

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 24th June 2020
10.00 a.m.

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OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 24th JUNE 2020 COMMENCING AT 10:00 A.M.

1. PRAYERS

Rev Dennis Cousens recited prayers.

2. ATTENDANCE

Mayor A O Green (remotely); Deputy Mayor E Batt, Clr A Bantick, Clr A Bisdee OAM (Kempton Council Chambers), Clr K Dudgeon, Clr D Fish; Clr R McDougall (Oatlands Council Chambers).

Mr A Benson (Acting General Manager), Mr D Cundall (Manager, Development & Environmental Services), Mr J Lyall (Manager, Infrastructure & Works), Mrs R Collis (Animal Management Officer), Ms W Young (Corporate Compliance Officer), Ms E Lang (Executive Assistant).

3. APOLOGIES

Mr T Kirkwood (General Manager)

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT the apology for Mr T Kirkwood (General Manager) be accepted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4. MINUTES

4.1 ORDINARY COUNCIL MINUTES

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 27th May 2020, as circulated, are submitted for confirmation.

DECISION

Moved by Cllr R McDougall, seconded by Cllr D Fish

THAT the Minutes of the previous meeting of Council held on the 27th May 2020, as circulated, be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Nil.

DECISION NOT REQUIRED

4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Nil.

DECISION NOT REQUIRED

4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on Monday 3rd June 2020 (via Video Conference) commencing at 9.30 a.m.

Attendance: Mayor A Green, Deputy Mayor E Batt, Cllrs A Bantick, Cllr A E Bisdie OAM, K Dudgeon, D Fish and R McDougall.

Apologies: Nil.

Also in Attendance: T Kirkwood and A Burbury.

The purpose of the workshop was to consider and discuss the following items:

1. Capital Works Program (Second Draft)
2. Draft 2020/2021 Operating Budget
3. Rates & Charges – listed as an item in the Budget Timetable but has been addressed at previous Workshop.

1. Capital Works Program (second draft)

Introductory Comments:

In reference to the initial Capital Works Program, and at the time of the previous workshop, no advice had been received from the Australian Government in relation to the 'Land Transport Infrastructure Projects' program.

Councillors will recall that five projects were submitted which sought contributions of \$701,724 with Council being prepared to contribute \$406,000.

Advice has been received from the Australian Government that an amount of \$665,531 has been allocated under its '*Local Roads and Community Infrastructure Program*'.

Firstly, the funding is not committed to the specific projects that were submitted, and as the name of the program suggests, it has been expanded to enable Councils to allocate funds towards eligible community infrastructure projects.

Funding is available for local road and community infrastructure projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

Projects will need to deliver benefits to the community, such as improved accessibility, visual amenity and safety benefits.

Eligible local road projects could include works involving any of the following associated with a road:

- Traffic Signs;

- Traffic control equipment;
- Street lighting equipment;
- A bridge or tunnel;
- A facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);
- Facilities off the road that support the visitor economy; and
- Road and sidewalk maintenance, where additional to normal capital works schedules.

Eligible community infrastructure projects could include works involving:

- Closed Circuit TV (CCTV);
- Bicycle and walking paths;
- Painting or improvements to community facilities;
- Repairing and replacing fencing;
- Improved accessibility of community facilities and areas;
- Landscaping improvements, such as tree planting and beautification of roundabouts;
- Picnic shelters or barbeque facilities at community parks;
- Playgrounds and skate parks (including all ability playgrounds);
- Noise and vibration mitigation measures; and
- Off-road car parks (such as those at sporting grounds or parks).

Funds will be received after 1st July 2020 and must be expended by 30 June 2021.

Note: In relation to this issue, Councillors are reminded of the workshop held 10th March 2020, which was held for the purpose of brainstorming projects should external grant funding become available at short notice. The following priorities were identified:

- General upgrade of existing Footpaths (i.e. Midland Highway, Bagdad – Walking Path; township footpaths etc.);
- Construction of new footpaths within Towns (in particular, Louisa Street, Kempton);
- Development of indoor arena in the southern part of the municipality to cater for basketball; netball; etc. – consult with the Bagdad Community Club Inc;
- Campania – potential use(s) of the existing tennis courts e.g. synthetic lawn bowls green – discussion to be progressed as part of the review of the Southern Midlands Recreation Plan;
- Development of Playgrounds / Parks & Reserves;
- Oatlands Gaol – next stage of redevelopment.

The second draft included the following amendments:

Projects identified at previous Workshop:

Roads

- Lower Marshes Road - possible sealing - continuation from Central Highlands seal – approximately 180 metres – no amendment to Program – can be incorporated with the \$300K allocated for Sealing Program.
- Grices Road, Tea Tree – tree removal; setback of embankment and drainage improvements \$15,000.

- Lower Marshes Road - suggested realignment “L” shaped corner on Lower Marshes Road (near A McShane property) – inspected but not considered a priority at this stage.
- Estate Road, Campania - realignment of blind corner on Estate Road (i.e. “Mallow Corner”). – new ownership. Initial allocation of \$10K to initiate negotiations with property owner; relocation of TasNetworks Pole (if approval received) and realignment of fences.

Walkways

- Louisa Street footpath (first draft allocated \$56,700 – footpath from Elizabeth Court to Old Hunting Ground Road. Adopted distance of approximately two-thirds and estimate reduced to \$38,000.

Buildings (Public Toilets)

- Add \$20,000 for design changes to enable compliant standard of cleaning. (Colebrook Toilets – check floor defect).

Drainage

- Approximately \$12,000 required for new Culvert in Roberts Road for ongoing flooding issue.
- Oatlands Community Centre – no information available to date following site meeting.

New projects and/or amended allocations identified:

Infrastructure

- Dysart – Cliftonvale & Sugarloaf Road Junction - \$50,000 Council contribution Asset Renewal to remain in budget, *Local Roads and Community Infrastructure Program* allocation to be reallocated.

Walkways

- East Bagdad Road Footpath – revised total cost estimate of \$230,000 (full length). \$105,000 funded in 2019/20 – remaining \$125,000 allocated in 2020/21.

Heritage Program

- 79 High Street, Oatlands – reinstatement of boundary fence between 79 High and 81 High Street (council obligation as part of arrangement to demolish garage).

Capacity & Sustainability Program

- Levendale Community Centre – repaint school buildings – 3 separate quotations provided.

Regulatory

- Kempton - Council Chambers - \$20,000 (asset renewal) for clock restoration.

Recreation

- Campania Recreation Ground - Club Rooms - \$40,000 (asset renewal) - internal toilet improvements.

Community

- Oatlands – Midlands Memorial Community Centre - \$40,000 (asset renewal) to install double glazed windows.

'Local Roads and Community Infrastructure Program'

- Amount previously allocated to Cliftonvale Road / Sugarloaf Road Junction to fund excess-allocation in the 'New Assets' column (\$224,625);
- Balance of funds (i.e. in addition to the new projects identified above), to be allocated for Footpath Renewal.

2. 2020/21 Operating Budget (Draft)

Introductory Comments:

As there have been limited changes we will use the original copies of the following two documents, circulated for the 11th May Workshop:

1. 2020/21 Annual Plan and Budget Documents

This document includes revenue from all sources (i.e. including Capital Grants); Operating Expenditure only (including depreciation). It does not include the Capital Works Program.

2. Current Expenditure Estimates

This document provides a breakdown of operational expenditure into Wages, On-Costs, Internal Plant, Materials, etc.

This document is only referred to if Council wishes to examine proposed expenditure in a greater level of detail.

Please refer to your copy of the 2020/21 Annual Plan and Budget Documents.

There have been two changes. Capital Income has increased by \$150,000 and Recurrent Income has decreased by \$1,697, as detailed below:

Roads Program

- Recognised \$150,000 in Capital Grant Income for the Elderslie Road / Bluff Road junction (Black Spot Program).

Finance Program

- Reduced the amount of the Tasmania Fire Service Levy collected by \$1,697.

The workshop will involve working through the draft Budget and responding to any questions etc.

Notes:

- Review current status and financial position of the Southern Midlands Community Radio Station Inc.
- Council Quarterly Newsletter – consider process to identify who may 'opt in' to receive printed copy of Council Newsletter and consider electronic distribution for remainder.

The Workshop concluded at approximately 12.30 p.m.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

Nil.

6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

An opportunity was provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Clr R McDougall – question regarding any progress on re-instatement of the footpath in Tunnack Road, Parattah following the upgrade of the intersection for rail facility.

This item is to be raised during Infrastructure and Works report.

Clr R McDougall – is there any further progress on the Tunnack Streetscape Project?

Question taken on notice, response to be provided.

Clr R McDougall – is there any information about school bus shelter at Mangalore being re-instated following the highway upgrade (near Old Service Station). Request to follow up where the southbound stop is.

The Acting General Manager advised that he will follow up and advise further.

Clr R McDougall – question regarding why Council is continuing to pursue costs against Mr Craig Williams and his family regarding a planning appeal decision in the current economic climate due to Covid-19 and the good financial position SMC is currently in. Is it within Council's power not to pursue those costs? Why are we pursuing against one of our ratepayers?

It was advised that these costs were a determination of the Planning Appeal Tribunal.

The Mayor advised Mr Williams appeal did not have merit and hence why costs were charged. Clr McDougall does not believe Council need to change the policy but be kind in this individual case. The Mayor further advised that Council needs to act within set policies and suggested a notice of motion be provided for the next meeting to make a determination on this issue.

Deputy Mayor E Batt – can specific members of the community be invited to an upcoming Council workshop regarding the Midland Highway upgrade (Jericho to Oatlands)?

It was advised that this issue will be raised as a supplementary item.

Deputy Mayor E Batt – question regarding the fence line near Kempton School?

The Acting General Manager advised that the Principal has permitted to take the fence line off on the bend near Louisa Street and this upgrade will be progressed as part of carpark project within the next couple of months.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

7. DECLARATIONS OF PECUNIARY INTEREST

Nil.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

The Acting General Manager reported that the following item needs to be included on the Agenda. The matter is urgent, and the necessary advice is provided where applicable:-

1. MOBILE FOOD VENDOR POLICY (FINAL ADOPTION)
2. MIDLAND HIGHWAY SAFETY UPGRADE (FINAL STAGE)
3. FINANCIAL HARDSHIP ASSISTANCE POLICY (PENALTY AND INTEREST)

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Moved by Cllr D Fish, seconded by Cllr R McDougall

THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

9. PUBLIC QUESTION TIME

Public Question Time was deferred until 10.30 a.m.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

Nil.

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

Nil.

11.4 PLANNING (OTHER)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

12.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

12.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

Nil.

12.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

12.10 Officer Reports – Infrastructure & Works

Report deferred to later in the meeting.

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

13.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference 3.1

Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 18 JUNE 2020

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Progressing planned exhibitions and events for launch once COVID-19 restrictions allow. 7 exhibitions are currently being planned for the 2020/21 financial year.
- Commenced as major audit of the heritage collection and storage facility conditions. Environmental monitoring equipment has been purchased and installed. Re-housing of several significant items has been undertaken.
- Deborah Baldwin has attended several online museum seminars of relevance to improving collection management.
- Completed transcribing the Weeding letters & proofing two thirds. Began uploading annotated versions of the series to the SMC website & social media which will continue weekly until all made available publicly.
- History & Heritage School Holiday Program Grant Report & Acquittal.
- Discussions about Heritage Hub models of use. Using the closure time to consider other alternatives. Discussions continue with a committee meeting planned for next month.
- Ongoing weekly Social media uploads for Wallpaper Wonders, If the Walls could talk & Weeding Letters series.
- Re-opening of Oatlands Key sites will occur in mid-July, in-line with COVID-19 restriction rollbacks. Currently accompanied tours for small groups are being offered.
- Bi-centenary celebration for Oatlands (3rd June 2021). Discussions with Heritage Highway Tourism Region, along with Northern Midlands, Brighton, Sorell LGA's to coordinate activities along the Highway.
- Re-initiating several Artist in Residence residencies, including Hunter Island Press and the exhibition which was cancelled due to COVID-19. All artworks are finished

& curated, the catalogue is ready for print, and an article for Imprint magazine almost ready (focusing on Oatlands heritage & AIR program). We are ready to go as soon as the relevant restrictions are lifted.

- Entering into discussions with Hobart Paranormal Society for use of gaol/court house in ‘paranormal investigations’ as a means of promoting Oatlands heritage.
- The University of Tasmania has confirmed that the Convict Archaeology Field School will not proceed in 2021 (due to COVIC-19 cutbacks). UTas is still keen to progress this initiative and planning for 2022 will continue. The Heritage Projects team are planning an in-house ‘mini excavation season’ in Jan/Feb 2021 which although will not involve academic accreditation will maintain the momentum of the program and provide useful planning/data to feed into future UTas collaborations.
- Note that Michelle Webster and Brad Williams have been on leave for part of this month.

RECOMMENDATION

THAT the Heritage Projects Report be received and the information noted.

DECISION

Moved by Cllr R McDougall, seconded by Deputy Mayor E Batt

THAT the Heritage Projects Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

14.2 Natural

Strategic Plan Reference 3.2

Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.

14.2.1 NRM UNIT – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 15 JUNE 2020

ISSUE:

Southern Midlands Landcare Unit Monthly Report.

DETAIL

- Lake Dulverton foreshore pathway new and upgrade project: Maria Weeding, Jen Milne and Helen Geard did a test run of 'Dirt Glue' the product being used to upgrade the walking track. The test run was a good trial of the gravel that has been selected for use. The test run also proved that the works will need to be undertaken when the weather is warmer, as it takes too long to dry in cold and frosty conditions.
- In regard to the pine tree area at Mahers Point a permit application for the works was considered on 1st May 2020 by the Aboriginal Heritage Trust Council. The permit application was not opposed. The application has now gone to the Ministers office and is awaiting the Minister's signature. There is no indication of how long this process will take to complete.
- Victoria Hall at Kempton – Upgrade: On 15th June 2020 advice was received that the grant funding of \$75,000 has been approved by the Deputy Prime Minister, the Hon Michael McCormack MP. A draft funding agreement has been forwarded to the Australian Government for consideration.
- Helen Geard continues to work on the new road assets management system. This has involved working with the old data and updating the data.
- As Covid-19 restrictions begin to lift Maria Weeding and Helen Geard are responding by updating signage on Council infrastructure like playgrounds etc. The motorhome stop-over area and public shower at Oatlands have now re-opened.
- Maria Weeding and Helen Geard replaced 7 Silver Birch trees at the Gymkhana Paddock at Kempton. Maintenance work was also undertaken on the balance of the trees.

WEEDS REPORT

The Weeds Officer Jen Milne has provided the following report for the month ending 15th June 2020.

Site visits and roadside weed control

- Inspections:
- New pampas site located in Levendale, landowners notified and have removed plants.

- Spanish heath in Levendale/Woodsdale inspected. More found on old school site. Roadsides have been treated but will need second run later in year.
- Re-inspection of private vacant block on Woodsdale Road.
- Identification of unknown weedy plant at Woodsdale museum
- Weed database updated as new control actions new sites are found.

Weed notifications

- On top of informal discussions with landowners, twelve weed notifications have been issued to landowners. The notifications are a more formal approach to addressing priority weed issues and replace sending out letters. Seven of these notifications have been satisfactorily resolved, one requires further follow up and three are recent, awaiting action. There is one property where there has been no action or discussion of management of the weed issue, with this issue first being raised in July 2019.
- It may be of use for council to discuss what action should be taken to address the few landholders who do not undertake their responsibilities in relation to the *Weed Management Act 1999*. Processes/options available to facilitate compliance with the Weed Management Act could be discussed further in a council workshop, if Councillors believed this would be a useful exercise.

Projects

- Brighton – advice on weed issues as required.

Communication

- Discussion with Crown Land Services regarding weed control on road casements adjacent to Oatlands School Farm.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION

Moved by Clr D Fish, seconded by Clr K Dudgeon

THAT the Landcare Unit Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mr Jack Lyall (Manager, Infrastructure & Works) entered the meeting at 10.23 a.m.

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

Author: MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

Date: 19 JUNE 2020

Advice of significant rainfall over the past few days (approximately 110mm in the Bagdad/Mangalore area; 110mm Tunnack area; 50mm Oatlands area).

Staff have been assessing roads; a couple of issues in Bagdad area with underground erosion; landslip at Dysart; staff assessing Native Corners Road junction. There have not been any significant issues at this stage.

The grader has been at Storeys Road and may need to revisit after rain; work on Green Valley Road work to be completed; as well as Inglewood Road with rockfall and trees.

Advice that grading will be delayed until the rain dries up; staff will be busy with backhoes, drainage and culverts at this stage.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Clr Dudgeon – Stutzer Street path outside Council Chambers covered in lichen and moss and it gets very slippery; can this be removed to prevent someone slipping/falling? *Advised that Works staff will address and this section of footpath can be sprayed.*

Clr Bisdee – noted that we have experienced a heavy rainfall event and very little damage has been recorded to our roads; this reflects favourably on the works staff for a great job done over many years in drainage etc to mitigate any issues.

Mayor Green – request for works staff to assess the condition of Stonehouse Road; further details will be provided to arrange a meeting to discuss further with affected property owners.

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mr Jack Lyall (Manager, Infrastructure & Works) left the meeting at 10.31 a.m.

PUBLIC QUESTION TIME (10.31 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

Councillors were advised that, at the time of issuing the Agenda, the following questions had been received from a member of the public (see over).

9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

JENNIFER HANSEN - OATLANDS

The following questions were received from Jennifer Hansen on the 22nd June 2020.

From: Jennie Hansen

Date: 22 June 2020 at 17:37:48 AEST

To: "mail@southernmidlands.tas.gov.au" <mail@southernmidlands.tas.gov.au>

Cc: Andrew Benson <abenson@southernmidlands.tas.gov.au>

Subject: Questions for Council Meeting Wednesday June 24 2020

Please add these questions to Council's agenda, to be answered at the June 24 2020 Council meeting.

Reason for my questions

I am informed by DGM. Andrew Benson that Rene Hidding MP was "unequivocal" in stating at the public forum in March 2017 that the funding for the Aquatic Centre is irrevocably tied to the former Depot site. Also, Andrew stated at the recent forum that "the funds from Govt. were committed to the project on the stipulation that the proposed Oatlands Aquatic Centre be designed & constructed on the former Council Depot site"

On reading the entire Deed of Agreement it can be seen that this is not actually the case.

(see Question 1)

In fact, article 4.1(b) of the Deed of Agreement between the State Govt. and Council states:

" The Recipient must not change the Approved Purpose without the prior written approval of the Grantor, which approval may be given or withheld in the Grantor's absolute discretion."

...which actually means that there is no reason whatsoever that the siting of the structure could not be changed by Deed of Variation.

Which brings me to:

QUESTION 1.

Who actually stipulated that the OAC must be built on the Depot site? ie Was it Council or State Govt?

Acting General Manager's Response

It was a Council decision after extensive consideration of all of the available and appropriate sites within Oatlands. This decision was acknowledged and support by both the Australian Government and the Tasmanian State Government, as can be seen in the Deeds of Agreement that have been duly entered into by the three levels of Government in this country.

QUESTION 2.

Why have we ratepayers been led to believe that the siting could not be altered by Deed of Variation?

Acting General Manager's Response

The Australian Government Deed of Agreement states that the location of the new Oatlands Aquatic Centre will be 70 High Street, Oatlands

The Tasmanian State Government Deed of Agreement states that the location of the Oatlands Aquatic Centre will be at 18 Church Street, Oatlands

The ratepayers have not been misled and told that the siting could not be altered by a Deed of Variation. However given the Minister's emphatic response to this question at the public forum, the state Government would I am sure, not support the notion of a change of location. Further the Leader of the Labor Opposition, the Hon Rebbecca White MP at that same forum gave the very same commitment to that site.

I understand that a change of an Approved Purpose in a Deed of Agreement is extremely rare and would be required to go through a formal process with the Minister at a political level. A Deed of Variation is included in Deeds to allow for contingency matters to be changed that support the Approved Purpose, eg timelines, payment schedules and the like.

