

SOUTHERN
MIDLANDS
COUNCIL



PUBLIC COPY ATTACHMENTS ORDINARY COUNCIL MEETING

Wednesday, 25th November 2020
10.00 a.m.

Oatlands Ex-Services & Community Club
1 Albert Street, Oatlands

| | |
|-------------------|---|
| Item 4.1 | Draft Council Meeting Minutes (Open) – 25 th November 2020 |
| Item 4.2.1 | Minutes – Woodsdale Community Memorial Hall Management Committee – 19 th October 2020 Minutes – Kempton Streetscape Committee – 17 th November 2020. |
| Item 4.3.2 | STCA Quarterly Report – September 2020 STCA Annual Report 2019/20 |

**SOUTHERN
MIDLANDS
COUNCIL**



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 28th October 2020

Victoria Memorial Hall
89 Main Street, Kempton

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OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 28TH OCTOBER 2020 AT VICTORIA MEMORIAL HALL, 89
MAIN STREET, KEMPTON COMMENCING AT 10:01 A.M.

1. PRAYERS

Rev. Dennis Cousens recited prayers.

2. ATTENDANCE

Mayor A O Green, Deputy Mayor E Batt, Cllr A Bantick, Cllr A Bisdee OAM, Cllr K Dudgeon, Cllr D Fish; Cllr R McDougall.

Mr A Benson (Acting General Manager), Mr D Cundall (Manager, Development & Environmental Services), Mrs L Brown (Planning Officer), Mr J Lyall (Manager, Infrastructure & Works), Mr B Williams (Manager, Heritage Projects), Ms W Young (Manager, Community & Corporate Development), Ms E Lang (Executive Assistant)

4. MINUTES

4.1 ORDINARY COUNCIL MINUTES

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr R McDougall

THAT the Minutes of the previous meeting of Council held on the 23rd September 2020, as circulated, be confirmed.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

- Woodsdale Community Memorial Hall Management Committee Annual General Meeting – 21st September 2020.
- Campania Hall’s Management Committee Annual General Meeting – 22nd September 2020.
- Kempton Streetscape Group Meeting – 28th September 2020.
- Arts Advisory Committee Meeting – 15th October 2020.

DECISION

Moved by Clr D Fish, seconded by Clr K Dudgeon

THAT the Minutes of the above special committees of Council be received.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

- Woodsdale Community Memorial Hall Management Committee Annual General Meeting – 21st September 2020.
- Campania Hall’s Management Committee Annual General Meeting – 22nd September 2020.
- Kempton Streetscape Group Meeting – 28th September 2020.
- Arts Advisory Committee Meeting – 15th October 2020.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr K Dudgeon

THAT the information be received.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

An opportunity was provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Deputy Mayor E Batt – advice of Paterson’s Curse at the old hatchery at Bagdad, can Council attend to.

It was advised that this item has been raised with the Weeds Officer to investigate.

Deputy Mayor E Batt – question regarding drainage issue at corner Erskine Street and Main Street, Kempton through to Louisa Street.

The Acting General Manager advised that Council staff have investigated two possible outfalls with concept options and plans to be developed to address the issue.

Deputy Mayor E Batt – question regarding progress on the Kempton off-lead dog park?

The Acting General Manager advised that a grant application has been submitted and currently awaiting advice from that application.

Clr R McDougall – question regarding old St James Church at Colebrook and overgrown grass/hazard.

Council staff will investigate and send hazard abatement notice if required.

Clr K Dudgeon – question regarding whether a replacement Planning Officer for Jacqui Tyson’s position has been appointed? and if so, request for advice of any future appointments

The Manager, Development and Environmental Services advised that Louisa Brown has commenced in the position of Planning Officer while Jacqui is on maternity leave.

Clr K Dudgeon – question regarding town signage in Southern Midlands and that they are all looking very worn/faded (noting that the sign at Craighourne Dam is extremely faded and unreadable).

The Acting General Manager agreed that some signs are faded and require replacement, a signage replacement project is in progress.

It was noted that the Craighourne Dam sign is the responsibility of Department of State Growth who have been notified that this sign requires replacement.

Clr K Dudgeon – advice that Paterson’s Curse was noticed on the Mt Baines property at Colebrook and has been raised with the Weeds Officer for action.

Clr K Dudgeon – question regarding the visitor maps for Oatlands and if they are available, request for copies to be provided to the community centre.

