



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

---

Wednesday 25<sup>th</sup> June 2025  
10.00 a.m.

Kempton Municipal Offices  
85 Main Street, Kempton

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# **OPEN COUNCIL MINUTES**

## **MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL HELD ON WEDNESDAY 25<sup>TH</sup> JUNE 2025 AT THE KEMPTON MUNICIPAL OFFICES, 85 MAIN STREET, KEMPTON, COMMENCING AT 10.02 A.M.**

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2025*, Mayor Batt advised all attendees that:

- a) this meeting is being recorded;
- b) all persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting; and
- c) language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

### **1. PRAYERS**

Deputy Mayor K Dudgeon recited prayers.

### **2. ACKNOWLEDGEMENT OF COUNTRY**

Mayor E Batt recited Acknowledgement of Country

### **3. ATTENDANCE**

Mayor E Batt, Deputy Mayor K Dudgeon, Cllr A E Bisdée OAM, Cllr D Blackwell, Cllr B Campbell, Cllr D Fish and Cllr F Miller.

Mr T Kirkwood (General Manager), Mr G Finn (Manager Development and Environmental Services), Mr D Richardson (Manager Infrastructure and Works), Ms B Conde (Planning Officer), Ms W Young (Manager, Community and Corporate Development) and Mrs J Crosswell (Executive Assistant).

### **4. APOLOGIES**

Nil.

## 5. MINUTES

### 5.1 Ordinary Council Meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on 28<sup>th</sup> May 2025, as circulated, are submitted for confirmation.

#### RECOMMENDATION

**THAT the Minutes (Open Council Minutes) of the Council Meeting held 28<sup>th</sup> May 2025 be confirmed.**

#### DECISION

*Moved by Clr D Fish, seconded by Clr B Campbell*

**THAT the Minutes (Open Council Minutes) of the Council Meeting held 28<sup>th</sup> May 2025 be confirmed.**

#### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

### 5.2 Special Committees of Council Minutes

#### 5.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Chauncy Vale Wildlife Sanctuary Management Committee Minutes – 16<sup>th</sup> June 2025

#### RECOMMENDATION

**THAT the minutes of the above Special Committee of Council be received.**

#### DECISION

*Moved by Clr A E Bisdee OAM, seconded by Clr D Fish*

**THAT the minutes of the above Special Committee of Council be received.**

#### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

### 5.2.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement:

- Chauncy Vale Wildlife Sanctuary Management Committee Minutes – 16<sup>th</sup> June 2025

### RECOMMENDATION

**THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.**

### DECISION

*Moved by Clr D Blackwell, seconded by Clr A E Bisdee OAM*

**THAT the minutes of the above Special Committee of Council be received.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

## 5.3 Joint Authorities (Established Under Division 4 Of The *Local Government Act 1993*)

### 5.3.1 Joint Authorities - Receipt of Minutes

Nil.

### 5.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)

Report(s) prepared by the following Joint Authority, as circulated, are submitted for receipt:

- TasWaste South - Quarterly Report 31<sup>st</sup> March 2025

### RECOMMENDATION

**THAT the report prepared by the above Joint Authority be received.**

### DECISION

*Moved by Deputy Mayor K Dudgeon, seconded by Cllr D Blackwell*

**THAT the report prepared by the above Joint Authority be received.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## 6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on the 2<sup>nd</sup> June 2025 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor E Batt (entered at 10.10 a.m.), Cllrs A E Bisdee OAM, D Blackwell, B Campbell, D Fish and F Miller (remote attendance).

Also in Attendance: T Kirkwood, G Finn, D Richardson, A Burbury and W Young.

Apologies: Deputy Mayor K Dudgeon

The Workshop focussed on the following items for consideration and discussion:

1. Presentation of the concept plan for the Oatlands Council Chambers – upgrade of toilets and accessibility.

As an outcome of the workshop, it was acknowledged that further design work (based on the concept plans) is required in order to obtain approval from the Tasmanian Heritage Council. Following confirmation of the design specifications by the THC, Council officers can then proceed to prepare more accurate project cost estimates, which would include an assessment of being able to undertake the project in stages.

2. 2025/2026 Budget Session

Session included:

- 2.1 Presentation of the draft 2025/26 Capital Works Program Budget

- 2.2 2025/26 Fees & Charges Schedule – remaining programs:

- Building
- Plumbing / Drainage
- Planning
- Engineering
- Environmental Health
- Cemeteries
- Waste Management
- General

- 2.3 Recap of Rates & Charges Discussion Paper

- 2.4 Brief discussion on the draft 2025/26 Operating Budget (considered at the workshop held 10<sup>th</sup> May 2025).



Notes:

The Budget documents, including the Rates and Charges resolution, are to be presented to the June Council Meeting for formal consideration. Any interested Councillors can participate in a further discussion relating to the draft Budget at an informal session to be held 23<sup>rd</sup> June 2025.

The workshop concluded at approximately 12.20 p.m.

**RECOMMENDATION**

**THAT the information be received.**

**DECISION**

*Moved by Cllr A E Bisdee OAM, seconded by Cllr Fish*

**THAT:**

- a) the information be received; and
- b) it be noted that a follow-up workshop session was held relating to the draft 2025/26 Budget. This session was held on 23<sup>rd</sup> June 2025 and was attended by Cllrs D Blackwell and F Miller, General Manager (Tim Kirkwood), Senior Finance Officer (Many Burbury), Manager Infrastructure & Works (David Richardson) and Manager Community & Corporate Development (Wendy Young). The main focus of the discussion was the Budgeted Deficit of \$468K (as presented in the draft Budget) to be considered by Council at its meeting to be held 25<sup>th</sup> June 2025. This session focussed on a further review of the Long-Term Financial Management Plan; discussion relating to the income received from fees and charges; and the proposed percentage rate increase in the General Rate. The outcomes of the session to be reported during the related Agenda Items.

**CARRIED**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## **7. COUNCILLORS – QUESTION TIME**

### **7.1 Questions (On Notice)**

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) An answer to a question on notice must be in writing.*

Nil.

## 7.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

**“29. Questions without notice**

*(1) A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
  - (i) another councillor; or*
  - (ii) the general manager.*

*(2) In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

*(3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

*(4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

*(5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

*(6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

*(7) The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

**Clr B Campbell** – Banning the use of Machetes – can this issue be listed for discussion at a Council Worksop?

*The meeting, in general, were of the view that this was not a Council matter that warrants discussion.*

**Clr B Campbell** – Parattah – Property where horses are being kept. Questioned the need for additional shelter and the type of feed being provided?

*Manager Development & Environmental Services (G Finn) advised that the property is a registered breeding stud and is therefore closely monitored by other external organisations. There are no issues from a Council perspective.*

**Clr B Campbell** – Parattah – Condition of house (corner of Russell Street and Tunnack Main Road).

*The meeting acknowledged that both property owners are deceased and management of the Estate is still being investigated.*

**Clr B Campbell** – Colebrook – (Yarlington area) – straying cattle – is this still an issue?

*Manager Development & Environmental Services (G Finn) to make further enquiries but there have been no recent complaints that he is aware of.*

**Clr B Campbell** – Woodsdale Recreation Ground – Status of State Government Grant given the election?

*General Manager advised that the Grant was provided for in the State Government's prior year budget and is therefore not impacted by the calling of an election. The funds have not been sourced pending compliance with the conditions precedent in the Grant Deed, primarily the submission of a detailed Project Plan by the Woodsdale Football Club and/or the newly established incorporated body.*

**Clr F Miller** – Campania – Reeve Street Bus Shelter – timing for completion?

*Manager Infrastructure & Works advised that the Shelter has been ordered and currently awaiting delivery. It will be installed immediately upon receipt.*

**Deputy Mayor K Dudgeon** – Meeting with Lady Gowrie Child Care – any feedback received following meeting held with representatives from Lady Gowrie?

*General Manager confirmed that some feedback has been received, including confirmation that the building currently used for afterhours school care is not suitable for long day care use. General Manager to submit a report to the next Council Meeting providing a more detailed update.*

**Deputy Mayor K Dudgeon** – Oatlands Aquatic Centre – Solar Panels - are there still operational problems?

*Manager Infrastructure & Works advised that an independent assessment of the Panels has been undertaken. This confirmed that they are fully operational. Some minor works were completed but in summary, the facility is consuming the amount of electricity generated by the Solar Panels at the time that it is produced and therefore there is no excess to feed back into the Grid which provides a credit.*

**Deputy Mayor K Dudgeon** – Council Photos – require a photograph of the current Council and has there been any progress made with the past photos?

*It was agreed that arrangements be made to take a group photo at the July 2025 meeting (at Oatlands). Historic photos to be progressed.*

**Cllr A E Bisdee OAM** – Memorial (southern end of Kempton) – request for the installation of a seat?

*Mayor E Batt advised that the Deputy General Manager has this matter in hand.*

**Mayor E Batt** – Midlands Multi-Purpose Health Centre – Community Advisory Committee – questioned the process for managing community donations and does Council need to assist in addressing the current situation?

*General Manager advised that this has been an ongoing issue for the Community Advisory Committee for a period of time. Donations are currently managed by the Department of Health, noting that Council has agreed to take future management responsibility if approved by the State. The State has indicated that there is no legal framework to allow this and further discussions are being progressed by the Community Advisory Committee. It was agreed that the Mayor and General Manager meet with the Chair and Secretary of the CAC to identify what further assistance and/or advice may be required.*

## **8. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

## **9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

Nil.

## 10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Mayor E Batt to invite questions from members of the public in attendance.

**Julia Jabour – Southern Midlands Regional News – State Government Election –** questioned what would happen if the Mayor was elected in the current State Government election?

*Mayor E Batt advised that, if elected, he would be required to vacate the office of Mayor and resign from Council. This would trigger the need for an election to fill both the vacant position of Councillor (as there are no remaining candidates from the last election) and an election for the position of Mayor.*



**Julia Jabour – Southern Midlands Regional News – Kerbside Recycling Collection** - commented that there was a perception in the community that all materials placed in the Recycling Bins were taken to landfill. Is this correct?

*Manager Infrastructure & Works advised that all the kerbside recycling is delivered to the Cleanaway Materials Recovery Facility (MRF) facility where all products are sorted. This does result in a percentage of the waste then being delivered to landfill as it is either not suitable for recycling, or the waste has been deposited incorrectly in the recycling bin. A recent audit undertaken by TasWaste South has found that the Southern Midlands does have a higher percentage of contaminated waste that requires transfer to landfill when compared to other Councils. Survey information to be provided to Southern Midlands Regional News.*

#### 10.1 Permission to Address Council

Nil.

#### DECISION

*Moved by Deputy Mayor K Dudgeon, seconded by Cllr D Fish*

**THAT Council adjourn for morning tea at 10.49 a.m.**

**CARRIED**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

#### DECISION

*Moved by Deputy Mayor K Dudgeon, seconded by Cllr D Fish*

**THAT Council reconvene at 11.12 a.m.**

**CARRIED**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER  
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING  
PROCEDURES) REGULATIONS 2015**

Nil.

## **12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

### **12.1 Development Applications**

#### **12.1.1 DA2500059 Development Application (DA2500059) For Visitor Accommodation – Change of Use of a Studio at 1185 Native Corners Road, Campania, owned by J McRoss and C Sasaki**

**Author:** PLANNING OFFICER (BERNADETTE CONDE)

**Authorised By:** MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES  
(GRANT FINN)

**Date:** 18 JUNE 2025

#### **Enclosure(s):**

- 1 *Development Application Documents*
- 2 *Representation*
- 3 *Agreement for Extension of Time*

### **PROPOSAL**

The owners, J McRoss and C Sasaki, are applying to the Southern Midlands Council for a Permit under the Land Use Planning and Approvals Act 1993 ("the Act") to change the use of an existing studio to visitor accommodation at 1185 Native Corners Road, Campania.

*The proposal involves an existing studio located approximately 130m east of the current dwelling. An existing track provides vehicular access to the property from the end of the council-maintained section of Native Corners Road. The existing studio includes two dark-coloured converted shipping containers, arranged in an L shape with a timber deck.*



*Figure 1. Photos of the existing studio (extracted from the submitted documents)*

*The application has been lodged under the Tasmanian Planning Scheme – Southern Midlands (“the Planning Scheme”).*

The land is zoned Agriculture and is partly covered by a low-risk Landslide Hazard Area overlay.

Under the Planning Scheme, the proposal is defined as use and development for “Visitor accommodation.” A permit for this type of development is considered at the discretion of Council.

The Council gave notice of the application for public comment for 14 days. During the notification period, one (1) representation was received.

This report will assess the proposal against the relevant provisions of the Act and the Scheme. It is recommended that Council grant a permit for the change of use of an existing studio to visitor accommodation, subject to conditions.

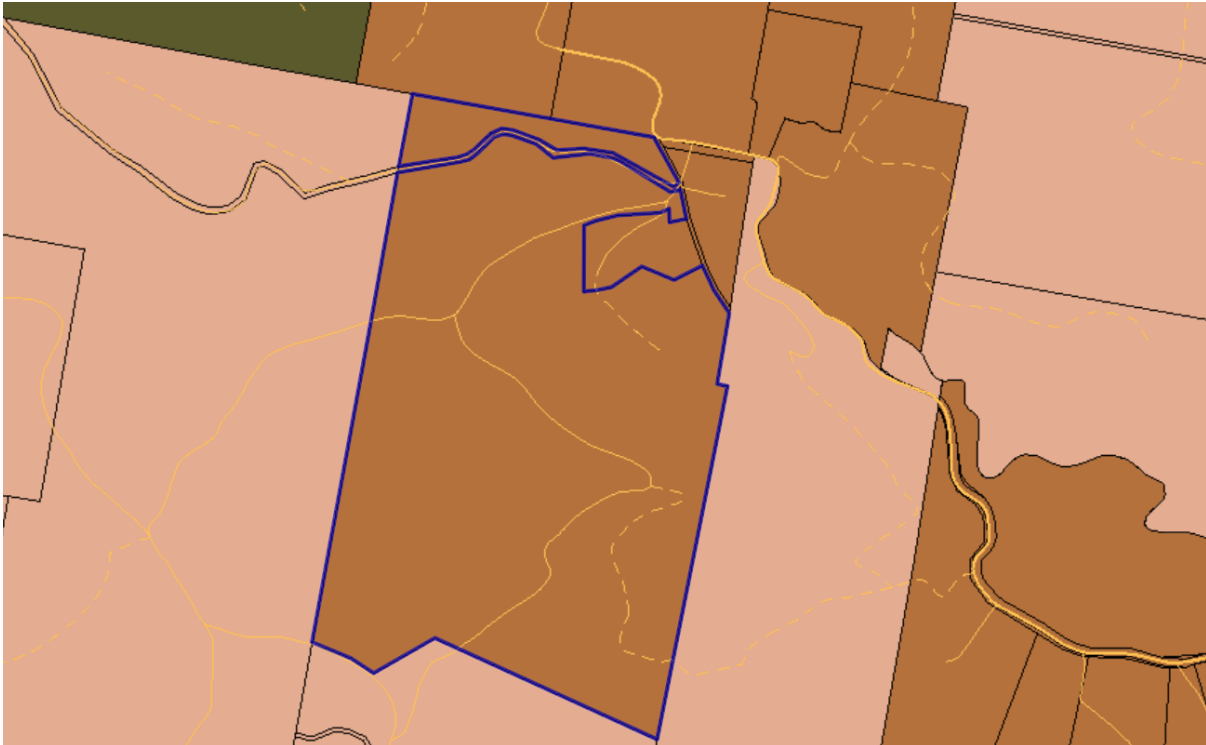
## **THE SITE**

*The site is located at 1185 Native Corners Road, Campania, has an area of 113.5ha and is described as Certificate of Title 152494/1.*

Maps 1 and 2 below show the location and zoning of the property and the surrounding area.



*Map 1 \_ Aerial image of the site. The subject land is defined by a blue line.  
Source: LISTmap (taken on 13/06/2025).*



*Map 2 \_ The subject land and the surrounding properties. The adjacent lands to the west and east are classified as Rural Zone (camel) and Agriculture Zone (brown) to the north and far east. The olive green section indicates an Environmental Management Zone. The boundaries of the subject land are marked with blue lines. Source: LISTmap (taken on 13/06/2025).*

The site is currently used as pasture with outbuildings for a Piggery. The existing studio with the outbuildings is located east of the house and on level ground. The land gently slopes from north to south, with a dam running through.

A section of Crown land runs parallel to the northern boundary, with two Rights of Way crossing the property from north to south and toward the western boundary. The surrounding area mainly consists of grazing, farming, and residential farmland.

## **THE APPLICATION**

*The Application has been submitted by the owners, J Mcross and C Sasaki, which includes plans, the Development Application form and title documents.*

## **USE/DEVELOPMENT DEFINITION**

*The proposed use and development is defined, under the Planning Scheme, as 'Visitor Accommodation':*

### **Visitor accommodation**

*Use of land for providing short or medium-term accommodation for persons away from their normal place of residence on a commercial basis or otherwise available to the general public at no cost. Examples include a backpackers hostel, camping and caravan park, holiday cabin, motel, overnight camping area, residential hotel and serviced apartment complex.*

## **Use/Development Status under the Planning Scheme**

*The proposed use and development is defined, under the Planning Scheme, as development for Visitor Accommodation, which is Discretionary in accordance with the Tasmanian Planning Scheme – Southern Midlands.*

*As a discretionary development, the application was advertised in accordance with Section 57 of the Act.*

*Council has the discretion to grant a permit for this proposal with or without conditions, or refuse to grant a permit.*

## **PUBLIC NOTIFICATION AND REPRESENTATIONS**

**The application was advertised from the 8<sup>th</sup> of May 2025 until the 22<sup>nd</sup> of May 2025.**

**One (1) representation was received. A full copy of the Representation may be found in the enclosures.**



The issues raised in the representation and response are detailed in the table below.

