

SOUTHERN
MIDLANDS
COUNCIL



PUBLIC COPY ATTACHMENTS ORDINARY COUNCIL MEETING

Wednesday, 23rd September 2020
10.00 a.m.

Oatlands Ex-Services & Community Club
1 Albert Street, Oatlands

Item 4.1	Draft Council Meeting Minutes (Open) – 26 th August 2020
Item 4.2.1	Minutes – Lake Dulverton & Callington Park – 14 th September 2020
	Minutes – Facilities & Recreation Committee – 10 th September 2020
Item 4.3.1	Minutes – STCA – 10 th August 2020
Item 4.3.2	Quarterly Report – STCA – June 2020

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 26th August 2020
Victoria Memorial Hall, 89 Main Street, Kempton

DRAFT

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OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 26TH AUGUST 2020 AT VICTORIA MEMORIAL HALL, 89 MAIN
STREET, KEMPTON COMMENCING AT 10:00 A.M.

1. PRAYERS

Mrs Sally Cousens recited prayers.

2. ATTENDANCE

Mayor A O Green, Deputy Mayor E Batt, Cllr A Bantick, Cllr A Bisdee OAM, Cllr K Dudgeon, Cllr D Fish; Cllr R McDougall.

Mr A Benson (Acting General Manager), Mr D Cundall (Manager, Development & Environmental Services), Mrs J Tyson (Senior Planning Officer), Mr J Lyall (Manager, Infrastructure & Works), Mr B Williams (Manager, Heritage Projects), Ms W Young (Corporate Compliance Officer), Ms E Lang (Executive Assistant).

3. APOLOGIES

Nil.

4. MINUTES

4.1 ORDINARY COUNCIL MINUTES

DECISION

Moved by Cllr D Fish, seconded by Cllr R McDougall

THAT the Minutes of the previous meeting of Council held on the 15th July 2020, as circulated, be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

SPECIAL COUNCIL MINUTES

DECISION

Moved by Cllr K Dudgeon, seconded by Deputy Mayor E Batt

THAT the Minutes of the Special meeting of Council held on the 23rd July 2020, as circulated, be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

- Heritage Hub Committee Meeting Minutes – 30th July 2020.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT the minutes of the above special committee of Council be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

- Heritage Hub Committee Meeting Minutes – 30th July 2020.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

DECISION

Moved by Cllr R McDougall, seconded by Cllr K Dudgeon

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

The following questions on notice were received from Cllr R McDougall on the 19th August 2020.

1. I have received a further complaint about the Roadside stopover at Kempton with a van or vans overstaying one for about a month or so, is the Council policy on the maximum stay being implemented?

Acting General Manager's response:

There has been a vehicle that been coming and going at the Kempton Stop Over. That person has been approached; they go for a few days then come back for a few days. They have been advised of the requirements of the Stop Over, ie two days. In the manner that they are operating, they are not in breach of the requirements of the site.

The Kempton field works force team were charged with the responsibility of monitoring the Stop Over. Compliance is not their core function and they have other priorities especially when we have had the weather conditions over recent months, they are most effective when they are remedying drainage issues, removing trees from across roads and the like.

I have reviewed the process to monitor the site and have structured a new monitoring method. Council's Animal Management Office (AMO) has a core function of compliance and it is her routine role to deal with the public in respect of such matters. Her office base is Kempton and therefore this task of monitoring the Kempton Stop Over will fit into a daily activity with little disruption to her other duties.

The following procedure will be operation from Monday, 24th August 2020

A daily patrol of the station park grounds when the AMO is on duty:

- *Drive thru the site first thing in the morning;*
- *Make a logbook entry of date, time, registration, vehicle description, other comments in respect of all vehicles in the Kempton Stop Over;*
- *Have at hand multiple "notices" that can be given to people or put on their windscreen for those that have overstayed the 48 hours;*
- *Undertake a risk assessment before approaching people and either be accompanied by somebody else or in very bad situations Tasmania Police if AMO feels at all threatened or risk of being threatened;*
- *The record of vehicle attendance at the site would be available for reporting to meetings if required.*

Obviously, there will be a little discretion at times i.e. bad weather, vehicle issues etc where a person may not be able to leave "there and then". The AMO can talk through with management on these occasions if assistance on decision making is required.

Council will now have a consistent process in place for monitoring the comings and goings and ensuring compliance with the Planning Scheme requirements of the site. The AMO is of good character and judgement for this type of interaction and will bring a professional and a quality customer service focussed approach to getting a good outcome.

2. Re the 14 water points in Oatlands for fire fighting, apparently none are functional due to blockage can we make a request to TasWater that they be cleared out ?

Acting General Manager's response:

A request has been made to TasWater to inspect and rectify serviceability of their water infrastructure where required.

3. Can we survey residents along Tunnack Road including the Tunnack township as to whether they would like roadside rubbish collection?

Acting General Manager's response:

A survey of Tunnack Residents was conducted in June/July 2018 (residents in Tunnack Road, Tunnack Square Road, Pound Road, Scotts Road and Fairhaven Road).

DECISION

Moved by Clr R Campbell, seconded by Clr D Marshall

THAT Council, based on survey results, elect not to introduce a household collection service to the residents surveyed in Tea Tree & Tunnack noting that these arrangements will be reviewed at a later stage in the future.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

6.2 QUESTIONS WITHOUT NOTICE

An opportunity was provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Clr A Bisdee OAM – question regarding the survey at Kempton in relation to the off-lead dog exercise area.

The Manager Development and Environmental Services advised that the survey process is currently underway with Kempton residents including options for consideration. A session will also be held at the Kempton office for any community members to come and discuss further.

Clr R McDougall – question regarding the Mangalore Bus Shelter and if any further information has been provided from Department of State Growth?

The Acting General Manager advised that he has recently met with the Department of State Growth's General Manager State Roads and they are currently developing a broader strategy in relation to bus shelters across their network.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the meeting be adjourned at 10.19 a.m. to receive a presentation from Mr Athol Bennett.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

9.1 Permission to Address Council

Permission was granted for the following person(s) to address Council:

- Mr Athol Bennett (Chair MMPHC Community Advisory Committee).

Mr Athol Bennett put forward a proposal to Council regarding an upgrade of the residential wing at the Midlands Multi-Purpose Health Centre in Oatlands (8 new residential rooms with ensuite).

Documents were circulated to Councillors regarding the history and level of community involvement and support for the Midlands Multi-Purpose Health Centre.

The Mayor formally accepted the Plan of the proposed upgrade to the Midlands Multi-Purpose Health Centre and thanked Mr Bennett for his initiative and bringing this matter to the attention of Council. Council are more than pleased to support this very important upgrade. (*refer to motion - Item 10.2*)

Mr Athol Bennett left the meeting at 10.27 a.m.

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT the meeting be reconvened at 10.28 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

QUESTIONS WITHOUT NOTICE (CONT.)

Clr Fish – question regarding Craigbourne Dam and if there have been any further road issues?

The Acting General Manager advised that he is not aware of any further issues.

Clr Fish – Advice that both he and Clr McDougall recently attended a community meeting at Tunnack and a question was raised regarding the cemetery on New Country Marsh Road and the Council records in regard to this?

The Acting General Manager advised that this will be included as part of the overall proposal for Tunnack and Council will investigate the history and ownership of the site.

Clr Fish – question regarding how much money the Oatlands District Historical Society owes Council?

The Acting General Manager takes the question on notice, noting that the recent building extension project was funded from the Federal Government Community Development Grants Program.

Mayor A Green – question regarding the provision to extend Covid-19 relief to ratepayers?

It was advised that this issue is included in the agenda for consideration (refer Item 16.2.2 – Financial Hardship Assistance Policy – Penalty & Interest).

7. DECLARATIONS OF PECUNIARY INTEREST

Nil.

9. PUBLIC QUESTION TIME (10.33 A.M.)

Councillors were advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

There were two (2) members of the public in attendance.

Mayor A O Green then invited questions from members of the public in attendance.

DUNCAN McPHERSON - MANGALORE

Question regarding damage to Lowries Road and would like to address water/drainage management issues for this section of road near his property.

A further item was also raised regarding the bridge on Ballyhooly Road and water run-off.

The Mayor advised that Council staff would be happy to meet on site and discuss the issues. A site visit with Mr McPherson and Council's Acting General Manager and Manager, Infrastructure and Works is to be arranged.

JULIA JABOUR – SOUTHERN MIDLANDS REGIONAL NEWS

Question regarding the Mahers Point area in Oatlands and when the clean up of tree stumps etc in this area will occur?

It was advised that this item would be raised with the Manager, Infrastructure and Works during his report.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

The Acting General Manager reported that the following items need to be included on the Agenda. The matters are urgent, and the necessary advice is provided where applicable:-

1. GRANT DEED – BLACK SPOT ROAD FUNDING – ELDERSLIE ROAD / BLUFF ROAD
2. INQUIRY INTO TASWATER OPERATIONS
3. VICTORIA MEMORIAL HALL, KEMPTON – LEASE AGREEMENT – BRIGHTON GREEN PONDS RSL SUB-BRANCH INC

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr R McDougall

THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015

The following motions were submitted by Mayor Alex Green.

10.1 BAGDAD BYPASS

“THAT Southern Midlands Council lobby State and Federal Governments to commence construction of the Bagdad Bypass”.

Comment:- Planning for the Bagdad Bypass and the Bridgewater Bridge Replacement projects commenced in 2010. The then responsible State Government agency (DIER) in 2011 was preparing a Project Proposal Report seeking Federal funding for Bagdad Bypass. At the time DIER anticipated construction of the project would commence in late 2014. That was six years ago. This is a shovel-ready project simply awaiting funding from the Federal Government. With the COVID-19 economic crisis, this project which can commence immediately, will deliver significant economic benefits to the Southern Midlands and Tasmania through employment, investment and greater transport efficiency and safety. The Bridgewater Bridge Replacement has received Federal funding, it is only sensible that the closely allied Bagdad Bypass also proceed.

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr R McDougall

THAT Southern Midlands Council lobby State and Federal Governments to commence construction of the Bagdad Bypass.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

10.2 MIDLANDS MULTI-PURPOSE HEALTH CENTRE – NEW RESIDENTIAL WING

“THAT Southern Midlands Council commend the MMPHC Advisory Committee on its initiative in preparing plans and indicative budget for this essential facility. Further, Southern Midlands Council lobby State and Federal Governments in partnership with the Community Advisory Committee to secure funding for the project.”

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT Southern Midlands Council commend the MMPHC Advisory Committee on its initiative in preparing plans and indicative budget for this essential facility. Further, Southern Midlands Council lobby State and Federal Governments in partnership with the Community Advisory Committee to secure funding for the project.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

The following notes were provided by Mr Athol Bennett during his address to Council.

PROPOSAL FOR FUNDING UPGRADE OF THE OATLANDS MMPHC

Our local community is an ageing population with several people having to leave the area to secure permanent nursing home residency. An increase of 8 hospital accommodation rooms would alleviate the shortage of beds and assist in the upgrade of the existing Callington Wing with patients being able to be transferred into the new hostel wing to facilitate the much needed refurbishment of the Callington Wing.

The Oatlands community have been generous contributors of funding for our local hospitals since the 1820's to the present day. In the early years, between 1820 and 1940, hospitals were privately owned residences run by local doctors and nurses.

In 1936, Basil Pennicott, the local undertaker, and his nurse-wife Eleanor, built and ran the still existing 'Hawthorn House' in Church Street as a hospital. In the 1940's it was purchased by the government and used as a maternity hospital, known as the Bush Nursing Centre. Up until 1970 when the new Medical Centre was opened on the opposite side of the road, Dr Bryan had his consulting rooms in 'Hawthorn House', assisted by Sister Fisher, Sister McConville and Dorothy Thomas. When the new Medical Centre was opened in 1970, 'Hawthorn House' was sold as a private dwelling. In 2013 it was purchased by the Oatlands District Homes Association and leased to Life Without Barriers for disability respite, also offering permanent care in some instances.

In 1966, local business owners, Henry and Cecilia Button, contributed a substantial amount of money and along with the Council, and some government assistance, it enabled the first section of the now M.M.P.H.C. to be built. It consists of four acute wards, consulting and waiting room, offices and facility to accommodate the local ambulance. Unfortunately Henry passed away before this came to fruition. This building was opened by Minister W.G. Barker in 1970 and named the Cecilia Button Memorial Centre.

In 1990, the Council and Government, with the help of community funding of \$300,000, built the additional nursing and hostel wings, and at the same time, the government promised an upgrade to the original acute beds in the Cecilia Button wing.

In 2010, the palliative care and family rooms were opened with the community having contributed \$90,000 along with the assistance of government funding.

After nearly thirty years the upgrade to the Cecilia Button acute section has finally come to fruition, being opened in 2019 by Health Minister Sarah Courtney.

During the period from 1990 to the present day, the Hospital Auxiliary has raised almost \$900,000 to assist with purchasing equipment for hospital use.

Doctor Simpson has made the comment on many occasions that the funding contributed to the hospital, by the community, is unprecedented, not matched by any other community.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

11.1.1 DEVELOPMENT APPLICATION (DA 2019/83) FOR HOME BASED BUSINESS (WHOLESALE BAKERY) AT 1704 MIDLAND HIGHWAY, BAGDAD, OWNED BY C WELLS & C LEYLAND

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr R McDougall

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (DA 2019/83) for Home Based Business (Wholesale Bakery) at 1704 Midland Highway, Bagdad, owned by C Wells & C Leyland and that a permit be issued with the following conditions:

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, which ever is later, in accordance with section 53 of the land Use Planning And Approvals Act 1993.

Approved Use

- 3) The home-based business (wholesale bakery) is approved as ancillary to the existing Residential (single dwelling) use only. It must not be used for any other purpose or be extended or intensified without prior Council approval.

Hours of Operation

- 4) The use or development must only operate between the following hours unless otherwise approved by Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

Amenity

- 5) Chainsaws use on the site must be limited to no more than one (1) day in any seven (7) consecutive days and only operate between the following hours unless otherwise approved by Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	9:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

Parking & Access

- 6) At least two (2) parking spaces must be provided on the land at all times for the use of the occupiers in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 7) At least one (1) visitor parking space must be provided on the land at all times in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 8) Car parking spaces must be a minimum of 2.60 metres wide and 5.50 metres long, unless otherwise approved by the Council's Planning Officer.
- 9) The areas set-aside for parking and associated access and turning must have:
- A driveway access with a minimum 3 metres internal width.
 - Space on site to allow that vehicles enter and leave the site in a forward direction.
 - An all weather pavement constructed and surfaced to the satisfaction of the Council's Manager of Development & Environmental Services.
 - Line-marking, signage or some other means to show the visitor parking spaces and delivery space to the satisfaction of Council.
- 10) All vehicle parking associated with the business must occur onsite. Vehicle parking in the road verge must not be permitted.
- 11) The loading and unloading of goods from commercial or delivery vehicles must only be carried out on the land in accordance with Standards Australia (2002): Australia Standard AS 2890.2 – 2002, Parking facilities - Part 2: Off-Street, Commercial vehicle facilities, Sydney.
- 12) All areas set-aside for parking and associated turning, loading and unloading areas and access must be completed before the use commences or the building is occupied and must continue to be maintained to the satisfaction of the Council's Development Assessment Committee.

Access to State Roads

- 13) Any work on or affecting the State Road, including drainage, must be carried out in accordance with a permit provided by the Transport Division of the Department of State Growth under the Roads and Jetties Act 1935.

Services

- 14) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

- 15) Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Councils Manager Development & Environmental Services.

Construction Amenity

- 16) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

- 17) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:

- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
- b. The transportation of materials, goods and commodities to and from the land.
- c. Obstruction of any public footway or highway.
- d. Appearance of any building, works or materials.
- e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.

- 18) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.

- 19) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manager of Infrastructure & Works.

The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.
- B. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 may be required prior to works commencing.
- C. A separate permit is required for any signs unless otherwise exempt under Council's planning scheme.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

11.1.2 DEVELOPMENT APPLICATION (DA 2020/72) FOR RESOURCE DEVELOPMENT – FARM BUILDING AT 80 SHENE ROAD, PONTVILLE, OWNED BY A L FEHLBERG PTY LTD

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr D Fish

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (DA 2020/72) for Resource Development – Farm Building at 80 Shene Road, Pontville, owned by A L Fehlberg Pty Ltd and that a permit be issued with the following conditions:

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.**
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, which ever is later, in accordance with section 53 of the Land Use Planning and Approvals Act 1993.**

Approved Use

- 3) The structure is to be used for the purposes detailed within the approved plan only, that is; a farm related building. It must not to be used for habitable, industrial, commercial or other purposes without the prior written consent of Council.**

Heritage Tasmania

- 4) Compliance with any conditions or requirements of the Tasmanian Heritage Council in the attached ‘Notice of Heritage Decision’ No. 6302.**

Services

- 5) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.**

Stormwater

- 6) Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Councils Manager Development & Environmental Services.**

Construction Amenity

- 7) The development must only be carried out between the following hours unless otherwise approved by the Council’s Manager of Development and Environmental Services:**

Monday to Friday

7:00 a.m. to 6:00 p.m.

Saturday

8:00 a.m. to 6:00 p.m.

Sunday and State-wide public holidays 10:00 a.m. to 6:00 p.m.

- 8) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
 - b. The transportation of materials, goods and commodities to and from the land.
 - c. Obstruction of any public footway or highway.
 - d. Appearance of any building, works or materials.
 - e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council’s Manager of Development and Environmental Services.
- 9) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
- 10) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council’s Manager of Infrastructure & Works.

The following advice applies to this permit:

- A. This permit does not imply that any other approval required under any other legislation has been granted.
- B. This Planning Permit is in addition to the requirements of the *Building Act 2016*. Approval in accordance with the Building Act 2016 may be required prior to works commencing.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

11.2 SUBDIVISIONS

11.2.1 DEVELOPMENT APPLICATION (SA 2018/01) FOR SUBDIVISION (4 LOTS) AT 12 FRANKLIN STREET, COLEBROOK OWNED BY P MILTENBURG

DECISION

Moved by Cllr R McDougall, seconded by Cllr D Fish

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (SA 2018/01) for Subdivision (4 Lots) at 12 Franklin Street, Colebrook owned by P Miltenburg:

CONDITIONS

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the *Land Use Planning and Approvals Act 1993*.

Transfer of reserves

3. All land noted as roadway, footway, open space or similar must be transferred to Council. Complete transfer documents that have been assessed for stamp duty, must be submitted with the final plan of survey.

Easements

4. The final plan of survey must include easements over all drains, pipelines, wayleaves and services to the satisfaction of Council's General Manager.
5. A 3.0m minimum width drainage easement, in the benefit of the Southern Midlands Council, is to be provided along the entire south eastern boundary of the subdivision to accommodate future stormwater drainage to the satisfaction of Council's General Manager.

Bushfire

6. Prior to Council sealing the final plan of survey for any stage an updated Bushfire Hazard Management Plan and Report must be provided to and approved by Council's Manager Environment and Development Services for the 4 lot subdivision plan.
7. The development must be in accordance with the endorsed Bushfire Hazard Management Plan and Report, or as otherwise required by this permit, whichever standard is greater.

Public open space

8. As insufficient provision has been made for recreational space, and having formed the opinion that such a provision should be made in respect of the proposal, Council requires that an amount equal to five percent (5%) of the unimproved value of Lots 2-4 must be provided as cash-in-lieu of public open space in accordance with the provisions of Section 117 of the *Local Government (Building & Miscellaneous Provisions) Act 1993*. The subdivider must obtain a valuation for the unimproved value of the subdivision from a registered Valuer.

9. The cash-in-lieu of public open space must be in the form of a direct payment made before the sealing of the final plan of survey or, alternatively, in the form of a Bond or Bank guarantee to cover payment within ninety (90) days after demand, made after the final plan of survey has taken effect.

Endorsements

10. The final plan of survey must identify that Council cannot or will not provide a means of drainage to the entirety of the lots shown on the plan of survey.

Covenants

11. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's Manager Environment and Development Services.

Final plan

12. A final approved plan of survey and schedule of easements as necessary, together with two (2) copies, must be submitted to Council for sealing for each stage. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
13. A fee of \$250.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey for each stage.
14. Prior to Council sealing the final plan of survey for each stage, security for an amount clearly in excess of the value of all outstanding works and maintenance required by this permit must be lodged with the Southern Midlands Council. The security must be in accordance with section 86(3) of the Local Government (Building & Miscellaneous Provisions) Council 1993. The amount of the security shall be determined by the Council's General Manager in accordance with Council Policy following approval of any engineering design drawings.
15. All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.
16. The subdivider must pay any Titles Office lodgement fees direct to the Recorder of Titles.

Engineering

17. The subdivision must be carried out in accordance with the Tasmanian Subdivision Guidelines October 2013 or as otherwise agreed by Council's General Manager or required by conditions of this permit.
18. Engineering design drawings to the satisfaction of the Council's General Manager must be submitted to and approved by the Southern Midlands Council before development of the land commences.
19. Engineering design drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by Council's General Manager, and must show -
- (a) all existing and proposed services required by this permit;
 - (b) all existing and proposed roadwork required by this permit;

- (c) measures to be taken to provide sight distance in accordance with the relevant standards of the planning scheme;
- (d) measures to be taken to limit or control erosion and sedimentation;
- (e) any other work required by this permit.

