SOUTHERN MIDLANDS COUNCIL

A T T A C H M E N T S

ORDINARY COUNCIL MEETING

Wednesday, 26th August 2026
10.00 a.m.

Oatlands Municipal Offices
71 High Street, Oatlands

Item 5.1	Draft Council Meeting Minutes (Open) – 22 July 2026
Item 5.2.1	Campania Hall Management Committee Minutes
	Lake Dulverton & Callington Park Management Committee Minutes
	Woodsdale Community Memorial Hall General Committee Minutes
	Woodsdale Community Memorial Hall AGM Minutes
	Southern Midlands Council Facilities & Recreation Committee
Item 5.3.2	TasWaste South Quarterly Report: March – June 2026
Item 15.4.1	Bagdad – Mangalore Structure Plan Review Project Steering Group
Item 16.1.1	Agreed Process for Considering the SMC Community Small Grants Program
Item 17.1.1	ICT Risk Management & Governance Policy
Item 17.2.3	Economic Diversification & Investment Strategy – Consultation Draft
Item 17.3.2	SMC – Financial Statements – 2025/2026 Financial Year
	Heritage Education and Skills Centre Ltd – Final Financial Report

Attachment
Agenda Item 5.1

SOUTHERN MIDLANDS COUNCIL

MINUTES
ORDINARY COUNCIL MEETING

Wednesday, 22nd July 2026
10.00 a.m.

Kempton Municipal Offices
85 Main Street, Kempton

INDEX

OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL HELD WEDNESDAY 22nd JULY 2026 AT THE KEMPTON MUNICIPAL OFFICES, 85 MAIN STREET, KEMPTON, COMMENCING AT 10.00 A.M.

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2025*, Mayor Batt advised all attendees that:

a) this meeting is being recorded;
b) all persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting; and
c) language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

1. PRAYERS

Reverend Dennis Cousens recited prayers.

2. ACKNOWLEDGEMENT OF COUNTRY

Mayor E Batt recited Acknowledgement of Country.

3. ATTENDANCE

Mayor E Batt, Deputy Mayor K Dudgeon, Clr A E Bisdee OAM, Clr D Blackwell, Clr B Campbell, Clr D Fish and Clr F Miller.

Mr T Kirkwood (General Manager), Mr D Richardson (Director Assets), Mr G Finn (Manager Development and Environmental Services), Mrs A Burbury (Manager Finance), Ms W Brown (Manager Community and Corporate Development) and Ms J Crosswell (Executive Assistant).

4. APOLOGIES

Nil.

DECISION
Moved by Deputy Mayor K Dudgeon, seconded by Clr C Campbell

THAT, in accordance with Regulation 10(5) of the *Local Government (Meeting Procedures) Regulations 2025*, Item 17.2.6 on the Agenda be brought forward for consideration.

CARRIED

DECISION (BY ABSOLUTE MAJORITY)		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

17.2.6 Junior Mayor / Junior Deputy Mayor - Appointment

DECISION
Moved by Clr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon

THAT Council:

1. **Appoint Hayden Scott as the inaugural Southern Midlands Council Junior Mayor for the period commencing 22 July, 2026 and concluding in February 2027, in accordance with the Junior Mayor/Junior Deputy Mayor Policy; and**
2. **Congratulate Hayden Scott on his appointment and acknowledge his commitment to representing the young people of the Southern Midlands Municipality.**

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5. MINUTES

5.1 Ordinary Council Meeting

DECISION
Moved by Clr D Fish, seconded by Clr A E Bisdee OAM

THAT the Minutes (Open Council Minutes) of the Council Meeting held 24th June 2026 be confirmed.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5.2 Special Committees of Council Minutes

5.2.1 Special Committees of Council - Receipt of Minutes

DECISION
Moved by Deputy Mayor K Dudgeon, seconded by Clr B Campbell

THAT the minutes of the Special Committees of Council be received.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5.2.2 Special Committees of Council - Endorsement of Recommendations

DECISION
Moved by Clr B Campbell, seconded by Deputy Mayor K Dudgeon

THAT the recommendations contained within the minutes of the Special Committees of Council be endorsed.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5.3 Joint Authorities (Established Under Division 4 Of The *Local Government Act 1993*)

5.3.1 Joint Authorities - Receipt of Minutes

Nil.

5.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)

Nil.

6. NOTIFICATION OF COUNCIL WORKSHOPS

DECISION
Moved by Clr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon

THAT the information be received.

CARRIED

DECISION

Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

7. COUNCILLORS – QUESTION TIME

7.1 Questions (On Notice)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2025* relates to Questions on notice. It states:

(1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.
(2) An answer to a question on notice must be in writing.

Nil.

7.2 Questions Without Notice

Clr A E Bisdee OAM – has the consultation process been progressed in relation to the playground development at the Kempton Recreation Ground?

General Manager confirmed that notices have been issued through the Kempton Post Office to all residents that receive their mail through that agency. The consultation process includes a drop-in-session which is being held on Thursday 23 July 2026 at the Council Chambers, Kempton from 3.30 p.m. to 6.30 p.m. The Plans are available for inspection at the Kempton Office from 20 July to 31 July 2026, and feedback forms are available for completion.

Clr F Miller — Colebrook Main Road / Mudwalls Road area – reported that more accidents have been reported on this road. Two more accidents have happened on the corner previously identified, indicating that additional warning signage is required.

A representative from the Department of State Growth (Building Tasmania) to be invited to attend a Council Workshop to discuss Councils' concerns.

Clr D Blackwell – sought updates in relation to the Pontville Youth Justice Facility and the Tas Petroleum development at Interlaken Road, Oatlands.

The Manager Development & Environmental Services (Grant Finn) advised as follows:

- *Pontville Youth Justice Facility - the TASCAT hearing has been scheduled for 17 to 20 August 2026. The single ground of appeal relates only to noise and the hearing is likely to be dominated by the appellants (Goudsouzian + joined party – R Wilkie & R Tudor) and proponents (The Crown – Building Tasmania) respective acoustic engineers.*
- *TAS Petroleum - Friday 17th July 2026 Council received notification from the Supreme Court of Tasmania that TAS Petroleum have initiated a review of Council's decision pursuant to s17 - Judicial Review Act 2000. To be further discussed in 'closed session'.*

Clr B Campbell – Parattah Jubilee Hall – is there still a Management Committee operating?

General Manager advised that the status of the Management Committee is unknown, acknowledging that it is not a Council owned facility.

Clr B Campbell – Southern Midlands Community Radio Station - is there still a Management Committee operating?

General Manager indicated that, based on available information, there was only a single person remaining on the Management Committee. Discussions are to be arranged to determine the future of the Station.

Clr B Campbell – Property – corner of Interlaken Road and Midland Highway, Oatlands. Would a truck washing facility be suitable for this location?

Question taken on notice with an indication from the Manager Development & Environmental Services (Grant Finn) that it would possibly be a discretionary application.

Deputy Mayor K Dudgeon – Tunbridge Town Hall – sought an update and whether a follow-up community meeting has been planned?

General Manager confirmed that a follow-up community meeting (which will also be convened as a Special General Meeting of the Tunbridge Town Hall Inc.) will be held on Thursday 30 July 2026 (commencing at 5.30 p.m.). A Notice of Meeting has been mailed direct to all property owners in the Tunbridge, Woodbury and Antill Ponds areas.

The purpose of this meeting is to:

- *Provide an update on the actions taken since the February meeting;*
- *Outline the proposed governance and management arrangements for the Hall;*
- *Seek community feedback on the proposed approach;*
- *Discuss the next steps towards establishing the new management structure;*
- *Convene the Special General Meeting and appoint new Management Committee.*

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2025*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2025*.

Nil.

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2025*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

(a) the reason it was not possible to include the matter on the agenda; and
(b) that the matter is urgent; and
(c) that advice has been provided under section 65 of the Act.

Nil.

10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

Mayor E Batt to invite questions from members of the public in attendance.

No questions were raised by members of the public.

10.1 Permission to Address Council

Nil.

11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2025

Nil.

12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 Development Applications

Nil.

12.2 Subdivisions

Nil.

12.3 Municipal Seal (Planning Authority)

Nil.

12.4 Planning (Other)

Nil.

[THIS CONCLUDES THE SESSION OF COUNCIL ACTING AS A PLANNING AUTHORITY]

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

13.1 Roads

Strategic Plan Reference 1.1 *Maintenance and improvement of the standard and safety of roads in the municipal area.*

Nil.

13.2 Bridges

Strategic Plan Reference 1.2 *Maintenance and improvement of the standard and safety of bridges in the municipality.*

Nil.

13.3 Walkways, Cycle Ways and Trails

Strategic Plan Reference 1.3 *Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility*.

Nil.

13.4 Lighting

Strategic Plan Reference 1.4 *Ensure adequate lighting based on demonstrated need / Contestability of energy supply.*

Nil.

13.5 Buildings

Strategic Plan Reference 1.5 *Maintenance and improvement of the standard and safety of public buildings in the municipality.*

Nil.

13.6 Sewer / Water and Energy

Strategic Plan Reference(s) 1.6 *Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.*

Nil.

13.7 Drainage

Strategic Plan Reference 1.7 *Maintenance and improvement of the town storm-water drainage systems.*

Nil.

13.8 Waste

Strategic Plan Reference 1.8 *Maintenance and improvement of the provision of waste management services to the Community.*

Nil.

13.9 Information, Communication Technology

Strategic Plan Reference 1.9 *Improve access to modern communications infrastructure.*

Nil.

13.10 Officer Reports – Infrastructure & Works

13.10.1 Assets Report

QUESTIONS WITHOUT NOTICE TO THE DIRECTOR ASSETS

Mayor E Batt – "C L Batt Park', Melton Mowbray' – progress in relation to the tree planting.

The Director Assets confirmed that the trees are ready for planting.

Clr A E Bisdee OAM – questioned the status of the Quarry Licence application or the Stonehenge Quarry?

The Director Assets confirmed that the process has been completed and the Quarry is now licensed as a Level 2 Activity under the Environmental Management and Pollution Control Act 1994.

Clr D Fish – noted the comments in the report relating to Bridge Works and the specifications currently being prepared for reconstruction of 2 budges. Clr Fish was of the opinion that all Council bridges were now concrete?

The Director Assets advised that the two bridges (Royden Road. Elderslie and Estate Road, Campania) were concrete bridges however the abutments have shifted due to flooding. Works will involve removal of the decks, reinstatement of the footings and placing the decks back on.

Clr F Miller – Flour Mill Park, Campania – when are works scheduled to commence?

Question taken on notice as this project is being overseen by the Deputy General Manager who is currently on annual leave.

Clr D Blackwell – what is an approximate cost to relocate a Tas Networks pole that is impacting on traffic flow through Broadmarsh?

The Director Assets indicated that there is a significant cost to relocate a pole. It can vary substantially depending on what other infrastructure might be on the pole. An indicate cost can be obtained if the Pole number can be provided.

Clr B Campbell – Woodsdale Road (vicinity of the Gun Club) – acknowledged the works undertaken in that area to address the defects that were reported.

Deputy Mayor K Dudgeon – Gadtech Quarry, Woodsdale Road – concerns raised about the amount of loose gravel material on the road at the entry to the Quarry.

The Director Assets confirmed that Gadtech is committed to sealing the access point and this is scheduled as soon as weather permits.

Deputy Mayor K Dudgeon – Maintenance Grading required – Pawtella and Nala Roads.

The Director Assets confirmed that the works are scheduled as soon as the York Plains Road is completed.

RECOMMENDATION

THAT the Assets Report be received and the information noted.

DECISION

Moved by Clr D Fish, seconded by Clr B Campbell

THAT the Assets Report be received and the information noted.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

DECISION
Moved by Deputy Mayor K Dudgeon, seconded by Clr A E Bisdee OAM.

THAT Council break for morning tea at 10.52 a.m.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

DECISION
Moved by Deputy Mayor K Dudgeon, seconded by Clr A E Bisdee OAM.

THAT Council reconvene at 11.09 a.m.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 Residential

Strategic Plan Reference 2.1
Increase the resident, rate-paying population in the municipality.

Nil.

14.2 Tourism

Strategic Plan Reference 2.2
Increase the number of tourists visiting and spending money in the municipality.

Nil.

14.3 Business

Strategic Plan Reference 2.3
Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

14.4 Industry

Strategic Plan Reference 2.4
Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

14.4.1 Director of Inland Fisheries & Place Naming Tasmania – Naming of Dam off Den Road, Melton Mowbray

DECISION
Moved by Clr A E Bisdee OAM, seconded by Clr D Fish.

THAT Council provide its written support to the Director of Inland Fisheries to name the waterbody off Den Road, Melton Mowbray as 'Den Dam'.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

15.1 Heritage

Strategic Plan Reference – Page 22
3.1.1 Maintenance and restoration of significant public heritage assets.
3.1.2 Act as an advocate for heritage and provide support to heritage property owners.
3.1.3 Investigate document, understand and promote the heritage values of the Southern Midlands.

15.1.1 Heritage Project Program Report

DECISION
Moved by Deputy Mayor K Dudgeon, seconded by Clr A E Bisdee OAM.

THAT the Heritage Projects Program Report be received and the information noted.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

15.2 Natural

Strategic Plan Reference – page 23/24
3.2.1 Identify and protect areas that are of high conservation value.
3.2.2 Encourage the adoption of best practice land care techniques.

15.2.1 NRM Unit – General Report

DECISION
Moved by Clr D Fish, seconded by Clr A E Bisdee OAM.

THAT the NRM Unit Report be received and the information noted.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	

Clr F Miller	✓	

15.3 Cultural

Strategic Plan Reference 3.3
Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 Regulatory (Development)

Strategic Plan Reference 3.4
A regulatory environment that is supportive of and enables appropriate development.

Nil

15.5 Regulatory (Public Health)

Strategic Plan Reference 3.5
Monitor and maintain a safe and healthy public environment.

15.5.1 Policy Development – Food Safety Policy

DECISION

Moved by Clr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon.

THAT Council:

1. **Receive and note the report; and**
2. **Subject to any amendments, the 'Food Safety Policy' be submitted for formal adoption at the August 2026 Council meeting.**

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

15.6 Regulatory (Animals)

Strategic Plan Reference 3.6
Create an environment where animals are treated with respect and do not create a nuisance for the community

15.6.1 Animal Management Report

DECISION
Moved by Clr B Campbell, seconded by Clr D Blackwell.

THAT the Animal Management report be received and the information noted.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

15.7 Environmental Sustainability

Strategic Plan Reference 3.7
Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Community Health and Wellbeing

Strategic Plan Reference 4.1
Support and improve the independence, health and wellbeing of the Community.

Nil.

16.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

16.2.1 Oatlands Aquatic Centre – Coordinators Report

DECISION
Moved by Clr B Campbell, seconded by Clr D Blackwell.

THAT the information be received and noted.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

16.3 Access

Strategic Plan Reference 4.3
Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

16.4 Volunteers

Strategic Plan Reference 4.4
Encourage community members to volunteer.

Nil.

16.5 Families

Strategic Plan Reference 4.5
Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

16.6 Education

Strategic Plan Reference 4.6
Increase the educational and employment opportunities available within the Southern Midlands

Nil.

16.7 Capacity & Sustainability

Strategic Plan Reference 4.7
Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

16.8 Safety

Strategic Plan Reference 4.8
Increase the level of safety of the community and those visiting or passing through the municipality.

16.8.1 8 Union Street, Campania (Campania Fire Station) – New Lease – Southern Midland Council and the State Fire Commission

DECISION
Moved by Clr A E Bisdee OAM, seconded by Clr B Campbell.

THAT Council, by absolute majority:

a. Receive and note the report;
b. Pursuant to section 177 of the *Local Government Act 1993*, approve entering into a new lease agreement with the State Fire Commission (SFC) for the Council-owned property at 8 Union Street, Campania.
c. Approve the terms and conditions of the draft Lease, including a lease term commencing 3 July 2026 and expiring on 2 December 2027, with one option to renew for a further five (5) year-term;
d. set the commencement rental at $1000.00 per annum (excluding GST), indexed annually in accordance with the March Hobart Consumer Price Index effective from 1 July each year;
e. refer the draft Lease to the State Fire Commission for review and feedback; and
f. Subject to no material amendments being required, authorise execution of the Lease under Council seal.

CARRIED

DECISION (BY ABSOLUTE MAJORITY)		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

16.9 Consultation & Communication

Strategic Plan Reference 4.8
Improve the effectiveness of consultation & communication with the community.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference 5.1 *Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework*

Nil.

17.2 Sustainability

Strategic Plan Reference 5.2 *Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council*

17.2.1 Tabling of Documents

Nil.

17.2.2 Elected Member Statements

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

Deputy Mayor K Dudgeon - Updated Council on the Bargain Centre Community payout at 30 June 2026. $37,645.42 shared between 13 groups. 17 volunteers worked 2,788.25 hours each worth $13.50 per hour. Payout figures for community groups are as follows:

MMPHC Auxiliary	$15,082.88
Uniting Church Oatlands	$ 5,602.50
Mt Pleasant FC	$ 4,249.13
Dogs Home of Tasmania	$ 3,685.50
Historical Society Oatlands	$ 3,078.00
10 Lives Cat Centre	$ 1,728.00
St Peters Anglican Church	$ 1,056.38 (for cemetery maintenance)
Oatlands Rural Youth	$ 850.50
Friends of the Mill Patch	$ 837.00
Rescue Cats at Penna	$ 486.00
St Peters Anglican Church	$ 378.00
Hawthorn House	$ 324.00
Just Cats	$ 283.50

Clr A E Bisdee OAM – TasWater Owners Representatives Meeting –reported on his attendance at the meeting held on 25 June 2026 whereat there was considerable discussion regarding the reduction in the dividends allocated in the Corporate Plan. This followed the outcomes of the Economic Regulators pricing determination. The Board subsequently decided to reinstate the 2026/27 level of dividend and reduce in subsequent years.

TasWater is taking proactive steps to respond to the feedback and the Economic Regulator has committed to a review of the regulatory framework. As part of that review, the timing of future pricing determinations will be considered with the aim of it being brought forward by 6 months so decisions around target dividends are made earlier.

17.2.3 Local Government Shared Services – Quarterly Update – Information Only

DECISION
Moved by Clr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon.

THAT the information be received.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

17.2.4 Review of Existing Policy – Goods and Services Purchasing Policy

Author: MANAGER FINANCE (MANDY BURBURY)

DECISION
Moved by Clr B Campbell, seconded by Clr A E Bisdee OAM.

THAT the 'Goods and Services Purchasing Policy' (as amended) be approved.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D F Fish	✓	
Clr F Miller	✓	

17.2.5 Southern Tasmanian Councils Association (STCA) – Winding Up of the Association (Information Only)

DECISION
Moved by Clr B Campbell, seconded by Clr D Blackwell.

THAT the information be received.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

17.3 Finances

Strategic Plan Reference 5.3
Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 Monthly Financial Statement (Period ending 30 June 2026)

DECISION
Moved by Clr A E Bisdee OAM, seconded by Deputy Mayor K Dudgeon.

THAT the Financial Report be received and the information noted.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

17.3.2 Woodsdale Football Club Cracker Night - Request for Donation

DECISION
Moved by Clr B Campbell, seconded by Clr D Blackwell.

THAT Council donate $100 to the Woodsdale Football Club to assist with the conduct of the Club's 2026 Cracker Night.

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Nil.

DECISION
Moved by Clr A E Bisdee OAM, seconded by Clr B Campbell.

THAT in accordance with Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*, *the following items are to be dealt with in Closed Session.*

Matter	***Local Government (Meeting Procedures) Regulations 2015* Reference**
Closed Council Minutes - Confirmation	*17(2)*
Applications for Leave of Absence	*17(2)(h)(i)*
Audit Panel Minutes	*17(2)(h)(ii)*
LGAT 2026 by-election	*17(2)(a)*
TasWaste South - Lutana Materials & Recovery Facility Contract Review	*17(2)(c)*
Tas Petroleum – 20 Interlaken Road, Oatlands	*17(4)*

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

DECISION
Moved by Clr B Campbell, seconded by Deputy Mayor K Dudgeon

THAT in accordance with Regulation 17(2) of the *Local Government (Meeting Procedures) Regulations 2025*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

CLOSED COUNCIL MINUTES

20. BUSINESS IN "CLOSED SESSION"

20.1 Closed Council Minutes - Confirmation

In accordance with the Local Government (Meeting Procedures) Regulations 2025, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.
Item considered in Closed Session in accordance with Regulation 17(2) of the Local Government (Meeting Procedures) Regulations 2025.

20.2 Applications for Leave of Absence

In accordance with the Local Government (Meeting Procedures) Regulations 2025, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.
Item considered in Closed Session in accordance with Regulation 17(2)(i) of the Local Government (Meeting Procedures) Regulations 2025.

20.3 Audit Panel Minutes

20.3.1 Receipt of Minutes

In accordance with the Local Government (Meeting Procedures) Regulations 2025, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.
Item considered in Closed Session in accordance with Regulation 17(2)(h)(ii) of the Local Government (Meeting Procedures) Regulations 2025.

20.3.2 Endorsement of Recommendations

In accordance with the Local Government (Meeting Procedures) Regulations 2025, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.
Item considered in Closed Session in accordance with Regulation 17(2)(h)(ii) of the Local Government (Meeting Procedures) Regulations 2025.

20.4 Local Government Association of Tasmania – 2026 By-Election

In accordance with the Local Government (Meeting Procedures) Regulations 2025, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.
Item considered in Closed Session in accordance with Regulation 17(2) of the Local Government (Meeting Procedures) Regulations 2025.

20.5 TasWaste South – Lutana Materials & Recovery Facility Contract Review – Future Procurement Direction

In accordance with the Local Government (Meeting Procedures) Regulations 2025, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.
Item considered in Closed Session in accordance with Regulation 17(2)(a) of the Local Government (Meeting Procedures) Regulations 2025.

20.6 20 Interlaken Road, Oatlands

In accordance with the Local Government (Meeting Procedures) Regulations 2025, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.
Item considered in Closed Session in accordance with Regulation 17(2)(c) of the Local Government (Meeting Procedures) Regulations 2025.

RECOMMENDATION

THAT Council move out of "Closed Session".

DECISION
Moved by Deputy Mayor K Dudgeon, seconded by Clr A E Bisdee OAM.

THAT Council move out of "Closed Session".

CARRIED

DECISION		
Councillor	**Vote FOR**	**Vote AGAINST**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

OPEN COUNCIL MINUTES

21. CLOSURE

The meeting closed at 12.54 p.m.

Attachment
Agenda Item 5.2.1

MINUTES

CAMPANIA HALLS MANAGEMENT COMMITTEE - CAMPANIA

Supported by
Community & Corporate Development

Attendance	TIME	DATE	LOCATION
	6.30 PM	29TH JULY, 2026	CAMPANIA HALL REEVE STREET, CAMPANIA

MANAGEMENT COMMITTEE	Rhonda Grice Trish Watkinson Simon Young Clr Donna Blackwell	Chairperson Vice-Chairperson Secretary Treasurer
COMMITTEE OFFICERS	Robin Howlett Roslyn Lambert	
INVITED GUEST(S)		
APOLOGIES	Alex Green, Roslyn Lambert	

Welcome - Chairman

Agenda Items

ITEM	Previous Minutes	Attached File
DISCUSSION	That the previous minutes of the General Meeting held on the 8th April 2026 be confirmed as true and accurate record of the meeting	
DECISION	Moved by: Simon Young Seconded by: Rhonda Grice	

ACTION ITEMS	RESPO0NSIBILITY	TIME LINE

ITEM	Items from Previous Minutes	Attached File
DISCUSSION	1. Birds entering the main hall through the air vents on the roof and leaks – Phil Jones will look at this when he has a chance 2. A Kitchen Sub-Committee – only need tiles and mixer tap 3. Trestle Tables- all repaired 4. Food License – has been obtained and a copy provided – need to apply for new licence.	
DECISION	Information be received.	

ACTION ITEMS	RESPONSIBILITY	TIME LINE
Food Licence	Trish Watkinson	

Attachment
Agenda Item 5.2.1

SOUTHERN MIDLANDS COUNCIL

MINUTES

CAMPANIA HALLS MANAGEMENT COMMITTEE - CAMPANIA

Supported by
Community & Corporate Development

ITEM	**Financial Report**	Attached File	
DISCUSSION	The treasurer Simon Young tabled the audited financial report for information.		
DECISION	To place $10,000 in a term deposit – Simon Young to investigate best option and place Moved by: Robin Howlett Seconded by: Trish Watkinson		

ACTION ITEMS	RESP0NSIBILITY	TIME LINE
Place $10,000 in term deposit	Simon Young	

ITEM	**Campania Hall update**	Attached File	
DISCUSSION	Campania Hall information booklet to be circulated to members for feedback. Update on hall bookings. Advertising for Southern Midlands Regional News		
DECISION	To place information booklet on Council's website and article in Southern Midlands Regional News Moved by: Rhonda Grice Seconded by: Simon Young		

ACTION ITEMS	RESP0NSIBILITY	TIME LINE
Information booklet to be put on Council's Website	Wendy Young	
Article to be sent to Southern Midlands Regional News	Wendy Young	

ITEM	**Maintenance & Repairs**	Attached File	
DISCUSSION	1. Inside storage cupboard items 2. Outside storage cupboard sliding bolt issue 3. Pantry lock Issue 4. Handrail to stage		
DECISION	Excess items that are no longer required to be removed from store room. New lock to be installed on the pantry door and a handrail to be installed on the steps to the		

SOUTHERN MIDLANDS COUNCIL

MINUTES

CAMPANIA HALLS MANAGEMENT COMMITTEE - CAMPANIA

Supported by
Community & Corporate Development

	stage.

ACTION ITEMS	RESPONSIBILITY	TIME LINE
Organise removal of excess items	Wendy Young	
New lock required on Pantry door	Wendy Young	
Handrail on steps to stage	Wendy Young	

ITEM	**Bendigo Bank**	Attached File	
DISCUSSION	Bendigo Bank requesting a sign be erected in front of the hall		
DECISION	A planning permit is required for signs in a heritage zone. Wait to hear back from Michael Gordon – Bendigo Bank		

ACTION ITEMS	RESPONSIBILITY	TIME LINE

ITEM	**Market Update**	Attached File	
DISCUSSION	Roslyn Lambert will be assisting in the kitchen from September onwards. Only going to have raffle on special occasions. The winter break will continue June, July, August for next year. Roslyn Lambert suggested that the purchase of a coffee machine and a toasted sandwich maker for use at the Market.		
DECISION	It was agreed that the Market purchase a Coffee Machine up to the value of $1000 and a toasted sandwich maker up to the value of $100. Moved by: Simon Young Seconded by: Trish Watkinson		

ACTION ITEMS	RESPONSIBILITY	TIME LINE
Purchase of coffee machine and toasted sandwich maker up to the agreed value	Trish Watkinson	

SOUTHERN MIDLANDS COUNCIL

MINUTES

CAMPANIA HALLS MANAGEMENT COMMITTEE - CAMPANIA

Supported by
Community & Corporate Development

ITEM	**Other Business**	Attached File	
DISCUSSION			
DECISION			

ACTION ITEMS	RESPONSIBILITY	TIME LINE

ITEM		Attached File	
DISCUSSION			
DECISION			

ACTION ITEMS	RESPONSIBILITY	TIME LINE

NEXT MEETING: Next Meeting to be held on the 22nd September, 2026 – Annual General Meeting

Close: 7.36 pm

Distribution of Agenda:

Members

LAKE DULVERTON & CALLINGTON PARK MANAGEMENT COMMITTEE

MINUTES

Monday 3rd August 2026

Council Chambers
Oatlands

1.30 p.m.

TABLE OF CONTENTS

LAKE DULVERTON & CALLINGTON PARK MANAGEMENT COMMITTEE

MINUTES

Monday 3rd August 2026

1.30 p.m.
Council Chambers
Oatlands

MEMBERS:

Chairman: Councillor Don Fish (Deputy Mayor K Dudgeon – proxy)

Parks & Wildlife Rep: Oliver Lawler. Proxy rep: Joss Mooney
Resident Representatives: Mrs Maria Weeding, Mr Athol Bennett, Dr Robert Simpson, Mrs Karen Dudgeon, Ms Helen Geard, Mrs Jenni Muxlow, Mr Grant Wilson

The meeting opened at 1.30. p.m.

1. ATTENDANCE

Councillor Don Fish, Athol Bennett, Helen Geard, Maria Weeding, Robert Simpson, Deputy Mayor Karen Dudgeon, Grant Wilson. Part Meeting : Joss Mooney (Parks & Wildlife - Acting Ranger in Charge – Derwent Region), Simon Kerridge (Acting Parks & Reserves Manager – South Central Region), Tim Kirkwood (General Manager – Southern Midlands Council).

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

The Committee to confirm the 13th April 2026 minutes.

RECOMMENDATION
That the Committee confirm the minutes of the Lake Dulverton & Callington Park Management Committee meeting held on 13th April 2026.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

MOVED Mr Athol Bennett
SECONDED Mr Grant Wilson
THAT the Committee confirm the minutes of the Lake Dulverton & Callington Park Management Committee meeting, held on 13th April 2026.

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 FORMAL RECOGNITION OF DOGS ON THE LAKE FORESHORE

All works relating to this item have now been completed. The posts and new signage has been installed around the Lake foreshore. There seems to be good acceptance of the new rules by the community, and people seem to be abiding by the new regime of dogs on a lead at all times and not being in the immediate lake foreshore edge areas.

RECOMMENDATION
That the information be noted.

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

RESOLVED
THAT the Committee note the information.

CARRIED

4.2 1980 LAKE DULVERTON MANAGEMENT PLAN & MANAGEMENT STATEMENT PROPOSAL

Since the last meeting of the committee, a number of matters have continued to be pursued by both Parks and Southern Midlands Council.

In regard to the 1980 Lake Dulverton Management Plan, Brian Campbell provided an update in respect to the notion of a Management Statement replacing the 1980 Plan.
See email attached. In summary, it has been concluded that:

- The Statutory Management Plan can only be replaced by another Statutory Management Plan.
- There is a view that Southern Midlands could achieve more autonomy to manage the lake foreshore in regard to the land based activities by developing a Management Statement that relates specifically to the foreshore area only (recognising that the 1980 Plan only covers the area to the high water mark).
- The lease of the conservation area to Southern Midlands Council expires on 31st July 2028. Noted - the lease covers both the water and the land foreshore area.
- The Management Statement could potentially become a schedule annexed to the lease that sets out the parameters to give Southern Midlands a greater scope to manage the land based area of the Conservation Area (foreshore) in regard to operational matters.

In regard to the 1980 Plan: The Committee discussed this item and the outcome that we have reached - as detailed above. It was noted that we have discussed the 1980 Plan, and the desire to change/ update it since the February 2024 meeting! The committee recognise that Parks do not have the resources to re do the 1980 Plan. If the plan was updated, even with just a minor change, it follows that there are many more components that would have to be included/ addressed in the Plan to meet the current requirements of a Statutory level plan. It is far more complex and a time consuming task than simply upgrading the maps and information in the current 1980 Plan – as initially proposed. Under the current legislation, a Management Plan can only be replaced with another Management Plan. Unless something changes, then Council is stuck with the 1980 Plan prevailing.

It was suggested that another approach should be taken. Legislation could be amended in such a way to allow for a statutory plan to be upgraded with a minor amendment / current information, without triggering the Plan needing to go through the Parliament. Also, if desired, a Management Plan should be able to be replaced with a Management Statement. A Management Statement is more flexible, has less onerous requirements and does not have to pass through both houses of Parliament to be approved.

In light of this discussion, it was agreed that the Committee would request a letter to be written from Council to the Minister for Parks, (Minister Nick Duigan), outlining the current issues being encountered. The letter is to request that the Minister consider having the National Parks and Reserves Management Act 2002 legislation amended, given that the example of 1980 Lake Dulverton Plan developed 46 years ago is possibly one of several statutory plans for reserves that are no longer fit for purpose. There is no chance of Parks having a budget, timeframes or staff resources available to upgrade a classified 'Conservation Area' plan, which is a lower priority reserve level category.

In regard to the lease: The current lease covers both the foreshore and the water area of the lake. As per the attached email from Brian Campbell (Tues 21st May 2026 to Council - to M Weeding), the suggestion of creating a Management Statement for the foreshore area that could become attached to the lease was discussed. One of the aims would be to have defined areas in the Management Statement that would give Southern Midlands more autonomy for operational matters in relation to the lake foreshore area. Support from Parks Southern Region Manager – Ashley Rushton has been indicated for this approach to be pursued. The committee agreed that this would be a good outcome as an initial start for future management of the lake area.

In regard the Management Statement that has been drafted to date: It was agreed that the draft Statement be amended to focus just on the foreshore. Simon Kerridge (Parks) will provide a name / contact for someone for Council to liaise with during the development of the document. It was noted that Brian's email had nominated Suzanne Davidson (Manager of Property Services) to liaise with in regard to the lease component.

On another minor issue, the trees growing on the small bund wall still need to be removed. Permission in writing is sought from Parks. Simon Kerridge (Parks) indicated that he will reply to an email request (Council - Maria to send request). The trees are not large, having grown recently by being self sown, but it is unsafe to leave them in the location on a dam wall. (This was an issue raised with Brian Campbell – but not finalised with a written email reply prior to his departure).

RECOMMENDATION
That the information be noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED
THAT

1. That the information be noted;

2. A letter be written to the Minister for Parks & Heritage, Hon Minister Nick Duigan, requesting him to consider amending the National Parks and Reserves Management Act 2002 legislation (as per discussions);

3. the production of a Management Statement relating to the land area continue to be worked on, with guidance and input from Parks; and

4. both parties aim to have the future lease formally recognise the Statement, which would serve to be a key guide for the Southern Midlands Council to autonomously make decisions and implement activities that relate to the operational management of the foreshore area.

CARRIED

4.3 MYRIOPHYLLUM - IN 51 HA AREA - RECREATION & CONSERVATION ZONES

Recap: The Committee are well aware of the native aquatic plant, Myriophyllum salsugineum, that has grown extensively over the last 10 years and now expanded to cover an estimated 70% in area of the 51 Ha area of the Lake. Local citizens that have regularly observed the Lake for over 50 years, say that this plant has not been observed to dominate the Lake aquatic vegetation in such a manner as it is now. The prolific growth of the Myriophyllum is effectively dominating and the previously abundant water ribbon plant that typically covered the Lake. The water ribbon plant (Cycnogeton procerum) is observed to be in decline in the 51 Ha area (but not in decline in the other two areas of the Lake – Fountain Zone and the Natural Zone).

A water quality report was provided to the committee by Luke Findlay from Elgin and Associates immediately prior to the last meeting of the committee.

Parks have now been provided with the report, and they planned to consider the report more fully by consulting further views/ appraisals being sought from various sections of government.
The Committee received the report just prior to the April meeting. The report has some recommendations / options to consider for future management of the Lake. The Committee only received the report on the day of the April committee meeting. It was noted that more time would be needed to consider the report fully. It was also noted that Parks plan to consider the report in more detail (possibly within the NRE & Fisheries Departments). A further meeting with Parks will be conducted once they have had time to look over the report. After that, the Committee (and Parks) will need to determine a public consultation process and what actions (if any) are feasible and within budget to make a positive difference to the Lake.
End of Recap.

Since the April meeting, Brian Campbell has taken extended leave (as of 30th June), and Ashley Rushton has been on leave at various times. Jeremy Hood – the Regional Operations (South) has taken the lead on progressing Parks comment on the Elgin report. The last correspondence with Jeremy indicates that Parks will have further discussions on the report in the next week.

The committee members will also need to consider their views on the report. For discussion.

Note: The cost of the Elgin Report was covered by the donations that the committee received over the last few months.

Parks provided an update to the committee at the meeting. They have had others look at the plan, and concluded that it comes back to the objectives of what Southern Midlands want to pursue in relation to the lake.

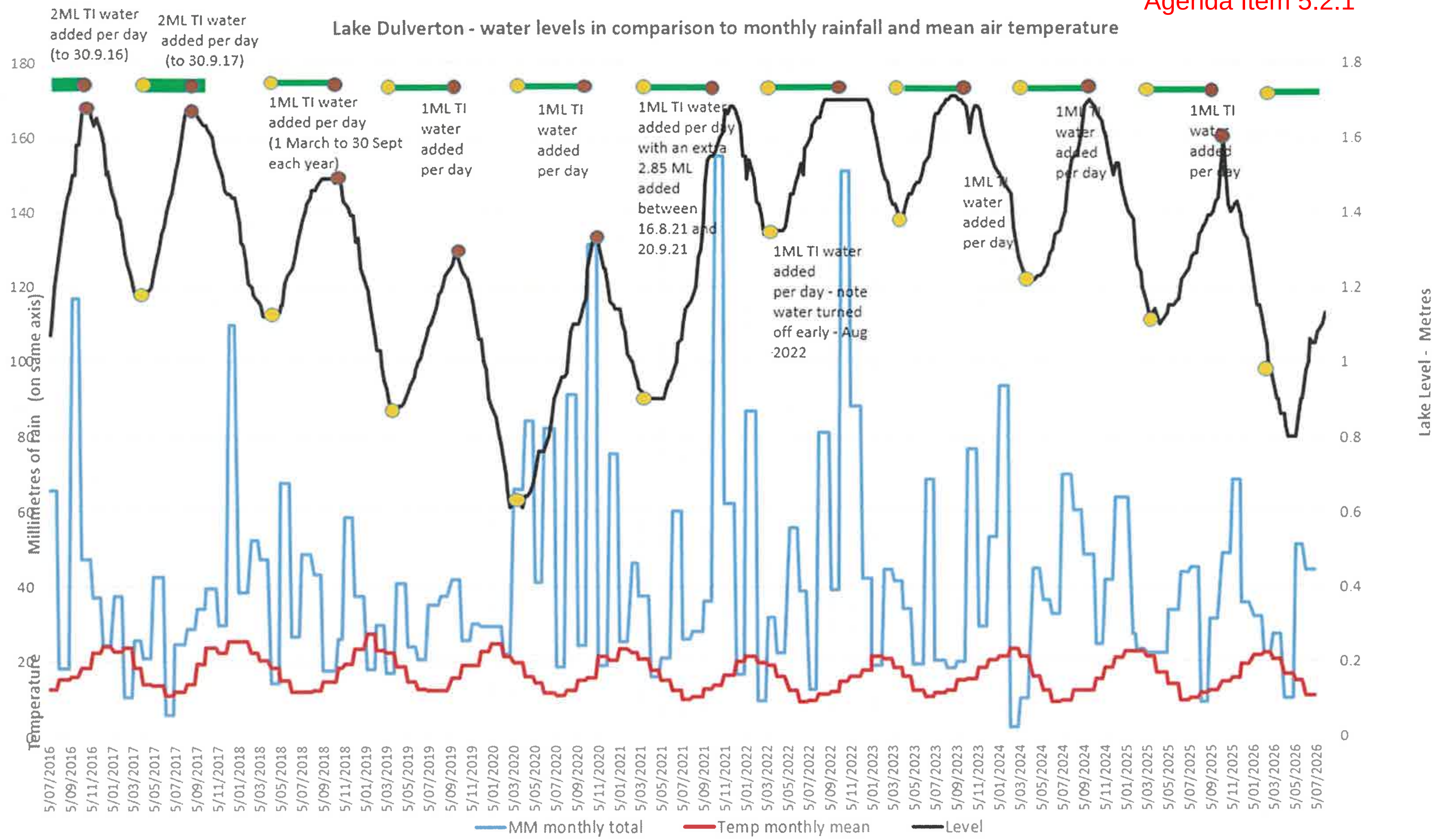
There was a lot of discussion on this matter in relation to the problematic 51 Hectare area of the Lake that is adjacent to the township. It was agreed that the management objective for the 51 Ha area of the Lake (from the Community / Council perspective) equated to having a lake that provided for the activities of fishing, small boating activity, an environment that is suitable for wildlife, birdwatching activities as well as being visually being appealing. The lake is a focus point for the town for visitors and the wider community. The current mass cover of Myriophyllum in the 51 hectare area is not typical of the wetland environment that has been associated with this lake. It was agreed by all at the meeting that something needs to change.

A graph showing the water level, the amounts of water that has been put in the 51Ha area, (through the Midlands Water Scheme – close to 100% of the water in this lake section), the rainfall and the temperature was circulated. This graph has been generated from weekly data readings. It was noted that we are currently in a strong El Nino weather pattern, equating to very low rainfall totals. The lake is looking more likely to dry out this coming season if the pattern continues. The Bureau of Meteorology is predicting the El Nino to be the most intense for the last 20 years. See attached.

The committee concluded that a drop in session for the community to understand the current issues, and what is proposed to address those issues would be very useful. All committee members, including Parks have agreed on a course of action. Council is to be briefed at a workshop scheduled for 10th August.

A date for a drop in session, subject to Council confirming the proposed course of action has been set. Parks, and all committee Members present at the meeting indicated that they would attend the drop in session. Grant advised that Inland Fisheries would also likely participate. Grant will follow this up.

Attachment
Agenda Item 5.2.1



6

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

RESOLVED
THAT

1. That the information be noted;

2. Council be advised on the state of the Lake and the proposed course of action at the next Council Workshop.

3. A community consultation drop in session be held, with Parks, Council, Committee and possibly Inland Fisheries representatives being available for the event.

4. the Committee to meet again soon after the Consultation session (if required)

CARRIED

{Tim Kirkwood, Simon Kerridge and Josh Mooney left the meeting at 3.05 p.m}

4.4 BUDGET PROPOSED FOR THE 26/27 YEAR

The proposed budget as discussed at the February meeting was submitted to the Council. The budget for the 26/27 FY has been determined by Council. See attached.

RECOMMENDATION:

That the information be noted.

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

RESOLVED
THAT the Committee note the information.

CARRIED

	Item/Activity	Lake Dulverton & Callington Park Management Committee 26/27 Works Schedule and Budget Detail	Funds allocated by Council - 26/27
	Callington Park / or Lake Dulverton	Table and seat - Strabe city table and setting - steel frame with Eco Slat battens $8500 + concrete pad base $1500.00. Note - Committee purchased one Strabe setting in late 2025 with donations recieved.	10000.00
	Lake Dulverton foreshore	Renew faded interpretation signage - $8000. General expenditure - $1000. Compliance signage - dog area signage (additional funds from 25/26 yr) $1000.	10000.00
	Lake Dulverton corridor	Walking track - general expenses $1000.00.	1000.00
	Midlands Water Scheme	Operating budget - purchase of water for Lake Dulverton	33437.00
	Marys Island	Investigate fesibility of some form of access from end of Mahers Point across to Marys Island. Planning, public consultation and preliminary engineering.	0.00
			54437.00

4.5 Power Upgrade to the Toilet Block on the Foreshore

Maria informed the Committee that TasWater was planning to upgrade the switchboard associated with the pump station at the foreshore toilet block. This change was discussed with the Committee back in mid 2024, (when the Committee requested that the cladding on the new switchboard be clad in Colourbond Paperbark – not the standard grey colour).

The minor works of upgrading the capacity of the power supply at the toilet block was undertaken by Southern Midlands Council in early July. The BBQ hut power and lighting is now connected to the toilet block power meter, which is paid for by Southern Midlands. It was found to be connected to the TasWater power meter, hence the need to make the change.

Taswater will conduct their works later in 2026. AHT and Parks approvals are already in place for the works to proceed.