The Acting General Manager advised that the Oatlands visitor maps had been updated and copies will be provided to the community centre this week.

Clr K Dudgeon – question regarding the Woodsdale Cemetery and whether residents of Woodsdale have been notified that it is now Council owned.

The Acting General Manager advised that Council will write to the Cemetery Management committee with this advice.

Clr K Dudgeon – query regarding parking outside Commonwealth Bank and if a 15 minute parking sign can be installed? A number of customers from the Imbibers park in front of the bank and no parking is available for elderly customers directly outside the bank.

To be investigated.

Clr A Bantick – question regarding Kempton Medical Centre and if there are any advancements for service providers/Dr's at this facility?

The Acting General Manager advised that Council have been working with allied health professionals regarding a range of service providers, noting that there is no doctor at this point in time. An opportunity for local doctors in Brighton and Bothwell to have a look at the centre is also to be arranged. The Occupancy Permit for the centre was issued last week.

Clr A Bantick – request that some works projects need to be brought forward prior to the next budget due to flooding in Bagdad and other areas over the past few weeks. Some works are urgent and need attention now, funds can be used now to get some of these jobs completed by external contractors if required. It was noted that works staff have done a good job and are to be congratulated on all of their work; perhaps more outside works staff are required to address projects that have been on the works schedule for a couple of years; including kerb and channel work.

The Mayor requested pricing of inundation jobs and noted that some jobs should be deficit funded this year and will be taken from next years budget.

The Acting General Manager is to put forward a listing of potential projects that could be brought forward.

Clr A Bantick – request for urgent upgrade on the footpath near Gangells Lane, Bagdad that has been washed out.

Noted and to be forwarded to works staff for action.

Clr A Bisdee OAM – supports Clr Dudgeon with upgrading signage with a heritage influence for Southern Midlands towns signs.

Clr A Bisdee OAM – a plan for Memorial trees along the highway throughout the Southern Midlands needs to be looked at after noticing a tree south of Kempton that has fallen in half/rotten. The trees are very old and a plan needs to be developed to replace them as they are reaching the end of their lifespan.

Clr A Bisdee OAM – request for a sympathy card be sent to Mr Bob Cooke from Council on the recent passing of Sgt. Rob Cooke.

Mayor A Green – advice that the Drought Weeds Program needs to be re-advertised as property owners are unaware this funding is available. It was requested that the replacement Weeds Officer send details of this grant and other weeds information direct to farmers with a priority to establish a meaningful contact database. The Council Newsletter and Facebook page are not enough to promote this. It was also requested an article be placed in the Tas Country. The Mayor also commended Jen Milne on a great job in her position as Weeds Officer.

7. DECLARATIONS OF PECUNIARY INTEREST

Nil.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

The Acting General Manager reported that the following items need to be included on the Agenda. The matter is urgent, and the necessary advice is provided where applicable:-

- 1. Animal Management Report (refer agenda item 14.6.1)**
- 2. Staffing Matter (Closed Session)**
- 3. Legal Matter - Oatlands Aquatic Centre (Closed Session)**
- 4. Progress of Oatlands Accommodation Facility project**

DECISION

Moved by Cllr R McDougall, seconded by Cllr K Dudgeon

THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

9. PUBLIC QUESTION TIME (10.30 A.M.)

Councillors were advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

There was one (1) member of the public in attendance.

JULIA JABOUR – SOUTHERN MIDLANDS REGIONAL NEWS

Question regarding whether any tenders had been received for the Oatlands Aquatic Centre construction and if so are they Tasmanian or Mainland companies?

The Acting General Manager advised that tenders closed on the 14th October 2020 and three contractors have tendered for the project and they all are Tasmanian firms. Council will hold a workshop in the near future to determine the best outcome for Council.

Question regarding the current Oatlands Swimming Pool and will there be extra Covid-19 safety requirements for the operation of the Pool this season?

The Acting General Manager advised that Council have Standard Operating Procedures relating to pool operations and Covid-19 requirements will be included.

