

SOUTHERN  
MIDLANDS  
COUNCIL



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 28<sup>th</sup> September 2016  
10.00 a.m.

Municipal Office, 71 High Street, Oatlands

## INDEX

<b>1. PRAYERS.....</b>	<b>5</b>
<b>2. ATTENDANCE .....</b>	<b>5</b>
<b>3. APOLOGIES.....</b>	<b>5</b>
<b>4. APPLICATION FOR LEAVE OF ABSENCE .....</b>	<b>5</b>
<b>5. MINUTES.....</b>	<b>5</b>
5.1 Ordinary Council Minutes.....	5
5.3 Special Committee of Council Minutes .....	6
5.3.1 Special Committees of Council - Receipt of Minutes.....	6
5.3.2 Special Committees of Council - Endorsement of Recommendations .....	6
5.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993) ...	7
5.4.1 Joint authorities - Receipt of Minutes.....	7
5.4.2 Joint Authorities - Receipt of Reports (Annual & Quarterly) .....	7
<b>6. NOTIFICATION OF COUNCIL WORKSHOPS.....</b>	<b>8</b>
<b>7. QUESTIONS WITHOUT NOTICE .....</b>	<b>9</b>
<b>8. DECLARATIONS OF PECUNIARY INTEREST .....</b>	<b>10</b>
<b>9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA .....</b>	<b>11</b>
<b>10. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM).....</b>	<b>12</b>
10.1 PERMISSION TO ADDRESS COUNCIL.....	12
<b>11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005 .....</b>	<b>13</b>
<b>12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME .....</b>	<b>13</b>
12.1 DEVELOPMENT APPLICATIONS .....	13
12.2 SUBDIVISIONS .....	13
12.3 MUNICIPAL SEAL (PLANNING AUTHORITY) .....	13
12.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS .....	13
12.4 PLANNING (OTHER) .....	13
<b>13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE) ..</b>	<b>14</b>
13.1 ROADS.....	14
13.2 BRIDGES .....	14
13.3 WALKWAYS, CYCLE WAYS AND TRAILS.....	14
13.4 LIGHTING.....	14
13.5 BUILDINGS.....	14
13.6 SEWERS.....	14
13.7 WATER.....	14
13.8 IRRIGATION.....	15
13.9 DRAINAGE .....	15
13.10 WASTE .....	15
13.11 INFORMATION, COMMUNICATION TECHNOLOGY .....	15
13.12 OFFICER REPORTS – WORKS & TECHNICAL SERVICES (ENGINEERING).....	16
13.12.1 Manager - Works & Technical Services Report.....	16
<b>14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH) .....</b>	<b>18</b>
14.1 RESIDENTIAL .....	18
14.2 TOURISM.....	18
14.3 SAFETY .....	18
14.4 BUSINESS.....	18
14.5 INDUSTRY.....	18

14.6	INTEGRATION.....	18
<b>15.</b>	<b>OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES).....</b>	<b>19</b>
15.1	HERITAGE .....	19
15.1.1	<i>Heritage Project Program Report .....</i>	<i>19</i>
15.2	NATURAL.....	21
15.2.1	<i>Landcare Unit, GIS &amp; Climate Change – General Report.....</i>	<i>21</i>
15.3	CULTURAL .....	22
15.4	REGULATORY (OTHER THAN PLANNING AUTHORITY AGENDA ITEMS) .....	22
15.5	CLIMATE CHANGE .....	22
<b>16.</b>	<b>OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE) .....</b>	<b>23</b>
16.1	COMMUNITY HEALTH AND WELLBEING .....	23
16.1.1	<i>GP Services (Dr G Booth ceasing General Practice – Kempton) .....</i>	<i>23</i>
16.2	YOUTH .....	27
16.3	SENIORS .....	27
16.4	CHILDREN AND FAMILIES .....	27
16.4.1	<i>School Holiday Program Update .....</i>	<i>27</i>
16.5	VOLUNTEERS.....	40
16.6	ACCESS .....	40
16.7	PUBLIC HEALTH .....	40
16.8	RECREATION .....	41
16.8.1	<i>Oatlands Swimming Pool 2016/17 Season .....</i>	<i>41</i>
16.9	ANIMALS.....	43
16.10	EDUCATION.....	43
<b>17.</b>	<b>OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY) .....</b>	<b>44</b>
17.1	RETENTION.....	44
17.2	CONSULTATION AND COMMUNICATION .....	44
17.2.1	<i>Victoria Memorial Hall, Kempton – Lease AGREEMENT – BRIGHTON GREEN PONDS RSL SUB-BRANCH Inc.....</i>	<i>44</i>
17.2.2	<i>MEMORIAL AVENUE - KEMPTON.....</i>	<i>46</i>
<b>18.</b>	<b>OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION).....</b>	<b>57</b>
18.1	IMPROVEMENT .....	57
18.1.1	<i>Strategic Plan Review.....</i>	<i>57</i>
18.2	SUSTAINABILITY .....	60
18.2.1	<i>Common Services Joint Venture Update (Standing Item – Information Only) .....</i>	<i>60</i>
18.2.2	<i>Sub-Region Collaboration Strategy – Standing Item.....</i>	<i>64</i>
18.2.3	<i>LGAT General Management Committee By-Election – Southern Electoral District.....</i>	<i>65</i>
18.2.4	<i>LGAT General Meeting – Submission of Discussion Topics.....</i>	<i>69</i>
18.3	FINANCES.....	72
18.3.1	<i>Monthly Financial Statement (AUGUST 2016).....</i>	<i>72</i>
18.3.2	<i>Request for Rate Remission – Dulverton Masonic Lodge.....</i>	<i>86</i>
18.3.3	<i>TUNBRIDGE COMMUNITY CLUB – REQUEST FOR FINANCIAL ASSISTANCE.....</i>	<i>88</i>
<b>19.</b>	<b>INFORMATION BULLETINS.....</b>	<b>91</b>
<b>20.</b>	<b>MUNICIPAL SEAL .....</b>	<b>92</b>
<b>21.</b>	<b>CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA.....</b>	<b>93</b>
<b>22.</b>	<b>BUSINESS IN “CLOSED SESSION” .....</b>	<b>94</b>
<b>23.</b>	<b>CLOSURE .....</b>	<b>95</b>



Dear Sir/Madam

**NOTICE OF MEETING**

Notice is hereby given that the next ordinary meeting of Council will be held on

**Date:** Wednesday, 28<sup>th</sup> September 2016  
**Time:** 10.00 a.m.  
**Venue:** Municipal Office, 71 High Street, Oatlands

I certify under s.65(2) of the *Local Government Act 1993* that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

***Councillors please note:***

- Public Question Time has been scheduled for 12.30 p.m.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Tim Kirkwood', written in a cursive style.

Tim Kirkwood  
**GENERAL MANAGER**

## OPEN COUNCIL AGENDA

### 1. PRAYERS

Rev Dennis Cousens to recite prayers.

### 2. ATTENDANCE

### 3. APOLOGIES

### 4. APPLICATION FOR LEAVE OF ABSENCE

Nil.

### 5. MINUTES

#### 5.1 Ordinary Council Minutes

The Minutes of the previous meeting of Council held on the 24<sup>th</sup> August 2016, as circulated, are submitted for confirmation.

#### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**5.3 Special Committee of Council Minutes**

**5.3.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES**

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Woodsdale Hall Management Committee – 9 August 2016
- Facilities & Recreation Committee Meeting – 15 September 2016
- Arts Advisory Committee – To be circulated Monday 26 September 2016

**RECOMMENDATION**

**THAT the minutes of the above Special Committee of Council be received.**

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**5.3.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS**

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Woodsdale Hall Management Committee – 9 August 2016
- Arts Advisory Committee
- Facilities & Recreation Committee Meeting – 15 September 2016

**RECOMMENDATION**

**THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.**

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**5.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)**

**5.4.1 JOINT AUTHORITIES - RECEIPT OF MINUTES**

The Minutes of the following Joint Authority Meeting, as circulated, are submitted for receipt:

- **Southern Tasmanian Councils Authority – Nil**
- **Southern Waste Strategy Authority - Nil**

*Note: Issues which require further consideration and decision by Council will be included as a separate Agenda Item, noting that Council's representative on the Joint Authority may provide additional comment in relation to any issue, or respond to any question.*

**DECISION NOT REQUIRED**

**5.4.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)**

Section 36A of the Local Government Act 1993 provides the following;

**36A. Annual reports of authorities**

*(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.*

*(2) The annual report of a single authority or joint authority is to include –*

- (a) a statement of its activities during the preceding financial year; and*
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and*
- (c) the financial statements for the preceding financial year; and*
- (d) a copy of the audit opinion for the preceding financial year; and*
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.*

Section 36B of the Local Government Act 1993 provides the following;

**36B. Quarterly reports of authorities**

*(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.*

*(2) The quarterly report of the single authority or joint authority is to include –*

- (a) a statement of its general performance; and*
- (b) a statement of its financial performance.*

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- **Southern Waste Strategy Authority – Nil**
- **Southern Tasmanian Councils Authority – Nil**

**DECISION NOT REQUIRED**

## 6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop was held on 15<sup>th</sup> September 2016 at the Council Chambers, Oatlands commencing at 9.07 a.m.

Attendance: Mayor A E Bisdee OAM, Deputy Mayor A O Green, Ctrs A Bantick, E Batt, D Fish and D Marshall

Apologies: Clr R Campbell

Also in Attendance: T F Kirkwood, A Benson, E Lang

The purpose of this Workshop was to:

1. Discuss the Sugarloaf Road / Clifton Vale Road junction (at Dysart) and in particular the community feedback received in relation to the options identified by the Engineer, in conjunction with the Road Safety consultants. This follows a period of advertised public consultation.

Based on feedback received, an application under the Australian Government's Black Spot Road Programme would be submitted for the Sugarloaf Road / Clifton Vale Road junction upgrade.

2. Receive an update in relation to General Practitioner Services and consideration of a draft policy position.

The workshop concluded at approximately 10.10 a.m.

### RECOMMENDATION

**THAT the information be noted.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

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**7. QUESTIONS WITHOUT NOTICE**

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

1.

2.

3.

4.

5.

## **8. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

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**9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

**RECOMMENDATION**

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.**

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

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## 10. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2005* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

*Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.*

Mayor A E Bisdee OAM to invite questions from members of the public.

### 10.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005**

Nil.

**12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**12.1 DEVELOPMENT APPLICATIONS**

Nil.

**12.2 SUBDIVISIONS**

Nil.

**12.3 MUNICIPAL SEAL (Planning Authority)**

**12.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS**

Nil.

**12.4 PLANNING (OTHER)**

Nil.

### **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

#### **13.1 Roads**

**Strategic Plan Reference – Page 14**

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipality.

Nil.

#### **13.2 Bridges**

**Strategic Plan Reference – Page 14**

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

#### **13.3 Walkways, Cycle ways and Trails**

**Strategic Plan Reference – Page 14**

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

#### **13.4 Lighting**

**Strategic Plan Reference – Page 14**

1.4.1a Ensure Adequate lighting based on demonstrated need.  
1.4.1b Contestability of energy supply.

Nil.

#### **13.5 Buildings**

**Strategic Plan Reference – Page 15**

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

#### **13.6 Sewers**

**Strategic Plan Reference – Page 15**

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

#### **13.7 Water**

**Strategic Plan Reference – Page 15**

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

### 13.8 Irrigation

**Strategic Plan Reference – Page 15**

1.8.1 Increase access to irrigation water within the municipality.

Nil.

### 13.9 Drainage

**Strategic Plan Reference – Page 16**

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

### 13.10 Waste

**Strategic Plan Reference – Page 17**

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

### 13.11 Information, Communication Technology

**Strategic Plan Reference – Page 17**

1.11.1 Improve access to modern communications infrastructure.

Nil.

**13.12 Officer Reports – Works & Technical Services (Engineering)**

**13.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT**

**Author:** MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

**Date:** 20 SEPTEMBER 2016

**ROADS PROGRAM**

- Maintenance grading is underway in the Stonehenge, Swanston, Inglewood areas.
- Drainage works are continuing in Colebrook area.
- Bitumen potholing commencing in next fortnight.

**BRIDGE PROGRAM**

- Nil.

**WASTE MANAGEMENT PROGRAM**

- All sites are operating well.

**TOWN FACILITIES PROGRAM**

- Grass cutting and spraying underway in all areas to keep up with Spring growth.

**ANNUAL TENDERS / REGISTRATIONS 2016/17**

Tenders have been called for the supply of road base materials and external plant hire for the period 1<sup>st</sup> October, 2016 to 30<sup>th</sup> September, 2017.

**Plant Hire:**

Following consideration of the registrations submitted, it is recommended that all which satisfy the requirements of the tender document be registered for hire on an as required basis for the period 1<sup>st</sup> October, 2016 to 30<sup>th</sup> September, 2017.

Plant hire decisions are based on the following:

- a) Best price.
- b) Operator ability.
- c) Machine condition.
- d) Availability.