20. Approved engineering design drawings will remain valid for a period of 2 years from the date of approval of the engineering drawings.

Services

21. Property services must be contained wholly within each lots served or an easement to the satisfaction of the Council's General Manager or responsible authority.
22. The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

Drainage

23. The developer is to provide a piped stormwater property connection to each lot capable of servicing the building area of each lot by gravity in accordance with Council standards and to the satisfaction of Council's General Manager. *Advice: The lots cannot be serviced in their entirety to the proposed stormwater main in the road reservation and will require a building area defined on the final plan of survey; and the title is to be endorsed to the effect that Council cannot or will not provide a means of stormwater drainage to the entirety of each lot shown on the plan.*
24. The developer must provide a piped minor stormwater drainage system designed to comply with all of the following:
- (a) be able to accommodate a storm with an ARI of 20 years, when the land serviced by the system is fully developed;
 - (b) stormwater runoff will be no greater than pre-existing runoff or any increase can be accommodated within existing or upgraded public stormwater infrastructure.
25. The developer is to provide a major stormwater drainage system designed to accommodate a storm with an ARI of 100 years.

TasWater

26. The development must meet all required Conditions of approval specified by TasWater Submission to Planning Authority Notice, TWDA 2018/00175-STM, Amendment dated 22/07/2020.

Telecommunications and electrical reticulation

27. Electrical and telecommunications services must be provided to each lot in accordance with the requirements of the responsible authority and to the satisfaction of Council's General Manager.
28. New electrical and fixed line telecommunications services must be installed underground to the requirements of the responsible authority unless approved otherwise by Council's General Manager.
29. Prior to sealing the final plan of survey the developer must submit to Council:
- (a) Evidence that each lot has existing electrical and telecommunication connections; or
 - (b) A "Provisioning of Telecommunications Infrastructure – Confirmation of final payment" or "Certificate of Practical Completion of Developer's Activities" from Telstra or NBN Co.
 - (c) Written advice from TasNetworks confirming that all conditions of the Agreement between the Owner and authority have been complied with and/or that future lot owners will not be liable for network extension or

upgrade costs, other than individual property connections at the time each lot is further developed.

Roads and Access

30. Roadworks and drainage must be constructed in accordance with the standard drawings prepared by the IPWE Aust. (Tasmania Division) and to the requirements of Council's General Manager.
31. Unless approved otherwise by Council's General Manager roadworks to be provided as part of the subdivision must include -
 - (a) Fully paved, sealed and drained carriageway widening between the existing seal and the new kerb and channel;
 - (b) Concrete kerb and channel across the entire frontage of the subdivision;
 - (c) Concrete footpath 1.50 metres wide across the entire frontage of the subdivision;
 - (d) Underground stormwater drainage

Advice: As an alternative to b) and c) the developer may make a financial contribution to the Southern Midlands Council for the provision of kerb and channel and footpath only. The value of the contribution is \$14,400 indexed by CPI annually. The contribution is payable prior to Council sealing the plan of survey for any stage of the subdivision.

32. Unless approved otherwise by Council's General Manager all carriageway surface courses must be constructed with a 10 mm nominal size hotmix asphalt with a minimum compacted depth of 35 mm in accordance with standard drawings and specifications prepared by the IPWE Aust. (Tasmania Division).
33. A reinforced concrete vehicle access must be provided from the road carriageway to each lot in accordance with Council's Standard Drawings and to the satisfaction of Council's General Manager.

Water quality

34. A soil and water management plan (here referred to as a 'SWMP') prepared in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South, must be approved by Council's General Manager before development of the land commences.
35. Temporary run-off, erosion and sediment controls must be installed in accordance with the approved SWMP and must be maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.
36. The topsoil on any areas required to be disturbed must be stripped and stockpiled in an approved location shown on the detailed soil and water management plan for reuse in the rehabilitation of the site. Topsoil must not be removed from the site until the completion of all works unless approved otherwise by the Council's General Manager.
37. All disturbed surfaces on the land, except those set aside for roadways, footways and driveways, must be covered with top soil and, where appropriate, re-vegetated and stabilised to the satisfaction of the Council's General Manager.

Weed management

38. Prior to the carrying out of any works approved or required by this approval, the subdivider must provide a weed management plan detailing measures to be adopted to control any weeds on the site and limit the spread of weeds listed in the *Weed Management Act 1999* through imported soil or land

disturbance by appropriate water management and machinery and vehicular hygiene to the satisfaction of Council's Municipal Engineer and of the Regional Weed Management Officer, Department of Primary Industries Water and Environment.

Construction

39. The subdivider must provide not less than forty eight (48) hours written notice to Council's General Manager before commencing construction works on-site or within a council roadway.
40. The subdivider must provide not less than forty eight (48) hours written notice to Council's General Manager before reaching any stage of works requiring inspection by Council unless otherwise agreed by the Council's General Manager.
41. Subdivision works must be carried out under the direct supervision of an approved practising professional civil engineer engaged by the subdivider and approved by the Council's General Manager.

'As constructed' drawings

42. Prior to the works being placed on the maintenance and defects liability period an "as constructed" drawing of all engineering works provided as part of this approval must be provided to Council to the satisfaction of the Council's General Manager. These drawings and data sheets must be prepared by a qualified and experienced civil engineer or other person approved by the General Manager in accordance with Council's Guidelines for As Constructed Data.

Maintenance and Defects Liability Period

43. The subdivision must be placed onto a twelve (12) month maintenance and defects liability period in accordance with Council Policy following the completion of the works in accordance with the approved engineering plans and permit conditions.
44. Prior to placing the subdivision onto the twelve (12) month maintenance and defects liability period the Supervising Engineer must provide certification that the works comply with the Council's Standard Drawings, specification and the approved plans.

Construction amenity

45. The development must only be carried out between the following hours unless otherwise approved by the Council's Manager Environment and Development Services:

- | | |
|---|---------------------|
| • Monday to Friday | 7:00 AM to 6:00 PM |
| • Saturday | 8:00 AM to 6:00 PM |
| • Sunday and State-wide public holidays | 10:00 AM to 6:00 PM |

46. All subdivision works associated with the development of the land must be carried out in such a manner so as not to unreasonably cause injury to, or unreasonably prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of -
 - (a) Emission from activities or equipment related to the use or development, including noise and vibration, which can be detected by a person at the boundary with another property.
 - (b) Transport of materials, goods or commodities to or from the land.
 - (c) Appearance of any building, works or materials.
47. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No

burning of such materials on site will be permitted unless approved in writing by the Council's Municipal Engineer.

48. Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.

THE FOLLOWING ADVICE APPLIES TO THIS PERMIT: -

- A. This permit does not imply that any other approval required under any other legislation has been granted.
- B. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval unless the development for which the approval was given has been substantially commenced or extension of time has been granted. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development may be treated as a new application.
- C. The owner is advised that an engineering plan assessment and inspection fee must be paid to Council in accordance with Council's fee schedule prior to Council approving the engineering design drawings.
- D. All approved engineering design drawings will form part of this permit on and from the date of approval.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mr J Lyall (Manager, Infrastructure & Works) entered the meeting at 11.09 a.m.

11.3 MUNICIPAL SEAL (Planning Authority)

Nil.

11.4 PLANNING (OTHER)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

DECISION

Moved by Clr K Dudgeon, seconded by Clr D Fish

THAT the meeting be adjourned for morning tea at 11.10 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT the meeting be reconvened at 11.33 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

12.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

12.5.1 PARATTAH – PUBLIC TOILET OPTIONS

RECOMMENDATION

THAT:

- a. Council note the public toilet options report for Parattah;
- b. Council agree to the installation of the door code lock system at the Parattah Railway Station; and
- c. Council consider the options for public toilets at the Parattah Recreation Ground and give an indication of the preferred option / direction to be undertaken.

DECISION

Moved by Cllr R McDougall, seconded by Deputy Mayor E Batt

THAT:

- a. Council note the public toilet options report for Parattah;
- b. Council agree to the installation of the door code lock system at the Parattah Railway Station; and
- c. Council prepare a report for the next meeting (including a detailed budget) to consider the options for public toilets at the Parattah Recreation Ground.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

12.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

Nil.

12.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

Mr Brad Williams (Manager, Heritage Projects) entered the meeting at 11.49 a.m.

12.10 Officer Reports – Infrastructure & Works

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

Author: MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

Date: 21 AUGUST 2020

ROADS

The graders are working in the Campania, Tunnack and Woodsdale areas and being directed to any areas of water damage to roads as they occur.

The recent rains have caused damage to some roads with water going over at York Plains, Inglewood Road, Mudwalls Road at Colebrook, Native Corners Road and damage to small sections all over the municipality.

BRIDGES

The Sydney Cottage bridge went under water! After the water subsided Council received a call to inform us of a road failure at the eastern side of the bridge. Upon inspection by Paul Lang, Councils Engineer Phil Gee was called to inspect.

An engineering fix was agreed upon and plans were in place to commence the work. Council staff were able to place large rocks at the piled section then smaller rocks at the intermediate section and then lock in spalls and gravel to allow the road to be opened to traffic. The road was closed for one night only.

Other bridges are being inspected as the water levels allow.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Green Valley Road Traffic Counter Report - to be included in the next Information update to Councillors.

A date was set for Councillors Roads Tour – Monday, 5th October 2020.

Mayor – requested an update on Mahers Point and when works will commence?. *Manager advised that approval has been granted, to now assign time and resources for works staff to complete. To be commenced in near future.*

Clr McDougall – advice of a number of potholes on Stonor Road that need attention.

Clr Bisdee – question regarding \$100k budget allocation for dust suppressant seals and if all requests will be actioned? *Advised that all requests should be completed prior to summer.*

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mr Jack Lyall (Manager, Infrastructure & Works) left the meeting at 12.07 p.m.

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference 2.1
Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

13.2.1 PROPOSED OATLANDS ACCOMMODATION FACILITY – COMMUNITY INFORMATION PROCESS OUTCOMES

Item deferred to later in the meeting pending the arrival of Special Projects Officer Damian Mackey.

**13.2.2 OATLANDS TOWN MAP SIGN – NORTHERN END OF VILLAGE –
RELOCATION FROM CURRENT LOCATION – FOR INFORMATION**

Author: ACTING GENERAL MANAGER (ANDREW BENSON)

Date: 20 AUGUST 2020

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT Council receive and note the report.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

13.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

13.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference 3.1

Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

DECISION

Moved by Cllr K Dudgeon, seconded by Deputy Mayor E Batt

THAT the Heritage Projects Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

14.1.2 REVIEW OF THE HERITAGE HUB SOCIAL ENTERPRISE PLAN (79 HIGH STREET, OATLANDS) AND PROPOSED USE OF THE BUILDING FOR THE ARTIST IN RESIDENCE PROGRAM

RECOMMENDATION

THAT:

- a) Council resolves to close the Heritage Hub Social Enterprise;
- b) Council resolves to disband the Southern Midlands Council Heritage Hub Committee;
- c) Council resolves to use 79 High Street as the base for Council's Artist in Residence Program.

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr R McDougall

THAT:

- a) Council resolves to close the Heritage Hub Social Enterprise;
- b) Council resolves to disband the Southern Midlands Council Heritage Hub Committee and its activities to be undertaken by Council's Arts Advisory Committee;
- c) The Artist in Residence Policy be amended by the Arts Advisory Committee and tabled at the next Council meeting; and
- d) A detailed report on financial implications and ongoing operational costs associated with the Artist in Residence Program utilising 79 High Street be presented at the next Council meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

Mr Brad Williams (Manager, Heritage Projects) left the meeting at 12.36 p.m.

14.2 Natural

Strategic Plan Reference 3.2

Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.

14.2.1 NRM UNIT – GENERAL REPORT

DECISION

Moved by Cllr D Fish, seconded by Cllr A Bisdee OAM

THAT the Landcare Unit Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

14.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

14.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

14.6.1 ANIMAL MANAGEMENT REPORT

DECISION

Moved by Cllr K Dudgeon, seconded by Cllr R McDougall

THAT the Animal Management report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

14.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

15.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

15.2.1 PROGRESS REPORT - PROPOSED OATLANDS AQUATIC CENTRE DEVELOPMENT

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr D Fish

THAT Council receive and note the report.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

15.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

15.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

15.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

15.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

15.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

15.7.1 TUNNACK STREETSCAPE PLAN

DECISION

Moved by Cllr R McDougall, seconded by Cllr D Fish

THAT Council note the information and the progress of the project.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

RESOLVED to write to Sue Scott congratulating her on her recent retirement.

15.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

15.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

16.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / Maintain the Business Process Improvement & Continuous Improvement framework

Nil.

16.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

16.2.1 APPOINTMENT - AUDIT PANEL

DECISION

Moved by Clr D Fish, seconded by Clr R McDougall

THAT Clr A Bantick be appointed to the Audit Panel.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.2.2 FINANCIAL HARDSHIP ASSISTANCE POLICY (PENALTY & INTEREST)

DECISION

Moved by Cllr K Dudgeon, seconded by Deputy Mayor E Batt

THAT

- a) Clause 2.5 within the Financial Hardship Assistance Policy relating to charging penalty and interest for late rate payments be extended until the 31st March 2021; and
- b) An update be provided at the December 2020 Council meeting detailing the financial impacts of not charging penalty and interest on late rate payments.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

16.2.3 A & M EAVES & SOUTHERN MIDLANDS COUNCIL – MEMORANDUM OF UNDERSTANDING REGARDING CARRIAGES

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr A Bantick

THAT Council

1. Write to the Eaves Family and thank them for the arrangement to house the carriages in Kempton;
2. Express Council's appreciation for the offer to purchase the three carriages, however Council have no interest in purchasing them (noting that there may be members of the community interested in purchasing them);
3. Commit to keep the carriages housed at Kempton until a purchaser is found; and
4. Release the Eaves Family from the Memorandum of Understanding between the parties when a sale is finalised.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt		√
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT the meeting be adjourned for lunch at 1.12 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mr Damian Mackey (Special Projects Officer) entered the meeting at 1.40 p.m.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr D Fish

THAT the meeting reconvene at 1.47 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

13.2.1 PROPOSED OATLANDS ACCOMMODATION FACILITY – COMMUNITY INFORMATION PROCESS OUTCOMES

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr D Fish

THAT

- A. Council acknowledge the generally positive feedback from the community regarding the proposed large accommodation facility, including the preferred site at 10-16 Barrack Street, Oatlands, and
- B. Continue to progress towards the launch of a Request for Proposals process to identify a preferred proponent, noting a full report on this matter will be provided to the next council meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

Mr Damian Mackey (Special Projects Officer) left the meeting at 2.07 p.m.

16.2.4 TABLING OF DOCUMENTS

LETTER FROM BRIAN MITCHELL MP – CONGRATULATIONS TO SOUTHERN MIDLANDS COMMUNITY

Brian Mitchell MP
Federal Member for Lyons

Mayor Alex Green
71 High Street
OATLANDS TAS 7120

Dear Mayor

RE: SOUTHERN MIDLANDS COMMUNITY

I wanted to offer my sincerest congratulations and commendation for the actions of the Southern Midlands community which came together to help and support those who had been stranded on the Midland Highway by the recent snowfall.

I write to you in the hope that you can pass on my good wishes and thanks to the people of Oatlands, and ask that you have their good deeds noted in the council's official records.

The willingness of the people of Oatlands in particular to open their doors to provide accommodation to strangers was a demonstration of everything it means to be Tasmanian.

In times of crisis, Tasmanians shine and I am sure we both share a sense of pride at this display of togetherness and generosity.

We are both very lucky to have the people of Oatlands as part of our constituencies.

Yours sincerely



Brian Mitchell MP
6 August 2020 | bm

Reply to: PO Box 61 Bridgewater TAS 7030

Green Point Plaza (next to Red Cross) 28 Green Point Road Bridgewater TAS 7030 | p (03) 5263 2721
539 Main Road Perth TAS 7100 | p (03) 6399 1115 | brian.mitchell.mp@aph.gov.au | www.brianmitchell.com.au

 [brian.mitchell.federal.mp.for.lyons](#)  [@BrianMitchellMP](#)  www.alp.org.au

Printed on Australian paper



16.2.5 ELECTED MEMBER STATEMENTS

An opportunity was provided for elected members to brief fellow Councillors on issues not requiring a decision.

Clr A Bisdee OAM

- Comment regarding Council's financial position and noting a loss of approximately \$300k in revenue over the next twelve months (nil increase in rates, reduction of TasWater dividends, significant increase in insurances etc). Fortunately, Council are in a good financial position to cope with reductions without a major interference with ongoing performance and projects.

Clr R McDougall

- Noted that the replacement of the railway gates at Parattah are a welcome addition to the landscape in Parattah.
- Request for a letter of congratulations to be sent to Oatlands District High School Year 9 Students who recently won the ANSTO National Science Week Hackathon. It was also agreed to invite them to the next Council meeting.

Clr K Dudgeon

- Noted that the Oatlands District Homes Association have just commenced building new units in Church Street, Oatlands.
- Noted that it was great to see such a positive article on Oatlands in the weekend magazine.

Mayor A Green

- Noted appreciated to Nova Miller in particular for pursuing the recent newspaper feature and lifting the profile on Oatlands. A letter of appreciation to be sent to Nova Miller and Amanda Ducker from the Mercury.

Clr K Dudgeon left the meeting at 2.16 p.m.

16.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

16.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 31 JULY 2020)

DECISION

Moved by Clr A Bisdee OAM, seconded by Deputy Mayor E Batt

THAT the Financial Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr D Fish	√	
Clr R McDougall	√	

Clr K Dudgeon returned to the meeting at 2.18 p.m.

16.3.2 2019/2020 SOUTHERN MIDLANDS COUNCIL – COMPLETE SET OF FINANCIAL STATEMENTS

DECISION

Moved by Cllr A Bisdee OAM, seconded by Deputy Mayor E Batt

THAT Council receive the following:

- 1. Southern Midlands Council - Complete set of Financial Statements 2019/20;**
- 2. Heritage Building Solutions Pty Ltd – Financial Statements for Year Ended 30 June 2020;**
- 3. Heritage Education and Skills Centre Ltd - Financial Statements for Year Ended 30 June 2020.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

17. MUNICIPAL SEAL

Nil.

18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

18.1 GRANT DEED – BLACK SPOT FUNDING – ELDESLIE ROAD / BLUFF ROAD

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bantick

THAT Council sign and seal the Grant Deed between the Department of State Growth and Southern Midlands Council for:-

**Black Spot Programme 2020 – 2021
Elderslie Road / Bluff Road, Elderslie
\$150,000 to remodel junction**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

18.2 INQUIRY INTO TASWATER OPERATIONS

Author: ACTING GENERAL MANAGER (ANDREW BENSON)

Date: 25 AUGUST 2020

Enclosure:
Inquiry into TasWater Operations

ISSUE

The Legislative Council have established a Select Committee to make an inquiry into TasWater Operations.

The Legislative Council Select Committee Members are Hon Ivan Dean MLC, Hon Sarah Lovell MLC and Hon Tania Rattray MLC.

Submissions to the inquiry are due by the 4th September 2020.

DETAIL

LGAT CEO Katrena Stephenson is currently seeking feedback from all Councils by the 27th August 2020 in regard to the following issues:-

[Email from LGAT CEO Katrena Stephenson]

One of the terms of reference is:

(5) the effect of TasWater's dividend policy on Local Government revenue.

Given the matter of the compounding impact of the freeze of TasWater Dividends to respond to COVID 19 plus the freeze on rates was raised by LGAT in our submission to PESRAC (https://www.lgat.tas.gov.au/_data/assets/pdf_file/0032/687236/PSERAC-Submission-1.0.pdf), I feel that we should make a submission that considers this matter (see some extracts after signature block). To that end I am seeking your feedback.

1. *What impact has the non payment of dividends in response to COVID 19 had on your council?*
2. *Was their sufficient engagement with Council owners in the lead up to the policy decision?*
3. *Do you support the approach taken by TasWater.*
4. *Outside of COVID 19 is the Dividend policy/payment process sufficiently robust to support long-term financial planning?*
5. *What changes if any would you like to see?*

There are a range of other matters the Committee will consider (see add attached) including compliance, trade waste, re-use, sewerage treatment, service quality, impact of COVID etc. These may be matters that the Owner Representatives wish to make a submission on. It would be useful to know if you think an owner rep submission will be required so LGAT can provide support to the Chief Owner Rep as required.

6. *Should there be an owner rep submission that canvasses a broader range of matters?*

Extract from PESRAC Submission

Financial impacts flowed shortly after including through lost revenues, implementation of relief measures, increased cleaning costs and loss of TasWater dividends. Some councils, like businesses, have experienced cash flow difficulties.

It has not taken long for councils to start experiencing significant financial impacts from:

- lost fees and charges revenue e.g. parking, sports centres and child care;
- relief measures as outlined above, including deferral of payments, remissions, waivers and grants;
- lost revenue from TasWater dividends - with no dividends to be paid for the second ½ of this financial year (having an immediate cash flow impact) and the likelihood of no dividends none next year; and
- increased cleaning costs.

