

SOUTHERN
MIDLANDS
COUNCIL



PUBLIC COPY ATTACHMENTS ORDINARY COUNCIL MEETING

Wednesday, 27th January 2021
Bagdad Community Club, Midland Highway, Bagdad
10.00 a.m.

- | | |
|-------------------|---|
| Item 4.1.1 | Draft Council Meeting Minutes (Open) – 9 th December 2020 |
| Item 4.1.2 | Draft Special Council Meeting Minutes – 13 th January 2021 |
| Item 4.1.3 | Draft Council AGM Minutes - 9 th December 2020 |
| Item 4.3.1 | Southern Tasmanian Councils Authority – Minutes of the Meeting held 23 rd November 2020 |
| Item 4.3.1 | Southern Tasmanian Councils Authority – Minutes of the Annual General Meeting held 23 rd November 2020 |

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 9th December 2020
2.00 p.m.

Oatlands Ex-Services & Community Club
1 Albert Street, Oatlands

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OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 9TH DECEMBER 2020 AT THE OATLANDS EX-SERVICES
AND COMMUNITY CLUB COMMENCING AT 2:00 P.M.

1. PRAYERS

Rev. Dennis Cousens recited prayers.

2. ATTENDANCE

Deputy Mayor E Batt, Cllr A Bantick, Cllr A Bisdee OAM, Cllr K Dudgeon, Cllr D Fish, Cllr R McDougall.

Mr T Kirkwood (General Manager), Mr J Lyall (Manager, Infrastructure & Works), Mr D Cundall (Manager, Development & Environmental Services), Ms E Lang (Executive Assistant)

3. APOLOGIES

Mayor A O Green

DECISION

Moved by Cllr R McDougall, seconded by Cllr A Bisdee OAM

THAT the apology from Mayor A O Green be accepted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

4. MINUTES

4.1 ORDINARY COUNCIL MINUTES

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 25th November 2020, as circulated, are submitted for confirmation.

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT the Minutes (Open Council Minutes) of the previous meeting of Council held on the 25th November 2020, as circulated, be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Oatlands Community Shed - 16th November 2020.

RECOMMENDATION

THAT the minutes of the above special committee of Council be received.

DECISION

Moved by Clr D Fish, seconded by Clr K Dudgeon

THAT the minutes of the above special committee of Council be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Oatlands Community Shed - 16th November 2020.

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.
- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

No workshops have been held since the last ordinary meeting of Council.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

An opportunity was provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Clr McDougall – question regarding expenditure on the Aquatic Centre project to date? (including designs; decontamination costs; purchase of CT Fish building etc).

The General Manager advised that this question is taken on notice and details will be circulated by the end of the week.

Clr Bantick – question regarding the footpath at Midland Highway, Bagdad (near the Community Club) and he believes work is to commence shortly? Members of community are using the closed off footpath as it is too dangerous to walk on the side of the road/highway.

The General Manager advised that there was a severe flood event in October 2020; and this section of footpath was washed out. It was advised that interim repair works will commence this week with the intention of installing a raised footpath (in the short-term) at this location to prevent any further washouts.

Clr Bantick – it was raised at the last meeting (in closed session) that a monthly report on the Aquatic Centre expenses be provided going forward.

It was agreed to provide this information in the agenda from January 2021 onwards as a separate page within the financial report each month. This report will also include details as requested by Clr McDougall above.

Clr Dudgeon – statement advising that Dr Myrle Gray recently had a retirement function at Campbell Town and is Council going to acknowledge Dr Gray's contribution to the community in the near future?

It was advised that an invitation would be extended to Dr Gray to join Council for morning tea at the February 2021 meeting at Tunbridge.

Deputy Mayor E Batt – question regarding the appointment of pool supervisor(s) for the Oatlands Pool?

The General Manager advised that two people have been appointed to this position on a job-sharing basis this season. A roster system is in place and other trained people are available if required.

7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

The General Manager reported that the following items need to be included on the Agenda. The matter is urgent, and the necessary advice is provided where applicable:-

- 1. **PROPERTY MATTER –OATLANDS (CLOSED SESSION)**
- 2. **PROPERTY MATTER – BAGDAD (CLOSED SESSION)**

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Moved by Cllr R McDougall, seconded by Cllr A Bisdee OAM

THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

9. PUBLIC QUESTION TIME (SCHEDULED FOR 2.30 P.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

Councillors were advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

There were two (2) members of the public in attendance.

PETER LE FEVRE – OATLANDS

Mr LeFevre advised that he has recently moved to Oatlands and noticed a shortage of rental properties/low cost housing options that are available in Oatlands and surrounding areas.

Question regarding whether Council has approached the State Government to alleviate some of these issues surrounding housing? The Federal and State Governments are putting money out for affordable housing and perhaps Council could find a role in attracting these properties/people to the area while also trying to retain younger people in our towns. There is a real need to retain the younger population in our towns and this is difficult if there is nowhere to live.

The General Manager advised that Council has not played a significant role in low cost/community housing and has relied on the Oatlands District Homes Association for elderly residents in the community. It was advised that a number of years ago, discussions were held within Council to consider low cost housing options; noting that the need to attract supporting government services and amenities is also a factor for consideration; along with the availability of land; how it is funded etc.

Council can also consider ensuring that sufficient land is zoned residential within the Planning Scheme and the promotion of available land for development in Oatlands and surrounding areas.

Clr Dudgeon provided an overview of the Homes Association and the service they provide to Southern Midlands residents (currently own 20 units that are rented out to 60 residents within the Southern Midlands; 2 additional units being built at present).

The General Manager, along with Councillors present agreed that this is an important issue for future planning and that it will be included as a discussion topic for further consideration at a Council workshop early in the new year.

9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

Nil.

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

Nil.

11.4 PLANNING (OTHER)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

12.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

12.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

Nil.

12.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

12.10 Officer Reports – Infrastructure & Works

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

Author: MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

Date: 4 DECEMBER 2020

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Clr Fish – question regarding grass in vicinity of 14 High Street; fire hazard abatement to be addressed as soon as possible. *To be followed up with Compliance Officer.*

Clr McDougall – advice that the footpath on High Street, Oatlands (between J Hansen and Scottish Shop properties) there is a silver birch in the roadway where the footpath has lifted; someone fell and tripped on it recently. *To be investigated/actioned.*

Clr McDougall - Old Depot site has extremely high thistles that need to be slashed. *To be actioned.*

Clr Dudgeon – advice of tree root issues in Anstey Court (near units 18 & 20) which is starting to lift the asphalt. *To be investigated/actioned.*

Clr Dudgeon – extremely long and unsightly weeds in the vicinity of the roadside stopover area at Lake Dulverton. *To be actioned.*

Clr Bisdee – question regarding roadside mowing/slashing? *Advised that Contractor is progressing well with 4-5 tractors slashers working.*

Clr Bisdee – when will works commence on the new seals in the summer months? *Advised that Ballyhooly Road and Huntington Tier will be carried out by Council. Rhyndaston, Eldon and Woodsdale Road will all be carried out by contractors during February/March 2021. Tenders for engagement of road reconstruction and re-seal program close 14th December 2020.*

Clr Bantick – has Council officially taken over the section of road near the Pontville roundabout? *Advised that this section is still owned by the Department of State Growth.*

Deputy Mayor – have drainage issues on Main Road/Erskine Street, Kempton been progressed? *To be followed up.*

Deputy Mayor – What is the progress of the new footpath near Kempton Primary School and request for tree plantings along Louisa Street. *Advised that the new footpath on Louisa Street was poured yesterday and the section on the corner of Old Huntingground Road to be completed in the coming week.*

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

13.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference 3.1

Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 3 DECEMBER 2020

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT

1. The Heritage Projects Report be received and the information noted; and
2. That a letter be sent by the Mayor thanking each of the volunteers for their contribution during 2020.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

14.2 Natural

Strategic Plan Reference 3.2

Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.