<i>Representation 1</i>	<i>Council Officer Comment</i>
<p>Concerned about the poor level of amenity of the current studio with regards to heating, inside space, and the absence of a covered outdoor space, and the potential increase in usage of the nearby machine shed, which has been modified with wood heating, kitchen, and other comforts.</p> <p>Since the shed was established, significant disturbances have emanated from the site, including vehicle traffic 24 hours a day, large numbers of people gathering for ‘shooting’ parties, creating significant noise disturbances, and dogs barking for hours and sometimes all day.</p>	<p><i>The proposed visitor accommodation is an existing studio retrospectively approved with Planning Permit DA2021/171.</i></p> <p><i>Upon receiving the Planning Permit for the change of use, the next step will be to initiate the building permit process. This will involve converting the building classification from Class 10a (which typically refers to a structure like a non-habitable building, such as a shed or a garage) to Class 1a (which denotes a residential building designed for one or more persons to live in, such as a house or a dwelling). This process will ensure the studio meets all building codes and regulations required for visitor accommodation, ensuring safety and compliance with local standards. The proposed visitor accommodation building could accommodate a maximum of 4 persons.</i></p> <p><i>The Council has taken note of the comments regarding potential noise concerns which is considers to be unrelated to the proposed development. However, it is important to clarify that this matter cannot be addressed in this DA. The machinery sheds are existing structures used for agricultural purposes.</i></p> <p><i>The closest property boundary to the proposed visitor accommodation is over 200m away. If the noise levels associated with the use become a concern, the Council recommends that the Environmental Health Officer be contacted.</i></p>
<p>Concerned about the potential increase in road traffic. Native Corners Road is a dead-end road with a limited number of residences at the end of the road.</p>	<p><i>It is acknowledged that Native Corners Road is narrow and unsealed.</i></p> <p><i>Native Corners is a no-through road accessing a relatively small number of properties.</i></p> <p><i>However, it is a public road accessible to all users. The planning scheme does not govern or require the choice to interact with others using public roads and spaces. This is a single building proposed for visitor accommodation.</i></p>



	<i>The traffic generated will be relatively low and not require assessment under the Scheme.</i>
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## ASSESSMENT – TASMANIAN PLANNING SCHEME - SOUTHERN MIDLANDS

### Agriculture Zone

*The subject site is in the Agriculture Zone. The proposal must satisfy the requirements of the following relevant use and development standards of this zone:*

<b>Use Standard</b> <b>20.3.1 Discretionary uses</b>  Objective: That uses listed as Discretionary: (a) support agricultural use; and (b) protect land for agricultural use by minimising the conversion of land to non-agricultural use.		
<b>Acceptable Solutions</b>	<b>Performance Criteria</b>	<b>OFFICER COMMENT</b>
<b>A1</b> No Acceptable Solution	<b>P1</b> A use listed as Discretionary, excluding Residential or Resource Development, must be required to locate on the site, for operational or security reasons or the need to contain or minimise impacts arising from the operation such as noise, dust, hours of operation or traffic movements, having regard to: (a) access to a specific naturally occurring resource on the site or on land in the vicinity of the site; (b) access to infrastructure only available on the site or on land in the vicinity of the site; (c) access to a product or material related to an agricultural use; (d) service or support for an agricultural use on the site or on land in the vicinity of the site; (e) the diversification or value adding of an agricultural use on the site or in the vicinity of the	<i>There is no acceptable solution for this standard. Assessment against P1 is required.</i>  <i>The proposed visitor accommodation involves an existing building, which is unlikely to adversely affect the land capability and surrounding agricultural activities. No proposed additional or significant works are involved that may impact the soil, nor increase the non-agricultural use of the site. The change in use does not alter the building footprint or further reduce available land.</i>  <i>The property is accessible via existing tracks, including reserved roads. The visitor accommodation has the same access as the property residents.</i>  <i>The proposed visitor accommodation is expected</i>

	<p>site; and (f) provision of essential Emergency Services or Utilities.</p>	<p><i>to generate minimal traffic, with an anticipated peak of only 2 vehicles per day, with a lower number expected most of the time. The proposal is not expected to affect the privacy of neighbouring properties due to significant setbacks, nor will it contribute to noise or dust due to its limited traffic generation. This is considerably less than those associated with a single dwelling which is estimated to be 7-9 vehicle movements per day (vmpd).</i></p> <p><i>Therefore, the proposed visitor accommodation is considered to comply with the Performance Criteria P1.</i></p>
<p><b>A2</b> No Acceptable Solution</p>	<p><b>P2</b> A use listed as Discretionary, excluding Residential, must minimise the conversion of agricultural land to non-agricultural use, having regard to: (a) the area of land being converted to nonagricultural use; (b) whether the use precludes the land from being returned to an agricultural use; (c) whether the use confines or restrains existing or potential agricultural use on the site or adjoining sites.</p>	<p><i>There is no acceptable solution for this standard. Assessment against P2 is required.</i></p> <p><i>The proposed visitor accommodation comprises an existing studio located near the northern boundary of the property, situated on a cleared pasture. The neighboring properties to the north are setback at a considerable distance, with over 300m separating them from the studio and more than 200m to the eastern property boundary. Clusters of vegetation line the access road adjacent to the proposed visitor accommodation.</i></p> <p><i>Additionally, a dam and dense vegetation create a natural buffer between the</i></p>

		<p>accommodation and the northern property boundary. This considerable distance effectively reduces potential impacts on nearby residents and ensures privacy for both the visitor accommodation and neighboring properties.</p> <p>Therefore, the proposal complies with Performance Criteria P1.</p>
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## 21.4 Development Standards for Buildings and Works

### 21.4.2 Setbacks

Objective:

That the siting of buildings minimises potential conflict with use on adjoining properties

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p><b>A1</b> Buildings must have a setback from all boundaries of: (a) not less than 5m; or (b) if the setback of an existing building is within 5m, not less than the existing building.</p>	<p><b>P1</b> Buildings must be sited to provide adequate vehicle access and not cause an unreasonable impact on existing use on adjoining properties, having regard to: (a) the bulk and form of the building; (b) the nature of existing use on the adjoining properties; (c) separation from existing use on the adjoining properties; and (d) any buffers created by natural or other features.</p>	<p><i>The proposed visitor accommodation building is well setback from adjoining property boundaries and developments. It is over 200m away from the nearest adjoining neighbouring property boundary, easily complying with A1.</i></p>
<p><b>A2</b> Buildings for a sensitive use must have a setback from all boundaries of: (a) not less than 200m; or (b) if the setback of an existing building for a sensitive use on the site is within 200m of that boundary, not less than the existing building.</p>	<p><b>P2</b> A use listed as Discretionary, excluding Residential, must minimise the conversion of agricultural land to non-agricultural use, having regard to: (a) the area of land being converted to nonagricultural use; (b) whether the use precludes the land from being returned to an agricultural use; (c) whether the use confines or restrains existing or potential agricultural use on the site or</p>	<p><i>The proposed conversion of the existing studio to visitor accommodation is located approximately 130m east of the property's dwelling site on a cleared pasture area. No structural additions or extensions are proposed for this conversion. The site's size, shape, and topography provide a sufficient natural buffer for the surrounding agricultural use on the adjacent properties such as the hedging trees to the northern property boundary</i></p>

	adjoining sites.	<p>and clusters of existing vegetation along the access road adjacent to the proposed visitor accommodation serve as a natural buffer between the proposed visitor accommodation and the northern boundary.</p> <p>Therefore, the proposal complies with Performance Criteria P2.</p>
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### **Parking and Access Code**

*This Code applies to all use and development.*

*Table C2.1 requires one car parking space per self-contained accommodation unit, allocated tent or caravan space, or one space per 4 beds, whichever is greater. The proposal complies with this requirement.*

*The proposal provides sufficient detail regarding the design and construction of the access to demonstrate compliance with the relevant standards of the Code.*

### **CONCLUSION**

*This report has assessed a Development Application for a proposed Dwelling & Studio at 1185 Native Corners Road, Campania, owned by J McRoss & C Sasaki.*

*One (1) representation was made to the Council, raising concerns about the proposed visitor accommodation's poor level of amenities, and the increased road traffic, which has been addressed above.*

*The proposal has been found to comply with all the relevant standards of the Agriculture Zone and the applicable Codes.*

*It is recommended that the Application be approved and a Permit issued with conditions and advice.*

## RECOMMENDATION

**THAT, in accordance with the provisions of the *Tasmanian Planning Scheme - Southern Midlands* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application DA2500059 for a Dwelling & Studio at 1185 Native Corners road, Campania, owned by J McRoss and C Sasaki and that a permit be issued with the following conditions:**

## CONDITIONS

### General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the Land Use Planning and Approvals Act 1993.

### Approved Use

- 3) The site is to be used for the purposes detailed within the approved documents only: *Visitor Accommodation*. It must not be used for any other purpose without the prior written consent of Council.

### Amenity

- 4) All external metal building surfaces must be clad in non-reflective pre-coated.

### Parking and Access

- 5) At least two (2) car parking spaces must be provided on the land at all times for the use of the development, in accordance with Standards Australia (2004) Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 6) Prior to the commencement of the use, the internal driveway and areas set-aside for parking and associated access and turning must be designed, constructed and maintained to avoid dust or mud generation, erosion and sediment transfer off site or de-stabilisation of the soil on site or on adjacent properties to the standard required by Council's Municipal Engineer.

### Stormwater

- 7) Stormwater drainage from the proposed development must be retained on site (or) drain to a legal point of discharge to the satisfaction of Council's General Manager and in accordance with a Certificate of Likely Compliance or Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016.

### Wastewater

- 8) Wastewater from the development must discharge to an on-site waste disposal system in accordance with a Certificate of Likely Compliance or Plumbing Permit issued by the Permit Authority in accordance with the Building Act 2016.

**THE FOLLOWING ADVICE APPLIES TO THIS PERMIT:**

- A. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 may be required prior to works commencing. A copy of the Directors Determination – categories of Building Work and Demolition Work is available via the CBOS website: Director's Determination - Categories of Building and Demolition Work (PDF, 504.4 KB) or for Low Risk Building Work information go to: Consumer Guide to Low Risk Building and Plumbing Work.
- B. The proposed works are located within a mapped bushfire prone area and as such a bushfire assessment and BAL must be provided by a suitably qualified person and form part of the certified documents for the building approval.
- C. If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.
- D. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.
- E. Appropriate temporary erosion and sedimentation control measures during construction include, but are not limited to, the following -
- a) Minimise site disturbance and vegetation removal;
  - b) Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (e.g. temporarily connected to Council's storm water system, a watercourse or road drain);
  - c) Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
  - d) Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains; and
  - e) Rehabilitation of all disturbed areas as soon as possible.

**DECISION**

*Moved by Clr A E Bisdee OAM, seconded by Clr D Fish*

**THAT, in accordance with the provisions of the *Tasmanian Planning Scheme - Southern Midlands* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application DA2500059 for a Dwelling & Studio at 1185 Native Corners road, Campania, owned by J McRoss and C Sasaki and that a permit be issued with the following conditions:**

**CONDITIONS**

**General**

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the Land Use Planning and Approvals Act 1993.

### **Approved Use**

3) The site is to be used for the purposes detailed within the approved documents only: *Visitor Accommodation*. It must not be used for any other purpose without the prior written consent of Council.

### **Amenity**

4) All external metal building surfaces must be clad in non-reflective pre-coated.

### **Parking and Access**

5) At least two (2) car parking spaces must be provided on the land at all times for the use of the development, in accordance with Standards Australia (2004) Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.

6) Prior to the commencement of the use, the internal driveway and areas set-aside for parking and associated access and turning must be designed, constructed and maintained to avoid dust or mud generation, erosion and sediment transfer off site or de-stabilisation of the soil on site or on adjacent properties to the standard required by Council's Municipal Engineer.

### **Stormwater**

7) Stormwater drainage from the proposed development must be retained on site (or) drain to a legal point of discharge to the satisfaction of Council's General Manager and in accordance with a Certificate of Likely Compliance or Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016.

### **Wastewater**

8) Wastewater from the development must discharge to an on-site waste disposal system in accordance with a Certificate of Likely Compliance or Plumbing Permit issued by the Permit Authority in accordance with the Building Act 2016.

### **THE FOLLOWING ADVICE APPLIES TO THIS PERMIT:**

- A. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 may be required prior to works commencing. A copy of the Directors Determination – categories of Building Work and Demolition Work is available via the CBOS website: [Director's Determination - Categories of Building and Demolition Work \(PDF, 504.4 KB\)](#) or for Low Risk Building Work information go to: [Consumer Guide to Low Risk Building and Plumbing Work](#).
- B. The proposed works are located within a mapped bushfire prone area and as such a bushfire assessment and BAL must be provided by a suitably qualified person and form part of the certified documents for the building approval.
- C. If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.

- D. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.
- E. Appropriate temporary erosion and sedimentation control measures during construction include, but are not limited to, the following -
- Minimise site disturbance and vegetation removal;
  - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (e.g. temporarily connected to Council's storm water system, a watercourse or road drain);
  - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
  - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains; and
  - Rehabilitation of all disturbed areas as soon as possible.

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	



**12.2 Subdivisions**

Nil.

**12.3 Municipal Seal (Planning Authority)**

Nil.

## 12.4 Planning (Other)

### 12.4.1 Bagdad Mangalore Structure Planning Project

**Author(s):** COUNCIL PLANNING CONSULTANT (DAMIAN MACKEY)  
MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES (GRANT FINN)

**Date:** 17 June 2025

#### **PURPOSE**

The purpose of this report is to seek endorsement for the Draft Bagdad Mangalore Structure Plan to proceed to community consultation.

#### **BACKGROUND**

In the second half of 2024, Council resolved to initiate a project to develop a new Bagdad-Mangalore Structure Plan, and subsequently appointed a consultant team lead by Jensen Plus following an Expression of Interest process.

Council allocated funding of \$50,000 in the 2024/2025 financial year, with additional funding of \$30,000 in the following financial year, totalling \$80,000.

Council established a Project Steering Group, consisting of two elected members, two community representatives and relevant council officers.

#### **OUTPUTS SUMMARY**

In summary, the key project outputs specified in the Project Brief are:

*Recommendations generally should be cognisant of the three roles Council may play in their implementation: undertake, facilitate or advocate. For example, in regard to recommended new community facilities, if within Council's purview such recommendations can inform Council's future works program and budgeting or support grant applications to State or Federal Government. Where such facilities are State-level responsibilities, then the recommendations will be used to form the basis of Council's lobbying efforts.*

*Specifically, project outputs will be:*

- *A new Structure Plan for the Bagdad-Mangalore valley that will:*
  - *Set out a local settlement strategy, including growth scenarios, key functions and relationships between of the localities through the valley.*
  - *Set out an agreed vision for the valley that will encapsulate the collective vision of members of the community, with the process of developing the structure plan fully involving local residents, ensuring that the recommendations reflect agreed visions, instilling a sense of shared community purpose and action.*
  - *Include an open space plan with recommendations pertaining to pedestrian/cycle ways, parks and recreation facilities, green corridors and wildlife corridors.*

- *Identify desirable zone changes and articulate the strategic planning rationale underpinning these changes.*
- *Provide recommendations that relate to community infrastructure and/or facilities that may be missing or inadequate and where there is a demonstrated need.*
- *A Settlement Growth Boundary, identifying a 30 year land supply for the area.*
  - *Note that a first draft of a Settlement Growth Boundary will be required in Stage 1, (by February 2025), to feed into the Review of the Southern Tasmania Regional Land Use Strategy as soon as possible.*
- *A Local Road Network Plan, noting the 'Limited Access' designation of most the Midland Highway through the area.*
- *In conjunction with TasWater, options for the area's sewerage treatment system.*
- *Recommendations are to be presented in a way that enables them to directly feed into the review of the Southern Tasmania Regional Land Use Strategy.*

#### **PROGRESS TO DATE:**

The Draft Structure Plan has been developed to the stage where the Project Steering Group is prepared to recommend it to Council to progress to community consultation.

The following timeline indicates what has been done, and what will occur next:

April 2024	Project Steering Group appointed. <b>COMPLETED.</b>
May 2024	Project Plan & Project Brief developed to draft stage. <b>COMPLETED.</b>
June 2024	Project Plan & Project Brief finalised by Project Steering Group and endorsed by Council. <b>COMPLETED.</b> Project budget confirmed. <b>COMPLETED.</b>
July 2024	Request for Proposals advertised. <b>COMPLETED.</b> Project Brief distributed to potential consultants. <b>COMPLETED.</b>
August 2024	Deadline for submissions from potential consultants. <b>COMPLETED.</b>
September 2024	Assessment of proposals by Project Steering Group. <b>COMPLETED.</b>
September 2024	Interviews with potential consultants by the Project Steering Group. <b>COMPLETED.</b>
October 2024	<u>Key decision point:</u> <b>Appointment of consultant.</b> Project Steering Group recommends, and Council confirms. <b>COMPLETED.</b>
November 2024	Project inception meeting between Council and the consultant. Agreement reached on project details. <b>COMPLETED.</b>
November 2024	<b>Stage 1 commences.</b> <b>COMPLETED.</b>
December 2024	<b>Fundamental Research:</b> previous structure plan, residential demand & supply analysis (from regional project), demographic trends, physical infrastructure capacities and constraints, social infrastructure facilities & services and gaps, employment trends

	and needs, assets and initially identified opportunities, threats & constraints. <b>COMPLETED.</b>
February 2025	<b>Community Consultation Round One:</b> Project introduction and explanation. Raise awareness of the project within the community and advice of pending opportunities to participate and provide input. <b>COMPLETED.</b> <b>Government agencies and infrastructure providers</b> – input. <b>COMPLETED.</b>
February 2025	<b>Stage 1 COMPLETED.</b>
March-April 2025	<b>Stage 2: Community Consultation Round Two:</b> community workshop(s), submissions process for those not able to attend the workshop(s). Identification of an agreed 'settlement vision', growth priorities, growth areas, physical and social infrastructure needs, economic development opportunities, etc. <b>COMPLETED.</b>
April 2025	<b>Stage 2 COMPLETED.</b>
May-June 2025	<b>Stage 3: Draft Structure Plan</b> prepared by consultants. <b>COMPLETED.</b>
July 2025	<b>Stage 3</b> completed. Consideration of Draft Structure Plan by Project Steering Group, and then full Council. <b>CURRENT POSITION</b> <u>Key decision point:</u> Draft Structure Plans recommended by Project Steering Group and endorsed by Council as suitable for community consultation. <b>BROUGHT FORWARD TO JUNE 2025.</b>
August 2025	<b>Stage 4: Community Consultation Round Three:</b> Draft Structure Plan subjected to final community consultation.
September 2025	Assessment of community submissions by consultants. Consideration by Project Steering Group, and then full Council. <b>Stage 4</b> completed.
October 2025	<b>Stage 5: Final Structure Plan</b> prepared by consultants.
November 2025	Final Structure Plan considered by Project Steering Group.
December 2025	<u>Key decision point:</u> Final Structure Plan endorsed by Council. <b>Stage 5</b> completed. End of project.

## THE DRAFT STRUCTURE PLAN

The Draft Bagdad Mangalore Structure Plan 2025 is attached.

The Project Steering Group notes that a number of options are provided within the plan, and there are some issues that need further community input before Council can determine the most appropriate way forward.

The community should therefore be given every encouragement to consider the contents of the Draft Structure Plan and provide feedback.

## PROPOSED COMMUNITY CONSULTATION

It is proposed that community consultation include the following:

- A five-week period.
- Information available at the Kempton and Oatlands offices.

