes:				
- Black Spot Funding	\$ -	\$ -	0.0%	
- Tourism Funding	\$ -	\$ 4,000	0.0%	To be claimed in March 2016
- Roads To Recovery Grant	\$ 877,860	\$ 1,254,151	142.9%	
	\$ 877,860	\$ 1,258,151	143.3%	
Note:				
Operating Grants				
- School Holiday Program	\$ -	\$ 5,553		
- Mens Shed	\$ -	\$ 3,166		
- NRM South	\$ -	\$ 333		
- Australia Day Awards	\$ -	\$ -		
- School Community Garden	\$ -	\$ 5,000		
		\$ 14,051		

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2015/16
SUMMARY SHEET**

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 31st MAY 2016 92%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
INFRASTRUCTURE					
Roads	3004318	3004318	2661471	342847	88.59%
Bridges	361179	361179	310266	50913	85.90%
Walkways	179906	179906	141970	37936	78.91%
Lighting	87266	87266	89135	-1869	102.14%
Irrigation	0	0	0	0	0.00%
Drainage	85107	85107	64838	20269	76.18%
Waste	579191	579191	483206	95985	83.43%
Public Toilets	56642	56642	44266	12376	78.15%
Communications	0	0	0	0	0.00%
Signage	9400	9400	11474	-2074	122.07%
INFRASTRUCTURE TOTAL:	4363009	4363009	3806627	556382	87.25%
GROWTH					
Residential	0	0	0	0	0.00%
Mill Operations	481205	481205	434021	481205	90.19%
Tourism	222479	222479	171379	222479	77.03%
Business	876177	126177	218501	-92324	173.17%
Agriculture	0	0	89	-89	0.00%
Integration	25615	25615	4528	21087	17.68%
GROWTH TOTAL:	1605476	855476	828518	632358	96.85%
LANDSCAPES					
Heritage	292412	292412	162634	129778	55.62%
Natural	138323	138323	116807	21516	84.45%
Cultural	0	0	0	0	0.00%
Regulatory	824289	824289	781997	42292	94.87%
Climate Change	28204	28204	1405	26799	4.98%
LANDSCAPES TOTAL:	1283228	1283228	1062844	220384	82.83%
LIFESTYLE					
Youth	222610	222610	25996	196614	11.68%
Aged	1500	1500	2700	-1200	180.01%
Childcare	7500	7500	5000	2500	66.67%
Volunteers	34500	34500	22923	11577	66.44%
Access	0	0	0	0	0.00%
Public Health	7881	7881	6872	1009	87.19%
Recreation	430731	430731	372874	57857	86.57%
Animals	72429	72429	46430	25999	64.10%
Education	0	0	0	0	0.00%
Recreation Comm	0	0	577	-577	0.00%
LIFESTYLE TOTAL:	777151	777151	483372	293779	62.20%
COMMUNITY					
Retention	0	0	0	0	0.00%
Capacity	31025	31025	26596	4429	85.72%
Safety	56650	56650	47119	9531	83.18%
Consultation	5070	5070	5422	-352	106.93%
Communication	12125	12125	1606	10519	13.24%
COMMUNITY TOTAL:	104870	104870	80742	24128	76.99%
ORGANISATION					
Improvement	8750	8750	84850	-76100	969.71%
Sustainability	2047836	2047836	2011565	36271	98.23%
Finances	252135	252135	203743	48392	80.81%
ORGANISATION TOTAL:	2308721	2308721	2300158	8563	99.63%
TOTALS	10442455	9692455	8562260	1735595	88.34%