Value of unpaid TasWater dividends 19-20	\$10M
Value of TasWater dividends 20-21	Anticipated at least \$10M likely \$20M

Key points:

- *Lack of certainty about TasWater dividends and accuracy of long-term financial plans.*
- *There are increased service delivery expectations in the face of declining revenues and skills shortages.*
- *Councils have significant capacity to stimulate local economies through their capital programs.*
- *LG engagement must continue as we move from response to recovery, through the various recovery committees and with local leaders.*

Financial

For councils, the long-term financial impacts are front of mind, particularly going into a budget period. The lack of certainty about TasWater revenue, as illustrated by the immediate non-payment of dividends, has councils deeply concerned about the accuracy of their long-term financial plans. There was a strong feeling that councils had already provided significant relief through a range of measures and should not have to provide relief through dividend hits as well.

Possible Priority for State Government : Legislation to provide certainty around future TasWater dividends.

[End email from LGAT CEO Katrena Stephenson]

In relation to questions posed by LGAT, the following information is provided for Council's consideration:-

1. What impact has the non payment of dividends in response to COVID 19 had on your council?

General Managers Response: *the loss of Dividends (\$76K) represents approximately 1.6% of General Rates demanded. The loss of income means that an offset, or reduction in operational expenditure must be found. In terms of the Southern Midlands Council, this can be achieved without reduction in employee numbers due to the increase in funding received through the Australian Government at this time.*

2. Was their sufficient engagement with Council owners in the lead up to the policy decision?

General Managers Response: *Council decision (or primarily Clr Bisdee as Council's Owners Representative).*

3. Do you support the approach taken by TasWater.

General Managers Response: *Council decision (or primarily Clr Bisdee as Council's Owners Representative).*

4. Outside of COVID 19 is the Dividend policy/payment process sufficiently robust to support long-term financial planning?

General Managers Response: *No. It is apparent that TasWater (i.e. The Board) can make such decisions without consent from owner Councils. Whilst they consult and seek input, the Board has the ability to make such decisions.*

5. What changes if any would you like to see?

General Managers Response: *Council decision (Dividends).*

6. What changes if any would you like to see?

General Managers Response: *Council decision.*

RECOMMENDATION

THAT Council consider the above responses to be provided to LGAT by the 27th August 2020, for inclusion in their submission regarding the inquiry into TasWater Operations.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)
Agenda Item 18.2

INQUIRY INTO TASWATER OPERATIONS

The Legislative Council has established a Select Committee to inquire into and report upon the operations of TasWater with the following Terms of Reference:

- (1) The impact of compliance with regulated bodies;
- (2) operations in regard to the impact on business required to comply with Trade Waste regulations;
- (3) the opportunity for re-use water expansion for irrigation;
- (4) the management of sewage treatment including the disposal of the treated waste biosolids;
- (5) the effect of TasWater's dividend policy on Local Government revenue;
- (6) the delivery and fineness of water services to Tasmanian communities;
- (7) the effectiveness of business operations since the State Government became a shareholder in early 2019;
- (8) the impact of COVID-19 on business operations; and
- (9) any other matters incidental thereto.

The Committee invites written submissions from interested individuals or organisations. Electronic submissions are encouraged and all submissions can be provided to:

The Secretary

Legislative Council Select Committee – TWT

Legislative Council, Parliament House, Hobart 7000

Email: cwt@parliament.tas.gov.au

Phone: (03) 6212 2245 or 0448 345 130

The Committee's Terms of Reference and other information are also available on the Parliament of Tasmania website (www.parliament.tas.gov.au) or by contacting the Inquiry Secretary.

Submissions become the property of the Committee and are generally made publicly available via the inquiry webpage prior to the Committee releasing its Final Report. However, authors of submissions should not publish their submission elsewhere until after the Committee has reported.

Submissions should be received by no later than close of business on **Friday, 4 September 2020**.

Members of the Committee:

Mr Robert Armstrong, MLC

Mr Ivan Dear, MLC

Ms Sarah Lovell, MLC (Deputy Chair)

Ms Tania Rattray, MLC (Chair)



LEGISLATIVE COUNCIL SELECT COMMITTEE
TASWATER OPERATIONS

18.3 VICTORIA MEMORIAL HALL, KEMPTON – LEASE AGREEMENT – BRIGHTON GREEN PONDS RSL SUB-BRANCH INC.

Author: CORPORATE COMPLIANCE OFFICER (WENDY YOUNG)

Date: 21 AUGUST 2020

Attachment:

Draft Lease Agreement – SMC & Brighton Green Ponds RSL Sub-Branch Inc.

ISSUE

Council to:

- a) Consider and endorse (subject to any amendments) the draft lease agreement between the Southern Midlands Council and the Brighton Green Ponds RSL Sub-Branch Inc. for lease of the Victoria Memorial Hall, Kempton; and
- b) Approve the Lease for signing.

BACKGROUND

Council, at its meeting held 27th June, 2016, resolved as follows:

“THAT Council:

- a) Acknowledge that a lease arrangement with Brighton Green Ponds RSL for the management and operation of the Victoria Memorial Hall, Kempton would be beneficial to both Council and the community;*
- b) Approve entering into a four-year lease of the facility to the Brighton Green Ponds RSL; and*
- c) A lease document be prepared to reflect the proposed terms and conditions contained within the report; and*
- d) The draft Lease, once approved by the Brighton Green Ponds RSL, be presented to Council for final endorsement prior to execution.”*

Further;

Council, at its meeting on 28th September, 2016, resolved as follows

“THAT Council:

- a) endorse the final lease agreement between the Southern Midlands Council and the Brighton Green Ponds RSL Sub-Branch Inc. for lease of the Victoria Memorial Hall, Kempton;*
- b) approve the Lease for signing; and*
- c) request the RSL to prepare and submit a basic briefing report on the operations of the Hall on a quarterly basis.”*

DETAIL

The lease for the Victoria Memorial Hall, Kempton is due to expire on the 30th September 2020. The Brighton Green Ponds RSL Sub-Branch Inc has requested that the lease be renewed for a further 4 year period. The enclosed Lease has been drafted based on the previous lease, which reflects the same terms and conditions.

RECOMMENDATION

THAT Council:

- a) endorse (subject to any amendments) the final lease agreement between the Southern Midlands Council and the Brighton Green Ponds RSL Sub-Branch Inc. for lease of the Victoria Memorial Hall, Kempton; and
- b) approve the Lease for signing.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT Council:

- a) **Endorse the final lease agreement between the Southern Midlands Council and the Brighton Green Ponds RSL Sub-Branch Inc. for lease of the Victoria Memorial Hall, Kempton; and**
- b) **Approve the Lease for signing and sealing.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)
Agenda Item 18.3

SOUTHERN MIDLANDS COUNCIL
(ABN 68 653 459 589)
(Council)

AND

BRIGHTON GREEN PONDS RSL SUB-BRANCH INC. - Incorporated
Association No. 1A10165 (ABN 93 657 198522)
(Lessee)

LEASE

Date: 1 October 2020

Parties:

Name: **SOUTHERN MIDLANDS COUNCIL (ABN 68 653 459 589)**
a municipal council established pursuant to the *Local Government Act 1993*
(Tas)

Short Form Name: **Council**

Notice Details: POBox 21
Oatlands TAS 7120

Name: **BRIGHTON GREEN PONDS RSL SUB-BRANCH - Incorporated**
Association No. 10165 (ABN 93 657 198 522)

Short Form Name: **Lessee**

Notice Details: PO Box 118
Kempton TAS 7030

BACKGROUND

- A. The Council owns the Premises.
- B. The parties have agreed to enter into this Lease to set out the terms and conditions by which the Council will let and the Lessee will take a lease of the Premises.

IT IS AGREED AS FOLLOWS:

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

Where the context admits, the following words have the following meanings:

Commencement Date means the date on which this Lease commences set out in Item 2 of the Schedule.

Council means the Council, its successors, legal personal representatives, and assigns and where applicable in the particular context, the servants and agents of the Council.

Lease means this lease agreement.

Lessee means the Lessee, its successors, legal personal representatives, and assigns and where applicable in the particular context, the employees, agents, contractors, customers, invitees or visitors of the Lessee.

Permitted Use means the use specified in Clause 4 of this Lease.

Plant and Equipment means the fixed furniture, furnishings, plant and equipment in the Premises.

Premises means the premises leased to the Lessee pursuant to the terms and conditions of this Lease and more particularly described in Item 1 of the Schedule and shown in the plan at Annexure A.

Rent means the amount set out in Item 4 of the Schedule.

Schedule means the schedule attached to and forming part of this Lease.

Term means the term set out in Item 3 of the Schedule.

1.2. Interpretation

In this Lease, unless the contrary intention appears:

- (a) the singular includes the plural, and the converse also applies;
- (b) a gender includes all genders;
- (c) if a word or phrase is defined, its other grammatical forms have a corresponding meaning;
- (d) a reference to:
 - (i) a person includes a corporation, trust, partnership, unincorporated body or other entity, whether or not it comprises a separate legal entity;
 - (ii) an agreement or document (including a reference to this Lease) is to the agreement or document as amended, supplemented, novated or replaced, except to the extent prohibited by this Lease or that other agreement or document;
 - (iii) writing includes any method of representing or reproducing words, figures, drawings, or symbols in a visible or tangible form;
 - (iv) a party to this Lease or another agreement or document includes the party's successors, permitted substitutes and permitted assigns (and, where applicable, the party's legal personal representatives);
 - (v) legislation or to a provision of legislation includes a modification or re-enactment of it, a legislative provision substituted for it and a regulation or statutory instrument issued under it;
 - (vi) "dollars" and "\$" is to Australian currency; and
 - (vii) a right or obligation of any two or more people comprising a single party confers that right, or imposes that obligation, as the case may be, on each of them severally and each two or more of them jointly. A reference to that party is a reference to each of those people separately (so that, for example, a representation or warranty by that party is given by each of them separately);
- (e) mentioning anything after "includes", "including", "for example", or similar expressions, does not limit what else might be included;
- (f) nothing in this Lease is to be interpreted against a party solely on the ground that the party put forward this Lease or any part of it; and
- (g) headings are for convenience only and do not affect interpretation.

2. AGREEMENT TO LEASE

2.1 Agreement to Lease

The Council agrees to lease to the Lessee the Premises for the Term.

3. RENT

3.1 Payment of Rent

Subject to the Council agreeing to lease the Premises to the Lessee on the terms and conditions of this Lease, the Lessee agrees to pay to the Council the Rent annually on the 30 June, if demanded to do so by the Council.

4. PERMITTED USE

4.1 Permitted Use

The Lessee agrees to manage the use of the Premises on behalf of the Council and may, at its discretion, use the Premises for the purpose of meetings, events and activities of and for the Lessee's members.

4.2 Additional Use

The Lessee agrees to permit staff and students of the Kempton Primary School to use the Premises, free of any charge, during normal school hours for any educational purpose, upon the written request of the principal for the time being of the Kempton Primary School.

4.3 Excluded Use

The Lessee agrees that it will not undertake the preparation or supply of meals at or from the Premises on a commercial or trade basis. For the avoidance of doubt, this exclusion is intended by the Parties to protect the trade of existing commercial operators who provide meals in hotels, restaurants and other hospitality businesses within the municipal area but is not intended to exclude the provision of catering by the Lessee of RSL functions and events.

5. GENERAL TERMS RELATING TO CONDITION AND MAINTENANCE OF THE PREMISES

5.1 Condition of Premises at the Commencement Date

The Council will ensure that the Premises are in good condition at the Commencement Date and that the Premises meet all building, health and safety standards.

5.2 Condition Report

- (a) The Council will prepare a Premises Condition Report at the Commencement Date.
- (b) The Report will detail the contents of the Premises and their condition.
- (c) The Report will be signed by the Council and the Lessee and will serve as a record of the contents and condition of the Premises at the Commencement Date.

5.3 Schedule of Specific Maintenance Responsibilities

Subject to and in so far as it is compatible with the terms of this Lease, the obligations contained in the schedule of Maintenance Responsibilities attached to this Lease and marked Annexure B, are incorporated into this Lease.

5.4 Council's Right of Entry

The Council at all reasonable times may:

- (a) enter upon the Premises to view the state of repair and may serve upon the Lessee a notice in writing of any defect for the repair of which the Lessee is responsible. On any default, the Council may enter and execute the repairs and any expenses and costs of carrying out such work must be payable by the Lessee to the Council on demand;
- (b) enter the Premises for the purpose of complying with the terms of any legislation affecting the Premises, or any notice serves upon the Council by any competent authority requiring the carrying out of any repairs, alterations, extensions or works, and for which the Lessee is not liable provided that in the exercise of such power as little inconvenience as is practicable is caused to the Lessee; and
- (c) enter the Premises for the purpose of carrying out structural repairs.

5.5 Keys

- (a) The Lessee must not permit any key associated with the Premises to be handed to any Unauthorised Person.
- (b) The Lessee must not alter any locks on the Premises without the written consent of the Council.
- (c) At the termination of this Lease, the Lessee will deliver to the Council all keys for the Premises.

- (d) For the purpose of this clause 5.5, "Unauthorised Person" means anyone not a committee member of the Lessee. Despite the definition contained in this clause, any tradesperson required to attend the Premises for the maintenance, repair or any other works will be deemed to be an authorised person.

6. LESSEE'S COVENANTS

The Lessee covenants with the Council as follows:

6.1 Payment of Rent

To pay the Rent at the time and in the manner requested by the Council, if so requested by the Council.

6.2 Outgoings

To promptly pay all assessments, charges, levies, outgoings and rates and taxes charged upon the Premises except those which the Council has agreed in this Lease to pay. For the avoidance of doubt the Lessee is expressly liable for the payment of charges for the supply of electricity to the Premises from the Commencement Date.

6.3 Use of Premises

- (a) Not to use or permit to be used the Premises or any part of it for any purpose other than for the Permitted Use unless otherwise agreed in writing by the Council.
- (b) Not to store or permit to be stored in the Premises any inflammable or dangerous liquids, gas or solids in excess of that permitted to be held in the Premises by the insurers of the Premises.
- (c) Not to do or permit to be done upon the Premises anything which in the opinion of the Council may be or become a nuisance or annoyance to adjacent premises or the occupiers of adjacent premises.
- (d) Not to do or permit to be done anything whereby the policy or policies of insurance in respect of the Premises and the fixtures and fittings in the Premises against damage by fire or otherwise for the time being may become void or voidable or whereby the rate of premium of the insurance may be increased.
- (e) Not to hold or allow any sale by auction on or within the Premises without the prior written consent of the Council.

6.4 Assignment, Sub-Letting and Possession

Not to assign, transfer, sub-let or part with the possession of the Premises or any part of the Premises to any person without the consent in writing of the Council.

6.5 Signs

Not to affix or exhibit or permit to be affixed or exhibited to or upon any part of the exterior of the Premises or the external walls of the Premises any placard, poster, signboard, signwriting or other advertisement except such as shall be approved by the Council (in its capacity as the lessor) PROVIDED that the Council's approval shall not be unreasonably withheld in the case of signs and advertisements in accordance with the requirements of the Council (in its capacity as the relevant authority) and any other authority having jurisdiction in the matter and being signs and advertisements similar to or in the style of other signs and advertisements in the area of the Premises AND PROVIDED that at the expiration or sooner determination of this Lease the Lessee will at its own expense remove all such placards, posters, signboard, signwriting or other advertisement and will make good any damage or disfigurement caused by the placing or removal of such placard, poster, signboard, sign writing or other advertisement.

6.6 Electrical and Plumbing Systems

Not to alter remove or add to the electrical or plumbing systems of the Premises without the prior consent in writing of the Council and not to use the lavatories, sewer, wastes, grease traps or other service apparatus of the Premises for any purpose other than that for which they were constructed and not to do or suffer to be done any act or thing which may block or damage them.

6.7 Alterations to Premises

Not to make or permit to be made any structural or other alterations or additions to the Premises or to any fixtures or fittings without first obtaining the written consent of the Council PROVIDED THAT all works pursuant to any such consent shall be carried out in a proper and workmanlike manner to the satisfaction of the Council by builders, tradesmen or others nominated or approved by the Council and in conformity with Building Regulations or any other requirements of any local governmental or governmental instrumentality and the Lessee agrees that all expenses for or in connection with any alterations so required shall be borne by the Lessee exclusively.

6.8 Repairs and Maintenance

To, from time to time and at all times during the continuance of this Lease, at the Lessee's cost, and using only persons approved by the Council to repair and maintain the Premises:

- (a) well and sufficiently and substantially repair, cleanse, maintain, mend and keep the interior of the Premises and all additions made to the Premises in good order;
- (b) immediately replace glass which becomes cracked, damaged or broken with glass of the same thickness and quality (irrespective of the cause of the damage);
- (c) keep all drains, pipes, sanitary and water apparatus in or leading from the Premises in a good state of repair and condition in all respects (fair wear and tear and damage by fire storm and tempest alone excepted);
- (d) keep all gas, electric, solar and fire protection apparatus including but not limited to heating, lighting and electrical equipment in a good state of repair and condition in all respects (fair wear and tear and damage by fire storm and tempest alone excepted);
- (e) immediately repair defective windows, lights, doors, locks and fastenings and replace missing light globes and fluorescent tubes;
- (f) immediately make good any damage to adjacent property caused by the Lessee;
and
- (g) take all precautions required by law against fire and to comply with all reasonable directions of the Council or the insurer of the Premises as to the prevention, detection and limitation of fire, excepting that the Lessee is not liable to repair defects of a structural nature (except where such structural defects are caused by the act, neglect or default of the Lessee or by its use or occupancy of the Premises or arise as a consequence of (or are discovered within) alterations made to the Premises by the Lessee) and damage by fair wear and tear, fire, flood, lightning, storm, tempest, Force Majeure or other inevitable accident only excepted.

6.9 Removal of Dirt and Rubbish

To keep the Premises and the entrance ways and access to them clean and free from dirt and rubbish and to ensure that all trade waste and rubbish is stored and kept in proper containers and that such containers are regularly emptied and to comply in all respects with the requirements and regulations of any competent authority in relation to storage and removal of waste material and rubbish.

6.10 Security

To take reasonable precautions to secure the Premises and their contents from theft including but not limited to keeping all doors and windows locked when the Premises are not in use and to comply with the Council's directions, if any, for the use and return of keys.

6.11 Notification of Issues to Council

To promptly, on becoming aware of:

- (a) damage to the Premises or of any defect in the structure of or any of the services to the Premises;
- (b) service by any authority of a notice or order affecting the Premises;
- (c) any hazards threatening or affecting the Premises; or
- (d) any hazards arising from the Premises for which the Council might be liable, give written notice to the Council or the Council's agent of the same.

6.12 Inspection

To permit the Council and its agents at all reasonable times upon giving prior notice to the Lessee (except in the case of emergency where no notice shall be required):

- (a) to enter upon the Premises to:
 - (i) examine their state of repair and condition;
 - (ii) carry out repairs or agreed alterations;
 - (iii) do anything necessary to be done by the Council to comply with notices or orders of any authority; or
 - (iv) exercise the power and authorities of the Council under the Lease; or
- (b) To serve upon the Lessee a notice in writing of any defect for the repair of which the Lessee may be responsible requiring the Lessee within a reasonable time to repair the same and in default of the Lessee so doing it shall be lawful for the Council from time to time to enter and execute the required repairs and any reasonable expenses and costs of carrying out such works shall be payable by the Lessee to the Council.

6.13 Insurance

To effect and maintain the following insurance policies at the Lessee's cost:

(a) Public Liability Insurance

An insurance policy for public risk insurance at all times during the continuance of this Lease or any extension of this Lease such policy to be sufficient to cover the Lessee in respect of any liability arising as a direct or indirect result of the occupation by the Lessee of the Premises.

(b) Plate Glass / Council's Plant and Equipment

The full replacement value, through breakage or damage from any cause of all plate and other glass in windows, doors, display cases and other fixed glass within the Premises, and of any doors, windows or other frames containing the glass within the Premises.

(c) Premises / Plant and Equipment

An insurance policy to a value deemed by the Council in its absolute discretion to be adequate against damage done to the Premises or the Council's Plant and Equipment, fixtures and fittings by any trespasser, licensee or invitee of the Lessee and to indemnify the Council for such damage, howsoever caused, including negligence.

(d) Lessee's Fixtures and Fittings

An insurance policy to a reasonable value against damage done, however caused, to the Lessee's fixtures and fittings and to indemnify the Council for such damage.

(e) Workers Compensation Policy

A workers compensation policy of insurance in accordance with the *Workers Rehabilitation and Compensation Act 1988* for any employees, sub-contractors, agents and any other persons or entities under the control or direction of the Lessee.

(f) Voiding of Insurance Policies

The Lessee will not at any time during the continuance of this Lease do, or pennit or suffer to be done, any act, matter or thing upon the Premises which may cause any insurance required under this Lease to be vitiated or rendered void or voidable.

(g) Council's Interest Noted

All insurance policies shall be note the interest of the Council as lessor and to be taken out with such insurance office or offices as may from time to time be approved of by the Council, such approval not to be unreasonably withheld.

(h) Evidence of Insurance

The Lessee will in respect of any policy of insurance to be effected by the Lessee pursuant to this Lease if required by the Council produce to the Council on demand the policy or policies of insurance and the receipts for the last premium or a Certificate of Currency in respect of that policy (or policies).

6.14 Yielding Up

Upon the expiration of the Term or termination of this Lease in accordance with clause 10, to quietly surrender and yield up to the Council the Premises with the Council's Plant and Equipment, fixtures and fittings in good order and repair (damage by fair wear and tear excepted) and to make good at the sole cost of the Lessee any damage caused in removing the Lessee's fittings and at the request of the Council to remove any Lessee's fittings on the Premises and to make good any resulting damage.

