

Place of Assembly – Mass Outdoor Event Application

Public Health Act 1997
Sections 76 & 81

Disclaimer Notice: The non-refundable application fee is required to be paid upfront before assessment will be undertaken by Council staff. Any additional fee/s will be invoiced after the event.

PART 1: APPLICANT DETAILS

Title

Given Name/s

Family Name

Company Name *(linked to ABN/ACN)*

ABN / ACN

Date of Birth

Postal Address *(for business correspondence)*

Business Phone Number

Mobile Number

Email Address

PART 2: EVENT DETAILS

Event Name

Event Location

Start Date & Time

End Date & Time

Total Patron Attendance Expected

Patron Numbers at Any Given Time

Venue Capacity

Male Toilets

Male Urinals

Male Wash Hand Basins

Female Toilets

Female Wash Hand Basins

Accessible Toilets

Accessible Wash Hand Basins

Describe Any Activities That Could Generate Noise, Odour or Other Pollutants

PART 3: SUPPORTING DOCUMENTATION

(Please tick (✓) tick box of those that are included with this application)

- ☐ Event site plan
- ☐ Smoke free management plan (as approved by the Department of Health)
- ☐ Event management plan
- ☐ Event program (if applicable)
- ☐ Noise management plan (if applicable)
- ☐ Traffic management plan (if applicable)
- ☐ Temporary food registration/s or list of food stallholders (if applicable)
- ☐ Temporary occupancy permit (if applicable)

PART 4: APPLICANT DECLARATION

- I declare that the information provided on this form is accurate, complete, and correct.
- I acknowledge that this application is not valid, and assessment of the application will not commence until the application fee is paid in full.
- I acknowledge and agree that if an email address is provided on this application, I consent pursuant to Section 6 of the *Electronic Transaction Act 2000* to the Council using that email address as a method of contact and for the provision of information by the Council.
- I understand that this is an application, and approval of this application is not guaranteed.

Applicant Name

Applicant Signature

Date

PART 5: PAYMENT

Payment by phone	Payment in person
Credit card payments can be made by calling (03) 6254 5000.	Payment can be made in person between 9:00am – 4:30pm Monday to Friday at – Kempton Office - 85 Main Street Kempton 7030, 6254 5050 Oatlands Office - 71 High Street Oatlands 7120, 6254 5000

A full list of fees and charges can be found on council's website

<https://www.southernmidlands.tas.gov.au/schedule-fees-charges/>

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You do not have to provide your personal information but if full information is not provided the Council may be unable to action your application or request.

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