

SOUTHERN  
MIDLANDS  
COUNCIL



**PUBLIC COPY**

**AGENDA**  
**ORDINARY COUNCIL MEETING**

---

Tuesday, 23<sup>rd</sup> February 2016  
10.00 a.m.  
Tunbridge Hall

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Dear Sir/Madam

## NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

**Date:** Tuesday, 23<sup>rd</sup> February 2016  
**Time:** 10.00 a.m.  
**Venue:** Tunbridge Hall

I certify under s.65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

### ***COUNCILLORS PLEASE NOTE:***

- Matt Davis (Manager Environment & Development Approvals) & Andrew Hargrave (Asset Engineer, Bridges) from Department of State Growth will address Council at 10.45 am in regard to the renewal of the Blackman River Bridge.
- Mr Brady Robins will be presented with the Australia Day 'Young Citizen of the Year' Award at 12.00 pm.
- Public Question Time has been scheduled for 12.30 pm.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'A. Benson', is written over a light blue horizontal line.

Andrew Benson  
**ACTING GENERAL MANAGER**

## OPEN COUNCIL AGENDA

### 1. PRAYERS

Rev Dennis Cousens.

### 2. ATTENDANCE

### 3. APOLOGIES

Clr D Marshall

### 4. APPLICATION FOR LEAVE OF ABSENCE

Nil.

### 5. MINUTES

#### 5.1 Ordinary Council Minutes

The Minutes of the previous meeting of Council held on the 27<sup>th</sup> January 2016, as circulated, are submitted for confirmation.

#### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

#### 5.2 Annual General Meeting Minutes

Nil.

### 5.3 Special Committee of Council Minutes

#### 5.3.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Woodsdale Community Memorial Hall Committee meeting held on the 8<sup>th</sup> February 2016.

#### RECOMMENDATION

**THAT the minutes of the above Special Committee of Council be received.**

#### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

#### 5.3.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Woodsdale Community Memorial Hall Committee meeting held on the 8<sup>th</sup> February 2016.

#### RECOMMENDATION

**THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.**

#### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## **5.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)**

### **5.4.1 JOINT AUTHORITIES - RECEIPT OF MINUTES**

The Minutes of the following Joint Authority Meeting, as circulated, are submitted for receipt:

- **Southern Tasmanian Councils Authority – Nil**
- **Southern Waste Strategy Authority - Nil**

*Note: Issues which require further consideration and decision by Council will be included as a separate Agenda Item, noting that Council's representative on the Joint Authority may provide additional comment in relation to any issue, or respond to any question.*

### **DECISION NOT REQUIRED**

### **5.4.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)**

Section 36A of the Local Government Act 1993 provides the following;

#### **36A. Annual reports of authorities**

*(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.*

*(2) The annual report of a single authority or joint authority is to include –*

- (a) a statement of its activities during the preceding financial year; and*
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and*
- (c) the financial statements for the preceding financial year; and*
- (d) a copy of the audit opinion for the preceding financial year; and*
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.*

Section 36B of the Local Government Act 1993 provides the following;

#### **36B. Quarterly reports of authorities**

*(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.*

*(2) The quarterly report of the single authority or joint authority is to include –*

- (a) a statement of its general performance; and*
- (b) a statement of its financial performance.*

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- **Southern Waste Strategy Authority – Nil**
- **Southern Tasmanian Councils Authority – Nil**

### **DECISION NOT REQUIRED**

## 6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, the Agenda is to include details of any Council workshop held since the last meeting.

It is reported that one workshop has been held since the last ordinary meeting of Council.

A workshop was held on the 2<sup>nd</sup> February 2016 at the Council Chambers, Kempton commencing at 2.00pm to discuss Council's submission to the draft Tasmanian Planning Scheme (refer attached).

**Attendance:** Mayor A Bisdee, Deputy Mayor A Green, Clr D Fish, Clr E Batt

**Apologies:** Clr D Marshall, Clr R Campbell, Clr A Bantick

**Officers in attendance:** T Kirkwood, D Mackey, D Cundall

### RECOMMENDATION

**THAT the information be received and the outcomes of the workshop held on 2<sup>nd</sup> February 2016 be noted.**

### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

*Attachment*

**SOUTHERN MIDLANDS COUNCIL SUBMISSION TO THE TASMANIAN  
PLANNING SCHEME**

5 FEBRUARY 2016

**4.0 Exemptions**

*Home occupation*

This exemption could be expanded to provide for the parking/garaging of one large truck in the Rural, Agriculture and Rural Living zones. This is a common need in rural municipalities wherein self-employed persons or employees of small and medium enterprises need to regularly garage a truck and trailer at their residence overnight.

The home occupation definition would allow for tattoo and piercing studios in any zone. It is suggested that the definition be the same as current interim scheme definition, or include a restriction specifying no medical waste generated on site.

*Agricultural buildings and works*

Agricultural sheds in the Rural Zone and Agricultural Zone would be exempt from the need for planning approval up to 200m<sup>2</sup> in area, with unlimited height and located 5m from any boundary. Furthermore, there is no limit on the number of such sheds. The implications are multiple large sheds very close to boundaries, on skylines, clad in zincalume sheds in inappropriate areas, and potentially accommodating noisy activities located close to neighbouring dwellings. It is suggested to keep the current agricultural shed exemptions in the Interim Planning Schemes, but with the 200m<sup>2</sup> floor area limit.

*Internal buildings and works*

The exemption for internal building works unless State listed (THR) should be changed to include places listed on the local code where the internal fixtures are specifically listed.

*Unroofed decks*

The unroofed decks exemption makes no reference to setbacks. Also the exemption should consider allowing decks that actually abut or adjoin dwellings given that's where people build decks and given most dwellings are built with privacy and setbacks in mind.

*Vegetation removal for safety or in accordance with other statutes, (f):*

From powerlines, clearance should be exempt as necessary to make safe private or public powerlines.

The 2m distance provided in subclause (f) is inadequate and, in any case, there should be no distance limitation given the wide variation in the possible height of

trees within 'striking distance' of powerlines and the risks (predominantly bushfire) associated with this issue.

*Vegetation removal for safety or in accordance with other statutes, (i):*

From fence lines, clearance should be exempt within 5m in the Rural and Agriculture zones, and within 3m in other zones.

The 3m distance provided in subclause (i) in rural zones would not be sufficient for the machinery needed for fence construction in many bushland areas. The 1.5 metres provided in other zones would not be sufficient for the lighter vehicles usually used in fence construction in those areas.

*Rain-water tanks and fuel tanks*

The 45kl capacity limit should be greater in the Rural and Agriculture zones. Working farms generally have significantly more capacity in their rainwater tanks. All rain-water tanks should simply be exempt.

## **12.0 Village Zone**

### *12.2 Use Table*

Planning Authorities, in developing their local provisions, should be able to qualify various commercial uses so that they are permitted rather than discretionary if located in certain targeted areas within a particular village. For example: 'If located on Main Street'. It is unclear whether the TPS will provide for such local variation.

## **20.0 Rural Zone**

*Mapping of the Rural Zone / Agricultural Zone:*

Without zone mapping guidelines, it is difficult to fully consider the draft zone provisions. For example, it is unclear to what extent lower-class agricultural land (e.g. rough grazing land) might be included in the Rural Zone or the Agricultural Zone.

### *20.2 Use Table*

The Residential Use Class should allow, at the planning authority's discretion, for:

- Seasonal workers accommodation, (fruit pickers, shearers, etc.).

*20.5 Development Standards for Subdivision, P1:*

The Performance Criterion contains two main clauses (a) and (b).

As written, a proposed subdivision would need to comply with both.

However, it appears each clause may be intended to deal with a different circumstance. If so, the header phrase should be "Each lot must comply with one of the following:" and clause (c) should be added to each as a subclause.

If it is the intention that a subdivision must comply with both main clauses, then Council should oppose this provision, and request that compliance with only one be necessary.

Subclause (b)(ii), which requires a Part 5 Agreement to be registered on the title preventing the construction of a dwelling on a vacant balance lot, is problematic. The balance lot may be very large and may accommodate a substantial rural use, and a new dwelling may be highly desirable for an appropriate level of farm management, operation and security.

## **21.0 Agriculture Zone**

### *21.2 Use Table*

The Residential Use Class should allow, at the planning authority's discretion, for:

- Seasonal workers accommodation, (fruit pickers, shearers, etc.).

### *21.5 Development Standards for Subdivision, P1:*

The Performance Criterion is divided into three main clauses, (a), (b) and (c). As written, a proposed subdivision would need to comply with all three. However, it appears each subclause may be intended to deal with a different circumstance. If so, the header phrase should be "Each lot must comply with one of the following:"

If it is the intention that a subdivision must comply with all three subclauses, then Council should oppose this provision, and request that compliance with only one be necessary.

Subclause (c)(ii), which requires a Part 5 Agreement to be registered on the title preventing the construction of a dwelling on a vacant balance lot, is problematic. The balance lot may be very large and may accommodate a substantial rural use, and a dwelling may be necessary for an appropriate level of farm management, operation and security.

Furthermore, it is noted that if subdivisions must comply with all three clauses (a), (b) and (c), there will be no balance lot.

## **C7.0 Natural Assets Code**

### *Absence of State Policy Direction*

There is currently no legislation, regulation, policy, ministerial statement of expectation or other form of policy direction from the State that sets out a requirement for planning schemes to mirror, reflect or impose the provisions of the Threatened Species Act or the Nature Conservation Act.

It is understood that the view of the relevant State public servants is that the 2009 changes to the Forestry Regulations constitutes such a policy direction.

It is Council's submission, however, that this is not the case: The Forestry Regulations direct what the forestry system does and does not do. They do not

direct what planning system does and does not do. In addition to being an innate characteristic of 'forestry regulations' it is submitted that a careful reading of the regulations makes this clear.

Council submits that a clear policy statement from the State Government is necessary, by way of legislation, regulation, policy, ministerial statement of expectation or some other form of policy direction, before the proposed Natural Values Code is included in the TPS.

In the absence of a clear policy statement:

- Local Government will be unfairly blamed for imposing use and development restrictions on private land.
- There will be no democratic accountability for the decision to mirror / impose the provisions of the Threatened Species Act and Nature Conservation Act via planning schemes.

In further explanation of the above two dot points, it is noted that the code will apply via a planning scheme map overlay. Map overlays are defined, statutorily, as local provisions, not state provisions. It will therefore be the local Council that will be held accountable by landowners and developers for the impact of the Natural Assets Code.

The objective of the Resource Management & Planning System calling for '*the sharing or responsibility between the different spheres of government*' does not mean '*hiding responsibility*'. In any democracy there must be accountability for any restrictions and limitations placed on the rights of the citizens, and this must be to one of the levels of government, being constituted by the democratically elected representatives of the people.

The system should not be arranged so that Local Government elected members take political responsibility for policy decisions of the State Government, and certainly not for de facto policy decisions of State Government public servants.

#### C7.2.1(xi)

The General Residential Zone should be removed from the application of the Natural Values Code. The strategic decision that any natural values are not, on balance, worth protecting, should be made at the time of rezoning.

