

SOUTHERN  
MIDLANDS  
COUNCIL



**PUBLIC COPY**

**AGENDA**  
**ORDINARY COUNCIL MEETING**

---

Tuesday, 21<sup>st</sup> February 2017  
10.00 a.m.  
Tunbridge Hall

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Dear Sir/Madam

## NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

**Date:** Tuesday, 21<sup>st</sup> February 2017  
**Time:** 10.00 a.m.  
**Venue:** Tunbridge Hall

I certify under s.65(2) of the *Local Government Act 1993* that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

### ***Councillors please note:***

- Mr Michael Patterson from Telstra (Area General Manager) will be attending the meeting at 10.30 a.m.
- Public Question Time has been scheduled for 12.30 p.m.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Tim Kirkwood', written in a cursive style.

Tim Kirkwood  
**GENERAL MANAGER**

## OPEN COUNCIL AGENDA

### 1. PRAYERS

Rev Dennis Cousens to recite prayers.

### 2. ATTENDANCE

### 3. APOLOGIES

Nil.

### 4. APPLICATION FOR LEAVE OF ABSENCE

Nil.

### 5. MINUTES

#### 5.1 Ordinary Council Minutes

The Minutes of the previous meeting of Council held on the 25<sup>th</sup> January 2017, as circulated, are submitted for confirmation.

#### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

### 5.3 Special Committee of Council Minutes

#### 5.3.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

#### **DECISION NOT REQUIRED**

#### 5.3.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Arts Advisory Committee – 18<sup>th</sup> January 2017

#### RECOMMENDATION

**THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.**

#### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## **5.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)**

### **5.4.1 JOINT AUTHORITIES - RECEIPT OF MINUTES**

The Minutes of the following Joint Authority Meeting, as circulated, are submitted for receipt:

- **Southern Tasmanian Councils Authority – Nil.**

*Note: Issues which require further consideration and decision by Council will be included as a separate Agenda Item, noting that Council's representative on the Joint Authority may provide additional comment in relation to any issue, or respond to any question.*

### **DECISION NOT REQUIRED**

### **5.4.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)**

Section 36A of the Local Government Act 1993 provides the following;

#### **36A. Annual reports of authorities**

*(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.*

*(2) The annual report of a single authority or joint authority is to include –*

- (a) a statement of its activities during the preceding financial year; and*
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and*
- (c) the financial statements for the preceding financial year; and*
- (d) a copy of the audit opinion for the preceding financial year; and*
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.*

Section 36B of the Local Government Act 1993 provides the following;

#### **36B. Quarterly reports of authorities**

*(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.*

*(2) The quarterly report of the single authority or joint authority is to include –*

- (a) a statement of its general performance; and*
- (b) a statement of its financial performance.*

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- **Southern Tasmanian Councils Authority – Nil.**

### **DECISION NOT REQUIRED**

## 6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop was held on the 31<sup>st</sup> January 2017 at the Council Chambers, Oatlands commencing at 9.00 a.m.

Attendance: Mayor A E Bisdee OAM, Deputy Mayor A O Green, Ctrs A Bantick, E Batt, R Campbell, D Fish & D Marshall

Also in Attendance: T Kirkwood, A Benson & D Cundall

The purpose of the workshop was to determine a capital investment ceiling (acknowledging that the original concept design is to be amended to reflect the new ceiling) and consider revised funding options in the context of Council's long-term financial management strategy and 10 year Financial Plan.

The initial part of the workshop involved the assessment of background documents which resulted in the existing Depot site being determined as the preferred location.

*Note: For information purposes, documents which formed part of the original development application are to be placed on the Council Website.*

A review of the 10 year Financial Plan included an examination of all line items, including:

- a) Long-term equity;
- b) All sources of income (i.e. rates, user charges, government grants etc.);
- c) All areas of expenditure (i.e. wages & on-costs, materials, contracts etc.);
- d) Funds required for asset renewal;
- e) Funds available for new assets; and
- f) Debt management.

In summary, the outcome of the workshop was to determine a capital ceiling of \$5.0 million, subject to the following:

- a) Seeking a grant contribution from the State Government of \$2.50 million; and/or
- b) If a lesser amount is granted by the State (i.e. \$1.50 million which would only match the existing commitment by the Australian Government), then the remaining \$2.0 million is to be sought through the Northern Tasmanian Infrastructure Development Fund.

It was acknowledged that Mr Rick Bzowy (Architect) will prepare an amended design concept in consultation with the Pool Committee, membership of which is open to interested community members and is to be reviewed given the length of time since the previous meeting.

## RECOMMENDATION

**THAT** the information be received and the outcomes of the workshop noted.

## DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 7. QUESTIONS WITHOUT NOTICE

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

1. Reschedule of March 2017 Council meeting required due to a scheduled visit by Her Excellency Professor the Honourable Kate Warner AC at Oatlands on the 22<sup>nd</sup> March 2017.

*Suggested date for rescheduled March 2017 meeting - Wednesday, 29<sup>th</sup> March 2017.*

2.

3.

4.

5.

## **8. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

## 9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

### UPDATE – TASMANIAN REGIONAL ARTS (*Report to be provided at the meeting*)

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 10. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2005* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Mayor A E Bisdee OAM to invite questions from members of the public.

The below Question on Notice was received in advance of the meeting for Councillors consideration:-

The Mayor and Councillors  
Southern Midlands Council  
71 High Street,  
Oatlands, Tasmania, 7030

13<sup>th</sup> December 2016

Dear Sir,

Re: Village Zone Lot sizes in Tunbridge

I propose to divide off a portion of the property, the Victoria Inn, at 103 Main Road, Tunbridge in order to create several new housing lots, each with a minimum area of 1000m<sup>2</sup>.

Each lot will have main road frontage with access to existing power and water supply, sufficient area for waste disposal and they will be adjacent to four existing lots that were divided from this property prior to the Second World War.

The 'Acceptable Solution' suggested in the Interim Planning Scheme 2015 (IPS2015) states that these lots, in Tunbridge, Parattah and Tunnack cannot be less than 5,000m<sup>2</sup>. The required minimum for other 'villages' in the Southern Midlands Council area is either 600m<sup>2</sup> or 800m<sup>2</sup>.

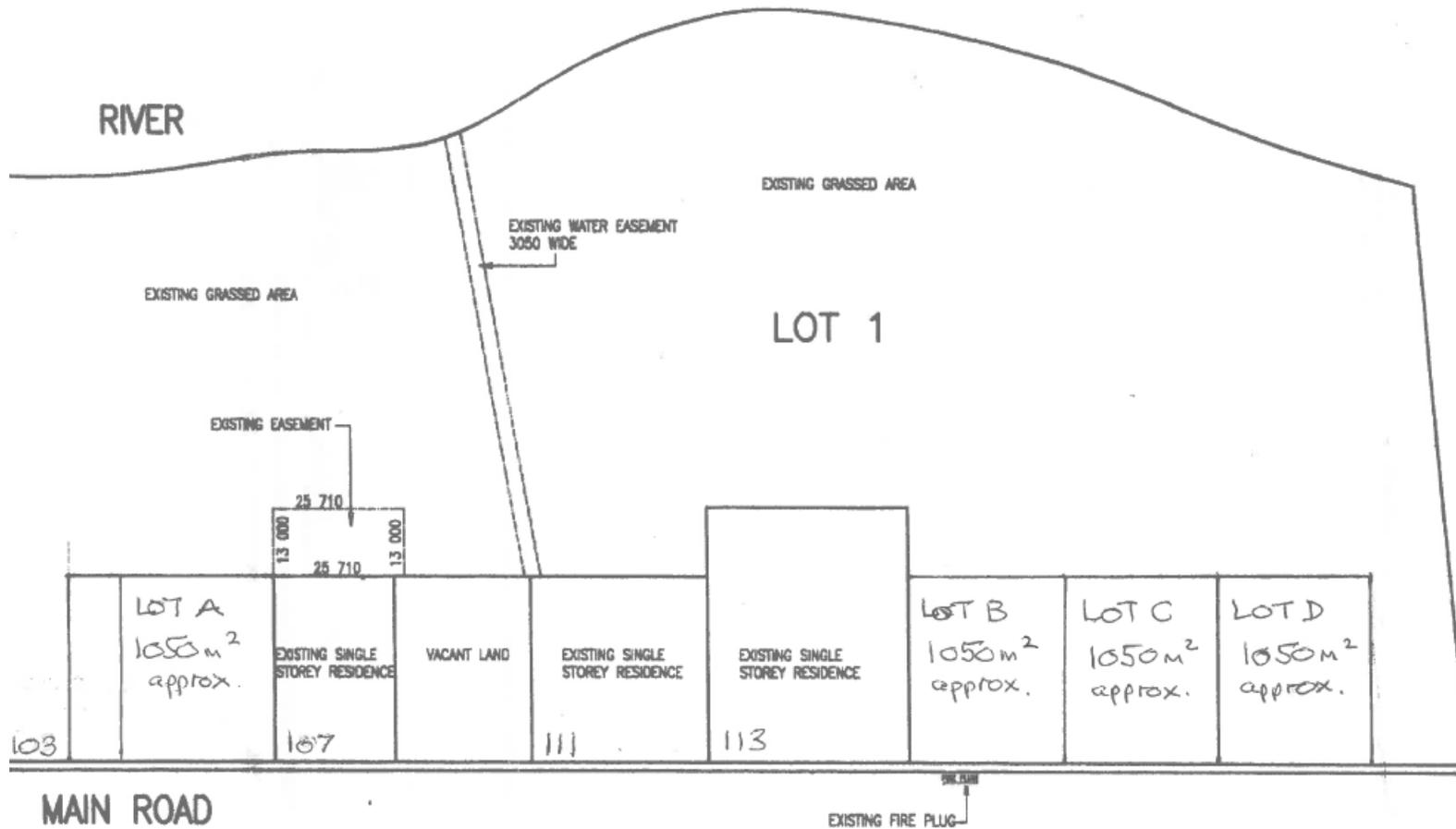
Existing lots in Tunbridge are very variable in size but many are less than the suggested minimum of 5,000m<sup>2</sup>, some no larger than those in Kempton or other 'villages'.

I request an amendment or waiver be applied to the IPS2015 that will allow our subdivision in Tunbridge to proceed.

Yours faithfully,



Michael Evans  
Victoria Inn, 103 Main Road, Tunbridge, 7120



CONTEXT PLAN  
SCALE 1:1000

SUBDIVISION PROPOSAL  
KEW GREEN P/L  
M. and D. EVANS  
103, MAIN ROAD  
TUNBRIDGE, 7120, TAS.

4 LOTS - A, B, C, D.  
EACH APPROXIMATELY  
1050m<sup>2</sup>

The following is an extract from Manager, Development and Environment Services (David Cundall) in response to Mr Evans correspondence:-

*Thank you for your letter dated 13<sup>th</sup> December 2016 regarding the Southern Midlands Interim Planning Scheme 2015 (SMIPS 2015).*

*I understand from your letter that you one day seek to lodge an application with Council to subdivide your land at 103 Main Road, Tunbridge.*

*I advise the land is zoned "village" under the SMIPS 2015 and that the scheme only allows for new lots to be created that exceed 5,000m<sup>2</sup> in size.*

*I understand it is your intention to create lots, less than this size, that are comparable in size to other lots fronting Main Road adjoining your land. These lots appear to be around 1,000m<sup>2</sup>.*

*As you indicate in your letter, the SMIPS 2015 prohibits the creation of lots under 5,000m<sup>2</sup>. There is no performance criteria to allow Council the discretion to consider a lot size less than 5,000m<sup>2</sup>.*

*Firstly I offer an explanation for the 5,000m<sup>2</sup> lot size in Tunbridge. This is because the township is not sewerred. Council wanted to be sure that any new lots created, will always be sufficient in size to allow onsite waste water treatment. Most Environmental Health specialists would agree that a land area of 5,000m<sup>2</sup> should be large enough to accommodate a dwelling, parking, garage and a wastewater system with minimal risk to the community or adjoining lands or waterways etc. This is the failsafe approach of Council. The 5,000m<sup>2</sup> lot size provision has been in place for approximately 15 years.*

*Secondly, I advise that the draft "State Planning Provisions" that will apply to all land in Tasmania provides a performance criteria for a variation to lot sizes in the Village Zone - provided the lot is capable of accommodating an onsite wastewater treatment system adequate for the future use or development of the land (likely an assessment by a Geo-technical engineer). The finalised version of these provisions will be released to Council at the end of January. The implementation of these provisions, however, is not expected till the end of 2017.*

*Thirdly, in order for Council to amend the current planning scheme to reduce lot sizes in Tunbridge it would require the consent/approval of both Council and the Tasmanian Planning Commission. This would take a number of months and would be reliant on an application to amend the planning scheme submitted by you as the developer. If the amendment is successful then you would then need to lodge a separate application seeking to subdivide the land.*

*Finally the standard method for amending a planning scheme and seeking approvals for a permit to subdivide (at the same time) is through what's known as a "Section 43A application" i.e. Section 43A of the Land Use Planning and Approvals Act 1993. This is an application prepared by you as the developer that seeks to both obtain a permit for the subdivision and amend the planning scheme at the same time. This is a cost effective and*

*more streamlined process of seeking a permit to subdivide and amend a planning scheme.*

*If you would like further information on the 43A process then please let me know and we can arrange a meeting to discuss the finer details.*

*In the meantime I suggest you await the outcome of the state planning provisions in a fortnights time and weigh up your options.*

*Please confirm you have received this email.*

*Kind Regards*

*David Cundall*  
*Manager Development & Environmental Services*

### **10.1 Permission to Address Council**

Permission has been granted for the following person(s) to address Council:

- Telstra's Area General Manager (Mr Michael Patterson) will be addressing Council at 10.30 a.m.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER  
REGULATION 16 (5) OF THE LOCAL GOVERNMENT  
(MEETING PROCEDURES) REGULATIONS 2005**

Nil.

**12. COUNCIL ACTING AS A PLANNING AUTHORITY  
PURSUANT TO THE LAND USE PLANNING AND  
APPROVALS ACT 1993 AND COUNCIL'S STATUTORY  
LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**12.1 DEVELOPMENT APPLICATIONS**

Nil.

**12.2 SUBDIVISIONS**

Nil.

**12.3 MUNICIPAL SEAL (Planning Authority)**

**12.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER  
DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED  
DOCUMENTS**

Nil.

## 12.4 PLANNING (OTHER)

### 12.4.1 PETITION TO AMEND SEALED PLAN 51018 AND 51464 – REMOVAL OF A RIGHT OF CARRIAGEWAY AT 89 AND 133 NATIVE CORNERS ROAD, CAMPANIA FOR B & W TURNBULL

**Author:** PLANNING OFFICER (JACQUI TYSON)

**Date:** 15 FEBRUARY 2017

**Attachments:**

1. *Petition to Amend Sealed Plan*
2. *Instrument Form – Application to Amend Sealed Plan*
3. *Title Documents - Sealed Plan 51018 and Plan 51464*

## INTRODUCTION

This report seeks to amend the Sealed Plans at 89 and 133 Native Corners Road, Campania. A petition to amend the Sealed Plans has been received from solicitor Clare Wootton (Simmons Wolfhagen) on behalf of the property owners.

Attached is the 'Petition to Amend' document, the two existing Sealed Plans.