9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

11.1.1 DEVELOPMENT APPLICATION (SA 2020/8) FOR A PROPOSED DWELLING AND SUBDIVISION AT 47 HIGH STREET OATLANDS (CT7817857/1), OWNED BY SCOTT AND JACQUELINE DARE

DECISION

Moved by Cllr D Fish, seconded by Cllr A Bisdee OAM

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council **APPROVE** the Development Application (SA 2020/8) for a proposed Dwelling and Subdivision at 47 High Street Oatlands (CT7817857/1), owned by Scott and Jacqueline Dare and that a permit be issued with the following conditions:

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.**
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, which ever is later, in accordance with section 53 of the land Use Planning And Approvals Act 1993.**

Dwelling Design

- 3) All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted to the satisfaction of the Council's Manager of Development and Environmental Services.**
- 4) That the windows on the eastern elevation of the building are designed to be of more traditional dimensions and configuration, representative of the Georgian architectural form. Specifications to achieve the requirement of this condition are to be submitted to the satisfaction of Council's Manager Development and Environmental Services prior to or in conjunction with the application for Building Approvals under the *Building Act 2016*.**

Reason for condition: To ensure that the most prominent elevation of the building includes a more traditional fenestrative pattern consistent with the heritage precinct.

Heritage Tasmania

- 5) Compliance with any conditions or requirements of the Tasmanian Heritage Council in the attached 'Notice of Heritage Decision' No. 6275 dated 22nd September 2020.

Services

- 6) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

- 7) A connection and drainage from the proposed development must drain to a legal discharge point to the satisfaction of Councils Manager Development & Environmental Services.

Easements

- 8) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's Municipal Engineer. The cost of locating and creating the easements shall be at the subdivider's full cost.

TasWater

- 9) Pursuant to the Water and Sewerage Industry Act 2008 (TAS) Section 56P (2) (b) TasWater impose conditions on the permit as per Form PL05P (attached).

Access

- 10) The vehicle access from the carriageway of the road onto the subject land must be located and constructed using an uncoloured reinforced concrete pavement in accordance with the construction and sight distance standards shown on standard drawings TSDR09v1 and TSDRF01v1 prepared by the IPWE Aust. (Tasmania Division) and to the satisfaction of Council's Manager of Works and Technical Services.
- 11) Adequate manoeuvring space must be provided in accordance with Standards Australia (2002): Australian Standard AS 2890.2 – 2002, Parking facilities - Part 2: Off-Street, Commercial vehicle facilities, Standards Australia, Sydney and the requirements of the Council's Manager of Works and Technical Services. All vehicles including heavy trucks or articulated vehicles may leave the site in a forward direction.
- 12) The Developer is to contact the Manager, Works & Technical Services to arrange a site inspection within two (2) working days of completion of works.
- 13) The Applicant must provide not less than 48 hours written notice to Council's Manager of Works and Technical Services (Jack Lyall 6254 5000) before commencing construction works within a council roadway.

Final plan

- 14) A final approved plan of survey and schedule of easements as necessary, together with two (2) copies, must be submitted to Council for sealing for each stage. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.

- 15) A fee of \$250.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey for each stage.
- 16) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.
- 17) The subdivider must pay any Titles Office lodgment fees direct to the Recorder of Titles.

Property Services

- 18) Property services must be contained wholly within each lots served or an easement to the satisfaction of the Council's Municipal Engineer or responsible authority.

Construction Amenity

- 19) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:

| | |
|---------------------------------------|-------------------------|
| Monday to Friday | 7:00 a.m. to 6:00 p.m. |
| Saturday | 8:00 a.m. to 6:00 p.m. |
| Sunday and State-wide public holidays | 10:00 a.m. to 6:00 p.m. |

- 20) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:

- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
- b. The transportation of materials, goods and commodities to and from the land.
- c. Obstruction of any public footway or highway.
- d. Appearance of any building, works or materials.
- e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.

- 21) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
- 22) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manger of Works and Technical Services.

The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.

B. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 is required to be obtained prior to construction.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

Nil.

11.4 PLANNING (OTHER)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

12.1.1 CROWN RESERVED ROADS / UNMADE ROADS

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr D Fish

THAT the information be received.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

12.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

12.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

12.8.1 SOUTHERN MIDLANDS COUNCIL WASTE TRANSFER STATION OPERATIONS

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr R McDougall

THAT

- A. The report be received;
- B. The matters be discussed;
- C. That the *Schedule of Fees and Charges 2020/2021* be amended for the Waste Management Fees detailed in this report;
- D. Council undertake a basic communications exercise with regard to the introduction of a toll booth and the fee increase through the website and onsite signage; and
- E. Council Officers complete the safety audit/risk assessment of the site and undertake any urgent actions without delay.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

12.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

Louisa Brown (Planning Officer) left the meeting at 11.02 a.m.