QUESTION 3.

Since the site can be changed, could the OAC be located in a more appropriate non-designated historical area, away from the centre of town?

Acting General Manager's Response

The location of the site was a decision of Council after an exhaustive process and it remains the current position of Council.

QUESTION 4.

Would Council agree to a postal poll of all rate-payers, as a matter of urgency, as to their feelings regarding the matter in light of the above information, asking specifically if there were a choice of sites would the Depot site be favoured above, say, the School or Sports Ground or other appropriate site?

Acting General Manager's Response

The location of the site was a decision of Council and there is no compelling reason or appetite by Council to change that position

QUESTION 5.

If Council is concerned that the Depot land will not be utilised to Council's financial benefit, then would Council entertain the possibility of developing the whole of that area as a mini-village, as was suggested as part of the 1990s proposal for the Depot site?

Acting General Manager's Response

The location of the site was a decision of Council and a financial benefit was not the motivation rather it was for the collective Community benefit. Further it has been a long standing position of Council to remove the Council Depot from the centre of the township and relocate it to an appropriate location on the outskirts of the town.

QUESTION 6.

Will Council please state on record exactly how much of the

(a) Grants and

(b) Loans received and of

(c) rate-payers' money

has been spent to date on the Aquatic Centre project? In particular, how much has been remitted to Bzowy Architecture, whose contract has recently been terminated.

Acting General Manager's Response

The Community Development Grant from the Australian Government is in two components, \$1,500,000.00, plus \$500,000.00 through the Election commitments.

The State Government Grant is \$2,000,000.00

The Station Childcare Centre provided a donation of \$80,350.00

The Southern Midlands Council contribution via borrowings will be \$2,019,650.00

Totalling \$6,100,000.00

It is confirmed that the \$912,489 (as shown in the May 2020) monthly financial report is the total amount spent to date from commencement of the project. The break-up of the two figures represent the amount shown as 'Work in Progress' as at the end of the financial years. (i.e. \$379,803 is everything up to including the 30th June 2018); \$395,896 in 2018/19; and \$136,790 in 2019/20 financial year.

The \$379,803 (WIP as at 30/6/18) is inclusive of all costs associated with the Planning Appeal process (i.e. amend design concept; heritage assessment; legals etc.)

The following are the components in relation to the design ready for Building Approval and Tender which are all under the Project Architect, Bzowy Architecture;

- Engineering – Mechanical (COVA – previously SEMF)
- Engineering – Electrical (COVA – previously SEMF)
- Engineering – Hydraulic (COVA – previously SEMF)
- Energy Assessment (COVA – previously SEMF)
- Fire Engineering (COVA – previously SEMF)
- Structural Building Engineering (R.A.R.E)
- Structural – Pool (R.A.R.E)
- Civil Engineering (R.A.R.E)
- Water Treatment Engineering (KREO)
- Pool pipe work (KREO)
- Building Surveyor (L Tyers)
- Architectural – Building (Bzowy)
- Architectural - Pool (Bzowy)
- Architectural - External works (Bzowy)
- Project Management (Bzowy)

The Contract between Bzowy Architecture and Southern Midlands Council is \$379,960.00 with the first payment being made in November 2018. To date approximately 90% of that amount has been paid and there are variations to the contract that total \$126,327.00.

QUESTION 7.

Is it possible to reconsider the need for a hydrotherapy facility for the use of MMPHC clients, as originally promised, rather than the proposed alternative of chair-lifting them into the General-Purpose pool?

Acting General Manager's Response

The decision was made to eliminate the hydrotherapy facility, in the same light that the removal of a large gymnasium area from the development was undertaken. These elements would have made the project cost, prohibitive.

QUESTION 8.

Has the Depot site been unequivocally passed by Authorities as a fit and uncontaminated place for the proposed use?

Acting General Manager's Response

The former Council Depot site has been subject to an extensive decontamination process which was a condition of the December 2017 Planning Approval.

The work was undertaken by Environmental Scientists, COVA Pty Ltd, who specialise in contaminated site assessments and remediation. The 1,116 page Report that was prepared by COVA and lodged with the Tasmanian Environmental Protection Authority is available on Council's web site.

https://www.southernmidlands.tas.gov.au/assets/COVA_Report_Depot_18_Church_Street_Oatlands.pdf

Thank you, Ladies and Gentlemen, for your consideration.

*Jennifer Hansen
66 High Street,
Oatlands.*

14.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

14.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

14.6.1 ANIMAL MANAGEMENT REPORT & CONCEPT PROPOSAL FOR OFF-LEAD DOG PARK, KEMPTON

Author: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

Date: 18 JUNE 2020

Enclosure(s):

Animal Management Statement – June 2020

Concept Proposal, Kempton Off-Lead Dog Park, Responding to the Deputy Mayor's Request

ISSUE

Consideration of the Animal Management/Compliance Officer's report for June 2020

The purpose of the report is three-fold:

1. To inform Council and the community of infringements issued by Council Officers in relation to Animal Management for the period June 2020;
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management; and
3. To propose a dog exercise area (off-lead) park in Kempton.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

Infringement Details

DATE: 15th June 2020 - "dog at large" & "Dog attacking person or animal causing serious injury to person or serious injury or death to animal". Bagdad area.

DATE: 16th June 2020 - "failing to register dog over 6 Months". Infringement issued after several verbal warnings and caution letter. Bagdad area.

KEMPTON “OFF LEAD” DOG EXERCISE AREA PROPOSAL

As Council would recall at the April 2020 Council Meeting, Deputy Mayor Batt proposed that Council Officers scope the creation of a dog “off-lead” exercise area in the Kempton township.

Currently there are no declared exercise areas in the Southern Midlands for people to walk, train and play with their dogs “off-lead”. There is a “training area” at the Mangalore Recreation Ground which can be used for canine clubs and organized dog training activities.

The *Dog Control Act 2000* (“the Act”) requires that outside of a declared area, dogs must be under the effective control of a responsible person in a public place. The Act provides the following:

Dog under effective control

- (1) *A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person in a public place if the dog is –*
 - (a) *on a road or road-related area in a built-up area, or any other public place declared under Division 2 of Part 3 to be an area where a dog must be on a lead, and the dog is secured and restrained by means of a lead not more than 2 metres long held by hand by a person able to control the dog; or*
 - (b) *tethered to a fixed object by a lead not more than 2 metres long for a period not more than 30 minutes.*
- (2) *A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person while not on a lead if the dog is –*
 - (a) *a working dog engaged in working; or*
 - (b) *a hunting dog engaged in hunting; or*
 - (c) *engaged in racing or showing; or*
 - (d) *engaged in trialling; or*
 - (e) *engaged in training for any activity referred to in paragraph (a) , (b) , (c) or (d) ; or*
 - (f) *engaged in training in a training area.*
- (3) *In an area where a dog is not required to be on a lead, a dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person if –*
 - (a) *it is in close proximity to the person; and*
 - (b) *it is in sight of the person; and*
 - (c) *the person is able to demonstrate to the satisfaction of an authorised person that the dog is immediately responsive to the person's commands.*
- (4) *A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person on private premises if the dog is securely confined to those premises.*
- (5) *A person, at any one time, must not have in his or her charge more than –*
 - (a) *2 dogs, that are not greyhounds, dangerous dogs or restricted breed dogs, on a lead on a footpath; or*
 - (b) *4 dogs, that are not greyhounds, dangerous dogs or restricted breed dogs, in a public place.*

Penalty: Fine not exceeding 5 penalty units.

In order for Council to create an “off-lead” exercise area it is a requirement of the Act that Council must first declare the area for such purposes and to ensure the area is suitable for these purposes.

The Act provides the following with regard to declaring such areas:

Exercise areas

A council may declare an area to be an area where dogs may be exercised subject to any conditions specified in the declaration.

Public notice of intention to declare areas

Before a council resolves to make a declaration under this Division in relation to an area, it is to –

(a) notify, by public notice, the details of –

(i) the area; and

(ii) any condition relating to the use of that area; and

(iii) in the case of a restricted area or prohibited area, the reasons for the declaration; and

(b) invite submissions to be lodged within 15 working days after the notice is published; and

(c) consider any submissions lodged.

Date and period of declaration

A council, by public notice, is to notify –

(a) the date on which a declaration under this Division takes effect, being a date at least 20 working days after a notice under [section 24](#) is published; and

(b) the period during which the declaration remains in force.

Review of declaration

(1) A declaration under this Division is to be reviewed at least once every 5 years.

(2) In reviewing a declaration, a council is to take the actions referred to in [section 24](#).

Signs

A council is to erect and maintain signs sufficient to identify any exercise area, training area, prohibited area or restricted area.

Per the above, it is a requirement of the Act that Council must first publish a notice of the intention to declare an area and to invite submissions on the proposal.

Prior to making the declaration Council need to consider the standard three (3) components of the project/proposal:

- A. Costs of the project.** This would include fencing, landscaping, gates, signage, drinking water etc
- B. Scope of the project.** This would include the location of the area, the parameters of the area, the materials used, and any supporting strategy for such spaces in the Southern Midlands (i.e Council’s *Strategic Plan*, Council’s *Recreation Plan*, and

Local Government duties to providing safe open spaces for residents and visitors). The scope will also be determined by the public consultation.

- C. Time frames of the project.** This will largely be determined by Council's ability to fund the project. If funded in full for the 2020-2021 financial year then the project could commence as soon as possible and the timeframes will be determined by the public consultation period, any other stakeholder engagement, timeframes for procurement of materials and construction.

Cost of the Proposal

As of the date of this report the estimated total cost of the project, (including labour supplied by Council's Infrastructure & Works Department) is \$24,160.00. The costs estimates are provided in Table 1.

	Item	Comments	Costs
1.	Publishing public notification and public consultation	This includes an advertisement in The Mercury and any additional signage or printed material to assist the public.	\$500
2.	Fencing materials for Option A.	This includes, fencing, gates, fixtures and finishes and concrete. This would create an area of 2450m ²	\$15,000
3.	Fencing material for Option B (+50%)	Option B would create an area of 4000m ² .	\$22,500
4.	Signage	This includes multiple signs regarding conduct any other rules that apply i.e. clean up after dog, designation signs	\$800
5.	Drinking Station	This would be a basic spring loaded time flow (so tap is not left running), type of vessel for holding water. This would be installed by a plumber.	\$800
6.	Hardstand paths	This would be around the entrance to the area to avoid mud and erosion etc. Gravel is the likely material.	\$200
7.	Landscaping	Robust trees, basic piping, mulsh etc, bench seats	\$2000
8.	Bins and dog waste bags		\$1000
9.	Contingency on materials 20% (based on Option A)	This cost allows for any unforeseen variations to the design. This may include additional fittings, seating, or other design changes that may be a result of the public consultation.	\$3,860
10.	Council Labour	It is standard policy for Council projects to be costed for services provided by the Works and Services Department for special projects.	\$15,000.00
	TOTAL OPTION A		\$39,160.00 (inc. GST)
	TOTAL OPTON B		\$46,660.00

Table 1: Cost Estimates of Exercise Area

Scope of the Proposal

Per the enclosed plans it is proposed to construct the declared area in the land adjoining the Kempton Recreation Ground known as the “Gymkhana” paddock. The land is a rectangle shaped lot that has access from Main Street, Kempton and a gate through the recreation ground. The land is rectangle shaped 1.3 hectare lot that gently falls from the highway to the Main Street. At the rear of the lot (Highway end) there is a purpose built shed that currently houses 19th Century horse drawn carts. There is also a gravelled internal roadway and plantings that run along the Anglican Church boundary. The land is otherwise pasture and is used as an event space. The existing fencing is not suitable to contain free roaming dogs.

There are two (2) locations within the Gymkhana paddock for Council to consider. A location needs to be made before any public notice is made. They are both located in the Gymkhana paddock along the recreation ground boundary. One is located “close” to the Main Street the other is located at the centre of the boundary. The attached plans provide the two (2) locations.

The proposed size of the exercise area is a rectangle area 2,450m². This would be entirely fenced with 1.5m high black fencing mesh with steel tubing. A similar example is provided in the attached plans for a park at Old Beach. Amenities and infrastructure will be a drinking trough/station, landscaping, bins and bags, some basic seating and gravel hardstand around accesses and seating.

Access to the park will be from Main Street and via the Recreation Ground.

Timeframes

There are a number of timeframes through the life cycle of the project from planning and design to construction. Estimates are provided in Table 2.

	Task	Comments	Timeframe
1.	Planning and Design	This includes the public consultation period and any further reporting to Council.	2 months
2.	Procurement of materials	Allow for some delays.	1 week
3.	Construction	If Council were to undertake the works on a fulltime basis then completion could be possible within a 2 week timeframe. However dedication to the project is not always possible with town and road maintenance duties and associated call-outs etc.	3 weeks
4.	Final inspection and opening	Allow a week for the park to be assessed as suitable by Council Staff.	1 day
5.	Contingency	Allow another month for delays in procurement, design issues, construction delays etc	1 month
	TOTAL		4 months

Table 2: Timeframes for design and construction

Recommendations and Conclusions

The nominated area is a logical place for the exercise park. The area is close to existing amenities, parking, and is an otherwise a flat and underutilised reserve. People are already exercising their dogs in the vicinity of the area. If the park is approved by Council, after the public consultation, then an off-lead exercise area can be provided to residents and visitors to Kempton.

The park can be potentially designed and constructed within a 4 month period.

The park can be constructed for an estimated \$39,160.00 (total price includes Council labour from Works Department at \$15,000).

RECOMMENDATION

- A. The Animal Management report be received and the information noted.
- B. Council endorse a location plan for the Kempton Dog Park exercise area to be taken to the public for consultation per the requirements of the *Dog Control Act 2000* and for further input into the design and location. The consultation will include Facebook, website and printed material at the Kempton Office and signage at the park location.
- C. Council progress with the Kempton Dog Park project subject to a budget allocation of amount to be determined (depending on option) for the 2020 -2021 financial year; or
- D. If Council cannot fund the project for the upcoming year then the project should be considered for the 2021-2022 financial year; or
- E. If Council cannot fund the project then Council Officers make application for a grant (if available) to fund the works with in-kind support from Council.
- F. A progress report will be provided to Council after the public consultation period has ended and a final design prepared for construction.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT the Animal Management report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr R McDougall

THAT

- A. Council endorse a location plan for the Kempton Dog Park exercise area to be taken to the public for consultation per the requirements of the *Dog Control Act 2000* and for further input into the design and location. The consultation will include Facebook, website and printed material at the Kempton Office and signage at the park location.**
- B. Council progress with the Kempton Dog Park project subject to a budget allocation of amount to be determined (depending on option) for the 2020 - 2021 financial year; or**
- C. If Council cannot fund the project for the upcoming year then the project should be considered for the 2021-2022 financial year; or**
- D. If Council cannot fund the project then Council Officers make application for a grant (if available) to fund the works with in-kind support from Council**
- E. A progress report will be provided to Council after the public consultation period has ended and a final design prepared for construction.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM		√
Cllr K Dudgeon		√
Cllr D Fish		√
Cllr R McDougall	√	

ENCLOSURE(S)

Agenda Item 14.6.1



YTD ANIMAL MANAGEMENT STATEMENT

January to June 2020

DOG IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED	OTHER IMPOUNDS
12	9	2 (Dogs Home)	1	Ewe and Lamb

JOBS ATTENDED

June 2020:

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL
4	2		
Central Highlands 0	Central Highlands 0	Central Highlands 2	Central Highlands 0
NEW KENNEL INSPECT	WELFARE	STOCK	OTHER
Two active kennel licences			
Central Highlands 0	Central Highlands 0	Central Highlands 0	Central Highlands 0

REGISTERED DOGS: 1712

KENNEL LICENCES: 43

INFRINGEMENTS ISSUED: 3



Concept Proposal

Kempton Off-Lead Dog Park

Responding to the Deputy Mayor's Request

by

Rachel Collis

Animal Management Officer

June 2020



Off-Lead Dog Parks

Benefits for Dogs



- **Physical and mental exercise for dogs.**

Dog parks can provide opportunities where dogs can get physical and mental exercise. Well exercised dogs are less likely to behave in a destructive or annoying way such as excessive barking.

- **Socialisation for dogs.**

Dog parks can provide opportunities for dogs to have frequent interaction with other dogs and people. Dogs that are well socialised and exercised are healthier and happier as well as less likely to be aggressive.

- **Safe environment for dogs to play.**

Off-leash dog parks can provide a secure environment where dog owners can exercise their dogs off-leash and not encounter cars, bikes and other obstacles.

Dog parks can provide an outlet for natural dog behaviours such as running, chasing, playing and barking with the result that the dog is less likely to engage in such nuisance behaviour at home.



Slide 2

Off-Lead Dog Parks

Benefits for people



- **Outlet for dog owners to socialise.**

Dog parks can provide a public space where dog owners can interact with each other and form community bonds. It has been established that pets 'act as a lubricant or social contact' and pet owners are 'more likely to exchange favours with neighbours, to be involved in Community issues and to have higher levels of social capital' (Wood, 2009:5).

- **Seniors and disabled owners have an accessible place to exercise their dogs.**

Dog parks can provide people with limited access such as the elderly and disabled with opportunities to exercise their dog and provide ongoing social contact.

- **Social well being and mental health.**

Dog parks can provide a space where dog owners can feel connected with other human beings improving their mental and emotional health (Planning Institute of Australia, 2013).



Slide 3

Off-Lead Dog Parks

Benefits for the Community



- **Responsible dog ownership.**

Dog parks can reduce the likelihood of dog owners letting their dog's off-leash in other recreational areas and infringing on the rights of other Community residents and park users. They can also provide opportunities to educate dog owners about animal health and welfare and dog park etiquette.

- **Affordable recreation option.**

A trip to the dog park is a free, outdoor activity where the family can take both their children and their pet (provided they are both under supervision by adults).

- **Resting place for travelling community.**

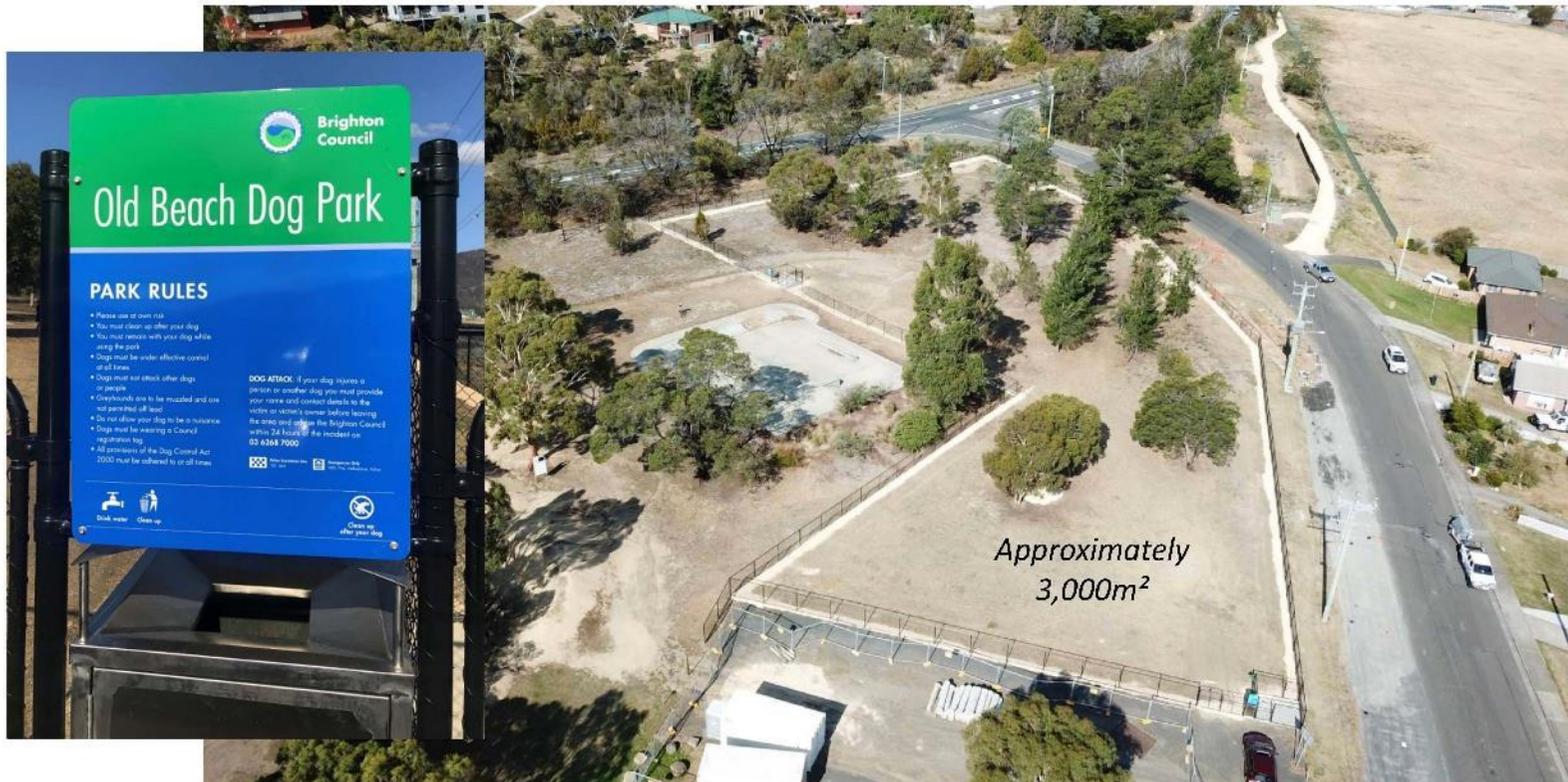
Dog parks can provide a safe resting spot for those owners travelling with their pets 'pet friendly holidays'.