Sealed Plan 51018 (133 Native Corners Road) currently includes a Right of Way over the existing driveway benefitting Lot 1 of Sealed Plan 51464 (89 Native Corners Road).

The amendment is to remove the Right of Way easement from the Sealed Plans and remove the relevant wording from the Schedule of Easements.

## DETAIL

The affected titles are in the same ownership. No other land owner will be impacted by the proposal.

The owners seek to have the Right of Way removed as it is not necessary because both lots have frontage to Native Corners Road.

In the event that 89 Native Corners Road is transferred to different ownership through sale or other means a separate driveway access will be provided from the road frontage.

## STATUTORY PROCESS

Under section 103 of the *Local Government (Building & Miscellaneous provisions) Act 1993* (the LGBMP Act) a person may apply 'by petition' to the Council to amend a sealed plan.

The person is to serve a copy of the petition on all persons appearing by the registers under the *Land Titles Act 1980* and the *Registration of Deeds Act 1935* to have an estate or interest at law affected by the proposed amendment.

Any such persons then have 28 days to 'ask to be heard' by Council in regard to the proposed amendment.

The applicant's solicitor has advised that there are no persons appearing on the *Land Titles Act 1980* and the *Registration of Deeds Act 1935* that have an estate or interest at law affected by the proposed amendment other than the owners making the petition. Enquiries by Council officers have confirmed this.

## ASSESSMENT

The matter has been discussed at the Development Assessment Committee meeting and the Officers' recommend the Council Amend the Sealed Plan and that it be lodged with the Lands Titles Office.

It is recommended Council sign and seal the Instrument Form in accordance with the Solicitor's advice for lodgement at the Lands Titles Office.

## RECOMMENDATION

**THAT in accordance with Section 103 of the *Local Government (Building & Miscellaneous Provisions) Act 1993* Council Sign and Seal an 'Instrument Form' to be lodged at the Land Titles Office with a Request to Amend Sealed Plans 51018 & 51464 to remove the 'Right of Carriageway' and delete the relevant wording from the Schedule of Easements.**

## DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**Attachments**

**PETITION TO AMEND SEALED PLAN 51018**

We, **Barry William Turnbull** and **Wendy Rosalie Turnbull** of 650 Sandy Bay Road, Sandy Bay in Tasmania are the registered proprietors of the land comprised in folio of the Register Volume 51018 Folio 1 known as 133 Native Corners Road, Campania in Tasmania. ("the Property") **DO HEREBY PETITION** the SOUTHERN MIDLANDS COUNCIL pursuant to Section 103 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* to cause the following amendments to be made to Sealed Plan 51018:

1. Deletion from Sealed Plan 51018 the notation 'Right of Way 10.00 Wide (Private)'; and
2. Deletion from the Schedule of Easements for Sealed Plan 51018 the easement which provides:  
RIGHT OF WAY  
*'Lot 1 is together with a Right of Carriageway over the Right of Way (Private) 10.00 metres wide shown on the Plan'*

We attach an Instrument to Amend Sealed Plan 51018 which sets out the above amendments together with the consequential amendments to the burdened title Volume 51464 folio 1 ("the Burdened Land") also in our ownership. The consequential amendments are:

1. Deletion of the right of way burdening the Burdened Land and shown on the title to the Burdened Land as:  
*'SP51018: BURDENING EASEMENT: Right of Carriageway (appurtenant to Lot 1 on SP51018) over the Right of Way 10.00 Wide on D51464'; and*
2. Deletion from the plan for the Burdened Land, namely D51464, the notation 'Right of Way 10.00 Wide'.

**SUPPORTING STATEMENTS**

In support of this Petition we advise the following:

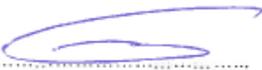
1. We are the only owner affected by the deletion of the Easement;
2. The Easement currently follows the path of a formed driveway for the Property.
3. The Property also has fee simple frontage to the local highway known as Native Corner's Road by virtue of a strip of land approximately 15 metres wide.
4. During such time as we remain the registered proprietors of both properties we are content for any person living on the Property to gain physical access to the Property over the path of the existing formed driveway without the need for a registered easement.
5. At such time as we determine to sell the Property, we intend to advise any purchaser that they shall be responsible for creation of a formed entrance way over the strip of land providing fee simple access to Native Corners Road, Campania rather than by the path of our current formed driveway.

Dated this 20<sup>th</sup> day of December 2016

Signed by **Barry William Turnbull**



in the presence of

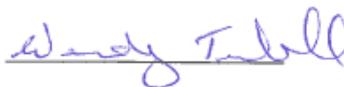
Witness Signature 

Witness Name (in full) Maree Tania Frances Turnbull

Witness Address Highwood 133 Natives corners Rd Campania

Witness Occupation Warehouse Operator

Signed by **Wendy Rosalie Turnbull**



in the presence of

Witness Signature 

Witness Name (in full) Maree Tania Frances Turnbull

Witness Address Highwood 133 Natives corners Rd Campania

Witness Occupation Warehouse Operator





## RESULT OF SEARCH

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



### SEARCH OF TORRENS TITLE

VOLUME 51018	FOLD 1
EDITION 3	DATE OF ISSUE 14-Jul-2015

SEARCH DATE : 15-Feb-2017

SEARCH TIME : 11.10 AM

### DESCRIPTION OF LAND

Parish of STAFFA, Land District of MONMOUTH  
Lot 1 on Sealed Plan 51018  
Derivation : Part of Lot 29917 Gtd. to A.J. Sattler and Part  
of Lot 33435 Gtd. to R. McK. Alexander & Anor.  
Prior CT 4815/98

### SCHEDULE 1

M528292 TRANSFER to WENDY ROSALIE TURNBULL and BARRY WILLIAM  
TURNBULL Registered 14-Jul-2015 at noon

### SCHEDULE 2

Reservations and conditions in the Crown Grant if any  
SP 51018 BENEFITING EASEMENT: Right of Carriageway over the  
Right of Way on Sealed Plan No. 51018  
SP 51018 FENCING PROVISION in Schedule of Easements  
SP 51018 COUNCIL NOTIFICATION under Section 468(12) of the  
Local Government Act 1962

### UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations



**FOLIO PLAN**

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 2002



Owner J P Tibbory & T A Tibbory	PLAN OF SUBDIVISION by J.P. Tibbory & T.A. Tibbory of land situated in the	Register Number <b>SP51018</b>
Title Reference: C.T. 38455-4/5	LAND DISTRICT OF MONMOUTH PARISH OF STAFFA	Registered 20 SEP 2011
Consent: Parks Of Lot 33435, (79-0-24, 64d) & Ross MacIntyre Alexander & Anr. & Part Of Lot 29917, 730-1-26 64d to Allan James Senior	SCALE: 1:5000 MEASUREMENTS IN METRES	<i>[Signature]</i>





**SCHEDULE OF EASEMENTS**  
RECORDER OF TITLES  
*Issued Pursuant to the Land Titles Act 1980*



**SCHEDULE OF EASEMENTS**

**PLAN NO.**

**SP51018**

NOTE:—The Town Clerk or Council Clerk must sign the certificate on the back page for the purpose of identification.

The Schedule must be signed by the owners and mortgagees of the land affected. Signatures should be attested.

EASEMENTS AND PROFITS

Each lot on the plan is together with:—

- (1) such rights of drainage over the drainage easements shewn on the plan (if any) as may be necessary to drain the stormwater and other surplus water from such lot; and
- (2) any easements or profits à prendre described hereunder.

Each lot on the plan is subject to:—

- (1) such rights of drainage over the drainage easements shewn on the plan (if any) as passing through such lot as may be necessary to drain the stormwater and other surplus water from any other lot on the plan; and
- (2) any easements or profits à prendre described hereunder.

The direction of the flow of water through the drainage easements shewn on the plan is indicated by arrows.

RIGHT OF WAY

Lot 1 is together with a Right of Carriageway over the Right of Way (Private) 10.00 metres wide shown on the Plan.

FENCING COVENANT

The Vendors John Frederick Tilbury and Therese Anne Tilbury shall not be required to fence.

SIGNED by JOHN FREDERICK TILBURY )  
 and THERESE ANNE TILBURY the )  
 registered proprietors of the )  
 land comprised in Certificate of )  
 Title Volume 3586 Folio 65 in )  
 the presence of: )

*John Frederick Tilbury*  
*T. Tilbury*

*Shelagh M. Scott*  
*7 Albany Avenue*  
*Home Duties*

)  
)



**SCHEDULE OF EASEMENTS**

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



This is the schedule of easements attached to the plan of John Frederick Tilbury  
and Therese Anne Tilbury (Insert Subdivider's Full Name)

..... affecting land in

Certificate of Title Volume 3586 Folio 65

(Insert Title Reference)

Sealed by Ian Greese MUNICIPALITY OF SOUTHWEST on 21 August 1991

Solicitor's Reference .....

Ian Greese  
Council Clerk/Comm. Clerk

054 3134



## RESULT OF SEARCH

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



### SEARCH OF TORRENS TITLE

VOLUME	FOLD
51464	1
EDITION	DATE OF ISSUE
5	22-Feb-2016

SEARCH DATE : 15-Feb-2017

SEARCH TIME : 11.11 AM

### DESCRIPTION OF LAND

Parish of STAFFA, Land District of MONMOUTH  
Lot 1 on Diagram 51464  
Derivation : Part of Lot 29917,Gtd.to A.J.Sattler & Part of  
Lot 33435,Gtd.to R.McK.Alexander & C.Alexander  
Prior CT 3586/65

### SCHEDULE 1

M559659 TRANSFER to BARRY WILLIAM TURNBULL and WENDY ROSALIE  
TURNBULL Registered 22-Feb-2016 at 12.01 PM

### SCHEDULE 2

Reservations and conditions in the Crown Grant if any  
SP51018 BURDENING EASEMENT: Right of Carriageway [appurtenant  
to Lot 1 on SP51018) over the Right of Way 10.00 wide  
on D51464  
B566979 BURDENING EASEMENT: Pipeline Rights for the Hobart  
Regional Water Board over Pipeline Easement `C' shown  
on P51464(subject to the provisions contained  
therein) Registered 17-Dec-1992 at noon  
B403759 NOTICE TO TREAT under the Lands Resumption Act 1957

### UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations



## 13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

### 13.1 Roads

**Strategic Plan Reference – Page 14**

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipality.

Nil.

### 13.2 Bridges

**Strategic Plan Reference – Page 14**

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

#### 13.2.1 TENDER – DESIGN & CONSTRUCTION OF THE BELLEVALE ROAD BRIDGE, OVER THE JORDAN RIVER ON BELLEVALE ROAD OFF LOWER MARSHES ROAD, LOWER MARSHES

**Author:** DEPUTY GENERAL MANAGER / CHAIRMAN OF TENDER ASSESSMENT PANEL (ANDREW BENSON)

**Date:** 15 FEBRUARY 2017

**Enclosures:**

1. Request for Tender
2. Four Tenderers Submitted Responses

*(because of the bulk of these attachments, one package will be available at the meeting for Councillors to peruse – a copy can be made available prior to the meeting if required – contact Andrew Benson).*

### ISSUE

Consideration of Tender submissions for the design and construction of the Bellevale Road Bridge, at Bellevale Road, over the Jordan River off Lower Marshes Road, Lower Marshes.

### BACKGROUND

The replacement of the Bellevale Road bridge has been put off for many years given it only services six titles (on which dwellings could be built) across Southern Midlands and Central Highlands, to the western side of the Jordan River and given the state of the existing bridge (refer to the image below). Many temporary bypasses have been constructed and these bypasses have been regularly washed out with the deluge that inundates the river flats in the area.





## DETAIL

This contract is for the design and construction of a new single lane bridge on Bellevale Road where it crosses the Jordan River to replace an existing timber bridge that is currently unserviceable. The existing timber bridge will be removed by Council after the Contractor has surveyed the site for position and height of the existing bridge. As the existing timber bridge is in poor condition and is not trafficable Council will make all arrangements for alternative access.

There is occasional flooding of the bridge and its approaches. Council wishes to maintain the current level of flood protection and in terms of bridge deck height and hydraulic capacity.

Council engaged Phil Gee, BE, FIEAust, CPEng, MBA, Managing Director, Sugden & Gee Pty Ltd. on a contract basis to undertake the Superintendent's role in respect of this project, along with the development of the tender documentation in partnership with Council's Deputy General Manager and Council's Manager Works & Technical Services.

The Request for Tender was processed through Council's E Procurement Portal, via Tenderlink. The process was seamless and very efficient to operate/manage. An online forum was established as part of the Tender process with the Superintendent being available via email up until five days before the Tender closed for questions in respect of the Tender documents and/or site conditions. With the process being undertaken through the E Procurement Portal, all organisations registered received a copy of the information and the responses, in a transparent manner. A Site Meeting was held and minutes of that meeting were lodged on the E Procurement Portal for distribution.

When the Tender closed the Nominated Officer (in this case Deputy General Manager – Andrew Benson) received an e-mail through the Portal to advise that the Tender had closed and the "keys to the Tender Box" were available through a coded number access (this number is only available to the Nominated Officer). There was a Tender Opening Committee of two people, including the Nominated Officer who were at the computer to witness the downloading of the zip file with all of the Tenders and then the opening of the zip file.

A Summary of the Tenders and their respective pricing was then printed off and the two members of the Tender Opening Committee signed that they were present and witnessed the opening of the Tenders on the Summary. The complete Tender documents along with the signed Tender Opening Committee Summary were then forwarded to the Tender Review Panel plus the Superintendent for consideration. A copy of all documentation was also sent to Council's Records Management Office for lodgement in Council's Records Management system as a permanent record of the Tender submissions.

The initial Tender Assessment Panel meeting was held on Wednesday 8<sup>th</sup> February 2017, where an assessment was undertaken in respect of the alternative option that was provided by VEC Civil Engineering of a 14m bridge length as opposed to the required 36m bridge deck. The Project Superintendent, Phil Gee provided a draft Engineer's Report for consideration by the Panel on 15<sup>th</sup> February 2017 for the Tender Assessment Panel's consideration. A rigorous analysis was undertaken of all Tenders and a range of options as provided in the documentation were considered on their respective merits. This project will be funded under the Australian Government's Road to Recovery Program.

## **ENGINEER'S REPORT**

The following Report is provided by Sugden & Gee

**[COMMENCEMENT OF ENGINEER'S REPORT]**

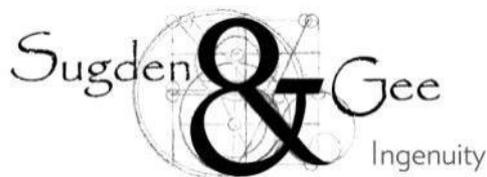
# Bellevale Road Bridge

## Contract No. 01/2017

### Report on Tenders

Prepare for: Southern Midlands Council

Date: 15 February 2017



PO Box 8, Lauderdale, TAS. 7021  
Ph. 0417 305 878  
Email: [info@suggee.com.au](mailto:info@suggee.com.au)  
ABN 57 159 898 11

Appendix A Request for Tender  
Appendix B Tender Assessment Schedule

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Prepared by: Phil Gee

Date: 15 February 2017

Report Revision History					
Rev No.	Description	Prepared by	Reviewed by	Authorised by	Date
DRAFT A	Draft for Tender Assessment Panel	PG	PG	PG	15/2/17
REV00	Final report	PG	AB	PG	15/2/17

## Introduction

The Southern Midlands Council (SMC) advertised a Request for Tenders (RFT) for the Bridge Works to reconstruct the Bellevalle Road Bridge over the Jordan River at Lower Marshes, Contract No. 01/2017 in the Mercury newspaper on 21 January 2017. A copy of the Request for Tenders is contained in Appendix A.