RECOMMENDATION:
That the information be noted.

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

RESOLVED
THAT the Committee note the information.

CARRIED

4.6 TasWater – Blackman River – Water Line to Lake Dulverton

Recap from the last meeting: It was noted that the upgrade to the water treatment plant was well underway. TasWater had acknowledged the line that sends water to Lake Dulverton, and had written to Council to say that the use of the line would be maintained and accounted for in the planned upgrade works program.

Under the old water treatment system, the water available for the Lake (through an existing water right), had been restricted in flow capacity as there was a requirement to maintain a level of back pressure in the line for the water treatment plant to function. Under the new plant it is anticipated that this will be no longer an issue, and that Council will be able to increase the amount of water delivered through the line in the winter months whenever there is water volume capacity available. It is understood that TasWater is also uprading the storage dam capacity. It was requested that a meeting be held with TasWater to confirm what is anticipated for water delivery into the Lake line in to the future.
End of recap.

Since the April meeting, TasWater has had to revise their proposed works that they had proposed for the period 1 July 2026 to 30 June 2030 under their PSP5 (5th Pricing & Service Plan). This is because the proposed increase in fees and charges was reduced substantially by a Price Determination method used by the Tasmanian Economic Regulator. The result is an average increase of 5.7% per year.

Taswater has subsequently revealed that the Oatlands Water Treatment Plant works will be completed, but the proposed $22.6 million upgrade of the water storage dams at the head of the Blackman river is not likely to proceed. Potentially the works will have to wait for the next round of the Pricing & Services Plan, (PSP6), commencing 1st July 2030, whereby capital works programs are once again proposed for the next 5 years.

For Lake Dulverton, it means that the current lack of availability of water is not going to change in the near future. The amount of water in the storage dams has a major influence on what quantities of water can be delivered to the Lake, it is not just the size of the pipe and back pressure requirements that places restrictions on the quantity that can be delivered to the Lake.

Given the above, there has not been a meeting with TasWater, other than discussion at the local level with the Oatlands area TasWater employees.

RECOMMENDATION:
That the information be noted.

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

RESOLVED
THAT the Committee note the information.

CARRIED

5.0 TREASURER'S REPORT

A statement detailing the final Receipts and Expenditure for the 2025/2026 financial year was be tabled at the meeting.

A statement detailing the Receipts and Expenditure for the 2026/2027 financial year to date was be tabled at the meeting.

RECOMMENDATION
The statement detailing the final Receipts and Expenditure for the 2025/2026 financial year be received and noted.
The statement detailing the Receipts and Expenditure for the 2026/2027 financial year to date be received and noted.

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

MOVED Mrs/Clr Karen Dudgeon
SECONDED Mr Grant Wilson
THAT the statement detailing Receipts and Expenditure for the 2025/2026 financial year be received and noted.

CARRIED

MOVED Mrs/Clr Karen Dudgeon
SECONDED Dr Robert Simpson
THAT the statement detailing the Receipts and Expenditure for the 2026/2027 financial year to date be received and noted.

CARRIED

Attachment
Agenda Item 5.2.1

Southern Midlands Council

LAKE DULVERTON MANAGEMENT COMMITTEE

2025/26 STATEMENT OF INCOME AND EXPENSES

For the period 1 July 2025 to 30 June 2026

COUNCIL BUDGET ITEMS

Operating Income		**Budget Estimate ($)**	**Actual to date ($)**
Committee Contribution	Lake Dulverton Water Quality Report	0.00	5,000.00
Lake Dulverton Donations & Signage Charges		5,000.00	*as below*
	Stopover Area Online Donations		*2,399.10*
	Stopover Area Signage Charges		*159.10*
Total Income		**$5,000.00**	**$7,558.20**

Operating Expenses		**Budget Estimate ($)**	**Actual to date ($)**
Callington Park - Community Notice Board		3,000.00	1,854.40
Lake Dulverton - Committee Budget (Including dog signage)		2,000.00	*as below*
	Postage		*123.60*
	Dog Signage		*1,614.54*
	Lake Dulverton Water Quality Report		*5,000.00*
Tas Irrigation - Water		26,875.00	*as below*
	Operational Charge		*6,899.35*
	Asset Renewal Levy		*2,580.00*
	Water Usage		*13,378.98*
Total Expense		**$31,875.00**	**$31,450.87**

COMMITTEE BANK ACCOUNT

		($)	**($)**
Opening Balance 01.07.25			$51,471.24
Add Income			
Interest	On Committee Bank Account	248.22	
Stopover Area	Cash Donations	11,476.10	11,724.32
Sub-total			$63,195.56
Less Expenses			
Committee Cont. to Council - Lake Dulverton Water Quality Report		5,000.00	5,000.00
Closing Balance 30.06.26			$58,195.56

Funds on hand are represented by:

Comm. Bank Account No.06 7004 28003859 - 30.06.26 $58,195.56

11.

Southern Midlands Council

LAKE DULVERTON MANAGEMENT COMMITTEE

2026/27 STATEMENT OF INCOME AND EXPENSES

For the period 1 July 2026 to 27 July 2026

COUNCIL BUDGET ITEMS

OPERATING

Operating Income		Budget Estimate ($)	Actual to date ($)
Committee Contribution to Council		5,000.00	0.00
Stopover Area Signage Charges		200.00	0.00
Stopover Area Online Donations		4,500.00	104.55
Total Operating Income		**$9,700.00**	**$104.55**

Operating Expenses		Budget Estimate ($)	Actual to date ($)
Lake Dulverton	Committee Budget	1,000.00	0.00
	Dog Signage	1,000.00	0.00
Tas Irrigation - Water		33,437.00	*as below*
	Operational Charge		*0.00*
	Asset Renewal Levy		*0.00*
	Water Usage		*0.00*
Total Operating Expense		**$35,437.00**	**$0.00**

CAPITAL

Capital Expenses		Budget Estimate ($)	Actual to date ($)
Dulverton Foreshore	Table and Seat	6,000.00	0.00
Mahers Point	Seat	4,000.00	0.00
Dulverton Foreshore	Interpretation Signage Renewal	8,000.00	0.00
Total Capital Expense		**$18,000.00**	**$0.00**

COMMITTEE BANK ACCOUNT

		($)	($)
Opening Balance 01.07.26			$58,195.56
Add Income			
Interest	On Committee Bank Account	0.00	
Stopover Area	Cash Donations	0.00	0.00
Sub-total			$58,195.56
Less Expenses			
Committee Contribution to Council		-	0.00
Closing Balance 01.07.26			$58,195.56

Funds on hand are represented by:

Comm. Bank Account No.06 7004 28003859 - 01.07.26 — $58,195.56

6.0 OTHER MATTERS

6.1 H5N1 BIRD FLU

The highly pathogenic avian influenza (HPAI) – H5N1 has recently been recorded on the Australian mainland for the first time. There is no record of this virus in Tasmania to date, although BioSecurity Tasmania with the Department of Natural Resources (NRE) is co-ordinating a number of preparedness activities across various agencies and industries. The Local Government Association of Tasmania (LGAT) is partaking these activities, to ensure Councils are informed and prepared if (when) an outbreak occurs.

At this stage, it is a case of be alert, but not alarmed. The risk to the public remains very low. The Lake is continuing to be monitored.

It is worth noting that in late June, BioSecurity Tas took a sample of some dead swans they found on the eastern side of the lake, as part of a wider surveillance program of many areas across Tasmania.

Southern Midlands pursued the BioSecurity Tas staff to request results on their findings. It was noted that the birds did not have the H5N1 virus, and that Council would have been informed immediately if that had been the case.

The vets that conducted the tests, informed Maria via a phone call that:

- The birds were all in poor condition in regard to body weight.
- They did not have the highly pathogenic H5N1 virus
- They did not have the low pathogenic avian influenza, (that is common in Tasmania).
- Some blood tests were conducted, but that was not conclusive and there was no clear evidence as to the likely cause of death.

For noting.

RECOMMENDATION:
That the information be noted and Southern Midlands continue to work with LGAT and other agencies as the situation evolves across Australia.

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

RESOLVED
THAT the Committee note the information and Southern Midlands continue to work with LGAT and other agencies as the situation evolves across Australia.

CARRIED

6.2 TASWATER – DRINK BOTTLE REFILL STATION PROPOSAL

TasWater had selected Callington Park as a location to place one of their drink bottle refiller stations. However, the proposed site for the area had been the car park at the foreshore toilet block. Somehow the communication between Southern Midlands and TasWater had got a crossed message. There is already water taps at Callington Park. TasWater then re evaluated the site at Oatlands and assessed the car park area. On Tuesday 21st July, TasWater sent a message to say that the foreshore site had been further appraised, but would not be suitable,

as the water line was galvanised at that location. Hence, they had decided to reject the location, after an initial go ahead for further investigation was indicated.
For noting.

RECOMMENDATION:
That the information be noted.

SUB COMMITTEE RECOMMENDATIONS TO COUNCIL:

RESOLVED
THAT the Committee note the information.

CARRIED

6.3 OTHER MATTERS

6.3.1 Seating logs on the foreshore at the Stop Over area.

There are four logs on the foreshore that are now deteriorating rapidly due to the length of time they have been there. They need removing or replacing. They were provided by Don Fish and his brother Geoff many years ago. The committee would like to see the logs replaced if an opportunity arises. This information will be passed on to the Works Department – as they sometimes have the opportunity to re purpose trees that become available.

6.3.2 Information on water for filling the lake 51 Ha area – volumes required.

Grant asked if there was any information available. There is information and it can be provided to the committee as a whole or individually if required. The information is complex and it is best if it is explained to give a full understanding of the data.

6.3.3 Condition of the Dulverton Walking Track

There is community concern over the condition of the walking track – as the track is being overtaken with weeds / grasses. In some places the gravel track is down to about 300mm wide. This information will be passed on.

6.3.4 Parks – Community Consultation on the Lake

It was emphasised that it is important that Parks participate in Community consultation on strategies that involve the Lake area. Parks did indicate that representatives will attend the proposed consultation regarding the 51 Ha area of the Lake.

6.3.5 Stop Over Area Donation Boxes – update the information

It was mentioned that the information on the stop over donations boxes, relating to what the committee are raising funds for, needs to be updated. The current information mentions the toilet block.

7.0 NEXT MEETING

There was no date set for the next meeting – pending on demand / issues arising.

The meeting closed at 4.08 p.m.

* * * * *

Item 4.2 Attachment
Agenda Item 5.2.1

Maria Weeding

From:	Campbell, Brian <Brian.Campbell@parks.tas.gov.au>
Sent:	Thursday, 21 May 2026 3:36 PM
To:	Maria Weeding
Cc:	Mooney, Joss
Subject:	Management Plan Lake Dulverton Wildlife Sanctuary 1980
Attachments:	Rescinding the plan.docx; 2024 Statutory Management Plan Process Flow Chart (1).pdf
Importance:	High
Follow Up Flag:	Follow up
Flag Status:	Flagged

Hi Maria, I thought I would respond with the information I have at hand.

At our last face-to-face meeting, Regional Manager - Ashley Rushton and I committed to following up with the PWS Manager Policy Planning and Legislation - Jennifer Parnell, to confirm, without doubt, the legal status of rescinding the Lake Dulverton Wildlife Sanctuary Management Plan 1980. Senior Planner Mark Poll has responded and has confirmed that a Statutory Management Plan can only be replaced by another Statutory Management plan. It is with regret that staff within the region passed on potentially misleading information SMC staff. I have been further advised that with diminishing resources that the PWS has not prioritised this plan within the forward plans for review. I understand that the process of replacing the management plan is daunting and a significant commitment for Council. I have attached below the email trail for your viewing in support of transparency.

Also following our face-to-face meeting, I realised that there was not a sound understanding that the Lake Dulverton Wildlife Sanctuary Management Plan only covered that part of the Lake Dulverton Conservation Area covered by water. My take on this conversation is that SMC would like more autonomy to manage land-based activities. Liaising with the Manager Property Services – Suzanne Davidson, this could be achieved through adjustment to the lease. This is where I see the work that SMC has undertaken in developing the draft management statement becoming either; highly informative of any lease updates, or an attachment to the Lease. Ashely Rushton has indicated that he supports the SMC achieving more autonomy for operational management activities of the land-based area of the Conservation Area currently covered by the Lease.

Please note, I will be taking some extended leave from end of June, happy to take any calls till then. While I am away Ranger in Charge - Joss Mooney Joss.Mooney@parks.tas.gov.au will be you contact until notified otherwise.

Sincerely

Brian Campbell
Parks and Reserves Manager
South Central
Southern Region
Parks and Wildlife Service
Department of Natural Resources and Environment Tasmania
134 Macquarie Street HOBART TAS 7000
M: 0428553315
E: brian.campbell@parks.tas.gov.au
W: www.nre.tas.gov.au

Attachment
Agenda Item 5.2.1

Delivering a **sustainable Tasmania**

In recognition of the deep history and culture of this island, I acknowledge and pay my respects to all Tasmanian Aboriginal people; the past and present custodians of the land.

From: Poll, Mark Mark.Poll@parks.tas.gov.au
Sent: Thursday, 21 May 2026 11:27 AM
To: Campbell, Brian Brian.Campbell@parks.tas.gov.au
Cc: Parnell, Jennifer Jennifer.Parnell@parks.tas.gov.au; Rushton, Ashley Ashley.Rushton@parks.tas.gov.au; Diddams, Luke Luke.Diddams@parks.tas.gov.au
Subject: RE: Lake Dulverton aging Management Plan

Hi Brian,

You have three questions; which are:
1. What is the process for 'a partial review (small 'r' review) or minor amendments to the current plan?
2. Does a plan that does not contain statutory powers provisions still need to be approved by both Houses of Parliament?
3. 'What are the boundaries of minor changes that don't need to go to both houses of parliament'?

Response
1. As previously advised, the process for a minor review is exactly the same as a full redo of the plan. As per previous advice, Section 20(2)(b) of the *National Parks and Reserves Management Act 2002* (NPRMA) states 'any such plan may be a plan that, in whole or in part, rescinds, replaces or alters any plan previously approved under this section in respect of that land [emphasis added]. There is no short cut. The attached PDF gives an overview of the administrative process. The specifics of the consultation, what and who to involve in preparing the draft alteration/plan will depend on the changes being considered. Happy to discuss this when/if the need arises.
2. A plan that does not contain statutory powers provisions does not require approval of both Houses of Parliament.
As a side note, the NPRMA is a little unclear in regard to the consultation with those whose powers are authorised in the originating plan. In my case, when preparing the Draft Alteration for Freycinet, I sent correspondence to each of the parties concerned to advise there was no change from the provisions contained in the original and requested a response in accordance with the NPRMA. You will also need to ensure that sections 19(4), 20(4) and 27(6,7) are complied with.
3. You can make as few or as many changes you want as long as they and the process and content is consistent with the NPRMA. In this regard please note advice I have previously provided. Also, any new management plan, even one that only makes minor changes, must satisfy the requirements of the NPRMA. So if there are elements missing from the original plan, they will need to be included in the new plan. In this regard a quick scan of the plan indicates any Alteration needs to specify the purpose of reservation and the objectives that apply and/or don't apply to the land and the reasons associated with their inclusion or exclusion as required by section 27(1) of the NPRMA. These seem to be missing from the 1980 plan. There may be other aspects that need to be included to ensure the new Alteration complies fully with the NPRMA.

For the area in the CA but outside the area covered by the management plan (see highlight section of your email below), does/can said Lease provide them with the necessary authority to manage as desired/intended?

Cheers, Mark

Attachment
Agenda Item 5.2.1

Mark Poll | Senior Planner
Parks and Wildlife Service
Landscape Programs
Department of Natural Resources and Environment Tasmania
134 Macquarie Street HOBART TAS 7000
M: 0499 737 588
E: mark.poll@parks.tas.gov.au
W: www.nre.tas.gov.au

I work Monday – Thursday.

Delivering a **sustainable Tasmania**

In recognition of the deep history and culture of this island, I acknowledge and pay my respects to all Tasmanian Aboriginal people; the past and present custodians of the land.

From: Parnell, Jennifer <Jennifer.Parnell@parks.tas.gov.au>
Sent: Thursday, 21 May 2026 8:12 AM
To: Poll, Mark <Mark.Poll@parks.tas.gov.au>
Subject: FW: Lake Dulverton aging Management Plan

Morning Mark,
Could you please provide advice for Brian?
Thanks
Jen

Jen Parnell
Manager, Policy, Planning and Legislation

M: 0460 010 600

Tasmania Parks and Wildlife Service
Jennifer.Parnell@parks.tas.gov.au
Level 6, 134 Macquarie St Hobart TAS 7000
GPO Box 1751 Hobart TAS 7001

share the wonder
PARKS.TAS.GOV.AU

From: Campbell, Brian <Brian.Campbell@parks.tas.gov.au>
Sent: Thursday, 21 May 2026 7:56 AM
To: Parnell, Jennifer <Jennifer.Parnell@parks.tas.gov.au>
Subject: FW: Lake Dulverton aging Management Plan

Hi Jen, I am very keen to get a respond to the email below if possible, I need to reply to Southern Midlands Council ASAP

Kind regards

Brian Campbell
Parks and Reserves Manager
South Central
Southern Region
Parks and Wildlife Service
Department of Natural Resources and Environment Tasmania
134 Macquarie Street HOBART TAS 7000
M: 0428553315
E: brian.campbell@parks.tas.gov.au
W: www.nre.tas.gov.au

Delivering a **sustainable Tasmania**

In recognition of the deep history and culture of this island, I acknowledge and pay my respects to all Tasmanian Aboriginal people; the past and present custodians of the land.

From: Campbell, Brian
Sent: Thursday, 9 April 2026 7:44 AM
To: Parnell, Jennifer <Jennifer.Parnell@parks.tas.gov.au>
Cc: Rushton, Ashley <Ashley.Rushton@parks.tas.gov.au>
Subject: Lake Dulverton aging Management Plan

Hi Jen,

Ashley Rushton and myself met with Southern Midlands Council (SMC) a couple of weeks ago in relation to management of the Lake Dulverton Conversation area. As you are aware the Management Plan is dated 1980 and the SMC see this plan does not representee current management. Our conversations with Tim Kirkwood CEO and Maria Weeding did assist to clarify some of the key issues.

I note the advice provided by yourself and Mark Poll, that the Management Plan can only be replace by another Management Plan. What I can derive from our conversations with SMC is that the zoning and a few words are the key issue to be resolved in the current plan, ideally the SMC see a full review as their aim however I wish to explore a partial review (small 'r' review) or minor amendments to the current plan and what process this would need to take. As I understand amendments that do not change any of the statutory provisions of the act only need to go to the the governor, is this correct. (what are the boundaries of minor changes that don't need to go to both houses of parliament)

The SMC have been working on two documents, a document in the form of a Management Statement (based on the Meehan Range plan) which is a collation of their management goals and objectives, and a review of the Management Plan where it may no longer meet their needs as seen by SMC (this review was done some time ago).

Attachment
Agenda Item 5.2.1

For the management of the Lake (the area covered by the current 1980 plan), I believe we can satisfy the SMC enthusiasm for a review/new plan with some minor changes to the existing plan, primarily the zoning map and a few words here and there,

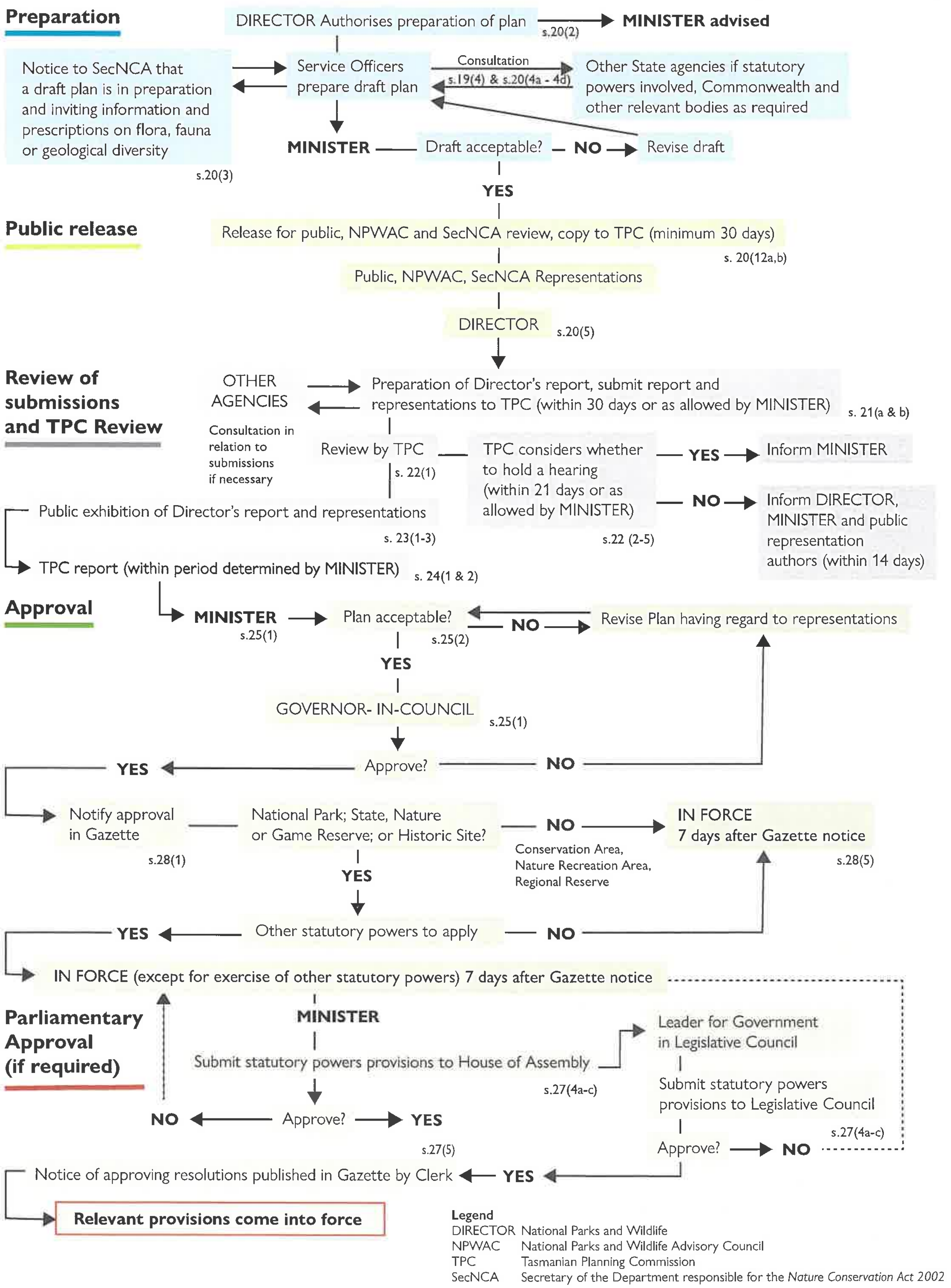
For the Land area not included in the plan however part of the CA, I believe can be managed though a review of the Lease, empowering the SMC to have more autonomy for management based on the Management Statement they are developing.

I welcome your thoughts

Brian Campbell
Acting Regional Manager (Southern Region)
Parks and Wildlife Service
Department of Natural Resources and Environment Tasmania
134 Macquarie Street HOBART TAS 7000
M: 0428553315
E: brian.campbell@parks.tas.gov.au
W: www.nre.tas.gov.au

Attachment
Agenda Item 5.2.1

Management Plan Procedure under the *National Parks and Reserves Management Act 2002*



Attachment
Agenda Item 5.2.1

Item 6·3·1

MINUTES

SOUTHERN MIDLANDS COUNCIL

FACILITIES & RECREATION COMMITTEE

THURSDAY 13th AUGUST 2026

Municipal Offices, 71 High Street, Oatlands

Commenced at 10.09 a.m.

CONTENTS

ATTACHMENTS TO THE AGENDA

Item 3.1 *Previous Facilities and Recreation Committee Minutes*

Item 3.2 *Hall Committee Minutes (if available at the time of distribution)*

Item 17 *-Assessment Analysis (A3 size)*

-Summary of Applications received

-Folder containing hard copy of all applications

MINUTES
FACILITIES & RECREATION COMMITTEE

1. ATTENDANCE

Councillor D Fish (Chair), Mayor Edwin Batt, Deputy Mayor Karen Dudgeon Councillor Donna Blackwell (Proxy).

Director Community & Development Services, Andrew Benson and Community Development Officer, Joanne Rowley

2. APOLOGIES

Manager Community Services Wendy Young

3. RECEIPT OF MINUTES

3.1 CONFIRMATION OF SOUTHERN MIDLANDS FACILITIES AND RECREATION COMMITTEE MINUTES

The minutes of the meeting held on 11th September 2025, that were attached to the Agenda and also previously circulated, were submitted for confirmation.

RECOMMENDATION

THAT the minutes of the previous meeting of held on the 11th September 2025, as previously circulated, be confirmed.

DECISION

Moved by Councillor D Fish, seconded by Councillor E Batt

THAT the Minutes of the previous meeting of held on the 11th September 2025, as previously circulated, be confirmed.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

3.2 RECEIPT OF COUNCIL HALL COMMITTEE MINUTES

The minutes of the following Meetings of Council Hall Committees, as circulated, are submitted for information and consideration of recommendations (where necessary):

Nil.

4. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council committee, by simple majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported

(a) the reason it was not possible to include the matter on the agenda;
(b) that the matter is urgent; and
(c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council Committee resolve by simple majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005.*

Nil

5. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

The following Councillors advised of an interest in the Grant Item, SMC Small Grants Program 2026, adjacent to their names;

A. Application by Mount Pleasant Football Club

   Deputy Mayor Karen Dudgeon - being an Executive Committee Member of the Mount Pleasant Football Club, ie Treasurer. Therefore the Deputy Mayor considerate it inappropriate for her to participation in the assessment of this particular Application.

B. Application by Woodsdale Football Club

   Deputy Mayor Karen Dudgeon - given that the Club, has in their Application, named the building that they are seeking funds for as '*Kaye's Community Kitchen*'. It was assumed that 'Kaye' refers to the late Kaye Rowlands, a local longtime resident and, committed Community contributor in the Woodsdale district, who was also Karen Dudgeon's Mother. Therefore the Deputy Mayor considered it inappropriate for her participation in the assessment of this particular Application.

C. Application by Woodsdale Recreation & Community Hub

   Deputy Mayor Karen Dudgeon - given that in their Application they named the building that they are seeking funds for as '*Kaye's Community Kitchen*'. It was assumed that 'Kaye' refers to the late Kaye Rowlands, a local longtime resident and, committed Community contributor in the Woodsdale district, who was also Karen Dudgeon's Mother. Therefore the Deputy Mayor considered it inappropriate for her participation in the assessment of this particular Application.

D. Application by Tunbridge Community Club

   Councillor Don Fish - given that Councillor Fish's daughter is a member of the Executive Committee of the Club. Therefore Councillor Fish considered it inappropriate for him to participation in the assessment of this particular Application.

DECISION
Moved by Councillor E Batt, seconded by Councillor K Dudgeon

THAT the Declarations of Interest and proposed actions be noted.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

6. PUBLIC QUESTION TIME

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2005* states*:*

(1) Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.

(2) The chairperson may –
(a) address questions on notice submitted by members of the public; and
(b) invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.

(3) The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.

(4) A question by any member of the public under this regulation and an answer to that question are not to be debated.

(5) The chairperson may –
(a) refuse to accept a question; or
(b) require a question to be put on notice and in writing to be answered at a later meeting.

(6) If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.

No members of the pubic were in attendance.

7. BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETINGS NOT COVERED IN THE AGENDA

Nil

8. COUNCIL OWNED HALLS & BUILDINGS

8.1 GENERAL

The maintenance works on Council buildings has been on hold, other than for urgent works, given the Building Maintenance Team have been building the Campania Recreation Ground Change Rooms for a large portion of the year.

8.2 CAMPANIA HALL

Nil

8.3 CAMPANIA WAR MEMORIAL HALL

The Campania Community Group through Council have negotiated a lease over part of this Hall with the Campania Halls Committee and they are wishing to establish a Campania History Room at the site.

The Campania Community Group were success in being awarded some funds through the SMC Community Small Grants Program 2025.

8.4 COLEBROOK MEMORIAL HALL

Nil

8.5 VICTORIA MEMORIAL HALL, KEMPTON

Works continues to be carried out on the roof – unable at this point in time to fix roof leak. Ongoing issues with the toilets – due to the fall.

8.6 GAY STREET HALL, OATLANDS

Nil

8.7 MANGALORE COMMUNITY HALL

Nil

8.8 OATLANDS AQUATIC CLUB BUILDING

The joint usage of the building is between Oatlands Rural Youth and the Community Radio Station. It was noted that the Radio Station is now an 'automated' operation that is run by Pulse Media. It was further noted that the Dulverton Anglers fishing group are looking for a location to accommodate some area for the storage of their equipment and part of the Oatlands Aquatic Building would be ideal if the Radio Station is winding down, or condensing their operations. Council Officers to explore the usage of the building with the current occupiers.

8.9 MIDLANDS MEMORIAL COMMUNITY CENTRE

Through the SMC Community Small Grants Program 2025 the Oatlands Community Association purchased and installed a new stove. A question was raised in respect of the currency of the lease agreement with the Oatlands Community Association. Council Officers to follow-up in respect of the lease agreement.

8.10 Woodsdale Hall

Nil

8.11 Roche Hall

Extensive works is being carried out on Roche Hall, as part of the *Performing Residencies in Southern Midlands* (PRISM) program through the Heritage Projects Team, which includes works on ceiling repairs.

8.12 Oatlands Aquatic Centre

Nil

RECOMMENDATION

THAT the information and actions in relation to Council Owned Halls and Buildings, detailed in Item 8, be received and progressed.

DECISION

Moved by Councillor E Batt, seconded by Councillor K Dudgeon

THAT the information and actions in relation to Council Owned Halls and Buildings, detailed in item 8, be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

9. COMMUNITY OWNED HALLS

General discussion took place in respect of the issues that arise when the Trustees of Community Owned Halls are all deceased, where then a lengthy legal process is required to be able to determine ownership of the land. It was recommended that this matter be listed for a future Council Workshop where the matter of ownership can be explored to identify how this process can be more efficiently administered.

9.1 BROADMARSH COMMUNITY HALL

The Broadmarsh Elderslie Progress Association (BEPA), the Association who manage the this Hall advised that David Allwright is the new President of BEPA.

9.2 MT SEYMOUR COMMUNITY HALL

Nil

9.3 JERICHO COMMUNITY HALL

Nil

9.4 LEVENDALE COMMUNITY HALL

Nil

9.5 PARATTAH JUBILEE HALL

Nil

9.6 STONOR COMMUNITY HALL

Nil

9.7 TUNBRIDGE TOWN HALL

Nil

9.8 TUNNACK VICTORIA HALL

Nil

9.9 FORMER SITE OF THE BADEN HALL

Following discussions with the owner of the site where the Baden previously stood, Council have resolved to explore the development of a small interpretation site at that location displaying some panels of the former Hall plus events and use some of the sandstone from the old demolished chimney as a focal point for that display. Council have asked for a budget submission from the Heritage Project's team for consideration in the 2027/2028 budget. Given the planned expenditure of the Heritage budget this project was deferred to the next financial year.

RECOMMENDATION

THAT the information and actions in relation to 'Community Owned Halls' detailed in Item 9, be received and progressed.

DECISION

Moved by Councillor E Batt, seconded by Councillor K Dudgeon

THAT the information and actions in relation to Community Owned Halls, detailed in item 9, be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

10. COUNCIL OWNED RECREATION GROUNDS

10.1 Campania Recreation Ground

As part of a Liberal Government election funding project the following projects have been funded and completed

- A new scoreboard has been erected (SMC $12,875 and Grant $35,000)
- An 'all abilities' car parking is scheduled for construction (SMC $8,750 and Grant $18,000)
- A retaining wall plus tiered seating has been constructed (SMC $70,000 and Grant $200,000)
- The new change rooms have been completed under the LGAT Open Space Grants Program (SMC $700,000 and Grant $400,000)

10.2 Colebrook Recreation Ground

Noted that the Clubrooms were now leased to the Colebrook Recreation Centre.

The TFS site is in the process of being annexed from the Recreation Ground site.

10.3 Kempton Recreation Ground

Currently in community consultation for the proposed play equipment upgrade.

10.4 Mangalore Recreation Ground

Council have re-planted trees along the boundary fence to help eliminate the dust from main arena drifting into private [property facing the Midland Highway.

10.5 Mt Pleasant Recreation Ground

Nil

10.6 Oatlands Recreation Ground

A new electronic scoreboard has been installed at the Recreation Ground.

10.7 Parattah Recreation Ground

The TFS site is in the process of being annexed from the Recreation Ground site.

10.8 Tunnack Recreation Ground

The boundary fence of the oval has been removed due to sections being taken.

The TFS site is in the process of being annexed from the Recreation Ground site.

10.9 Woodsdale Recreation Ground

The title for the ground has now been transferred for a 'peppercorn price' to the Woodsdale Recreation & Community Hub Inc.

10.10 Runnymede Recreation Ground

Council continues to provide a contribution of the maintenance of the site.

10.11 Bagdad Recreation Precinct

Upgrades to the wastewater system is currently being undertaken, as well as installation of LED lights for Oval/Carpark

RECOMMENDATION

THAT the information and actions in relation to 'Council Owned Recreation Grounds' detailed in Item 10, be received and progressed.

DECISION

Moved by Councillor E Batt, seconded by Councillor K Dudgeon

THAT the information and actions in relation to 'Council Owned Recreation Ground' detailed in item 10 be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

11. COMMUNITY / PRIVATELY OWNED RECREATION GROUNDS

11.1 LEVENDALE RECREATION GROUND

Council continue to provide a contribution of the mowing and maintenance of the site. This contribution will be adjusted annually by CPI.

11.2 WOODSDALE RECREATION AND COMMUNITY HUB

The ground has now been transferred for a ‘peppercorn price’ to the Woodsdale Recreation & Community Hub Inc. Council has contributed $45,000 as part of the transfer. Council will provide an annual contribution of the mowing and maintenance of the site of $1,000 and will be adjusted by CPI annually.

RECOMMENDATION

THAT the information and actions in relation to ‘Community / Privately Owned Recreation Grounds’ detailed in Item 11 be received and progressed.

DECISION

Moved by Councillor E Batt, seconded by Councillor K Dudgeon

THAT:

The information and actions in relation to ‘Community/Privately Owned Recreation Ground detail in item 11, be received and progressed:

CARRIED

Councillor	**Vote For**	**Vote Against**
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

12. PARKS AND PLAYGROUNDS

12.1 GENERAL

Nil

12.2 PROGRAM FOR PLAY EQUIPMENT & RELATED INFRASTRUCTURE

12.2.1 Colebrook Park

Nil

12.2.2 Campania Recreation Ground

The TFS site is in the process of being annexed from the Recreation Ground site.

12.2.3 Flour Mill Park (Campania)

The Flour Mill Park Redevelopment Plan has a budget for the new Pickleball/half Basketball court as well as the removal of the old tennis courts. Further information can be found later in the Agenda.

12.2.4 Kempton Recreation Ground

A Community consultation process is being undertaken for the revised playground equipment.

12.2.5 Station Park Kempton

The Committee asked that the equipment in this park be reviewed.

12.2.6 Mt Pleasant Recreation Ground

The playground is required to be upgraded with current elements of the site being required to be demolished.

12.2.7 Oatlands Recreation Ground

Nil

12.2.8 Parattah Recreation Ground

The TFS site is in the process of being annexed from the Recreation Ground site.

12.2.9 Tunnack Recreation Ground

The TFS site is in the process of being annexed from the Recreation Ground site.

12.2.10 Tunbridge Park

There is a proposal for a Community Garden to be created in this park.

12.2.11 Woodsdale Hall

A safety fence has been budgeted for at the site to provide safety separation from Woodsdale Road.

12.2.12 Public Open Space (POS) Alexander Circle Campania (Jones Subdivision)

Nil

12.2.13 POS Le Compte Place Bagdad (Finlayson Subdivision)

Nil

12.2.14 POS Justitia Court Campania (Scaife Subdivision)

Nil

12.2.15 POS Iden Drive Bagdad (Booth Subdivision)

Nil

12.2.16 Callington Park Playground

Additional seats and benches have been installed.

12.2.17 Runnymede Recreation Ground

Nil

12.2.18 CL Batt OAM Park (Melton Mowbray)

A formal opening of the Park to be held at the site. The Manager Community Services to liaise with the Mayor in respect of those arrangements.

RECOMMENDATION

THAT the information and actions in relation to Parks & Playgrounds detailed in Item 12 be received and progressed.

DECISION

Moved by Councillor D Fish, seconded by Councillor K Dudgeon

THAT the information and actions in relation to 'Parks and Playgrounds' detailed in Item 12 be received and progressed.

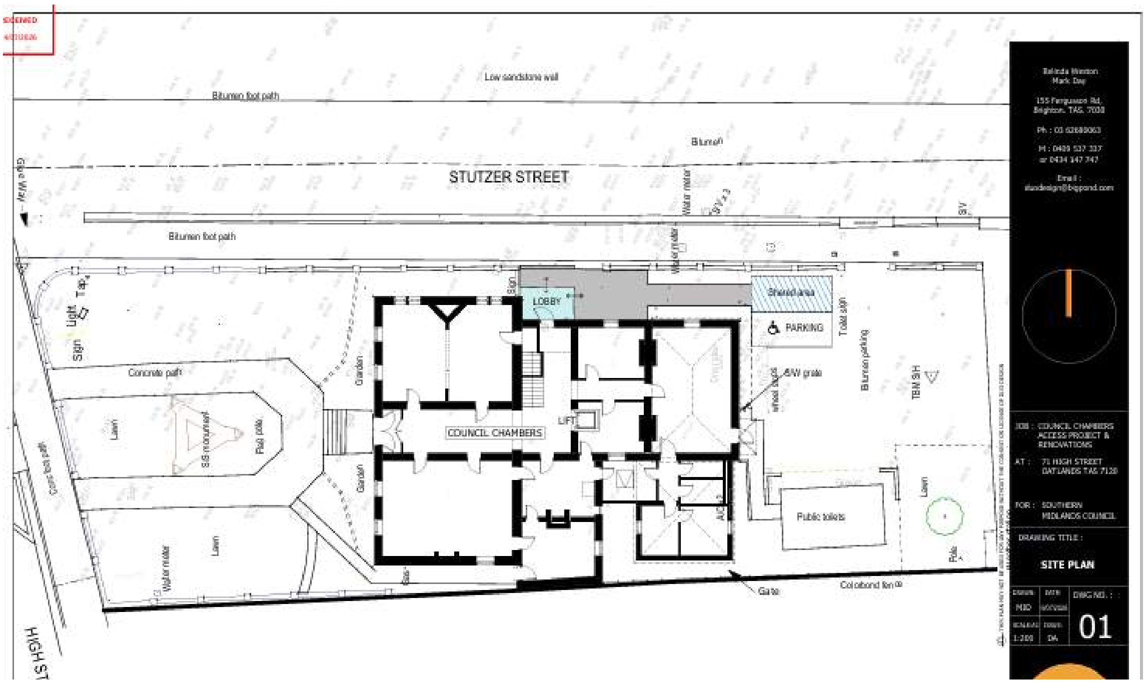
CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

13. DISABILITY ACCESS AND INCLUSION (DISABILITY DISCRIMINATION ACT)

13.1 COUNCIL CHAMBERS, 71 HIGH STREET, OATLANDS

A Development Application has been lodged and has been referred to Heritage Tasmania, which will address the access provisions at the side entrance of the Council building, as well as the toilets and a future internal lift.. It is currently on advertising, following that the application will work its way through the planning approval process.



RECOMMENDATION

THAT the information be received.

DECISION

Moved by Councillor E Batt, seconded by Councillor K Dudgeon

THAT:

The information be received.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

14. CURRENT OPERATING BUDGET 2026/2027

Sub Program: RECREATION

Program Objectives:

Strategic Theme: Community

The need to retain and build on the strong sense of community that exists within the Southern Midlands as well as increase the opportunities for improved health and well-being of those that live in the Southern Midlands.

Strategic Plan Reference:

4.2.1 Provide a range of recreational activities and services that meet the reasonable needs of the community

Description & Level of Service:

Strategies / Action Plans:

4.2.1.1 Review and implement the Southern Midlands Recreation Plan

4.2.1.2 Identify opportunities to work in partnership with the Community and the State Government to improve recreational services and activities

4.2.1.3 Maximise the potential use and benefits of the Oatlands Aquatic Centre

4.2.1.4 Facilitate additional recreational facilities for Lake Dulverton (e.g wetland walks and other passive recreation pursuits)

4.2.1.5 Review our play grounds / spaces in recognising the importance to our Community of inclusive play & universal design

4.2.1.6 Undertake recreation space/ground development that facilitates drought tolerant recreation/playing surfaces

4.2.1.7 Address recreation grounds long-term & large-scale maintenance issues, including future upgrades and facility renewal strategies, to address in terms of cost, ongoing monitoring and triggers for change

4.2.1.8 Address community needs with well-targeted, focused and strategic approaches to facility supply

4.2.1.9 Construct a single unisex accessible toilet facility at Callington Park to encourage continued visitation as well as enhancing visitor experiences in the area

4.2.1.10 Further develop Callington Park as a family friendly recreation space

BUDGET:	2025/26 Est.	CURRENT 2025/26 Actual	PROPOSED 2026/27 Budget
REVENUE:			
Pool - Admission Fees	270,000		300,000
Recreation Facilities - User Charges (incl. Aurora reimbursements)	5,500		5,500
Hall Facilities - User Charges (incl. Aurora reimbursements)	8,000		8,000
Grant(s) - State (Election) Kempton Rec & Campania Rec	0		0
Management Committee - Reimbursements	2,500		2,500
Management Committee - Reimbursements (Capital Income)	0		0
Bagdad Community Precinct - Rental (Club & Golf Course)	0		39,632
Total Revenue:	286,000	0	**355,632**
EXPENDITURE:			
Recreation Grounds (incls Land Tax Payable)	156,982		161,901
Bagdad Community Precinct	0		36,888
Aquatic Centre	774,911		782,832
Council Halls	92,100		92,100
Community Halls	11,210		11,210
Community Centre - Oatlands	7,700		7,700
Topiaries	3,250		3,250
Parks & Reserves	202,088		208,478
Tree Removal	6,000		6,000
Interest Payments	2,223		0
Recreation Plan	0		7,000
Budget Reduction/Adjustment	0		0
Total Expenditure:	1,256,464	0	**1,317,359**
(Surplus)/Deficit:	970,464	0	**961,727**

Sub Program: CAPACITY, SUSTAINABILITY & RESILIENCE

Program Objectives:

Strategic Theme: Community

The need to retain and build on the strong sense of community that exists within the Southern Midlands as well as increase the opportunities for improved health and well-being of those that live in the Southern Midlands.

