



MINUTES

ORDINARY COUNCIL MEETING

Wednesday 23rd July 2025
10.00 a.m.

Oatlands Municipal Offices
71 High Street, Oatlands

INDEX

1. PRAYERS.....	4
2. ACKNOWLEDGEMENT OF COUNTRY	4
3. ATTENDANCE	4
4. APOLOGIES.....	4
5. MINUTES	5
5.1 ORDINARY COUNCIL MEETING	5
5.2 SPECIAL COMMITTEES OF COUNCIL MINUTES	5
5.2.1 <i>Special Committees of Council - Receipt of Minutes</i>	<i>5</i>
5.2.2 <i>Special Committees of Council - Endorsement of Recommendations</i>	<i>6</i>
5.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)6	6
5.3.1 <i>Joint Authorities - Receipt of Minutes.....</i>	<i>6</i>
5.3.2 <i>Joint Authorities - Receipt of Reports (Annual & Quarterly).....</i>	<i>6</i>
6. NOTIFICATION OF COUNCIL WORKSHOPS.....	7
7. COUNCILLORS – QUESTION TIME	9
7.1 QUESTIONS (ON NOTICE)	9
7.2 QUESTIONS WITHOUT NOTICE	10
8. DECLARATIONS OF PECUNIARY INTEREST	12
9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA	13
10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.).....	14
10.1 PERMISSION TO ADDRESS COUNCIL.....	15
11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015	16
12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL’S STATUTORY LAND USE PLANNING SCHEME	17
12.1 DEVELOPMENT APPLICATIONS	17
12.2 SUBDIVISIONS.....	17
12.3 MUNICIPAL SEAL (PLANNING AUTHORITY)	17
12.4 PLANNING (OTHER).....	18
12.4.1 <i>Section 90 Local Government (Building and Miscellaneous Provisions) Act 1993 - Transfer of land from AL Fehlberg P/L to JL Potter & BR Crofts.....</i>	<i>18</i>
12.4.2 <i>Update on the Draft Amendment 02/2024 of the State Planning Provisions (SPPs) – Container Refund Facilities.....</i>	<i>20</i>
13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE) ..	22
13.1 ROADS	22
13.2 BRIDGES	22
13.3 WALKWAYS, CYCLE WAYS AND TRAILS	22
13.4 LIGHTING	22
13.5 BUILDINGS.....	22
13.6 SEWERS / WATER	22
13.7 DRAINAGE	22
13.8 WASTE	23
13.9 INFORMATION, COMMUNICATION TECHNOLOGY	23
13.10 OFFICER REPORTS – INFRASTRUCTURE & WORKS.....	24
13.10.1 <i>Manager – Infrastructure & Works Report.....</i>	<i>24</i>
14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)	30
14.1 RESIDENTIAL	30
14.2 TOURISM	30
14.3 BUSINESS.....	30
14.4 INDUSTRY	30

15.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES).....	31
15.1	HERITAGE.....	31
15.1.1	<i>Heritage Project Program Report.....</i>	<i>31</i>
5.2	NATURAL.....	33
15.2.1	<i>NRM Unit – General Report.....</i>	<i>33</i>
15.3	CULTURAL	36
15.4	REGULATORY (DEVELOPMENT)	36
15.5	REGULATORY (PUBLIC HEALTH).....	37
15.5.1	<i>Campania Cemetery – Proposal to establish Special Committee of Council.....</i>	<i>37</i>
15.6	REGULATORY (ANIMALS)	41
15.6.1	<i>Animal Management Report</i>	<i>41</i>
15.7	ENVIRONMENTAL SUSTAINABILITY	45
16.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY).....	46
16.1	COMMUNITY HEALTH AND WELLBEING	46
16.1.1	<i>Special Management Committee - Bagdad Community Precinct (Appointment of Representatives)</i>	<i>46</i>
16.2	RECREATION	56
16.2.1	<i>Oatlands Aquatic Centre – Coordinators Report</i>	<i>56</i>
16.3	ACCESS.....	60
16.4	VOLUNTEERS.....	60
16.5	FAMILIES	60
16.6	EDUCATION	60
16.7	CAPACITY & SUSTAINABILITY	60
16.8	SAFETY	60
16.9	CONSULTATION & COMMUNICATION	60
17.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION).....	61
17.1	IMPROVEMENT	61
17.1.1	<i>Review and Amendment of Mobile Food Vendors Policy.....</i>	<i>61</i>
17.1.2	<i>Information Technology (IT) Policies & Procedures – Information Security Policy; Acceptable Use Policy; Patch Management policy.....</i>	<i>63</i>
17.2	SUSTAINABILITY	75
17.2.1	<i>Tabling of Documents</i>	<i>75</i>
17.2.2	<i>Elected Member Statements.....</i>	<i>75</i>
17.2.3	<i>Local Government Shared Services – Quarterly Update – Information Only.....</i>	<i>76</i>
17.2.4	<i>SMC External Grant Projects - Quarterly Update.....</i>	<i>79</i>
17.2.5	<i>Local Government Association of Tasmania – General Meeting (To be held 25th July 2025)</i>	<i>86</i>
17.3	FINANCES.....	92
17.3.1	<i>Monthly Financial Statement (Period ending 30 June 2025).....</i>	<i>92</i>
17.3.2	<i>Woodsdale Football Club Inc. – Annual Cracker Night - Request for Donation</i>	<i>104</i>
17.3.3	<i>Oatlands Community Association Inc. – Request for Assistance.....</i>	<i>107</i>
17.3.4	<i>Amendment to 2025/2026 Fees & Charges Schedule and inclusion of Subdivision Exemption fee</i>	<i>110</i>
18.	MUNICIPAL SEAL	111
19.	CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA	112
20.	BUSINESS IN “CLOSED SESSION”	115
20.1	CLOSED COUNCIL MINUTES - CONFIRMATION	115
20.2	APPLICATIONS FOR LEAVE OF ABSENCE	115
20.3	AUDIT PANEL MINUTES.....	115
20.3.1	<i>Audit Panel Receipt of Minutes.....</i>	<i>115</i>
20.3.2	<i>Audit Panel Endorsement of Recommendations</i>	<i>115</i>
20.4	BAGDAD COMMUNITY PRECINCT – CHILD CARE CENTRE LEASES	115
20.5	BAGDAD COMMUNITY PRECINCT – PROPERTY LEASES	116
20.6	LAND PURCHASE – BAGDAD (STRATEGIC OPPORTUNITY)	116
20.7	KERBSIDE WASTE AND RECYCLING COLLECTION TENDER (5 – 7 YEAR CONTRACT)	116
21.	CLOSURE	117

OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL HELD ON WEDNESDAY 23RD JULY 2025 AT THE OATLANDS MUNICIPAL OFFICES, 71 HIGH STREET, OATLANDS, COMMENCING AT 10.00 A.M.

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2025*, Mayor Batt advised all attendees that:

- a) this meeting is being recorded;
- b) all persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting; and
- c) language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

1. PRAYERS

Reverend Karen Woolford recited prayers.

2. ACKNOWLEDGEMENT OF COUNTRY

Mayor E Batt recited Acknowledgement of Country.

3. ATTENDANCE

Mayor E Batt, Cllr A E Bisdee OAM, Cllr D Blackwell, Cllr B Campbell, Cllr D Fish and Cllr F Miller.

Mr T Kirkwood (General Manager), Mr G Finn (Manager Development and Environmental Services), Mr D Richardson (Manager Infrastructure and Works), Ms W Young (Manager, Community and Corporate Development), Mrs A Burbury (Finance Officer) and Mrs J Crosswell (Executive Assistant).

4. APOLOGIES

Deputy Mayor K Dudgeon.

5. MINUTES

5.1 Ordinary Council Meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on 25th June 2025, as circulated, are submitted for confirmation.

RECOMMENDATION

THAT the Minutes (Open Council Minutes) of the Council Meeting held 25th June 2025 be confirmed.

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr B Campbell

THAT the Minutes (Open Council Minutes) of the Council Meeting held 25th June 2025 be confirmed.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

5.2 Special Committees of Council Minutes

5.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Woodsdale Community Memorial Hall General Committee Meeting Minutes – 30th June 2025

RECOMMENDATION

THAT the minutes of the above Special Committee of Council be received.

DECISION

Moved by Cllr D Blackwell, seconded by Cllr B Campbell

THAT the minutes of the above Special Committee of Council be received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5.2.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement:

- Woodsdale Community Memorial Hall General Committee Meeting Minutes – 30th June 2025

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

DECISION

Moved by Clr B Campbell, seconded by Clr D Fish

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5.3 Joint Authorities (Established Under Division 4 Of The *Local Government Act 1993*)

5.3.1 Joint Authorities - Receipt of Minutes

Nil.

5.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)

Nil.

6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on the 14th July 2025 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor E Batt, Deputy Mayor K Dudgeon, Cllrs A E Bisdee OAM, D Blackwell, B Campbell, D Fish and F Miller..

Also in Attendance: T Kirkwood, G Finn, L Brown, M Weeding and J Crosswell.

Apologies: Nil.

The Workshop focussed on the following items for consideration and discussion:

1. Tas Petroleum

Tas Petroleum representatives attended the workshop to provide a briefing/update in relation to the 'Fuel Stop' being proposed at the junction of Midland Highway and Interlaken Road, Oatlands.

This development will require a planning scheme amendment (Site Specific Qualification) that will provide for vehicle fuel sales ONLY as a Discretionary Activity. In tandem with the Scheme amendment, the proponents are intending to lodge a DA for the proposed development.

2. Telstra

Telstra representatives attended the workshop to provide an update relating to activities and projects within the southern midlands area.

Copy of the progress report and working document (July 2025) linked to the *Southern Midlands Council – Digital Connectivity Plan* was reviewed and discussed. The following topics were also touched upon:

1. Broadmarsh / Elderslie – current service issues following Pelham project
2. AI Adoption and thought leadership and Copilot demonstration
3. Infrastructure update and plan
4. Satellite to Text

Councillors B Campbell and F Miller left the workshop (at 11.00 a.m.)

3. Bagdad Mangalore Structure Planning Project

Council briefing prior to commencing the community consultation process on 14th July 2025.

4. Other Matters:

4.1 Councillors – Completion of Training Modules

Deferred as access to the Training modules was not available due to the transition to the new training system.

The workshop concluded at approximately 11.50 a.m.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr D Blackwell

THAT the information be received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

7. COUNCILLORS – QUESTION TIME

7.1 Questions (On Notice)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) An answer to a question on notice must be in writing.*

Nil.

7.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

“29. Questions without notice

(1) A councillor at a meeting may ask a question without notice –

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
 - (i) another councillor; or*
 - (ii) the general manager.*

(2) In putting a question without notice at a meeting, a councillor must not –

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.

(4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.

(5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.

(6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.

(7) The chairperson of a meeting may require a councillor to put a question without notice in writing.

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Clr A E Bisdee OAM – Council Chambers, Kempton – have works commenced?

Deputy General Manager advised that on-site works have not commenced but there is ongoing consultancy/design work happening which is necessary due to changes in Building Standards since the building was first constructed.

Clr A E Bisdee OAM – Kempton Township – any further actions relating to identifying options available to try and retain the historic amenity of Kempton (e.g. fencing provisions; streetscape works).

Manager Development & Environmental Services confirmed that further consideration has been given to the issues however no proposals have been finalised.

Clr F Miller – Greater South East Irrigation Scheme – any further developments or information available? Can Council reach out to the newly elected State Government politicians lobbying for additional financial assistance to ensure that the pipeline extends through to the Craighourne Dam?

Clr F Miller – Bus Shelter, Reeve Street, Campania – acknowledged that the Bus Shelter has been installed and thanked the Manager Infrastructure & Works.

Clr B Campbell – LGAT Annual Conference – when is the Annual Conference scheduled? *General Manager indicated that it is planned for October/November but would need to take the question on notice. To be advised.*

Clr B Campbell – Elected Members Honour Board – suggested the idea of an Honour Board to record service by elected members?
It was apparent that there was not majority support for the proposal.

Mayor E Batt – Walkway (Kempton to Mood Food) – progress?
General Manager advised that Council is still waiting finalisation of the access easements. To be followed up with Abetz Curtis.

Mayor E Batt – Melton Mowbray Park – progress in relation to transfer of Title?
To be followed up with Abetz Curtis.

Mayor E Batt – Erskine Street, Kempton (Cemetery Property) – any progress with the planned development and disposal of the property?
General Manager to follow-up with the Manager Heritage Projects.

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

Nil.

10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) The chairperson may –*
 - (a) address questions on notice submitted by members of the public; and*
 - (b) invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) The chairperson may –*
 - (a) refuse to accept a question; or*
 - (b) require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Mayor E Batt invited questions from members of the public in attendance.

Julia Jabour – Southern Midlands Regional News

Tas Petroleum – Development at Junction of Midlands Highway and Interlaken Road

Is any information available prior to lodgement of the Development Application? Will Council consider the economic impact on the Oatlands township?

Manager Development & Environmental Services provided an overview of the project. It was confirmed that the proposal requires both an amendment to the Planning Scheme and Development Approval.

It was confirmed that the economic issues, to some extent, will be addressed in the Development Application documentation. In addition, Council will factor in these considerations to the extent possible when acting as a Planning Authority.

10.1 Permission to Address Council

Nil.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 Development Applications

Nil.

12.2 Subdivisions

Nil.

12.3 Municipal Seal (Planning Authority)

Nil.

12.4 Planning (Other)

12.4.1 Section 90 Local Government (Building and Miscellaneous Provisions) Act 1993 - Transfer of land from AL Fehlberg P/L to JL Potter & BR Crofts

Author: MANAGER – DEVELOPMENT & ENVIRONMENTAL SERVICES
(GRANT FINN)

Date: 8 JULY 2025

Attachment(s):

Section 90 – Council approval of transfer

Applicant:

Jennifer Lee Potter & Bevan Ronald Crofts of 265 Ballyhooly Road, Mangalore.

Land Owner:

A.L Fehlberg P/L

Land:

Land described as Lot 1 on the Balance Plan, folio reference 125173/1 compiled by JB Medbury. Lot 1 with an area of 5734m² is a section of land to be adhered to CT125170/1.

Appendices:

Section 90 Certificate compiled by Luke Stanford (Dobson Mitchell Allport)

Proposal:

JL Potter & BR Crofts owns the property contained in CT148583/1 known as 265 Ballyhooly Road, Mangalore.

There is a small triangle of land, Lot 1 marked 'KST' on plan 148583 which does not form part of their freehold title. A copy of that plan is attached.

The Land Titles Office considers the area forms part of the property in CT125170/1 owned by A.L. Fehlberg Pty. Ltd. A copy of the title and plan for that property is attached.

The reason for this issue is the description of land for 125170/1 relevantly states: Being the land firstly described in Indenture of Conveyance 43/6986 then goes on to list the exceptions. The subject land is included in the land firstly described in Indenture of Conveyance 43/6986 and is not an exception.

A.L. Fehlberg Pty. Ltd. was not aware that it owned the KST area in question and has agreed to transfer the area (Lot 1) to JL Potter & BR Crofts.

The transaction will address a tiny piece of landlocked land that seems to have been left behind, perhaps because of legal or surveying issues many decades ago.

The s90 Certificate provides an avenue for the applicant to avoid the cost and time of a subdivision.

Should Council agree to accept a transfer of the land under s 90 of the Local Government (Building and Miscellaneous Provisions) Act 1993, that section essentially allows Council to permit the Land Titles Office to register a transfer without a survey plan.

RECOMMENDATION

Pursuant to Section 90 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* Council does not require the lodgement of this Balance Plan 125170/1 (“Appendix A”) to authorize the dealing to be registered under the *Lands Titles Act 1980*.

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr D Blackwell

Pursuant to Section 90 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* Council does not require the lodgement of this Balance Plan 125170/1 (“Appendix A”) to authorize the dealing to be registered under the *Lands Titles Act 1980*.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

12.4.2 Update on the Draft Amendment 02/2024 of the State Planning Provisions (SPPs) – Container Refund Facilities.

Author: PLANNING OFFICER (BERNADETTE CONDE)

Authorised by: MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES
(GRANT FINN)

Date: 18 JULY 2025

Attachment(s):

*Email from State Planning Office to Mayor Edwin Batt
SPP Amendment 02-2024 Explanatory-document-October 2024*

Issue

This report provides the Council with an update on Draft Amendment 02/2024 of the State Planning Provisions (SPPs), which aims to facilitate the establishment of Container Refund Facilities in more locations than are currently permitted.

Summary

The Container Refund Scheme Act 2022, also known as Recycle Rewards, is a statewide initiative aimed at reducing litter and promoting the recycling of beverage containers. The earlier SPP Amendment 01-2022 was made on January 24, 2024, and included various Container Refund Scheme (CRS) elements. It was then recognised that the Light Industrial, General Industrial, and Utilities Zones were ideal locations for depot-style container return points. For these zones, a planning approval pathway was established; however, some specific elements for the return points were not detailed.

During the hearing process, the CRS network operator identified several automated depot-style container return points located in the Commercial Zone due to their public accessibility, as well as in the Light Industrial Zone. Currently, a container refund facility is categorised in the 'Recycling and waste disposal' use class, which is a prohibited use in the Commercial zone and a discretionary use in the Light Industrial zone.

To support the CRS rollout, which plans to create five or six drive-in refund facilities and a minimum of 40 CRS refund points statewide, the amendment aims to expand potential locations for these facilities beyond what is currently available. Amendment 02-2024 of the SPPs became effective on Wednesday, 16th of July, 2025.

In the draft SPP Amendment 02/2024 - Explanatory document, significant amendments are outlined on pages 6-7:

- a) *A definition for the term 'container refund facility', to describe a depot-style container return point, so as to clarify the operation of the draft SPP amendment,*
- b) *Clarify the use class "Recycling and Waste Disposal" examples by including container refund facility,*
- c) *A general provision to reduce any confusion between assessment of different CRS features,*
- d) *Modifications to the use tables in the Commercial Zone and Light Industrial Zone*

to establish a “permitted” use classification for depot style container return points, including a consequential alteration to the qualification in the discretionary listing for the Recycling and Waste Disposal use class in the Light Industrial Zone,

- e) Modifications to C2.3.1 definition of ‘container refund space’ to avoid any potential confusion that may arise when considering development applications for container refund facilities. Essentially, the concept of ‘container refund space’ for the purposes of calculating the required number of car parks under the Parking and Sustainable Transport Code, would not be taken into account when calculating required car parks for a container refund facility, and*
- f) Modifications to Table C2.1 to recognise the unique car parking requirements of depot style container return points in the Recycling and Waste Disposal Use as being distinct from other types of Recycling and Waste Disposal uses.*

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Cllr D Blackwell, seconded by Cllr D Fish

THAT the information be received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

13.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

13.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

13.3 Walkways, Cycle Ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

13.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

13.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

13.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

13.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

13.8 Waste

Strategic Plan Reference 1.8

<i>Maintenance and improvement of the provision of waste management services to the Community.</i>
--

Nil.