SMC's bridge inspectors have determined that the existing timber bridge structure has decayed to a point where it is in urgent need of replacement. The scope of this Contract is to design and constructed a bridge to replace the existing timber bridge including abutments. Civil works including, temporary bypass culvert, roadworks and preparation of the site and crane access are to be carried out by the SMC's workforce.

Tenders for the Contract closed at 4 pm on Monday 6th February 2017.

This report provides an assessment of Tenders received for Contract No. 01/2017.

## Code for Tenders & Contracts

The Tender process and this assessment has been conducted in accordance with SMC's Code for Tenders and Contracts in that it aims to achieve:

- open and effective competition
- value for money
- enhancement of the capabilities of local business and industry, and
- ethical behaviour and fair dealing

The Tender process was undertaken in accordance with the Southern Midlands Council's Code for Tenders and Contracts.

The Tenders were assessed by a Tender Assessment Panel who will make a recommendation to Council.

The Conditions of Tender, specification, Conditions of Contract and Tender Form were prepared without bias and aligned with appropriate Australian Standards and Codes for design and construct bridge contracts.

## Tenders Received

The following Tenders were received from four different bridge construction companies:

Alternative Tenders were also invited providing a conforming Tender was also provided.

Tenderer	Price (excl. GST)	Non-conforming Price (excl. GST)	Comment
VEC Civil Engineering P/L (Non-Conforming)	-	\$330,351.00	28m bridge instead of 36m, changes to commercial clauses
VEC Civil Engineering P/L (Non-Conforming)	-	\$140,420.00	14m bridge instead of 36m,

			changes to commercial clauses
Tas Marine Constructions P/L (Non-Conforming)	-	\$325,340.00	Have management systems but not certified
BridgePro Engineering (Non-Conforming)	-	446,200.00	Propose 14 wk contract period instead of 12 wk
TasSpan Civil Contracting – (Conforming)	\$700,205.72	-	
TasSpan Civil Contracting – (Alternative)	-	\$674,835.95	Approximately 4 weeks delay on completion

### Required Documentation

Tenderers were required to submit the following documentation:

- Form of Tender and schedules completed and signed by the Tenderer
- Insurance Certificates of Currency
- Quality Management System certification
- Environmental Management System certification
- WHS Management System certification
- A program scheduling the various activities from the Date of Acceptance of Tender through to issue of the Final Certificate.
- Relevant project experience of the Tenderer in bridge construction and design and construct contracts
- Relevant qualifications and experience of key staff that the Tenderer will use to deliver this Contract.
- Relevant qualifications and experience of the Professional Engineers who will be responsible for the design and certification of the bridge.
- Projected Cash Flow
- Proposed methodology and sketch plans for the proposed bridge re-establishment solution
- Proposed systems for risk management including workplace health and safety, quality of product and environmental management.
- A statement of the Tenderer’s current capability and capacity to deliver the contract on time
- A statement of the Tenderer’s financial capacity to carry out the Contract
- Any supporting documentation which the Tenderer considers relevant to the Tender
- Information to support the selection criteria of the Tender assessment

*All Tenderers provided a signed Tender Form and Schedules.*

### Assessment

*The Tender assessment criteria were clearly outlined in Request for Tender.*

*A schedule summarising the Tender assessment of all Tenders against the assessment criteria is contained in Appendix B. The following is a discussion of Tenders against each of the assessment criteria.*

### **Prices and Rates**

A design and construct Contract method was adopted to capture innovation in design methodology and to optimise cost. Based on recent pricing for similar bridge contracts, competitive Tender prices were expected to be in the range of \$310k to \$340k (excl. GST). The higher than expected prices from some Tenderers could be reflective of high demand for bridges due to recent flood damage to bridges in the norther of the State.

All Tender pricing Schedules were checked to ensure they corresponded with the Tender Lump Sums and found to be correct.

Tendered rates for labour and plant are used to price variations should they be required due to latent conditions or unforeseen circumstances. The Tendered rates from for all Tenderers are comparable and within acceptable range.

### **Non-Conformances**

*Section 2.8 of the Conditions of Tendering states that a conforming tender is defined as follows:*

- *It is submitted on time*
- *It is lodged via Tenderlink*
- *All required schedules are completed, and in the case of alternative tender, a separate additional schedule prepared by the Tenderer must be completed*
- *The Tender Form and accompanying documents are properly signed*
- *It complies with the Tender conditions*
- *There are no commercial and contractual qualifications to the tender*

### **VEC Civil Engineering**

*The Tender from VEC Civil Engineering contains six (6) commercial departures from the General Conditions of Contract AS 4902-2000 incorporating Annexures. Departures 1 to 5 relate to insurance requirements that would require further assessment to determine if they are acceptable to the Southern Midlands Council. Departure 6 relates to the provision of two 2.5% bank guarantees as retention which is common practice and acceptable.*

*Section 5.2.1 of the RFT states that “the new bridge is to replace the old bridge on the same line, length and height.” The existing bridge is 36m long, however, one Tender from VEC Civil Engineering is for a 28m long bridge and the other is for a 14m bridge. A conforming Tender with a 36m long bridge is required for a fair comparison with other Tenders.*

### **Tas Marine Constructions**

The required documentation outlined in Section 4 of the Conditions of Tendering includes quality, environmental and OHS management system certificates. Tas Marine Constructions did provide copies of their quality, environmental and AHS management systems along with a draft contract management and risk management plans, however,

these systems are not certified. The purpose of asking for certified management systems is to be given a degree of confidence that the contractor's operations are underpinned by systems that will deliver the desired quality, environmental and OHS outcomes. Without certification we need to ascertain that Tas Marine Constructions systems will deliver these outcomes.

By way of clarification Tas Marine Constructions advise that their Professional Engineer is Burbury Consulting Pty Ltd who have been asked to provide a copy of their Professional Indemnity Insurance, Certificate.

### **BridgePro Engineering**

BridgePro offered a 14 week construction period instead of the 12 week period which is effectively an alternative Tender with no conforming Tender with which to compare it. The purpose of the 12 week contract was to ensure that the bridge would be delivered before the end of the financial year.

### **Alternative Tenders**

Section 2.9 of the Conditions of Tendering states:

*An alternative tender is one, which complies with the above conditions (Section 2.8) for a conforming tender but does not comply with the specific scope of work. However, it complies with the intent, and meets the objective or the desired outcome of the tender.*

*To be eligible for consideration, the alternative tender must contain all the technical information, costs and should identify all the proposed deviations from the tender document. The alternative tender will only be considered if it is suitable and acceptable for the proposed work.*

*It is a requirement to submit a conforming tender with the alternative tender for the alternative tender to be considered.*

### **Conforming Alternative Tenders**

The following alternative Tenders can be considered because, as required, an associated conforming Tender was submitted and the Tenderer complies with the provisions of Clause 2.9 of the Conditions of Tendering:

#### **TasSpan Pty Ltd**

TasSpan Pty Ltd submitted an alternative Tender price of \$674,835.95 that conforms to the specification except that their program extends to the end of July 2017, approximately 4 weeks beyond the 12 weeks beyond the specified Tender period. For comparison, TasSpan's conforming Tender was \$700,205.72.

### **Non-conforming Alternative Tenders**

The following alternative tenders are considered non-conforming because they did not submit a conforming Tender as required by Clause 2.9 of the Conditions of Tendering:

### **VEC Civil Engineering**

The VEC Civil Engineering Tender is considered an alternative non-conforming Tender because:

- It provided 28m and 14m long bridge options without a conforming 36m long option.
- It proposes alternative commercial conditions

The existing bridge is in the order of 36m long and the decision was made to maintain this length to provide the same hydraulic capacity. Floodwaters are known to have not breached the existing deck level and it was decided to provide the same bridge length and flood protection to minimise the re-routing of floodwaters to the west of the bridge and causing damage to the road. Any decrease in the bridge length will cause more frequent re-routing of flood waters with associated additional damage to the road with an estimated clean up and repair cost of \$15k per flood event. The requirement of the same bridge length was clearly specified in the RFT and for an alternative Tender with a shorter length bridge to be considered a conforming Tender would need to have been submitted.

### **BridgePro Engineering**

The BridgePro Engineering Tender is considered an alternative non-conforming Tender because it offers a 14 week construction period instead of a 12 week construction period. No conforming Tender was provided.

## **Proposed Bridge Deck Solutions**

The lowest and only conforming Tender is from TasSpan and has a bridge solution that offers a two (2) span precast concrete deck sitting on abutments and crossheads supported by piles.

The Tender from Tas Marine Constructions has a bridge solution that offers four (4) equal spans of precast concrete deck sitting on abutments and crossheads supported by piles. The deck spans will be designed and manufactured by their sub-contractor, The Precasters.

BridgePro offer a three (3) span bridge solution with precast concrete deck sitting on abutments and crossheads supported by piles. They have proposed wing walls integrated with the abutment that are parallel to the bridge alignment.

VEC Civil Engineering offer a two (2) span 28m long bridge and a one (1) span 14m long bridge, both with precast concrete decks sitting on abutments and crossheads supported by piles.

## **Company Experience & Capability**

TasSpan, BridgePro and VEC are all highly experienced bridge construction companies with the capability and capacity to deliver this contract. All have certified management systems that underpin the quality of the delivery of their projects.

Tas Marine Constructions has extensive experience in marine structures and some experience with bridge structures. In conjunction with their sub-contractor The Precasters, they successfully delivered the Rotherwood Road bridge contract for SMC and they have successfully constructed several other bridges for other councils. They therefore have the

experience and capability to deliver this Contract. However, whilst they have management systems in place, these systems are not certified.

### **Personnel Experience & Capability**

TasSpan, BridgePro, VEC and Tas Marine Constructions all have personnel on their team that are suitably experienced and capable of delivering this bridge contract.

BridgePro design their bridges with in-house engineers and outsource proof checking to experienced bridge design engineers. VEC, TasSpan and Tas Marine Constructions outsource the design and checking of their bridge to experienced design engineers.

VEC, BridgePro and TasSpan all manufacture and construct bridges in house.

Tas Marine Constructions sub-contract the design and manufacture of bridge decks to experienced bridge deck manufacturer, The Precasters, who recently delivered several bridge decks for SMC including Rotherwood Road, Old Tier Road, Nala Road, Sandy Lane and Muddy Plains Road bridge decks.

### **Summary**

*Based on recently awarded bridge contracts for SMC, the Tender prices were expected to be in the range of \$310k to \$340k.*

*The lowest conforming Tender is \$700,205.72 from TasSpan Civil which significantly exceeds the pre-tender estimate.*

*TasSpan also offer a conforming alternative Tender of \$674,835.95 which exceeds construction period by four (4) weeks, however, this also significantly exceeds the pre-tender estimate.*

*The following two Tenders are non-conforming but do not change the bridge design in the RFT:*

- a) Tas Marine Constructions' Tender of \$325,340.00 is non-conforming because the Tenderer did not provide quality, environmental and OHS management systems certification. However, they did provide evidence of their management systems and contract management plans.*
- b) BridgePro Engineering's Tender of \$446,200.00 which is non-conforming because the Tender offers a 14 week construction period instead of a 12 week construction period.*

*The following two tenders from VEC Pty Ltd are also non-conforming and they do not meet the bridge design requirements of the RFT of a 36m long bridge:*

- a) One Tender of \$330,351.00 for a 28m bridge and*
- b) One Tender of \$140,420.00 for a 14m Bridge.*



**Phil Gee**, MBA, BE, CPEng, FIEAust, RPEQ  
Managing Director  
**Sugden & Gee Pty Ltd**

## **Appendix A**

### **Request for Tender**

(because of the bulk of this attachment, one package will be available at the meeting for Councillors to peruse – a copy can be made available prior to the meeting if required – please contact Andrew Benson to arrange):

## **Appendix B**

### **Tender Assessment Schedule**

## Bellevale Rd. Bridge

Southern Midlands Council Contract No. 01/2017

The following is an assessment of the submitted Tenders against the Selection Criteria:

Criteria*	TMC	VEC	BridgePro	TasSpan
Conforming Price (\$) excl. GST				\$700,205.72
Non-conforming Price (\$) excl. GST	\$325,340.00 (no third party certification for QMS, EMS or WH&SMSD)	\$330,351.00 (28m bridge)	\$446,200.00 (extended contract period)	\$674,835.95 (extended contract period)
		\$140,420.00 (14m bridge)		
Rates Ave (\$)	\$132.5	\$143.75	\$121.88	\$130.00
Proposed bridge/culvert solution	Precast concrete	Precast concrete	Precast concrete	Precast concrete
Conditions	None	Proposed changes to AS4902 insurance clauses	14 week contract period	
Relevant company experience	Strong	Strong	Strong	Strong
Experience and qualifications of key personnel	Strong	Strong	Strong	Strong

\*Note: all pricing excludes GST

Date: 15 February 2017

**[END OF ENGINEER'S REPORT]**

The Engineer's Report included in this Agenda Report includes the minor clarification changes sought by the Tender Assessment Panel and has been endorsed by the Tender Assessment Panel. It is confirmed that this process has been undertaken in accordance with Council's Code for Tenders & Contracts, January 2015 version.

As detailed in the Engineer's Report, there are three options for Council consideration that have been considered by the Tender Assessment Panel, which comply with the design requirements of the RFT. One is a conforming tender response from TasSpan Pty Ltd and there are two non-conforming tender responses, one from Tas Marine Constructions Pty Ltd and the other from BridgePro Pty Ltd. The two non-conforming tender responses are both, after due analysis, are of an administrative nature. The Tender Assessment Panel felt obliged to present the three options to Council for determination

**Human Resources & Financial Implications** – There is no total replacement cost nominated in Council's Bridge Asset Management Plan in concrete construction for this structure.