CAPITAL EXPENDITURE PROGRAM 2015-16							
AS AT 31 MAY 2016							
				BUDGET	EXPENDITURE	VARIANCE	COMMENTS
INFRASTRUCTURE							
ROAD ASSETS							
Resheeting Program		Roads Resheeting (40.00 kims x 5.5 x 150mm x \$20 m3)		\$ 600,000	\$ 539,088	\$ 60,912	
Reseal Program		Roads Resealing (as per agreed program)		\$ 500,000	\$ -	\$ 27,213	
	C1010046	East Bagdad Road Reseal			\$ 21,521		
	C1010048	Oatlands and Kempton Road Reseal Project			\$ 451,267		
	C1010052	Eldon Road Reseal		\$ -	\$ 56,305	\$ (56,305)	RTR
	C1010053	Rhyndaston Road		\$ -	\$ 72,590	\$ (72,590)	RTR
	C1010057	White Kangaroo Road Reseal		\$ -	\$ 53,433	\$ (53,433)	RTR
	C1010058	Woodsdale Road Reseal 3 Sections (near 'glue pot' - New Country Marsh Road)		\$ -	\$ 49,170	\$ (49,170)	RTR
Reconstruct & Seal	C1010034	Clifton Vale Road		\$ 21,818	\$ 28,383	\$ (6,565)	
	C1010051	Brown Mountain Road (section up Hill - 200 metres)		\$ 30,000	\$ 36,173	\$ (6,173)	
	C1010049	Eldon Road Restabilise and Seal (various sections - 500 metres)		\$ 75,000	\$ 68,326	\$ 6,674	
	C1010032	Green Valley Road (above Bridge - 150 metres)		\$ 22,500	\$ 21,570	\$ 930	
	C1010023	Inglewood Road (vicinity of Viaduct) - 585 mtrs from Rail Lights to Viaduct		\$ 87,750	\$ 70,966	\$ 16,784	
	C1010050	Rhyndaston Road (Vicinity of J Housego - 100 metres)		\$ 13,750	\$ 19,244	\$ (5,494)	
	C1010055	Woodsdale Road (Whitefoord end - 2 sections - 200 metres)		\$ 30,000	\$ 34,401	\$ (4,401)	
		Woodsdale Road (near 'glue pot' - 2 sections - 240 metres)		\$ 36,000	\$ -	\$ 36,000	
		Yarlington Road (Smarts Hill - 150 metres)		\$ 22,500	\$ -	\$ 22,500	
Junction Road Realignment/ Other	C1010037	Campania - Reeve St / Clime Street		\$ 45,600	\$ 11,722	\$ 33,878	
		Church Street, Oatlands (outside school - 'V' drain) - 100mtrs		\$ 6,000	\$ -	\$ 6,000	
	C1010056	High Street/Esplanade - Junction Improvements		\$ 25,000	\$ 8,549	\$ 16,451	
		Reeve Street - Hall Street to Rec Ground (K&G) - 70 mtrs		\$ 8,800	\$ -	\$ 8,800	
	C1020047	Lovely Banks Road (junction with Colebrook)		\$ 40,000	\$ 5,755	\$ 34,245	
		Station Street, Tea Tree		\$ 19,500	\$ -	\$ 19,500	
Carry Forwards:						\$ -	
Minor Seals (New)	C1020031	Church Road (Brighton Council end)		\$ 10,000	\$ -	\$ 10,000	
	C1020032	Hasting Street Junction		\$ 15,000	\$ -	\$ 15,000	
Sealed - Road Widening	C1010002	Green Valley Road - Widening		\$ 83,000	\$ 65,582	\$ 17,418	
Unsealed - Road Widening	C1020037	Hall Lane, Bagdad - widening		\$ 15,000	\$ 25,045	\$ (10,045)	
	C1020038	Chauncy Vale Road, Bagdad		\$ 20,000	\$ -	\$ 20,000	
	C1020034	Church Road (Corner Widening)		\$ 7,165	\$ 9,202	\$ (2,037)	
Junction / Road Realignment / Other		Woodsdale Road / Tunnack Main Rd Junction (30 mm Overlay)		\$ 6,400	\$ -	\$ 6,400	
		Yarlington Road - Realignment		\$ 20,000	\$ 11,023	\$ 8,977	
	C1020040	Interlaken Road- Corner Realignment (Rockton)		\$ 13,308	\$ 12,909	\$ 399	
	C1010038	Campania - Reeve St / Hall Street K&G		\$ 5,000	\$ -	\$ 5,000	
		Tunbridge Main Road Verge		\$ 3,000	\$ -	\$ 3,000	
	C1010039	Woodsdale Road - Landslip Area (vicinity Scotts Quarry)		\$ 15,000	\$ -	\$ 15,000	
		Woodsdale Road - Landslip Area(s) - Engineering Assessment		\$ 9,700	\$ -	\$ 9,700	
		York Plains Road *Camber adjustment)		\$ 5,000	\$ -	\$ 5,000	
	C1020026	Church Road - Realign (Intersection with Elderslie Road) - Survey & Acquisition		\$ 211,000	\$ 204,127	\$ 6,873	WIP 30/6/15
				\$ 2,022,792	\$ 1,876,350	\$ 146,442	