6.15 GST

In respect of any payment which is required to be made by the Lessee by the terms of this Lease whether to the Council or otherwise, to also pay any tax in the nature of a consumption tax, goods and services tax, value added tax or similar tax required by law to be paid in addition to or in respect of or as a consequence of that payment PROVIDED THAT the Lessee shall not be required to pay any tax in relation to the payment of rent unless the statute or legislation imposing payment of that tax requires the Lessee to do so.

7. COUNCILS COVENANTS

The Council covenants with the Lessee as follows:

7.1 Quiet Enjoyment of the Premises

That, on the Lessee observing and performing its covenants obligations and provisions in this Lease, the Lessee may peaceably hold and enjoy the Premises without any interruption or disturbance from the Council or any person claiming under the Council, save and except as permitted by the terms of this Lease.

7.2 Insurance of Premises

(a) Premises

The Council will at all times during the continuance of the Lease insure and keep insured the Premises, fixtures and fittings against risks of fire, storm and tempest, lightning, riots, civil commotion, explosion and flood, and maintain a sufficient policy of public liability insurance.

(b) Plant and Equipment

The Council will at all times during the continuance of the Lease insure and keep insured the Council's Plant and Equipment, fixtures and fittings.

7.3 Outgoings

The Council will pay all charges associated with land tax, general rates and fire levy, and water charges both fixed and consumption. For the avoidance of doubt, the Council is not liable for any other charges, including but not limited to charges for electricity supply to the Premises.

7.4 Maintenance of Exterior

That the Council will keep and maintain in good order and repair the structure of the Premises (except where such structural defects are caused by the actions of the Lessee or arise as a consequence of alterations made to the Premises by the Lessee) including the outer walls, roof, main timbers and main drains but limited to the extent that the Council shall not be responsible for clearing drains or sinks which may have become blocked through any act, omission, neglect or default of the Lessee or other occupants of the Lessee.

7.5 Fire Detection System

That the Council will be liable for the cost of any repairs and maintenance to the fire detection system, except where such costs are occasioned by any act, omission, neglect or default of the Lessee.

7.6 Notice of Alterations

- (a) That the Council will notify the Lessee in writing, of any proposed major alteration or major refurbishment to the Premises if the Lessee is likely to be affected by such alterations. The notice must be given within a reasonable time, being not less than three (3) months, before the alterations or refurbishment are commenced.
- (b) That, in the case of minor repairs or an emergency, the Council will give reasonable notice to the Lessee of any proposed alteration or refurbishment.

8. MUTUAL COVENANTS

The Council and the Lessee covenant and agree as follows:

8.1 Damaged Premises

- (a) That the Lessee is not required to pay Rent and outgoings if the Premises are unusable for the Permitted Use or inaccessible due to damage unless the Lessee:
 - (i) is responsible for the damage; or
 - (ii) contributes substantially to the damage; or
 - (iii) takes some action which results in the termination of the Council's insurance policy.
- (b) That the Lessee's obligation to pay the Rent and outgoings under this Lease shall resume as soon as the Premises are once again usable for the Permitted Use and are accessible.
- (c) That, if the Premises are damaged but are useable for the Permitted Use, the Rent and outgoings are to be reduced having regard to the nature and extent of the damage until such time as the damage has been repaired.
- (d) That if, after a written request from the Lessee, the Council fails to repair, within a reasonable time, the Premises after they have been damaged so as to be unuseable for the Permitted Use or are inaccessible due to damage, the Lessee, in addition to any other rights, may terminate this Lease.

8.2 Removal of Lessee's Fixtures and Fittings

- (a) That the Lessee may at or prior to the determination of this Lease take remove or carry away from the Premises all plant, equipment or other articles upon the Premises in the nature of Lessee's fixtures and fittings brought upon the Premises by the Lessee but the Lessee shall in such removal do no damage to the Premises and shall immediately make good any damage which the Lessee may occasion to the Premises and shall immediately remove all rubbish and shall leave the Premises in a clean state and condition.
- (b) In the event that the Lessee does not remove and carry away such fixtures, fittings, plant equipment or other articles at the determination of this Lease the Council may at the expense of the Lessee remove and dispose of the same and any such fixtures, fittings, plant equipment or other articles not so removed by the Lessee at the determination of this Lease shall become the property of the Council at no cost to the Council.

8.3 Essential Terms

- (a) That each of the covenants contained in clause 6 of this Lease are essential terms of the Lease.
- (b) That the Lessee covenants to compensate the Council in respect of any breach of an essential term of this Lease and the Council is entitled to recover damages from the Lessee in respect of such breaches.
- (c) The Council's entitlement under this clause 8.3 is in addition to any other remedy or entitlement to which the Council is entitled (including the right to terminate this Lease).

8.4 Repudiation / Breach

- (a) That, in the event that the Lessee's conduct (whether acts or omissions) constitutes a repudiation of the Lease (or of the Lessee's obligations under the Lease) or constitutes a breach of any Lease covenants, the Lessee covenants to compensate the Council for the loss or damage suffered by reason of the repudiation or breach.
- (b) That the Council's entitlement to recover damages shall not be affected or limited by any of the following:
 - (i) if the Lessee shall abandon or vacate the Premises;
 - (ii) if the Council shall elect to re-enter or to terminate the Lease;
 - (iii) if the Council shall accept the Lessee's repudiation; or
 - (iv) if the parties' conduct shall constitute a surrender by operation of law.
- (c) That the Council shall be entitled to institute legal proceedings claiming damages against the Lessee in respect of the entire Term including the periods before and after the abandonment, termination, repudiation, acceptance of repudiation or surrender by operation of law referred to in clause 8.4(b)(iv).

8.5 Time to Remedy Breach

That any notice required to be given by the Council to the Lessee in the case of a breach of the covenants or conditions of this Lease shall provide that the period of fourteen (14) days (or such longer period as the Council may decide having regard to the nature of the breach) as the time within which the Lessee is to remedy any such breach or default if it is capable of remedy or to make reasonable compensation to the satisfaction of the Council.

8.6 Waiver Negatived

- (a) That the Council's failure to take advantage of any default or breach of covenant on the part of the Lessee shall not be or be construed as a waiver of that default or breach, nor shall any custom or practice which may grow up between the parties in the course of administering this instrument be construed to waive or to lessen the right of the Council to insist upon the performance by the Lessee of any term, covenant or condition of this Lease, or to exercise any rights given to the Council on account of any such default.
- (b) That a waiver by the Council of a particular breach or default shall not be deemed to be a waiver of the same or any other subsequent breach or default.
- (c) That the subsequent acceptance of any payment under the Lease by the Council shall not be deemed to be a waiver of any preceding breach by the Lessee of any term, covenant or condition of the Lease, other than the failure of the Lessee to make the particular payment or payments of rental so accepted, regardless of the Council's knowledge of such preceding breach at the time of acceptance of such payment.

8.7 Indemnities

- (a) That the Lessee indemnifies the Council against any action, liability, penalty, claim, demand or loss (other than for which the Council would otherwise be liable) arising from:
 - (i) any damage to the Premises or part of the Premises;
 - (ii) any loss of or damage to anything in or near the Premises; and
 - (iii) any injury to any person in or near the Premises, caused by the act, negligence or default of the Lessee or as a direct or indirect result of the occupation by the Lessee of the Premises.
- (b) That the Council shall in the absence of any negligence on its part have no responsibility or liability for any loss of or damage to stock and trade fittings and fixtures, signs or personal property of the Lessee or loss of profits by the Lessee howsoever caused.

8.8 Management of the Premises

The Lessee agrees:

- (a) To manage the use of the Premises for the benefit of the whole community,
- (b) To actively encourage diversity in the use by the community of the Premises and its facilities.
- (c) To make and publish such rules as may be necessary for the effective and efficient administration and control of the use of the Premises.

- (d) To retain and properly account for all funds received from booking fees and other charges levied by the Lessee in relation to the use of the Premises.
- (e) To independently raise funds for the purpose of meeting expenditures related to the Lessee's obligations under this Lease for the operation and maintenance of the Premises.
- (f) To prepare and submit to the Council any funding request in relation to desired works (other than minor repairs or maintenance). Such works include but are not limited to repainting of the Premises and roof repair or replacement.

Council agrees:

- (g) To consider and determine, in its absolute discretion, properly made requests from the Lessee for funding assistance to upgrade the Premises or replace fixtures.

9. COMPLIANCE WITH THE LAW

9.1 Compliance with the Law

The Lessee must not do any act, matter or thing which may become or is a breach of any Act or Regulation.

9.2 Permits and Licences

The Lessee must:

- (a) obtain and comply with any permit or licence required in respect of its use or occupation of the Premises;
- (b) not supply any liquor except in accordance with any permit and the provisions of the *Liquor Licensing Act 1990* or any regulations or conditions imposed under that Act.

10. DEFAULT AND TERMINATION

10.1 Termination by Council

- (a) If the Lessee is in breach of any of its obligations under this Lease, then the Council may give the Lessee a notice which specifies the breach and which requires the Lessee to remedy the breach within fourteen (14) days.
- (b) If the Lessee fails to comply with the notice received by it under clause 10.1(a), the Council may terminate this Lease and re-enter the Premises.
- (c) The Council may terminate this Lease by giving the Lessee one (1) months' written notice that, in the opinion of the Council, the use and management of the Premises is not being conducted in accordance with the Council's expectations for the management of the Premises as specified in clause 8.8.

10.2 Termination by Lessee

The Lessee may terminate this Lease by giving the Council one (1) months' written notice that, in the opinion of the Lessee, it is unable to continue to manage the Premises in accordance with the Council's expectations as specified in clause 8.8 and by doing so relinquishes the Premises to the Council for use, or disposal, as the Council chooses.

11. CONSENT AND WARRANTIES BY THE PARTIES

11.1 Consent and Warranties

Unless otherwise provided in this Lease, the Council must not unreasonably withhold its consent to any act by the Lessee which needs consent, but:

- (a) the Council may impose reasonable conditions before consenting; and
- (b) the Lessee must, on demand, reimburse the Council's reasonable expenses resulting from an application for its consent, including fees paid to consultants.

12. END OF THIS LEASE

12.1 End of this Lease

At the end of this Lease, the Lessee must:

- (a) at the request of the Council and at the Lessee's expense remove any works constructed by the Lessee, any Lessee's fixtures on the Premises and reinstate the Premises to the condition that they were prior to the Commencement Date; and
- (b) surrender and yield up the Premises in a clean and tidy condition to the Council and as nearly as possible in the same condition, apart from reasonable wear and tear as set out in the Premises Condition Report referred to in clause 5.2.

12.2 No Holding Over or Option to Extend

For the avoidance of doubt, there is no right or capacity in the Lessee to continue to occupy the Premises after the expiration of this Lease and no right of the Lessee to seek, nor right of the Council to grant, a further term or continuation of this Lease.

13. WHOLE OF AGREEMENT

13.1 Whole of Agreement

This Lease contains all the agreements made between the parties and the Lessee hereby acknowledges that it has entered into this Lease solely on the basis of the terms, conditions, covenants and agreements contained in this Lease and that no other warranties, representations or promises whether in writing or otherwise and whether express or implied have been relied upon by it and all such warranties, representations and promises (if any) are hereby negated.

13.2 Provisions Void, Voidable, Unenforceable or Illegal

- (a) If any provision of this Lease is void, voidable, unenforceable or illegal in its terms, but would not be void, voidable, unenforceable or illegal if it were read down and it is capable of being read down, that provision is to be read down accordingly.
- (b) If, notwithstanding clause 13.2(a), a provision is still void, voidable, unenforceable or illegal and if the provision would not be void, voidable, unenforceable or illegal:
 - (i) if a word or word were omitted, that word or those words are severed; and
 - (ii) in any other case, the whole provision is severed, the remainder of this Lease is of full force and effect.
- (c) Any provision of this Lease which is prohibited or unenforceable in any jurisdiction is, as to such jurisdiction, ineffective to the extent of that prohibition or unenforceability without invalidating the remaining provisions or effecting the validity or enforceability of that provision in another jurisdiction.

14. NOTICES

14.1 Method of notice

All notices to be given under this Lease must be in writing and may be delivered or sent:

- (a) in person;
- (b) by prepaid post;
- (c) by facsimile; or
- (d) by email.

to the address shown in this Lease for the party to whom the notice is given.

14.2 Deemed Receipt

Every notice is deemed to have been received and given:

- (a) if delivered, on the actual date of delivery;
- (b) if sent by post, on the second (2nd) day following the date of posting;
- (c) if sent by facsimile, when receipt is acknowledged; and
- (d) if sent by email, on the day marked on the sender's service as the date of sending, provided that the sender has not received an error or non-delivery message.

14.3 Notices by Council

Any notice given by the Council will be sufficiently given if signed by the Councillor any person authorised by the Council.

15. DISPUTE RESOLUTION

15.1 Disputes

If a dispute arises between any of the parties ("Disputing Parties") in connection with this Lease ("Dispute"), it must be resolved in accordance with the dispute resolution procedure in this clause 15.

15.2 Dispute Notice

- (a) A party wishing to resolve a Dispute must give notice in writing to the other Disputing Party specifying reasonable details of the Dispute and requiring resolution of the Dispute by the parties under this clause 15 ("Dispute Notice").
- (b) The Dispute Notice must state that a Dispute has arisen and identify the matters in dispute.

15.3 Good Faith Discussions

- (a) Within five (5) Business Days after the date on which a Dispute Notice is received by a party, each Disputing Party must appoint a representative of that party to promptly meet and engage in good faith discussions with the objective of resolving the Dispute by agreement.
- (b) If, and only if, after a period of five (5) Business Days after the date on which a Dispute Notice is received, the Disputing Parties have not been able to resolve the Dispute, any Disputing Party may refer the Dispute for determination to the Expert in accordance with the provisions of clauses 15.4 to 15.6 (inclusive).

15.4 Appointment of Expert

An independent expert will be appointed:

- (a) by agreement between the Disputing Parties; or
- (b) if the Disputing Parties fail to agree within five (5) Business Days of the provision of the Dispute Notice, as appointed by the President for the time being of the Law Society of Tasmania.

("Expert").

15.5 Qualifications and Independence of Expert

The Expert must;

- (a) have reasonable qualifications and practical experience in the area of the Dispute;
- (b) have no interest or duty which conflicts or may conflict with his or her function as an Expert, he or she being required to fully disclose any such interest or duty before his or her appointment;
- (c) not a director, employee or shareholder of any party; and
- (d) not be an advisor or consultant of any party in connection with the interpretation or enforcement of this Lease (without the prior consent of all parties).

15.6 Expert Determination

- (a) Any person appointed as an Expert under this clause 15 will be deemed to be and will act as an expert and not an arbitrator and the law relating to arbitration will not apply to the Expert's determination or the procedures by which the Expert may reach his or her determination.
- (b) The determination will be held in Hobart, Tasmania unless the Disputing Parties otherwise agree.
- (c) The parties will:
 - (i) give the Expert all information and assistance that the Expert may reasonably require; and
 - (ii) be entitled to be legally represented in respect of any representations that they may wish to make to the Expert, in a manner determined by the Expert.
- (d) The costs of the Expert and any advisors to the Expert will be borne by the Disputing Parties equally unless otherwise determined by the Expert.
- (e) The Disputing Parties acknowledge that the decision of the Expert will be final and binding on the Disputing Parties.

16. MISCELLANEOUS

16.1 Exercise of Rights

A party may exercise a right, power or remedy at its discretion, and separately or concurrently with another right, power or remedy. A single or partial exercise of a right, power or remedy by a party does not prevent a further exercise of that or of any other right, power or remedy, Failure by a party to exercise or delay in exercising a right, power or remedy does not prevent its exercise.

16.2 Waiver and Variation

A provision of, or a right created under, this Lease may not be:

- (a) waived except in writing signed by the party granting the waiver; or
- (b) varied except in writing signed by the parties.

16.3 Remedies cumulative

The rights, powers and remedies provided in this Lease are cumulative with and not exclusive of the rights, powers or remedies provided by law independently of this Lease.

16.4 Further Assurances

Each party shall take all steps, execute all documents and do everything reasonably required by the other party to give effect to any of the transactions contemplated by this Lease.

16.5 Counterparts

- (a) This Lease may be executed in any number of counterparts.
- (b) Each counterpart constitutes an original of this Lease, all of which together constitute one (1) Lease.
- (c) Each party acknowledges that a facsimile or email counterpart of this Lease is sufficient evidence of a party executing this Lease.

16.6 Governing Law

This Lease is governed by the laws of Tasmania. The parties submit to the non-exclusive jurisdiction of the courts exercising jurisdiction therein.

SCHEDULE

Item 1	Premises	That part of the property known as the Kempton Memorial Hall situated at 89 Main Street, Kempton in Tasmania more particularly described in Certificate of Title Volume 153043 Folio 1 and shown on the plan attached hereto at Annexure A being the hall building only and excluding the public toilets on the land.
Item 2	Commencement Date	1 October, 2020
Item 3	Term	FOUR (4) years
Item 4	Rent	ONE DOLLAR (\$1.00) per annum

SIGNING CLAUSES

Signed by the Council

SIGNED SEALED AND DELIVERED by)

the authorised officer of the SOUTHERN
MIDLANDS COUNCIL for and on behalf
of the Council

in the presence of:

)

) Signature of duly authorised person

Witness sign

Witness name

Witness address

Witness occupation:

Signed by the Lessee

SIGNED SEALED AND DELIVERED by)

in the presence of:

)

) Signature of duly authorised person

Witness sign

Witness name

Witness address

Witness occupation:

ANNEXURE A
Map/plan of premises



ANNEXURE B

Schedule of maintenance

The responsibilities of each party will be in accordance with the table below

Item	CLUBS RESPONSIBILITY	COUNCIL'S RESPONSIBILITY
1. Heating Fixtures	Payment of all gas and electricity bills, servicing, replacing and repairing when required.	No responsibility.
2. Building Alterations	For determining and documenting the specific needs of the building relating to any requests to Council for building alterations.	For assessing all requests submitted and if approved by Council, ensuring satisfactory completion of work by the responsible parties.
3. Curtains and Blinds	Regular cleaning and repair.	No responsibility.
4. Ceiling	Repairs due to foreseeable misuse.	Major repair and/or replacement due to structural faults, age etc.
5. Doors (including cupboard doors and door fittings).	Regular cleaning and repair of internal doors due to foreseeable misuse.	Replacement due to age or structural fault. Repairs on all external doors.
6. Electrical wiring and fittings in buildings	Repair and replacement due to foreseeable misuse.	All building wiring from main supply to and including the switchboard, power points, switches and light fittings.
7. Fire Extinguishers	To fill when discharged.	For annual maintenance and replacement due to age.
8. Floor surfaces and coverings	All regular cleaning and maintenance.	No responsibility.
9. Glass	To keep clean and replace internal breakages.	To replace externally when breakage occurs due to vandalism.
10. Vandalism	No external responsibility.	Removal of graffiti from external areas and other associated grounds work - as determined by Council.
11. Keys, Locks	Responsible for keys issued by Council.	Purchase, install and maintain all locks.
12. Training Lights	Total responsibility for purchase, installation, utility costs, repairs and maintenance.	No responsibility.
13. Security System	Purchase, installation, service and maintenance. To be compatible to Council's Master Key System.	No responsibility.
14. Light Globes and fittings (external)	No responsibility.	For replacement and maintenance when required.
15. Light Globes (internal)	Replacement	Repair faulty fittings.
16. Plumbing and Fixtures	Cost of internal repairs due to foreseeable misuse, and any add-on fixtures not standard within the building.	Repair and renewal of all plumbing fixtures.
17. Plumbing waste pipes and drains	Keep them clear of foreign objects, mud etc and clear if blocked by these materials.	General maintenance.
18. Other permanent fixtures	Regular cleaning of all fixtures and repair/or replace if due to foreseeable misuse.	No responsibility.
19. Hygiene	To keep all areas in a clean and hygienic state.	No responsibility.
20. Painting	Internal painting if damaged through foreseeable misuse.	Internal and external painting on as needed basis.

21. Roofs	No responsibility.	All maintenance and repair as required.
22. Skylights	No responsibility.	All maintenance and repair as required.
23. Walls	Regular cleaning and repair if damaged through foreseeable misuse of internal walls.	Structural maintenance.
24. Building External	No responsibility.	General maintenance.
25. Food Handling areas and equipment	To comply with the relevant Health Acts and maintain such equipment required under the Health Act.	No responsibility.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Audit Panel Minutes – Confirmation</i>	15(2)
<i>Staffing Matters</i>	15(2)(a)

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

CLOSED COUNCIL MINUTES

19. BUSINESS IN “CLOSED SESSION”

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

19.1 CLOSED COUNCIL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

19.2 APPLICATIONS FOR LEAVE OF ABSENCE

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

19.3 AUDIT PANEL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

19.4 STAFFING MATTER

Item considered in Closed Session in accordance with Regulation 15 (2)(a) of the Local Government (Meeting Procedures) Regulations 2015.

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT Council move out of “Closed Session”

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

OPEN COUNCIL MINUTES

20. CLOSURE

The meeting closed at 2.58 p.m.

LAKE DULVERTON & CALLINGTON PARK MANAGEMENT COMMITTEE

MINUTES

Monday 14th September 2020

Council Chambers, Oatlands 6.30 p.m.