12.10 Officer Reports – Infrastructure & Works

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Clr Bantick – appreciation to Council works staff for work during recent rainfall event.

Clr Dudgeon – has a response from the Minister regarding Tunnack Main Road been received? *It was noted that a letter has been sent from the Mayor but no response has been received to date.*

Clr Dudgeon – old bridge at York Plains Road and major flooding, request for update on what is happening. *Manager advised that new culverts have been ordered and has also spoken to the property owner to put in diversion and additional culverts in river flats.*

Clr Dudgeon – old Tunbridge Tier Road is impassable in some sections. *Manager advised that works are scheduled to occur when the grader is in the area.*

Clr McDougall – Tunnack Main Road, write to Minister and cc Jane Howlett and also noting the 5 ways intersection through Tunnack and the weeds along Tunnack Road with nil action by Department of State Growth. Noted that works have been undertaken but there is an underspend on road maintenance on this road. *To be actioned.*

Deputy Mayor – western end of Lower Marshes Road flooded, does bridge need looking at? *To investigate.*

Mayor – Woolridge Road, Rhyndaston issue with landslip on the fill side of the road. *Council will attend to asap.*

Mayor - wished to pass on to Works staff that he had received positive feedback from a resident on Storeys Road who was very pleased with stormwater works that Council undertook. He was extremely happy with the level of works undertaken and commended Council Officers.

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr D Fish

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference 2.1
Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference 2.2
Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Business

Strategic Plan Reference 2.3
Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

13.4 Industry

Strategic Plan Reference 2.4
Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference 3.1

Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr K Dudgeon

THAT the Heritage Projects Report be received and the information noted.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

14.1.2 PROPOSED USE OF 79 HIGH STREET OATLANDS FOR THE ARTIST IN RESIDENCE PROGRAM AND EXPRESSION OF INTEREST PROCESS FOR OTHER POSSIBLE USES

DECISION

Moved by Clr R McDougall, seconded by Clr A Bisdee OAM

THAT

- a) Council resolves to commence an expression of interest process for the use of 79 High Street. That process is to be open for two weeks, with submissions for proposed uses to be brought to the November Council meeting for consideration; and
- b) That the Artist in Residence proposal be considered alongside any submissions arising from the expression of interest process.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the meeting be adjourned at 11.28 a.m.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

Mr B Williams (Manager, Heritage Projects) left the meeting at 11.34 p.m.

Mr J Lyall (Manager, Infrastructure & Works) left the meeting at 11.49 a.m.

DECISION

Moved by Clr D Fish, seconded by Deputy Mayor E Batt

THAT the meeting be reconvened at 11.51 a.m.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

14.2 Natural

Strategic Plan Reference 3.2

Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.

14.2.1 NRM UNIT – GENERAL REPORT

DECISION

Moved by Cllr R McDougall, seconded by Cllr A Bisdee OAM

THAT the Landcare Unit Report be received and the information noted.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

Graham Green (Special Projects Officer) entered the meeting at 11.57 a.m.

14.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

14.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

14.6.1 ANIMAL MANAGEMENT REPORT

DECISION

Moved by Cllr K Dudgeon, seconded by Cllr R McDougall

THAT the Animal Management report be received and the information noted.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

14.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

14.7.1 UPDATED CLIMATE CHANGE ACTION PLAN

DECISION

Moved by Cllr R McDougall, seconded by Cllr A Bisdee OAM

THAT Council receive and endorse the updated Southern Midlands Council Climate Change Action Plan 2020.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

Mr G Green (Special Projects Officer) left the meeting at 12.07 p.m.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

15.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

15.2.1 PROGRESS REPORT - PROPOSED OATLANDS AQUATIC CENTRE DEVELOPMENT

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr A Bisdee OAM

THAT Council receive and note the report.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

15.2.2 OATLANDS SWIMMING POOL 2020/21 SEASON

DECISION

Moved by Cllr A Bisdee OAM, seconded by Cllr K Dudgeon

THAT Council endorse the opening arrangements for the Oatlands Swimming Pool 2020/21 Season; opening on the 30th November 2020.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

15.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

15.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

15.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

15.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

15.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

15.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

15.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

16.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / Maintain the Business Process Improvement & Continuous Improvement framework

16.1.1 POLICY REVIEW – COMMUNICATIONS POLICY & SOCIAL MEDIA USE

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

- 1. THAT Council receive and note the report; and.**
- 2. Consider the draft Communications Policy & Social Media Use for adoption at the November 2020 meeting (subject to any amendments).**

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

16.1.2 DRAFT POLICY – CLOSED CIRCUIT TELEVISION (CCTV) POLICY

DECISION

Moved by Deputy Mayor E Batt, econded by Clr A Bisdee OAM

1. **THAT Council receive and note the report; and.**
2. **Consider the draft Closed Circuit Television (CCTV) Policy for adoption at the November 2020 meeting (subject to any amendments).**

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

16.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

Nil.