For land already zoned General Residential, the planning system should accept that any natural values thereon are already lost.

It is noted that the Zone Purpose for the General Residential Zone does not include protection of natural values.

The decision to apply the Natural Values Code to the General Residential Zone, albeit for subdivision only, appears inconsistent from a policy point of view with C7.6.2 A1(b) whereby up to 3,000m<sup>2</sup> of priority vegetation can be cleared as an Acceptable Solution in the Rural Living Zone.

## **7. QUESTIONS WITHOUT NOTICE**

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

1.

2.

3.

4.

5.

## **8. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

## 9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.**

### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## 10. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2005* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Mayor A E Bisdee OAM to invite questions from members of the public.

### 10.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Matt Davis (Manager Environment & Development Approvals) & Andrew Hargrave (Asset Engineer, Bridges) from State Growth at 10.45 am

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER  
REGULATION 16 (5) OF THE LOCAL GOVERNMENT  
(MEETING PROCEDURES) REGULATIONS 2005**

Nil.

**12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**12.1 DEVELOPMENT APPLICATIONS**

Nil.

**12.2 SUBDIVISIONS**

Nil.

**12.3 MUNICIPAL SEAL (Planning Authority)**

**12.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS**

Nil.

**12.4 PLANNING (OTHER)**

Nil.

## **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **13.1 Roads**

<b>Strategic Plan Reference – Page 13</b>
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1.1.1 Maintenance and improvement of the standard and safety of roads in the municipal area.
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Nil.

## 13.2 Bridges

### Strategic Plan Reference – Page 14

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

### 13.2.1 TENDER – DESIGN & RECONSTRUCTION OF THE KHEME ROAD BRIDGE, KHEME ROAD OFF YORK PLAINS ROAD, YORK PLAINS

**Author:** DEPUTY GENERAL MANAGER (ANDREW BENSON)  
MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

**Date:** 16 FEBRUARY 2016

#### Attachments:

- Request for Tender (RFT)
- Four tenders submitted  
*(because of the bulk of these attachments, one package will be available at the meeting for Councillors to peruse – a copy can be made available prior to the meeting if required – contact Andrew Benson)*

#### ISSUE

Consideration of Tender submissions for the design and construction of the KHEME Road Bridge, at KHEME Road, over the Birralee Creek off York Plains Road, York Plains.

#### BACKGROUND

This tender contract includes:

- The removal of the existing timber bridge, including abutments, superstructure and deck, and the orderly storage of the materials on site. The materials will remain the property of the Southern Midlands Council.
- The design and construction of a new single lane bridge on KHEME Road on the same alignment as the existing timber bridge where it crosses the Birralee Creek.

Council engaged Phil Gee, BE, FIEAust, CPEng, MBA, Managing Director, Sugden & Gee Pty Ltd. on a contract basis to undertake the Superintendent's role in respect of this project, along with the development of the tender documentation in partnership with Council's Deputy General Manager and Council's Manager Works & Technical Services.

The Request for Tender was processed through Council's E Procurement Portal, via Tenderlink. The process was seamless and very efficient to operate/manage. An online forum was established as part of the Tender process with the Superintendent being available via email up until five days before the Tender closed for questions in respect of the Tender documents and/or site conditions. With the process being undertaken through the E Procurement Portal, all organisations registered received a copy of the information and the responses, in a transparent manner. A Site Meeting was held and minutes of that meeting were lodged on the E Procurement Portal for distribution.

When the Tender closed the Nominated Officer (in this case Deputy General Manager – Andrew Benson) received an e-mail through the Portal to advise that the Tender had closed and the “keys to the Tender Box” were available through a coded number access (this number is only available to the Nominated Officer). There was a Tender Opening Committee of two people, including the Nominated Officer who were at the computer to witness the downloading of the zip file with all of the Tenders and then the opening of the zip file. A Summary of the Tenders and their respective pricing was then printed off and the two members of the Tender Opening Committee signed that they were present and witnessed the opening of the Tenders on the Summary. The complete Tender documents along with the signed Tender Opening Committee Summary were then forwarded to the Tender Review Panel plus the Superintendent for consideration. A copy of all documents were also sent to Council’s Records Management Officer for lodgement in Council’s Records Management system as a permanent record of the Tender submissions.

There were two non-conforming Tenders submitted. Effectively they were emailed to the Superintendent and the Acting General Manager after the closing of the Tender. The Acting General Manager / Chairman of the Tender Review Panel (Andrew Benson) assessed both of these Tenders without referring to the price or the submissions and communicated with both Tenderers that he had determined them both to be non-conforming. That decision was taken after reference to the RFT and Council’s Code of Tender & Contracts. Neither of these Tenders has been considered as part of this Tender assessment. Whilst the non-conformance decision has not been challenged by the Tenderers, a report will be provided to Council’s Audit & Risk Management Committee detailing the issue and the course of action taken.

The initial Tender Review Panel meeting was held on Monday 15<sup>th</sup> February 2016, where the Project Superintendent, Phil Gee provided a draft Engineer’s Report for consideration by the Panel. A rigorous analysis was undertaken of all Tenders and a range of options as provided in the documentation were considered on their respective merits.

## **ENGINEER’S REPORT**

The following Report is provided by Sugden & Gee.

[COMMENCEMENT OF ENGINEER'S REPORT]

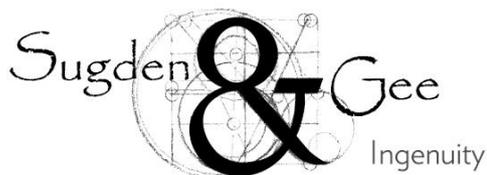
# Kheme Road Bridge

## Contract No. 01/2016

### Report on Tenders

Prepare for: Southern Midlands Council

Date: 16 February 2016



PO Box 8, Lauderdale, TAS. 7021  
Ph. 0417 305 878  
Email: [info@suggee.com.au](mailto:info@suggee.com.au)  
ABN 57 159 898 11

**Appendix A** Request for Tender  
**Appendix B** Tender Assessment Schedule

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Prepared by: Phil Gee

Date: 15 February 2016

Report Revision History					
Rev No.	Description	Prepared by	Reviewed by	Authorised by	Date
DRAFT A	Draft for Tender Assessment Panel	PG	PG	PG	12/2/16
REV00	Following Tender Review Panel	PG	AB	PG	15/2/16

## Introduction

The Southern Midlands Council (SMC) advertised a Request for Tenders (RFT) for the Bridge Works to reconstruct the KHEME Road Bridge (bridge no. T468.00570) over Birrale Creek, Contract No. 01/2016 in the Mercury newspaper on 23 January 2016. A copy of the Request for Tenders is contained in Appendix A.

SMC's bridge inspectors have determined that the existing timber bridge structure has decayed to a point where it is in urgent need of replacement. The scope of this Contract is to design and construct a bridge to replace the existing timber bridge including abutments. Civil works including, temporary bypass culvert, roadworks and preparation of the site and crane access are to be carried out by the SMC's workforce.

Tenders for the Contract closed at 4 pm on Tuesday 9 February 2016.

This report provides an assessment of Tenders received for Contract No. 01/2016.

## Code for Tenders & Contracts

The Tender process and this assessment has been conducted in accordance with SMC's Code for Tenders and Contracts in that it aims to achieve:

- open and effective competition
- value for money
- enhancement of the capabilities of local business and industry, and
- ethical behaviour and fair dealing

The Tender process was undertaken in accordance with the Southern Midlands Council's Code for Tenders and Contracts.

The Tenders were assessed by a Tender Review Panel who will make a recommendation to Council.

The Conditions of Tender, specification, Conditions of Contract and Tender Form were prepared without bias and aligned with appropriate Australian Standards and Codes for design and construct bridge contracts.

## Tenders Received

The following four conforming Tenders were received from three different bridge construction companies:

Alternative Tenders were also invited providing a conforming Tender was also provided.

<b>Tenderer</b>	<b>Price (excl. GST)</b>	<b>Non-conforming Price (excl. GST)</b>	<b>Comment</b>
TasSpan Pty Ltd – Option 1	\$91,751.00		Conforming with SHS barriers.
TasSpan Pty Ltd – Option 2	\$89,077.00		Conforming with W-beam barriers
VEC Civil Engineering Pty Ltd	\$133,028.00	-	Proposes changes to AS4902 insurance clauses.
Timber Restoration Systems Pty Ltd	\$173,512.00	-	Glue laminated timber

The Extensive list of proposed changes to the AS4902 insurance clauses by VEC Civil Engineering could render their Tender to be considered a non-conforming Tender. However, the conforming Tenders from TasSpan Pty Ltd have lower prices than this Tender and no further clarification was sought.

## Required Documentation

Tenderers were required to submit the following documentation:

- Form of Tender and schedules completed and signed by the Tenderer
- Insurance Certificates of Currency
- Quality Management System certification
- Environmental Management System certification
- WHS Management System certification
- A program scheduling the various activities from the Date of Acceptance of Tender through to issue of the Final Certificate.
- Relevant project experience of the Tenderer in bridge construction and design and construct contracts
- Relevant qualifications and experience of key staff that the Tenderer will use to deliver this Contract.
- Relevant qualifications and experience of the Professional Engineers who will be responsible for the design and certification of the bridge.
- Projected Cash Flow
- Proposed methodology and sketch plans for the proposed bridge re-establishment solution
- Proposed systems for risk management including workplace health and safety, quality of product and environmental management.
- A statement of the Tenderer's current capability and capacity to deliver the contract on time
- A statement of the Tenderer's financial capacity to carry out the Contract
- Any supporting documentation which the Tenderer considers relevant to the Tender
- Information to support the selection criteria of the Tender assessment

*All Tenderers provided a signed Tender Form and schedules.*

## Assessment

The Tender assessment criteria were clearly outlined in Request for Tender.

A schedule summarising the Tender assessment of all Tenders against the assessment criteria is contained in Appendix B. The following is a discussion of Tenders against each of the assessment criteria.

## Prices and Rates

A design and construct Contract method was adopted so as to capture innovation in design methodology and to optimise cost. Based on recent pricing for similar bridge contracts, Tender prices were expected to be in the range of \$80k to \$100k (excl. GST).

All Tender pricing Schedules were checked to ensure they corresponded with the Tender Lump Sums and found to be correct. Tendered rates for labour and plant are used to price variations should they

be required due to latent conditions or unforeseen circumstances. The Tendered rates from TasSpan are comparable to other Tendered rates and are within acceptable range.

## Alternative Tenders

The following alternative Tenders can be considered because, as required, an associated conforming Tender was submitted and they comply with the provisions of Clause 2.9 of the RFT.

### TasSpan Pty Ltd

TasSpan Pty Ltd submitted two alternative Tenders that conform to the specification:

- Option 1 - \$91,751.00 for a bridge with SHS barrier rail.
- Option 2 - \$89,077.00 for a bridge with W beam barrier rail.

## Proposed Bridge Deck Solution

The lowest conforming Tenders are from TasSpan and provide a bridge solution that offers 9.0m precast concrete deck beams, sitting abutments supported by piles.