Strategic Plan Reference:

4.7.1 Build, maintain and strengthen the capacity of the Community to help itself whilst embracing social inclusion to achieve sustainability

Description & Level of Service:

Strategies / Action Plans:

4.7.1.1 Support Community groups who wish to run and/or develop Community based facilities & events

4.7.1.2 Continue to provide funding opportunities for Community Groups through the Southern Midlands Community Small Grants Program

4.7.1.3 Provide support to Community groups in their establishment and on-going development as well as assist those groups to access grants from a wide range of sources

4.7.1.4 Provide support to the Community in addressing major impacts that affect the ability of the Community to work cohesively together

4.7.1.5 Increase opportunities for the ability of the aging population to remain in their Communities

4.7.1.6 Increase the opportunities for young people to remain in or return to their local Communities

4.7.1.7 Facilitate meaningful engagement with Business and Traders Groups

4.7.1.8 Prepare and support Communities in anticipation of future focused events to address and reduce their disaster risk and increase resilience to future natural ha

4.7.1.9 Implement the outputs from the Oatlands Structure Plan

BUDGET:	2025/26 Est.	CURRENT 2025/26 Actual	PROPOSED 2026/27 Budget
REVENUE:			
Special Events - Recoveries (Aust Day & ANZAC Centenary)	0		0
Men's Shed Income	0		0
Total Revenue:	0	0	**0**
EXPENDITURE:			
Special Events (Festivals etc)	35,525		35,525
Donations	8,500		8,500
Regional Development Campaign (SCSR)	0		0
Community Shed	6,480		6,480
Grant Exp - Special Events - Aust Day & ANZAC Centenary	0		0
Oatlands Structure Plan	5,000		5,000
Budget Reduction/Adjustment	0		0
Total Expenditure:	55,505	0	**55,505**
(Surplus)/Deficit:	55,505	0	**55,505**

Sub Program: BUILDINGS (PUBLIC TOILETS)

Program Objectives:

Strategic Theme: Infrastructure

The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.

Strategic Plan Reference:

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality

Description & Level of Service:

Strategies / Action Plans:

1.5.1.1 Enhance the program for building management and maintenance across the municipality
1.5.1.2 Develop and maintain public amenities to meet community and visitor needs, including continuing to upgrade public amenities with a focus on toilet facilities to meet community and visitor needs with regard to possible future use as well as current use
1.5.1.3 Ensure sustainable use of Council buildings is maximised for Community benefit
1.5.1.4 Update Long-Term Strategic Asset Management Plan to reflect condition assessment of buildings
1.5.1.5 Improve the quality, safety and fit-for-purpose of community halls and facilities
1.5.1.6 Address community needs with well-targeted, focused and strategic approaches to facility supply

BUDGET:	2025/26 Est.	CURRENT 2025/26 Actual	PROPOSED 2026/27 Budget
REVENUE:			
Mobile Toilet Hire	0	300	300
Grant(s) - State (Election)	0		0
Total Revenue:	0	300	**300**
EXPENDITURE:			
Maintenance - Public Toilets	140,739		145,268
Depreciation			
Budget Reduction/Adjustment	0		0
Total Expenditure:	140,739	0	**145,268**
(Surplus)/Deficit:	140,739	-300	**144,968**

Sub Program: NATURAL

Program Objectives:

Strategic Theme: Landscapes

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands.

Strategic Plan Reference:

3.2.1 Identify and protect areas that are of high conservation value
3.2.2 Encourage the adoption of "best practice" land care techniques

Description & Level of Service:

Strategies / Action Plans:

3.2.1.1 Continue implementation of the Southern Midlands Weed Management Strategy

3.2.1.2 Implement and monitor the Lake Dulverton Management Strategy and Water Operational Plan

3.2.1.3 Continue to work co-operatively with the Tasmanian Land Conservancy to add value to the Chauncy Vale Wildlife Sanctuary and to develop a new management document reflecting current best practice

3.2.1.4 Facilitate and encourage voluntary native vegetation conservation agreements to conserve & protect high priority native vegetation communities

3.2.1.5 Use a collaborative approach (through the planning scheme) to recognise and protect values on private land only where:
- i. the land contains natural values Council has deemed to be of high conservation value at the local level;
- ii. existing spatial information provides a reasonable level of surety as the presence of those values;
- iii. the values are not already afforded a reasonable degree of protection by higher levels of government; and
- iv. the patch size is sufficiently large to ensure long term environmental sustainability.

3.2.2.1 Actively pursue grant opportunities & projects in relation to preservation of bushland remnants, weed management, vegetation, and regenerative agricultural techniques

3.2.2.2 Maintain collaborative partnerships with NRM South, DPIPWE, and other relevant organisations to deliver on-ground projects

BUDGET:	**2025/26 Est.**	CURRENT **2025/26 Actual**	PROPOSED **2026/27 Budget**
REVENUE:			
Chauncy Vale - Gate Donations	4,500		4,500
Lake Dulverton - Donations (Committee contribution)	5,000		5,000
Lake Dulverton - Signage Charges	0		200
Rental - Chauncy Vale Cottage / Aurora Reimbursements	7,145		9,273
Grant(s) - State (Election)	0		0
NRM Grants	0		0
Total Revenue:	16,645	0	**18,973**
EXPENDITURE:			
Campania Bush Reserve	2,360		2,360
Chauncy Vale Reserve	41,136		26,774
Weed Management Program	60,729		62,816
Landcare Facilitator (incl New Grant Application allocation)	108,665		112,954
Committee (incl. Dulverton Corridor)	17,750		17,750
Lake Dulverton (Midlands Water Scheme)	26,875		33,437
Depreciation	0	0	0
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	257,515	0	**256,091**
(Surplus)/Deficit:	240,870	0	**237,118**

Sub Program: HERITAGE

Program Objectives:

Strategic Theme: Landscapes

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands.

Strategic Plan Reference:

3.1.1 Maintenance and restoration of significant public heritage assets
3.1.2 Act as an advocate for heritage and provide support to heritage property owners
3.1.3 Investigate document, understand and promote the heritage values of the Southern Midlands

Description & Level of Service:

Strategies / Action Plans:

3.1.1.1 Manage the heritage values of Council owned heritage buildings according to affordable best practice
3.1.1.2 Work in partnership with the State Government to ensure the strategic long-term management of publicly owned heritage sites
3.1.1.3 Continue to implement and review the Oatlands Commissariat and Gaol Master Plans
3.1.1.4 Seek to establish the Oatlands gaol site as an historic/archaeological interpretation centre
3.1.2.1 Support and monitor the ongoing development of the Heritage Skills Centre in Oatlands
3.1.2.2 Facilitate and investigate opportunities for assisting heritage property owners in conserving heritage places alongside sustainable ongoing usage
3.1.3.1 Undertake and encourage research & publications on the heritage values of the Southern Midlands
3.1.3.2 Undertake effective heritage interpretation, education and communication programs
3.1.3.3 Continue to manage and utilise Council's heritage resource and collections
3.1.3.4 Support the occupancy / use of Council owned heritage buildings and spaces by arts & crafts groups who specialise in heritage crafts
3.1.3.5 Support the creation of centralised initiatives for online accessibility to information relevant to heritage sites/buildings
3.1.3.6 Recognition and ensuring the maintenance of the significance of trees in the landscape especially along the Heritage Highway (Midland Highway) and the revegetation where trees have been removed

BUDGET:	**2025/26 Est.**	CURRENT **2025/26 Actual**	PROPOSED **2026/27 Budget**
REVENUE:			
Oatlands Gaol - Rental Income / Donations	0		0
Oatlands Court House - Rental Income / Donations	1,000		1,000
Grant - NSRF (Commissariat)	0		0
Heritage Volunteer Program / Archaeological Digs	0		0
Total Revenue:	1,000	0	**1,000**
EXPENDITURE:			
Staffing / General Operating	393,520		422,642
Court House (incl. gen funds for displays/interps etc)	20,833		21,519
Gaolers Residence	26,534		27,219
Parattah Railway Station	4,100		4,100
73 High Street (Roche Hall)	19,853		20,424
79 High Street (Commissariat)	18,333		18,904
Heritage Volunteer Program / Archaeological Digs	18,000		16,000
Budget Reduction	0		0
Interest Charges	0		0
Depreciation	0		0
Total Expenditure:	501,173	0	**530,808**
(Surplus)/Deficit:	500,173	0	**529,808**

Sub Program: VOLUNTEERS

Program Objectives:

Strategic Theme: Community

The need to retain and build on the strong sense of community that exists within the Southern Midlands as well as increase the opportunities for improved health and well-being of those that live in the Southern Midlands.

Strategic Plan Reference:

4.4.1 Encourage community members to volunteer

Description & Level of Service:

Strategies / Action Plans:

4.4.1.1 Ensure that there is support and encouragement for volunteering

4.4.1.2 Facilitate training programs aimed at providing volunteers with the necessary skills

4.4.1.3 Continue to support volunteers and their respective Community Groups through the Southern Midlands Community Small Grants Program

4.4.1.4 Work with Volunteering Tasmania to refine policies and frameworks that support volunteering throughout the Southern Midlands

4.4.1.5 Continue to provide the SMC Community Small Grants Program to support Community groups and their volunteers

BUDGET:	2025/26 Est.	CURRENT 2025/26 Actual	PROPOSED 2026/27 Budget
REVENUE:			
	0	0	0
Total Revenue:	0	0	**0**
EXPENDITURE:			
Community Grants Program	30,000		30,000
Partnership - Bagdad Community Club	15,000		0
Budget Reduction/Adjustment	0		
Total Expenditure:	45,000	0	**30,000**
(Surplus)/Deficit:	45,000	0	**30,000**

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Councillor D Fish, seconded by Councillor K Dudgeon

THAT the information be received and noted.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

15. FLOUR MILL PARK DEVELOPMENT

The Southern Midlands Community Infrastructure Plan was adopted at the April 2024 Council meeting. One of the early responses to that Report was commissioning of a Concept Design by Consultants, Inspiring Place for the redevelopment of Flour Mill Park. The Flour Mill Park redevelopment will be impacted upon by the requirement to provide a stormwater drainage outfall from the Campania Bush Reserve, planned development through Flour Mill Park, including the requirements of TasRail.

The Director Assets (David Richardson) and the Director Community & Development (Andrew Benson) are currently working through construction program options to accommodate the Flour Mill redevelopment priorities and the requirements for the stormwater drainage from the Bush Reserve

So what is the impact of the stormwater outfall through Flour Mill Park?

The image below shows the extent of the overland flow of stormwater ending up in Flour Mill Park, prior to Council developing the subdivision in the Campania Bush Reserve. To explain the terminology on the image below, 1% AEP means that we could expect a 1% chance (or **A**nticipated **E**xceedance **P**robability) of receiving a 1 in 100 year flood each year, plus the projected impact of Climate Change as at the year 2100. Whereas the design parameters from a number of years ago was 5% AEP (1 in 20 year flood frequency).

PRE 1% AEP + CC @2100

The image on the next page shows the same site, but ‘post’ development of the Council Subdivision (note the Subdivision layout) and how that will impact on the site, with the proposed stormwater drainage and the roadways diverting the stormwater away from properties and also reducing the flooding impact on the elevated TasRail railway embankment.

With a new stormwater pipeline under the TasRail corridor, the discharge will be into Flour Mill Park. The revised capacity will require an open drainage channel that would run parallel to the TasRail corridor and then discharge into a detention basin (approximately 1120m² by 750mm deep). This will be required prior to the stormwater discharging into an existing 450-mm dia pipeline that goes through 39 Reeve Street and into the Reeve Street drainage system.

The detention basin has the capacity to double up as an off lead Dog Park location, given it will be rarely inundated.

POST 1% AEP + CC @2100

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Councillor D Fish, seconded by Councillor K Dudgeon

THAT the information be received and noted.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

16. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Nil

17. COMMUNITY SMALL GRANTS PROGRAM

17.1 Southern Midlands Community Small Grants Program 2026

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 6th August 2026

Attachments:
1. Assessment Analysis Sheet (A3 size)
2. Summary of Applications received
3. Folder containing hard copy of all applications

BACKGROUND

Council has conducted a Community Small Grants program twice a year since 2008, converting to an annual program in September 2009. The main aim of the program is to streamline and condense the many requests for financial support received from various community groups, charitable organisations and service providers throughout the year. The program has proven to be very popular with all the target groups and excellent goodwill is gleaned from the successful grant recipients. Additional kudos has been obtained by having presentations to successful Grantee organisations at the Australia Day function in January.

[EXTRACT FROM THE GUIDELINES]

The Southern Midlands Council's Community Small Grants program has been established to support projects, programs and activities developed for the benefit of the residents of the Southern Midlands local government area.

The Community Small Grants provide assistance to community groups to provide programs, improve safety, undertake minor capital works, and facilitate small seminars, conferences and forums or purchase equipment.

The Southern Midlands Council recognises the immense community benefit provided to our residents and visitors by local community organisations through the provision of opportunity for involvement in activities in Southern Midlands.

The Community Small Grants Program is one method of supporting and assisting local organisations in providing additional opportunities for the Southern Midlands community.

Purpose
To provide financial assistance in a regulated and equitable way to community groups catering for, and responding to, the needs of the residents and visitors to Southern Midlands.

The program provides assistance to organisations to conduct a wide range of activities. The following broad categories are designed to give applicants an idea as to the types of projects which Council seeks to support through this program:

Community Building
Projects which aim to increase community participation & access to information, services & facilities while strengthening community and social well-being.

Minor Capital Works
Projects which enhance our community facilities by aiding in the development of new facilities or improvements to any existing Community/Council owned facility. It will provide assistance for projects such as fencing, roofing, ground lighting, shade sails, building refurbishments, paving, etc.

Safety/Accessibility Upgrades/Equipment
Projects that increase the capacity of local groups and clubs to cater for the needs of the community. These developments can be in the form of a construction project or the purchase of equipment.

Frequency
Council's grant program is currently held on an annual basis.

Important Dates:
The current round for assistance opens at 8.30am on ***Monday 22 June 2026*** *and* ***closes on Tuesday 4 August 2026 at 4:00pm****. Applications can be lodged at either the Oatlands or Kempton Office, or lodged electronically at* *mail@southernmidlands.tas.gov.au*

Projects are able to start from Monday 31 August 2026 - full acquittal is required by 30th July 2027.

Level of Funding Available
An organisation can apply for assistance up to a maximum of $3000 per round- no minimum grant amount applies.

Eligibility

Financial Assistance WILL be considered for:

- *Any not for profit community group or voluntary association that is legally constituted as an incorporated body or under the auspice of one.*
- *The group or organisation is located in the Southern Midlands municipal area or is proposing an activity or project which will take place in the Southern Midlands municipal area, for the benefit of those who live, visit or conduct business in the municipal area.*
- *The applicant is able to demonstrate financial viability and competence.*
- *The applicant meets Council's insurance requirements.*
- *Education providers are able to apply on the condition that the project/activity is open to all residents and has a broad community benefit.*
- *For equipment grants, applicants are required to contribute at least 50% towards the cost of equipment for items considered 'consumables' eg cricket bats / balls , Footballs etc .Items of a longer term nature eg line marking*

machines , training equipment and the like would be eligible for up to 100% funding.

The following are important areas to address

- *Any application which relates to works or projects on property not under the applicants direct ownership (land tenure) or control, must provide a letter of authorisation and approval for said works / projects from the land owner with the grant application.*

- *In the case of applications from the Department of Education, Children & Young People where the facilities will be used by Community and school students alike, the application requires written commitment from the DECYP / Principal that the facilities (or improvements) will be accessible by the public.*

Financial Assistance WILL NOT be given for:

- *Activities by a private person that is not a formal representative of a bone fide organisation.*

- *Activities of For-Profit organisations.*

- *Applicant organisations who have previously failed to acquit Council assisted projects in line with the agreed terms.*

- *Projects that have previously received funding from this grant program.*

- *Working Capital or straight donation purposes.*

- *Projects by local schools/education providers that are exclusive to student's core school curriculum with no availability to the general public.*

- *Retrospective request for a project already fully or partially completed*

- *Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.*

- *Facilities where little or no public access is available.*

- *Travel to sporting competitions or conferences for individual or community groups.*

- *Projects/ programs that are not based in or focused on southern midlands residents*

It should be noted that meeting the eligibility criteria is not a guarantee of funding.

The following conditions apply to all financial assistance allocated through the program

Project Management
Funds will only be spent on the project for which funds were applied and as approved by the Southern Midlands Council.

Successful applicants must finalise and acquit the project within the approved time frame and approved budget as per application form.

Any variation of this agreement, such as an extension of the project completion date, shall only by made in writing between the parties. Any request for extension of time must be received in writing prior to the relevant original acquittal completion date.

Successful applicants are required to maintain a copy of all receipts of project expenditure for the term of the grant program, including copies of any advertising, media, newsletters, etc. Council will require copies of expenditure invoices / receipts as part of its acquittal procedure.

If relevant, applicants must obtain and comply with all applicable Council Permit Regulations for example planning, &/or building permit – including road closures, outdoor advertising and any health and safety programs (please ensure that costs for these permits, if required, are included in your application). Please ensure that you have allowed sufficient timeline for these approvals to be obtained and the project to be completed in a timely manner.

The Council strongly encourages that all equipment acquired through the program be insured against theft and fire or covered under your organisations insurance policy.

Although possession of current public liability insurance is not a condition of eligibility, Council strongly encourages all applicants to investigate all their insurance requirements to ensure activities are adequately covered and protected.

Financial
Should a group not be able to fulfil the grant conditions as indicated on the application form or substantial savings have been made, any unspent funds shall be returned to the Southern Midlands Council. In special circumstances, surplus funds from savings made may be authorised for redirection to fund similar projects/ activities. Pre-approval in writing should be sought from Council prior to any additional funds being expended. Should the project exceed the amount estimated, groups will be required to meet the additional costs.

Promotion
The Council requests that successful applicants actively promote the support of the Southern Midlands Council. This may include (but not limited to) any of the following:

- *Inclusion of the Southern Midlands Council logo in press advertising or any promotional material.*

- *Acknowledgement of the Southern Midlands Council in radio or television advertising, award presentation, etc.*

- *Opportunities for the Mayor or delegate to participate in any public relations activities, launches, or proceedings associated with the project. Sufficient* *notice should be given in the form of an official letter of invite addressed to the General Manager.*

- *Must attend Council arranged event celebrating the provision of the grant funding, in particular providing a representative at Council's Australia Day ceremony.*

- *Prominently displaying any certificates or plaques associated with the Council's provision of any grant funding*

A version of Council's Logo is available and will be provided on request. The logo can only be used for a specific purpose to which it was requested and must be replicated in its existing form and not altered in any way.

If use of the Council logo is not practicable, the following wording should be incorporated in any material related to the funded project: "Proudly supported by the Southern Midlands Council".

Evaluation / Acquittal Process

Once the project or equipment purchase has been completed, grant recipients must submit an evaluation and provide copies of any advertising, newsletters and media releases relating to the funded project. An evaluation form will be provided with the grant approval letter.

Evidence of expenditure of funds is required to accompany the evaluation. It is preferred that the evaluation / acquittal information be forwarded as soon as the project or purchase is complete ie not left until the final acquittal date

Unsatisfactory acquittal of the grant may lead to withdrawal of the grant approval and subsequent request for return of the allocated funding. Inability to apply for future grant funding may also apply in this circumstance. If you are having difficulties completing the acquittal obligations, please contact Council's grant staff to discuss possible solutions.

Priority Criteria

Due to the limited amount of funds available, priority will be given to projects that:

1. *Demonstrate considerable benefit to the Southern Midlands community;*

2. *Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of a facility;*

3. *Demonstrate coordination with other groups in the community;*

4. *Address local issues by attempting to meet a community need or gap;*

5. *Show evidence of community support for the project;*

6. *Enhance the lifestyle options for residents and visitors in the community;*

7. *Demonstrate an ability to manage the project through resource allocation including financial resources, effective planning, clear goals and evaluation processes;*

8. *Demonstrate the ability to be ongoing [if applicable]*

9. *Is the project reliant on other funds, if so has other funding been approved (evidence of the other funding is required to accompany the application);*

10. *Includes the ability for broad Community access – Land Tenure [in the ownership of the applicant or in other ownership]*

11. *Grant funds applied for as a % of the total amount to complete the project [inc. in kind contribution] i.e. A financial contribution by the applicant/s would be favorably looked upon*

12. *The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body (i.e. no 'double dipping')*

13. *Demonstrate that a Risk Assessment of the project is deemed within acceptable limits*

14. *Has the Applicant received funding over the last five years (if the organisation has received funding over the last five years through this program, then a weighting will be included to provide a higher ranking for Applicants that have not received funding over the last five years)*

Final funding decisions are made on the merit of each application against the stated eligibility criteria, guidelines and an assessment against the aforementioned criteria.

Assessment
The application process is as follows:

The application forms can be accessed from the Council Chambers, Oatlands and Kempton or via the Council Website: www.southernmidlands.tas.gov.au

Applicants are encouraged to contact Council's Deputy General Manager, Andrew Benson on 6254 5050 if you have any questions relating to completion of the forms or require information in regard to how your project meets the guidelines of the program.

The completed applications, once received within timeline parameters, will be assessed and prioritised by the assessment panel consisting of Council Officers and Councillors. The panel's decision is final and no further correspondence shall be entered into.

The assessment panel will then make their recommendations to the next scheduled Council Meeting for adoption.

*Once adopted by Council the applicants will be informed of their success or otherwise in gaining funding. Successful applicants will need to supply Council with a tax invoice [on their own letterhead preferably] for the approved grant amount to allow funding of grant monies to be processed .**This should be done as soon as the approved grant funding letter has been received.***

Tips for completing the Application Form

Please use the following as a guide to help you to complete the application form.

Section 1: General Information

1 – 5 As directed by the form, please provide as many details as possible about your group / organisation / club.

Section 2: Details of the Project

Tell us about your project, what you are planning and what you want to achieve.

6. Select the category that your project best fits under.

7. Give your project a name which represents what your project/activity is about.

8 Indicate where the project/activity is to be held or carried out (e.g. Hall, park, or facility).

9 When answering this question think about the following:

- *What does your group want to achieve? (eg raise awareness of a service program, group or local issue, improve access to and use of a community facility, maximize participation in your group or a particular activity, improve safety).*
- *What steps are you planning to take to make sure your project/activity runs smoothly?*
- *Who might you involve; (e.g.) young persons, older persons, people with different abilities, people from different cultural backgrounds).*
- *Why is this project/activity important for your group/organisation and the wider community?*

10 When answering this question think about the following?

- *How things will be different for your group and/or the wider community?*
- *What might it allow them to do that they can't at present?*
- *How might it improve access to or participation in activities?*
- *Who will benefit most from your project/activity?*

  Keep in mind concepts such as community pride, attracting people to the region and spending money in the community, forming new community links, etc.

11 Tell us how your group identified a need in the community (e.g. community consultation, public meeting, suggestion box).

- *Why do you think the need exists?*
- *Why is it a problem/issue for your group and/or the wider community?*
- *Who have you spoken to about this need?*
- *Why has your group chosen this way to tackle the problem and/or improve the situation?*

12 To answer these questions think about:

- *Can you draw on volunteers from within your group or organisation? If yes, what sort of work will they be asked to do or in what way can they help?*
- *What equipment, machinery, etc. you have?*
- *What sort of skills or abilities do the individuals involved in the project/activity have? (e.g. financial management, organisational, trade skills – e.g. plumber, builder etc).*
- *What type of outside assistance will you seek to complete the project or run the event?*

13. For example:

- *Increased participation/membership*
- *A well attended event or activity*
- *Peoples comments and thoughts (how will you get these?)*
- *Media coverage (e.g. newspaper, community newsletter)*

  You may wish to identify the main aims of your project which you can go back and review to see whether you were successful.

14. Please provide approximate start date, completion date, and a contact person for the project.

Section 3: Budget

Please complete this section as accurately as possible and attach more pages if necessary.

15. Clearly list the expenses for your project/activity and indicate which expenses you intend to use Council's contribution for.

16. Please provide details of the confirmed and anticipated sources of funding for your project. If available please provide with your application any documents confirming the availability of these funds (e.g. bank statements, loan details, letters, etc).

Good luck with your Application

[END OF EXTRACT FROM THE GUIDELINES]

CURRENT POSITION

This is the twentieth round of the Grants Program that Council have offered, with the application form and guidelines being continually refined to provide clear and concise information and criteria for community groups and organisations who apply for the grants.

The Program time table is shown below:-

TIMETABLE

SMC website and Facebook	**11 June 2026**
Southern Midlands Regional News	**July issue** *(although it will be part way through the application period)*
Grant Applications open (with Application Forms available from the SMC website from this date)	**Monday 22 June 2026**
Grant Applications close	**Tuesday 4 August 2026** (4.00pm)
Confirmation letter acknowledging receipt of applications	**Wednesday 5 August 2026**
Facilities & Recreation Committee Agenda closes	**Thursday 6 August 2026**
Facilities & Recreation Committee meeting	**Thursday 13 August 2026**
Full Council meeting Agenda closes	**Thursday 20 August 2026**
Full Council meeting – Oatlands [To consider recommendations from the Facilities & Recreation Committee]	**Wednesday 26 August 2026**
Successful / Unsuccessful letters to grant applicants	**Week commencing Monday** **31 August 2026**
Grant Acquittal	**30th June 2027**

Eighteen applications have been received identifying **$72,306.00** worth of projects, requesting a total of $**47,243.00** of support from Council through the SMC Community Small Grants Program 2026. Within the application Council ask,

GRANT AMOUNT REQUESTED: ***$__________[GST inc]***

Council may not be able to fund the full amount requested .Please advise the minimum amount that would still allow the project to continue ***$ _________.***

A total "*Will Accept*" figure of **$42,944.00** has been determined from the applications for this grant round. The funds available for distribution by Council for the projects being $30,000.00 as per the 2026/27 budget,

ASSESSMENT PROCESS

As per the previous rounds, to assess the applications in an open, transparent and equitable manner, whilst maintaining a rigorous analysis against the established criteria, the Deputy General Manager (Andrew Benson) prepared a rational decision making process to assist the Facilities & Recreation Committee in their deliberations. The process consisted of;

- **Firstly,** a set of criteria in a matrix format to establish the initial eligibility of the applicants. This set of criteria was extracted from the grant guidelines as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are classified as *must comply*, if an Applicant does not meet this then the application is not further assessed.

MUST - Eligibility YES
A not for profit community group or voluntary association that is legally constituted as an incorporate body
A not for profit community group or voluntary association that is not legally constituted as an incorporate body but will operate this grant under the auspice of one - Name of auspicing body
The group or organisation is located in the Southern Midlands municipal area
The group or organisation is proposing an activity or project which will take place in the Southern municipal area, for the benefit of those who live, visit or conduct business in the municipal area.
The applicant is able to demonstrate financial viability and competence.
The applicant meets Council's insurance requirements (if applicable).
Is the applicant an educational organisation
If an education provider will the project/activity be open to all residents and does it have a broad community benefit.
If the application is for an equipment grants applicants are required to contribute at least 50% towards the cost of the equipment, has this been identified in the budget.

- **Secondly,** a set of criteria in a matrix format to establish the areas in which the grant does not cover. This set of criteria was extracted from the grant guidelines as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are also classified as *must comply*, if an Applicant scores a YES in response then the application is not further assessed.

MUST - NOs **Funds not available for the following**
Has the Applicant organisation previously failed to acquit Council assisted projects in line with the agreed terms.
Actions/services previously disbursed.
Fundraising purposes (donations).

Program/projects by local schools/education providers that are exclusive to students Core school curriculum and activities cannot be considered.
Projects with ongoing costs e.g. staff, salaries, administration, maintenance, insurance, rental or lease arrangements.
Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.
The purchase of land.
Routine and regular maintenance work to existing facilities (e.g. gardening, cleaning).
Facilities where little or no public access is available.
Travel to sporting competitions or conferences for individual or community groups.

- **Thirdly,** a set of criteria that have been called the WANTS in a matrix format that are 'weighted' to gauge the extent to which the assessment team believe that the application meets the criteria detailed below. This set of criteria has been extracted from the grant guidelines as they are pivotal to the decision making process, eg risk assessment, funding sought from Council as a percentage of the total project costs, etc.

  This set of criteria required a "raw scoring" of between 1 and 5 (5 being the highest/best category), which is then multiplied by the weighting to achieve a "refined score". For example in Criterion 1 on the next page, the weighting (WT) is 10 because it was felt that this criterion represents a very high priority, when the application is scored by an assessment panel member against this criterion, if the member of the assessment panel scores it as a 1, in the 1 to 5 range, this is then automatically multiplied by the weighting (WT), which arrives at a "refined score" of 10. Likewise if the member assessed it as a 5, in the 1 to 5 range which is then automatically multiplied by the weighting (WT) it comes up with a "refined score" of 50. Working this process through against each of the fourteen criteria by each of the assessment panel members it arrives at a total as shown on the A3 Summary Sheet. Affectively in this model the highest collective score is determined to be the most deserving application.

WANT
Criteria 1
Demonstrate considerable benefit to the community;
Criteria 2
Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of facility;
Criteria 3
Demonstrate coordination with other groups in the community;
Criteria 4
Address local issues by attempting to meet a community need or gap;
Criteria 5
Show evidence of community support for the project;
Criteria 6
Enhance the lifestyle options for residents and visitors in the community;

Criteria 7
Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;
Criteria 8
Demonstrate the ability to be ongoing (if appropriate).
Criteria 9
Is the project reliant on other funds, if so has other fund been approved
Criteria 10
Includes the ability for broad Community access – Land Tenure
Criteria 11
Grant funds applied for as a % of the total to complete the project
Criteria 12
The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body
Criteria 13
Risk Assessment of this Project
Criteria 14
Funding received over the last five years

- **Potential Conflict of Interest** It is important to have at least five people that assess and score the applications because of the high level of potential 'conflict of interest' that is present in such a small Community. When a Councillor or officer identifies a conflict of interest (ie if an Elected Member or an Officer on the Assessment Panel is an Executive Office Bearer for the organisation that is an Applicant for a grant, they are required to declare that interest and exit the meeting, they do not enter into discussions or score that application) and the automatic scoring in the spread sheet is adjusted by the averaging (ie if there is no conflict of interest with an Application the totals of all five scorers is summed and then divided by five to achieve the average. If there is one conflict of interest then the totals of all four scorers is summed and then divided by four to achieve the average). Therefore with potentially five assessors individually scoring fourteen criteria, coupled with the weightings and then the averaging, no one assessor has the ability to influence the potential outcome of the scoring. In a further element of transparency the A3 Summary Sheet is available to all applicants as an attachment to the Council Report, so that they can gauge their level of success compared with the other applicants based purely on the identified criteria.

  Members of the Assessment Panel who declare an interest were asked to leave the room in relation the nominated application and are identified in the report to Council, to ensure the integrity of the process.

  All Applications arrived before the specified close time and they all comply with the Program Guidelines.

APPLICANTS

Southern Midlands Community Small Grants Program 2026					
Applications					
Group/Club	**Auspiced by**	**Project**	**Project Cost**	**Grant Sought**	**Will Accept**
Bagdad Cricket Club		New Wicket	$ 6,980.00	$ 3,000.00	$ 3,000.00
Campania Community Group (Kathryn)		Community engagement equipment	$ 7,550.00	$ 2,675.00	$ 2,300.00
Campania Community Grp (Kobi)		First Aid Course	$ 3,970.00	$ 3,000.00	$ 2,100.00
Campania FC		Storgae Room Security & Upgrades	$ 3,242.00	$ 3,000.00	$ 2,000.00
Levendale & Woodsdale History Rooms		Air Conditioning Unit	$ 2,176.00	$ 2,000.00	$ 2,000.00
Midlands Swim Club	**OCA**	Equipment	$ 2,070.00	$ 2,070.00	$ 1,800.00
Mount Pleasant FC		Kiosk Storage	$ 4,187.00	$ 3,000.00	$ 3,000.00
Oatlands Ex Services & Community		Glass Door Upright Fridge	$ 4,118.00	$ 3,000.00	$ 3,000.00
Oatlands Community Assn		New Carpet in Conference Room	$ 4,900.00	$ 3,000.00	$ 2,500.00
Pickle Ball Group	**OExSC**	Pickle Ball bats, balls and nets	$ 2,000.00	$ 2,000.00	$ 1,990.00
Runnymede CC		Security Door	$ 3,782.00	$ 3,000.00	$ 3,000.00
St Marys Kempton		Heritage Repairs	$ 9,460.00	$ 3,000.00	$ 2,990.00
Tunbridge Community Club		Dining Room Upgrade	$ 3,660.00	$ 3,000.00	$ 3,000.00
Tunnack Community Club		Toilet facilitaties upgrades	$ 4,225.00	$ 3,000.00	$ 2,950.00
Tunnack Hall & Progress Assn		Kitchen Upgrade	$ 3,172.00	$ 2,872.00	$ 2,500.00
Wine South		Event Signage	$ 1,260.00	$ 1,260.00	$ 498.00
Woodsdale FC		Kitchen Equipment	$ 2,390.00	$ 1,366.00	$ 1,366.00
Woodsdale Rec & Community Hub		Vinyl Flooring for Kitchen	$ 3,164.00	$ 3,000.00	$ 2,950.00
			$ 72,306.00	$ 47,243.00	$ 42,944.00
		Budgeted Funding for 2026		$ 30,000.00	$ 30,000.00
		balance		*-$ 17,243.00*	*-$ 12,944.00*

RECOMMENDATION

THAT

1. The impartial assessment process as developed by the Deputy General Manager be undertaken by the Assessment Panel of the Facilities and Recreation Committee, plus a number of Council Officers be undertaken in Workshop mode;
2. Financial decisions are then to be calculated and endorsed based on the assessment; and
3. The financial allocations for the twentieth round of the Southern Midlands Council Community Small Grants be subsequently submitted to the next Full Council meeting for ratification.

DECISION

Moved by Councillor D Fish, seconded by Councillor K Dudgeon

That the meeting be adjourned to undertake the Grants Assessment.

CARRIED

Councillor	**Vote For**	**Vote Against**
Clr D F Fish (Chairperson)	✓	
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	

The Meeting was adjourned to undertake the Grants Assessment Workshop at 11.45 am

At 1.48 Clr D Fish left the workshop/meeting and Clr D Blackwell joined the meeting as the Committee proxy for Clr D Fish.

DECISION

Moved: Councillor K Dudgeon, Seconded: Councillor D Blackwell

That the Meeting be reconvened following the Grants Assessment Workshop at 1.50pm

CARRIED

Councillor	Vote For	Vote Against
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr D Blackwell	✓	

It was noted that during the Workshop Assessment session, the following Councillors advised of an interest in the Grant Item, SMC Small Grants Program 2026, adjacent to their names and left the room whilst that particular Grant Application was being discussed and assessed;

A. Application by Mount Pleasant Football Club

Deputy Mayor Karen Dudgeon - being an Executive Committee Member of the Mount Pleasant Football Club, ie Treasurer. Therefore the Deputy Mayor considerate it inappropriate for her to participation in the assessment of this particular Application.

B. Application by Woodsdale Football Club

Deputy Mayor Karen Dudgeon - given that the Club, has in their Application, named the building that they are seeking funds for as '*Kaye's Community Kitchen*'. It was assumed that 'Kaye' refers to the late Kaye Rowlands, a local longtime resident and, committed Community contributor in the Woodsdale district, who was also Karen Dudgeon's Mother. Therefore the Deputy Mayor considered it inappropriate for her to participation in the assessment of this particular Application.

C. Application by Woodsdale Recreation & Community Hub

Deputy Mayor Karen Dudgeon - given that in their Application they named the building that they are seeking funds for as '*Kaye's Community Kitchen*'. It was assumed that 'Kaye' refers to the late Kaye Rowlands, a local longtime resident and, committed Community contributor in the Woodsdale district, who was also Karen Dudgeon's Mother. Therefore the Deputy Mayor considered it inappropriate for her to participation in the assessment of this particular Application.

D. Application by Tunbridge Community Club

Councillor Don Fish - given that Councillor Fish's daughter is a member of the Executive Committee of the Club. Therefore Councillor Fish considered it inappropriate for him to participation in the assessment of this particular Application.

SUB COMMITTEE'S RECOMMENDATION TO COUNCIL

RECOMMENDATION

THAT the following financial allocations on the next page, determined through the workshop assessment process for the twentieth round of the Southern Midlands Council Community Small Grants be submitted to the next Full Council meeting for ratification.

DECISION

Moved: Councillor D Blackwell, Seconded: Councillor K Dudgeon

THAT the following financial allocations on the next page, determined through the workshop assessment process for the twentieth round of the Southern Midlands Council Community Small Grants be submitted to the next Full Council meeting for ratification.

Councillor	**Vote For**	**Vote Against**
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr D Blackwell	✓	

Southern Midlands Community Small Grants Program 2026								
Applications						Recommendation		
Group/Club	**Auspiced by**	**Project**	**Project Cost**	**Grant Sought**	**Will Accept**	**Recommend to Council**	**Score**	**Rank**
Bagdad Cricket Club		New Wicket	$ 6,980.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	607	1
Campania Community Group (Kathryn)		Community engagement equipment	$ 7,550.00	$ 2,675.00	$ 2,300.00		469	17
Campania Community Grp (Kobi)		First Aid Course	$ 3,970.00	$ 3,000.00	$ 2,100.00		420	18
Campania FC		Storgae Room Security & Upgrades	$ 3,242.00	$ 3,000.00	$ 2,000.00	$ 2,000.00	514	11
Levendale & Woodsdale History Rooms		Air Conditioning Unit	$ 2,176.00	$ 2,000.00	$ 2,000.00	$ 646.00	534	7
Midlands Swim Club	**OCA**	Equipment	$ 2,070.00	$ 2,070.00	$ 1,800.00	$ 1,800.00	542	5
Mount Pleasant FC		Kiosk Storage	$ 4,187.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	539	6
Oatlands Ex Services & Community		Glass Door Upright Fridge	$ 4,118.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	511	12
Oatlands Community Assn		New Carpet in Conference Room	$ 4,900.00	$ 3,000.00	$ 2,500.00	$ 2,500.00	517	9
Pickle Ball Group	**OExSC**	Pickle Ball bats, balls and nets	$ 2,000.00	$ 2,000.00	$ 1,990.00	$ 1,990.00	558	2
Runnymede CC		Security Door	$ 3,782.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	523	8
St Marys Kempton		Heritage Repairs	$ 9,460.00	$ 3,000.00	$ 2,990.00	$ 2,990.00	550	3
Tunbridge Community Club		Dining Room Upgrade	$ 3,660.00	$ 3,000.00	$ 3,000.00		496	15
Tunnack Community Club		Toilet facilitaties upgrades	$ 4,225.00	$ 3,000.00	$ 2,950.00	$ 2,950.00	517	9
Tunnack Hall & Progress Assn		Kitchen Upgrade	$ 3,172.00	$ 2,872.00	$ 2,500.00	$ 2,500.00	544	4
Wine South		Event Signage	$ 1,260.00	$ 1,260.00	$ 498.00	$ 498.00	499	13
Woodsdale FC		Kitchen Equipment	$ 2,390.00	$ 1,366.00	$ 1,366.00		477	16
Woodsdale Rec & Community Hub		Vinyl Flooring for Kitchen	$ 3,164.00	$ 3,000.00	$ 2,950.00		499	14
			$ 72,306.00	$ 47,243.00	$ 42,944.00	$ 29,874.00		
		Budgeted Funding for 2026		$ 30,000.00	$ 30,000.00	$ 30,000.00		
		balance		*-$ 17,243.00*	*-$ 12,944.00*	*$ 126.00*		

18. REQUEST FOR SUPPORT BY COMMUNITY OWNED HALLS – DONATIONS AND SUPPORT POLICY

Nil.

19. NEXT MEETING

10th September 2027

20. CLOSURE

Councillor Batt closed the meeting at 2.15pm.

Woodsdale Community Memorial Hall

Est. 1905

General Committee Meeting

Monday 17th August 2026

Woodsdale Hall

1. **Welcome/Opening:**
   The President welcomes members and declares the meeting open at 7.09pm

2. **Attendance:**

Councillor Karen Dudgeon, Ms Andrea Jones, Mrs Ann Wiggins, Mrs Ann Scott and Mrs Marion Wiggins and Miss Alyson Scott

3. **Apologies:**

Mrs Sally Stubs and Mr Leon Scott

Moved: Mrs Marion Wiggins Seconded: Mrs Karen Dudgeon

Motion Carried

4. **Confirmation of Minutes for the last meeting – 29th June 2026**

Moved: Mrs Karen Dudgeon Seconded: Mrs Ann Wiggins

Motion Carried

5. **Business Arising from Previous Minutes – 29th June 2026**

- No information from Babette about the Farm movie night.
- Red and Green Ball changed date 21st August instead of 29th August.
- Karen hasn't spoken to the food safety yet. No need to get in contact as they have not contacted Andrea.
- Christmas party - Alyson has made the Christmas flyer and sent to the committee for approval.
- New locks on toilet doors. Alyson let the council workers in as their key wasn't worker.
- Still not found the second set of keys. Andrea will ask Tim Kirkwood for a new master key.

  Moved: Mrs Ann Scott Seconded: Mrs Marion Wiggins

Motion Carried

6. **Financial Report:**

Total funds as of 29th June 2026 **$ 11426.00**

Y.T.D Financials

Opening Balance (1/7) **$10149.75**

Incoming	**YTD**	**$**	**$4049.26**
Outgoing	**YTD**	**$**	**$2534.04**

Closing balance as of 17th August 2026 **$ 11664.97**

Please see attached financials for further information.

Moved: Mrs Andrea Jones Seconded: Mrs Ann Scott

Motion Carried

7. **Business arising from financial report:**

7.1 Electricity bill was paid
7.2 WFC has paid for their hire
7.3 Julie B has paid for her hire and told she needs to leave it how they find it.
7.4 Alyson has paid for her hire
7.5 Southern Midlands Council paid their fee
7.6 Alyson paid hire for baptism

Motion Carried

Correspondence:

In

- Toni sent email about swapping dates of the WFC ball to the 21$^{st\ of}$ August 2026.
- Bendigo Bank Michael Gordan rang to discuss giving us money. He has emailed information to the Hall email.
- Tony from Fire department contacted need to be let in on the Friday 14th August 2026 for inspection.
- Julie B contacted Andrea for hall hire of a private function in September 2026.

Out

- Andrea contacted Julie B on the 12th of August.

- Alyson in correspondence with Toni about the WFC ball
- Alyson in correspondence with Fire department.

Moved: Mrs Karen Dudgeon Seconded: Mrs Ann Wiggins

Motion Carried

1. **General Business:**
   1.1 Red and Green Ball 21st August – They have 2 whole lambs. Unsure on veggies yet. Andrea is going to ask the bakery next door for 75 dinner rolls. Set up Thursday night 6pm do veggies as well. They need to clean the hall. $20 PER HEAD maybe $15 if all goes well. $100 billed if not cleaned and left how they find it. They want to eat at 6.30pm. everyone needs to be here at 5pm. Helpers Alyson, Ann S, Marion till 8, Ann W, Alyson will check with Lucy G and Marion will check with Sally. Ann S to ask Lyn B.
   1.2 Bendigo bank would like to sponsor the hall over the next 3 years. We need to put up 2 signs. Committee members were happy with this. Alyson will sign the document. Andrea will write out the invoice.
   1.3 Rabobank grant – it needs to be in in the next 2 weeks. Alyson to investigate it for next year if it is available.
   1.4 Christmas Party for hospital Alyson to put the ad in the Southern Midlands new for September.
   1.5 Karen to ask council to remove grass from the tank.
   1.6 Council have been out to put locks on the toilets.
   1.7 Alyson spoke to Cameron from Council to come and have a look at the fire as there was water coming down the wall.
   1.8 We need to investigate purchasing a sensor light for outside the toilets as well as the stairs at the back door and the power box.
   1.9 AGM – Andrea needs to email Jemma about the date and time. 14th September 2026. 7pm Followed by a general meeting

   Moved: Mrs Marion Wiggins seconded: Mrs Ann Wiggins

   Motion Carried

2. **Bookings:**
   1: 21ST WFC Ball
   2: Alyson weekly bookings
   3: Julie B 6th September

Meeting closed 8.17pm

Next Meeting will be

Monday 14th September 2026 at 7pm.