Anticipated costs associated with the completion of this project for each option are provided below:-

**Tas Marine Construction Pty Ltd Tender Response and Associated Costs**

- **Non-Conforming**

ITEM	DESCRIPTION	AMOUNT	REMARKS	SUB TOTAL	% of TOTAL PROJECT
1	Tender Tas Marine Construction Pty Ltd	\$ 325,340.00	Contract	\$ 325,340.00	82%
2	SMC & Superintendent - Project Management & Contract Administration	\$ 34,974.05	PM 8% & CA 2.75%	\$ 34,974.05	10.75%
3	SMC to establish and decommission the crane pad on site & reinstate fences	\$ 5,000.00			
4	Remove the existing wooden bridge structure	\$ 6,500.00			
5	SMC to supply and install the W Beam rail at the bridge approaches	\$ 10,000.00			
	Install / remove bypass plus road works	\$ 10,500.00			
6	SMC Signage and sundries	\$ 3,000.00	Council works (Items 3 - 6)	\$ 35,000.00	9%
	<b>Estimated Sub Total</b>	<b>\$ 395,314.05</b>			
7	Contingencies 10%	\$ 39,531.41			
	<b>Estimated Total</b>	<b>\$ 434,845.46</b>			

**BridgePro Pty Ltd Tender Response and Associated Costs**

- **Non-Conforming**

ITEM	DESCRIPTION	AMOUNT	REMARKS	SUB TOTAL	% of TOTAL PROJECT
1	Tender BridgePro Pty Ltd	\$ 446,200.00	Contract	\$ 446,200.00	84%
2	SMC & Superintendent - Project Management & Contract Administration	\$ 47,966.50	PM 8% & CA 2.75%	\$ 47,966.50	10.75%
3	SMC to establish and decommission the crane pad on site & reinstate fences	\$ 5,000.00			
4	Remove the existing wooden bridge structure	\$ 6,500.00			
5	SMC to supply and install the W Beam rail at the bridge approaches	\$ 10,000.00			
	Install / remove bypass plus road works	\$ 10,500.00			
6	SMC Signage and sundries	\$ 3,000.00	Council works (Items 3 - 6)	\$ 35,000.00	7%
	<b>Estimated Sub Total</b>	<b>\$ 529,166.50</b>			
7	Contingencies 10%	\$ 52,916.65			
	<b>Estimated Total</b>	<b>\$ 582,083.15</b>			

**TasSpan Pty Ltd Tender Response and Associated Costs**

- **Conforming**

ITEM	DESCRIPTION	AMOUNT	REMARKS	SUB TOTAL	% of TOTAL PROJECT
1	Tender TasSpan Pty Ltd	\$ 700,206.00	Contract	\$ 700,206.00	86%
2	SMC & Superintendent - Project Management & Contract Administration	\$ 75,272.15	PM 8% & CA 2.75%	\$ 75,272.15	10.75%
3	SMC to establish and decommission the crane pad on site & reinstate fences	\$ 5,000.00			
4	Remove the existing wooden bridge structure	\$ 6,500.00			
5	SMC to supply and install the W Beam rail at the bridge approaches	\$ 10,000.00			
	Install / remove bypass plus road works	\$ 10,500.00			
6	SMC Signage and sundries	\$ 3,000.00	Council works (Items 3 - 6)	\$ 35,000.00	4%
	<b>Estimated Sub Total</b>	<b>\$ 810,478.15</b>			
7	Contingencies 10%	\$ 81,047.81			
	<b>Estimated Total</b>	<b>\$ 891,525.96</b>			

**Community Consultation & Public Relations Implications** - The Road Closure will be a minimal impact on the local Community.

**Website Implications** – Advice of the Mercury advertisement for the Road Closure.

**Policy Implications** – Nil.

## RECOMMENDATION

### THAT Council

1. Receive and note the report;
2. Endorse the processes undertaken;
3. Accept the tender received from ..... for the sum of ..... excl. GST; and
4. Sign and seal the Formal Instrument of Agreement with ..... for the contractual requirements detailed in the Request For Tender 01/2017 and provided in their Tender submission, for the total sum of \$..... excl. GST.

## DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

### 13.3 Walkways, Cycle ways and Trails

**Strategic Plan Reference – Page 14**

- 1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

### 13.4 Lighting

**Strategic Plan Reference – Page 14**

- 1.4.1a Ensure Adequate lighting based on demonstrated need.  
1.4.1b Contestability of energy supply.

Nil.

### 13.5 Buildings

**Strategic Plan Reference – Page 15**

- 1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

### 13.6 Sewers

**Strategic Plan Reference – Page 15**

- 1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

### 13.7 Water

**Strategic Plan Reference – Page 15**

- 1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

### 13.8 Irrigation

**Strategic Plan Reference – Page 15**

- 1.8.1 Increase access to irrigation water within the municipality.

Nil.

### 13.9 Drainage

**Strategic Plan Reference – Page 16**

- 1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

### **13.10 Waste**

**Strategic Plan Reference – Page 17**

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

### **13.11 Information, Communication Technology**

**Strategic Plan Reference – Page 17**

1.11.1 Improve access to modern communications infrastructure.

Nil.

**13.12 Officer Reports – Works & Technical Services (Engineering)**

**13.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT**

**Author:** MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

**Date:** 16 FEBRUARY 2017

The Manager Works & Technical Services was unavailable at the time of finalising the agenda. A report will be provided to the meeting.

**QUESTIONS WITHOUT NOTICE TO MANAGER, WORKS & TECHNICAL SERVICES**

**RECOMMENDATION**

**THAT the Works & Technical Services Report be received and the information noted.**

**DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

### 14.1 Residential

**Strategic Plan Reference – Page 18**

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

### 14.2 Tourism

**Strategic Plan Reference – Page 19**

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

### 14.3 Safety

**Strategic Plan Reference – Page 31**

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

### 14.4 Business

**Strategic Plan Reference – Page 20**

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

### 14.5 Industry

**Strategic Plan Reference – Page 21**

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

### 14.6 Integration

**Strategic Plan Reference – Page 21**

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

## 15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 15.1 Heritage

#### Strategic Plan Reference – Page 22

- |       |  |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets.                         |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners.           |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

#### 15.1.1 HERITAGE PROJECT PROGRAM REPORT

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 16 FEBRUARY 2017

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Work is progressing on the Oatlands Commissariat and 79 High Street, with shingling of the cottage/shop complete and stonemasonry works progressing well. The third progress report has been accepted by the Commonwealth, and associated progress payments received.
- Ongoing liaison and supervision of volunteer and Artist in Residence programs. See enclosures in information bulletin for an upcoming exhibition by artist in residence Henrietta Manning.
- Exterior interpretation and landscaping of the gaol has been completed.
- Landscaping works at the Oatlands Supreme Court House are underway, aimed at providing better connectivity of the building to the facilities building at rear.
- Simon Blight and Alan Townsend have been working on the design and installation of the Oatlands Gaoler's Residence interpretation and upgrade heritage collection storage facilities. A 4-day per week 'trial' opening of the gaol has been operating ahead of the installation of the new access system.
- Curation of the Victoria Memorial Hall collection is complete and an exhibition is currently being developed (by volunteers Caroline Heine and Cindy Thomas).
- Planning for National Trust Heritage Festival events – details will be provided to Council in next month's report and/or information bulletins.
- Alan Townsend has been developing the John Glover interpretation trail in conjunction with neighbouring Councils, which includes Southern Midlands sites relating to Glover's life and work.

Heritage Projects program staff have been involved in the following Heritage Building Solutions activities:

- Continued input into heritage aspects of various projects, including the formulation of a conservation management plan for a large estate in the Derwent Valley.

- Quoting on a number of projects around the southern Tasmania region.

Heritage Projects program staff have been involved in the following Heritage Education and Skills Centre activities:

- Launch of the 1<sup>st</sup> half of 2017 course program.
- Work on migrating to a new online booking system.
- Liaising with possible interstate training partners for delivery of HESC courses outside Tasmania as well as utilising interstate lecturers for local HESC courses.
- Discussions with other training and property partners for HESC programs.
- Strategic planning for future phases of the 5x5x5 project.

### **RECOMMENDATION**

**THAT the Heritage Projects Report be received and the information noted.**

### **DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 15.2 Natural

### Strategic Plan Reference – Page 23/24

- |       |   |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques.   |

### 15.2.1 LANDCARE UNIT, GIS & CLIMATE CHANGE – GENERAL REPORT

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 14 FEBRUARY 2017

#### ISSUE

Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- Works relating to the Tasmanian Community Fund Dulverton Walking Track project continue. A working bee has been set to establish a slab for the shelter shed. D. Palmer has completed the gravel work required on the track.
- Helen Geard and Maria Weeding have both been busy with weed issues. See separate report in relation to the draft Southern Midlands Weed Management Strategy.
- Maria Weeding continues to work on seeking funds to clear willows and weeds on the Blackman River just downstream of the historic Tunbridge bridge.
- Maria Weeding and Helen Geard completed a funding application for the upgrade of the Lake Dulverton Foreshore toilet block.

#### RECOMMENDATION

**THAT the Landcare Unit Report be received and the information noted.**

#### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## **15.2.2 SOUTHERN MIDLANDS WEED MANAGEMENT STRATEGY - DRAFT**

**Author:** NRM FACILITATOR (HELEN GEARD)

**Date:** 14 FEBRUARY 2017

### **Enclosure**

*Southern Midlands Weed Management Strategy – 2017 Draft*

### **ISSUE**

In response to the outbreak of Paterson's Curse in the Municipality noted in spring 2016, it was determined that the Southern Midlands Weed Management Strategy should be updated to reflect a wider approach to the management of weeds within the Municipality.

A first draft of the revised Strategy is attached, with the aim to go out to public consultation for comment. One of the key outcomes being sought through the consultation is to determine what our ratepayers would like to see in terms of Council's role in regard to weeds.

### **DETAIL**

The Southern Midlands Weed Management Strategy (SMWMS) – Draft – 2017 has been updated to better integrate with the classification levels of the Declared Weeds for Tasmania that are relevant to Southern Midlands.

The spring of 2016 saw unprecedented growth of all vegetation, including weeds. There was wide community discussion about Paterson's Curse and there is continuing discussion about other weeds, particularly cotton and saffron thistles. Chilean Needle Grass is another very undesirable weed that has just crept into the Southern Midlands, near Tea Tree. These weeds will be quite damaging economically to the agricultural sector in the municipality if left unchecked.

There is a diverse range of opinions in the community as what 'needs to be done'. The opinions range from that Council should not be involved because it is a matter for landholders to Council should be heavily involved and enforce the Weed Management Act to its fullest extent. Often the opinions are based on the level of impact that selected weeds are having or are likely to have if they become established. Other landholders are frustrated because their neighbours are unable or unwilling to take action to control declared weeds on their property.

The particular sections to note in the Strategy are Appendix 1, 2 and 3. This covers a range of suggested actions for Council officers, including options for the management of Paterson's Curse and declared thistle species. Council may decide to adopt a particular option or seek comment from the wider community.

If Council determines to seek comment from the wider community then it is proposed that the draft Strategy goes onto the Council's website. The ratepayer newsletter would be used to notify ratepayers that comment is being sought on the Strategy. Following close of the comment period detailed analysis of comments received would be undertaken and tabled to Council. Council would then be asked to determine the role that Council officers should undertake in relation to weed management.

**Human Resources & Financial Implications** - If the Council determine to go out to public comment then Council officer time would be required to analyse the results and report to Council. The final level of Council involvement in the weed management, particularly enforcement, can be determined at a future Council meeting.

**Community Consultation & Public Relations Implications** - Weed management is a topical issue within the Community and ratepayers will likely appreciate the opportunity to have their say. The options that are outlined in the Strategy have the potential to raise considerable comment. The selection and adoption of the final options by Council will ultimately determine the public relations implications.

**Web site Implications** - The draft strategy can easily be put on the website.

**Policy Implications** – NA

## **RECOMMENDATION**

**THAT the draft Southern Midlands Weed Management Strategy 2017 be released for public comment.**

## **DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

### **15.3 Cultural**

**Strategic Plan Reference – Page 24**

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

### **15.4 Regulatory (Other than Planning Authority Agenda Items)**

**Strategic Plan Reference – Page 25**

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

### **15.5 Climate Change**

**Strategic Plan Reference – Page 25**

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

## **16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)**

### **16.1 Community Health and Wellbeing**

**Strategic Plan Reference – Page 26**

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

### **16.2 Youth**

**Strategic Plan Reference – Page 26**

4.2.1 Increase the retention of young people in the municipality.

Nil.

### **16.3 Seniors**

**Strategic Plan Reference – Page 27**

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

### **16.4 Children and Families**

**Strategic Plan Reference – Page 27**

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

### **16.5 Volunteers**

**Strategic Plan Reference – Page 27**

4.5.1 Encourage community members to volunteer.

Nil

### **16.6 Access**

**Strategic Plan Reference – Page 28**

4.6.1a Continue to explore transport options for the Southern Midlands Community.  
4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

### **16.7 Public Health**

**Strategic Plan Reference – Page 28**

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

## 16.8 Recreation

**Strategic Plan Reference – Page 29**

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

## 16.9 Animals

**Strategic Plan Reference – Page 29**

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

Nil.

## 16.10 Education

**Strategic Plan Reference – Page 29**

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

## **17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)**

### **17.1 Retention**

**Strategic Plan Reference – Page 30**

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

### **17.2 Capacity & Sustainability**

#### **17.2.1 TUNBRIDGE STREETScape COMMUNITY PROPOSAL**

**Author:** GRAHAM GREEN (SPECIAL PROJECTS)

**Date:** 14 FEBRUARY 2017

#### **ISSUE**

Residents of Tunbridge, through community consultation, have expressed interest in improvements being made to community infrastructure and implementation of streetscape projects to improve the appearance and amenity of the town. Some of the options proposed at a community meeting in January were: improvement of the community park, particularly shade trees and fencing; assessment of current street trees; establishment of more street trees; improved directional and interpretive signage; a new bus shelter; and upgrading public toilets.

The issue for council is the extent to which potential project work in Tunbridge may be resourced – at this stage for grant preparation and planning.

#### **BACKGROUND**

Approximately 30 residents of Tunbridge met at a community meeting hosted by Council at the Community Club in January 2017, the theme of which was 'streetscape planning' - improving the general amenity and visual appeal of the town. At the meeting, a range of suggestions and concerns were made and these were documented to form the basis of ongoing consultation and planning.

#### **DETAIL**

Community consultation in relation to a streetscape project resulted in the following points being made:

#### **General Comments / Concerns**

- We are not about encouraging tourists – we want to improve the town for our own sake.
- Visual amenity is important – want to create/maintain a feel of a vibrant, well-kept community.
- Would like assurances that any works funded by Council will not have negative implications for rates.

## **Infrastructure & Signage**

### *Bridge*

Top priority is to fix the bridge, and/or to put in a second bridge (this is a Department of State Growth responsibility).

### *Bus shelter*

A bus shelter needs to be considered for the Tasmanian Redline bus stop and also an improved set up for the school bus stop on Main Road, inclusive of a sign to mark the bus stop.

### *Street lights*

The 'heritage' street lights in front of Rosemear are in a poor state – there is value seen in having them restored and moved to the 'heritage' area of town where they could be a show-piece. More investigation required regarding permissions before this can happen. There was some discussion around a bigger heritage street lighting project akin to Oatlands but this may now be tricky as the same 3 way partnership deals involving Council, State Growth and Tas Networks are no longer available. To be investigated nonetheless.

### *Signage*

Directional signage in the town is currently inadequate – need some well considered directional signs, particularly for: toilets, park, village centre, school bus stop.

Some interpretive signs for features of the town are seen as being beneficial, particularly regarding the coaching era.

## **Community Park Precinct**

Develop a landscape plan to define the layout of the following elements:

### *-Trees*

Tree planting to create some shade is a high priority as it is very hot in summer.

### *-Fencing*

Fencing needs to be upgraded for both aesthetics and functionality, particularly to keep children within a defined area.

### *-Parking*

Parking needs to be increased and better defined.

### *-Campervans*

Campervan facilities arguably require improvement - particularly in relation to catering for visitors when there is an event or function on in town, however, not to be promoted as a stop-over point for tourists - sullage disposal not required.

### *-Toilets*

The public toilets need upgrading as they are inadequate for more than one person at a time – this is unsatisfactory when there is a function in town with lots of visitors.