14.2.1 NRM UNIT – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 2 DECEMBER 2020

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT the Landcare Unit Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

14.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

14.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

14.6.1 ANIMAL MANAGEMENT REPORT

Author: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

Date: 3 DECEMBER 2020

DECISION

Moved by Cllr K Dudgeon, seconded by Cllr D Fish

THAT the Animal Management report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the meeting be adjourned for afternoon tea at 3.00 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr D Fish, seconded by Clr K Dudgeon

THAT the meeting reconvene at 3.33 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

14.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

15.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

Nil.

15.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

15.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

15.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

15.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

15.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

15.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

15.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

16.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / Maintain the Business Process Improvement & Continuous Improvement framework

16.1.1 POLICY REVIEW – DEVELOPMENT ASSESSMENT COMMITTEE POLICY 2020

Author: MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES (DAVID CUNDALL)

Date: 4 DECEMBER 2020

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT Council consider the changes to the Development Assessment Committee Policy and consider for adoption at the January 2021 Council meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.1.2 POLICY REVIEW – BULLYING, HARASSMENT & VIOLENCE POLICY

Author: MANAGER, COMMUNITY AND CORPORATE DEVELOPMENT (WENDY YOUNG)

Date: 19 NOVEMBER 2020

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT Council consider the changes to the Bullying, Harassment & Violence Policy and consider for adoption at the January 2021 Council meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.2.3 POLICY REVIEW – UNIFORM & PROTECTIVE CLOTHING POLICY

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 2 DECEMBER 2020

DECISION

Moved by Clr K Dudgeon, seconded by Clr D Fish

THAT Council consider the review of the Uniform & Protective Clothing Policy and consider for adoption at the January 2021 Council meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

Nil.

16.3 TABLING OF DOCUMENTS

Nil.

16.4 ELECTED MEMBER STATEMENTS

An opportunity was provided for elected members to brief fellow Councillors on issues not requiring a decision.

Clr Dudgeon

- Statement made regarding Dr Myrle Gray's retirement and if Council should acknowledge this at a future Council meeting.
Resolved to invite Dr Gray to a future Council meeting (February 2021 at Tunbridge).

Clr Bisdee

- Noted that at the last Midlands Multi-Purpose Health Centre Community Advisory Committee; the Chairman (Athol Bennett) expressed appreciation for the assistance and support provided by Elisa Lang from Council.

DECISION

Moved by Clr D Fish, seconded by Clr K Dudgeon

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

16.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 30 NOVEMBER 2020)

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 2 DECEMBER 2020

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr R McDougall

THAT the Financial Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

16.3.2 FINANCIAL HARDSHIP ASSISTANCE POLICY (PENALTY & INTEREST)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 9 DECEMBER 2020

DECISION

Moved by Cllr R McDougall , seconded by Cllr A Bisdee OAM

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

17. MUNICIPAL SEAL

Nil.

18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

- 1. PROPERTY MATTER – OATLANDS (CLOSED SESSION)**
- 2. PROPERTY MATTER – BAGDAD (CLOSED SESSION)**

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Heavy Vehicle Replacement Tender</i>	15(2)(d)
<i>Car Wrecks update</i>	15(2)(g)
<i>Property Matter – Oatlands</i>	15(2)(f)
<i>Property Matter – Bagdad</i>	15(2)(i)

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

CLOSED COUNCIL MINUTES

19. BUSINESS IN “CLOSED SESSION”

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

19.1 CLOSED COUNCIL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

19.2 APPLICATIONS FOR LEAVE OF ABSENCE

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

19.3 HEAVY VEHICLE REPLACEMENT TENDER

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr D Fish

**THAT Council accept the Tender submitted by Webster Trucks for the supply of an Isuzu CXZ240-460 Truck at a total changeover cost of \$117,674.34 (excl. GST).
CARRIED**

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT in accordance with the Local Government (Meeting Procedures) Regulations 2015, Council authorises the release of this decision in respect to this item to the general public and for communication to relevant parties.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

19.4 CAR WRECKS DECEMBER 2020 UPDATE – PROGRESS OF THE SOUTHERN MIDLANDS CAR WRECKS POLICY 2008 –ASSESSMENT OF NUISANCE AND UNSIGHTLY CAR WRECKS IN THE LOCAL GOVERNMENT AREA

Item considered in Closed Session in accordance with Regulation 15 (2)(g) of the Local Government (Meeting Procedures) Regulations 2015.

19.5 PROPERTY MATTER - OATLANDS

Item considered in Closed Session in accordance with Regulation 15 (2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

19.6 PROPERTY MATTER – BAGDAD

Item considered in Closed Session in accordance with Regulation 15 (2)(i) of the Local Government (Meeting Procedures) Regulations 2015.

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr K Dudgeon

THAT Council move out of “Closed Session”.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

OPEN COUNCIL MINUTES

20. CLOSURE

The meeting closed at 4.35 p.m.

At the conclusion of the meeting, the General Manager expressed appreciation to Elisa Lang (Executive Assistant) for her service provided to Council. This would be her last Council meeting as she will leave Council on 11th December 2020.

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

SPECIAL COUNCIL MEETING

Wednesday, 13th January 2021

Victoria Memorial Hall, 89 Main Street, Kempton

9.30 a.m.

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OPEN COUNCIL MINUTES

**MINUTES OF A SPECIAL MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 13th JANUARY 2021 AT THE VICTORIA MEMORIAL HALL,
89 MAIN STREET, KEMPTON COMMENCING AT 9.35 A.M.**

Councillors recited the Lord's Prayer at the commencement of the meeting.

1. ATTENDANCE

Mayor A Green, Deputy Mayor E Batt, Clr A Bantick, Clr A Bisdee OAM, Clr K Dudgeon, Clr D Fish and Clr R McDougall.

Mr T Kirkwood (General Manager) and Mrs L Brown (Planning Officer).

2. APOLOGIES

Nil.