Attachment
Agenda Item 5.2.1

Woodsdale Community Memorial Hall

Est. 1905

Minutes

FOR

Annual General Meeting

On

Monday 22nd September 2025

ATTENDANCE:

Executive committee:

President; Ms Alyson Scott.
Vice president; Mrs Ann Scott
Secretary; Ms Andrea Jones
Treasurer: Ms Andrea Jones

General Committee members: Mr Leon Scott**,** Mrs Ann Scott, Mrs Marion Wiggins

Apologies: Mrs Ann Wiggins

Council representative: Councillor Mrs Karen Dudgeon

Opening/Welcome:
Ms Alyson Scott declared the meeting open at 7.08 pm

Moved by Mrs Marion Wiggins and seconded by Mr Leon Scott that the minutes of the last AGM held on Monday 23rd September 2024 be accepted as read and confirmed as a true and faithful record.

Motion carried.

Presidents Report:
Ms Alyson Scott presented the President's report for 2024/25. (copy attached)

Moved by Ms Alyson Scott and **seconded by** Mrs Karen Dudgeon that the Presidents report be received.

Motion carried.

Auditors report. (Official copy attached)

Balance brought forward		$ 12185.02
Total receipts to 30th June 2025	$ 4826.60	
		$ 17011.62
Total payments to 30th June 2025	$ 6830.67	

Represented by:

Commonwealth Bank Account – 31 August 2025		$ 10149.75
Petty cash on hand	$31.20	
Balance to 30th June 2025		**$ 10180.95**

Moved by Ms Andrea Jones and **seconded by Mrs Ann Scott** that the Auditors report be accepted as read.

Motion carried

The existing committee was dissolved, and all positions were declared vacant.

Councillor Mrs Karen Dudgeon asked the executive committee members if they wished to keep their positions. All parties of the executive were happy to stay on. Councillor Dudgeon declared that the executive committee would continue in the same positions as the previous year. The General Committee will also remain the same as the previous year. Councillor Karen thanked the committee for all their hard work and ongoing upkeep of the hall.

Election of Office Bearers unopposed.

Moved by Mrs Marrion Wiggins and **seconded by** Mrs Ann Scott that the positions of Executive and General committee to be rolled over from the previous year.

Motion Carried.

General business:

- Ms Alyson Scott thanked everyone for their ongoing work and those that have departed the committee over the year.

Annual General Meeting Closed – 7.37 p.m.

Attachment
Agenda Item 5.3.2

TasWaste South

Quarterly Report

Reporting Period: Q4 – March to June 2026
Date of Issue: 3 August 2026

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TasWaste South is supported by the Tasmanian Waste and Resource Recovery Board, which is funded by the Tasmanian Government.

Tasmanian Waste & Resource Recovery Board

Reporting requirements

This Quarterly Board Report is a statutory requirement for TasWaste South as a Joint Authority established by the 12 southern Tasmanian councils under the *Local Government Act 1993*. All 12 councils are members of TasWaste South. The relevant section of the Act is included below.

36B. Quarterly reports of authorities

1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.
2) The quarterly report of the single authority or joint authority is to include –
   a. a statement of its general performance; and
   b. a statement of its financial performance.

Statement of general performance

TasWaste South's focus over March-June 2026 was on progressing outstanding actions from our 2025-2026 annual plan as well as the work which is constant and ongoing. Looking ahead, securing funding through to 2030 enables us to put long-term planning in place for the first time.

Significant progress has been made on two major projects: the Southern Regional Infrastructure Plan, and the Southern Regional Organics Strategy and its action plan. These key documents remain on track for release in the second half of 2026. Feedback from council staff, particularly our waste officer network, has been invaluable in ensuring these documents are and will remain fit for purpose for years to come.

We had a highly successful iteration of our household hazardous waste collection days, with a record amount of material diverted from landfill. Advance planning for future dates and advanced promotion will enable this program to continue to grow.

We also commenced a 'listening tour' with our member councils, offering briefings with councillors, CEOs and GMs, and other staff. The ReThink Waste program continues to perform strongly, in partnership with our other regional waste bodies. Additionally, two new staff members commenced with TasWaste South, reflecting our ongoing shift from establishment to delivery.

TasWaste South

Governance and strategy

TasWaste South's current funding to 2030 has been finalised, with a grant deed approved by the new Minister for Environment, Guy Barnett. This provides welcome stability and an opportunity to align our strategic planning to this timeframe. This strategic review is already underway, with assistance from consultants WLF Accounting and Advisory. We will engage with stakeholders to update the strategy, ahead of presenting it to the September meeting of the Local Government Forum. Our strategic review will also account for the May release of the Waste and Resource Recovery Board's (WRRB) draft strategy, to ensure they are aligned.

TasWaste South provided a submission to the WRRB on its draft strategy and this has been shared with member councils. Overall, we support the WRRB's strategy, including its stronger focus on state-wide planning, strategic infrastructure, data improvement, market development and circular economy outcomes. We also support the intent to guide levy reinvestment in a more transparent and coordinated way. Our feedback focused on strengthening the strategy's deliverability and clarity, especially recognising the existing capabilities of councils and regional waste organisations helping to deliver many of the strategy's outcomes.

Projects

It has been a busy period, with the introduction of new staff and the work characterised by our organisation's shift from establishment to delivery.

New projects

Grow it Local

This national community gardening and food-growing online platform provides content, workshops and seeds to its members, in partnership with local government. It is currently running in Glenorchy and its purpose is broadly aligned with council sustainability goals, food waste reduction and increasing the circular economy.

TasWaste South arranged an online introductory meeting with member councils to discuss the proposal to expand this program further, with potential funding from TasWaste South. The Board will shortly be considering a proposal for partnership and further engagement with councils will occur should it be approved.

Ongoing projects

Best practice waste transfer station facility modular concept design

Now complete, this modular concept design is intended to guide future investment by councils and operators, informing the upgrade or construction of the region's 18 waste transfer stations (WTS). Currently, these WTS have a wide variety of standards and configurations. By incorporating the design's principles, operators can help to provide a more uniform customer experience – so all waste transfer stations have similar layout and signage – along with improved safety and resource recovery outcomes.

The next step is for TasWaste South to commission an audit/gap analysis of the existing WTS to better understand exactly what is needed at each facility, ahead of determining how best to facilitate addressing any gaps identified.

Bin audits

TasWaste South continues to plan a second bin audit for the southern region. This will provide a point of comparison for the 2025 audit, completed before the launch of the container refund scheme. Our intention is to include all member councils in this new audit, which will be conducted in accordance with the impending Department of Natural Resources and Environment (NRE) Tasmania's framework for future audits. Because of the benefits of aligning with NRE's work, the audit now looks more likely to occur in summer 2026-27 rather than winter 2026, as originally intended.

Circular economy procurement

On 20 May, TasWaste South held an online seminar through LGAT's membership portal, introducing Dr Hadi Vandshali from Local Government Procurement. Dr Vandshali discussed opportunities and benefits for councils in embedding circular economy principles into their procurement process. There were also examples of circular economy initiatives from Meander Valley Council, Kingborough Council, City of Clarence, Fulton Hogan and Winc Australia.

More work remains for TasWaste South to identify locally relevant pilot projects where circular economy procurement principles can be applied.

TasWaste South

Household hazardous waste collection days

TasWaste South's latest round of household hazardous waste collection days has been its most successful yet, with 4.6 tonnes of waste collected across five days over three weekends, at eight sites: Dunalley Hotel, Nubeena Fire Station, New Norfolk Pool, Central Highlands Council, Southbridge Waste Transfer Station, Dover RSL carpark, McRobie's Gully and Baretta Waste Management Centre.

Vapes were once again collected in significant amounts, including several hundred from one individual who was very concerned about disposing of them correctly. We collected two lots of DDT, glass-blowing chemicals, an old 'B' battery housed in a cardboard box (apparently dating from the 1950s–1960s and used to power tube radios) and a small mercury lamp.

The breakdown of material collected and participation is as follows:

Location	Weight collected	Vapes collected	Participants
Dunalley	201	0	4
Nubeena	251	0	3
New Norfolk	18	0	1
Hamilton	0	0	0
Huonville	987	196	22
Dover	123	0	7
McRobie's Gully	1,885	200	155
Baretta	1,135	41	40
Totals	4,600	437	232

The success of McRobie's Gully is pleasing, reflecting the central location and population base, and great support from the City of Hobart communications team and waste officers.

Discussions are now underway between the regional waste organisations to arrange the next round of collection dates. This follows agreement on a regular cadence over the coming years. This will enable us to lock in dates and locations much earlier. An RFQ has been prepared for a service provider based on this agreement. Knowing dates in advance will enable better publicity, in conjunction with member councils, and should improve results. Meanwhile, TasWaste South continues to receive regular phone calls enquiring about disposal of small amounts of household hazardous waste and maintains a contact list to inform those people about upcoming events.

Hazardous waste storage facility

While construction of a new hazardous waste storage facility at the Baretta Waste Management Centre is complete, the facility cannot open until local staff have undergone appropriate training. We are currently working with Kingborough Council staff to identify training options.

We are anticipating a media event for the opening of the facility, with further operational details such as pricing and other information yet to be shared with councils for updating their websites.

Litter management plan

With the appointment of our new Waste Project Officer, TasWaste South hopes to progress engagement with the Environment Protection Authority (EPA), to confirm that the plan's shared actions are still aligned. The EPA has had significant management changes this year, but we are actively seeking to engage with them on this work.

Primary industries project

TasWaste South continues its work with NRM South on an analysis of waste management in the primary industries sector. We have received a draft report from NRM South following their engagement with the sector and are now in the process of providing feedback.

Regional waste app

TasWaste South is looking at the potential for a new mobile app for waste, recycling and resource recovery in southern Tasmania. The app would be a means for councils to provide essential local information, together with consumer information and support for behaviour change. Similar apps are already in use in the north and north-west and there is a range of similar apps available in the market. However, each one has varying capabilities, costs and suitability. We also need to consider the new state-wide waste data strategy being undertaken by the Department of Natural Resources and Environment (NRE). So TasWaste South is commissioning an independent assessment of the available options to determine the best approach. This will be shared with NRE to inform a state-wide approach.

Southern Regional Infrastructure Plan and Organics Strategy

As previously noted, these two documents are expected to guide much of TasWaste South's work over the coming years and inform upcoming projects throughout the region, so their completion is keenly anticipated. Gathering and incorporating stakeholder feedback has taken longer than planned, but both documents are still on track for release in the second half of 2026, with the infrastructure plan coming first. This will include an implementation plan detailing costs and timelines, with some projects expected to require significant funding over multiple years. This infrastructure plan will be just the start of TasWaste South's work. Our consultants MRA are preparing the final draft and member councils will be given a copy ahead of its public release, along with our communications planning and messaging.

Meanwhile, a draft regional organics report from consultants Talis will be circulated for stakeholder review in the coming months. There has been a high level of interest in this report and it has been gratifying to receive such informative and helpful feedback from councils.

Soft plastics

Mid 2026 sees the conclusion of ReSmart's (formerly RecycleSmart) year-long soft plastics collection pilot projects in Clarence, Hobart, Kingborough and Glenorchy councils. We look forward to analysing data from the various approaches taken and considering the pilot's effectiveness and costs. TasWaste South is in a good position to ensure an equitable approach and the best possible deal for all councils, should the pilot proceed further.

Since late 2025, TasWaste South has been in dialogue with Soft Plastics Stewardship Australia (SPSA), a not-for-profit partnering with some of Australia's largest producers of soft plastic. SPSA is running kerbside collection of soft plastics in a handful of Victorian local government areas, including Ballarat and Albury, and is seeking to run a similar trial in Tasmania. Our local waste officer network raised some concerns about the proposal, so we facilitated online meetings for members with both SPSA and Albury City Council, and sought more information from SPSA. They have also been communicating with WRRB and we have engaged with WRRB on this.

Suffice to say, there is currently a range of potential soft plastic recycling proposals and solutions emerging from the market and industry, including consideration of legislation by the Federal Government. We continue to monitor the debate and, as always, our goal is to ensure that any agreed future model is sustainable, delivers demonstrable outcomes and that unforeseen costs are not passed on to councils.

Engagement and education

ReThink Waste

The entire state-wide ReThink Waste team has been actively working on a series of large events this quarter. The first was Ecofest Tasmania in Ulverstone on 5-6 April, an annual event dedicated to building a sustainable future, where ReThink is a familiar presence. On 6-9 May ReThink attended its first AgFest, one of the biggest events on the Tasmanian calendar, to deliver waste education workshops, children's activities and Q&A sessions.

ReThink's ongoing focus on its school education program was also given a push with sponsorship of the 2026 Tasmanian Educational Leaders Conference in Launceston on 20-22 May. The conference brings together principals and leaders from across the education sector, and was the perfect opportunity to present ReThink Waste as a trusted education-focused initiative that is free, curriculum aligned and designed specifically for Tasmanian schools. The team offered live demos of the Waste Audit Toolkit and a first look at its new schools' program booklet. Principals and education leaders were able to complete EOI forms to arrange presentations at their schools.

In the south, this ongoing engagement with the education sector has so far translated to the delivery of 38 workshops in four schools, for 661 students, well above our annual KPIs.

The quarter also saw ReThink prepare for Plastic Free July, with collateral made available to our member councils, and more progress on the development of the new ReThink Waste website.

The team will also attend the LGAT Annual Conference in Hobart on 19-20 August.

Stakeholder engagement

The Waste Management and Resource Recovery Association (WMRR) held its Tasmanian forum on 27 May in Hobart, with a focus on 'the path to 80 per cent resource recovery'. The program included a presentation by TasWaste South CEO Paul Jackson on the upcoming Southern Regional Infrastructure Plan. Unfortunately, Paul could not attend due to illness but thankfully David Holman from consultants MRA was able to step in at short notice.

Our team took a behind-the-scenes tour of the Resource Work Co-op at McRobie's Gully on Thursday 4 June. This was a valuable opportunity to see how it operates and to better understand the challenges and commitment of the staff involved.

On 9 June, TasWaste South kicked off its 'listening tour' of member councils, with a meeting of Glenorchy City Council. This tour is an opportunity for councillors to learn more about TasWaste South's role, and to have their questions answered on waste and resource recovery. We look forward to booking in presentations with more councils in the coming months.

TasWaste South also held a meeting of the Waste Officer Network on 17 June at Sorell Council Chambers. This included presentations from TasRecycle on next steps in the container refund scheme, Cleanaway on recent safety upgrades to the Lutana MRF, and from the Department of Natural Resources and Environment on the development of its new state-wide waste data strategy. Gathering the waste officers together is always a great opportunity to discuss a range of project and operational updates, particularly Sorell's rollout of kerbside FOGO this July.

Education

With a view to learning more about circular economy initiatives, CEO Paul Jackson and Waste Program Manager Tegan Lovell attended WMRR's national circular economy conference, 'ENVIRO', in Adelaide on 23-24 June. Tegan called this one of the most informative conferences she has ever attended.

Comms and Engagement Officer Trent Swindells, who is new to the waste industry, took advantage of WMRR's inaugural 'Waste and Resource Recovery Foundations' one-day course in Melbourne.

Media

Ahead of our household hazardous waste collection days, we secured a radio interview for CEO Paul Jackson on ABC Hobart's Drive program. We also worked with City of Hobart's communications team for more radio and newspaper coverage, including a photo shoot at McRobie's Gully. We have also been able to increase activity and engagement on the TasWaste South LinkedIn channel through more regular posting on our activities.

Operational updates

Our two new recruits have been coming up to speed in their new roles, including all the projects outlined above and being hands-on with our household hazardous waste collection days.

TasWaste South also took delivery of its first branded vehicle, providing more mobility and flexibility for face-to-face engagement. The new Hyundai Tuscon is a hybrid, to demonstrate a focus on reduced greenhouse gas emissions.

Legal matters, risks and issues

No matters arose.

Looking ahead

TasWaste South will be finalising and releasing the Southern Regional Infrastructure Plan soon. We are expecting considerable public interest in this document and its release will be coordinated with a communications plan, including messaging that councils will be able to use and adapt.

At the time of writing, we have recently issued three RFQs regarding our planning audit of the south's waste transfer stations, a proposed regional waste app and the next instalment of our household hazardous waste collection days.

We have also distributed a survey to the waste officer network on hard-to-recycle and difficult waste services across the region, with a view to understanding current operations and gaps in service. Responses are due 3 August.

Statement of financial performance

The P&L below does not reflect any adjustments related to the EOFY preparation of financial statements and may vary slightly once that process is completed.

Expenditure increased as key projects progressed, new staff commenced and projects were advanced before year end. The surplus funds reflect the timing of delivery across multi-year projects, with a number of significant workstreams continuing into 2026-27. It is proposed that the surplus funds be carried-forward and allocated to significant projects arising from the Infrastructure Plan and Organics Strategy which are close to being finalised. Work is progressing with NRE to facilitate the carry-forward.

With funding secured through to 2030 and the 2026-27 Budget endorsed by the Board, TasWaste South is well-positioned to continue progressing its strategic priorities in the coming year.

Profit and Loss

Southern Tasmanian Regional Waste Authority T/A TasWaste South

For the year ended 30 June 2026

Account	2026
Trading Income	
Council Contributions	80,000.00
Rethink Waste Grant	1,163,873.00
Operational Grant	2,000,000.00
Total Trading Income	**3,243,873.00**
Gross Profit	**3,243,873.00**
Other Income	
Interest Revenue	11,156.45
Profit/(loss) on Disposal of Assets	(211.31)
Total Other Income	**10,945.14**
Operating Expenses	
Accounting and Auditing Costs	14,095.00
Advertising	15,094.95
Banks Fees	1,361.84
Board Expenses	3,063.43
Board Fees	48,867.81
Board Member Expenses	223.42
Board Travel and Accommodation	1,087.27
Communications and Marketing	45,865.09
Conferences & Seminars	5,737.15
Consultants	23,927.50
Corporate Memberships	3,214.09
CRS	23,474.00

Depreciation	13,974.18
Educational Consumables - Merchandise	11,686.24
FBT Expenses	336.99
FOGO	73,551.00
Garage Sale Trail	25,800.00
Graphic Design & Website	37,206.00
Hazardous Waste Collection Program	150,780.75
Insurance Costs	14,175.75
Interest Charged	5.55
Computer Equipment & IT	29,511.36
Legal Costs	20,603.44
Light and Power	1,396.29
Local Government Forum	1,976.66
Material Flow Analysis	14,487.00
Meeting Expenses	542.09
Motor Vehicle Costs	23,984.98
MRF	30,095.00
Office Equipment (2030-05)	2,380.85
Office Rental	28,429.98
Officer Network	1,560.45
Other	265.00
Other Employee Expenses	555.00
Primary Industries	78,700.00
Printing & Stationery	1,732.14
Procurement for Local Government	13,722.50
Professional Development - Board	6,490.68
Professional Development and Training	20,540.12
Program Management	14,145.00
Public Events (Including Awards)	17,816.64
Recruitment	12,748.50
Regional Infrastructure Plan	72,898.35
Repairs and Maintenance	1,274.83
Rethink Waste Grant Payment to CCWMG	227,371.17
Rethink Waste Grant Payment to CN	213,523.00
Salaries & Wages	606,421.86
Stakeholder Engagement	1,535.00
Subscriptions & Licences	11,789.52
Sundry Office Expenses	4,905.46
Superannuation	73,318.25
Superannuation - Board	5,689.32
Telephone & Internet	7,295.65
Transport	997.80
Travel & Accommodation	20,060.37
Uniforms	2,439.10
Work Health and Safety	21,302.46
Motor Vehicle Allowance Cost - CEO	14,999.92
Total Operating Expenses	**2,121,033.75**

Net Profit	**1,133,784.39**

SOUTHERN MIDLANDS COUNCIL

BAGDAD-MANGALORE STRUCTURE PLAN REVIEW PROJECT STEERING GROUP

Wednesday 12 August 2026, 10:00am, Kempton Council Offices,

Attached: Proposal & quote from Jensen Plus

Link: final Structure Plan: 260225 P2324 Bagdad-Mangalore Structure Plan Structure Plan FINAL.pdf

MINUTES

1. PRESENT

Cr Donna Blackwell, community representative Tony Bantick, community representative Chris Cartledge, General Manager Tim Kirkwood, council officer Damian Mackey, council officer Grant Finn, council officer Joanne Rowley, council officer Bernadette Conde.

2. APOLOGIES

Cr Tony Bisdee

3. IMPLEMENTATION PLAN

RESOLVED:

That the proposal and quote from project consultants Jensen Plus, via email dated 20 February 2026, to develop an implementation planning package for the Bagdad Mangalore Structure Plan, be accepted.

4. THE NEW TASMANIAN PLANNING POLICIES

It was noted that the Tasmanian Planning Polices (TPPs) came into effect on 1 July 2026, and that all new planning scheme amendments will need to be consistent with the TPPs.

The implementation of the BMSP rezoning recommendations will therefore need to bear these policies in mind, (noting that a draft of the policies was taken into account during the development of the Structure Plan).

5. THE DRAFT SOUTHERN TASMANIA REGIONAL LAND USE STRATEGY

It was noted that a new Southern Tasmania Regional Land Use Strategy has not yet come into effect. As with the TPPs, planning scheme amendments will need to demonstrate compliance with the Regional Land Use Strategy. At present, the 2010 Southern Tasmania Regional Land Use Strategy continues to apply.

6. NEXT STEPS

- The Project Steering Group to recommend to Council that Jensen Plus's consultancy work be extended to include development of an implementation plan.
- A Project Steering Group workshop with Jensen Plus be scheduled in September (preferably Wednesday 16 September) to commence implementation planning work.

7. MEETING CLOSE

Meeting closed at 11:10am.

ATTACHMENT

From: Michael McKeown <mmck@jensenplus.com.au>
Sent: Friday, 20 February 2026 11:24 AM
To: Damian Mackey
Cc: Vicki White; Patrick Iwanyshyn
Subject: Request for Variation, Bagdad-Mangalore Implementation Planning

Dear Damian

Following adoption of the Bagdad–Mangalore Structure Plan, we would like to propose a variation to our scope to prepare a focused Implementation Planning package to support delivery over the next five years.

While the Structure Plan establishes the vision and strategic directions, this additional scope would translate priority initiatives into practical, short-term project plans and a consolidated implementation framework for Council.

We propose the following tasks:

1. **Confirm Priority Projects (Next 5 Years)**
   Review the Phase 1 Structure Plan initiatives with Council to confirm the shortlist of priority projects intended for progression within the next five years. Assume 5 projects.
2. **Prepare Individual Project Plans (2 pages each)**
   Prepare a concise project plan for each confirmed priority project, outlining:
   – Purpose and strategic alignment with Structure Plan
   – Objectives and intended outcomes
   – Scope of works (high level, building on and summarising Structure Plan content)
   – Key stakeholders and partners
   – Indicative staging and timing
   – Order-of-magnitude cost considerations (where feasible)
   – Funding pathways / grant opportunities (where known)
   – Governance / responsibility
   – Key risks and dependencies
3. **Online Implementation Prioritisation Workshop**
   Facilitate an online workshop with Council to:
   – Test and refine project priorities
   – Confirm sequencing and staging logic
   – Identify early wins and catalytic projects
   – Discuss resourcing and delivery responsibilities
4. **Refine Project Plans**
   Update individual project plans following workshop outcomes and Council feedback.

5. **Prepare Consolidated Implementation Report**
   Prepare a short Implementation Planning Report including:
   – Summary
   – Overview implementation framework (5-year horizon)
   – Prioritisation rationale
   – Staging and sequencing diagram
   – Consolidated action table
   – Appendices including all individual project plans
6. **Project management and client liaison**

The outcome will be a clear, practical and Council-ready implementation package that can support budgeting discussions, advocacy, grant applications and internal work programming.

Fee proposal

We propose to undertake the above scope of work for a fixed fee of $11,000 exclusive of GST and disbursements.

I note that the timing of this work is subject to Council's readiness. Happy to discuss.

We look forward to your confirmation of the above.

Best wishes

Michael McKeown

Director

BA (Hons) MA (Urban Design) RPIA (Fellow) AILA (Affiliate)

JENSEN PLUS
Planning
Landscape Architecture
Urban Design
Social Planning

Agreed Process

for

Considering the SMC Community Small Grants Program 2026 Applications, when Funding Availability is Less than the Number of Applications Received in Accordance with the Guidelines

Assisting in building the capacity and resilience of the Southern Midlands

Prepared by

Andrew Benson, Deputy General Manager

Address all correspondence to: The General Manager, PO Box 21 Oatlands, Tasmania 7120
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Email Address: mail@southernmidlands.tas.gov.au Web: www.southernmidlands.tas.gov.au
ABN 68 653 459 589

The process consists of;

1. **Firstly,** a set of criteria in a matrix format to establish the initial eligibility of the applicants. This set of criteria was extracted from the grant guidelines as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are classified as *must comply*, if an Applicant does not meet this then the application is not further assessed.

MUST - Eligibility YES
A not for profit community group or voluntary association that is legally constituted as an incorporate body
A not for profit community group or voluntary association that is not legally constituted as an incorporate body but will operate this grant under the auspice of one - Name of auspicing body
The group or organisation is located in the Southern Midlands municipal area
The group or organisation is proposing an activity or project which will take place in the Southern municipal area, for the benefit of those who live, visit or conduct business in the municipal area.
The applicant is able to demonstrate financial viability and competence.
The applicant meets Council's insurance requirements (if applicable).
Is the applicant an educational organisation
If an education provider will the project/activity be open to all residents and does it have a broad community benefit.
If the application is for an equipment grants applicants are required to contribute at least 50% towards the cost of the equipment, has this been identified in the budget.

2. **Secondly,** a set of criteria in a matrix format to establish the areas in which the grant does not cover. This set of criteria was extracted from the grant guidelines which is available to the Applicants. This set of criteria required a YES, NO or N/A response. These are also classified as *must comply*, if an Applicant scores a YES in response then the application is not further assessed.

MUST - NOs   **Funds not available for the following**
Has the Applicant organisation previously failed to acquit Council assisted projects in line with the agreed terms.
Actions/services previously disbursed.
Fundraising purposes (donations).
Program/projects by local schools/education providers that are exclusive to students Core school curriculum and activities cannot be considered.
Projects with ongoing costs e.g. staff, salaries, administration, maintenance, insurance, rental or lease arrangements.
Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.
The purchase of land.

Routine and regular maintenance work to existing facilities (e.g. gardening, cleaning).
Facilities where little or no public access is available.
Travel to sporting competitions or conferences for individual or community groups.

3. **Thirdly,** a set of criteria that have been called the WANTS in a matrix format that are 'weighted' to gauge the extent to which the assessment panel believe that the application meets the criteria detailed below. This set of criteria has been extracted from the grant guidelines as they are pivotal to the decision making process, eg risk assessment, funding sought from Council as a percentage of the total project costs, etc.

   This set of criteria requires a "raw scoring" of between 1 and 5 (5 being the highest/best category), which is then multiplied by the weighting to achieve a "refined score". For example in Criterion 1, the weighting (WT) is 10 because it was felt that this criterion represents a very high priority, when the application is scored by an assessment panel member against this criterion, if the member of the assessment panel scores it as a 1, in the 1 to 5 range, this is then automatically multiplied by the weighting (WT), which arrives at a "refined score" of 10. Likewise if the member assessed it as a 5, in the 1 to 5 range which is then automatically multiplied by the weighting (WT) it comes up with a "refined score" of 50. Working this process through against each of the fourteen criteria by each of the assessment panel members it arrives at a total as shown on the *A3 Summary Sheet*.

WANT	**WT**
Criteria 1	
Demonstrate considerable benefit to the community;	10
Criteria 2	
Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of facility;	10
Criteria 3	
Demonstrate coordination with other groups in the community;	5
Criteria 4	
Address local issues by attempting to meet a community need or gap;	15
Criteria 5	
Show evidence of community support for the project;	10
Criteria 6	
Enhance the lifestyle options for residents and visitors in the community;	5
Criteria 7	
Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;	15
Criteria 8	
Demonstrate the ability to be ongoing (if appropriate).	10
Criteria 9	
Is the project reliant on other funds, if so has other fund been approved	5
Criteria 10	
Includes the ability for broad Community access – Land Tenure	10
Criteria 11	
Grant funds applied for as a % of the total to complete the project	10
Criteria 12	
The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body	8
Criteria 13	
Risk Assessment of this Project	10
Criteria 14	
Funding received over the last five years from SMC Grants	10

4. **Potential Conflict of Interest** We like to have generally seven people that assess and scored the applications because of the high level of potential 'conflict of interest' that is present in such a small Community. When a Councillor or officer identifies a conflict of interest (ie if an Elected Member or an Officer on the Assessment Panel is an office bearer for the organisation that is an Applicant for a grant, they are required to declare that interest and exit the meeting, they do not enter into discussions or score that application) and the automatic scoring in the spread sheet is adjusted by the averaging (ie if there is no conflict of interest with an Application the totals of all seven scorers is summed and then divided by seven to achieve the average. If there is one conflict of interest then the totals of all six scorers is summed and then divided by six to achieve the average). Therefore with potentially seven assessors individually scoring fourteen criteria, coupled with the weightings and then the averaging, no one assessor has the ability to influence the potential outcome of the scoring. In a further element of transparency the A3 Summary Sheet is available to all applicants, which details the scoring, so that they can gauge their level of success compared with the other applicants based purely on the identified criteria.

   The Members of the Assessment Panel who declared an interest and therefore stand aside in relation the nominated application were; (refer to the Agenda Report)

   a. ######### (organisation), ############# (Assessment Panel Member);

   b. ######### (organisation), ############# (Assessment Panel Member).

   These declarations and withdrawals ensured the integrity of the process.

   It is noted that the Manager Community Services, Wendy Young participates as an observer of the grants assessment process in her role as Internal Compliance Officer to verify the integrity of the whole process in her reporting to the Audit Panel.

   'The Committee noted that' (*this is where any comments from the Assessment Panel are detailed about any individual application requiring noting for the transparency of the decision making, eg non-compliant applications and the reason for the non-compliance).* There were no matters noted by the Committee in the 2026 Grant Round.

5. **Analysis and Decisions**
   Following the detailed assessment of the applications in accordance with the aforementioned process, the following documents are provided,

   1. Analysis of the Community Small Grants Program September 20## (A3 Spreadsheet) – to be enclosure with the Report
   2. Summary of Applicants and also the Committee recommendations following the assessment to be enclosure with the Report (on the following page)

   The two aforementioned documents detail the ranking of the assessments by the Assessment Panel in accordance with the criteria, which then allows for the dollar values to be trickled down from the highest ranking application ie (the application which scored 1 of 18) under its 'Will Accept' value,. The observer will notice that from application 1 of 18 to application 13 of 18 were fully funded for their 'Will Accept' value, at which stage the $30,000 budget was nearly expended

   The applications that scored 14 out of 18, to 18 of 18 unfortunately did not attract funding based on the Funding Criteria, as the dollar value of the grants budget had been exhausted prior to reaching them.

   The Summary and the associated assessment provides the recommended funding level to Council.

Southern Midlands Community Small Grants Program 2026									
Applications						**Recommendation**			
Group/Club	**Auspiced by**	**Project**	**Project Cost**	**Grant Sought**	**Will Accept**	**Recommend to Council**	**Score**	**Rank**
Bagdad Cricket Club		New Wicket	$ 6,980.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	607	1
Campania Community Group (Kathryn)		Community engagement equipment	$ 7,550.00	$ 2,675.00	$ 2,300.00		469	17
Campania Community Grp (Kobi)		First Aid Course	$ 3,970.00	$ 3,000.00	$ 2,100.00		420	18
Campania FC		Storgae Room Security & Upgrades	$ 3,242.00	$ 3,000.00	$ 2,000.00	$ 2,000.00	514	11
Levendale & Woodsdale History Rooms		Air Conditioning Unit	$ 2,176.00	$ 2,000.00	$ 2,000.00	$ 646.00	534	7
Midlands Swim Club	**OCA**	Equipment	$ 2,070.00	$ 2,070.00	$ 1,800.00	$ 1,800.00	542	5
Mount Pleasant FC		Kiosk Storage	$ 4,187.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	539	6
Oatlands Ex Services & Community		Glass Door Upright Fridge	$ 4,118.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	511	12
Oatlands Community Assn		New Carpet in Conference Room	$ 4,900.00	$ 3,000.00	$ 2,500.00	$ 2,500.00	517	9
Pickle Ball Group	**OExSC**	Pickle Ball bats, balls and nets	$ 2,000.00	$ 2,000.00	$ 1,990.00	$ 1,990.00	558	2
Runnymede CC		Security Door	$ 3,782.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	523	8
St Marys Kempton		Heritage Repairs	$ 9,460.00	$ 3,000.00	$ 2,990.00	$ 2,990.00	550	3
Tunbridge Community Club		Dining Room Upgrade	$ 3,660.00	$ 3,000.00	$ 3,000.00		496	15
Tunnack Community Club		Toilet facilitaties upgrades	$ 4,225.00	$ 3,000.00	$ 2,950.00	$ 2,950.00	517	9
Tunnack Hall & Progress Assn		Kitchen Upgrade	$ 3,172.00	$ 2,872.00	$ 2,500.00	$ 2,500.00	544	4
Wine South		Event Signage	$ 1,260.00	$ 1,260.00	$ 498.00	$ 498.00	499	13
Woodsdale FC		Kitchen Equipment	$ 2,390.00	$ 1,366.00	$ 1,366.00		477	16
Woodsdale Rec & Community Hub		Vinyl Flooring for Kitchen	$ 3,164.00	$ 3,000.00	$ 2,950.00		499	14
			$ 72,306.00	$ 47,243.00	$ 42,944.00	$ 29,874.00		
		Budgeted Funding for 2026		$ 30,000.00	$ 30,000.00	$ 30,000.00		
		balance		*-$17,243.00*	*-$ 12,944.00*	*$ 126.00*		

Application Scoring Guide for Assessor's Guidance

WANT	WT	SCORE	SUM	Scoring of Responses				
				1	2	3	4	5
Criteria 1 Demonstrate considerable benefit to the community;	10			Very poor / No demonstrated committment in this criteria / Very Low	Minimal committment demonstrated / Low	Relevant committment demonstrated / Medium	Good level of commitment demonstrated / Good	High level of commitment demonstrated / Very Good
Criteria 2 Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of facility;	10							
Criteria 3 Demonstrate coordination with other groups in the community;	5							
Criteria 4 Address local issues by attempting to meet a community need or gap;	15							
Criteria 5 Show evidence of community support for the project;	10							
Criteria 6 Enhance the lifestyle options for residents and visitors in the community;	5							
Criteria 7 Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;	15							
Criteria 8 Demonstrate the ability to be ongoing (if appropriate).	10							
Criteria 9				1	2	3	4	5
Is the project reliant on other funds, if so has other fund been approved	5			no				yes
Criteria 10				1	2	3	4	5
Includes the ability for broad Community access – Land Tenure	10			no				yes
Criteria 11				1	2	3	4	5
Grant funds applied for as a % of the total amount to complete the project (including in-kind contribution) (Judgement - capacity to raise own funds)	10			100%	80%	60%	40%	20%
Criteria 12				1	2	3	4	5
The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body	10			yes				no
Criteria 13				1	2	3	4	5
Risk Assessment of this Project	10			Extreme Risk	High Risk	Moderate Risk	Low Risk	Insignificant
Criteria 14				1	2	3	4	5
Funding received over the last five years from this Grants Program	10			Other	0 in last 2 yrs	0 in last 3 yrs	0 in last 4 yrs	0 in last 5 yrs
Grand Total			0					
Average (ie total score divided by number of Assessors)			0					
Total Cost of the project (example)			8000					
Requested amount by the organisation (as a %of total Amount)		25%	2000					
Will accept lessor amount of grant (example)			1500					
Value of Grant approved by the Committee								
Overall Ranking (automatically generated)								

		Total Value of Projects submitted
		Total Value of Grant Funds Sought
		Will Accept
$	30,000	*2026 Budget Allocation*
$		*Over run unable to be funded*

The Facilities & Recreation Committee made the recommendation to Council as detailed in the Agenda Report.

Process design and accountability by:

Andrew Benson
Deputy General Manager
Director Community & Development Services

Council Policy

INFORMATION COMMUNICATION AND TECHNOLOGY (ICT) RISK MANAGEMENT AND GOVERNANCE POLICY

Approved by:	Southern Midlands Council
Approved date:	Insert date
Review date:	Insert date

Covering:

- ICT Governance and Structure
- ICT Risk Management
- Cyber Security
- Information Management & Data Protection
- Access Management
- Change Control
- Third Party Management
- Business Continuity

Document Control

Version	Approved Date	Details	Review Date
1.0		Initial draft for approval	

Table of Contents

1 Introduction

Information is a strategic resource that underpins key business functions and decision-making processes in any organisation. The way information is managed, including the technology used to support and maintain security of the information is central to business practice.

Information technology and information management resources must be planned and managed, so they support the strategic objectives and priorities of an organisation, as well as ensuring business continuity of its day-to-day operations.

2 Purpose

This policy summarises the IT business systems and information management (data and records) governance and processes used by Southern Midlands Council (SMC) in its operations and how to maintain the security of that information.

SMC is committed to preserving the confidentiality, integrity and security of data while maintaining compliance with legislative, industry, regulatory and contractual requirements.

This policy outlines the IT environment, acceptable use of IT resources, and IT security and data protection processes.

This policy is in addition to the SMC Privacy Policy, which deals with the collection and handling of personal information. The Privacy Policy is available at Privacy | Southern Midlands Council

In general, acceptable use means respecting the rights of other computer users, the integrity of the physical hardware and facilities and all pertinent license and contractual agreements. The intention of issuing this Policy is not to impose restrictions that are contrary to the established culture and values but to protect the business, its employees, contractors, and customers from illegal or damaging actions by persons, caused either knowingly or unknowingly.

Effective security is a team effort involving the participation and support of every employee and Councillor, and any person permitted to connect to and/or use SMC IT resources, who deals with SMC information and/or information systems (an IT User). It is therefore the responsibility of every IT User to understand this policy, and to conduct their activities accordingly.

3 Scope

This policy applies to:

• All SMC IT Users (every employee, Councillor and any person permitted to connect to and/or use SMC IT resources, who deals with SMC information and/or information systems);

• All IT resources that are owned, leased, licensed, or managed by SMC; and

• Personally owned devices that are used to access SMC IT resources.

4 Environment Description

IT administration in the Southern Midlands is delivered from our Oatlands Office with support from a consultant, Lee McLaren. SMC provides connectivity to staff at our administrative offices in Oatlands and Kempton, our Oatlands Works Depot and the Oatlands Aquatic Centre. No sites offer WIFI data access but some devices provide connectivity through the Telstra mobile network. We do not offer any public connectivity.

Administrative staff have either a desktop computer or a laptop and workstation to use while in the office. Some staff are provided with mobile phones and other hand held tablet devices as required. Councillors are issued with a laptop computer.

While we do utilise some desktop/network based software, many of our software applications are now cloud based, including MAGIQ, our integrated administrative software used for Finance (Debtors, Creditors, Rates, Payroll & Assets), Document Control (Records), Regulatory Applications (Development, Building Permits & Plumbing Permits), Animal Control, Food Act Licences and Cemeteries. Some data is held by Consultants including Road and Bridge Assets.