- A display at the Bagdad Community Club for the duration.
- Information drop-in sessions, held at the Bagdad Community Club.
- Article in Council newsletter and community newspaper.
- Notifications sent to those who engaged with the first stage community consultation and for whom we have email or postal addresses.
- Notifications on Council's website and social media.
- Creation of a questionnaire, setting out key questions.
- Request for written submissions or completion of the questionnaire.

### **OPTIONAL CONSULTANCY TASK: ATTENDANCE AT DROP-IN SESSIONS**

Council and Project Working Group representatives could comfortably run the community information drop-in sessions.

Alternatively, these could be run by the Project Consultants, with Project Working Group representatives in a supporting role.

Attendance by the Project Consultants at the information drop-in sessions in this phase of the project was an 'optional extra'. The costs would be \$4,060 time and travel + \$1,700 disbursements = \$5,700.

The original project budget was \$80,000.

The Jensen Plus team proposed \$70,000, plus another \$10,000 if Council determined that an agricultural land assessment was necessary. This was the case, so the full budget of \$80,000 has been allocated.

Attendance by the Project Consultants at the forthcoming information drop-in sessions would therefore require additional funding from Council's budget.

The view of the Project Working Group is that, whilst Council representatives could run the community information drop-in sessions, it would be ideal if the Project Consultants could be there.

This is a matter for Council's determination.

### **CONCLUSION**

The Project Steering Group recommends that the Draft Bagdad Mangalore Structure Plan, as attached to this report, be subject to community consultation, and that the Project Consultants be engaged to attend and run the community information drop-in sessions.

## **RECOMMENDATION**

### **THAT:**

- A. The Draft Bagdad Mangalore Structure Plan, as attached to this report, be subject to community consultation.
- B. The community consultation process is to include the following:
- A five-week period.
  - Information available at the Kempton and Oatlands offices.
  - A display at the Bagdad Community Club for the duration.
  - Information drop-in sessions, held at the Bagdad Community Club.
  - Article in Council newsletter and community newspaper.
  - Notifications sent to those who engaged with the first stage community consultation and for whom we have email or postal addresses.
  - Notifications on Council's website and social media.
  - Creation of a questionnaire, setting out key questions.
  - Request for written submissions or completion of the questionnaire.

With dates and details to be determined at officer level with advice from the Project Working Group.

- C. The Project Consultants be further engaged to attend and run the Information drop-in sessions, at an additional cost of \$5,700.

## **DECISION**

*Moved by Cllr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon*

### **THAT:**

- A. The Draft Bagdad Mangalore Structure Plan, as attached to this report, be subject to community consultation.
- B. The community consultation process is to include the following:
- A five-week period.
  - Information available at the Kempton and Oatlands offices.
  - A display at the Bagdad Community Club for the duration.
  - Information drop-in sessions, held at the Bagdad Community Club.
  - Article in Council newsletter and community newspaper.
  - Notifications sent to those who engaged with the first stage community consultation and for whom we have email or postal addresses.
  - Notifications on Council's website and social media.
  - Creation of a questionnaire, setting out key questions.
  - Request for written submissions or completion of the questionnaire.

With dates and details to be determined at officer level with advice from the Project Working Group.

**C. The Project Consultants be further engaged to attend and run the Information drop-in sessions, at an additional cost of \$5,700.**

**CARRIED**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

## ATTACHMENT A

### WEIGHTING OF ASSESSMENT CRITERIA

The Assessment Criteria were previously determined through the development of the Project Plan. The Project Steering Group allocated the following weighting:

Assessment Criteria	Weight
Ability to meet desired consultancy tasks and deliver project outcomes and outputs on time;	20 pts
Experience in public consultation, including face-to-face meetings, public meetings and group workshops;	20 pts
Project methodology;	10 pts
Relevant skills, qualifications & experience;	10 pts
Understanding and experience in strategic land use planning, economic development, planning public open spaces;	20 pts
Value for money.	20 pts

### STANDARD INTERVIEW QUESTIONS

Criteria 1: Ability to meet desired consultancy tasks and deliver project outcomes and outputs on time.	Number of your team's key people are based on the mainland. With a project like this, the dates for key meetings and on-ground tasks sometimes have to be juggled. How flexible is your team, in terms of being in Tasmania on the necessary dates? <i>(Note: not for GHD)</i> .
	In recent decades in Tasmania, rezoning applications for new Rural Living zoned land have generally been viewed negatively at the Tasmanian Planning Commission. (Reference 1.4.3 – 5 of the draft Tasmanian Planning Policies). In what circumstance could you build a strong case for such a rezoning proposal?
	The structure planning process may conclude that areas currently zoned Rural Living should be rezoned Low Density Residential, with lot sizes capable of accommodating on-site waste wastewater disposal systems. In what circumstance could you build a strong case for such a rezoning proposal?
	An early output of the project will be a preliminary draft Settlement Growth Boundary, which we will need by February 2025 to fit in with the review of the Southern Tasmania Regional Land Use Strategy. How can we (council and the consultants) work to achieve this so early in the process?
Criteria 2: Experience in public consultation and engagement, including face-to-face meetings, public meetings and group workshops.	We envisage the project will involve interviews with key stakeholders, who may be key community members, developers or infrastructure provider representatives. Do you prefer to do these in-person or online? Is there a difference in the quality of the information that can be obtained?
	What is the degree of flexibility in the community consultation program? The Mangalore community, since becoming aware of this project, have let Council know they have their own particular issues.



<p>Criteria 3: Project methodology.</p>	<p>We envisage this project will involve one or two community planning workshops. Please describe how you run these? What is your 'workshop methodology'?</p> <p>Can you further describe your overall methodology, and tell us what advantages it has over alternative approaches:</p> <ul style="list-style-type: none"> <li>• GHD's 'loveable' approach.</li> <li>• Jensen Plus's 'co-design workshop' approach.</li> <li>• Realm's 'collaborative' approach.</li> <li>• Niche's 'art of Place Making'</li> </ul>
<p>Criteria 4: Relevant skills, qualifications &amp; experience.</p>	<p>It is possible the structure planning process may conclude that poorer quality land currently zone Agriculture should be rezoned to Rural Living, Low Density Zone, Village or some other zone. Desktop analysis of LIST data may not be sufficient to Tasmanian Planning Commission that the land should not be Agriculture. Have you access to the skills of an agronomist, and could these be accessed without exceeding the maximum project budget of \$80,000. <i>(Note: modify for Jensen Plus)</i></p> <p>If, through the structure planning process, we conclude we would like to see a new side road access onto the Midland Highway, how would you suggest we best tackle this issue with the Department of State Growth, given the Limited Access Declarations along the highway?</p>
<p>Criteria 5: Understanding and experience in strategic land use planning, economic development, planning public open spaces.</p>	<p>For Bagdad-Mangalore, how would you suggest we can seek to boost economic development, given its particular characteristics and assets?</p> <p>The area has the Midland Highway cutting through it, with waterways running mostly parallel to the highway. Council and the community wish to consider creating linear parks / paths, possibly along the waterways and certainly along the highway to complete the existing walking/cycling path so that it links to the greater Hobart network at Brighton. Can you tell us about your experience with any similar projects?</p>

**[THIS CONCLUDES THE SESSION OF COUNCIL  
ACTING AS A PLANNING AUTHORITY]**

## **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **13.1 Roads**

#### **Strategic Plan Reference 1.1**

*Maintenance and improvement of the standard and safety of roads in the municipal area.*

Nil.

### **13.2 Bridges**

#### **Strategic Plan Reference 1.2**

*Maintenance and improvement of the standard and safety of bridges in the municipality.*

Nil.

### **13.3 Walkways, Cycle Ways and Trails**

#### **Strategic Plan Reference 1.3**

*Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.*

Nil.

### **13.4 Lighting**

#### **Strategic Plan Reference 1.4**

*Ensure adequate lighting based on demonstrated need / Contestability of energy supply.*

Nil.

### **13.5 Buildings**

#### **Strategic Plan Reference 1.5**

*Maintenance and improvement of the standard and safety of public buildings in the municipality.*

Nil.

### **13.6 Sewers / Water**

#### **Strategic Plan Reference(s) 1.6**

*Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.*

Nil.

### **13.7 Drainage**

#### **Strategic Plan Reference 1.7**

*Maintenance and improvement of the town storm-water drainage systems.*

Nil.

## **13.8 Waste**

<b>Strategic Plan Reference 1.8</b>
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<i>Maintenance and improvement of the provision of waste management services to the Community.</i>
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Nil

## **13.9 Information, Communication Technology**

<b>Strategic Plan Reference 1.9</b>
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<i>Improve access to modern communications infrastructure.</i>
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Nil.

## **13.10 Officer Reports – Infrastructure & Works**

### **13.10.1 Manager – Infrastructure & Works Report**

**Author:** MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

**Date:** 20 JUNE 2025

#### **Roads Program**

Maintenance grading works will continue throughout the municipality.

Road grading works have been re-commenced due to the recent rainfall.

Pot holes in both sealed and unsealed roads are being addressed as resources allow.

Culvert cleaning and drainage works are underway in various areas and will continue as weather permits.

#### **Current Capital Works**

Bagdad shared walkway works have been completed.

Melton Mowbray Park development works continue.

Car park re-sealing and associated works have been completed at Campania opposite the hotel.

Campania footpath and new bus shelter works are almost completed. (Shelter to be installed)



*Campania Works*

Construction of a new toilet block is underway at Chauncey Vale Reserve.

New kerb and footpath is completed in the vicinity of the Tunnack Club.

A bus parking bay has been completed in Oatlands near the Kentish Hotel (northbound stop).

The Installation of an electronic scoreboard at Campania Oval is progressing.

### **Parks and Reserves**

Maintenance of recreation grounds, parks and playgrounds ongoing as required.

Fertiliser is being applied to various sports grounds.

### **Bridge Works**

Minor works on some bridges are currently being completed.

### **Building Services Unit**

Maintenance works have been carried out on various council buildings and will continue.

Melton Mowbray Park development works continue including recognition plaque JH Bisdee.

Construction of a toilet amenities block at Chauncey Vale Reserve.

Ceiling repair works to Roche Hall.

Painting exterior of Campania Hall.

### **Planned Works**

- Drainage and pavement repairs various roads;
- Undertake various bridge maintenance repairs;
- Commence construction works for Kempton-Mood Food Pathway;
- Continue Tunbridge Kerb replacement works main road Tunbridge;
- Edge break repairs on various roads;
- Building maintenance works will continue;
- Complete bus stop construction works Campania;
- Continue works at Melton Mowbray open space area.

## **QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS**

**Clr F Miller** – Reeve Street, Campania (Footpath) – commented on the excellent standard of the recently completed footpath in Reeve Street, Campania.

*Manager Infrastructure and Works advised that the work was undertaken by Andrew Walter Constructions Pty Ltd and agreed that the work was of a high standard, and in particular the concrete finishing.*

**Clr D Blackwell** – Maintenance Grading – Broadmarsh / Elderslie area - commented on the standard of road maintenance grading which has received positive community feedback.

**Mayor E Batt** – Stonor Road, Tunnack – maintenance grading required.

*Manager Infrastructure and Works to inspect and take appropriate action.*

**Mayor E Batt** – Pathway – Kempton to Mood Food – is there a planned commencement date for works?

*Manager Infrastructure and Works confirmed that works are ready to commence following completion of the legal process to secure formal access to the properties; and resolution of an issue with TasWater relating to the water main (and connections) at the corner of Burnett Street and Main Street, Kempton.*

**Mayor E Batt** – Delivery of historic Sandstone Trough to Melton Mowbray – has a date been set?

*Manager Infrastructure and Works advised that we are waiting final approval through the Tas Heritage Council.*

**Clr B Campbell** – Guide Posts

*Manager Infrastructure & Works advised that the replacement and repair of guide posts is an ongoing programme. In some instances, it is required as a result of deliberate vandalism.*

**Clr F Miller** – Colebrook Main Road – advised that there are a number of missing guide posts on Colebrook Main Road. Can this be reported to the Department of State Growth as the responsible road authority?

*Manager Infrastructure & Works to report accordingly.*

**Clr B Campbell** – Inglewood Rod – Winding Section – can warning signs be erected?

*Manager Infrastructure and Works to inspect and take appropriate action.*

## RECOMMENDATION

**THAT the Infrastructure & Works Report be received and the information noted.**

## DECISION

*Moved by Clr B Campbell, seconded by Clr D Fish*

**THAT the Infrastructure & Works Report be received and the information noted.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

### 14.1 Residential

**Strategic Plan Reference 2.1**

*Increase the resident, rate-paying population in the municipality.*

Nil.

### 14.2 Tourism

**Strategic Plan Reference 2.2**

*Increase the number of tourists visiting and spending money in the municipality.*

Nil.

### 14.3 Business

**Strategic Plan Reference 2.3**

*Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).*

Nil.

## 14.4 Industry

### Strategic Plan Reference 2.4

*Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.*

#### 14.4.1 Tas Irrigation (TI) - Greater South East Irrigation Scheme (GSEIS) – Service / Design Area

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 20 JUNE 2025

### ISSUE

To provide Council with a verbal update following a meeting between Tas Irrigation and landowner representatives held 16<sup>th</sup> June 2025.

### DETAIL

The General Manager circulated a copy of the Minutes from the meeting with Tas Irrigation prepared by Mr Barry Curtain.

The meeting was attended by Barry & Ash Curtain, Lorrienne Lyte (Tas Irrigation Project Manager), Andrew Benson (Southern Midlands Council Deputy General Manager), Edwin Batt (Southern Midlands Council Mayor), Michael Sylvester (Tas Irrigation CEO) and Jacob Gerke (Tas Irrigation General Manager Projects and Delivery).

Ian Newnham (Chairman of South East Working Group) was an apology.

The following is an extract from the Minutes:

*“Jacob Gerke explained that the GSEIS pipeline starts at Meadowbank dam, pumped over Pelham Tier (circa 400m lift), through Blackbrush Road, through Tea Tree to Colebrook Road. It was discussed that the GSEIS water source remains Lake Meadowbank. Alternate sources were discussed including Lake Binney and Arthurs Lake, these were not considered viable for GSEIS.*

*TI have investigated bringing the route up to Craighourne dam where it would then be pumped via two pump stations up Mudwalls Road to the Midland highway. The expected fixed costing to farmers wanting water from the GSEIS would be approx. \$180/ML yearly regardless of usage. In addition, there is a variable cost of circa \$300/ML to get the water to Craighourne dam (EL ~160m) and an additional \$100/ML through the second pump station to the top of Mud Walls Rd (EL ~ 400m). For example, to get the water to Lovely Banks Road it will cost about \$580/ML total operating expenses charge (fixed + variable) as the water will have to go through two additional pump stations to get there. For farmers in Colebrook town south of Lovely Banks Road, it may cost \$380-\$480/ML as they won't have to utilise as many pump stations in order to receive their water. The volume TI are needing to include this area in the GSEIS is 3,000ML in order to cover capital costs.*

*My observation is that it will be too costly for us to irrigate at these prices. At a cost between \$500-\$600/ML you would need to produce a very high yielding crop or highly profitable*



*product to make it a viable proposition. Irrigating at these prices for the purpose of livestock production wouldn't be viable, the only people that may still be able to benefit from the irrigation water at these prices would be horticulture businesses, dairy farmers and alike.*

*Tas Irrigation will look at supplying water to those in and around Craighourne dam itself."*

## **RECOMMENDATION**

**THAT the information be received.**

## **DECISION**

*Moved by Cllr A E Bisdee OAM, seconded by Cllr D Fish*

**THAT the information be received.**

## **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## **15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)**

### **15.1 Heritage**

<b>Strategic Plan Reference – Page 22</b>
---

- |       |  |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets.                         |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners.           |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

#### **15.1.1 Heritage Project Program Report**

**Author:** HERITAGE PROJECTS OFFICER (ALAN TOWNSEND)

**Date:** 19 JUNE 2025

#### **ISSUE**

Report from the Heritage Projects Officer on various Southern Midlands Heritage Projects.

#### **DETAIL**

During the past month, Southern Midlands Council Heritage Projects have included:

- Research for Roche Hall Conservation Management Plan
- Ongoing collaboration with the Royal Society for the upcoming exhibition to be held during Heritage and Bullock Festival
- Collaboration with Architects Institute of Australia for Open House Southern Midlands
- Continuing appearances on ABC 936 regarding the history of the Southern Midlands
- Ongoing public engagement through presentations to various Tasmanian history groups re the Oatlands Gaol pool removal
- Ongoing projects with volunteers Ruby Dano and Linda Clarke
- Ongoing engagement and participation with the Heritage Highway Tourism Association
- Ongoing management of AiRSpace and planning for Performing Artist in Residence (PRISM). Our current artist is Geoff Curry, a Tasmanian local with a passion for photography and especially capturing Aurora Australis. Geoff has been offering night photography shoots for locals interested in learning more.
- Planning for Heritage & Bullock Festival

## RECOMMENDATION

**THAT the Heritage Projects Program Report be received and the information noted.**

## DECISION

*Moved by Cllr D Blackwell, seconded by Deputy Mayor K Dudgeon*

**THAT the Heritage Projects Program Report be received and the information noted.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## 5.2 Natural

### Strategic Plan Reference – page 23/24

- |       |   |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques.   |

### 15.2.1 NRM Unit – General Report

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 17 JUNE 2025

#### DETAIL

- Maria continues to work on a few Lake Dulverton and Callington Park matters, including Maria and Helen meeting one resident that had raised many queries in relation to the history of the lake. Follow up emails with Parks and Wildlife have occurred since the last meeting of the Lake Committee. Limited progress on sorting the notion of either upgrading / replacing/ deleting the 1980 Lake Dulverton Management Plan. Made some progress on other matters raised at the last meeting of the committee, nothing confirmed to report yet.
- Helen continues work in assisting David Richardson as and when time permits. Currently Helen is continuing to work on Work Place Health and Safety documents. This is quite time consuming work.
- Maria attended a wetlands field day at Moulting Lagoon on the East Coast – put on by NRM South and Tasmania Irrigation. Interesting day. Some of the discussion was around the lack of water flowing in to the lagoon in recent times. Not unlike Lake Dulverton, there are other areas of the state suffering from very low rain fall totals to date for the 2025 year.
- Maria and Helen organised some additional signage for the stop over camping area in relation to the shower block on the Esplanade, and the dump point location on Wellington Street.
- Monitoring of the use of the toilet at Callington Park shows that there has been 9763 uses of the toilet since 10<sup>th</sup> February 2025. The intense times for use seem to consistently be between 2.00 p.m through to 8.00 p.m. in the evening.
- The Weeds Officer Mary proved the following report for Council to note:

Report period: 15<sup>th</sup> April – 16<sup>th</sup> June 2025 (Two months combined).

Note: Easter break 21<sup>st</sup> and 22<sup>nd</sup> April, King's Birthday 9<sup>th</sup> June, annual leave between Monday 5<sup>th</sup> May and Sunday 25<sup>th</sup> May.