Slide 4

Off-Lead Dog Parks

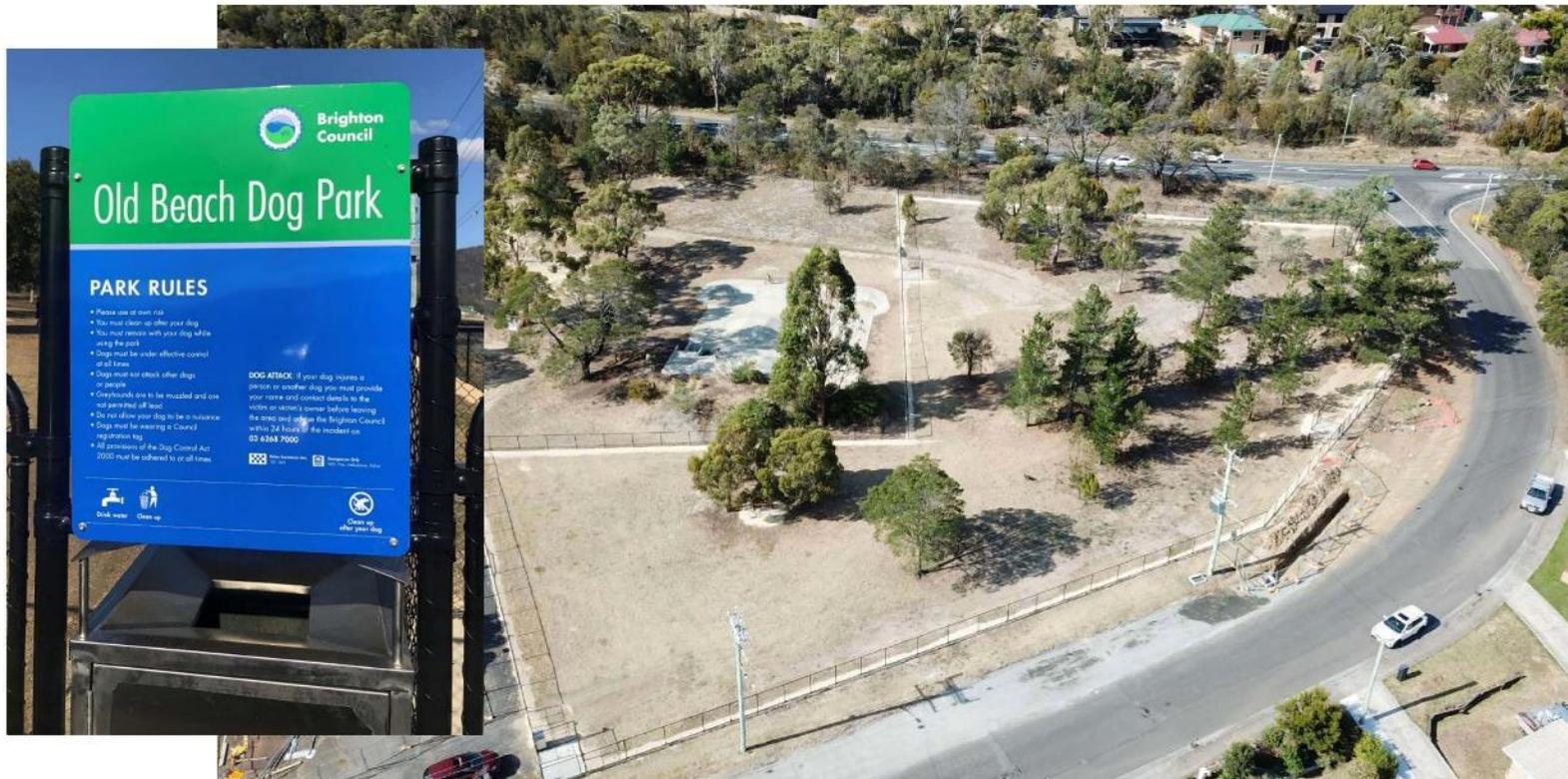
Example of a Dog Park – Old Beach



Slide 5

Off-Lead Dog Parks

Example of a Dog Park – Old Beach



Slide 6

Off-Lead Dog Parks

Example of a Dog Park – Old Beach



Slide 7

Off-Lead Dog Parks

Example of a Dog Park – Old Beach - Fencing



Slide 8

Off-Lead Dog Parks

Example of a Dog Park – Old Beach - Amenity



Slide 9



Off-Lead Dog Park

Proposed Location – Kempton (Two Options)

Note
Need to maintain the flexibility of use of the site for a wide range of other activities, eg Kempton Festival, Carriage House activities, etc.

Option A
70m x 35m
2,450m²

Option B
100m x 40m
4,000m²

Carriage House

Toilet block

Tree plantings

Access drive

gate

gate

Image © 2020

Requirements

1. Fencing 1500mm high black coated
2. Entry gate configuration
3. Dog bag dispenser & bin
4. Seating (two seats)
5. Water trough is already available in Option 1
6. Two gated entrances (locked off) for mowing access
7. Tree planting (internal and external to the dog spaces)
8. Separation space for timid dogs (and timid owners), within the fenced area
9. Engagement activities for dogs (a couple of concrete pipes, grassed mounds, etc., positioned to fit multiuse activities eg Kempton Festival events)

SOUTHERN MIDLANDS COUNCIL

Slide 12





Off-Lead Dog Park

Proposed Location – Kempton

K-9 Feedback

Wish the Council
would build us a
Dog Park in
Kempton



Slide 13

DECISION

Moved by Cllr D Fish, seconded by Cllr K Dudgeon

THAT the meeting be suspended for a short break at 11.24 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr A Bisdee OAM

THAT the meeting be reconvened at 11.40 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

14.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

15.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

15.2.1 PROGRESS REPORT - PROPOSED OATLANDS AQUATIC CENTRE DEVELOPMENT

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 18 JUNE 2020

Enclosure(s):

Project Plan Timeline (Gantt Chart) A3

Letter of Appreciation to Attendees of the Briefing

Presentation by Project Architect Peter Gaggin

ISSUE

Update for Councillors on the progress of the proposed development of the Oatlands Aquatic Centre.

BACKGROUND

Councillors are aware of the matters relating to the development of this project on the former Council Depot in Church Street Oatlands, this Report will be the first of a regular monthly update in respect of the progress of this project.

DETAIL

Enclosed to this report are three documents:-

1. The Project Plan (Gantt Chart) that details the anticipated progress of the project through all of its phases;
2. This letter of appreciation has been sent to all of the participants, as well as an adjusted version to those that were unable to attend the forum on the 9th June 2020. The letter is basically a synopsis of the forum; and
3. This document is a copy of the presentation that Peter Gaggin, Project Architect provided to the forum on the 9th June 2020.

Andrew Benson will talk to these documents and attempt to answer any questions that Councillors may have in respect of this project.

For information and discussion

RECOMMENDATION

THAT Council receive and note the report.

DECISION

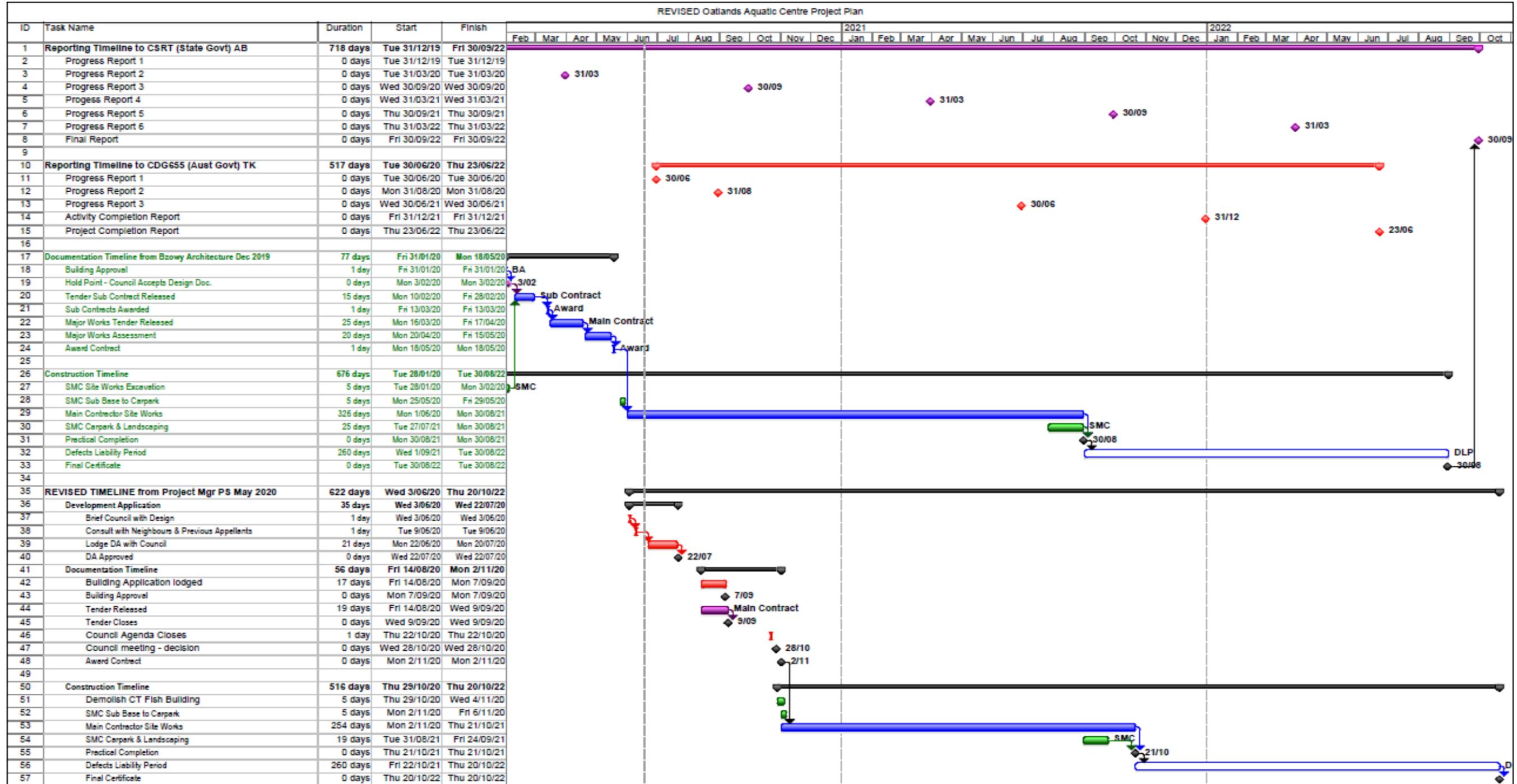
Moved by Clr A Bisdee OAM, seconded by Clr D Fish

THAT Council receive and note the report.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)
Agenda Item 15.2.1



Project: Otlands Aquatic Centre
Date: Thu 18/06/20

Task Progress Summary External Tasks Deadline

Split Milestone Project Summary External Milestone



14th June 2020

Email:

Dear

PROPOSED OATLANDS AQUATIC CENTRE – BRIEFING 9TH JUNE 2020

Thank you for attending the briefing for the proposed Oatlands Aquatic Centre last Tuesday at the Oatlands Community Hall. Invitations were sent to immediate neighbours to the proposed development as well as members of the Community that had participated in the appeal of the previous Development Application on this site. Two user group representatives were also invited to view the proposed development. The volunteer Editor of the Southern Midlands News, Julia Jabour was also invited to enable the reporting of the forum.

There were twenty one members of the Community that attended.

As you will recall at the commencement, I as the host of the forum, invited each attendee, in turn to introduce themselves and to articulate any concerns or comments that they had in respect of the development. This was to ensure that Project Manager, Patrick Stanton and Project Architect Peter Gaggin had early notice of issues, ensuring that they could be considered and responded to as part of Peter's presentation.

Whilst a number of elements of the development were keenly explored through Peter's presentation, one question in respect of the site being the 'wrong location' was espoused by a few attendees, I responded to that question, as it was beyond the brief of the Project Manager and the Project Architect. My response to the forum was that the funds from Government were committed to the project on the stipulation that the proposed Oatlands Aquatic Centre be designed & constructed on the former Council Depot site.

Address all correspondence to: The General Manager, PO Box 21 Oatlands, Tasmania 7120
Oatlands Office: 71 High Street, Oatlands Phone (03) 62545000 Fax (03) 62545014
Kempton Office: 85 Main Street, Kempton Phone (03) 62545050 Fax (03) 62545014
Email Address: mail@southernmidlands.tas.gov.au Web: www.southernmidlands.tas.gov.au

Peter advised that a number of the matters raised during the forum were more pertinent at the Building Approval stage rather than the Planning Approval stage, eg excavation methods, vibration, fencing, etc and Peter stated that he would be pleased to attend a future forum at the Building Approval stage to clarify the detail in respect of such matters.

Peter commented that he had been commissioned for the project only five weeks ago and therefore finite details of mechanical equipment and the like has not been fully considered at this point in time. He further observed that in the previous design the mechanical equipment for the building had been housed in a fenced compound whereas his design has the mechanical equipment confined within the structure which will be acoustically attenuated and vibration protected.

Patrick Stanton made the statement that a condition assessment of adjoining property structures would be undertaken as part of the contract, to understand the pre-project baseline condition, in the very remote circumstance of any movement of adjoining structures can be tracked/measured.

Some discussion also arose in respect of the traffic movement on the site as well in adjoining streets, coupled with other public infrastructure that will be required to ensure safe and equitable access/external to the site. Suggestions on enlarging North East facing windows to maximise warmth was also raised.

Patrick Stanton advised the forum that he had documented all of the concerns along with all of the positives that attendees had articulated and that those matters will be discussed at the next Design Team meeting.

It was noted that the overall 'bulk' of the building has been reduced based on the previous design, by lowering as well as varying roof forms. This being consistent with building and roof forms within the village. The pallet of finishes on the external aspects of the structure was also presented, clearly articulating traditional finishes appropriate to the Oatlands Village.

In discussions at the end of the forum with a number of people who attended, they said that they found the forum both informative and productive, appreciating the opportunity to view the design and to have their say.

In conclusion, I would like to extend my appreciation on behalf of Council for your attendance along with your contribution to the discussion.

Regards



Andrew Benson
Deputy General Manager



OATLANDS AQUATIC CENTRE

Presentation to neighbours
Tuesday 9 June 2020

PhilpLighton Architects

 **SMG**
STANTON MANAGEMENT GROUP



Introduction



Peter Gaggin FRAIA

Director – Philp Lighton Architects Pty Ltd (PLA)
Principal Architect - 30 years experience

Fellow Royal Australian Institute of Architects
Architect registered in Tasmania and Victoria
Accredited Building Services Provider CBOS C997A
PLA is a statewide architectural practice established 1934
Employs 20 staff with offices in Hobart + Launceston

PLA has worked with SMG for over 20 years providing in excess of \$250M building works throughout the State

PLA Sports and Community Facility Specialists

Sports Facilities

York Park AFL Oval
Twin Ovals Kingston

Collegiate School Pool
KGV Grandstand

Tasmanian Hockey Centre
Silverdome Launceston

Community Facilities

Campbell Town Oval Clubhouse
Richmond Oval Changerooms
Risdon Vale Oval Clubrooms

Westbury Oval Clubhouse
Wentworth Park Changerooms
Kangaroo Bay Clubhouse

OATLANDS AQUATIC CENTRE

Presentation to neighbours
9 June 2020

PhilpLighton Architects



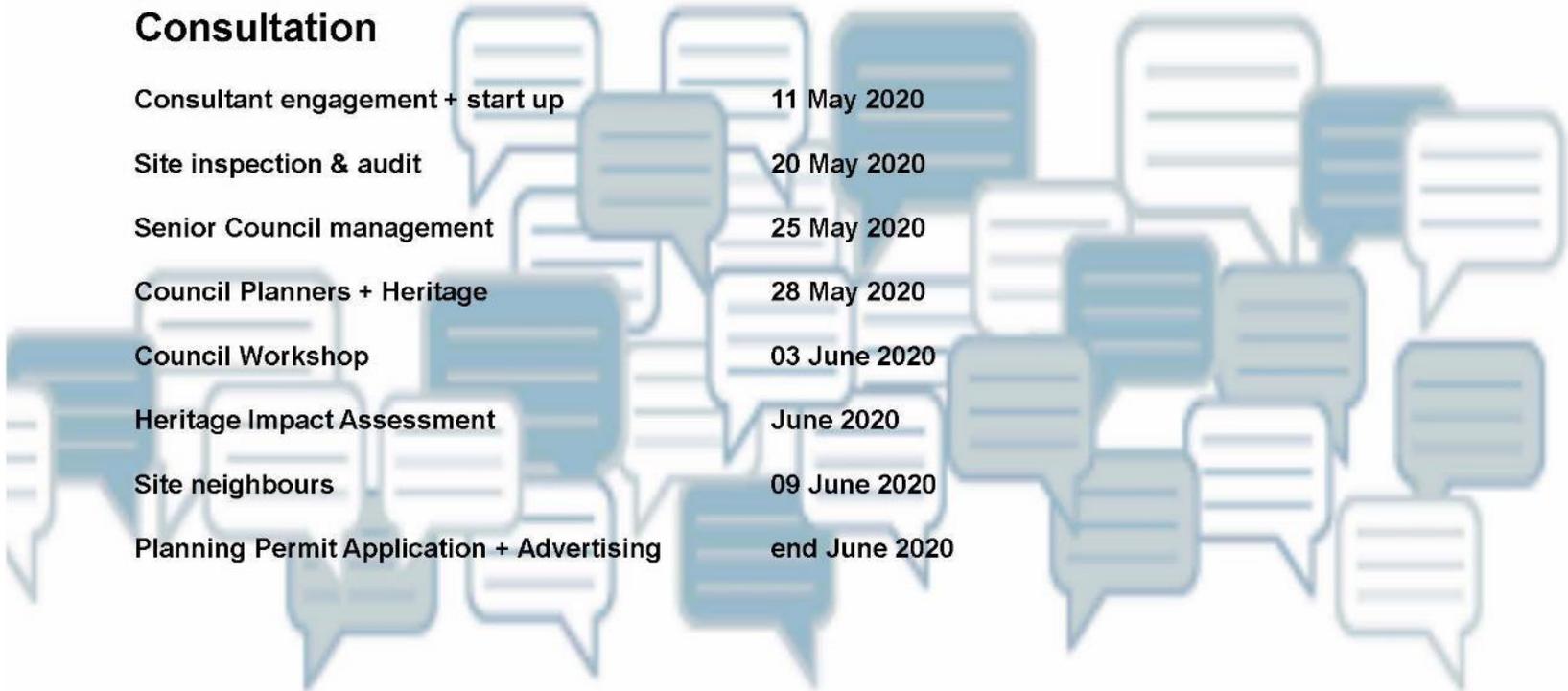
Requirements

- 25m x 12m indoor pool – depth 900mm shallow end grading to 1800mm deep end
- 12m x 5m indoor children's pool – depth 800mm – stepped entry
- Changerooms and toilets including facilities for people with disabilities, parents and school groups
- Full accessibility throughout the building and into the main pool
- Community activities room
- Entry / Reception
- Staff Office
- Storage
- First Aid room
- Mechanical and pool equipment
- Landscaping, carparking, civil and ancillary works