BRIDGE ASSETS						
	C1030003	Brown Mountain Rd Bridge (B637)	\$ -	\$ 1,024	\$ (1,024)	
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/15
	C1030012	Sandy Lane (Red Rocks Race B4198)	\$ 56,950	\$ 31,222	\$ 25,728	WIP 30/6/15
	C1030021	Wattle Hill Road (Coal River B1402)	\$ 284,925	\$ 201,219	\$ 83,706	
	C1030023	Swanston Road - Little Swanport Rv (B 1716)	\$ 355,000	\$ 402,652	\$ (47,652)	
	C1030028	Rotherwood Road (B1137)	\$ -	\$ 8,646	\$ (8,646)	
	C1030040	Jones Rd (B5083)	\$ -	\$ 80,778	\$ (80,778)	WIP 30/6/15
	C1030046	Kheme Road (Birrale Creek T468.00570)	\$ 142,527	\$ 11,780	\$ 130,747	
	C1030044	Grahams Creek Road (Grahams Creek B2510) Elderslie Road	\$ 81,672	\$ 1,304	\$ 80,368	
	C1030048	Muddy Plains Road (Summerfield Creek B417)	\$ 107,289	\$ 73,694	\$ 33,595	WIP 30/6/15
	C1030049	Inglewood Road (Tin Dish Rivulet B4289)	\$ 212,650	\$ 10,355	\$ 202,295	WIP 30/6/15
	C1030050	Nala Road (Kittys Rivulet B4264)	\$ 107,289	\$ 60,607	\$ 46,682	WIP 30/6/15
	C1030051	Old Tier Road (Blackman River B3207)	\$ 132,834	\$ 56,208	\$ 76,626	
	C1030052	Jordan River B5083	\$ -	\$ 7,877	\$ (7,877)	
	C1030053	Stratford Road Bridge (B4823)	\$ -	\$ 22,128	\$ (22,128)	
		Noyes Road (Limekiln Creek)	\$ 41,265	\$ -	\$ 41,265	
		Hardings Road (White Kangaroo Rivulet B1096)	\$ 163,547	\$ -	\$ 163,547	
			\$ 1,685,948	\$ 970,962	\$ 714,986	
WALKWAYS						
		Footpaths - General (Program to be confirmed)	\$ 30,000	\$ -	\$ 30,000	
	C1040003	Streetscapes, Street Furniture	\$ -	\$ 4,708	\$ (4,708)	
		Bagdad Township			\$ -	
	C1090013	- Swan Street - Kerb & Gutter (eastern & western side)	\$ 112,244	\$ 2,687	\$ 109,557	
		Campania Township				
	C1040005	- Reeve Street (Vicinity of Store)	\$ 10,000	\$ 5,057	\$ 4,943	
	C1040005	- Reeve Street (500 metres)	\$ 80,000	\$ 8,386	\$ 71,614	WIP 30/6/14 Design etc
		- Review Management Plan (Site Plan) / Walking Tracks (Bush Reserve)	\$ 5,000		\$ 5,000	
		Kempton Township			\$ -	
		- Main Street (vicinity of Tavern) incl. renewal of K&G	\$ 17,500	\$ 14,302	\$ 3,198	
		Oatlands Township			\$ -	
		- Church Street (K&G renewal)	\$ 15,000	\$ 30,242	\$ (15,242)	
		Tunbridge Township				
		- Various (to be confirmed)	\$ 7,800	\$ -	\$ 7,800	
			\$ 277,544	\$ 65,382	\$ 212,162	
DRAINAGE						
		Bagdad				
		- Midland Hwy/ Swan St Drainage (McShane Property)	\$ 22,500	\$ -	\$ 22,500	
	C1090015	- Swan Street - Kerb & Gutter (eastern & western side)	\$ -	\$ -	\$ -	WIP 30/6/15
	C1090026	- East Bagdad Road - Drainage Renewal	\$ 50,000	\$ 53,362	\$ (3,362)	
		Campania			\$ -	
	C1090008	- Reeve Street Open Drain (North Of Telephone Box)	\$ 35,000	\$ 9,592	\$ 25,408	WIP 30/6/15
		Oatlands				
		- Barrack Street(towards Mason St)	\$ 10,000	\$ -	\$ 10,000	
		- High St/Wellington Street Junction	\$ 5,000	\$ 205	\$ 4,795	
	C1090024	Stormwater Management Plan		\$ 5,791	\$ (5,791)	
			\$ 122,500	\$ 68,951	\$ 53,549	