TasSpan has qualified their Tender by including a rate of \$450/m for pile lengths beyond 6m and pile splice rate of \$500. This is considered fair and reasonable due to the unknown nature of the ground conditions and the rates comparable to previous tendered rates received.

The Council's Works Manager advises that he prefers the SHS barrier rail offered by TasSpan's Option 1 to the W-beam barrier offered by Option 2.

The second lowest conforming Tender is from VEC and has a bridge solution that offers 8.0m precast concrete deck beams, sitting abutments supported by piles.

## Company Experience & Capability

The lowest conforming Tenderer, TasSpan, is an experienced and capable bridge construction contractor with appropriate insurance and third party certified management systems. TasSpan has successfully delivered bridge contracts for SMC in the past including the Marstrand Memorial Bridge, and there is confidence they have the experience and capability to deliver this Contract.

## Personnel Experience & Capability

The lowest conforming Tenderer, TasSpan, has suitably experienced and capable personnel in bridge design and construction.

## Conclusion

The lowest price Tenderer, TasSpan Pty. Ltd., is experienced in design and construction of similar bridges to the Khome Road Bridge and their proposed solution complies with the specification. They have certified quality management systems and carry appropriate levels of insurance.

The two alternative Tenders offered by TasSpan at \$91,751.00 (exc. GST) for Option 1 and \$89,077.00 (excl. GST) for Option 2 are in the order of \$40k lower than the next lowest Tender from VEC, and 80k lower than the Tender from Timber Restoration Systems. The pre-Tender estimate based on previous Tenders was in the range of \$80k to \$100k.

TasSpan's Option 1 Tender with SHS barrier is considered good value for only \$1,700.00 more than Option 2 with the W-Beam barrier.

Based on assessment the Tenders received for SMC Contract 01/2016 for the Khome Road Bridge:

1. The Tender process was conducted in accordance with the SMC Code of Tenders
2. The best value for money Tender is Option 1 received from TasSpan Pty Ltd for the sum of \$91,751.00 excl. GST.



**Phil Gee**, MBA, BE, CPEng, FIEAust, RPEQ  
Managing Director  
**Sugden & Gee Pty Ltd**

## Appendix A Request for Tender

*(because of the bulk of this attachment, one package will be available at the meeting for Councillors to peruse – a copy can be made available prior to the meeting if required – contact Andrew Benson)*

## Appendix B

# Tender Assessment Schedule

**Kheme Rd. Bridge**

**Southern Midlands Council Contract No. 01/2016**

The following is an assessment of the submitted Tenders against the Selection Criteria:

<b>Criteria*</b>	<b>TasSpan Option 1</b>	<b>TasSpan Option 2</b>	<b>VEC</b>	<b>TRS</b>
<b>Price</b>	\$91,751.00	\$89,077.00	\$133,028	\$173,512
<b>Rates Ave (\$)</b>	114	114	115	148
<b>Proposed bridge/culvert solution</b>	Precast concrete	Precast concrete	Precast concrete	Glue-lam timber
<b>Conditions</b>	None	None	Proposed changes to AS4902 insurance clauses.	
<b>Relevant company experience</b>	Strong	Strong	Strong	Strong in timber rehabilitation
<b>Experience and qualifications of key personnel</b>	Strong	Strong	Strong	Not clear

\*Note: all pricing excludes GST

[END OF ENGINEER'S REPORT]

The Engineer's Report included in this Agenda Report includes the minor clarification changes sought by the Tender Review Panel and has been endorsed by the Tender Review Panel. It is confirmed that this process has been undertaken in accordance with Council's Code for Tenders & Contracts, January 2015 version.

**Human Resources & Financial Implications** – The total replacement cost as nominated in Council's bridge asset management plan in concrete construction is \$142,527.00.

Anticipated costs associated with the completion of this project are as follows:

1	Tender	\$ 91,751.00
2	SMC Project Management & Contract Administration	\$ 9,863.23
3	SMC to establish and decommission the crane pad on site & reinstate fences	\$ 5,000.00
4	SMC to supply and install the W Beam rail at the bridge approaches	\$ 5,000.00
6	SMC Signage and sundries	\$ 3,000.00
	<b>Estimated Sub Total</b>	<b>\$ 114,614.23</b>
7	Contingencies 10%	\$ 11,461.42
	<b>Estimated Total</b>	<b>\$ 126,075.66</b>

This will be a total bridge replacement.

In respect of this project and using the Estimated Sub Total above, of \$114,614.23 it equates to 80% of the replacement "book value", given that the replacement cost is \$142,527.00, this project therefore represents a saving of \$27,912.77 against the "book value". It is considered that this tender price represents excellent value for money.

**Community Consultation & Public Relations Implications** – The Road Closure will be an impact on the local Community.

**Web site Implications** – Advice of the Mercury advertisement for the Road Closure.

**Policy Implications** – Nil.

## RECOMMENDATION

### THAT Council

1. Receive and note the report;
2. Endorse the processes undertaken;
3. Accept the tender received from TasSpan Pty Ltd for the sum of \$91,751.00 excl. GST; and
4. Sign and seal the Formal Instrument of Agreement with TasSpan Pty Ltd for the contractual requirements detailed in the Request For Tender 01/2016 and provided in their Tender submission, for the total sum of \$91,751.00 excl. GST.

## DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

### 13.3 Walkways, Cycle ways and Trails

**Strategic Plan Reference – Page 14**

- 1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

### 13.4 Lighting

**Strategic Plan Reference – Page 14**

- 1.4.1a Ensure Adequate lighting based on demonstrated need.  
1.4.1b Contestability of energy supply.

Nil.

### 13.5 Buildings

**Strategic Plan Reference – Page 15**

- 1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

### 13.6 Sewers

**Strategic Plan Reference – Page 15**

- 1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

### 13.7 Water

**Strategic Plan Reference – Page 15**

- 1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

### 13.8 Irrigation

**Strategic Plan Reference – Page 15**

- 1.8.1 Increase access to irrigation water within the municipality.

Nil.

### **13.9 Drainage**

**Strategic Plan Reference – Page 16**

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

### **13.10 Waste**

**Strategic Plan Reference – Page 17**

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

### **13.11 Information, Communication Technology**

**Strategic Plan Reference – Page 17**

1.11.1 Improve access to modern communications infrastructure.

Nil.

## **13.12 Officer Reports – Works & Technical Services (Engineering)**

### **13.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT**

**Author:** MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

**Date:** 17 FEBRUARY 2016

#### **ROADS PROGRAM**

Road re-sheeting is underway on Nala Road.

The other grader is in the Bagdad area undertaking maintenance grading and minor re-sheeting as required.

#### **BRIDGE PROGRAM**

The Tender for Kheme Road bridge has now closed.

#### **WASTE MANAGEMENT PROGRAM**

Council now have to pay for the collection of steel from the three Waste Transfer Stations.

All sites are operating well.

#### **TOWN FACILITIES PROGRAM**

General Maintenance is continuing.

#### **RECOMMENDATION**

**THAT the information be received.**

#### **DECISION**

<b>Vote For</b>	<b>Councillor</b>	<b>Vote Against</b>
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

### 14.1 Residential

**Strategic Plan Reference – Page 18**

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

### 14.2 Tourism

**Strategic Plan Reference – Page 19**

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

### 14.3 Business

**Strategic Plan Reference – Page 20**

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

### 14.4 Industry

**Strategic Plan Reference – Page 21**

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

### 14.5 Integration

**Strategic Plan Reference – Page 21**

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

## 15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 15.1 Heritage

#### Strategic Plan Reference – Page 22

3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

#### 15.1.1 HERITAGE PROJECT PROGRAM REPORT

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 17 FEBRUARY 2016

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past month, Southern Midlands Council heritage projects have included:

- Finalisation of the grant deed for the Southern Midlands Integrated Heritage Skills Hub project (\$309,000 secured through the National Stronger Regions Fund).
- Drafting of a communications strategy for the 5x5x5 project.
- Refining the Oatlands Commissariat and 79 High Street project plan and preparation of documentation for imminent development application.
- Research & writing for “Voices from the Past” project including SMC web content
- Provision of support to two Artist in Residence incumbents at the Oatlands Gaoler’s Residence.
- Refreshing the Oatlands Military Precinct interpretive installations.

Heritage Projects program staff have been involved in the following Heritage Building Solutions activities.

- Continued implementation of the Premaydena Officers Quarters project (near complete).

Heritage Projects program staff have been involved in the following Heritage Education and Skills Centre activities.

- Preparation of the calendar of events for the first half of 2016.

- Re-vamp of the online booking system (to go-live 22/2/16 – see [www.centreforheritage.com.au](http://www.centreforheritage.com.au) and follow the link).
- Planning the implementation of the next 5x5x5 project module (Brighton Army Camp).
- Further discussion with project partners for sourcing of participants.
- Recruitment processes for 5x5x5 staff.
- Provision of a tour of selected 5x5x5 sites for the Chair of the TCF Board

## **RECOMMENDATION**

**THAT the information be received.**

## **DECISION**

<b>Vote For</b>	<b>Councillor</b>	<b>Vote Against</b>
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## 15.2 Natural

### Strategic Plan Reference – Page 23/24

- |       |   |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques.   |

### 15.2.1 LANDCARE UNIT, GIS & CLIMATE CHANGE – GENERAL REPORT

**Author:** NRM PROGRAMS MANAGER – (MARIA WEEDING)

**Date:** 16 FEBRUARY 2016

#### ISSUE

Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- The sale of Mahers Point cottage through the Expressions of Interest (EOI) process is continuing to generate interest; however it is hard to gauge what will be the final number of people actually submitting an offer.
- NRM South have a grant round currently open, so looking to apply for funding under that. It is not open to Councils, but the Midlands Tree Committee is suited to make an application. Encouraging landholders with bigger projects to make an application in their own right as the funding is capped.
- After the recent heavy rain event, controlling weeds on the Dulverton Walking track has occurred in a few locations. Work on an interpretation sign for the 'night cart can' area on the track is continuing.
- Weed works – reports received 16<sup>th</sup> February - possible sighting of Pattersons Curse in Coal Valley, and Cumbungi in Lake Dulverton. Both to be investigated next week and if located then the plants removed.
- The NRM Strategy for Southern Midlands is continuing to be developed.
- Helen Geard returned to work at the beginning of February after being away on a Xmas break.

#### RECOMMENDATION

**THAT the Landcare Unit Report be received and the information noted.**

**DECISION**

<b>Vote For</b>	<b>Councillor</b>	<b>Vote Against</b>
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

### 15.3 Cultural

**Strategic Plan Reference – Page 24**

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

### 15.4 Regulatory (Other than Planning Authority Agenda Items)

**Strategic Plan Reference – Page 25**

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

#### 15.4.1 REVIEW OF CARAVAN POLICY

**Author:** PLUMBING INSPECTOR & COMPLIANCE OFFICER – (SHANE MITCHELL)

**Date:** 15 FEBRUARY 2016

**Attachment:**

- Current Caravan Policy

#### ISSUE

The current Caravan Policy is due for review in accordance with the Policy Section 5(i) to be reviewed every three years. This time frame expires on the 24<sup>th</sup> April 2016.

