



## Food Business

Application for **Registration/Renewal** of a Food Business (including mobile food business)

---

### Food Business Proprietor's Details

Name of applicant .....

ACN (if a Company) .....

Address .....

..... Postcode .....

Telephone ..... Mobile Phone .....

Facsimile ..... Email .....

Details of skills and knowledge (food safety qualifications, training or experience) of the Food Business proprietor and food handlers (please attach details if insufficient space). .....

.....

---

### Food Business Details

Location of Food Business .....

Name of Food Business .....

Contact person .....

Telephone ..... Mobile Phone .....

Facsimile ..... Email .....

Type of Food Business (eg: Cafe, Bakehouse, Restaurant etc) .....

For Mobile Food Business- vehicle registration number and address where garaged .....

.....

Hours of operation of Food Business (or attendance on site):

Mon ..... Tue ..... Wed ..... Thu .....

Fri ..... Sat ..... Sun .....

Details of any proposed or operational quality assurance program, food safety plan or other approved food safety management system (Please attach details if insufficient space). .....

.....

**Types of food prepared/sold** – please tick the relevant boxes:

<input type="checkbox"/> Prepared, ready-to-eat table meals	<input type="checkbox"/> Frozen meals	<input type="checkbox"/> Raw meat, poultry or seafood	
<input type="checkbox"/> Processed meat, poultry or seafood	<input type="checkbox"/> Meat pies, sausage rolls or hot dogs		
<input type="checkbox"/> Fermented meat products	<input type="checkbox"/> Confectionary	<input type="checkbox"/> Infant or baby foods	<input type="checkbox"/> Dairy products
<input type="checkbox"/> Processed fruit and vegetables	<input type="checkbox"/> Raw fruit and vegetables	<input type="checkbox"/> Bread, pastries or cakes	
<input type="checkbox"/> Egg or egg products	<input type="checkbox"/> Other: .....		

**Nature of Food Business** – please circle **Yes** or **No** to each question:

- Is the Food Business a “small” business (employing less than 50 persons for manufacturing or 10 persons for food service/retail)? ..... **Yes** **No**
- Is the food that is provided, produced or manufactured considered to be “ready-to-eat” when sold to the consumer? ..... **Yes** **No**
- Does the Food Business process (chop, cook, dry, ferment, heat and/or pasturise) the food prior to sale or distribution? ..... **Yes** **No**
- Does the Food Business directly supply or manufacture food for organisations that cater to the sick, elderly, children under 5 years of age, or pregnant women (eg: hospital, nursing home or childcare centres)? ..... **Yes** **No**

**To be answered by manufacturing/processing food businesses only:**

- Are products manufactured or produced that are not shelf stable? ..... **Yes** **No**
- Are fermented meat products such as salami manufactured or produced? ..... **Yes** **No**

**To be answered by food service and retail businesses only (includes charitable and community organisations, market stalls and temporary food premises):**

- Are ready-to-eat foods sold at a different location from where they are prepared? **Yes** **No**

---

**Plans and Specification (new or altered Food Businesses only)**

For new or altered Food businesses (including mobile food businesses), please attach plans and specifications or other information clearly showing the design, fitting out and arrangement of plant and equipment for the proposed use.

---

**Fee and Signature:** \_\_\_\_\_

Application fee:  
.....

*Please lodge your completed form and application fee to Council  
with Council’s Development & Environmental Services Office, 85 Main Street, Kempton, 7030  
Enquiries to Council’s Environmental Health Officer Phone: 6254 5050 (Tuesdays and Thursdays)*

**Office Use Only**

Amount Paid: ..... Date: ..... Receipt No:.....