#### Enquiries/feedback

Attempted to contact a couple of local farmers about an upcoming invasive grasses field event on 21<sup>st</sup> and 22<sup>nd</sup> June (hosted by the Derwent Catchment Project). When phone calls and email failed, a letter was sent!

#### Site visits

Cut & pasted a heap of smallish broom amongst the native vegetation plantings on and around Des' Bank.

Cut & pasted a small infestation of tree lupin on the outskirts of Oatlands. The adjoining property owner came out while I was finishing off and was quite happy for me to keep going along her fence lines.

Revisited a site of previous Carrot weed eradication efforts at the end of Church Street, Oatlands: no sign of the weed.

Inspected various sites along Interlaken Road where some weed eradication work was recently carried out. All the Green nightshade was gone, and only a few Great mullein and Wild mignonette remained. Contacted the contractor and he followed up to hit the stragglers and one willow seedling. The Ragwort driveway right on the SMC boundary had only a single ragwort plant (now removed).

Cut & pasted a single Buddleia plant near the northern entrance of Kempton. Butterfly bush is really starting to become noticeable as a roadside weed further north in Tasmania; a potential future SMC weed best nipped in the bud.

Assisted with continuing broom/gorse/briar rose control along the Dulverton Track.

Preparation work for about 50 plants to replace those that have died around the tanks at the Pound.

Checked the plantings at Mangalore recreation ground/arena: no further plants have died and the swamp gums are thriving. However, there is quite a lot of water in and on the southern end of the plantings, and the next crop of weeds has started sprouting. Replacement plants to be sourced and put in later.

### **Communication**

Submitted an article to Southern Midlands Regional Newsletter on Garden Weeds and Foxglove regulations.

A letter also sent to a couple of Tea Tree residents regarding the invasive grasses event on June 21<sup>st</sup>.

### **Weeds Action Fund**

Received notification of the next round of WAF grant funding on the morning of my last half day of work before going on leave, with submissions due the day of my return. A flurry of activity occurred with various Lead Organisations vying for a chance to win one (or more) of the six Projects. Awaiting results to see who we will be working with on Serrated tussock and Stemless thistle.

Spent some time completing the acquittal report for the WAF serrated tussock survey undertaken late last year.

### **Roadside Weeds**

Coordinated an expert contractor to control the more densely impacted Chilean needlegrass roadsides in the Coal Valley.

### **Research**

Contacted a fellow weeds officer from Kingborough Council regarding the design of “No slashing/disturbance” signs for possible future use on selected roadsides (especially Chilean needle grass, which has stem seeds readily spread by slashers even when there are no normal seeds on the plant).

Checked the database of Serrated tussock and Stemless thistle to ensure all is up-to-date and ready for liaison with WAF lead organisation/s later this year.

Checked out a few planted areas around Oatlands for frost damage; it is amazing how severe some of the damage was, and how variable. For example, the Blackwood trees on the northern side of the tanks at the Pound were quite badly affected, and those on the southern side, hardly at all. Other sites had one plant badly affected but another nearby (of the same species) untouched.

### **Related and extra-curricular activities**

Attended, with a local Landcare member, a Catchment Action Planning (Lower Coal sub-catchment) workshop at Richmond on June 14, between 10am – 3pm, organised by Landcare Tasmania. This covered Conservation Action Planning (adaptive management), mapping, floods, local values, threats and strategies for local issues. A most interesting day.

Liaised with Graham Green regarding the uploading of 90 waypoints taken over Spring/Summer 24/25. This information is uploaded into the Spectrum Spatial data base by a third party.

### **Weed of the Week**

Cootamundra wattle, cotoneaster, Elisha's tears, firethorn and English ivy displayed in Oatlands council office.

Just for something different, on the week after the Campbell Town show, a large vase of "wild" flora was displayed (it actually got a second place in its class at the show). A folded piece of paper encouraged ratepayers to guess how many Tasmanian natives were displayed in the vase. Only two of the seven plants were native.

### **RECOMMENDATION**

**THAT the NRM Unit Report be received and the information noted.**

### **DECISION**

*Moved by Cllr D Fish, seconded by Cllr A E Bisdee OAM*

**THAT the Heritage Projects Program Report be received and the information noted.**

### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

### 15.3 Cultural

**Strategic Plan Reference 3.3**

*Ensure that the cultural diversity of the Southern Midlands is maximised.*

Nil.

### 15.4 Regulatory (Development)

**Strategic Plan Reference 3.4**

*A regulatory environment that is supportive of and enables appropriate development.*

Nil.

### 15.5 Regulatory (Public Health)

**Strategic Plan Reference 3.5**

*Monitor and maintain a safe and healthy public environment.*

Nil.

## 15.6 Regulatory (Animals)

### Strategic Plan Reference 3.6

*Create an environment where animals are treated with respect and do not create a nuisance for the community*

### 15.6.1 Animal Management Report

**Author:** ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

**Date:** 18 JUNE 2025

**Enclosure:**

*Animal Management Statement 2025*

### ISSUE

Consideration of the Animal Management/Compliance Officer's report for June 2025

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period June; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

### Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

### INFRINGEMENT DETAILS:

- Dog at large - Bagdad area
- Dog at large - Bagdad area

### ATTACK DETAILS:

- Chickens killed, Bagdad area – infringement to be issued
- Sheep killed, Dysart area. Dogs destroyed – infringements to be issued



**YTD ANIMAL MANAGEMENT STATEMENT  
2025**

<b>DOG IMPOUNDS</b>	<b>RECLAIMED</b>	<b>ADOPTED/DOGS HOME</b>	<b>EUTHANISED</b>	<b>OTHER IMPOUNDS</b>
13	5	7	1	

**JOBS ATTENDED  
June 2025**

<b>DOGS AT LARGE</b>	<b>DOG ATTACKS</b>	<b>DOG BARKING</b>	<b>DOG GENERAL</b>
2	2	<ul style="list-style-type: none"> <li>Campania</li> <li>Parattah</li> </ul>	9
<b>NEW KENNEL LICENCES</b>	<b>WELFARE</b>	<b>STOCK</b>	<b>Central Highlands</b>
2 approved 1 pending	2	<ul style="list-style-type: none"> <li>Cattle on Yarlington Road</li> </ul>	0

**REGISTERED DOGS:** 1754  
**KENNEL LICENCES:** 65  
**INFRINGEMENTS ISSUED:** 2 (for the June period)

**RECOMMENDATION:**

**THAT** the Animal Management report be received and the information noted.

**DECISION**

*Moved by Cllr B Campbell, seconded by Cllr D Blackwell*

**THAT** the Animal Management report be received and the information noted.

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## 15.6.2 Dogs Home of Tasmania – Proposed Changes and Fee Structure for Pound Services

**Author:** ANIMAL CONTROL OFFICER (RACHEL COLLIS)

**Authorised by:** MANGER DEVELOPMENT & ENVIRONMENTAL SERVICES  
(GRANT FINN)

**Date:** 16 JUNE 2025

### Enclosure(s)

*Dogs Home of Tasmania (DHoT) – Email correspondence dated 29<sup>th</sup> May 2025*

### ISSUE

To provide an update in relation to the significant increase in fees proposed by the Dogs' Home of Tasmania (DHoT).

### BACKGROUND

Council, at its last meeting, were informed about the proposed significant increase in fees proposed by the Dogs' Home of Tasmania (DHoT).

Council considered a number of options and resolved as follows:

- a) *THAT the report be received and information noted;*
- b) *Council further negotiate with the Dogs Home of Tasmania but with the intent of entering into a one-year trial agreement at a fixed fee (no greater than \$7,200); and*
- c) *Council officers proceed to investigate the other options that are detailed in this report during this one-year trial period.*

### DETAIL

Following on from that meeting, on the 29<sup>th</sup> May 2025 the DHoT corresponded with Council and advised the following:

*Just to provide a bit of transparency, we have had feedback from other Councils who have expressed that the change is quite significant which we are also aware of & therefore have been offering a further 2 options other than the ones presented in the initial document sent to Council.*

It is evident following Council's feedback and concern regarding the financial impact of those options — particularly given that Council impounds are no more than **5 dogs per year**, with an average stay of **78 days** — the Dogs' Home has since offered **two revised options**:

#### Option 1: Transitioned Annual Fee (Phased Increase)

- Year 1: \$2,400
- Year 2: \$4,800
- Year 3 and ongoing: \$7,200

#### Option 2: Per Dog Fee

- \$450 per dog impounded

- Invoiced per dog, using the current invoicing method

Officer Comment:

Both new options represent a more balanced approach to cost recovery and allow Council greater flexibility in managing its Animal Management budget.

Option 1 provides cost certainty but may result in Council paying significantly more than necessary for a low number of impounded dogs.

Option 2 would cost Council approximately \$2,250 per year (based on 5 dogs), which is more affordable than the flat fee options and more accurately reflects actual usage.

**RECOMMENDATION:**

- a) The report be received and information noted;
- b) Council accepts Option 2, the \$450 per dog fee, as this more accurately reflects historical usage, maintains flexibility and cost-efficiency for low-volume impoundments.
- c) Alternatively, choose to adopt Option 1 - the transitioned annual fee.

**DECISION**

*Moved by Cllr A E Bisdee OAM, seconded by Cllr D Fish*

**THAT:**

- a) The report be received and information noted;
- b) Council accepts Option 2, confirming a flat fee of \$450 per dog (irrespective of the number of dogs kept), as this more accurately reflects historical usage, maintains flexibility and cost-efficiency for low-volume impoundments.

**CARRIED**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

**ENCLOSURE**  
*Agenda Item 15.6.1*

**Rachel Collis**

**From:** Gemma Wisby <Gemma.Wisby@dhot.com.au>  
**Sent:** Thursday, 29 May 2025 3:52 PM  
**To:** Grant Finn; Rachel Collis  
**Cc:** Mark Wild  
**Subject:** RE: Follow-Up on Proposed Fee Structure Changes

Hi Grant,

Thank you for your very prompt response.

Just to provide a bit of transparency, we have had feedback from other Councils who have expressed that the change is quite significant which we are also aware of & therefore have been offering a further 2 options other than the ones presented in the initial document sent to Council.

Option 1. Is to transition the fee over 3 years. Year 1 would be \$2,400, year 2 \$4,800 & year 3 \$7,200.

Option 2 is an agreed figure of \$450 per dog which we would invoice the same way we do now.

As we said happy to have a chat via Teams or in person if you had any further questions.

Kind Regards,

**Gemma**  
FINANCE AND ADMINISTRATION OFFICER

**Dogs' Homes of Tasmania**

0433 576 162 | [gemma.wisby@dhot.com.au](mailto:gemma.wisby@dhot.com.au)  
PO Box 7, Lindisfarne, Tasmania 7015



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## 15.7 Environmental Sustainability

**Strategic Plan Reference 3.7**

*Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.*

Nil.

**16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)**

**16.1 Community Health and Wellbeing**

**Strategic Plan Reference 4.1**

*Support and improve the independence, health and wellbeing of the Community.*

Nil.

## **16.2 Recreation**

### **Strategic Plan Reference 4.2**

*Provide a range of recreational activities and services that meet the reasonable needs of the community.*

### **16.2.1 Oatlands Aquatic Centre – Coordinators Report**

**Author:** OATLANDS AQUATIC CENTRE COORDINATOR (ADAM BRIGGS)

**Date:** 18 JUNE 2025

#### **ISSUE**

Oatlands Aquatic Centre – Coordinator's Report for the month of May 2025.

#### **BACKGROUND**

Nil.

#### **DETAIL**

The purpose of the report is twofold:

1. To report on the financial performance of the Centre compared to budget for the relevant month ending; and
2. To provide details regarding usage of the facility.

**Financial Reporting:****OATLANDS AQUATIC CENTRE - OPERATING BUDGET**

<b>INCOME</b>		<b>Annual Budget 2024/25</b>	<b>May 2025</b>	May 2024	<b>2024/25 Year to Date</b>	2023/24 Year to Date	<b>% of Budget 2024/25</b>
Admission Fees		\$237,500	\$14,610	\$17,081	\$187,741	\$172,364	79.0%
Sale of Goods		\$12,500	\$1,157	\$593	\$15,991	\$11,726	127.9%
Charging Station Energy Use Reimbursement		\$14,000	\$0	\$0	\$15,177	\$6,550	108.4%
<b>Sub-Total</b>		<b>\$264,000</b>	<b>\$15,767</b>	\$17,674	<b>\$218,908</b>	\$190,641	<b>82.9%</b>

<b>EXPENDITURE</b>		<b>Annual Budget 2024/25</b>	<b>May 2025</b>	May 2024	<b>2024/25 Year to Date</b>	2023/24 Year to Date	<b>% of Budget 2024/25</b>
Salaries (incl. On-Costs)		\$473,945	\$35,029	\$38,533	\$429,357	\$457,189	90.6%
Operating Costs - Other		\$260,395	\$34,841	\$21,930	\$307,203	\$254,591	118.0%
<b>Total Expenditure</b>		<b>\$734,340</b>	<b>\$69,869</b>	\$60,462	<b>\$736,560</b>	\$711,780	<b>100.3%</b>

<b>Budgeted Deficit</b>		<b>-\$470,340</b>	<b>-\$54,102</b>	-\$42,788	<b>-\$517,652</b>	-\$521,139	<b>110.1%</b>
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**Group Bookings & Programs – April (21/5/25 - 17/6/25):**

<b>Event / Booking</b>	<b>School / Group</b>	<b>Participation Numbers</b>
Physio Rehab Sessions	Annabel Butler – Physiotherapist	8 individual bookings
GYM / Lane Hire	Fitness Program – GYM & Pool	4 pool individual bookings 4 GYM individual bookings 30 participants
GYM / Lane Hire	Corumbene Program – GYM & Pool	4 pool individual bookings 4 GYM individual bookings 18 participants
Lane Hire	Campbell Town District School	5 participants
Lane Hire	Oatlands Football Club	12 participants
Centre Hire	St Pauls Catholic School	45 participants
Lane Hire	Oatlands District School	19 participants
Centre Visits	Fitness Passport	10 participants (May)
Lane Hire	Midlands Swimming Club	4 individual bookings

**USAGE FOR THE PERIOD 21/5/2025 – 17/6/2025**

**PAID UPFRONT**

<b>Type</b>	<b>Units</b>
<b>Gym</b>	
PAYG – Gym (17 years)	11
PAYG – Gym (Concession)	10
<b>Gym/Pool Combo</b>	
Gym/Pool Pass 10 Sessions (17 years)	5
Gym/Pool Pass 10 Sessions (Concession)	14
PAYG – Gym/Pool Combo (17 years)	1
PAYG – Gym/Pool Combo (Concession)	0
<b>Learn to Swim (Total Numbers)</b>	
Term 2, 2025 Program Enrolments (Currently)	120
<b>Pool</b>	
Upfront 6 Months Pool Membership (17 +)	1
Upfront 6 Months Pool Membership (Concession)	2
Upfront 6 Months Pool Membership (Family)	0
PAYG – Pool (4 years and under)	98
PAYG – Pool (5-16)	139
PAYG – Pool (17)	221
PAYG – Pool (Concession)	163
PAYG – (Family)	15

**DIRECT DEBITS – Current Numbers**

<b>Type</b>	<b>Units</b>
DD Pool/Gym	9
DD Gym	8
DD 6 Months Pool – 17 years +	1
DD 6 Months Pool – Child/Concession	21
DD 6 Months Centre – Family	1

### **Grant Applications & General Information**

See below an update on new programs and projects implemented during May:

- No new programs to report.

**Human Resources & Financial Implications** – Refer above detail.

**Community Consultation & Public Relations Implications** – Not applicable.

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Not applicable.

### **RECOMMENDATION**

**THAT the information be received and noted.**

### **DECISION**

*Moved by Cllr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon*

**THAT the information be received and noted.**

### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## 16.3 Access

### Strategic Plan Reference 4.3

*Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.*

Nil.

## 16.4 Volunteers

### Strategic Plan Reference 4.4

*Encourage community members to volunteer.*

Nil.

## 16.5 Families

### Strategic Plan Reference 4.5

*Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.*

Nil.

## 16.6 Education

### Strategic Plan Reference 4.6

*Increase the educational and employment opportunities available within the Southern Midlands*

Nil.

## 16.7 Capacity & Sustainability

### Strategic Plan Reference 4.7

*Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.*

Nil.

## 16.8 Safety

### Strategic Plan Reference 4.8

*Increase the level of safety of the community and those visiting or passing through the municipality.*

Nil.

## 16.9 Consultation & Communication

### Strategic Plan Reference 4.8

*Improve the effectiveness of consultation & communication with the community.*

Nil.

## **17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)**

### **17.1 Improvement**

#### **Strategic Plan Reference 5.1**

*Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework*

#### **17.1.1 Policy Review – Payment of Councillors Expenses and Provision of Facilities Policy**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 JUNE 2025

**Enclosure(s):**

*Updated Payment of Councillors Allowances, Expenses and Provision of Facilities Policy*

#### **ISSUE**

Council to consider (and adopt) the revised 'Payment of Councillors Expenses and Provision of Facilities' Policy.

#### **BACKGROUND**

Council's '*Payment of Councillors Expenses and Provision of Facilities Policy*' was last reviewed in 2021 and is due for review.

#### **DETAIL**

In accordance with Schedule 5 of the new *Local Government Act 1993*, all councils must have in place a policy governing the reimbursement of expenses incurred by councillors in carry out their duties of office.

Schedule 5 details:

##### **1. Expenses**

(1) A council, on or before 1 January 2006, is to –

(a) adopt a policy in respect of payment of expenses incurred by councillors in carrying out the duties of office; and

(b) make a copy of the policy available for public inspection.

(2) A councillor is entitled to be reimbursed for reasonable expenses in accordance with the policy adopted under [subclause \(1\)](#) in relation to –

(a) any prescribed expenses; and

(b) any other expenses the council determines appropriate.

##### **2. Loan of services, facilities and equipment**

A council may decide to provide support services, facilities and equipment on loan to a councillor on any conditions it considers appropriate.

The need to review the existing Policy at this time is also influenced by the following:

1. Recent advice received from the Office of Local Government which followed a Supreme Court ruling relating to the payment of legal fees by a Tasmanian Council. The Court ruled that a Council cannot meet the legal costs associated with a case for the personal benefit of a councillor or an employee; and
2. Updates / clarification around the Code of Conduct provisions which clearly provides advice that it is not open to Council to determine via a policy whether it is appropriate to reimburse a councillor's legal expense associated with Code of Conduct complaints. The costs are to be borne by the councillor, as required by section 28ZN of the *Local Government Act 1993*.

Specifically in relation to legal fees, further advice sought by the Local Government Association of Tasmania

**Human Resources & Financial Implications** – Councillor allowances are prescribed in the *Local Government Act 1993*. Councillor expenses are budgeted for on an annual basis.