#### DETAIL

It is proposed to renew the current Caravan Policy as it currently is, with a minor increase in the fee charged for the Caravan Licence to be issued. The current fee is \$200.00 per 6 month period. The proposed fee is \$225.00 per 6 month period.

#### RECOMMENDATION

**THAT Council renew the Caravan Policy for a further three years with an increase in the licence fee to \$225.00 per 6 month period.**

#### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## Caravan Policy

<i>First Council Meeting Date:</i>	<i>27<sup>th</sup> March 2013</i>	<i>Decision No.</i>	<i>C/13/03/017/19271</i>
<i>Final Council Meeting Date:</i>	<i>24<sup>th</sup> April 2013</i>	<i>Decision No.</i>	<i>C/13/03/033/19273</i>
<i>Repealed Council Meeting Date:</i>		<i>Decision No.</i>	
<i>Updated Council Meeting Date:</i>		<i>Decision No.</i>	

### 1.0 POLICY STATEMENT

- 1.1 Council will manage occupancy of caravans in the local government area to ensure a safe and healthy environment for all, protect residential amenity and encourage best practice.

### 2.0 OBJECTIVE

- 2.1 To outline requirements for those who wish to place and or occupy a caravan on private land in the Southern Midlands Local Government Area.

### 3.0 SCOPE

- 3.1 A licence is required for the placement and occupation of caravans on private land for the purpose of living on site when building a dwelling in the Southern Midlands Local Government Area.

### 4.0 PROCEDURE

#### 4.1 Conditions & Restrictions

- (i) A licence is required to place a caravan on private land and occupy it as a residence on a temporary basis. (limited to a single caravan per property)
- (ii) A caravan must not be occupied for more than 30 consecutive days in any one calendar year without a current licence issued by Council.
- (iii) A caravan license will be issued for a period of 6 months (maximum of 4 permits x 6 months in total 2 years in line with The Building Act 2000) and reviewed at each reapplication stage to see if sufficient progress is being made on the building of the permanent dwelling before approval and reissue of a new license will be given for a further period of time.

- (iv) Planning, Building, Plumbing and Special Plumbing Permits (if applicable) must be approved and issued for a permanent dwelling on the property before a caravan license is granted.
- (v) The occupation of a caravan on a permanent basis is prohibited however;
  - (a) The temporary occupation of a caravan in conjunction with an occupied dwelling on the property shall be permitted after informing Council and an assessment being undertaken to ascertain the amenities and location to neighbouring property are appropriate. (visiting relatives or friends)
  - (b) Occupation of a caravan on a vacant allotment may be permitted after assessment on a case by case basis, in the case of documented severe financial hardship and this will be at the General Managers discretion.
- (vi) A owner or occupier of land must not allow any person to occupy a caravan situated on that land in exchange for payment or any in kind work or financial benefit paid to them or an external party.
- (vii) Relocatable, non-registrable buildings and shipping containers are not covered by this policy and will be subject to the relevant planning, building, plumbing, etc. controls.

**4.2 LICENSE APPLICATION REQUIREMENTS and MATTERS FOR CONSIDERATION which may include the following.**

- (i) To apply for a caravan license, the applicant must complete the Licence Application Form and provide the following information:
  - (a) Details of the proposed method of disposal of the waste water (ie: effluent and sullage water) from the caravan. The disposal method must be approved by Councils Environmental Health Officer.
  - (b) Copy of the certificate of title;
  - (c) A detailed site plan showing the proposed siting of the caravan, accesses, existing buildings and landscaping and neighbouring dwellings. The site plan is preferred to be A4 or A3 in size and to a scale of 1:100;
  - (d) Permits for planning, building and plumbing for a permanent dwelling to be built on the property must be approved and issued before a caravan license can be issued.
  - (e) Payment of the prescribed fees. (which are subject to annual review and adjustment)
  - (f) If the applicant is not the property owner, written consent must be obtained by the property owner.

- (h) Adequate water supplies must be available to the satisfaction of the Environmental Health Officer.
- (l) No nuisance may be created or caused by the occupation, or placement of the caravan.
- (j) The caravan shall be placed no closer than 2 metres from rear and side boundaries.
- (k) The caravan shall be placed to the rear of the block if possible and shall not be placed in front of any constructed dwelling if possible, or within six metres of the front boundary.
- (l) Sufficient space is to be provided on the site for off-street parking of any vehicle associated with the occupants of the caravan.
- (m) The caravan shall be equipped with an approved smoke detector alarm.
- (n) Council may revoke the caravan license if any of the conditions of the license are not adhered to.
- (o) Any external Additions to the caravan must not be undertaken. (an integral awning is exempt)

#### 4.3 DEFINITIONS

(i) A caravan is defined as

- (a) a large enclosed vehicle capable of being pulled by a car or truck and equipped to be lived in.

(iii) "unregisterable relocatable building" is defined as a relocatable building that –

- (a) is not registrable as a motor vehicle or trailer; and
- (b) is designed to be moved between sites;

#### 4.4 EXEMPTIONS

(i) A caravan need not be licensed if it is:

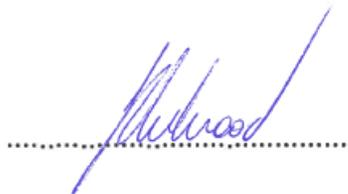
- (a) Placed on Council land appointed as a caravan park/stop over area.
- (b) Situated on private land approved by the Council as a caravan park;

- (c) Used by a travelling show person in the ordinary course of their business; ie: at shows, regattas, public events, etc. the storage of such on private land shall be in a tidy and orderly fashion as not to create a nuisance and to be kept at the rear of the property if possible.
- (d) Used by Council work gangs or contractors involved in construction work for the Council;
- (e) Situated at a person's principal residence or property solely for the purpose of storing.

#### 5. POLICY REVIEW

- (i) Policy to be reviewed every three years.

**T F Kirkwood**  
General Manager



Seal:



## 15.5 Climate Change

**Strategic Plan Reference – Page 25**

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

## 16. OPERATIONAL MATTERS ARISING LIFESTYLE

### 16.1 Community Health and Wellbeing

**Strategic Plan Reference – Page 26**

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

### 16.2 Youth

**Strategic Plan Reference – Page 26**

4.2.1 Increase the retention of young people in the municipality.

Nil.

### 16.3 Seniors

**Strategic Plan Reference – Page 27**

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

### 16.4 Children and Families

**Strategic Plan Reference – Page 27**

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

### 16.5 Volunteers

**Strategic Plan Reference – Page 27**

4.5.1 Encourage community members to volunteer.

Nil

### 16.6 Access

**Strategic Plan Reference – Page 28**

4.6.1a Continue to explore transport options for the Southern Midlands Community.

4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

## 16.7 Public Health

**Strategic Plan Reference – Page 28**

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

## 16.8 Recreation

**Strategic Plan Reference – Page 29**

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

## 16.9 Animals

**Strategic Plan Reference – Page 29**

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

Nil.

## 16.10 Education

**Strategic Plan Reference – Page 29**

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

## 17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

### 17.1 Retention

**Strategic Plan Reference – Page 30**

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

### 17.2 Capacity & Sustainability

#### 17.2.1 TUNBRIDGE STREETScape COMMUNITY PROPOSAL & PLANNING

**Author:** GIS PROJECTS & STRATEGIES (GRAHAM GREEN)

**Date:** 15 February 2016

#### Issue

1. *Tunbridge streetscape*

The residents of Tunbridge have been in consultation with Council requesting assistance in relation to planning and implementation of a works program that will lead to improvement in the appearance and amenity of the town, with particular focus on improvements to the Main Street precinct. Some of the options proposed by the community would involve modification to the maintenance of council managed assets in Tunbridge, and others would entail implementation of new project work designed to enhance the appearance of the town, such as additional street trees, beautification of community spaces, and modifications at the entrances to the town.

2. *Tunbridge – southern entrance to the town*

The southern entrance to Tunbridge from the Midland Highway was recently modified to construct a turning circle for buses. The turning circle has markedly altered the visual amenity of the approach to Tunbridge. Town residents argue they were not adequately consulted about these works and would like to see some landscaping undertaken to soften the visual effect of large areas of tarmac at the town entrance.

#### Background

1. *Tunbridge streetscape community proposal*

Representatives of the Tunbridge community made informal contact with Council at times during 2015 in regard to options for improving the general amenity and visual appeal of the town.

To commence formalising the process of discussing, find consensus on, and documenting street-scaping and landscaping ideas, a community meeting was convened for 28<sup>th</sup> January 2016 by residents Nova Miller, Dot Evans and Mike Evans. The meeting was attended by 27 residents and ideas for town improvement were documented.

Subsequently, on February 3<sup>rd</sup>, Council staff Graham Green and David Cundall were invited to meet with representatives from the community (Nova Miller, Dot and Mike Evans) to discuss the ideas generated at the community meeting and to determine potential ways forward, in terms of planning and implementation in consultation with Council.

*2. Tunbridge – southern entrance to the town*

In regard to the modification of the entrance to Tunbridge by the construction of a bus turning circle - Nova Miller, a community representative, made contact with the Department of State Growth. She was informed by Project Manager (Vanessa King) that there is a short term opportunity to source funds from State Growth in relation to landscaping at the turning circle and that an application for funds would be required from Council.

**Detail**

*1. Tunbridge Streetscape*

A Tunbridge streetscape project will require compilation of a Project Plan as the first step. The Project Plan will include:

- An overview of potential site-works and how these fit with a vision for the ‘look and feel’ residents wish to create for Tunbridge;
- Prioritisation of site works, into Stages, with Stage 1 to cover priority site works to be undertaken in 2016-17;
- Detailed costings and implementation schedule of proposed Stage 1 site works.

Priority works as identified by the community that are likely to be considered as the focus for ‘Stage 1’ include:

- ‘Toning down’ the brown gravel look of the main street. Residents are unhappy with the wide verges of brown gravel along the main street and would like to see this changed to improve the visual amenity of the town and reduce dust;
- Focus on beautification (planting of appropriate trees and shrubs), functionality and signage of sites that are important community focal points such as the community park and hall, as well as the entrances to the town;

The deadline for Project Plan completion would be aligned with the timeframe for submitting a budget request to Council in time for initiation of site works in 2016-17.

*2. Tunbridge – southern entrance to the town*

It is a positive for Council that there are resources potentially available through the Department of State Growth for improving the appearance of the turning circle at the southern entrance to Tunbridge. The town entrances are viewed as a high priority for the residents of the town, as it is important to them that a good impression is created for visitors to Tunbridge.

Project Manager Vanessa King from State Growth has informed us that timeframes are tight for a funding request to State Growth. At this stage we are not sure exactly what this means but could safely assume that it refers to the current financial year.

Vanessa King has suggested that Council submit a formal application for funds to State Growth. Hence Council will be required to produce a basic site plan, a costed materials list, and a component for labour for the site works to be implemented. The site plan for the turning circle would need to be drafted in consultation with the Tunbridge community.