3. DECLARATION OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

4. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

4.1 DEVELOPMENT APPLICATION (DA 2020/113) FOR SIX (6) BOND STORAGE SHEDS AT 20 BENTWICK STREET, OATLANDS, OWNED BY LAKE FREDERICK INN P/L.

Author: PLANNING OFFICER (LOUISA BROWN)

Date: 13 JANUARY 2021

Attachment(s):

Attachment 1 - Development Application Documents

Attachment 2 - Representation

PROPOSAL

An application is made by **Lake Frederick Inn P/L** to the Southern Midlands Council for a Permit under the *Land Use Planning and Approvals Act 1993* ("the Act") for six (6) Bond Storage Sheds at 20 Bentwick Street, Oatlands.

The proposal involves the construction of six (6) additional Bond Storage Sheds 12mx30m and no greater in height than 6.9m. Twelve (12) storage sheds exist on site, which have already been granted Planning Permits. The sheds will be constructed from Galvanised Iron, in keeping with the existing sheds on the property. The purpose of the sheds is for the storage of aging whiskey barrels from Callington Mill Distillery and other Tasmanian distilleries.

The property is located at 20 Bentwick Street, Oatlands to the south of the township. The property is bound by roads including Tunnack Road, Whynyates Street and Hasting Street. Apart from the existing storage sheds, the property is mostly pasture and slopes gently to the east, towards Tunnack Road.

It is proposed that the storage sheds will be aligned with the existing sheds, forming a six-shed by three-shed grid. The storage sheds will be separated from each other and from an existing line of sheds by 15m. The gravel hardstand area around the existing sheds will be extended to encompass the new sheds, and in accordance with the submitted Bushfire Hazard Management Plan. Access will be from an existing

vehicular access on Bentwick Street, with a secondary existing point of access on Hastings Street.

The application has been lodged under the *Southern Midlands Interim Planning Scheme 2015* (“the Planning Scheme”).

The land is within the Rural Resource Zone. Under the Planning Scheme the proposal is defined as *Resource processing (bond stores)*. This is a discretionary use in the Zone. A permit for this development is therefore also discretionary, as it is a substantial intensification of the existing discretionary use.

The Council gave notice of the application for public comment for 14 days. During the notification period one (1) representation was received.

This report will assess the proposal against the relevant provisions of the Act and the Scheme. It is recommended that Council approve the proposal.

THE SITE

Maps 1 and 2 below shows the location and zoning of the property and surrounding area.



Map 1_ The subject land and surrounding properties are in the Rural Resource Zone (cream) (source:thelist.tas.gov.au)



Map 2 _ Aerial image of the subject land and surrounding area. (source:thelist.tas.gov.au)

The property is located to the south of Oatlands, on the periphery to the town. The total site area of the property is 8.589Ha and is described as Certificate of Title 122266/2. Twelve Storage sheds exist on the property, the remainder of the site is pasture.

Access into the site is via two existing points, one from Bentwick Street (main access) and a secondary access from Hastings Street.

The properties within the area are generally characterised as a mix of farmland, used for farming and/or residential purposes. Lake Dulverton is located 200m east of the property.

THE APPLICATION

The Application has been prepared and submitted by Lake Frederick Inn P/L. The Application includes a series of plans, explanatory notes to accompany the Development Application Form, title documents, Site Drainage Plan and Bushfire Assessment Report.

USE/DEVELOPMENT DEFINITION

The proposed use and development is defined, under the Planning Scheme, as 'resource processing':

Resource processing

use of land for treating, processing or packing plant or animal resources.

Examples include an abattoir, animal saleyard, cheese factory, fish processing, milk processing, winery and sawmilling.

Southern Midlands Interim Planning Scheme 2015 - Administration (Extract: Southern Midlands Interim Planning Scheme 2015)

Use/Development Status under the Planning Scheme

Under the Scheme, a Development Application for resource processing must be considered at the discretion of Council.

As a discretionary development, the application was advertised in accordance with Section 57 of the Act. Council has the discretion to grant a permit or refuse to grant a permit.

PUBLIC NOTIFICATION AND REPRESENTATIONS

The application was advertised on the 10th December 2020 for fourteen (14) days.

During this period Council received one (1) representation. The issues raised in the representation and response are detailed in the table below.

Representation 1	Council Officer Comment
<p>The area is starting to resemble a refugee camp and adding six more sheds to the site will not improve it visually.</p>	<p><i>The property is located within the Rural Resource Zone, the zone purpose is to provide for the sustainable use or development of resources for agriculture, including opportunities for resource processing. The land use and development is considered at the discretion of the Council in this zone.</i></p> <p><i>The layout and built form meet the Development Standards for Buildings and works within the Rural Resource Zone.</i></p> <p><i>The building form, scale, massing and materials in which the storage sheds will be constructed from, are, per the standards of the Scheme, in keeping with the rural landscape in which the property is located.</i></p> <p><i>Assessment against the standards is provided in the body of this report.</i></p> <p><i>Taking into consideration the comments made in the representation, Council considers that suitable landscaping on the site will assist in reducing the visual prominence of the sheds and has therefore requested the submission of a landscaping plan as a condition of the Planning Permit. See Conditions below.</i></p>

ASSESSMENT - THE SOUTHERN MIDLANDS INTERIM PLANNING SCHEME

Rural Resource Zone

The subject site is in the Rural Resource Zone. The proposal must satisfy the requirements of the following relevant use and development standards of this zone:

Use Standard		
26.3.1 Sensitive Use (including residential use)		
To ensure sensitive use does not unreasonably convert agricultural land or conflict with or fetter non-sensitive use.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1 A sensitive use is for a home based business or an extension or replacement of an existing dwelling or existing ancillary dwelling, or for home-based child care in accordance with a licence under the Child Care Act 2001.</p>	<p>P1 A sensitive use must not unreasonably convert agricultural land or conflict with or fetter non-sensitive use on adjoining land having regard to all of the following:</p> <p>a) The characteristics of the proposed sensitive use;</p> <p>b) The characteristics of the existing or likely non-sensitive use on adjoining land;</p> <p>c) Setback to the site boundaries and separation distance between the proposed sensitive use and existing or likely non-sensitive use on adjoining land;</p> <p>d) Any characteristics of the site and adjoin land that would buffer the proposed sensitive use from the adverse impacts on residential amenity</p>	<p><i>The proposal is not a sensitive use.</i></p>

	from existing or likely non-sensitive use.	
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Use Standard		
26.3.3 Discretionary Use		
To ensure that discretionary non-agricultural uses do not unreasonably confine or restrain the agricultural use of agricultural land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 No acceptable Solution.	P1 A discretionary non-agricultural use must not conflict with or fetter agricultural use on the site or adjoining land having regard to all of the following: a) the characteristics of the proposed non-agricultural use; b) the characteristics of the existing or likely agricultural use; c) setback to site boundaries and separation distance between the proposed non-agricultural use and existing or likely agricultural use; d) any characteristics of the site and adjoining land that would buffer the proposed non-agricultural use from the adverse impacts on amenity from existing or likely agricultural use.	<i>The proposal is for six (6) Bond Storage Sheds and is therefore assessed against the Performance Criteria.</i> <i>Part of the land on the property is used for Bond Storage, the remainder is predominantly pasture.</i> <i>Surrounding properties of the proposed sheds are also Zoned Rural Resource and are predominantly pasture, agricultural use.</i> <i>Separation distances between the proposed sheds and existing agricultural use on adjacent properties, are considerable and range from 45m to 255m.</i> <i>Council Officers do not regard the proposed sheds to conflict with adjoining land.</i> <i>The proposal complies with the Performance Criteria P1</i>

