

1. PURPOSE

The purpose of this policy is to provide guidelines for the operation of the Artist in Residence (AiR) program which is intended to operate in conjunction with Council's Heritage Projects Program.

2. OBJECTIVE

This policy seeks to further the following program objectives:

- To encourage the pursuit of the arts in the Southern Midlands.
- To foster emerging artists.
- To utilise Council owned heritage assets.
- To promote the depiction of the Southern Midlands as artistic subject matter.
- To promote the arts, heritage and culture of the Southern Midlands.
- To build Council's collection of art which relates to the Southern Midlands.

3. POLICY

3.1 Staffing and administration

The policy will be administered by a working group comprising:

- Manager Heritage Projects or Heritage Project Officer - the working group Chairperson
- Manager, Community Development (or delegate)
- The Chairperson of the Arts Advisory Group

The working group will meet on an as-needs basis and outcomes of meetings will be reported to Council through the Heritage Projects report and/or the Arts Advisory Group.

3.2 Funding and budget

- Any budget for the AiR program will be considered by the Manager, Heritage Projects and/or Manager, Community Development through Council's normal budgeting process, although it is intended that the program be cost-neutral where possible.
- External funding may be sought for the program on an opportunistic basis.

3.3 Partnerships

This policy does not prevent SMC from participating in any other AiR program (or similar).

Partnerships which assist in the delivery of the AiR program should be encouraged.

3.4 Eligibility for application and application/selection process

- The AiR program will be advertised as widely as practicable.
- Timing of advertising and assessment of applications will be at the discretion of the Working Group.

- An artist is eligible for application if they:
 - Intend to utilise the Southern Midlands as their primary subject matter.
 - Can demonstrate how they will meet the objectives of the AiR program.
 - Agree to be bound by the provisions of this policy.
- Applications are to include the following (but not be limited to):
 - A c.v.
 - A portfolio of work.
 - Statements detailing how their residency will fulfil the objectives of the program.
- Applications are to be assessed by the Working Group against the eligibility criteria and objectives.
- Successful applicants may be asked to sit an interview with the Working Group who may seek further information on how they intend to meet the objectives of the AiR program.
- Unsuccessful applicants will be notified as soon as practicable after assessment. The decision of the Working Group is final and not subject to appeal.

3.5 Southern Midlands Council's (SMC's) inputs, expectations and responsibilities

- SMC will provide accommodation at the Oatlands Gaoler's Residence free of charge (including utilities).
- The maximum number of nights for any single residency will be 60 (e.g. two months full time, or 3 months of weekdays, or equivalent).
- SMC will provide in-kind support at the discretion of the Heritage Project Officer (e.g. printing, assistance to contact property owners, access to buildings etc.).
- SMC will provide exhibition space free of charge (generally in the Gaoler's Residence, Supreme Court House, Commissariat, Green Ponds Watch House). The duration of exhibition time is at the discretion of the Heritage Project Officer and must consider other user groups.
- SMC will promote the program, events and individual artists as widely as practicable (in consultation with the artist).
- SMC reserve the right to terminate the residency if the provisions of this policy or any other SMC policy are breached.

3.6 The Artist's inputs, expectations and responsibilities

- The artist will predominantly utilise the Southern Midlands as their subject matter.
- The artist is to be familiar with, and abide by the Oatlands Supreme Court House and Gaol Use Policy and the Oatlands Gaol User Manual.
- The artist will conduct at least one freely accessed public event at the culmination of their residency.
- Will donate one piece of work to SMC's art collection of at least 'mid-range' value. Southern Midlands Council will ensure that this work is on public display within a SMC managed building.
- To make reasonable effort in promoting their residency and the SMC AiR program as widely as practicable.



3.7 Copyright and right to profit

- Council's input and support of the AiR program will be acknowledged in all initiatives directly arising from the AiR program.
- The artist retains copyright of all work produced, unless otherwise purchased or negotiated by SMC.
- The artist will allow SMC to utilise images resulting from the residency for not-for-profit purposes with due acknowledgement.
- The artist may freely sell their work resulting from the residency (during and after) and SMC will charge no commission.
- The artist and SMC may negotiate joint commercial initiatives arising from the residency.

4. RELATED DOCUMENTS

- Oatlands Supreme Court House and Gaol Use Policy
- Oatlands Gaol User Manual.

5. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every five years or as directed by the General Manager.

This document is Version 1.0 effective 28th June 2017. The document is maintained by the Heritage Projects Program, for the Southern Midlands Council.