**Supply of Road Base Materials and Screenings:**

Decisions are based on the following:

- a) Material quality
- b) Source locality

c) Price

**QUESTIONS WITHOUT NOTICE TO MANAGER, WORKS & TECHNICAL SERVICES**

**RECOMMENDATION**

**THAT the Works & Technical Services Report be received and the information noted.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

### 14.1 Residential

**Strategic Plan Reference – Page 18**

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

### 14.2 Tourism

**Strategic Plan Reference – Page 19**

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

### 14.3 Safety

**Strategic Plan Reference – Page 31**

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

### 14.4 Business

**Strategic Plan Reference – Page 20**

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

### 14.5 Industry

**Strategic Plan Reference – Page 21**

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

### 14.6 Integration

**Strategic Plan Reference – Page 21**

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

## **15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)**

### **15.1 Heritage**

#### **Strategic Plan Reference – Page 22**

3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

#### **15.1.1 HERITAGE PROJECT PROGRAM REPORT**

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 20 SEPTEMBER 2016

#### **ISSUE**

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### **DETAIL**

During the past month, Southern Midlands Council Heritage Projects have included:

- All planning and heritage approvals for the Oatlands Commissariat and 79 High Street are in-place.
- Site establishment and OH&S procedure has been put in-place for the commissariat project.
- A check-survey of the boundaries of the place has been completed, the results of which will form a report or briefing to next council meeting.
- Work has commenced on stonemasonry on 79 High Street and the commissariat oven. Other tradespeople are currently being appointed for various works.
- Ongoing support for artist-in-residence and formulation of new strategy for attracting artists in residence.
- Volunteers Linda Clark, Caroline Heine and Cindy Thomas have been continuing various projects on Council's heritage collection.
- Submission of an application to the Tasmanian Community Fund for infrastructure to allow improved access to council owned heritage buildings.
- Preparation for, and undertaking regular radio interviews on the heritage of SMC (via ABC's community correspondent program).

Heritage Projects program staff have been involved in the following Heritage Building Solutions activities:

- Continued input into heritage aspects of various projects, including the formulation of a conservation management plan for a large estate in the Derwent Valley.
- Undertaking a number of pre-purchase building inspections.

Heritage Projects program staff have been involved in the following Heritage Education and Skills Centre activities:

- Staging of a two-day traditional surface finishes course at Runnymede, New Town.
- Strategic planning for future phases of the 5x5x5 project.

**RECOMMENDATION**

**THAT the Heritage Projects Report be received and the information noted.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 15.2 Natural

### Strategic Plan Reference – Page 23/24

- |       |                                                                 |
|-------|-----------------------------------------------------------------|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques.   |

### 15.2.1 LANDCARE UNIT, GIS & CLIMATE CHANGE – GENERAL REPORT

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 20 SEPTEMBER 2016

#### ISSUE

Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- Awaiting the Grant Deed from Tasmanian Community Fund for the Dulverton Walking Track. Works on this project can not start until this has been signed.
- Helen and Maria worked with Graham Green install a seat at Tunbridge township beside the new turning circle that State Growth constructed off the Midland Highway intersection.
- Update: A Title Transfer and the land title deed for the Interlaken Stock Reserve has been sent to Crown Land Services. Crown Land will remove the caveat restrictions on the sale of the land and then return the unencumbered title back to Council. Council can then sell the land, on the proviso that the funds go to Roche Hall.
- Helen and Maria have been continuing winter planting and maintenance on the walking track.
- Helen and Maria have been working on finalising the Building Asset Management Plan for Council. Finalisation of the plan has been delayed as a lot of data had to be placed into the Council Assetic program prior to being able to finalise the Management Plan.
- Helen and Maria reviewed the Southern Midlands Recreation Plan in respect of Lake Dulverton and the Dulverton Walkway, prior to the public consultation that will take place by John Hepper of Inspiring Place, as part of a broader recreation plan review.

#### RECOMMENDATION

**THAT the Landcare Unit Report be received and the information noted.**

#### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

### 15.3 Cultural

**Strategic Plan Reference – Page 24**

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

### 15.4 Regulatory (Other than Planning Authority Agenda Items)

**Strategic Plan Reference – Page 25**

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

### 15.5 Climate Change

**Strategic Plan Reference – Page 25**

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

## 16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

### 16.1 Community Health and Wellbeing

**Strategic Plan Reference – Page 26**

4.1.1 Support and improve the independence, health and wellbeing of the Community.

#### 16.1.1 GP SERVICES (DR G BOOTH CEASING GENERAL PRACTICE – KEMPTON)

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 23 SEPTEMBER 2016

**Attachment:**

*Draft Policy Statement*

#### ISSUE

- a) To provide Council with an update in relation to the recruitment of a General Practitioner to replace Dr G Booth who will be ceasing general practice effective from 1<sup>st</sup> October 2016; and
- b) Consider the adoption of a draft Policy Statement relating to General Practitioner Services and Council's involvement in same.

#### BACKGROUND

Council, at its meeting held in June 2016, received advice from Dr Greg Booth that he will be ceasing general practice at Kempton and Bothwell, effective from 1<sup>st</sup> October 2016. Dr Booth has provided GP services for the past 28 years and been servicing the communities of the Southern Midlands and Central Highlands.

In terms of a broad indicator, Dr Booth has indicated that approximately 60% of his client base is from within the Southern Midlands. The balance of 40% from the Central Highlands and surrounding regions. He also indicated that a significant percentage of his client base is from Bagdad and surrounds (i.e. south of Kempton). Total patients are in the vicinity of 2,500.

Dr Booth also provides a consulting room for both a diabetic educator and dietician at his Kempton surgery, and other health professionals.

Dr Booth will continue to live at Kempton from his current residence.

Dr Booth, as Council's appointed Medical Officer of Health (MOH), is available to continue to provide MOH services as he will maintain his registration etc. This role primarily relates to providing immunisation services at the various schools within the municipal area.

#### DETAIL

Subsequent to the brief update provided at the Council Workshop held 15<sup>th</sup> September 2016, advice has been received from the Central Highlands Council that they have secured on-going medical services for Bothwell and the surrounding area.

The media statement issued by the Central Highlands confirms that as an interim measure, Dr Stewart Gardner (locum service) will be operating out of both the Bothwell and Kempton practices until Dr Booth returns from leave on 13<sup>th</sup> November 2016. Dr Booth will then cease operating his current medical practice.

It states that from the 14<sup>th</sup> November, 2016 there will be two Doctors working out of the Bothwell practice, where possible, to provide user choice and improved coverage. It is envisaged that they will be working for two consecutive days of the week (exact days yet to be determined) with the introduction, over time, of complementary allied health and community services. During the transition period every attempt will be made to ensure an 'as seamless as possible' change for the community.

The Bothwell Practice welcomes all existing clients as well as encourages new clients from Kempton and surrounding areas to ensure the sustainability and on-going viability of a vibrant medical practice in the Central Highlands.

The Central Highlands Council has advised that they are in the initial phase of developments and the official agreement has yet to be signed and sealed. Therefore the name of the contracted provider cannot be made public.

*Note: The Central Highlands Council has been directly associated with the Bothwell Medical Practice for numerous years, providing financial and other 'in-kind' assistance. It is for this reason that a formal agreement is negotiated and entered into with the GP Service Provider.*

In addition to the above update, Council has previously identified and discussed the need to consider the adoption of a policy position relation to the provision of GP Services and its involvement, direct or otherwise.

Preliminary consideration was given to the attached draft policy Statement at the Workshop held 15<sup>th</sup> September 2016 and is submitted to this meeting for formal consideration and adoption (subject to amendments).

**Human Resources & Financial Implications** – To be considered.

**Community Consultation & Public Relations Implications** – At the time of preparing this Agenda Item, notification had been received that a community meeting has been arranged for Sunday 25<sup>th</sup> September 2016 at the Bagdad Online Access Centre. The meeting commences at 2.00 p.m.

All Councillors are invited to attend and the outcomes of this meeting may influence Council's final position.

**Policy Implications** – Council does not have a policy position in respect to its involvement in the recruitment / retention of GP's.

**Priority - Implementation Time Frame – Immediate.**

**RECOMMENDATION**

**THAT:**

- a) **The information be received; and**
- b) **Council consider the adoption of a draft Policy Statement (refer attached draft) relating to General Practitioner Services and its involvement in same.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		



## DRAFT POLICY STATEMENT

### GENERAL PRACTITIONER SERVICES

The Southern Midlands Council acknowledges that it has a specific function under the *Local Government Act 1993* to provide for the health, safety and welfare of the community.

This is evidenced by its:

- a) direct support of the Ambulance service operating from the Midlands Multi-Purpose Health Centre;
- b) direct support of the State Emergency Service Road Crash Rescue Unit operating from both Kempton and Oatlands;
- c) its direct and indirect support of the Tasmania Fire Service through the numerous brigades based within the municipal area;
- d) the provision of a child immunisation services; and
- e) support and provision of a range of other activities linked to improving the health, safety and welfare of the community.

In relation to General Practitioner (GP) Services, the Southern Midlands Council is committed to ensuring that ratepayers / residents have access to GP Services on a continuing basis.

From a policy perspective, the Southern Midlands Council does not believe that it should have a direct involvement in the provision / recruitment / retention of GP's in circumstances where are Doctors already operating within the immediate area within a reasonable travel distance. In particular for the Southern Midlands, this position is influenced by:

- a) the provision of General Practitioner services is a specialised area, of which Council has no experience or expertise;
- b) the risks (and exposure to liability) associated with an option of managing / operating a GP practice without the necessary expertise; and
- c) the availability of alternative GP services within a reasonable travel distance of most districts within the municipal area.

The Southern Midlands Council is however prepared to take a facilitation /advocacy role aimed at ensuring that there is a sufficient number of General Practitioners operating within a reasonable travel distance that have capacity to cater for ratepayers and

residents of the Council area. This could extend to identifying potential facilities from which to operate a practice.

## 16.2 Youth

**Strategic Plan Reference – Page 26**

4.2.1 Increase the retention of young people in the municipality.

Nil.

## 16.3 Seniors

**Strategic Plan Reference – Page 27**

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

## 16.4 Children and Families

**Strategic Plan Reference – Page 27**

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

### 16.4.1 SCHOOL HOLIDAY PROGRAM UPDATE

**Author:** COMMUNITY DEVELOPMENT/RECREATION OFFICER (KELLY WOODWARD)

**Date:** 21 SEPTEMBER 2016

### ISSUE

This is a Report to Council on the School Holiday Program, which is the “flagship” of Council’s Community Development Programs. This program brings in tremendous Community feedback and has been a highlight of Council’s engagement with the young people in the Southern Midlands for a number of years.

### BACKGROUND

Council has provided a School Holiday Program for the youth of the municipality since May 2008. The varied program has received very positive feedback for the past 8 years and has been delivered with a very cost effective outlay from Council. Historically financial contributions and in-kind supervisor support has been obtained from Rural Primary Health Services (SMRPHS) and the Salvation Army’s Communities for Children (C4C) program to assist with the ongoing, successful facilitation of the program.

## **DETAIL**

*For the purposes of this report, the activities discussed herewith were delivered between September 2015 and July 2016 to provide an overview of our usual 7 activities facilitated over a 12 month period. A report had been tabled previously on behalf of Greg Hunt specifically detailing the July 2015 holiday sessions.*

Seven successful School Holiday Activities for children aged predominantly between 9 and 13 years have been provided during the September 2015, January, April and July 2016 School Holiday periods. These activities were funded utilising a successful grant from C4C, direct funding from SMRPHS and, from the SMC Youth Budget.

Participants involved children from 14 individual townships within the Southern Midlands municipality. Only 3 of these towns have access to public transport, albeit very limited and there are no other regular school holiday activities facilitated locally.

This program is vital in the provision of activities for these geographically and socially disadvantaged children. 17 individuals are known to have been recipients of specialised family support services in the past, some of whom currently remain engaged in such support.

Sessions encouraged participation in physical exercise, goal setting, water safety and water play, educational experiences, science-based activities, team building activities, health and nutrition information sharing, artistic development and socialisation. Five organisations contributed to the provision of these holiday activities;

<b>Heritage Education &amp; Skills Centre Ltd</b>	Successfully secured Communities for Children Grant funding for Sept-April <i>*Council can no-longer apply for C4C grants directly so HESC was chosen as a vehicle for these funds</i>
<b>Communities for Children</b>	Provided \$3725.45 CfC 2015/2016 grant funding covered 5 x programs Sept 2015 - April 2016
<b>Southern Midlands Council</b>	Approximate \$1972.00 financial input from Council for the period Sept 2015 – July 2016. SMC also provided in-kind administrative services and 3 supervisors.
<b>SM Rural Primary Health Services</b>	Provided approximately \$5500 funding and 2 supervisors for this period Sept 2015 - July 2016
<b>Blyth Transport</b>	A local Southern Midlands transport company provided the coach transport

The estimated cost for these seven activities is approximately \$11,200.00

C4C	\$3725.45
SMRPHS	\$5500 + in-kind services
SMC	\$1972.00 + in-kind services (approximately)

The average attendance for any single activity was 41, with 78 separate families being represented.