**Community Consultation & Public Relations Implications** – N/A.

**Policy Implications** – Policy document.

**Priority - Implementation Time Frame** – Immediate effect.

## RECOMMENDATION

**THAT Council adopt the revised 'Payment of Councillors Expenses and Provision of Facilities Policy' with immediate effect.**

## DECISION

*Moved by Cllr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon*

**THAT Council adopt the revised 'Payment of Councillors Expenses and Provision of Facilities Policy', with effect from 1<sup>st</sup> July 2025.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

**ENCLOSURE**  
*Agenda Item 17.1.1*



Council Policy  
**PAYMENT OF COUNCILLORS ALLOWANCES,  
EXPENSES AND PROVISION OF FACILITIES**

Approved by:	Council
Approved date:	24 <sup>th</sup> July 2018
Review date:	July 2021
Review date:	May 2025

**1. PURPOSE**

The purpose of this Policy is to:

- a) Formalise the entitlement to Council allowances and expenses and to ensure there is transparency in relation to the claiming and payment of expenses, allowances and costs associated with attendance at professional development sessions, conferences, seminars and functions; and
- b) Detail the provision of facilities to be provided to the Mayor and Councillors to assist them in carrying out their official roles and responsibilities.

**2. SCOPE**

This Policy applies to all Councillors and relates to allowances, reasonable related expenses and facilities provided to Councillors where they undertake official or formal duties as a Councillor or on behalf of Council.

**3. POLICY**

**3.1 Councillor's Allowance**

- 3.1.1 In accordance with Regulation 42 of the *Local Government (General) Regulations 2015*, and Section 340A of the *Local Government Act 1993*, Council shall pay the annual allowances payable, fortnightly in arrears. Regulations 42 specifies the allowances payable to Councillors, Mayors and Deputy Mayors. This regulation establishes an indexation process so that allowances are adjusted each year.
- 3.1.2 In accordance with Section 340A of the *Local Government Act 1993*, a Councillor may determine not to receive all or part of the prescribed allowance. Notification of such a decision is to be provided to the General Manager in writing, and any such notification cannot be retrospective.

**3.2 Travelling Expenses**

- 3.2.1 Council will pay to, or on behalf of Councillors, a reimbursement of necessary accommodation and out-of-pocket expenses (supported by receipts where appropriate) incurred when travelling to discharge their function as a Councillor in respect of the following:
  - a) Travelling inside the Council area to attend a meeting of Council or a Committee Meeting, deputation, inspection or tour in respect of which notice has been given to attend, provided such travelling originates at the Councillor's normal residence, or his/her normal place of work, as the case may be.



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Council Policy  
**PAYMENT OF COUNCILLORS ALLOWANCES,  
EXPENSES AND PROVISION OF FACILITIES**

Approved by:	Council
Approved date:	24 <sup>th</sup> July 2018
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- b) Travelling upon business of the Council, outside the Council area but within Tasmania (claims to be authorised by the General Manager).
  - c) Travelling upon business of the Council, outside Tasmania, in compliance with a resolution of Council.
  - d) Travelling to and from any seminar/conference within Tasmania (claims to be authorised by the General Manager).
  - e) Travelling to and from any seminar/conference outside Tasmania, in compliance with a resolution of Council.
- 3.2.2 Clause 3.2.1 shall not apply to travel, where alternative arrangements are made for travel.
- 3.2.3 Mileage allowance for the use of a private vehicle will be paid at the rate prescribed from time to time by the Australian Taxation Office (for the direct route to and from the venue).
- 3.2.4 A Councillor shall not claim travel or other expenses where the expense would otherwise have been incurred as a result of private business.
- 3.2.5 Reimbursement for travel is to be paid quarterly at the end of September, December, March and June in each financial year.
- 3.3 Telephone & Internet**
- 3.3.1 Only costs directly related to performing Council duties should be reimbursed. These might include:
- Phone calls (voice or video) made for Council business
  - Mobile data used for Council communications
  - Home internet use for accessing Council materials or attending virtual meetings.
- 3.3.2 In terms of reimbursement for expenses incurred, the proportional usage method is deemed to be the most accurate. Councillors calculate the percentage of total usage attributable to Council business. This requires providing a copy of the relevant phone/internet bill (with personal details redacted if necessary) and a brief justification of the percentage claimed.





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Council Policy  
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### **3.4 Meals**

- 3.4.1 For attendance at meetings of Council, or meetings of any committee of Council, catering will generally be provided.
- 3.4.2 For attendance upon inspections or upon business of Council either, inside or outside the Council area, reasonable out-of-pocket expenses for meals will be reimbursed upon presentation of a claim for payment.
- 3.4.3 For other activities such as conferences and seminars, reasonable out-of-pocket expenses will be reimbursed upon the production of evidence of purchase (receipt, statement etc.). Breakfasts, where included or additional to an accommodation booking, may also be reimbursed. Costs for meals that are included or ancillary to an event or conference registration are also included. Meals will also be covered if payment is required, where a Councillor is attending as a representative of Council.

### **3.5 Carer's Allowance**

- 3.5.1 Should the need arise, Council will reimburse on presentation of receipts (or documented evidence), the cost of reasonable care by a registered carer of any person for whom the Councillor is primary carer, where care is required to allow the Councillor to carry out their duties of office.
- 3.5.2 All claims must detail the date and time care was provided and the business of Council it related to.

### **3.6 Conference and Seminars**

- 3.6.1 Council will pay on behalf of Councillors, registration, accommodation and out-of-pocket expenses where supported by receipts, other than those paid in accordance with Clause 3.2.2 of this policy, in respect of attendance at any seminar or conference, inside Tasmania, where approved by Council.
- 3.6.2 In respect of any interstate conferences, the matter shall be referred to Council who shall make a determination as to whether any elected member should attend the conference in question. If attendance is approved, Council will pay on behalf of the Councillor, registration, accommodation and out-of-pocket expenses where supported by receipts, other than those paid in accordance with Clause 3.2.2 of this policy.





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- 3.6.3 Councillors are to provide a report or summary, whether written or verbal, on each interstate conference attended within three (3) months of the conclusion of such conference and this report may be prepared individually by elected members or may be a joint report of the Councillors who attended.
- 3.6.4 Any expenses not previously mentioned within this Policy of a personal nature e.g. entertainment, video-hire and mini bar, will not be eligible for reimbursement and shall remain the responsibility of the Councillor.
- 3.6.5 In the instance where the Mayor or Deputy Mayor cannot attend a function or event where it is determined Council requires representation, the Mayor may request another Councillor attend on Council's behalf, for which Council will meet the cost.
- 3.6.6 Council will not pay for partners and spouses to accompany Councillors on Council business, other than for attendance at an official conference dinner. Partners and spouses may accompany Councillors at other events at their own expense.

### **3.7 Legal Expenses**

In accordance with s341 of the Act, no action lies against a Councillor who exercises (or purportedly exercises) a power or performance of function under the Act, in good faith.

Council is to cover legal liability, costs and expenses, including legal advice, when the matter concerns a Council's liability and the personal liability of a Councillor. This includes matters pertaining to the Councillor acting in good faith and in alignment with the performance of functions and powers of the office of Councillor under the Act (or other related Acts) and does not extend to liability for criminal acts or omissions.

Council policy cannot provide for the reimbursement of legal expenses incurred by a Councillor in defending a Code of Conduct complaint. These costs, relating to the investigation and determination of a complaint, are to be borne by the Councillor in accordance with s28ZN of the Act.

Additionally, Council is not required or permitted to pay legal fees for advice or proceedings which a Councillor may personally take against another person.

### **3.8 Claims for Expenses and Allowances**

- 3.8.1 Claims for reimbursement of expenses incurred in accordance with this policy shall be made to the General Manager no later than three (3) months after the expense has been incurred. Any claim shall be submitted in writing on the prescribed form and must include receipts relating to the claim.



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- 3.8.2 Where, in the opinion of the General Manger, a question arises as to whether a claim for reimbursement of expenses or any part is ineligible under this policy, or the claim is unreasonable or does not serve the interests of Council, the claim shall be referred to Council for decision.

### **3.9 Expenses**

In accordance with Section 72(1)(cb) of the *Local Government Act 1993*, a table outlining all allowances and expenses paid to/or on behalf of the Mayor, Deputy Mayor and Councillors is to be reported in the Annual Report.

### **3.10 Provision of Facilities**

- 3.10.1 Council will, upon request, provide to the Mayor, office accommodation, computer and telephone facilities together with administrative support to assist in discharging the Office of Mayor.
- 3.10.2 Councillors may request a Council issued laptop and a Council issued mobile telephone. These devices will enable making and receiving calls; email and internet access and access to all Council documents (e.g. agendas, minutes, workshop materials). Hard copies will be provided upon request.
- 3.10.3 Council issued equipment can only be used for Council business with personal or private use prohibited.
- 3.10.4 Where Councillors elect to use their own devices, Council will provide secure access to the Councillor's email via internet webmail, with access protected by two-factor authentication.
- 3.10.5 Councillors using their own devices for Council duties may claim reimbursement for reasonable costs incurred, including telephone calls; internet and data usage (in accordance with Clause 3.3.2).
- 3.10.3 Council will provide Councillors with a supply of business cards.

### **3.11 Insurance**

Council will provide appropriate insurance coverage to Councillors, to apply whilst travelling to and from meetings and carrying out duties on behalf of the Council, including but not limited to, Public Liability and Professional Indemnity and Personal Accident. A Councillor and Officers Liability Policy is held by Council.



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Review date:	May 2025

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#### **4. Legal Expenses**

In accordance with s341 of the Act, no action lies against a Councillor who exercises (or purportedly exercises) a power or performance of function under the Act, in good faith.

Council is to cover legal liability, costs and expenses, including legal advice, when the matter concerns a Council's liability and the personal liability of a Councillor. This includes matters pertaining to the Councillor acting in good faith and in alignment with the performance of functions and powers of the office of Councillor under the Act (or other related Acts) and does not extend to liability for criminal acts or omissions.

Council policy cannot provide for the reimbursement of legal expenses incurred by a Councillor in defending a Code of Conduct complaint. These costs, relating to the investigation and determination of a complaint, are to be borne by the Councillor in accordance with s28ZN of the Act.

Additionally, Council is not required or permitted to pay legal fees for advice or proceedings which a Councillor may personally take against another person.

#### **5. LEGISLATION**

*Local Government Act 1993, Section 340A*  
*Local Government (General) Regulations 2005, Regulation 42*

#### **6. RELATED DOCUMENTS**

Appendix 1  
*Councillors Claim Form – Request for Reimbursement of Expenditure*

#### **7. DOCUMENT ADMINISTRATION**

6.1 This policy is a managed document and is to be reviewed every 3 years or as directed by the General Manager.

This document is Version 1.0 effective 24<sup>th</sup> July 2018. The document is maintained by the General Managers Unit, for the Southern Midlands Council.

**APPENDIX 1 – Request for Reimbursement of Expenditure**

SOUTHERN  
MIDLANDS  
COUNCIL



**COUNCILLORS CLAIM FORM**  
**Request for Reimbursement of Expenditure**

**Mileage Claim**

Date	Start Kms	End Kms	Total	Purpose of Trip

**Other Expenses (attach receipts)**

Date	Purpose of Trip	Amount

I, Councillor ..... declare that the above expenses were incurred during the undertaking of duties as a Councillor and in accordance with Council Policy.

**Cllr Signature:** .....

**Authorised for payment** (*Tim Kirkwood, General Manager*) .....

*Unless otherwise requested payment will be made in conjunction with the regular fortnightly Councillor payment.*



## 17.2 Sustainability

### Strategic Plan Reference 5.2

*Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council*

### 17.2.1 Tabling of Documents

Nil.

### 17.2.2 Elected Member Statements

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

**Deputy Mayor K Dudgeon** – Informed the meeting that the Oatlands District Homes Association will be celebrating its 50 year history at an afternoon tea being held Tuesday 1<sup>st</sup> July 2025. The Association currently owns and manages 22 Units.

**Deputy Mayor K Dudgeon** – acknowledgement and congratulations to Ms Ella Burrill who will be representing Tasmania at the National Gymnastics Championships being held in Queensland.

**Clr B Campbell** – informed the meeting that he was unable to attend the Chauncy Vale Open Day (Sunday 22/6/25) or the Woodsdale Football Club Cracker Night (Saturday 21/6/25) however he has been informed that there were approx. 300 persons in attendance at the Cracker Night which was highly successful.

**Clr A E Bisdee** – following his attendance at the TasWater General Meeting, as Council's representative, he advised:

- a) that TasWater will be paying the remaining special dividend in 2024/25 (total of \$4m) to owner Councils which was foregone during the Covid period;
- b) that TasWater were seeking to increase the dividend payable to Councils over the life of its next four-year Corporate Plan (increasing the total dividend to \$30m); and
- c) as part of TasWater's Capital Works Program for 2025/26, the Oatlands Water Treatment Plant (at Espies Hill) will be substantially upgraded to improve water delivery and quality.

**Clr F Miller** – Greater South East Irrigation Scheme (GSEIS) – Pipeline Extension to the Craighourne Dam at Colebrook - commended Mr Barry Curtain and Ms Ash Curtain for the work (and time) that they have dedicated to this matter, and in particular, undertaking consultation with landowners and arranging the various meetings etc. This demonstrates what can be achieved when working with people that are committed to a project.

## 17.3 Finances

### Strategic Plan Reference 5.3

*Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.*

### 17.3.1 Monthly Financial Statement (Period ending 31 May 2025)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 5 June 2025

#### ISSUE

Provide the Financial Report for the period ending 31<sup>st</sup> May 2025.

#### BACKGROUND

The Operating Expenditure Report includes a Year to Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets.

*Note: Depreciation is calculated on an annual basis at the end of the financial year. The budget and expense for depreciation are included in the June period.*

#### DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2024 to 31 May 2025.
- Operating Expenditure Report – 1 July 2024 to 31 May 2025.
- Capital Expenditure Report – 1 July 2024 to 31 May 2025.
- Cash Flow Statement – 1 July 2024 to 31 May 2025.

### OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of April was \$8,915,294 which represents 92.6% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

#### ***Strategic Theme - Infrastructure***

**Sub-Program – Public Toilets** - expenditure to date (\$108,446 – 122.56%). Employee and contractor expenses are higher than anticipated due to an increase in vandalism and associated maintenance required.

#### ***Strategic Theme – Growth***

Nil.

### **Strategic Theme – Landscapes**

**Sub-Program – Regulatory (Animals)** - expenditure to date (\$129,651 – 123.5%).  
Additional expenditure relates to increased resources required to address non-compliance issues.

### **Strategic Theme – Community**

**Sub-Program – Capacity & Sustainability** - expenditure to date (\$56,284 – 115.73%).  
Increased expenditure is due to costs relating to the Heritage and Bullock Festival.

### **Strategic Theme – Organisation**

Nil.

## **CAPITAL EXPENDITURE PROGRAM**

Capital expenditure projects are colour coded to signify the grant program and show the completion deadlines. A legend of the colour coding is as below:

### **Legend – Source and completion deadlines for grant funded projects**

Roads to Recovery	It is the Government's intention that the full allocation is budgeted and spent in the year allocated
Local Road and Community Infrastructure (LRCI)	Phase 4 – 30 June 2025 (use or lose)
Other Specific Purpose Grants	Completion date as per grant deed or approved extension date

## **RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

### **DECISION**

*Moved by Cllr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon*

**THAT the Financial Report be received and the information noted.**

### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1 July 2024 to 31 May 2025**

	Annual Budget \$	Year to Date Actual \$	%	Comments
<b>Income</b>				
Rates	7,375,148	7,503,479	101.7%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	1,304,313	1,221,665	93.7%	Includes Private Works
Interest	486,000	479,028	98.6%	
Government Subsidies	11,700	0	0.0%	Heavy Vehicle Licence Fees
Other (refer Note 2)	247,400	435,688	176.1%	Includes TasWater Distributions
<b>Sub-Total</b>	<b>9,424,561</b>	<b>9,639,860</b>	<b>102.3%</b>	
Grants - Operating	4,562,388	788,103	17.3%	
<b>Total Income</b>	<b>13,986,949</b>	<b>10,427,963</b>	<b>74.6%</b>	
<b>Expenses</b>				
Employee benefits	-5,770,244	-4,289,278	74.3%	Less Roads - Resheeting (Capitalised) / inc. \$35K increase to Budget 12/2024
Materials and contracts	-3,996,965	-4,162,423	104.1%	Less Roads - Resheeting (Capitalised), Includes Land Tax & Private Works
Depreciation and amortisation	-4,120,000	-3,781,370	91.8%	Percentage Calculation (based on year-to-date)
Finance costs	-4,979	-4,979	100.0%	Interest
Contributions	-287,371	-287,371	100.0%	Fire Service Levies
Other	-173,993	-168,421	96.8%	Audit Fees and Councillor Allowances
<b>Total expenses</b>	<b>-14,353,552</b>	<b>-12,693,841</b>	<b>88.4%</b>	
<b>Surplus (deficit) from operations</b>	<b>-366,603</b>	<b>-2,265,879</b>	<b>618.1%</b>	
Grants - Capital (refer Note 3)	4,219,950	4,873,076	115.5%	
Sale Proceeds (Plant & Machinery)	0	66,591		
Sale Proceeds (Land & Buildings)	145,000	145,000		Formal amendment to Budget 12/2024 - Church Street Oatlands
Sale Proceeds (Other Assets)	0	8,341		
Net gain / (loss on disposal of non-current assets)	0	0		
<b>Surplus / (Deficit)</b>	<b>3,998,347</b>	<b>2,827,129</b>	<b>70.7%</b>	



**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1 July 2024 to 31 May 2025**

	Annual Budget \$	Year to Date Actual \$	%	Comments
<b>NOTES</b>				
1. Income - User Fees				
- All other Programs	919,613	929,083	101.0%	
- Private Works	384,700	292,582	76.1%	
	1,304,313	1,221,665	93.7%	
2. Income - Other				
- TasWater Distributions	182,400	114,000	62.50%	
- Public Open Space Contributions	50,000	42,700	85.40%	
- Committee Contribution for Campania Hall - Painting	15,000	0.00		
- Landholder contributions to White Kangaroo Rivulet Road	0	7,273		
- Regional Community Learning Centre Levensdale Contribution	0	776		
- Insurance Recoveries	0	9,348		Includes Premium Recoveries and JLB Trust Interest Distribution
- MMPHC Community Advisory Committee Cont. to GP Units	0	50,000		
- MMPHC Auxiliary Contribution to GP Units	0	49,999		
- TasWater Contribution to OAC Sculpture	0	5,000		
- Blue Gum Rovers donation to Tunnack Rec. Ground	0	505		
- Committee Contribution for Broadmarsh Hall Variations	0	85,708		
- Broadmarsh Hall Loan - as approved by Council	0	70,000		Included in assets as a Sundry Debtor
- Transfer from HBS	0	379		
	247,400	435,688	176.1%	