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LAKE DULVERTON & CALLINGTON PARK MANAGEMENT COMMITTEE

MINUTES

Monday 14th September 2020

**6.30 p.m. Council Chambers
Oatlands**

MEMBERS:

Chairman: Councillor Don Fish (Proxy: Cllr R McDougall)

Parks & Wildlife Rep: Matthew Lindus (Proxy rep: t.b.c)

Resident Representatives: Mrs Maria Weeding, Mr Athol Bennett, Dr Robert Simpson, Mr Robert Foster, K Dudgeon, Ms Helen Geard, Mrs Jenni Muxlow

The meeting opened at 6.30 p.m.

1. ATTENDANCE

Councillor Don Fish, Athol Bennett, Maria Weeding, Helen Geard, Matthew Lindus, Cllr Rowena McDougall, Karen Dudgeon, Jenni Muxlow.

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

The Committee to confirm the 29th June 2020 minutes.

RECOMMENDATION

That the Committee confirm the minutes of the Lake Dulverton & Callington Park Management Committee meeting held on 29th June 2020.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

MOVED Mrs Karen Dudgeon

SECONDED Mr Athol Bennett

THAT the Committee confirm the minutes of the Lake Dulverton & Callington Park Management Committee meeting, held on 29th June 2020.

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 MACROCARPA TREE AREA BESIDE MAHERS POINT

A Parks and Wildlife Authority Permit has now been issued for works to proceed to finish the works required on this site. The Works & Services Dept have been recently briefed as to the requirements and conditions associated with the works to be undertaken. The Works

Department plan to undertake the works on Tuesday 15th September. Parks & Wildlife have been advised as per the 24 hours notice prior to the works being undertaken.

RECOMMENDATION

That the information be noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT the information be noted.

4.2 LAKE DULVERTON WATER LEVELS

The Lake Committee has expressed concern over the Lake Dulverton water levels at previous meetings.

Extract from June 29th Meeting minutes: One Member of the committee advised that TasWater was planning to increase capacity at one of the water supply dams, which is located at the headwater of the Blackman River. Historically, Council had been drawing water from these dams for water into the lake. In 1998 a dedicated pipe line specifically for the lake water was installed, which joined the water line at the town water supply treatment plant, and finished at the lake 5.6Kms away. This enabled raw (untreated water) to flow to the lake to assist with the lake water levels. When TasWater took over the management of the water supply infrastructure from the Southern Midlands Council, the Blackman water continued to flow to the lake as weather / seasonal conditions permitted. Later works by TasWater saw the removal of some infrastructure at one of the town water supply dams. This reduced the holding capacity of the dam. With less water in storage this meant it was increasingly difficult to allow water to be drawn for the Lake, even though the Lake has a water right of 560ML to extract from the Blackman River.

It was agreed that a meeting with TasWater should occur to see what arrangements can be agreed to resume taking water when excess is available at the storage dams. End of Extract.

It was resolved that a delegation from the committee meet with Tas Water representatives to ensure that water for the lake could be made available as conditions permit.

To date, attempts to meet with TasWater have not been successful. It is hoped that as Covid 19 restrictions are being increasingly lifted that it will be easier to meet with TasWater to discuss the lake water issues.

The current water level was is at 1100mm, still low for this time of the year.

At the time of the meeting, a meeting with TasWater had not been arranged. It was proving difficult to contact an appropriate person to speak to on the matter. Parks may be able to assist.

RECOMMENDATION

That the information be noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED**THAT** the information be noted.**4.3 CALLINGTON PARK PLAYGROUND UPGRADE**

The play equipment installation commenced on Monday 13th July. The workers from Ultimate Play have been busy on site for a number of days each week since that date. It is planned that the installation of the equipment be completed by around mid September. Ultimate Play offered to cover the concrete base area around the old historic tree house that has remained on the site. They will place rubber soft fall over the concrete at no extra cost to the project. A two page picture summary of the works to date was handed to the meeting.

One of the items to be installed was not able to be accommodated, as there was not quite enough room next to the foundations of the old tree house on the site. There were two ‘spinner bowls’ planned for the site. One has been installed. There was also a space planned for a table with seat on the site, which also could not be accommodated. In lieu of the above, it has been agreed that two bench style seats from Kompan be placed within the play space area. One near the old tree and one near the birds nest swing. Ultimate Play will source the seats and install them. The two seats are on order and will not be in Tasmania for a few weeks. It is envisaged that the seats will be installed close to the end of October. Ultimate Play will cover the costs for the seats and installation, which in total is slightly above what is the costs for the supply and installation of the ‘spinner bowl’ item.

The underground irrigation system works have commenced and are progressing well. As soon as the last of the playground installation has occurred (not including the two seats), then the final components of the irrigation works will be undertaken.

Other works: One of the table and seats that was located in the area that has become playground, has been moved to a new location. The table and seats was moved to be just behind the stone wall, closer to the machinery shed. The tables in the BBQ hut are to be sanded and recoated. A log seat was placed near the former sheep yards today – using the telehandler machine from the whiskey distillery construction site, to assist with the task. The existing path at the top end of the new playground is being slightly widened. Works commenced on that task also today. (14th Sept), and should be completed by 15th Sept.

It is proposed that an opening for the playground be held in November. It is a condition of the grant that an event invitation be sent to the Aust Government with three dates as options. The proposed dates are 16, 17, 18 November 2020. It is hoped that the newly sown grass will at a stage of being able to be walked on. The irrigation and turf consultant indicated that the surface should be OK by then.

A progress report to the Australian Government has been prepared to be submitted later in the month.

It was agreed that a working bee be held to replace some of the posts in the old sheep yards and re attach some of the railings that are currently on the site. Athol Bennett, Don Fish and Maria Weeding will meet on site on Saturday 18th Sept – 8.30 am. Jenni Muxlow offered to provide complimentary morning tea at 10.30 at her Feisty Hen café. This offer was accepted.

RECOMMENDATION

That the information be noted and a working bee be considered for maintenance repairs / upkeep works to the old sheep yards area.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT:

- 1 the information be noted.
2. A working bee be held on Saturday 18th Sept at 8.30 a.m. for maintenance repairs / upkeep works to the old sheep yards area.

The Oatlands Destination Playground Development – July to September 2020



Workers and first load of play equipment arrive on site 13 July 2020



Top soil was removed from the site to create a 'base surface' to work on



Measure and measure again



First piece of equipment in place



Work starts on shaping the rubber soft fall pads



Crane on site 7 August 2020 for installing the 'big' pieces of equipment



Installation of the equipment continues – it is like a giant jigsaw puzzle



Photo taken 14 September 2020 – getting closer to completion. Final tasks include coating the soft fall rubber, spreading pine bark, finishing the flying fox and installing the last 'spinner'

4.4 FORESHORE PATHWAY - NEW PLUS EXISTING PATH UPGRADE (SECTION)

Following the last meeting of the committee the following has occurred:

- The Parks & Wildlife Reserve Activity Assessment Level 2 has been completed and approved.
- A Planning application to Southern Midlands Council has been lodged. The development was advertised. There was no objections received. A planning permit has now been issued.
- Works to commence construction of the path can now be scheduled. It is not clear as to when this will occur.

RECOMMENDATION

That the information be noted and new path and the upgrade of the existing path continued to progress.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT the information be noted.

4.5 DULVERTON WALKWAY – PEOPLE COUNTERS

Two counters for the walking track were installed on 25th August. No data has been collected yet. The counters can also detect/ record direction of travel and time of day. It is planned that some data be available for the next meeting of the committee.

The Parks representative informed the meeting that data from counters situated on tracks and areas that parks were involved in had proven very valuable for planning and grant applications.

RECOMMENDATION

That the information be noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT the information be noted.

4.6 OATLANDS STRUCTURE PLAN

There has been one round of consultation in regard to the Oatlands Structure Plan. A community evening was held on 26th August at Oatlands. Committee Members were able to attend, as the event was open to all residents / organisations. There was no decisions on any items made at the workshop style meeting. A first draft of the plan is expected in late Sept / early October. This will be the time for the committee to consider details of the plan and make any comment as necessary.

RECOMMENDATION

That the information be noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT the information be noted.

4.7 WHISKEY DISTILLERY - STORM WATER

A storm water pipe to pass across the lake foreshore proposal was lodged with Parks and Wildlife. M Lindus has been dealing with the matter as a Level 2 Reserve Activity Assessment was to be done. Details were provided to the committee in August seeking any comment from the Members. There was no issues raised in regard to the storm water pipe, and Parks & Wildlife were informed of this result. The installation of the pipe works have recently been undertaken and the area reinstated and sown to grass.

RECOMMENDATION

That the information be noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT the information be noted.

4.8 COMMITTEE PROXY – CLR K DUDGEON

At the last meeting of the committee it was suggested that K Dudgeon join the committee in a resident representative capacity.

There was support for the proposal. Council subsequently accepted the recommendation that K Dudgeon be a community representative. The new Clr proxy for the Committee is Clr R McDougall.

Clr / Chairman Don Fish welcomed Clr McDougall to the committee and Karen Dudgeon as a resident representative.

RECOMMENDATION

That the information be noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT the information be noted.

5.0 TREASURER'S REPORT

A statement detailing Receipts and Expenditure for the 2019 -2020 financial year to date was tabled at the meeting.

A statement detailing Receipts and Expenditure for the financial year to date was tabled at the meeting.

RECOMMENDATION

That the statement detailing Receipts and Expenditure for the 2019 -2020 financial year and the statement for the financial year to date be received and noted.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

MOVED Mrs Jenni Muxlow

SECONDED Mr Athol Bennett

THAT the statement detailing Receipts and Expenditure for the 2019 -2020 financial year and the statement for the financial year to date be received and noted.

CARRIED

**SOUTHERN MIDLANDS COUNCIL
LAKE DULVERTON / CALLINGTON PARK MANAGEMENT COMMITTEE**

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE PERIOD 1 JULY 2019 TO 30 JUNE 2020**

RECEIPTS		PAYMENTS	
Opening Balance 01.07.19 Commonwealth Bank Account	\$ 12,219.60		
Callington Park - Surface Upgrade	\$ 40,000.00	Project C3020002 (Callington Park Imp)	\$ -
Callington Park - Playground (Election Commitment)	\$ 460,000.00	Project 407 - G4070040 (Playground)	\$ 282,200.25
Lake Dulverton - Foreshore & Corridor	\$ 4,000.00	Project 302- 5015 (Dulverton Corridor)	\$ 432.09
Lake Dulverton - Foreshore Improvements New	\$ 85,000.00	Project G3020006 (Lake Dulverton Pathway)	\$ 6,198.70
Lake Dulverton - Foreshore Improvements Upgrade	\$ 135,000.00	Project 302 - 7053 (Lake Dulverton)	\$ 163.09
Lake Dulverton - Removal of Trees	\$ 22,404.30	Project C3020008 (Mahers Point)	\$ -
Walking Track - Flax Mill To Parattah	\$ -	Project 407 - 7055 (Aquatic Centre)	\$ 13.81
Water Operational Costs	\$ 28,125.00	Project 407 - 7057 (Callington Park)	\$ 20.00
Weed Control	\$ -	Operational Charge (February)	\$ -
Mary's Island	\$ -	Asset Renewal Levy (February)	\$ -
Donations	\$ 3,257.10	Water Usage - Annual	\$ 13,443.95
Interest	\$ 60.99	Bank Charges	\$ -
	<u>\$ 790,066.99</u>		
		Total Expense to date	<u>\$ 302,471.89</u>
		Balance to Next Account	<u>\$ 487,595.10</u>
			<u>\$ 790,066.99</u>
			\$ 15,537.69
			\$ 472,057.41
			<u>\$ 487,595.10</u>

Funds on hand are represented by:

Comm. Bank Account No.06 7004 28003859 - 30.06.20
Special Projects - Unexpended Budget

Opening Balance CBA 01.07.19	\$ 12,219.60
Add Income - Donations	\$ 3,257.10
Interest	\$ 60.99
	\$ 3,318.09
Closing Balance CBA 30.06.20	\$ 15,537.69

**SOUTHERN MIDLANDS COUNCIL
LAKE DULVERTON / CALLINGTON PARK MANAGEMENT COMMITTEE**

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE PERIOD 1 JULY 2019 TO 30 JUNE 2020**

RECEIPTS		PAYMENTS
Opening Balance 01.07.19 Commonwealth Bank Account	\$ 12,219.60	
Callington Park - Surface Upgrade	\$ 40,000.00	Project C3020002 (Callington Park Imp) \$ -
Callington Park - Playground (Election Commitment)	\$ 460,000.00	Project 407 - G4070040 (Playground) \$ 282,200.25
Lake Dulverton - Foreshore & Corridor	\$ 4,000.00	Project 302- 5015 (Dulverton Corridor) \$ 432.09 <small>Planting Gel Double Reflector & bollard</small>
Lake Dulverton - Foreshore Improvements New	\$ 85,000.00	Project G3020006 (Lake Dulverton Pathway) \$ 6,198.70
Lake Dulverton - Foreshore Improvements Upgrade	\$ 135,000.00	Project 302 - 7053 (Lake Dulverton) \$ 163.09 <small>Plants, Posts</small>
Lake Dulverton - Removal of Trees	\$ 22,404.30	Project C3020008 (Mahers Point) \$ -
Walking Track - Flax Mill To Parattah	\$ -	Project 407 - 7055 (Aquatic Centre) \$ 13.81 <small>Shower Head</small>
Water Operational Costs	\$ 28,125.00	Project 407 - 7057 (Callington Park) \$ 20.00 <small>Deneefse signs</small>
Weed Control	\$ -	Operational Charge (February) \$ -
Mary's Island	\$ -	Asset Renewal Levy (February) \$ -
Donations	\$ 3,257.10	Water Usage - Annual \$ 13,443.95 <small>215ML Winter Water</small>
Interest	\$ 60.99	Bank Charges \$ -
	<u>\$ 790,066.99</u>	<u>\$ 302,471.89</u>
		Total Expense to date
		Balance to Next Account
		<u>\$ 790,066.99</u>

Funds on hand are represented by:

Comm. Bank Account No.06 7004 28003859 - 30.06.20
Special Projects - Unexpended Budget

Opening Balance CBA 01.07.19	\$ 12,219.60
Add Income - Donations	\$ 3,257.10
Interest	\$ 60.99
Closing Balance CBA 30.06.20	\$ 15,537.69

6.0 OTHER MATTERS

6.1 RESIGNATION FROM THE COMMITTEE – S BURBURY

Stephanie Burbury has tendered her resignation from the committee due to other commitments that she is undertaking.

Members expressed a desire have Stephanie invited to the Playground Opening (as an immediate past member of the committee).

RECOMMENDATION

That the resignation be noted and a letter of thanks be sent to S Burbury.

SUB COMMITTEE RECOMMENDATION TO COUNCIL:

RESOLVED

THAT the information be noted. A letter of thanks to be sent to S Burbury.

7.0 NEXT MEETING

There was no date set as it decided that the committee would meet when the first draft of the structure plan was available for comment. Possible dates in October are 12th and 19th Oct for a meeting – to be confirmed.

The meeting closed at 7.45 p.m.

* * * * *

CONFIRMED THIS DAY OF....., 2020

.....CHAIRMAN



MINUTES

SOUTHERN MIDLANDS COUNCIL FACILITIES & RECREATION COMMITTEE

THURSDAY, 10th SEPTEMBER 2020

Municipal Offices, 71 High Street, Oatlands

10.00 a.m.

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MINUTES
FACILITIES & RECREATION COMMITTEE
MINUTES OF THE SOUTHERN MIDLANDS FACILITIES AND RECREATION
COMMITTEE MEETING HELD ON THE 10TH SEPTEMBER 2020 AT THE MUNICIPAL
OFFICES, 71 HIGH STREET, OATLANDS COMMENCING AT 10.00 A.M.

1. ATTENDANCE

Clr Don Fish, Deputy Mayor Edwin Batt, Clr Tony Bantick

Andrew Benson (Acting General Manager), Wendy Young (Corporate Compliance Officer) Elisa Lang (Executive Assistant)

2. APOLOGIES

Nil.

3. RECEIPT OF MINUTES

3.1 CONFIRMATION OF SOUTHERN MIDLANDS FACILITIES AND RECREATION COMMITTEE MINUTES

The minutes of the meeting held on 12th September 2019 as previously circulated, are submitted for confirmation.

DECISION

Moved by Clr A Bantick, seconded by Deputy Mayor E Batt

THAT the minutes of the meeting held on 12th September 2019, as circulated, be confirmed as a true and accurate account of the meeting.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Clr A R Bantick	√	

3.2 RECEIPT OF COUNCIL HALL COMMITTEE MINUTES

The minutes of the following Meetings of Council Hall Committees, as circulated, are submitted for information and consideration of recommendations (where necessary):

Nil.

4. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council committee, by simple majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported

- (a) the reason it was not possible to include the matter on the agenda;
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

The Acting General Manager reported that the following items need to be included on the Agenda. The matters are urgent, and the necessary advice is provided where applicable:-

1. JERICHO HALL – APPLICATION FOR FUNDING UNDER DONATIONS AND COMMUNITY SUPPORT POLICY

DECISION

Moved by Cllr A Bantick, seconded by Deputy Mayor E Batt

THAT the Council committee resolve by simple majority to deal with the above listed supplementary item not appearing on the agenda, as reported by the Acting General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

5. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Clr D Fish

Clr Fish declared a pecuniary interest in Agenda Item 14 – Community Small Grant Applications; specifically in relation to the grant application from the Parattah Progress Association due to his involvement on the Committee.

6. PUBLIC QUESTION TIME

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

Nil.

**7. BUSINESS ARISING FROM THE MINUTES OF THE
PREVIOUS MEETINGS NOT COVERED IN THE AGENDA**

Nil.

8. COUNCIL OWNED HALLS & BUILDINGS

8.1 GENERAL

8.2 CAMPANIA HALL

Solar panels have been installed; this was through a grant arranged by the Campania Hall Management Committee.

8.3 CAMPANIA WAR MEMORIAL HALL

Solar panels have been installed; this was through a grant arranged by the Campania Hall Management Committee.

8.4 COLEBROOK MEMORIAL HALL

Five heat pumps have recently been installed in the Hall.

8.5 VICTORIA MEMORIAL HALL, KEMPTON

The Federal Election Commitment Grant of \$75,000 is about to be implemented with the street frontage of the Hall being upgraded to enhance the entrance and the fabric of the streetscape.

The second lease of the Hall and its facilities by the Brighton & Green Ponds Sub Branch of the RSL was approved by the August 2020 Council meeting for another four year period.

8.7 MANGALORE COMMUNITY HALL

Roofing sheet and gutter replacement will happen in this financial year.

8.8 OATLANDS COMMUNITY HALL

Sandstone repairs, and pointing will be undertaken as part of this current year's budget.

8.9 OATLANDS AQUATIC CLUB BUILDING

The amenities for the Overnight Caravan stop over is completed and good feedback is being received in relation to that facility.

8.10 MIDLANDS MEMORIAL COMMUNITY CENTRE

The timber 'A' framed windows have deteriorated and will be replaced with a powder coated aluminium framed window that will be double glazed and tinted. These works should be undertaken in November 2020.

As the new Oatlands Aquatic Centre is developed, some work will need to be undertaken to bring the MMCC into some degree of harmony with the new pool, however it is too early at this point in time to understand the relationship between the two buildings. These works will probably be more appropriate for consideration in next year's budget.

8.11 WOODSDALE HALL

Nil

8.12 ROCHE HALL

The timber elements of the building have been painted recently, which has enhanced the building considerably.

Discussion regarding the carpark at the rear of Roche Hall that needs attention; along with plans for a town square arrangement for the front of the building.

Action: The Committee encourages the accelerated progression and completion of the Conservation Management Plan for Roche Hall (including the carpark at the rear of the building).

8.13 COMMUNITY LEARNING & DEVELOPMENT CENTRE - LEVENDALE

A painting contractor will be painting the buildings over the summer months.

8.14 OATLANDS TOWN HALL (COUNCIL CHAMBERS)

Discussion regarding the lack of use of the upstairs Town Hall in the Council Chambers due to access issues; the Committee would like to see this room better utilised and the access issues further considered.

Action: The Committee encourages the progression and completion of the Conservation Management Plan for Oatlands Town Hall to enable the plans for upstairs to be used once the Gym has transferred to the Oatlands Aquatic Centre.

RECOMMENDATION

THAT the information and actions in relation to Council Owned Halls and Buildings, detailed in Item 8, be received and progressed.

COMMITTEE'S RECOMMENDATION TO COUNCIL

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr A Bantick

THAT the information and actions in relation to Council Owned Halls and Buildings, detailed in Item 8, be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

9. COMMUNITY OWNED HALLS

9.1 BROADMARSH ELDERSLIE COMMUNITY HALL

The Committee of the Broadmarsh Committee Hall continuous to upgrade the facility with recent works, being the installation of covered stairway to access between the two levels of the building. The toilet upgrade is also a significant improvement to the site.

9.2 BADEN COMMUNITY HALL

No further action is being undertaken by Council in respect of the maintenance or upgrading of this building. The status quo appears to remain that the land owner and the local Community are not in alignment in respect of the future of the building.

9.3 MT SEYMOUR COMMUNITY HALL

Nil

9.4 JERICHO COMMUNITY HALL

It was noted that community members are undertaking to re-roof the Jericho Hall.