Activity	No of Children	No of Families	No of towns	9-12yrs	13-16yrs
September 2015 Rockit Climbing & PCYC Gym session	47	32	13	40	7
September 2015 Barilla Putt & Play Observatory Museum	44	26	12	38	6
January 2016 Launceston- Sliders & Aquatic Park	43	32	13	37	6
January 2016 Salmon Ponds & Tynwald Park	36	24	13	32	4
April 2016 Movies 7 Cartooning Session	42	30	14	38	4
July 2016 Launceston Crazy Golf & QV Museum	35	27	10	32	3
July 2016 Far Out Play Centre & Water Safety Activities Clarence YMCA	37	27	10	35	2

Day 1 September 2015 Hobart PCYC & RockIt Climbing  
Centre





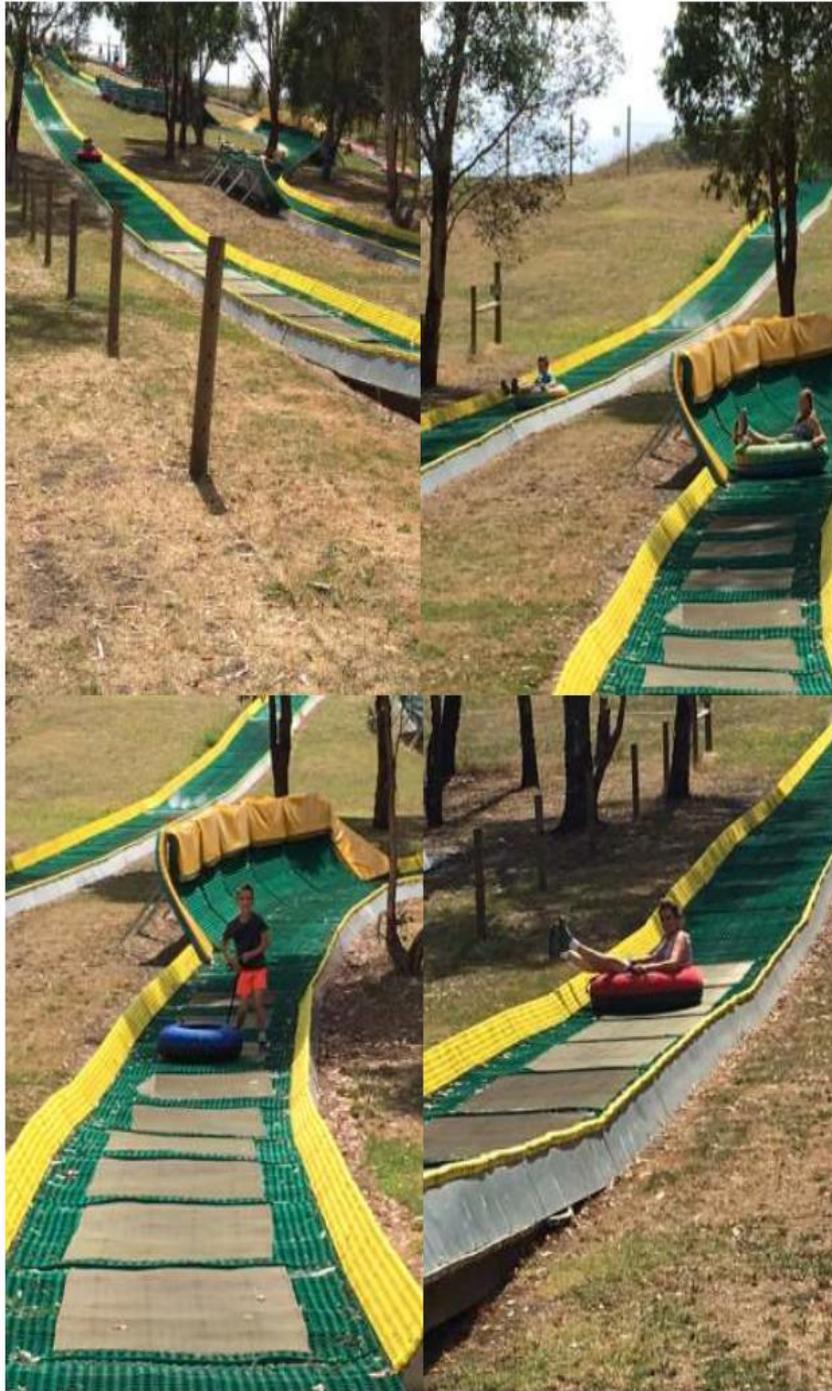
Day 2 September 2015 UTAS Telescope Cambridge &  
Barilla Putt 'n Play



RPHS Sugars in Soft Drink display



Day 1 January 2016 Sliders Park & Aquatic Centre–  
Launceston



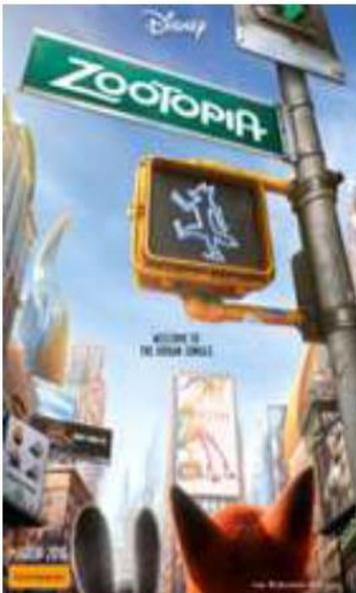


Day 2 January 2016 Salomon Ponds & Tynwald Park





Day 1 April Movies & Cartooning Session Tolosa Park





Day 2 July YMCA Water Safety Session



## FUTURE CONSIDERATIONS

There has been a reduction to the available C4C funding as from the 2016/2017 grant round. The maximum funds available per individual grant application have been reduced from \$5000 to \$3000 with the total pool also reducing from \$50,000 to \$30,000. Currently we have secured funding for activities to be held between January 2017 and June 2017. As Councils can no longer apply directly for these funds, it is unlikely that C4C will continue to provide ongoing grants post June 2017 for this program via the Heritage Skills and Education Centre Ltd.

SMRPHS are currently undertaking a tender process with Primary Health Services to secure continued funding for their programs post December 2016. Given the current requirements and guidelines for the new-look “Outcome-based” rural health program it is highly probable that SMRPHS will not be in a position to continue funding and staffing the School Holiday Program beyond 2016.

We have begun to modify our SHP planning to lessen the financial impact on Council in anticipation of the absence of these financial inputs post June 2017

- We have gradually reduced the total number of activity days from 8 per year to 7
- We have decreased the maximum participant numbers from 44 to 40.
- Our supervising adult/child ratio is minimum 1/10 for non-water-based activities.
- By lowering the maximum participation numbers we essentially only require a maximum of 4 supervisors.
- We are in the process of engaging volunteers from the community as supervisors who have (or who can obtain) their Working with Children Checks and 1st Aid qualifications. These volunteers could then potentially replace the two RPHS staff who have provided their supervision services to the program for several years on an “in-kind” basis
- We are also modifying the “design” of future programs, offering at least one activity per holiday period with a lesser “commercial focus” thus reducing costs associated with entry fees. For example, in the up-coming September holidays we have one day at the Movies and Inflatable World, with the 2nd day bushwalking at Mt Field National Park. The costs for Day 1 include entry fees to both venues plus transport. The costs associated with the 2nd day however are basically for transport and lunch only as a waiver of the usual entry fee to the park has been granted due to the “educational focus” of the activity. Park Rangers and supervisors will provide the activities within the park.
- A \$10 per child fee can be charged providing there is no CfC funding in place. Traditionally the attendance numbers for activities have not been affected by this small charge, in fact families are surprised that there is no such fee in place already. \$4000 can be raised by collecting this participation fee.
- Considerations are being made as to the possibility of inviting local businesses/organisations to “sponsor” an activity day, matching the per head cost for each child to reduce the financial impact on Council

## CONCLUSION

This program is highly regarded within the Southern Midlands community and is pivotal to providing services to isolated children during the holiday periods. Without the funding support from C4C and the SMRPHS, it is unlikely that this program could continue in its current form and families would inevitably be required to pay a fee to participate.

It is the view of the author that we must endeavour to explore all avenues available to us to secure the future of this program past June 2017

## RECOMMENDATION

**THAT the School Holiday Program Report be received and the information noted.**

## DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 16.5 Volunteers

**Strategic Plan Reference – Page 27**

4.5.1 Encourage community members to volunteer.

Nil

## 16.6 Access

**Strategic Plan Reference – Page 28**

4.6.1a Continue to explore transport options for the Southern Midlands Community.

4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

## 16.7 Public Health

**Strategic Plan Reference – Page 28**

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

**16.8 Recreation**

**Strategic Plan Reference – Page 29**

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

**16.8.1 OATLANDS SWIMMING POOL 2016/17 SEASON**

**Author:** EXECUTIVE ASSISTANT (ELISA LANG)

**Date:** 20 SEPTEMBER 2016

**ISSUE**

Council to consider the proposed operating arrangements (including fees and charges) for the Oatlands Swimming Pool for the 2016/2017 season.

**DETAIL**

The following arrangements are proposed for the 2016/17 Swimming Pool Season:

**Opening Date:**

Pool to open on Friday, 18<sup>th</sup> November 2016 at 3.00 p.m.

The Oatlands School will be conducting their Learn to Swim/Water Safety Programs in the week beginning 21<sup>st</sup> November 2016.

**Closing Date:**

Date to be confirmed – March/April 2017.

*(pool closure date for 2015/16 season was 29<sup>th</sup> March 2016)*

**Opening Hours:**

During School Terms (Mon-Fri)	3.00 p.m. – 6.00 p.m.
During School Holidays	11.00 a.m. – 6.00 p.m.
Weekends	11.00 a.m. – 6.00 p.m.
Public Holidays	11.00 a.m. – 6.00 p.m.

*Note: Pool closed on Christmas Day and New Years Day.*

**Fees and Charges Schedule:**

The fees and charges schedule is listed below for information:

<b>FEES &amp; CHARGES</b>		<b>2015/16</b>	<b>2016/17</b>
<b>Season Ticket:</b>	Family	\$110.00	\$110.00
	Adult	\$55.00	\$55.00
	Child/Student	\$42.00	\$42.00
<b>Daily Tickets:</b>	Family	\$12.00	\$12.00
	Adult	\$5.00	\$5.00
	Child/Student	\$4.00	\$4.00
<b>Complex Hire Fee:</b>	All supervised (out of hours)	\$45.00 per hour	

Note: Students require a current student identification card.

**Out of Hours bookings** - Out of Hours bookings must be supervised by Council's supervisor at all times. Application is to be made seven days in advance.

**Human Resources & Financial Implications** – Mr G Williams will be employed directly by Council as the Pool Supervisor. Relief supervisory services are yet to be confirmed but will be finalised in advance of the pool opening.

**Community Consultation & Public Relations Implications** - The proposed arrangements, and fee structure, will be advertised following endorsement by Council.

**Policy Implications** - Nil.

**Priority - Implementation Time Frame** – Endorsement of the opening date at this Council meeting will allow sufficient time to advertise the pool opening date and organise staffing arrangements for 2016/2017.

## RECOMMENDATION

**THAT Council endorse the proposed operating arrangements for the Oatlands Swimming Pool for the 2016/17 Season.**

## DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**16.9 Animals**

**Strategic Plan Reference – Page 29**

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

Nil.

**16.10 Education**

**Strategic Plan Reference – Page 29**

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

## 17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

### 17.1 Retention

**Strategic Plan Reference – Page 30**

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

### 17.2 Consultation and Communication

**Strategic Plan Reference – Page 31**

5.4.1 Improve the effectiveness of consultation and communication with the Community.

#### 17.2.1 VICTORIA MEMORIAL HALL, KEMPTON – LEASE AGREEMENT – BRIGHTON GREEN PONDS RSL SUB-BRANCH INC.

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 SEPTEMBER 2016

### ISSUE

Council to:

- a) Consider and endorse (subject to any amendments) the draft lease agreement between the Southern Midlands Council and the Brighton Green Ponds RSL Sub-Branch Inc. for lease of the Victoria Memorial Hall, Kempton; and
- b) approve the Lease for signing.

### BACKGROUND

Council, at its meeting held 27<sup>th</sup> July 2016, resolved as follows:

*“THAT Council:*

- a) *Acknowledge that a lease arrangement with the Brighton Green Ponds RSL for the management and operation of the Victoria Memorial Hall, Kempton would be beneficial to both Council and the community;*
- b) *Approve entering into a four-year lease of the facility to the Brighton Green Ponds RSL; and*
- c) *A lease document be prepared to reflect the proposed terms and conditions contained within the report; and*
- d) *The draft Lease, once approved by the Brighton Green Ponds RSL, be presented to Council for final endorsement prior to execution.”*

### DETAIL

The enclosed Lease has been drafted based on the proposed terms and conditions previously approved by Council and the Brighton Green Ponds RSL Sub-Branch has reviewed and approved the draft Lease.