16.2.1 SMC EXTERNAL GRANT PROJECTS – QUARTERLY UPDATE

DECISION

Moved by Clr D Fish, seconded by Deputy Mayor E Batt

THAT Council receive and note the report.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|---------------------|-------------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

16.2.2 PROPOSED CHRISTMAS / NEW YEAR ARRANGEMENTS (INCLUDING OFFICE CLOSURE)

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the information be received and Council endorse the proposed Office closure arrangements over the 2020/21 Christmas and New Year period.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

**16.2.3 LOCAL GOVERNMENT SHARED SERVICES – QUARTERLY UPDATE –
INFORMATION ONLY**

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT the information be received.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|---------------------|-------------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

16.2.4 TABLING OF DOCUMENTS

Nil.

16.2.5 ELECTED MEMBER STATEMENTS

An opportunity was provided for elected members to brief fellow Councillors on issues not requiring a decision.

Clr D Fish

- Noted that a meeting of the Oatlands Community Shed is to be convened.

Clr K Dudgeon

- Advice that the Oatlands Bowls Club have unfortunately had to cancel the Oatlands Christmas Pageant for 2020.
- Advice that Mia Barwick (9 year old from York Plains) recently won the Robert Beakley Medal for playing in the U13 Girls team in the Southern Tasmania Junior Football League (STJFL) for Claremont this year.

Mayor A Green

- Advice that three of the carriages stored at Kempton, owned by the Eaves family, have now been sold with 2 carriages remaining in the Southern Midlands.
- Advice that postal services at Colebrook will cease being in operation at the Colebrook Shop from the 1st November 2020. Fortunately, this service will now be operating from the former Online Access Centre in Colebrook effective from the 2nd November 2020 to prevent residents having to travel to Campania for postal services. A community member has volunteered to take up the role with new boxes being installed by Australia Post in the coming week.

16.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

16.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 30 SEPTEMBER 2020)

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT the Financial Report be received and the information noted.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|----------|--------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

17. MUNICIPAL SEAL

Nil.

18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

- 1. Staffing Matter (Closed Session)**
- 2. Legal Matter - Oatlands Aquatic Centre (Closed Session)**
- 3. Progress of Oatlands Accommodation Facility project**

It was noted that the second meeting of the Oatlands Accommodation Facility steering committee was held on the 28th October 2020 at 9.00 am.

The Request for Proposals will be released on the 2nd November 2020 and the responsible Project Officer is Mr Damian Mackey.

The Committee reaffirmed the importance of all enquiries from members of the public and potential proponents are to be directed to the Project Officer (D Mackey); noting that Councillors are not to provide any advice or information in relation to the proposed facility.

The Assessment Committee will be appointed in February 2021.

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr R McDougall

THAT the information be received.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Cllr A Bantick | √ | |
| Cllr A E Bisdee OAM | √ | |
| Cllr K Dudgeon | √ | |
| Cllr D Fish | √ | |
| Cllr R McDougall | √ | |

DECISION

Moved by Clr R McDougall, seconded by Clr A Bisdee OAM

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

| Matter | Local Government (Meeting Procedures) Regulations 2015 Reference |
|--|---|
| <i>Closed Council Minutes - Confirmation</i> | 15(2) |
| <i>Applications for Leave of Absence</i> | 15(2)(h) |
| <i>Waste Transfer Station Waste Collection Tenders</i> | 15(2)(d) |
| <i>Property Matter -Oatlands</i> | 15(2)(f) |
| <i>Staffing Matter</i> | 15(2)(a) |
| <i>Legal Matter - Oatlands Aquatic Centre</i> | 15(2)(i) |