**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1 July 2024 to 31 May 2025**

	Annual Budget \$	Year to Date Actual \$	%	Comments
3. Grants - Capital				
- Aust Govt (Roads To Recovery)	819,906	865,193	105.52%	Formal amendment to Budget 12/2024 - \$154,375 increase
- Aust Govt (Rural & Remote Roads Program)	2,673,090	2,673,090	100.00%	Interlaken Road Project (\$1,069,236 in 2022-23 budget)
- Aust Govt (LRCI - Phase 4)	397,584	133,106	33.48%	
- Tas Govt (State Growth) - VRUP Campania Footpaths	130,124	0	0.00%	
- Tas Govt (Bus Stop Program) - Oatlands & Campania	39,246	19,623	50.00%	2nd Instalment (1st instalment received 05/24)
- Tas Govt (Election Commitment) - Kempton Rec. Ground	80,000	80,000	100.00%	Formal amendment to Budget 12/2024
- Tas Govt (Election Commitment) - Chauncy Vale	80,000	80,000	100.00%	Formal amendment to Budget 12/2024
- Aust Govt - BS Bushfire Recovery Grant - The Haven	0	155,000		Broadmarsh/Elderslie Progress Association Inc Grant
- Aust Govt - DVA Saluting their Service	0	6,680		
- Tas Govt (Election Commitment) - Bagdad Walkway	0	150,000		
- Tas Govt (Election Commitment) - Campania Rec. Ground	0	253,000		Electronic Scoreboard, Tiered Seated & All Abilities Carpark
- Tas Govt (Election Commitment) - Callington Park Toilet	0	45,000		
- Tas Govt (Better Active Transport) - Kempton Pathway	0	278,000		
- Tas Govt (Dept Health) - Oatlands Medical Accommm	0	50,000		
- Tas Govt (DPAC) - Isolated Communities Resilience Grant	0	9,384		Equipment for 'The Haven' Recovery Centre
- Tas Govt (SES) - NDRGP Bagdad/Mangalore Hydraulic Asses	0	20,000		Final Instalment
- Tas Govt (State Growth) - Safer Rural Roads	0	55,000		2023-24 Projects - Woodsdale & Green Valley Rds Guard Rail
	<u>4,219,950</u>	<u>4,873,076</u>	115.48%	
4. Grants - Operating				
- FAGS 2024/25	4,562,388	778,194	17.06%	Formal amendment to Budget 12/2024 - \$135,588 increase
- Aust Govt (Navigate FS /CFC) - School Holiday Program	0	2,559		
- Tas Govt (DPAC) - Australia Day Grant	0	364		
- Tas Govt (NRM) - Serrated Tussock Survey	0	4,350		
- Tas Govt (State Growth) - Road Safety Week Grant	0	2,636		
	<u>4,562,388</u>	<u>788,103</u>	17.3%	

## SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2024/25 SUMMARY SHEET

PROGRAM	ACTUAL (to 31 May 25)	BUDGET (to 31 May 25)	YTD VARIANCE	YTD %	FULL YEAR BUDGET - INC. GRANTS & OTHER
<b>INFRASTRUCTURE</b>					
Roads	1,333,363	1,364,858	31,495	97.69%	3,856,649
Bridges	57,214	69,447	12,233	82.38%	543,731
Walkways	219,723	233,205	13,483	94.22%	261,470
Lighting	59,001	86,108	27,107	68.52%	93,936
Public Toilets	108,446	88,484	19,962	122.56%	98,945
Sewer/Water	-	-	-	-	-
Stormwater	16,303	27,362	11,060	59.58%	87,850
Waste	1,327,674	1,374,495	46,821	96.59%	1,526,949
Information, Communication	-	18,333	18,333	0.00%	20,000
<b>INFRASTRUCTURE TOTAL:</b>	<b>3,121,724</b>	<b>3,262,293</b>	<b>140,569</b>	<b>95.69%</b>	<b>6,489,530</b>
<b>GROWTH</b>					
Residential	-	-	-	-	-
Tourism	21,070	39,317	18,247	53.59%	41,102
Business	294,746	309,548	14,802	95.22%	337,689
Industry	-	-	-	-	-
<b>GROWTH TOTAL:</b>	<b>315,815</b>	<b>348,865</b>	<b>33,049</b>	<b>90.53%</b>	<b>378,790</b>
<b>LANDSCAPES</b>					
Heritage	249,033	464,215	215,182	53.65%	503,706
Natural	194,842	232,235	37,394	83.90%	251,075
Cultural	2,630	18,333	15,703	14.35%	20,000
Regulatory - Development	739,261	977,202	237,941	75.65%	1,098,105
Regulatory - Public Health	15,436	18,590	3,154	83.03%	20,280
Regulatory - Animals	129,651	104,976	24,674	123.50%	118,340
Environmental Sustainability	152	4,583	4,431	3.32%	5,000
<b>LANDSCAPES TOTAL:</b>	<b>1,331,004</b>	<b>1,820,135</b>	<b>489,131</b>	<b>73.13%</b>	<b>2,016,506</b>
<b>COMMUNITY</b>					
Community Health & Wellbeing	253,240	323,382	70,142	78.31%	351,872
Recreation	1,137,944	1,114,492	23,452	102.10%	1,185,900
Access	-	-	-	-	-
Volunteers	25,558	38,750	13,192	65.96%	40,000
Families	1,184	5,500	4,316	21.52%	6,000
Education	-	-	-	-	-
Capacity & Sustainability	56,284	48,633	7,651	115.73%	51,645
Safety	10,904	31,226	20,321	34.92%	34,064
Consultation & Communication	5,747	34,192	28,444	16.81%	37,300
<b>LIFESTYLE TOTAL:</b>	<b>1,490,862</b>	<b>1,596,175</b>	<b>105,312</b>	<b>93.40%</b>	<b>1,706,781</b>
<b>ORGANISATION</b>					
Improvement	1,961	76,085	74,125	2.58%	83,002
Sustainability	2,273,866	2,148,155	125,711	105.85%	3,295,271
Finances	380,062	380,046	16	100.00%	383,671
<b>ORGANISATION TOTAL:</b>	<b>2,655,889</b>	<b>2,604,286</b>	<b>51,602</b>	<b>101.98%</b>	<b>3,761,944</b>
<b>TOTALS</b>	<b>\$8,915,294</b>	<b>\$9,631,754</b>	<b>\$716,460</b>	<b>92.6%</b>	<b>\$14,353,552</b>

# Southern Midlands Council

Minutes – 25<sup>th</sup> June 2025

## CAPITAL EXPENDITURE PROGRAM 2024-25

As at 31 May 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
<b>INFRASTRUCTURE</b>						
<b>ROAD ASSETS</b>						
Resheeting Program	Roads Resheeting	586,107	423,755	162,352		
	Dysart - Clifton Vale Road Resheeting	96,840	96,840	0	LRCI - \$96,840	30 June 2025
Reseal Program	Roads Reseal Program (as below)	456,787	-	217,339		
	Bagdad - Green Valley Road (towards Huntingdon Tier Rd Jct) - 2200m2		29,051			
	Campania - Estate Road (370m from Reeve St to bridge) - 7000m2		57,627			
	Colebrook - Station Street - 400m2 - 2 Coat Seal		4,566		Partially Reconstruct (below)	
	Kempton - Sugarloaf Road (Main Street to Bridge) - 8800m2 (150m)		16,305		Originally Reconstruct & Seal	
	Kempton - Council Office (Rear Carpark) - 470m2 - 2 Coat Seal					
	Oatlands - High Street (Wellington Street to Barrack Street) - 9400m2		49,409			
	Oatlands - Stanley Street (Midland H'way to Marlborough Street) - 6000m2		63,851			
	Tunnack - Tunnack Road Parking Area Reseal		18,638			
	Orielton - Aldridge Road (off Tasman Highway) - 3300m2	80,000	56,074	23,926	Roads to Recovery - \$70,000	30 June 2025
	Pontville - Brighton Road - 6000m2	60,000	42,642	17,358	Roads to Recovery - \$56,687	30 June 2025
	Sealed Roads - Edge Breaks (as below)	300,000		118,417		
	Elderslie Road		9,698			
	Inglewood Road		17,400			
	Oatlands- High Street		23,976			
	Pelham Road		21,989			
	Woodsdale Road		108,520			
	York Plains Road		-			
Minor Seals (New)	Oatlands - Bentwick Street	20,000	-	20,000	Budget c/f	
Reconstruct & Seal	Elderslie - Pelham Road (1km)	160,000	186,976	- 26,976	Funded from Projects moved to Reseal / RTR	30 June 2025
	York Plains - Vicinity of 'Handroyd' - 800 metres	130,000	135,029	- 5,029	Roads to Recovery - \$130,000 (originally \$168K)	30 June 2025
	Woodsdale - Woodsdale Road (2.4 klms) Cricket Ground towards Quarry	370,000	395,583	- 25,583	Roads to Recovery - \$370,000 (originally \$288,750)	30 June 2025
	Tunnack - Eldon Road	100,000	100,666	- 666	LRCI P4 (funding previously Campana Rec.)	30 June 2025
	Colebrook - Station Street (includes drainage)	25,000	21,564	3,436	Seal component moved to Reseal Program	
Construct & Seal	Oatlands - Interlaken Road	5,746,180	6,107,774	- 361,594	23/24 WIP - \$2,983,324	28 February 2025
Junction / Road Realignment Other	Andover - Nala Road Junction with Inglewood Road (Asphalt junction)	30,000	325	29,675		
	Campania - Car Park Improvements	67,600	57,339	10,261	LRCI - \$65,816	30 June 2025
	Campania - Estate Road (vicinity Mallow property)	31,830	14,974	16,856	Budget c/f WIP \$14,974 (\$17K budget to Stonehouse Rd)	
	Campania - Structure Plan - Town Gateway and Streetscape	40,000	-	40,000		
	Campania - White Kangaroo Rvt Road (Construct)	-	19,718	- 19,718	Partially offset land owner contributions \$7272.72	
	Elderslie - Cliftonvale Road (Guard Rail ) - 600 metres	90,000	-	90,000	Roads to Recovery - \$78,506	30 June 2025
	Lemont - Stonehouse Road Corner Realignment	17,170	17,170	0	Budget transferred from Campana - Estate Road	
	Oatlands - Hasting Street Junction	15,000	959	14,041	Budget c/f - WIP \$959	
	Oatlands - Stanley Street (from Midland Highway junction to Nelson Street)	35,000	32,354	2,646	Shoulder Repairs & Drainage (i.e. piping)	
	Oatlands - William Street (from Wellington Street towards Stanley Street)	13,500	16,475	- 2,975	Approx. 100 metres - Shoulder Repairs & Drainage (i.e. piping)	
	Tunbridge - Main Street (Kerb & Gutter Renewal)	40,000	4,186	35,814		
	Tunnack - Link Road Landslip	25,000	107	24,893	Budget c/f - WIP \$107	
	York Plains Road (vicinity of Rooney's Road) - Guard Rail - approx. 50 metres	7,250	574	6,676		
		8,543,264	8,152,115	391,149		

**CAPITAL EXPENDITURE PROGRAM 2024-25****As at 31 May 2025**

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
<b>BRIDGE ASSETS</b>	Nil	-	-	-		
		-	-	-		
<b>WALKWAYS</b>	Footpaths - General Streetscapes	40,000	-	40,000		
	Bagdad - Midland Highway Pathway (Primary School north to Community Club)	240,000	1,130	238,870	Election Commitment - \$150,000	
	Bagdad - Midland Highway Pathway (north of Bagdad Community Club)	645,840	635,511	10,329	Better Active Transport in Tas - \$370K; LRCI - \$145	31 December 2024
	Campania - Climie Street (Across Railway)	41,250	44,879	- 3,629	VRUP Grant - \$35,250	30 June 2025
	Campania - Reeve Street (West - adjacent to Flour Mill Park)	100,209	5,546	94,663	VRUP Grant - \$58,616	30 June 2025
	Campania - Reeve Street (East - Rec Ground entrance to Villeneuve Street)	51,158	2,736	48,422	VRUP Grant - \$36,258	30 June 2025
	Campania - Reeve Street - Footpath through to Hall	30,000	1,263	28,737	Budget c/f	
	Campania - Reeve Street Bus Stop - All Access All Weather Bus Stop Upgrade Progr	40,696	245	40,451	Bus Stops Grant - \$26,246	30 June 2025
	Kempton - Burnett Street to Mood Food	425,565	5,332	420,233	\$147,565 Budget c/f Better Active Transport \$278K	30 June 2025
	Oatlands - High Street Bus Stop - All Access All Weather Bus Stop Upgrade Program	28,300	243	28,057	2024-25 budget project	30 June 2025
	Oatlands - Stanley Street (High Street to Nelson - 280 metres - kerb & footpath)	105,084	114,945	- 9,861	LRCI P4 - \$105,084	30 June 2025
	Oatlands - Campbell Street (scope of works expanded to include kerb/gutter)	85,000	85,074	- 74	LRCI P4 - \$85,000	30 June 2025
	Oatlands - Church Street (Sth Parade to William St - north. side - Footpath - 130 m)	30,000	-	30,000		
	Tunnack - Streetscape	56,969	1,141	55,828	LRCI P4 - \$56,969	30 June 2025
		<b>1,920,071</b>	<b>898,047</b>	<b>1,022,024</b>		
<b>PUBLIC TOILETS</b>	Oatlands - Callington Park Toilet	203,000	176,972	26,028	Election Commitment - \$45,000 & 23/24 Budget c/f of \$158,000	
	General Public Toilets - Upgrade Program	20,000	-	20,000	Budget c/f	
	Kempton Public Toilets - below Hall		3,103	- 3,103		
	Oatlands Public Toilets - rear of Town Hall		2,281	- 2,281		
		<b>223,000</b>	<b>182,356</b>	<b>40,644</b>		
<b>DRAINAGE</b>	Stormwater System Management Plans ( <i>Urban Drainage Act 2013</i> )	50,000	456	49,544		
	Bagdad / Mangalore - Hydraulic Assessment (Flood Mapping)	221,460	159,835	61,625	Grant Funding \$80,830 WIP \$127,285	31 December 2024
		<b>271,460</b>	<b>160,292</b>	<b>111,168</b>		
<b>WASTE</b>	Wheellie Bins and Crates	5,000	15,195	- 10,195		
	WTS Safety & Operational Improvements	25,000	-	25,000		
		<b>30,000</b>	<b>15,195</b>	<b>14,805</b>		
<b>GROWTH TOURISM</b>	Oatlands - Heritage Interpretation Panel renewal	2,000	-	2,000		
	Oatlands Accommodation Facility	-	42,283	- 42,283	WIP \$42,283 (Offset by Barrack Street Property)	
		<b>2,000</b>	<b>42,283</b>	<b>- 40,283</b>		

# Southern Midlands Council

Minutes – 25<sup>th</sup> June 2025

## CAPITAL EXPENDITURE PROGRAM 2024-25

As at 31 May 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
<b>LANDSCAPES</b>						
<b>HERITAGE</b>						
	Jericho - Memorial Avenue - Plaques	20,500	4,300	16,200	Budget c/f WIP \$4,300. Offset by donation of \$500.	
	Kempton - Memorial Avenue Park - Interps	19,545	374	19,171	Budget c/f WIP \$155	
	Melton Mowbray - Recognition plaque JH Bisdee VC OBE (DVA Grant)	8,480	1,540	6,940	Saluting Their Service Grant \$7,480	30 April 2025
	Oatlands - Callington Mill - Structural Repair & External painting	40,000	-	40,000		
	Oatlands - Council Chambers - Internal Toilets & Access Upgrade	100,000	9,357	90,643	Budget c/f WIP \$9,357	
	Oatlands - Court House (Wall Stabilisation)	15,000	4,764	10,236	WIP \$1,187	
	Oatlands - Gaolers Residence (Chimney Capping & Fireplace Repairs)	5,000	-	5,000		
	Oatlands Gaolers Residence (Wingwall)	23,000	-	23,000	Budget \$15K c/f	
	Oatlands - Heritage Buildings (Security Upgrades)	10,000	-	10,000		
	Oatlands - Heritage Collections Store	10,000	3,700	6,300	Budget c/f WIP \$3,700	
	Oatlands - Roche Hall (Building Improvements)	90,000	5,136	84,865		
	Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	7,820	32,180	Budget c/f WIP \$7,820	
	Parattah - Railway Station -Shed for Gangers Trolley	2,000	11,771	- 9,771	Budget c/f	
		<b>383,525</b>	<b>48,761</b>	<b>334,764</b>		
<b>NATURAL</b>						
	Campania - Bush Reserve / Cemetery	300,000	96,403	203,597	WIP \$93,346	
	Chauncy Vale - Day Dawn Cottage Improvements	12,000	8,557	3,443	WIP \$8,557	
	Chauncy Vale - Toilet & Interps Upgrade	80,000	3,762	76,238	Election Commitment \$80,000	
		<b>392,000</b>	<b>108,721</b>	<b>283,279</b>		
<b>CULTURAL</b>						
	Oatlands - Aquatic Centre (Forecourt - Art Installation)	20,000	24,083	- 4,083	TasWater Contribution \$5,000	
		<b>20,000</b>	<b>24,083</b>	<b>- 4,083</b>		
<b>LANDSCAPES</b>						
<b>REGULATORY</b>						
<b>- DEVELOPMENT</b>						
	Master / Structure Plans (Bagdad / Mangalore / Campania)	50,000	99,187	- 49,187	Includes Flour Mill Park Master Plan	
	Kempton Council Chambers - Office Furniture & Equipment	7,500	2,958	4,542		
	Kempton Council Chambers - Structural Damage	-	16,650	- 16,650	External Contractor Liable for damage	
	Property Purchase - 10 Barrack Street, Oatlands (Police Residence)	530,000	-	530,000		
	Oatlands - Stanley Street Master Plan	20,000	172	19,828	Budget c/f WIP \$172	
	Oatlands - MMPC Church Street Sub-Division	-	7,307	- 7,307	WIP \$4,988 Offset by sale of property	
		<b>607,500</b>	<b>126,273</b>	<b>481,227</b>		
<b>REGULATORY</b>						
<b>- PUBLIC HEALTH</b>						
	Oatlands - GP Accommodation Units	500,000	463,976	36,024	Council Commitment \$100K (grant funded)	
	Woodsdale - Cemetery	-	3,264	- 3,264		
		<b>500,000</b>	<b>467,240</b>	<b>32,760</b>		
<b>ANIMAL CONTROL</b>						
	Oatlands - Off-Lead Dog Park	35,000	1,947	33,053	Previously LRCI P4, now SMC funded	
		<b>35,000</b>	<b>1,947</b>	<b>33,053</b>		