Subject to approval, it is intended that the four-year term of the lease will commence on 1<sup>st</sup> October 2016.

Note: At the second community forum held to discuss this matter, it was noted that the Green Ponds Progress Association and Mr P Tankard requested to receive a copy of the draft lease (post RSL review) for information and comment.

The RSL has subsequently indicated that this Lease is between Council and the RSL, and there should be no specific requirement to circulate broader for information and comment.

Having said that, the draft Lease is submitted in Open Council and can be reviewed by the public as part of the Agenda.

**Human Resources & Financial Implications** – the content of the draft lease is consistent with the terms and conditions as previously approved.

**Community Consultation & Public Relations Implications** – refer above comment.

**Priority - Implementation Time Frame** – subject to approval, it is intended that the four-year term of the lease will commence on 1<sup>st</sup> October 2016.

## RECOMMENDATION

**THAT Council:**

- a) endorse (subject to any amendments) the final lease agreement between the Southern Midlands Council and the Brighton Green Ponds RSL Sub-Branch Inc. for lease of the Victoria Memorial Hall, Kempton; and
- b) approve the Lease for signing.

## DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 17.2.2 MEMORIAL AVENUE - KEMPTON

**Author:** DEPUTY GENERAL MANAGER (ANDREW BENSON)

**Date:** 21<sup>st</sup> September 2016

**Attachments:**

1. Community Flyer seeking Expressions of Interest for Community Participation
2. Draft Terms of Reference for the Memorial Trees Committee

### ISSUE

The establishment of a Community Committee, including key stakeholders to be established to drive the care and maintenance, as well as the sensitive enhancement of the Memorial Avenue trees at Kempton.

### BACKGROUND

Councillors would recall from the 2015 Southern Midlands Community Small Grants Program that the Green Pond Progress Association project under the Grants Program, ie the assessment of the Memorial Trees at Kempton by an Arborist, was a project that Council had agreed to undertake and therefore after communicating with the Progress Association President, the project was withdrawn from the scoring matrix of the Grants Program. Given the Progress Association's interest in the trees, Council committed to include them in the project team that would be established to review the Arborist's report and develops a way forward in respect of the Memorial trees.

The Arborist's assessment was undertaken and Councillors all received a copy. The Arborist, Alister Hodgman, was asked to attend a meeting with some interested people to enable them to gain a broad understanding of the condition of the trees and to consider a way forward. Those attendees were;

Garry Francis	From the Green Ponds Progress Association, Garry is also a volunteer at the Army Museum at Anglesea Barrack and a former serving member in the Royal Australian Army
Ken Clark	President, Brighton & Green Ponds RSL sub Branch and of course a former serving member of the Royal Australian Army
David Cundall	Senior Planning Officer, Southern Midlands Council
Alan Townsend	Heritage Project Officer, Southern Midlands Council
John Wadsley	Heritage Planner, Member of Friends of Soldiers Memorial Avenue (Hobart, Tas.), Joint Author "Barrack Hill : a history of Anglesea Barracks 1811-2011" by John Lennox and John Wadsley Planning Consultant Soldiers Memorial Avenue Renewal Project – Port Arthur Historic Site

Ryan Thomas      Municipal Worker, Southern Midlands Council. Ryan is currently undertaking a Certificate 3 in Horticulture and as part of those studies it was arranged for him to assist the Arborist in undertaking the assessment of the Memorial Avenue trees.

Andrew Benson      Deputy General Manager / Manager Community & Corporate Development, Southern Midlands Council, also a former serving member of the Royal Australian Army

Apologies were received from

Jack Lyall      Manager Works & Technical Services, Southern Midlands Council

Adrian Howard      Author "The Avenues Kit - The Complete Guide to Restoring Memorial Avenues and Avenues of Honour in Your Community" 2006, Member of Friends of Soldiers Memorial Avenue (Hobart, Tas.), Author "Avenues of Honour in the Southern Midlands" 2003

It was also acknowledged that the maintenance and "enhancement" of the Memorial Avenue trees is a whole of Community responsibility.

Other discussions centred on the centenary of the planting, which was 1918 and as part of the Centenary of ANZAC that some work needs to be undertaken that brings back the significance of the site, with for example, interpretation, directional signage, maybe car parking and an assembly area. These would be for a future discussion/consideration and would be subject to Community consultation, however in the short term the trimming of the trees and the replacement of the naming plaques were seen as a must.

All of that information was provided in a report to Council, with one of the decisions from that Council meeting was in respect to the establishment of a Memorial Trees Community Committee. With the Committee including key stakeholders who would "drive" the care and maintenance, as well as the sensitive enhancement of the Memorial Avenue trees at Kempton. Council noted that this Committee could be broadened to other Memorial Avenues in the Southern Midlands.

Funds were set aside by Council as part of the 2016/17 Budget for the trimming of the trees.

## **DETAIL**

The Memorial Trees in Kempton are currently being trimmed under the guidance of the Arborist and that should be completed when the weather is good enough for the vehicles to get into the fields to enable the "property side" of the trees to be trimmed. If sufficient funds remain after the Kempton trees are trimmed it is planned to trim the small number of Melton Mowbray Memorial Trees.

In respect to the establishment of the Committee, the attached flyer was circulated to all property owners in Kempton through the Kempton Post Office. The wording on the flyer is included below.

*“Council has resolved to establish a Committee of interested Community Members to provide recommendations on nurturing the maintenance and development of the Memorial Avenue in Kempton. This is an important contribution to our local history during the Centenary of ANZAC, given these trees in Memorial Avenue Kempton were planted in 1918.*

*The Brighton / Green Ponds RSL along with the Green Ponds Progress Association have flagged their interest in participating in this Committee and in general terms the Committee will comprise two members from each of those two organisations along with two other Community Member Representatives. Council Heritage Project Officers will also participate in the proposed Committee. John Wadsley Planning & Heritage Consultant participated in the initial working group with his background on the Soldiers Walk on the Queen’s Domain and he is keen to continue that relationship with the Kempton Memorial Avenue.*

*If you are interested to participate in this Committee, please register your interest in writing to Deputy General Manager, Andrew Benson at the Council Office, Kempton or via email [abenson@southernmidlands.tas.gov.au](mailto:abenson@southernmidlands.tas.gov.au).*

*Expressions of Interest are required on or before Tuesday 6<sup>th</sup> September 2016*

*If you require further information please contact Andrew Benson on 0429 852 730.”*

The table below represents the responses received from the Community, from the RSL and from the Progress Association. Both the RSL and the Association provided two representatives which fills their respective quota. There were five applicants from the Community for two positions on the Committee, as detailed below.

### Community Applicants

Name	Address	Comments
Philip Morrell and Yvonne Morrell	29 Main Street Kempton	I wish to express our interest in participating as a committee member in the proposed Kempton memorial avenue maintenance and development project that has been flagged in the recent community circular.

		<p>Please note that my wife and I would also seriously consider providing financial support to the right sort of development of this nature and we would at no cost to our community lend our support for the likely effort required to have this proposed project move forward for the benefit of all.</p> <p>We are not politically or professionally / commercially aligned with any existing group.</p> <p>We would totally commit to consulting with our local neighbourhood ratepayers through appropriate door knocking consultation on a regular basis.</p> <p>We look forward to working cooperatively with the group should council see fit to, select us.</p>
Francina Riske	35 Main Street, Kempton	No additional comments provided by the Applicant
Tim Johnson	“Lauriston” Sugarloaf Road, Kempton	<p>Two main reasons;</p> <ol style="list-style-type: none"> <li>1. Quite a few of the trees are on his property</li> <li>2. He believes it needs more community members than RSL personnel</li> </ol>
Maurine Johnson	58 Main Street, Kempton	No additional comments provided by the Applicant

#### Brighton & Green Ponds RSL Applicants

Name	Address	Comments
Ken Clark	29 Main Street Kempton	RSL President and a member of the previously established Working Group
Wayne Smith	48 Main Street, Kempton	RSL Member

#### Green Ponds Progress Association Applicants

Name	Address	Comments
Tony Jewson	29 Main Street Kempton	GPPA President and former member of the Royal Australian Army
Garry Francis	123 Main Street, Kempton	GPPA Member and a member of the previously established Working Group



**CONCLUSION**

From the information provided Council is required to make a decision in respect of the two Community Member positions on the Committee.

A Councillor would be required to Chair the Committee

The Deputy General Manager would be the Council Officer responsible for the Committee, being exofficio, with no voting rights.

**RECOMMENDATION**

**THAT Council:**

- a) Receive and note the report;
- b) Adopt the draft Terms of Reference for the Committee;
- c) Appoint a Councillor ..... as Chairperson of the Committee;
- d) Appoint Ken Clark and Wayne Smith as the Brighton & Green Ponds RSL Members of the Committee;
- e) Appoint Tony Jewson and Garry Francis as the Green Ponds Progress Association Inc. Members of the Committee;
- f) Appoint ..... and ..... as Community Members of the Committee; and
- g) Endorse the processes undertaken in seeking Committee nominations.

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**ATTACHMENT 1**



## Memorial Avenue Kempton



### *Are you interested ?*

Council has resolved to establish a Committee of interested Community Members to provide recommendations on nurturing the maintenance and development of the Memorial Avenue in Kempton. This is an important contribution to our local history during the Centenary of ANZAC, given these trees in Memorial Avenue Kempton were planted in 1918.

The Brighton / Green Ponds RSL along with the Green Ponds Progress Association have flagged their interest in participating in this Committee and in general terms the Committee will comprise two members from each of those two organisations along with two other Community Member Representatives. Council Heritage Project Officers will also participate in the proposed Committee. John Wadsley Planning & Heritage Consultant participated in the initial working group with his background on the Soldiers Walk on the Queen's Domain and he is keen to continue that relationship with the Kempton Memorial Avenue.

If you are interested to participate in this Committee, please register your interest in writing to Deputy General Manager, Andrew Benson at the Council Office, Kempton or via email [abenson@southernmidlands.tas.gov.au](mailto:abenson@southernmidlands.tas.gov.au).

Expressions of Interest are required on or before Tuesday 6<sup>th</sup> September 2016

If you require further information please contact Andrew Benson on 0429 852 730.

**ATTACHMENT 2**



*DRAFT*

**Committee Terms of Reference**

<b>Committee Name</b>	Memorial Trees Committee
<b>Approved by Council</b>	
<b>File Reference</b>	
<b>Type</b>	THAT in accordance with the provisions of Section 24 of the Local Government Act 1993 a special committee be established to be known as the Memorial Avenue Committee.
<b>Roles, Functions &amp; Responsibilities</b>	<ol style="list-style-type: none"> <li>1. To honour &amp; act with due reverence and care in respect to Memorial Trees, including their precinct, noting their role in the Community as a living memory representing a symbol of the ultimate sacrifice by former Community Members;</li> <li>2. To provide advice and recommendations to Council on issues regarding Memorial Trees and associated matters;</li> <li>3. To increase Community awareness of the significance of Memorial Trees;</li> <li>4. If the Committee are reviewing or making recommendations in respect of Memorial Trees in other Villages or Communities in the Southern Midlands, meaningful consultation with that Community shall be undertaken and the results of that consultation taken into account with any decisions that are recommended to Council. The outcome of the Community consultation shall form a key part of the report to Council.</li> </ol>
<b>Membership Structure</b>	<ul style="list-style-type: none"> <li>- One Southern Midlands Council Councillor</li> <li>- Two Representatives from the Brighton &amp; Green Ponds RSL</li> <li>- Two Representatives from the Green Ponds Progress Association Inc.</li> <li>- Two Representatives from the Kempton Community</li> <li>- Council staff member providing secretarial and support services, being ex officio with no voting rights</li> </ul> <p>NOTE:                      Other specialist Council Officers may attend Committee meetings , however they are ex officio with no voting rights</p> <p>Other external professionals, eg Arborists, Heritage Consultants, etc may be invited to attend the Committee meetings; however they do not have voting rights.</p>

<b>Chairperson</b>	The appointed Southern Midlands Councillor will be Chairperson.
<b>Term of Appointment</b>	Appointments shall be for a two (2) year term.
<b>Quorum</b>	A quorum at any meeting of the Committee shall be a majority of its members (4 members)
<b>Proxies</b>	The Mayor and Deputy Mayor shall be proxies for all Council Committee meetings and in both their absence the Mayor has the power to appoint a proxy.
<b>Meetings Frequency &amp; Minutes</b>	<ol style="list-style-type: none"> <li>1. Meetings are to be held a minimum of every six months or at the discretion of the Committee</li> <li>2. The Committee shall confirm the minutes of its meetings.</li> <li>3. A copy of the meeting minutes shall be provided to Council in accordance with Council Policy 5.3.1.4</li> </ol>
<b>Pecuniary Interest Members &amp; Recording</b>	<p><b>Committee Members</b> (ref: Part 5 Local Government Act 1993)</p> <p>Committee members with a direct or indirect pecuniary interest in a matter before the Committee must declare that interest before any discussion on that matter commences. On declaring an interest the member is to leave the meeting room.</p> <p><b>Recording</b></p> <p>Any declaration of pecuniary interest shall be recorded in the minutes of the Committee meetings.</p>
<b>Council Policies</b>	As a formal Committee of Council, Committee Members are required to comply with Council policies and procedures including the SMC Code of Conduct. An Induction will be undertaken at the first meeting.
<b>Spokesperson Protocol</b>	<ol style="list-style-type: none"> <li>1. Under the Local Government Act 1993 the Mayor is “spokesperson” for Council and its activities. This protocol is strictly adhered to. As such media releases, public statements or advertisements, which contain or impute the view or policy position of Council must be vetted by the Mayor and issued under his name unless otherwise agreed.</li> <li>2. Committee members shall also adhere to the Southern Midlands Council Policy (No. 5.3.4.9) relating to this issue.</li> </ol>
<b>Working Groups (under Committee)</b>	The Committee may appoint specific purpose sub-working groups in relation to its functions comprising of members of the Committee and/or other persons subject to prior Council approval.