Development Standard		
26.4.1 Building Height		
To ensure that building height contributes positively to the rural landscape and does not result in unreasonable impact on residential amenity of land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 Building height must be no more than: 9 m if for a residential use. 10 m otherwise.	P1 Building height must satisfy all of the following: a) be consistent with any Desired Future Character Statements provided for the area; b) be sufficient to prevent unreasonable adverse impacts on residential amenity on adjoining lots by overlooking and loss of privacy; c) if for a non-residential use, the height is necessary for that use.	<i>The height of the proposed storage sheds is no greater than 6.9m.</i> <i>The proposal complies with the Acceptable Solution A1.</i>

Development Standard		
26.4.2 Setback		
To minimise land use conflict and fettering of use of rural land from residential use, maintain desirable characteristics of the rural landscape and protect environmental values in adjoining land zoned Environmental Management.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 Building setback from frontage must be no less than: 20 m.	P1 Building setback from frontages must maintain the desirable characteristics of the surrounding landscape and protect the amenity of adjoining lots, having regard to all of the following:	<i>The sheds will be set back from the Bentwick Street frontage by 27.5m, in line with the set back of the existing shed.</i> <i>The proposal complies with the Acceptable Solutions.</i>

	<p>a) the topography of the site;</p> <p>b) the size and shape of the site;</p> <p>c) the prevailing setbacks of existing buildings on nearby lots;</p> <p>d) the location of existing buildings on the site;</p> <p>e) the proposed colours and external materials of the building;</p> <p>f) the visual impact of the building when viewed from an adjoining road;</p> <p>g) retention of vegetation.</p>	
<p>A2 Building setback from side and rear boundaries must be no less than: 40 m.</p>	<p>P2 Building setback from side and rear boundaries must maintain the character of the surrounding rural landscape, having regard to all of the following:</p> <p>a) the topography of the site;</p> <p>b) the size and shape of the site;</p> <p>c) the location of existing buildings on the site;</p> <p>d) the proposed colours and external materials of the building;</p>	<p><i>Building setbacks from side boundaries are more than 40m and comply with the Acceptable Solution.</i></p> <p><i>However, the sheds are setback 27.5m from the rear boundary and will therefore be assessed against the Performance Criteria.</i></p> <p><i>The proposed six (6) bond storage sheds will be located parallel to existing sheds on the property.</i></p> <p><i>The materials proposed are identical to the existing bond storage sheds.</i></p>

	<p>e) visual impact on skylines and prominent ridgelines;</p> <p>f) impact on native vegetation.</p>	<p><i>The property is not on a skyline or ridgeline.</i></p> <p><i>The proposal complies with the Performance Criteria.</i></p>
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Development Standard 26.4.3 Design To ensure that the location and appearance of buildings and works minimises adverse impact on the rural landscape.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1 The location of buildings and works must comply with any of the following:</p> <p>a) be located within a building area, if provided on the title;</p> <p>b) be an addition or alteration to an existing building;</p> <p>c) be located in an area not requiring the clearing of native vegetation and not on a skyline or ridgeline.</p>	<p>P1 The location of buildings and works must satisfy all of the following:</p> <p>a) be located on a skyline or ridgeline only if:</p> <p>(i) there are no sites clear of native vegetation and clear of other significant site constraints such as access difficulties or excessive slope, or the location is necessary for the functional requirements of infrastructure;</p> <p>(ii) significant impacts on the rural landscape are minimised through the height of the structure, landscaping and use of colours with a light reflectance value not greater than 40 percent for all exterior building surfaces;</p>	<p><i>The proposal includes six (6) sheds in addition to twelve (12) existing shed.</i></p> <p><i>The buildings are not on a skyline or ridgeline and do not require the clearance of native vegetation and therefore in compliance with A1 (c).</i></p> <p><i>The proposal complies with the Acceptable Solution A1.</i></p>

	<p>b) be consistent with any Desired Future Character Statements provided for the area;</p> <p>c) be located in an area requiring the clearing of native vegetation only if:</p> <p>(i) there are no sites clear of native vegetation and clear of other significant site constraints such as access difficulties or excessive slope, or the location is necessary for the functional requirements of infrastructure;</p> <p>(ii) the extent of clearing is the minimum necessary to provide for buildings, associated works and associated bushfire protection measures;</p>	
<p>A2 Exterior building surfaces must be coloured using colours with a light reflectance value not greater than 40 percent.</p>	<p>P2 The appearance of external finishes of buildings must not be incompatible with the rural landscape.</p>	<p><i>The proposed buildings will be finished in Galvanised Iron, with the same as the existing twelve (12) sheds. These materials are compatible with the surrounding rural landscape.</i></p> <p><i>Taking into consideration the comments made in the representation, Council considers that suitable landscaping on the site will assist in reducing the visual</i></p>

		<p><i>prominence of the sheds and has therefore requested the submission of a landscaping plan as a condition of the Planning Permit. See Conditions below.</i></p> <p><i>The proposal complies with the Performance Criteria P2.</i></p>
<p>A3 The depth of any fill or excavation must be no more than 2 m from natural ground level, except where required for building foundations.</p>	<p>P3 The depth of any fill or excavation must be kept to a minimum so that the development satisfies all of the following:</p> <p>a) does not have significant impact on the rural landscape of the area;</p> <p>b) does not unreasonably impact upon the privacy of adjoining properties;</p> <p>c) does not affect land stability on the lot or adjoining areas.</p>	<p><i>The proposal complies with the Acceptable Solution A3.</i></p>

Bushfire-Prone Areas Code

At capacity the bond stores will each contain approximately 30,000L of whisky, total site storage capacity is 540,000L. This quantity exceeds the Manifest Quantity for the storage of flammable liquids and therefore is a hazardous Use requiring assessment against the Code.