Program	
Engagement of Consultants + Briefing	May 2020
Site information – survey / heritage / infrastructure	May 2020
Schematic Design	May – June 2020
Consultation	May – June 2020
Design Development to Planning Application	June 2020
Planning Permit Application	June 2020
Detailed documentation and specifications	June – August 2020
Architectural, Engineering + Building Surveyor certification	August 2020
Building + Plumbing Permits	September 2020
Tender	September 2020
Approvals	October 2020
Construction start	November 2020
Completion	September 2021
Commissioning + opening	October 2021

Consultation



Consultant engagement + start up	11 May 2020
Site inspection & audit	20 May 2020
Senior Council management	25 May 2020
Council Planners + Heritage	28 May 2020
Council Workshop	03 June 2020
Heritage Impact Assessment	June 2020
Site neighbours	09 June 2020
Planning Permit Application + Advertising	end June 2020



OATLANDS AQUATIC CENTRE – THE PROJECT

PhilpLighton Architects

 **SMG**
STANTON MANAGEMENT GROUP



Site

18 Church Street facing onto High Street



Site



PhilpLightton Architects

OATLANDS AQUATIC CENTRE



Site details – Heritage and history

Formerly Council Depot site

Previous historical uses include Council depot, workshops and blacksmithy. The Council Depot buildings were demolished in 2018, and the site remediated and decontaminated

Southern Midlands Interim Planning Scheme 2015

Zoned: General Business

Historic Heritage Code E.13 - Heritage Precinct 1

The Oatlands Township Precinct is of historic cultural heritage significance because:

- a. it demonstrates a township comprising a concentration of highly intact historic buildings of the Old Colonial Georgian and Victorian Georgian styles;*
- b. the density of historic buildings of similar architectural styles and periods in Oatlands contributes to a highly intact streetscape character;*
- c. it demonstrates the evolution and settlement patterns of Tasmania in the early-mid nineteenth century, as a township transport routes joining the north and south of the State, and as an intended central capital associated with the pastoral activity of the Midlands area;*
- d. its predominant building material of sandstone, as a source of local materials, and reflecting the differing economies of labour and construction at the time;*
- e. it demonstrates the theme of convictism, through the use of sandstone, links to transport, and the many buildings in the township associated with convicts;*
- f. it has the largest number of sandstone buildings within a township setting in Australia*

There are no buildings of heritage significance on the site. However there are several significant heritage buildings adjacent to the site.



Site details – Planning requirements

Completed commercial DA form

Copy of Titles for all involved properties

Landowner consent under Section 52 LUPA

Full plan set and renderings

Landscaping plan with detail of plants (eg species, form, height)

Concept servicing plan for Taswater and for storm water.

Electrical servicing plan such as new poles, commercial/industrial turrets or components should also be shown on the plans

Planning report including consideration of E5 Road and Railway Code, E6 Parking and Access Code) and E7 Stormwater Management Code.

Heritage Impact Statement – a thorough assessment against the provisions of the Historic Heritage Code, particularly the Design criteria/Conservation policy in Table E13.2 for the Oatlands Township Precinct - John Wadsley Planning has been approached to inform this assessment

Responses to:

Bulk and form

Roof Form

Windows

Materials

Fencing

Signage



Site – images



1 2



1
From Council Chambers
across High St

2
High Street
CT Fish Building +
Community Centre



3 4



3
High Street
Community Centre

4
Site
Looking North West



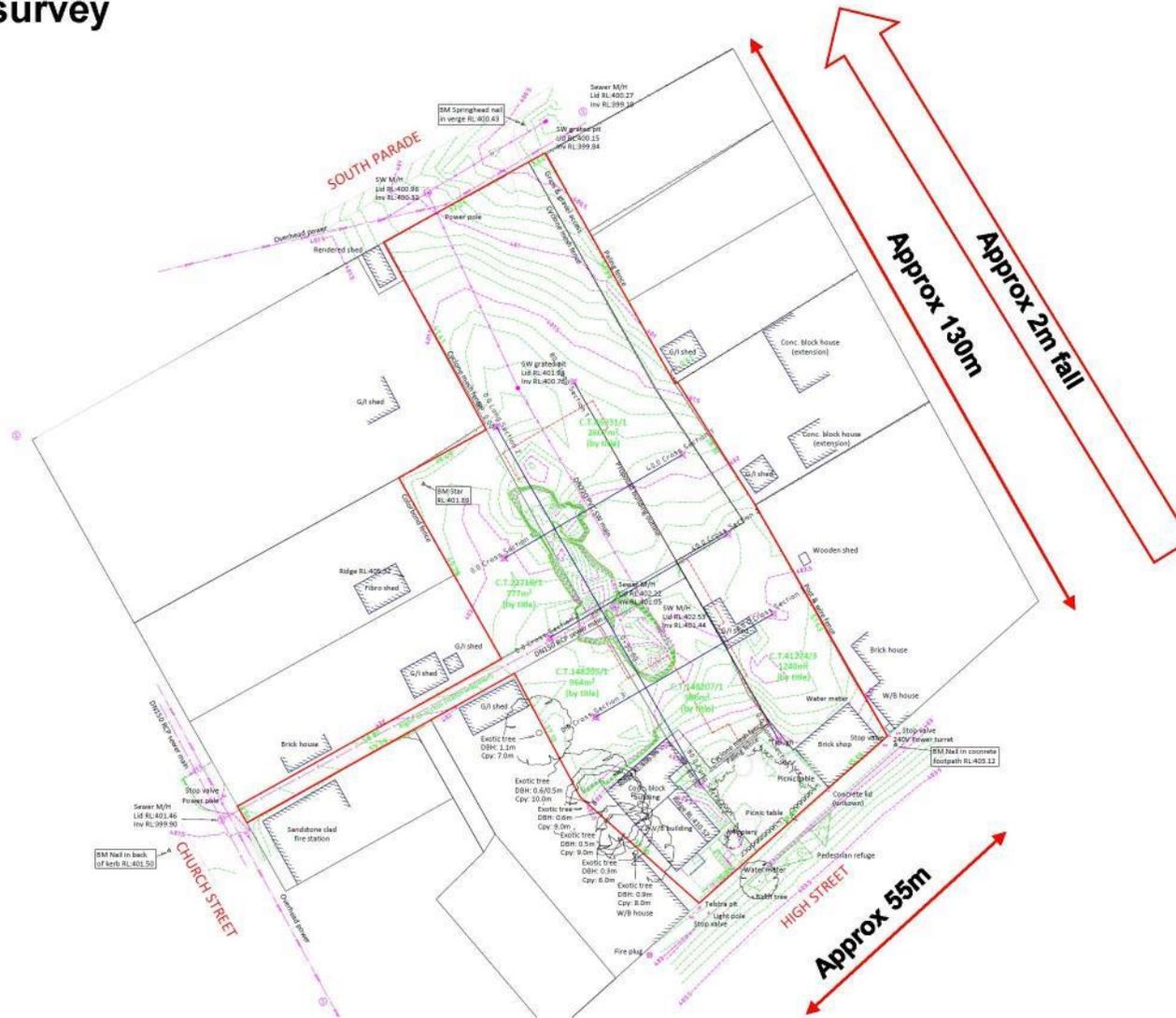
5 6



5
Site
Looking South East

6
Site
Looking North East

Site – survey



Site – proposed works area



Oatlands Aquatic Centre – Design parameters

Including:

- Community expectations
- Sustainability – environmental, social + economic
- Planning Scheme + Heritage constraints and opportunities
- Relocation to provide for the redevelopment of the Old Gaol Site
- Streetscape – contribution to, and addressing, the streetscape
- Accommodation requirements
- Scale of building – bulk and form
- Materials and construction
- Building Code compliance
- Value for money

Proposal – design cues



Building stepping up in scale

Proposal – design cues



Mix of roof forms and pitches
Awning skillion roof verandahs to the side
Sandstone and weatherboard

Proposal – design cues



High Stone walls (Old Gaol)
Parapets and pitched roofs

Proposal – design cues



Mix of roof forms and windows
Awning verandahs to the side

Proposal – design cues



Honey tones warmth of sandstone

Oatlands Aquatic Centre – Proposal

The proposal is to construct a new single storey indoor aquatic centre comprising:

- 25 x 12m main pool
- 12 x 5m child pool
- Change amenities, including Male / Female / Parenting, Accessible / Carers
- Activities room
- Administration area and associated facilities
- Internal circulation and egress
- External recreational spaces and playgrounds
- Plant and services
- 36 carparking spaces, including 2 accessible spaces, emergency vehicles and road access
- Associated civil and services infrastructure

The proposal seeks to demolish the existing retail building known as the CT Fish building, together with miscellaneous fences, and a redundant dilapidated shed.

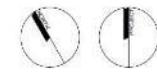
The public park to High Street is to be retained, redeveloped and incorporated into the design

Site – proposal



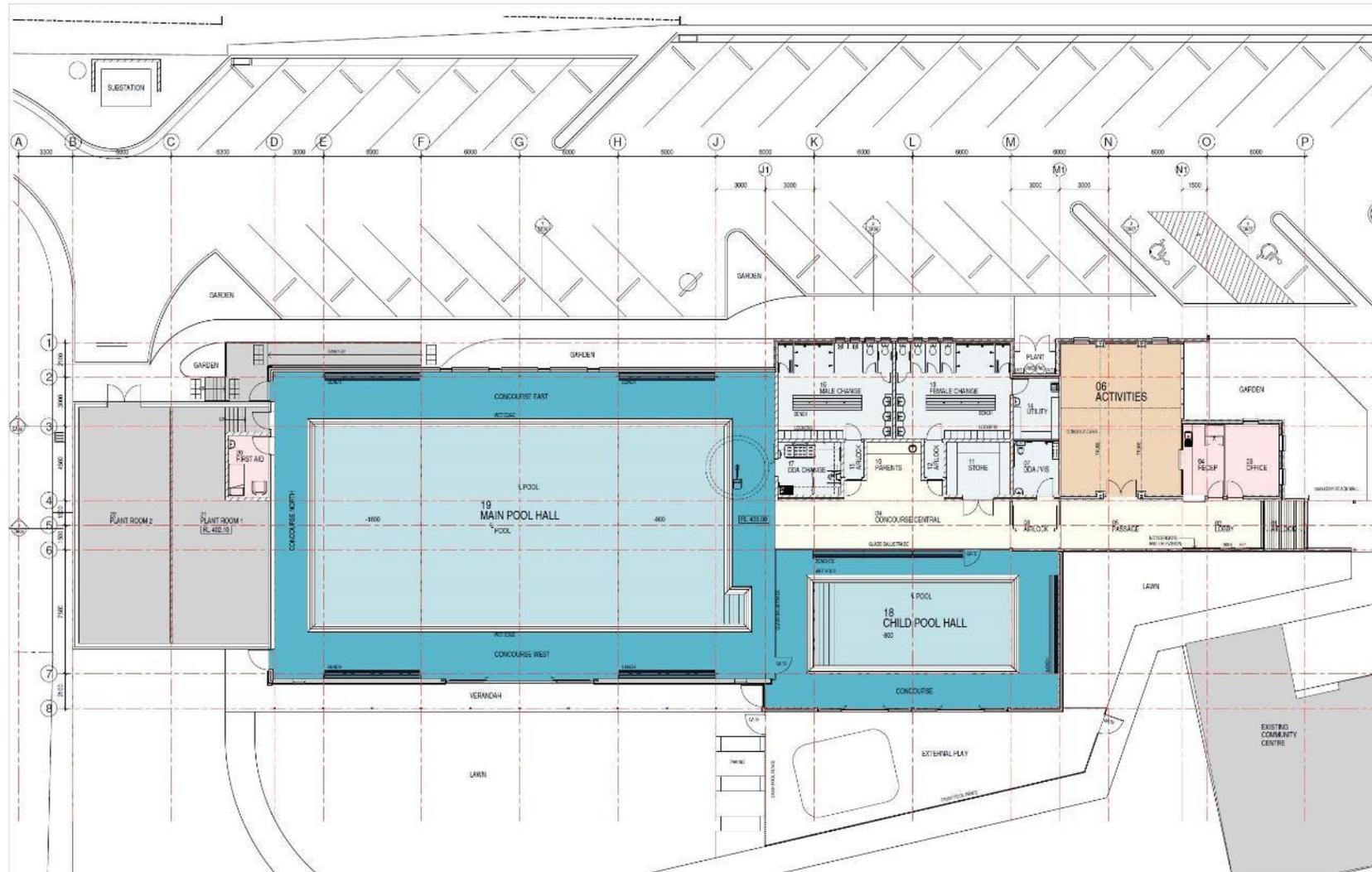


PhilpLighton Architects
1: 2019/21 2: 2019/22 3: 2019/23
DEVELOPMENT APPLICATION

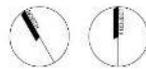


SOUTHERN MIDLANDS COUNCIL
OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS
SITE PLAN

DA01



PhilpLighton Architects
11/16/20 11/16/20 11/16/20
DEVELOPMENT APPLICATION



SOUTHERN MIDLANDS COUNCIL
OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS
FLOOR PLAN

DA02

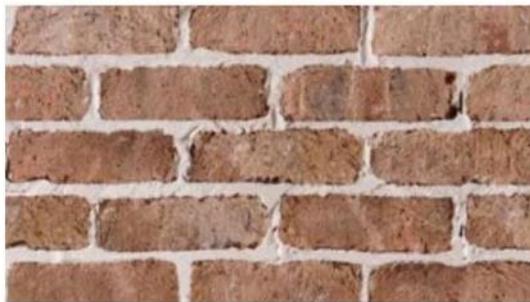
Proposal - materials



1 2



- 1
Zincalume roofing
- 2
Painted weatherboard



3 4



- 3
Face bricks
- 4
Bagged brickwork

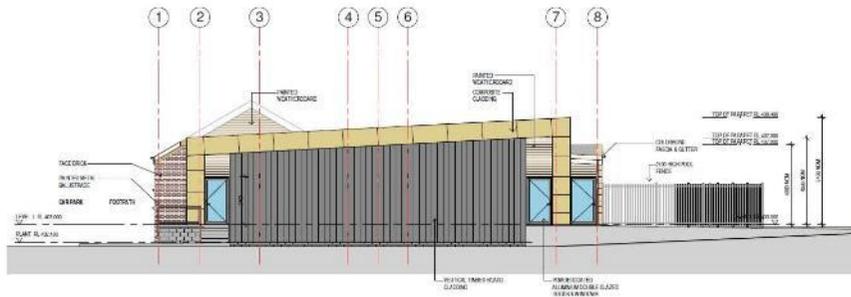


5 6

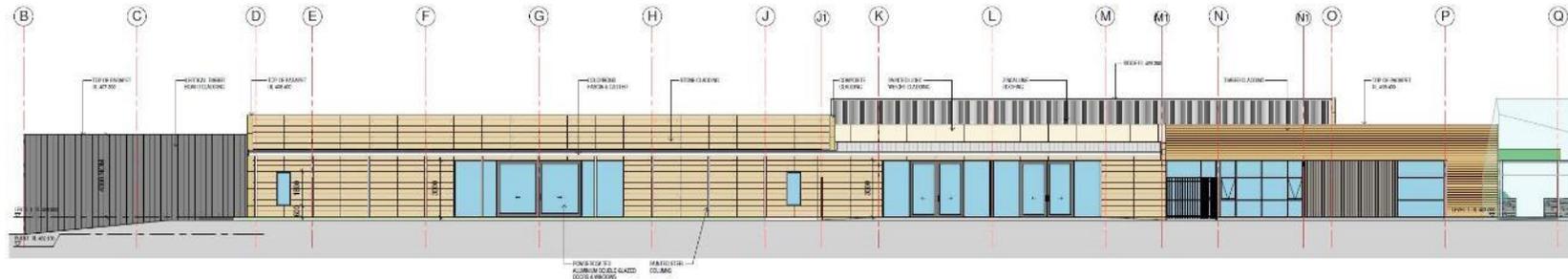


- 5
Sandstone cladding
- 6
Timber board cladding

ELEVATIONS 2 - PROPOSED



WEST ELEVATION - TO SOUTH PARADE



SOUTH ELEVATION - TO PARKLANDS & CHURCH STREET PROPERTIES

VIEWS OF PROPOSED



VIEW LOOKING SOUTH WEST FROM HIGH STREET



VIEW LOOKING NORTH WEST FROM HIGH STREET

VIEWS OF PROPOSED



BIRDSEYE VIEW LOOKING SOUTH WEST FROM HIGH STREET



BIRDSEYE VIEW LOOKING NORTH WEST FROM HIGH STREET

VIEW OF PROPOSED



HIGH BIRDSEYE VIEW LOOKING SOUTH WEST

PhilpLighton Architects

020 87143 0000 0190 2220
DEVELOPMENT APPLICATION



OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS

VIEWS 3

DA11

VIEW OF PROPOSED



HIGH BIRDSEYE VIEW LOOKING NORTH WEST

PhilpLighton Architects

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DEVELOPMENT APPLICATION



OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS

VIEWS 4

DA12

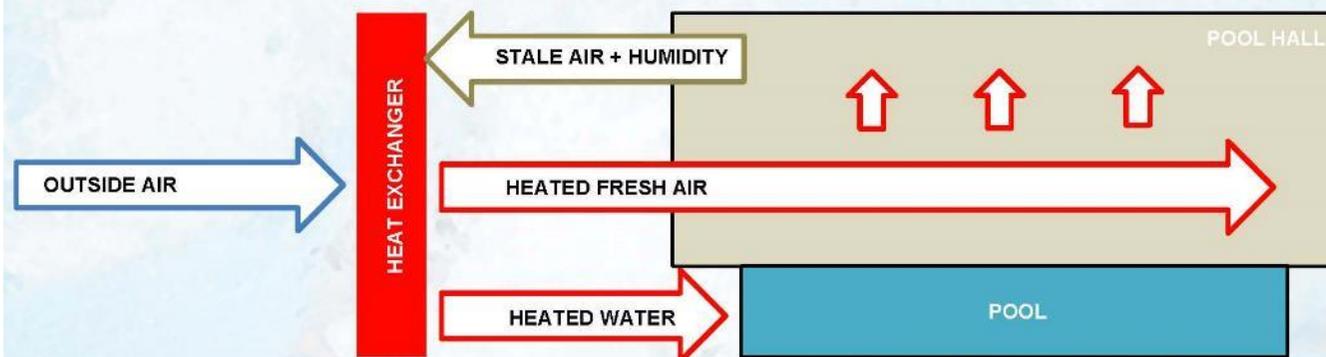
Oatlands Aquatic Centre – Energy efficiencies + sustainability measures

Pool Air & Water Heating

A Pool Pac Plus packaged unit will provide heating to both the pool air and pool water.

This special unit recovers waste heat from the pool hall exhaust to pre-heat the fresh air.