13.9 Information, Communication Technology

Strategic Plan Reference 1.9

<i>Improve access to modern communications infrastructure.</i>
--

Nil.

13.10 Officer Reports – Infrastructure & Works

13.10.1 Manager – Infrastructure & Works Report

Author: MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

Date: 16 JULY 2025

Roads Program

Maintenance grading works will continue throughout the municipality.

Pot holes in both sealed and unsealed roads are being addressed as resources allow.

Culvert cleaning and drainage works are underway in various areas and will continue as weather permits.

Current Capital Works

Melton Mowbray Park development works continue. (Currently waiting on Heritage Tas to approve the trough replacement)

Campania footpath and new bus shelter works are completed.

Construction of a new toilet block is underway at Chauncey Vale Reserve.

New kerb and footpath is completed in the vicinity of the Tunnack Club.

The Installation of an electronic scoreboard at Campania Oval is progressing.



New footpath at Tunnack

Parks and Reserves

Maintenance of recreation grounds, parks and playgrounds ongoing as required.

Fertiliser is being applied to various sports grounds.

Bridge Works

Minor works on some bridges are currently being completed.

Building Services Unit

Maintenance works have been carried out on various council buildings and will continue.

Melton Mowbray Park development works continue including recognition plaque JH Bisdee.

Construction of a toilet amenities block at Chauncey Vale Reserve.

Ceiling repair works to Roche Hall.

Painting exterior of Campania Hall.

Planned Works

- Drainage and pavement repairs various roads;
- Undertake various bridge maintenance repairs;
- Commence construction works for Kempton-Mood Food Pathway(when land access agreement is finalised);
- Continue Tunbridge kerb replacement works Main Road Tunbridge;
- Edge break repairs on various roads;
- Building maintenance works will continue;
- Continue works at Melton Mowbray open space area.

Tas Water has advised council they intend to upgrade a water main at Estate Road Campania in the near future.

For Information

Craig Whatley, Councils assistant Manager Infrastructure & Works has commenced long term leave in the lead up to his retirement. Craig has been an employee of council for 36 years and has contributed significantly to the development and management of the works and infrastructure department throughout his career. I would like to acknowledge Craig's dedication to council and the community and wish him all the best for the future. A farewell is to be arranged prior to his actual retirement date.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Clr F Miller – Vandalism, Campania – has Council considered the option of installing security cameras?

Manager Infrastructure and Works commented in relation to the installation of cameras and the associated issues.

Mayor E Batt – Lovely Banks Road – made reference to a section of Road where are there safety issues (west of 'Charlton Park').

Manager Infrastructure and Works to inspect and assess options such as road widening realignment and/or guard rail.

Clr B Campbell – Inglewood Road - acknowledged that safety signage has been erected.

Clr B Campbell – Rhyndaston Road, Colebrook – questioned when the construction works would commence?

Manager Infrastructure & Works advised that the works will be probably be scheduled for November / December 2025 following the tender process.

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION

Moved by Clr D Blackwell, seconded by Clr A E Bisdee OAM

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

ENCLOSURE

Agenda Item 13.10.1

**Capital Works Program 2024-2025 Projected Timelines
as at 30 June 2025**

Project	Total Project Cost (\$)	2024						2025					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Road Resheeting													
Clifton Vale Road Resheeting	113,893												
Road Resealing - Sealed Roads													
Various Projects	596,787												
Road Reconstruction & Seal													
Elderslie - Pelham Road (1km)	160,000												
Tunnack - Eldon Road (600m)	100,000												
York Plains - Vicinity of 'Handroyd' (800 m)	130,000												
Woodsdale - Woodsdale Road (2.4 klms) Cricket Ground towards Quarry	370,000												
Colebrook - Station Street (includes drainage)	25,000												
Construct & Seal (Unsealed Roads)													
Oatlands - Bentwick Street	20,000	Deferred pending development application											
Oatlands - Interlaken Road	5,746,180												
Junction / Road Realignment / Other													
Sealed Road Edge Breaks - Woodsdale Road, Pelham Road, Inglewood Road, York Plains	300,000												
Andover - Nala Road Junction with Inglewood Road (Asphalt junction)	30,000												
Campania - Car Park Improvements	67,600												
Campania - Estate Road (vicinity Mallow property)	31,830												
Elderslie - Cliftonvale Road (Guard Rail) - 600 metres	90,000												
Lemont - Stonehouse Road (Realignment)	17,170												
Oatlands - Hasting Street Junction	15,000												
Oatlands - Stanley Street (from Midland Highway junction to Nelson Street)	35,000												
Oatlands - William Street (from Wellington Street towards Stanley Street)	13,500												
Tunbridge - Main Street (Kerb & Gutter Renewal)	40,000												
Tunnack - Link Road Landslip	25,000												
York Plains Road (vicinity of Rooney's Road) - Guard Rail - approx. 50 metres	7,250												
Footpaths													
Footpaths - General Streetscapes	40,000												
Bagdad - Midland Highway Pathway (Primary School north to Community Club)	240,000												
Bagdad - Midland Highway Pathway (north of Bagdad Community Club)	645,840												
Campania - Climie Street (Across Railway)	41,250												
Campania - Reeve Street (West - adjacent to Flour Mill Park)	100,209												
Campania - Reeve Street (East - Rec Ground entrance to Villeneuve Street)	51,158												
Campania - Reeve Street - Footpath through to Hall	30,000												
Campania - Reeve Street Bus Stop - All Access All Weather Bus Stop Upgrade Program	40,696												
Kempton - Burnett Street to Mood Food	425,565												

Southern Midlands Council

Minutes – 23rd July 2025

Project	Total Project Cost (\$)	2024						2025					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Oatlands - High Street Bus Stop - All Access All Weather Bus Stop Upgrade Program	28,300												
Oatlands - Stanley Street (High Street to Nelson - 280 metres - kerb & footpath)	75,000												
Oatlands - Campbell Street (scope of works expanded to include kerb/gutter)	85,000												
Oatlands - Church Street (Sth Parade to William St - north. side - Footpath - 130 m)	30,000	Deferred until completion of ambulance bay											
Public Toilets													
Oatlands - Callington Park	203,000												
Stormwater Drainage													
Stormwater System Management Plans (Urban Drainage Act 2013)	50,000												
Bagdad / Mangalore - Hydraulic Assessment (Flood Mapping)	221,460												
Tourism													
Oatlands - Heritage Interpretation Panel renewal	2,000												
Heritage													
Jericho - Memorial Avenue - Plaques	20,000												
Kempton - Memorial Avenue Park - Interps	19,545	Deferred to 2025-26											
Melton Mowbray - Recognition plaque JH Bisdee VC OBE (DVA Grant)	8,480												
Oatlands - Callington Mill - Structural Repair & External painting	40,000	Deferred to 2025-26											
Oatlands - Council Chambers - Internal Toilets & Access Upgrade	100,000												
Oatlands - Court House (Wall Stabilisation)	15,000	Deferred to 2025-26											
Oatlands - Gaolers Residence (Chimney Capping & Fireplace Repairs)	5,000	Deferred to 2025-26											
Oatlands Gaolers Residence (Wingwall)	23,000	Deferred to 2025-26											
Oatlands - Heritage Buildings (Security Upgrades)	10,000	Deferred to 2025-26											
Oatlands - Heritage Collections Store	10,000	Seeking additional Grant Funding											
Oatlands - Roche Hall (Building Improvements)	90,000												
Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000												
Parattah - Railway Station -Shed for Gangers Trolley	2,000												
Natural													
Campania - Bush Reserve / Cemetery	300,000							Finalise design for DA					
Chauncy Vale - Day Dawn Cottage Improvements	12,000												
Chauncy Vale - Toilet & Interps Upgrade (Election Commitment)	80,000												
Cultural													
Oatlands - Aquatic Centre (Forecourt - Art Installation)	20,000												
Regulatory - Development													
Master / Structure Plans (Bagdad / Mangalore / Campania)	50,000												
Property Purchase - 10 Barrack Street, Oatlands (Police Residence)	530,000												
Oatlands - Stanley Street Master Plan	20,000												
Regulatory - Public Health													
Oatlands - GP Accommodation Units	500,000												

Southern Midlands Council

Minutes – 23rd July 2025

Project	Total Project Cost (\$)	2024						2025					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Animal Control													
Oatlands - Off-Lead Dog Park	35,000	Deferred											
Recreation													
Bagdad - Bagdad Community Club (Precinct Plan)	25,000												
Bagdad - Iden Road Park Development	75,000	Deferred											
Broadmarsh - Broadmarsh Hall "The Haven"	1,747,054												
Campania - Justitia Court POS - Shelter Hut	16,000												
Campania - War Memorial Hall (External Repainting)	10,600												
Campania - Hall (External Repainting)	36,800												
Campania - Recreation Ground (Electronic Scoreboard)	47,875												
Campania - Recreation Ground (All abilities Car Parking)	26,750												
Campania - Recreation Ground (Ground Improvements - Landscaping & Tiered Seating)	270,000												
Campania - Recreation Ground (Upgrade Change rooms)	1,100,000												
Colebrook - Hall Improvements (Resurface Timber Flooring)	1,800												
Kempton - Recreation Ground (Irrigation)	60,000												
Kempton - Recreation Ground (Site Dev and Play Equipment)	24,250												
Kempton - Recreation Ground (Cricket Net, Basketball, Pickleball) Election Commit.	80,000												
Mangalore - Recreation Ground (Dust Remediation - Tree planting etc.)	5,000												
Melton Mowbray - Streetscape Works (Trough / Shelter etc)	60,000												
Oatlands - Aquatic Centre (Courtyard Development -Shelter / BBQ)	30,000												
Oatlands - Aquatic Centre (Reception - Sliding Counter Window)	6,000												
Oatlands - Aquatic Centre (Gymnasium - Mirror & Equipment)	16,400												
Oatlands - Gay Street, Hall (Air Lock & Heating)	30,000												
Oatlands - Midlands Community Centre (External Painting - Front of Building)	8,000												
Oatlands - Old Swimming Pool (Staged demolition)	200,000												
Woodsdale Recreation Ground	45,000												
Legend													
Scheduled		Infrastructure & Works						Heritage Projects					
Completed		Infrastructure & Works						Heritage Projects					

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

14.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

Nil.

14.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

14.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

15.1 Heritage

Strategic Plan Reference – Page 22

- | | |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets. |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners. |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

15.1.1 Heritage Project Program Report

Author: HERITAGE PROJECTS OFFICER (BRAD WILLIAMS)

Date: 18 JULY 2025

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Ongoing collaboration with the Royal Society of Tasmania for the upcoming exhibition to be held during Heritage and Bullock Festival. The opening event will be held on Tuesday 5th August at the Oatlands Supreme Court House and Gaoler's Residence (5pm).
- Collaboration with Architects Institute of Australia for Open House Southern Midlands. The opening event will be held on Saturday August 9th at the Oatlands Supreme Court House (3pm).
- Ongoing projects with volunteers Rubee Dano and Linda Clarke. Rubee is working on a series of biographies of inmates at the Oatlands Gaol which are being published on the SMC website.
- Ongoing management of AiRSpace and planning for Performing Artist in Residencies in Southern Midlands (PRISM). Planning for the refurbishment of Roche Hall is near complete for the PRISM program. July's Artist in Residence was Lisa Carrett, a landscape artist. Lisa has donated two artworks to Council's collection (note that Michelle Webster will present an overview of the ever-growing collection arising from the AiRSpace initiative to a future Council workshop).
- Upgrade of hanging and lighting systems at the Oatlands Supreme Court House and Gaoler's Residence.
- Deborah Baldwin has returned to Council for a 4-month contract as Heritage Collections, Exhibitions and Data Officer. Part of her role will be assisting in recruitment of a new incumbent for that position post her November departure.
- Continuation of works to the Melton Mowbray Park. Finalisation of title is imminent, and the registration of the trough on the Tasmanian Heritage Register will go to the Tasmanian Heritage Council's August meeting (after which it will be returned to the park).

- Preliminary work on the Local Provisions Schedule of the Tasmanian Planning Scheme – Southern Midlands. It has been recognised that the Heritage Precinct Provisions are problematic, particularly when aligned with the State Planning Provisions. This is a serious problem and requires a revision of the LPS. Brad Williams is working on a draft revised LPS to address some of these issues, which will be presented to Council (as Planning Authority) in coming months for consideration of a planning scheme amendment. Councillors may recall a submission to the 5-year review of the SPP in 2022 highlighting the substantial flaws in the state provisions. No action has been taken by the Tasmanian Government to fix these flaws. Whilst a review of the SPP is considered essential (Brad is working with officers from Hobart, Glenorchy and Launceston City Councils for a possible further submission), in the meantime Council has the ability to fix some issues via review of the provisions in the LPS.

RECOMMENDATION

THAT the Heritage Projects Program Report be received and the information noted.

DECISION

Moved by Cllr D Blackwell, seconded by Cllr A E Bisdee OAM

THAT the Heritage Projects Program Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

5.2 Natural

Strategic Plan Reference – page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

15.2.1 NRM Unit – General Report

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 15 JULY 2025

DETAIL

- Maria continues to liaise with Parks and Wildlife seeking a meeting with the Regional Manager Southern Tas (A Rushton) and the Acting Regional Operations Manager (B Campbell). Unfortunately these officers have been on leave for much of the last month, making so a meeting date has not been able to be scheduled. The purpose of the proposed meeting is to further discuss the notion of either upgrading / replacing/ deleting the 1980 Lake Dulverton Management Plan. The other issue to discuss is the current condition of the lake and options for management, to make sure both Parks and Council are working together.
- As per last months report, Helen continues work in assisting David Richardson as and when time permits. Currently Helen is continuing to work on Work Place Health and Safety documents. This is quite time consuming work.
- Maria, Mary and Helen spent time removing broome bushes from a section of the Dulverton Walkway in the area sometimes referred to as 'Mannings bank'. The plants removed were at the top of the bank and on the boundary fence and were closely beside the native plants that have now established in this area. The broome was too close to spray due to potential spray drift, so needed to be cut and pasted.
- Helen spent time preparing for the 14th July monthly Council workshop in relation to the Telstra item on the agenda. Helen was on leave and unable to attend the Council workshop. Maria attended the Council workshop.
- Maria and Helen placed the additional signage for the stop over camping area in relation to the shower block on the Esplanade, and the dump point location on Wellington Street.
- Helen has taken some annual leave.
- The Weeds Officer Mary proved the following report for Council to note:

16th June – 14th July 2025.

Enquiries/feedback

A local man phoned about a very old building he visited in Hobart where there were plants growing out of the walls! He thought the plants might have been weeds but they turned out to be the fruiting bodies of fungus. A little bit too much moisture in the walls!

A friend enquired about the best way to dispatch horehound. This can be a tricky weed to control, and there are many suggestions from various sources as to the best way to tackle it (see Research below).

Site visits Total = 16+

Out and about on a couple of occasions between Oatlands and Levensdale, checking out multitudes of former control sites for everything from thistles to broom to Spanish heath and more. Sites included Oatlands tip, rear of Tunnack oval, New Country Marsh Road area, old Levensdale primary school, Woodsdale Road, Woodsdale Cemetery, and Tunnack Road. Mixed results; some areas much improved, others needing more follow-up.

Have assisted with some cut & paste work on broom bushes along the Dulverton Track in amongst various native plants: progress is excellent!

Communication

Article published in the July edition of the Southern Midlands Regional News about Lake Dulverton plants.

Phoned the long-standing caretaker of the Woodsdale Cemetery and had a good conversation regarding weeds to target this season. A little bit of cut and paste work on some Red valerian has taken care of that particular weed, but the Spanish heath, cotoneaster and watsonia will need to be tackled later in the season (when they are larger).

Weeds Action Fund

Awaiting news of Round 3; the election has delayed progress.

Roadside weeds

Have begun work on Spanish heath along Woodsdale Road, and an outlier population (two plants; one roadside, one on a property) on Hungry Flats Road. Interestingly, I usually undertake work along Woodsdale Road starting from the Baden end. One afternoon I got caught short and had to nip into Levensdale Hall toilet: on the return journey to where I'd left off, I noticed a young Pampas grass with two flower heads! This plant was well hidden to anyone travelling south, but obvious when travelling north. The flowers were cut and bagged immediately (almost ready to let fly with thousands of seeds) and the plant was sprayed on a subsequent visit. A timely find...

On the same trip that I found the Pampas grass, I also found a couple of large flowering Winged slender thistles behind the guard rails on a section of Woodsdale Road. This thistle is usually just getting started at this time of the year, so to have two mature flowering plants with seeds maturing was interesting. This is an outlier population which has now been dispatched.

Research

A couple of hours spent gaining information about horehound was most interesting and a summary has been forwarded to the enquirer. I am aware of what works best locally with this weed, but it is always worthwhile to refresh my memory, ask key contacts, and to check to see if anything new is out there.

Not a lot happening on Tasmanian Weeds Facebook lately.

Related and extra-curricular activities

Attended a public forum put on by the Invasive Species Council at the Launceston Conference Centre on the evening of Wednesday 9th July. Members of the audience asked questions on a range of topics. About half of the discussions related to cat management.

I was unable to attend a Serrated tussock management field day, organised by the Derwent Catchment Project, on Saturday June 21st due to work commitments.

Whilst in Hobart on other business, I was able to pick up some NRM materials for a couple of tree planting projects locally (the Pound, Mangalore Recreation Ground, and Kempton Mounds).

Assisted Helen and Maria with sorting out the annual Midlands Tree Committee orders. Some 2000 trees and shrubs were sorted into various orders ranging in size from 10 plants to 200. I also donated about 70 local native seedlings to add to the pool.

I was quite sad when I heard the news that Fonz (the weed detector dog) had died. It was only last November when I was in the field for a couple of days with Fonz and his handler Morgan, searching for Serrated tussock beyond the core infestation at Spring Hill. Fonz's skills at finding Serrated tussock, Chilean needle grass and Orange hawkweed will be sorely missed!

Completed my annual appraisal, and have already begun actioning some of the objectives for the coming year.

Weed of the Week

African boxthorn, Large-leaf cotoneaster, Great mullein and Radiata pine displayed in Oatlands Council office over the past month.

RECOMMENDATION

THAT the NRM Unit Report be received and the information noted.

DECISION

Moved by Cllr D Fish, seconded by Cllr B Campbell

THAT the NRM Unit Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

15.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

15.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

15.5.1 Campania Cemetery – Proposal to establish Special Committee of Council

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 18 JULY 2025

Enclosure(s):

Community Notice

ISSUE

To report on the outcomes of a community convened meeting relating to the possible establishment of a Special Committee of Council to assist with maintenance of the Campania Cemetery (Council owned).