The subject site is also within a Bushfire Prone Areas Overlay. The proposal must satisfy the requirements of the following relevant use and development standards of the E1.0 Bushfire-Prone Areas Code:

E1.5.2 Hazardous Uses		
Hazardous uses can only be located on land within a bushfire-prone area where tolerable risks are achieved through mitigation measures that take into account the specific characteristics of both the hazardous use and the bushfire hazard.		
Acceptable solutions	Performance Criteria	OFFICER COMMENT
A1 No Acceptable Solution.	P1 A hazardous use must only be located in a bushfire-prone area if a tolerable risk from bushfire can be achieved and maintained, having regard to: (a) the location, characteristics, nature and scale of the use; (b) whether there is an overriding benefit to the community; (c) whether there is no suitable alternative lower-risk site; (d) the emergency management strategy and bushfire hazard management plan as specified in A2 and A3 of this Standard; and (e) other advice, if any, from the TFS.	<i>A Bushfire Assessment Report has been undertaken by an accredited person and is contained within the application documents.</i> <i>The report concludes; The proposal is for the expansion of an existing use;</i> <i>The site is an ideal location, as the Distillery is within Oatlands;</i> <i>The report concludes that the risk from bushfire is tolerable.</i> <i>An emergency management strategy has been prepared and endorsed by Tasmanian Fire Service.</i> <i>A BAL assessment and Bushfire Management Plan (BMP) by an accredited person have been provided.</i> <i>The proposal complies with the Performance Criteria P1.</i>

<p>A2</p> <p>An emergency management strategy, endorsed by the TFS or accredited person, that provides for mitigation measures to achieve and maintain a level of tolerable risk that is specifically developed to address the characteristics, nature and scale of the use having regard to:</p> <p>(a) the nature of the bushfire-prone vegetation including the type, fuel load, structure and flammability; and</p> <p>(b) available fire protection measures to:</p> <p>(i) prevent the hazardous use from contributing to the spread or intensification of bushfire;</p> <p>(ii) limit the potential for bushfire to be ignited on the site;</p> <p>(iii) prevent exposure of people and the environment to the hazardous chemicals, explosives or emissions as a consequence of bushfire; and</p>	<p>P2</p> <p>No Performance Criterion.</p>	<p>A <i>emergency management strategy has been prepared and endorsed by Tasmanian Fire Service.</i></p> <p><i>A BAL assessment and Bushfire Management Plan (BMP) by an accredited person have been provided.</i></p> <p><i>The evaluation of risk is manageable due to;</i></p> <p><i>Sheds will be constructed to a BAL 12.5 level;</i> <i>Expansive gravelled area around sheds;</i> <i>Each shed has access to 10,000L water supply;</i> <i>Preparation of a Bushfire Emergency management Plan.</i> <i>Further details are contained within the BMP.</i></p> <p><i>The proposal complies with the Acceptable Solution A2.</i></p>
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(iv) reduce risk to emergency service personnel.		
A3 A bushfire hazard management plan that contains appropriate bushfire protection measures that is certified by the TFS or an accredited person.	P3 No Performance Criterion.	<i>A BAL assessment and Bushfire Management Plan (BMP) by an accredited person have been provided.</i> <i>The proposal complies with the Acceptable Solution A3.</i>

Parking and Access Code

This Code applies to all use and development.

The number of on-site car parking spaces must be no less than the number specified in Table E6.1, Use Class Manufacturing and Processing 1 space for each 50m² of floor area. However, staffing of the site is limited to times when barrels are delivered, which is no more than once a day for a period of one or two hours. As the Sheds are predominantly for storage, not manufacturing, it is recommended that Council relaxes these standards for the proposal.

Commercial vehicles accessing the site is estimated to be no more than one truck and one light vehicle per day. Commercial vehicle arrangements for loading, unloading or manoeuvring will be on site, therefore not compromising the safety and convenience of vehicular traffic, cyclists, pedestrians and other road users.

Two vehicular access points are existing, the main entrance on Bentwick Street and a secondary access on Hastings Street. The access on Hastings Street will be constructed to the Local Government Standard and to the satisfaction of Council's Manager of Works and Technical Services, as per Conditions of this Permit below.

The Code allows for the number of vehicle access points provided for each road frontage must be no more than 1 or the existing number of vehicle access points, whichever is the greater.

Stormwater Management Code

The purpose of this Code is to ensure that stormwater disposal is managed in a way that furthers the objectives of the State stormwater Strategy. No development is exempt from this Code. A Site Drainage Plan was requested by Council and has been prepared and is included in the Application Documents. The Stormwater from the

proposed development, accesses, roads and car parking can be collected and managed onsite in accordance with the requirements of this Code.

Road and Railway Assets Code

The application of this code applies to the development as an intensification of the use of an existing access will occur. Two existing access points serve the property, the main access being from Bentwick Street, a secondary access off Hasting Street will serve as an additional point of access. The proposal meets the acceptable solutions as stated within the code.

CONCLUSION

The report has assessed a Development Application for six (6) Bond Storage Sheds at 20 Bentwick Street, Oatlands.

One (1) representation was made to Council raising concerns regarding visual amenity, considered above. In consideration of the representation and with regard to the design and setback standards of the Scheme, a recommendation is to grant the permit with a condition to provide and implement a Landscape Plan.

The proposal has been found to otherwise comply with all the relevant standards of the Rural Resource Zone and the applicable Codes and with the conditions of the recommended permit.

It is recommended that the Application be approved and a Permit issued with conditions and advice.

RECOMMENDATION

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (DA 2020/113) for six (6) Bond Storage Sheds at 20 Bentwick Street, Oatlands, owned by Lake Frederick Inn P/L and that a permit be issued with the following conditions:

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.

Approved Use

- 3) The buildings are to be used for the purposes detailed within the approved documents only, that is; *Resource processing (bond stores)*. The site must not be used for any other purpose or be extended or intensified without further Council approval.

Hours of Operation

- 4) The use or development must only operate between the following hours unless otherwise approved by Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday, Sunday and State-wide public holidays	8:00 a.m. to 6:00 p.m.

Bushfire Protection

- 5) The requirements of the approved Bushfire Hazard Management Plan (ERA Planning, 6 November 2020) must be in place prior to first use of the site and be maintained to the satisfaction of Councils Manager Development & Environmental Services.

Parking & Access

- 6) The areas set-aside for parking and associated access and turning must have: -**
 - a. Space on site to allow that vehicles enter and leave the parking space in a single manoeuvre and enter and leave the site in a forward direction.**
 - b. An all-weather pavement constructed and surfaced to the satisfaction of the Council's Manager of Development & Environmental Services.**
 - c. Incorporate appropriate drainage of stormwater which is to be contained on the site.**
- 7) The vehicle access from the carriageway on Hastings Street onto the subject land must be constructed to the Local Government Standard and to the satisfaction of Council's Manager of Works and Technical Services.**
- 8) All areas set-aside for access, parking and associated turning, loading and unloading areas must be completed for each stage before the use commences or the building is occupied and must continue to be maintained to the satisfaction of the Council's Development Assessment Committee.**

Landscaping

- 9) Prior to building approval being issued by Council, a landscape plan is to be submitted by a suitably qualified and experienced person, to the satisfaction of the Manager of Development and Environmental Services. The focus of this Landscaping Plan is to provide suitable landscape screening and visual softening to all of the Bond Storage Sheds on the property. This landscape plan should also provide details of:**
 - i. Plant numbers and species (common and botanical names) to be used;**
 - ii. Details of proposed mulching, staking and watering systems;**
 - iii. Details of proposed maintenance of landscaping to ensure its longevity and also appropriate replanting and replacement in the event of plants failing;**
 - iv. Timeframes for undertaking landscaping works in conjunction with the proposed development.**
- 10) The landscaping works must be completed in accordance with the endorsed Landscape Plan and to the satisfaction of the Manager of Development and Environmental Services within six (6) of the occupation of the proposed development. All landscaping must continue to be maintained to the satisfaction of Council.**

Services

- 11) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

- 12) Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Councils Manager Development & Environmental Services.