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

DECISION

Moved by Clr D Fish, seconded by Clr K Dudgeon

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

| Councillor | Vote FOR | Vote AGAINST |
|---------------------|-----------------|---------------------|
| Mayor A Green | √ | |
| Deputy Mayor E Batt | √ | |
| Clr A Bantick | √ | |
| Clr A E Bisdee OAM | √ | |
| Clr K Dudgeon | √ | |
| Clr D Fish | √ | |
| Clr R McDougall | √ | |

CLOSED COUNCIL MINUTES

19. BUSINESS IN “CLOSED SESSION”

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

19.1 CLOSED COUNCIL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

19.2 APPLICATIONS FOR LEAVE OF ABSENCE

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

19.3 WASTE TRANSFER STATION CONTRACT FOR THE WASTE COLLECTION, DISPOSAL AND PROVISION OF BINS (5 YEAR PLUS 1)

Item considered in Closed Session in accordance with Regulation 15 (2)(d) of the Local Government (Meeting Procedures) Regulations 2015.

19.4 PROPERTY MATTER - OATLANDS

Item considered in Closed Session in accordance with Regulation 15 (2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

19.5 STAFFING MATTER

Item considered in Closed Session in accordance with Regulation 15 (2)(a) of the Local Government (Meeting Procedures) Regulations 2015.

19.6 LEGAL MATTER

Item considered in Closed Session in accordance with Regulation 15 (2)(i) of the Local Government (Meeting Procedures) Regulations 2015.

OPEN COUNCIL MINUTES

20. CLOSURE

The meeting closed at 1.20 p.m.

Woodsdale Community Memorial Hall **ATTACHMENT**

Agenda Item 4.2.1

Est. 1905

Minutes

FOR

General Committee Meeting

On

Monday 19 October 2020

At

Woodsdale Hall – Commencing at 7:00pm

1. Welcome/opening

1.1 The President welcomes members to the meeting.

1.2 The President declares the meeting open at 7.00pm

2. **Attendance:** President Mrs Kaye Rowlands, Vice President Mrs Ann Scott, Secretary/Treasurer Ms Kate Bourne, Mr Leon Scott and Council Representative Councillor Mrs Karen Dudgeon.

3. Apologies Jim Wiggins

Moved by Mrs Karen Dudgeon

Seconded

Leon Scott

Motion Carried

4. Confirmation of Minutes – Meeting 21st September 2020

Moved by Kate Bourne that the Minutes from the 21st September 2020

Only A.G.M. no General Meeting held.

Seconded:

Motion Carried

5. Business Arising from Previous Minutes of 3rd September 2020 - Nil

6. Financial Report:

Total Funds as of 19th October 2020 are \$10,197.01

Y.T.D. Financials

| | | | | |
|-------------------|------------------------|----|--------|-------------|
| Opening Balance | | | | \$10,226.05 |
| Incoming | YTD | \$ | 139.50 | |
| Luncheons | \$0.00 | | | |
| Hall Hire | \$0.00 | | | |
| Supper Room Hire | \$60.00 | | | |
| Miscellaneous | \$79.50(Bargin Centre) | | | |
| Outgoing | YTD | \$ | 144.54 | \$10,221.01 |
| Catering | \$0.00 | | | |
| Aurora | \$144.54 | | | |
| Repairs & Maint. | \$0.00 | | | |
| Miscellaneous | \$0.00 | | | |
| Function Expenses | \$0.00 | | | |
| Petty Cash | \$0.00 | | | |
| Closing Balance | | | | \$10,221.01 |

Moved by Kate Bourne that the Financial Report as distributed to members be accepted, **Seconded by** Mrs Ann Scott

Motion Carried.

7. Business arising from Financial Report: Nil

**ATTACHMENT
Agenda Item 4.2.1**

8. Consideration of Correspondence

8.1 In - Nil

8.2 Out – Nil

9. General Business:

9.5 – The Southern Tasmanian Carriage Club are interested in using the Woodsdale Recreational Ground as their home ground. They are currently in talks with the Southern Midlands Council re repairs to the facilities. The Hall committee has decided that the rental per annum would be \$400.00 per annum to cover electricity with a daily rate of \$30.00. Function Rate with overnight stay is to be \$60.00.