The potential site works at the turning circle are required to be linked to a Project Plan for the whole town making the point that the site works will be consistent with a larger vision for the town and in some way act as a precursor or catalyst to proposed ongoing work.

**Human Resources, Financial Implications & Timeframes**

It is proposed that initiation of planning, consultation and implementation of site works for both the Tunbridge town entrance and the streetscape works will be undertaken by a Project Manager (proposed Graham Green) in addition to existing duties. Involvement of other staff, e.g. from ‘Works’ is envisaged in implementation of site works.

*Estimated hours and timeframes:*

<b>2015/16</b>	<b>Time frame</b>	<b>Project Manager</b>	<b>Other Staff</b>	<b>Community</b>
Grant application preparation for town entrance landscaping	By April 2016	16 hrs	4 hrs	4 hrs
Development of Tunbridge Streetscape Project Plan	By May 2016	48 hrs	4 hrs	16 hrs
<b>2016/17</b>				
Project management (implementation) town entrance landscaping (grant funded)	By September 2016	32 hrs	16 hrs	24 hrs
Project planning, community consultation and implementation of priority site works for the Tunbridge Main Street	July 2016- June 2017	0.5 days/wk	48 hrs	0.5 days/wk

**Community Consultation & Public Relations Implications**

*Community consultation*

All planning and site works are to be conducted in consultation with Tunbridge community representatives. This linkage has already been established.

*Public relations*

There are positive public relations outcomes envisaged as the works will be conducted in close consultation with the Tunbridge community.

**Policy Implications**

The potential streetscape project at Tunbridge is relevant to the following Council aims and actions in the Strategic Plan:

## Community

### 5.2 Capacity & Sustainability

**5.2.1** Build the capacity of the community to help itself and embrace the framework & strategies articulated through social inclusion to achieve sustainability.

- **5.2.1.1** Support community groups who wish to run and/or develop community based facilities.
- **5.2.1.4** Provide support to community groups to access grants from a wide range of sources.

#### Infrastructure

- **1.1.1.3** Continue to work with the Department of Infrastructure, Energy and Resources to improve the safety and standard of the Midland Highway and other State Roads along with road junctions
- **1.3.1.3** Identify and develop new cycle ways, walkways and pedestrian areas based on identified need.
- **1.5.1.2** Develop and maintain public amenities to meet Community and visitor needs.

## RECOMMENDATION

### THAT

- 1. Council support an application for funds to the Department of State Growth, within the current financial year, for landscaping and revegetation work to be undertaken at the bus turning circle at the southern entrance to Tunbridge from the Midland Highway. This application would need to be supported with a signed commitment from Council of an intention to proceed with a broader Tunbridge streetscape project, and a Project Plan outline for this work.**
- 2. Council consider resourcing for the development of a Project Plan for the Tunbridge streetscape project.**

## DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## **17.2.2 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 17 FEBRUARY 2016

**Attachment:**

- Common Service JV Council Update – January 2016

### **ISSUE**

To inform Council of the Joint Venture's activities for the month of January 2016.

### **BACKGROUND**

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

### **DETAIL**

Refer 'Common Services Joint Venture Update – January 2016 attached.

**Human Resources & Financial Implications –** Refer comment provided in the Update.

Councillors will note that the Southern Midlands Council provided 136 hours of service to six Councils: - Brighton, Central Highlands, Derwent Valley, Glamorgan/Spring Bay, Sorell and Tasman.

Details of services provided are included in Figure 3.

**Community Consultation & Public Relations Implications –** Nil

**Policy Implications –** N/A

**Priority - Implementation Time Frame –** Ongoing.

**RECOMMENDATION**

**THAT the information be received.**

**DECISION**

<b>Vote For</b>	<b>Councillor</b>	<b>Vote Against</b>
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

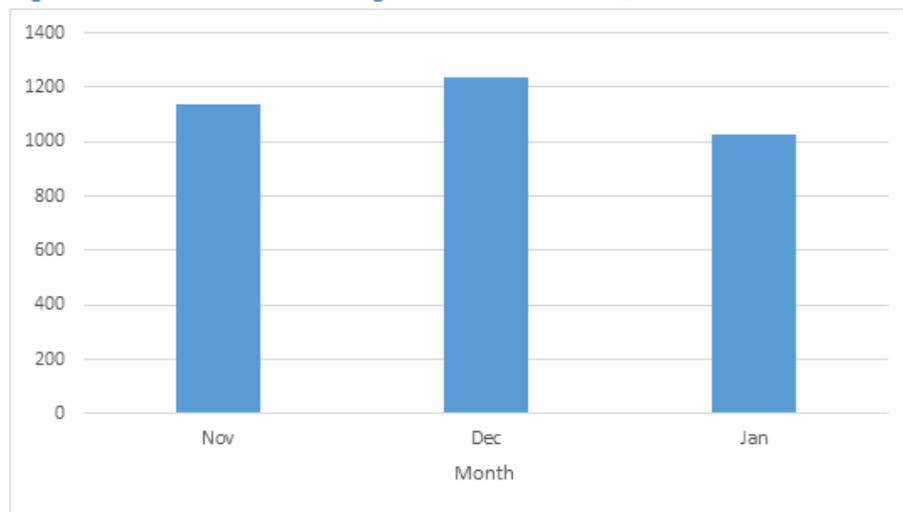
## Common Services Joint Venture Update ¶

January 2016 ¶

### Summary of Recent Common Services Activity ¶

1025 hours of Common Services were exchanged between Councils in January 2015, which is a decrease in hours exchanged when compared to December 2015. Hours exchanged in January were below average, however this could be attributed to the effect of multiple public holidays falling within this month and staff leave during this period. January is also traditionally a slower period for Local Government services. ¶

### Fig.1 -- Common Service Exchange in Recent Months ¶



### Fig.2 -- Details of Current Exchange of Services by Council in January 2015 ¶

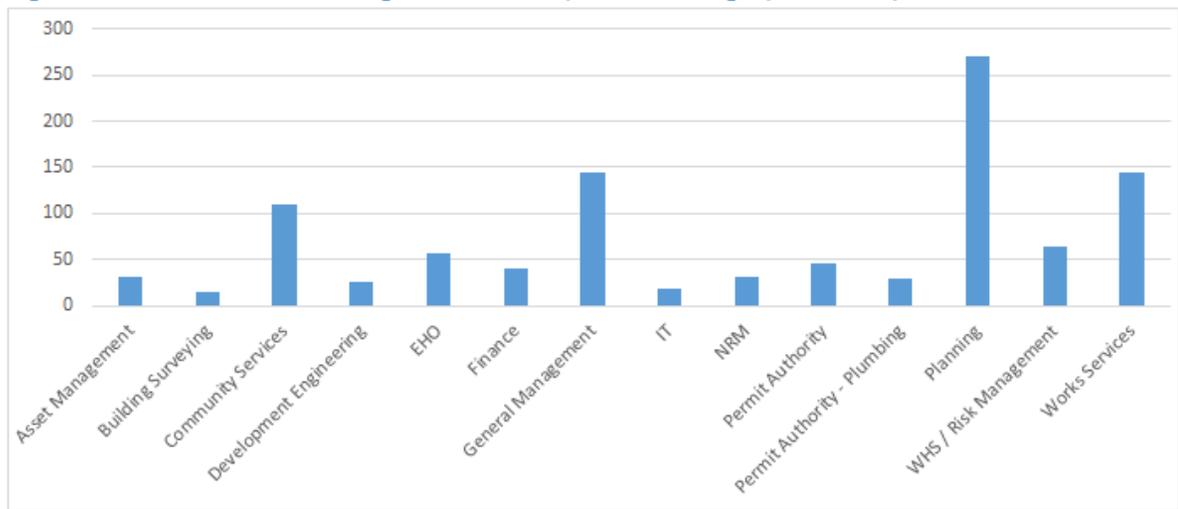
Provider Council	Client Organisation								
	Brighton	Central Highlands	Derwent Valley	Glenorchy	GSB	Huon Valley	Sorell	Southern Midlands	Tasman
Brighton			111		162	56	109	12	83
Central Highlands									
Glenorchy									
Huon Valley									
Sorell	14								22
Southern Midlands	16	40	32		16		16		16
Tasman							320		

\* Council not currently a member of the Common Services Joint Venture Agreement ¶

¶

¶

Fig-3--Details-of-Current-Exchange-of-Services-by-Service-Category-in-January-2015 ¶



▪ Savings-to-Local-Government. ¶

A total of 1025 hours of Common Services were exchanged between Councils last month. Analysis of Common Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Common Services at an approximate ratio of 50%. ¶

Due to this, it is estimated that the provision of Common Services between Councils saved participating Councils and Local Government as a whole \$91,344 for the month of January. This was a result of increasing the utilisation of current Council Staff at Councils providing services, and from Client Councils utilising common services from within Local Government as opposed to external consultants (on average LG Common Services rates can be procured at significant discount to external consultant fees). ¶

▪ Progress-of-the-Joint-Venture ¶

- → The Coomalie Community Government Council has recently signed the Common Services Joint-Venture Agreement, taking the total number of Northern Territory (NT) councils participating in the JV to four. This takes the total number of member councils participating in the CSJV to eleven. Coomalie is a small council located approximately 100 kilometres South of Darwin. It is believed that the Coomalie Community Government Council will require common services support in a number of areas. ¶
- → The Southern Midlands Council is currently providing WHS/Risk Management support and advice to the City of Palmerston. A suite of WHS/Risk-related documents compiled by Southern Midlands and other participating councils has been made available to Palmerston and other NT councils to help progress WHS/Risk related policies, procedures and systems. ¶

¶

### 17.3 Safety

**Strategic Plan Reference – Page 31**

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

### 17.4 Consultation and Communication

**Strategic Plan Reference – Page 31**

5.4.1 Improve the effectiveness of consultation and communication with the Community.

Nil.

## 18. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

### 18.1 Improvement

**Strategic Plan Reference – Page 32**

- 6.1.1 Improve the level of responsiveness to Community needs.
- 6.1.2 Improve communication within Council.
- 6.1.3 Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system.
- 6.1.4 Increase the effectiveness, efficiency and use-ability of Council IT systems.
- 6.1.5 Develop an overall Continuous Improvement Strategy and framework

Nil.

### 18.2 Sustainability

**Strategic Plan Reference – Page 33 & 34**

- 6.2.1 Retain corporate and operational knowledge within Council.
- 6.2.2 Provide a safe and healthy working environment.
- 6.2.3 Ensure that staff and elected members have the training and skills they need to undertake their roles.
- 6.2.4 Increase the cost effectiveness of Council operations through resource sharing with other organisations.
- 6.2.5 Continue to manage and improve the level of statutory compliance of Council operations.
- 6.2.6 Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.
- 6.2.7 Work co-operatively with State and Regional organisations.
- 6.2.8 Minimise Councils exposure to risk.

Nil.