9.5 LEVENDALE COMMUNITY HALL

Nil

9.6 PARATTAH JUBILEE HALL

Nil

9.7 STONOR COMMUNITY HALL

Nil

9.8 TUNBRIDGE TOWN HALL

Nil

9.9 TUNNACK VICTORIA HALL

Nil

9.9 BAGDAD COMMUNITY CLUB

It was noted that the Bagdad Community Club was excluded from the listing and is to be included in future.

RECOMMENDATION

THAT the information and actions in relation to 'Community Owned Halls' detailed in Item 9, be received and progressed.

COMMITTEE'S RECOMMENDATION TO COUNCIL

DECISION

Moved by Cllr D Fish, seconded by Deputy Mayor E Batt

THAT the information and actions in relation to Community Owned Halls, detailed in Item 9, be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

10. COUNCIL OWNED RECREATION GROUNDS

10.1 CAMPANIA RECREATION GROUND

The small triangle parcel of land adjacent to the ground on Reeve Street is now in Council ownership and this will be shaped up by the Infrastructure & Works team as materials become available in the district.

The football goal nets at the Southern end of the ground are under construction and should be finished shortly. The requirement for the installation of these nets came from Council's insurers.

It was noted that the installation of the nets was due for completion on the 10th September 2020 and should come in on budget. Corporate Compliance Officer (W Young) advised that there has been one complaint from a neighbour in regard to the nets impeding their view.



Corporate Compliance Officer Wendy Young is working with the Campania Football Club on the development of a grant application to reshape the change rooms to comply with AFL requirements.

10.2 COLEBROOK RECREATION GROUND

A design for additional change rooms is about to be discussed with the Cricket Club. This could be part of the Club Rooms, a standalone building or an addition to the Club Rooms.

The existing buildings on site have been inspected by Council's Building Surveyor and he advises that they are not an economical proposition to reconstitute back to use.

Currently on site there are Club Rooms: approximately 6m x 9m containing a bar facility, plus an Amenities Facility: containing two unisex facilities plus a shower.

An email has been received from the Cricket Club requesting when the new cricket pitch cover may be installed. Funds of \$4500 have been allocated in this year's budget.

Action: W Young to respond and action.

10.3 KEMPTON RECREATION GROUND (& GYMKHANA Paddock)

The Kempton Streetscape Committee continues to undertake improvements around the recreation ground with artwork of the external walls as well as the relocation of the *Shadows of the Past* silhouette by Folko Kooper of the 'family group waiting for a coach' to the street frontage of the recreation ground.

10.4 MANGALORE RECREATION GROUND

The Committee are advised that the Sport & Recreation Tasmania Grant for the Twin Arenas Project for the Pony Club and Equestrian Club at the Recreation Ground, is nearing completion, with the Clubs yet to place the poles around the extremity of the twin arenas. The acquittal for the grant has been accepted by the Department of Communities.

A workshop has been undertaken with the Clubs at the site with a working plan being developed for the future growth of the site to meet the needs of the Clubs.

It was noted that the poles will not be installed around the twin arenas until the ground dries out.

10.5 MT PLEASANT RECREATION GROUND

The amenities building is under development on the site and will be a well needed boost to the serviceability of the ground for the participants of both the football club and the cricket club.

10.6 OATLANDS RECREATION GROUND

Clr Bantick enquired whether the ground has been advertised for other users to utilise considering Oatlands Football Club have gone into recess and no longer using the ground?.

It was noted that since Campbell Town have extensively upgraded their facilities a number of state-wide sporting clubs are utilising the Campbell Town facility as it is a central meeting point.

10.7 PARATTAH RECREATION GROUND

Nil

10.8 TUNNACK RECREATION GROUND

Nil

10.9 WOODSDALE RECREATION GROUND

The Recreation Ground is now being managed by the Woodsdale Hall Committee and they have had interest for the Carriage driving group to use the ground on a regular basis.

Corporate Compliance Officer (W Young) and Clr K Dudgeon met on-site with the carriage driving group who have provided a list of requirements for the use of the ground. These will be tabled at the next Woodsdale Hall Management Committee meeting for their consideration.

10.10 LEVENDALE RECREATION GROUND (FORMER LEVENDALE SCHOOL)

Nil

10.11 RUNNYMEDE RECREATION GROUND

The Committee would recall that the transfer of the privately owned Runnymede Cricket Ground to Council has been a long and drawn out process, however the subdivision along with the transfer has been finalised and the ground is now in the ownership of Council.

A Grant Application to Sport & Recreation Tasmania for the resurfacing of the ground, to maximise the funds set aside in the budget for the development has been successful. There is \$25,000 in the budget this year and a carryover of the \$20,000 from last year coupled with a Community Small Grant which galvanised some funding also from Tas Fire Service as well as the Runnymede Cricket Club. The grant from Sport & Recreation Tasmania is \$35,142.00.

RECOMMENDATION

THAT the information and actions in relation to 'Council Owned Recreation Grounds' detailed in Item 10, be received and progressed.

COMMITTEE'S RECOMMENDATION TO COUNCIL

DECISION

Moved by Clr A Bantick, seconded by Deputy Mayor E Batt

THAT the information and actions in relation to 'Council Owned Recreation Grounds' detailed in Item 10, be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Clr A R Bantick	√	

11. COMMUNITY / PRIVATELY OWNED RECREATION GROUNDS

11.1 LEVENDALE RECREATION GROUND

Council continue to provide a contribution of the mowing of the ground.

RECOMMENDATION

THAT the information and actions in relation to 'Community / Privately Owned Recreation Grounds' detailed in Item 11 be received and progressed.

COMMITTEE'S RECOMMENDATION TO COUNCIL

DECISION

Moved by Cllr D Fish, seconded by Deputy Mayor E Batt

THAT the information and actions in relation to 'Community / Privately Owned Recreation Grounds' detailed in Item 11 be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

12. PARKS AND PLAYGROUNDS

12.1 GENERAL

The Callington Park Playground is under the custodianship of the Lake Dulverton Callington Park Committee (LDCPMC) of Council. The current Play Space construction in Callington Park has been funded by the Australia Government's Election Commitment secured by former Nationals Party Members Senator Steve Martin. This is for a significant structure as the core of the Play Space identified in Council's Strategic Plan.

It was noted that the park is nearing completion with a 'soft' opening in the near future. An official opening event will be held in November 2020.

12.2 PROGRAM FOR PLAY EQUIPMENT & RELATED INFRASTRUCTURE

12.2.1 Colebrook Park

Nil

12.2.2 Campania Recreation Ground

Nil

12.2.3 Flour Mill Park (Campania)

Nil

12.2.4 Kempton Recreation Ground

Nil

12.2.5 Station Park Kempton

Nil

12.2.6 Mt Pleasant Recreation Ground

Nil

12.2.7 Oatlands Recreation Ground

Nil

12.2.8 Parattah Recreation Ground

Nil

12.2.9 Tunnack Recreation Ground

Nil

12.2.10 Tunbridge Park

Nil

12.2.11 Woodsdale Hall

Nil

12.2.12 Public Open Space (POS) Alexander Circle Campania (Jones Subdivision)

A budget allocation has been made for the further development of this site and installation will be over the next two months.

12.2.13 POS Le Compte Place Bagdad (Finlayson Subdivision)

Nil.

12.2.14 POS Justitia Court Campania (Scaife Subdivision)

A budget allocation has been made for the further development of this site and installation will be over the next two months.

12.2.15 POS Iden Drive Bagdad (Booth Subdivision)

Nil.

12.2.16 Memorial Avenue, Kempton

It was noted that this area be included in this section. Seating for this area will be installed as the budget allows.

RECOMMENDATION

THAT the information and actions in relation to Parks & Playgrounds detailed in Item 12 be received and progressed.

COMMITTEE'S RECOMMENDATION TO COUNCIL

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr A Bantick

THAT the information and actions in relation to Parks & Playgrounds detailed in Item 12 be received and progressed.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

13 COVID-19 UPDATE – COUNCIL AND COMMUNITY FACILITIES

Author: CORPORATE COMPLIANCE OFFICER (WENDY YOUNG)

Date: 4 SEPTEMBER 2020

DETAIL

Council is continuing to support our Management Committees in relation to COVID-19. A letter was sent advising of the new maximum density limit of one person per 2 square metres or 250 people for an undivided space in an indoor premises, where the numbers of people permitted according to the density limit is less than the gathering limit, the lower number applies.

The Director of Public Health issued a Public Health Direction to manage the threat to public health posed by the spread of COVID-19. The Direction sets out the minimum standards that are required to meet, to manage the risk of COVID-19 spreading and protect the community. As a result we are now required to capture the names of people entering out buildings. A register was distributed to each of our Management Committees. The purpose of the register is to assist with notifying people who enter of any potential exposure to COVID-19. The register must be retained for at least 21 days, after that time it may be destroyed.

The *Workplace Health & Safety Act 2012* requires a further range of actions to be put in place, such as safety plans. The initial round of safety plans has been delivered to our Community, Council owned buildings and recreation grounds excluding Colebrook Recreation Ground, and the Levendale Community Centre. The safety plans have been well received by the Management Committees, they are appreciative of the support and the guidance they are receiving from Council. The decision to open buildings have been left to the Management Committees, some are wanting to open immediately whilst others are remaining cautious as they fit within the vulnerable category.

Included in the Safety Plans were required posters for display, keeping your distance, simple steps to stop the spread and good hygiene posters. Council has provided each facility with hand sanitiser, gloves, disinfectant surface spray, floor cleaner. Cleaning registers were also provided

Registers have also been placed at the entrance of both Council Chambers and Depots.

It is noted that Workplace Standards are visiting sites to audit their compliance with COVID-19 safety requirements. Inspectors visited the Midlands Memorial Community Centre recently and attached is a copy of their Inspection Report.

It was further noted at the meeting that the Oatlands Council Chambers has recently had a Covid-19 inspection by Worksafe who recommended that maximum capacity signage be installed and a clearer defined entrance for disabled access.



Department of Justice



INSPECTION REPORT
Work Health and Safety Act 2012

Date of Report: 14/08/2020
Name of Inspector: Andrea Daley
Phone number: 0436 845 493
Email: andrea.daley@justice.tas.gov.au
Entry date: 12/08/2020 **Departure date:** 12/08/2020
Entry time: 13:45 **Departure time:** 14:05

Name of business or undertaking: Oatlands Community Association

ABN: 11 946 049 764

ACN:

Phone No: 03 6254 1300

Mobile:

Email:

Main address of business or undertaking:

68 High Street, Oatlands, TAS, 7120, AU

PLACE ENTERED

Trading name (if different from above): Oatlands Community Bargain Centre

Address of attendance:

68 High Street, Oatlands, TAS, 7120, AU

OTHER PERSONS ATTENDING WITH INSPECTOR

Regulator staff: **HSR:**

Other persons:

PERSON SPOKEN WITH DURING INSPECTION

Name: Julia JABOUR **Tel:** 0417 302 521 **Role:** Worker



Department of Justice



INSPECTION DETAILS

Purpose of Entry

COVID-19

Summary of Inspector's Observations

I entered the workplace and met with a person who identified herself as Ms Julia Jabour. I identified myself as an inspector appointed under the Work Health and Safety Act 2012 and produced my identification card and explained the purpose of my visit.

During my visit, I had a conversation with Ms Jabour around the types of controls that have been implemented in order to prevent the spread of COVID-19. Ms Jabour explained how the Community Centre has recently reopened to community groups, and has implemented a COVID-19 Safety Plan. The Plan is provided to the community groups and each community group representative had to sign onto the Plan to confirm the requirements of the Centre. The Bargain Centre has a capacity of up to 5 persons, and the conference room up to 11 persons. Workers and volunteers to the Centre are provided with training in relation to COVID-19 requirements.

In regard to COVID-19, I observed/confirmed the following controls have been implemented:

- PCBU has provided amenities for personal hygiene and infection control
- COVID-19 safety plan in place
- Name register upon entry for contact tracing
- PCBU provided cleaning products, instruction and any appropriate PPE for cleaning counters, phones, computer equipment and EFTPOS facilities
- PCBU has calculated the area of its retail floor space and set an upper limit on the number of persons (including workers, customers and others) who may be inside the workplace at any one time
- Cleaning schedule in place
- PCBU increased cleaning and disinfection of high contact areas and surfaces (i.e. doors handles and high use areas)
- PCBU placed reminders and cues (i.e. posters and signs) around the premises to remind those within the workplace to maintain personal hygiene, cough and sneeze into a bent elbow and maintain social distancing, where reasonably practicable
- PCBU has introduced the use of hand sanitiser between persons entering and exiting the workplace
- Sneezing screens in place in the Bargain Centre

INSPECTION OUTCOMES SUMMARY

GIVING OF REPORT

Name of person given to: Karen MATHISON

Date: 14/08/2020

Person's position: Primary Contact



Department of Justice



Person's email: office@oatlandscommunity.org.au

Method of giving: Email

DISCLAIMER

This report only deals with matters the subject of the specific inspection. It does not purport to indicate overall compliance status of the relevant duty holder(s) with work health and safety laws.

INTERNAL REVIEW OF CERTAIN INSPECTOR DECISIONS

You are able to apply for internal review of a decision made by an inspector during this visit. Information on how to seek an internal review is available on our website: www.worksafe.tas.gov.au

FEEDBACK

If you want to clarify any matter that is covered by the Inspection Report and any associated Notices or Directions, please contact the issuing Inspector, whose name and contact details appear at the top of this Inspection Report.

If you want to provide feedback about any aspect of how this inspection was conducted, please lodge a complaint through our website at www.worksafe.tas.gov.au

PERSONAL INFORMATION PROTECTION

Personal information we collect from you will be used by WorkSafe Tasmania for that purpose and may be used for other purposes permitted by legislation and policies administered by WorkSafe Tasmania or WorkCover Tasmania. Your personal information may be disclosed to contractors and agents of WorkSafe Tasmania, WorkCover Tasmania, law enforcement agencies, courts and other public sector bodies or organisations authorised to collect it. This information will be managed in accordance with the [Personal Information Protection Act 2004](#) and may be accessed by you on request to this Department.

FURTHER INFORMATION

WorkSafe Tasmania has a range of publications to explain your legal responsibilities and help you make your premises/site safer. To inquire about these publications, telephone 1300 366 322 (inside Tasmania) or (03) 6166 4600 (outside Tasmania) or visit our website www.worksafe.tas.gov.au

RECOMMENDATION

THAT the committee receive and note the report.

DECISION

Moved by Cllr A Bantick, seconded by Deputy Mayor E Batt

THAT the committee receive and note the report.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

14. COMMUNITY SMALL GRANTS PROGRAM

14.1 SOUTHERN MIDLANDS COMMUNITY SMALL GRANTS PROGRAM 2020

Author: ACTING GENERAL MANAGER (ANDREW BENSON)

Date: 4 SEPTEMBER 2020

Attachments:

1. *Assessment Analysis Worksheet (A3 size - provided at the meeting)*
2. *Summary of 10 Applications received (plus 2 Applications outside the Guidelines)*
3. *Folder containing hard copy of all applications*

BACKGROUND

Council has conducted a Community Small Grants program twice a year since 2008, converting to an annual program in September 2009. The main aim of the program is to streamline and condense the many requests for financial support received from various community groups, charitable organisations and service providers throughout the year. The program has proven to be very popular with all the target groups and excellent goodwill is gleaned from the successful grant recipients. Additional kudos has been obtained by having presentations to successful Grantee organisations at the Australia Day function in January.

[EXTRACT FROM THE GUIDELINES]

The Southern Midlands Council's Community Small Grants program has been established to support projects, programs and activities developed for the benefit of the residents of the Southern Midlands local government area.

The Community Small Grants provide assistance to community groups to improve safety, undertake minor capital works, or purchase equipment.

The Southern Midlands Council recognises the immense community benefit provided to our residents and visitors by local community organisations through the provision of opportunity for involvement in activities in Southern Midlands.

The Community Small Grants Program is one method of supporting and assisting local organisations in providing additional opportunities for the Southern Midlands community.

Purpose

To provide financial assistance in a regulated and equitable way to community groups catering for, and responding to, the needs of the residents and visitors to Southern Midlands.

The program provides assistance to organisations to conduct a wide range of activities. The following broad categories are designed to give applicants an idea as to the types of projects which Council seeks to support through this program:

Community Building

Projects which aim to increase community participation & access to information, services & facilities while strengthening community and social well-being.

Minor Capital Works

Projects which enhance our community facilities by aiding in the development of new facilities or improvements to any existing Community/Council owned facility. It will provide assistance for projects such as fencing, roofing, ground lighting, shade sails, building refurbishments, paving, etc.

Safety/Accessibility Upgrades/Equipment

Projects that increase the capacity of local groups and clubs to cater for the needs of the community. These developments can be in the form of a construction project or the purchase of equipment.

Frequency

Council's grant program is currently held on an annual basis.

Important Dates:

*The current round for assistance opens at 8.30am on Monday 27th July 2020 and **closes on Monday 24th August 2020 at 4:00pm**. Applications can be lodged at either the Oatlands or Kempton Office, or lodged electronically at mail@southernmidlands.tas.gov.au*

Projects are able to start from Monday 7th October 2020 - full acquittal is required by 16th July 2021.

Level of Funding Available

An organisation can apply for assistance up to a maximum of \$5000 per round- no minimum grant amount applies.

Eligibility

Financial Assistance WILL be considered for:

- *Any not for profit community group or voluntary association that is legally constituted as an incorporated body or under the auspice of one.*
- *The group or organisation is located in the Southern Midlands municipal area or is proposing an activity or project which will take place in the Southern Midlands municipal area, for the benefit of those who live, visit or conduct business in the municipal area.*
- *The applicant is able to demonstrate financial viability and competence.*
- *The applicant meets Council's insurance requirements.*
- *Education providers are able to apply on the condition that the project/activity is open to all residents and has a broad community benefit.*
- *For equipment grants, applicants are required to contribute at least 50% towards the cost of equipment for items considered 'consumables' eg cricket bats / balls , Footballs etc .Items of a longer term nature eg line marking*

machines , training equipment and the like would be eligible for up to 100% funding.

- *Projects that are seeking funding from \$3,001 to \$5,000 shall be required to have a matching 50% contribution from other sources.*

The following are important areas to address

- *Any application which relates to works or projects on property not under the applicants direct ownership (land tenure) or control, must provide a letter of authorisation and approval for said works / projects from the land owner with the grant application.*
- *In the case of applications from the Department of Education, where the facilities will be used by Community and school students alike, the application requires written commitment from the Department of Education / Principal that the facilities (or improvements) will be accessible by the public.*

Financial Assistance WILL NOT be given for:

- *Activities by a private person that is not a formal representative of a bone fide organisation.*
- *Activities of For-Profit organisations.*
- *Applicant organisations who have previously failed to acquit Council assisted projects in line with the agreed terms.*
- *Projects that have previously received funding from this grant program.*
- *Working Capital or straight donation purposes.*
- *Projects by local schools/education providers that are exclusive to students core school curriculum with no availability to the general public.*
- *Retrospective request for a project already fully or partially completed*
- *Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.*
- *Facilities where little or no public access is available.*
- *Travel to sporting competitions or conferences for individual or community groups.*
- *Projects/ programs that are not based in or focused on southern midlands residents*

It should be noted that meeting the eligibility criteria is not a guarantee of funding.

The following conditions apply to all financial assistance allocated through the program

Project Management

Funds will only be spent on the project for which funds were applied and as approved by the Southern Midlands Council.

Successful applicants must finalise and acquit the project within the approved time frame and approved budget as per application form.

Any variation of this agreement, such as an extension of the project completion date, shall only be made in writing between the parties. Any request for extension of time must be received in writing prior to the relevant original acquittal completion date.

Successful applicants are required to maintain a copy of all receipts of project expenditure for the term of the grant program, including copies of any advertising, media, newsletters, etc. Council will require copies of expenditure invoices / receipts as part of its acquittal procedure.

If relevant, applicants must obtain and comply with all applicable Council Permit Regulations for example planning, &/or building permit – including road closures, outdoor advertising and any health and safety programs (please ensure that costs for these permits, if required, are included in your application). Please ensure that you have allowed sufficient timeline for these approvals to be obtained and the project to be completed in a timely manner.

The Council strongly encourages that all equipment acquired through the program be insured against theft and fire or covered under your organisations insurance policy.

Although possession of current public liability insurance is not a condition of eligibility, Council strongly encourages all applicants to investigate all their insurance requirements to ensure activities are adequately covered and protected.

Financial

Should a group not be able to fulfil the grant conditions as indicated on the application form or substantial savings have been made, any unspent funds shall be returned to the Southern Midlands Council. In special circumstances, surplus funds from savings made may be authorized for redirection to fund similar projects/ activities. Pre-approval in writing should be sought from Council prior to any additional funds being expended. Should the project exceed the amount estimated, groups will be required to meet the additional costs.

Promotion

The Council requests that successful applicants actively promote the support of the Southern Midlands Council. This may include (but not limited to) any of the following:

- *Inclusion of the Southern Midlands Council logo in press advertising or any promotional material.*
- *Acknowledgement of the Southern Midlands Council in radio or television advertising, award presentation, etc.*
- *Opportunities for the Mayor or delegate to participate in any public relations activities, launches, or proceedings associated with the project. Sufficient*

notice should be given in the form of an official letter of invite addressed to the General Manager.

