



Dear Customer/Resident,

Southern Midland Council is sending you this form because you have either;

- Recently informed Council of a change of address, or
- Council has reason to believe that you may have recently changed your address.

To allow us to maintain accurate contact details for you and to ensure your privacy is protected, it is appreciated if you could complete the information on the form below and return via mail to Southern Midlands Council, P O Box 21 Oatlands, Tas, 7120.

Property Owners Details:

Title Mr/Mrs/Ms		Given Name/s	
		Surname	

Previous Postal Address:

Street No	Street Name	Suburb

New Postal Address:

Street No	Street Name	Suburb

Contact Phone and Email No:

	Home	Business	Mobile	Email
Phone				

Please update my contact details for (Please tick✓ below):

- Rates Notice
- Building & Plumbing
- Debtors Invoices
- Planning
- Animal Notices/ Dog Location
- All contact details**
- Health (Food license)

If changing your address for Rates purposes, please list the property(s) that you own: (If joint owners they are required to be listed on the form when changing addresses)

Property Identification No:	Title Ref: Volume & Folio	Property Address

Your Signature: _____ Date: _____
I have authority to represent the individuals identified above and request changes on their behalf.

You can nominate an agent (someone acting/paying your rates on your behalf).

Please note that as the property owner/s you will be liable for all unpaid rates charges, even when mailed to a nominated alternate address. Please complete the section below if you would like to nominate an agent/alternative address for Rates purposes **ONLY**.


I authorise Council to send my rates notice to:

Title Mr/Mrs/Ms		Given Name/s	
		Surname	
Postal Address:			
Street No	Street Name		Suburb

Contact Phone and Email No:

	Home	Business	Mobile	Email
Phone				

Owners Authorisation:

X	Dated	day of	20
Signature of Owner 	Date		

Please email to mail@southernmidlands.tas.gov.au or contact us on 03 62545000 or

All correspondence should be addressed to:
The General Manager, PO Box 21, Oatlands Tas 7120

Privacy Statement

The personal information on this form is required by Council for updating records. We will use your personal information for this related purpose. If this information is not provided, we may not be able to deal with this matter. You may access and or amend your personal information at any time. How we use this information is explained in our Privacy Policy, which is available at www.southernmidlands.tas.gov.au or at Council offices.

Office Use Only

Processed By		Date Processed	
Registered in CM			