BACKGROUND

A Campania Cemetery Management Committee operated (at some stage) under the previous Richmond Council.

Following council amalgamations in April 1993, the Southern Midlands Council did not formalise or establish a Campania Cemetery Management Committee under Section 24 the *Local Government Act 1993 (the Act)*.

For information, the following is an extract from the Act:

“24. Special committees

- (1) A council may establish, on such terms and for such purposes as it thinks fit, special committees.*
- (2) A special committee consists of such persons appointed by the council as the council thinks appropriate.*
- (3) The council is to determine the procedures relating to meetings of a special committee.”*

DETAIL

Mr Colin Howlett OAM (past Mayor) has often raised the possibility of forming a Committee to assist Council with maintenance of the Cemetery, however no formal action has been taken to date.

Mr Howlett has prepared the attached Notice which invites families with relatives and friends in the Campania Cemetery to attend a meeting and support a request to the Southern Midlands Council to recognise a formal Cemetery Committee.

This community meeting will be held on Monday 21st July 2025 at the Campania Tavern commencing at 7.00 p.m.

As the Notice indicates, I have agreed to attend the meeting and provide comment from a Council perspective and to discuss what opportunities may exist for the community to take a greater involvement with maintenance of the Cemetery.

Report on the outcomes of the meeting to be provided.

Human Resources & Financial Implications – to be considered.

Community Consultation & Public Relations Implications – this is a community convened meeting.

Priority - Implementation Time Frame – dependent on the outcome(s) of the community meeting.

RECOMMENDATION

To be submitted.

DECISION

Moved by Cllr D Blackwell, seconded by Cllr A E Bisdee OAM

THAT

- a) Council support the recommendation from the community meeting to establish a Special Committee of Council for the Campania Cemetery; and
- b) Terms of Reference be drafted for the Committee for consideration by Council (and the proposed Committee members).

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

DECISION

Moved by Cllr D Blackwell, seconded by Cllr B Campbell

THAT Council break for morning tea at 11.02 a.m.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

DECISION

Moved by Cllr D Blackwell, seconded by Cllr D Fish

THAT the meeting resume at 11.21 a.m.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

ENCLOSURE

Agenda Item 15.5.1

**PROPOSAL TO RESUME
CAMPANIA CEMETERY COMMITTEE**

This notice is intended to invite interested families with relatives & friends in the Campania Cemetery and seek their support to request Southern Midlands Council (SMC) or a future Council to recognise a formal Cemetery Committee.

The SMC is responsible for the management of the Cemetery which includes mechanical grass mowing.

Historically Robin Howlett and the Campania Fire Brigade members & family members have conducted working groups beyond mowing maintenance.

I have had a conversation with SMC General Manager, Tim Kirkwood, re a request for a Cemetery Committee who indicated his preparedness to have a meeting.

Recommendations:

1. ASCERTAIN interested individuals who would attend a Campania Community meeting on Monday 21st July 2025 at the Campania Tavern commencing at 7.00 p.m.
2. Decide on functions of a committee.
The Core function, perhaps should be on designated cemetery boundary & to assist with cemetery maintenance outside Councils obligations.

It would be appreciated if you would provide your thoughts to me, via email or phone.

Yours Sincerely
Colin Howlett OAM.

E: colinhowlett11@gmail.com
M: 0418121740

15.6 Regulatory (Animals)

Strategic Plan & Annual Plan Southern Midlands Strategic Plan (2024-2034)

3.6 Regulatory – Animals

- 3.6.1 *Create an environment where animals are treated with respect and do not create a nuisance for the Community.*
- 3.6.1.1 *Continue dog control. Regulatory, licensing and educational programs*
- 3.6.1.2 *Continue to conduct a public awareness/education program that informs the community of the need to contain livestock and the associated legal requirements within available resources.*
- 3.6.1.3 *Investigate the establishment of Off-Lead Dog Parks in Oatlands and Campania*
- 3.6.1.3 *Encourage the State Government to recognise the feral cat problem as distinct from the escaped/released/straying domestic cat problem and contribute to a State wide/regional strategy to meaningfully reduce the number of feral cats that now form a self-sustaining and very large population in rural areas*
- 3.6.1.4 *Review the endorsed 'Southern Tasmania Regional Cat Management Strategy 2021-2026' recognising that the Strategy is based on an 'opt-in' approach which would be reliant on available resources, and taking into account the extent of the problem within each municipal area*

15.6.1 Animal Management Report

Author: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

Date: 16 JULY 2025

Enclosure(s)

Animal Management Statement 2025

ISSUE

Consideration of the Animal Management/Compliance Officer's report for February 2024
The purpose of the report is twofold:

1. To inform both Council and the community of infringements issued by Council Officers in relation to Animal Management for the period July; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce relevant legislation. This too reinforces the importance of responsible ownership of animals.

All infringements detailed in this report were issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

RECOMMENDATION:

THAT the Animal Management report be received and the information noted.

DECISION

Moved by Cllr B Campbell, seconded by Cllr D Blackwell

THAT the Animal Management report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

ENCLOSURE

Agenda Item 15.6.1

Reporting period: 26 June -16 July 2025

[illegible]

Southern Midlands Council
Minutes – 23rd July 2025

[illegible]

Registered 2025-2026 YTD	347
Pending 2025-2026	1382
Licences	65

15.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

16.1.1 Special Management Committee - Bagdad Community Precinct (Appointment of Representatives)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 18 JULY 2025

Enclosure(s):

Terms of Reference / Constitution of the Bagdad Community Precinct Management Committee

ISSUE

Council to formally appoint the nominated representatives to the Special Committee of Council which will be referred to as the Bagdad Community Precinct Management Committee.

BACKGROUND

As part of Council's decision to take ownership of the Bagdad Community Club Precinct (endorsed by Council in July 2024), it was agreed that a Council Management Committee would be established under section 24 of the *Local Government Act 1993*.

A copy of the final 'Terms of Reference' are included as an enclosure.

DETAIL

The Terms of Reference provide for the following representatives (to be appointed by Council):

- i) One representative of Council as determined from time to time by Council;
- ii) One representative from the lessee of the 'Bagdad Child Care Centre' as determined from time to time by that organisation;
- iii) One representative of the 'Bagdad Cricket Club' as determined from time to time by that organisation;
- iv) One representative from the 'Bagdad Fire Brigade' as determined from time to time by that organisation;
- v) One representative of the 'Bagdad Golf Club Inc.' as determined from time to time by that organisation;
- vi) One representative of the 'Bagdad Online Access Centre' as determined from time to time by that organisation;

- vii) One representative from the lessee (if applicable) of the Bagdad Community Club; and
- viii) Two representatives from the Bagdad and surrounding community as determined from time to time by Council.

Council, at its meeting held 28th May 2025, appointed Cllr D Blackwell as its representative who is to chair the Council Management Committee, with Deputy Mayor K Dudgeon being the Proxy.

It was also resolved to write to each of the User Groups seeking a nomination for consideration and appointment by Council.

Council also agreed that the two general community representatives would be filled by seeking two nominations from the existing BCC Inc. Management Committee. The aim being to provide some form of continuity and understanding of the background and issues. At the same time, it was acknowledged that if there was broader interest in participating on the Committee, then the Terms of Reference could be amended by expanding the membership.

The following nominations have been received:

- One representative from the lessee of the 'Bagdad Child Care Centre' as determined from time to time by that organisation – Michael Bennett
- One representative of the 'Bagdad Cricket Club' as determined from time to time by that organisation – Blair Foster
- One representative from the 'Bagdad Fire Brigade' as determined from time to time by that organisation - Craig Harback (Brigade Captain)
- One representative of the 'Bagdad Golf Club Inc.' as determined from time to time by that organisation – Bernard Drew
- One representative of the 'Bagdad Online Access Centre' as determined from time to time by that organisation – Libraries Tasmania has since advised that they cannot provide further funding to the Bagdad Online Access Centre beyond the 30th June 2025. This will result in closure of the Online Centre activity. The number of general community representatives can therefore be increased.
- One representative from the lessee (if applicable) of the Bagdad Community Club – Michelle Visser
- Two representatives from the Bagdad and surrounding community as determined from time to time by Council – five persons from the existing Management Committee have expressed an ongoing interest – Lyndon Foster (previous President); Michelle Swan (previous Treasurer); Garth Denne (previous Secretary); Carolyn Hayes (Committee Member) and Jeffrey Wrigley (Committee Member)

Human Resources & Financial Implications – Council will initially provide secretarial and administrative support to the Committee, noting that the intention is to only meet four times per year.

Community Consultation & Public Relations Implications – Refer detail provided.

Policy Implications – N/A

Priority - Implementation Time Frame – Immediate.

RECOMMENDATION

THAT:

- a) The information be received;
- b) Based on the number of nominations received, membership of the Special Management Committee be increased to 11 persons (with a quorum being six persons); and
- c) Council appoint the following representatives to the Council Management Committee;
 - Michael Bennett (Bagdad Child Care Centre)
 - Blair Foster (Bagdad Cricket Club)
 - Craig Harback (Bagdad Fire Brigade)
 - Bernard Drew (Bagdad Golf Club Inc.)
 - Michelle Visser (Rhonda's on Midlands Pty Ltd)
 - Lyndon Foster, Michelle Swan, Garth Denne, Carolyn Hayes and Jeffrey Wrigley (general community representatives)

DECISION

Moved by Cllr D Blackwell, seconded by Cllr A E Bisdee OAM

THAT:

- a) The information be received;
- b) Based on the number of nominations received, membership of the Special Management Committee be increased to 11 persons (with a quorum being six persons); and
- c) Council appoint the following representatives to the Council Management Committee;
 - Michael Bennett (Bagdad Child Care Centre)
 - Blair Foster (Bagdad Cricket Club)
 - Craig Harback (Bagdad Fire Brigade)
 - Bernard Drew (Bagdad Golf Club Inc.)
 - Michelle Visser (Rhonda's on Midlands Pty Ltd)
 - Lyndon Foster, Michelle Swan, Garth Denne, Carolyn Hayes and Jeffrey Wrigley (general community representatives).

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

ENCLOSURE

Agenda Item 16.1.1

TERMS OF REFERENCE / CONSTITUTION OF THE BAGDAD COMMUNITY PRECINCT MANAGEMENT COMMITTEE

Established as a Special Committee by the Southern Midlands Council under the provisions of Section 24 of the *Local Government Act 1993*.

1. INTERPRETATION

In this Constitution unless otherwise stated:-

- a) **"The Council"** shall mean the elected Council of the Southern Midlands.
- b) **"The Committee"** shall mean the Committee of Management of the Bagdad Community Club appointed by the Council.
- c) **"The Premises"** shall mean the property known as the Bagdad Community Club, situated at 1661 Midland Highway, Bagdad (PID 1968670).

2. OBJECTS

The objects of the Committee shall be:-

- a) To manage the use of the premises on behalf of the Council.
- b) To actively encourage diversity in community use of the premises and its facilities.
- c) To make such rules not inconsistent with this Constitution as may be deemed necessary for the purpose of administration and control of the premises.
- d) To develop, upgrade and maintain the premises and its facilities for the benefit of the whole community.

N.B. Maintenance includes the day to day maintenance of the internal fabric of the premises, e.g., cleaning, caretaking, replacement of defective electric light globes, plumbing, painting, repairs to electrical appliances, equipment and furniture, etc.

- e) To raise funds for the purposes of meeting expenditures by the Committee for the operation of the premises and to offset costs of the Council associated with the premises.

3. POWERS AND OBLIGATIONS

The Council has appointed the Committee for the purposes of managing the premises and in order to achieve the objects outlined above and empowers and obliges the Committee as follows:-

- a) To authorise and schedule use of the premises by individuals or groups (acknowledging the existing lease arrangements).
- b) To expend funds towards the development, enhancement, day-to-day maintenance and operations of the premises.
- c) To ensure that the condition of the premises are maintained to a good standard and to supervise repairs to the premises within the allocated budget.
- d) To purchase, lease, hire, make, provide and maintain all kinds of equipment for the carrying out of the objects of the Committee (within the allocated budget).
- e) To organise all fundraising functions and activities in the interests of the premises and their use by the community.
- f) To determine conditions (including hire fees and other charges, if any) for use of the premises by individuals or groups, subject to Council review and amendment of such determinations by Council.
- g) The Committee may not hire staff for the purpose of caretaking and cleaning of the premises, but may engage contractors for this purpose after consultation and in accordance with the directions of the Council's General Manager.
- h) All fixtures, fittings, equipment and appliances provided with or for the premises by Council or donated by any party or purchased by the Committee shall be and remain the property of the Southern Midlands Council, held for and on behalf of the local residents.
- i) The Committee will maintain a comprehensive inventory of all property included under Clause (h). A copy of this inventory shall accompany the Annual Report for presentation to the Council (refer Clause 5).
- j) No major additions or alterations to the premises shall be carried out without the consent of the Southern Midlands Council.
- k) No equipment or appliances shall be sold without a formal resolution by the Committee, which is to be subsequently endorsed by Council prior to the equipment or appliance being sold. The items shall be offered for sale through tender or auction, alternately through a method of disposal approved by the Council.

4. OFFICE BEARERS

- (a) The Committee shall be comprised of the following:
 - i. One representative of Council as determined from time to time by Council;
 - ii. One representative from the lessee of the 'Bagdad Child Care Centre' as determined from time to time by that organisation;
 - iii. One representative of the 'Bagdad Cricket Club' as determined from time to time by that organisation;
 - iv. One representative from the 'Bagdad Fire Brigade' as determined from time to time by that organisation;
 - v. One representative of the 'Bagdad Golf Club Inc.' as determined from time to time by that organisation;
 - vi. One representative of the 'Bagdad Online Access Centre' as determined from time to time by that organisation;
 - vii. One representative from the lessee (if applicable) of the Bagdad Community Club; and
 - viii. Two representatives from the Bagdad and surrounding community as determined from time to time by Council.
- (b) The Committee shall appoint the following Office Bearers, with all members being eligible for nomination.
 - i. Chairperson;
 - ii. Deputy Chairperson;
 - iii. Secretary (services to be initially provided by Council).

5. DUTIES OF OFFICE BEARERS

The duties of the Office Bearers shall include:

CHAIRPERSON

The Chairperson shall chair all meetings of the Committee.

The Chairperson shall be responsible for the efficient management of the premises within the objects of this Constitution. The Chairperson shall instigate policy initiatives in consultation with the Council. The Chairperson shall issue all public statements on behalf of the Committee after first referring such statements to the Council for the Council's consent. The Chairperson shall prepare:

The Annual Report to the Committee and to the Council comprising a report on the achievements of the previous year, as well as the aims and objectives of the Committee in the year ahead.

DEPUTY CHAIRPERSON

The Deputy Chairperson shall chair meetings of the Committee should the Chairperson be absent or should the Chairperson choose not to chair that meeting. The Deputy Chairperson shall assist the Chairperson with his/her duties.

SECRETARY

The Secretary shall keep the minutes of all meetings of the Committee.

The Secretary shall forward a copy of all minutes to Council for information and endorsement of recommendations where appropriate. The Secretary shall be responsible for correspondence and any other duties as delegated by the Committee. The Secretary may maintain a petty cash float as provided for under Clause 11(c). The Secretary shall submit a report on the maintenance needs of the premises (i.e., external structural maintenance, general maintenance and grounds maintenance) to Council's 'Facilities and Recreation Committee' by no later than 30th April, each year.

GENERAL MEMBER

General Members of the Committee shall attend Committee Meetings, serve on Subcommittees as appropriate and perform any duties as delegated by the Committee.

6. TERMINATION OF OFFICE BEARERS

- a) Any person elected to the position of office bearer in the Committee shall hold office until a decision is made by the Committee to elect a successor.
- b) The Committee may seek to expel any member of the Committee whose conduct in the opinion of the Committee or the Council is discreditable or injurious to the character or interests of the Committee and the Council.

- c) Where the Committee has made a determination under b) the Committee shall report its finding to the Council together with its recommended course of action. The Council's decision on the report shall be final.
- d) The position of any elected Office Bearer shall be automatically deemed vacant if that person is absent without leave of absence for three (3) consecutive Committee Meetings.
- e) Any member may resign from the Committee. Such resignations must be in writing and forwarded to the Secretary.

7. ORGANISATIONAL STRUCTURE

COMMITTEE

The Committee shall be responsible for the day-to-day management of the premises within the objects of this Constitution. The Committee shall meet quarterly unless otherwise determined by the Committee. All members of the Committee specified in Clause 4 of this Constitution may vote at Committee Meetings.

SUBCOMMITTEES

The Committee may appoint Subcommittees for a specified purpose. Any user or resident may be appointed by the Committee as a member.

The Convenor of a Subcommittee shall be a Committee Member and shall report to the Committee on the activities and decisions of the Subcommittee. The Chairperson or in his/her absence the Deputy Chairperson shall be an ex-officio member of all Subcommittees.

A quorum shall comprise at least 50% of the members and shall include the Convenor.

A Subcommittee shall not be authorised to expend funds on behalf of the Committee.

8. COMMITTEE MEETINGS

The Committee shall meet at least once each calendar quarter unless otherwise determined for the purpose of:-

- Confirming the minutes of the previous meeting;
 - Receiving a financial report (to be provided by Council)
 - Correspondence and;
 - General Business.
- a) A quorum of the Committee shall consist of five members;
 - b) The Committee shall have power to adjourn and otherwise regulate its meetings as it deems fit. Any four members shall have the power to call a meeting of the Committee. The Chairperson of the Committee shall take the chair at all such meetings. Should the Chairperson not be present

then the Deputy Chairperson shall take the chair. In the absence of the Deputy Chairperson the Committee shall elect one of its number to take the chair;

- c) All notices of Committee meetings shall unless extreme urgency arises, be in writing to members at least seven days prior to the date of such meeting;
- d) The Committee shall have the power to delegate any of its powers to a Subcommittee or delegates to deal with any particular matter or matters upon such terms as the Committee may think fit except the power to expend the funds of the Management Committee.

9. ELECTIONS

The Office Bearers shall be appointed at the inaugural meeting of the Committee, and shall hold office until otherwise determined by the Committee.

10. POWERS OF THE COMMITTEE

- a) The Committee retains the right to refuse admission to anyone who misbehaves or misuses the premises or equipment;
- b) The business and affairs of the premises shall be under the Management of the Committee and under the control of the Council;
- c) The Committee may, subject to the Constitution and Rules, exercise the powers required to do such things which it considers necessary or expedient to carry out the objects of the Committee;
- d) The Committee may make Rules binding on all users of the premises provided that before such a Rule takes effect a copy of the proposed Rule is displayed on the notice board in the premises for at least 28 days. Residents and users may object to any Rule before the expiration of the 28 days and all objections shall be considered by the Committee;
- e) The Committee may at any time rescind or amend a rule after giving 28 days notice to users of the premises, except in cases of urgency when execution will be immediate.
- f) Members of the Committee are bound to comply and act in accordance with Council's Code of Conduct (copy attached).