4.1 SMC Sites

Name	Location	Responsible Person	Third party organisations with access (physical or remote)>	Description and purpose	Connectivity	Key IT equipment and applications	Physical security considerations	Method of backup	Future and/or expected changes
Oatlands Office	71 High Street Oatlands	Nick Wilson Manager Administration & ICT Services	Consultant (Lee McLaren)	Administration	Ethernet	Servers (2) Communication (i.e. network switches) Desktops / Laptops IP telephone	Server Room - Restricted access via Pin / fireproof Security Access & monitoring (building) - PIN Access	Daily (each night) – Servers are backed up to NAS 3 located in the Server Room; and NAS 4 (located off site at Oatlands Works Depot); plus 2 removable external disc drives (taken off site)	Nil Introduce 'in-house' WIFI
Kempton Office	85 Main Street Kempton	Nick Wilson Manager Administration & ICT Services	Consultant (Lee McLaren)	Development Services	Ethernet	Server (1) Communication (i.e. network switches) Desktops / Laptops IP telephone	Server – secondary domain controller (not essential infrastructure) located in central office. Security Access & monitoring (building) - PIN Access	Backed up to Oatlands Server on a nightly basis. Veeam Back-up software which is fully automated / scheduled.	Nil Introduce 'in-house' WIFI

Oatlands Works Depot	Glenelg Street Oatlands	Nick Wilson Manager Administration & ICT Services	Consultant (Lee McLaren)	Works Depot	Ethernet / Secure Fixed Wireless	Communication (i.e. network switches) Desktops / Laptops IP telephone	Security Access & monitoring (building) - PIN Access	N/A – users direct access to Oatlands Servers.	Nil
Gaolers Residence	1 Mason Street, Oatlands	Nick Wilson Manager Administration & ICT Services	Consultant (Lee McLaren)	Heritage Services Administration	Ethernet / Secure Fixed Wireless	Communication (i.e. network switches) Desktops / Laptops IP telephone	Security Access & monitoring (building) - PIN Access	N/A – users direct access to Oatlands Servers.	Nil
Roche Hall	73 High Street Oatlands	Nick Wilson Manager Administration & ICT Services	Consultant (Lee McLaren)	NRE administration, Heritage Collection	Ethernet / Secure Fixed Wireless	Communication (i.e. network switches) Desktops / Laptops IP telephone		N/A – users direct access to Oatlands Servers.	Nil
Oatlands Aquatic Centre	70 High Street Oatlands	Nick Wilson Manager Administration & ICT Services	Consultant (Lee McLaren)	Aquatic Centre	Ethernet / Secure Fixed Wireless	Communication (i.e. network switches) Desktops / Laptops IP telephone	Security Access & monitoring (building) - PIN Access	N/A – users direct access to Oatlands Servers.	Nil

Chauncy Vale Wildlife Sanctuary	Chauncy Vale Road, Bagdad	Nick Wilson Manager Administration & ICT Services	Consultant (Lee McLaren)	Caretakers Cottage General Public	Starlink Wi-Fi	Internet Modem	Security Access & monitoring (building) - PIN Access	N/A	Nil
							-		l

4.2 SMC Business Applications

Name	Install Location (s)	Responsible Person	Third party organisations with access	Description and purpose	Interfaces with internal	Interfaces with external	Method of backup	Future and/or expected changes
MS Office	Desktop / Laptops	Nick WilsonManager Administration & ICT Services	Consultant (Lee McLaren)	Microsoft integration (Word; Excel; Publisher; Outlook & PowerPoint)	Nil	Nil	Individual Users responsibility to transfer file(s) to network drives	Consider Office 365
Blue Beam	Desktop / Laptops	Nick WilsonManager Administration & ICT Services	Consultant (Lee McLaren)	PDF application (allows viewing and editing of PDF documents)	Nil	Nil	Individual Users responsibility to transfer file(s) to network drives	Nil
ThinkSmart (Aquatic Centre)	Desktop (Front Counter - Aquatic Centre)	Nick WilsonManager Administration & ICT Services	Consultant (Lee McLaren)	Booking and Client Register and Point of sale software for Aquatic Centre	Nil	Nil	Data stored on Oatlands Server(s) and backed up nightly	Nil

Spectrum Spatial	Oatlands Server URL	Nick WilsonManager Administration & ICT Services	Consultant (Lee McLaren)	Mapping Spatial Software	Nil	Nil	Data stored on Oatlands Server(s) and backed up nightly	Possible cloud storage of data

4.3 SMC Key IT Assets

Name	Location	Responsible Person	Third party organisations with access (physical or remote)>	Description and purpose	Dependent systems	Interfaces with internal	Interfaces with external	Physical security considerations	Method of backup	Future and/or expected changes
Servers(3)	Oatlands Chambers – 2 Physical 4 x Virtual Kempton Chambers -1 Physical 1 x Virtual	Nick WilsonManager Administration & ICT Services and Consultant Lee McLaren	Consultant (Lee McLaren)	for Spectrum Patching and Mapping Updates		Nil	Nil		Data stored on Oatlands Server(s) and backed up nightly	
Microwave Links	Oatlands Chambers, Roche Hall, Oatlands Depot, Gaolers Residence, Aquatic Centre	Nick WilsonManager Administration & ICT Services and Consultant Lee McLaren	Nil	Link External Offices with Oatlands Council Chambers core network 2 x Links to Oatlands Depot (I for Redundancy) 1 x Link to Aquatic Centre, Roche Hall, Gaolers Residence (Including redundancy)		Yes	No	Encrypted Point to Point Wireless Links not Publicly visible		Constant Upgrading of Links due to advancement in technologies
Switches / Routers	Cisco and Microtik Routers and Switches	Nick WilsonManager Administration & ICT Services and		1 x Routers and 2 x Switches (Oatlands Chambers), 1 x Routers and Switch (Kempton Chambers, 1 x		Yes	Yes. Oatlands and Kempton routers Linked to	Encrypted	Configurations backed up when changes are made	Upgrading of Hardware due to constant advanceme

		Consultant Lee McLaren		Switch at Roche Hall, Gaolers Residence, Oatlands Depot and Aquatic Centre			Tasmanet for Data and Internet Connectivity			nt in technology
Desktops	Oatlands Chambers (10) Kempton Chambers List each of the sites	Nick WilsonManager Administration & ICT Services and Consultant Lee McLaren		4 x Desktops (Gaolers Residence) 10 x Desktops (Kempton Office) 2 x Desktops (Aquatic Centre) 4 Desktops (Oatlands Chambers) 2 x Desktops (Oatlands Depot) 3 x Desktops (Roche Hall)						
Laptops/ Tablet		Nick WilsonManager Administration & ICT Services and Consultant Lee McLaren		1 x Laptop Gaolers Residence 6 x Laptops (Kempton Office 1 x Laptop (Aquatic Centre) 7 x Laptops (Oatlands Office) 2 x (Councillors)						
IP Telephony		Nick WilsonManager Administration & ICT Services and Consultant Lee McLaren and Tasmanet		36 x IP Phones						

Mobile Telephones and Tablets		Nick WilsonManager Administration & ICT Services		1 x Tablet (Councillors) 2 x Tablets (Kempton Office 1 x Tablet (Oatlands Office 14 x Mobile Phones						

4.4 SMC Cloud Instances

Name	Provider	Responsible Person	Description and purpose	Dependent systems	Interfaces with internal	Interfaces with external	Method of backup	Future and/or expected changes
MAGIQ Software	MAGIQ	Nick WilsonManager Administration & ICT Services	Core Business applications – Finance; Payroll; Property & Rating; Regulatory; Animal Management; Cemeteries	Microsoft Office & Blue Beam			Cloud SAS	Nil
Swimbiz	Swimbiz	Nick WilsonManager Administration & ICT Services	Booking System – Oatlands Aquatic Centre	Nil			Cloud SAS	Nil

4.5 SMC Suppliers

Provider	Contact	Responsible Person	Description and purpose	Dependent systems	Review date	Contract number	SLA Y/N?	Future and/or expected changes
MAGIQ	Hamish Murray – Account Manager - 03 9468 9400	Nick WilsonManager Administration & ICT Services	MAGIQ Cloud Core Business Application and Document Management				Yes	NA
Tasmanet	Andrew Lane – Account Manager - 1300 792 711	Nick WilsonManager Administration & ICT Services	Managed Private Network. Internet and Communications Provider				Yes	NA
Data 3	Nathan Graccogna – Account Manager -1300 232 823	Nick WilsonManager Administration & ICT Services	Software Provider and Licencing				No	NA

Thinksmart Software	03 9018 9594	Nick WilsonManager Administration & ICT Services	Aquatic Centre Point of Sale and Swimbiz				No	NA
Insight GIS	Andrew Barton – Account Manager -03 6234 5833	Nick WilsonManager Administration & ICT Services	GIS Mapping				Yes	NA
Advanced Spatial	Lisa Hammond – Account Manager - 1300 672 888	Nick WilsonManager Administration & ICT Services	Bluebeam Subscription and Licencing				No	NA
Lee McLaren	0418683387	Nick WilsonManager Administration & ICT Services	IT Consultant				Yes	NA
Webmistress	Rebecca Skeers - 0409 573 722	Nick WilsonManager Administration & ICT Services	Web Hosting and Design				No	NA

5 IT Systems Security and Use

5.1 General Use and ownership

SMC IT Users should be aware that IT resources are owned by SMC. The organisation permits incidental personal use of its IT systems and resources. SMC IT Users are responsible for exercising good judgment regarding the reasonableness of personal use. Personal use must not result in direct costs to SMC or interfere with the normal duties of any employee's work.

IT resources and facilities are only to be used in accordance with SMC policies and procedures and Commonwealth and State laws. The use of SMC IT systems, applications, network, or devices for illegal, inappropriate, or unethical purposes is prohibited and may be cause for disciplinary action.

5.2 Internal and External IT Security Roles and Personnel

It should be noted with all the roles below that they need not be dedicated roles to an individual. A member of the Management Team may be the IT Governance Manager and a Finance Officer may be the IT Security and Business Manager for instance. The important part is that someone is assigned these roles and they are aware of their responsibilities. Performance and membership of these roles is reviewed periodically by the Management Team and/or WH&S Risk Management Committee.

5.2.1 Governance

The activities of Information and Communication Technology (ICT) are managed by the IT Governance Manager and governed by the Management Team. Any initiatives or issues in the ICT space are to be assessed by this group in association with the WH&S Risk Management Committee. There is a standing agenda item for the Management Team for any ICT matters. Significant activities in ICT are tracked by the WH&S Risk Management Committee.

5.2.2 Procurement

All IT procurement is managed by the IT Business Manager in accordance with the SMC Goods and Services Purchasing Policy.

5.3 Security Roles

Specific IT Security roles and personnel include the following people:

Name	Title	Organisation	Role Description	Review Date
N Wilson	Manager Administration & ICT Services	SMC	Manager Administration & ICT Services	
Lee McLaren	ICT Consultant		Contract IT Admin	
Webmistress	Web Developer		Contract Web Admin	

5.3.1 Third Party access to SMC IT systems

SMC Manager Administration & ICT Services will annually seek ongoing assurance from third parties (listed above) who maintain, store SMC information or connect directly to the SMC network (including but not limited to cloud providers).

Assurance will be sought annually to ensure that third parties are managing vulnerabilities.

Where possible, security testing activities should be conducted by those third parties to identify vulnerabilities in IT infrastructure and services on an ongoing basis. Results of those tests will be supplied to SMC

A list of third parties (suppliers) with access to IT systems is available in 4.0 Environment Description and the Contracts Register (under development).

5.3.2 SMC Manager Administration & ICT Services

The Manager Administration & ICT Services may not be specifically IT trained or knowledgeable and may have a different job title. They will, however, have responsibility and accountability for the IT Security of the organisation and have several duties to perform under that title separate from their core duties. The SMC Manager Administration and ICT Services must ensure that the following obligations and responsibilities are met:

- Ensure only authorised users will be granted access to SMC systems.

- Ensure each IT User is allocated a specific ID, specific to one person that must not be changed, reassigned, or modified.
- Ensure all IT User access related requests (such as adding new users, updating access privileges, and revoking user access rights) must be logged, assessed, and approved using a defined user access management process.
- Ensure key security-related events such as user privilege changes are be recorded in logs, protected against unauthorised changes, and analysed on a biannual basis to identify potential unauthorised activities and facilitate appropriate follow up action.
- Ensure the level of access is restricted to those individuals whose job responsibilities require such access and is annually reviewed and removed as soon as possible when no longer needed or appropriate.
- Ensure that regular cyber security training and awareness programs are provided to all IT Users. These programs should contain current, appropriate material and completion of which be recorded on the relevant personnel/contract file of the IT User.
- Assess the risk of any new or significant change to the IT environment and represent any issues to the Management Team or WH&S Risk Management Committee.
- Manage all security breaches (including cyber, physical, etc.) with the Management Team and ensure that mandatory reporting requirements are met.
- Manage the Business Continuity Plan, including business alignment, review, and testing.
- Ensuring IT issues are represented to the Management Team.
- IT is sufficiently resourced and meeting business needs.
- Overseeing the activities of any significant IT Projects.
- Coordinating responses to IT components of audits.
- Ensuring staff are adequately trained to use SMC IT resources.
- Manage updates and approval of this policy.
- Provide input to the Business Continuity Plan management process.
- Ensuring IT procurement is in line with the SMC Goods and Services Purchasing Policy.
- Managing business application security levels, including ensuring that privileged use is appropriate, segregated, and minimised.
- Managing automated controls in business applications to ensure they are secure and accurate.
- Coordinating changes and patches to business applications with the relevant user base.
- Ensuring segregation of duties principles are facilitated within business applications where possible.
- Provide input to the Business Continuity Plan management process

The SMC Manager Administration and ICT Services or other authorised individuals may:

- Perform identity management tasks including:
    - Create user IDs for individuals.
    - Enable or disable a user’s system access.
    - Terminate a user’s right to access systems.
    - Change the account details of a user.
    - Reset passwords.
- Monitor usage, equipment, systems, data, and network traffic at any time.

SMC reserves the right to review, audit, intercept, access, and disclose all information stored, created, accessed, received, or sent using SMC IT resources. Users should not regard SMC IT resources as private.

Access to mailboxes and logs are restricted to those with responsibility for administering those systems.

5.3.3 SMC IT User Obligations

All SMC IT Users must adhere to the specific rules below regarding the use of SMC resources, the internet, social media, and email.

- IT Users should take all necessary steps to prevent unauthorised access to IT resources and company information.
- IT Users must keep passwords secure and must not share access to information.

- Access to terminals is secured by a 5 minute session timeout. IT Users can activate the screen lock by logging off the device or by locking the device (Windows-L for Windows users) when left unattended or not in use. Where a session timeout cannot be automatically set for a device, users of the system or device are responsible to set an automatic session timeout. It is recommended that a session timeout of 1 minute or less is set for mobile devices.
- All users of portable and mobile devices that contain corporate data must be protected with adequate security measures, whether the device is in use and/or being carried to prevent the unauthorised disclosure of data. This includes, but is not limited to, implementing secure access, encryption, and physical controls of the device.
- IT Users must refrain from posting to the Internet, social networking, or blog sites from an SMC email address at it exposes the organisation to an increased risk of spam and network attacks.
- Antivirus software should always be current. Especially if connecting to any external systems.
- IT Users must use caution when opening email attachments received from unknown senders or received unexpectedly from known contacts.
- All IT Users must complete all cyber security training provided, completion of which will be recorded on the IT User's personnel/contract file as appropriate.

5.4 Segregation of Duties

SMC will, where practical, segregate all critical IT and financial operations to ensure that no one person has control over the implementation and processing of significant operations, including:

- Cash disbursements (primary concern)
- Cash handling
- Accounts payable/invoice approval
- Purchasing (particularly purchasing cards)
- Period-end closing
- Payroll
- User on/off-boarding
- Privileged user changes
- Contractor management
- Change management
- Business App control implementation

Where segregation of duties is not practical, the Management Team will assess each situation and either:

- Introduce additional mitigating or compensating controls;
- Reassess the risks to determine if the risk is significant; or
- Accept the risk, record in the Risk Register and monitor for future mitigation opportunities.

5.5 Passwords

Passwords will be:

- A minimum of 14 characters in length,
- Enforce complexity including at least one of each UPPER, lower, number, & special characters,
- Keep a record of 5 previous passwords that cannot be reused,
- Have an expiry period of 90 days maximum,
- Allow for 3 failed attempts at entry.

If a system uses multifactor or two-factor authentication (MFA or 2FA) then the password may be:

- A minimum of 6 characters in length,

IT Users should use these parameters for any external system they need to access as part of their business activities.

It is recommended that all IT Users use a password manager to manage their access credentials both within SMC and for personal use. SMC currently use Key Pass to maintain all network and security credentials for systems and corporate access to external resources. SMC are currently investigating options for all IT users.

A review of all users in all systems to assess their currency and appropriate role assignment will be performed at least annually.

5.6 Minimum IT Security Standards

In general, SMC will, where practical, adhere to the guiding principles of the Tasmanian Government Cyber Security Policy.

All IT systems containing SMC, government and/or customer data must, where possible:

- Have installed and maintained antivirus software.
- Be kept current with all relevant operating system and application security patches and updates.
- Ensure all IT Users have individual logon accounts with robust access credentials.
- Ensure adequate system logging is in place to support cyber-security incident responses or other enquiries (where possible).
- Ensure logging of privileged users (such as administrators) actions is enabled (where possible)
- Use robust encryption (WPA or higher) for any Wi-Fi communication.
- Change or disable any default access credentials to any service, device, or system.

5.7 Privileged Access Management

This policy is based on that of least privilege – that is, all users will only be given the minimum level of access required to perform their role. Enhanced permissions maybe granted temporarily, but only for the period required to execute required tasks.

Permissions are assigned to users based on their role within Council.

Privileged account changes are logged and regular monitoring of privileged account activity is undertaken and logged. Logs are stored for a minimum of 18 months to support cyber-security incident responses or other enquiries.

5.8 Physical Access and Media Control

Physical IT facilities (including data centres, computer rooms, communications closets, etc.) where critical information is stored or processed, must be constructed, and arranged in a way that data is adequately protected from physical and environmental threats.

Access to SMC facilities must be controlled and monitored. IT devices or assets must be protected from unauthorised access.

The location of any SMC facilities must be considered especially where sensitive information is involved and must conform to any data or personal information protection requirements. This includes physical records of corporate activities.

Physical IT equipment (such as servers, disk drives and other hardware) must be sufficiently controlled including but not limited to:

- Adequate storage, setup, use, transport, and disposal.
- Logged off when not in use unless required for operational purposes.
- Any physical records are only available to those authorised to access that information.
- Paper and electronic media records must be disposed of securely (for example, by way of shredder bins or locked disposal bins) and in accordance with the relevant statutory authority's legislation.

5.9 Vulnerability Management

The following matters should, where possible, be applied to SMC IT systems:

- IT systems must be kept up to date with appropriate security patches and vulnerability mitigation techniques to assist in preventing the risk of exposure to known security vulnerabilities.
- Technical vulnerabilities reported by vendors and security advisory groups must be dealt with in a manner according to the assigned urgency and assessed against the organisation's risk appetite.
- Where possible, monitoring should include scanning for vulnerabilities and may include conducting penetration testing but must be scheduled and conducted in a way to minimise impact to the day-to-day operation of SMC's operations.
- SMC should ensure that adequate protective IT security controls are in place to stop unauthorised code executing on IT assets or detect signs that a machine may be infected or otherwise compromised. This includes but is not limited to:

- Anti-virus signatures and engines are automatically checked for available updates from the anti-virus supplier at least once every 24 hours, or as advised and agreed with the vendor.
- Anti-virus updates should be automatic or should be actioned within 24 hours of receiving notification of an update from the supplier.
- All email and internet web browsing traffic should be checked for the presence of malicious code. If malicious code is detected within emails, the message or web session must be quarantined and investigated.
- Where possible, intrusion detection and prevention systems must be deployed to detect and prevent malicious network traffic.

- Any desktop computers, mobile computers (such as laptops or tablets) as well as portable computing devices (such as hard drives or memory sticks) should be protected with adequate security mechanisms to prevent the unauthorised disclosure of data.

5.9.1 Server and Workstation Hardening

The Council is committed to implementing server-hardening and workstation-hardening controls to protect its information assets from malicious or unauthorised activity. These controls involve business considerations such as implementation cost, application limitations, and inoperability between applications, operational practices, and change management impacts.

<u>Prioritisation Groups</u>

Implementation Group 1 is considered essential cyber hygiene which form the foundational set of cyber defences. It is strongly recommended that enterprises apply controls from IG1 as a bare minimum.

Implementation Group 2 builds upon group 1.

Implementation Group 3 contains all controls and safeguards.

SMC should ensure that Implementation Group 1 be implemented across all Windows and Linux servers used within the environment.

Implementation Group 2 should be used for systems and dependant components containing sensitive data or where servers may be exposed to additional risk.

Any control exclusion for implementation on a server or other asset should be agreed with the General Manager and documented in risk register or other appropriate repository.

By default, the built-in firewall on servers and workstations should be enabled. Any exception to this should be agreed and documented in risk register.

For Linux based servers, built in security technologies should remain in an active and enforcing state.

5.9.2 Patch Management

SMC follows a structured patch management framework to protect systems against known vulnerabilities by implementing patches and updates in line with vendor and manufacturer security recommendations. This approach ensures the confidentiality, integrity, and availability of information, while aligning with recognised industry standards and best practices, including the Australian Signals Directorate’s Essential 8.

Patches will usually be classified by the vendor in one of the following four categories:

Critical - A vulnerability whose exploitation could allow the propagation of security compromise without user action.

Urgent/Important - A vulnerability whose exploitation could result in compromise of the confidentiality, integrity, or availability of user’s data, or of the integrity or availability of processing resources.

Moderate - Exploitability is mitigated to a significant degree by factors such as default configuration, auditing, or difficulty of exploitation.

Recommended/Low - A vulnerability whose exploitation is extremely difficult, or whose impact is minimal.

Vendor patch notifications are provided via software licenses and subscriptions and identify available patches and their relative criticality. Once these are received, a combination of automated systems, or subject matter expert assessment will determine how and when these patches are applied to the impacted environments.

The below standards are the default approach applied by Council.

Basic cyber threats

- Internet-facing services: within two weeks, or within 48 hours if an exploit exists
- commonly targeted applications: within one month
- hardware - workstations, servers, network devices and other network-connected devices: within one month

Moderate cyber threats

- internet-facing services: within two weeks, or within 48 hours if an exploit exists
- commonly targeted applications: within two weeks
- workstations, servers, network devices and other network-connected devices: within two weeks

Advanced cyber threats

- internet-facing services: within two weeks, or within 48 hours if an exploit exists
- commonly targeted applications: within two weeks, or within 48 hours if an exploit exists
- Workstations, servers, network devices and other network-connected devices: within two weeks, or within 48 hours if an exploit exists.

5.10 Personal Device Usage

SMC employees are allowed to bring personal IT devices into the corporate environment with the following understanding:

- Connection to corporate resources may only be done with permission of the IT Security Manager.
- SMC have the right to refuse connection of any device.
- Support for personal devices is limited to basic instructions for configuring business applications.
- Any corporate data on the device remains the property of SMC and may be removed at any time.
- The personal device will be subject to any security requirements of the IT Security Manager to ensure the safety of corporate data.
- If the device is lost, replaced, retired, broken, or compromised in any way, the event must be reported to the SMC Manager Administration and ICT Services immediately.

5.11 Mobile Devices

This section outlines the appropriate use of mobile devices and data services by Southern Midlands Council (SMC) staff, contractors, and service providers who access Council systems or handle Council data. Mobile devices include phones, tablets (e.g. iPads), laptops, and other portable devices, while data services refer to mobile data plans, typically via SIM cards.

Council-issued devices and services are provided only where necessary for a role and are intended primarily for business use. Reasonable personal use is permitted to support work-life balance. Use of personal devices for work is optional but must comply with security requirements. Only authorised apps may be used to access Council data, and Council may manage or remotely wipe corporate data on such devices, without accessing personal content.

All users must take appropriate security measures, including securing devices with passwords or biometrics, physically protecting the device, promptly reporting loss or theft, and removing unwanted apps or data. Council-specific data must be permanently erased from devices once no longer required, with verification by the SMC Manager Administration and ICT Services. Access to Council systems via personal or non-Council devices requires the use of approved security tools such as the Duo and Authy Authenticator apps.

Council owned mobile devices and numbers remain Council property and must be returned upon staff departure. Transfers of mobile numbers to personal accounts require approval by the General Manager. Council does not monitor devices except in emergencies or when requested by law enforcement or the user. International use of Council devices requires an approved roaming plan; otherwise, the user may be responsible for incurred charges. Reasonable business-related voice and data usage from personal devices may be reimbursed, though hardware lease expenses and handset costs are excluded.

5.12 Cloud usage

In general, SMC will, where practical, adhere to the guiding principles of the Tasmanian Government Cloud Policy by utilising a cloud-first, value-for-money, and risk-based approach to the implementation of ICT services and solutions.

Cloud service and solution options may be located off-island but should be located in Australia or New Zealand, and the risk assessment must include consideration of cybersecurity and data sovereignty risks.

Preference will be given to on-island cloud services and solutions assessed as offering equivalent value-for-money and risk profiles as off-island alternatives.

A register will be kept of all external cloud instances (see Environment Description).

5.13 Artificial Intelligence (AI)

In general, SMC will, where practical, adhere to the guiding principles of the Tasmanian Government Guidance for the use of artificial intelligence

Council currently uses Artificial Intelligence (AI) tools, such as ChatGPT and Microsoft Co-pilot, on a limited basis. As AI technologies continue to evolve, Council will actively explore the implementation of paid enterprise versions of these platforms for staff whose roles require their use with relevant training to be provided

The primary purpose of these AI tools will be to assist with tasks such as report writing, policy development, and other business-related drafting activities. AI-generated content must always be reviewed, verified, and edited by the staff member before it is used or published.

When using AI platforms, staff must not enter, upload, or disclose any sensitive, confidential, or personal information. This includes information relating to Council, customers, employees, contractors, or any other third parties. All use of AI tools must comply with Council's current privacy, information security, and records management policies.

5.14 External Remote IT Access

Council accepts that laptops and mobile devices will be taken off-site. The Manager Administration and ICT Services must authorise offsite usage of SMC IT systems as a safe and satisfactory working environment, and will facilitate any changes required to work from remote locations. External access users and requirements will be reviewed annually.

The following controls must be applied:

- Laptop device encryption must be used
- Laptop and mobile devices must also be protected at least by a password or a PIN
- Equipment and media taken off-site must not be left unattended in public places including on public transport and not left in sight in a car
- Laptops and mobile devices must be carried as hand luggage when travelling
- Information should be protected against loss or compromise when working remotely (for example at home or in public places).

Subject to applicable laws and regulations which take precedence, employee responsibilities include:

- Ensuring they use a physically and psychosocially safe and healthy work environment
- Using a mobile phone hotspot instead of connecting to public networks and where necessary (and applicable) using VPN technology

- Taking steps to prevent others viewing information on a device on public transport and/or where shoulder surfing could occur.

5.15 Change Management

A proposed change in the context of ICT controls could be:

- An upgrade to, or introduction of IT equipment.
- An upgrade to, or introduction of software.
- Major changes to security controls

It is not applying security patches as instructed by vendors or cyber authorities. This is managed under Vulnerability Management.

Any changes that fit with the above criteria must be approved by the Director of the relevant area (IT Manager in the case of general IT equipment), recorded in the Change Register where it will be tracked appropriately. As part of that process, a security and risk assessment will be performed and assessed by the WH&S Risk Management Committee to ensure the change is beneficial to the organisation.

5.16 Security Incidents – Detection and Reporting

Periodic risk assessments must be performed by the SMC Manager Administration and ICT Services to identify information risks and determine their likelihood and impact on SMC operations, and to design appropriate controls for risk mitigation. To mitigate risk, only large reputable service providers with proven, established cloud-based systems should be engaged to provide IT systems.

All SMC IT Users must understand what constitutes a potential security incident, how to report an incident, and what actions they must and must not take themselves.

All potential security incidents must be handled appropriately following the security incident handling /data breach process. SMC will hold a manual record of any data breaches.

5.17 Cyber Security Incident Management

A **cyber security event** is any observable occurrence affecting an information system, network, application, service, or device that may indicate a failure of security controls, a breach of this policy, or another situation that could affect the confidentiality, integrity, or availability of SMC information or information systems.

A **cyber security incident** is one or more cyber security events that have compromised, or are likely to compromise, the confidentiality, integrity, or availability of SMC information, systems, or services.

All employees, contractors, volunteers, and third parties with authorised access to SMC information or information systems must immediately report any actual or suspected cyber security incident or data breach to the IT Security Manager or Management Team in accordance with SMC's Incident Response Plan. Third parties must also promptly notify SMC of any cyber security incident or data breach affecting SMC information, systems, or services under their control.

5.17.1 Examples of Cyber Security Incidents

Cyber security incidents include, but are not limited to:

- Loss or theft of laptops, mobile devices, removable media, paper records, or other assets containing SMC information.
- Disposal, transfer, or return of digital storage media without secure erasure of data.
- Unauthorised access to databases, systems, applications, or network resources.
- Unauthorised access, use, disclosure, modification, destruction, or loss of information.
- Employees accessing or disclosing information beyond their authorised duties.
- Sending confidential or personal information to the wrong recipient.
- Theft or unauthorised disclosure of passwords, authentication credentials, encryption keys, or access tokens.
- Phishing, social engineering, business email compromise, or other attempts to obtain sensitive information.
- Malware, ransomware, viruses, or other malicious code infections.

- Data loss, data corruption, or data spillage.
- Attempts to gain unauthorised access to SMC systems or data.
- Unauthorised use of SMC systems for processing, storing, or transmitting information.
- Physical security breaches affecting SMC facilities or information assets.
- Denial-of-service attacks or other activities that disrupt the availability of SMC services.

5.17.2 Detection and Monitoring

Where practical, SMC should implement automated monitoring and alerting capabilities to assist with the timely detection of cyber security incidents.

Examples include:

- Endpoint protection and anti-malware alerts.
- Firewall, intrusion detection, and intrusion prevention system alerts.
- Security Information and Event Management (SIEM) monitoring.
- Configuration and compliance monitoring.
- User and entity behavioural analytics.
- Anomaly detection and threat intelligence feeds.
- Cloud security monitoring and audit logging.

5.17.3 Incident Reporting, Recording and Escalation

SMC shall establish and maintain documented procedures for the identification, reporting, recording, escalation, investigation, communication, and management of cyber security incidents and data breaches in accordance with applicable Australian legislation, including the Privacy Act 1988 , the Tasmanian Personal Information Protection Act 2004 (PIP Act),

A cyber security event is any identifiable occurrence relating to the status of a system, service, network, or information asset that may indicate a breach of this Policy, failure of security controls, or any circumstance that may adversely affect the confidentiality, integrity, or availability of SMC information.

Cyber security incidents may comprise a single event or a series of related events that have the potential to disrupt business operations, compromise information assets, or result in unauthorised access, disclosure, modification, loss, or destruction of information.

All employees, contractors, consultants, third parties, and authorised users with direct or indirect access to SMC information, data, or systems must immediately report any actual or suspected cyber security incident or data breach affecting SMC.

Examples of reportable incidents include, but are not limited to:

- Loss or theft of laptops, mobile devices, removable media, or paper records containing Council information;
- Disposal of storage media without secure erasure of information;
- Unauthorised access to systems, databases, or physical premises;
- Malware, ransomware, phishing, or other malicious code incidents;
- Credential compromise, including stolen or disclosed passwords;
- Accidental or deliberate disclosure of information to unauthorised persons;
- Data loss, corruption, destruction, or unauthorised modification;
- Social engineering or impersonation resulting in the release of information;
- Unauthorised use of Council systems or information assets; and
- Attempts to gain unauthorised access to Council information systems.

Where practicable, SMC shall implement automated security monitoring and alerting capabilities to support the timely detection and reporting of cyber security incidents. Monitoring mechanisms may include:

- Security information and event monitoring (SIEM);
- Configuration and integrity monitoring;

- Endpoint detection and response solutions;
- Anti-malware and firewall alerts;
- Anomaly detection and behavioural analytics; and
- Threat intelligence indicators and other protective security controls.

Incident records must include, where applicable:

- Date and time the incident occurred (where known);
- Date and time the incident was detected and reported;
- Description of the incident;
- Systems, information, personnel, and locations affected;
- Initial assessment of the impact and associated business risks;
- Containment, eradication, and recovery actions undertaken;
- Internal and external notifications made; and
- Corrective actions and lessons learned.

A documented escalation and communication process shall be maintained to ensure that appropriate personnel, management, and external stakeholders are notified in a timely manner.

Where a cyber-security incident involves personal information, SMC must assess whether the incident constitutes an eligible data breach under applicable privacy legislation and determine whether notification to affected individuals, regulators, law enforcement agencies, insurers, or other relevant parties is required.

5.17.4 Malware Response

Where malicious code is identified or suspected, SMC shall:

- Immediately isolate affected systems, devices, and networks to prevent further spread;
- Scan all potentially affected systems, removable media, and backup environments for indicators of compromise;
- Contain, remove, or remediate malicious software using approved security tools and procedures;
- Reset passwords and replace authentication credentials, cryptographic keys, or certificates that may have been compromised;
- Notify affected users where password changes or other remedial actions are required;
- Restore systems and information from verified and trusted backups where appropriate;
- Investigate the source, extent, and root cause of the incident;
- Implement corrective actions to reduce the likelihood of recurrence; and
- Document all response activities and complete a formal post-incident review prior to closure of the incident.

5.17.5 Post-Incident Review and Incident Register

Following any significant cyber security incident or data breach, the Management Team and the Manager Administration and ICT Services shall undertake a post-incident review to:

- Determine the root cause and contributing factors;
- Assess the effectiveness of the response and recovery activities;
- Identify lessons learned and opportunities for improvement; and
- Implement corrective and preventative actions to strengthen SMC's cyber security posture.

The Manager Administration and ICT Services shall maintain an Information Security Incident Register containing records of all suspected and confirmed cyber security incidents and data breaches, including investigations, assessments, notifications, response actions, and remediation activities.

Incident records should include, where applicable:

- Date and time the incident occurred (if known).
- Date and time the incident was detected and reported.

- Description of the incident.
- Systems, information, personnel, and locations affected.
- Initial assessment of the impact and business risk.
- Containment, eradication, and recovery actions undertaken.
- Individuals or organisations notified.
- Corrective actions and lessons learned.

Incident records shall be retained and reviewed periodically as part of SMC's information security management framework and risk management processes to support continual improvement and compliance with legislative and regulatory obligations.

Where a cyber-security incident involves personal information, SMC must assess whether the incident constitutes an eligible data breach under applicable privacy legislation and, where required, notify affected individuals and relevant regulatory authorities.

5.17.6 Malware Response

Where malicious code is identified or suspected, SMC must:

- Immediately isolate affected devices and systems from the network.
- Prevent further spread of the malicious code.
- Scan all potentially affected systems, devices, backups, and removable media.
- Remove or contain the malicious software using approved security tools.
- Reset passwords and replace authentication credentials that may have been compromised.
- Notify affected users where credential changes or other actions are required.
- Restore systems and data from trusted backups where appropriate.
- Investigate the root cause of the incident and implement measures to prevent recurrence.
- Document all actions taken and complete a post-incident review before formally closing the incident.

A cyber security event is an identified occurrence of a system, service or network status indicating a possible breach of this policy or a failure of safeguards, or a previously unknown situation that may be relevant to IT security. It can be a single or a series of unwanted or unexpected cyber events that have a significant probability of compromising SMC business operations and threatening information security.

Third party SMC IT Users maintaining direct or indirect access to SMC data, information and systems should notify SMC in cases of any security incidents or data breaches affecting SMC.

Examples of security incidents or data breaches could include:

- Lost or stolen laptops, removable storage devices, or paper records, including those containing personal information.
- Hard disk drives and other digital storage media being disposed of or returned without contents first being erased.
- Databases being ‘hacked’ into or otherwise illegally accessed.
- Employees accessing or disclosing personal information outside the requirements or authorisation of employment.
- Paper records stolen from insecure recycling or garbage bins.
- Mistakenly providing personal information to the wrong person.
- An individual deceiving an entity into improperly releasing the personal information to another person.
- Password stolen or disclosed.
- Unauthorised access to SMC IT systems or physical premises.
- Malicious code outbreak (such as virus or malware).
- Data spillage or data loss.
- Attempts to gain unauthorised access to a computer system or its data.
- Unauthorised use of a system for processing or storing data.

Where possible, SMC should procure services whereby the detection and reporting of potential IT security incidents is automated. Examples of automated detection and reporting include alerts generated by:

- Configuration monitoring.
- Anomaly detection.
- Indicators from various sources including anti-virus, firewalls, and other protective and detective security devices.
- Behavioural analytics.

A documented escalation and communication process must be in place to ensure appropriate stakeholders are alerted during the security incident or data breach. This includes, but is not limited to:

- The date the security incident was discovered.
- The date the security incident occurred.
- A description of the security incident, including any personnel and locations involved.
- Any action taken.
- To whom the security incident was reported.

Upon escalation, the security incident may need to be disclosed to affected individuals if the security incident or data breach involves material such as personal information.

If the security incident involved malicious code, SMC must:

- Isolate the infected system.
- Scan all previously connected systems and any media used in the period leading up to the security incident, for malicious code.
- Isolate all infected systems and media to prevent reinfecting the system.
- Change all passwords and key material stored or potentially accessed from compromised systems.
- Advise all IT Users of any relevant aspects of the compromise, including changing all passwords on the compromised systems and any other system that uses the same passwords.
- Employ all available resources to identify the scope of the issue and remediate all systems and data as much as possible to business as usual.

5.17.7 Post Security Incident Review

The Management Team and the Manager Administration and ICT Services will hold a post security incident review to identify the root cause of any security issue or data breach and what improvements should be made to prevent a re-occurrence.

A record of all suspected and actual information security incidents or data breaches must be maintained in the breaches register held by the Manager Administration and ICT Services, including all actions taken in investigating, assessing, and responding to information security incidents.

The record of suspected security incidents or data breaches should be reviewed as part of the IT security management lifecycle in line with SMC risk management reviews and this policy.

6 Risk Management

All activities undertaken by SMC and assets should be subject to a risk analysis. The resultant Threat and Risk Assessment (TRA) should then be subjected to the Likelihood and Consequence tables under Risk matrix that will determine which the key risks to SMC are and what management is required to minimise their effect on business operations. It should not be the intention to reduce all risks too low as this is often counterproductive and forces excessive resource allocation away from the main business objectives.

It is the role of the WH&S Risk Management Committee to manage these risks in the Risk Register and to perform and/or approve TRAs for new and significantly changed risks within the organisation.

In the case of IT risks, the WH&S Risk Management Committee will ensure that there is a standing agenda item to consider specific IT risks and will engage with the SMC Manager Administration and ICT Services as required for advice and input. IT risks will generally be covered and managed by the IT Business Continuity process.

The WH&S Risk Management Committee in conjunction with the Management Team determine the organisations risk appetite and monitor any risks that have been accepted by management.

7 IT Acceptable Use and User Inductions

Only SMC IT users (as defined in Scope) are to be granted access to SMC systems. Users and contracted providers will undertake the relevant SMC induction process to ensure they are informed of Acceptable and Unacceptable use and have information security awareness.

7.1 Acceptable Use

SMC IT Users are individually responsible for actions taken under their assigned credentials while using computers, mobile devices, operating systems, software, applications, databases, and data storage media. They must follow strict security practices, including protecting passwords, avoiding unauthorised access, and ensuring data is not stored or shared inappropriately. Connecting unauthorised devices, using another person's credentials, or transferring Council data without permission is strictly prohibited.

Council's internet services are provided primarily to support the delivery of Council business. Limited personal use is permitted, provided it is reasonable, does not interfere with work performance or Council operations, and complies with all applicable laws, regulations, and Council policies and procedures.

Employees, Elected Members, and Contractors must not use Council's internet services to:

- Access, view, download, transmit, or distribute material that is offensive, discriminatory, defamatory, inappropriate, or illegal.
- Upload, store, or transmit sensitive, confidential, or personal information to unauthorised websites or online services.
- Download, install, or use unauthorised software, applications, browser extensions, or other technology without prior approval.
- Engage in any activity that compromises the security, integrity, or reputation of Council or its information systems.

Council monitors internet usage and network activity to protect its information, systems, and users, and to ensure compliance with legislative obligations and Council policies. Internet activity may be monitored, logged, and reviewed at the individual user level. Where there are reasonable grounds to believe that Council policies, procedures, or legal obligations have been breached, Council may access and investigate an individual's internet usage in accordance with applicable legislation and Council policies and procedures.

Council email addresses are provided solely for the conduct of official Council business. Employees, Elected Members, and Contractors must not use their Council email address for personal purposes or to access services unrelated to their Council role.

This includes, but is not limited to, using a Council email address to:

- Register for loyalty or rewards programs.

- Create personal online accounts or subscriptions.
- Receive personal newsletters or promotional communications.
- Arrange or manage personal medical appointments or receive medical reports.
- Register for personal banking, insurance, utilities, shopping, or entertainment services.
- Create social media or other personal online profiles.
- Conduct any other personal business or activities unrelated to Council duties.

Where a personal email address is available, it must be used for all personal registrations, communications, and transactions. Council email addresses must only be used where there is a legitimate business need or where authorised as part of an employee's or Elected Member's official responsibilities.

Staff or Elected Members must not send or receive offensive, defamatory, or illegal content; store or transmit sensitive data insecurely;; or forward Council emails to personal accounts.

When working remotely or offsite, staff must secure devices using encryption and password protection, avoid leaving them unattended in public spaces, and use secure connections such as mobile hotspots or VPNs. Confidential information should be protected from unauthorised viewing in public settings. The "clear desk and clear screen" principle must be followed at all times to ensure sensitive information is not left visible or accessible.

Use of removable media (e.g. USB drives) may be restricted or banned. If permitted, such devices must be securely stored when not in use and handled with the same level of care as laptops. Council reserves the right to monitor its systems, including email and internet use, where reasonable suspicion of policy breach exists, or to ensure security and operational effectiveness.

7.2 SMC IT Site Induction

SMC will provide all IT Users with information security awareness and training to ensure they are aware of and meet the requirements of this policy.

This includes information and training about the following matters:

- The purpose of the training or awareness program.
- The legitimate use of system accounts, software, and information.
- The security of accounts, including access credentials.
- Security risks associated with unnecessarily exposing email addresses and other personal information.
- Authorisation requirements for applications, databases, and data.
- The security risks associated with external systems, particularly the internet.
- Reporting any suspected compromises or anomalies including any cyber security incidents.
- How personnel may report any suspicious contact, especially contact from external sources using internet services.
- Classifying, marking, controlling, storing, and sanitising media.
- Protecting workstations from unauthorised access.
- Informing the SMC Manager Administration and ICT Services when access to a system is no longer needed.
- Observing all policies and procedures governing the secure operation and authorised use of systems.
- IT Users that must not post sensitive or other personal information or be seen to represent SMC (unless specifically delegated to do do) on public websites, forums, blogs, and social networking sites.
- IT Users must operate separate professional and personal accounts when using external resources.
- Advice to employees and contractors not to attempt to:
    - Physically damage systems.
    - Bypass, strain, or test security measures (unless authorised to do so).
    - Introduce or use unauthorised IT equipment or software on a system.
    - Assume the roles and privileges of others.
    - Attempt to gain access to information for which they have no authorisation.
    - Relocate IT equipment without proper authorisation.

Cyber awareness training will be provided by the Manager Administration and ICT Services and will be provided as part of induction and updated on a regular basis. Completion will be recorded on the personnel/contract file as appropriate.

7.3 Service Agreements

SMC should enter into IT Provider Service Agreements and or Confidentiality Agreements where possible, to ensure that those IT contractors and staff clearly understand their roles, responsibilities, reporting requirements, performance metrics, escalation channels, review cycle, performance review requirements.

Ensure users understand that where individuals have been assigned access rights (particularly privileged access) to information systems, the level of access is minimised to the tasks required for the provider to perform their duties.

8 Unacceptable use of IT Resources

8.1 Unacceptable Activities

The following activities are, in general, prohibited. IT Users may be exempted from these restrictions during their legitimate job responsibilities as defined in their role statement or as directed by a member of the Management Team.

Under no circumstances is an employee of SMC authorised to engage in any activity that is illegal under local, state, federal or international law.

The list below is by no means exhaustive but seeks to provide a framework for activities which fall into the category of unacceptable use.

The following activities are prohibited:

Employees and authorised users must use SMC information systems responsibly, securely, ethically, and in accordance with this policy, all applicable legislation, and any related SMC procedures.

- Gambling of any nature.
- Unauthorised copying of copyrighted material including, but not limited to, digitisation and distribution of material from magazines, books or other copyrighted sources, copyrighted music, and the installation of any copyrighted software for which SMC does not have an active license.
- Users must not alter, modify, or tamper with system-generated documents, receipts, reports, or other records produced by SMC information systems
- Using software which has not been approved for use.
- Introduction of malicious programs onto the SMC network.
- Revealing your user account and/or password to others or allowing unsupervised use of your user account or devices by others.
- Procure or transmit material that is in violation of sexual harassment or workplace laws.
- Make fraudulent offers of products, items, or services.
- Use of any external instant messaging and/or chat systems for business activities except where explicitly approved by the Management Team.
- Excessive use of SMC's IT resources for personal use.
- Use of mobile or business telephones to access premium services (e.g., numbers starting with 19, SMS voting lines, competition entries, etc.).
- Effecting security breaches or disruptions of network communication. Security breaches include but are not limited to: accessing data which the employee is not an intended recipient of; logging into a server or account that the employee is not expressly authorised to access.
- Circumventing user authentication or security of any host, network, or account.
- Using any program/script/command, or sending messages of any kind, with the intent to interfere with, or disable, a user or a service, via any means, locally or via the internet.
- Providing information about, or lists of, SMC employees to external parties unless part of normal business requirements.
- Connecting any device to any SMC equipment unless the individual device has previously been approved by the SMC Manager Administration and ICT Services.
- Disabling, bypassing, or interfering with antivirus software, endpoint protection, multi-factor authentication (MFA), security monitoring, logging, or any other security controls implemented by SMC.