## 18.3 Finances

### Strategic Plan Reference – Page 34 & 35

- |       |   |
|-------|---|
| 6.3.1 | Communities finances will be managed responsibly to enhance the wellbeing of residence.   |
| 6.3.2 | Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.        |
| 6.3.3 | Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses. |
| 6.3.4 | Resources will be allocated to those activities that generate community benefit.  |

### 18.3.1 MONTHLY FINANCIAL STATEMENT (JANUARY 2016)

**Author:** FINANCE OFFICER (COURTNEY PENNICOTT)

**Date:** 18 FEBRUARY 2016

#### ISSUE

Refer enclosed Report incorporating the following: -

- a) Statement of Comprehensive Income – 1<sup>st</sup> July 2015 to 31<sup>st</sup> January 2016 (including Notes)
- b) Current Expenditure Estimates
- c) Capital Expenditure Estimates

*Note: Refer to enclosed report detailing the individual capital projects.*

- d) Rates & Charges Summary – as at 11<sup>th</sup> February 2016
- e) Cash Flow Statement - January 2016

*Note: Expenditure figures provided are for the period 1<sup>st</sup> July to 31<sup>st</sup> January 2016 – approximately 58% of the period.*

#### Comments

#### A. Current Expenditure Estimates (Operating Budget)

##### **Strategic Theme – Infrastructure**

**Sub-Program – Lighting** - expenditure to date (\$62,263– 71.35%). Street lighting is now paid on a monthly basis. Prior to the commencement of monthly payments, in August 2015, a quarterly payment was made in July 2015 which related to part of the previous financial year. Recognising that this was not an accrued expense as at June 2015, it is expected that this budget will be exceeded by approximately \$14,700 at the end of the reporting period.

**Sub-Program – Signage** - expenditure to date (\$7,459– 79.35%). Expenditure relates to the replacement of damaged and missing signs, including the large Çolebrook township sign.

***Strategic Theme – Growth***

**Sub-Program – Business** - expenditure to date (\$137,817– 109.23%). Works undertaken on a recharge basis. Expenditure will be offset by income received.

***Strategic Theme – Landscapes***

**Sub-Program – Natural** - expenditure to date (\$86,823– 62.77%). Expenditure relates to the annual water operational costs for Lake Dulverton.

***Strategic Theme – Lifestyle***

**Sub-Program – Aged** – expenditure to date (\$2,700 – 180.01%). Expenditure of \$1256 relates to seniors week activities.

**Sub-Program – Childcare** – expenditure to date (\$5,000 – 66.67%). The total amount expended relates to the annual payment to the Brighton Family Day Care service.

***Strategic Theme –Community***

**Sub-Program – Consultation** – expenditure to date (\$4,019 – 79.28%). Expenditure relates to electricity payments for the Weeding’s Hill tower.

***Strategic Theme – Organisation***

**Strategic Theme – Improvement** – expenditure to date (\$47,784– 546.11%). All costs relate to the joint OH&S / Risk Management project being undertaken by six participating Councils under a resource sharing agreement. The cost of the project is to be shared between the six (6) Councils with revenue coming back to Southern Midlands.

**Sub-Program – Sustainability** - expenditure to date (\$1,288,012 – 62.90%). Expenditure to date includes approximately \$149,500 of annual expenses (e.g. insurances, subscriptions and licence payments). If this amount is apportioned over the financial year, expenditure to date is within the approved budget.

**B. Capital Expenditure Estimates (Capital Budget)**

Nil.

**RECOMMENDATION**

**THAT the information be received.**

**DECISION**

<b>Vote For</b>	<b>Councillor</b>	<b>Vote Against</b>
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

STATEMENT OF COMPREHENSIVE INCOME				
FOR THE PERIOD				
1st JULY 2015 to 31st JANUARY 2016				
	Annual Budget	Year to Date as at 31ST JANUARY	%	Comments
<b>Income</b>				
General rates	\$ 4,666,548	\$ 4,642,193	99.5%	Budget includes Interest & Penalties to be imposed to end of June 2016
User Fees (refer Note 1)	\$ 658,662	\$ 457,749	69.5%	
Interest	\$ 200,000	\$ 109,051	54.5%	
Government Subsidies	\$ 15,570	\$ 7,570	48.6%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ -	\$ -	0.0%	
Other (refer Note 2)	\$ 355,854	\$ 210,031	59.0%	
<b>Sub-Total</b>	<b>\$ 5,896,634</b>	<b>\$ 5,426,593</b>	<b>92.0%</b>	
Grants - Operating	\$ 3,201,435	\$ 848,852	26.5%	Mens Shed \$3202 FAGS \$845,649.50
<b>Total Income</b>	<b>\$ 9,098,069</b>	<b>\$ 6,275,445</b>	<b>69.0%</b>	
<b>Expenses</b>				
Employee benefits	\$ (3,766,728)	\$ (1,809,864)	48.0%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (2,738,461)	\$ (1,897,407)	69.3%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,668,500)	\$ (1,547,730)	58.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (50,583)	\$ (26,152)	51.7%	
Contributions	\$ (188,399)	\$ (94,200)	50.0%	Fire Service Levies
Other	\$ (264,784)	\$ (157,051)	59.3%	
<b>Total expenses</b>	<b>\$ (9,677,455)</b>	<b>\$ (5,532,404)</b>	<b>57.2%</b>	
<b>Surplus (deficit) from operations</b>	<b>\$ (579,386)</b>	<b>\$ 743,041</b>	<b>-128.2%</b>	
Grants - Capital (refer Note 3)	\$ 877,860	\$ 89,436	10.2%	
Sale Proceeds (Plant & Machinery)	\$ 210,000	\$ 143,467	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ -	\$ -	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$508,474</b>	<b>\$975,944</b>	<b>191.9%</b>	
<b>NOTES</b>				
1. Income - User Fees (Budget \$658,662) includes:				
- All other Programs	\$ 330,162	\$ 283,287	85.8%	
- Callington Mill	\$ 328,500	\$ 174,461	53.1%	Actual Income Received (i.e. excluding Debtors)
	\$ 658,662	\$ 457,749		

2. Income - Other (Budget \$355,854) includes:				
- Income (Private Works )	\$ 127,854	\$ 150,999	118.1%	
- Tas Water Distributions	\$ 228,000	\$ 58,201	25.5%	
- Public Open Space Contributions	\$ -	\$ -	0.0%	
- Other	\$ -	\$ 831	0.0%	
	<b>\$ 355,854</b>	<b>\$ 210,031</b>	<b>59.0%</b>	
3. Grant - Capital (Budget \$877,860) includes:				
- Black Spot Funding	\$ -	\$ -		
- Roads To Recovery Grant	\$ 877,860	\$ 89,436	10.2%	To be claimed in March 2016
	<b>\$ 877,860</b>	<b>\$ 89,436</b>	<b>10.2%</b>	

SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2015/16

SUMMARY SHEET

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS	ACTUAL AS AT 31st JANUARY 2016 58%	VARIANCE (+/- )	% BASED ON REVISED BUDGET 100%
<b>INFRASTRUCTURE</b>					
Roads	3004318	3004318	1590407	1413911	52.94%
Bridges	361179	361179	174060	187119	48.19%
Walkways	179906	179906	103266	76640	57.40%
Lighting	87266	87266	62263	25003	71.35%
Irrigation	0	0	0	0	0.00%
Drainage	85107	85107	42223	42884	49.61%
Waste	579191	579191	284832	294359	49.18%
Public Toilets	56642	56642	28857	27785	50.95%
Communications	0	0	0	0	0.00%
Signage	9400	9400	7459	1941	79.35%
<b>INFRASTRUCTURE TOTAL:</b>	<b>4363009</b>	<b>4363009</b>	<b>2293367</b>	<b>2069642</b>	<b>52.56%</b>
<b>GROWTH</b>					
Residential	0	0	0	0	0.00%
Mill Operations	481205	481205	242084	481205	50.31%
Tourism	222479	222479	99277	222479	44.62%
Business	876177	126177	137817	-11640	109.23%
Agriculture	0	0	89	-89	0.00%
Integration	25615	25615	4528	21087	17.68%
<b>GROWTH TOTAL:</b>	<b>1605476</b>	<b>855476</b>	<b>483795</b>	<b>713041</b>	<b>56.55%</b>
<b>LANDSCAPES</b>					
Heritage	292412	292412	100993	191419	34.54%
Natural	138323	138323	86823	51500	62.77%
Cultural	0	0	0	0	0.00%
Regulatory	824289	824289	494124	330165	59.95%
Climate Change	28204	28204	5	28199	0.02%
<b>LANDSCAPES TOTAL:</b>	<b>1283228</b>	<b>1283228</b>	<b>681944</b>	<b>601284</b>	<b>53.14%</b>
<b>LIFESTYLE</b>					
Youth	222610	222610	17731	204879	7.97%
Aged	1500	1500	2700	-1200	180.01%
Childcare	7500	7500	5000	2500	66.67%
Volunteers	34500	34500	18195	16305	52.74%
Access	0	0	0	0	0.00%
Public Health	7881	7881	2304	5577	29.23%
Recreation	430731	430731	220931	209800	51.29%
Animals	72429	72429	42014	30415	58.01%
Education	0	0	0	0	0.00%
<b>LIFESTYLE TOTAL:</b>	<b>777151</b>	<b>777151</b>	<b>308876</b>	<b>468275</b>	<b>39.74%</b>
<b>COMMUNITY</b>					
Retention	0	0	0	0	0.00%
Capacity	31025	31025	17911	13114	57.73%
Safety	56650	56650	31006	25644	54.73%
Consultation	5070	5070	4019	1051	79.28%
Communication	12125	12125	1179	10946	9.72%
<b>COMMUNITY TOTAL:</b>	<b>104870</b>	<b>104870</b>	<b>54115</b>	<b>50755</b>	<b>51.60%</b>
<b>ORGANISATION</b>					
Improvement	8750	8750	47784	-39034	546.11%
Sustainability	2047836	2047836	1288012	759824	62.90%
Finances	252135	252135	141618	110517	56.17%
<b>ORGANISATION TOTAL:</b>	<b>2308721</b>	<b>2308721</b>	<b>1477415</b>	<b>831306</b>	<b>63.99%</b>
<b>TOTALS</b>	<b>10442455</b>	<b>9692455</b>	<b>5299512</b>	<b>4734303</b>	<b>54.68%</b>

