



Note This Policy is a consolidation of the following policies:

- Donations Policy
- Supporting Community Owned Halls Policy
- Remission of Development & Environmental Services Fees for Charitable, Community & Sporting Bodies
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1. PURPOSE

This Policy sets out Council's position in relation to:

1. Request for financial assistance from not-for-profit registered welfare or community service groups working within the Southern Midlands Municipality;
2. Requests for financial assistance from person chosen to represent Tasmania/Australia in sporting, social, economic, environmental development and/or related to the wellbeing of the community;
3. Supporting Community Owned Halls;
4. School Citizenship / Achievement Awards for end of year Assemblies; and
5. Framework for the remission of fees associated with development and building applications submitted by charitable, community & sporting bodies.

2. POLICY

2.1 Assistance for Annual Events

- 2.1.1 Request for assistance from not-for-profit organization, community, or service groups based within the Southern Midlands Municipality will be considered with the maximum donation being \$1,500.00.

Note: Assistance depends on value for money to the Community and will not be given for projects that would be eligible for consideration within Council's Community Small Grants Program.

2.2 Representation – Individuals (Residents) re Sporting or Recreational Activities

Intrastate representation	\$ 50.00
Interstate representation	\$100.00
Overseas representation	\$200.00

- 2.2.1 Assistance will be available upon request by residents of the Southern Midlands Municipality achieving State or National representation. The following criteria must be met:

- Evidence of selection will be required prior to the allocation of funds
- Grants will be provided to individuals only (not teams)

- Grants will not be provided to those over the age of 18 at the commencement of each calendar year.
- Grants will not be provided to officials (i.e. coaches, managers, judges)

2.3 Supporting Community Owned Halls

2.3.1 This part of the Policy is aimed at supporting the Management Committee(s) of the various community owned Halls through:

- a) The provision of funding to assist with major building upgrade and maintenance;
- b) The provision of funding to subsidise the cost of maintaining Public Liability Insurance Cover for these premises; and
- c) Granting exemption from Council Rates and Charges.

2.3.2 This funding assistance recognizes the importance of these community owned facilities in building social capital and providing a valuable service to the community.

Background

There are currently seven Community Owned Halls in the Southern Midlands Municipality. They being;

- 1.
2. Broadmarsh Community Hall
3. Jericho Hall
4. Levendale Community Hall
5. Parattah Jubilee Hall
6. Stonor Hall
7. Tunbridge Community Hall
8. Tunnack Community Hall

The Southern Midlands Council will allocate an amount of \$5,000 per annum for major upgrade/maintenance works to Community Owned Halls (to be known as the Building Fund). It is intended, unless determined otherwise by the Committee, that this will be allocated as a single amount, inferring that each community owned facility will be entitled to apply for this allocation once every three years. If more than one application is received in any one-year, then the Facilities & Recreation Committee, will at its absolute discretion, determine the successful application based on evidence provided by the Management Committees, as well as the scope of previous Building Funds provided under this policy.

The Southern Midlands Council will also allocate an amount per financial year to enable Management Committee (s) to be reimbursed 50% of the cost of maintaining Public Liability Insurance (i.e. cost of the premium) for the premises under its control. This reimbursement amount from Council is capped at \$500.00 per policy.

Whilst there is an indirect cost to Council through loss of potential income, these properties have always been exempted from rates and charges and therefore there is no budget implications.

Process (Building Fund)

2.3.3 Submissions received from Management Committees of Community Owned Halls will be referred to the Facilities & Recreation Committee for consideration, prioritisation (where necessary) and final decision in terms of allocating the funds.

The investment by Council of any funds shall be assessed as being value for money as well as being a valuable contribution to building the Community capacity of the area.

The requesting Management Committee shall be financially viable prior to Council considering funding the project (evidence to be provided shall be the last financial year's annual statement/or a current bank statement).

Any such allocation by the Facilities & Recreation Committee to Community Owned Management Committees would not preclude the relevant Management Committee from applying for the annual Community Small Grants Program via the SMC Community Small Grants Program, to a maximum of \$3,000.

Process (Part Premium Reimbursement – Public Liability Insurance)

2.3.4 Council will reimburse 50% of the cost of the insurance premium for Public Liability Insurance for the Community Owned Hall property. This amount will be reimbursed upon presentation of a copy of the receipt (as evidence of payment) and the Certificate of Currency. The reimbursement does not extend to other types of insurance that may be taken out (e.g. contents)

2.4 School Citizenship/Achievement Awards for end of year assembly

High Schools to receive \$100.00 per year
Primary Schools to receive \$60.00 per year

2.4.1 Donations will be made to each school in the municipal area annually for school citizenship/achievements awards for the end of year assembly.

2.4.2. The following schools are in the Southern Midlands Municipal area:

- Bagdad Primary School
- Campania District School
- Kempton Primary School
- Oatlands District High School

2.4.3 These guidelines should not be considered to be rigid, Council may vary donations at its discretion. Payments are to be processed in October of each year.

2.5 Remission of fees associated with development and building applications submitted by charitable, community and sporting bodies

Eligible Organisations

2.5.1 Incorporated and non-incorporated organisations or community bodies are eligible for a remission of a portion of the application fees associated with a development project, provided that:

- a) The organisation exists for the purpose of providing a community benefit, facility or service on a non-profit basis;
- b) The project is directly related to achieving the purpose of the organisation;
- c) The development is to be readily accessible to a majority of the immediate community (recognising that it may involve a membership fee).

2.5.2 Non-incorporated organisations are to provide evidence, to the satisfaction of Council, proving (a), above.

Procedure

2.5.3 Organisations seeking a remission of a portion of their fees, are to submit a written request to Council, demonstrating eligibility under this policy.

2.5.4 Requests are to be determined on a case-by-case basis by Council, taking into consideration:

- a) The level of public good generated by the organisation generally; and
- b) The level of community benefit anticipated to flow from the particular project.

2.5.5 All external costs incurred by Council will not be subject to a remission.

2.5.6 All other applicable fees may be remitted, to a maximum proportion of 50%.

2.5.7 All fees are to be paid in full upon lodgment of the necessary applications. Any fees waived by Council are to be remitted upon completion of the development.

3. DOCUMENT ADMINISTRATION

This Policy is a managed document and is to be reviewed every two years or as directed by the General Manager.

This document is Version 3.0 effective May 2021. The document is maintained by General Managers Unit, for the Southern Midlands Council.