11. FINANCE

- a) The Southern Midlands Council will retain responsibility for managing the Committee's finances and will provide a financial report to each meeting. All transactions will be processed through Council's financial system.
- b) The Southern Midlands Council will allocate an annual operating budget, which excluding an allowance for fixed operating costs (e.g. property rates and charges; insurance etc.), can be expended at the Management Committee's discretion. The approval of this expenditure will be via

recommendations contained within Minutes of the Management Committee Meetings.

- c) All monies raised by, for or otherwise on behalf of the Committee (including Subcommittees) shall be used solely for the premises needs and shall be deposited with Council and the amount adjusted (and recognised) in the approved budget.
- d) The Secretary may maintain a petty cash float of \$150.00 with a limit of \$20.00 on disbursements.
- e) The Financial Year shall commence on 1 July and end 30 June.
- f) Management Committees are strictly prohibited from borrowing funds from any source.

12. THE CONSTITUTION

- a) Any proposed change to the Constitution must firstly be notified to the Council and provided that such proposed change is within the legislative requirements for elected Committees of Management it may then (on advice from the Council) proceed to be determined.
- b) This Constitution may be amended at any Committee meeting provided that the proposed amendments are presented to the Secretary in writing by no later than 7 days prior to the meeting.
- c) A motion to amend the Constitution must receive the support of not less than 75% of those present and eligible to vote.
- d) This shall be the only Constitution of the Management Committee. The Secretary shall supply a copy of this Constitution to any member of the Committee upon request.

16.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

16.2.1 Oatlands Aquatic Centre – Coordinators Report

Author: OATLANDS AQUATIC CENTRE COORDINATOR (ADAM BRIGGS)

Date: 18 JULY 2025

ISSUE

Oatlands Aquatic Centre – Coordinator's Report for the month of June 2025.

DETAIL

The purpose of the report is twofold:

1. To report on the financial performance of the Centre compared to budget for the relevant month ending; and
2. To provide details regarding usage of the facility.

Financial Reporting:**OATLANDS AQUATIC CENTRE - OPERATING BUDGET**

INCOME		Annual Budget 2024/25	June 2025	June 2024	2024/25 Year to Date	2023/24 Year to Date	% of Budget 2024/25
Admission Fees		\$237,500	\$14,533	\$17,293	\$202,274	\$189,657	85.2%
Sale of Goods		\$12,500	\$1,126	\$786	\$17,117	\$12,513	136.9%
Charging Station Energy Use Reimbursement		\$14,000	\$5,372	\$4,005	\$20,549	\$10,555	146.8%
Sub-Total		\$264,000	\$21,032	\$22,084	\$239,940	\$212,725	90.9%

EXPENDITURE		Annual Budget 2024/25	June 2025	June 2024	2024/25 Year to Date	2023/24 Year to Date	% of Budget 2024/25
Salaries (incl. On-Costs)		\$473,945	\$52,855	\$56,052	\$482,212	\$513,242	101.7%
Operating Costs - Other		\$260,395	\$37,129	\$42,332	\$344,332	\$296,923	132.2%
Total Expenditure		\$734,340	\$89,983	\$98,385	\$826,543	\$810,164	112.6%

Budgeted Deficit		-\$470,340	-\$68,952	-\$76,300	-\$586,603	-\$597,439	124.7%
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Group Bookings & Programs – June (18/6/25 - 15/7/25):

Event / Booking	School / Group	Participation Numbers
Physio Rehab Sessions	Annabel Butler – Physiotherapist	13 individual bookings
GYM / Lane Hire	Fitness Program – GYM & Pool	3 pool individual bookings 2 GYM individual bookings 30 participants
GYM / Lane Hire	Corumbene Program – GYM & Pool	3 pool individual bookings 3 GYM individual bookings 18 participants
Lane Hire	Swimming Tasmania	150 participants
Lane Hire	Parkside Community Group	10 participants
Centre Hire	Swansea Primary School	52 participants
Centre Visits	Fitness Passport	11 participants (June)
Lane Hire	Midlands Swimming Club	3 individual bookings

USAGE FOR THE PERIOD 18/6/2025 – 15/7/2025
PAID UPFRONT

Type	Units
Gym	
PAYG – Gym (17 years)	23
PAYG – Gym (Concession)	13
Gym/Pool Combo	
Gym/Pool Pass 10 Sessions (17 years)	4
Gym/Pool Pass 10 Sessions (Concession)	11
PAYG – Gym/Pool Combo (17 years)	0
PAYG – Gym/Pool Combo (Concession)	1
Learn to Swim (Total Numbers)	
Term 3, 2025 Program Enrolments (Currently)	130
Pool	
Upfront 6 Months Pool Membership (17 +)	0
Upfront 6 Months Pool Membership (Concession)	2
Upfront 6 Months Pool Membership (Family)	0
PAYG – Pool (4 years and under)	92
PAYG – Pool (5-16)	257
PAYG – Pool (17)	226
PAYG – Pool (Concession)	164
PAYG – (Family)	29

DIRECT DEBITS – Current Numbers

Type	Units
DD Pool/Gym	9
DD Gym	7
DD 6 Months Pool – 17 years +	1
DD 6 Months Pool – Child/Concession	21
DD 6 Months Centre – Family	1

Grant Applications & General Information

See below an update on new programs and projects implemented during June:

- **Swimming Tasmania – State Team’s & Clinic Training Day:**
Swimming Tasmania’s booking on the 29th June was a huge success for the Centre with fantastic feedback received from participants and Swimming Tasmania directly. The Centre was used by 150 swimmers across the day with training clinics held with Olympic Breaststroke Medalist Chelsea Hodge. Swimming Tasmania have also indicated their desire to book again in 2026.
- **GYM & Aqua Classes – Free for the Community:**
The funded program has been extended for another 10 weeks during Term 3, sessions will operate as GYM Session (Tuesday) and an Aqua Session (Thursday).

Human Resources & Financial Implications – Refer above detail.

Community Consultation & Public Relations Implications – Not applicable.

Policy Implications – N/A

Priority - Implementation Time Frame – Not applicable.

RECOMMENDATION

THAT the information be received and noted.

DECISION

Moved by Cllr B Campbell, seconded by Cllr D Blackwell

THAT the information be received and noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

16.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

16.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

16.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

16.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

16.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

16.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

16.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework

17.1.1 Review and Amendment of Mobile Food Vendors Policy

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 16 JULY 2025

Attachment(s)

Draft Revision – Mobile Food Vendors Policy - Version 4

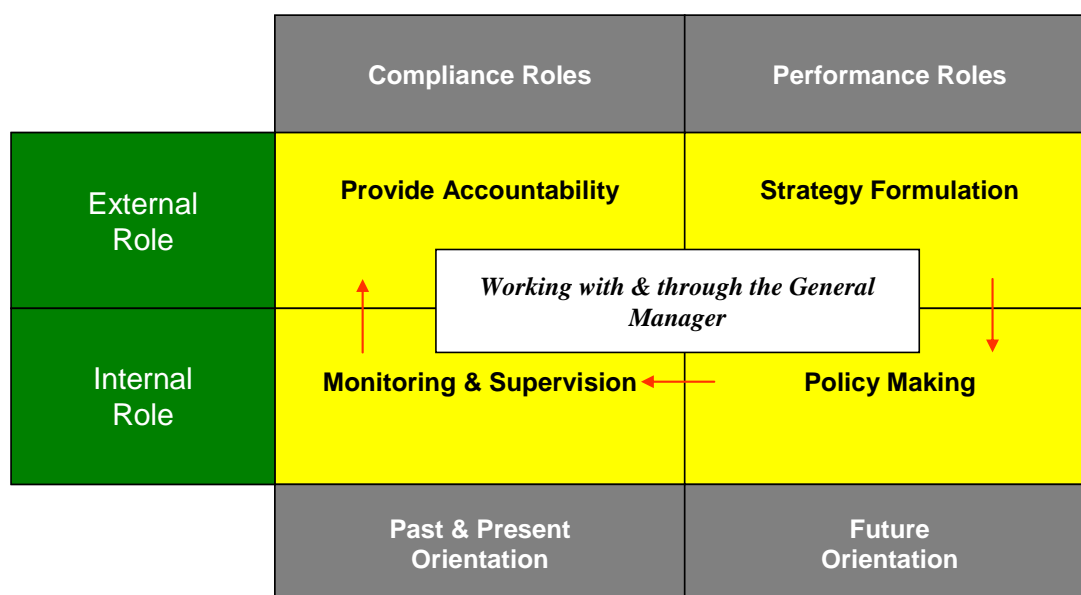
ISSUE

Council are required to review and update its various policies from time to time. The nominated policy has been reviewed, amendments made, and now requires consideration, then adoption by Council.

BACKGROUND

FRAMEWORK FOR ANALYSING COUNCIL'S GOVERNANCE FUNCTION

The diagram below along with its explanation has been the subject of previous presentations to Council; however, it is meaningful to reflect on this governance framework when policy documents are presented to Council.



DETAIL

This draft revision of the Mobile Food Vendors Policy is submitted for Council's consideration. The review is seeking to add an additional location in Campania to the Schedule of approved locations. Considering the development for Flour Mill Park that Council is implementing, it is considered that a Mobile Food Vendor location in the Park has the ability to add value to the Flour Mill Park community space.

Given the proposed location the Chairman of the Campania Hall Committee, Robin Howett has been contacted and he was provided with a copy of this draft policy in June 2025 for review on the impact of the activities that the Hall Committee runs from time to time. The Chairman was contacted again on the 16th July 2025 and confirmed that there would be no conflict between a Mobile Food Vendor and the Campania Hall Committee in the proposed location as shown in the Policy Schedule of approved locations.

As Councillors are aware, the process for any policy document is, that it is tabled at one meeting and then "lays on the table" until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting, subject to any amendments agreed by Council.

The draft revision of the Mobile Food Vendor Policy is attached and shows some the changes to the document as discussed above. There are no changes required by legislation.

RECOMMENDATION

THAT Council

1. **Receive and note the report;**
2. **Consider draft version 4 of the Mobile Food Vendors Policy in preparation for the adoption of the revised policy, at the August 2025 Council meeting, subject to any Council amendments.**

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr D Blackwell

THAT Council

1. **Receive and note the report;**
2. **Consider draft version 4 of the Mobile Food Vendors Policy in preparation for the adoption of the revised policy, at the August 2025 Council meeting, subject to any Council amendments.**

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

17.1.2 Information Technology (IT) Policies & Procedures – Information Security Policy; Acceptable Use Policy; Patch Management policy

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 17 JULY 2025

Enclosure(s):

Information Security Policy

Acceptable Use Policy

Patch Management Policy

ISSUE

Tabling of draft Policies for consideration and review by Council prior to formal adoption next meeting.

BACKGROUND

During the 2023-24 audit, it was noted that Council does not have a number of IT policies and procedures in place, or alternatively has policies that require review, across the following broad areas of IT Governance:

- data resilience and availability (BCP/DRP)
- network resilience and availability (BCP/DRP)
- Business Continuity Plan (BCP)
- Disaster Recovery Plan (DRP)
- third party Service Level Agreements (SLAs)
- information management
- cyber security
- information asset database
- IT asset database or Configuration Management Database (CMDB)
- governance – IT strategic plan

DETAIL

Due to the complexity of some of these policy areas, an external consultant has been engaged to advance the preparation of a number of relevant IT policies.

To date, these include:

1. Information Security Policy
2. Acceptable Use Policy – to replace the ‘Computer Use & Electronic Communications Policy’
3. Patch Management Policy

Copies of the draft Policies are included as an enclosure. The policies are submitted for feedback and comment prior to being submitted for endorsement at the August 2025 Council Meeting.

Further policies are being prepared.

Note: These draft policies have been reviewed by the Audit Panel with a recommendation from the Panel that they be referred to full Council for consideration and adoption.

Human Resources & Financial Implications – Managed within existing Council resources.

Community Consultation & Public Relations Implications – N/A.

Policy Implications – Policy document.

Priority - Implementation Time Frame – Immediate effect.

RECOMMENDATION

THAT:

1. the information be received; and
2. Council consider review the draft Policies and consider for formal adoption at the August 2025 Council Meeting.

DECISION

Moved by Cllr D Blackwell, seconded by Cllr A E Bisdee OAM

THAT:

1. the information be received; and
2. Council consider review the draft Policies and consider for formal adoption at the August 2025 Council Meeting.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

ENCLOSURE
Agenda Item 17.1.2

	Council Policy	
	INFORMATION SECURITY POLICY	
	Approved by:	Council
	Approved date:	Insert date
	Review date:	Insert date

1. PURPOSE

This policy outlines the ways to help prevent or minimise the impact of information security incidents or breaches at Southern Midlands Council and protect Council's business and reputation.

Applying these policy principles will help safeguard people, residents and stakeholders.

This policy aligns with 'ISO 27001:2022 Information security, cybersecurity and privacy protection' and 'ACSC's Essential 8' that together:

- provide a framework for managing the security of Council's information systems and assets
- assist Council to ensure the confidentiality, integrity, and availability of its information systems and assets
- identify the roles, responsibilities, and accountability of users as it relates to information security
- provide guidance for ensuring mature controls are adopted.

2. SCOPE

This policy applies to the Council, its employees, contractors and service providers with access to Council's information assets and resources.

3. POLICY

The following policy principles apply to ensure the security of Council's information assets:

Risk management – Council will identify and manage cyber security risk to its systems, assets, data, and capabilities.

Appropriate controls – Council will implement appropriate cyber security controls to protect the delivery of critical infrastructure services.

Authorised users – Council's information, communication and technology services and facilities are for use by authorised users only and governed by appropriate controls.

Incident management – Council will maintain frameworks, plans and systems to identify the occurrence of cyber security events and will respond to events and restore the capabilities or services.

Accountability – users of the Council information, communication and technology services and facilities will understand their cyber security obligations and report all cyber security incidents and events.



Council Policy INFORMATION SECURITY POLICY

Approved by:	Council
Approved date:	Insert date
Review date:	Insert date

Access control – Council may, where appropriate, monitor and restrict the use of the company's services and facilities.

Personally owned devices – Access to Council's systems from personally owned devices is subject to the security requirements of this policy.

Life cycle management – systems and applications will be designed, deployed, maintained and decommissioned according to their value and their confidentiality, integrity and availability requirements.

Ongoing monitoring – Council will conduct internal audits to assess and inform whether the information security capabilities of Council align with the business' requirements and are being effectively implemented and maintained.

Continuous improvement – Council will continually improve the suitability, adequacy, and effectiveness of Council's security controls, policies and practices.

Patch management – Council will ensure that information processing systems are regularly patched and maintained according to supplier recommendations and industry practices.

Business continuity – Council will ensure that critical systems are regularly and securely backed up to ensure that data availability and integrity is maintained in the event of an error, compromise, failure or disaster.

Leadership - information security is governed within Council by the Management Team who sponsor:

- the information security strategy
- the planning, monitoring, reviewing and ensuring the effectiveness of the overall information security framework, which is part of the Council's Policy Framework
- the development of industry standard and business aligned information security practices and processes
- measuring the effectiveness of the information security program through the collection and analysis of metrics, self-assessments and independent review.

4. LEGISLATION

Nil.

5. RELATED DOCUMENTS

This policy is to be read together with:

- SMC Acceptable Use Policy



Council Policy
INFORMATION SECURITY POLICY

Approved by:	Council
Approved date:	Insert date
Review date:	Insert date

6. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every <INSERT> or as directed by the General Manager.

This document is Version X.X effective XX-XX-XXXX. The document is maintained by <INSERT DEPARTMENT>, for the Southern Midlands Council.

DRAFT



Council Policy
ACCEPTABLE USE POLICY

Approved by:
Approved date:
Review date:

Council
Insert date
Insert date

1. PURPOSE

The purpose of this policy is to:

- ensure employees and external users are aware of the rules for the acceptable use of assets associated with information and information processing ("information assets")
- reduce the risks of unauthorised access, loss and/or damage to information both during and outside of normal working hours.

2. SCOPE

This policy applies to the Councillors, employees, contractors and service providers whilst engaged in activities undertaken as part of their work with Council.

Information assets include all computing software and hardware (including mobile devices), as well as the operating systems, programs, applications and platforms, and their associated data, databases and other information storage media that contain Council information.

3. POLICY

Council applies the following policy principles to ensure acceptable use of Council's information assets.

Individual responsibility – Council will ensure access to its IT systems is controlled using individual user IDs, passwords, multi factor authentication or tokens. All user IDs and passwords are to be uniquely assigned to named individuals.

Individuals are accountable for all actions on the Council IT systems under their user ID. Individuals must not:

- allow anyone else to use their user credentials or token on any Council IT system
- leave their user accounts logged in at an unattended and unlocked computer
- use someone else's user ID and password to access Council IT systems
- leave their password unprotected (for example writing it down)
- perform any unauthorised changes to Council IT systems or information
- attempt to access data that they are not authorised to use or access
- exceed the limits of their authorisation or specific business need to interrogate the system or data
- connect any non-authorised device, such as a USB or portable drive, to the Council network or IT systems
- store Council data on any non-authorised equipment



Council Policy
ACCEPTABLE USE POLICY

Approved by:	Council
Approved date:	Insert date
Review date:	Insert date

- give or transfer Council data or software to any person or organisation outside the Council without the authority of the Council.

Internet and email usage – Use of the Council internet and email is intended for business purposes. Personal use is permitted where such use does not affect the individual's business performance, is not detrimental to the Council, its employees, suppliers or residents in any way, is not in breach of any terms and conditions of employment and does not place the individual or the Council in breach of statutory or other legal obligations.

All individuals are accountable for their actions on the internet and email systems. Individuals must not:

- send or store payment card information such as credit card numbers, expiry dates or CCV numbers
- use the internet or email for the purposes of harassment or abuse
- use profanity, obscenities, or derogatory remarks in communications
- access, download, send or receive data or images that are sexually explicit, discriminatory, defamatory, or libellous material
- use the internet or email to make personal gains or conduct a personal business
- use the internet or email to gamble
- use the email systems in a way that could affect its reliability or effectiveness, for example distributing chain letters or spam
- send unprotected sensitive, internal, or confidential information externally
- forward the Council mail to personal (non-Council) email accounts (for example a personal cloud or owned domain account)
- make official commitments through the internet or email on behalf of the Council unless authorised to do so
- download any copyrighted material such as music media (MP3) files, film, and video files (not an exhaustive list) without appropriate approval
- in any way infringe any copyright, database rights, trademarks, or other intellectual property
- download or install or distribute any software from the internet without prior approval of IT.