Protection of Water Quality

- 13) Before any work commences install temporary run-off, erosion and sediment controls (refer to advice below) and maintain these at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's Manager of Development and Environmental Services.
- 14) Noise emissions from the use or development must not exceed a time average acoustic environmental quality objective weighted sound pressure level (LAeq,T) of 5 dB(A) above the background level, adjusted in accordance with Standards Australia: AS 1055, Acoustics – Description and measurement of environmental noise, Standards Association of Australia, Sydney, 1997 when measured at the boundary with another property. All methods of measurement must be in accordance with relevant Australian Standards and DPIWE (2003): Draft Noise Measurement Procedures Manual, Department of Primary Industries, Parks, Water and Environment.

Construction Amenity

- 15) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

- 16) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
 - a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.

- b. **The transportation of materials, goods and commodities to and from the land.**
 - c. **Obstruction of any public footway or highway.**
 - d. **Appearance of any building, works or materials.**
 - e. **Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.**
- 17) **Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.**
- 18) **The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manger of Works and Technical Services.**

The following advice applies to this permit:

- A. **This Planning Permit does not imply that any other approval required under any other legislation has been granted.**
- B. **This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 may be required prior to works commencing.**
- C. **Appropriate temporary erosion and sedimentation control measures during construction include, but are not limited to, the following -**
 - a) **Minimise site disturbance and vegetation removal;**
 - b) **Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (e.g. temporarily connected to Council's storm water system, a watercourse or road drain);**
 - c) **Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;**
 - d) **Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains; and**
 - e) **Rehabilitation of all disturbed areas as soon as possible.**
- D. **A separate permit is required for any signs unless otherwise exempt under Council's planning scheme.**

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr D Fish

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (DA 2020/113) for six (6) Bond Storage Sheds at 20 Bentwick Street, Oatlands, owned by Lake Frederick Inn P/L and that a permit be issued with the following conditions:

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.

Approved Use

- 3) The buildings are to be used for the purposes detailed within the approved documents only, that is; *Resource processing (bond stores)*. The site must not be used for any other purpose or be extended or intensified without further Council approval.

Hours of Operation

- 4) The use or development must only operate between the following hours unless otherwise approved by Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday, Sunday and State-wide public holidays	8:00 a.m. to 6:00 p.m.

Bushfire Protection

- 5) The requirements of the approved Bushfire Hazard Management Plan (ERA Planning, 6 November 2020) must be in place prior to first use of the site and be maintained to the satisfaction of Councils Manager Development & Environmental Services.

Parking & Access

- 6) The areas set-aside for parking and associated access and turning must have: -**
 - a. Space on site to allow that vehicles enter and leave the parking space in a single manoeuvre and enter and leave the site in a forward direction.**
 - b. An all-weather pavement constructed and surfaced to the satisfaction of the Council's Manager of Development & Environmental Services.**
 - c. Incorporate appropriate drainage of stormwater which is to be contained on the site.**
- 7) The vehicle access from the carriageway on Hastings Street onto the subject land must be constructed to the Local Government Standard and to the satisfaction of Council's Manager of Works and Technical Services.**
- 8) All areas set-aside for access, parking and associated turning, loading and unloading areas must be completed for each stage before the use commences or the building is occupied and must continue to be maintained to the satisfaction of the Council's Development Assessment Committee.**
- 9) Signage to the property from Tunnack Road to identify site entry must be provided. A plan with the location, type and design of the signage must be first approved by the Manager of Development and Environmental Services prior to the installation of the signage.**

Landscaping

- 10) Prior to building approval being issued by Council, a Landscape Plan is to be submitted by a suitably qualified and experienced person to the satisfaction of the Manager of Development and Environmental Services. The focus of this Landscaping Plan is to provide suitable landscape screening and visual softening to all of the Bond Storage Sheds on the property. This landscape plan should also provide details of:**
 - i. Plant numbers and species (common and botanical names) to be used;**
 - ii. Details of proposed mulching, staking and watering systems;**
 - iii. Details of proposed maintenance of landscaping to ensure its longevity and also appropriate replanting and replacement in the event of plants failing;**
 - iv. Timeframes for undertaking landscaping works in conjunction with the proposed development.**

11)The landscaping must be completed in accordance with the endorsed Landscape Plan and to the satisfaction of the Manager of Development and Environmental Services within six (6) of the occupation of the proposed development. All landscaping must continue to be maintained to the satisfaction of Council.

Further Advice

It is highly recommended that you seek the advice of your accredited bushfire hazard practitioner (responsible person for the approved Bushfire Hazard Management Plan) to ascertain appropriate plant types and locations that will not increase the bushfire hazard.

Services

12)The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

13)Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Councils Manager Development & Environmental Services.

Protection of Water Quality

14)Before any work commences install temporary run-off, erosion and sediment controls (refer to advice below) and maintain these at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's Manager of Development and Environmental Services.

15)Noise emissions from the use or development must not exceed a time average acoustic environmental quality objective weighted sound pressure level (LAeq,T) of 5 dB(A) above the background level, adjusted in accordance with Standards Australia: AS 1055, Acoustics – Description and measurement of environmental noise, Standards Association of Australia, Sydney, 1997 when measured at the boundary with another property. All methods of measurement must be in accordance with relevant Australian Standards and DPIWE (2003): Draft Noise Measurement Procedures Manual, Department of Primary Industries, Parks, Water and Environment.

Construction Amenity

16)The development must only be carried out between the following hours unless otherwise approved by the Council’s Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

17)All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:

- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.**
- b. The transportation of materials, goods and commodities to and from the land.**
- c. Obstruction of any public footway or highway.**
- d. Appearance of any building, works or materials.**
- e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council’s Manager of Development and Environmental Services.**

18)Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.

19)The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council’s Manger of Works and Technical Services.

The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.**
- B. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 may be required prior to works commencing.**
- C. Appropriate temporary erosion and sedimentation control measures during construction include, but are not limited to, the following -**
 - a. Minimise site disturbance and vegetation removal;**

- b. Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (e.g. temporarily connected to Council’s storm water system, a watercourse or road drain);
- c. Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
- d. Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains; and
- e. Rehabilitation of all disturbed areas as soon as possible.

D. A separate permit is required for any signs unless otherwise exempt under Council’s planning scheme.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

[THIS CONCLUDES THE SESSION OF COUNCIL ACTING AS A PLANNING AUTHORITY]

5. CLOSURE

The meeting closed at 9.46 a.m.

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ANNUAL GENERAL MEETING

Wednesday, 9th December 2020
5.00 p.m.