## **Street Trees**

### *Main Road*

Stage one – engage an arborist to make an assessment of the health and condition of the current street trees and provide advice.

Stage two – convene a local focus group to decide upon the approach to street trees along the Main Street, in terms of position and appropriate species. There is expertise within the town to do this. Interest was expressed in tree 'theme' for the town that provides some sort of consistency or linkage through the town.

*Other Streets*

Interest was expressed in planting street trees on Butler Street and potentially elsewhere.

Potential approach – develop a landscape plan in close consultation with community representatives to define species and layout.

*Cemetery*

Planting in this area had a mixed response so shelved for the short term.

**Drainage**

Drainage in the town is dysfunctional – particularly in the vicinity of the park and hall. This is a separate issue from the streetscape planning but will be referred to ‘Works & Technical Services’.

**Next steps**

Furthering a Tunbridge streetscape project will require identification of funding sources and opportunities, grant submission and compilation of a project plan. A project plan will include:

- an overview of potential site-works and how these fit with a vision for the ‘look and feel’ residents wish to create for Tunbridge;
- prioritisation of site works;
- costings and implementation schedule of proposed site works.

**Human Resources, Financial Implications & Timeframes** - It is proposed that ongoing consultation, planning, and preparation of grant submissions for the Tunbridge streetscape project will be undertaken by a Project Manager (proposed Graham Green) in addition to existing duties.

Estimated hours and timeframes:

<b>2016/17</b>	<b>Time-frame</b>	<b>Project Manager</b>	<b>Other Staff</b>	<b>Community</b>
Continuing consultation, investigation of funding opportunities and grant application preparation for priority streetscape projects identified by the community. Potential source of funds - State Growth Community Infrastructure Fund major grants.	By March 31 2017	32 hrs	4 hrs	4 hrs
Development of a streetscape project plan.	By June 2017	64 hrs	4 hrs	32 hrs

**Community Consultation & Public Relations Implications**

*Community consultation*

All planning and site works are to be conducted in consultation with the Tunbridge community.

*Public relations*

There are positive public relations outcomes envisaged as planning and project development will be conducted in consultation with the Tunbridge community.

**Policy Implications** - The potential streetscape project at Tunbridge is relevant to the following Council aims and actions in the Strategic Plan:

**Community**

**5.2 Capacity & Sustainability**

**5.2.1** *Build the capacity of the community to help itself and embrace the framework & strategies articulated through social inclusion to achieve sustainability.*

• **5.2.1.1** *Support community groups who wish to run and/or develop community based facilities.*

• **5.2.1.4** *Provide support to community groups to access grants from a wide range of sources.*

**Infrastructure**

• **1.3.1.3** *Identify and develop new cycle ways, walkways and pedestrian areas based on identified need.*

• **1.5.1.2** *Develop and maintain public amenities to meet Community and visitor needs.*

**RECOMMENDATION**

**THAT Council consider allocating resources (i.e. staff time – G Green) for investigation of funding opportunities and subsequent development of a project plan for Tunbridge streetscape projects.**

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**17.2.2 LEASE AGREEMENT BETWEEN COUNCIL AND THE REGIONAL COMMUNITY LEARNING & DEVELOPMENT CENTRE – LEVENDALE INC. (THE FORMER LEVENDALE SCHOOL)**

**Author:** DEPUTY GENERAL MANAGER (ANDREW BENSON)

**Date:** 16 FEBRUARY 2017

**Enclosure**

*Draft Lease Agreement*

**ISSUE**

The transfer of the former Levendale School from the Department of Education (DoE) to Council has been completed. Council has agreed to enter into an agreement with the Regional Community Learning & Development Centre – Levendale Inc. in respect of the site. A lease agreement has been prepared and is attached for Council's consideration.

**BACKGROUND**

The Levendale School has been the subject of many reports to Council and in general terms Council has endorsed the transfer of the site from the DoE to Council. There has been a very strong commitment for Council to ensure that the Community benefits from this asset.

A strategic alliance has been framed between Council, the Regional Community Learning & Development Centre – Levendale Inc. and the Edmund Rice Foundation, to develop the site as a regional hub and indeed a "home" for the Edmund Rice Foundation and wide ranging Community activities.

As an incorporated body under the Associations Incorporation Act 1964, the Regional Community Learning & Development Centre – Levendale Inc. the organisations, office bearers are;

Chairman - Kerry Vincent, Mayor Sorell, Chairman of Sorell Bendigo Bank, et al  
Deputy Chairman – Alex Green, Deputy Mayor Southern Midlands  
Secretary and Public Officer, Janice McConnon, Board Member Sorell Bendigo Bank, SECC, et al  
Treasurer - Anthony Davis, CPA  
Inter alia, the Board consists of Tasmania Police, DoE, Community Members, Lions Tasmania and many more.

[EXTRACT FROM RCL&DC - L Inc. Objects and Articles of Association]

***The Objects and Purposes of the Association***

*The principal object for which the association is established is to create a strong, vibrant and caring community*

*This objective will be supplemented by the following:*

- (1) *To support and assist the Community to:-  
(a) foster change, shape its future and engender a sense of belief and expectation*

- (b) focus on economic viability, environmental integrity and community wellbeing to build a sustainable community for the future.*
  - (c) build capacity from the inside of the Community and radiate out*
  - (d) encourage broad based participation, social connectedness, inclusiveness and diversity of thinking*
  - (e) focus on assets and capacities, not weaknesses and deficiencies*
  - (f) continually renew and build a diversified Community leadership base*
  - (g) act strategically and commit to long term and continuous community dialogue, planning, action and evaluation*
  - (h) value collaboration, networking and clustering*
  - (i) encourage passionate and entrepreneurial attitudes and behaviours that add value to the Community*
  - (j) provide funding support for the Regional Community Learning & Development Centre Inc., along with the maintenance of the Centre and its programs.*
- (2) To identify and meet the need for, and promote the benefit of, well considered sustainable Community development.*
  - (3) To promote and co-ordinate the improvement of professional, managerial and technical knowledge and skills within Community organisations;*
  - (4) To conduct, contribute to, and co-operate in the conduct of classes, courses, seminars and workshops so as to enhance skills and knowledge within the Community;*
  - (5) To contribute to and co operate in, the research and development, production and marketing of training materials along with resources to further the aims of the association and the Community;*
  - (6) To institute, conduct and assist in surveys to identify training as well as human, physical and financial resource planning needs within the Community and to develop and implement policies, plans and programs to satisfy those needs;*
  - (7) To liaise with Commonwealth, State and Local Governments as well as non government organisations for the purpose of furthering the above objects, and*
  - (8) To do such other lawful acts as will facilitate the realisation of those objects.*

Janice McConnon provided a briefing on the Edmund Rice Foundation to the last Council meeting in January 2017, however the following is a brief overview.

The Edmund Rice Foundation (Australia) is an Australian non-government organisation which supports sustainable development projects in developing countries. The Foundation is incorporated as a company limited by guarantee and is a member of the Australian Council for International Development (ACFID). The Foundation supports projects which:

- work collaboratively with local communities
- are grounded in the expressed needs of those communities
- promote continuous improvement and the wellbeing of those communities
- deliver a fair distribution of the benefits that result from the projects

In particular, the Foundation supports education, health, vocational training and community development projects in Africa, East Timor, Papua New Guinea and the Philippines.

Within Australia, the Foundation supports development programs for children, youth and families, including programs for indigenous Australians, refugees and asylum seekers. It is in this tranche of its operations that Southern Midlands Council has made its connection through the RCL&DC – L Inc.

## DETAIL

Council has a standard lease agreement for use in the leasing of Council owned buildings to Community organisations for extended periods, as opposed to seasonal leases on recreation ground and pavilions. This standard document was produced for the lease of the Midlands Memorial Community Centre in High Street to MILE Inc.

The author of this report has worked through the standard lease agreement with the Chairman and the Treasurer of the the RCL&DC – L Inc, with some minor changes. A copy of the draft Lease Agreement is enclosed for Council's consideration.

The departure in the attached lease is by way of rental. Under the MILE lease MILE are required to pay \$4,167.00pa to Council and in additional all outgoings are picked up by MILE

In this draft lease as attached the author has suggested that Council has to cover its outgoings and the only outgoing at this point in time is in respect of the maintenance of the site, eg lawns, trees and the like. It was agreed with the General Manager to treat the Levensdale site in a similar manner as Council treats the non-Council owned recreational facilities in the area, ie Runnymede and Levensdale Cricket grounds, where Council contributes \$1,000 per ground pa to support the clubs in the grounds maintenance. In respect of the former Levensdale School site, given the size of the site, it was agreed that a figure of \$2,000pa be offered to the Levensdale Community Hall Committee (which is next door to the school) as an income for them to maintain the site and therein not require Council to include the site on its normal maintenance schedule, given its "remote" location. All other outgoings, eg power, telephone. rates, land tax and insurance would be the responsibility of the Lessee. However it is noted that Council does provide a 50% rebate (on application) for Public Liability Insurance to Community Owned Hall and it is assumed that the Levensdale Centre could fall into that category.

It is suggested in the Lease Agreement that given the buildings are in very good condition, they will not require Council maintenance for some time. Therefore suggesting the first year's rental would be \$2,000pa (to cover off the payment to the Levensdale Hall Committee), the second year would be \$3,000pa and the third year would be \$4,000pa. The following year would be \$4,000 plus CPI pa, and so on. This would assist the start-up of the new enterprise and help them "hit the ground running".

## CONCLUSION

This is an exciting transformation for the former school where it will continue to be a centre for learning & development adding tremendous value to the Community. Council should be very proud of its strategic vision for the site and its facilitation role in this process.

**Human Resources & Financial Implications** – This should be a cost effective outcome in the provision Community services to the region in partnership with two dynamic organisations

**Community Consultation & Public Relations Implications** – This is an exemplar for local government / Community engagement.

Formal handover from the Minister on the 25<sup>th</sup> February 2017 representing the DoE, to Council, during one of the Edmund Rice scheduled camps at the site. In the presence of the Board and Members of the Regional Community Learning & Development Centre – Levendale Inc as well as Lions Tasmania and other Sponsors.

**Website Implications** – Details will be provided on the web site connecting to Levendale.

## **RECOMMENDATION**

### **THAT Council**

- 1. Receive and note the report;**
- 2. Endorse the strategic alliance between Council, the Regional Community Learning & Development Centre – Levendale Inc and the Edmund Rice Foundation;**
- 3. Endorse the modification to the lease agreement; and**
- 4. Sign and seal the Lease Agreement with the Regional Learning & Development Centre – Levendale Inc. for the Levendale Centre.**

## **DECISION**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## **18. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)**

### **18.1 Improvement**

#### **Strategic Plan Reference – Page 32**

- 6.1.1 Improve the level of responsiveness to Community needs.
- 6.1.2 Improve communication within Council.
- 6.1.3 Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system.
- 6.1.4 Increase the effectiveness, efficiency and use-ability of Council IT systems.
- 6.1.5 Develop an overall Continuous Improvement Strategy and framework

Nil.

### **18.2 Sustainability**

#### **Strategic Plan Reference – Page 33 & 34**

- 6.2.1 Retain corporate and operational knowledge within Council.
- 6.2.2 Provide a safe and healthy working environment.
- 6.2.3 Ensure that staff and elected members have the training and skills they need to undertake their roles.
- 6.2.4 Increase the cost effectiveness of Council operations through resource sharing with other organisations.
- 6.2.5 Continue to manage and improve the level of statutory compliance of Council operations.
- 6.2.6 Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.
- 6.2.7 Work co-operatively with State and Regional organisations.
- 6.2.8 Minimise Councils exposure to risk.

#### **18.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 FEBRUARY 2017

**Attachments:**

*Local Government Shared Services – Council Update (January 2017)*

*Local Government Shared Services – Joint Venture Update (January 2017)*

### **ISSUE**

To inform Council of the Common Services Joint Venture activities for the month of January 2017.

### **BACKGROUND**

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

### **DETAIL**

Refer 'Common Services Joint Venture Update – January 2017 attached.

**Human Resources & Financial Implications – Refer comment provided in the update.**

Councillors will note that the Southern Midlands Council provided 107 hours of service to six Councils: - Brighton, Central Highlands, Derwent Valley, Glamorgan/Spring Bay, Sorell and Tasman; and received 2 hours of services from other Councils.

Details of services provided are included in the attachment.

**Community Consultation & Public Relations Implications – Nil**

**Policy Implications – N/A**

**Priority - Implementation Time Frame – Ongoing.**

**RECOMMENDATION**

**THAT the information be received.**

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

# Local Government Shared Services - Council Update

## Council

Southern Midlands

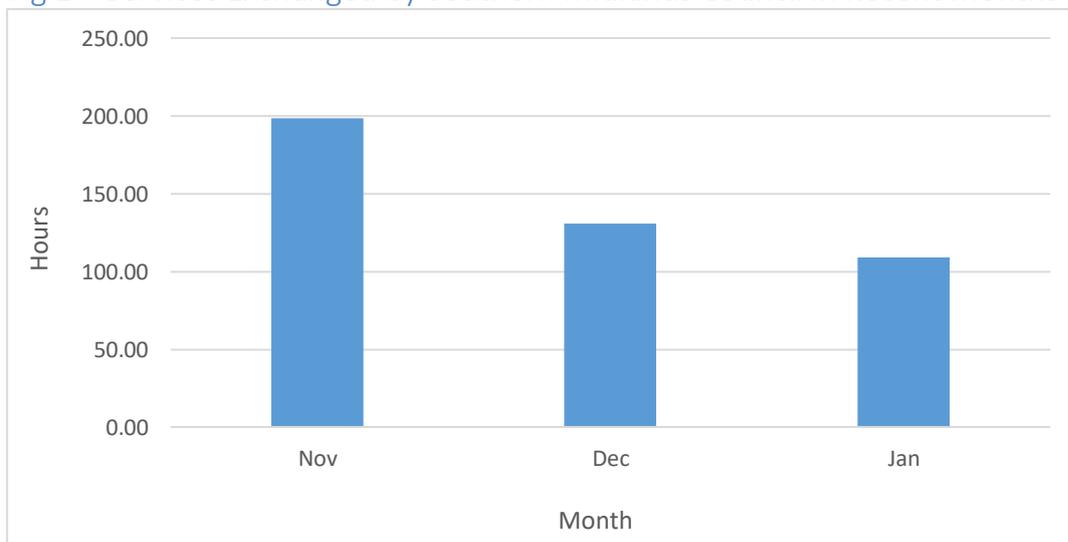
## Shared Service Participation in January 2017