# Southern Midlands Council

Minutes – 25<sup>th</sup> June 2025

## CAPITAL EXPENDITURE PROGRAM 2024-25

As at 31 May 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
COMMUNITY RECREATION	Facilities & Recreation Committee	43,375	-	43,375	Includes \$6400 previously allocated to Mangalore Rec (Horse Arena)	
	Bagdad - Bagdad Community Club (Precinct Plan & Property Transfer)	25,000	93,853	- 68,853	Budget c/f WIP \$17,416.55	
	Bagdad - Bagdad Community Club (Redevelopment)	-	49,706	- 49,706		
	Bagdad - Bagdad Community Club (Sports Pavilion)	-	211,356	- 211,356	WIP \$6400 Subject to Funding	
	Bagdad - Bagdad Community Club (Multi-purpose Sports Hall)	-	249,660	- 249,660	Subject to Funding	
	Bagdad - Bagdad Community Club (Oval Relocation)	-	25,500	- 25,500	Subject to Funding	
	Bagdad - Iden Road Park Development	75,000	-	75,000		
	Broadmarsh - Broadmarsh Hall "The Haven"	1,737,247	1,737,247	-	Administration of Progress Assoc. Grant (incl SMC Cont \$30K)	
	Campania - Justitia Court POS - Shelter Hut	16,000	16,750	- 750	LRCI P4 - WIP \$15,516	30 June 2025
	Campania - War Memorial Hall (External Repainting)	10,600	10,867	- 267		
	Campania - Hall (External Painting)	36,800	1,721	35,079	LRCI P4 \$15K, Committee 15K, SMC \$6,800	30 June 2025
	Campania - Recreation Ground (Electronic Scoreboard)	47,875	43,530	4,345	Election Commitment - \$35K & LRCI - \$12,875	30 June 2025
	Campania - Recreation Ground (Landscaping & Tiered Seating)	200,000	374	199,626	Election Commitment - \$200K	
	Campania - Recreation Ground (All abilities Car Parking)	26,750	-	26,750	Election Commitment - \$18K	30 June 2026
	Campania - Recreation Ground (Upgrade Change rooms)	1,100,000	28,628	1,071,372	LGAT Open Space - \$40K & SMC - \$700K	
	Colebrook - Hall Improvements (Resurface Timber Flooring)	1,800	9,000	- 7,200	\$7,200 reimb by Tas Electoral Commission	
	Kempton - Acquisition 160 Main Street	187,900	188,068	- 168	Off-set by sale of land - Erskine Street	
	Kempton - Memorial Avenue Park (Land Acquisition Fees)	-	4,028	- 4,028		
	Kempton - Recreation Ground (Irrigation)	80,000	81,312	- 1,312		30 June 2025
	Kempton - Recreation Ground (Site Dev) (Boundary Fence)	24,250	14,118	10,132	Budget c/f	
	Kempton - Recreation Ground (Cricket Net, basket ball / pickle ball court)	80,000	2,886	77,114	Active Tasmania - Election Commitment	30 June 2026
	Melton Mowbray - Streetscape Works (Trough / Shelter etc)	60,000	69,149	- 9,149	WIP \$16,322.72	
	Mt Pleasant - Recreation Ground (Toilets)	1,225	1,225	-	Facilities & Rec Committee Budget	
	Oatlands - Aquatic Centre (Courtyard Development -Shelter / BBQ)	30,000	45,006	- 15,006		
	Oatlands - Aquatic Centre (Gymnasium - Mirror & Equipment)	16,400	11,903	4,498		
	Oatlands - Aquatic Centre (Replace pumps x2)	-	6,153	- 6,153		
	Oatlands - Gay Street, Hall (Air Lock & Heating)	30,000	-	30,000		
	Oatlands - Midlands Community Centre (External Painting - Front of Building)	8,000	-	8,000		
	Oatlands - Old Swimming Pool (Staged demolition)	200,000	137,111	62,889	WIP \$26,081.22	
	Oatlands Recreation Ground (Redevelopment)	-	171,021	- 171,021	Subject to Funding	
	Woodsdale Recreation Ground	45,000	-	45,000		
	Water Bottle Refill Stations	7,980	-	7,980	Budget c/f	
		<b>4,091,202</b>	<b>3,210,172</b>	<b>881,030</b>		
CAPACITY & SUSTAINABILITY	Property Purchase - 9 Barrack Street, Oatlands (Police Residence)	73,248	50,009	23,238	Budget \$519,490 less \$446K spent in 22/23	
	Levendale Community Centre - Dept. Natural Resources & Env. Trf Fees	45,000	42,068	2,932	Formal amendment to Budget 12/2024	
		<b>118,248</b>	<b>92,078</b>	<b>26,170</b>		
SAFETY	Tas Govt (DPAC) - Isolated Communities Resilience Grant	9,384	8,630	754	Equipment for The Haven recovery centre	
		<b>9,384</b>	<b>8,630</b>	<b>754</b>		

## CAPITAL EXPENDITURE PROGRAM 2024-25

As at 31 May 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
ORGANISATION SUSTAINABILITY	Monitors; PC's; Keyboards & UPS's	7,500	-	7,500		
	Communications Link (possible transfer to Tasmanet)	16,000	-	16,000		
	WiFi Equipment	7,000	-	7,000		
	Asset Management Software	-	2,680	- 2,680		
	Council Website - Upgrade	25,000	-	25,000		
	New Phone System	-	10,836	- 10,836		
	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	7,500	2,495	5,005		
	Oatlands - Town Hall (Replacement Heat Pumps x3)	-	8,009	- 8,009		
	Oatlands - Town Hall (Access and Toilet Upgrade)	-	1,122	- 1,122		
	Oatlands - Town Hall (External Painting Doors & Window Frames)	7,600	7,605	- 5	Formal amendment to Budget 12/2024	
		<b>70,600</b>	<b>32,747</b>	<b>37,853</b>		
WORKS	Minor Plant Purchases	12,000	4,089	7,911		
	Survey Equipment (Road Layout & Stormwater Projects)	25,000	21,342	3,658		
	Variable Message Board	20,000	-	20,000		
	Radio System	5,000	-	5,000		
	<b>Plant Replacement Program</b>					
	Heavy Vehicles - Refer separate Schedule (Trade Allowance - \$227)	1,044,800	343,538	701,262		
	Light Vehicles (Net Changeover) (Trade Allowance - \$178)	340,257	74,194	266,063		
		<b>1,447,057</b>	<b>443,162</b>	<b>1,003,895</b>		
<b>GRAND TOTALS</b>		<b>18,664,311</b>	<b>14,014,102</b>	<b>4,650,208</b>		



**Southern Midlands Council**  
Minutes – 25<sup>th</sup> June 2025

<b>CASH FLOW 2024/2025</b>	INFLOWS (OUTFLOWS) July 2024 \$	INFLOWS (OUTFLOWS) Aug 2024 \$	INFLOWS (OUTFLOWS) Sep 2024 \$	INFLOWS (OUTFLOWS) Oct 2024 \$	INFLOWS (OUTFLOWS) Nov 2024 \$	INFLOWS (OUTFLOWS) Dec 2024 \$	INFLOWS (OUTFLOWS) Jan 2025 \$	INFLOWS (OUTFLOWS) Feb 2025 \$	INFLOWS (OUTFLOWS) Mar 2025 \$	INFLOWS (OUTFLOWS) Apr 2025 \$	INFLOWS (OUTFLOWS) May 2025 \$	INFLOWS (OUTFLOWS) Jun 2025 \$	INFLOWS (OUTFLOWS) (Total 2024/25) \$
<b>Cash flows from operating activities</b>													
<b>Payments</b>													
Employee costs	(407,267)	(381,825)	(373,541)	(379,639)	(366,412)	(623,132)	(317,004)	(352,122)	(370,328)	(416,948)	(340,368)		(4,328,585)
Materials and contracts	(1,634,717)	(331,633)	(234,312)	(258,485)	(697,068)	(422,275)	(506,853)	(478,014)	(61,420)	(615,901)	(381,533)		(5,622,211)
Interest	(2,577)	0	0	0	0	0	(2,402)	0	0	0	0		(4,979)
Other	(23,300)	(43,531)	(152,853)	(79,383)	(29,523)	(40,910)	(105,573)	(26,938)	(56,198)	(105,047)	(128,636)		(791,892)
	(2,067,861)	(756,988)	(760,706)	(717,507)	(1,093,003)	(1,086,317)	(931,832)	(857,074)	(487,945)	(1,137,896)	(850,537)	0	(10,747,667)
<b>Receipts</b>													
Rates	387,766	855,775	2,038,182	705,240	766,534	355,488	709,154	406,590	655,349	556,754	148,240		7,585,073
User charges	67,092	198,531	47,643	159,883	(14,486)	30,612	81,711	(87,790)	387,190	253,260	1,949,457		3,073,103
Interest received	53,664	54,327	15,409	67,608	43,991	44,851	58,162	39,608	38,706	32,799	29,902		479,028
Subsidies	0	0	0	0	0	0	0	0	0	0	0		0
Other revenue grants	0	197,107	0	364	194,549	308,350	0	194,549	0	0	197,185		1,092,103
Other	86,726	112,946	232,743	41,435	(176,485)	309,782	11,481	40,470	57,241	50,309	(3,738)		762,909
	595,249	1,418,685	2,333,976	974,531	814,102	1,049,082	860,509	593,428	1,138,486	893,122	2,321,046	0	12,992,216
<b>Net cash from operating activities</b>	(1,472,612)	661,698	1,573,270	257,023	(278,901)	(37,235)	(71,323)	(263,646)	650,541	(244,774)	1,470,509	0	2,244,549
<b>Cash flows from investing activities</b>													
Payments for property, plant & equipment	(211,844)	(830,072)	(956,248)	(463,891)	(1,071,099)	(1,363,791)	(938,774)	(787,298)	(520,378)	(323,568)	(486,960)		(7,953,923)
Proceeds from sale of property, plant & equipment	159	0	0	36,000	300,000	26,500	4,545	0	0	7,727	0		374,932
Proceeds from Capital grants	61,680	0	0	0	328,000	80,000	29,384	472,623	278,884	80,000	133,106		1,463,677
Proceeds from Investments	0	0	0	0	0	0	0	0	0	0	0		0
Payment for Investments	0	0	0	0	0	0	0	0	0	0	0		0
<b>Net cash used in investing activities</b>	(150,005)	(830,072)	(956,248)	(427,891)	(443,099)	(1,257,291)	(904,844)	(314,675)	(241,494)	(235,840)	(353,854)	0	(6,115,314)
<b>Cash flows from financing activities</b>													
Repayment of borrowings	(8,632)	0	0	0	0	0	(8,807)	0	0	0	0		(17,438)
Proceeds from borrowings	0	0	0	0	0	0	0	0	0	0	0		0
<b>Net cash from (used in) financing activities</b>	(8,632)	0	0	0	0	0	(8,807)	0	0	0	0	0	(17,438)
Net increase/(decrease) in cash held	(1,631,248)	(168,375)	617,021	(170,868)	(722,000)	(1,294,526)	(984,974)	(578,322)	409,047	(480,614)	1,116,655	0	(3,888,204)
Cash at beginning of reporting month	14,547,299	12,916,051	12,747,676	13,364,697	13,193,829	12,471,829	11,177,303	10,192,329	9,614,008	10,023,055	9,542,441	10,659,096	14,547,299
<b>Cash at end of reporting period</b>	<b>12,916,051</b>	<b>12,747,676</b>	<b>13,364,697</b>	<b>13,193,829</b>	<b>12,471,829</b>	<b>11,177,303</b>	<b>10,192,329</b>	<b>9,614,008</b>	<b>10,023,055</b>	<b>9,542,441</b>	<b>10,659,096</b>	<b>10,659,096</b>	<b>10,659,096</b>

### **17.3.2 Financial Management Strategy 2023/24 to 2033/34 and Long-Term Financial Management Plan**

**Author:** GENERAL MANAGER (TIM KIRKWOOD) and SENIOR FINANCE OFFICER (MANDY BURBURY)

**Date:** 6 JUNE 2025

**Attachment:**

1. *Financial Management Strategy 2023/24 to 2033/34*
2. *Long-Term Financial Management Plan*

### **ISSUE**

Formal adoption of the Financial Management Strategy 2023/24 to 2033/34 (Incorporating the Long-term Financial Management Plan).

### **BACKGROUND**

The following are relevant Clauses from the *Local Government Act 1993*:

#### ***“S 70. Long-term financial management plans***

- (1) A council is to prepare a long-term financial management plan for the municipal area.*
- (2) A long-term financial management plan is to be in respect of at least a 10 year period.*
- (3) A long-term financial management plan for a municipal area is to –*
  - (a) be consistent with the strategic plan for the municipal area; and*
  - (b) refer to the long-term strategic asset management plan for the municipal area; and*
  - (c) contain at least the matters that are specified in an order made under [section 70F](#) as required to be included in a long-term financial management plan.*

#### ***S 70A. Financial management strategies***

- (1) A council is to prepare a financial management strategy for the municipal area.*
- (2) A financial management strategy for a municipal area is to –*
  - (a) be consistent with the strategic plan for the municipal area; and*
  - (b) contain at least the matters that are specified in an order made under [section 70F](#) as required to be included in a financial management strategy.*

#### ***S 70F. Orders determining minimum contents of plans, &c., and classes of assets***

- (1) The Minister, by order, may specify the matters that are required to be included in –*
  - (a) a long-term financial management plan; or*
  - (b) a long-term strategic asset management plan; or*
  - (c) a financial management strategy; or*
  - (d) an asset management strategy; or*
  - (e) an asset management policy.*

(2) A matter may be included in a plan, policy or strategy referred to in [subsection \(1\)](#) , even though the matter is not specified in an order under [subsection \(1\)](#) as required to be included in such a plan, policy or strategy.

(3) The Minister, by order, may specify the classes of assets that are to be taken to be major assets for the purposes of [section 70B](#) .

(4) The Minister is to consult with councils as to the matters to be included in an order under this section.

The following are the relevant provisions contained within the *Local Government (Content of Plans and Strategies) Order 2014*:

## **5. Long-term financial management plan**

(1) In this clause –

**long-term financial management plan of a council**, means a long-term financial management plan prepared by the council in accordance with section 70 of the Act.

(2) A long-term financial management plan of a council is required to include the following matters:

(a) the estimated revenues and expenses for each financial year of the plan, including the revenues and expenses in relation to each of the following matters:

- (i) all capital works;
- (ii) all capital expenditure;
- (iii) all asset management requirements identified, as required under [clause 7\(2\)\(b\)](#) , in the long-term strategic asset management plan;

(b) for each financial year of the plan, a statement of comprehensive income, including estimates of –

- (i) recurrent revenue; and
- (ii) recurrent expenses; and
- (iii) underlying surplus or deficit; and
- (iv) net surplus or net deficit; and
- (v) comprehensive result;

(c) for each financial year of the plan, a statement of financial position, including estimates of –

- (i) current and non-current assets; and
- (ii) current and non-current liabilities; and
- (iii) net assets; and
- (iv) equity, including reserves;

(d) for each financial year of the plan, a cash flow statement, including estimates of –

- (i) receipts, payments, dividends and net cash from operational activities, financial activities including loan borrowings, and investment activities; and
- (ii) net increases or net decreases in cash held; and
- (iii) cash and cash equivalents held at the beginning of the period; and
- (iv) cash and cash equivalents held at the end of the period;

(e) a description of the financial management strategies to be adopted by the council, including financial targets and their rationale;

(f) a comparison of projected financial performance against targets (determined by the council) for financial indicators, including those indicators specified in an order made under section 84(2A) of the Act, for each financial year included in the long-term financial plan;

(g) all assumptions used in the development of the estimates referred to in [paragraphs \(a\)](#) , [\(b\)](#) , [\(c\)](#) and [\(d\)](#) .

(3) For the purposes of [subclause \(2\)\(d\)\(i\)](#) , the estimates are to include separate estimates in respect of renewal, upgrade and new capital expenditure in relation to the activities referred to in that clause.

## **6. Financial management strategy**

(1) In this clause –

**financial management strategy of a council** means a financial management strategy prepared by the council in accordance with section 70A of the Act.

(2) A financial management strategy of a council is required to include the following matters:

- (a) an overview of the purpose and intent of the strategy;
- (b) the financial principles that are to guide the determination of the financial management strategies;
- (c) the key financial management strategies that are to be employed;
- (d) the financial aims and targets of the council.

## **DETAIL**

Reference is made to the enclosed documents which have been prepared in accordance with the legislative provisions detailed above.

- Councillors will note the declining budget deficits over the next four years (achieving surplus in 2030/31) – deficit of (\$427K) in 2026/27; deficit of (\$299K) in 2027/28; deficit of (\$160K) in 2028/29; and deficit of (\$23K) in 2029/30. These deficits exclude the Roads to Recovery Grant of \$1.331 million per year and are more than manageable.
- Cash and Cash Equivalents are maintained and increase to \$11.9 million at the end of the ten year period.
- Total Equity increases from \$173.3 million to \$184.6 million
- Factored into the Long-Term Plan are allowance for capital expenditure on new assets of \$800K per annum for Roads; \$400K per annum for Buildings; and \$50K per annum for other new assets (not allocated to any specific projects).
- The Plan includes an average of approximately \$4.5 million per annum on the renewal / replacement of existing assets

**Human Resources & Financial Implications** – Refer above detail.

**Community Consultation & Public Relations Implications** – N/A.

**Policy Implications** – Policy documents.

**Priority - Implementation Time Frame** – The Strategy and Plan relate to the period 2023-24 to 2033-34.

## RECOMMENDATION

**THAT** in accordance with sections 70 and 70 A of the *Local Government Act 1993*, Council formally adopt the Financial Management Strategy and Long-Term Financial Management Plan.

## DECISION

*Moved by Cllr B Campbell, seconded by Cllr D Fish*

**THAT** in accordance with sections 70 and 70 A of the *Local Government Act 1993*, Council formally adopt the Financial Management Strategy and Long-Term Financial Management Plan.

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller		✓

### **17.3.3 2025/2026 Annual Plan & Budgets (Operating & Capital)**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)  
SENIOR FINANCE OFFICER (MANDY BURBURY)

**Date:** 20 JUNE 2025

**Attachment(s):**

1. 2025/26 Annual Plan & Operating Budget
2. 2025/26 Capital Works Program Budget Estimates

### **ISSUE**

Formal adoption of the 2025/26 Annual Plan and Budget (Operating and Capital).

### **BACKGROUND**

Under section 71 of the *Local Government Act 1993*, Council is required to have an annual plan.

Section 82 of the *Local Government Act 1993* (the Act) requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. The Council's 2025/26 Budget estimates have been prepared in accordance with the Act.