Oatlands Ex-Services & Community Club
1 Albert Street, Oatlands



**MINUTES
ANNUAL GENERAL MEETING
OF THE SOUTHERN MIDLANDS COUNCIL**

**WEDNESDAY 9th DECEMBER 2020 AT THE OATLANDS EX-SERVICES &
COMMUNITY CLUB, 1 ALBERT STREET, OATLANDS AT 5.00 P.M.**

1. OPENING/WELCOME

Deputy Mayor Edwin Batt opened the Southern Midlands Council Annual General Meeting and welcomed those present.

2. APOLOGIES

Mayor A O Green

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the apology from Mayor A O Green be accepted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

3. ATTENDANCE

Councillors: Deputy Mayor E Batt, Clr A Bantick, Clr A Bisdee OAM, Clr K Dudgeon, Clr D Fish, Clr R McDougall

Officers: Tim Kirkwood (General Manager), David Cundall (Manager, Development & Environmental Services), Elisa Lang (Executive Assistant)

Residents: Peter Le Fevre (Oatlands)

4. MEETING PROCEDURES

Refer Attachment 1.

5. 2019/2020 ANNUAL REPORT & 2019/2020 GENERAL PURPOSE FINANCIAL REPORT**5.1 Mayor's Report**

Deputy Mayor E Batt presented the 2019/2020 Annual Report, incorporating the 2019/2020 General Purpose Financial Report.

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT the meeting note the presentation of the Annual Report for the year ending 30th June 2020 incorporating the 2019/2020 General Purpose Financial Report.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

6. STRATEGIC PLAN 2020-2029

Members of the public are encouraged to provide comment on the 2020-2029 Strategic Plan at any time.

Note: a review of the Strategic Plan was undertaken in 2020 and the 2020-2029 Strategic Plan was formally adopted by Council on the 24th June 2020.

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

6.1 Questions/Discussion on Strategic Plan

Nil.

7. DISCUSSION ITEMS ON NOTICE

Nil.

8. DISCUSSION ITEMS WITHOUT NOTICE

Nil.

9. CLOSURE OF MEETING

The meeting closed at 5.06 p.m.

MEETING PROCEDURES

Attachment 1

1. The Annual General Meeting is in essence a Council meeting and will be conducted in accordance with normal Council procedures for the conduct of meetings; with the exception of course it is intended to make it as easy as possible for members of the public to have input so that maximum benefit is gained.
2. The Mayor is Chairman of the meeting.
3. The first part of the meeting comprises a presentation of an overview of:
 - (i) the Annual Report
 - (ii) Financial Statement, and
 - (iii) the Strategic Plan
4. At the conclusion of each of these presentations electors may ask questions.
5. Questions and comments should be concise to allow as many people as possible to have their input.
6. No one is to be interrupted whilst they are speaking.
7. You will be asked, as a matter of courtesy and for the minutes, to identify yourself before speaking.
8. All discussion will be addressed through the chair.
9. No person may:
 - (i) make any personal reflection on any Councillors, Council employee or member of the public;
 - (ii) disrupt the meeting; or
 - (iii) in the opinion of the Chairman, use any offensive expression.
10. If you intend to move a motion the following procedures apply: -
 - (i) All motions must be moved and seconded before debate is permitted.
 - (ii) In speaking to a motion, individuals may speak only once and for no longer than 5 minutes.
 - (iii) Voting is by a show of hands.
 - (iv) Only electors of the Southern Midlands municipal area are entitled to vote.
 - (v) A motion is passed by half plus one of the electors present voting in favour of it.
11. Any resolution passed at the Annual General Meeting will be considered at the next ordinary meeting of Council.



**SOUTHERN TASMANIAN COUNCILS AUTHORITY
DRAFT MINUTES**

**Minutes of a meeting of the Southern Tasmanian Councils Authority held on
23 November 2020 commencing at 11.00am**

Present: Brighton Council – Deputy Mayor Barbara Curran and Mr James Dryburgh
Central Highlands Council – Mayor Loueen Triffitt and Ms Lyn Eyles
Derwent Valley Council – Mayor Ben Shaw and Mr Dean Griggs
Hobart City Council – Deputy Lord Mayor Helen Burnet and Mr Nick Heath
Huon Valley Council – Mayor Bec Enders and Mr Emilio Reale
Sorell Council - Mayor Kerry Vincent and Mr Robert Higgins
Southern Midlands Council - Mayor Alex Green and Mr Tim Kirkwood
Tasman Council – Mayor Kelly Spaulding and Ms Kim Hossack

Apologies: Glamorgan/Spring Bay Council – Mayor Robert Young and Mr Greg Ingham

1. Welcome and apologies

The Chair opened the meeting at 11.06am and invited Mayor Triffitt to provide a Welcome to Country. Apologies for the meeting were noted and are listed above.

2. Confirmation of the minutes of the meeting held on 10 August 2020

RECOMMENDATION

That the minutes of the meeting of the Southern Tasmanian Councils Authority (STCA) Board held on 10 August 2020 be confirmed as a true record of that meeting.

Moved: Mayor Spaulding

Seconded: Mayor Curran

CARRIED

3. Matters Arising

Nil



4. UTAS Regional Climate Change Partnership presentation

The Chair introduced Jason Byrne, Professor of Human Geography and Planning at UTAS and Katrina Graham, Environmental and Climate Change Projects Officer at the City of Hobart.

Professor Byrne provided an update on the Australian Research Council (ARC) Linkage Grant which the STCA has applied for in partnership with UTAS and the Tasmanian Government. The project will help identify the barriers and enablers to local government climate action and builds on an earlier STCA project that developed a regional climate strategy and climate change adaptation plans to increase the capacity of councils to manage climate risks and hazards.

Professor Byrne advised that they are hopeful of hearing the outcome of the application in either December or January. Professor Byrne advised that if the grant is not successful a scaled down version of what is being asked for as part of the Linkage Grant will include workshops with councils and interviews with council staff and the development of templates.

Professor Byrne reiterated the importance of a regional approach particularly as it will allow standardisation rather than twelve different approaches. He advised that the team who will be working on the project come from a range of backgrounds, including climate science, law and communications.

Ms Graham provided an update on the activities of the Regional Climate Change Initiative advising that a large part of their program will be the Linkage Grant work. The Regional Coastal Strategy will be distributed out of session for the Board's consideration. The Board supported the review of the Climate Change Adaptation Strategies 2012-2019 for each council.

The Chair thanked Professor Byrne and Ms Graham for their presentation and attendance at the meeting.

5. Waste Management Group

Mayor Green confirmed that the nine member Waste Strategy South group has been wound up and that the Southern Tasmanian Waste Management Group, operating with a steering committee of council officers, is addressing waste management issues for the southern region.

The Board reaffirmed the importance of addressing waste issues, including container deposit scheme and recycling.

It was agreed that the Board receive a quarterly update on the activities of the Southern Tasmanian Waste Management Group.