Working offsite – Council accepts that laptops and mobile devices will be taken off-site. The following controls must be applied:

- laptop device encryption must be used
- laptop and mobile devices must also be protected at least by a password or a PIN
- equipment and media taken off-site must not be left unattended in public places including on public transport and not left in sight in a car



Council Policy
ACCEPTABLE USE POLICY

Approved by:	Council
Approved date:	Insert date
Review date:	Insert date

- laptops and mobile devices must be carried as hand luggage when travelling
- information should be protected against loss or compromise when working remotely (for example at home or in public places).

Subject to applicable laws and regulations which take precedence, employee responsibilities include:

- ensuring they use a physically and psychosocially safe and healthy work environment
- using a mobile phone hotspot instead of connecting to public networks and where necessary (and applicable) using VPN technology
- taking steps to prevent others viewing information on a device on public transport and/or where shoulder surfing could occur.

Clear desk and clear screen – Council will safeguard Council's information potentially available to others in the workplace by requiring individuals to ensure that:

- internal, confidential, or critical business information, e.g., on paper or on electronic storage media, should be locked away (ideally in a safe or cabinet or desk or other forms of security furniture) when not required, especially when the office is vacant
- computers and terminals should be left logged off or protected with a screen and keyboard locking mechanism controlled by a password, token, or similar user authentication mechanism when unattended and should be protected by key locks, passwords, or other controls when not in use
- whiteboards and other types of display are cleared or cleaned of confidential or critical information when no longer required
- media containing confidential, internal or sensitive information should be removed from printers and photocopiers immediately.

Removeable media – Council may introduce procedures to ban USB and other forms of removeable media. Any use of such devices is done on the provision that the storage device is treated with the same level of physical security as a laptop computer and is kept in a locked cupboard or drawer when not in use.

Monitoring – IT system logging may take place where appropriate, and investigations will be commenced where reasonable suspicion exists of a breach of this or any other policy. The Council has the right (under certain conditions) to monitor activity on its systems, including internet and email use, to ensure systems' security and its effective operation, and to protect against misuse.

4. LEGISLATION

Nil.



Council Policy
ACCEPTABLE USE POLICY

Approved by:
Approved date:
Review date:

Council
Insert date
Insert date

5. RELATED DOCUMENTS

This policy is to be read together with:

- SMC Information Security Policy

6. DOCUMENT ADMINISTRATION

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This document is Version X.X effective XX-XX-XXXX. The document is maintained by <INSERT DEPARTMENT>, for the Southern Midlands Council.



Council Policy
PATCH MANAGEMENT POLICY

Approved by:
Approved date:
Review date:

Council
Insert date
Insert date

1. PURPOSE

Patch Management is designed to optimise data protection from all known vulnerabilities by applying patches or updates in accordance with security recommendations from manufacturers and vendors.

2. OBJECTIVE

The objective of this policy is to:

- Maintain information confidentiality, integrity and availability and alignment with industry best practice and guidance, including the Australian Signals Directorate's Essential Eight.
- Reduce corporate risk
- Improve governance and compliance

3. SCOPE

This policy applies to:

- Servers
- Network devices
- Workstations
- Storage devices

4. POLICY

Secure configuration management is the technical application and maintenance of security policy on systems, applications and network devices.

Patches should be assessed in accordance with their criticality, but also the following criteria:

1. Will the change materially improve the security of the platform?
2. Is the possible exploit/vulnerability protected via other means?
3. Is the customer aware of the implications of the vulnerability?
4. Does the customer accept that this patch needs to be applied and accept the costs associated with this process, if any?

Patches will usually be classified by the vendor in one of the following four categories:

Critical - A vulnerability whose exploitation could allow the propagation of security compromise without user action.



Council Policy
PATCH MANAGEMENT POLICY

Approved by:
Approved date:
Review date:

Council
Insert date
Insert date

Urgent/Important - A vulnerability whose exploitation could result in compromise of the confidentiality, integrity, or availability of user's data, or of the integrity or availability of processing resources.

Moderate - Exploitability is mitigated to a significant degree by factors such as default configuration, auditing, or difficulty of exploitation.

Recommended/Low - A vulnerability whose exploitation is extremely difficult, or whose impact is minimal.

Vendor patch notifications are provided via software licenses and subscriptions and identify available patches and their relative criticality. Once these are received, a combination of automated systems, or subject matter expert assessment will determine how and when these patches are applied to the impacted environments.

Patching standards are taken from the Australian Government Signals Directorate's Essential 8 guidelines for assessing security vulnerabilities and applying patches.

The below standards are the default approach applied by Council.

Basic cyber threats

- Internet-facing services: within two weeks, or within 48 hours if an exploit exists
- commonly targeted applications: within one month
- hardware - workstations, servers, network devices and other network-connected devices: within one month

Moderate cyber threats

- internet-facing services: within two weeks, or within 48 hours if an exploit exists
- commonly targeted applications: within two weeks
- workstations, servers, network devices and other network-connected devices: within two weeks

Advanced cyber threats

- internet-facing services: within two weeks, or within 48 hours if an exploit exists
- commonly targeted applications: within two weeks, or within 48 hours if an exploit exists
- workstations, servers, network devices and other network-connected devices: within two weeks, or within 48 hours if an exploit exists.



Council Policy
PATCH MANAGEMENT POLICY

Approved by:
Approved date:
Review date:

Council
Insert date
Insert date

5. LEGISLATION

Nil.

6. RELATED DOCUMENTS

This policy is to be read together with:

- SMC Information Security Policy
- SMC Acceptable Use Policy

7. DOCUMENT ADMINISTRATION

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This document is Version X.X effective XX-XX-XXXX. The document is maintained by <INSERT DEPARTMENT>, for the Southern Midlands Council.

17.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

17.2.1 Tabling of Documents

Nil.

17.2.2 Elected Member Statements

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

Nil.

17.2.3 Local Government Shared Services – Quarterly Update – Information Only

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 16 JULY 2025

Enclosure(s):

2024/2025 Shared Services to 30 June 2025

ISSUE

To inform Council of the Common Services Joint Venture activities for the period April - June 2025.

BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

Council now include a standard internal report for Council's information on SMC hours on a quarterly basis.

DETAIL

Refer enclosed summary of services provided by and provided to the Southern Midlands.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr D Blackwell

THAT the information be received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

ENCLOSURE

Agenda Item 17.2.3

**2024/25 Shared Services Report
to 30 June 2025**

PROVIDED BY SOUTHERN MIDLANDS COUNCIL					Total Hours Jun 2025 Quarter	Total Hours Mar 2025 Quarter	Total Hours Dec 2024 Quarter	Total Hours Sep 2024 Quarter	Total Hours 2024/25	Total Hours 2023/24
Council	Fortnight Ending	Officer	Service Provided	Hours						
Central Highlands	06/04/25	D Mackey	Regulatory	20.00	243.50	195.50	216.00	180.00	835.00	798.25
		L Brown	Regulatory	14.00						
		R Collis	Animal Management	5.00						
		D Dwyer	Animal Management	5.00						
	20/04/25	D Mackey	Regulatory	24.50						
		L Brown	Regulatory	16.00						
	04/05/25	D Mackey	Regulatory	18.50						
		L Brown	Regulatory	10.50						
	18/05/25	D Mackey	Regulatory	21.00						
		L Brown	Regulatory	17.00						
	01/06/25	D Mackey	Regulatory	23.50						
		L Brown	Regulatory	13.00						
	15/06/25	D Mackey	Regulatory	7.00						
		L Brown	Regulatory	27.00						
Derwent Valley	29/06/25	D Mackey	Regulatory	6.00	95.00	14.00	31.00	2.00	142.00	58.75
		L Brown	Regulatory	12.50						
		R Collis	Animal Management	3.00						
	06/04/25	D Mackey	Regulatory	13.50						
	20/04/25	D Mackey	Regulatory	11.00						
	04/05/25	D Mackey	Regulatory	2.50						
	18/05/25	D Mackey	Regulatory	10.50						
		B Williams	Heritage	4.00						
Northern Midlands	01/06/25	D Mackey	Regulatory	16.00						
	15/06/25	D Mackey	Regulatory	26.00						
	29/06/25	D Mackey	Regulatory	11.50						
					12.00	0.00	0.00	0.00	12.00	-

2024/25 Shared Services Report to 30 June 2025

PROVIDED BY SOUTHERN MIDLANDS COUNCIL					Total Hours Jun 2025 Quarter	Total Hours Mar 2025 Quarter	Total Hours Dec 2024 Quarter	Total Hours Sep 2024 Quarter	Total Hours 2024/25	Total Hours 2023/24
Council	Fortnight Ending	Officer	Service Provided	Hours						
Tasman	06/04/25	D Mackey	Regulatory	0.50						
		P Krause	Plumbing Surveying	16.75						
	20/04/25	P Krause	Plumbing Surveying	9.25						
	04/05/25	P Krause	Plumbing Surveying	8.25						
	18/05/25	D Mackey	Regulatory	3.50						
		P Krause	Plumbing Surveying	9.50						
	01/06/25	P Krause	Plumbing Surveying	16.75						
	15/06/25	P Krause	Plumbing Surveying	8.50						
					73.00	53.00	117.50	99.50	343.00	202.50
Total Hours Provided by Southern Midlands					423.50	262.50	364.50	281.50	1,332.00	1,156.50

PROVIDED TO SOUTHERN MIDLANDS COUNCIL					Total Hours Jun 2024 Quarter	Total Hours Mar 2024 Quarter	Total Hours Dec 2024 Quarter	Total Hours Sep 2024 Quarter	Total Hours 2024/25	Total Hours 2023/24
Council	Period Ending	Officer	Service Provided	Hours						
Brighton	13/04/25	L Wighton	Development Engineering	5.50						
	27/04/25	L Wighton	Development Engineering	4.50						
	11/05/25	L Wighton	Development Engineering	4.50						
	25/05/25	L Wighton	Development Engineering	2.75						
	22/06/25	L Wighton	Development Engineering	2.75						
					20.00	21.50	13.50	14.50	69.50	75.00
Glenorchy	23/03/25		EHO Services	17.00						
	30/03/25		EHO Services	12.00						
	06/04/25		EHO Services	10.00						
	13/04/25		EHO Services	9.50						
	20/04/25		EHO Services	7.00						
	04/05/25		EHO Services	18.00						
	11/05/25		EHO Services	8.00						
	18/05/25		EHO Services	13.00						
	25/05/25		EHO Services	5.00						
					99.50	143.75	62.50	134.00	439.75	282.96
Total Hours Provided to Southern Midlands					119.50	165.25	76.00	148.50	509.25	357.96

17.2.4 SMC External Grant Projects - Quarterly Update

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 18 JULY 2025

Enclosure:

Report to Council on Various SMC Grant Projects as at 30th June 2025

ISSUE

Council have a quite a number of external grants that are in various stages of implementation and it is meaningful to provide Council with a status report in respect of the external grants on a quarterly basis.

BACKGROUND

The application of grants is a major contributor to Council's infrastructure budget. Some grants are fully funded by the Grant body, for example 'election promises realised', others require part funding, ie Active Tasmania (former Dept. of Communities, Sport & Recreation - Tasmanian State Government), and with a minimum of 50% funding by Council, and others require various funding contributions by Council. Some with no funding contributions by Council.

All Council Business Units are focused on bringing in funded projects that meet the objectives of the Strategic Plan and that add value to our Community. That way the budget goes further and we are able meet, to some extent, the expectations of the Community.

DETAIL

This update is provided for Councillors information only and will be updated on a quarterly basis.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr D Blackwell, seconded by Clr D Fish

THAT the information be received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

ENCLOSURE

Agenda Item 17.2.4

Report to Council on Grant Funded Projects as at 30th June 2025

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
Bagdad Shareway	Construction of a 2.5m wide shareway between Bagdad School and Hall Lane	Active Transport (DSG)	\$150,000	\$90,000	Andrew Benson (Project Grant) David Richardson (Project Delivery)	1%	2 nd March 2026	Grant Deed with DPAC signed Anticipate commencing after the Mood Food share is finished.
Chauncy Vale Interps & Infrastructure	Construction of an accessible toilet and signage at Chauncy Vale Sanctuary	Active Tasmania (DSG)	\$80,000	\$20,000	Phil Krause	10%	June 2026	Grant Deed with DPAC signed
Annabel Butler's Healthy Grant – Step Forward	Seniors group exercise and education.	Healthy Tasmania - Step Forward Grant	\$5,000	\$0	Annabel Butler (SMC holding funds A Benson)	50%	June 2025	SMC auspicing the project
Sporting Infrastructure Upgrades Campania Rec Grd	Retaining wall/seating, Scoreboard and all weather access	Active Tasmania (DSG)	\$253,000	\$91,625	David Richardson	10%	June 2026	Grant Deed with DPAC signed Electronic Score Board purchased and on site.
Sporting Infrastructure Upgrades Kempton Rec Grd	Half-court basketball / Pickle Ball court plus new cricket practice nets	Active Tasmania (DSG)	\$80,000	\$0	Andrew Benson	5%	June 2026	Grant Deed signed, design completed, pricing locked in. Needs to be undertaken in warmer weather for the proprietary surface finish to cure properly – scheduled for Sept and finished by Christmas.
Oatlands Aquatic Centre	Development of the proposed Aquatic Centre in Oatlands	1. Australian Government 2. Tasmanian Government	\$2,000,000 \$2,000,000 \$80,350		Tim Kirkwood (Project Financials) Andrew Benson	99% Vos Constructions are yet to complete the sandstone	Changed	A couple of minor other issues. Negotiating with Vos on costs from Extension of Time

Report to Council on Grant Funded Projects as at 30th June 2025

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
		3. Station Child Care Centre 4. Loan Funds by SMC		\$5,920,000	(Project Delivery)			
South Central Sub-region – Workforce Development Coordinator Project	The submission of grant for a workforce coordinator for the Southern Midlands, Central Highlands, Brighton and Derwent Valley to (three year contract).	Tasmanian Community Fund	\$400,000 over three years	\$15,000	Andrew Benson	100%	July 2023	Contract targets of people to be employed were significantly exceeded, plus working with schools and employers on a range of activities
	The State Government through Jobs Tas to operate a Jobs Hub for the Sub Region. This is a partnership with the three other Councils.	Jobs Tasmania	\$1,625,000	\$0		Triannual funding depending on Annual reviews 70%	Nov 2024	The project is currently exceeding expectations
		Jobs Tasmania	\$2,100,000	\$0 Plus In-kind		Extension of Funding Agreement	Dec 2024 to Nov 2027	Deed of Agreement has been executed and the regular Progress Reports have been submitted and accepted.
Southern Midlands Drought Weeds Grant 2020 – Support for Farmers	\$30,000 for on ground works, \$25,000 for wages.	State Government of Tasmania	\$55,000	\$0	Mary Smyth Weeds Officer and Maria Weeding	80%	Ongoing-until funds run out.	Limited funds remaining – may use for some Stemless Thistle follow up works. (High Priority for SMC)
Road Infrastructure Upgrade	Reconstruction of Interlaken Road from Oatlands to Central Highlands Council boundary	Department of Infrastructure, Transport, Regional Development, communities and the Arts	\$5,346,180	\$300,000	David Richardson / Craig Whatley (Project Delivery)	100%	Dec 2024	Progressed beyond the anticipated completion date, now finished and on DLP. Acquittal submitted.

Report to Council on Grant Funded Projects as at 30th June 2025

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
					M Burbury (Grant Management)			
Better Active Transport in Tasmania Rd 1	Bagdad Concrete Shareway/Walkway	Department of State Growth	\$370,000	\$270,000	David Richardson (Project Delivery) / Andrew Benson (Project Grant Management)	100%	December 2024	Progressing footpath with the footbridges construction completed
Better Active Transport in Tasmania Rd 2	Footpath connection between Mood Food and Kempton	Department of State Growth	\$278,000	\$146,310 cash	David Richardson (Project Delivery) / Andrew Benson (Project Grant Management)	Project Planning ready for construction 10%	June 2025 Subject to EoT	Deed of Agreement signed. Awaiting legals for the titles to be finalised. Imminent start on site.
Bus Stops Program	Upgrade Campania Bus Stop outside the War Memorial Hall	Department of State Growth	\$26,246	\$14,450	Andrew Benson (Project Grant) David Richardson (Project Delivery)	100%	June 2025	Completed. Preparing acquittal
Bus Stops Program	New Bus Stop High Street Oatlands (north bound)	Department of State Growth	\$13,000	\$15,300	Andrew Benson (Project Grant) David Richardson (Project Delivery)	100%	June 2025	Completed. Preparing acquittal
Active Tas Development Grant	Funding support for Lifeguards Project	Active Tasmania	\$30,000	\$0	Andrew Benson	55%	June 2026	Project partnership with the Jobs Hub to train and support 40 lifeguards over two years. Training

Report to Council on Grant Funded Projects as at 30th June 2025

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
								through the Oatlands Aquatic Centre
Saluting Their Service	Recognition (sign, plaque & sandstone) of JH Bisdee VC OBE	Department of Veterans Affairs	\$7,480	\$1,00 in-kind	Andrew Benson	98%	July 2025	Formal ceremony on 31 st August 2025 at Melton Mowbray
Vulnerable Road User Program 2024	RC Footpath along Reeve St adjacent to Flour Mill Park, from Opposite Lee St (TasRail entrance) to Community Hall at Campania	Department of State Growth	\$58,616	\$41,593 cash \$10,000 in-kind	Andrew Benson (Project Grant) David Richardson (Project Delivery)	100%	June 2025	Completed. Preparing acquittal
Vulnerable Road User Program 2024	RC Footpath along Reeve St, adjacent to Rec Grd from entrance to Campania Rec Grd to Villeneuve St	Department of State Growth	\$36,258	\$14,900 cash \$5,000 in-kind	Andrew Benson (Project Grant) David Richardson (Project Delivery)	100%	June 2025	Completed. Preparing acquittal
Vulnerable Road User Program 2024	Pedestrian Crossing of railway line at Climie St Campania	Department of State Growth	\$35,250	Design \$6,429 (paid) Cash \$6,000 In kind \$1,000	Andrew Benson (TasRail sub contracted)	100%	June 2025	Completed. Preparing acquittal
LGAT Open Space Program (Rd 2)	Campania Rec Grd Change Rooms	LGAT/DPaC	\$400,000	\$700,000	Andrew Benson (Project Grant) David Richardson (Project Delivery)	2.5%	April 2026	Finally approved, Grant Deed Signed. Plans are at CLC ready to submit for approval. Council will undertake construction by day labour works.
Vulnerable Road User Program 2025	Road improvements at School Rd, Bagdad Primary School	Department of State Growth	\$34,430	\$34,570	Andrew Benson (Project Grant) David Richardson		June 2026	Grant Application Submitted