109 hours

## Summary

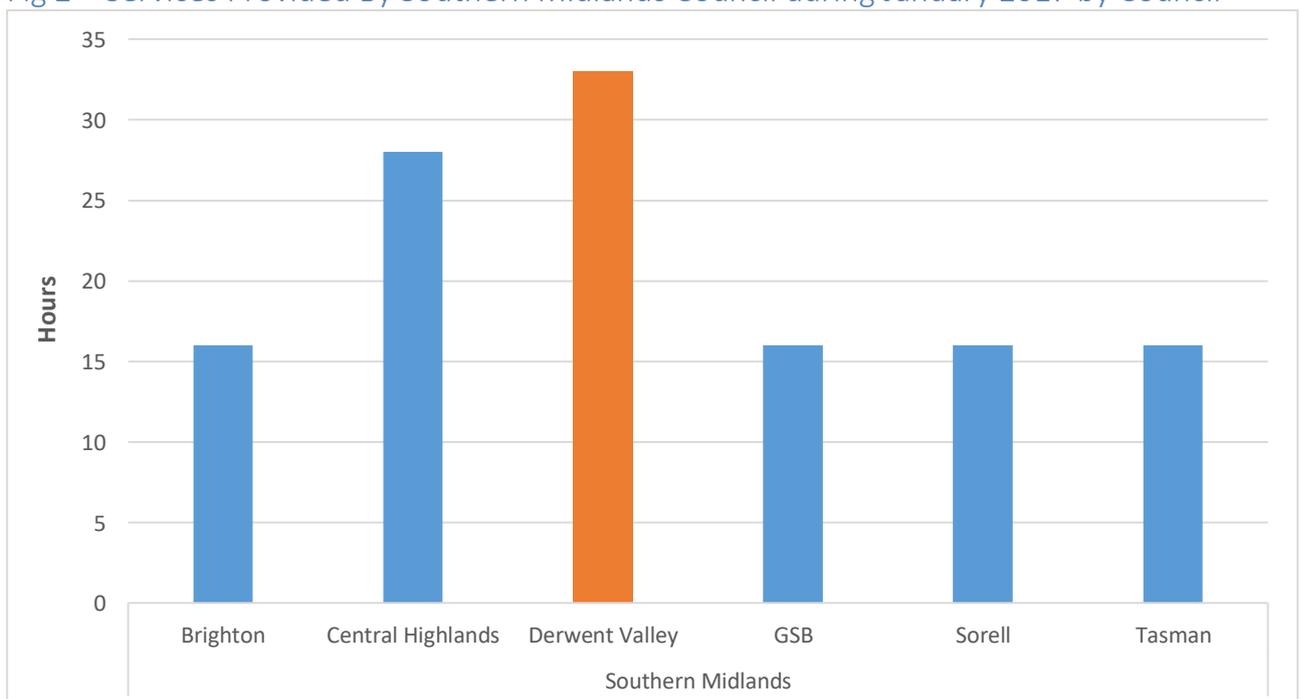
In January 2017, 109 hours of shared services were exchanged by the Southern Midlands Council. From this total, Southern Midlands provided 107 hours of services to other Councils, and received 2 hours of services from other Councils.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



## Services Provided by Southern Midlands Council

Fig 2 – Services Provided By Southern Midlands Council during January 2017 by Council



\* Council not currently a member of LG Shared Services

Fig 3 – Services Provided by Southern Midlands Council during January 2017 by Service Category

	HOURS	Summary of Services Provided
<b>Southern Midlands</b>	<b>107</b>	
<b>Brighton</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice
<b>Central Highlands</b>	<b>18</b>	
Planning	18	Regulatory Planning
<b>Derwent Valley</b>	<b>25</b>	
Permit Authority - Plumbing	25	Plumbing Inspector
<b>GSB</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice
<b>Sorell</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice
<b>Tasman</b>	<b>16</b>	
WHS / Risk Management	16	WHS Advice

### Services Received by Southern Midlands Council

Fig 4 – Services Received by Southern Midlands Council during January 2017 by Service Category

Southern Midlands	2.00	Summary of Services Received
<b>Brighton</b>	<b>2.00</b>	
Planning	2.00	Sub-region Workforce Planning Project

### Cost Benefits Achieved by Southern Midland and Other Councils

109 hours of Shared Services were exchanged by Southern Midlands Council last month. Analysis of Shared services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared services at an approximate ratio of 50%.

In the month of January it is estimated, Council have achieved a net benefit of approximately \$3,700. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising Shared services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

It is estimated that Southern Midlands Council's direct involvement in Shared services saved participating Councils (including Southern Midlands Council) approximately \$7,200 for the month of January.

# LG Shared Services Joint Venture Update

January 2017

## Summary of Recent Shared Services Activity

1025 hours of Shared Services were exchanged between Councils during January 2017, which is an increase of 12% when compared to hours exchanged in December 2016 (940 hours) and is slightly above the three month average of 1021 hours per month.

Fig 1 – Shared Service Exchange Hours in Recent Months

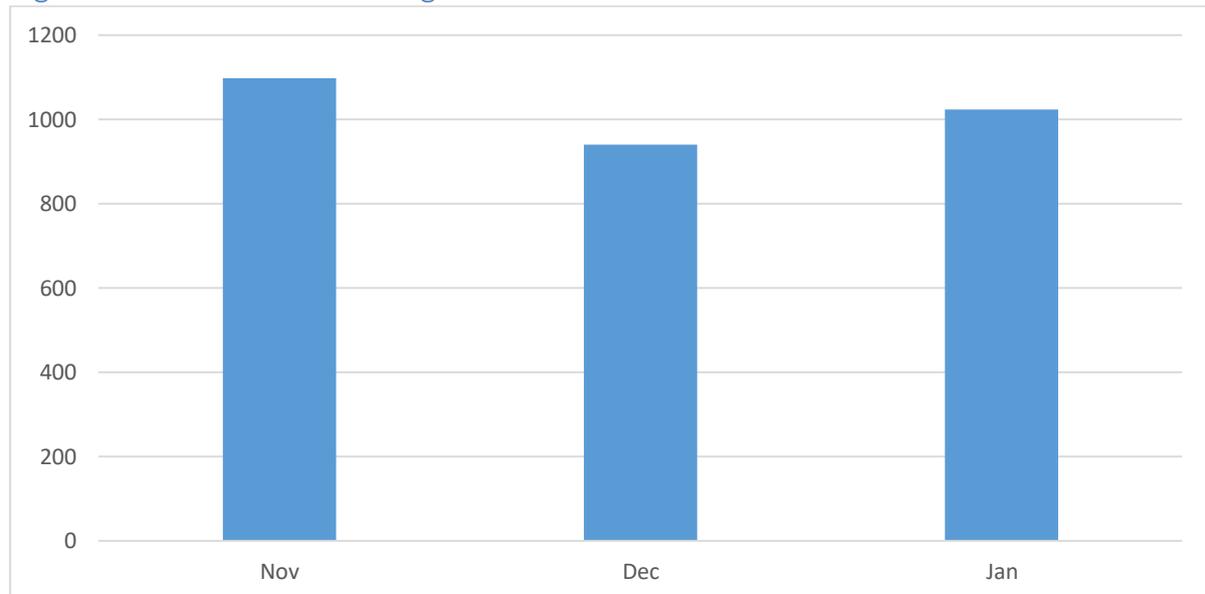
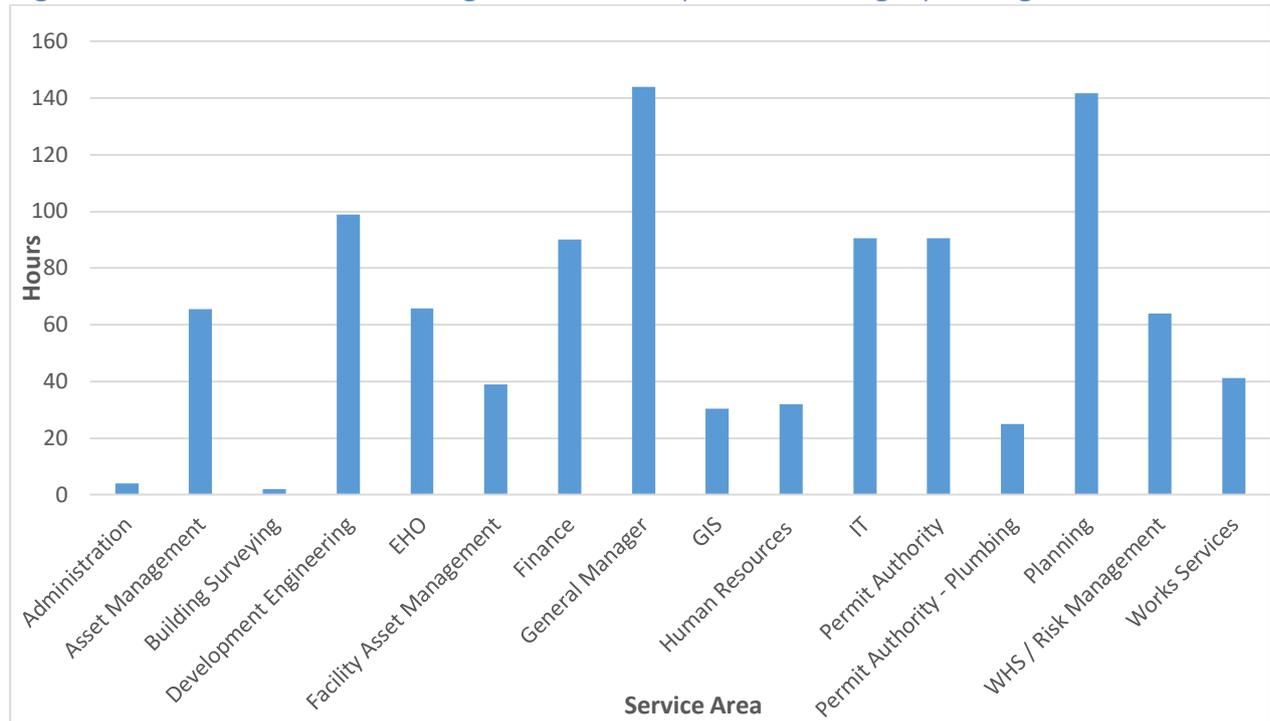


Fig 2 – Details of Current Exchange of Services by Council during January 2017

Provider Council	Client Organisation											
	Brighton	Central Highlands	Derwent Valley	GCC	Huon Valley	GSB	Litchfield	Palmerston	Sorell	Southern Midlands	Tasman	West Coast
Brighton		2	120	33		124				2	72	25
Central Highlands												
GSB											28	
Glenorchy												
Huon Valley												
Litchfield								30				
Sorell	29					102					206	
Southern Midlands	16	18	25			16			16		16	
Tasman									144			

\* Council/Organisation not currently a member of the Shared Services Joint Venture Agreement

Fig 3 – Details of Current Exchange of Services by Service Category during November



### Savings to Local Government

A total of 1025 hours of shared services were exchanged between Councils last month. Analysis of Shared Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of shared services between Councils saved participating Councils and Local Government as a whole \$80,600 for the month of January. This was a result of increasing the utilisation of current Council Staff at Councils providing services and from Client Councils utilising Shared services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

### Progress of the Shared Services Initiative

- LG Shared Services is investigating holding workforce planning day in the first quarter of 2017 to analyse the current status of resourcing within the group and to implement a strategy for the future.
- LGSS representatives are currently in talks with additional Northern Territory councils to recruit greater membership in the NT. It is hoped, and indeed probable, that an additional NT will join the LGSS by the end of the financial year.

## 18.2.2 SUB-REGION COLLABORATION STRATEGY – STANDING ITEM

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 FEBRUARY 2017

### ISSUE

Standing Item to enable:

- a) Council to identify or consider new initiatives that can be referred to the Sub-Region Group for research and / or progression; and
- b) The provision of updates and reports on the Group's activities.

### BACKGROUND

The Brighton, Central Highlands, Derwent Valley and Southern Midlands Councils have agreed to work together to identify and pursue opportunities of common interest and to more effectively and efficiently serve ratepayers, residents and the communities in these municipal areas.

### DETAIL

The Sub-Region Group has now met on three occasions.

**Human Resources & Financial Implications** – No budget has been allocated for these sub-regional activities. Any specific projects which require additional funding will be referred to Council for consideration prior to commencement.

**Community Consultation & Public Relations Implications** – Nil

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Ongoing.

### RECOMMENDATION

**THAT the information be received.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## 18.3 Finances

### Strategic Plan Reference – Page 34 & 35

6.3.1	Communities finances will be managed responsibly to enhance the wellbeing of residence.
6.3.2	Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.
6.3.3	Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.
6.3.4	Resources will be allocated to those activities that generate community benefit.

### 18.3.1 MONTHLY FINANCIAL STATEMENT (JANUARY 2017)

**Author:** FINANCE OFFICER (COURTNEY PENNICOTT)

**Date:** 16 FEBRUARY 2017

#### ISSUE

Refer enclosed Report incorporating the following: -

- Statement of Comprehensive Income – 1<sup>st</sup> July 2016 to 31<sup>st</sup> January 2017 (including Notes)
- Current Expenditure Estimates
- Capital Expenditure Estimates (*refer to enclosed report detailing the individual capital projects*)
- Rates & Charges Summary – as at 11<sup>th</sup> February 2017.
- Cash Flow Statement – January 2017

Note: Expenditure figures provided are for the period 1<sup>st</sup> July 2016 to 31<sup>st</sup> January 2017 – approximately 58% of the period.

### CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

#### ***Strategic Theme – Growth***

**Sub-Program – Business** - expenditure to date (\$159,287– 67.72%). Costs relate to the Stornoway Contract where works are undertaken on a recharge basis, and the joint OH&S / Risk Management project being undertaken by six participating Councils under a resource sharing agreement. The cost of the project is to be shared between the six (6) Councils with revenue coming back to Southern Midlands.

#### ***Strategic Theme – Landscapes***

**Sub-Program – Regulatory** – expenditure to date (\$464,854 – 59.19%). Expenditure includes Planning Appeal, Tribunal and Environmental Health Services.

#### ***Strategic Theme – Lifestyle***

**Sub-Program – Childcare** – expenditure to date (\$5,000 – 66.67%). Expenditure includes \$5,000 BFDC Grant to the Brighton Family Day Care.

**Sub-Program – Volunteers** – expenditure to date (\$27,958 – 69.90%). Expenditure relates to the near completion of the community small grants program (with only 1 group/club outstanding).

**Sub-Program – Public Health** – expenditure to date (\$16,670 – 208.12%). Expenditure or \$12,840 relates to GP Services Kempton from the 3<sup>rd</sup> October to 11<sup>th</sup> November.

***Strategic Theme –Community***

**Sub-Program – Capacity** – expenditure to date (\$36,625 – 107.64%). Expenditure includes \$7,000 Donation to MILE, Ten Days in the Island \$3,000, Melton Mowbray Community Association \$2,000, Bagdad Community Club Oval Re-Stabilisation \$4,700 and funds for the kitchen extension at the Tunbridge Community Club \$11,000.

***Strategic Theme –Organisation***

**Sub-Program – Sustainability** - expenditure to date (\$1,372,582 – 64.28%). Expenditure includes annual costs associated with computer software maintenance (GIS/NAV) and licensing \$63,023, audit fees \$18,300, LGAT Subscriptions \$30,657 and annual insurance payments of \$59,785.

**CAPITAL EXPENDITURE ESTIMATES (CAPITAL BUDGET)**

Nil.

**RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

**DECISION**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

<b>STATEMENT OF COMPREHENSIVE INCOME</b>				
<b>FOR THE PERIOD</b>				
<b>1st JULY 2016 to 31st JANUARY 2017</b>				
	<b>Annual Budget</b>	<b>Year to Date as at 31st JANUARY</b>	<b>%</b>	<b>Comments</b>
<b>Income</b>				
General rates	\$ 4,870,842	\$ 4,864,329	99.9%	Budget includes Interest & Penalties to be imposed to end of June 2017
User Fees (refer Note 1)	\$ 933,626	\$ 574,103	61.5%	
Interest	\$ 145,000	\$ 73,538	50.7%	
Government Subsidies	\$ 15,600	\$ 11,751	75.3%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 238,000	\$ 57,454	24.1%	
<b>Sub-Total</b>	<b>\$ 6,203,068</b>	<b>\$ 5,581,175</b>	<b>90.0%</b>	
Grants - Operating	\$ 3,280,756	\$ 1,706,632	52.0%	FAGS \$1,601,220 Court House \$40 Tunbridge Lanscape \$9522 Aus Day \$3000 Commissariat \$92,850
<b>Total Income</b>	<b>\$ 9,483,824</b>	<b>\$ 7,287,807</b>	<b>76.8%</b>	
<b>Expenses</b>				
Employee benefits	\$ (3,915,055)	\$ (1,872,765)	47.8%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (2,982,446)	\$ (2,053,208)	68.8%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,719,500)	\$ (1,577,310)	58.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (49,436)	\$ (28,210)	57.1%	
Contributions	\$ (197,903)	\$ (98,952)	50.0%	Fire Service Levies
Other	\$ (163,261)	\$ (138,290)	84.7%	Incls Rate Discounts \$23,689(annual cost)
<b>Total expenses</b>	<b>\$ (10,027,601)</b>	<b>\$ (5,768,734)</b>	<b>57.5%</b>	
<b>Surplus (deficit) from operations</b>	<b>\$ (543,777)</b>	<b>\$ 1,519,072</b>	<b>-279.4%</b>	
Grants - Capital (refer Note 3)	\$ 1,448,681	\$ 21,973	1.5%	
Sale Proceeds (Plant & Machinery)	\$ 0	\$ 200,174	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$ 904,904</b>	<b>\$ 1,741,219</b>	<b>192.4%</b>	

<b>NOTES</b>				
1. Income - User Fees (Budget \$658,662) includes:				
- All other Programs	\$ 358,406	\$ 203,772	56.9%	Actual Income Received (i.e. excluding Debtors)
- Private Works	\$ 251,220	\$ 194,236	77.3%	
- Callington Mill	\$ 324,000	\$ 176,095	54.4%	
	\$ 933,626	\$ 574,103		
2. Income - Other (Budget \$355,854) includes:				
- Tas Water Distributions	\$ 228,000	\$ 57,028	25.01%	
- HBS Dividend	\$ 10,000	\$ -	0.0%	
- Other	\$ -	\$ 426	0.0%	
	\$ 238,000	\$ 57,454	24.1%	
3. Grant - Capital (Budget \$877,860) includes:				
- Black Spot Funding	\$ -	\$ -	0.0%	
- Tourism Funding	\$ -	\$ -	0.0%	
- Dulverton Lake Walking Track Safety Upgrade	\$ -	\$ 15,482	0.0%	
- Roads To Recovery Grant	\$ 1,448,681	\$ 6,491	0.4%	To be claimed in March 2017
	\$ 1,448,681	\$ 21,973	1.5%	
Note:				
Operating Grants				
- Court House	\$ -	\$ 40		
- Tunbridge Landscaping	\$ -	\$ 9,522		
- Australia Day	\$ -	\$ 3,000		
- Commissariat	\$ -	\$ 92,850		
- Communities For Children	\$ -	\$ -		
- School Community Garden	\$ -	\$ -		
		\$ 105,412		

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2016/17  
SUMMARY SHEET**

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 31st JANUARY 2017 59%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
<b>INFRASTRUCTURE</b>					
Roads	3,069,775	3,069,775	1,782,505	1,287,271	58.07%
Bridges	350,787	350,787	200,664	150,123	57.20%
Walkways	212,810	212,810	128,577	84,233	60.42%
Lighting	85,680	85,680	47,075	38,605	54.94%
Irrigation	0	0	0	0	0.00%
Drainage	105,123	105,123	54,732	50,391	52.06%
Waste	626,104	626,104	351,361	274,743	56.12%
Public Toilets	57,603	57,603	28,580	29,023	49.62%
Communications	0	0	0	0	0.00%
Signage	9,400	9,400	3,585	5,815	38.14%
<b>INFRASTRUCTURE TOTAL:</b>	<b>4,517,282</b>	<b>4,517,282</b>	<b>2,597,078</b>	<b>1,920,205</b>	<b>57.49%</b>
<b>GROWTH</b>					
Residential	0	0	0	0	0.00%
Tourism	254,602	254,602	98,211	156,391	38.57%
Business	985,226	235,226	159,287	75,939	67.72%
Mill Operations	502,735	502,735	272,116	230,620	54.13%
Agriculture	0	0	400	-400	0.00%
Integration	7,500	7,500	0	7,500	0.00%
<b>GROWTH TOTAL:</b>	<b>1,750,064</b>	<b>1,000,064</b>	<b>530,014</b>	<b>470,050</b>	<b>53.00%</b>
<b>LANDSCAPES</b>					
Heritage	265,140	265,140	114,665	150,475	43.25%
Natural	141,498	141,498	62,887	78,610	44.44%
Cultural	10,500	10,500	0	10,500	0.00%
Regulatory	785,355	785,355	464,854	320,501	59.19%
Climate Change	16,221	16,221	0	16,221	0.00%
<b>LANDSCAPES TOTAL:</b>	<b>1,218,714</b>	<b>1,218,714</b>	<b>642,407</b>	<b>576,307</b>	<b>52.71%</b>
<b>LIFESTYLE</b>					
Youth	221,481	221,481	60,810	160,671	27.46%
Aged	2,500	2,500	1,265	1,235	50.62%
Childcare	7,500	7,500	5,000	2,500	66.67%
Volunteers	40,000	40,000	27,958	12,042	69.90%
Access	0	0	0	0	0.00%
Public Health	8,010	8,010	16,670	-8,660	208.12%
Recreation	435,855	435,855	236,562	199,293	54.28%
Animals	73,819	73,819	26,750	47,068	36.24%
Education	0	0	0	0	0.00%
<b>LIFESTYLE TOTAL:</b>	<b>789,165</b>	<b>789,165</b>	<b>375,016</b>	<b>414,148</b>	<b>47.52%</b>
<b>COMMUNITY</b>					
Retention	0	0	0	0	0.00%
Capacity	34,025	34,025	36,625	-2,600	107.64%
Safety	56,650	56,650	25,144	31,506	44.39%
Consultation	7,300	7,300	3,694	3,606	50.60%
Communication	12,125	12,125	5,548	6,577	45.76%
<b>COMMUNITY TOTAL:</b>	<b>110,100</b>	<b>110,100</b>	<b>71,011</b>	<b>39,089</b>	<b>64.50%</b>
<b>ORGANISATION</b>					
Improvement	8,750	8,750	0	8,750	0.00%
Sustainability	2,135,394	2,135,394	1,372,582	762,812	64.28%
Finances	263,133	263,133	152,833	110,300	58.08%
<b>ORGANISATION TOTAL:</b>	<b>2,407,277</b>	<b>2,407,277</b>	<b>1,525,414</b>	<b>881,862</b>	<b>63.37%</b>
<b>TOTAL S</b>	<b>10,792,601</b>	<b>10,042,601</b>	<b>5,740,940</b>	<b>4,301,662</b>	<b>57.17%</b>

CAPITAL EXPENDITURE PROGRAM 2016-17 AS AT 31 JANUARY 2017						
INFRASTRUCTURE			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
	<b>ROAD ASSETS</b>					
	Resheeting Program		\$ 500,000	\$ 490,351	\$ 9,649	Budget Reduced as per Council Meeting October 2016
		C1020053 Bluff Road		\$ 47,255		RTR
		C1020054 Inglewood Road		\$ 28,168		RTR
	Reseal Program		\$ 700,000	\$ -	\$ 698,611	Budget Reduced as per Council Meeting October 2016
		Roads Resealing (as per agreed program)		\$ 1,389		
		Union Street				
	Reconstruct & Seal		\$ 158,000	\$ 67,537	\$ 90,463	WIP 30/6/16 \$66,931 - Budget includes \$83K cfwd
		C1010002 Green Valley Road (approx 500 metres - area widened)	\$ 21,600	\$ -	\$ 21,600	
		Inglewood Road (final seal of prev. reconstructed section)	\$ 11,880	\$ -	\$ 11,880	
		Woodsdale Road (near 'glue pot' - final seal)	\$ 22,500	\$ -	\$ 22,500	Budget cfwd
		Yarlington Road (Smarts Hill - 150 metres)		\$ 3,496	\$ (3,496)	RTR
		C1010032 Green Valley Road (approx 1.35 kilometres - 3 Sections)		\$ 27	\$ (27)	RTR
		Stonor Road (near railway line- 530 metres)				
	Construct & Seal (Unsealed Roads)		\$ 169,000	\$ 34,847	\$ 134,153	
	Incls. widening component		\$ 90,000	\$ 5,118	\$ 84,882	
		C1020051 Lower Marshes Road, Jericho (approx. 600 metres)	\$ -	\$ 2,095	\$ (2,095)	
		C1020025 Shene Road	\$ 19,500	\$ -	\$ 19,500	Budget cfwd
		Station Street, Tea Tree				
	Minor Seals (New)		\$ 12,000	\$ -	\$ 12,000	
		Brownwood Estate (junction plus setback)	\$ 12,000	\$ -	\$ 12,000	
		Weavers Lane (junction plus setback)	\$ 10,000	\$ -	\$ 10,000	Budget cfwd
		Church Road (Brighton Council end)	\$ 15,000	\$ 959	\$ 14,041	Budget cfwd
		C1020032 Hasting Street Junction				
	Unsealed - Road Widening		\$ 30,000	\$ -	\$ 30,000	
		Estate Road (vicinity of Mallow)	\$ 15,000	\$ -	\$ 15,000	Budget cfwd
		Hall Lane, Bagdad - widening	\$ 20,000	\$ -	\$ 20,000	Budget cfwd
		Chauncy Vale Road, Bagdad				
	Junction / Road Realignment / Other		\$ 140,000	\$ 16,779	\$ 123,221	WIP 30/6/16 \$16,779 - Budget includes \$40K cfwd
		Campania - Reeve St / Clime Street (includes Footpath)	\$ 15,000	\$ -	\$ 15,000	
		Stonor Road - Benching (vicinity of Halls)	\$ 35,000	\$ 14,293	\$ 20,707	WIP 30/6/16 \$2,810
		C1020050 Sugarloaf / Cliftonvale Road Junction (Black Spot Investigation)	\$ 240,000	\$ 15,023	\$ 224,977	WIP 30/6/16 \$11,023
		C1020033 Yarlington Road - Realignment	\$ 35,000	\$ 31,296	\$ 3,704	WIP 30/6/16 \$12,536 - Budget includes \$25K cfwd
		C1010056 High Street / Esplanade - Junction Improvements	\$ 210,000	\$ 12,339	\$ 197,661	WIP 30/6/16 \$5,755 - Budget includes \$40K cfwd
		C1020047 Lovely Banks Road (junction with Colebrook)	\$ 8,800	\$ -	\$ 8,800	Budget cfwd
		Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 5,000	\$ -	\$ 5,000	Budget cfwd
		Campania - Reeve St / Hall Street (K&G)	\$ 15,000	\$ -	\$ 15,000	Budget cfwd
		Woodsdale Road - Landslip Area (vicinity Scott's Quarry)	\$ 9,700	\$ -	\$ 9,700	Budget cfwd
		Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 5,000	\$ -	\$ 5,000	Budget cfwd
		York Plains Road (Camber adjustment)				
			\$ 2,524,980	\$ 770,972	\$ 1,829,431	

<b>BRIDGE ASSETS</b>	C1030012	Sandy Lane (B4193)	\$ -	\$ 841	\$ (841)	
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/15
	C1030040	Jones Road (B5083)	\$ -	\$ 3,237	\$ (3,237)	
	C1030044	Grahams Creek Road (Grahams Creek B2510)	\$ 81,740	\$ 1,590	\$ 80,150	WIP 30/6/16
	C1030046	Kheme Road (Biralee Creek T468)	\$ -	\$ 8,550	\$ (8,550)	
	C1030048	Muddy Plains Rd (Summerfield Creek)	\$ -	\$ 963	\$ (963)	
	C1030049	Inglewood Road (Tin Dish Rivulet B42)	\$ -	\$ 21,516	\$ (21,516)	
	C1030050	Nala's Road - (Kitty's Rivulet B4275)	\$ -	\$ 841	\$ (841)	
	C1030051	Old Tier Road (B4490)	\$ -	\$ 7,912	\$ (7,912)	
	C1030054	Bellevale Road (B2723)	\$ -	\$ 1,908	\$ (1,908)	
	C1030055	Link Road (Craigbourne Creek B3820)	\$ 91,960	\$ 194	\$ 91,766	
		Hardings Road (White Kangaroo Rivulet B1096)	\$ 163,550	\$ -	\$ 163,550	
	C1030056	Noyes Road (Limekiln Creek T268.00051)	\$ 41,270	\$ 630	\$ 40,640	
	C1030057	Reynolds Road (Burns Creek B5301)	\$ -	\$ 242	\$ (242)	
			\$ 378,520	\$ 49,893	\$ 328,627	
<b>WALKWAYS</b>	C1040011	Footpaths - General (Program to be confirmed)	\$ 30,000	\$ 344	\$ 29,656	
		Bagdad Township				
		- Swan Street (Blackport Rd to Green Valley Rd)	\$ 109,557	\$ 2,687	\$ 106,870	WIP 30/6/16 \$2,687 - Budget c/fwd
		- Midland Highway (Bus Shelter)	\$ 5,000	\$ -	\$ 5,000	
		Campania Township				
	C1040005	- Reeve Street - 500 metres	\$ 71,614	\$ 77,704	\$ (6,090)	WIP 30/6/16 \$8,386 - Budget c/fwd
		- Review Management Plan (Site Plan) / Walking Tracks (Bush Rese	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Colebrook Township				
		- K&G Renewal (Richmond St -southern end)	\$ 30,000	\$ -	\$ 30,000	
		- Streetscape Plan Development & Implementation (Part)	\$ 60,000	\$ -	\$ 60,000	
		Oatlands Township				
		- Church Street (K&G renewal)	\$ 15,000	\$ -	\$ 15,000	
		- Wellington Street	\$ -	\$ -	\$ -	
		Tunbridge Township				
		- Tunbridge Main Road (Renew Kerb & Gutter)	\$ 15,000	\$ -	\$ 15,000	
			\$ 341,171	\$ 80,734	\$ 260,437	
<b>DRAINAGE</b>		Bagdad				
		- Midland Hwy/Swan St Drainage (McShane property)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd
		Campania				
		- Estate Road (School Farm - Easement)	\$ 10,000	\$ -	\$ 10,000	
		- Reeve Street Open Drain (north of Telephone Box)	\$ 35,000	\$ 3,750	\$ 31,250	WIP 30/6/16 \$3,750 - Budget c/fwd
		Oatlands				
		- Barrack Street (towards Mason Street)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
			\$ 82,500	\$ 3,750	\$ 78,750	