This saves huge amounts of electricity compared to normal pool heating systems, and ensures excellent indoor air quality is maintained at all times. Pool and Air heating is the largest energy cost for pools globally, so investment in energy efficient technology is crucial for low running costs and long system life.



Oatlands Aquatic Centre – Energy efficiencies + sustainability measures

Solar

Solar PV Electricity Generation Panels will be installed on the roof to generate a large portion of the electricity required for pool heating, pumping etc.

Lights

All lights in the facility will be modern energy-saving LEDs, and occupancy sensing combined with daylight sensing will ensure lights are only running when needed. The building also has lots of strategically placed windows to provide natural light throughout, reducing the reliance on artificial lighting

Domestic Hot Water

Domestic Hot Water for the showers and handbasins etc will be generated by modern heat pump systems that are 5 times more efficient than electric or gas hot water systems, further saving energy and running costs.

Oatlands Aquatic Centre – Energy efficiencies + sustainability measures

Double Glazed Windows

High performance and specification double glazed thermally broken windows will keep the heat in, and minimise condensation.

Insulation

High performance fire retardant waterproof and corrosion resistant insulated PIR (*polyisocyanurate*) sandwich panels will be utilised internally minimising condensation to prevent mould and ensure long life of internal linings.

High performance detailing and construction

Given Oatlands varying weather temperatures and extremities (-5° overnight winter and +40° summer afternoons, occasional snow etc) and an indoor building temperature in the mid 20s° and similar water temperature creates a substantial differential between indoor and outdoor air temperatures, coupled with high indoor humidity requires substantial insulation, sealing, and protective long life low maintenance finishes.

Oatlands Aquatic Centre – facts + figures

Budget \$ 6,000,000 + GST
 Design documentation + construction
 Planning, building + plumbing permit statutory fees
 Project manager, architect, heritage advisor, surveyor, landscape designers, pool consultant
 electrical, mechanical, hydraulic, data and communications, acoustic, fire, structural and civil engineers
 Build to walk-in standard – all finishes and fixtures, external works

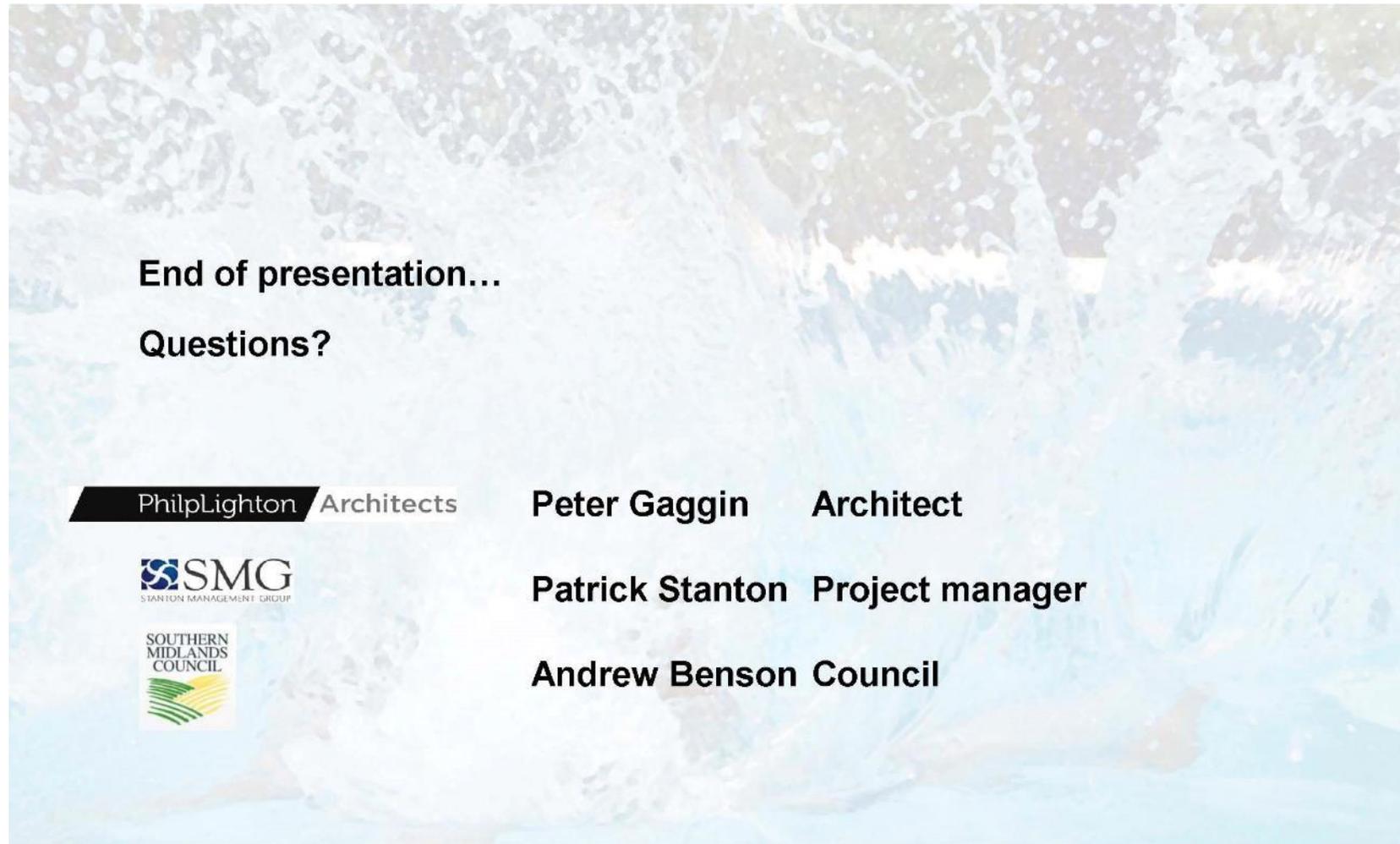
Site Area approx 5125m² to eastern portion of the site

Size	Administration and Activities	185m ²
	Pool Halls	960m ²
	Plant Room	180m ²
	Total	1325m²

Carparking 37 spaces

34 car spaces
 2 x AS1428.1 compliant spaces (right and left access)
 1 x mini-bus (16 seater "Coaster")
 1 x emergency vehicle (ambulance)

Heights	Room	Height above floor	RL
	Floor Level main building	0	403.000
	Floor Level Plant Room	-900mm	402.100
	Main Pool Hall wall parapet	5400mm	408.400
	Main Pool Hall wall	5200mm	408.200
	Ridge small gable	4400mm	407.400
	Ridge large gable	6300mm	409.300
	Plant Room parapet	4300mm	407.300



End of presentation...

Questions?

PhilpLighton Architects

Peter Gaggin Architect



Patrick Stanton Project manager



Andrew Benson Council

PhilpLighton Architects

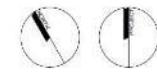
OATLANDS AQUATIC CENTRE



Site Plan - proposed



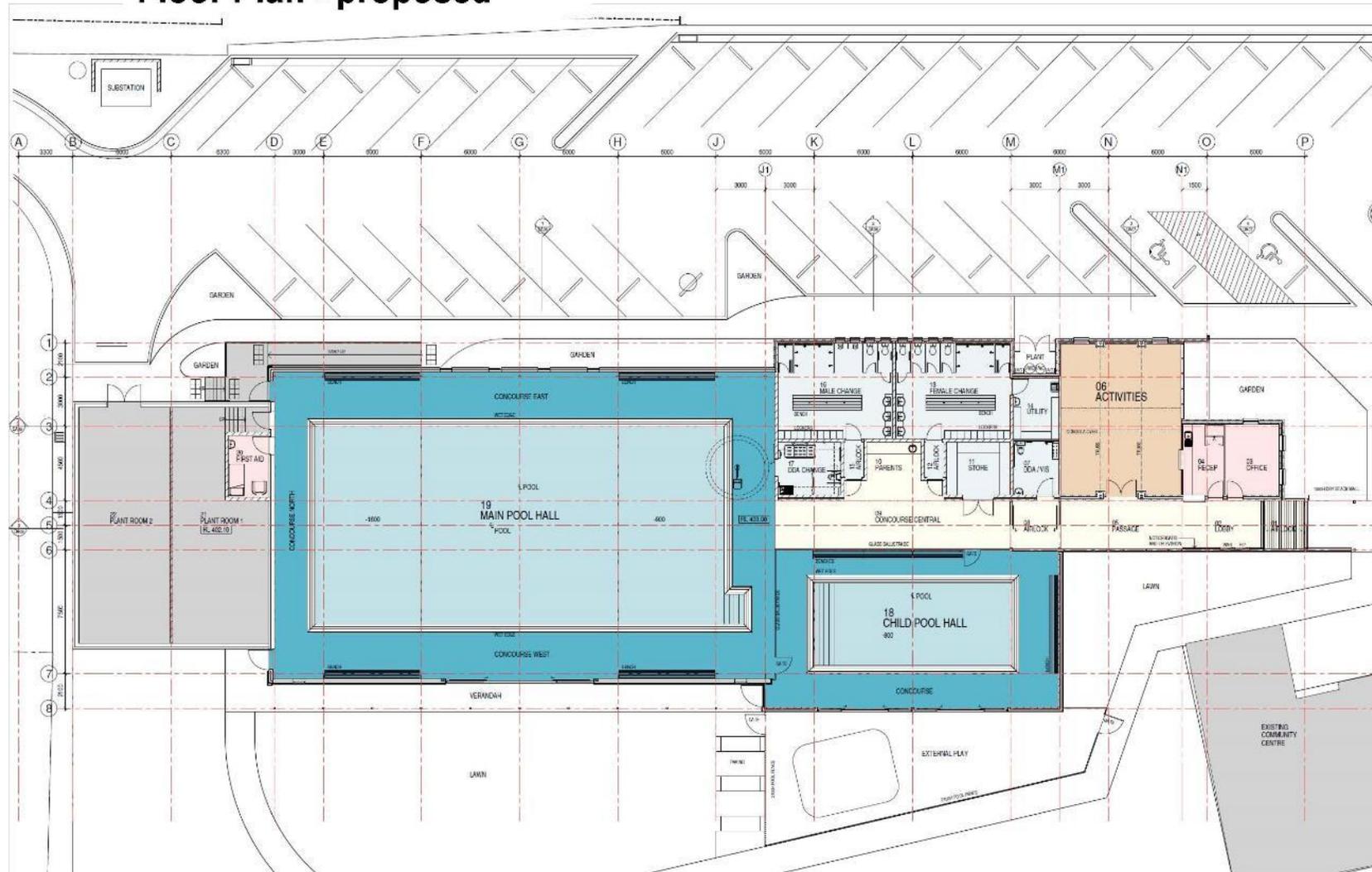
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DEVELOPMENT APPLICATION



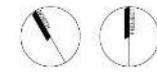
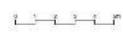
SOUTHERN MIDLANDS COUNCIL
OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS
SITE PLAN

DA01

Floor Plan - proposed



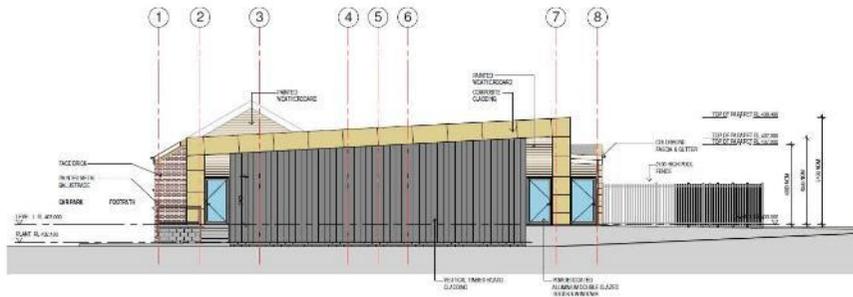
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11/11/2018 11:11:11 AM
DEVELOPMENT APPLICATION



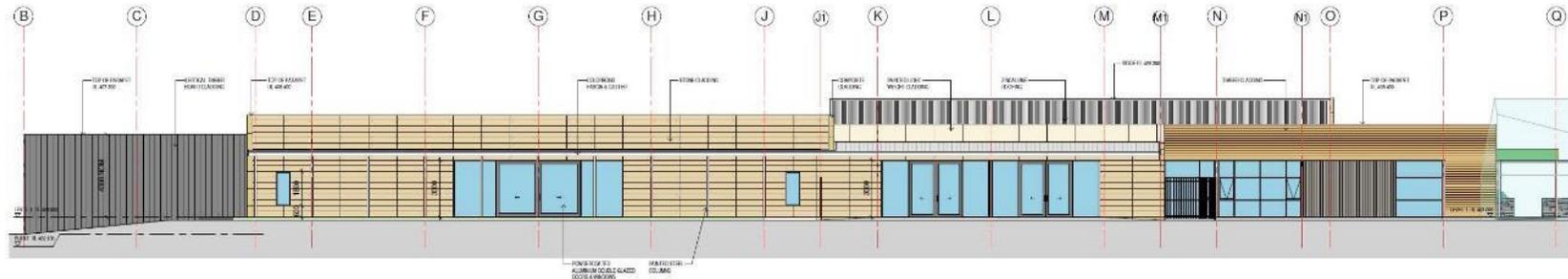
SOUTHERN MIDLANDS COUNCIL
OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS
FLOOR PLAN

DA02

ELEVATIONS 2 - PROPOSED



WEST ELEVATION - TO SOUTH PARADE



SOUTH ELEVATION - TO PARKLANDS & CHURCH STREET PROPERTIES

VIEWS OF PROPOSED



VIEW LOOKING SOUTH WEST FROM HIGH STREET



VIEW LOOKING NORTH WEST FROM HIGH STREET

VIEWS OF PROPOSED



BIRDSEYE VIEW LOOKING SOUTH WEST FROM HIGH STREET



BIRDSEYE VIEW LOOKING NORTH WEST FROM HIGH STREET

VIEW OF PROPOSED



HIGH BIRDSEYE VIEW LOOKING SOUTH WEST

PhilpLighton Architects

DEVELOPMENT APPLICATION



OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS

VIEWS 3

DA11

VIEW OF PROPOSED



HIGH BIRDSEYE VIEW LOOKING NORTH WEST

PhilpLighton Architects

01 21 001 2012 001 2012 001 2012
DEVELOPMENT APPLICATION



OATLANDS AQUATIC CENTRE
18 CHURCH STREET OATLANDS

IEWS 4

DA12

15.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

15.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

15.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

15.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

15.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

15.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

15.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

16.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / Maintain the Business Process Improvement & Continuous Improvement framework

Nil.

16.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

16.2.1 LOCAL GOVERNMENT SHARED SERVICES UPDATE (STANDING ITEM – INFORMATION ONLY)

The Shared Services Report was unavailable.

16.2.2 DESKTOP REVIEW OF COUNCIL'S STRATEGIC PLAN

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 18 JUNE 2020

Attachment:

Draft Strategic Plan 2020-2029

ISSUE

Final reading for the consideration and adoption of the Strategic Plan 2020-2029.

BACKGROUND

The "first reading" Report of the draft Strategic Plan 2020-2029 was presented at the May 2020 Council meeting. The following is an extract of the minutes of that meeting.

[EXTRACT]

17.2.3 DESKTOP REVIEW OF COUNCIL'S STRATEGIC PLAN

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 19 MAY 2020

Attachment:

Draft Strategic Plan 2020-2029

ISSUE

Consideration of the desktop review of the Strategic Plan 2020-2029.

BACKGROUND

Council's Strategic Plan in its current format was adopted prior to the commencement of the 2006/07 financial year. This format, whilst focusing on the strategic direction of Council, also dovetails key actions into the strategic themes to enable an understanding of what that all means 'on the ground' in tangible measures. Changes to the Local Government Act 1993 require Council to create a plan that encapsulates a ten year period in line with the requirement for Council to have a ten year Asset Management Plan.

DETAIL

It is now two years, into the ten year Strategic Plan 2018 – 2027 which was subject to a full Community consultation and review, being formally approved by Council in July 2018. It was agreed by Council that the Strategic Plan, whilst it is a ten year Plan would be reviewed every two years to ensure that it remains relevant and appropriate as Council's / Community's strategic intent for the Southern Midlands local government area. That means every four years the Plan would go to the Community for a full review and in the ensuing two year blocks, an internal desktop review would be undertaken with Councillors and senior Council Managers. These consultations with Councillors and senior Council Managers would normally be structured workshops, however the COVID-19 pandemic has meant that structured workshops have not been possible, so this has been a modified consultation process.

This current desktop review has highlighted some minor amendments as well as a consolidation of the Community and Lifestyle strategic themes into the Community strategic theme. Some new line items, key actions have been included to reflect current and emerging

issues. The draft Strategic Plan 2020 – 2029 attached is provided with those items highlighted for recognition and discussion.

It is also noted that the financial ‘ratio and trend data’ page will be updated to reflect the end of the financial year figures when they become available. Likewise the Australian Bureau of Statistics information is based on the 2016 Census, this will be updated when the 2021 Census data has been released, although data to date does not find significant differences to the statistics contained within the document.

As Councillors are aware, the process for any policy document being, that it is tabled at one meeting and then “lays on the table” until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting.

CONCLUSION

That the draft Strategic Plan 2020 – 2029 is recommended to Councillors for consideration and further input if required.

RECOMMENDATION

THAT Council

1. Received and note the report;
2. Consider adoption of the draft Strategic Plan 2020 - 2029, and any amendments agreed during the meeting with final consideration in the June 2020 Council meeting; and
3. Endorse the process of the desktop review of the Strategic Plan to date.

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT Council

1. Receive and note the report;
2. Consider adoption of the draft Strategic Plan 2020 – 2029, and any amendments agreed during the meeting with final consideration in the June 2020 Council meeting; and
3. Endorse the process of the desktop review of the Strategic Plan to date.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

[END OF EXTRACT]

DETAIL

The draft revised Strategic Plan 2020 - 2029 was tabled at the May 2020 Council meeting for Council’s consideration. The proposed changes to the Plan (which were marked in the document) were briefly discussed and a further in-depth discussion is to be held at the June 2020 Council meeting if required. As Councillors are aware, the process for any policy document is, that it is tabled at one meeting and then “lays on the table” until the next

meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting. Input from Councillors would be welcome.

Further changes will be able to be considered at this meeting.

For Discussion

Human Resources & Financial Implications - Business Unit Managers will undertake briefings with their team members to ensure that everyone is up to date with the revised document.

Community Consultation & Public Relations Implications - This document will be housed on the SMC website and hard copies will be available at each Council Office.

Policy Implications - Review in two years.

Priority - Implementation Time Frame - As soon as possible.

RECOMMENDATION

THAT Council:

1. Receive and note the report;
2. Adopt the Strategic Plan 2020 – 2029.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee

THAT Council:

1. **Receive and note the report; and**
2. **Adopt the Strategic Plan 2020-2029 (subject to amendments suggested at the meeting).**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.2.3 TABLING OF DOCUMENTS

Oatlands District Homes Association Inc
383 Nala Road
Andover TAS 7120

Dear Andrew

Thank you for inviting the Homes Association to attend the Swimming Pool briefing on 9th June.

I was impressed with the updated plans and the detail provided by the Architects. The new pool will be an asset for our community members and visitors to our region.

Life without Barriers, our tenants at Hawthorn House, are in a unique position as their clients will have very easy access to the pool.

Instead of having to rely on bus type transport for future pool activities they will be able to walk to the pool and travel in their wheelchairs. The current pool location is ideal for our tenants not only to participate in water activities but also as a place to visit for an outside excursion.

I look forward to the next stage of the development process.

Sincerely

Bridget

Bridget Walch
President
Oatlands District Homes Association Inc
22 June 2020

Dear Southern Midlands Council,

I would like to thank you for giving me the opportunity to attend the Oatlands Aquatic Centre Forum on Tuesday the 9th of June.

I found the forum to be very informative and positive.

As president of our local swim club and a parent of two I am very excited about all the possibilities this project will have and bring to our club, community and most importantly to the health and well-being of our children.