Report to Council on Grant Funded Projects as at 30th June 2025

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
					(Project Delivery)			
Vulnerable Road User Program 2025	Road Pedestrian Crossing at High Street, Oatlands	Department of State Growth	\$22,300	\$23,640	Andrew Benson (Project Grant) David Richardson (Project Delivery)		June 2026	Grant Application Submitted
Vulnerable Road User Program 2025	Concrete Footpath between Lee St and Hall St, Campania	Department of State Growth	\$28,620	\$29,120	Andrew Benson (Project Grant) David Richardson (Project Delivery)		June 2026	Grant Application Submitted
UNSUCCESSFUL GRANTS APPLICATIONS								
Annabel Butler's Healthy Community Grant	To engage local seniors in safe and accessible exercise that promotes healthy lifestyles and consistent habits.	Healthy Tasmania Healthy Focus Grant	\$30,000	\$0	Annabel Butler (SMC holding funds A Benson)			Unsuccessful this time
Bagdad Recreation Precinct Redevelopment	New Pavilion New Club Rooms Oval Reconstructed New Waste Water management system	Growing Regions Program Round 2 (Australian Government)	\$ 10,624,973	\$4,478,561 Bagdad Community Club Inc. \$75,000	Tim Kirkwood (Project Financials) Andrew Benson (Project Delivery)	Application submitted and as the project is required to be shovel ready at the signing of the Grant Deed. BA/PA and Tender documentation is underway	Submission date 10.10.24	Unsuccessful

Report to Council on Grant Funded Projects as at 30th June 2025

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
Oatlands Regional Sports & Wellbeing Centre	At Oatlands Rec Grd major refurbishment of existing clubrooms. New change rooms and amenities building	Growing Regions Program Round 2 (Australian Government)	\$2,000,000	\$800,000	Tim Kirkwood (Project Financials) Andrew Benson (Project Delivery)	Application submitted and as the project is required to be shovel ready at the signing of the Grant Deed. BA/PA and Tender documentation is underway	Submission date 10.10.24	Unsuccessful
RECENTLY COMPLETED PROJECT(S)								
Wombat Woodland Walk	Nature interpretation and adventure trail for children at Chauncy Vale	Healthy Tasmania Fund	\$29,250	\$10,000	Graham Green	100%		All work completed
Natural Disaster Risk Reduction Grant Program	Bagdad/Mangalore hydraulic assessment	Australian Government Attorney General's Department	\$80,830	\$80,830	Andrew Benson	100% original 100% revised Consultants/Engineers Report received, reviewed, & shape files loaded on Planning Scheme maps	April 2024 Revised to Dec 2024	Submitted Final Report and Acquittal Approved

17.2.5 Local Government Association of Tasmania – General Meeting (To be held 25th July 2025)

Author: GENRAL MANAGER (TIM KIRKWOOD)

Date: 18 JULY 2025

Enclosure(s):

Local Government Association of Tasmania – General Meeting Motions - Submission of Motion(s)

ISSUE

Council to consider Motions which have been submitted for consideration at the Local Government Association of Tasmania's General Meeting scheduled for the 25th July 2025.

BACKGROUND

Two Motions have been included on the Agenda to allow for discussion prior to the LGAT General Meeting and to provide voting direction for Mayor Batt as Council's delegate to the Association.

DETAIL

The Association and the City of Hobart have each submitted one Motion.

1. Local Government Association of Tasmania – Rating of new energy developments

Refer attached extract from the Agenda.

Motion:

“That members:

- **endorse the position that, where relevant, Tasmanian councils differentially rate renewable energy facilities in alignment with the Victorian Payment in Lieu of Rates (PiLoR) charges, or less**
- **note LGAT will undertake the work outlined in the attached paper to support this**

SMC Comments:

Currently not applicable to the Southern Midlands Council.

The Motion is self-explanatory and should be supported.

2. City of Hobart – Better Active Transport Grant Program

Refer attached extract from the Agenda. This includes background information and comments from the City Hobart, and the LGAT Comment.

Motion:

“That the Local Government Association of Tasmania lobby the Tasmanian Government to commit to:

- 1. Reinstate the Tasmanian Government’s Better Active Transport Grant Program; and**
- 2. Increase the ongoing general funding of the Better Active Transport Grant Program to not be less than 1 per cent of the annual roads budget.”**

SMC Comments:

For information, the Southern Midlands Council has sourced a total of \$648,000 through this Grant Program. Projects were:

Project	Grant Funding	SMC Funding	Total Project Cost
Bagdad Shareway - from Hall Lane to Iden Road (Round 1)	\$370,000	\$338,995	\$708,995
Kempton Shareway - from Mood Food to Burnett Street (Round 2)	\$278,000	\$146,310	\$424,310

It is noted from the background comments provided by the City of Hobart, that the Program was split into two grant streams:

- a) Statewide Program – open to all Tasmanian Councils; and
- b) Greater Hobart Program – focussed on projects within the Hobart metropolitan area.

Councils support for this Motion should be contingent upon the LGAT lobbying for a single Grant Program with any funds allocated being available to all Councils. This may require an amendment to the Motion if supported by Council.

Human Resources & Financial Implications – Refer comment provided.

Community Consultation & Public Relations Implications – Issues to be considered.

Priority - Implementation Time Frame – LGAT General Meeting scheduled for the 25th July 2025.

RECOMMENDATION

THAT Council consider its position in relation to each of the Motions submitted to the Local Government Association of Tasmania for consideration at its General Meeting to be held 25th July 2025.

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr B Campbell

THAT Council:

- a) **Support Motion 1 relating to the rating of renewable energy facilities; and**
- b) **Support Motion 2 relating to lobbying for the reinstatement of the Tasmanian Government's Better Active Transport Grant Program on the basis that there is a single stream of funding available to all Councils (as opposed to the previous two streams of funding).**

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

ENCLOSURE
Agenda Item 17.2.5

2.2. Rating of new energy developments*

Contact Officer – Ben Morris, Policy Director

Decision sought

That members:

- endorse the position that, where relevant, Tasmanian councils differentially rate renewable energy facilities in alignment with the Victorian Payment in Lieu of Rates (PiLoR) charges, or less
- note LGAT will undertake the work outlined in the attached paper to support this.

Background

At the March 2024 General Meeting, the following resolution was made:

That LGAT lobby the State Government:

1. *To amend legislation to include electricity generation and storage plant and equipment in capital valuation (as occurs in Victoria) and to allow energy sector developments to make appropriate payments in lieu of rates under a regulated formula subject to indexation consisting of a fixed payment per site and a variable payment based on installed capacity.*
2. *That applicable developments subject to the rating policy amendments will include all current electricity generation and storage developments under existing technologies, as well as future generation and storage developments under existing and new technologies.*
3. *Where a Council's infrastructure and service provision is impacted by energy sector developments, consider the means for appropriate compensation via similar payment arrangements to ensure ratepayers are not financially impacted.*

Prior to this the Future of Local Government Review (FoLGR) final report (October 2023) recommended (#17) that:

The Tasmanian Government should further investigate and consider introducing an alternative framework for councils to raise revenue from major commercial operations in their local government areas, where rates based on the improved value of land are not an efficient, effective, or equitable form of taxation.

In its response to the FoLGR final recommendations, the State Government 'partially supported' this recommendation, noting that:

The Government will consult on potential frameworks to help benefit councils that assist major operations in their local government areas.

Separately, and in response to LGAT advocacy, the Office of the Valuer General has created new Valuation Property Classification Codes for Electricity Generation, Electricity Storage and Electricity Transmission that will allow for the specific valuation and then, potentially, rating of these properties.

The Valuer General wrote to relevant councils in January 2025 providing this advice and a list of relevant properties in the municipality, asking for their confirmation.

Beyond the Valuer-General's activities, the State Government has taken limited action on its FoLGR commitment. We understand that one of the models under consideration is the Victorian Payment in Lieu of Rates (PiLoR) approach⁶ where generators pay a rate based on their electricity generation. We have been advocating to the Office of Local Government and to Renewables Climate Change and Future Industries Tasmania (ReCFIT), which is the agency responsible for the action. We understand that their next steps were discussed before the state election, but no outward progress has been made.

In the interim, we developed a position and process for councils to make use of the new property valuation codes to rate renewable energy facilities. The paper proposes a rate equivalent to PiLoR to apply as a differential rate. This equivalency is intended to avoid any criticisms that councils are creating barriers to investment, rather providing a level playing field with Victoria and potentially with South Australia. In Queensland there is a wide range of rates levied by councils, in comparison a PiLoR rate is expected to be at the lower end of this range. We also understand that Hydro Tasmania's rate equivalent payment is set at a similar level to PiLoR.

The draft document was circulated to councils in April, with feedback concluding in late May. Five councils responded to the draft, with all councils generally supporting the approach for councils to rate renewable energy generators. One council did not support a single statewide rate in the dollar, or a PiLoR approach, noting that it should be up to individual councils to determine their rating, as they do for other land uses. We note that councils under LGAT's proposed approach would still be able to determine to apply a different rate, and under the Victorian PiLoR councils can also negotiate a different rate. Where a council chooses to charge a higher rate, it may need to demonstrate why the equivalency should not apply.

The final proposed position paper is at **Attachment 2.2** for endorsement. Pending member endorsement, LGAT will follow the paper's approach and report back at the November 2025 General Meeting.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Advocate

2025 Focus Areas

Advocate

Infrastructure

⁶ More details available at: <https://www.energy.vic.gov.au/renewable-energy/payment-in-lieu-of-rates-for-electricity-generators>

2.1. Motion – Better Active Transport Grant Program

Council – City of Hobart

Decision sought

That the Local Government Association of Tasmania lobby the Tasmanian Government to commit to:

1. reinstate the Tasmanian Government's Better Active Transport Grant Program; and
2. increase the ongoing annual funding of the Better Active Transport Grant Program to not less than 1 per cent of the annual roads budget.

Background

Recently the State Government advised that there are no plans for further rounds of the Tasmanian Better Active Transport Grant program, which was a multi-year initiative designed to enhance walking, cycling, and other forms of active mobility across the state.

The Better Active Transport Program was split into two grant streams:

Statewide Program - Open to all Tasmanian municipal councils; and

Greater Hobart Program - Focused on projects within the Hobart metropolitan area.

The aim of the program was to improve active transport (walking, wheeling, riding) safety and infrastructure, support councils in designing and delivering active transport solutions, increase accessibility, safety, and ease of use for active transport users and ultimately encourage healthier, more sustainable travel habits. The program ceased as at 30 June 2025.

According to the Tasmanian Government, since 2015, they have committed \$17.5 million to active transport infrastructure ([Grant programs – Transport Services](#))⁴. Interestingly, the Tasmanian Government has committed approximately \$1.6 billion over the forward estimates (2025–2029) for roads and bridges ([Building better roads and bridges across Tasmania: now, and for the future | Premier of Tasmania](#))⁵.

One per cent of \$1.6 billion is \$16 million or \$4 million per year. This modest amount ongoing would provide certainty for councils across Hobart and Tasmania as a whole to commit to planning, designing and constructing this important infrastructure.

It is proposed that a similar, collegial approach to the funding application process be undertaken to the program by region. For example, the Greater Hobart program sought to fund projects by priority across Greater Hobart in order to deliver on the Greater Hobart Cycling Plan. This was endorsed by the Greater Hobart Councils and the Tasmanian Government.

⁴ https://www.transport.tas.gov.au/active-transport/projects_and_programs

⁵ <https://www.premier.tas.gov.au/budget-2025/budget-releases/building-better-roads-and-bridges-across-tasmania-now,-and-for-the-future>

17.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 Monthly Financial Statement (Period ending 30 June 2025)

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 14 JULY 2025

ISSUE

Provide the Financial Report for the period ending 30th June 2025.

BACKGROUND

The Operating Expenditure Report includes a Year to Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets.

Note: Reported figures are not final as end-of-year accrual adjustments are still to be processed.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2024 to 30 June 2025.
- Operating Expenditure Report – 1 July 2024 to 30 June 2025.
- Capital Expenditure Report – 1 July 2024 to 30 June 2025.
- Cash Flow Statement – 1 July 2024 to 30 June 2025.

OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of June was \$13,769,815 which represents 95.9% of the 2024-25 Operating Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

Strategic Theme - Infrastructure

Sub-Program – Public Toilets - expenditure to date (\$130,946 – 132.34%). Employee and contractor expenses are higher than anticipated due to an increase in vandalism and associated maintenance required.

Strategic Theme – Growth

Nil.

Strategic Theme – Landscapes

Sub-Program – Regulatory (Animals) - expenditure to date (\$145,075 – 122.59%).
Additional expenditure relates to increased resources required to address non-compliance issues.

Strategic Theme – Community

Sub-Program – Capacity & Sustainability - expenditure to date (\$58,395 – 113.07%).
Increased expenditure is due to costs relating to the Heritage and Bullock Festival.

Strategic Theme – Organisation

Nil.

CAPITAL EXPENDITURE PROGRAM

Capital expenditure projects are colour coded to signify the grant program and show the completion deadlines. A legend of the colour coding is as below:

Legend – Source and completion deadlines for grant funded projects

Roads to Recovery	It is the Government's intention that the full allocation is budgeted and spent in the year allocated
Local Road and Community Infrastructure (LRCI)	Phase 4 – 30 June 2025 (use or lose)
Other Specific Purpose Grants	Completion date as per grant deed or approved extension date

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION

Moved by Cllr B Campbell, seconded by Cllr D Blackwell

THAT the Financial Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2024 to 30 June 2025

	Annual Budget \$	Year to Date Actual \$	%	Comments
Income				
Rates	7,375,148	7,512,111	101.9%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	1,304,313	1,371,441	105.1%	Includes Private Works
Interest	486,000	518,305	106.6%	
Government Subsidies	11,700	11,658	99.6%	Heavy Vehicle Licence Fees
Other (refer Note 2)	247,400	586,599	237.1%	Includes TasWater Distributions
Sub-Total	9,424,561	10,000,114	106.1%	
Grants - Operating	4,562,388	3,188,900	69.9%	
Total Income	13,986,949	13,189,014	94.3%	
Expenses				
Employee benefits	-5,770,244	-4,858,885	84.2%	Less Roads - Resheeting (Capitalised) / inc. \$35K increase to Budget 12/2024
Materials and contracts	-3,996,965	-4,626,621	115.8%	Less Roads - Resheeting (Capitalised), Includes Land Tax & Private Works
Depreciation and amortisation	-4,120,000	-4,120,000	100.0%	Percentage Calculation (based on year-to-date)
Finance costs	-4,979	-4,979	100.0%	Interest
Contributions	-287,371	-287,371	100.0%	Fire Service Levies
Other	-173,993	-183,959	105.7%	Audit Fees and Councillor Allowances
Total expenses	-14,353,552	-14,081,815	98.1%	
Surplus (deficit) from operations	-366,603	-892,801	243.5%	
Grants - Capital (refer Note 3)	4,219,950	4,873,076	115.5%	
Sale Proceeds (Plant & Machinery)	0	102,000		
Sale Proceeds (Land & Buildings)	145,000	145,000		Formal amendment to Budget 12/2024 - Church Street Oatlands
Sale Proceeds (Other Assets)	0	8,341		
Net gain / (loss on disposal of non-current assets)	0	0		
Surplus / (Deficit)	3,998,347	4,235,615	105.9%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2024 to 30 June 2025

	Annual Budget \$	Year to Date Actual \$	%	Comments
NOTES				
1. Income - User Fees				
- All other Programs	919,613	1,011,668	110.0%	
- Private Works	384,700	359,773	93.5%	
	<u>1,304,313</u>	<u>1,371,441</u>	105.1%	
2. Income - Other				
- TasWater Distributions	182,400	182,400	100.00%	
- Public Open Space Contributions	50,000	42,700	85.40%	
- Committee Contribution for Campania Hall - Painting	15,000	0.00		
- Landholder contributions to White Kangaroo Rivulet Road	0	7,273		
- Regional Community Learning Centre Levendale Contribution	0	776		
- Insurance Recoveries	0	9,562		Includes Premium Recoveries and JLB Trust Interest Distribution
- MMPHC Community Advisory Committee Cont. to GP Units	0	50,000		
- MMPHC Auxiliary Contribution to GP Units	0	49,999		
- TasWater Contribution to OAC Sculpture	0	5,000		
- Blue Gum Rovers donation to Tunnack Rec. Ground	0	505		
- Committee Contribution for Broadmarsh Hall Variations	0	85,708		
- Broadmarsh Hall Loan - as approved by Council	0	70,000		Included in assets as a Sundry Debtor
- Transfer from HBS	0	379		
- Transfer from Bagdad Community Club	0	75,000		
- Lake Dulverton Committee Contribution to table & seats	0	7,297		
	<u>247,400</u>	<u>586,599</u>	237.1%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2024 to 30 June 2025

	Annual Budget \$	Year to Date Actual \$	%	Comments
3. Grants - Capital				
- Aust Govt (Roads To Recovery)	819,906	865,193	105.52%	Formal amendment to Budget 12/2024 - \$154,375 increase
- Aust Govt (Rural & Remote Roads Program)	2,673,090	2,673,090	100.00%	Interlaken Road Project (\$1,069,236 in 2022-23 budget)
- Aust Govt (LRCI - Phase 4)	397,584	133,106	33.48%	
- Tas Govt (State Growth) - VRUP Campania Footpaths	130,124	0	0.00%	
- Tas Govt (Bus Stop Program) - Oatlands & Campania	39,246	19,623	50.00%	2nd Instalment (1st instalment received 05/24)
- Tas Govt (Election Commitment) - Kempton Rec. Ground	80,000	80,000	100.00%	Formal amendment to Budget 12/2024
- Tas Govt (Election Commitment) - Chauncy Vale	80,000	80,000	100.00%	Formal amendment to Budget 12/2024
- Aust Govt - BS Bushfire Recovery Grant - The Haven	0	155,000		Broadmarsh/Elderslie Progress Association Inc Grant
- Aust Govt - DVA Saluting their Service	0	6,680		
- Tas Govt (Election Commitment) - Bagdad Walkway	0	150,000		
- Tas Govt (Election Commitment) - Campania Rec. Ground	0	253,000		Electronic Scoreboard, Tiered Seated & All Abilities Carpark
- Tas Govt (Election Commitment) - Callington Park Toilet	0	45,000		
- Tas Govt (Better Active Transport) - Kempton Pathway	0	278,000		
- Tas Govt (Dept Health) - Oatlands Medical Accommodation	0	50,000		
- Tas Govt (DPAC) - Isolated Communities Resilience Grant	0	9,384		Equipment for 'The Haven' Recovery Centre
- Tas Govt (SES) - NDRGP Bagdad/Mangalore Hydraulic Asses	0	20,000		Final Instalment
- Tas Govt (State Growth) - Safer Rural Roads	0	55,000		2023-24 Projects - Woodsdale & Green Valley Rds Guard Rail
	4,219,950	4,873,076	115.48%	
4. Grants - Operating				
- FAGS 2024/25	4,562,388	3,178,991	69.68%	Includes 50% advanced payment for 2025-26 - \$2.4m
- Aust Govt (Navigate FS /CFC) - School Holiday Program	0	2,559		
- Tas Govt (DPAC) - Australia Day Grant	0	364		
- Tas Govt (NRM) - Serrated Tussock Survey	0	4,350		
- Tas Govt (State Growth) - Road Safety Week Grant	0	2,636		
	4,562,388	3,188,900	69.9%	

SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2024/25 SUMMARY SHEET

PROGRAM	ACTUAL (to 30 Jun 25)	BUDGET (to 30 Jun 25)	YTD VARIANCE	YTD %	FULL YEAR BUDGET - INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	3,816,692	3,856,649	39,957	98.96%	3,856,649
Bridges	570,094	543,731	-	104.85%	543,731
Walkways	252,971	261,470	8,500	96.75%	261,470
Lighting	60,965	93,936	32,971	64.90%	93,936
Public Toilets	130,946	98,945	-	132.34%	98,945
Sewer/Water	-	-	-	-	-
Stormwater	76,438	87,850	11,412	87.01%	87,850
Waste	1,521,937	1,526,949	5,012	99.67%	1,526,949
Information, Communication	-	20,000	20,000	0.00%	20,000
INFRASTRUCTURE TOTAL:	6,430,042	6,489,530	59,488	99.08%	6,489,530
GROWTH					
Residential	-	-	-	-	-
Tourism	21,070	41,102	20,032	51.26%	41,102
Business	344,947	337,689	-	102.15%	337,689
Industry	-	-	-	-	-
GROWTH TOTAL:	366,017	378,790	12,774	96.63%	378,790
LANDSCAPES					
Heritage	290,745	503,706	212,961	57.72%	503,706
Natural	220,678	251,075	30,397	87.89%	251,075
Cultural	5,202	20,000	14,798	26.01%	20,000
Regulatory - Development	834,412	1,098,105	263,693	75.99%	1,098,105
Regulatory - Public Health	15,791	20,280	4,489	77.86%	20,280
Regulatory - Animals	145,075	118,340	-	122.59%	118,340
Environmental Sustainability	152	5,000	4,848	3.04%	5,000
LANDSCAPES TOTAL:	1,512,054	2,016,506	504,452	74.98%	2,016,506
COMMUNITY					
Community Health & Wellbeing	285,838	351,872	66,034	81.23%	351,872
Recreation	1,252,617	1,185,900	-	105.63%	1,185,900
Access	-	-	-	-	-
Volunteers	25,558	40,000	14,442	63.90%	40,000
Families	1,184	6,000	4,816	19.73%	6,000
Education	-	-	-	-	-
Capacity & Sustainability	58,395	51,645	-	113.07%	51,645
Safety	13,834	34,064	20,231	40.61%	34,064
Consultation & Communication	5,747	37,300	31,553	15.41%	37,300
LIFESTYLE TOTAL:	1,643,172	1,706,781	63,609	96.27%	1,706,781
ORGANISATION					
Improvement	1,961	83,002	81,042	2.36%	83,002
Sustainability	3,433,047	3,295,271	-	104.18%	3,295,271
Finances	383,523	383,671	148	99.96%	383,671
ORGANISATION TOTAL:	3,818,530	3,761,944	-	101.50%	3,761,944
TOTALS	\$13,769,815	\$14,353,552	\$583,737	95.9%	\$14,353,552

Southern Midlands Council

Minutes – 23rd July 2025

CAPITAL EXPENDITURE PROGRAM 2024-25

As at 30 June 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
INFRASTRUCTURE						
ROAD ASSETS						
Resheeting Program	Roads Resheeting	586,107	547,353	38,754		
	Dysart - Clifton Vale Road Resheeting	96,840	96,990 -	150	LRCI - \$96,840	30 June 2025
Reseal Program	Roads Reseal Program (as below)	434,787	-	181,339		
	Bagdad - Green Valley Road (towards Huntingdon Tier Rd Jnct) - 2200m2		34,051			
	Campania - Estate Road (370m from Reeve St to bridge) - 7000m2		57,627			
	Colebrook - Station Street - 400m2 - 2 Coat Seal		4,566		Partially Reconstruct (below)	
	Kempton - Sugarloaf Road (Main Street to Bridge) - 8800m2 (150m)		16,305		Originally Reconstruct & Seal	
	Kempton - Council Office (Rear Carpark) - 470m2 - 2 Coat Seal					
	Oatlands - High Street (Wellington Street to Barrack Street) - 9400m2		55,909			
	Oatlands - Stanley Street (Midland H'way to Marlborough Street) - 6000m2		66,351			
	Tunnack - Tunnack Road Parking Area Reseal		18,638			
	Orielton - Aldridge Road (off Tasman Highway) - 3300m2	55,000	56,074 -	1,074	Roads to Recovery - \$55,000 (originally \$70,000)	30 June 2025
	Pontville - Brighton Road - 6000m2	57,000	57,642 -	642	Roads to Recovery - \$56,687	30 June 2025
	Sealed Roads - Edge Breaks (as below)	300,000		118,417		
	Elderslie Road		9,698			
	Inglewood Road		17,400			
	Oatlands- High Street		23,976			
	Pelham Road		21,989			
	Woodsdale Road		108,520			
	York Plains Road		-			
Minor Seals (New)	Oatlands - Bentwick Street	20,000	-	20,000	Budget c/f	
Reconstruct & Seal	Elderslie - Pelham Road (1km)	160,000	186,976 -	26,976	Funded from Projects moved to Reseal / RTR	30 June 2025
	York Plains - Vicinity of 'Handroyd' - 800 metres	130,000	135,029 -	5,029	Roads to Recovery - \$130,000 (originally \$168K)	30 June 2025
	Woodsdale - Woodsdale Road (2.4 klms) Cricket Ground towards Quarry	385,000	395,583 -	10,583	Roads to Recovery - \$370,000 (originally \$288,750)	30 June 2025
	Tunnack - Eldon Road	100,000	100,666 -	666	LRCI P4 (funding previously Campania Rec.)	30 June 2025
	Colebrook - Station Street (includes drainage)	25,000	21,564	3,436	Seal component moved to Reseal Program	
Construct & Seal	Oatlands - Interlaken Road	5,746,180	6,107,774 -	361,594	23/24 WIP - \$2,983,324	28 February 2025
Junction / Road Realignment	Andover - Nala Road Junction with Inglewood Road (Asphalt junction)	30,000	325	29,675		
Other	Campania - Car Park Improvements	67,600	72,112 -	4,512	LRCI - \$65,816	30 June 2025
	Campania - Estate Road (vicinity Mallow property)	31,830	23,094	8,736	Budget c/f WIP \$14,974 (\$17K budget to Stonehouse Rd)	
	Campania - Structure Plan - Town Gateway and Streetscape	40,000	-	40,000		
	Campania - White Kangaroo Rvt Road (Construct)	-	19,718 -	19,718	Partially offset land owner contributions \$7272.72	
	Elderslie - Cliftonvale Road (Guard Rail) - 600 metres	90,000	81,712	8,289	Roads to Recovery - \$78,506	30 June 2025
	Lemont - Stonehouse Road Corner Realignment	17,170	17,170 -	0	Budget transferred from Campania - Estate Road	
	Oatlands - Hasting Street Junction	15,000	959	14,041	Budget c/f - WIP \$959	
	Oatlands - Stanley Street (from Midland Highway junction to Nelson Street)	35,000	32,354	2,646	Shoulder Repairs & Drainage (i.e. piping)	
	Oatlands - William Street (from Wellington Street towards Stanley Street)	13,500	16,475 -	2,975	Approx. 100 metres - Shoulder Repairs & Drainage (i.e. piping)	
	Tunbridge - Main Street (Kerb & Gutter Renewal)	40,000	4,186	35,814		
	Tunnack - Link Road Landslip	25,000	2,526	22,474	Budget c/f - WIP \$107	
	York Plains Road (vicinity of Rooney's Road) - Guard Rail - approx. 50 metres	7,250	15,929 -	8,679		
		8,508,264	8,427,241	81,023		

CAPITAL EXPENDITURE PROGRAM 2024-25

As at 30 June 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
BRIDGE ASSETS	Nil	-	-	-		
		-	-	-		
WALKWAYS	Footpaths - General Streetscapes	40,000	-	40,000		
	Bagdad - Midland Highway Pathway (Primary School north to Community Club)	240,000	1,130	238,870	Election Commitment - \$150,000	
	Bagdad - Midland Highway Pathway (north of Bagdad Community Club)	645,840	760,212	- 114,372	Better Active Transport in Tas - \$370K; LRCI - \$145	31 December 2024
	Campania - Climie Street (Across Railway)	41,250	44,935	- 3,685	VRUP Grant - \$35,250	30 June 2025
	Campania - Reeve Street (West - adjacent to Flour Mill Park)	100,209	101,411	- 1,202	VRUP Grant - \$58,616	30 June 2025
	Campania - Reeve Street (East - Rec Ground entrance to Villeneuve Street)	51,158	54,759	- 3,601	VRUP Grant - \$36,258	30 June 2025
	Campania - Reeve Street - Footpath through to Hall	30,000	2,166	27,834	Budget c/f	
	Campania - Reeve Street Bus Stop - All Access All Weather Bus Stop Upgrade Program	40,696	44,490	- 3,794	Bus Stops Grant - \$26,246	30 June 2025
	Campania - Street Furniture - seat	3,620	3,620	-	Funded by public donation	
	Kempton - Burnett Street to Mood Food	425,565	5,332	420,233	\$147,565 Budget c/f Better Active Transport \$278K	30 June 2025
	Oatlands - High Street Bus Stop - All Access All Weather Bus Stop Upgrade Program	28,300	11,439	16,861	2024-25 budget project	30 June 2025
	Oatlands - Stanley Street (High Street to Nelson - 280 metres - kerb & footpath)	105,084	114,945	- 9,861	LRCI P4 - \$105,084	30 June 2025
	Oatlands - Campbell Street (scope of works expanded to include kerb/gutter)	85,000	85,074	- 74	LRCI P4 - \$85,000	30 June 2025
	Oatlands - Church Street (Sth Parade to William St - north. side - Footpath - 130 m)	30,000	-	30,000		
	Tunnack - Streetscape	56,969	73,042	- 16,073	LRCI P4 - \$56,969	30 June 2025
		1,923,691	1,302,555	621,136		
PUBLIC TOILETS	Oatlands - Callington Park Toilet	203,000	176,041	26,959	Election Commitment - \$45,000 & 23/24 Budget c/f of \$158,000	
	General Public Toilets - Upgrade Program	20,000	-	20,000	Budget c/f	
	Kempton Public Toilets - below Hall		3,103	- 3,103		
	Oatlands Public Toilets - rear of Town Hall		2,281	- 2,281		
		223,000	181,425	41,575		
DRAINAGE	Stormwater System Management Plans (<i>Urban Drainage Act 2013</i>)	50,000	456	49,544		
	Bagdad / Mangalore - Hydraulic Assessment (Flood Mapping)	221,460	159,835	61,625	Grant Funding \$80,830 WIP \$127,285	31 December 2024
		271,460	160,292	111,168		
WASTE	Wheelie Bins and Crates	5,000	15,195	- 10,195		
	WTS Safety & Operational Improvements	25,000	-	25,000		
		30,000	15,195	14,805		
GROWTH TOURISM	Oatlands - Heritage Interpretation Panel renewal	2,000	-	2,000		
	Oatlands Accommodation Facility	-	42,283	- 42,283	WIP \$42,283 (Offset by Barrack Street Property)	
		2,000	42,283	- 40,283		

CAPITAL EXPENDITURE PROGRAM 2024-25

As at 30 June 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
LANDSCAPES						
HERITAGE						
	Jericho - Memorial Avenue - Plaques	20,500	4,300	16,200	Budget c/f WIP \$4,300. Offset by donation of \$500.	
	Kempton - Memorial Avenue Park - Interps	19,545	374	19,171	Budget c/f WIP \$155	
	Melton Mowbray - Recognition plaque JH Bisdee VC OBE (DVA Grant)	8,480	6,180	2,300	Saluting Their Service Grant \$7,480	30 April 2025
	Oatlands - Callington Mill - Structural Repair & External painting	40,000	-	40,000		
	Oatlands - Council Chambers - Internal Toilets & Access Upgrade	100,000	9,357	90,643	Budget c/f WIP \$9,357	
	Oatlands - Court House (Wall Stabilisation)	15,000	4,764	10,236	WIP \$1,187	
	Oatlands - Gaolers Residence (Chimney Capping & Fireplace Repairs)	5,000	-	5,000		
	Oatlands Gaolers Residence (Wingwall)	23,000	-	23,000	Budget \$15K c/f	
	Oatlands - Heritage Buildings (Security Upgrades)	10,000	-	10,000		
	Oatlands - Heritage Collections (Shelving)	1,686	1,686	-	Budget was operating	
	Oatlands - Heritage Collections Store	10,000	3,700	6,300	Budget c/f WIP \$3,700	
	Oatlands - Heritage Exhibitions (Base for Diorama and Walking Stick)	4,212	4,212	-	Budget was operating	
	Oatlands - Roche Hall (Building Improvements)	90,000	19,644	70,356		
	Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	7,820	32,180	Budget c/f WIP \$7,820	
	Parattah - Railway Station -Shed for Gangers Trolley	2,000	11,771	- 9,771	Budget c/f	
		389,423	73,809	315,614		
NATURAL						
	Campania - Bush Reserve / Cemetery	300,000	96,686	203,314	WIP \$93,346	
	Chauncy Vale - Day Dawn Cottage Improvements	12,000	8,557	3,443	WIP \$8,557	
	Chauncy Vale - Toilet & Interps Upgrade	80,000	21,799	58,201	Election Commitment \$80,000	
		392,000	127,041	264,959		
CULTURAL						
	Oatlands - Aquatic Centre (Forecourt - Art Installation)	20,000	24,083	- 4,083	TasWater Contribution \$5,000	
		20,000	24,083	- 4,083		
LANDSCAPES						
REGULATORY						
- DEVELOPMENT						
	Master / Structure Plans (Bagdad / Mangalore / Campania)	50,000	112,004	- 62,004	Includes Flour Mill Park Master Plan	
	Kempton Council Chambers - Office Furniture & Equipment	7,500	2,958	4,542		
	Kempton Council Chambers - Structural Damage	-	16,650	- 16,650	External Contractor Liable for damage	
	Property Purchase - 10 Barrack Street, Oatlands (Police Residence)	530,000	-	530,000		
	Oatlands - Stanley Street Master Plan	20,000	172	19,828	Budget c/f WIP \$172	
	Oatlands - MMPC Church Street Sub-Division	-	7,307	- 7,307	WIP \$4,988 Offset by sale of property	
		607,500	139,090	468,410		
REGULATORY						
- PUBLIC HEALTH						
	Oatlands - GP Accommodation Units	500,000	470,286	29,714	Council Commitment \$100K (grant funded)	
	Woodsdale - Cemetery	-	3,264	- 3,264		
		500,000	473,549	26,451		
ANIMAL CONTROL						
	Oatlands - Off-Lead Dog Park	35,000	1,947	33,053	Previously LRCI P4, now SMC funded	
		35,000	1,947	33,053		

CAPITAL EXPENDITURE PROGRAM 2024-25

As at 30 June 2025

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
COMMUNITY RECREATION	Facilities & Recreation Committee	25,915	-	25,915	Includes \$6400 previously allocated to Mangalore Rec (Horse Arena)	
	Bagdad - Bagdad Community Club (Precinct Plan & Property Transfer)	25,000	95,003	- 70,003	Budget c/f WIP \$17,416.55	
	Bagdad - Bagdad Community Club (Redevelopment)	-	49,706	- 49,706		
	Bagdad - Bagdad Community Club (Sports Pavilion)	-	211,856	- 211,856	WIP \$6400 Subject to Funding	
	Bagdad - Bagdad Community Club (Multi-purpose Sports Hall)	-	252,160	- 252,160	Subject to Funding	
	Bagdad - Bagdad Community Club (Oval Relocation)	-	26,500	- 26,500	Subject to Funding	
	Bagdad - Iden Road Park Development	75,000	-	75,000		
	Broadmarsh - Broadmarsh Hall "The Haven"	1,737,247	1,737,247	-	Administration of Progress Assoc. Grant (incl SMC Cont \$30K)	
	Campania - Justitia Court POS - Shelter Hut	16,000	16,750	- 750	LRCI P4 - WIP \$15,516	30 June 2025
	Campania - War Memorial Hall (External Repainting)	10,600	10,867	- 267		
	Campania - Hall (External Painting)	36,800	39,696	- 2,896	LRCI P4 \$15K, Committee 15K, SMC \$6,800	30 June 2025
	Campania - Recreation Ground (Electronic Scoreboard)	47,875	48,043	- 168	Election Commitment - \$35K & LRCI - \$12,875	30 June 2025
	Campania - Recreation Ground (Landscaping & Tiered Seating)	200,000	374	199,626	Election Commitment - \$200K	
	Campania - Recreation Ground (All abilities Car Parking)	26,750	-	26,750	Election Commitment - \$18K	30 June 2026
	Campania - Recreation Ground (Upgrade Change rooms)	1,100,000	59,138	1,040,862	LGAT Open Space - \$40K & SMC - \$700K	
	Colebrook - Hall Improvements (Resurface Timber Flooring)	1,800	9,000	- 7,200	\$7,200 reimb by Tas Electoral Commission	
	Kempton - Acquisition 160 Main Street	187,900	188,068	- 168	Off-set by sale of land - Erskine Street	
	Kempton - Memorial Avenue Park (Land Acquisition Fees)	-	4,028	- 4,028		
	Kempton - Memorial Hall (Stormwater)	2,560	2,560	-	Facilities & Rec Committee Budget	
	Kempton - Recreation Ground (Irrigation)	80,000	81,312	- 1,312		30 June 2025
	Kempton - Recreation Ground (Site Dev) (Boundary Fence)	24,250	14,118	10,132	Budget c/f	
	Kempton - Recreation Ground (Cricket Net, basket ball / pickle ball court)	80,000	2,886	77,114	Active Tasmania - Election Commitment	30 June 2026
	Melton Mowbray - Streetscape Works (Trough / Shelter etc)	60,000	85,022	- 25,022	WIP \$16,322.72	
	Mt Pleasant - Recreation Ground (Toilets)	1,225	1,225	-	Facilities & Rec Committee Budget	
	Oatlands - Aquatic Centre (Courtyard Development -Shelter / BBQ)	30,000	45,006	- 15,006		
	Oatlands - Aquatic Centre (Gymnasium - Mirror & Equipment)	16,400	11,903	4,498		
	Oatlands - Aquatic Centre (Replace pumps & compressor)	14,900	14,900	-	Facilities & Rec Committee Budget	
	Oatlands - Callington Park (Table & Seats)	7,297	7,297	-	Funded by Lake Dulverton Committee	
	Oatlands - Gay Street, Hall (Air Lock & Heating)	30,000	14,432	15,568		
	Oatlands - Midlands Community Centre (External Painting - Front of Building)	8,000	-	8,000		
	Oatlands - Old Swimming Pool (Staged demolition)	200,000	137,111	62,889	WIP \$26,081.22	
	Oatlands Recreation Ground (Redevelopment)	-	172,521	- 172,521	Subject to Funding	
	Woodsdale Recreation Ground	45,000	-	45,000		
	Water Bottle Refill Stations	7,980	-	7,980	Budget c/f	
		4,098,499	3,338,729	759,770		
CAPACITY & SUSTAINABILITY	Property Purchase - 9 Barrack Street, Oatlands (Police Residence)	73,248	50,009	23,238	Budget \$519,490 less \$446K spent in 22/23	
	Levendale Community Centre - Dept. Natural Resources & Env. Trf Fees	45,000	42,068	2,932	Formal amendment to Budget 12/2024	
		118,248	92,078	26,170		
SAFETY	Tas Govt (DPAC) - Isolated Communities Resilience Grant	9,384	8,630	754	Equipment for The Haven recovery centre	
		9,384	8,630	754		