	WASTE	C110002	Wheelie Bins & Crates	\$ 7,500	\$ 6,216	\$ 1,284
				\$ 7,500	\$ 6,216	\$ 1,284
	PUBLIC TOILETS	C1110001	Colebrook - Power Connection & Lighting	\$ 5,000	\$ 3,935	\$ 1,066
			Campania - Urinal / Plumbing / External Shower Head	\$ 4,000	\$ -	\$ 4,000
				\$ 9,000	\$ 3,935	\$ 5,066
	SIGNAGE		Oatlands Signage (Info Bays) - Town Maps	\$ 10,000	\$ 660	\$ 9,340
		C113001	Highway Signage - Graphic Design	\$ 2,000	\$ 1,260	\$ 740
				\$ 12,000	\$ 1,920	\$ 10,080
	RESIDENTIAL	C201001	Kandara Court Subdivision	\$ -	\$ 2,606	\$ (2,606)
				\$ -	\$ 2,606	\$ (2,606)
	CAPACITY	C202003	Community Garden- Mill Precinct	\$ 8,200	\$ 3,924	\$ 4,276
				\$ 8,200	\$ 3,924	\$ 4,276
	BUSINESS	C2030001	Barrack Street Property Purchase	\$ -	\$ 172,320	\$ (172,320)
				\$ -	\$ 172,320	\$ (172,320)
LANDSCAPES	HERITAGE	C3010002	Callington Mill (Master Precinct Plan)	\$ 12,500	\$ -	\$ 12,500
			Callington Mill (Mill Tower- Fire Detection System)	\$ 6,500	\$ -	\$ 6,500
			Callington Mill (Car Parking Area- Drainage Improvements)	\$ 5,000	\$ -	\$ 5,000
		C3010008	Commissariat (79 High Street)	\$ 139,500	\$ 13,323	\$ 126,177
			Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000
			Oatlands Gaol - Minor Capital Works	\$ 7,000	\$ -	\$ 7,000
			Roche Hall - Forecourt (Interps- Planning)	\$ 5,000	\$ -	\$ 5,000
			Roche Hall - Stamp Duty (Property Transfer)	\$ 15,275	\$ -	\$ 15,275
		C3010009	Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500
			Parattah Railway Station - Guttering & Fascia	\$ 2,600	\$ -	\$ 2,600
				\$ 205,875	\$ 13,323	\$ 192,552
	NATURAL	C3020002	Callington Park - Stone Wall	\$ 9,000	\$ 3,480	\$ 5,520
			Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ -	\$ 5,000
		C3020005	Chauncy Vale Track Construction	\$ -	\$ 10,000	\$ (10,000)
			NRM South Weed Management	\$ -	\$ 620	\$ (620)
			Tunbridge Circle Landscaping	\$ -	\$ 111	\$ (111)
				\$ 14,000	\$ 14,211	\$ (211)
	REGULATORY	C3040001	Kempton Council Chambers - Building & Office Improvements	\$ 18,954	\$ -	\$ 18,954
		C3040001	Kempton Council Chambers - Office Equipment	\$ 3,000	\$ -	\$ 3,000
		C3040001	Kempton Council Chambers - External Repainting	\$ 7,500	\$ -	\$ 7,500
				\$ 29,454	\$ -	\$ 29,454