CAPITAL EXPENDITURE PROGRAM 2015-16				BUDGET	EXPENDITURE	VARIANCE	COMMENTS
AS AT 31 JANUARY 2016							
INFRASTRUCTURE							
<b>ROAD ASSETS</b>							
Resheeting Program		Roads Resheeting (40.00 klms x 5.5 x 150mm x \$20 m3)		\$ 600,000	\$ 362,607	\$ 237,298	
	C1020041	Harbacks Road Resheeting			\$ 95		
Reseal Program		Roads Resealing (as per agreed program)		\$ 500,000	\$ -	\$ 27,213	
	C1010046	East Bagdad Road Reseal			\$ 21,521		
	C1010048	Oatlands and Kempton Road Reseal Project			\$ 451,267		
Reconstruct & Seal		Clifton Vale Road		\$ 21,818	\$ 12,042	\$ 9,776	
		Brown Mountain Road (section up Hill - 200 metres)		\$ 30,000	\$ -	\$ 30,000	
		Eldon Road (various sections - 500 metres)		\$ 75,000	\$ -	\$ 75,000	
		Green Valley Road (above Bridge - 150 metres)		\$ 22,500	\$ 11,047	\$ 11,453	
		Inglewood Road (vicinity of Viaduct) - 585 mtrs from Rail Lights to Viaduct		\$ 87,750	\$ -	\$ 87,750	
		Rhyndaston Road (Vicinity of J Housego - 100 metres)		\$ 13,750	\$ -	\$ 13,750	
		Woodsdale Road (Whitefoord end - 2 sections - 200 metres)		\$ 30,000	\$ -	\$ 30,000	
		Woodsdale Road (near 'glue pot' - 2 sections - 240 metres)		\$ 36,000	\$ -	\$ 36,000	
		Yarlington Road (Smarts Hill - 150 metres)		\$ 22,500	\$ -	\$ 22,500	
Junction Road Realignment/ Other	C1010037	Campania - Reeve St / Clime Street		\$ 45,600	\$ 11,722	\$ 33,878	
		Church Street, Oatlands (outside school -'V' drain) - 100mtrs		\$ 6,000	\$ -	\$ 6,000	
		High Street/Esplanade - Junction Improvements		\$ 25,000	\$ -	\$ 25,000	
		Reeve Street - Hall Street to Rec Ground (K&G) - 70 mtrs		\$ 8,800	\$ -	\$ 8,800	
	C1020047	Lovely Banks Road (junction with Colebrook)		\$ 40,000	\$ 5,755	\$ 34,245	
<b>Carry Forwards:</b>							
Minor Seals (New)	C1020031	Church Road (Brighton Council end)		\$ 10,000	\$ -	\$ 10,000	
	C1020032	Hasting Street Junction		\$ 15,000	\$ -	\$ 15,000	
Sealed - Road Widening	C1010036	Green Valley Road - Widening		\$ 83,000	\$ -	\$ 83,000	
Unsealed - Road Widening	C1020037	Hall Lane, Bagdad - widening		\$ 15,000	\$ -	\$ 15,000	
	C1020038	Chauncy Vale Road, Bagdad		\$ 20,000	\$ -	\$ 20,000	
	C1020034	Church Road (Corner Widening)		\$ 7,165	\$ 9,202	\$ (2,037)	
Junction / Road Realignment / Other		Woodsdale Road / Tunnack Main Rd Junction (30 mm Overlay)		\$ 6,400	\$ -	\$ 6,400	
		Yarlington Road - Realignment		\$ 20,000	\$ 11,023	\$ 8,977	
	C1020040	Interlaken Road- Corner Realignment (Rockton)		\$ 13,308	\$ 12,909	\$ 399	
	C1010038	Campania - Reeve St / Hall Street K&G		\$ 5,000	\$ -	\$ 5,000	
		Tunbridge Main Road Verge		\$ 3,000	\$ -	\$ 3,000	
	C1010039	Woodsdale Road - Landslip Area (vicinity Scotts Quarry)		\$ 15,000	\$ -	\$ 15,000	
		Woodsdale Road - Landslip Area(s) - Engineering Assessment		\$ 9,700	\$ -	\$ 9,700	
		York Plains Road *Camber adjustment)		\$ 5,000	\$ -	\$ 5,000	
	C1020026	Church Road -Realign (Intersection with Elderslie Road) - Survey & Acquisition		\$ 211,000	\$ 204,127	\$ 6,873	WIP 30/6/15
				<b>\$ 2,003,292</b>	<b>\$ 1,113,318</b>	<b>\$ 889,974</b>	

<b>BRIDGE ASSETS</b>							
	C1030003	Brown Mountain Rd Bridge (B637)	\$ -	\$ 302	\$ (302)		
	C1030023	Swanston Road - Little Swanport Rv (B 1716)	\$ 355,000	\$ 85,893	\$ 269,107		
	C1030028	Rotherwood Road (B1137)	\$ -	\$ 355	\$ (355)		
	C1030040	Jones Rd (B5083)	\$ -	\$ 80,778	\$ (80,778)	WIP 30/6/15	
	C1030046	Kheme Road (Birralee Creek T468.00570)	\$ 142,527	\$ 1,945	\$ 140,582		
	C1030044	Grahams Creek Road (Grahams Creek B2510) Elderslie Road	\$ 81,672	\$ 1,304	\$ 80,368		
		Noyes Road (Limekiln Creek)	\$ 41,265	\$ -	\$ 41,265		
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/15	
	C1030021	Wattle Hill Road (Coal River B1402)	\$ 284,925	\$ 5,681	\$ 279,244		
		Hardings Road (White Kangaroo Rivulet B1096)	\$ 163,547	\$ -	\$ 163,547		
	C1030051	Old Tier Road (Blackman River B3207)	\$ 132,834	\$ 51,610	\$ 81,224		
	C1030052	Jordan River B5083	\$ -	\$ 7,877	\$ (7,877)		
	C1030049	Inglewood Road (Tin Dish Rivulet B4289)	\$ 212,650	\$ 522	\$ 212,128	WIP 30/6/15	
	C1030048	Muddy Plains Road (Summerfield Creek B417)	\$ 107,289	\$ 67,206	\$ 40,083	WIP 30/6/15	
	C1030050	Nala Road (Kittys Rivulet B4264)	\$ 107,289	\$ 55,251	\$ 52,038	WIP 30/6/15	
	C1030012	Sandy Lane (Red Rocks Race B4198)	\$ 56,950	\$ 29,701	\$ 27,249	WIP 30/6/15	
	C1030053	Stratford Road Bridge (B4823)	\$ -	\$ 22,128	\$ (22,128)		
			<b>\$ 1,685,948</b>	<b>\$ 412,021</b>	<b>\$ 1,273,927</b>		
<b>WALKWAYS</b>							
		Footpaths - General (Program to be confirmed)	\$ 30,000	\$ -	\$ 30,000		
		Bagdad Township					
	C1090013	- Swan Street - Kerb & Gutter (eastern & western side)	\$ 112,244	\$ 2,687	\$ 109,557		
		Campania Township					
	C1040005	- Reeve Street (Vicinity of Store)	\$ 10,000	\$ 5,057	\$ 4,943		
	C1040005	- Reeve Street (500 metres)	\$ 80,000	\$ 8,386	\$ 71,614	WIP 30/6/14 Design etc	
		- Review Management Plan (Site Plan) / Walking Tracks (Bush Reserve)	\$ 5,000		\$ 5,000		
		Kempton Township					
		- Main Street (vicinity of Tavern) incl. renewal of K&G	\$ 17,500	\$ 14,302	\$ 3,198		
		Oatlands Township					
		- Church Street (K&G renewal)	\$ 15,000	\$ -	\$ 15,000		
		Tunbridge Township					
		- Various (to be confirmed)	\$ 7,800	\$ -	\$ 7,800		
			<b>\$ 277,544</b>	<b>\$ 30,432</b>	<b>\$ 247,112</b>		

<b>DRAINAGE</b>		Bagdad				
		- Midland Hwy/ Swan St Drainage (McShane Property)	\$ 22,500	\$ -	\$ 22,500	
	C1090015	- Swan Street - Kerb & Gutter (eastern & western side)	\$ -	\$ -	\$ -	WIP 30/6/15
		- East Bagdad Road - Drainage Renewal	\$ 50,000	\$ 3,697	\$ 46,303	
		Campania				
	C1090008	- Reeve Street Open Drain (North Of Telephone Box)	\$ 35,000	\$ 7,357	\$ 27,643	WIP 30/6/15
		Oatlands				
		- Barrack Street(towards Mason St)	\$ 10,000	\$ -	\$ 10,000	
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	
	C1090024	Stormwater Management Plan		\$ 3,295		
			<b>\$ 122,500</b>	<b>\$ 14,350</b>	<b>\$ 111,446</b>	
<b>WASTE</b>	C110002	Wheelie Bins & Crates	\$ 7,500	\$ 3,498	\$ 4,002	
			<b>\$ 7,500</b>	<b>\$ 3,498</b>	<b>\$ 4,002</b>	
<b>PUBLIC TOILETS</b>	C1110001	Colebrook - Power Connection & Lighting	\$ 5,000	\$ 3,935	\$ 1,066	
		Campania - Urinal / Plumbing / External Shower Head	\$ 4,000	\$ -	\$ 4,000	
			<b>\$ 9,000</b>	<b>\$ 3,935</b>	<b>\$ 5,066</b>	
<b>SIGNAGE</b>		Oatlands Signage (Info Bays) - Town Maps	\$ 10,000	\$ 660	\$ 9,340	
	C113001	Highway Signage - Graphic Design	\$ 2,000	\$ 1,020	\$ 980	
			<b>\$ 12,000</b>	<b>\$ 1,680</b>	<b>\$ 10,320</b>	
<b>RESIDENTIAL</b>	C201001	Kandara Court Subdivision	\$ -	\$ 2,606	\$ (2,606)	
			<b>\$ -</b>	<b>\$ 2,606</b>	<b>\$ (2,606)</b>	
<b>BUSINESS</b>	C2030001	Barrack Street Property Purchase	\$ -	\$ 171,932	\$ (171,932)	
			<b>\$ -</b>	<b>\$ 171,932</b>	<b>\$ (171,932)</b>	
<b>MILL OPERATIONS</b>		Office Equipment & Furniture	\$ -	\$ 358	\$ (358)	
			<b>\$ -</b>	<b>\$ 358</b>	<b>\$ (358)</b>	

LANDSCAPES	HERITAGE	C3010002	Callington Mill (Master Precinct Plan)	\$ 12,500	\$ -	\$ 12,500
			Callington Mill (Mill Tower- Fire Detection System)	\$ 6,500	\$ -	\$ 6,500
			Callington Mill (Car Parking Area- Drainage Improvements)	\$ 5,000	\$ -	\$ 5,000
		C3010008	Commissariat (79 High Street)	\$ 139,500	\$ 12,923	\$ 126,577
			Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000
			Oatlands Gaol - Minor Capital Works	\$ 7,000	\$ -	\$ 7,000
			Roche Hall - Forecourt (Interps- Planning)	\$ 5,000	\$ -	\$ 5,000
			Roche Hall - Stamp Duty (Property Transfer)	\$ 15,275	\$ -	\$ 15,275
		C3010009	Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500
			Parattah Railway Station - Guttering & Fascia	\$ 2,600	\$ -	\$ 2,600
			<b>\$ 205,875</b>	<b>\$ 12,923</b>	<b>\$ 192,952</b>	
	NATURAL	C3020002	Callington Park - Stone Wall	\$ 9,000	\$ 3,480	\$ 5,520
			Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ -	\$ 5,000
		C3020005	Chauncy Vale Track Construction	\$ -	\$ 10,000	\$ (10,000)
			NRM South Weed Management	\$ -	\$ 620	\$ (620)
				<b>\$ 14,000</b>	<b>\$ 14,100</b>	<b>\$ (100)</b>
	REGULATORY	C3040001	Kempton Council Chambers - Building & Office Improvements	\$ 18,954	\$ -	\$ 18,954
		C3040001	Kempton Council Chambers - Office Equipment	\$ 3,000	\$ 990	\$ 2,010
		C3040001	Kempton Council Chambers - External Repainting	\$ 7,500	\$ -	\$ 7,500
				<b>\$ 29,454</b>	<b>\$ 990</b>	<b>\$ 28,464</b>