<b>Admin/Sec Support</b>	Council will allocate sufficient staff resources in order to provide: <ul style="list-style-type: none"><li>a) ongoing and regular liaison and interaction between Council &amp; the Committee; and</li><li>b) administrative and secretarial support.</li></ul>
<b>Annual Budget</b>	No budget allocated – funding requests to be considered by Council prior to annual budget formulation.

## 18. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

### 18.1 Improvement

#### Strategic Plan Reference – Page 32

6.1.1	Improve the level of responsiveness to Community needs.
6.1.2	Improve communication within Council.
6.1.3	Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system.
6.1.4	Increase the effectiveness, efficiency and use-ability of Council IT systems.
6.1.5	Develop an overall Continuous Improvement Strategy and framework

#### 18.1.1 STRATEGIC PLAN REVIEW

**Author:** DEPUTY GENERAL MANAGER (ANDREW BENSON)

**Date:** 21 SEPTEMBER 2016

**Attachment:**

*Draft Desktop Review Strategic Plan 2014 – 2023 (Not provided with Report as it was provided previously)*

### ISSUE

This is the final reading and consideration of the draft revised Strategic Plan 2014 – 2023

### BACKGROUND

The “first reading” Report was provided to the July meeting of Council and is detailed as follows

*[START EXTRACT FROM THE REPORT TO THE JULY COUNCIL MEETING]*

Council’s Strategic Plan in its current layout was adopted prior to the commencement of the 2006/07 financial year and it is acknowledged that a review of the Plan has occurred every two years since that date. There have been changes to the Local Government Act 1993 and those changes require Council to create a plan that encapsulates a ten year period in line with the requirement for Council to have a ten year asset Management Plan.

It is two years into the ten year Strategic Plan 2014 – 2023 and a desktop review was agreed to be undertaken to ensure that it remains relevant, therefore some minor changes to the approved Strategic Plan 2014 – 2023 have been undertaken. For example the current Elected Members were not the Council that approved the original document; therefore the current Elected Members have been included within this document. It is proposed that a Community based review be undertaken at the “midterm” of the document, ie in two years’ time.

The attached draft Strategic Plan 2014 – 2023 is the outcome of a recent senior Manager’s workshop and is recommended for Council’s consideration.

***For Discussion***

**RECOMMENDATION**

**THAT Council**

1. received and note the report;
2. consider the adoption of the draft desktop review Strategic Plan 2014 - 2023, and any amendments agreed during the meeting with final consideration in the August 2016 Council meeting; and
3. endorse the process of the review of the Strategic Plan to date

**DECISION**

***Moved by Clr E Batt, seconded by Clr R Campbell***

**THAT Council**

1. Receive and note the report.
2. Consider the adoption of the draft desktop review Strategic Plan 2014 - 2023, and any amendments agreed during the meeting with final consideration in the August 2016 Council meeting; and
3. Endorse the process of the review of the Strategic Plan to date.

Vote For	Councillor	Vote Against
✓	Mayor A E Bisdee OAM	
✓	Deputy Mayor A O Green	
✓	Clr A R Bantick	
✓	Clr E Batt	
✓	Clr B Campbell	
✓	Clr D F Fish	
✓	Clr D Marshall	

*[END EXTRACT FROM THE REPORT TO THE JULY COUNCIL MEETING]*

**DETAIL**

The draft revised Strategic Plan 2014 – 2023 was tabled at the July 2016 Council meeting for Council’s consideration. A number recommended changes were considered at that meeting. As Councillors are aware, the process for any policy document is, that it is tabled at one meeting and then “lays on the table” until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting. Input from Councillors would be welcome.

Further changes will be able to be considered at this meeting.

**Human Resources & Financial Implications**

Business Unit Managers will undertake briefings with their team members to ensure that everyone is up to date with the revised document

**Community Consultation & Public Relations Implications**

This document will be housed on the SMC website.

**Policy Implications**

Review in two years

**Priority - Implementation Time Frame**

As soon as possible

**RECOMMENDATION**

**THAT Council:**

- a) Receive and note the report;
- b) Adopt the draft revised Strategic Plan 2014 – 2023.

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 18.2 Sustainability

### Strategic Plan Reference – Page 33 & 34

- |       |                                                                                                          |
|-------|----------------------------------------------------------------------------------------------------------|
| 6.2.1 | Retain corporate and operational knowledge within Council.                                               |
| 6.2.2 | Provide a safe and healthy working environment.                                                          |
| 6.2.3 | Ensure that staff and elected members have the training and skills they need to undertake their roles.   |
| 6.2.4 | Increase the cost effectiveness of Council operations through resource sharing with other organisations. |
| 6.2.5 | Continue to manage and improve the level of statutory compliance of Council operations.                  |
| 6.2.6 | Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.         |
| 6.2.7 | Work co-operatively with State and Regional organisations.                                               |
| 6.2.8 | Minimise Councils exposure to risk.                                                                      |

### 18.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 SEPTEMBER 2016

**Attachment:**

*Southern Midlands Common Service Joint Venture Update – August 2016*

### ISSUE

To inform Council of the Joint Venture's activities for the month of August 2016.

### BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

### DETAIL

Refer 'Common Services Joint Venture Update – August 2016 attached.

**Human Resources & Financial Implications –** Refer comment provided in the update.

Councillors will note that the Southern Midlands Council provided 143 hours of service to six Councils: - Brighton, Central Highlands, Derwent Valley, Glamorgan/Spring Bay, Sorell and Tasman; and received 49 hours of services from other Councils.

Details of services provided are included in Figure 3.

**Community Consultation & Public Relations Implications –** Nil

**Policy Implications –** N/A

**Priority - Implementation Time Frame –** Ongoing.

**RECOMMENDATION**

**THAT the information be received.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## LG Common Services Joint Venture - Council Update

### Council

Southern Midlands

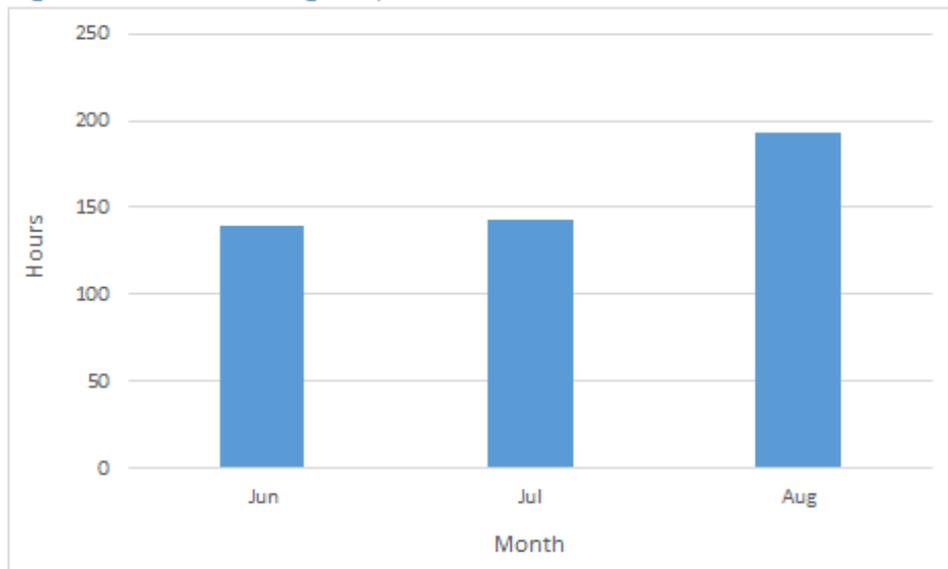
### Common Services Joint Venture Participation in August '16

193 hours

### Summary

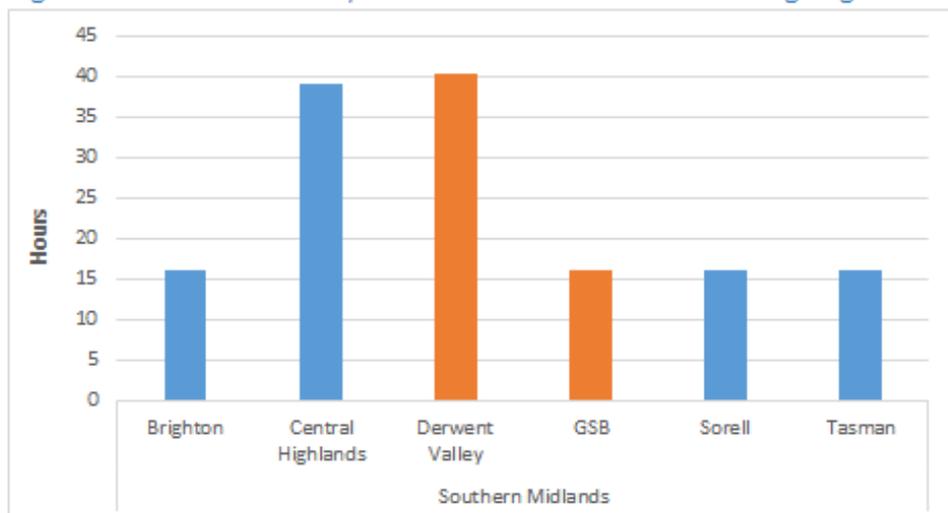
In August 2016, 193 hours of Common Services were exchanged by Southern Midlands Council. From this total, Southern Midlands provided 143 hours of services and received 49 hours of services from other Councils.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



### Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands Council during August '16 by Council



\* Council not currently a member of the Common Services Joint Venture Agreement

Fig 3 – Details of Services Provided by Southern Midlands Council during August '16

Southern Midlands	143	Summary of Services Provided
<b>Brighton</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice
<b>Central Highlands</b>	<b>39</b>	
Planning	39	Regulatory Planning
<b>Derwent Valley</b>	<b>40</b>	
Planning	8	Senior Planner
Permit Authority - Plumbing	32	Plumbing Inspections
<b>GSB</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice
<b>Sorell</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice
<b>Tasman</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice

\* Council not currently a member of the Common Services Joint Venture Agreement

### Services Received by Sorell Council

Fig 4 - Services Received by Sorell Council during August '16 by Service Category

Southern Midlands	49.35	Summary of Services Received
<b>Brighton</b>	<b>49.35</b>	
Asset Management	10	EOY Asset Processing
Development Engineering	5.50	Development Engineering
EHO	33	Relief EHO
Planning	1.35	TPC Representation

### Cost Benefits Achieved by Southern Midlands and Other Councils

193 hours of Common Services were exchanged by Southern Midlands Council last month. Analysis of common services provision has indicated that both the Provider Council and the Client Council save money through the exchange of common services at an approximate ratio of 50%.

In the month of August it is estimated, Council have achieved a net benefit of approximately \$6,800. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising common services from within Local Government as opposed to external consultants (on average LG common services rates can be procured at significant discount to external consultant fees).

It is estimated that Southern Midlands Council's direct involvement in common services saved participating Councils (including Southern Midlands Council) approximately \$12,400 for the month of August.

## 18.2.2 SUB-REGION COLLABORATION STRATEGY – STANDING ITEM

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 20 SEPTEMBER 2016

### ISSUE

Standing Item to enable:

- a) Council to identify or consider new initiatives that can be referred to the Sub-Region Group for research and / or progression; and
- b) The provision of updates and reports on the Group's activities.

### BACKGROUND

The Brighton, Central Highlands, Derwent Valley and Southern Midlands Councils have agreed to work together to identify and pursue opportunities of common interest and to more effectively and efficiently serve ratepayers, residents and the communities in these municipal areas.

### DETAIL

Council, at its meeting held 24<sup>th</sup> August 2016, resolved to request that the sub-region consider the preparation of a consolidated economic development strategy for the sub-region, based on a review and update of existing council strategies.

This issue will be raised at the sub-region meeting scheduled for 26<sup>th</sup> September 2016.

**Human Resources & Financial Implications** – No budget has been allocated for these sub-regional activities. Any specific projects which require additional funding will be referred to Council for consideration prior to commencement.

**Community Consultation & Public Relations Implications** – Nil

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Ongoing.