CAPITAL EXPENDITURE PROGRAM 2024-25

As at 30 June 2025

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
ORGANISATION SUSTAINABILITY	Monitors; PC's; Keyboards & UPS's	7,500	-	7,500		
	Communications Link (possible transfer to Tasmanet)	16,000	-	16,000		
	WIFI Equipment	7,000	-	7,000		
	Asset Management Software	-	2,680	- 2,680		
	Council Website - Upgrade	25,000	-	25,000		
	New Phone System	-	10,836	- 10,836		
	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	7,500	3,855	3,645		
	Oatlands - Town Hall (Replacement Heat Pumps x3)	-	8,009	- 8,009		
	Oatlands - Town Hall (Access and Toilet Upgrade)	-	8,437	- 8,437		
	Oatlands - Town Hall (External Painting Doors & Window Frames)	7,600	7,605	- 5	Formal amendment to Budget 12/2024	
		70,600	41,422	29,178		
WORKS	Minor Plant Purchases	12,000	10,192	1,808		
	Survey Equipment (Road Layout & Stormwater Projects)	25,000	21,342	3,658		
	Variable Message Board	20,000	-	20,000		
	Radio System	5,000	-	5,000		
	Plant Replacement Program					
	Heavy Vehicles - Refer separate Schedule (Trade Allowance - \$227)	1,044,800	394,031	650,769		
	Light Vehicles (Net Changeover) (Trade Allowance - \$178)	340,257	74,194	266,063		
		1,447,057	499,759	947,298		
	GRAND TOTALS	18,646,126	14,949,127	3,696,999		

Southern Midlands Council
Minutes – 23rd July 2025

CASH FLOW 2024/2025	INFLOWS (OUTFLOWS) July 2024 \$	INFLOWS (OUTFLOWS) Aug 2024 \$	INFLOWS (OUTFLOWS) Sep 2024 \$	INFLOWS (OUTFLOWS) Oct 2024 \$	INFLOWS (OUTFLOWS) Nov 2024 \$	INFLOWS (OUTFLOWS) Dec 2024 \$	INFLOWS (OUTFLOWS) Jan 2025 \$	INFLOWS (OUTFLOWS) Feb 2025 \$	INFLOWS (OUTFLOWS) Mar 2025 \$	INFLOWS (OUTFLOWS) Apr 2025 \$	INFLOWS (OUTFLOWS) May 2025 \$	INFLOWS (OUTFLOWS) Jun 2025 \$	INFLOWS (OUTFLOWS) (Total 2024/25) \$
Cash flows from operating activities													
Payments													
Employee costs	(407,267)	(381,825)	(373,541)	(379,639)	(366,412)	(623,132)	(317,004)	(352,122)	(370,328)	(416,948)	(340,368)	(361,579)	(4,690,164)
Materials and contracts	(1,634,717)	(331,633)	(234,312)	(258,485)	(697,068)	(422,275)	(506,853)	(478,014)	(61,420)	(615,901)	(380,931)	(440,268)	(6,061,877)
Interest	(2,577)	0	0	0	0	0	(2,402)	0	0	0	0	0	(4,979)
Other	(23,300)	(43,531)	(152,853)	(79,383)	(29,523)	(40,910)	(105,573)	(26,938)	(56,198)	(105,047)	(128,636)	(59,382)	(851,274)
	(2,067,861)	(756,988)	(760,706)	(717,507)	(1,093,003)	(1,086,317)	(931,832)	(857,074)	(487,945)	(1,137,896)	(849,936)	(861,229)	(11,608,294)
Receipts													
Rates	387,766	855,775	2,038,182	705,240	766,534	355,488	709,154	406,590	655,349	556,754	148,240	157,037	7,742,110
User charges	67,092	198,531	47,643	159,883	(14,486)	30,612	81,711	(87,790)	387,190	253,260	1,949,457	93,558	3,166,661
Interest received	53,664	54,327	15,409	67,608	43,991	44,851	58,162	39,608	38,706	32,799	38,321	30,859	518,305
Subsidies	0	0	0	0	0	0	0	0	0	0	0	11,658	11,658
Other revenue grants	0	197,107	0	364	194,549	308,350	0	194,549	0	0	197,185	2,400,797	3,492,900
Other	86,726	112,946	232,743	41,435	(176,485)	309,782	11,481	40,470	57,241	50,309	(553)	164,576	930,671
	595,249	1,418,685	2,333,976	974,531	814,102	1,049,082	860,509	593,428	1,138,486	893,122	2,332,650	2,858,486	15,862,305
Net cash from operating activities	(1,472,612)	661,698	1,573,270	257,023	(278,901)	(37,235)	(71,323)	(263,646)	650,541	(244,774)	1,482,714	1,997,257	4,254,011
Cash flows from investing activities													
Payments for property, plant & equipment	(211,844)	(830,072)	(956,248)	(463,891)	(1,071,099)	(1,363,791)	(938,774)	(787,298)	(520,378)	(323,568)	(490,753)	(811,587)	(8,769,303)
Proceeds from sale of property, plant & equipment	159	0	0	36,000	300,000	26,500	4,545	0	0	7,727	0	35,409	410,341
Proceeds from Capital grants	61,680	0	0	0	328,000	80,000	29,384	472,623	278,884	80,000	133,106	0	1,463,677
Proceeds from Investments	0	0	0	0	0	0	0	0	0	0	0	0	0
Payment for Investments	0	0	0	0	0	0	0	0	0	0	0	0	0
Net cash used in investing activities	(150,005)	(830,072)	(956,248)	(427,891)	(443,099)	(1,257,291)	(904,844)	(314,675)	(241,494)	(235,840)	(357,647)	(776,178)	(6,895,285)
Cash flows from financing activities													
Repayment of borrowings	(8,632)	0	0	0	0	0	(8,807)	0	0	0	0	0	(17,438)
Proceeds from borrowings	0	0	0	0	0	0	0	0	0	0	0	0	0
Net cash from (used in) financing activities	(8,632)	0	0	0	0	0	(8,807)	0	0	0	0	0	(17,438)
Net increase/(decrease) in cash held	(1,631,248)	(168,375)	617,021	(170,868)	(722,000)	(1,294,526)	(984,974)	(578,322)	409,047	(480,614)	1,125,067	1,221,080	(2,658,712)
Cash at beginning of reporting month	14,547,299	12,916,051	12,747,676	13,364,697	13,193,829	12,471,829	11,177,303	10,192,329	9,614,008	10,023,055	9,542,441	10,667,508	14,547,299
Cash at end of reporting period	12,916,051	12,747,676	13,364,697	13,193,829	12,471,829	11,177,303	10,192,329	9,614,008	10,023,055	9,542,441	10,667,508	11,888,587	11,888,587

17.3.2 Woodsdale Football Club Inc. – Annual Cracker Night - Request for Donation

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 17 JULY 2025

Enclosure(s):

Woodsdale Football Club – Email dated 4th June 2025

ISSUE

Council to consider a request for a donation submitted by the Woodsdale Football Club Inc. to assist with the conduct of the Club's Annual Cracker Night.

BACKGROUND

Not applicable.

DETAIL

Reference is made to Council's '*Donations & Community Support Policy*'.

The following section taken from the Policy relates to 'Assistance for Annual Events':

"2.1 Assistance for Annual Events

2.1.1 Requests for assistance from not-for-profit organisation, community, or service groups based within the Southern Midlands Municipality will be considered with the maximum donation being \$1,500.00.

Note: Assistance depends on value for money to the Community and will not be given for projects that would be eligible for consideration within Council's Community Small Grants Program."

In the past, this section of the Policy has primarily related to the annual donation to the Green Ponds Progress Association to assist with the conduct of the Kempton Festival. This event attracting a significant number of locals and visitors to the area.

The Oatlands Heritage and Bullock Festival is directly managed and coordinated by Council with a separate Budget being allocated for this event.

Human Resources & Financial Implications – Council has already provided assistance to this event through the delivery; collection and cleaning of two Council-owned mobile toilets, and the supply and collection of additional rubbish bins. These were provided at no cost to the Woodsdale Football Club.

Community Consultation & Public Relations Implications – Refer comment provided in the Email.

Policy Implications – Policy related decision.

Priority - Implementation Time Frame – Whilst this event has already been conducted (i.e. 21st June 2025), the request was overlooked and not submitted for decision at the June Council meeting.

RECOMMENDATION

Submitted for Council discussion and decision.

DECISION

Moved by Clr D Fish, seconded by Clr B Campbell

THAT Council donate \$750.00 to the Woodsdale Football Club for their Annual Cracker night to assist with the conduct of the Club's Annual Cracker Night.

AMENDMENT

Moved by Clr F Miller, seconded by Clr A E Bisdee OAM

THAT Council donate \$400.00 (plus the 'in-kind support already provided) to the Woodsdale Football Club to assist with the conduct of the Club's Annual Cracker Night.

THE AMENDMENT WAS PUT AND CARRIED.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell		✓
Clr D Fish		✓
Clr F Miller	✓	

THE AMENDMENT BECAME THE MOTION

DECISION

Moved by Clr F Miller, seconded by Clr A E Bisdee OAM

THAT Council donate \$400.00 (plus the 'in-kind support already provided) to the Woodsdale Football Club to assist with the conduct of the Club's Annual Cracker Night.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

Clr F Miller departed the meeting at 12.07 p.m.

ENCLOSURE
Agenda Item 17.3.2

Jemma Crosswell

From: SMC Mail
Sent: Wednesday, 4 June 2025 3:33 PM
To: Jemma Crosswell
Subject: FW: Woodsdale Annual Cracker Night

From: Woodsdale football club Woodsdale football club <woodsdafe@gmail.com>
Sent: Wednesday, 4 June 2025 2:28 PM
To: SMC Mail <mail@southernmidlands.tas.gov.au>
Subject: Woodsdale Annual Cracker Night

To Whom It May Concern

We are requesting assistance through Council's *Donations and Community Support Policy 2.1 Assistance for Annual Events*.

This year's Annual Cracker Night will be held on Saturday the 21st of June at the Woodsdale Recreation Ground, always a very well attended event for the whole Family, which relies on volunteers and donations. Previously we have entertained upward of 400 people. Such a popular event that brings communities together throughout the Southern Midlands for a meal and entertainment, we are asking the event be considered for a donation from Council of \$1500 to cover part of the Fireworks Display.

Thank You
Toni Cowle

17.3.3 Oatlands Community Association Inc. – Request for Assistance

Author: MANAGER COMMUNITY & CORPORATE DEVELOPMENT (WENDY YOUNG)

Date: 16 JULY 2025

ISSUE

Request for Council to pay for battery and pads for Automated External Defibrillator (AED).

BACKGROUND

This type of request is not referred to in Council's '*Donations & Community Support Policy*'.

Enclosure(s):

Oatlands Community Association Inc. – Letter dated 15th July 2025

DETAIL

Council is in receipt of a letter from Dr Julia Jabour, President, Oatlands Community Association Inc.

The Oatlands Community Association Inc has a defibrillator on the outside wall of the building at 68 High Street Oatlands – building owned by Council.

Batteries are to be replaced every four years and the pads every 2 years or after use.

Human Resources & Financial Implications – The cost associated is \$551 for the battery and around \$112 for the pads.

Due to the increasing number of AEDs across the municipality, Council is unable to commit to funding ongoing maintenance, consumables, or replacement costs for all units.

Community Consultation & Public Relations Implications – Refer comment provided in the letter.

Policy Implications – Policy related decision.

Priority - Implementation Time Frame – N/A

RECOMMENDATION

THAT Council:

- a) recognise and support the vital role AEDs play in improving community safety and health outcomes;
- b) commend the Oatlands Community Association Inc. for taking the initiative to make this life-saving equipment accessible within our community; and
- c) encourage them to explore alternative funding sources such as grant programs, local sponsorship or fundraising initiatives.

DECISION

Moved by Cllr F Miller, seconded by Cllr A E Bisdee OAM

THAT Council:

- a) recognise and support the vital role AEDs play in improving community safety and health outcomes;
- b) commend the Oatlands Community Association Inc. for taking the initiative to make this life-saving equipment accessible within our community; and
- c) be prepared to reimburse the Oatlands Community Association 50% upon receiving a claim and evidence that the battery(s) and pad(s) have been purchased.

AMENDMENT

Moved by Cllr B Campbell

THAT Council:

- a) recognise and support the vital role AEDs play in improving community safety and health outcomes;
- b) commend the Oatlands Community Association Inc. for taking the initiative to make this life-saving equipment accessible within our community; and
- c) be prepared to reimburse the Oatlands Community Association 75% upon receiving a claim and evidence that the battery(s) and pad(s) have been purchased.

The amendment lapsed due to the lack of a seconder.

The original Motion was put.

DECISION

Moved by Cllr F Miller, seconded by Cllr A E Bisdee OAM

THAT Council:

- a) recognise and support the vital role AEDs play in improving community safety and health outcomes;
- b) commend the Oatlands Community Association Inc. for taking the initiative to make this life-saving equipment accessible within our community; and
- c) be prepared to reimburse the Oatlands Community Association 50% upon receiving a claim and evidence that the battery(s) and pad(s) have been purchased.

CARRIED

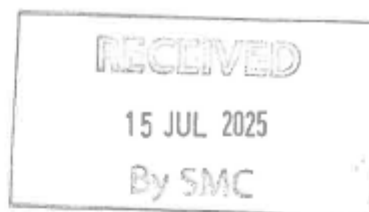
DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell		✓
Cllr D Fish	✓	

ENCLOSURE
Agenda Item 17.3.3



Oatlands Community Association

68 High Street
OATLANDS Tasmania 7120



15 July 2025

Tim Kirkwood
General Manager
Southern Midlands Council
High Street
OATLANDS. 7120

Dear Tim

The Oatlands Community Association Inc has a defibrillator on the outside wall of the building at 68 High Street – a building we lease from Southern Midlands Council.

We have undertaken full responsibility for the purchase of a defibrillator and to replace pads and battery as required. I have been asked to enquire whether Council would be able to help support the ongoing costs. To date, OCA have replaced both the battery and the pads in this publicly-accessible AED – one of only a handful in the municipality that can be accessed 24/7.

Batteries must be replaced every four years, irrespective of use. That cost is around \$551.00.

Pads must be replaced every couple of years, irrespective of use. That cost is around \$112.00. Prices and replacement times vary with supplier.

We ask Council to give this matter serious consideration.

Kind regards,

Dr Julia Jabour
President
Oatlands Community Association Inc

17.3.4 Amendment to 2025/2026 Fees & Charges Schedule and inclusion of Subdivision Exemption fee

Author: MANAGER – DEVELOPMENT & ENVIRONMENTAL SERVICES
(GRANT FINN)

Date: 8 JULY 2025

PROPOSAL

This report is seeking to amend the Schedule of Fees and Charges and include fees appropriate to the exemption of subdivisions under section 90 of the *Local Government (Building & Miscellaneous provisions) Act 1993*. The applicable fee is \$345.00

This fee has not previously been applied and from time to time Council is in receipt of such requests.

It should be noted other LGAs have an identical fee.

The proposed fee is outlined in the Table below:

Charge Category	Description	Additional Info.	Definition	Amount 2025/26 (incl GST)	GST Treatment	Amount 2024/25 (inc GST)
General	Subdivision exemption	Section 90 Local Government (Building and Miscellaneous Provisions) Act 1993.	Per application	\$335	exempt	nil

RECOMMENDATION

THAT the 2025/26 Fees & Charges Schedule be amended to include the Subdivision Exemption fee.

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr D Blackwell

THAT the 2025/26 Fees & Charges Schedule be amended to include the Subdivision Exemption fee

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	√	
Cllr A E Bisdee OAM	√	
Cllr D Blackwell	√	
Cllr B Campbell	√	
Cllr D Fish	√	

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Nil.

RECOMMENDATION

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

DECISION

Moved by Cllr B Campbell, seconded by Cllr D Fish

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Closed Council Minutes - Confirmation</i>	15(2)(g)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Audit Panel Minutes</i>	15(2)(b)
<i>Bagdad Community Precinct – Child Care Centre Leases</i>	15(2)(f)
<i>Bagdad Community Precinct – Property Leases</i>	15(2)(f)
<i>Land Purchase - Bagdad</i>	15(2)(f)
<i>Kerbside Waste and Recycling Collection Tender</i>	15(2)(d)

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	

RECOMMENDATION

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

DECISION

Moved by Cllr D Fish, seconded by Cllr B Campbell

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	

CLOSED COUNCIL MINUTES

20. BUSINESS IN “CLOSED SESSION”

20.1 Closed Council Minutes - Confirmation

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015.

20.2 Applications for Leave of Absence

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

20.3 Audit Panel Minutes

20.3.1 Audit Panel Receipt of Minutes

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(b) of the Local Government (Meeting Procedures) Regulations 2015.

20.3.2 Audit Panel Endorsement of Recommendations

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(b) of the Local Government (Meeting Procedures) Regulations 2015.

20.4 Bagdad Community Precinct – Child Care Centre Leases

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

20.5 Bagdad Community Precinct – Property Leases

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

20.6 Land Purchase – Bagdad (Strategic Opportunity)

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

20.7 Kerbside Waste and Recycling Collection Tender (5 – 7 Year Contract)

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(d) of the Local Government (Meeting Procedures) Regulations 2015.

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION

Moved by Cllr B Campbell, seconded by Cllr D Blackwell.

THAT Council move out of “Closed Session”

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	

OPEN COUNCIL MINUTES

21. CLOSURE

The meeting closed at 1.09 p.m.