10. Bookings – Hairdresser next visit 28th November 2020

11. Next General Committee Meeting

To be held on Monday 7th December 2020 at 7pm

Meeting Closed at 7.30pm

Kempton Streetscape Group meeting
2.20pm, 17 November 2020 at the Kempton Council Chambers

Present

Carolyn Bassett
Edwin Batt
Denise Booth
Helen Geard
John Hay
Catherine Johnson
Tim Kirkwood
Maria Weeding
Shane Mitchell (guest for clock discussion)

Apologies

Catherine Johnson
Linda Cartledge

Minutes

The minutes of the last meeting held on 28 September 2020 were circulated. It was resolved to accept the minutes.

Mural and silhouette

A metal sign saying "Recreation Ground" will be affixed to the Clubroom wall once mural works have been completed. The new sign will use the same colour and lettering style as used on the Memorial Hall building sign. Dimensions of the sign will be determined at a later stage.

Playground at Recreation Ground

The swing at the playground should be installed prior to Christmas. Council needs to remove soil prior to installation of the swing and then put soft fall pine bark around the swing after it has been installed. Jack is liaising with Belinda from Ultimate Play.

There was a discussion about painting the existing playground equipment. The sea saw is getting old and needs work and later replacement. The table and chairs also need to be replaced. There is a playground maintenance budget and Council will look at ways to improve the existing equipment.

Carolyn will approach Pete Taylor at the Bridgewater Men's Shed to see if the Men's Shed has the capacity to construct 'public grade' picnic tables.

Clock tower

Shane Mitchell came and spoke to the meeting. He provided comprehensive background information about the clock. At this stage, the only thing that requires attention is new lighting on one face. The two existing lights are too bright and can be seen behind the glass. Shane has spoken to Jonesey's Electrical and he is waiting for them to get back with some suggested lighting options. Shane will follow up.

RSL/Memorial Hall building and forecourt upgrade

Potentially additional funds could be allocated to the upgrade of the Hall through the Australian Government. This would mean that all work at the front of the Hall and associated with the disabled car parking can be completed in one stage.

At the last meeting a building quote from Heritage Building Solutions (HBS) was provided to the meeting. It was decided that the quote had insufficient detail and a more comprehensive quote was required. Maria was also asked to obtain two additional quotes.

HBS provided a more detailed quote and this was presented to the meeting. Maria was unable to source any additional quotes. There were building companies not even prepared to quote because they are too busy with existing work. Of the two companies initially interested (names sourced from the Tasmanian Heritage Office web site), both were unavailable. Voss was not prepared to quote because the work was not within their scope. GLB Constructions, the company building the Oatlands whisky distillery, was interested but did not submit a quote. They were having trouble getting quotes from sub-contractors.

It was decided to engage HBS on a “do and charge” basis to undertake the upgrade work at the Hall. The benefits of engaging HBS include greater flexibility, ability to control variations and they can commence works in the near future. It was noted that HBS are aware that end of year functions will be held at the Hall and disruption needs to be limited.

Maria showed Group members a sample of strip lighting that can easily be placed under the bullnose lip of the forecourt seating. The lighting runs on a 12 volt system which means the normal electrical trenches are not required. The electrical cords through conduit will simply lie in the sand under the pavers. The lighting is sufficient to alert pedestrians that the seating is there so they can avoid bumping into it.

Group members then spent time looking at samples of stone and pavers for the forecourt area. The decision was made to use Island Block & Paving products – “Grande Stone” pavers (pewter/grey colour) for the forecourt paving and “Classic Stone” (limestone colour) for the forecourt seating.



Next meeting

The next meeting will be held in early February 2021 - date to be determined.

Meeting finished 4.05pm.

Southern Tasmanian Councils Authority

Quarterly Report to Members

September 2020



Each Joint Authority is required under Section 36B of the *Local Government Act 1993* to provide to its members a quarterly report that includes a statement of general performance and a statement of its financial performance

This report covers the three month period ending 30 September 2020. This report with all previous quarterly reports is published on the Authority's website: www.stca.tas.gov.au

The Southern Tasmanian Councils Authority commenced on 1 July 2006

Image Credit: Spring Beach, Orford – Pete Harmsen

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MATTERS FOR CONSIDERATION BY THE BOARD 3



Image Credits: Cape Barren goose – Stu Gibson

ORDINARY BOARD MEETING – 10 AUGUST 2020

An 'on-line' meeting of the STCA Board took place on 10 August 2020, the following matters were discussed:

Waste Management Update

Mr Dion Lester, Policy Director from the Local Government Association of Tasmania provided an update on the Southern Tasmanian Waste Management Group (STWMG). The STWMG, which came into effect on 1 July 2020, provides for all southern councils to work cooperatively on waste management and resource recovery issues and projects. A steering committee has been established to oversee the operation of the group with each member council nominating an officer to sit on the committee.