### RECOMMENDATION

**THAT the information be received.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**18.2.3 LGAT GENERAL MANAGEMENT COMMITTEE BY-ELECTION – SOUTHERN ELECTORAL DISTRICT**

**Author:** EXECUTIVE ASSISTANT (ELISA LANG)

**Date:** 6 SEPTEMBER 2016

**Attachment:**

*LGAT GMC Nomination Form*

**ISSUE**

With the recent resignation of Mayor Deirdre Flint (Central Highlands Council), and in accordance with the Rules of the Local Government Association of Tasmania, an election is required to fill the vacancy on the General Management Committee (GMC) for a Southern Representative for councils with a population of less than 20,000.

**DETAIL**

The LGAT has asked the Tasmanian Electoral Commission to conduct a by-election for one member from the Southern Electoral District having a population of 20,000 or less councils to fill a casual vacancy.

Only Brighton, Glamorgan-Spring Bay, Derwent Valley, Southern Midlands, Central Highlands, Huon Valley, Sorell and Tasman Council are eligible to participate in the nomination process. Any elected member from these eight Councils can be nominated.

For a nomination to be valid it must be endorsed through a decision at a Council meeting as described in the *Local Government (Meeting Procedures) Regulations 2015*. Further nomination requirements can be found on the nomination form attached.

If a ballot is required, all Councils of the Southern Electoral District are entitled to vote.

**Priority - Implementation Time Frame** – see below timetable, noting that a decision must be made at this council meeting due to nominations required to be lodged and sent to the Returning Officer before 5 p.m. on the 18<sup>th</sup> October 2016.

Nominations open: .....6 September 2016  
Nominations close:..... 18 October 2016  
Ballot material posted (*if a ballot is required*):..... 24 October 2016  
Close of postal ballot:..... 10am 6 December 2016  
Declaration of result: .....6 December 2016

**RECOMMENDATION**

**THAT:**

- a) **The information be received; and**
- b) **Council nominate a candidate for election as Local Government Association of Tasmania General Management Committee member (Southern Electoral District).**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		



## Nomination Form

Attachment



### Local Government Association of Tasmania

Nomination of a candidate for election as Local Government Association of Tasmania General Management Committee (GMC) member.

Nominations are invited and must be lodged, posted, sent by facsimile or emailed so as to be received by the Returning Officer at the address shown below, **before 5 pm on Tuesday 18 October 2016**. The candidate and nominator will be notified of receipt of their nomination by this office.

It is the responsibility of the nominator to ensure that the nomination form is received by the Returning Officer before the close of nominations. Late nominations cannot be accepted.

Each Member Council is entitled to nominate one elected member of a Member Council for the position of Committee Member of the GMC. Member Councils can only nominate an elected member within their electoral district and population category. Please see reverse.

A valid nomination is one which has been endorsed through a decision at a Council meeting as described in the *Local Government (Meeting Procedures) Regulations 2015*.

Candidate details			Please print
Nomination for the position of <b>Committee Member</b> (from a Member Council of the Southern Electoral District having a population of 20,000 or less)			
Title Mr Ms Mrs	Surname	Given names	Member Council
Residential address		Postal address (if different from residential)	
Contact phone numbers Home .....		Given names for ballot paper (if different from above)	
Mobile .....		Email address	
Work .....			
<input type="checkbox"/> I accept the nomination as a candidate for election to the position shown above.			
Signature .....		Date .....	

Nominator	
Name of Member Council	Date of Council Meeting at which the nomination was endorsed
hereby nominates the above named candidate for election.	
Name of Authorised Person	Postal address
Contact phone numbers Home .....	Email address
Mobile .....	
Work .....	
Signature of Authorised Person .....	Date .....

The address for lodgement at the Tasmanian Electoral Commission is:

Level 3, TasWater Building, 169 Main Road, Moonah.  
 Phone: 1800 801 701 or 6208 8700  
 Email: [byelection@tec.tas.gov.au](mailto:byelection@tec.tas.gov.au)

Postal address: GPO Box 307, Moonah TAS 7009.  
 Fax: 6208 8791

## Electoral Districts

(for the purpose of electing members to the General Management Committee)

### **NORTH WEST & WEST COAST ELECTORAL DISTRICT**

Members within the electoral district having a population less than 20,000 – *no election*

Burnie City Council

Circular Head Council

King Island Council

Waratah-Wynyard Council

Kentish Council

Latrobe Council

West Coast Council

Members within the electoral district having a population of 20,000 or more – *no election*

Devonport City Council

Central Coast Council

### **NORTHERN ELECTORAL DISTRICT**

Members within the electoral district having a population less than 20,000 – *no election*

Break O'Day Council

Flinders Council

Meander Valley Council

Dorset Council

George Town Council

Northern Midlands Council

Members within the electoral district having a population of 20,000 or more – *no election*

Launceston City Council

West Tamar Council

### **SOUTHERN ELECTORAL DISTRICT**

Members within the electoral district having a population less than 20,000 – *one position*

Brighton Council

Glamorgan-Spring Bay Council

Derwent Valley Council

Southern Midlands Council

Central Highlands Council

Huon Valley Council

Sorell Council

Tasman Council

Members within the electoral district having a population of 20,000 or more – *no positions*

Clarence City Council

Glenorchy City Council

Kingborough Council

## 18.2.4 LGAT GENERAL MEETING – SUBMISSION OF DISCUSSION TOPICS

**Author:** EXECUTIVE ASSISTANT (ELISA LANG)

**Date:** 20 SEPTEMBER 2016

**Attachment:**

*LGAT Call for Discussion Topics*

### ISSUE

Council to identify any issues or matters that can be referred for discussion and debate at the next LGAT General Meeting scheduled for 4<sup>th</sup> November 2016.

### DETAIL

The next LGAT General Meeting is to be held on Friday, 4<sup>th</sup> November 2016 in Devonport.

Council are asked to identify any matters that can be considered for broad discussion/debate at the meeting. During this section of the General Meeting, LGAT effectively suspend standing orders and have a general discussion without necessarily committing to a policy position.

In addition to the idea or topic, any submission must be put forward on the attached form and provide context and background for those attending.

Topics can relate to matters of common concern to Councils or allow for discussion and debate without commitment to a policy position.

**Priority - Implementation Time Frame** – Any submissions must be forwarded to LGAT by close of business on the 7<sup>th</sup> October 2016. Any topics Council wishes to submit must be decided at this meeting to meet the submission deadline.

### RECOMMENDATION

**THAT Council consider any items for submission to LGAT for discussion/debate at the next General Meeting to be held on the 4<sup>th</sup> November 2016.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		





## 18.3 Finances

### Strategic Plan Reference – Page 34 & 35

- |       |                                                                                                                                                     |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.3.1 | Communities finances will be managed responsibly to enhance the wellbeing of residence.                                                             |
| 6.3.2 | Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.        |
| 6.3.3 | Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses. |
| 6.3.4 | Resources will be allocated to those activities that generate community benefit.                                                                    |

### 18.3.1 MONTHLY FINANCIAL STATEMENT (AUGUST 2016)

**Author:** FINANCE OFFICER (COURTNEY PENNICOTT)

**Date:** 21 SEPTEMBER 2016

### ISSUE

Refer enclosed Report incorporating the following: -

- Statement of Comprehensive Income – 1<sup>st</sup> July 2016 to 31<sup>st</sup> August 2016 (including Notes)
- Current Expenditure Estimates
- Capital Expenditure Estimates (*refer to enclosed report detailing the individual capital projects*)
- Rates & Charges Summary – as at 14<sup>th</sup> September 2016
- Cash Flow Statement – August 2016

Note: Expenditure figures provided are for the period 1<sup>st</sup> July 2016 to 31<sup>st</sup> August 2016 – approximately 17% of the period.

### CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

#### ***Strategic Theme – Lifestyle***

**Sub-Program – Childcare** – expenditure to date (\$5,000 – 66.67%). Expenditure includes payment of the annual \$5,000 Grant to the Brighton Family Day Care Scheme.

#### ***Strategic Theme –Community***

**Sub-Program – Capacity** – expenditure to date (\$11,205 – 32.93%). Expenditure includes payment of the annual \$7,000 Grant to Midlands Initiatives for Local Enterprise Inc.

**Sub-Program – Consultation** – Nil

**Strategic Theme – Organisation**

**Sub-Program – Sustainability** – expenditure to date (\$478,148 – 22.39%). Includes annual costs associated with computer software maintenance (GIS/NAV) \$10,780, and insurance payments of \$42,500.

**CAPITAL EXPENDITURE ESTIMATES (CAPITAL BUDGET)**

Nil.

**RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

STATEMENT OF COMPREHENSIVE INCOME				
FOR THE PERIOD				
1st JULY 2016 to 31st AUGUST 2016				
	Annual Budget	Year to Date as at 31st AUGUST	%	Comments
<b>Income</b>				
General rates	\$ 4,870,842	\$ 4,813,956	98.8%	Budget includes Interest & Penalties to be imposed to end of June 2016
User Fees (refer Note 1)	\$ 933,626	\$ 123,405	13.2%	
Interest	\$ 145,000	\$ 21,903	15.1%	
Government Subsidies	\$ 15,600	\$ 0	0.0%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 238,000	\$ 45,870	19.3%	
<b>Sub-Total</b>	<b>\$ 6,203,068</b>	<b>\$ 5,005,134</b>	<b>80.7%</b>	
Grants - Operating	\$ 3,280,756	\$ 800,650	24.4%	FAGS \$800,610 Court House \$40
<b>Total Income</b>	<b>\$ 9,483,824</b>	<b>\$ 5,805,784</b>	<b>61.2%</b>	
<b>Expenses</b>				
Employee benefits	\$ (3,915,055)	\$ (542,567)	13.9%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (2,982,446)	\$ (663,919)	22.3%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,719,500)	\$ (462,315)	17.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (49,436)	\$ (4,950)	10.0%	
Contributions	\$ (197,903)	\$ 0	0.0%	Fire Service Levies
Other	\$ (163,261)	\$ (34,708)	21.3%	
<b>Total expenses</b>	<b>\$ (10,027,601)</b>	<b>\$ (1,708,460)</b>	<b>17.0%</b>	
<b>Surplus (deficit) from operations</b>	<b>\$ (543,777)</b>	<b>\$ 4,097,324</b>	<b>-753.5%</b>	
Grants - Capital (refer Note 3)	\$ 1,448,681	\$ 6,491	0.4%	
Sale Proceeds (Plant & Machinery)	\$ 0	\$ 124,719	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$ 904,904</b>	<b>\$ 4,228,534</b>	<b>467.3%</b>	

NOTES				
<b>1. Income - User Fees (Budget \$658,662) includes:</b>				
- All other Programs	\$ 609,626	\$ 85,551	14.0%	Actual Income Received (i.e. excluding Debtors)
- Callington Mill	\$ 324,000	\$ 37,855	11.7%	
	<b>\$ 933,626</b>	<b>\$ 123,405</b>		
<b>2. Income - Other (Budget \$355,854) includes:</b>				
- Income (Private Works )	\$ -	\$ 35,869	0.0%	
- Tas Water Distributions	\$ 228,000	\$ 9,962	4.37%	
- HBS Dividend	\$ 10,000	\$ -	0.0%	
- Other	\$ -	\$ 40	0.0%	
	<b>\$ 238,000</b>	<b>\$ 45,870</b>	<b>19.3%</b>	
<b>3. Grant - Capital (Budget \$877,860) includes:</b>				
- Black Spot Funding	\$ -	\$ -	0.0%	
- Tourism Funding	\$ -	\$ -	0.0%	
- Roads To Recovery Grant	\$ 1,448,681	\$ 6,491	0.4%	To be claimed in March 2017
	<b>\$ 1,448,681</b>	<b>\$ 6,491</b>	<b>0.4%</b>	