LIFESTYLE	RECREATION	C4070001	Parattah Recreation Ground - Building	\$ 10,000	\$ 24,434	\$ (14,434)			
		C4070001	Parattah Recreation Ground - Demolish External Toilets	\$ 5,000	\$ -	\$ 5,000			
		C4070002	Parattah Recreation Ground - Facility Development	\$ 20,000	\$ -	\$ 20,000			
		C4070003	Campania Recreation Ground- Tree Planting	\$ 5,000	\$ -	\$ 5,000			
		C4070005	Recreation Committee	\$ 15,000	\$ 6,085	\$ 8,915	Incl. W/Dale Hall Heating		
		C4070016	Colebrook Recreation Ground (Amenities)	\$ 35,000	\$ 22,337	\$ 12,663			
		C4070017	Kempton Hall - External Repainting	\$ 20,000	\$ -	\$ 20,000			
			Kempton Recreation Ground - Grandstand Hand Rails	\$ 5,000	\$ -	\$ 5,000			
			Oatlands Aquatic Club Building	\$ 18,000	\$ -	\$ 18,000			
		C4070022	Playspace Strategy - Alexander Circle & Lyndon Road	\$ 8,000	\$ -	\$ 8,000			
			Oatlands Recreation Ground - Retaining Wall	\$ 12,000	\$ -	\$ 12,000			
		C4070027	Oatlands Recreation Ground Flood Lights	\$ 385,000	\$ 375,973	\$ 9,027			
		C4070028	Campania Recreation Ground Flood Lights	\$ -	\$ 279,769	\$ (279,769)			
		C4070031	Mt Pleasant - Watering System	\$ 20,554	\$ 17,680	\$ 2,874	Ground Lighting - Budget Amendment		
			Mt Pleasant - Upgrade Toilets	\$ 13,000	\$ -	\$ 13,000			
		C4070032	Mt Pleasant - Cricket Pitch	\$ -	\$ 17,140	\$ (17,140)	Club Contribution		
					\$ 571,554	\$ 743,417	\$ (171,863)		
			SAFETY		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
						\$ 3,000	\$ -	\$ 3,000	
			CAPACITY		Community Blacksmith Program	\$ 6,200	\$ -	\$ 6,200	
		C5020001	Levendale Community Centre	\$ 20,000	\$ 10,242	\$ 9,758			
				\$ 26,200	\$ 10,242	\$ 15,958			
	ADMINISTRATION	C6020003	Computer System (Hardware / Software)	\$ 20,000	\$ 10,801	\$ 9,199			
		C6020007	Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000			
		C6020007	Council Chambers - Building Improvements	\$ 7,500	\$ -	\$ 7,500			
		C6020007	Town Hall (General) - incl. Office Equip/Furniture	\$ 8,000	\$ 6,724	\$ 1,276			
		C6020007	Photo Reframing	\$ 1,500	\$ -	\$ 1,500			
		C6020010	Municipal Revaluation		\$ 126,000	\$ (126,000)	WIP 30/6/15 - \$98K		
					\$ -	\$ -			
	WORKS		Kempton Depot - Painting	\$ 10,000	\$ -	\$ 10,000			
			Depot Relocation	\$ 5,000	\$ -	\$ 5,000			
					\$ -	\$ -			
		C9990002	Minor Plant Purchases	\$ 9,500	\$ 13,783	\$ (4,283)			
			Radio System	\$ 2,000	\$ -	\$ 2,000			
					\$ -	\$ -			
			Plant Replacement Program						
			Refer separate Schedule (Net Changeover)	\$ 365,000	\$ 191,960	\$ 173,040			
			Light Vehicles	\$ 168,000	\$ 302,347	\$ (134,347)			
			(Trade Allowance - \$240K)	\$ -	\$ -	\$ -			
			Water Tanks Replacement (Truck)	\$ 50,000	\$ 49,440	\$ 560			
					\$ -	\$ -			
				\$ 661,500	\$ 701,055	\$ (39,555)			
			GRAND TOTALS	\$ 5,657,067	\$ 4,654,814	\$ 1,002,253			

SOUTHERN MIDLANDS COUNCIL				
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year 13th June 2016		Last Financial Year 10th June 2015	
Arrears brought forward as at July 1		\$ 369,292.54		\$ 431,103.63
ADD current rates and charges levied		\$ 4,597,407.55		\$ 4,326,873.65
ADD current interest and penalty		\$ 74,804.85		\$ 76,078.66
TOTAL rates and charges demanded	100.00%	\$ 5,041,504.94	100.00%	\$ 4,834,055.94
LESS rates and charges collected	86.20%	\$ 4,345,806.18	86.75%	\$ 4,193,750.17
LESS pensioner remissions	4.35%	\$ 219,448.33	4.50%	\$ 217,665.10
LESS other remissions and refunds	-0.06%	-\$ 3,262.69	-0.21%	-\$ 10,289.02
LESS discounts	0.47%	\$ 23,779.48	0.45%	\$ 21,649.34
TOTAL rates and charges collected and remitted	90.96%	\$ 4,585,771.30	91.49%	\$ 4,422,775.59
UNPAID RATES AND CHARGES	9.04%	\$ 455,733.64	8.51%	\$ 411,280.35