LIFESTYLE	RECREATION	C4070001	Parattah Recreation Ground - Grandstand	\$ 10,000	\$ -	\$ 10,000		
		C4070001	Parattah Recreation Ground - Demolish External Toilets	\$ 5,000	\$ -	\$ 5,000		
		C4070002	Parattah Recreation Ground - Facility Development	\$ 20,000	\$ -	\$ 20,000		
		C4070003	Campania Recreation Ground- Tree Planting	\$ 5,000	\$ 101	\$ 4,899		
		C4070005	Recreation Committee	\$ 15,000	\$ 540	\$ 14,460		
		C4070007	Woodsdale Hall	\$ -	\$ 5,545	\$ (5,545)		
		C4070016	Colebrook Recreation Ground (Amenities)	\$ 35,000	\$ 14,853	\$ 20,147	Includes C4070030	
		C4070017	Kempton Hall - External Repainting	\$ 20,000	\$ -	\$ 20,000		
			Kempton Recreation Ground - Grandstand Hand Rails	\$ 5,000	\$ -	\$ 5,000		
			Oatlands Aquatic Club Building	\$ 18,000	\$ -	\$ 18,000		
		C4070022	Playspace Strategy - Alexander Circle & Lyndon Road	\$ 8,000	\$ -	\$ 8,000		
			Oatlands Recreation Ground - Retaining Wall	\$ 12,000		\$ 12,000		
		C4070027	Oatlands Recreation Ground Flood Lights	\$ 385,000	\$ 375,973	\$ 9,027	Ground Lighting - Budget Amendment	
		C4070028	Campania Recreation Ground Flood Lights	\$ -	\$ 279,668	\$ (279,668)		
		C4070031	Mt Pleasant - Watering System	\$ 20,554	\$ 16,626	\$ 3,928		
			Mt Pleasant - Upgrade Toilets	\$ 13,000	\$ -	\$ 13,000		
		C4070032	Mt Pleasant - Cricket Pitch	\$ -	\$ 12,650	\$ (12,650)		
					\$ 571,554	\$ 705,957	\$ (134,403)	
	SAFETY		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000		
				\$ 3,000	\$ -	\$ 3,000		
	CAPACITY		Community Blacksmith Program	\$ 6,200	\$ -	\$ 6,200		
			Community Garden- Mill Precinct	\$ 8,200	\$ -	\$ 8,200		
		C5020001	Levendale Community Centre	\$ 20,000	\$ 10,242	\$ 9,758		
				\$ 34,400	\$ 10,242	\$ 24,158		
	ADMINISTRATION	C6020003	Computer System (Hardware / Software)	\$ 20,000	\$ 7,749	\$ 12,251		
		C6020007	Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000		
		C6020007	Council Chambers - Building Improvements	\$ 7,500	\$ -	\$ 7,500		
		C6020004	Records Management		\$ 726	\$ (726)		
		C6020007	Town Hall (General) - incl. Office Equip/Furniture	\$ 8,000	\$ 4,674	\$ 3,326		
		C6020007	Photo Reframing	\$ 1,500	\$ -	\$ 1,500		
		C6020010	Municipal Revaluation		\$ 7,000	\$ (7,000)		

WORKS		Kempton Depot - Painting	\$ 10,000	\$ -	\$ 10,000
		Depot Relocation	\$ 5,000	\$ -	\$ 5,000
	C9990002	Minor Plant Purchases	\$ 9,500	\$ 8,815	\$ 685
		Radio System	\$ 2,000	\$ -	\$ 2,000
		Plant Replacement Program			
		Refer separate Schedule (Net Changeover)	\$ 365,000	\$ 31,700	\$ 333,300
		Light Vehicles	\$ 168,000	\$ 222,526	\$ (54,526)
		(Trade Allowance - \$240K)	\$ -	\$ -	\$ -
		Water Tanks Replacement (Truck)	\$ 50,000	\$ 49,440	\$ 560
			<b>\$ 661,500</b>	<b>\$ 332,630</b>	<b>\$ 328,870</b>
		<b>GRAND TOTALS</b>	<b>\$ 5,637,567</b>	<b>\$ 2,830,971</b>	<b>\$ 2,809,891</b>

	INFLOWS (OUTFLOWS) (July 2015)	INFLOWS (OUTFLOWS) (August 2015)	INFLOWS (OUTFLOWS) (September 2015)	INFLOWS (OUTFLOWS) (October 2015)	INFLOWS (OUTFLOWS) (November 2015)	INFLOWS (OUTFLOWS) (December 2015)	INFLOWS (OUTFLOWS) (January 2016)	INFLOWS (OUTFLOWS) (Year to Date)
<b>Cash flows from operating activities</b>								
Payments								
Employee costs	- 254,864.07	- 261,693.89	- 251,001.52	- 232,034.50	- 393,712.86	- 269,604.92	- 187,615.29	- 1,850,527.05
Materials and contracts	- 412,124.72	- 525,718.68	- 473,273.43	- 198,766.35	- 377,494.06	- 176,160.99	- 281,497.11	- 2,445,035.34
Interest	- 128.02	-	-	-	- 5,019.42	- 15,929.89	- 5,075.00	- 26,152.33
Other	- 14,368.84	- 28,264.62	- 34,991.30	- 82,725.46	- 24,794.03	- 18,381.21	- 70,745.43	- 274,270.89
	- 681,485.65	- 815,677.19	- 759,266.25	- 513,526.31	- 801,020.37	- 480,077.01	- 544,932.83	- 4,595,985.61
Receipts								
Rates	86,203.59	581,696.64	1,435,377.23	353,194.19	343,847.82	283,887.71	398,500.51	3,482,707.69
User charges	341,967.92	60,880.69	107,331.56	106,788.34	76,656.56	65,760.67	67,507.98	826,893.72
Interest received	14,286.13	15,869.47	15,542.66	15,996.65	16,712.92	15,647.60	14,995.76	109,051.19
Subsidies	-	-	-	-	7,570.00	-	-	7,570.00
Other revenue grants	3,166.00	422,824.75	-	36.36	512,260.75	-	-	938,287.86
GST Refunds from ATO	-	-	-	-	-	-	-	-
Other	49,007.95	28,624.98	89,118.60	34,879.60	17,328.99	19,151.19	40,706.55	54,685.20
	494,631.59	1,109,896.53	1,647,370.05	441,135.94	939,719.06	346,144.79	440,297.70	5,419,195.66
<b>Net cash from operating activities</b>	- 186,854.06	294,219.34	888,103.80	- 72,390.37	138,698.69	- 133,932.22	- 104,635.13	823,210.05
Payments for property, plant & equipment	- 108,069.43	- 563,212.67	- 61,851.29	- 133,488.49	- 566,039.49	- 222,041.48	- 422,906.09	- 2,077,608.94
Proceeds from sale of property, plant & equipment	12,357.27	15,330.01	-	7,944.55	25,599.09	24,235.45	58,000.63	143,467.00
Proceeds from Capital grants	-	-	-	-	-	-	-	-
Proceeds from Investments	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-
<b>Net cash used in investing activities</b>	- 95,712.16	- 547,882.66	- 61,851.29	- 125,543.94	- 540,440.40	- 197,806.03	- 364,905.46	- 1,934,141.94
<b>Cash flows from financing activities</b>								
Repayment of borrowings	- 4,507.85	-	-	-	- 12,524.30	- 35,569.30	- 6,133.58	- 58,735.03
Proceeds from borrowings	250,000.00	-	-	-	-	-	-	250,000.00
<b>Net cash from (used in) financing activities</b>	245,492.15	-	-	-	- 12,524.30	- 35,569.30	- 6,133.58	191,264.97
<b>Net increase/(decrease) in cash held</b>	- 37,074.07	- 253,663.32	826,252.51	- 197,934.31	- 414,266.01	- 367,307.55	- 475,674.17	- 919,666.92
Cash at beginning of reporting year	10,002,747.20	9,965,673.13	9,712,009.81	10,538,262.32	10,340,328.01	9,926,062.00	9,558,754.45	10,002,747.20
<b>Cash at end of reporting year</b>	9,965,673.13	9,712,009.81	10,538,262.32	10,340,328.01	9,926,062.00	9,558,754.45	9,083,080.28	9,083,080.28

<b>SOUTHERN MIDLANDS COUNCIL</b>				
<b>SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED</b>				
	This Financial Year 11th February 2016		Last Financial Year 11th February 2015	
Arrears brought forward as at July 1		\$ 369,292.54		\$ 431,103.63
ADD current rates and charges levied		\$ 4,605,023.31		\$ 4,326,873.65
ADD current interest and penalty		\$ 41,379.16		\$ 39,083.56
<b>TOTAL rates and charges demanded</b>	100.00%	<b>\$ 5,015,695.01</b>	100.00%	<b>\$ 4,797,060.84</b>
LESS rates and charges collected	69.16%	\$ 3,469,090.29	68.95%	\$ 3,307,776.20
LESS pensioner remissions	4.37%	\$ 219,295.51	4.53%	\$ 217,378.45
LESS other remissions and refunds	-0.09%	-\$ 4,479.15	-0.16%	-\$ 7,894.81
LESS discounts	0.47%	\$ 23,673.42	0.45%	\$ 21,628.61
<b>TOTAL rates and charges collected and remitted</b>	<b>73.92%</b>	<b>\$ 3,707,580.07</b>	<b>73.77%</b>	<b>\$ 3,538,888.45</b>
<b>UNPAID RATES AND CHARGES</b>	<b>26.08%</b>	<b>\$ 1,308,114.94</b>	<b>26.23%</b>	<b>\$ 1,258,172.39</b>

## 19. INFORMATION BULLETINS

Information Bulletins dated the 5<sup>th</sup>, 12<sup>th</sup> & 19<sup>th</sup> February 2016 have been circulated since the previous meeting.

### RECOMMENDATION

**THAT the Information Bulletins dated 5<sup>th</sup>, 12<sup>th</sup> & 19<sup>th</sup> February 2016 be received and the contents noted.**

### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

**20. MUNICIPAL SEAL**

Nil.

## 21. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

*Council to address urgent business items previously accepted onto the agenda.*

### RECOMMENDATION

**THAT Council move into “Closed Session” and the meeting be closed to the public.**

### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## 22. BUSINESS IN “CLOSED SESSION”

**EXCLUDED FROM THE AGENDA PURSUANT TO SECTION 15 (2) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005.**

**T F KIRKWOOD  
GENERAL MANAGER**

### RECOMMENDATION

**THAT Council move out of “Closed Session”.**

### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

### RECOMMENDATION

**THAT Council endorse the decisions made in “Closed Session”.**

### DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

## 23. CLOSURE