- Storing, processing, or transmitting SMC information using unauthorised cloud storage, file sharing, or software-as-a-service (SaaS) platforms.
- Using personal email accounts to send, receive, or store SMC business information unless expressly authorised.
- Downloading or installing browser extensions, applications, or utilities that have not been approved by SMC.
- Connecting unauthorised storage media (such as USB drives, external hard drives, or memory cards) to SMC devices or networks.
- Using SMC systems or resources for personal commercial activities, private businesses, political campaigning, or unauthorised fundraising.
- Using SMC systems to access, create, store, or distribute material that is offensive, discriminatory, defamatory, obscene, or otherwise unlawful.
- Attempting to gain elevated system privileges or administrative access without authorisation.
- Intentionally deleting, altering, concealing, or destroying business records or security logs without appropriate approval.
- Removing, disabling, or altering security labels, asset tags, encryption, or device management controls applied to SMC equipment.
- Connecting SMC devices to unsecured or unauthorised networks where doing so exposes SMC information to unacceptable risk.
- Using artificial intelligence (AI) services or publicly available generative AI tools to process or upload confidential, sensitive, or personal information unless the service has been approved by SMC.
- Circumventing internet filtering, web security controls, or network monitoring systems.
- Conducting unauthorised vulnerability scanning, penetration testing, password cracking, or security testing of SMC systems or third-party systems.
- Using SMC information or systems for any illegal, unethical, or unauthorised purpose.
- Failing to promptly report the loss, theft, or suspected compromise of an SMC device, account, or information.

8.2 Prohibited Email and Communications Activities

The following activities are prohibited:

- Sending unsolicited or bulk electronic communications (spam), including junk mail, chain letters, petitions, fundraising requests, promotional material, or other messages to recipients who have not requested or consented to receive them.
- Using email, telephone, text messaging, instant messaging, or other electronic communication services to harass, intimidate, threaten, bully, discriminate against, or otherwise offend another person through the content, frequency, or volume of communications.
- Forging, altering, disguising, or otherwise misrepresenting email headers, sender information, message origins, or other electronic communication details.
- Using another person's email account or identity without authorisation, or impersonating another individual or organisation.
- Collecting, harvesting, or soliciting email addresses or contact information for unauthorised purposes, including spam, phishing, harassment, or marketing.
- Sending, forwarding, or distributing confidential, sensitive, or personal information to unauthorised recipients or through unapproved communication channels.
- Opening, forwarding, or responding to suspected phishing, scam, or malicious messages without following SMC's information security procedures.
- Using SMC email or communication systems for unlawful, fraudulent, or unauthorised activities.
- Sending or distributing malicious software, suspicious links, executable files, or other content intended to compromise the security of SMC or external systems.

9 Social Media

Social media refers to websites, applications, and online platforms that enable users to create, publish, share, discuss, or exchange information and content with others. Social media includes both public and private online communications and may be used for personal or business purposes.

Examples include, but are not limited to:

- Social networking platforms (e.g. Facebook, X, LinkedIn).
- Photo and video sharing platforms (e.g. Instagram, Facebook, YouTube).

- Blogs, online forums, and news website comment sections.
- Microblogging platforms (e.g. X).
- Wikis and collaborative knowledge-sharing platforms (e.g. Wikipedia).
- Podcasts, video blogs (vlogs), and live streaming services.
- Instant messaging and collaboration platforms (e.g. WhatsApp, Facebook Messenger, Microsoft Teams, SMS and MMS).

Users should be aware that:

- Information published online can be copied, shared, archived, and redistributed without the author's knowledge or consent.
- Content may remain accessible indefinitely, even after it has been deleted.
- Privacy settings do not guarantee that content will remain private or confidential.
- Content published online may be attributed to the individual and, where they are identifiable as an SMC employee or representative, may also affect SMC's reputation.

9.1 Social Media Principles

All online communications, whether made through official SMC accounts or personal accounts where an individual can reasonably be identified as an SMC employee, contractor, volunteer, or representative, must be consistent with this policy, the Code of Conduct, and all applicable laws.

The following principles apply:

- Only authorised employees may establish, administer, or publish content on behalf of SMC using official social media accounts.
- Information published on behalf of SMC must be accurate, professional, and approved in accordance with SMC communication and authorisation processes.
- Employees must behave respectfully, professionally, and lawfully when using social media and must not engage in bullying, harassment, discrimination, vilification, intimidation, or defamatory conduct.
- Employees must not disclose confidential, sensitive, personal, or commercially sensitive information belonging to SMC, its employees, clients, suppliers, or other stakeholders.
- Employees must not publish content that breaches privacy legislation, copyright, intellectual property rights, or any other applicable law.
- Personal opinions must not be presented as the views of SMC. Where an employee identifies themselves as being associated with SMC, they should make it clear that any personal opinions are their own.
- Employees must not use SMC branding, logos, trademarks, images, or other intellectual property without prior authorisation from the General Manager or a Director.
- Limited personal use of social media using SMC systems is permitted where it is reasonable, does not interfere with work duties, does not consume excessive resources, and complies with this policy.
- Employees must not create or maintain unofficial social media accounts that could reasonably be mistaken for official SMC accounts.
- Employees must not use social media to make unauthorised public statements on behalf of SMC or respond to media enquiries unless authorised to do so.
- Any suspected misuse of social media, impersonation of SMC, or publication of confidential information must be reported immediately to the General Manager or SMC Manager Administration and ICT Services.
- Photographs, video recordings, or other images containing employees, clients, visitors, or members of the public must not be published without the required consent and appropriate organisational approval.
- SMC reserves the right to request the removal of content that breaches this policy, the Code of Conduct, or applicable legislation and may take disciplinary action where appropriate.
- Employees must not publish confidential or personal information to public artificial intelligence (AI) or generative AI platforms when creating social media content unless the platform has been approved by SMC.

- Official SMC social media accounts must be protected using strong passwords, multi-factor authentication (MFA), and account recovery details managed in accordance with SMC's Information Security Policy.

9.2 Employees authorised to comment on behalf of the organisation

Official SMC social media accounts may only be established, administered, or used by employees who have been authorised by the General Manager or their delegate.

All official social media communications must:

- be accurate, factual, and reviewed before publication;
- be professional, respectful, and consistent with SMC's values, Code of Conduct, and communication standards;
- comply with applicable legislation, including privacy, copyright, defamation, and record management requirements;
- not disclose confidential, sensitive, or personal information;
- be accessible and inclusive wherever practicable;
- be retained in accordance with SMC's Records Management Policy and applicable legislative requirements;
- only publish information from external organisations where it is relevant to SMC's functions or community and has been approved by the General Manager or delegate;
- direct users to the SMC website where appropriate for official information, forms, and services;
- not be used for political campaigning or lobbying, except where required to meet legislative obligations (for example, statutory election information); and
- be managed only by authorised administrators.

9.2.1 Social Media Administration

SMC will:

- maintain a list of authorised social media administrators;
- ensure administrators receive appropriate training;
- protect all official accounts using strong passwords and multi-factor authentication (MFA);
- securely store account credentials using an approved password management solution;
- promptly remove access when an administrator changes roles or leaves SMC; and
- regularly review administrator access and account security.

9.2.2 Engagement Guidelines

When communicating through official SMC social media accounts, authorised users should:

- communicate professionally and respectfully;
- respond in a timely manner where appropriate;
- provide factual information only;
- avoid expressing personal opinions;
- acknowledge feedback courteously;
- correct factual errors promptly; and
- refer complex complaints, media enquiries, or contentious matters through the appropriate internal channels.

9.2.3 Community Moderation

SMC may monitor its official social media channels and moderate user-generated content in accordance with its published Community Guidelines. Content may be hidden or removed where it:

- is unlawful;
- contains abusive, threatening, discriminatory, defamatory, or obscene material;
- discloses personal or confidential information;

- promotes illegal activities;
- contains spam or commercial advertising; or
- otherwise breaches SMC's published Community Guidelines.

9.2.4 Authorised Spokespersons

Only authorised spokespersons, including the Mayor, General Manager, or other authorised delegates, may make official statements on behalf of SMC through social media or other public communication channels. Official communications must identify the authorised spokesperson and must not disclose confidential information or knowingly publish inaccurate or misleading information.

10 Information Management (Records Management) & Data Protection

SMC recognises records and information created, received, and maintained in the course of business as valuable organisational assets. Records must be captured, classified, secured, managed, retained, and disposed of in accordance with applicable legislation, regulatory requirements, and recognised records management standards, including ISO 15489.1:2017.

Records provide evidence of SMC's activities, decisions, transactions, and obligations. Records may exist in various formats, including documents, emails, files, databases, images, audio-visual material, and other digital or physical formats.

This Information Management Policy applies to all SMC employees, Councillors, contractors, volunteers, and service providers who create, receive, access, or manage SMC information and records.

All Council staff are responsible for creating and maintaining authentic, reliable and usable information, documents and records, and for protecting their integrity for as long as they are required. This includes:

- Ensuring that full and accurate records are created and maintained to document each relevant Council business process, activity, decision and transaction;
- Ensuring records, whether in hard copy or electronic format, are stored securely and protected from loss, damage, unauthorised alteration or destruction;
- Ensuring electronic records are captured and stored in Council's approved recordkeeping system or another authorised system, with appropriate metadata and naming conventions applied to support their efficient retrieval, accessibility and use;
- Ensuring records remain accessible and usable for as long as they are required to support Council's business, accountability and legislative obligations, and are retained and disposed of in accordance with authorised Retention and Disposal Schedules; and
- Ensuring clear responsibility and accountability for the creation, capture, management, retention and disposal of Council records is established across the organisation.

SMC is subject to the *Archives Act 1983 (TAS)* and associated records management requirements, which establish obligations for the creation, storage, maintenance, retention, and disposal of public records.

SMC records are managed according to approved retention and disposal requirements and may be classified as:

- **Working papers:** Temporary documents or notes used to support business activities that may be disposed of when no longer required, provided they are not required as evidence of business decisions or actions.
- **Temporary records:** Records retained for a defined period and disposed of in accordance with approved disposal authorities.
- **Permanent records:** Records identified as having ongoing archival value and retained permanently in accordance with approved archival requirements.

These requirements apply equally to physical and digital records.

SMC information and records management practices are based on the following principles:

- Information and records are managed under appropriate governance arrangements with clearly assigned responsibilities.
- Information is created, collected, and maintained for legitimate business purposes.
- Information is obtained, used, and managed lawfully, fairly, and transparently.
- Records are retained for as long as required to meet business, legal, regulatory, and accountability obligations, and disposed of securely when authorised.
- Information is assigned an appropriate security classification based on its sensitivity, value, and risk.
- Information is stored, transmitted, and managed securely to protect confidentiality, integrity, and availability.
- Records are captured, registered, and maintained in SMC's approved records management system, which is MAGIQ Enterprise Documents.
- SMC records must not be stored only in personal email accounts, personal cloud storage, or unauthorised systems.

10.1 What is a record and what has to be kept

What is a record?

A record is information created, received or maintained by or on behalf of Southern Midlands Council that provides evidence of Council's business, activities, decisions, transactions, obligations or actions.

Records may be created or held in any format, including paper, electronic documents, emails, databases, photographs, plans, audio or video recordings, text messages and other digital formats.

Business records must provide a reliable and accurate account of Council's business, decisions and actions. Records should contain sufficient information to establish the business context, including relevant names, dates, times, decisions, actions and other information necessary to understand what occurred and why.

All staff, councillors, consultants and contractors are responsible for ensuring that records created or received in the course of Council business are appropriately captured and managed in accordance with this Policy and Council's records management procedures.

10.2 Records required to be kept

The *Local Government Act 1993* (Tas) requires the General Manager to keep records of:

- the transactions and activities of Council;
- the transactions and activities of Council committees;
- the transactions and activities of special committees;
- the transactions and activities of controlling authorities; and
- the assets and liabilities of Council.

This requirement extends beyond formal meeting minutes. Council records may include, but are not limited to:

- Council and committee agendas, minutes and resolutions;
- reports and documents supporting or recording decision-making;
- correspondence and substantive emails;
- planning, development and building records;
- contracts, tenders and procurement records;
- financial records, budgets, invoices and payments;
- property, asset and infrastructure records;
- complaints and requests for service;
- regulatory and enforcement records;
- records of delegations and authorised decisions;
- records relating to councillors' official functions; and
- other electronic records and communications that document Council business.

The requirement to keep a record does not mean that every record must be retained permanently. Records must be retained for the period specified in the applicable authorised Retention and Disposal Schedule.

Retention and Disposal Schedules determine how long particular classes of records must be retained and whether records are to be destroyed or preserved permanently as State archives.

Where an applicable authorised Retention and Disposal Schedule provides for the destruction of a record after a specified period, the record may be destroyed only in accordance with that authority and Council's approved records management procedures.

Where there is no applicable disposal authority, the record must not be destroyed merely because it is old, no longer actively used or considered to have little current business value. Advice must be obtained from the Records Management Officer and, where necessary, the relevant Tasmanian archival authority.

10.3 Records that may not need to be retained

Not all information created or received during Council work constitutes a record that needs to be retained as a substantive Council record.

Subject to the applicable Retention and Disposal Schedule and Council's records management procedures, examples of information that may not need to be retained include:

- duplicate copies where the authoritative or original record is held elsewhere; eg submitted timesheets.
- copies of documents retained solely for reference;
- drafts that are superseded and do not contain significant evidence of Council's business, decision-making or actions;
- routine administrative material that has no continuing business, legal, financial or evidentiary value;
- transitory or facilitative information that is required only to complete a routine task;
- copies of publicly available material where Council is not the creator or responsible record-holder;
- routine working notes that do not document a significant decision, action or transaction; and
- routine emails or messages that contain no substantive Council business and do not form part of a decision, transaction, approval, complaint or other significant business activity.

Short-term, facilitative and transitory records may be managed in accordance with the applicable Tasmanian disposal authority for short-term value records.

The fact that information is in electronic form, is a draft, or is communicated by email, text message or another messaging platform does not, by itself, determine whether it is a record.

Conversely, an email, text message, handwritten note or draft may be a Council record where it provides evidence of Council business, a decision, action, approval, transaction, complaint, advice or other significant activity.

10.4 Records must not be destroyed without authority

Council records must not be destroyed, deleted, altered or otherwise disposed of except in accordance with an authorised Retention and Disposal Schedule or other lawful disposal authority.

Records that have reached the end of their authorised retention period may be destroyed in accordance with the applicable disposal authority and Council's approved procedures.

Records must not be destroyed where there is a known or reasonably anticipated:

- legal proceeding;
- investigation;

- audit;
- complaint or review;
- Right to Information application;
- dispute;
- claim; or
- other circumstance requiring the record to be preserved.

Where such circumstances exist, the relevant records must be retained until the matter has been resolved and any applicable retention requirements have been satisfied.

10.5 Storage and capture of records

Records requiring retention must be captured into Council's approved recordkeeping system or another authorised corporate system.

Staff must not rely on personal email folders, shared drives, personal drives, personal cloud drives, local computer storage, private messaging accounts or other uncontrolled locations as the authoritative repository for Council records.

Where records are created through email, mobile devices, social media, collaboration platforms or other electronic systems, they must be captured into the appropriate Council recordkeeping system where they document Council business and are required to be retained.

Records must be managed so that they remain accessible, reliable, authentic and usable for the period for which they are required to be retained.

10.6 Access to Council records

Council information is a corporate resource. Staff may access Council information where they require it to perform their duties, subject to applicable access restrictions.

Access restrictions should not be imposed unnecessarily but must protect information where required, including:

- personal and confidential information;
- information subject to privacy obligations;
- commercially sensitive information;
- security-sensitive information; and
- information subject to legal privilege or other statutory restrictions.

Staff must comply with their obligations under applicable legislation, Council policies, procedures and their position descriptions.

10.7 Release of publicly available information and Right to Information

Council will make information publicly available where required by legislation and Council policy.

The *Right to Information Act 2009* provides legislative rights of access to information held by Council, subject to the Act's requirements and exemptions.

Information may be held in Council's approved records management systems as well as in other locations, including email accounts, shared drives and other systems. The fact that information is not located in the formal records management system does not, by itself, mean that it is outside the scope of a lawful information access request.

Applications under the *Right to Information Act 2009* must be managed in accordance with the Act and Council's applicable procedures.

10.8 Retention and destruction of records

Southern Midlands Council records must be retained and disposed of in accordance with the applicable Retention and Disposal Schedules issued or authorised by the Tasmanian archival authority.

Retention periods are established having regard to relevant business, legal, regulatory, financial, accountability and archival requirements.

Some records are retained for a specified period and then destroyed, while others are identified for permanent preservation as State archives.

Records must not be disposed of outside the requirements of an authorised disposal authority.

Council must maintain appropriate evidence of authorised disposal, including a register or other record of destroyed records where required by legislation, archival requirements or Council's records management procedures.

10.9 1.9 Transfer of records

Records identified for permanent preservation as State archives may be transferred to the Tasmanian Archives in accordance with the requirements of the *Archives Act 1983* and directions or arrangements approved by the State Archivist.

Transfer of records to the Tasmanian Archives does not necessarily prevent Council from obtaining access to records that it subsequently needs for legitimate business purposes.

Records affected by an administrative change, including the transfer of functions or responsibilities to another authority or organisation, must be managed in accordance with applicable archival requirements and any directions or permissions required by the State Archivist.

10.10 Monitoring the Records Management Program

The Records Management Officer is responsible for monitoring the implementation of Council's records management program and identifying and addressing significant breaches of this Policy.

The Records Management Officer will coordinate records management audits and facilitate training and guidance for staff as required.

All Council staff, councillors, consultants and contractors are responsible for appropriately managing records created or received in the course of Council business.

Records created or received in the course of Council business are Council records where they document Council business and are required to be retained.

10.11 General Manager

The General Manager is responsible for ensuring that Council maintains appropriate records of Council's transactions and activities in accordance with the *Local Government Act 1993* and applicable records and archival requirements.

Council will support staff by:

- including records management training in induction programs; and
- arranging refresher training where required.

10.12 Business Unit Managers

Business Unit Managers are responsible for:

- ensuring staff understand applicable records management requirements;
- ensuring staff have appropriate access to approved records management systems;
- ensuring staff undertake relevant records management training; and
- ensuring records created within their business area are appropriately captured, maintained and disposed of in accordance with authorised requirements.

10.13 Records Management Officer

The Records Management Officer is responsible for the efficient management of Council's records management program and for supporting compliance with sound recordkeeping principles and applicable archival requirements.

Responsibilities include:

- providing advice and support to staff on records management;
- arranging training in the use of Council's records management systems;
- ensuring records are captured consistently across Council;
- ensuring records are stored in approved corporate systems;
- maintaining the integrity, authenticity and accessibility of records;
- managing hard-copy records held onsite and offsite;
- coordinating authorised disposal of records;
- maintaining evidence of records destruction;
- reviewing and assisting with the implementation of Retention and Disposal Schedules;
- monitoring the performance and accessibility of Council's records management systems;
- responding to records management enquiries; and
- administering and managing records contained in employee personnel files in accordance with applicable requirements.

10.14 Human Resources

Human Resources is responsible for:

- requesting the creation of personnel files; and
- ensuring personnel records are managed in accordance with applicable records management requirements.

10.15 Information and Communications Technology

The Information and Communications Technology function is responsible for:

- ensuring new users are provided with appropriate access to Council's records management systems as part of the induction process;
- providing technical support for Council's information and records management systems;
- providing technical support for Council systems and applications;
- supporting the publication and updating of information on Council's website in consultation with content owners;
- undertaking system backups; and
- developing, maintaining and testing appropriate disaster recovery arrangements.

10.16 Employees, Councillors, Consultants and Contractors

All employees, councillors, consultants and contractors must:

- create records that adequately document relevant Council activities, decisions and actions;
- capture records into Council's approved recordkeeping system or other authorised corporate system;
- ensure appropriate version and revision information is maintained;

- capture substantive email and electronic communications that constitute Council records;
- ensure paper records are captured into the appropriate corporate recordkeeping system where required;
- store hard-copy records securely;
- avoid retaining uncontrolled collections of Council records in work areas, personal drives or other unauthorised locations;
- understand how and where Council records are to be stored;
- not destroy, delete, alter or dispose of Council records without proper authority;
- take reasonable steps to prevent the loss, damage or unauthorised alteration of Council records; and
- comply with Council's records management procedures and applicable legislative requirements.

Effective records management supports transparency, accountability, regulatory compliance, informed decision-making, and efficient service delivery. All employees and authorised users are responsible for ensuring that SMC records are accurately created, appropriately managed, and stored within approved systems.

11 Right to Information

Details regarding Right to Information are available on SMC's internet site (Right to Information).

SMC is subject to the Right to Information Act 2009 (RTI Act) which commenced on 1 July 2010 and provides for greater access to information held by government bodies by:

- Authorising and encouraging greater active disclosure of information held by public authorities in response to informal requests without the need for applications.
- Authorising and encouraging greater routine disclosure of information held by public authorities without the need for requests or applications.
- Giving members of the public an enforceable right to information held by public authorities.
- Providing access to information held by government bodies is restricted in only limited circumstances which are defined in the Act.

12 IT Business Continuity

In case of a business continuity event, refer to the Information Communications Technology (ICT) Business Continuity and Disaster Recovery Plan.

In general, all documentation relevant to the business continuity process must be available if all corporate systems are unavailable or compromised. Manual workarounds or alternate providers for critical public facing services should be considered if a continuity event lasts for an extended period.

13 Enforcement

Any user found to have deliberately breached this policy will be subject to disciplinary action in accordance with the SMC Code of Conduct.

Code of Conduct for Employees and Other Workers

Code of Conduct for Elected Members

Penalties for breaches are up to and including termination of employment. SMC reserves the right, in appropriate circumstances, to involve law enforcement agencies.

14 Further Information

Internal resources referenced:

- Breaches register
- Information Communications Technology (ICT) Business Continuity & Disaster Recovery Plan
- Contracts register
- Records Management Policy
- Right to Information application form
- Right to Information internet page
- Risk register

External resources referenced:

- Federal ASD/ACSC Essential 8
- TasGov Cyber Security Policy
- Tasmanian Archives Act 1983
- Tasmanian Government's cloud policy
- Tasmanian Right to Information Act 2009
- Tasmanian Government Guidance for the use of AI

SOUTHERN MIDLANDS COUNCIL

21 August 2026

ECONOMIC DIVERSIFICATION AND INVESTMENT STRATEGY – CONSULTATION DRAFT

Submission Email: **economy@building.tas.gov.au**

Executive Summary

The Southern Midlands Council welcomes the opportunity to provide feedback on the Tasmanian Government's Draft Economic Diversification and Investment Strategy (EDIS).

Council strongly supports the aspirational and proactive approach of the Draft EDIS and its focus on economic diversification, private investment, employment, regional development and improved socio-economic wellbeing. Council considers that Tasmania needs to adopt a forward-looking approach that seeks to actively shape its economic and demographic future rather than relying predominantly on historical trends and projections.

Council's principal concern is that the success of the EDIS will depend upon whether its objectives can be translated into practical outcomes through Tasmania's strategic land use planning and infrastructure systems.

Tasmania has developed a number of sound and ambitious strategies over recent decades. However, implementation has too often been constrained by a planning system that has been unable or unwilling to facilitate the proactive planning scheme amendments necessary to give effect to those strategies. This has contributed to missed investment and employment opportunities and has constrained the supply of residential and industrial land.

Council therefore considers that the EDIS presents an important opportunity to establish a stronger and more integrated relationship between economic development policy and strategic land use planning.

In particular, the final EDIS should not operate as a stand-alone economic strategy. It should be formally incorporated into Tasmania's strategic land use planning framework through a coordinated review of the Tasmanian Planning Policies (TPPs) and Regional Land Use Strategies (RLUSs).

Council also considers that the State planning system needs to adopt a more aspirational, proactive and flexible approach. Planning should not simply respond to historical development patterns and demographic projections. If the EDIS is intended to change Tasmania's economic future, the planning system must be capable of facilitating that change.

This is particularly important in regional Tasmania, where communities provide the workforce, services, infrastructure and social foundations that support agriculture, forestry, tourism, manufacturing, energy, mining and other wealth-generating activities.

Council's key recommendations are as follows.

1. Integrate the EDIS with Tasmania's strategic land use planning framework

2. Review and revise the Tasmanian Planning Policies

3. Ensure economic development and planning agencies work as an integrated system

4. Adopt a more aspirational and proactive approach to planning

5. Give appropriate weight to economic and social outcomes

6. Improve the use of demographic and land supply data

7. Facilitate sufficient residential and industrial land supply

8. Adopt a genuinely long-term approach to Urban Growth and Settlement Growth Boundaries

9. Recognise infrastructure as an enabler of economic development

10. Develop a fair and transparent infrastructure and developer contributions framework

11. Reduce unnecessary prescription and micro-management of regional towns

12. Improve the planning system's ability to respond to investment opportunities

13. Apply a balanced assessment of costs and benefits

Conclusion

The Draft EDIS provides an important opportunity for Tasmania to adopt a more proactive approach to its economic future. Council strongly supports its aspirational direction and its emphasis on investment, economic diversification, employment and regional development.

Please contact Damian Mackey if you have any questions or would like further information at dmackey@southernmidlands.tas.gov.au

Yours sincerely

Tim Kirkwood
GENERAL MANAGER

SOUTHERN MIDLANDS COUNCIL

SOUTHERN MIDLANDS COUNCIL - FULL SUBMSSION

1. OVERALL COMMENTS

The Draft Economic Diversification and Investment Strategy (EDIS) is a welcome and much-needed vision for a new future focussed on improving the socio-economic well-being of Tasmanians.

The Strategy demonstrates aspirational thinking and proposes a number of proactive strategies capable of supporting economic diversification, investment, employment and regional development across Tasmania. Council supports this general direction.

Council considers, however, that the success of the EDIS will depend substantially on its integration with Tasmania's strategic land use planning system.

Over the past three decades, Tasmania has produced a number of forward-looking strategies containing sound and aspirational objectives. Too often, however, the implementation of those objectives has been constrained by a State planning system that is unable to accommodate proactive planning scheme amendments necessary to give effect to them.

This has contributed to missed opportunities for investment and employment and has constrained housing supply.

Council's overriding concern is therefore that, once finalised, the EDIS must be formally integrated into Tasmania's strategic land use planning framework.

This should occur through:

1. a review and recasting of the Tasmanian Planning Policies (TPPs); and
2. a subsequent review and substantial revision of the Regional Land Use Strategies (RLUSs) to ensure they are consistent with the revised TPPs and the EDIS.

Without this integration, there is a significant risk that many of the EDIS strategies will remain aspirational statements rather than becoming practical mechanisms for delivering economic and social outcomes.

Council's detailed comments and suggested improvements are set out below.

2. SUGGESTED IMPROVEMENTS AND COMMENTS

2.1 Aspirational Thinking and Proactive Strategies

Council supports the aspirational thinking and proactive strategic approach embedded within the Draft EDIS.

Tasmania needs to build a new future that is fit for purpose for the 21st century. This requires a willingness to consider what Tasmania could become, rather than simply planning around historical trends and demographic projections.

Council considers that this approach is also consistent with the concept of sustainable development contained within Tasmania's Resource Management and Planning System (RMPS), which requires appropriate consideration of social, economic and environmental objectives.

In Council's view, these three elements need to be more appropriately balanced within Tasmania's planning system. Economic and social considerations have, over recent decades, received insufficient weight relative to environmental and process-based considerations.

A genuinely sustainable approach requires all three elements to be considered together.

2.2 A Welcome Focus on Regional Tasmania

Council welcomes the strong focus on regional Tasmania within the Draft EDIS.

This recognises the significant wealth-generating economic activities undertaken in regional and rural areas and the important role that regional towns play as service centres for the economic activities occurring within their surrounding regions.

Regional communities are not simply population centres. They provide the workforce, services, infrastructure and social foundations that support agriculture, forestry, tourism, manufacturing, energy, mining and other wealth-generating activities.

Council notes that this approach contrasts with metropolitan areas, where a greater proportion of economic activity involves the circulation and servicing of existing wealth rather than the generation of new export income.

Council is concerned that the current redraft of the Southern Tasmania Regional Land Use Strategy (STRLUS) does not adequately reflect this regional perspective and considers that its current approach is excessively metropolitan-centric and insufficiently responsive to the needs of rural communities.

2.3 Integration with the Strategic Land Use Planning System

The Draft EDIS describes itself as a whole-of-government strategy.

If this is to be achieved in practice, the final EDIS must be explicitly integrated into the State's strategic land use planning system.

Council considers that local government is generally supportive of economic activity and appropriate residential growth. The principal impediment is not a lack of willingness by Councils, but a State planning system that has historically been reluctant to facilitate proactive planning scheme amendments based on aspirational socio-economic strategies.

The final EDIS provides an opportunity to address this disconnect.

Council recommends that:

- the pyramid diagram on page 5 of the Draft EDIS be amended to explicitly include Tasmania's strategic land use planning system;
- the final EDIS expressly identify integration with the State's strategic land use planning framework as an implementation requirement;
- the final EDIS be incorporated into and reflected within the Tasmanian Planning Policies;
- the TPPs be reviewed at the same time to remove or moderate provisions that may unnecessarily constrain economic development, housing supply and regional growth;
- the current draft Regional Land Use Strategies not be finalised until they have been reviewed against the final EDIS and revised TPPs;
- the Regional Land Use Strategies subsequently be substantially reworked to ensure that they facilitate, rather than constrain, the objectives of the EDIS; and
- the above processes be progressed concurrently wherever practicable.

Council also considers that the Office of the Coordinator-General and the Tasmanian Development Board should work closely, on an ongoing basis, with the State Planning Office and the Minister responsible for planning.

Economic development and strategic land use planning cannot operate effectively as separate policy functions. The agencies responsible for investment attraction, economic development and planning need to work as an integrated system.

This will also require a change in culture within the State planning system. Strategic planners need to be encouraged to embrace aspirational thinking and proactive strategy development rather than relying predominantly on historical trends and projections.

With this change in approach, Local Government and State Government can work together more effectively to create a new future for Tasmania.

2.4 Unlocking Private Investment

Priority 1 of the Draft EDIS focuses on unlocking private investment and proposes consideration of a new Economic Future Act to provide a clearer and faster pathway for major job-creating projects.

Council supports this objective.

Council considers, however, that substantial improvements could be achieved by reorienting the existing planning and development system within the current legislative framework, without necessarily waiting for new legislation.

This would require a significant change in mindset within the State's strategic land use planning system.

The current approach tends to place considerable reliance on historical statistics, demographic projections and evidence of demonstrated past demand. Major change is often contemplated only when it can be shown to be necessary based on historical evidence, with significant emphasis placed on the concept of orderly development.

Orderly development is important. However, Council considers it to be a secondary consideration to the fundamental objective of improving the socio-economic wellbeing of Tasmanians.

A private-sector, market-driven economy cannot always operate according to predetermined development sequences. Developers and entrepreneurial investors do not necessarily arrive in a predictable order or seek to develop land in accordance with a predetermined timetable.

The planning system therefore needs sufficient flexibility and elasticity to respond to investment opportunities as they arise.

The first-order consideration should be whether a proposed planning outcome contributes to Tasmania's social and economic wellbeing, while appropriately addressing environmental and infrastructure considerations.

This requires planning scheme amendments to be capable of responding to aspirational and proactive development strategies.

The recent refusal by the Tasmanian Planning Commission of the proposed expansion of the Boyer Industrial Hub illustrates the potential consequences of the current approach. Council is concerned that decisions of this nature can result in lost investment and employment opportunities while existing major infrastructure associated with an industrial hub remains underutilised.

Council considers that this problem can be addressed by incorporating the relevant economic development objectives of the final EDIS into the TPPs and subsequently the RLUSs.

In this regard, Council considers that making the existing planning system work more effectively within the current legislative framework could deliver significant economic benefits without waiting for new legislation.

2.5 Correct Use of Demographic Date and Projections

Page 32 of the Draft EDIS seeks comment on improved regional economic, development, liveability and demographic data and projections.

Council supports better data. However, it is important that data and projections are used appropriately.

There is a fundamental distinction between evidence of past development and evidence of demand.

For example, statistics showing the number of residential lots created, dwellings constructed or population accommodated are measures of what has occurred in the past. They do not necessarily establish the level of underlying demand.

The continuing housing shortage demonstrates that historical rates of housing supply have not been sufficient to meet demand.

Planning decisions based primarily on past rates of development risk perpetuating an existing shortage rather than addressing it.

Similarly, demographic projections should not automatically be treated as inevitable outcomes.

Government has the capacity to influence future population and economic growth through infrastructure investment, economic development, employment opportunities, housing supply and other policy interventions.

Tasmania has previously demonstrated the capacity to use aspirational thinking and proactive economic strategies to change its future. The development of hydro-industrialisation provides a powerful historical example.

The EDIS itself demonstrates that the State Government recognises the value of thinking beyond historical trends.

The challenge is to ensure that the State's strategic land use planning system adopts the same approach and facilitates, rather than frustrates, these ambitions.

2.6 Infrastructure Planning & Developer Contributions

Page 40 of the Draft EDIS seeks comments on developing an infrastructure pricing and fair developer contributions policy.

Council supports the development of a fair and transparent approach to infrastructure pricing and developer contributions.

However, the current Urban Growth Boundary and Settlement Growth Boundary concepts within Tasmania's strategic planning framework present a significant impediment to achieving this objective.

The current 15-year planning horizon is too short for effective long-term infrastructure planning.

Infrastructure assets commonly have useful lives of 50 to 100 years or more. Infrastructure providers therefore need to understand the likely ultimate extent and distribution of urban and settlement growth when planning major networks and determining the appropriate scale of investment.

A 15-year growth boundary provides little more than an indication of the next areas likely to be considered for rezoning. It does not provide a sufficiently long-term strategic framework for infrastructure planning.

Council understands that some major infrastructure providers are now developing their own urban growth mapping using 50-year or longer planning horizons.

This is an indication that the State planning framework needs to adopt a comparable long-term perspective.

A longer-term Urban Growth Boundary or Settlement Growth Boundary would allow:

- infrastructure providers to appropriately size major infrastructure investments;
- infrastructure networks to be planned more efficiently;
- developer contributions to be calculated more fairly across ultimate infrastructure catchments;
- Councils to undertake more effective long-term land use planning; and
- private investment to occur with greater certainty.

Council also considers that public infrastructure should be recognised as an economic development enabler.

Infrastructure investment is not merely a consequence of development. In many circumstances, infrastructure enables development to occur in the first place.

This is particularly important in regional and rural Tasmania, where strategic infrastructure investment can unlock wealth-generating economic activity and support significant employment and investment opportunities.

3. FLAWS IN THE STATE'S PLANNING APPARATUS THAT WILL SCUTTLE EDIS STRATEGIES THAT REQUIRE PLANNING SCHEME AMENDMENTS IN ORDER TO BE IMPLEMENTED

Council's principal concern is that weaknesses within Tasmania's current strategic planning framework may prevent the EDIS from achieving its intended outcomes where implementation requires planning scheme amendments.

In Council's view, these weaknesses include the following.

3.1 Lack of Aspirational and Proactive Planning

The State planning system has historically tended to avoid aspirational thinking and proactive socio-economic strategic land use planning.

The system has instead generally relied on responding to historical demographic and development trends and projecting those trends into the future.

This approach is not sufficient to support a strategy that seeks to actively diversify Tasmania's economy and attract new investment.

3.2 Insufficient Weight Given to Economic Development

Council considers that the planning system has not adequately pursued the sustainable development objectives of the RMPS, particularly the economic development component.

This has consequences for the socio-economic wellbeing of Tasmanians.

Economic development, social wellbeing and environmental protection should not be treated as competing objectives in every circumstance. A properly integrated planning system should seek outcomes that advance all three.

3.3 Over-Reliance on Demographic Projections

Demographic projections should inform planning, but should not determine the future.

Tasmania can influence its future population and economic trajectory through proactive policy and investment decisions.

A planning system that assumes demographic projections are inevitable risks constraining the very growth and investment that government strategies seek to encourage.

3.4 Artificial Constraints on Residential and Industrial Land Supply

Council considers that the shortage of appropriately zoned residential land has contributed to increased land prices and exacerbated the housing crisis.

Similarly, insufficient availability of appropriately located industrial land can result in Tasmania missing investment and employment opportunities.

There is an important distinction between industrial land required to service the local Tasmanian economy and land required for export-oriented industries.

Local industrial demand can be estimated to a reasonable degree. Export-oriented industries, however, are much more difficult to predict because they are often driven by entrepreneurial and opportunistic investment decisions.

An investor considering a major export-oriented project is likely to consider locations across Australia and potentially internationally.

Such investors generally require reasonable certainty and reasonable immediacy. If a planning scheme amendment is required and there is a significant risk that it may not be approved, Tasmania may simply be removed from consideration.

The appropriate response is therefore to provide reasonable opportunities and options through proactive strategic planning, particularly where land is logically and appropriately located.

3.5 Unnecessary Intervention at the Rezoning Stage

Council considers that the State planning system does not always adequately recognise the roles of the proponent, infrastructure providers and Local Government following the rezoning process.

Detailed infrastructure, servicing and development issues can often be assessed during subsequent planning and subdivision approval processes.

Unnecessary intervention at the rezoning stage can therefore prevent appropriate development opportunities from progressing.

3.6 Misinterpretation of Land Supply and Demand

Residential and industrial land supply studies should be carefully reviewed to ensure that they distinguish between past supply and actual demand.

For residential land, the number of lots created and dwellings constructed measures historical supply. It does not necessarily measure the full extent of demand.

For industrial land, the distinction is even more important for export-oriented industries. Demand from businesses seeking to establish new export-oriented operations cannot reliably be predicted through conventional historical demand modelling.

These businesses are often attracted by particular opportunities, infrastructure, workforce availability, access to markets and other factors.

The planning system therefore needs to maintain a sufficient range of appropriate opportunities rather than attempting to predict precisely where every future business will locate.

3.7 Urban Growth Boundaries

Council considers that Urban Growth Boundaries and Settlement Growth Boundaries should be based on a planning horizon of at least 50 years.

The current approach is too short term and effectively identifies little more than the next areas likely to be rezoned.

This is inconsistent with the long-term nature of infrastructure investment.

Infrastructure providers are investing in assets with lifespans of 50 to 100 years. Strategic land use planning should therefore provide sufficient long-term certainty to allow those investments to be planned efficiently.

The State planning system should reconsider the purpose and methodology of Urban Growth Boundaries and adopt a genuinely long-term strategic approach.

3.8 Micro-Management of Rural Towns

The TPPs and RLUSs should focus on strategic land use matters of State or regional significance.

Council considers that the current draft STRLUS moves beyond this role by unnecessarily prescribing and micro-managing development outcomes within rural towns.

Local Councils are best placed to work with their communities to understand the character, opportunities and challenges of individual towns.

A highly prescriptive, top-down approach can override locally developed strategies and prevent rural communities from responding to their own economic and demographic circumstances.

This risks impeding economic development and residential growth in regional Tasmania.

3.9 Allowing the Perfect to Become the Enemy of the Good

Council is concerned that the planning assessment process can sometimes place disproportionate weight on identifying potential shortcomings in a proposal while insufficiently considering the benefits that the proposal may deliver.

Planning occurs in an imperfect world. Perfect development opportunities rarely exist.

The appropriate question should therefore be whether the overall outcome provides a net benefit and represents an appropriate balance between competing objectives.

For example, there may be a choice between providing a small number of dwellings in theoretically optimal locations and providing a substantially greater number of appropriately located dwellings in locations that are less than perfect.

A planning system focused on achieving the perfect outcome can inadvertently prevent good outcomes from occurring at all.

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4. Conclusion

Council strongly supports the aspirational direction of the Draft Economic Diversification and Investment Strategy.

The Strategy provides an opportunity to establish a new approach to Tasmania's economic future: one that is proactive, investment-focused and responsive to the significant opportunities available to the State's regional communities.

However, the success of the EDIS will ultimately depend upon whether its objectives can be translated into practical outcomes through Tasmania's planning and infrastructure systems.

Council therefore considers that the final EDIS must be integrated into the State's strategic land use planning framework.

This should involve:

1. incorporating the EDIS into the Tasmanian Planning Policies;
2. reviewing the TPPs to remove provisions that unnecessarily constrain economic development, investment and housing supply;
3. substantially revising the Regional Land Use Strategies to align with the final EDIS and revised TPPs;
4. adopting a genuinely long-term approach to Urban Growth and Settlement Growth Boundaries;
5. improving coordination between economic development, investment and planning agencies;
6. giving appropriate weight to proactive economic and social strategies developed by Local Government;
7. recognising infrastructure as an enabler of economic development; and
8. ensuring that planning decisions are based on a balanced consideration of social, economic and environmental outcomes.

Council's central message is straightforward: **if Tasmania is serious about building a new economic future, its strategic land use planning system must be capable of enabling that future.**

Without this alignment, there is a substantial risk that the EDIS will remain a well-intentioned strategy whose implementation is constrained by the very planning system that should be helping to deliver it.

Attachment
Agenda Item 17.3.2

SOUTHERN MIDLANDS COUNCIL

COMPLETE SET OF FINANCIAL STATEMENTS

2025|26 FINANCIAL YEAR

Prepared in pursuance of the provisions of the Local Government Act 1993 (as amended), the Statements of Accounting Concepts and applicable Accounting Standards, including the accrual basis of accounting.

Contents

General Manager's Declaration

The financial report presents fairly the financial position of the Southern Midlands Council as at 30 June 2026 and the results of its operations and cash flows for the year then ended, in accordance with the Local Government Act 1993 (as amended), Australian Accounting Standards and other authoritative pronouncements issued by the Australian Accounting Standards Board.