	INFLWS (OUTFWS) (July 2015)	INFLWS (OUTFWS) (August 2015)	INFLWS (OUTFWS) (September)	INFLWS (OUTFWS) (October 2015)	INFLWS (OUTFWS) (November)	INFLWS (OUTFWS) (December 2015)	INFLWS (OUTFWS) (January 2016)	INFLWS (OUTFWS) (February 2016)	INFLWS (OUTFWS) (March 2016)	INFLWS (OUTFWS) (April 2016)	INFLWS (OUTFWS) (May 2016)	INFLWS (OUTFWS) (Year to Date)
Cash flows from operating activities												
Payments												
Employee costs	- 254,864.07	- 261,693.89	- 251,001.52	- 232,034.50	- 393,712.86	- 269,604.92	- 187,615.29	- 228,230.80	- 245,094.85	- 223,062.84	- 371,204.55	- 2,918,120.09
Materials and contracts	- 412,124.72	- 525,718.68	- 473,273.43	- 198,766.35	- 377,494.06	- 176,160.99	- 281,497.11	- 283,506.80	- 209,000.52	- 264,940.77	- 176,695.00	- 3,379,178.43
Interest	- 128.02	-	-	-	- 5,019.42	- 15,929.89	- 5,075.00	- 28.35	-	-	- 4,782.70	- 30,963.38
Other	- 14,368.84	- 28,264.62	- 34,991.30	- 82,725.46	- 24,794.03	- 18,381.21	- 70,745.43	- 12,312.14	- 27,054.94	- 61,207.67	- 17,002.77	- 391,848.41
	- 681,485.65	- 815,677.19	- 759,266.25	- 513,526.31	- 801,020.37	- 480,077.01	- 544,932.83	- 524,078.09	- 481,150.31	- 549,211.28	- 569,685.02	- 6,720,110.31
Receipts												
Rates	86,203.59	581,696.64	1,435,377.23	353,194.19	343,847.82	283,887.71	398,500.51	278,454.53	369,173.37	251,304.97	171,017.81	4,552,658.37
User charges	341,967.92	60,880.69	107,331.56	106,788.34	76,656.56	65,760.67	67,507.98	97,430.06	103,308.57	59,252.13	191,355.98	1,278,240.46
Interest received	14,286.13	15,869.47	15,542.66	15,996.65	16,712.92	15,647.60	14,995.76	15,527.82	14,298.59	14,331.77	12,660.95	165,870.32
Subsidies	-	-	-	-	7,570.00	-	-	-	-	-	-	7,570.00
Other revenue grants	3,166.00	422,824.75	-	36.36	422,824.75	-	-	423,157.48	-	-	433,341.12	1,705,350.46
GST Refunds from ATO	-	-	-	-	-	-	-	-	-	-	-	-
Other	49,007.95	28,624.98	89,118.60	- 34,879.60	- 17,328.99	- 19,151.19	- 40,706.55	93,473.86	- 39,217.84	- 64,496.48	54,068.44	98,513.18
	494,631.59	1,109,896.53	1,647,370.05	441,135.94	850,283.06	346,144.79	440,297.70	908,043.75	447,562.69	260,392.39	862,444.30	7,808,202.79
Net cash from operating activities	- 186,854.06	294,219.34	888,103.80	- 72,390.37	49,262.69	- 133,932.22	- 104,635.13	383,965.66	- 33,587.62	- 288,818.89	292,759.28	1,088,092.48
Cash flows from investing activities												
Payments for property, plant & equipment	- 108,069.43	- 563,212.67	- 61,851.29	- 133,488.49	- 566,039.49	- 222,041.48	- 422,906.09	- 477,231.68	- 363,593.74	- 328,669.84	- 375,710.91	- 3,622,815.11
Proceeds from sale of property, plant & equipment	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds from Capital grants	12,357.27	15,330.01	-	7,944.55	25,599.09	24,235.45	58,000.63	74,094.82	97,706.07	-	31,113.64	346,381.53
Proceeds from Investments	-	-	-	-	89,436.00	-	-	127,498.00	-	-	1,041,217.00	1,258,151.00
Payment for Investments	-	-	-	-	-	-	-	-	-	-	-	-
Net cash used in investing activities	- 95,712.16	- 547,882.66	- 61,851.29	- 125,543.94	- 451,004.40	- 197,806.03	- 364,905.46	- 275,638.86	- 265,887.67	- 328,669.84	696,619.73	- 2,018,282.58
Cash flows from financing activities												
Repayment of borrowings	- 4,507.85	-	-	-	- 12,524.30	- 35,569.30	- 6,133.58	-	-	-	- 12,761.02	- 71,496.05
Proceeds from borrowings	250,000.00	-	-	-	-	-	-	-	-	-	-	250,000.00
Net cash from (used in) financing activities	245,492.15	-	-	-	- 12,524.30	- 35,569.30	- 6,133.58	-	-	-	- 12,761.02	178,503.95
Net increase/(decrease) in cash held	- 37,074.07	- 253,663.32	826,252.51	- 197,934.31	- 414,266.01	- 367,307.55	- 475,674.17	108,326.80	- 299,475.29	- 617,488.73	976,617.99	- 751,686.15
Cash at beginning of reporting year	10,002,747.20	9,965,673.13	9,712,009.81	10,538,262.32	10,340,328.01	9,926,062.00	9,558,754.45	9,083,080.28	9,191,407.08	8,891,931.79	8,274,443.06	10,002,747.20
Cash at end of reporting year	9,965,673.13	9,712,009.81	10,538,262.32	10,340,328.01	9,926,062.00	9,558,754.45	9,083,080.28	9,191,407.08	8,891,931.79	8,274,443.06	9,251,061.05	9,251,061.05