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2016/17  
SUMMARY SHEET**

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 31st AUGUST 2016 17%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
<b>INFRASTRUCTURE</b>					
Roads	3,069,775	3,069,775	571,964	2,497,811	18.63%
Bridges	350,787	350,787	52,957	297,830	15.10%
Walkways	212,810	212,810	20,975	191,836	9.86%
Lighting	85,680	85,680	13,422	72,258	15.66%
Irrigation	0	0	0	0	0.00%
Drainage	105,123	105,123	13,877	91,247	13.20%
Waste	626,104	626,104	71,495	554,608	11.42%
Public Toilets	57,603	57,603	6,985	50,618	12.13%
Communications	0	0	0	0	0.00%
Signage	9,400	9,400	1,526	7,874	16.23%
<b>INFRASTRUCTURE TOTAL:</b>	<b>4,517,282</b>	<b>4,517,282</b>	<b>753,200</b>	<b>3,764,082</b>	<b>16.67%</b>
<b>GROWTH</b>					
Residential	0	0	0	0	0.00%
Mill Operations	502,735	502,735	37,169	465,567	7.39%
Tourism	254,602	254,602	40,447	214,155	15.89%
Business	985,226	235,226	43,543	191,684	18.51%
Agriculture	0	0	0	0	0.00%
Integration	7,500	7,500	0	7,500	0.00%
<b>GROWTH TOTAL:</b>	<b>1,750,064</b>	<b>1,000,064</b>	<b>121,158</b>	<b>878,905</b>	<b>12.12%</b>
<b>LANDSCAPES</b>					
Heritage	265,140	265,140	41,704	223,436	15.73%
Natural	141,498	141,498	19,339	121,558	14.09%
Cultural	10,500	10,500	0	10,500	0.00%
Regulatory	785,355	785,355	123,529	661,826	15.73%
Climate Change	16,221	16,221	0	16,221	0.00%
<b>LANDSCAPES TOTAL:</b>	<b>1,218,714</b>	<b>1,218,714</b>	<b>185,173</b>	<b>1,033,542</b>	<b>15.19%</b>
<b>LIFESTYLE</b>					
Youth	221,481	221,481	18,061	203,421	8.15%
Aged	2,500	2,500	0	2,500	0.00%
Childcare	7,500	7,500	5,000	2,500	66.67%
Volunteers	40,000	40,000	0	40,000	0.00%
Access	0	0	0	0	0.00%
Public Health	8,010	8,010	675	7,335	8.43%
Recreation	435,855	435,855	76,158	359,697	17.47%
Animals	73,819	73,819	3,234	70,584	4.38%
Education	0	0	0	0	0.00%
<b>LIFESTYLE TOTAL:</b>	<b>789,165</b>	<b>789,165</b>	<b>103,128</b>	<b>686,037</b>	<b>13.07%</b>
<b>COMMUNITY</b>					
Retention	0	0	0	0	0.00%
Capacity	34,025	34,025	11,205	22,820	32.93%
Safety	56,650	56,650	9,935	46,715	17.54%
Consultation	7,300	7,300	1,231	6,069	16.87%
Communication	12,125	12,125	0	12,125	0.00%
<b>COMMUNITY TOTAL:</b>	<b>110,100</b>	<b>110,100</b>	<b>22,371</b>	<b>87,729</b>	<b>20.32%</b>
<b>ORGANISATION</b>					
Improvement	8,750	8,750	0	8,750	0.00%
Sustainability	2,135,394	2,135,394	478,148	1,657,246	22.39%
Finances	263,133	263,133	11,878	251,255	4.51%
<b>ORGANISATION TOTAL:</b>	<b>2,407,277</b>	<b>2,407,277</b>	<b>490,026</b>	<b>1,917,251</b>	<b>20.36%</b>
<b>TOTALS</b>	<b>10,792,601</b>	<b>10,042,601</b>	<b>1,675,055</b>	<b>8,367,546</b>	<b>16.68%</b>



CAPITAL EXPENDITURE PROGRAM 2016-17 AS AT 31 AUGUST 2016						
			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
<b>INFRASTRUCTURE</b>						
	<b>ROAD ASSETS</b>					
	Resheeting Program	Roads Resheeting	\$ 600,000	\$ 53,157	\$ 546,843	
	Reseal Program	Roads Resealing (as per agreed program)	\$ 1,000,000	\$ -	\$ 1,000,000	
	Reconstruct & Seal	Green Valley Road (approx 500 metres - area widened)	\$ 158,000	\$ 66,931	\$ 91,069	WIP 30/6/16 \$66,931 - Budget includes \$83K c/fwd
		Inglewood Road (final seal of prev. reconstructed section)	\$ 21,600	\$ -	\$ 21,600	
		Woodsdale Road (near 'glue pot' - final seal)	\$ 11,880	\$ -	\$ 11,880	
		Yarlington Road (Smarts Hill - 150 metres)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd
	Construct & Seal (Unsealed Roads) Incls. widening component	Eldon Road (areas between Bridge & Reynolds Rd junction)	\$ 169,000	\$ -	\$ 169,000	
	C1020051	Lower Marshes Road, Jericho (approx. 600 metres)	\$ 90,000	\$ 1,267	\$ 88,733	
		Station Street, Tea Tree	\$ 19,500	\$ -	\$ 19,500	Budget c/fwd
	Minor Seals (New)	Brownwood Estate (junction plus setback)	\$ 12,000	\$ -	\$ 12,000	
		Weavers Lane (junction plus setback)	\$ 12,000	\$ -	\$ 12,000	
		Church Road (Brighton Council end)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		Hasting Street Junction	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
	Unsealed - Road Widening	Estate Road (vicinity of Mallow)	\$ 30,000	\$ -	\$ 30,000	
		Hall Lane, Bagdad - widening	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
		Chauncy Vale Road, Bagdad	\$ 20,000	\$ -	\$ 20,000	Budget c/fwd
	Junction / Road Realignment / Other	Campania - Reeve St / Clime Street (includes Footpath)	\$ 140,000	\$ 16,779	\$ 123,221	WIP 30/6/16 \$16,779 - Budget includes \$40K c/fwd
		Stonor Road - Benching (vicinity of Halls)	\$ 15,000	\$ -	\$ 15,000	
	C1020050	Sugarloaf / Cliftonvale Road Junction (Black Spot Investigation)	\$ 35,000	\$ 9,418	\$ 25,582	WIP 30/6/16 \$2,810
		Yarlington Road - Realignment	\$ 240,000	\$ 11,023	\$ 228,977	WIP 30/6/16 \$11,023
	C1010056	High Street / Esplanade - Junction Improvements	\$ 35,000	\$ 25,620	\$ 9,380	WIP 30/6/16 \$12,536 - Budget includes \$25K c/fwd
		Lovely Banks Road (junction with Colebrook)	\$ 210,000	\$ 5,755	\$ 204,245	WIP 30/6/16 \$5,755 - Budget includes \$40K c/fwd
		Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 8,800	\$ -	\$ 8,800	Budget c/fwd
		Campania - Reeve St / Hall Street (K&G)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Woodsdale Road - Landslip Area (vicinity Scott's Quarry)	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
		Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 9,700	\$ -	\$ 9,700	Budget c/fwd
		York Plains Road (Camber adjustment)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
			<b>\$ 2,924,980</b>	<b>\$ 189,950</b>	<b>\$ 2,735,030</b>	
	<b>BRIDGE ASSETS</b>					
	C1030046	Kheme Road (Biralee Creek T468)	\$ -	\$ 3,920	\$ (3,920)	
	C1030049	Inglewood Road (Tin Dish Rivulet B42)	\$ -	\$ 21,480	\$ (21,480)	
	C1030051	Old Tier Road (B4490)	\$ -	\$ 6,595	\$ (6,595)	
		Grahams Creek Road (Grahams Creek B2510)	\$ 81,740	\$ -	\$ 81,740	
		Hardings Road (White Kangaroo Rivulet B1096)	\$ 163,550	\$ -	\$ 163,550	
		Link Road (Craigbourne Creek B3820)	\$ 91,960	\$ -	\$ 91,960	
		Noyes Road (Limekiln Creek)	\$ 41,270	\$ -	\$ 41,270	
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/15
	C1030044	Grahams Creek Road (Grahams Creek B2510) Elderslie Road	\$ -	\$ 1,304	\$ (1,304)	WIP 30/6/16
			<b>\$ 378,520</b>	<b>\$ 34,767</b>	<b>\$ 343,753</b>	



	<b>WALKWAYS</b>	C1040011	Footpaths - General (Program to be confirmed)	\$ 30,000	\$ 344	\$ 29,656	
			Bagdad Township				
			- Swan Street (Blackport Rd to Green Valley Rd)	\$ 109,557	\$ 2,687	\$ 106,870	WIP 30/6/16 \$2,687 - Budget c/fwd
			- Midland Highway (Bus Shelter)	\$ 5,000	\$ -	\$ 5,000	
			Campania Township				
			- Reeve Street - 500 metres	\$ 71,614	\$ 8,386	\$ 63,228	WIP 30/6/16 \$8,386 - Budget c/fwd
			- Review Management Plan (Site Plan) / Walking Tracks (Bush R	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
			Colebrook Township				
			- K&G Renewal (Richmond St -southern end)	\$ 30,000	\$ -	\$ 30,000	
			- Streetscape Plan Development & Implementation (Part)	\$ 60,000	\$ -	\$ 60,000	
			Oatlands Township				
			- Church Street (K&G renewal)	\$ 15,000	\$ -	\$ 15,000	
			- Wellington Street	\$ -	\$ -	\$ -	
			Tunbridge Township				
			- Tunbridge Main Road (Renew Kerb & Gutter)	\$ 15,000	\$ -	\$ 15,000	
				<b>\$ 341,171</b>	<b>\$ 11,417</b>	<b>\$ 329,754</b>	
	<b>DRAINAGE</b>		Bagdad				
			- Midland Hwy/Swan St Drainage (McShane property)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd
			Campania				
			- Estate Road (School Farm - Easement)	\$ 10,000	\$ -	\$ 10,000	
			- Reeve Street Open Drain (north of Telephone Box)	\$ 35,000	\$ 3,750	\$ 31,250	WIP 30/6/16 \$3,750 - Budget c/fwd
			Oatlands				
			- Barrack Street (towards Mason Street)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
			- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
				<b>\$ 82,500</b>	<b>\$ 3,750</b>	<b>\$ 78,750</b>	
	<b>WASTE</b>		Oatlands WTS - Concrete Pad(s)	\$ 5,000	\$ -	\$ 5,000	
			Wheelie Bins & Crates	\$ 7,500	\$ -	\$ 7,500	
				<b>\$ 12,500</b>	<b>\$ -</b>	<b>\$ 12,500</b>	
	<b>PUBLIC TOILETS</b>		Campania - Urinal / Plumbing / External Shower Head	\$ 10,000	\$ -	\$ 10,000	Budget includes \$4K c/fwd
			Lake Dulverton (New facilities - design & approvals)	\$ 12,000	\$ -	\$ 12,000	
				<b>\$ 22,000</b>	<b>\$ -</b>	<b>\$ 22,000</b>	
	<b>SIGNAGE</b>		Oatlands Signage (Info Bays) - Town Maps etc. - 2 Small & 2 Large S	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		C113001	Highway Signage (State Growth proposal) - Graphic Design	\$ 2,000	\$ 2,638	\$ (638)	WIP 30/6/16 \$1,920 - Budget c/fwd
				<b>\$ 12,000</b>	<b>\$ 2,638</b>	<b>\$ 9,362</b>	
	<b>CAPACITY</b>	C2020003	Community Garden- Mill Precinct	\$ 8,200	\$ 3,924	\$ 4,276	WIP 30/6/16 \$3,924 - Budget c/fwd
				<b>\$ 8,200</b>	<b>\$ 3,924</b>	<b>\$ 4,276</b>	

GROWTH	TOURISM		Building (Wool Press Cover)	\$ 9,170	\$ -	\$ 9,170		
			Lake Dulverton (Aquatic Club Fit-Out) - Shower / Toilet Facility	\$ 18,000	\$ -	\$ 18,000		
			Kempton Roadside Stopover - Electrical Upgrade	\$ 2,500	\$ -	\$ 2,500		
				<b>\$ 29,670</b>	<b>\$ -</b>	<b>\$ 29,670</b>		
LANDSCAPES	HERITAGE		Callington Mill (Precinct Master Plan Implementation)	\$ 12,500	\$ -	\$ 12,500	Budget c/fwd	
		C3010010	Community Blacksmith Program	\$ 6,200	\$ 6,302	\$ (102)	WIP 30/6/16 \$5,422 - Budget c/fwd	
			Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget c/fwd	
		2016-17	G3010010	Commissariat (79 High Street)	\$ 384,250	\$ 14,350	\$ 369,900	WIP 30/6/16 \$14,010 - Budget includes \$125,490 c/fwd
				Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Wood Stove (Women's Kitchen)		Oatlands Gaol - Minor Capital Works	\$ 7,000	\$ -	\$ 7,000	Budget c/fwd
				Roche Hall (Building - Urgent Asset Upgrade / Renewal)	\$ 40,000	\$ -	\$ 40,000	
				Roche Hall - Forecourt (Interps - Planning Condition of Approval)	\$ 35,000	\$ 4,750	\$ 30,250	WIP 30/6/16 \$4,750 - Budget includes \$5K c/fwd
				Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
				Parattah Railway Station - Guttering & Fascia	\$ 9,600	\$ -	\$ 9,600	Budget includes \$2.6K c/fwd
					<b>\$ 513,550</b>	<b>\$ 25,402</b>	<b>\$ 488,148</b>	
		NATURAL		Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
				Chauncy Vale - Interps Hut Repairs	\$ -	\$ -	\$ -	
				Dulverton Walkway RLCIP	\$ -	\$ 687	\$ (687)	
			Tunbridge Circle Landscaping	\$ -	\$ 5,175	\$ (5,175)	WIP 30/6/16 \$111	
				<b>\$ 5,000</b>	<b>\$ 5,862</b>	<b>\$ (862)</b>		
	REGULATORY		Kempton Council Chambers - Building & Office Improvements	\$ 23,704	\$ -	\$ 23,704	Budget includes \$13,704 c/fwd	
			Kempton Council Chambers - External repainting (Windows etc.)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd	
			Kempton Council Chambers - Office Furniture & Equipment	\$ 3,000	\$ -	\$ 3,000		
				<b>\$ 34,204</b>	<b>\$ -</b>	<b>\$ 34,204</b>		
LIFESTYLE	ACCESS		All Buildings (Priority Approach - Year 1 of 5)	\$ 50,000	\$ -	\$ 50,000		
				<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>		
	RECREATION	C4070001	Recreation Committee	\$ 20,000	\$ 407	\$ 19,593		
			Blue Place - external repainting	\$ 20,000	\$ -	\$ 20,000		
			Colebrook Hall - Heating	\$ 3,000	\$ -	\$ 3,000		
			Kempton Hall - external repainting	\$ 20,000	\$ -	\$ 20,000	Budget c/fwd	
			Parks - Playspace Strategy	\$ -	\$ -	\$ -		
			- Alexander Circle & Lyndon Road (Stage 2)	\$ 8,000	\$ -	\$ 8,000	Budget c/fwd	
			Playground Equipment	\$ -	\$ -	\$ -		
			Swimming Pool - Auot Cleaner	\$ 8,000	\$ -	\$ 8,000		
			Rec Ground - Campania (Stormwater - eastern side)	\$ 3,000	\$ -	\$ 3,000		
		C4070016	Rec Ground - Colebrook Recreation Ground (Improvements)	\$ 45,000	\$ 22,337	\$ 22,663	WIP 30/6/16 \$22,337 - Budget includes \$35K c/fwd	
		C4070033	Oatlands Aquatic Club Building	\$ 18,000	\$ 18,729	\$ (729)	WIP 30/6/16 \$18,729 - Budget includes \$18K c/fwd	
			Rec Ground - Mt Pleasant (Upgrade Toilets)	\$ 13,000	\$ -	\$ 13,000	Budget c/fwd	
			Rec Ground - Parattah (Facility Development)	\$ 14,000	\$ -	\$ 14,000	Budget c/fwd	
			Stables & Carriage Shed	\$ -	\$ 724	\$ (724)		
			Tunbridge Park - Perimeter Fence (Safety)	\$ 7,500	\$ -	\$ 7,500		
				<b>\$ 179,500</b>	<b>\$ 42,196</b>	<b>\$ 137,304</b>		