Thank you once again

yours sincerely,

Kellie Scott

From: Andrew Dean
Sent: Tuesday, 23 June 2020 10:04 AM
To: Andrew Benson <abenson@southernmidlands.tas.gov.au>
Subject: Re: Proposed Oatlands Aquatic Centre - Briefing

Hi Andrew, thanks for your email and in particular the letter regarding the Oatlands Swimming Pool. I was really encouraged by the presentation that was delivered a few weeks ago. I have a high level of confidence with the proposal as it was thorough and very well detailed.

Oatlands BootCamp has 126 members attached to the group and all are very encouraged at the proposal. Health and Wellbeing in rural and remote areas can not be underestimated and is a vital activity not only for physical but mental health.

I give the proposal my strong backing both personally and on behalf of the Oatlands BootCamp members.

Kind regards

Andrew Dean

16.2.4 ELECTED MEMBER STATEMENTS

An opportunity was provided for elected members to brief fellow Councillors on issues not requiring a decision.

Clr K Dudgeon

Advice of the Oatlands Bargain Centre contribution of 2039 voluntary hours by 15 volunteers which has raised a total of \$20,762.99 over the past year for distribution to various community organisations.

Community groups

MMPHC Auxiliary	\$7349.96
Uniting Church, Oatlands	\$4138.17
Anglican Church, Oatlands	\$2524.64
Oatlands District Historical Society	\$2427.93
Mt Pleasant Football Club	\$1684.79
Oatlands Garden Group	\$844.94
Oatlands Community Association	\$575.17
Mid-FM Radio Station	\$478.46
Learn to Swim, Oatlands	\$427.56
Leukaemia Foundation	\$183.24
Tunnack Hall Committee	\$122.16

Mayor A Green to provide a letter of appreciation to the Bargain Centre volunteers.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr D Fish

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

16.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 31 MAY 2020)

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 17 JUNE 2020

ISSUE

Provide the Financial Report for the period ending 31st May 2020.

BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year and therefore the budget for depreciation is included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2019 to 31 May 2020.
- Operating Expenditure Budget Report – 1 July 2019 to 31 May 2020.
- Capital Expenditure Estimates – as at 31 May 2020.
- Cash Flow Statement – 1 July 2019 to 31 May 2020.
- Rates & Charges – as at 13 June 2020.

OPERATING EXPENDITURE ESTIMATES (OPERATING BUDGET)

Overall, operating expenditure to end of April was \$6,343,991 which represents 84.18% of YTD Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), YTD expenditure is consistent with Budget.

Strategic Theme - Infrastructure

Sub-Program – Public Toilets – expenditure to date (\$71,478 – 114.24%). Expenditure relates to additional cleaning hours and cleaning products due to COVID-19.

Sub-Program – Signage – expenditure to date (\$7148 – 110.23%). Expenditure relates to purchasing and replacing stolen road signs. This is a relatively minor budget and will be monitored.

Strategic Theme – Growth

Nil.

Strategic Theme – Landscapes

Nil.

Strategic Theme – Lifestyle

Sub-Program – Aged – expenditure to date (\$2,352 – 156.83%). Expenditure relates to the cost of hiring the Kempton Community Bus for Community Walks.

Strategic Theme – Community

Sub-Program – Capacity – expenditure to date (\$48,599 – 122.34%). Expenditure relates to costs associated with the Heritage Bullock Festival, Arts Committee Events and donations provided for sporting representations.

Sub-Program – Safety – expenditure to date (\$57,067 – 129.16%). Expenditure relates to Salaries, On Costs and Plant associated with firefighting and recovery following the Pelham Fire.

Strategic Theme – Organisation

Nil.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT the Financial Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1st July 2019 to 31st May 2020

	Annual Budget \$	Year to Date as at 31st May \$	%	Comments
Income				
General rates	5,724,701.00	5,700,268.94	99.6%	Budget includes Interest & Penalties to be imposed to end of June 2020
User Fees (refer Note 1)	694,036.00	659,594.43	95.0%	
Interest	180,000.00	141,414.68	78.6%	
Government Subsidies	19,250.00	11,655.00	60.5%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	0.00	0.00	0.0%	
Other (refer Note 2)	162,000.00	170,811.14	105.4%	
Sub-Total	\$6,779,987.00	\$6,683,744.19	98.6%	
Grants - Operating	3,470,832.00	3,641,957.45	104.9%	
Total Income	\$10,250,819.00	\$10,325,701.64	100.7%	
Expenses				
Employee benefits	-3,905,753.00	-3,017,392.87	77.3%	Less Roads - Resheeting Capitalised
Materials and contracts	-3,063,277.00	-2,982,784.17	97.4%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	-3,061,160.00	-2,810,144.88	91.8%	Percentage Calculation (based on year-to-date)
Finance costs	-27,088.00	-20,735.27	76.5%	
Contributions	-233,907.00	-175,430.25	75.0%	Fire Service Levies
Other	-133,944.00	-185,089.28	138.2%	Incls Rate Discounts
Total expenses	-\$10,425,129.00	-\$9,191,576.72	88.2%	
Surplus (deficit) from operations	-\$174,310.00	\$1,134,124.92	-650.6%	
Grants - Capital (refer Note 3)	4,526,481.00	1,531,623.00	33.8%	
Sale Proceeds (Plant & Machinery)	0.00	331,919.18	0.0%	
Net gain / (loss on disposal of non-current assets)	-108,182.00	0.00	0.0%	
Surplus / (Deficit)	\$4,243,989.00	\$2,997,667.10	70.6%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1st July 2019 to 31st May 2020

	Annual Budget \$	Year to Date as at 31st May \$	%	Comments
NOTES				
1. Income - User Fees (Budget \$730,602) includes:				
- All other Programs	471,579.00	407,220.43	86.4%	Actual Income Received (i.e. excluding Debtors)
- Private Works	222,457.00	248,793.04	111.8%	
- Callington Mill	0.00	3,580.96	0.0%	
	<u>\$694,036.00</u>	<u>\$659,594.43</u>		
2. Income - Other (Budget \$162,000) includes:				
- Tas Water Distributions	152,000.00	76,000.00	50.00%	
- HBS Dividend	10,000.00	0.00	0.00%	
- Other		58,450.00		\$58,450 received from the Tunbridge Hall Management Comm. - Toilet Project
- Other		29,336.00		\$29,336 received from the Mt Pleasant Rec. Ground Man. Comm. - Toilet Project
- Other		7,025.14		
	<u>\$162,000.00</u>	<u>\$170,811.14</u>	105.4%	
3. Grant - Capital (Budget \$1,669,375) includes:				
- Aus Gov Election Commit'	1,930,000.00	0.00	0.0%	
- Swimming Pool	1,900,000.00	800,000.00	0.0%	
- Roads To Recovery Grant	665,531.00	665,531.00	100.0%	To be received March 2020
- Twin Equestrian Arenas	0.00	0.00	0.0%	
- Runnymede Cricket Ground		35,142.00		
- Commissariat NSRF Grant	30,950.00	30,950.00	100.0%	
	<u>\$4,526,481.00</u>	<u>\$1,531,623.00</u>	33.8%	
4. Grant - Operating (Budget \$1,669,375) includes:				
Operating Grants				
- FAGS		3,582,262.00		\$1,840,420 advanced from 2020/21
- Court House		150.00		
- Weed Control Grant		4,545.45		
- Drought & Weed Management Program		55,000.00		
	<u>\$0.00</u>	<u>\$3,641,957.45</u>		

CAPITAL EXPENDITURE PROGRAM 2019-20
AS AT 31 MAY2020

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
INFRASTRUCTURE						
ROAD ASSETS						
Resheeting Program	Various	Roads Resheeting	500,000.00	167,509.78	332,490.22	
Reseal Program		Roads Resealing (as per agreed program)	280,000.00	0.00	280,000.00	
	C1010092	Cartledge Lane Reseal		13,051.49	-13,051.49	
	C1010077	Clifton Vale Road Reseal		30,262.08	-30,262.08	
	C1010091	Hall Lane Reseal		26,501.96	-26,501.96	
	C1010090	Swan Street Reseal		9,580.40	-9,580.40	
	C1020055	Yarlington Road (Smarts Hill - 150 metres)	15,000.00	2,983.70	12,016.30	\$15K Budget c/fwd
Reconstruct & Seal	C1010032	Green Valley Road, Bagdad (300metres off Swan Street)	54,000.00	45,474.50	8,525.50	
	C1020025	Shene Road, Mangalore (650metres)	97,500.00	44,698.04	52,801.96	
	C1010089	Woodsdale Road (1klm Reconstruction)	165,000.00	164,225.24	774.76	
Construct & Seal (Unsealed Roads)	C1020073	Huntingdon Tier (300 metres new seal)	63,000.00	70,303.98	-7,303.98	
	C1020069	Roberts Road (350m new seal incl. stormwater)	59,000.00	43,536.40	15,463.60	
		Main Intersection/Carpark Campania - Design Concept	50,000.00	0.00	50,000.00	
	C1020067	Eldon Road (800 metres new seal)	154,000.00	116,426.40	37,573.60	RTR
	C1020072	Banticks Road (1klm new seal from Junction with Blackbrush)	27,500.00	46,887.11	-19,387.11	
	C1020071	Blackbrush Road (1klm new seal from existing to Banticks)	210,000.00	130,458.14	79,541.86	RTR
Minor Seals (New)		Dust Suppressant Seal	20,000.00	0.00	20,000.00	
	C1020075	Stonehenge Road Dust Suppressant Seal		6,190.18	-6,190.18	
		Junctions - Various Locations (incl. Greggs Road)	20,000.00	0.00	20,000.00	
	C1020032	Hasting Street Junction	15,000.00	958.52	14,041.48	\$15K Budget c/fwd WIP 30/6/19 \$959
Unsealed Rds - Road Widening	C1020065	Clifton Vale Road - (Cliff Section)	20,127.50	17,410.13	2,717.37	
	C1020061	Native Corners Road (Far end, Widening/Guard Rail)	9,000.00	3,276.65	5,723.35	\$9K Budget c/fwd
Junction / Road Realignment / Other	C1020076	Campania - Brownwood Estate Rd Junction (Asphalt Overlay)				
	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	70,000.00	9,503.83	60,496.17	\$70K Budget c/fwd WIP 30/6/19 \$2,617
	C1010093	Campania - Water Lane (Minor Widening/drainage-V drain/Patch Repair)	23,500.00	0.00	23,500.00	
	C1020070	Elderslie - Bluff Road Intersection Upgrade	0.00	138.38	-138.38	

Drainage Component - \$42,900	C1010079	Reeve St - Hall Street to Rec Ground (K&G)	94,915.00	65,093.42	29,821.58	\$20k Budget c/fwd WIP 30/06/19 \$6,887
	C1020047	Lovely Banks Road (vicinity of Cames)	25,000.00	2,002.88	22,997.12	Extend Culverts/ tree removal / realign
		Rhyndaston Road - Guard Rail	20,000.00	0.00	20,000.00	
	C1020066	Stonor Road - Guard Rail	30,000.00	8,656.98	21,343.02	
		Woodsdale Road (Vicinity of Dean Property)	15,000.00	0.00	15,000.00	
	C1010088	Bagdad Primary School - Car Park (contribution)	25,000.00	44,467.53	-19,467.53	\$25k Budget c/fwd WIP 30/06/19 \$6,036
			\$2,062,542.50	\$1,069,597.72	\$992,944.78	
BRIDGE ASSETS	C1030058	Hardings Road (White Kangaroo Rivulet- B1096)	180,400.00	86,380.68	94,019.32	RTR
	C1030059	Woodsdale Road (Nutting Garden Rivulet- B3968))	210,390.00	206,664.41	3,725.59	RTR
			\$390,790.00	\$293,045.09	\$97,744.91	
		BUDGET	EXPENDITURE	VARIANCE	COMMENTS	
		\$	\$	\$		
WALKWAYS	C1040003	Footpaths - General Streetscapes Bagdad Township	20,000.00	323.00	19,677.00	
	C1040014	- East Bagdad Road Broadmarsh Township	105,000.00	4,208.32	100,791.68	WIP 30/6/19
	G1040007	- Streetscape Works Campania Township	230,000.00	882.98	229,117.02	Funds \$230k subject to finalising Grant Deeds (Federal Gov.)
		- Review Management Plan (Site Plan) / Walking Tracks (Bush Reserve)	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
	C1040005	- Reeve Street - Footpath through to Hall - Climie Street/Water Lane (incl. footpath) - Climie Street to Kandara Court Footpath Kempton Township	30,000.00	342.31	29,657.69	
		- Midlands Highway/Mood Food	70,150.00	0.00	70,150.00	
	C1040027	- Memorial Avenue (complete drainage/other site works)	25,000.00	17,098.26	7,901.74	
	C1040004	- Streetscape Plan (Review & Implementation)	35,000.00	32,252.69	2,747.31	
	G1040006	- Streetscape Victoria Hall Melton Mowbray Township	75,000.00	0.00	75,000.00	Footpath renewal Component - Funds \$75k subject to finalising Grant Deeds (Federal Gov.)
	G2020002	- Streetscape Works (Trough / Shelter etc) Oatlands Township	30,000.00	5,318.18	24,681.82	
	C1040016	- High Street (Footpath Renewal)	33,000.00	1,251.78	31,748.22	
	C1040026	- Church Street (Footpath Renewal) Tunbridge Township	17,000.00	16,714.44	285.56	
	C1040022	- Main Street Kerb & Gutter (Vicinity of Hall) Tunnack Township	30,000.00	11,656.73	18,343.27	
		- Streetscape concept Plan	5,000.00	0.00	5,000.00	
			\$710,150.00	\$90,048.69	\$620,101.31	
	LIGHTING	C1050001	Esplanade Project (Total Project Cost \$128k year 1-2)	134,000.00	52,192.79	81,807.21
			\$134,000.00	\$52,192.79	\$81,807.21	
WATER	C107003	Tunbridge Dam	0.00	7,707.01	-7,707.01	Shareholder pro-rata share of maintenance to dam
			\$0.00	\$7,707.01	-\$7,707.01	
BUILDINGS	C1110002	Campania Flour Mill Park - Concrete Pathways/drainage/remove pavers Tunbridge Hall Toilets	15,000.00	0.00	15,000.00	
			77500.00	84,864.35	-7,364.35	WIP 30/6/19 \$18,288 - Budget incl. Grants
			\$92,500.00	\$84,864.35	\$7,635.65	

		BUDGET	EXPENDITURE	VARIANCE	COMMENTS
		\$	\$	\$	
DRAINAGE	Bagdad				
	- Lyndon Road	15,000.00	0.00	15,000.00	\$15K Budget c/fwd
C1090013	- Midland Highway/Swan Street Drainage	50,000.00	8,178.31	41,821.69	
	Campania				
	- Estate Road (School Farm)	10,000.00	0.00	10,000.00	
	Oatlands				
C1090029	- Barrack Street (towards Mason Street)	10,000.00	8,155.87	1,844.13	\$10K Budget c/fwd
	- High St/Wellington Street Junction	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
C1090028	- Queen Anne Street	7,500.00	5,467.66	2,032.34	\$7.5K Budget c/fwd
	Kempton				
	- Erskine Street		4,667.96	-4,667.96	WIP 30/6/19
		\$97,500.00	\$26,469.80	\$71,030.20	
WASTE					
C110001	Wheelie Bins and Crates	8,000.00	4,769.00	3,231.00	
	Oatlands WTS - Concrete Pad(s)	25,000.00	0.00	25,000.00	\$25K Budget c/fwd
C110002	Dysart WTS - General Improvements	20,000.00	4,060.00	15,940.00	\$20K Budget c/fwd
		\$53,000.00	\$8,829.00	\$44,171.00	
GROWTH					
HERITAGE					
C3010003	Callington Mill (Asset Renewals)	10,000.00	53,187.70	-43,187.70	
	Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	6,500.00	6,500.00	0.00	Budget c/fwd
C3010004	Oatlands Court House (Stabilisation & Gaol Cell)	8,000.00	2,400.00	5,600.00	\$8K Budget c/fwd
C3010002	Oatlands Gaol - Wingwall Completion	15,000.00	3,938.01	11,061.99	\$15K Budget c/fwd
	Oatlands Gaol - Aluminum Temporary Steps (Entrance)	3,500.00	0.00	3,500.00	\$3.5K Budget c/fwd
	Kempton Watch House (Fitout)	4,000.00	0.00	4,000.00	\$7.5K Budget c/fwd
C3010011	Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000.00	3,844.50	36,155.50	WIP 30/6/19 \$3,845 - Budget c/fwd
C3010011	Roche Hall - Internal & External Painting (excl. Gutters; Fascias & Soffits)	80,000.00	35,050.99	44,949.01	\$15K Budget c/fwd
		\$167,000.00	\$104,921.20	\$62,078.80	
NATURAL					
	Campania Bush Reserve (Walking/Riding Path)	100,000.00	0.00	100,000.00	Funds \$100k subject to finalising Grant Deeds (Federal Gov.)
G3020013	Chauncy Vale - Sanctuary Bridge	55,000.00	13,311.69	41,688.31	Funds \$55k subject to finalising Grant Deeds (Federal Gov.)
G3020014	Chauncy Vale - Erosion, Stabilisation & Revegetation				Total Project \$15,000, Grant \$11,000 (+ GST) CEP Grant
C3020008	Mahers Point - Lanscape Plan	22,404.00	0.00	22,404.00	Budget c/fwd
G3020006	Lake Dulverton Walkway (Section 1)	135,000.00	0.00	135,000.00	Funds \$135k subject to finalising Grant Deeds (Federal Gov.)
G3020006	Lake Dulverton Walkway (Section 2)	85,000.00	5,503.20	79,496.80	Funds \$85k subject to finalising Grant Deeds (Federal Gov.)
		\$397,404.00	\$18,814.89	\$378,589.11	
CULTURAL					
	Heritage HUB - Internal fitout	10,000.00	0.00	10,000.00	
		\$10,000.00	\$0.00	\$10,000.00	
REGULATORY					
C3040001	Kempton Council Chambers - Restoration Works	5,000.00	13,425.08	-8,425.08	
C9990001	Kempton Council Chambers - Office Furniture & Equipment	5,000.00	4,571.15	428.85	
		\$10,000.00	\$17,996.23	-\$7,996.23	