18.3.2 2016 / 2017 ANNUAL PLAN & BUDGETS (OPERATING & CAPITAL)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 19 JUNE 2016

Enclosures:

1. 2016/17 Annul Plan & Operating Budget
2. 2016/17 Capital Works Program Budget

ISSUE

Formal adoption of the 2016 / 2017 Annual Plan and Budget – Operating and Capital.

BACKGROUND

The following documents have been updated following the workshops held 5th May, 19th May and 3rd June 2016.

1. Annual Plan and Program Budget Operating
2. Estimates Worksheets for Current Expenditure (Operating)
3. Capital Expenditure Estimates – Source of Funds Analysis

DETAIL

The Budget documents are submitted for formal endorsement at this meeting.

RECOMMENDATION

THAT Council formally adopt the 2016 / 2017 Annual Plan and Budget – Operating and Capital.

DECISION

Moved by Clr D Fish, seconded by Clr E Batt

THAT Council formally adopt the 2016 / 2017 Annual Plan and Budget – Operating and Capital.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

18.3.3 ADOPTION OF THE 2016 / 2017 RATES AND CHARGES RESOLUTION

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 19 JUNE 2016

ISSUE

Formal adoption of the 2016 / 2017 Rates and Charges Resolution under the *Local Government Act 1993* and the *Fire Service Act 1979*.

DETAIL

The following Rates & Charges Resolution (draft) has been based on the outcome of discussions through the budget workshops.

2016/2017 RATES AND CHARGES RESOLUTION - SOUTHERN MIDLANDS COUNCIL

THAT under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Southern Midlands Council has made the following rates and charges upon rateable land within the municipal area of Southern Midlands (“the municipal area”):

1. General Rates

Under section 90 (3) (c) of the *Local Government Act 1993* (“the Act”) Council makes a general rate of 8.0168 cents in each dollar of Assessed Annual Value for all rateable land within the municipal area shown on the valuation list prepared under the *Valuation of Land Act 2001* (“the valuation list”), subject to a minimum amount of \$302.00

2. Waste Management Charge

Under section 94 (1) of the Act Council makes a separate services charge in respect of the service of waste management called the Waste Management Charge upon all rateable land, which is capable of use for residential purposes, and Council declares that the charge is to be calculated in accordance with the following formulae:

- a) or rateable land upon which a dwelling or dwellings are constructed:

Waste Management Charge = \$122 x D, where D is the number of dwellings on the rateable land, capable of being occupied.

- b) for rateable land upon which no dwelling is constructed:

Waste Management Charge = \$41.00

3. Garbage Removal Charge

- a) Under section 94 (1) of the Act Council makes a separate services charge of \$142.00 in respect of the service of waste management called the Garbage Removal Charge upon all rateable land.
- b) Under section 107 (1) (c) and section 94 (3A) of the Act the Council declares that the Garbage Removal Charge is varied according to the locality of the land and the level of service provided as follows:
 - (i) for the land identified by Property Identification Number 7462339 the charge is \$2,982.00;
 - (ii) for land in the Broadmarsh / Elderslie areas to which the Council provides a fortnightly garbage removal service (utilising wheelie bins) and kerbside recycling service, the charge is \$195.00.
 - (iii) for land in the Tunbridge area to which the Council provides a fortnightly garbage removal service (utilising wheelie bins) and kerbside recycling service, the charge is \$195.00.
 - (iv) for land to which the Council does not provide either a weekly garbage removal service and kerbside recycling service, or a fortnightly garbage removal service (utilising wheelie bins) and kerbside recycling service, the charge is zero.

4. Fire Service Contributions

For the Council's contribution to the State Fire Commission:-

- (a) for land within the Oatlands & Kempton Volunteer Brigade Rating District an amount of 0.3822 cents in the dollar on the assessed annual value of all rateable land subject to a minimum amount of \$38.00;
- (b) for all other land in the municipal area an amount of 0.3405 cents in the dollar on the assessed annual value of the land subject to a minimum amount of \$38.00.