<b>COMMUNITY</b>	<b>CAPACITY</b>	Levendale Community Centre	\$ 10,000	\$ 545	\$ 9,455	
			<b>\$ 10,000</b>	<b>\$ 545</b>	<b>\$ 9,455</b>	
	<b>SAFETY</b>	Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
			<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ 3,000</b>	
<b>ORGANISATION</b>	<b>SUSTAINABILITY</b>	Council Chambers - Building Improvements	\$ 7,500	\$ -	\$ 7,500	
		Photo Reframing	\$ 3,000	\$ -	\$ 3,000	Budget includes \$1,500 c/fwd
		Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
		Council Chambers - Server Room (Fireproofing)	\$ 10,000	\$ -	\$ 10,000	
		Computer System (Hardware / Software)	\$ 40,000	\$ 7,410	\$ 32,590	
		Telephone / Comms System	\$ -	\$ -	\$ -	
		Town Hall (General - Incl. Office Equip/Furniture)	\$ 8,000	\$ 8,507	\$ (507)	
		Municipal Revaluation	\$ -	\$ 7,000	\$ (7,000)	
			<b>\$ 83,500</b>	<b>\$ 22,917</b>	<b>\$ 60,583</b>	
	<b>WORKS</b>	Kempton Depot - External Painting	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		Depot Relocation (Site / Concept Plans etc.)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Minor Plant Purchases	\$ 9,500	\$ -	\$ 9,500	
		Radio System	\$ 2,000	\$ -	\$ 2,000	
		<b>Plant Replacement Program</b>				
		Refer separate Schedule (Gross)	\$ 660,000	\$ 22,273	\$ 637,727	
		Light Vehicles (Gross)	\$ 320,000	\$ -	\$ 320,000	
		(Trade Allowance - \$180K)			\$ -	
		Mini Excavator & Trailer (1.7 tonne)	\$ 45,000	\$ -	\$ 45,000	
			<b>\$ 1,051,500</b>	<b>\$ 22,273</b>	<b>\$ 1,029,227</b>	
		<b>GRAND TOTALS</b>	<b>\$ 5,741,795</b>	<b>\$ 365,642</b>	<b>\$ 5,376,153</b>	

<b>SOUTHERN MIDLANDS COUNCIL</b>				
<b>SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED</b>				
	This Financial Year 14th September 2016		Last Financial Year 14th September 2015	
Arrears brought forward as at July 1		\$ 415,003.63		\$ 369,292.54
ADD current rates and charges levied		\$ 4,808,945.01		\$ 4,594,151.61
ADD current interest and penalty		\$ 6,402.95		\$ 5,711.00
<b>TOTAL rates and charges demanded</b>	100.00%	<b>\$ 5,230,351.59</b>	100.00%	<b>\$ 4,969,155.15</b>
LESS rates and charges collected	18.54%	\$ 969,561.23	26.60%	\$ 1,321,664.05
LESS pensioner remissions	4.07%	\$ 212,729.06	4.31%	\$ 214,250.45
LESS other remissions and refunds	0.10%	\$ 5,321.98	-0.03%	-\$ 1,579.60
LESS discounts	0.26%	\$ 13,465.96	0.37%	\$ 18,148.92
<b>TOTAL rates and charges collected and remitted</b>	<b>22.96%</b>	<b>\$ 1,201,078.23</b>	<b>31.24%</b>	<b>\$ 1,552,483.82</b>
<b>UNPAID RATES AND CHARGES</b>	<b>77.04%</b>	<b>\$ 4,029,273.36</b>	<b>68.76%</b>	<b>\$ 3,416,671.33</b>
First instalment for 2016/17 due 21st September 2016				
First instalment for 2015/16 due 16th September 2015				

	INFLOWS (OUTFLOWS) (July 2016)	INFLOWS (OUTFLOWS) (August 2016)	INFLOWS (OUTFLOWS) (Year to Date)
<b>Cash flows from operating activities</b>			
Payments			
Employee costs	- 272,322.31	- 276,435.39	- 548,757.70
Materials and contracts	- 707,028.22	- 350,244.61	- 1,057,272.83
Interest	- 4,950.49	-	- 4,950.49
Other	- 16,322.26	- 18,385.77	- 34,708.03
	- 1,000,623.28	- 645,065.77	- 1,645,689.05
Receipts			
Rates	85,211.38	452,517.01	537,728.39
User charges	89,356.35	53,919.90	143,276.25
Interest received	11,234.37	10,668.37	21,902.74
Subsidies	-	-	-
Other revenue grants	40.00	807,101.00	807,141.00
GST Refunds from ATO			-
Other	116,774.85	5,053.27	121,828.12
	302,616.95	1,329,259.55	1,631,876.50
<b>Net cash from operating activities</b>	- 698,006.33	684,193.78	- 13,812.55
<b>Cash flows from investing activities</b>			
Payments for property, plant & equipment	- 23,053.18	- 84,798.06	- 107,851.24
Proceeds from sale of property, plant & equipment	107,301.79	17,417.27	124,719.06
Proceeds from Capital grants	-	-	-
Proceeds from Investments	-	-	-
Payment for Investments	-	-	-
<b>Net cash used in investing activities</b>	84,248.61	- 67,380.79	16,867.82
<b>Cash flows from financing activities</b>			
Repayment of borrowings	- 6,258.09	-	- 6,258.09
Proceeds from borrowings	-	-	-
<b>Net cash from (used in) financing activities</b>	- 6,258.09	-	- 6,258.09
<b>Net increase/(decrease) in cash held</b>	- 620,015.81	616,812.99	- 3,202.82
Cash at beginning of reporting year	8,586,333.61	7,966,317.80	8,586,333.61
<b>Cash at end of reporting year</b>	<b>7,966,317.80</b>	<b>8,583,130.79</b>	<b>8,583,130.79</b>

**18.3.2 REQUEST FOR RATE REMISSION – DULVERTON MASONIC LODGE**

**Author:** EXECUTIVE ASSISTANT (ELISA LANG)

**Date:** 20 SEPTEMBER 2016

**ISSUE**

Consideration of a request for a rate remission from the Trustees Dulverton Masonic Lodge situated at 3 Gay Street, Oatlands.

**BACKGROUND**

Dulverton Masonic Lodge is a not for profit organisation, who frequently make donations to various community groups throughout the Municipality.

**DETAIL**

The details of the property are as follows:-

**3 Gay Street, Oatlands - Property ID 5842258**

General Rate	302.00
Waste Management	122.00
Fire Levy	38.00
<b>TOTAL</b>	<b>462.00</b>

In reference to the Policy, Council is to consider granting a remission of Rates and Charges levied on properties, where there is a recognised benefit to the broader community.

*The following procedure is provided for the assessment process:*

Where it is determined that the applicant is eligible for a remission (i.e. there is a recognised benefit to the broader community), then:

- a) Council is to determine a percentage of the General Rate that it is prepared to remit (based on the assessed level of broader community benefit); and
- b) consider a remission of any Service Charges based on the following principles:
  - i. Household Garbage & Recycling Charge – Charge to apply if service provided.
  - ii. Waste Management Levy – Charge to apply in all cases.
  - iii. Fire Service Levy – Charge to apply in all cases.

Based on the above, Council is to determine the level of remission on the general rate only.

**Human Resources & Financial Implications** - Dependant on the level of remission (if any) granted by Council.

**Community Consultation & Public Relations Implications - N/A.**

**Policy Implications** - Reference Policy No. 5.6.2.2 – ‘Remissions – Charitable, Community and Sporting Bodies’.

**Priority - Implementation Time Frame** – Immediate.

**RECOMMENDATION**

**THAT Council grant a fifty percent (50%) remission of the General Rate only.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**18.3.3 TUNBRIDGE COMMUNITY CLUB – REQUEST FOR FINANCIAL ASSISTANCE**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)  
**Date:** 16 SEPTEMBER 2016

*Attachment:*

E-mail from President, Tunbridge Community Club

**ISSUE**

Council to consider a request for funding from the Tunbridge Community Club (to be funded from the net sale proceeds of the Tunbridge Fire Station property).

**BACKGROUND**

The Tunbridge Fire Station property was sold to the State Fire Commission in early 2011 and the net proceeds, after legal and survey costs was \$22,594.

At the February 2012 Council meeting, it was endorsed by Council that the proceeds be re-invested within the Tunbridge community. \$11,000.00 has previously been allocated to the Tunbridge Community Hall for improvements to facilities and toilets; with the remaining \$11,000.00 to be allocated to the Tunbridge Community Club.

Council has previously committed an amount of \$11,000 to the Tunbridge Community Club in support of its application for grant funding for the construction and extension to the Club to include upgraded kitchen and toilet facilities.

**DETAIL**

The Tunbridge Community Club is a community owned facility and managed by a local Management Committee.

The attached request advises that the new kitchen at the Community Club has now been constructed, and fit-out of this new area is now required. The Community Club plan to expend the funds on the purchase of new whitegoods, floor coverings and stainless steel benching.

**Human Resources & Financial Implications** – An \$11,000 contribution would effectively commit the balance of these funds.

**Community Consultation & Public Relations Implications** – N/A

**Council Web Site Implications:** N/A

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Immediate

**RECOMMENDATION**

**THAT Council approve payment of the \$11,000 to the Tunbridge Community Club (sourced from the sale proceeds of the Tunbridge Fire Station property) for the fit-out and completion of the new kitchen extensions.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

***Attachment***

**From:** Jennifer Mitchell [mailto: [REDACTED]@gmail.com]  
**Sent:** Wednesday, 14 September 2016 10:24 AM  
**To:** Elisa Lang  
**Subject:** Grant Money for Tunbridge Community Club

Dear Tim,

The Club has finally got its new kitchen built and we are now about to start fitting it out.

We are now applying to Council for the money that we believe is our share of the proceeds from the sale of the Tunbridge Fire Shed (split between Community Club and Town Hall).

We will be purchasing a fridge, floor coverings, stainless steel benching and a dishwasher and the money will be very much appreciated towards these items.

Thanking you and the Council for your generosity and looking forward to a reply soon

Jenny Mitchell  
President  
Tunbridge Community Club

## 19. INFORMATION BULLETINS

Information Bulletins dated the 26<sup>th</sup> August, 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and 20<sup>th</sup> September 2016 have been circulated since the previous meeting.

### RECOMMENDATION

**THAT the Information Bulletins dated the 26<sup>th</sup> August, 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and 20<sup>th</sup> September 2016 be received and the contents noted.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**20. MUNICIPAL SEAL**

Nil.

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**21. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

*Council to address urgent business items previously accepted onto the agenda.*

**RECOMMENDATION**

**THAT Council move into “Closed Session” and the meeting be closed to the public.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**22. BUSINESS IN “CLOSED SESSION”**

**Excluded from the Minutes pursuant to Section 15 (2) of the Local Government (Meeting Procedures) Regulations 2005.**

**T F Kirkwood  
General Manager**

**23. CLOSURE**