6. Regional Development Australia Tasmania – Support to the STCA

The Chair provided an overview of the online meeting which was held with Regional Development Australia (RDA) Tasmania.

As a result of the discussion, it was agreed that councils would be asked to nominate an appropriate officer to work with RDA Tasmania to scope and explore the development of a regional economic development strategy for southern Tasmania.

Moved: Mayor Green

Seconded: Mayor Shaw

CARRIED

7. Representation Updates

LGAT – GMC Activities

Mayor Shaw spoke about the activities of the LGAT since the last update provided in August.

The LGAT has spent a significant amount of time providing support to councils through COVID, including providing a submission to PESRAC.

Mayor Shaw also confirmed that Dion Lester has been appointed the new CEO of LGAT.

Destination Southern Tasmania

The Chair advised that the Destination Southern Tasmania Board meeting was being held this week whereat a range of items are to be discussed including, the visitor economy, the State Government review of visitor centres, a review of membership renewals, the Great Lake Trail Feasibility Study and the gathering of data to assess the impacts of COVID on the tourism industry.

Mayor Vincent publically acknowledged the role Alex Heroys has played to support the tourism industry during what has been a difficult year.

The Board noted the update provided.

8. Updates of Projects

South East Regional Development Authority

Mayor Vincent provided an update on the South East Regional Development Authority (SERDA) advising that they have been extremely busy with demand for retail and construction workers very high and a significant amount of retraining occurring. Mayor Vincent spoke about concerns around accessibility for mature aged students when trade training centres move to Department of Education management.

The Board noted the update provided.



9. Southern Cat Management Strategy update

The Chair provided an update on the Southern Tasmanian Cat Management Strategy.

Recommendation

The STCA Board note the progress of the development of the Southern Tasmanian Cat Management Strategy and note the future need for the review of the draft document by each council.

Moved: Deputy Lord Mayor Burnet

Seconded: Mayor Triffitt

CARRIED

10. 30 September 2020 Draft Financial Statement

Mr Heath spoke to the draft 30 September 2020 financial statement, noting that with 25 per cent of the year elapsed, 1.38 per cent of the annual budget has been spent and \$318,817 has been carried forward.

Recommendation

The draft STCA financial position to 30 September 2020 be noted.

Moved: Mayor Shaw

Seconded: Mayor Spaulding

CARRIED

11. Governance and Audit Committee Meeting Minutes

The Governance and Audit Committee meeting minutes were noted.

Recommendations

The minutes from the Governance and Audit Committee Meeting be noted.

Moved: Mayor Vincent

Seconded: Mayor Shaw

CARRIED



12. 2021 Meeting Dates

The Board were supportive of the dates proposed for 2021 and the continuation of the Mayors Roundtable meetings.

Recommendation

The STCA Board support the proposed Board and Governance and Audit Committee meeting dates for 2021 and determine the location of the Board meetings.

The STCA Board support the continuation of the Mayors Roundtable meetings.

CARRIED

13. Other Business

The Board noted that the Garage Sale Trail was held over 13 and 14 November and that an update would be provided by the organisers in February 2021.

A media release is to be drafted focusing on the work STCA are doing around the issue of climate change, working with RDA Tasmania and support for local jobs.

Deputy Lord Mayor Burnet commended the work of council officers during what has been a highly disruptive and challenging year. The Board were in agreement with these sentiments and resolved to support a letter being sent from the STCA Chair to mayors acknowledging the efforts of staff.

Recommendation

The STCA Board supported a letter being send to councils acknowledging the efforts of staff during COVID.

Moved: Deputy Lord Mayor Burnet

Seconded: Mayor Tiffitt

CARRIED

14. Next Meeting

It was agreed that Derwent Valley Council would host the next meeting which is to take place on Monday 22 February 2021.

Meeting closed at 12.28pm.



**SOUTHERN TASMANIAN COUNCILS AUTHORITY
MINUTES**

Minutes of the Annual General Meeting of the Southern Tasmanian Councils Authority held on 23 November 2020 commencing at 12.28pm at the Central Highlands Council, Bothwell.

Present: Brighton Council – Deputy Mayor Barbard Curran and Mr James Dryburgh
Central Highlands Council – Mayor Loueen Triffitt and Ms Lyn Eyles
Derwent Valley Council – Mayor Ben Shaw and Mr Dean Griggs
Hobart City Council – Deputy Lord Mayor Helen Burnet and Mr Nick Heath
Huon Valley Council – Mayor Bec Enders and Mr Emilio Reale
Sorell Council – Mayor Kerry Vincent and Mr Robert Higgins
Southern Midlands Council – Mayor Alex Green and Mr Tim Kirkwood
Tasman Council – Mayor Kelly Spaulding and Ms Kim Hossack

Apologies: Glamorgan/Spring Bay Council – Mayor Robert Young and Mr Greg Ingham



1. Opening and Welcome

The Chair, Mayor Bec Enders welcomed everyone to the STCA Annual General Meeting and opened the meeting at 12.28pm.

2. Apologies

Apologies for the meeting were noted and are as they appear on page 1.

3. Confirmation of the Minutes of the Annual General Meeting of the Southern Tasmanian Councils Authority held on Monday 25 November 2019.

RECOMMENDATION

That the minutes of the Annual General Meeting of the Southern Tasmanian Councils Authority (STCA) Board Meeting held on Monday 25 November 2019 be confirmed as a true record of that meeting.

Moved: Mr Heath
Seconded: Mayor Shaw
CARRIED

4. Chairperson's Report

The Chairperson's report, which included a number of highlights, was noted by the Board.

RECOMMENDATION

That the 2019/2020 Chairman's Report of the Southern Tasmanian Councils Authority be received and noted.

Moved: Mayor Spaulding
Seconded: Deputy Lord Mayor Burnet
CARRIED



5. Annual Report including the audited financial statements

The 2019/20 Annual Report and audited financial statements were presented to the Board.

It was noted that two dates on page 15 of the Annual Report were inconsistent with the dates shown on page 4. It was requested that this error be rectified.

RECOMMENDATION

That the 2019/20 Annual Report of the Southern Tasmanian Councils Authority, including the audited financial statements for the year ended 30th June 2020, be adopted.

Moved: Mayor Green
Seconded: Deputy Lord Mayor Burnet
CARRIED

6. Report of the Comptroller

RECOMMENDATION

That the report of the Comptroller for the year ended 30 June 2020 be adopted

Moved: Deputy Lord Mayor Burnet
Seconded: Mayor Shaw
CARRIED

7. Appointment and Remuneration of the Auditor

The STCA Board were in agreement with the proposal to appoint the Auditor General as the auditor of the Authority's General Purpose Financial Statements.

RECOMMENDATION

That the Auditor General be appointed as the Auditor of the Authority's General Purpose Financial Statements and that any annual adjustment of the fee be negotiated.

Moved: Mayor Spaulding
Seconded: Mr Heath
CARRIED

8. Close of Meeting

There being no further business, the Chair closed the meeting at 12.31pm.