- *Must attend Council arranged event celebrating the provision of the grant funding, in particular providing a representative at Council's Australia Day ceremony.*
- *Prominently displaying any certificates or plaques associated with the Council's provision of any grant funding*

A version of Council's Logo is available and will be provided on request. The logo can only be used for a specific purpose to which it was requested and must be replicated in its existing form and not altered in any way.

If use of the Council logo is not practicable, the following wording should be incorporated in any material related to the funded project: "Proudly supported by the Southern Midlands Council".

Evaluation / Acquittal Process

Once the project or equipment purchase has been completed, grant recipients must submit an evaluation and provide copies of any advertising, newsletters and media releases relating to the funded project. An evaluation form will be provided with the grant approval letter.

Evidence of expenditure of funds is required to accompany the evaluation. It is preferred that the evaluation / acquittal information be forwarded as soon as the project or purchase is complete ie not left until the final acquittal date

Unsatisfactory acquittal of the grant may lead to withdrawal of the grant approval and subsequent request for return of the allocated funding.. Inability to apply for future grant funding may also apply in this circumstance. If you are having difficulties completing the acquittal obligations, please contact Council's grant staff to discuss possible solutions.

Priority Criteria

Due to the limited amount of funds available, priority will be given to projects that:

1. *Demonstrate considerable benefit to the Southern Midlands community;*
2. *Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of a facility;*
3. *Demonstrate coordination with other groups in the community;*
4. *Address local issues by attempting to meet a community need or gap;*
5. *Show evidence of community support for the project;*
6. *Enhance the lifestyle options for residents and visitors in the community;*
7. *Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;*

8. *Demonstrate the ability to be ongoing [if applicable]*
9. *Includes the ability for broad Community access – Land Tenure [in the ownership of the applicant or in other ownership]*
10. *Grant funds applied for as a % of the total amount to complete the project [including in kind contribution] i.e. A financial contribution by the applicant/s would be favourably looked upon*
11. *The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body (i.e. no ‘double dipping’)*
12. *Demonstrate that a Risk Assessment of the project is deemed within acceptable limits*

Final funding decisions are made on the merit of each application against the stated eligibility criteria, guidelines and an assessment against the aforementioned criteria.

Assessment

The application process is as follows:

The application forms can be accessed from the Council Chambers, Oatlands and Kempton or via the Council Website: www.southernmidlands.tas.gov.au

Applicants are encouraged to contact Council’s Manager Community & Corporate Development, Andrew Benson on 6254 5050 if you have any questions relating to completion of the forms or require information in regard to how your project meets the guidelines of the program.

The completed applications, once received within timeline parameters, will be assessed and prioritized by the assessment panel consisting of Council Officers and Councillors. The panel’s decision is final and no further correspondence shall be entered into.

The assessment panel will then make their recommendations to the next scheduled Council Meeting for adoption.

*Once adopted by Council the applicants will be informed of their success or otherwise in gaining funding. Successful applicants will need to supply Council with a tax invoice [on their own letterhead preferably] for the approved grant amount to allow funding of grant monies to be processed . **This should be done as soon as the approved grant funding letter has been received.***

Tips for completing the Application Form

Please use the following as a guide to help you to complete the application form.

Section 1: General Information

1 – 5 As directed by the form, please provide as many details as possible about your group / organisation / club.

Section 2: Details of the Project

Tell us about your project, what you are planning and what you want to achieve.

- 6. Select the category that your project best fits under.*
- 7. Give your project a name which represents what your project/activity is about.*
- 8 Indicate where the project/activity is to be held or carried out (e.g. Hall, park, or facility).*
- 9 When answering this question think about the following:*
 - What does your group want to achieve? (e.g. raise awareness of a service program, group or local issue, improve access to and use of a community facility, maximize participation in your group or a particular activity, improve safety).*
 - What steps are you planning to take to make sure your project/activity runs smoothly?*
 - Who might you involve; (e.g.) young persons, older persons, people with different abilities, people from different cultural backgrounds).*
 - Why is this project/activity important for your group/organisation and the wider community?*
- 10 When answering this question think about the following?*
 - How things will be different for your group and/or the wider community?*
 - What might it allow them to do that they can't at present?*
 - How might it improve access to or participation in activities?*
 - Who will benefit most from your project/activity?*

Keep in mind concepts such as community pride, attracting people to the region and spending money in the community, forming new community links, etc.
- 11 Tell us how your group identified a need in the community (e.g. community consultation, public meeting, suggestion box).*
 - Why do you think the need exists?*
 - Why is it a problem/issue for your group and/or the wider community?*
 - Who have you spoken to about this need?*
 - Why has your group chosen this way to tackle the problem and/or improve the situation?*
- 12 To answer these questions think about:*

- *Can you draw on volunteers from within your group or organisation? If yes, what sort of work will they be asked to do or in what way can they help?*
- *What equipment, machinery, etc. you have?*
- *What sort of skills or abilities do the individuals involved in the project/activity have? (e.g. financial management, organisational, trade skills – e.g. plumber, builder etc).*
- *What type of outside assistance will you seek to complete the project or run the event?*

13. *For example:*

- *Increased participation/membership*
 - *A well attended event or activity*
 - *Peoples comments and thoughts (how will you get these?)*
 - *Media coverage (e.g. newspaper, community newsletter)*
- You may wish to identify the main aims of your project which you can go back and review to see whether you were successful.*

14. *Please provide approximate start date, completion date, and a contact person for the project.*

Section 3: Budget

Please complete this section as accurately as possible and attach more pages if necessary.

15. *Clearly list the expenses for your project/activity and indicate which expenses you intend to use Council's contribution for.*

16. *Please provide details of the confirmed and anticipated sources of funding for your project. If available please provide with your application any documents confirming the availability of these funds (e.g. bank statements, loan details, letters, etc).*

Good luck with your Application

[END OF EXTRACT FROM THE GUIDELINES]

CURRENT POSITION

This is the fourteenth round of the Grants Program that Council have offered, with the application form and guidelines being continually refined to provide clear and concise information and criteria for community groups and organisations who apply for the grants.

The Program time table is shown below:-

Preliminary Advice on SMC website	Wednesday 1st July 2020
Advertisement in “Mercury”	Saturday 25th July 2020
Grant Applications open (with Application Forms available from the SMC website from this date)	Monday 27th July 2020
Grant Applications close	Monday 24th August 2020 (4.00pm)
Confirmation letter acknowledging receipt of applications	Thursday 27th August 2020
Facilities & Recreation Committee Agenda closes	Thursday 3rd September 2020
Facilities & Recreation Committee meeting [For assessment of applications] 10am start time	Thursday 10th September 2020
Full Council meeting Agenda closes	Thursday 17th September 2020
Full Council meeting – Oatlands [To consider recommendations from the Facilities & Recreation Committee]	Wednesday 23rd September 2020
Successful / Unsuccessful letters to grant applicants	Week commencing Monday 28th September 2020

Two applications have been received that were outside the guidelines;

1. From the Oatlands and District Progress Association (Jenny Sims, Treasurer) which requested funding for a food distribution service. The application says that it is an ongoing cost (this could be classified as *‘working capital or direct donations’*, which are outside the guidelines) The current guidelines stated that grants are not available for programs for this year’s round of grants, but rather for equipment purchases or building additions or building alterations. The only funds payable outside of the ODPA costs are \$5.00/week for Waterbridge, which when multiplied by 52 weeks of the year arrives at \$260.00 (refer to the attached Grant Application). This application was not considered as the Committee does not have authority to process it given it is outside of the Guidelines.

2. From the Canine Performance Association (Tull Lutrell President) for material from Council (no cost) to provide a bund wall for noise mitigation at a private property at 31 Hastings Street, Oatlands which is where dog trials are held (refer to the attached Grant Application). This application was not considered as the Committee does not have authority to process it given it is outside of the Guidelines.

as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are also classified as *must comply*, if an Applicant scores a YES in response then the application is not further assessed.

MUST - NOs	Funds not available for the following
	Has the Applicant organisation previously failed to acquit Council assisted projects in line with the agreed terms.
	Actions/services previously disbursed.
	Fundraising purposes (donations).
	Program/projects by local schools/education providers that are exclusive to students Core school curriculum and activities cannot be considered.
	Projects with ongoing costs e.g. staff, salaries, administration, maintenance, insurance, rental or lease arrangements.
	Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.
	The purchase of land.
	Routine and regular maintenance work to existing facilities (e.g. gardening, cleaning).
	Facilities where little or no public access is available.
	Travel to sporting competitions or conferences for individual or community groups.

- **Thirdly**, a set of criteria that have been called the WANTS in a matrix format that are 'weighted' to gauge the extent to which the assessment team believe that the application meets the criteria detailed below. This set of criteria has been extracted from the grant guidelines as they are pivotal to the decision making process, eg risk assessment, funding sought from Council as a percentage of the total project costs, etc.

This set of criteria required a "raw scoring" of between 1 and 5 (5 being the highest/best category), which is then multiplied by the weighting to achieve a "refined score". For example in Criterion 1 below, the weighting (WT) is 10 because it was felt that this criterion represents a very high priority, when the application is scored by an assessment panel member against this criterion, if the member of the assessment panel scores it as a 1, in the 1 to 5 range, this is then automatically multiplied by the weighting (WT), which arrives at a "refined score" of 10. Likewise if the member assessed it as a 5, in the 1 to 5 range which is then automatically multiplied by the weighting (WT) it comes up with a "refined score" of 50. Working this process through against each of the eleven criteria by each of the assessment panel members it arrives at a total as shown on the A3 Summary Sheet. Affectively in this model the highest collective score is determined to be the most deserving application.

WANT	WT
Criteria 1	
Demonstrate considerable benefit to the community;	10
Criteria 2	
Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of facility;	10
Criteria 3	
Demonstrate coordination with other groups in the Community;	5
Criteria 4	
Address local issues by attempting to meet a Community need or gap;	15
Criteria 5	
Show evidence of community support for the project;	10
Criteria 6	
Enhance the lifestyle options for residents and visitors in the Community;	5
Criteria 7	
Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;	15
Criteria 8	
Demonstrate the ability to be ongoing.	10
Criteria 9	
Is the project reliant on other funds, if so have other funds been approved	5
Criteria 10	
Grant funds applied for as a % of the total amount to complete the project (including in-kind contribution)	10
Criteria 11	
Risk Assessment of this Project	10

- Potential Conflict of Interest** It is important to have at least five people that assess and score the applications because of the high level of potential ‘conflict of interest’ that is present in such a small Community. When a Councillor or officer identifies a conflict of interest (ie if an Elected Member or an Officer on the Assessment Panel is an office bearer for the organisation that is an Applicant for a grant, they are required to declare that interest and exit the meeting, they do not enter into discussions or score that application) and the automatic scoring in the spread sheet is adjusted by the averaging (ie if there is no conflict of interest with an Application the totals of all five scorers is summed and then divided by five to achieve the average. If there is one conflict of interest then the totals of all four scorers is summed and then divided by four to achieve the average). Therefore with potentially five assessors individually scoring eleven criteria, coupled with the weightings and then the averaging, no one assessor has the ability to adversely influence the potential outcome of the scoring. In a further element of transparency the A3 Summary Sheet is available to all applicants so that they can gauge their level of success compared with the other applicants based purely on the identified criteria.

Members of the Assessment Panel who declare an interest and therefore stood aside in relation the nominated application are identified in the report to Council, to ensure the integrity of the process.

DECISION

Moved by Cllr A Bantick, seconded by Deputy Mayor E Batt

THAT the meeting be adjourned to undertake the Grants Assessment at 11.55 a.m.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

DECISION

Moved by Cllr D Fish, seconded by Deputy Mayor E Batt

THAT the meeting be reconvened following the Grants Assessment at 12.40 p.m.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

RECOMMENDATION

THAT

1. The rigorous impartial assessment process as developed by the Acting General Manager undertaken by the Assessment Panel of the Facilities and Recreation Committee, plus a two Council Officers be endorsed;
2. Financial decisions are then to be calculated and endorsed based on the assessment;
3. The financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants be subsequently submitted to the next Full Council meeting for ratification.

COMMITTEE'S RECOMMENDATION TO COUNCIL

DECISION

Moved by Clr A Bantick, seconded by Clr D Fish

THAT

1. The rigorous impartial assessment process as developed by the Acting General Manager undertaken by the Assessment Panel of the Facilities and Recreation Committee, plus two Council Officers be endorsed;
2. The attached summary document (marked Southern Midlands Council Community Small Grants Program 2020 - Allocation) articulates the final decisions that have been calculated and endorsed based on the Southern Midlands Council Community Small Grants Program 2020 assessment; and;
3. The financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants be subsequently submitted to the next Full Council meeting for ratification.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Clr A R Bantick	√	

Southern Midlands Council Community Small Grants Program 2020 - Allocation

ORGANISATION	PROJECT	GRANT AMOUNT REQUESTED	MINIMUM AMOUNT 'WILL ACCEPT'	TOTAL PROJECT COST	RANKING	ALLOCATION
Parattah Progress Association	Parattah Community BBQ	\$ 5,000.00	\$ 4,000.00	\$ 6,016.60	1	\$ 4,847.37
Campania Halls Management Committee	Purchase commercial dishwasher	\$ 2,404.00	\$ 2,404.00	\$ 4,808.00	2	\$ 2,404.00
Brighton Green Ponds RSL Sub-Branch Inc	Replace flooring in foyer and Install Blinds	\$ 4,089.00	\$ 3,089.00	\$ 4,089.00	3	\$ 3,936.37
Jericho Volunteer Fire Brigade	Re-roofing Jericho Hall	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	4	\$ 5,000.00
Green Ponds Progress Association	PA/Audio system	\$ 3,000.00	\$ 2,500.00	\$ 5,096.00	5	\$ 2,923.69
Tunnack Community Club Inc	Dining Room upgrade	\$ 5,000.00	\$ 5,000.00	\$ 7,135.00	6	\$ 5,000.00
Bagdad Community Golf Club	Purchase of Mower	\$ 5,000.00	\$ 3,000.00	\$ 10,000.00	7	\$ 4,694.74
Colebrook Volunteer Fire Brigade	Fencing/flood mitigation	\$ 4,745.64	\$ 4,000.00	\$ 9,491.28	8	\$ 4,631.83
Bagdad Cricket Club	Create a storage, canteen & scoring area	\$ 5,000.00	\$ 5,000.00	\$ 15,150.00	9	\$ 5,000.00
Campania Volunteer Fire Brigade	Install Raspberry PI, Bart	\$ 1,562.00	\$ 1,562.00	\$ 2,944.10	10	\$ 1,562.00
Canine Performance Association of Tasmania	Reduce event acoustics - no funding sought					
Oatlands and District Progress Association	Distribution of Waterbridge meals					
		\$ 40,800.64	\$ 35,555.00	\$ 79,729.98		\$ 40,000.00

Analysis Sheet Summary

WANT	WT	SCORE	SUM	SCORE	SUM	SCORE	SUM	SCORE	SUM	SCORE	SUM																	
Criteria 1 Demonstrate considerable benefit to the community:	10	190	1900	190	1900	200	2000	230	2300	230	2300	180	1800	250	2500					200	2000	240	2400	230	2300			
Criteria 2 Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of facility:	10	190	1900	170	1700	190	1900	200	2000	230	2300	180	1800	210	2100					200	2000	230	2300	220	2200			
Criteria 3 Demonstrate coordination with other groups in the community:	5	95	475	50	250	80	400	100	500	95	475	85	425	105	525					85	425	100	500	105	525			
Criteria 4 Address local issues by attempting to meet a community need or gap:	15	240	3600	270	4050	255	3825	300	4500	300	4500	255	3825	315	4725					300	4500	345	5175	315	4725			
Criteria 5 Show evidence of community support for the project:	10	160	1600	140	1400	160	1600	190	1900	200	2000	160	1600	190	1900					160	1600	200	2000	210	2100			
Criteria 6 Enhance the lifestyle options for residents and visitors in the community:	5	85	425	70	350	85	425	105	525	95	475	75	375	100	500					95	475	95	475	100	500			
Criteria 7 Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes:	15	330	4950	300	4500	315	4725	360	5400	345	5175	330	4950	330	4950					255	3825	285	4275	330	4950			
Criteria 8 Demonstrate the ability to be ongoing (if appropriate):	10	220	2200	210	2100	200	2000	240	2400	230	2300	230	2300	220	2200					190	1900	210	2100	240	2400			
Criteria 9 Is the project reliant on other funds, if so has other fund been approved	5	115	575	95	475	105	525	100	500	115	575	100	500	100	500					80	400	110	550	100	500			
Criteria 10 Grant funds applied for as a % of the total amount to complete the project (including in-kind contribution) (Judgement - capacity to raise own funds)	10	50	500	0	0	0	0	0	0	100	1000	0	0	0	0					0	0	0	0	0	0			
Criteria 11 Risk Assessment of this Project	10	250	2500	210	2100	210	2100	240	2400	230	2300	220	2200	220	2200					160	1600	200	2000	210	2100			
Criteria 12 Funding achieved over the last five years	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0					0	0	0	0	0	0			
Grand Total			20625		18825		19500		22425		23400		19775		22100					19725		21775		22300				
Average (ie total score divided by number of Assessors)			4425		3700		3991		4445		4800		3985		4420					0		335		4450				
Total Cost of the project			10000		2944		15150		4089		4808		9491		5096					6016		7135		15000	\$ 79,729	Value of Projects		
Requested amount by the organisation (as a % of total Amount)		80%	5000		1562		5000		4089		2404		4746		3000					83%		5000		5000	33%	5000	\$ 40,801	Grant Funds Sought
Will accept lessor amount of grant			3000		1562		5000		3089		2404		4000		2500							4000		5000		5000	\$ 35,555	Will Accept
Value of Grant approved by the Committee			\$ 4,694.74		\$ 1,562.00		\$ 5,000.00		\$ 3,938.37		\$ 2,404.00		\$ 4,631.83		\$ 2,923.69						\$ 4,847.37		\$ 5,000.00		\$ 5,000.00	\$ 40,000	\$ 40,000	2020
Overall Ranking (determine manually based on formula above)			7		10		9		3		2		6		5					1		6		4				

NOTE: If there is a conflict of interest with any Assessor the individual(s) do not score the Application and the average (ie total score divided by number of Assessors) is adjusted on this spread sheet
The processes conducted for this assessment of the Southern Midlands Community Small Grants Program have been developed and validated by Andrew Benson, Acting General Manager and are confirmed as true and correct.

15. **DISABILITY ACCESS AND INCLUSION (DISABILITY DISCRIMINATION ACT)**

Following the slide presentation at the last meeting, the three playground under construction, Callington Park, Alexander Park public open space and Justita Park public open space have all been designed using inclusive play and universal design principles, ie ensuring that the equipment and play space can accommodate the needs of people (children and parents) with disabilities.



The discussion about access was considered in respect of the Oatlands Council Chambers, noting that the side access door is not really appropriate for people with a disability and that action needs to be undertaken to make the access more user friendly.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr D Fish

THAT the information be received; noting that the disabled access for the Oatlands Town Hall will be reviewed with the Conservation Management Plan and an action plan emanating from the CMP.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

16. CURRENT BUDGET 2020/2021

The Facilities and Recreation Committee are asked to familiarise themselves with the financial commitments for the 2020/2021 financial year.

**Southern Midlands Facilities & Recreation Committee
2020-21 Budget Funding**

For the Period 1st July 2020- 31th August 2020

		<u>Budget</u>	<u>Expenditure</u> <small>(inc Work in Progress)</small>	<u>Recovered</u>	<u>TFR to Committee</u>	<u>Balance</u>	<u>Comments</u>
<u>Maintenance</u>							
Community Grants Program		40,000.00				40,000.00	
Recreation Committee		5,800.00	-410.00			5,390.00	
	Gutter Vac Cleaning	3,200.00				3,200.00	
	Pitch Change Over - Campania Rec Ground	2,000.00				2,000.00	
	Pitch Change Over - Mt Pleasant Rec Ground	2,000.00				2,000.00	
	Donations & Grants - Levendale Cricket Club	1,000.00				1,000.00	
	Donations & Grants - Runnymede Cricket Club	1,000.00				1,000.00	
	Advertising	1,000.00				1,000.00	
	Other Meeting Costs	0.00				0.00	
		\$56,000.00	-\$410.00	\$0.00	\$0.00	\$55,590.00	
<u>Capital Projects</u>							
Campania	Public Open Space dev (Play Equip Alexander Circle)	16,000.00				16,000.00	
	Public Open Space dev (Scaife Subdivision)	23,000.00				23,000.00	
	Recreation Ground (Internal Toilet Improvements)	40,000.00				40,000.00	
	Recreation Ground (Nets)	45,000.00				45,000.00	
Colebrook	Hall - Heating Upgrade	24,000.00	-24,000.00			0.00	
	Recreation Ground - New Pitch Cover	4,500.00				4,500.00	
Kempton	Recreation Ground (Lighting)	16,000.00				16,000.00	
	Recreation Ground (Roof Structure - Entry to Clubrooms)	15,000.00				15,000.00	
Mangalore	Mangalore Hall (replace Gutters and Roofing)	18,000.00				18,000.00	
Mount Pleasant	Recreation Ground (Upgrade Toilets & Stabilisation)	86,000.00	-28,394.36			57,605.64	\$7,261.18 WIP 30.06.20
Oatlands	Community Hall - Repointing & Crack Repairs	15,000.00				15,000.00	
	Destination Playground Callington Park (inc. reveg & water system)	500,000.00	-283,031.73			216,968.27	\$282,200.25 WIP 30.06.20
Parratah	Rec Ground - External Toilet (linked to walkway)	12,000.00	-6,192.00			5,808.00	
Runnymede	Recreation Ground (resurfacing & watering system)	45,000.00	-42,459.00			2,541.00	\$40,527.00 WIP 30.06.20
Tunbridge	Perimeter Fence (Safety)	30,000.00				30,000.00	
Recreation Committee	Various Projects	20,000.00				20,000.00	
		\$909,500.00	-\$384,077.09	\$0.00	\$0.00	\$525,422.91	
		\$965,500.00	-\$384,487.09	\$0.00	\$0.00	\$581,012.91	

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr D Fish

THAT the information be received.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

17. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

17.1 JERICHO HALL – APPLICATION FOR FUNDING UNDER DONATIONS AND COMMUNITY SUPPORT POLICY

Correspondence was tabled from the Jericho Volunteer Fire Brigade who are undertaking a major project to re-roof the Jericho Hall. A request was submitted for an allocation of funding as per the Donations and Community Support Policy which aims to assist community owned halls with major upgrades/maintenance projects.