			BUDGET \$	EXPENDITURE \$	VARIANCE \$	COMMENTS
LIFESTYLE						
COMMUNITY HEALTH & WELLBEING	C1040029	Oatlands Bus Shelter	14,000.00	18,380.51	-4,380.51	
			\$14,000.00	\$18,380.51	-\$4,380.51	
ACCESS	C4070035	All Buildings (Priority Approach - Year 4 of 5)	40,000.00	0.00	40,000.00	
			\$40,000.00	\$0.00	\$40,000.00	
PUBLIC HEALTH	C4080001	Kempton Community Health Facility	225,000.00	13,642.50	211,357.50	\$200K Budget c/fwd WIP 30/6/19 \$445
			\$225,000.00	\$13,642.50	\$211,357.50	
RECREATION	C4070005	Recreation Committee	20,000.00	20,720.82	-720.82	Camp Rec Window & Cricket Pitch/ Oat Rec Lighting
		Oatlands Aquatic Centre (New Pool)	2,400,000.00	0.00	2,400,000.00	Funds \$500k subject to finalising Grant Deeds (Federal Gov.)
	C4070034	Oatlands Aquatic Centre (New Pool)		534,034.33	-534,034.33	WIP 30/6/19 \$395,896
	C4070034	Oatlands Aquatic Centre (New Pool)		379,803.40	-379,803.40	WIP 30/6/18 \$379,803
		Campania - Public Open Space dev (Subdivision)	23,000.00		23,000.00	
	C4070025	Campania - Public Open Space dev (Shelter Alexander Circle)	10,000.00	8,400.00	1,600.00	
		Campania - Public Open Space dev (Play Equip Alexander Circle)	16,000.00		16,000.00	
	G4070024	Mangalore Equestrian Arena	51,784.00	66,370.33	-14,586.33	Grant of \$36,784 plus additional budget \$15k
		Mangalore Hall (replace Gutters and Roofing)	18,000.00		18,000.00	
	G4070040	Oatlands - Destination Playground Callington Park	500,000.00		500,000.00	Incls. Revegetation and Watering System - Funds \$500k subject to finalising Grant Deeds (Federal Gov.)
		Campania - Recreation Ground (Nets)	45,000.00		45,000.00	\$45K Budget c/fwd
	C4070015	Kempton - Blue Place Title Boundaries		2,687.90	-2,687.90	
	C4070019	Kempton - Recreation Ground (Granstand Rails & Seating)	6,000.00		6,000.00	\$6K Budget c/fwd
		Kempton - Recreation Ground (Lighting)	10,000.00		10,000.00	\$10K Budget c/fwd
		Kempton - Recreation Ground (Roof Structure - Entry to Clubrooms)	15,000.00		15,000.00	
	G4070038	Mount Pleasant - Recreation Ground (Upgrade Toilets)	38,000.00	5,090.00	32,910.00	\$13K Budget c/fwd
	G4070039	Runnymede - Recreation Ground (resurfacing & watering system)	20,000.00	481.55	19,518.45	
		Tunbridge Park - Perimeter Fence (Safety)	30,000.00		30,000.00	\$7.5K Budget c/fwd
			\$3,202,784.00	\$1,017,588.33	\$2,185,195.67	
COMMUNITY						
ANIMALS		Oatlands - Dog Pound	20,000.00	0.00	20,000.00	
			\$20,000.00	\$0.00	\$20,000.00	
CAPACITY	C5020001	Levendale Community Centre	8,000.00	0.00	8,000.00	\$8K Budget c/fwd
	C5020002	Oatlands Structure Plan	25,000.00	3,847.00	21,153.00	
			\$33,000.00	\$3,847.00	\$29,153.00	
SAFETY		Road Accident Rescue Unit	3,000.00	0.00	3,000.00	
			\$3,000.00	\$0.00	\$3,000.00	

**CAPITAL EXPENDITURE PROGRAM 2019-20
AS AT 31 MAY2020**

		BUDGET \$	EXPENDITURE \$	VARIANCE \$	COMMENTS
ORGANISATION					
SUSTAINABILITY					
	Council Chambers - Internal Toilets Upgrade	60,000.00	0.00	60,000.00	
C6020007	Council Chambers - Damp Issues & Stonemasonry	15,000.00	1,123.60	13,876.40	\$15K Budget c/fwd
	Council Chambers - Works Office (floor coverings)	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
C9990001	Town Hall (General - Incl. Office Equip/Furniture)	5,540.00	5,740.44	-200.44	
C6020003	Computer System (Hardware / Software)	55,400.00	48,996.02	6,403.98	\$15K Budget c/fwd
		\$140,940.00	\$55,860.06	\$85,079.94	
WORKS					
C6020011	Kempton Depot - Property Purchase (Year 1 Budget of \$180K)	50,000.00	187,896.68	-137,896.68	Total Project Cost - to be funded over 4 yrs (Yr 1 - \$50K)
C6020011	Kempton Depot - External Painting	10,000.00	0.00	10,000.00	\$10K Budget c/fwd
C6020001	Depot Relocation (Site / Concept Plans/ Amenities/ Records Storage)	200,000.00	146,540.66	53,459.34	
C9990002	Minor Plant Purchases	9,500.00	16,455.46	-6,955.46	
C6020008	Radio System	3,000.00	0.00	3,000.00	
	Plant Replacement Program				
	Refer separate Schedule (Gross)	935,000.00	499,215.00	435,785.00	
	Light Vehicles (Gross)	210,000.00	262,637.58	-52,637.58	
	(Trade Allowance - \$180K)				
		\$1,417,500.00	\$1,112,745.38	\$304,754.62	
GRAND TOTALS		\$9,221,110.50	\$3,996,530.55	\$5,232,286.96	

CASH FLOW 2019/2020	INFLWS (OUTFLWS) (July 2019) \$	INFLWS (OUTFLWS) (August 2019) \$	INFLWS (OUTFLWS) (September 2019) \$	INFLWS (OUTFLWS) (October 2019) \$	INFLWS (OUTFLWS) (November 2019) \$	INFLWS (OUTFLWS) (December 2019) \$	INFLWS (OUTFLWS) (January 2020) \$	INFLWS (OUTFLWS) (February 2020) \$	INFLWS (OUTFLWS) (March 2020) \$	INFLWS (OUTFLWS) (April 2020) \$	INFLWS (OUTFLWS) (May 2020) \$	INFLWS (OUTFLWS) (Year to Date) \$
Cash flows from operating activities												
Payments												
Employee costs	- 259,732.34	- 280,026.23	- 290,033.86	- 374,698.08	- 281,014.52	- 283,264.70	- 183,941.18	- 249,493.24	- 391,792.59	- 227,499.67	- 237,342.97	- 3,058,839.38
Materials and contracts	- 489,960.05	- 252,409.90	- 176,421.49	- 359,780.89	- 285,349.18	- 189,232.07	- 295,391.97	- 279,437.87	- 242,616.55	- 293,167.62	- 131,461.57	- 2,975,228.94
Interest	- 4,148.51	-	-	-	- 2,995.62	- 10,870.47	-	-	-	-	- 2,720.67	- 20,735.27
Other	- 29,966.89	- 69,054.75	- 52,617.77	- 80,824.91	- 23,849.60	- 32,135.15	- 78,377.51	- 22,844.93	- 45,045.02	- 100,447.24	- 28,721.55	- 563,885.32
	- 783,807.79	- 601,490.88	- 519,073.12	- 815,303.68	- 593,208.90	- 495,502.39	- 557,710.66	- 551,776.04	- 679,454.16	- 621,114.53	- 400,246.76	- 6,618,688.91
Receipts												
Rates	98,749.91	1,287,791.14	1,399,266.96	201,106.06	519,769.80	329,069.98	470,490.84	323,978.28	453,974.93	334,194.48	99,266.45	5,517,658.83
User charges	65,479.66	44,553.00	127,713.29	47,010.97	31,174.71	69,604.49	41,028.67	50,194.50	63,704.87	73,628.69	63,672.28	677,765.13
Interest received	18,471.63	6,408.06	16,386.98	20,750.03	8,083.13	15,117.45	15,370.55	7,308.60	13,079.12	14,503.45	5,935.68	141,414.68
Subsidies	-	-	11,655.00	-	-	-	-	-	-	-	-	11,655.00
Other revenue grants	150.00	435,460.50	-	-	466,410.50	4,545.45	-	435,460.50	-	-	91,000.00	1,433,026.95
GST Refunds from ATO	-	-	-	-	-	-	-	-	-	-	-	-
Other	34,923.65	94,315.16	66.01	17,193.20	31,632.04	70,015.89	60,943.56	21,247.64	134,604.56	223,732.52	41,723.07	20,051.48
	217,774.85	1,868,527.86	1,555,088.24	251,673.86	993,806.10	488,353.26	465,946.50	838,189.52	665,363.48	198,594.10	218,151.34	7,761,469.11
Net cash from operating activities	- 566,032.94	1,267,036.98	1,036,015.12	563,629.82	400,597.20	7,149.13	91,764.16	286,413.48	14,090.68	422,520.43	182,095.42	1,142,780.20
Cash flows from investing activities												
Payments for property, plant & equipment	- 66,086.49	- 82,224.34	- 450,270.92	- 360,407.41	- 92,140.02	- 184,331.75	- 12,334.95	- 509,157.14	- 353,278.60	- 392,299.09	- 435,973.07	- 2,938,503.78
Proceeds from sale of property, plant & equipment	30,840.90	15,054.55	147,996.46	32,540.91	54.55	381.82	122.73	88,927.27	15,936.36	-	63.63	331,919.18
Proceeds from Capital grants	-	-	-	-	-	800,000.00	-	35,142.00	574,531.00	-	2,330,880.50	3,740,553.50
Proceeds from Investments	-	-	-	-	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-	-	-	-	-
Net cash used in investing activities	- 35,245.59	67,169.79	302,274.46	327,866.50	92,085.47	616,050.07	12,212.22	385,087.87	237,188.76	392,299.09	1,894,971.06	1,133,968.90
Cash flows from financing activities												
Repayment of borrowings	- 7,060.07	-	-	-	- 14,548.10	- 25,330.69	-	-	-	-	- 14,823.05	- 61,761.91
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Net cash from (used in) financing activities	- 7,060.07	-	-	-	- 14,548.10	- 25,330.69	-	-	-	-	- 14,823.05	- 61,761.91
Net increase/(decrease) in cash held	- 608,338.60	1,199,867.19	733,740.66	891,496.32	293,963.63	583,570.25	103,976.38	98,674.39	223,098.08	814,819.52	1,698,052.59	2,214,987.19
Cash at beginning of reporting year	12,368,944.95	11,760,806.35	12,960,473.54	13,894,214.20	12,802,717.88	13,096,681.51	13,680,251.76	13,576,275.38	13,477,600.99	13,700,699.07	12,885,879.55	12,368,944.95
Cash at end of reporting year	11,760,606.35	12,960,473.54	13,694,214.20	12,802,717.88	13,096,681.51	13,680,251.76	13,576,275.38	13,477,600.99	13,700,699.07	12,885,879.55	14,583,932.14	14,583,932.14

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2019/20
SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 May 20)	YTD BUDGET (as at 31 May 20)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	1,199,350	1,240,928	41,578	96.65%	3,205,738
Bridges	32,876	45,373	12,497	72.46%	383,498
Walkways	199,698	199,103	595	100.30%	214,930
Lighting	82,002	78,617	3,385	104.31%	85,764
Drainage	11,753	24,233	12,480	48.50%	78,072
Waste	842,988	806,587	36,399	104.51%	901,549
Public Toilets	71,478	62,587	8,911	114.24%	66,982
Communications	-	-	-	-	-
Signage	7,148	6,485	663	110.23%	7,020
INFRASTRUCTURE TOTAL:	2,447,291	2,463,891	16,600	99.33%	4,943,553
GROWTH					
Residential	-	-	-	-	-
Tourism	47,988	58,765	10,779	81.66%	62,380
Business	198,331	190,581	7,750	104.07%	971,998
Agriculture	-	-	-	-	-
GROWTH TOTAL:	246,317	249,346	3,029	98.79%	1,034,378
LANDSCAPES					
Heritage	282,957	308,998	46,041	85.10%	335,907
Natural	165,309	175,410	10,101	94.24%	188,629
Cultural	7,060	37,058	29,999	19.05%	40,427
Regulatory	604,563	776,037	171,474	77.90%	846,588
Climate Change	-	-	-	-	-
LANDSCAPES TOTAL:	1,039,890	1,297,504	257,614	80.15%	1,411,549
LIFESTYLE					
Youth	253,500	243,127	10,374	104.27%	284,320
Aged	2,352	1,500	852	156.83%	1,500
Childcare	4,000	6,375	2,375	62.75%	6,500
Volunteers	21,139	39,167	18,028	53.97%	40,000
Access	-	-	-	-	-
Public Health	6,188	9,340	3,154	66.23%	10,189
Recreation	322,841	429,014	106,173	75.25%	482,022
Animals	94,417	100,959	6,541	93.52%	110,137
Education	-	-	-	-	-
LIFESTYLE TOTAL:	704,437	829,481	125,044	84.93%	894,668
COMMUNITY					
Retention	-	-	-	-	-
Capacity	48,599	39,723	8,876	122.34%	41,925
Safety	57,067	44,183	12,883	129.16%	51,200
Consultation	14,608	19,775	5,167	73.87%	21,300
COMMUNITY TOTAL:	120,273	103,681	16,592	116.00%	114,425
ORGANISATION					
Improvement	76,280	104,606	28,326	72.92%	114,118
Sustainability	1,481,542	2,184,905	703,363	67.81%	2,370,532
Finances	227,961	302,615	74,654	75.33%	308,907
ORGANISATION TOTAL:	1,785,783	2,592,127	806,344	68.89%	2,791,555
TOTALS	6,343,991	7,536,029	1,192,039	84.18%	11,190,128

SOUTHERN MIDLANDS COUNCIL				
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year 13th June 2020		Last Financial Year 13th June 2019	
Arrears brought forward as at July 1		\$ 429,240.71		\$ 419,894.17
ADD current rates and charges levied		\$ 5,625,849.95		\$ 5,297,178.42
ADD current interest and penalty		\$ 74,598.53		\$ 86,018.12
TOTAL rates and charges demanded	100.00%	\$ 6,129,689.19	100.00%	\$ 5,803,090.71
LESS rates and charges collected	86.50%	\$ 5,302,121.30	86.76%	\$ 5,034,651.88
LESS pensioner remissions	3.91%	\$ 239,678.39	3.93%	\$ 228,291.04
LESS other remissions and refunds	-0.21%	-\$ 12,797.80	0.46%	\$ 26,504.92
LESS discounts	0.48%	\$ 29,553.80	0.49%	\$ 28,524.85
TOTAL rates and charges collected and remitted	90.68%	\$ 5,558,555.69	91.64%	\$ 5,317,972.69
UNPAID RATES AND CHARGES	9.32%	\$ 571,133.50	8.36%	\$ 485,118.02

16.3.2 2020 / 2021 ANNUAL PLAN & BUDGETS (OPERATING & CAPITAL)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 17 JUNE 2020

Attachment(s):

Attachment 1 - 2020/21 Annual Plan & Operating Budget

Attachment 2 - 2020/21 Capital Works Program Budget Estimates

ISSUE

Formal adoption of the 2020/2021 Annual Plan and Budget (Operating and Capital).

BACKGROUND

Under section 71 of the *Local Government Act 1993*, Council is required to have an annual plan.

Section 82 of the *Local Government Act 1993* (the Act) requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. The Council's 2020/21 Budget estimates have been prepared in accordance with the Act.

DETAIL

The following documents have been updated following the workshops held 11th May and 3rd June 2020.

1. 2020/21 Annual Plan and Program Budget (Operating);
2. 2020/21 Capital Expenditure Program Budget Estimates

The documents are submitted for formal endorsement and approval at this meeting.

Commentary

2020/21 BUDGET

The Annual Plan aligns to those strategies identified in the Southern Midlands Council Strategic Plan 2018 to 2027. The specific actions have been extracted and included in the Annual Plan under each of the respective Programs.

The Annual Plan is coupled to the budget development process recognising the direct influence on the allocation of resources.

The key features of the 2020/21 Budget estimates are:

- Total estimated operating revenue of \$11.088 million
- Total estimated operating expenditure of \$11.476 million
- Total estimated depreciation and asset write off of \$3.004 million
- Estimated net operating deficit of \$388K in comparison to the Long Term Financial Management Plan deficit of \$384K

- Total estimated capital expenditure of \$6.645 million (excluding carry forward amounts unspent)
- Total estimated capital grant funding of \$3.559 million
- Total estimated asset sales of \$358K
- New borrowings of \$175K
- Increase in total Rates collected of \$72K – Nil Percentage rate increase

Section 82 of the Act requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. Section (82 (2) and (3) read as follows:

“82. Estimates

....

(2) Estimates are to contain detail of the following:

- (a) the estimated revenue of the council;
- (b) the estimated expenditure of the council;
- (c) the estimated borrowings of the council;
- (d) the estimated capital works of the council;
- (e) any other detail required by the Minister.

(3) Estimates for each financial year must –

- (a) be adopted by the council, with or without alteration, by absolute majority; and
- (b) be adopted before 31 August in each financial year; and
- (c) not be adopted more than one month before the start of that financial year.”

The following Attachments are included:

- Attachment 1 – 2020/21 Annual Plan and Operating Budget
- Attachment 2 – 2020/21 Capital Works Program Budget Estimates

Budgeted Operating Income and Expenditure 2020/21

The net operating result is a deficit of \$388K exclusive of capital funding and net revenue from sale of assets. This compares to a \$174K deficit forecast for 2019/20.

This operating position has resulted primarily through an increase in Operating revenue of \$72K, and an increase in Operating expenditure of \$286K.

Table 1.1 – Budget Income Statement

REVENUE <i>(Excluding Capital Grants & Property Sales)</i>	2018/19 Actual (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
Rates & Charges	\$5,415	\$5,725	\$5,797
User Charges	\$983	\$694	\$681
Interest	\$221	\$180	\$175
Gov't Subsidies	\$0	\$29	\$29
Commercial Revenue	\$948	\$765	\$765
Operating Grants	\$3,598	\$3,471	\$3,564
Other	\$172	\$152	\$76
Total Revenue	\$11,337	\$11,016	\$11,088

EXPENDITURE	2018/19 Actual (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
Employee Costs	\$4,065	\$3,906	\$4,113
Materials & Contracts	\$3,213	\$3,063	\$3,195
Deprec. & Amortisation	\$3,079	\$3,061	\$3,004
Borrowing Costs	\$30	\$27	\$19
Fire Service Levy	\$221	\$234	\$234
Commercial Expenses	\$0	\$765	\$765
Other	\$795	\$134	\$146
Total Expenses	\$11,403	\$11,190	\$11,476
Operating Surplus / (Deficit)	(\$66)	(\$174)	(\$388)
Add Grants – Capital	\$378	\$4,526	\$3,559
Add / (Less) Proceeds from Disposal (NCA'S)	(\$136)	(\$108)	\$6
Assets Taken Up	\$0	\$0	\$0
Revaluation & Val Adjustments – NCA's	\$2,004	\$0	\$0
Surplus / (Deficit)	\$2,180	\$4,244	\$3,177

REVENUE

Revenue – Rating Income

General Rate - The Budget is based on a nil increase in General Rates. Variations in the rate base have resulted in an overall decrease of \$4,481 on the amount demanded in 2019/20.

Fire Service Levy – the Fire Service Levy is an amount determined by the State Fire Commission under the *Fire Service Act 1979*, which Council is required to collect. The Levy is paid direct to the Commission, less retention of 4% commission.

There has been no increase in the Levy required by the State Fire Commission however changes to the rate our base have led to a minor decrease in the percentage of assessed annual value charged on each property in order to minimise any variance between the amount required and the amount collected. Changes to the rate base during 2020/21 will still affect the total collected.

Waste Management Levy – this is a charge levied on all rateable land. Multiple charges are levied where there is more than one dwelling on the property capable of being occupied.

Waste Management Charge	2019/20	2020/21
	\$165 (Occupied)	\$180 (Occupied)
	\$55 (Vacant Allotment)	\$60 (Vacant Allotment)

The need to increase the Waste Management Charge is influenced by:

- The ever-increasing amount of waste that this being disposed of at the Stations and the resultant transport / disposal costs; and
- Significant increase in the costs per tonne being levied at the landfill disposal sites.

Household Collection Charge - This charge is only levied on properties that receive the fortnightly collection service. The level of charges must be sufficient to meet the total cost of providing the services (both domestic and recycling).

Household Garbage and Kerbside Recycling Charge	2019/20	2020/21
	\$170	\$178

The increase in annual charge also reflects the higher cost of collection and subsequent disposal at landfill and/or the recycling centre.

Revenue - Operating Grants (excludes Capital Grants) - Budgeted Operating Grant Income of \$3.564 million (\$3.471 million in 2019/20).

The total budgeted amount solely relates to the General Purpose Financial Assistance Grant (FAGS) provided by the Australian Government. An increase of 2.0% has been forecast.

Revenue Other - The 2020/21 Budget for Other Revenue (\$76K) solely relates to distributions received from the Tasmanian Water Corporation (TasWater). The level of distribution is determined by the percentage of ownership. The Southern Midlands Council holds a 0.76% ownership in TasWater. We are expecting a 50% decrease in distributions from TasWater in 2020/21.

EXPENDITURE

Employee Expenses - Employee expenses are budgeted to increase by \$207,000. This is due to:

- a) A salary increment payable from 1st July 2020;
- b) An increase in maintenance requirements for parks and reserves; and
- c) Shifting to entirely in-house Waste Transfer Station Supervision for the Dysart Transfer Station rather than using external contractors.