5. Instalments

These rates and charges are for the year commencing 1st July, 2016 and ending 30th June 2017 and are payable by 4 equal instalments, the first payable 30 days after the issue of the rates notices, the second by 4.30 p.m. on 30th November 2016, the third by 4.30 p.m. on 31st January 2017 and the fourth by 4.30 p.m. on 31st March 2017.

Where a ratepayer elects to enter into an arrangement to pay the current rates and charges by monthly, fortnightly, or weekly instalments via one of the electronic payment options (including direct debit), then the instalment amounts will be calculated to settle the debt by 30th June 2017. Penalty and interest will not be applied on any of the 2016-17 rates and

charges at the relevant date, provided that the instalment arrangements are adhered to. In the event of default, penalty and interest is to be calculated on the outstanding amounts.

6. Late Payments

- a) Penalty: A penalty of 5% applies to any rate or charge that is not paid on or before the date it falls due.
- b) Interest: In addition to the penalty, interest under section 128 of the *Local Government Act 1993* will be charged at the rate of 7.5% per annum.

7. Discount

A discount of 1.7% will apply to all rates and charges paid in full within 30 days after the date of issue. This discount is not applicable to rates and charges which are paid in instalments. The payment due date will appear on the rates notice.

RECOMMENDATION

THAT Council adopt the 2016-2017 Rates and Charges resolution as presented.

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr R Campbell

THAT Council adopt the 2016-2017 Rates and Charges resolution as presented, with the addition of the following words at the end of section 1 – General Rates – “this being a 2% increase on the previous year”.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Cllr A R Bantick	
√	Cllr E Batt	
√	Cllr R Campbell	
√	Cllr D F Fish	
√	Cllr D Marshall	

19. INFORMATION BULLETINS

Information Bulletins dated the 27th May, 3rd June, 10th June, 17th June and the 24th June 2016 have been circulated since the previous meeting.

RECOMMENDATION

THAT the Information Bulletins dated the 27th May, 3rd June, 10th June, 17th June and the 24th June be received and the contents noted.

DECISION

Moved by Clr R Campbell, seconded by Clr D Fish

THAT the Information Bulletins dated the 27th May, 3rd June, 10th June, 17th June and the 24th June be received and the contents noted.

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

20. MUNICIPAL SEAL

Nil.

21. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

21.1 WOODSDALE CEMETERY – UPDATE ON TRANSFER OF OWNERSHIP

The General Manager informed Council that Crown Land Services has provided the following cost estimates to transfer ownership of the Woodsdale Cemetery:

- a) Cost of Survey - \$5,610
- b) Survey Administration - \$550
- c) Crown Solicitor Legal Costs – yet to be confirmed
- d) Stamp Duty (based on LG valuation of \$22K) - \$382.50
- e) Registration Fee - \$187.81

It was indicated that the existing management group of the Cemetery may be in a position to provide some funding to cover part of these costs associated with the transfer.

Should Council decide to proceed with the transfer, it is proposed that the future use of the land is agreed to be “municipal purposes, including but not limited to use as a cemetery” – or something similar. This broad “purpose” should allow Council to use that land surrounding the cemetery for other municipal purposes (if so required).

If the land is not used for municipal purposes (or for whatever the agreed purpose ends up being), or should Council attempt an on-transfer of the land, then the land will automatically revert into Crown ownership.

It was generally agreed that the leasehold interest of the Levendale and Woodsdale History Rooms Inc. be terminated prior to transfer.

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr D Fish

THAT:

- a) **the information be received;**
- b) **Council proceed with the transfer of ownership, however a comparative quotation be obtained for the survey component to determine the potential for any costs savings; and**
- c) **Council approach the local Woodsdale Cemetery Management Committee to ascertain whether it is prepared to make a contribution to offset these costs.**

CARRIED

Vote For	Councillor	Vote Against
√	Mayor A E Bisdee OAM	
√	Dep. Mayor A O Green	
√	Clr A R Bantick	
√	Clr E Batt	
√	Clr R Campbell	
√	Clr D F Fish	
√	Clr D Marshall	

21.2 COUNCIL DEPOT (OATLANDS) RELOCATION

RESOLVED that this item be listed on the next Agenda for discussion.

22. BUSINESS IN “CLOSED SESSION”

Nil.

23. CLOSURE

The meeting closed at 3.30 p.m.