### **DETAIL**

The following documents have been updated following the workshops held 14<sup>th</sup> May 2025 and 2<sup>nd</sup> June 2025.

1. 2025/26 Annual Plan and Program Budget (Operating);
2. 2025/26 Capital Expenditure Program Budget Estimates

The documents are submitted for formal endorsement and approval at this meeting.

### **Commentary**

#### **2025/26 BUDGET**

The Annual Plan aligns to those strategies identified in the *Southern Midlands Council Strategic Plan 2024 to 2034*. The specific actions have been extracted and included in the Annual Plan under each of the respective Programs.

The Annual Plan is coupled to the budget development process recognising the direct influence on the allocation of resources.

The key features of the 2025/26 Budget estimates are:

- Total estimated operating revenue of \$14.957 million
- Total estimated operating expenditure of \$15.443 million
- Total estimated depreciation and asset write off of \$4.739 million
- Estimated net operating deficit of \$486K in comparison to the Long Term Financial Management Plan deficit of \$746K

- Total estimated capital expenditure of \$8.389 million (excluding carry forward amounts unspent)
- Total estimated capital grant funding of \$1.065 million
- Total estimated asset sales of \$553K
- New borrowings – \$2.63 million
- Cash Reserves are forecast to increase by \$2K
- Increase in total Rates collected of \$436K – the total increase includes an increase in Waste Management Program charges (i.e. Waste Management Levy and Household Collection Charge) of \$86,000, the Fire Service Levy \$9,000, and the balance of \$311,000 resulting from a 3.5% increase in the total General Rates demanded after allowance for growth in the Rate base.

Section 82 of the Act requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. Section (82 (2) and (3) read as follows:

***“82. Estimates***

*....*

*(2) Estimates are to contain detail of the following:*

- (a) the estimated revenue of the council;*
- (b) the estimated expenditure of the council;*
- (c) the estimated borrowings of the council;*
- (d) the estimated capital works of the council;*
- (e) any other detail required by the Minister.*

*(3) Estimates for each financial year must –*

- (a) be adopted by the council, with or without alteration, by absolute majority; and*
- (b) be adopted before 31 August in each financial year; and*
- (c) not be adopted more than one month before the start of that financial year.”*

The following Attachments are included:

- Attachment 1 – 2025/26 Annual Plan and Operating Budget
- Attachment 2 – 2025/26 Capital Works Program Budget Estimates

**Budgeted Operating Income and Expenditure 2025/26**

The net operating result is a deficit of \$486K exclusive of capital funding and net revenue from sale of assets. This compares to a \$382K deficit forecast for 2024/25.

This operating position has resulted primarily through an increase in Operating revenue of \$986K, and an increase in Operating expenditure of \$1,090K.

Table 1.1 – Budget Income Statement

<b>REVENUE</b> <i>(Excluding Capital Grants &amp; Property Sales)</i>	<b>2023/24 Actual (\$'000)</b>	<b>2024/25 Forecast (\$'000)</b>	<b>2025/26 Budget (\$'000)</b>
Rates & Charges	\$6,970	\$7,375	\$7,811
User Fees	\$1,643	\$1,304	\$1,537
Grants - Recurrent	\$4,329	\$4,562	\$4,745
Interest	\$783	\$486	\$520
Contract Income	\$0	\$0	\$0
Other Income	\$396	\$62	\$162
Investment Revenue from Water Corp	\$182	\$182	\$182
<b>Total Revenue</b>	<b>\$14,303</b>	<b>\$13,971</b>	<b>\$14,957</b>
<b>EXPENDITURE</b>	<b>2023/24 Actual (\$'000)</b>	<b>2024/25 Forecast (\$'000)</b>	<b>2024/25 Budget (\$'000)</b>
Employee Costs	\$4,755	\$5,770	\$6,025
Materials & Contracts	\$3,787	\$3,997	\$4,195
Deprec. & Amortisation	\$4,325	\$4,120	\$4,739
Contributions	\$272	\$287	\$297
Finance Costs	\$51	\$5	\$2
Commercial Expenses	\$0	\$0	\$0
Other Expenses	\$611	\$174	\$185
<b>Total Expenses</b>	<b>\$13,801</b>	<b>\$14,353</b>	<b>\$15,443</b>
<b>Operating Surplus / (Deficit)</b>	<b>\$502</b>	<b>(\$382)</b>	<b>(\$486)</b>
Add Grants – Capital	\$5,669	\$5,006	\$1,065
Add / (Less) Proceeds from Disposal (NCA'S)	(\$565)	290	\$0
Assets Taken Up	\$0	\$15	\$0
Revaluation & Val Adjustments – NCA's	\$6,727	\$0	\$0
<b>Total Comprehensive Result</b>	<b>\$12,333</b>	<b>\$4,929</b>	<b>\$579</b>

## REVENUE

### Revenue – Rating Income

**General Rate** - The Budget is based on a 3.5% increase in the General Rate, plus an allowance of growth in the rate base (i.e. new development).

This compares to the LGAT Cost Index of 3.13%, and CPI for the period ending March 2025 Hobart of 1.4% and weighted average all capital cities of 2.4%.

*Note: The LGAT provided Council Cost index (CCI) is a tool to assist councils to appropriately set rates to reflect the costs of providing assets, service and support for their communities.*



*The CCI differs from the Consumer Price Index in that it provides an indication of how Council expenditure might change over a time period even though what council is spending money on has not changed.*

*The CCI is based on ABS data. The CCI formula comprises: wage price index (WPI (50%), road and bridge construction index (30%) and the consumer price index (20%).*

*The CCI of 3.13% follows 3.74% (2024) and 8.11% (2023).*

**Fire Service Levy** – the Fire Service Levy is an amount determined by the State Fire Commission under the *Fire Service Act 1979*, which Council is required to collect. The Levy is paid direct to the Commission, less retention of 4% commission.

Fire Service Levy	2024/25	2025/26
Oatlands and Kempton Volunteer Fire Brigade Rating District	0.303363c in \$AAV (Minimum \$49)	0.28322c in \$AAV (Minimum \$50)
Rural Land Other	0.277687c in \$AAV (Minimum \$49)	0.282679c in \$AAV (Minimum \$50)

The total levy to be collected in 2025/26 is \$296,700 – an increase of \$8,969 or 3.24%.

**Waste Management Levy** – this is a charge levied on all rateable land. Multiple charges are levied where there is more than one dwelling on the property capable of being occupied.

Waste Management Charge	2024/25	2025/26
	\$300 (Occupied)	\$305 (Occupied)
	\$100 (Vacant Allotment)	\$100 (Vacant Allotment)

The need to increase the Waste Management Charge is influenced by:

- The Tasmanian Government has introduced for a Waste Levy that Council must collect. The Levy is based on Council's refuse tonnage at a cost of \$45.84 per tonne (\$44.88 per tonne in 2024/25).
- The ever-increasing amount of waste that this being disposed of at the Stations and the resultant transport / disposal costs; and
- Significant increase in the costs per tonne being levied at the landfill disposal sites.

**Household Collection Charge** - This charge is only levied on properties that receive the fortnightly collection service. The level of charges must be sufficient to meet the total cost of providing the services (both domestic and recycling).

Household Garbage and Kerbside Recycling Charge	2024/25	2025/26
	\$248	\$272

The increase in annual charge reflects the higher cost of collection and subsequent disposal at landfill and/or the recycling centre.

**Revenue - Operating Grants (excludes Capital Grants)** - Budgeted Operating Grant Income of \$4.745 million (confirmed Grant of \$5.544 million in 2024/25).

The total budgeted amount relates solely to the General Purpose Financial Assistance Grant (FAGS) provided by the Australian Government. An increase of 4.0% has been forecast.

**Revenue Other** - The 2025/26 Budget for Other Revenue (\$161,700) relates to Heavy Vehicle Licence Fees (\$11,700) and Public Open Space contributions (\$150,000). The previously budgeted MAIB Reimbursements for the SES Road Crash Rescue Unit are now paid directly to the State Emergency Service.

**Investment Revenue from Water Corporation** - The 2025/26 Budget for Investment Revenue (\$182,400) relates to distributions received from the Tasmanian Water Corporation (TasWater). The level of distribution is determined by the percentage of ownership. The Southern Midlands Council holds a 0.76% ownership in TasWater.

## **EXPENDITURE**

**Employee Expenses** - Employee expenses are budgeted to increase by \$254,744 (includes on-costs). This represents a 4.4% increase. This is due to:

- a) A salary increment payable from 1<sup>st</sup> July 2025; and
- b) An allowance to provide for increased servicing due to development within the municipal area.

The amount of Employee Expenses in the Operating Budget is also influenced by the extent of Capital Works undertaken by Council employees (i.e. Wages are allocated in the Capital Budget).

**Materials & Contracts** - The budgeted amount of \$4.196 million represents a 4.9 percent increase above the forecast 2024/25 allocation. This is mainly due to:

- a) The continued increase in payments to external Contractors to provide waste collection, transport and disposal services; and
- b) General increase in the cost of purchasing materials and engaging contractors in the current market.

**Capital Grant Funding** - Council has budgeted to receive \$1.065 million in total, which totally relates to the Australian Government's 'Roads to Recovery' Grant Program.

## RECOMMENDATION

**THAT Council, by absolute majority, formally approve the 2025/26 Annual Plan and Budget (Operating and Capital).**

## DECISION

*Moved by Cllr A E Bisdee OAM, seconded by Cllr D Fish*

**THAT Council, by absolute majority, formally approve the 2025/26 Annual Plan and Budget (Operating and Capital).**

## AMENDMENT

*Moved by Cllr F Miller*

**THAT Council, by absolute majority, formally approve the 2025/26 Annual Plan and Budget (Operating and Capital), subject to the General Rate (cents in \$AAV) being increased by 6% (as opposed to the current 3.5%). This would demand an additional \$167,588 and reduce the budgeted deficit by this amount.**

*The amendment lapsed due to the lack of a seconder.*

*The original Motion was put and carried.*

## DECISION

*Moved by Cllr A E Bisdee OAM, seconded by Cllr D Fish*

**THAT Council, by absolute majority, formally approve the 2025/26 Annual Plan and Budget (Operating and Capital).**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller		✓

### 17.3.4 Adoption of the 2025 / 2026 Rates and Charges Resolution

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 16 JUNE 2025

#### ISSUE

Formal adoption of the 2025 / 2026 Rates and Charges Resolution under the *Local Government Act 1993* and the *Fire Service Act 1979*.

#### DETAIL

The following Rates & Charges Resolution (draft) has been based on the outcome of discussions through the budget workshops.

**2025 / 2026 RATES AND CHARGES RESOLUTION - SOUTHERN MIDLANDS COUNCIL**  
THAT under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Southern Midlands Council has made the following rates and charges upon rateable land within the municipal area of Southern Midlands ("the municipal area"):

#### 1. General Rates

Pursuant to section 90 of the *Local Government Act 1993* ("the Act") Council makes a general rate of 6.2303 cents in each dollar of Assessed Annual Value for all rateable land within the municipal area shown on the valuation list prepared under the *Valuation of Land Act 2001* ("the valuation list"), subject to a minimum amount of \$385.00.

#### 2. Waste Management Charge

Under section 94 (1) of the Act Council makes a separate services charge in respect of the service of waste management called the Waste Management Charge upon all rateable land, and Council declares that the charge is to be calculated in accordance with the following formulae:

- a) for rateable land used for residential purposes, upon which a dwelling or dwellings are constructed:

Waste Management Charge = \$305 x D, where D is the number of dwellings on the rateable land, capable of being occupied.

- b) for rateable land upon which no dwelling is constructed, and which is not used for commercial purposes:

Waste Management Charge = \$100.00

- c) for rateable land upon which no dwelling is constructed, and which is used for commercial purposes:

Waste Management Charge = \$305.00

### 3. Garbage Removal Charge

- a) Under section 94 (1) of the Act Council makes a separate services charge of \$272.00 in respect of the service of waste management called the Garbage Removal Charge upon all rateable land.
- b) Under section 94 (3A) of the Act the Council declares that the Garbage Removal Charge is varied according to the level of service provided as follows:
  - (i) for the land identified by Property Identification Number 3124789 the charge is \$5,712.00;
  - (ii) for land to which the Council does not provide a fortnightly garbage removal service and kerbside recycling service, the charge is zero.

### 4. Fire Service Contributions

For the Council's contribution to the State Fire Commission:-

- (a) for land within the Oatlands & Kempton Volunteer Brigade Rating District an amount of 0.28322 cents in the dollar on the assessed annual value of all rateable land subject to a minimum amount of \$50.00;
- (b) for all other land in the municipal area an amount of 0.282679 cents in the dollar on the assessed annual value of the land subject to a minimum amount of \$50.00.

### 5. Instalments

These rates and charges are for the year commencing 1st July, 2025 and ending 30th June 2026 and are payable by 4 equal instalments, the first payable 30 days after the issue of the rates notices, the second by 4.30 p.m. on 28<sup>th</sup> November 2025, the third by 4.30 p.m. on 30<sup>th</sup> January 2026 and the fourth by 4.30 p.m. on 31<sup>st</sup> March 2026.

Where a ratepayer elects to enter into an arrangement to pay the current rates and charges by monthly, fortnightly, or weekly instalments via direct debit then the instalment amounts will be calculated to settle the debt by 30<sup>th</sup> June 2026. Penalty and interest will not be applied on any of the 2025-26 rates and charges at the relevant date, provided that the instalment arrangements are adhered to. In the event of default, penalty and interest is to be calculated on the outstanding amounts.

### 6. Late Payments

- a) Penalty: A penalty of 5% applies to any rate or charge that is not paid on or before the date it falls due.
- b) Interest: In addition to the penalty, interest under section 128 of the *Local Government Act 1993* will be charged at the rate of 6.8% per annum.

### 7. Discount

A discount of 2.0% will apply to all rates and charges paid in full within 30 days after the date of issue. This discount is not applicable to rates and charges which are paid in instalments. The payment due date will appear on the rates notice.

## RECOMMENDATION

**THAT Council, by absolute majority, adopt the 2025-2026 Rates and Charges Resolution as presented.**

## DECISION

*Moved by Cllr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon*

**THAT Council, by absolute majority, adopt the 2025-26 Rates and Charges Resolution as presented.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

### 17.3.5 Adoption of Schedule of Fees and Charges 2025-2026

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 JUNE 2025

**Attachment(s):**

*Schedule of Fees and Charges 2025-2026*

#### INTRODUCTION

The purpose of this report is to confirm and adopt the Schedule of Fees and Charges for the upcoming 2025-2026 financial year.

#### BACKGROUND

In order to charge a fee for goods and services it is a requirement of Division 7 of the *Local Government Act 1993* ("the Act") that Council must first specify the fee and include such a fee in the "Schedule of Fees and Charges". An extract from the Act is provided as follows:

##### *Division 7 - Fees and charges*

##### *205. Fees and charges*

- 1) In addition to any other power to impose fees and charges but subject to subsection , a council may impose fees and charges in respect of any one or all of the following matters:*
  - a. the use of any property or facility owned, controlled, managed or maintained by the council;*
  - b. services supplied at a person's request;*
  - c. carrying out work at a person's request;*
  - d. providing information or materials, or providing copies of, or extracts from, records of the council;*
  - e. any application to the council;*
  - f. any licence, permit, registration or authorization granted by the council;*
  - g. any other prescribed matter.*
- 2) A council may not impose a fee or charge in respect of a matter if –*
  - a. a fee or charge is prescribed in respect of that matter; or*
  - b. this or any other Act provides that a fee or charge is not payable in respect of that matter.*
- 3) Any fee or charge under subsection (1) need not be fixed by reference to the cost to the council.*

##### *206. List of fees and charges*

*A general manager of a council is to –*

- a) keep a list of all fees and charges fixed under this Division; and*
- b) make the list available for public inspection during ordinary hours of business at the public office.*

##### *207. Remission of fees and charges*

*A council may remit all or part of any fee or charge paid or payable under this Division.*

In considering the fees and charges Council are reminded that the schedule of fees for the schedule of fees for Animal Control was adopted by Council separately at the May 2025 meeting. Accordingly these components of the proposed schedule are not under consideration.

## DETAIL

The fees and charges of the Southern Midlands Council are captured in the succinct document *Schedule of Fees and Charges: 2025-2026*. The document is typically reviewed each financial year to account for changes to legislation, review of services and review of charges in line with other Councils in Tasmania.

The current *Schedule of Fees and Charges: 2024-2025* is based on the Schedule adopted by Council in June 2024 with the exception of Animal Control and the Oatlands Aquatic Centre fees that have been updated and approved during 2024-25.

## DISCUSSION

Each individual fee has been reviewed and adjusted where necessary.

In some cases a percentage increase has been applied, however where necessary, the charge has been altered to reflect the actual cost of providing the service, taking into account time and travel costs where applicable.

Charges are also based (and influenced) by the external costs incurred by Council e.g. advertising; disposal of waste and recycling / disposal of tyres etc.

**Human Resources & Financial Implications** – Refer comment provided.

**Community Consultation & Public Relations Implications** – The adopted Fees will be displayed on the website and are available at each Council Office. Ratepayers and members of the public can also request a copy of the Schedule.

**Priority - Implementation Time Frame** - The 2025-26 Schedule of Fees and Charges if adopted by Council will be effective from 1<sup>st</sup> July 2025.



## RECOMMENDATION

### THAT:

- a) This report be received by Council; and
- b) The Schedule of Fees and Charges for 2025-2026 be adopted.

## DECISION

*Moved by Cllr D Blackwell, seconded by Cllr D Fish*

### THAT:

- a) This report be received by Council; and
- b) The Schedule of Fees and Charges for 2025-2026 be adopted.

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdée OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

**18. MUNICIPAL SEAL**

Nil.

## **19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

Nil.

## RECOMMENDATION

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

## DECISION

*Moved by Cllr B Campbell, seconded by Deputy Mayor K Dudgeon*

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

Matter	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Closed Council Minutes - Confirmation</i>	15(2)(g)
<i>Applications for Leave of Absence</i>	15(2)(h)

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## RECOMMENDATION

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

## DECISION

*Moved by Cllr B Campbell, seconded by Deputy Mayor K Dudgeon*

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

## CARRIED

DECISION(MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## CLOSED COUNCIL MINUTES

### 20. BUSINESS IN “CLOSED SESSION”

#### 20.1 Closed Council Minutes - Confirmation

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 20.2 Applications for Leave of Absence

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15(2)(h) of the Local Government (Meeting Procedures) Regulations 2015.*

### RECOMMENDATION

**THAT Council move out of “Closed Session”.**

### DECISION

*Moved by Deputy Mayor K Dudgeon, seconded by Cllr B Campbell*

**That Council move out of “Closed Session”.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

## **OPEN COUNCIL MINUTES**

### **21. CLOSURE**

The meeting closed at 12.54 p.m.