Andrew Benson

From: Andrew McShane <AMcShane@stockmanstud.com.au>
Sent: Friday, 4 September 2020 7:09 PM
To: Andrew Benson
Subject: Application for funding through the SMC Community Halls Fund

Request for funding

From: Southern Midlands Council "Supporting Community Halls"

Requested by: The Jericho Hall, as managed by the Jericho Volunteer Fire Brigade

Purpose: Re-roofing the Jericho Hall to prevent leaks damaging the structure and fabric of the building

Funds already committed: Hydro Tasmania Community Grants have committed \$5000 to this project

Funds Pending: Application has also been made to the SMC Small Grants Program and if successful the Jericho Volunteer Fire Brigade has committed to match this funding up to an extra \$5000

Financial position: The Jericho Volunteer Fire Brigade has \$15,000 of raised money in a CBA bank account and is a viable, financially sustainable manager of the Hall. Funds are raised via a passive lease arrangement with TasNetworks to host a communication site, as well as income normally generated through the winter 8-ball season.

Please accept this request for funding to undertake this large maintenance project to sustain this valued Community Hall.

Regards
Andrew McShane
0408 591134

The Committee considered that the re-roofing project of the Jericho Hall is a worthwhile project to support and that it clearly falls within the policy framework. All of the required information was received and it was noted that there is also \$5,000 that has been provided through the Hydro Grants scheme.

COMMITTEE RECOMMENDATION TO COUNCIL

DECISION

Moved by Clr A Bantick, seconded by Clr D Fish

THAT the committee allocate \$5,000 from the 2020/21 Facilities & Recreation budget to Jericho Hall (re-roofing project) as per the Donations & Community Support Policy.

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Clr A R Bantick	√	

18. NEXT MEETING

September 2021.

19. CLOSURE

The meeting closed at 12.45 p.m.



**SOUTHERN TASMANIAN COUNCILS AUTHORITY
DRAFT MINUTES**

**Minutes of a meeting of the Southern Tasmanian Councils Authority held on
10 August 2020 commencing at 11.00am.**

Present: Brighton Council – Acting Mayor Barbara Curran and Mr James Dryburgh
Central Highlands Council – Mayor Loueen Triffitt and Ms Lyn Eyles
Derwent Valley Council – Mayor Ben Shaw and Mr Dean Griggs
Glamorgan/Spring Bay Council – Acting Mayor Jenny Woods and Ms Marissa Walters
Hobart City Council – Deputy Lord Mayor Helen Burnet and Mr Nick Heath
Huon Valley Council – Mayor Bec Enders and Mr Emilio Reale
Sorell Council - Mayor Kerry Vincent
Tasman Council – Mayor Kelly Spaulding and Ms Kim Hossack

Apologies: Sorell Council – Mr Robert Higgins
Southern Midlands Council - Mayor Alex Green and Mr Tim Kirkwood

1. Welcome and apologies

The Chair opened the meeting and provided a welcome to members. Apologies for the meeting were noted and are listed above.

2. Confirmation of the items circulated on 8 May 2020

RECOMMENDATION

The STCA Board confirm the recommendations circulated on 8 May 2020, namely:

The minutes of the meeting of the Southern Tasmanian Councils Authority (STCA) Board Meeting held on 17 February 2020 be confirmed as a true record of that meeting.

The STCA financial position to 29 February 2020 be noted.

The STCA note the update in relation to engagement with the STCA and participants in the Hobart City Deal/Greater Hobart Act.

The STCA Board note the draft 2020/21 STCA budget.

The STCA Board note the estimated funds available as at 30 June 2021.

The STCA Board note the proposed activities to be undertaken in 2020/21.

Moved: Mayor Shaw

Seconded: Mayor Spaulding

CARRIED

3. Matters Arising

Nil

4. Waste Update from Mr Dion Lester

The Chair introduced Mr Dion Lester, Policy Director from the Local Government Association of Tasmania (LGAT) who was invited to provide an update on the Southern Tasmanian Waste Management Group (STWWMG).

The STWWMG came into effect on 1 July 2020. The group operates with a steering committee consisting of officers from the 12 southern councils. The financial contributions made by councils supports resourcing for the group.

Dion advised that the priority for the group is the finalisation of a contract with Cleanaway for the operation of the Material Recovery Facility (MRF) in Lutana. The contract currently being negotiated will be a two year contract with Dion advising that any future contracts will have a longer lifespan (7-10 years with options for extensions). Dion spoke about the Australian Government's commitment of \$190M for a new Recycling Modernisation Fund (RMF) to help create infrastructure to sort, process and remanufacture waste materials. The Board spoke about how councils may assist in positioning the region and providing input to the STWWMG so that it is best placed to take advantage of any future money.

The Chair, in closing, asked Dion to keep the Board updated on future developments and thanked him for speaking with STCA members.

5. Premier's Economic and Social Recovery Council

The Board discussed the Premier's Economic and Social Recovery Council (PESRAC) and a potential Phase 2 STCA submission. It was agreed that the STCA submission would focus on the issues of training and skill development, increased government spending on public transport services and a wholesale review of the Southern Tasmanian Regional Land Use Strategy. It was noted that contact would be made with the LGAT to ensure that the STCA submission is consistent with the LGAT submission.

6. Regional Economic Recovery Proposal

The Chair provided an overview of the Regional Economic Recovery proposal jointly prepared by Regional Development Australia (Tasmania), Cradle Coast Authority, Northern Tasmanian Development Authority and the STCA. The submission has been provided to the Australian Government and is just a proposal at this stage.

7. Tasmanian Government's Community Consultation on the 2020/21 Budget

The Board were advised that following correspondence from the Tasmanian Government, a submission is to be provided as part of the 2020/21 budget development process. The submission focused on the issues of training and skill development, increased government spending on public transport services and a wholesale review of the Southern Tasmanian Regional Land Use Strategy. It was agreed that the finalised submission would be circulated to the Board for their information.

Moved: Mayor Vincent

Seconded: Deputy Lord Mayor Burnet

CARRIED

8. City Deal Greater Hobart Work Plan – STCA Nomination

The Board resolved to nominate Mr James Dryburgh as the contact between the STCA and the Greater Hobart Work Plan.

Recommendation

The STCA Board support the nomination of Mr James Dryburgh as the point of contact between the STCA and the Greater Hobart Work Plan.

Moved: Mayor Vincent

Seconded: Mayor Triffitt

CARRIED

9. Representation Updates

LGAT – GMC Update

Mayor Shaw provided an update on the activities of the LGAT and GMC. For the last five/six months, the LGAT has been focussed on COVID-19 impact and recovery which has included a submission to PESRAC. Other areas of focus for the GMC include, waste management, Local Government reform, Code of Conduct, Planning, Regional Land Use Strategies and Procurement.

Mr Heath and former STCA Chair, Councillor Tony Bisdee, were congratulated on their recent LGAT life membership awards.

Destination Southern Tasmania

The Chair provided members with an update on the activities of Destination Southern Tasmania (DST), including the work they are currently doing in response to the impacts of COVID-19.

10. Update on Projects

Regional Climate Change Initiative

The Deputy Chair, Councillor Burnet, provided an update on the Regional Climate Change Initiative.

The STCA Chair, Deputy Chair and Jason Byrne (UTAS) met with the Premier on 5 August to discuss the STCA/UTAS Australian Research Council (ARC) grant application. The Premier spoke about his vision in addressing changes to our climate. At the meeting, he also provided in principle financial support for the ARC submission.

A grant application has also been submitted to the Climate Research Grants Program which is being run by the Tasmanian Climate Change Office. If the grant is successful, the project will make climate information available to Tasmanian councils and their communities in a common easy-to-understand format.

In terms of projects, the drafting of the Regional Coastal Strategy has commenced with out-of-session Board approval sought to release the draft Strategy to councils for consultation and endorsement; the submission of the funding application to ARC for the Regional Climate Change Strategy has taken place and workshops for the Council Climate Profiles have been completed for a number of councils with some workshops still to be held.

Recommendation

The Board receive and note the Regional Climate Change Initiative update.

The Board agree that the release of the draft Regional Coastal Strategy for council consultation and endorsement be considered out of session by the STCA.

Moved: Deputy Lord Mayor Burnet

Seconded: Deputy Mayor Curran

CARRIED

South East Regional Development Authority (SERDA)

Mayor Vincent provided an update on the South East Regional Development Authority.

11. 30 June 2020 Draft Financial Statement

Mr Heath spoke to the draft 30 June 2020 financial statement, noting that with 100 per cent of the year elapsed, 91 per cent of the annual budget has been spent and all income has been received.

Recommendation

The draft STCA financial position to 30 June 2020 be noted.

Moved: Mayor Vincent

Seconded: Deputy Lord Mayor Burnet

CARRIED

12. Governance and Audit Committee Meeting Minutes

The Governance and Audit Committee meeting minutes from 27 July 2020 were noted.

Recommendations

The minutes from the Governance and Audit Committee Meeting be noted.

Moved: Mayor Vincent

Seconded: Mayor Triffitt

CARRIED

13. Other Business

Future of the STCA

Mayor Shaw raised the issue of the future of the STCA and how the other regional bodies employ a Chief Executive Officer. There may be an opportunity to talk with the Cradle Coast Authority about their model of operation and this could be a topic for discussion at the next Mayor's Roundtable.

14. Next Meeting

It was agreed that the next meeting would take place on Monday 23 November 2020 at the Bothwell Council Chambers.

Meeting closed at 12.24pm.

Southern Tasmanian Councils Authority

Quarterly Report to Members

June 2020



Each Joint Authority is required under Section 36B of the *Local Government Act 1993* to provide to its members a quarterly report that includes a statement of general performance and a statement of its financial performance

This report covers the three month period ending 30 June 2020. This report with all previous quarterly reports is published on the Authorities website: www.stca.tas.gov.au

The Southern Tasmanian Councils Authority commenced on 1 July 2006

Image Credit: Meadowbank – Adam Gibson

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MATTERS FOR CONSIDERATION BY THE BOARD 3



Image Credits: Fortescue Bay - Luke Tscharke

MATTERS FOR CONSIDERATION BY THE BOARD

Due to gathering restrictions imposed as a result of the COVID-19 pandemic, the Southern Tasmanian Councils Authority was unable to meet in person.

However, there were a number of items which were circulated to Board members 'out-of-session' for their consideration.

These matters were:

29 February 2020 Financial Report

The 29 February 2020 financial report documented that with 67 per cent of the financial year elapsed, \$163,562 had been spent which represented 66 per cent of the annual budget. As at 29 February 2020, all income had been received.

A copy of the 29 February 2020 financial report is included in this report.

2020/21 Budget Proposal and Operating Plan

The Board discussed proposed activities for 2020/21 and supported the following initiatives:

- Waste Communications Memorandum of Understanding with the Cradle Coast Waste Management Group and the Northern Tasmanian Waste Management Group
- Completion of Regional Climate Change projects
- Participation in the Garage Sale Trail

Hobart City Deal/Greater Hobart Act – mechanism for engagement with the STCA

In response to correspondence from the Chair of the STCA, the Minister for State Growth, the Hon. Michael Ferguson MP, invited the STCA to nominate a representative to enable engagement between the Board and the Tasmanian Government as they develop, consult and deliver the Work Program associated with the Greater Hobart Act.

The Minister also advised that the Tasmanian Government is in the early stages of commencing a review of the mechanisms which support regional land use planning and strategies in the state. There will be opportunities for the STCA to participate in whole-of-region land use planning matters.

Other matters of note include:

Brighton Council Representative

The STCA acknowledged many years of service from the Mayor of Brighton Council, Councillor Tony Foster AM OAM. Tony provided a calm, balanced and perceptive view on a wide range of matters affecting the community and always placed the community at the centre of any discussion and decision making. The STCA welcomed Deputy Mayor Barbara Curran as the Brighton Council representative.

Tasmanian Climate Change Office Grant Application

A joint application was made to the Climate Research Grants Program seeking support for the development of a shared and common climate language across Tasmanian councils and their communities. If successful, the project will prepare technical municipal climate profiles based on those developed for southern councils – this will enable consistency in climate indices across the local government sector to enable greater opportunity for collaboration, benchmarking and scaling of climate action.

Premier's Economic and Social Recovery Advisory Council

The STCA provided a submission to the Premier's Economic and Social Recovery Advisory Council (PESRAC). PESRAC has been established to provide the Premier with advice on how best to support Tasmania's short, medium and longer-term recovery from COVID-19. In its submission, the STCA welcomed the various stimulus packages made available by the Australian and Tasmanian Governments acknowledging that they will help communities as they progress through the recovery phase of the pandemic. The STCA advised that it would provide a more detailed submission to the Stage Two phase as PESRAC examines more specific impacts of COVID-19.

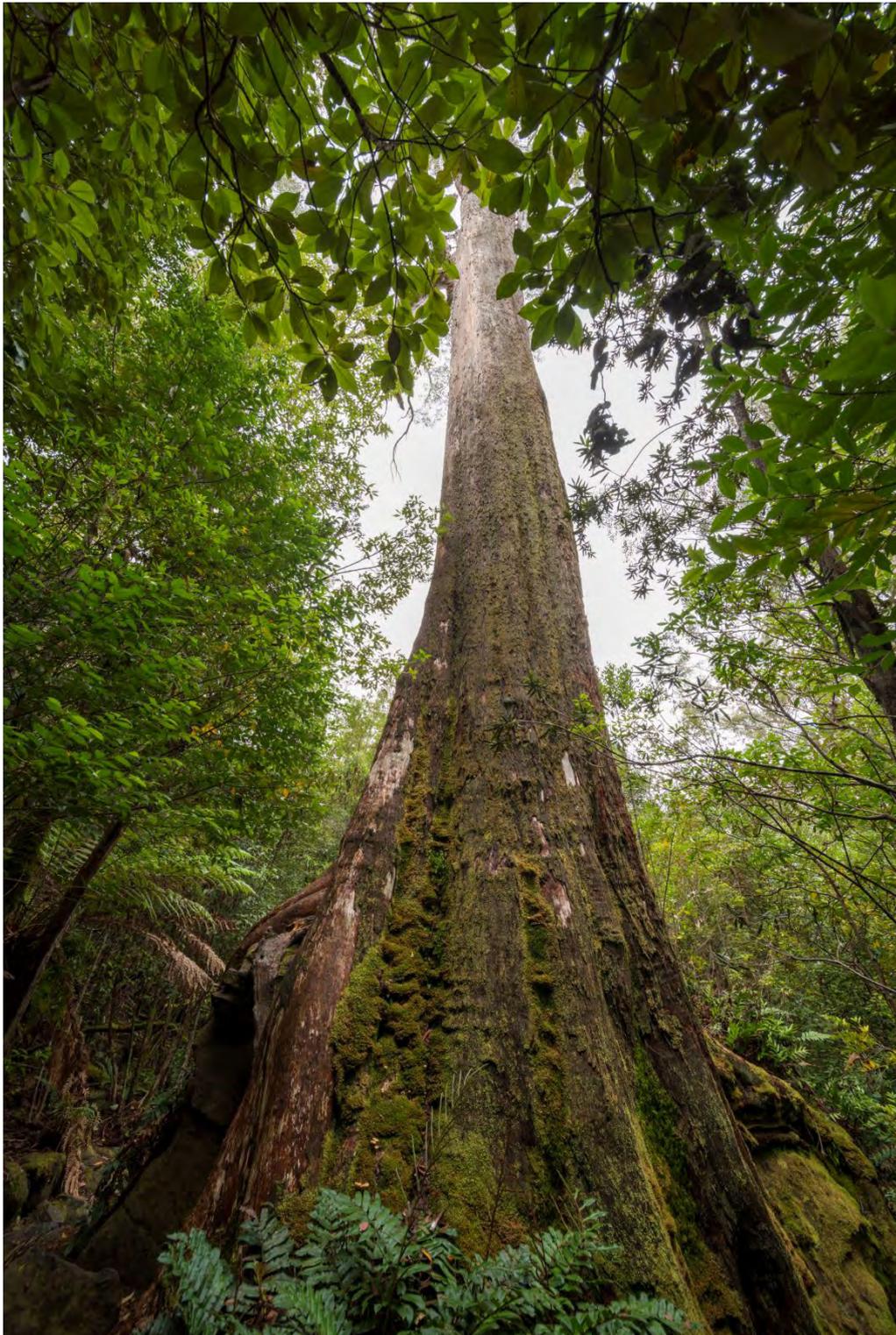


Image Credit: Octopus Tree, Wellington Park – Luke Tscharke

STCA - FINANCIAL STATEMENT - FEBRUARY 2020	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET
Administration					
Expenses					
Licences - ICT	3,200	5,864	2,664	45.4%	8,800
Website Development	-	-	-	-	-
Postage	-	-	-	-	-
Catering	368	2,000	1,632	81.6%	2,000
Consultancy - Business Management	-	8,700	8,700	100.0%	13,700
Contractors - Auditors	5,710	5,500	(210)	(3.8%)	5,500
Subtotal EXPENSES	9,278	22,064	12,786	57.9%	30,000
Revenue					
Unspent Grants/Opening Funds B/F	(344,542)	(344,542)	0	-	(344,542)
Other Fees and Charges	-	-	-	-	-
Bank Interest	-	-	-	-	-
Subtotal REVENUE	(344,542)	(344,542)	-	-	(344,542)
Subtotal Administration	(335,264)	(322,478)	12,786	(4.0%)	(314,542)
Climate Change Adaptation Project					
Expenses					
Catering	48	-	(48)	-	-
Contractor Services - Regional Energy Use	-	-	-	-	-
Contractor Services - Regional Climate Change Strategy	-	-	-	-	-
Contractor Services - Regional Climate Council Template	-	-	-	-	-
Contractor Services - Regional Coastal Strategy	-	-	-	-	-
Grants - Benefits	113,500	115,450	1,950	1.7%	127,805
Consultancy Environmental	-	-	-	-	-
Subtotal EXPENSES	113,548	115,450	1,902	1.7%	127,805
Revenue					
Unspent Grants/Opening Funds B/F	(127,805)	(127,805)	-	-	(127,805)
Other Contributions	(4,000)	(4,000)	-	-	(4,000)
Subtotal REVENUE	(131,805)	(131,805)	-	-	(131,805)
Subtotal Climate Change Adaptation Project	(18,257)	(16,355)	1,902	(11.6%)	(4,000)
Climate Change Communication Project					
Expenses					
Contractor Services - General	-	-	-	-	23,090
Subtotal EXPENSES	-	-	-	-	23,090
Revenue					
Unspent Grants/Opening Funds B/F	(23,090)	(23,090)	-	-	(23,090)
Subtotal REVENUE	(23,090)	(23,090)	-	-	(23,090)
Subtotal Climate Change Communication Project	(23,090)	(23,090)	-	-	-
Waste Strategy South					
Expenses					
Promotions	36,762	12,800	23,962	(187.2%)	12,800
Catering	251	-	(251)	0.0%	-
Communications	3,723	15,000	11,277	75.2%	30,000
Subtotal EXPENSES	40,736	27,800	(12,936)	(46.5%)	42,800
Revenue					
Unspent Grants/Opening Funds B/F	-	-	-	-	-
Subtotal REVENUE	-	-	-	-	-
Subtotal Waste Strategy South	40,736	27,800	(12,936)	(46.5%)	42,800
Regional Planning Initiative					
Expenses					
Contractor Services - General	-	-	-	-	24,434
Subtotal EXPENSES	-	-	-	-	24,434
Revenue					
Unspent Grants/Opening Funds B/F	(24,434)	(24,434)	-	-	(24,434)
Subtotal REVENUE	(24,434)	(24,434)	-	-	(24,434)
Subtotal Regional Planning Initiative	(24,434)	(24,434)	-	-	-
Total Operating					
Expenditure	163,562	165,314	1,752	1.1%	248,129
Income	(523,871)	(523,871)	-	-	(523,871)
Net Operating	(360,309)	(358,557)	1,752	(0.5%)	(275,742)

Note: This report is for management reporting purposes only. YTD actual and budget income include carry forward unspent grant funds which have been received and were unspent in prior reporting periods.