T F Kirkwood
General Manager

Dated: 13 August 2026

Statement of Comprehensive Income

for the year ended 30 June 2026

(Amounts shown in $000)	Note	Budget 2026	Actual 2026	Actual 2025
Income from continuing operations				
Recurrent Income				
Rates and charges	2.2a	7,811	7,891	7,512
User fees	2.2b	1,233	1,495	1,191
Grants - Recurrent	2.2c	4,745	6,456	3,189
Interest	2.2d	520	527	518
Other income	2.2e	466	625	768
Investment revenue from water corporation	2.2f	182	198	182
		14,957	**17,192**	**13,360**
Net Capital Income				
Grants - capital	2.2g	1,065	3,108	4,542
Contributions	2.2h	-	-	2,610
Net gain/(loss) on disposal of property, plant, equipment and infrastructure	2.2i	-	(527)	94
		1,065	**2,581**	**7,246**
Total income from continuing operations		**16,022**	**19,773**	**20,606**
Expenses from continuing operations				
Employee benefits	2.3a	(5,866)	(5,127)	(5,303)
Materials and contracts	2.3b	(3,985)	(4,026)	(4,048)
Depreciation and amortisation	2.3c	(4,739)	(5,386)	(4,687)
Contributions	2.3d	(297)	(297)	(287)
Finance costs	2.3e	(2)	-	(4)
Other expenses	2.3f	(554)	(573)	(504)
Total expenses from continuing operations		**(15,443)**	**(15,409)**	**(14,833)**
Net result from continuing operations for the year		**579**	**4,364**	**5,773**
Other comprehensive income				
Items that will not be reclassified to net result				
Fair value adjustments on equity investment asset	3.5	-	418	247
Net asset revaluation increment/(decrement)	3.6	-	6,789	14,172
Total other comprehensive income		**-**	**7,207**	**14,419**
Total Comprehensive Result		**579**	**11,571**	**20,192**

The above statement should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2026

(Amounts shown in $000)	Note	Actual 2026	Actual 2025
Assets			
Current assets			
Cash and cash equivalents	3.1	13,105	11,901
Trade and other receivables	3.2	1,226	2,299
Investments	3.3	3,000	-
Other assets	3.4	194	183
Total current assets		**17,525**	**14,383**
Non-current assets			
Investment in water corporation	3.5	13,338	12,920
Property, plant, equipment, infrastructure and intangibles	3.6	172,902	166,298
Total non-current assets		**186,240**	**179,218**
Total assets		**203,765**	**193,601**
Liabilities			
Current liabilities			
Trade and other payables	3.8	659	940
Trust funds and deposits	3.9	97	119
Contract liabilities	3.10	20	924
Employee provisions	4.1	1,558	1,694
Interest-bearing loans and borrowings	5.1	-	110
Total current liabilities		**2,334**	**3,787**
Non-current liabilities			
Employee provisions	4.1	286	240
Interest-bearing loans and borrowings	5.1	-	-
Total non-current liabilities		**286**	**240**
Total liabilities		**2,620**	**4,027**
Net Assets		**201,145**	**189,574**
Equity			
Accumulated surplus		82,346	77,679
Reserves	6.1	118,799	111,895
Total Equity		**201,145**	**189,574**

The above statement should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2026

(Amounts shown in $000)	Note	Total	Accumulated Surplus	Asset Revaluation Reserve	Fair Value Reserve	Other Reserves
Balance as at 1 July 2024		169,382	71,774	95,022	(1,065)	3,651
Net result from continuing operations for the year		5,773	5,773	-	-	-
Fair value adjustment on equity investment asset	3.5	247	-	-	247	-
Net revaluation reserve increment/(decrement)	3.6	14,172	-	14,172	-	-
Transfers between reserves	6.1	-	132	(132)	-	-
Balance as at 30 June 2025		**189,574**	**77,679**	**109,062**	**(818)**	**3,651**
Net result from continuing operations for the year		4,364	4,364	-	-	-
Fair value adjustment on equity investment asset	3.5	418	-	-	418	-
Net revaluation reserve increment/(decrement)	3.6	6,789	-	6,789	-	-
Transfers between reserves	6.1	-	303	(303)	-	-
Balance as at 30 June 2026		**201,145**	**82,346**	**115,548**	**(400)**	**3,651**

The above statement should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2026

(Amounts shown in $000)	Note	Actual 2026	Actual 2025
Cash flows from operating activities			
Rates and charges		7,838	7,486
User fees		1,540	1,483
Grants - Recurrent		6,456	3,189
Interest		527	518
Investment revenue from water corporation		198	182
Other receipts		635	403
Net GST refund/(payment)		713	807
Payments to suppliers		(6,146)	(6,575)
Payments to employees		(5,227)	(5,216)
Finance costs paid		-	(4)
Net cash provided by (used in) operating activities	2.4	**6,534**	**2,273**
Cash flows from investing activities			
Payments for property, plant, equipment, infrastructure and intangibles		(6,071)	(9,310)
Transfers (to)/from investments		(3,000)	-
Proceeds from sale of property, plant, equipment, infrastructure and intangibles		343	411
Capital grants		3,530	4,136
Net cash provided by (used in) investing activities		**(5,198)**	**(4,763)**
Cash flows from financing activities			
Trust funds and deposits		(22)	(145)
Repayment of interest bearing loans and borrowings		(110)	(17)
Net cash provided by (used in) financing activities	2.5	**(132)**	**(162)**
Net increase (decrease) in cash and cash equivalents		1,204	(2,652)
Cash and cash equivalents at the beginning of the financial year		11,901	14,553
Cash and cash equivalents at the end of the financial year	3.1	**13,105**	**11,901**

The above statement should be read in conjunction with the accompanying notes.

Notes to the Financial Report

for the year ended 30 June 2026

1 About the financial statements

This section outlines the basis on which the Council's financial statements have been prepared including key judgements and estimates and any events which occurred subsequent to balance date that required reporting.

1.1 Reporting entity

(a) Southern Midlands Council is a body corporate with perpetual succession and a common seal. Council's main office is located at 71 High Street, Oatlands.

(b) The purpose of the Council is to:
- provide for health, safety and welfare of the community;
- to improve the overall quality of life of people in the local community;
- promote appropriate business and employment opportunities

1.2 Basis of accounting

These financial statements are a general purpose financial report that consists of a Statement of Comprehensive Income, Financial Position, Statement of Changes in Equity, Statement of Cash Flows, and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, and the Local Government Act 1993 (LGA1993) (as amended). Council has determined that it does not have profit generation as a prime objective. Consequently, where appropriate, Council has elected to apply options and exemptions within accounting standards that are applicable to not-for-profit entities. As a result this financial report does not comply with International Financial Reporting Standards.

This financial report has been prepared on the accrual and going concern basis.

All amounts are presented in Australian dollars and unless stated, have been rounded to the nearest thousand dollar.

This financial report has been prepared under the historical cost convention, except where specifically stated.

Unless otherwise stated, all material accounting policy information is consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Special Committees of Council have been included in this financial report. Transactions betweeen these committees and Council have been eliminated in full.

The financial report has been prepared as a consolidated report to include all the external transactions for the subsidiary entities disclosed at note 3.12. Council has elected not to present separate financial statements (Parent) in accordance with AASB 127 Separate Financial Statements as the amounts involved are not considered material.

Notes to the Financial Report

for the year ended 30 June 2026

1.3 Use of judgements and estimates

In the application of Australian Accounting Standards, Council is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Council has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period. Judgements made by Council that have significant effects on the financial report are disclosed in the relevant notes as follows:

Employee entitlements
Assumptions are utilised in the determination of Council's employee entitlement provisions. These assumptions are discussed in note 4.1.

Defined benefit superannuation fund obligations
Actuarial assumptions are utilised in the determination of Council's defined benefit superannuation fund obligations. These assumptions are discussed in note 4.3.

Fair value of property, plant, equipment and infrastructure
Assumptions and judgements are utilised in determining the fair value of Council's property, plant, equipment and infrastructure including useful lives and depreciation rates. These assumptions are discussed in note 3.6.

Investment in water corporation
Assumptions utilised in the determination of Council's valuation of its investment in TasWater are discussed in note 3.5.

1.4 Events occurring after balance date

No significant events occurred after balance date that require reporting.

Notes to the Financial Report

for the year ended 30 June 2026

2 Financial performance

This section outlines the financial performance of Council including its functions/activities. Details of operating income, expenses, cash flow information, management indicators compared with benchmarks and significant business activities are disclosed in the notes.

2.1 Functions/Activities of the Council

2.1a Revenue, expenses and assets attributable to each function as categorised in Note 2.1c below:

(Amounts shown in $000)	Income from continuing operations		Expenses from continuing operations		Result from continuing operations		Assets	
	2026	2025	2026	2025	2026	2025	2026	2025
Roads and bridges	1,832	4,099	6,062	6,136	(4,230)	(2,037)	111,792	112,924
Stormwater	20	-	145	152	(125)	(152)	5,578	5,616
Waste management	1,629	1,529	1,577	1,687	52	(158)	442	494
Economic development	205	172	1,282	1,079	(1,077)	(907)	9,062	9,895
Environmental management	65	41	491	511	(426)	(470)	1,150	397
Development services	586	494	1,197	1,226	(611)	(732)	296	1,639
Community services	18	98	761	596	(743)	(498)	3,912	2,998
Recreational facilities	1,187	773	2,665	2,172	(1,478)	(1,399)	35,642	27,098
Governance and administration	156	265	763	987	(607)	(722)	5,028	3,505
Other - non attributable	14,075	13,135	466	287	13,609	12,848	30,863	29,035
	19,773	**20,606**	**15,409**	**14,833**	**4,364**	**5,773**	**203,765**	**193,601**

Grants included in Income from continuing operations:

	2026	2025
Roads and bridges	1,730	4,064
Stormwater	-	-
Waste management	-	-
Economic development	1	6
Environmental management	48	27
Development services	1	-
Community services	4	84
Recreational facilities	700	238
Governance and administration	-	-
Other - non attributable	7,080	3,312
	9,564	**7,731**

2.1b Reconciliation of Assets with the Statement of Financial Position at 30 June:

	2026	2025
Current assets	17,525	14,383
Non- current assets	186,240	179,218
	203,765	**193,601**

Notes to the Financial Report

for the year ended 30 June 2026

2.1 Functions/Activities of the Council (continued)

2.1c Nature and objective of functions/activities

Roads, streets and bridges
Construction, maintenance and cleaning of roads, footpaths, bridges, kerb and gutter and street lighting.

Stormwater
Maintenance and provision of stormwater reticulation systems.

Waste management
Collection, handling, processing and disposal of waste materials, operation of refuse disposal sites, waste transfer stations and recycling facilities.

Environmental management
Protection and enhancement of the environment, maintenance of amenity through control of statutory nuisances, environmental health and control of animal nuisances.

Economic development
Facilitation and development of local employment and economic initiatives, including streetscape improvements. Development and promotion of tourism and economic services within the municipal area.

Development services
Planning and development control, building control and related regulatory and statutory matters.

Community services
Provision of facilities and services focussed on improving the lifestyle of those that live in the Southern Midlands; assistance provided to volunteers and community based organisations; operation of youth employment and development programs and emergency services.

Recreation facilities
Provision and maintenance of recreation and sport facilities, including public halls and swimming pool. Included in this activity are parks and reserves, town beautification and associated facilities.

Governance and administration
Support for the Council and operational branches, including secretarial, computer, financial, personnel and general administrative services.

Other - not attributable
All revenues, expense and assets that cannot be attributed directly to one of the other listed functions. Includes carrying amount of non-current assets sold, State Government levies and contributions and Councillors emoluments.

Notes to the Financial Report

for the year ended 30 June 2026

2.2 Income from continuing operations

(Amounts shown in $000)		2026	2025
	Recurrent income		
2.2a	***Rates and charges***		
	General	5,865	5,620
	Fire levy	298	292
	Waste & garbage management	1,586	1,491
	Interest and penalties	142	109
	Total rates and charges	**7,891**	**7,512**
2.2b	***User fees***		
	Growth tourism	8	5
	Landscapes regulatory	505	368
	Landscapes natural	12	11
	Landscapes heritage	-	1
	Lifestyle recreation	362	267
	Lifestyle animals	71	78
	Organisation sustainability	256	216
	Organisation finances	16	16
	Volunteers program	191	159
	Other fees and charges	74	70
	Total user fees	**1,495**	**1,191**
2.2c	***Grants - Recurrent***		
	Australian Government Financial Assistance Grants	2,414	778
	Australian Government Financial Assistance Grants (in advance)	4,037	2,400
	Australian Government - Communities for Children	-	3
	Tasmanian Government - Resilience & Recovery	5	-
	Tasmanian Government - Other	-	8
	Total recurrent grants	**6,456**	**3,189**
2.2d	***Interest***		
	Interest on cash and cash equivalents	527	518
	Total interest	**527**	**518**
2.2e	***Other income***		
	Growth business	507	360
	Government subisidies	36	12
	Developer contributions	20	50
	Donations	-	100
	Special Committee contributions	19	239
	Insurance recoveries	10	2
	Sundry	33	5
	Total other income	**625**	**768**
2.2f	***Investment revenue from water corporation***		
	Dividends, tax equivalent and guarantee fees received	198	182
	Total investment revenue from water corporation	**198**	**182**
	Total recurrent income	**17,192**	**13,360**

Notes to the Financial Report

for the year ended 30 June 2026

2.2 Income from continuing operations (continued)

(Amounts shown in $000)	2026	2025
2.2g Net capital income		
Grants - capital		
Australian Government - Black Summer Bushfire Grant	-	155
Australian Government - Local Roads and Community Infrastructure	630	133
Australian Government - Roads to Recovery	1,065	865
Australian Government - Remote Roads Upgrade Pilot Program	-	2,673
Australian Government - Saluting their Service	1	6
Tasmanian Government - Bagdad Walkway	149	-
Tasmanian Government - Better Active Transport	278	361
Tasmanian Government - Black Spot	-	55
Tasmanian Government - Bus Stops Program	2	37
Tasmanian Government - Callington Park Toilet	-	45
Tasmanian Government - Campania Recreation Ground	218	35
Tasmanian Government - Chauncy Vale	48	23
Tasmanian Government - eID Tag Rebate Scheme	1	-
Tasmanian Government - Kempton Recreation Ground	77	5
Tasmanian Government - Kempton Pathway	142	5
Tasmanian Government - Natural Disaster Risk Reduction	-	29
Tasmanian Government - Open Spaces Program	400	-
Tasmanian Government - Oatlands Medical Accommodation	-	50
Tasmanian Government - Road Safety	3	-
Tasmanian Government - Vulnerable Road User Program	94	65
Total grants - capital	**3,108**	**4,542**
2.2h *Contributions*		
Bagdad Community Centre land and buildings	-	1,800
Stormwater assets from subdivisions	-	760
Other	-	50
Total contributions	**-**	**2,610**
2.2i *Net gain/(loss) on disposal of property, plant, equipment and infrastructure*		
Proceeds of sale of land held for resale	-	300
Fair value of land held for resale	-	(155)
Total gain/(loss) on land held for resale	**-**	**145**
Proceeds of sale of non-current assets	343	111
Written down value of non-current assets disposed	(870)	(162)
Total gain/(loss) on non-current assets disposed	**(527)**	**(51)**
Total gain/(loss)	**(527)**	**94**
Total net capital income	**2,581**	**7,246**
Total income from continuing operations	**19,773**	**20,606**

Notes to the Financial Report

for the year ended 30 June 2026

2.2 Income from continuing operations (continued)

(Amounts shown in $000)	2026	2025
2.2j Grants received by funding source and conditions attached		
Funding source		
Australian Government	8,147	7,013
Other	1,417	718
Total	**9,564**	**7,731**
Timing of revenue recognition		
Grants recognised at a point in time	6,456	3,189
Grants recognised over time	3,108	4,542
Total	**9,564**	**7,731**

The Australian Government provides untied Financial Assistance Grants to Council for general purpose use and the provision of local roads and bridges. In both years the Australian Government made early payment of quarterly instalments for the following year. The early receipt of instalments resulted in Australian Government Financial Assistance Grants being above that originally budgeted in 2025-26 by $4,037,000 (2024-25 by $2,400,000). This has impacted the Statement of Comprehensive Income resulting in the result from continuing operations being higher by the same amount. Financial Assistance Grants are general grants and do not have sufficiently specific performance obligations. As a result, they are recognised as income when received.

Unspent grants

Grants which were obtained on the condition that they be spent for specified purposes or in a future period, but which are not yet spent in accordance with those conditions, are as follows:

	2026	2025
Capital		
Balance of unspent funds at 1 July	924	593
Add: Funds received and not recognised as revenue in the year	11	782
Less: Funds received in prior year but revenue recognised and funds spent in the year	(915)	(451)
Balance of unspent funds held as a contract liability at 30 June	**20**	**924**

2.2k **Recognition and measurement**

Rates and charges

Council recognises revenue from rates and annual charges for the amount it is expected to be entitled to at the beginning of the rating period to which they relate, or when the charge has been applied. Rates and charges in advance are recognised as a financial liability until the beginning of the rating period to which they relate.

User fees

Council recognises revenue from user fees and charges at a point in time as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

Notes to the Financial Report

for the year ended 30 June 2026

2.2 Income from continuing operations (continued)

Grants - recurrent and capital

Council recognises untied grant revenue and those without performance obligations when received. In cases where funding includes specific performance obligations or is to acquire or construct a recognisable non-financial asset, a liability is recognised for funds received in advance and recognises income as obligations are fulfilled.

The performance obligations are varied based on the agreement, but include the approval to proceed and staged completion milestones during the construction phase of roads and other community infrastructure.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin. For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Interest

Interest is recognised progressively as it is earned.

Other income

Growth business

Growth business income represents fees from private works undertaken by Council and are recognised as revenue when the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

Rental income

Rents are recognised as revenue when the payment is due or the payment is received, whichever first occurs. Rental payments received in advance are recognised as a prepayment until they are due.

Volunteer services

Council recognises the inflow of resources in the form of volunteer services at a point in time where the fair value of those services can be reliably measured and Council would have purchased those services if they had not been donated.

Operating leases as lessor

Council is a lessor and enters into agreements with a number of lessees. These include only non-commercial agreements. Where leases are non-commercial agreements, these are generally with not for profit, such as sporting, organisations. In these cases subsidised or peppercorn rents are charged because Council recognises part of its role is community service and community support. In these situations, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Notes to the Financial Report

for the year ended 30 June 2026

2.2 Income from continuing operations (continued)

Investment revenue from water corporation

Dividend revenue is recognised when Council's right to receive payment is established and it can be reliably measured.

Contributions

Council recognises contributions without performance obligations when received. In cases where the contributions is for a specific purpose to acquire or construct a recognisable non-financial asset, a liability is recognised for funds received in advance and income recognised as obligations are fulfilled.

Net gain/(loss) on disposal of property, plant, equipment and infrastructure

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Notes to the Financial Report

for the year ended 30 June 2026

2.3 Expenses from continuing operations

(Amounts shown in $000)	2026	2025
2.3a ***Employee benefits***		
Wages and salaries	3,916	3,777
Other employee costs	1,989	2,189
	5,905	**5,966**
Less amounts capitalised	(778)	(663)
Total employee benefits	**5,127**	**5,303**
2.3b ***Materials and contracts***		
Advertising	33	33
Bank charges and commissions	19	21
Catering and functions	15	11
Computer system operation	211	197
Consultancies	124	153
Contractor labour and services	684	605
Council plant & machinery	261	298
Donations and grants	89	35
Gravel purchases	(8)	(29)
Household garbage and recycling collection contract	305	335
Insurance premiums	220	214
Legal expenses	34	18
Office expenses	139	110
Plant and machinery hire (external)	27	142
Power costs (including street lighting)	283	243
Repairs and maintenance	271	263
Subscriptions and publications	63	53
Telecommunications	25	26
Waste transfer, transport and disposal contracts	627	738
Water purchases	53	52
Valuation fees (supplementary valuations)	4	27
Volunteer services	191	159
Other materials and contracts	356	344
Total materials and contracts	**4,026**	**4,048**
2.3c ***Depreciation and amortisation***		
Property		
Buildings	1,367	745
Plant and equipment		
Plant and machinery	437	416
Furniture and fixtures	43	43
Minor plant	26	23
Infrastructure		
Roads	2,744	2,728
Bridges	576	554
Stormwater	78	78
Waste management	22	25
Total depreciation	**5,293**	**4,612**
Amortisation of intangibles	93	75
Total depreciation and amortisation	**5,386**	**4,687**

Notes to the Financial Report

for the year ended 30 June 2026

2.3 Expenses from continuing operations (continued)

(Amounts shown in $000)	**2026**	**2025**
2.3d ***Contributions***		
Fire service levy	297	287
Total contributions	**297**	**287**
2.3e ***Finance costs***		
Interest - Borrowings	-	4
Total finance costs	**-**	**4**
2.3f ***Other expenses***		
Councillors allowances	141	132
Election costs	5	5
External auditors' remuneration	54	58
Bad & doubtful debts	-	-
Private works	304	239
Other	69	70
Total other expenses	**573**	**504**
Total expenses from continuing operations	**15,409**	**14,833**

2.3g **Recognition and measurement**

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably. Further details of the nature and method of recognition and measurement of each expense item are set out below.

Employee benefits

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits. See also note 4.1.

Materials and contracts

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and remaining values and a separate depreciation rate is determined for each component.

Notes to the Financial Report

for the year ended 30 June 2026

2.3 Expenses from continuing operations (continued)

Land and road earthwork assets are not depreciated on the basis that they are assessed as not having a limited useful life. The non-depreciation of road earthwork assets is reviewed at the end of each reporting period, to ensure that the accounting policy applied to particular earthwork assets reflects the most recent assessment of the useful lives of the assets, having regard to factors such as asset usage, physical deterioration and technical and commercial obsolescence.

Major depreciation and amortisation periods used are listed below and are consistent with the prior year unless otherwise stated. Buildings were capped at a life of 100 years, down from 250 years, upon completion of the revaluation as at 1 July 2025. This change resulted in depreciation expense on buildings increasing by $540,000 in the current year, and is expected to accelerate depreciation in future years by approximately the same amount, when compared to the prior year.

	Period	
Buildings	10 - 100 years	(2025: 10 - 250 years)
Plant and equipment		
Plant and machinery	2 to 15 years	
Furniture and fixtures	5 to 100 years	
Minor plant	5 years	
Infrastructure assets	10 to 250 years	
Intangibles	4 to 10 years	

Finance costs

Finance costs represent interest on interest-bearing loans and borrowings. Interest is expensed as it accrues and no interest has been capitalised during the current or comparative reporting period.

Contributions

Contributions represents the remittance of amounts to the Tasmanian Fire Service for fire service levies collected through rates.

Other expenses

Other expenses represent items which individually are not material for separate disclosure on the Statement of Comprehensive Income.

2.4 Reconciliation of cash flows from operating activities to surplus (deficit)

(Amounts shown in $000)	**2026**	**2025**
Net result from continuing operations for the year	4,364	5,773
Depreciation and amortisation	5,386	4,687
Net (gain)/loss on disposal of property, plant, equipment and infrastructure	527	(94)
Grants - capital	(3,530)	(4,136)
Contributions of non-monetary assets	-	(2,610)
Change in assets and liabilities:		
Decrease/(increase) in trade and other receivables	1,073	(1,306)
Decrease/(increase) in other assets	(11)	175
Increase/(decrease) in contract liabilities	(904)	331
Increase/(decrease) in trade and other payables	(281)	(633)
Increase/(decrease) in employee provisions	(90)	86
Net cash provided by/(used in) operating activities	**6,534**	**2,273**
Reconciliation of cash and cash equivalents		
Cash and cash equivalents	13,105	11,901
Total reconciliation of cash and cash equivalents	**13,105**	**11,901**

Notes to the Financial Report

for the year ended 30 June 2026

2.5 Reconciliation of liabilities arising from financing activities

(Amounts shown in $000)	**2026**	**2025**
Trust funds and deposits		
Balance at the beginning of the financial year	119	264
Net movements	(22)	(145)
Balance at the end of the financial year	**97**	**119**
Interest-bearing loans and borrowings		
Balance at the beginning of the financial year	110	127
New borrowings	-	-
Cash repayments	(110)	(17)
Balance at the end of the financial year	**-**	**110**

2.6 Management indicators

(Amounts shown in $000)	**Benchmark**	**2026**	**2025**	**2024**	**2023**
2.6a **Underlying surplus or deficit**					
Recurrent income* less		15,539	14,922	14,076	13,397
recurrent expenditure		15,409	14,833	13,801	13,498
Underlying surplus/deficit	> $0	**130**	**89**	**275**	**(101)**

* Recurrent income excludes income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature as set out below:

Income from continuing operations	19,773	20,606
Less non-operating income		
Financial Assistance Grant in advance - prior year	2,400	3,868
Financial Assistance Grant in advance - current year	(4,037)	(2,400)
Grants - Capital	(3,108)	(4,542)
Contributions of non-monetary assets	-	(2,610)
Loss on transfer of assets to the Woodsdale Football Club	511	-
Recurrent income	**15,539**	**14,922**
Expenses from continuing operations	15,409	14,833
Recurrent expenditure	**15,409**	**14,833**

The intent of the underlying result is to show the outcome of a council's normal or usual day to day operations.

The underlying surplus/deficit assesses overall financial operating effectiveness and Council has returned a small surplus in the current year, which is slightly higher than the benchmark of breakeven.

2.6b **Underlying surplus or deficit ratio**

	Benchmark	2026	2025	2024	2023
Underlying surplus or deficit		130	89	275	(101)
Recurrent income*		15,539	14,922	14,076	13,397
Underlying surplus or deficit ratio %	> 0%	**0.8%**	**0.6%**	**2.0%**	**-0.8%**

This ratio serves as an overall measure of financial operating effectiveness.

Notes to the Financial Report

for the year ended 30 June 2026

2.6 Management indicators (continued)

(Amounts shown in $000)	Benchmark	2026	2025	2024	2023
2.6c Net financial liabilities					
Liquid assets less		14,331	14,200	15,546	18,484
total liabilities		2,620	4,027	4,405	8,395
Net financial liabilities	> $0	**11,711**	**10,173**	**11,141**	**10,089**

This measure shows whether Council's total liabilities can be met by its liquid assets. An excess of total liabilities over liquid assets means that, if all liabilities fell due at once, additional revenue would be needed to fund the shortfall. As noted liquid assets are substantially higher than total liabilities.

2.6d Net financial liabilities ratio

	Benchmark	2026	2025	2024	2023
Net financial liabilities		11,711	10,173	11,141	10,089
Recurrent income*		15,539	14,922	14,076	13,397
Net financial liabilities ratio %	0% - (50%)	**75.4%**	**68.2%**	**79.1%**	**75.3%**

This ratio indicates the net financial obligations of Council compared to its recurrent income. This ratio is well in excess of benchmark and indicates a strong liquidity position.

2.6e Asset consumption ratio

An asset consumption ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.

	Benchmark	2026	2025	2024	2023
Transport Infrastructure					
Fair value (Carrying amount)		101,053	102,838	82,892	79,291
Current replacement cost (Gross)		184,890	182,772	167,363	159,867
Asset consumption ratio %	> 60%	**54.7%**	**56.3%**	**49.5%**	**49.6%**
Buildings					
Fair value (Carrying amount)		44,016	36,004	32,460	32,292
Current replacement cost (Gross)		68,555	61,445	57,562	57,908
Asset consumption ratio %	> 60%	**64.2%**	**58.6%**	**56.4%**	**55.8%**
Drainage					
Fair value (Carrying amount)		5,578	5,615	4,256	4,143
Current replacement cost (Gross)		7,742	7,701	6,009	5,833
Asset consumption ratio %	> 60%	**72.0%**	**72.9%**	**70.8%**	**71.0%**

An asset consumption ratio has been calculated in relation to each asset class required to be included in council's long term strategic asset management plan.

The ratios assess the level of service potential in council's existing assets. The higher the percentage, the greater future service potential is available to provide service to ratepayers. The percentage results indicate that council must increase its investment in the renewal and replacement of existing assets. This is recognised in council's long term financial management strategy and plan.

Notes to the Financial Report

for the year ended 30 June 2026

2.6 Management indicators (continued)

(Amounts shown in $000)	Benchmark	2026	2025	2024	2023

2.6f **Asset renewal funding ratio**

An asset renewal funding ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.

	Benchmark	2026	2025	2024	2023
Transport Infrastructure					
Projected capital funding outlays**		26,596	26,532	26,959	25,044
Projected capital expenditure funding***		32,768	31,637	27,934	26,240
Asset renewal funding ratio %	90-100%	**81.2%**	**83.9%**	**96.5%**	**95.4%**
Buildings					
Projected capital funding outlays**		9,564	9,653	7,549	6,743
Projected capital expenditure funding***		10,805	9,355	7,900	6,550
Asset renewal funding ratio %	90-100%	**88.5%**	**103.2%**	**95.6%**	**102.9%**
Stormwater					
Projected capital funding outlays**		511	499	500	486
Projected capital expenditure funding***		580	580	578	558
Asset renewal funding ratio %	90-100%	**88.1%**	**86.0%**	**86.5%**	**87.1%**

** Current value of projected capital funding outlays for an asset identified in Council's long-term financial plan.
*** Value of projected capital expenditure funding for an asset identified in Council's long-term strategic asset management plan.

The asset renewal funding ratio is issued to assess council's capacity to fund future asset replacement requirements. This is in line with Council's long term financial management strategy and associated financial plan.

2.6g **Asset sustainability ratio**

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	Benchmark	2026	2025	2024	2023
Capex on replacement/renewal of existing assets		3,024	3,947	5,851	4,324
Annual depreciation and amortisation expense		5,386	4,687	4,325	4,068
Asset sustainability ratio %	100.0%	**56.1%**	**84.2%**	**135.3%**	**106.3%**

The asset sustainability ratio assesses the extent to which council is maintaining operating capacity through renewal of its existing asset base. Whilst results may be below the nominated benchmark, it needs to be recognised that the actual need to expend funds on the renewal or replacement of assets can fluctuate substantially from year to year, whilst annual depreciation is fairly constant.

Notes to the Financial Report

for the year ended 30 June 2026

2.6 Management indicators (continued)

(Amounts shown in $000)	Capital renewal expenditure	Capital new /upgrade expenditure	Total Capital Expenditure
2026			
By asset class (including work in progress)			
Land	3	215	218
Buildings	509	1,832	2,341
Plant and machinery	743	-	743
Furniture and fixtures	7	-	7
Minor plant	48	-	48
Roads	1,622	938	2,560
Bridges	-	-	-
Stormwater	19	22	41
Waste management	20	-	20
Intangibles	53	40	93
Total	**3,024**	**3,047**	**6,071**
2025			
By asset class (including work in progress)			
Land	3	211	214
Buildings	511	1,502	2,013
Plant and machinery	472	-	472
Furniture and fixtures	24	-	24
Minor plant	15	-	15
Roads	2,911	3,611	6,522
Bridges	-	-	-
Stormwater	11	21	32
Waste management	-	15	15
Intangibles	-	3	3
Total	**3,947**	**5,363**	**9,310**

2.7 Significant business activities

Council is required to report the operating, capital and competitive neutrality costs in respect of each significant business activity undertaken by the Council. Council has determined, based upon materiality that it does not have any significant business activities.

Notes to the Financial Report

for the year ended 30 June 2026

3 Asset base

This section outlines the assets held by Council used to generate its financial performance and services for the community and operating liabilities incurred as a result, excluding employee provisions and interest bearing long term debts which are discussed in section 4 *People* and 5 *Debt and Risk Management* respectively.

3.1 Cash and cash equivalents

(Amounts shown in $000)	2026	2025
Cash at bank and on hand	3,025	3,861
Term deposits (3 months or less)	10,080	8,040
Total cash and cash equivalents	**13,105**	**11,901**

Council's cash and cash equivalents are subject to a number of external restrictions and internal commitments that limit amounts available for discretionary or future use. These following amounts represent the balance of restricted funds:

	2026	2025
Restricted funds		
- Trust funds and deposits (note 3.9)	97	119
- Unspent grant funds with conditions (notes 2.2j)	20	924
	117	**1,043**
Internally committed funds		
- Special committees of Council	105	114
- Heritage Education and Skills Centre Ltd (note 3.12)	-	5
	105	**119**
Restricted and internally committed funds	**222**	**1,162**
Total unrestricted and uncomitted cash and cash equivalents	**12,883**	**10,739**

Restricted and internally committed funds represent:
i) Trust funds and deposits, Including refundable building, contract and other refundable amounts held in trust by Council for completion of specific purposes.
ii) Unspent grant funds with conditions until specific performance obligations required under funding arrangements are completed.
iii) Funds held by special committees and subsidary companies.

Recognition and measurement

For the purposes of the statement of cash flows, cash and cash equivalents include cash on hand, deposits at call, and other liquid investments. See note 5 for significant terms and conditions.

Notes to the Financial Report

for the year ended 30 June 2026

3.2 Trade and other receivables

(Amounts shown in $000)	2026	2025
Rates debtors	865	794
Other debtors	361	329
Grant receivable - Remote Roads Upgrade Pilot Program	-	1,176
Total trade and other receivables	**1,226**	**2,299**

Recognition and measurement

Trade receivables that do not contain a significant financing component are measured at amortised cost, which represents their transaction value. Impairment is recognised on an expected credit loss (ECL) basis. When determining whether the credit risk has increased significantly since initial recognition, and when estimating the ECL, Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience, an informed credit assessment and forward-looking information. Council has established a provision matrix to facilitate the impairment assessment.

For rate debtors, Council takes the view that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rate debtors, Council uses the presumptions that assets more than 30 days past due have a significant increase in credit risk and those more than 90 days will likely be in default. Council writes off receivables when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery.

3.3 Investments

(Amounts shown in $000)	2026	2025
Term deposits (more than 3 months)	3,000	-
Total investments	**3,000**	**-**

Recognition and measurement

Term deposits with maturities beyond 3 months at the time of investment are measured at principal and interest on an accrual basis.

Notes to the Financial Report

for the year ended 30 June 2026

3.4 Other assets

(Amounts shown in $000)	2026	2025
Stores and materials	194	183
Total other assets	**194**	**183**

Recognition and measurement

Stores and materials are held for use by Council and are measured at cost.

3.5 Investment in water corporation

(Amounts shown in $000)	2026	2025
Opening Balance	12,920	12,673
Fair Value adjustments on equity investment assets	418	247
Total investment in water corporation	**13,338**	**12,920**

Recognition and measurement

As Council's investment in TasWater is held for long-term strategic purposes, Council has elected under AASB 9: Financial Instruments to irrevocably classify this equity investment as designated as fair value through other comprehensive income. Subsequent changes in fair value on designated investments in equity instruments are recognised in other comprehensive income (for fair value reserve, refer note 6.1) and not reclassified through the profit or loss when derecognised. Dividends associated with the equity investments are recognised in profit and loss when the right of payment has been established and it can be reliably measured. Fair value was determined by using Council's ownership interest against TasWater's net asset value at balance date. At 30 June 2026, Council held a 0.67% ownership interest in TasWater (2025: 0.67%) which is based on Schedule 2 of the Corporation's Constitution which reflects the Council's voting rights.

Notes to the Financial Report

for the year ended 30 June 2026

3.6 Property, plant, equipment, infrastructure and intangibles

(Amounts shown in $000)	Gross book value		Accumulated depreciation		Total	
	2026	2025	2026	2025	2026	2025
Property						
At fair value						
Land	9,553	9,418	-	-	9,553	9,418
Land under roads	6,682	6,682	-	-	6,682	6,682
Buildings	68,555	61,445	(24,539)	(25,441)	44,016	36,004
Total property	**84,790**	**77,545**	**(24,539)**	**(25,441)**	**60,251**	**52,104**
Plant and equipment						
At cost						
Plant and machinery	5,259	5,205	(1,992)	(1,885)	3,267	3,320
Furniture and fixtures	804	798	(627)	(585)	177	213
Minor plant	533	485	(373)	(347)	160	138
Total plant and equipment	**6,596**	**6,488**	**(2,992)**	**(2,817)**	**3,604**	**3,671**
Infrastructure						
At fair value						
Roads	142,474	140,340	(66,555)	(63,811)	75,919	76,529
Bridges	42,416	42,432	(17,282)	(16,123)	25,134	26,309
Stormwater	7,742	7,701	(2,164)	(2,086)	5,578	5,615
Waste management	266	399	(171)	(219)	95	180
Total infrastructure	**192,898**	**190,872**	**(86,172)**	**(82,239)**	**106,726**	**108,633**
Work in progress	1,999	1,743	-	-	1,999	1,743
Intangibles - at cost	1,065	783	(743)	(636)	322	147
Total property, plant, equipment, infrastructure and intangibles	**287,348**	**277,431**	**(114,446)**	**(111,133)**	**172,902**	**166,298**

Notes to the Financial Report

for the year ended 30 June 2026

3.6 Property, plant, equipment, infrastructure and intangibles (continued)

(Amounts shown in $000)	Balance at beginning of financial year	Acquisition of assets	Revaluation increase (decrease)	Depreciation and amortisation	Written down value of disposals	Gifted assets	Transfers	Balance at end of financial year
2026								
Property								
Land	9,418	195	-	-	(60)	-	-	9,553
Land under roads	6,682	-	-	-	-	-	-	6,682
Buildings	36,004	-	7,388	(1,367)	(451)	-	2,442	44,016
Total property	**52,104**	**195**	**7,388**	**(1,367)**	**(511)**	**-**	**2,442**	**60,251**
Plant and equipment								
Plant and machinery	3,320	743	-	(437)	(359)	-	-	3,267
Furniture and fixtures	213	7	-	(43)	-	-	-	177
Minor plant	138	48	-	(26)	-	-	-	160
Total plant and equipment	**3,671**	**798**	**-**	**(506)**	**(359)**	**-**	**-**	**3,604**
Infrastructure								
Roads	76,529	-	-	(2,744)	-	-	2,134	75,919
Bridges	26,309	-	(599)	(576)	-	-	-	25,134
Stormwater	5,615	-	-	(78)	-	-	41	5,578
Waste management	180	-	-	(22)	-	-	(63)	95
Total infrastructure	**108,633**	**-**	**(599)**	**(3,420)**	**-**	**-**	**2,112**	**106,726**
Work in progress								
Land	10	23	-	-	-	-	-	33
Buildings	1,508	2,341	-	-	-	-	(2,547)	1,302
Roads	220	2,560	-	-	-	-	(2,134)	646
Bridges	5	-	-	-	-	-	-	5
Stormwater	-	41	-	-	-	-	(41)	-
Waste management	-	20	-	-	-	-	(20)	-
Total work in progress	**1,743**	**4,985**	**-**	**-**	**-**	**-**	**(4,742)**	**1,986**
Intangibles	147	93	-	(93)	-	-	188	335
Total property, plant, equipment, infrastructure and intangibles	**166,298**	**6,071**	**6,789**	**(5,386)**	**(870)**	**-**	**-**	**172,902**

Notes to the Financial Report

for the year ended 30 June 2026

3.6 Property, plant, equipment, infrastructure and intangibles (continued)

(Amounts shown in $000)	Balance at beginning of financial year	Acquisition of assets	Revaluation increase (decrease)	Depreciation and amortisation	Written down value of disposals	Gifted assets	Transfers	Balance at end of financial year
2025								
Property								
Land	8,893	213	-	-	(43)	350	5	9,418
Land under roads	6,682	-	-	-	-	-	-	6,682
Buildings	32,460	796	-	(745)	(16)	1,500	2,009	36,004
Total property	**48,035**	**1,009**	**-**	**(745)**	**(59)**	**1,850**	**2,014**	**52,104**
Plant and equipment								
Plant and machinery	3,367	472	-	(416)	(103)	-	-	3,320
Furniture and fixtures	232	24	-	(43)	-	-	-	213
Minor plant	146	15	-	(23)	-	-	-	138
Total plant and equipment	**3,745**	**511**	**-**	**(482)**	**(103)**	**-**	**-**	**3,671**
Infrastructure								
Roads	60,062	6,368	9,621	(2,728)	-	-	3,206	76,529
Bridges	22,830	-	4,033	(554)	-	-	-	26,309
Stormwater	4,256	32	518	(78)	-	760	127	5,615
Waste management	190	15	-	(25)	-	-	-	180
Total infrastructure	**87,338**	**6,415**	**14,172**	**(3,385)**	**-**	**760**	**3,333**	**108,633**
Work in progress								
Land	15	-	-	-	-	-	(5)	10
Buildings	2,300	1,217	-	-	-	-	(2,009)	1,508
Roads	3,271	155	-	-	-	-	(3,206)	220
Bridges	5	-	-	-	-	-	-	5
Stormwater	127	-	-	-	-	-	(127)	-
Waste management	-	-	-	-	-	-	-	-
Total work in progress	**5,718**	**1,372**	**-**	**-**	**-**	**-**	**(5,347)**	**1,743**
Intangibles	219	3	-	(75)	-	-	-	147
Total property, plant, equipment, infrastructure and intangibles	**145,055**	**9,310**	**14,172**	**(4,687)**	**(162)**	**2,610**	**-**	**166,298**

Recognition and measurement

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. Property, infrastructure, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class. Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date. Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

Notes to the Financial Report
for the year ended 30 June 2026

3.6 Property, plant, equipment, infrastructure and intangibles (continued)

The following classes of assets have been recognised. In accordance with Council's policy, the threshold limits detailed below have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year. Council has adopted the following valuation bases for each asset class.

	Threshold $	Valuation Bases
Property		
Land	1	Fair value
Land under roads	1	Fair value
Buildings	1	Fair value
Plant and equipment		
Plant and machinery	1,000	Cost
Furniture and fixtures	1,000	Cost
Minor plant	1,000	Cost
Infrastructure		
Roads	1	Fair value
Bridges	5,000	Fair value
Stormwater	3,000	Fair value
Waste management	3,000	Cost
Intangibles	1,000	Cost

Subsequent to the initial recognition of assets, non-current physical assets, other than those noted above, are measured at their fair value in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset class materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date the class of asset was revalued.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis to ensure valuations represent fair value. The valuation is performed either by experienced Council officers or independent experts.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation surplus for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment losses are recognised in the Statement of Comprehensive Income under other expenses.

Notes to the Financial Report

for the year ended 30 June 2026

3.7 Right of use assets

Council had no non-concessionary leases during the year and has not recognised any associated right of use assets or lease liabilities at a balance date.

Concessionary leases

Council has 3 concessionary leases with the Crown in Right of Tasmania for land and buildings within the municipality. Council uses these leased assets for community facilities, public recreation and the provision of infrastructure. Council is dependent on these leases to further its objectives. The consideration paid for each of these leases is "peppercorn", with lease fees of $1 per annum if demanded, over lease terms of between 10 and 40 years. The lease liability for these leases is immaterial and, in accordance with Council's accounting policy to measure right of use assets arising from concessionary leases at the initial measurement of the lease liability, the right of use assets are also immaterial and have not been recognised.

Recognition and measurement

Council as lessee

In contracts where Council is a lessee, Council recognises a right of use asset and a lease liability at the commencement date of the lease, unless the short term or low value exemption is applied.

A right of use asset is initially measured at cost comprising the initial measurement of the lease liability adjusted for any lease payments made before the commencement date (reduced by lease incentives received), plus initial direct costs incurred in obtaining the lease and an estimate of costs to be incurred in dismantling and removing the underlying asset, restoring the site on which it is located or restoring the underlying asset to the condition required by the terms and conditions of the lease.

Where right of use assets are recognised they are measured as described in the accounting policy for property, infrastructure, plant and equipment in note 3.6. Also, Council will apply AASB 136 to determine whether a right-of-use asset is impaired and accounts for any identified impairment loss as described in the aforesaid note.

Right-of-use assets are depreciated over the shorter period of lease term and useful life of the underlying asset. If a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the Group expects to exercise a purchase option, the related right-of-use asset is depreciated over the useful life of the underlying asset. The depreciation starts at the commencement date of the lease.

Concessionary leases

For leases that have significantly below market terms and conditions principally to enable the Council to further its objectives, commonly known as "peppercorn (concessionary) leases", Council has elected to measure a class (or classes) of right-of-use assets arising under 'concessionary leases' at initial recognition at cost, in accordance with AASB16.23–25. Cost being the initial measurement of the lease liability.

Notes to the Financial Report

for the year ended 30 June 2026

3.8 Trade and other payables

(Amounts shown in $000)	2026	2025
Payables and accruals	263	552
Rates and charges in advance	305	287
Payroll oncosts on employee entitlements	91	101
Total trade and other payables	**659**	**940**

Recognition and measurement

Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received. General Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt. Rates and charges in advance represents amounts received by Council prior to the commencement of the rating or charging period. Revenue is recognised by Council at the beginning of the rating or charge period to which the advance payment relates.

3.9 Trust funds and deposits

(Amounts shown in $000)	2026	2025
Tender deposits and funds held on trust	97	119
Total trust funds and deposits	**97**	**119**

Recognition and measurement

Amounts received as tender deposits and retention amounts controlled by Council are recognised as trust funds until they are returned or forfeited.

3.10 Contract liabilities

(Amounts shown in $000)	2026	2025
Grants received but unspent to construct Council controlled assets	20	924
Total contract liabilities	**20**	**924**

Recognition and measurement

Grants received but unspent to construct Council controlled assets represent funding for construction projects for community infrastructure. The funds received are under enforceable contracts which require Council to perform specific obligations to construct identified assets for the community infrastructure projects which will be under Council's control on completion. The revenue is recognised as Council constructs the assets and the contract liability reflects the funding received which cannot yet be recognised as revenue. Revenue is expected to be recognised in the next 12 months.

