



APPLICATION FOR TO CARRY OUT WORK IN A COUNCIL ROAD RESERVATION

To:	Southern Midlands Council	Works Manager
	PO Box 21	Address
	Oatlands TAS	Suburb/postcode
		7120

Email: mail@southernmidlands.tas.gov.au

Work details:

Type of work: <i>Please tick</i>	Road		Residential Footpath	
	New Cross Over		Kerb and Channel	

Address of work:	<input type="text"/>	Title and Lot No:	<input type="text"/>
	<input type="text"/>		<input type="text"/>

Description of the Work:	<input type="text"/>	DA permit No:	<input type="text"/>
	<input type="text"/>		
	<input type="text"/>		

Person carrying out the work:

Owner Details:	<input type="text"/>	Category:	<input type="text"/>
Business name:	<input type="text"/>	Licence No:	<input type="text"/>
Business address:	<input type="text"/>	Phone No:	<input type="text"/>
ABN No:	<input type="text"/>	Fax No:	<input type="text"/>
Email address:	<input type="text"/>		

Contractor Details:	<input type="text"/>	Contact person:	<input type="text"/>
Contact address:	<input type="text"/>	Phone No:	<input type="text"/>
ABN No:	<input type="text"/>	Fax No:	<input type="text"/>
Email address:	<input type="text"/>		

Insurance Details

Category:

Copy of insurance certificate to be provided on application – see notes to applicant

Business name:

Policy Number:

Business address:

Phone No:

ABN No:

Fax No:

Email address:

Notice details:

The work detailed above is to start work on:

Date

Working Hours am to pm

I/we agree to comply with all conditions and will accept full responsibility for damage of any kind whatsoever which may be caused within the public road reservation as a result of the works at the location described, and hereby undertake to pay the Southern Midlands Council the total cost of any repairs or reinstatement within the public road reservation as may be deemed necessary by Council's Works and Infrastructure Manager and or/engineer.

Notification has been provided to other parties/authorities and adjoining property owners/occupiers affected by the proposed works.

Applicant/Contractor

Name: [print]

Signed

Date and time

See Notes to applicant attached

Notes to applicant:

1.	Persons not having the required level of \$20 million public liability insurance cover may arrange to have works carried out by and approved Contractor or alternately by arrangement with Southern Midlands Council in the form of a fixed price quotation (Private Works)
2.	Southern Midlands Council reserves the right not to approve Works in the Road Reservation which do not meet the required standards, conflict with existing infrastructure, present an unacceptable risk to public safety or otherwise deemed inappropriate within the road reserve.
3.	The information that Council is collecting from you is information required under the Local Government (Highways Act 1982). The intended recipients of the information are officers of the Southern Midlands Council in order to carry out Council business. Personal information will be used only for the purpose described in the Act, or may be disclosed in authorised by law
4.	The supply of the information by you is not voluntary. If you cannot provide or do not wish to provide the information sought, Southern Midlands Council will not be able to process your application. You may make application to access or amend the information held by Council by contacting the relevant Council Officer on 03 62545000. A change of notification to details is the responsibility of the applicant.
5.	You do not have approval and must not commence works in the road reserve until you receive written notification for Council quoting a permit number.
6.	The applicant must notify Council following completion of work.
7.	A copy of this application shall be kept on-site with all supporting drawings, plans and current public liability insurance at all times.
8.	Please allow a minimum of 15 working days' notice from the date Council received this application to allow time to inspect the site and process all documentation.
9.	You do not have approval and must not commence works in the road reserve until you receive written notification for Council quoting a permit number.