The amount of Employee Expenses in the Operating Budget is also influenced by the extent of Capital Works undertaken by Council employees (i.e. Wages are allocated in the Capital Budget).

Materials & Contracts - The budgeted amount of \$3.195 million represents a 4.3 percentage increase above the forecast 2019/20 allocation. This is largely due to a significant increase in payments to external Contractors to provide waste collection, transport and disposal services.

Capital Grant Funding - Council has budgeted to receive \$3,559K in total, consisting of:

- a) \$665.5K 'Roads to Recovery' Grant (\$3,328K over five years until 2023/24);
- b) 665.5K 'Local Roads and Community Infrastructure Program'
- c) \$150K Grant for Bluff Road Junction, Elderslie;
- d) 148K from Department of State Growth for the Midland Highway/Mood Food Pathway;
- e) \$75K from the Community Development Grant Program for the Kempton Streetscape Project (Victoria Memorial Hall);

- f) \$230K from the Community Development Grant Program for Broadmarsh Streetscape Project;
- g) \$250K from the Community Development Grant Program for Oatlands Underground Lighting Project;
- h) \$100K from the Community Development Grant Program for Campania Bush Reserve Project;
- i) \$55K from the Community Development Grant Program for the Chauncy Vale Pedestrian Bridge;
- j) \$220K from the Community Development Grant Program for the Lake Dulverton Walkway;
- k) \$500K from the Community Development Grant Program for the Oatlands Aquatic Centre; and
- l) \$500K from the Community Development Grant Program for the Oatlands Destination Playground at Callington Park.

Balance Sheet - Total borrowings will increase by \$102,518 resulting from new loans of \$175K (\$175K Kempton Community Health Centre) and \$72,482 in loan principal repayments.

Total loan borrowings at the end of the 2020/21 financial year will be \$559,038.

Budgeted Capital Expenditure - Total Capital Investment of \$6.645 million (excluding any carry forward projects). This is budgeted across the various Asset Classes – refer Attachment 2.

The \$6.645 million consists of:

- \$2.6 million on asset renewal / replacement projects – internally funded;
- \$312K on new assets – internally funded;
- \$3.559 million on Grant funded projects (combination of asset renewals and new assets); and
- \$175K on Loan funded / Internal Reserve funded projects (new assets)

Notes:

1. Asset Renewal/Replacement Projects

The \$2.6 million on asset renewal/replacements projects is \$404K less than the annual depreciation budget for 2020/21 of \$3.004m.

The \$404K is due to the low requirement for renewal/replacement of our Bridge Assets, and the availability of grant funding for renewal/replacement projects.

2. Capital Expenditure - New Assets

The \$312K spend on new Assets is \$62K more than the amount allocated in Council's Long-Term Financial Management Strategy (i.e. \$250K).

RECOMMENDATION

THAT Council formally approve the 2020 / 2021 Annual Plan and Budget (Operating and Capital).

DECISION

Moved by Cllr A Bisdee OAM, seconded by Deputy Mayor E Batt

THAT Council formally approve the 2020 / 2021 Annual Plan and Budget (Operating and Capital).

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

16.3.3 ADOPTION OF THE 2020 / 2021 RATES AND CHARGES RESOLUTION

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 17 JUNE 2020

ISSUE

Formal adoption of the 2020 / 2021 Rates and Charges Resolution under the *Local Government Act 1993* and the *Fire Service Act 1979*.

DETAIL

The following Rates & Charges Resolution (draft) has been based on the outcome of discussions through the budget workshops.

2020 / 2021 RATES AND CHARGES RESOLUTION - SOUTHERN MIDLANDS COUNCIL

THAT under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Southern Midlands Council has made the following rates and charges upon rateable land within the municipal area of Southern Midlands (“the municipal area”):

1. General Rates

- a) Pursuant to section 90 of the *Local Government Act 1993* (“the Act”) Council makes a general rate of 8.6073 cents in each dollar of Assessed Annual Value for all rateable land within the municipal area shown on the valuation list prepared under the *Valuation of Land Act 2001* (“the valuation list”), subject to a minimum amount of \$320.00
- b) Under section 107 (1) (a) of the *Local Government Act 1993* (“the Act”) Council declares that the general rate varies within the municipal area according to use or predominant use of land as follows:
 - i) for land used or predominately used for primary production, the general rate is reduced by 0.2037 cents in each dollar of Assessed Annual Value, subject to a minimum of \$320; and
 - ii) for land used or predominantly used for residential purposes (excluding vacant residential), the general rate is reduced by 1.2542 cents in each dollar of Assessed Annual Value, subject to a minimum of \$320; and
 - iii) for land classed or used as vacant residential, the general rate is reduced by 0.9344 cents in each dollar of Assessed Annual Value, subject to a minimum amount of \$320.00

2. Waste Management Charge

Under section 94 (1) of the Act Council makes a separate services charge in respect of the service of waste management called the Waste Management Charge upon all rateable land, which is capable of use for residential purposes, and Council declares that the charge is to be calculated in accordance with the following formulae:

- a) for rateable land upon which a dwelling or dwellings are constructed:

Waste Management Charge = \$180 x D, where D is the number of dwellings on the rateable land, capable of being occupied.

- b) for rateable land upon which no dwelling is constructed:

Waste Management Charge = \$60.00

3. Garbage Removal Charge

- a) Under section 94 (1) of the Act Council makes a separate services charge of \$178.00 in respect of the service of waste management called the Garbage Removal Charge upon all rateable land.
- b) Under section 94 (3A) of the Act the Council declares that the Garbage Removal Charge is varied according to the level of service provided as follows:
- (i) for the land identified by Property Identification Number 7462339 the charge is \$3,738.00;
 - (ii) for land to which the Council does not provide a fortnightly garbage removal service and kerbside recycling service, the charge is zero.

4. Fire Service Contributions

For the Council's contribution to the State Fire Commission:-

- (a) for land within the Oatlands & Kempton Volunteer Brigade Rating District an amount of 0.39280 cents in the dollar on the assessed annual value of all rateable land subject to a minimum amount of \$41.00;
- (b) for all other land in the municipal area an amount of 0.35727 cents in the dollar on the assessed annual value of the land subject to a minimum amount of \$41.00.

5. Instalments

These rates and charges are for the year commencing 1st July 2020 and ending 30th June 2021 and are payable by 4 equal instalments, the first payable 30 days after the issue of the rates notices, the second by 4.30 p.m. on 30th November 2020, the third by 4.30 p.m. on 29th January 2021 and the fourth by 4.30 p.m. on 31st March 2021.

Where a ratepayer elects to enter into an arrangement to pay the current rates and charges by monthly, fortnightly, or weekly instalments via one of the electronic payment options (including direct debit), then the instalment amounts will be calculated to settle the debt by 30th June 2021. Penalty and interest will not be applied on any of the 2020-21 rates and charges at the relevant date, provided that the instalment arrangements are adhered to. In the event of default, penalty and interest is to be calculated on the outstanding amounts.

6. Late Payments

- a) Penalty: A penalty of 5% applies to any rate or charge that is not paid on or before the date it falls due.
- b) Interest: In addition to the penalty, interest under section 128 of the *Local Government Act 1993* will be charged at the rate of 6.8% per annum.

7. Discount

A discount of 1.7% will apply to all rates and charges paid in full within 30 days after the date of issue. This discount is not applicable to rates and charges which are paid in instalments. The payment due date will appear on the rates notice.

RECOMMENDATION

THAT Council adopt the 2020-2021 Rates and Charges resolution as presented.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT Council adopt the 2020-2021 Rates and Charges resolution as presented.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

17. MUNICIPAL SEAL

Nil.

18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

18.1 MOBILE FOOD VENDOR POLICY (FINAL ADOPTION)

Author: MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES (DAVID CUNDALL)

Date: 24 JUNE 2020

Enclosure:

Draft Council Policy – Mobile Food Vendors (June 2020)

INTRODUCTION

At the Council meeting held on the 11th December 2019 Council first considered the possibility of developing a Policy relating to Mobile Food Vendors.

It was decided that Council should undertake public consultation to seek input from the community and businesses before Council make any decision on a policy position in this area.

A public survey was undertaken and the results were reported to Council at the meeting held on the 25th March 2020. It was decided that a draft Policy should be prepared for consideration by Council.

At the May 2020 meeting a final draft of the Policy was tabled at the meeting for discussion. Council adopted the Policy at the meeting subject to some minor changes. The following was minuted from the meeting:

17.1.1 MOBILE FOOD VENDORS POLICY

DECISION

Moved by Cllr D Fish, seconded by Deputy Mayor E Batt

THAT Council adopt the Mobile Food Vendor Policy, subject to the following:

- Inclusion of a statement (or dot point) in the Policy detailing what enforcement provisions are available to Council;
- The Policy be subject to review after 12 months;
- Removal of the parking site on the northern side of the Victoria Hall (this site to be relocated to Station Park or nearby); and
- Chauncy Vale Sanctuary – retain site in the Policy pending consultation and approval by the Management Committee.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

Note: Some form of feedback procedure (for vendors; customers and local businesses) to be developed which will assist in the Policy Review process.

The final Policy is now before Council with the modifications per the May 2020 meeting.

DETAIL

Council Officers have modified the policy per the matters listed in the Minutes of the May 2020 meeting.

Of note, Chauncy Vale Sanctuary is now excluded from the policy. A food van can operate at the Sanctuary but only as part of a temporary event i.e. open day or the like.

RECOMMENDATION

THAT Council adopt the Mobile Food Vendor Policy.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT Council adopt the Mobile Food Vendor Policy.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)
Agenda Item 18.1



Council Policy
MOBILE FOOD VENDORS

Approved by: Council
Approved date: Insert date
Review date: Insert date

1. PURPOSE

The purpose of the policy is to address the circumstances and conditions under which the Southern Midlands Council will permit mobile food vendors to trade from land owned or managed by the Council.

2. OBJECTIVE

The objectives of this Policy are to:

- 2.1** Provide a clear permit process and permit conditions for mobile food vendor trading on Council land.
- 2.2** Acknowledge that mobile food vendors can make positive contributions to the attraction and vitality of the Southern Midlands municipality and provide economic, social and cultural benefit to the community.
- 2.3** Accommodate mobile food vendor trading on Council land in a reasonable manner which will:
 - a) complement and not unreasonably compete with existing fixed address food businesses;
 - b) provide the community and visitors with additional diversity and choice;
 - c) provide for locations that are safe and convenient in terms of access, facilities, and attraction, and which do not unreasonably interfere with the purpose and security of other public assets or inconvenience the function or amenity of other users and the environment; and
 - d) Provide all mobile food vendors with an equal opportunity to trade from Council land.

3. SCOPE

- 3.1** This Policy applies to Council land within the Southern Midlands municipal area and some specific sites managed by community groups.
- 3.2** This policy does not apply to Crown land or private land. Mobile food vendors may operate on private land under a permit granted under the *Land Use Planning and Approvals Act 1993*.
- 3.3** This policy does not apply to mobile food vendors involved in events such as markets, fairs or festivals.

4. DEFINITION OF TERMS



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MOBILE FOOD VENDORS

Approved by:
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In this policy:

Council - means the Southern Midlands Council.

Council land - means any land owned, managed by, or under the control of the Council, but does not generally include a road or local highway under the control and management of the Council.

Mobile food vendor - means a commercial operator trading from a mobile structure that is registered as a mobile food and beverage business within Tasmania under the *Food Act 2003*. This includes both registered vehicles such as vans, caravans and trailers; and non-registered vehicles such as coffee carts or hotdog carts.

Mobile food vendor permit - means a permit issued in accordance with this policy.

5. POLICY

5.1 General

Mobile food vendors must obtain and display a Mobile food vendor permit to operate on Council land in the Southern Midlands municipality.

Council will apply for and hold a permit under the *Land Use Planning and Approvals Act 1993* for each of the approved Trading Locations (identified below).

5.2 Mobile Food Vendor Permit Applications

Applications for a Mobile Food Vendor Permit are to be made by completing the approved Council form and paying the applicable fee as set by Council.

Applicants must indemnify Council against any liability that may arise as a direct result of the mobile food vendor trading within an approved location.

Mobile Food Vendor Applications must include the following information:

- a) Specify the intended trading locations, frequency and times;
- b) Current mobile food business registration under the *Food Act 2003*;
- c) If the business is to operate from a vehicle, the current registration under the *Vehicle and Traffic Act 1999*;
- d) Current ABN or ACN; and
- e) Public liability insurance policy with cover of not less than \$20 million.

5.3 Trading Locations



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Mobile food vendors holding a valid Mobile Food Vendor Permit may trade from the following approved locations only:

- Bagdad - Bagdad Community Club car park
- Broadmarsh – Broadmarsh Hall
- Campania – Campania Recreation Ground or car park at the corner of Climie Street and Reeve Street
- Colebrook – Colebrook Hall or Colebrook History Room/Park
- Kempton – Kempton Recreation Ground or Station Park
- Mangalore – Mangalore Oval or Council reserve at the corner of Blackbrush Road/Midland Highway
- Oatlands – Callington Park or Esplanade car park
- Parattah – Recreation Ground
- Tunnack – Tunnack Recreation Ground
- Tunbridge – Tunbridge Hall

Approved locations are identified by maps in Appendix 1 below.

Council may consider adding additional trading locations if suitable sites are identified by applicants or the public.

5.4 Prohibited Locations

Mobile food vendors are prohibited from operating in the following locations:

- a) State roads or highways, including rest stops such as St Peters Pass, and roadside truck stops.

This Policy does not apply to occasional initiatives run by a suitable organisation, such as 'Driver Reviver' stops.

- b) Council will not permit a mobile food vendor to trade from any road area under the management of the Council, unless specifically identified in the approved trading locations.

Vendors may operate from a Council road as part of an organised event exempt from this Policy under clause 3.3.

5.5 Trading Restrictions

The following trading restrictions apply to mobile food vendors operating under this Policy:

- a) Trade within any one approved trading location no more than three days per calendar week;
- b) Trade for no more than 4 hours within one day at a single location;



Council Policy
MOBILE FOOD VENDORS

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c) Trade within the following approved times:

Monday to Friday	7am – 10pm
Saturday	9am – 10pm
Sunday and Public Holidays	10am – 8pm

d) A maximum of three (3) mobile food vendors may operate in an approved trading location at the same time.

5.6 Fees

A fee will apply for a Mobile food vendor permit application. An application may be for an annual permit or a three month permit.

The fees will be set by Council annually in accordance with Section 205 of the *Local Government Act 1993* and published as part of the annual fee schedule.

Permits will not automatically be renewed. Operators will be required to apply for a new permit when their existing permit expires.

5.7 Conditions of Operation

The following conditions will apply to all mobile food vendors operating under this Policy:

- a) Mobile Food Vendor Permits are issued for one vehicle only and are not able to be shared or transferred.
- b) Mobile Food Vendor Permits will be issued subject to conditions.
- c) Mobile food vendors must display their valid Mobile Food Vendor Permit when operating.
- d) Mobile food vendors must ensure they are legally parked at all times.
- e) Mobile food vendors must not obstruct or restrict the use of roads, driveways, footpaths, walkways or parking areas by other users in any way.
- f) Mobile food vendors are expected to provide their own power, water and rubbish disposal.
- g) Mobile food vendors are responsible for ensuring that rubbish is removed from the site and surrounds at the conclusion of trading and ensuring that no waste water or other contaminants discharge from the vehicle.
- h) Council strongly encourages Mobile Food Vendors to provide containers and utensils that are made from compostable and recyclable materials.
- i) Mobile food vendors must trade wholly from within their vehicle.



Council Policy
MOBILE FOOD VENDORS

Approved by: Council
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- j) Mobile food vendors must not leave vehicles unattended in an approved trading location.
- k) Noise from generators and other sources is kept to a minimum.
- l) Mobile food vendors must follow any and all instructions issued by a duly authorised officer of the Council.
- m) Council reserves the right to suspend or cancel a Mobile Food Vendor Permit at any time if the trading restrictions or conditions of operation are not followed or trade contravenes any regulatory requirement or condition of the Permit.
- n) Mobile food vendors operating without a Mobile Food Vendor Permit in accordance with this Policy, or other permission from Council, may be subject to enforcement action including fines under the *Land Use Planning and Approvals Act 1993*.

6. LEGISLATION

The relevant legislation is:

- *Local Government Act 1993*;
- *Food Act 2003*; and
- *Land Use Planning and Approvals Act 1993*

7. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed after one year of adoption and every two years after that, or as directed by the General Manager.

This document is Version 1.0 effective XX-XX-XXXX. The document is maintained by Development and Environmental Services, for the Southern Midlands Council.



Council Policy
MOBILE FOOD VENDORS

Approved by: Council
Approved date: Insert date
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APPENDIX 1 – APPROVED LOCATION MAPS

Approved locations are marked in yellow on the maps below:

Bagdad



Area 1: Bagdad Community Club - Car park; 1661 Midland Highway, Bagdad
Broadmarsh



Area 2: Broadmarsh Hall – Car park; 1218 Broadmarsh Road, Broadmarsh



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Campania



Area 3: Campania Recreation Ground – Car park; 30-34 Reeve Street, Campania



Area 4: Car park; Corner of Climie Street and Reeve Street, Campania



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Colebrook



Area 5: Colebrook Hall; 45 Richmond Street, Colebrook



Area 6: In front of Colebrook History Room and Park; 14 Richmond Street, Colebrook



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Kempton



Area 7: Kempton Recreation Ground; 130 Main Street, Kempton



Area 8: Station Park – Car Park; Main Street, Kempton (opposite 87 Main Street, Kempton)



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Mangalore



Area 9: Mangalore Oval; 22 Blackbrush Road, Mangalore



Area 10: Council Reserve; Corner of Blackbrush Road and Midland Highway



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MOBILE FOOD VENDORS

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Oatlands



Area 11: Callington Park; 20-28 Esplanade, Oatlands



Area 12: Esplanade Car parks; 19 Esplanade, Oatlands



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MOBILE FOOD VENDORS

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Parattah



Area 13: Parattah Recreation Ground; 645 Tunnack Road, Parattah

Tunnack



Area 14: Tunnack Recreation Ground; 27 Scotts Road, Tunnack



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MOBILE FOOD VENDORS

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Approved date:
Review date:

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Insert date
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Tunbridge



Area 15: Tunbridge Hall; 99 Main Road, Tunbridge

18.2 MIDLAND HIGHWAY SAFETY UPGRADE (FINAL STAGE)

It was advised that Council had received correspondence from Jacobs advising that the public consultation period for the Midland Highway Safety Upgrade (Jericho to York Plains) has been extended for a further ten days effective from the 22nd June 2020.

Jacobs would like to brief Council following the community consultation period at a date to be confirmed (possibly August 2020).

It was agreed to extend an invitation to Jacobs to brief Council at a workshop in early August 2020.

Any feedback or concerns regarding the proposed design by Councillors are to be directed to the Mayor in the first instance so a formal submission on behalf of Council to the Department of State Growth can be made.

DECISION

Moved by Clr K Dudgeon, seconded by Deputy Mayor E Batt

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

18.3 FINANCIAL HARDSHIP ASSISTANCE POLICY (PENALTY & INTEREST)

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT Clause 2.5 within the Financial Hardship Assistance Policy relating to charging penalty and interest for late rate payments be extended until the 30th September 2020 (to be reviewed in August 2020).

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr R McDougall, seconded by Clr A Bisdee OAM

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session”

Matter	Local Government (<i>Meeting Procedures</i>) Regulations 2015 Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Audit Panel Minutes - Confirmation</i>	15(2)

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr D Fish, seconded by Clr K Dudgeon

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

CLOSED COUNCIL MINUTES

19. BUSINESS IN “CLOSED SESSION”

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

19.1 CLOSED COUNCIL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

19.2 APPLICATIONS FOR LEAVE OF ABSENCE

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

19.3 AUDIT PANEL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

DECISION

Moved by Cllr R McDougall, seconded by Cllr D Fish

THAT Council move out of “Closed Session”.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

OPEN COUNCIL MINUTES

20. CLOSURE

The meeting closed at 12.59 p.m.