Revenue recognised that was included in the contract liability balance at the beginning of the period

Grants to construct Council controlled assets	915	451

Notes to the Financial Report

for the year ended 30 June 2026

3.11 Fair value measurements

Council measures and recognises the following assets at fair value on a recurring basis:

Investment in water corporation as disclosed at note 3.5

Property and infrastructure as disclosed at note 3.6

Council does not measure any liabilities at fair value on a recurring basis.

(a) Fair Value Hierarchy

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1 Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2 Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3 Unobservable inputs for the asset or liability.

The table below shows the assigned level for each asset and liability held at fair value by the Council. The table presents the Council's assets and liabilities measured and recognised at fair value at balance date.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where available, and minimise the use of entity-specific estimates. If one or more of the significant inputs is not based on observable market data, the asset is classified within level 3. This is the case for Council infrastructure assets and specialised buildings, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs. Non-specialised buildings have an active market and are valued using observable market evidence, and are accordingly classified as level 2.

Notes to the Financial Report

for the year ended 30 June 2026

3.11 Fair value measurements (continued)

(Amounts shown in $000)	Level 1		Level 2		Level 3		Total	
	2026	2025	2026	2025	2026	2025	2026	2025
Fair value measurements								
Recurring								
Property								
Land	-	-	9,553	9,418	-	-	9,553	9,418
Land under roads	-	-	6,682	6,682	-	-	6,682	6,682
Buildings	-	-	1,547	-	42,469	36,004	44,016	36,004
Infrastructure								
Roads	-	-	-	-	75,919	76,529	75,919	76,529
Bridges	-	-	-	-	25,134	26,309	25,134	26,309
Stormwater	-	-	-	-	5,578	5,615	5,578	5,615
Waste management	-	-	-	-	95	180	95	180
Total recurring	**-**	**-**	**17,782**	**16,100**	**149,195**	**144,637**	**166,977**	**160,737**
Non-recurring								
Assets held for sale	-	-	-	-	-	-	-	-
Total non-recurring	-	-	-	-	-	-	-	-

Transfers between levels of the hierarchy

Council's policy is to recognise transfers in and out of fair value hierarchy levels as at the end of the reporting period. During the year, non-specialised buildings were reclassified from level 3 to level 2, following identification that these assets have an active market and that fair value could be determined using observable market evidence. The fair value of these assets at the date of transfer was $1,583,000. There were no other transfers between levels 1 and 2, nor between levels 2 and 3.

(b) Highest and best use

AASB 13 requires the fair value of non-financial assets to be calculated based on their "highest and best use". Council considers that all assets in this note are being used for their highest and best use.

(c) Valuation techniques and significant inputs used to derive fair values

Investment in water corporation

Refer to 3.5 for details of valuation techniques used to derive fair values.

Land

Land fair values were determined by the Valuer General as at 1 July 2022. Level 2 valuation inputs were used to value land in freehold title as well as land used for special purposes, which is restricted in use under current planning provisions. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant input into this valuation approach is price per square metre.

Notes to the Financial Report

for the year ended 30 June 2026

3.11 Fair value measurements (continued)

Land under roads

The value of the Land Under Road network at 30 June 2024 is based on valuation data determined by the Valuer-General. The valuation approach uses adjusted land values and areas for all properties within the municipality depending upon its classification and then applying a discount appropriate to the respective classification. This adjustment is an unobservable input in the valuation. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between $0.28 and $2.92 per square metre.

Buildings

Council's buildings comprise non-specialised buildings, being residential dwellings, and specialised buildings, which comprise the substantial majority of the asset class by value (eg heritage buildings, community and municipal buildings).

Non-specialised buildings have a market value evidenced by sales of comparable properties. Fair value for these assets has been determined using a market approach by LG Valuations, an independent valuer, with reference to sales of comparable residential properties as at 1 July 2025.

Council considers the remaining buildings to be of a specialist nature, for which there is no active market. Fair value has been determined on the basis of replacement with a new asset having similar service potential. The gross current values have been determined by LG Valuations with reference to market data for recent projects and costing guides as at 1 July 2025.

In determining the level of accumulated depreciation, each specialised building asset has been disaggregated into significant components which exhibit differing useful lives. Allowance has been made for the typical asset life cycle and renewal treatments applicable to each component, and for residual value at the time the asset is considered no longer available for use.

Non-specialised buildings are valued using observable market evidence derived from sales of comparable properties and are classified as level 2.

For specialised buildings, while the unit rates applied on a square metre basis can be supported by market evidence (level 2), the estimates of residual value and useful life used to calculate accumulated depreciation comprise unobservable inputs (level 3). Specialised buildings are accordingly classified within level 3 of the fair value hierarchy.

Infrastructure assets

All Council infrastructure assets were fair valued using written down current replacement cost (CRC). This valuation comprises the asset's gross replacement cost less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. The resulting valuation reflects the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on a "Greenfield" assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks.

The level of accumulated depreciation for infrastructure assets was determined based on the age of the asset and the useful life adopted by Council for the asset type. Estimated useful lives and residual values are disclosed in Note 2.3.

The calculation of CRC involves a number of inputs that require judgement and are therefore classed as unobservable. While these judgements are made by qualified and experienced staff, different judgements could result in a different valuation.

Notes to the Financial Report

for the year ended 30 June 2026

3.11 Fair value measurements (continued)

The methods for calculating CRC are described under individual asset categories below.

Roads

Council categorises its road infrastructure into sealed and unsealed roads and then further sub-categorises these based on an assessment of vehicle movements and social and economic importance. Roads are managed in segments. All road segments are then componentised into formation, pavement, sub-pavement and seal (where applicable). Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC is based on the road area multiplied by a unit price; the unit price being an estimate of labour and material inputs, services costs, and overhead allocations. For internal construction estimates, material and services prices are based on contract rates, supplier price lists and Council's labour wage rates. When construction is outsourced, CRC is based on the average of similar completed projects over the last few years. Council engaged Moloney Asset Management, an independent valuer, to undertake a valuation of roads as at 1 July 2024.

Bridges

Council engaged Auspan, an independent valuer, to undertake valuation of bridges as at 1 July 2025. Each bridge is assessed individually and componentised into sub-assets representing the deck and sub-structure. The valuation is based on the material type used for construction and the deck and sub-structure area.

Stormwater

Council carried out the valuation of stormwater as at 1 July 2024. Similar to roads, stormwater assets are managed in segments; pits and pipes being the major components. Consistent with roads, Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials. CRC is based on the unit price for the component type. For pipes, the unit price is multiplied by the asset's length. The unit price for pipes is based on the construction material as well as the depth the pipe is laid.

Other Infrastructure

Other infrastructure is not deemed to be significant in terms of the Statement of Financial Position.

(d) Changes in recurring level 3 fair value measurements

The changes in level 3 property and infrastructure assets with recurring fair value measurements are detailed in note 3.6 (Property, plant, equipment, infrastructure and intangibles). Investment in water corporation, which is classified as level 3 has been separately disclosed in note 3.5.

There have been no transfers between level 1, 2 or 3 measurements during the year.

(e) Valuation processes

At the end of each year Council assess whether the carrying amount of its assets varies significantly from the fair value. This is done by consideration of changes in utlisation, obsolesence, assessment of unit rates, patterns of consumption, residual life, useful life, condition and remaining useful life.

Based on this assessment assets may need to be revalued and/or depreciation rates changed.

Notes to the Financial Report

for the year ended 30 June 2026

3.11 Fair value measurements (continued)

(f) Assets and liabilities not measured at fair value but for which fair value is disclosed

Council has assets and liabilities which are not measured at fair value, but for which fair values are disclosed in other notes.

Council borrowings are measured at amortised cost with interest recognised in profit or loss when incurred. The fair value of borrowings disclosed in note 5.3 is provided by Tascorp (level 2).

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature (level 2).

3.12 Investments in subsidiaries

Heritage Building Solutions Pty Ltd and Heritage Education & Skills Centre Ltd were small proprietary companies controlled by Council and were not reporting entities. Heritage Building Solutions Pty Ltd was formally wound up on 23 October 2024 and there were no transactions or balances in the prior year. The following transactions or balances were recorded for the current and prior financial years for Heritage Education and Skills Ltd, which was formally wound up on 13 May 2026. The balances disclosed have been consolidated into Council's balances. All inter-entity transactions and balances between Council and this subsidiary company have been eliminated.

(Amounts shown in $000)	**2026**	**2025**
Heritage Education & Skills Centre Ltd		
Statement of Comprehensive Income		
Revenue	-	-
Expenses	-	1
Total Comprehensive Income for the year	**-**	**1**
Statement of Financial Position		
Assets	-	5
Liabilities	-	-
Total Equity	**-**	**5**

Notes to the Financial Report

for the year ended 30 June 2026

4 People

This section outlines the amounts provided for employee benefits during and post employment and related party transactions.

4.1 Employee provisions

(Amounts shown in $000)	2026	2025
Current		
Annual leave	563	612
Long service leave	648	718
Personal	347	364
Total current	**1,558**	**1,694**
Non-current		
Long service leave	286	240
Total non-current	**286**	**240**
Total employee provisions	**1,844**	**1,934**

Movements in employee provisions during the financial year

(Amounts shown in $000)	Annual leave		Long service leave		Personal		Total	
	2026	2025	2026	2025	2026	2025	2026	2025
Balance at beginning of the year	612	656	958	865	364	327	1,934	1,848
Additional provisions	322	285	131	320	154	225	607	830
Amounts used	(371)	(329)	(155)	(227)	(171)	(188)	(697)	(744)
Balance at end of the year	**563**	**612**	**934**	**958**	**347**	**364**	**1,844**	**1,934**

Recognition and measurement

Short term obligations

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the statement of financial position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

Notes to the Financial Report
for the year ended 30 June 2026

4.1 Employee Provisions (continued)

Personal leave

Council's Enterprise Bargaining Agreement provides for employees who resign from their position with Council to be paid a percentage of their sick leave balance based on completed years of service, plus a gratuity amount.

4.2 Related party transactions

Responsible Persons

Names of persons holding the position of a Responsible Person at the Council at any time during the year are:

Councillors	Mayor E C Batt	1 July 2025 to 30 June 2026
	Deputy Mayor K Dudgeon	1 July 2025 to 30 June 2026
	Councillor A E Bisdee OAM	1 July 2025 to 30 June 2026
	Councillor D Blackwell	1 July 2025 to 30 June 2026
	Councillor R Campbell	1 July 2025 to 30 June 2026
	Councillor D F Fish	1 July 2025 to 30 June 2026
	Councillor F Miller	1 July 2025 to 30 June 2026
General Manager	Mr T F Kirkwood	1 July 2025 to 30 June 2026
Deputy General Manager	Mr A Benson	1 July 2025 to 30 June 2026
Manager Infrastructure & Works	Mr D Richardson	1 July 2025 to 30 June 2026
Manager Development & Environmental Services	Mr G Finn	1 July 2025 to 30 June 2026
Manager Corporate Services	Mr N Wilson	1 July 2025 to 30 June 2026

Councillor remuneration

(Amounts shown in $)

	Allowances	Compensation AASB 124	Kilometre reimbursements	Communications	Other	Total Allowances and Expenses section 72
2026						
E C Batt	47,080	47,080	3,754	-	25	50,859
K Dudgeon	26,829	26,829	4,072	-	114	31,015
A E Bisdee OAM	13,451	13,451	6,323	-	-	19,774
D Blackwell	13,451	13,451	5,091	-	-	18,542
R Campbell	13,451	13,451	1,520	-	-	14,971
D F Fish	13,451	13,451	-	-	-	13,451
F Miller	13,451	13,451	554	396	-	14,401
Total	**141,164**	**141,164**	**21,314**	**396**	**139**	**163,013**

Notes to the Financial Report

for the year ended 30 June 2026

4.2 Related party transactions (continued)

(Amounts shown in $)

	Allowances	Compensation AASB 124	Kilometre reimbursements	Communications	Other	Total Allowances and Expenses section 72
2025						
E C Batt	44,178	44,178	3,248	1,100	37	48,563
K Dudgeon	25,175	25,175	3,385	354	-	28,914
A E Bisdee OAM	12,621	12,621	5,853	780	-	19,254
D Blackwell	12,621	12,621	3,860	1,441	-	17,922
R Campbell	12,621	12,621	1,485	780	-	14,886
D F Fish	12,621	12,621	-	780	-	13,401
F Miller	12,621	12,621	979	2,259	115	15,974
Total	**132,458**	**132,458**	**18,810**	**7,494**	**152**	**158,914**

Allowances - statutory allowances as paid in accordance with the Local Government Act 1993.
Kilometre reimbursements - reimbursement for kilometres travelled while on Council business at a rate per kilometre.
Communications - allowances paid to Councillors to reimburse telephone and internet usage costs.
Other - cost of electronic funds transfer.

Key Management Personnel remuneration

(Amounts shown in $)

		Short term benefits			Post employment benefits			
		Salary	Vehicles	Other benefits	Superannuation	Termination benefits	Other non-monetary benefits	Total
2026								
Remuneration band	**Employees**							
$140 001 - $160 000	1	120,275	9,978	350	18,642	-	(15,880)	133,365
$160 001 - $180 000	1	140,161	-	350	17,520	-	7,211	165,242
$180 001 - $200 000	2	318,573	12,788	700	44,167	-	(6,044)	370,184
$260 001 - $280 000	1	226,363	12,125	350	33,954		(7,485)	265,307
		805,372	**34,891**	**1,750**	**114,283**	**-**	**(22,198)**	**934,098**

Notes to the Financial Report

for the year ended 30 June 2026

4.2 Related party transactions (continued)

(Amounts shown in $)

		Short term benefits			Post employment benefits			
		Salary	Vehicles	Other benefits	Superannuation	Termination benefits	Other non-monetary benefits	Total
2025								
Remuneration band	**Employees**							
$140 001 - $160 000	1	112,406	14,918	350	16,495	-	6,018	150,187
$160 001 - $180 000	1	135,214	1,576	350	16,144	-	16,749	170,033
$180 001 - $200 000	2	313,362	7,912	700	41,561	-	16,042	379,577
$260 001 - $280 000	1	249,902	12,612	350	37,160	-	(25,602)	274,422
		810,884	**37,018**	**1,750**	**111,360**	**-**	**13,207**	**974,219**

Salary - includes all forms of consideration paid and payable for services rendered, compensated absences during the period and salary sacrifice amounts.

Vehicles - Includes total cost of providing and maintaining vehicles provided for private use, including registration, insurance, fuel and other consumables, maintenance cost and parking (including notional value of parking provided at premises that are owned or leased and fringe benefits tax).

Other benefits - includes all other forms of employment allowances (excludes reimbursements such as travel, accommodation or meals), payments in lieu of leave, and any other compensation paid and payable.

Superannuation - means the contribution to the superannuation fund of the individual.

Termination benefits - include all forms of benefit paid or accrued as a consequence of termination.

Other non-monetary benefits - include annual and long service leave movements.

Directors of subsidiary companies remuneration

Heritage Building Solutions Pty Ltd and Heritage Education & Skills Centre Pty Ltd paid no director and management fees in the current or prior year.

Remuneration Principles

Councillors

Councillor allowances are paid in accordance with those set by Regulation 42 (2) of the Local Government General Regulations 2015. Council has further determined by policy that in order to carry out their functions as a Councillor, reimbursements will be paid to Councillors for travelling while on Council related business on a kilometre travelled basis, that stationery and consumables will be provided and that a communications allowance will be paid to offset the cost of telephone and internet charges.

Senior management

The employment terms and conditions of senior executives are contained in individual employment contracts and prescribe total remuneration, superannuation, annual and long service leave, vehicle and salary sacrifice provisions. In addition to their salaries, Council also provides non-cash benefits and contributes to post-employment superannuation plans on their behalf.

The performance of each senior manager, including the General Manager, is reviewed annually which includes a review of their remuneration package, which takes account of their performance against key indicators and of salary packages for similar roles in the region. Whilst not automatic, contracts can be extended.

Notes to the Financial Report

for the year ended 30 June 2026

4.2 Related party transactions (continued)

Transactions with related parties

During the period Council did not enter into transactions with entities that are controlled by members of key management personnel.

In accordance with s84(2)(b) of the Local Government Act 1993, no interests have been notified to the General Manager in respect of any body or organisation with which the Council has major financial dealings.

Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of Council live and operate within the municipality. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates on a primary residence
- Dog registration

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

4.3 Post employment benefits

Recognition and measurement

Defined contribution funds

Council contributes to defined contribution plans on behalf of a number of employees; however the Council has no ongoing responsibility to make good any deficiencies, if any, that may occur in those schemes. Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available. During the year Council made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the Superannuation Guarantee (Administration) Act 1992.

Defined benefit fund

Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund (the Fund), a sub-fund of CareSuper. The Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 34 of AASB 119 Employee Benefits, Council does not use defined benefit accounting for these contributions.

For the year ended 30 June 2026 Council contributed 0% (2025 0%) of employees' gross income to the Fund. Assets accumulate in the fund to meet member benefits as they accrue, and if assets within the fund are insufficient to satisfy benefits payable, Council is required to meet its share of the deficiency.

Notes to the Financial Report

for the year ended 30 June 2026

4.3 Post employment benefits (continued)

Deloitte Consulting Pty Ltd undertook the last actuarial review of the Fund at 30 June 2023. The review disclosed that at that time the net market value of assets available for funding member benefits was $48,442,000, the value of vested benefits was $39,789,000, the surplus over vested benefits was $8,653,000, the value of total accrued benefits was $39,479,000, and the number of members was 77. These amounts relate to all members of the Fund at the date of valuation and no asset or liability is recorded in CareSuper's financial statements for Council employees.

The financial assumptions used to calculate the Accrued Benefits for the Fund were:

- Net Investment Return 4.50% p.a.
- Salary Inflation 3.00% p.a.
- Price Inflation n/a

The actuarial review concluded that:

- The value of assets of the Fund was adequate to meet the liabilities of the Fund in respect of vested benefits as at 30 June 2023.
- The value of assets of the Fund was adequate to meet the value of the liabilities of the Fund in respect of accrued benefits as at 30 June 2023.
- Based on the assumptions used, and assuming the Employer contributes at the levels described below, the value of the assets is expected to continue to be adequate to meet the value of the liabilities of the Fund in respect of vested benefits at all times during the period up to 30 June 2028.

Given the strong financial position of the Fund, the Actuary recommended that Council continue their contribution holiday and contribute 0% of salaries towards the defined benefit arrangements in the Fund from 1 July 2024 until 1 July 2027. This contribution rate is subject to normal review processes which include reviewing the contribution rate if needed to respond to extreme movements in financial markets. In addition, employers pay contributions towards defined benefit members' accumulation accounts where required by agreements.

The Actuary will continue to undertake a brief review of the financial position of the Fund at the end of each financial year to confirm that the contribution rates remain appropriate. The next full triennial actuarial review of the Fund will have an effective date of 30 June 2026 and is expected to be completed late in 2026.

As required in terms of paragraph 148 of AASB 119 Employee Benefits, Council discloses the following details:

- The 2023 actuarial review used the “aggregate” funding method. This is a standard actuarial funding method. The results from this method were tested by projecting future fund assets and liabilities for a range of future assumed investment returns. The funding method used is consistent with the method used at the previous actuarial review in 2020.

  Under the aggregate funding method of financing the benefits, the stability of the Councils' contributions over time depends on how closely the Fund's actual experience matches the expected experience. If the actual experience differs from that expected, the Councils' contribution rate may need to be adjusted accordingly to ensure the Fund remains on course towards financing members' benefits.

Notes to the Financial Report

for the year ended 30 June 2026

4.3 Post employment benefits (continued)

- In terms of Rule 15.2 of the CareSuper Trust Deed (Trust Deed), there is a risk that employers within the Fund may incur an additional liability when an Employer ceases to participate in the Fund at a time when the assets of the Fund are less than members' vested benefits. Each member of the Fund who is an employee of the Employer who is ceasing to Participate is required to be provided with a benefit at least equal to their vested benefit. However, there is no provision in the Trust Deed requiring an employer to make contributions other than its regular contributions up to the date of cessation of contributions.
- The application of Fund assets on CareSuper being wound-up is set out in Rule 20.2. This Rule provides that expenses and taxation liabilities should have first call on the available assets. Additional assets will initially be applied for the benefit of the then remaining members and/or their Dependants in such manner as the Trustee considers equitable and appropriate in accordance with the Applicable Requirements (broadly, superannuation and taxation legislative requirements and other requirements as determined by the regulators).

  The Trust Deed does not contemplate the Fund withdrawing from CareSuper.
- The Fund is a defined benefit Fund.
- The Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. Thus the Fund is not able to prepare standard AASB119 defined benefit reporting.
- As reported on the first page of this note, Assets exceeded accrued benefits as at the date of the last actuarial review, 30 June 2023. Favourable investment returns, since that date, has seen further improvement in the financial position of the Fund. The financial position of the Fund will be fully investigated at the actuarial review as at 30 June 2026.
- An analysis of the assets and vested benefits of sub-funds participating in the Scheme, prepared by Deloitte Consulting Pty Ltd as at 30 June 2025, showed that the Fund had assets of $38.81 million and members' Vested Benefits were $28.97 million. These amounts represented 0.07% and 0.05% respectively of the corresponding total amounts for CareSuper.
- As at 30 June 2025 the Fund had 55 members and the total employer contributions and member contributions for the year ending 30 June 2025 were $547,842 and $184,457 respectively.
- During the reporting period the amount of contributions paid to defined benefits schemes was $nil (2024-25, $nil), and the amount paid to accumulation schemes was $670,280 (2024-25, $637,863).
- During the next reporting period the expected amount of contributions to be paid to defined benefits schemes is $nil, and the amount to be paid to accumulation schemes is $697,091.

Notes to the Financial Report

for the year ended 30 June 2026

5 Debt and risk management

This section sets out the interest bearing debts of Council and outlines Council's exposure to financial risks and how these risks are managed.

5.1 Interest-bearing loans and borrowings

(Amounts shown in $000)	2026	2025
Current		
Borrowings - secured	-	110
Non-current		
Borrowings - secured	-	-
Total borrowings	**-**	**110**

Borrowings are secured over the rate income of Council. There have been no defaults or breaches of the loan agreement during the year.

The maturity profile for Council's borrowings is:

	2026	2025
Not later than one year	-	110
Later than one year and not later than five years	-	-
Later than five years	-	-
Total	**-**	**110**

Recognition and measurement

The borrowing capacity of Council is limited by the Local Government Act 1993. Interest bearing liabilities are initially recognised at fair value, net of transaction costs incurred. Subsequent to initial recognition these liabilities are measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Statement of Comprehensive Income over the period of the liability using the effective interest method.

5.2 Financing arrangements

(Amounts shown in $000)	2026	2025
Bank overdraft limit	200	200
Direct debit facility	100	100
Business credit cards	50	50
Used facilities	-	(2)
Unused facilities	**350**	**348**

Notes to the Financial Report

for the year ended 30 June 2026

5.3 Financial Instruments

Accounting policy, terms and conditions

Recognised financial instruments	Accounting policy	Terms and Conditions
Financial assets		
Cash and cash equivalents	See Note 3.1	On call deposits and cash returned a floating interest rate of 4.0% (4.5% in 2025). The interest rate at balance date was 4.6% (4.0% in 2025).
Trade and other receivables	See Note 3.2	General debtors are unsecured and arrears attract an interest rate of 0% (0% in 2024). Credit terms are based on 30 days. Rate debtors are paid either by four instalments or alternatively within 30 days (which provides a discount of 2.0%). The discount is shown as an expense of the Council. A penalty of 5% applies to any rate or charge that is not paid on or before the date it falls due and in addition to the penalty, interest under section 128 of the Local Government Act 1993 will be charged at the rate of 6.8% per annum. Should amounts remain unpaid outside the adopted payment options, Council will instigate collection proceedings in accordance with the provisions of the Local Government Act 1993 (as amended).
Investments	See Note 3.3	The interest rate on term deposits was 5.2%. No term deposits with maturity dates longer than three months were held at the end of the prior year.
Available for sale financial assets Investment in Water Corporation	See Note 3.5	Council's Investment in Water Corporation returns investment revenue, variable from year to year, as disclosed at note 2.2g.
Financial Liabilities		
Trade and other payables	See Note 3.8	Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.
Interest-bearing loans and borrowings	See Note 5.1	The loans of Council are secured by trust deed. In accordance with section 80 of the Local Government Act 1993, the borrowing capacity of Council is limited to: - Except with the approval of the Minister, a council may not borrow additional money for any purpose if the annual payments required to service the total borrowings would exceed 30% of its revenue of the preceding financial year. - Grants made to a council for a specific purpose are to be excluded in calculating 30% of the revenue of the council. The payment of loans (principal and interest) by Council for the current year, based on the debenture loan schedules, equated to less than 2.5% of total revenue for the preceding year (2025: less than 2.5%).

Notes to the Financial Report

for the year ended 30 June 2026

5.3 Financial Instruments (continued)

Managing financial risk

Council has exposure to the following risks from its use of financial instruments:

(a) Interest rate risk
(b) Credit risk
(c) Liquidity risk; and
(d) Market risk.

The General Manager has overall responsibility for the establishment and oversight of Council's risk management framework. Risk management policies are established to identify and analyse risks faced by Council, to set appropriate risk limits and controls, and to monitor risks and adherence to limits.

(a) Interest rate risk

The exposure to interest rate risk and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

(Amounts shown in $000)	**Floating interest rate**	**Fixed interest maturing in: 1 year or less**	**Over 1 year to 5 years**	**More than 5 years**	**Non-interest bearing**	**Total**
2026						
Financial assets						
Cash and cash equivalents	3,025	10,080	-	-	-	13,105
Trade and other receivables	-	-	-	-	1,226	1,226
Investments	-	3,000	-	-	-	3,000
Investment in water corporation	-	-	-	-	13,338	13,338
Total financial assets	**3,025**	**13,080**	**-**	**-**	**14,564**	**30,669**
Financial liabilities						
Trade and other payables	-	-	-	-	659	659
Trust funds and deposits	-	-	-	-	97	97
Interest-bearing loans and borrowings	-	-	-	-	-	-
Total financial liabilities	**-**	**-**	**-**	**-**	**756**	**756**
Net financial assets (liabilities)	**3,025**	**13,080**	**-**	**-**	**13,808**	**29,913**
2025						
Financial assets						
Cash and cash equivalents	3,861	8,040	-	-	-	11,901
Trade and other receivables	-	-	-	-	2,299	2,299
Investments	-	-	-	-	-	-
Investment in water corporation	-	-	-	-	12,920	12,920
Total financial assets	**3,861**	**8,040**	**-**	**-**	**15,219**	**27,120**
Financial liabilities						
Trade and other payables	-	-	-	-	940	940
Trust funds and deposits	-	-	-	-	119	119
Interest-bearing loans and borrowings	-	110	-	-	-	110
Total financial liabilities	**-**	**110**	**-**	**-**	**1,059**	**1,169**
Net financial assets (liabilities)	**3,861**	**7,930**	**-**	**-**	**14,160**	**25,951**

Notes to the Financial Report

for the year ended 30 June 2026

5.3 Financial Instruments (continued)

Fair value

The aggregate net fair values of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

	Total carrying amount		Net fair value	
(Amounts shown in $000)	**2026**	**2025**	**2026**	**2025**
Financial assets:				
Cash and cash equivalents	13,105	11,901	13,105	11,901
Trade and other receivables	1,226	2,299	1,226	2,299
Investments	3,000	-	3,000	-
Investment in water corporation	13,338	12,920	13,338	12,920
Total financial assets	**30,669**	**27,120**	**30,669**	**27,120**
Financial liabilities:				
Trade and other payables	659	940	659	940
Trust funds and deposits	97	119	97	119
Interest-bearing loans and borrowings	-	110	-	110
Total financial liabilities	**756**	**1,169**	**756**	**1,169**

(b) Credit risk

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is represented by the carrying amount of those assets as indicated in the Statement of Financial Position.

Risks and mitigation

The risks associated with our main financial instruments and our policies for minimising these risks are detailed below.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk.

Our loan borrowings are sourced from major Australian banks by a tender process. Finance leases are sourced from major Australian financial institutions. Overdrafts are arranged with major Australian banks. We manage interest rate risk on our net debt portfolio by:

- ensuring access to diverse sources of funding;
- reducing risks of refinancing by managing in accordance with target maturity profiles; and
- setting prudential limits on interest repayments as a percentage of rate revenue.

We manage the interest rate exposure on our debt portfolio by appropriate budgeting strategies and obtaining approval for borrowings from the Department of Treasury and Finance each year.

Notes to the Financial Report

for the year ended 30 June 2026

5.3 Financial Instruments (continued)

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1993. We manage interest rate risk by adopting an investment policy that ensures:
- conformity with State and Federal regulations and standards,
- capital protection,
- appropriate liquidity,
- diversification by credit rating, financial institution and investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in our Statement of Financial Position. To help manage this risk:
- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our Investment policy.

Credit risk arises from Council's financial assets, which comprise cash and cash equivalents, trade and other receivables and investments. Council's exposure to credit risk arises from potential default of the counterparty, with a maximum exposure equal to the carrying amount of these instruments. Exposure at balance date is addressed in each applicable policy note. Council generally trades with recognised, creditworthy third parties, and as such collateral is generally not requested, nor is it Council's policy to securitise its trade and other receivables.

It is Council's policy that some customers who wish to trade on credit terms are subject to credit verification procedures including an assessment of their credit rating, financial position, past experience and industry reputation.
In addition, receivable balance are monitored on an ongoing basis with the result that Council's exposure to bad debts is not significant.

Ageing of Trade and Other Receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Council's Trade and Other Receivables was:

(Amounts shown in $000)	**2026**	**2025**
Current (not yet due)	66	124
Past due by up to 30 days	46	11
Past due between 31 and 60 days	15	17
Past due between 61 and 90 days	34	1,353
Past due by more than 90 days	200	-
Total other receivables	**361**	**1,505**
Rates receivable	**865**	**794**
Total Trade and Other Receivables	**1,226**	**2,299**

A grant receivable of $1,176,000 was included in Trade and Other Receivables in the prior year related to the completion of works for the Remote Roads Upgrade Pilot Program. Payment was received in full in July 2025.

Notes to the Financial Report

for the year ended 30 June 2026

5.3 Financial Instruments (continued)

(c) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:
- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover a financial assets at all.

To help reduce these risks we:
- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for Financial Liabilities.

These amounts represent the discounted cash flow payments (ie principal only).

2026 **(Amounts shown in $000)**	**Less than 1 year**	**1 to 5 years**	**More than 5 years**	**Contracted cash flow**	**Carrying amount**
Trade and other payables	659	-	-	659	659
Trust funds and deposits	97	-	-	97	97
Interest-bearing loans and borrowings	-	-	-	-	-
Total financial liabilities	**756**	**-**	**-**	**756**	**756**

2025 **(Amounts shown in $000)**	**Less than 1 year**	**1 to 5 years**	**More than 5 years**	**Contracted cash flow**	**Carrying amount**
Trade and other payables	940	-	-	940	940
Trust funds and deposits	119	-	-	119	119
Interest-bearing loans and borrowings	110	-	-	110	110
Total financial liabilities	**1,169**	**-**	**-**	**1,169**	**1,169**

(d) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Notes to the Financial Report

for the year ended 30 June 2026

5.3 Financial Instruments (continued)

Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of -1% and +1% in market interest rates (AUD) from year-end rates. (2025: -1% and +1%)

The table below discloses the impact on net operating result and equity for each category of financial instruments held by Council at year-end, if the above movements were to occur.

2026		**Interest rate risk**			
		-1%		**+1%**	
		-100 basis points		**+100 basis points**	
(Amounts shown in $000)		**Profit**	**Equity**	**Profit**	**Equity**
Financial assets:					
Cash and cash equivalents	13,105	(131)	(131)	131	131
Investments	3,000	(30)	(30)	30	30
Financial liabilities:					
Interest-bearing loans and borrowings	-	-	-	-	-

2025		**Interest rate risk**			
		-1%		**+1%**	
		-100 basis points		**+100 basis points**	
(Amounts shown in $000)		**Profit**	**Equity**	**Profit**	**Equity**
Financial assets:					
Cash and cash equivalents	11,901	(119)	(119)	119	119
Investments	-	-	-	-	-
Financial liabilities:					
Interest-bearing loans and borrowings	110	1	1	(1)	(1)

Notes to the Financial Report

for the year ended 30 June 2026

6 Other information

This section outlines additional financial information not included in other sections but required in accordance with accounting standards. Details of Council's reserves, commitments and contingencies are included in the notes together with other current accounting policies, changes to accounting standards adopted in the financial year and new or amended accounting standards not yet adopted.

6.1 Reserves

(Amounts shown in $000)	Balance as at 30 June 2024	Revaluation increment (decrement)	Transfers	Balance as at 30 June 2025	Revaluation increment (decrement)	Transfers	Balance as at 30 June 2026
Asset revaluation reserve	95,022	14,172	(132)	109,062	6,789	(303)	115,548
Fair value reserve							
Equity investment asset							
Investment in water corporation	(1,065)	-	247	(818)	-	418	(400)
Total fair value reserve	**(1,065)**	**-**	**247**	**(818)**	**-**	**418**	**(400)**
Other reserves							
Bridge maintenance reserve	1,666	-	-	1,666	-	-	1,666
Plant replacement reserve	686	-	-	686	-	-	686
Capital works reserve	1,239	-	-	1,239	-	-	1,239
Quarry reinstatement reserve	31	-	-	31	-	-	31
Public open space reserve	29	-	-	29	-	-	29
Total other reserves	**3,651**	**-**	**-**	**3,651**	**-**	**-**	**3,651**
Total reserves	**97,608**	**14,172**	**115**	**111,895**	**6,789**	**115**	**118,799**

Recognition and measurement

The asset revaluation reserve was established to capture the movements in asset valuations upon the periodic revaluation of Council's assets.

Council has designated its investment in Taswater as an equity investment at fair value through other comprehensive income. Subsequent changes in fair value are reflected in the reserve and will not be reclassified through the profit or loss when derecognised. This equity Investment asset within the fair value reserve was previously classified as an available for sale asset.

The available-for-sale financial asset reserve was established to capture the fair value movements in Council's Water Corporation investment.

Other reserves have been created at the discretion of Council to capture allocations for specific purposes.

Notes to the Financial Report

for the year ended 30 June 2026

6.2 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Statement of Financial Position. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

(Amounts shown in $000)	1 year or less	Over 1 year to 5 years	Over 5 years	Total
2026				
Capital expenditure commitments				
Council has no material capital expendiure commitments at balance date.				
Other contractual commitments				
Household garbage and recycling collection	260	846	-	1,106
Waste transfer, transport and disposal	334	-	-	334
Cleaning services	74	-	-	74
Total other contractual commitments	**668**	**846**	**-**	**1,514**
2025				
Capital expenditure commitments				
Buildings	463	-	-	463
Plant and machinery	323	-	-	323
Waste management	11	-	-	11
Total capital expenditure commitments	**797**	**-**	**-**	**797**
Other contractual commitments				
Household garbage and recycling collection	257	1,031	43	1,331
Waste transfer, transport and disposal	480	-	-	480
Cleaning services	74	-	-	74
Total other contractual commitments	**811**	**1,031**	**43**	**1,885**
Total capital expenditure and other contractual commitments	**1,608**	**1,031**	**43**	**2,682**

6.3 Contingent liabilities and contingent assets

Council has no material contingent liabilities or contingent assets at balance date.

Recognition and measurement

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Notes to the Financial Report

for the year ended 30 June 2026

6.4 Other significant accounting policies and new accounting standards

(a) Taxation

Council is exempt from all forms of taxation except Fringe Benefits Tax, Payroll Tax and the Goods and Services Tax.

Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(b) Allocation between current and non-current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Council's operational cycle, or if Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

(c) Budget

The estimated revenue and expense amounts in the Statement of Comprehensive Income represent revised budget amounts and are not audited.

(d) Adoption of new and amended accounting standards

In the current year, Council has reviewed and assessed all the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board, and determined that none would have a material effect on Council's operations or financial reporting.

(e) Pending Accounting Standards

Certain new accounting standards and interpretations have been published that are not mandatory in the current year. Council assessed the impact of these new standards.

The Australian Accounting Standards Board (AASB) has issued AASB 18 Presentation and Disclosure in Financial Statements. When applicable AASB 18 supersedes AASB 101 Presentation of Financial Statements. AASB 18 aims to improve how entities communicate in their financial statements, with a focus on information about financial performance in the statement of profit or loss. It is expected to result in presentation and disclosure changes, primarily to Council's Comprehensive Income Statement. AASB 18 is expected to first apply to Council for the 2028-29 financial year.

Attachment
Agenda Item 17.3.2

HERITAGE EDUCATION AND SKILLS CENTRE LTD

FINAL FINANCIAL REPORT
PERIOD ENDED 13 MAY 2026

Attachment
Agenda Item 17.3.2

HERITAGE EDUCATION AND SKILLS CENTRE LTD

FINANCIAL PACKAGE
FOR THE PERIOD ENDED
13 MAY 2026

CONTENTS

HERITAGE EDUCATION AND SKILLS CENTRE LTD

DECLARATION BY THE PERSONS WHO WERE DIRECTORS OF THE COMPANY IMMEDIATELY PRIOR TO ITS DEREGISTRATION ON 13 MAY 2026

1. In the opinion of the persons who were directors of Heritage Education and Skills Centre Ltd ("the Company") immediately prior to its deregistration on 13 May 2026:

    (a) the financial statements and notes, set out on pages 3 to 9, are drawn up in accordance with the Corporations Act 2001, including compliance with accounting standards, so as to present fairly the financial position of the Company as at 13 May 2026 and its performance, as represented by the results of its operations for the financial period ended on that date; and

    (b) at the date of deregistration, 13 May 2026, the Company had settled all of its liabilities and had no debts outstanding. The financial report has been prepared on a basis other than going concern, as set out in Note 1(a).

2. In respect of the period 1 July 2025 to 13 May 2026, being the period to the date of

    (a) kept such accounting records as correctly record and explain its transactions and financial position;

    (b) kept its accounting records so that a true and fair financial report of the Company can be prepared from time to time; and

    (c) kept its accounting records so that the financial report of the Company can be conveniently and properly audited or reviewed in accordance with the Corporations Act 2001.

Signed by the persons who were directors of the Company immediately prior to its deregistration:

Former Director: T F Kirkwood

Former Director: A Benson

Former Director: W. Young

Signed at Oatlands this 20th **day of** August **2026**

HERITAGE EDUCATION AND SKILLS CENTRE LTD

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE PERIOD 1 JULY 2025 TO 13 MAY 2026

		2026 $	2025 $
Revenue		-	-
Expenses	2	(5,149)	(784)
Profit/(Loss) for the period		(5,149)	(784)
Other comprehensive income		-	-
Comprehensive result for the period		(5,149)	(784)

The accompanying notes form part of the financial statements. Compiled without audit or review.

HERITAGE EDUCATION AND SKILLS CENTRE LTD

STATEMENT OF FINANCIAL POSITION
AS AT 13 MAY 2026

	Note	2026 $	2025 $
CURRENT ASSETS			
Cash and cash equivalents	3	-	4,907
Trade and other receivables	4	-	242
TOTAL CURRENT ASSETS		-	5,149
TOTAL ASSETS		-	5,149
TOTAL LIABILITIES		-	-
NET ASSETS (LIABILITIES)		-	5,149
EQUITY			
Retained earnings (losses)	5	-	5,149
TOTAL EQUITY		-	5,149

The accompanying notes form part of the financial statements. Compiled without audit or review.

HERITAGE EDUCATION AND SKILLS CENTRE LTD

STATEMENT OF CASH FLOWS
FOR THE PERIOD 1 JULY 2025 TO 13 MAY 2026

	Note	2026 $	2025 $
CASH FLOWS FROM OPERATING ACTIVITIES			
Funds to Southern Midlands Council on winding up		(4,563)	-
Payments to suppliers		(344)	(784)
Net cash from operating activities	6	(4,907)	(784)
Net increase (decrease) in cash held		(4,907)	(784)
Cash at beginning of period		4,907	5,691
Cash at end of period		-	4,907

HERITAGE EDUCATION AND SKILLS CENTRE LTD

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2025 TO 13 MAY 2026

1 Statement of Accounting Policies

(a) Basis of Preparation - non going concern

This general purpose financial report has been prepared in accordance with the Corporations Act 2001 and Australian Accounting Standards. The Company does not have 'public accountability' as defined in AASB 1053 Application of Tiers of Australian Accounting Standards and has therefore applied the Tier 2 reporting framework. The financial report complies with the recognition and measurement requirements of Australian Accounting Standards and with the presentation and disclosure requirements of AASB 1060 General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities. The Company is a not-for-profit entity for the purposes of preparing the financial statements. The financial report is presented in Australian dollars.

The current period comprises 1 July 2025 to 13 May 2026, the date of deregistration. Comparative amounts are for the full year ended 30 June 2025 and are therefore not directly comparable.

The Company was deregistered with the Australian Securities and Investments Commission on 13 May 2026 and ceased to exist as a legal entity on that date. Accordingly, this financial report has not been prepared on a going concern basis. It has been prepared on a liquidation (realisation) basis, under which assets are measured at their estimated recoverable amounts and liabilities at the amounts expected to be settled, with all balances classified as current. No material adjustments were required as a result of adopting this basis.

The preparation of the financial report requires management to make judgements, estimates and assumptions. No judgements or estimates having a significant effect on the amounts recognised were required in the current period.

This is the final financial report of the Company. It has been prepared by the persons who were directors immediately prior to deregistration; as no person now holds office as a director, the accompanying declaration has been made by them as former directors and is dated the date of signing.

HERITAGE EDUCATION AND SKILLS CENTRE LTD

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 JULY 2025 TO 13 MAY 2026

(b) Significant Accounting Policies

Income Tax

The Company is exempt from income tax due to its status as an educational, non-profit organisation. Accordingly, no income tax expense or liability is recognised in the accounts of the Company.

Goods & Services Tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet.

HERITAGE EDUCATION AND SKILLS CENTRE LTD

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2025 TO 13 MAY 2026

		2026 $	2025 $
2	**Expenses**		
	Accountancy & Legal	254	664
	Bank Charges	90	120
	GST Refundable written off	242	-
	Funds to Southern Midlands Council on winding up	4,563	-
		5,149	784
3	**Cash and Cash Equivalents**		
	Current		
	Cheque Account	-	4,907
		-	4,907
4	**Trade and Other Receivables**		
	Current		
	GST Refundable	-	242
		-	242
5	**Retained earnings (losses)**		
	Retained earnings (losses) at beginning of the period	5,149	5,933
	Comprehensive result	(5,149)	(784)
	Retained earnings (losses) at end of the period	-	5,149

HERITAGE EDUCATION AND SKILLS CENTRE LTD

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 JULY 2025 TO 13 MAY 2026

	2026 $	2025 $
6 Cash Flow Information		
Reconciliation of Cash Flows from Operations with Profit/(Loss)		
Profit/(Loss) for the financial period	(5,149)	(784)
Changes in assets and liabilities		
(Increase)/Decrease in trade & sundry debtors	242	-
	(4,907)	(784)