	<b>WASTE</b>		Oatlands WTS - Concrete Pad(s)	\$ 5,000	\$ -	\$ 5,000	
			Wheelee Bins & Crates	\$ 7,500	\$ 950	\$ 6,550	
				<b>\$ 12,500</b>	<b>\$ 950</b>	<b>\$ 11,550</b>	
	<b>PUBLIC TOILETS</b>		Campania - Urinal / Plumbing / External Shower Head	\$ 10,000	\$ -	\$ 10,000	Budget includes \$4K c/fwd
			Lake Dulverton (New facilities - design & approvals)	\$ 12,000	\$ -	\$ 12,000	
				<b>\$ 22,000</b>	<b>\$ -</b>	<b>\$ 22,000</b>	
	<b>SIGNAGE</b>		Oatlands Signage (Info Bays) - Town Maps etc. - 2 Small & 2 Large Signs	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		C1130001	Highway Signage (State Growth proposal) - Graphic Design	\$ 2,000	\$ 2,638	\$ (638)	WIP 30/6/16 \$1,920 - Budget c/fwd
				<b>\$ 12,000</b>	<b>\$ 2,638</b>	<b>\$ 9,362</b>	
	<b>CAPACITY</b>	C2020003	Community Garden- Mill Precinct	\$ 8,200	\$ 3,924	\$ 4,276	WIP 30/6/16 \$3,924 - Budget c/fwd
				<b>\$ 8,200</b>	<b>\$ 3,924</b>	<b>\$ 4,276</b>	
<b>GROWTH</b>	<b>TOURISM</b>		Building (Wool Press Cover)	\$ 9,170	\$ -	\$ 9,170	
			Lake Dulverton (Aquatic Club Fit-Out) - Shower / Toilet Facility	\$ 18,000	\$ -	\$ 18,000	
			Mill Operations	\$ -	\$ -	\$ -	
			Kempton Roadside Stopover - Electrical Upgrade	\$ 2,500	\$ -	\$ 2,500	
				<b>\$ 29,670</b>	<b>\$ -</b>	<b>\$ 29,670</b>	
<b>LANDSCAPES</b>	<b>HERITAGE</b>		Callington Mill (Precinct Master Plan Implementation)	\$ 12,500	\$ -	\$ 12,500	Budget c/fwd
		C3010010	Community Blacksmith Program	\$ 6,200	\$ 6,302	\$ (102)	WIP 30/6/16 \$5,422 - Budget c/fwd
			Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget c/fwd
	2016-17	G3010010	Commissariat (79 High Street)	\$ 384,250	\$ 116,747	\$ 267,503	WIP 30/6/16 \$14,010 - Budget includes \$125,490 c/fwd
			Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
	Wood Stove (Women's Kitchen)		Oatlands Gaol - Minor Capital Works	\$ 7,000	\$ -	\$ 7,000	Budget c/fwd
			Roche Hall (Building - Urgent Asset Upgrade / Renewal)	\$ 40,000	\$ -	\$ 40,000	
			Roche Hall - Forecourt (Interps - Planning Condition of Approval)	\$ 35,000	\$ 4,750	\$ 30,250	WIP 30/6/16 \$4,750 - Budget includes \$5K c/fwd
			Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
			Parattah Railway Station - Guttering & Fascia	\$ 9,600	\$ -	\$ 9,600	Budget includes \$2.6K c/fwd
				<b>\$ 513,550</b>	<b>\$ 127,799</b>	<b>\$ 385,751</b>	
	<b>NATURAL</b>		Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
			Chauncy Vale - Interps Hut Repairs	\$ -	\$ -	\$ -	
		G3020006	Dulverton Walkway RLCIP	\$ -	\$ 687	\$ (687)	
		G3020010	Dulverton Walkway Safety Upgrade	\$ -	\$ 4,731	\$ (4,731)	Grant \$15,482
		C3020006	Tunbridge Circle Landscaping	\$ -	\$ 7,882	\$ (7,882)	WIP 30/6/16 \$111
				<b>\$ 5,000</b>	<b>\$ 13,301</b>	<b>\$ (8,301)</b>	
	<b>REGULATORY</b>		Kempton Council Chambers - Building & Office Improvements	\$ 23,704	\$ -	\$ 23,704	Budget includes \$13,704 c/fwd
			Kempton Council Chambers - External repainting (Windows etc.)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
			Kempton Council Chambers - Office Furniture & Equipment	\$ 3,000	\$ -	\$ 3,000	
				<b>\$ 34,204</b>	<b>\$ -</b>	<b>\$ 34,204</b>	

LIFESTYLE	ACCESS		All Buildings (Priority Approach - Year 1 of 5)	\$ 50,000	\$ -	\$ 50,000	
				<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	
	RECREATION	C4070001	Recreation Committee	\$ 20,000	\$ 6,783	\$ 13,217	
			Blue Place - external repainting	\$ 20,000	\$ -	\$ 20,000	
			Colebrook Hall - Heating	\$ 3,000	\$ -	\$ 3,000	
			Kempton Hall - external repainting	\$ 20,000	\$ -	\$ 20,000	Budget c/fwd
			Parks - Playspace Strategy	\$ -	\$ -	\$ -	
			- Alexander Circle & Lyndon Road (Stage 2)	\$ 8,000	\$ -	\$ 8,000	Budget c/fwd
			Playground Equipment	\$ -	\$ -	\$ -	
			Swimming Pool - Autot Cleaner	\$ 8,000	\$ -	\$ 8,000	
		C4070011	Oatlands Town Hall	\$ -	\$ 864	\$ (864)	
			Rec Ground - Campania (Stormwater - eastern side)	\$ 3,000	\$ -	\$ 3,000	
		C4070016	Rec Ground - Colebrook Recreation Ground (Amenities)	\$ 45,000	\$ 8,529	\$ 36,471	WIP 30/6/16 \$22,337 - Budget includes \$35K c/fwd
			Rec Ground - Colebrook Recreation Ground (U/Ground Power)	\$ -	\$ 11,048	\$ (11,048)	Aurora Electrical Supply (Jones Electrician)
			Rec Ground - Colebrook Recreation Ground (Bore Installation)	\$ -	\$ 8,642	\$ (8,642)	
		C4070033	Oatlands Aquatic Club Building	\$ 18,000	\$ 18,729	\$ (729)	WIP 30/6/16 \$18,729 - Budget includes \$18K c/fwd
			Rec Ground - Mt Pleasant (Upgrade Toilets)	\$ 13,000	\$ -	\$ 13,000	Budget c/fwd
			Rec Ground - Parattah (Facility Development)	\$ 14,000	\$ -	\$ 14,000	Budget c/fwd
		G4070015	Stables & Carriage Shed	\$ -	\$ 724	\$ (724)	
			Tunbridge Park - Perimeter Fence (Safety)	\$ 7,500	\$ -	\$ 7,500	
				<b>\$ 179,500</b>	<b>\$ 55,318</b>	<b>\$ 124,182</b>	
COMMUNITY	CAPACITY	C5020001	Levendale Community Centre	\$ 10,000	\$ 545	\$ 9,455	
				<b>\$ 10,000</b>	<b>\$ 545</b>	<b>\$ 9,455</b>	
	SAFETY		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
				<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ 3,000</b>	
ORGANISATION	SUSTAINABILITY		Council Chambers - Building Improvements	\$ 7,500	\$ -	\$ 7,500	
			Photo Reframing	\$ 3,000	\$ -	\$ 3,000	Budget includes \$1,500 c/fwd
			Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
			Council Chambers - Server Room (Fireproofing)	\$ 10,000	\$ -	\$ 10,000	
		C6020009	Computer System (Hardware / Software)	\$ 40,000	\$ 50,098	\$ (10,098)	
			Telephone / Comms System	\$ -	\$ -	\$ -	
		C9990002	Town Hall (General - Incl. Office Equip/Furniture)	\$ 8,000	\$ 13,903	\$ (5,903)	
		C6020010	Municipal Revaluation	\$ -	\$ 7,000	\$ (7,000)	
		G6030001	Australia Day Grant	\$ -	\$ 2,986	\$ (2,986)	
				<b>\$ 83,500</b>	<b>\$ 73,987</b>	<b>\$ 9,513</b>	

<b>WORKS</b>		Kempton Depot - External Painting	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		Depot Relocation (Site / Concept Plans etc.)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Minor Plant Purchases	\$ 9,500	\$ 13,357	\$ (3,857)	
		Radio System	\$ 2,000	\$ -	\$ 2,000	
		<b>Plant Replacement Program</b>				
		Refer separate Schedule (Gross)	\$ 660,000	\$ 206,694	\$ 453,306	
		Light Vehicles (Gross)	\$ 320,000	\$ 71,897	\$ 248,103	
		(Trade Allowance - \$180K)			\$ -	
		St Peters Pass Quarry Rehabilitation	\$ -	\$ 49,406	\$ (49,406)	
		Mini Excavator & Trailer (1.7 tonne)	\$ 45,000	\$ 44,925	\$ 75	
			\$ 1,051,500	\$ 386,279	\$ 665,221	
		<b>GRAND TOTALS</b>	\$ 5,341,795	\$ 1,570,090	\$ 3,847,128	

<b>SOUTHERN MIDLANDS COUNCIL</b>				
<b>SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED</b>				
	This Financial Year		Last Financial Year	
	11th February 2017		11th February 2016	
Arrears brought forward as at July 1		\$ 415,003.63		\$ 369,292.54
ADD current rates and charges levied		\$ 4,821,789.88		\$ 4,605,023.31
ADD current interest and penalty		\$ 46,013.22		\$ 41,379.16
<b>TOTAL rates and charges demanded</b>	100.00%	\$ 5,282,806.73	100.00%	\$ 5,015,695.01
LESS rates and charges collected	67.88%	\$ 3,585,858.14	69.16%	\$ 3,469,090.29
LESS pensioner remissions	4.14%	\$ 218,710.87	4.37%	\$ 219,295.51
LESS other remissions and refunds	0.34%	\$ 17,764.38	-0.09%	-\$ 4,479.15
LESS discounts	0.45%	\$ 23,689.28	0.47%	\$ 23,673.42
<b>TOTAL rates and charges collected and remitted</b>	72.80%	\$ 3,846,022.67	73.92%	\$ 3,707,580.07
<b>UNPAID RATES AND CHARGES</b>	27.20%	\$ 1,436,784.06	26.08%	\$ 1,308,114.94

	INFLOWS (OUTFLOWS) (July 2016)	INFLOWS (OUTFLOWS) (August 2016)	INFLOWS (OUTFLOWS) (September 2016)	INFLOWS (OUTFLOWS) (October 2016)	INFLOWS (OUTFLOWS) (November 2016)	INFLOWS (OUTFLOWS) (December 2016)	INFLOWS (OUTFLOWS) (January 2017)	INFLOWS (OUTFLOWS) (Year to Date)
<b>Cash flows from operating activities</b>								
Payments								
Employee costs	- 272,322.31	- 276,435.39	- 262,136.01	- 382,344.53	- 266,182.42	- 285,072.83	- 206,180.87	- 1,950,674.36
Materials and contracts	- 707,028.22	- 350,244.61	- 376,434.79	- 305,429.52	- 329,988.88	- 403,284.36	- 237,049.10	- 2,709,459.48
Interest	- 4,950.49	-	-	-	- 4,541.52	- 18,717.66	-	- 28,209.67
Other	- 16,322.26	- 18,385.77	- 54,132.59	- 105,849.00	- 35,966.48	- 22,436.43	- 78,638.23	- 331,730.76
	- 1,000,623.28	- 645,065.77	- 692,703.39	- 793,623.05	- 636,679.30	- 729,511.28	- 521,868.20	- 5,020,074.27
Receipts								
Rates	85,211.38	452,517.01	1,715,223.75	234,210.92	405,159.02	330,302.60	395,221.13	3,617,845.81
User charges	89,356.35	53,919.90	65,676.88	96,628.51	72,301.37	67,987.54	8,089.24	437,781.31
Interest received	11,234.37	10,668.37	10,059.41	10,166.27	10,704.87	10,311.60	10,392.78	73,537.67
Subsidies	-	-	-	-	-	-	11,751.00	11,751.00
Other revenue grants	40.00	-	9,522.25	15,482.00	-	-	92,850.00	117,894.25
GST Refunds from ATO	-	-	-	-	-	-	-	-
Other	116,774.85	5,053.27	28,304.37	115,358.80	835.21	94,700.28	842.45	358,513.91
	302,616.95	1,329,259.55	1,828,786.66	471,846.50	487,330.05	503,302.02	501,283.22	4,617,323.95
<b>Net cash from operating activities</b>	- 698,006.33	684,193.78	1,136,083.27	- 321,776.55	- 149,349.25	- 226,209.26	- 20,584.98	- 402,750.32
<b>Cash flows from investing activities</b>								
Payments for property, plant & equipment	- 23,053.18	- 84,798.06	- 113,616.45	- 23,797.92	- 154,225.90	- 103,920.90	- 275,734.66	- 779,147.07
Proceeds from sale of property, plant & equipment	107,301.79	17,417.27	18,181.82	-	-	-	57,272.73	200,173.61
Proceeds from Capital grants	-	807,101.00	-	-	803,610.00	-	-	1,610,711.00
Proceeds from Investments	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-
<b>Net cash used in investing activities</b>	84,248.61	- 67,380.79	- 95,434.63	- 23,797.92	649,384.10	- 103,920.90	- 218,461.93	1,031,737.54
<b>Cash flows from financing activities</b>								
Repayment of borrowings	- 6,258.09	-	-	-	- 13,002.20	- 25,456.48	-	- 44,716.77
Proceeds from borrowings	-	-	-	-	-	-	-	-
<b>Net cash from (used in) financing activities</b>	- 6,258.09	-	-	-	- 13,002.20	- 25,456.48	-	- 44,716.77
<b>Net increase/(decrease) in cash held</b>	- 620,015.81	616,812.99	1,040,648.64	- 345,574.47	487,032.65	- 355,586.64	- 239,046.91	584,270.45
Cash at beginning of reporting year	8,586,333.61	7,966,317.80	8,583,130.79	9,623,779.43	9,278,204.96	9,765,237.61	9,409,650.97	8,586,333.61
<b>Cash at end of reporting</b>	<b>7,966,317.80</b>	<b>8,583,130.79</b>	<b>9,623,779.43</b>	<b>9,278,204.96</b>	<b>9,765,237.61</b>	<b>9,409,650.97</b>	<b>9,170,604.06</b>	<b>9,170,604.06</b>

## 19. INFORMATION BULLETINS

Information Bulletins dated the 3<sup>rd</sup>, 10<sup>th</sup> and 17<sup>th</sup> February 2017 have been circulated since the previous meeting.

### RECOMMENDATION

**THAT the Information Bulletins dated the 3<sup>rd</sup>, 10<sup>th</sup> and 17<sup>th</sup> February 2017 be received and the contents noted.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**20. MUNICIPAL SEAL**

Nil.

## 21. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

*Council to address urgent business items previously accepted onto the agenda.*

### RECOMMENDATION

**THAT Council move into “Closed Session” and the meeting be closed to the public.**

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## CLOSED COUNCIL MINUTES

### 22. BUSINESS IN “CLOSED SESSION”

*Excluded from the agenda pursuant to Section 15 (2) of the Local Government (Meeting Procedures) Regulations 2005.*

T F Kirkwood  
GENERAL MANAGER

#### RECOMMENDATION

**THAT Council move out of “Closed Session”.**

#### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

## OPEN COUNCIL MINUTES

### RECOMMENDATION

THAT Council endorse the decisions made in “Closed Session”.

### DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A R Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

**23. CLOSURE**