The Board heard about the Australian Government's commitment of \$190M for a new Recycling Modernisation Fund (RMF) to help create infrastructure to sort, process and remanufacture waste materials. The Board spoke about how councils may assist in positioning the region and providing input to the STWMG so that it is best placed to take advantage of any future money.

Premier's Economic and Social Recovery Advisory Council

The STCA agreed that it would provide a detailed submission to Stage Two of the Premier's Economic and Social Recovery Advisory Council (PESRAC). The STCA's submission will focus on the issues of training and skill development, increased government spending on public transport services and a wholesale review of the Southern Tasmanian Regional Land Use Strategy.

Tasmanian Government's Community Consultation on the 2020/21 Budget

The Board supported the provision of a submission to the Tasmanian Government's community consultation on the 2020/21 budget. It was agreed that the submission would focus on the issues of training and skill development, increased government spending on public transport services and a wholesale review of the Southern Tasmanian Regional Land Use Strategy.

City Deal Greater Hobart Work Plan

Members of the Board endorsed Brighton Council General Manager, Mr James Dryburgh, as the contact between the STCA and the Greater Hobart Work Plan.

Regional Climate Change Initiative

STCA representatives met with the Tasmanian Government to discuss the STCA/UTAS Australian Research Council (ARC) grant application. A grant application has been submitted to the Climate Research Grants Program and the Regional Coastal Strategy, Regional Climate Change Strategy and Council Climate Profiles Program continue to progress despite the impacts of the COVID-19 pandemic.

Financial Report

The Board noted the 30 June 2020 draft Financial Report. A copy is included with this Quarterly Report.

Next Meeting

The next Board meeting will be hosted by Central Highlands Council and will be held on 23 November 2020.

| STCA - DRAFT FINANCIAL STATEMENT - JUNE 2020 | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | YTD VARIANCE % | FULL YEAR BUDGET |
|--|------------------|------------------|-----------------|----------------|------------------|
| Administration | | | | | |
| Expenses | | | | | |
| Licences - ICT | 3,964 | 8,800 | 4,836 | 55.0% | 8,800 |
| Promotions | 3,419 | - | (3,419) | - | - |
| Catering | 368 | 2,000 | 1,632 | 81.6% | 2,000 |
| Contractors - Services | 10,000 | - | (10,000) | - | - |
| Consultancy - Business Management | - | 13,700 | 13,700 | 100.0% | 13,700 |
| Contractors - Auditors | 5,710 | 5,500 | (210) | (3.8%) | 5,500 |
| Subtotal EXPENSES | 23,461 | 30,000 | 6,540 | 21.8% | 30,000 |
| Revenue | | | | | |
| Unspent Grants/Opening Funds B/F | (344,542) | (246,542) | 98,000 | (39.7%) | (246,542) |
| Subtotal REVENUE | (344,542) | (246,542) | 98,000 | (39.7%) | (246,542) |
| Subtotal Administration | (321,081) | (216,542) | 104,540 | (48.3%) | (216,542) |
| Climate Change Adaptation Project | | | | | |
| Expenses | | | | | |
| Catering | 103 | - | (103) | - | - |
| Grants - Benefits | 148,500 | 127,805 | (20,695) | (16.2%) | 127,805 |
| Subtotal EXPENSES | 148,603 | 127,805 | -20,798 | -16.3% | 127,805 |
| Revenue | | | | | |
| Unspent Grants/Opening Funds B/F | (127,805) | (225,805) | (98,000) | 43.4% | (225,805) |
| Other Contributions Assets | - | (4,000) | (4,000) | 100.0% | (4,000) |
| Other Contributions | (4,000) | - | 4,000 | - | - |
| Subtotal REVENUE | (131,805) | (229,805) | (98,000) | 42.6% | (229,805) |
| Subtotal Climate Change Adaptation Project | 16,798 | (102,000) | -118,798 | 116.5% | (102,000) |
| Climate Change Communication Project | | | | | |
| Expenses | | | | | |
| Contractor Services - General | - | 23,090 | 23,090 | 100.0% | 23,090 |
| Subtotal EXPENSES | - | 23,090 | 23,090 | 100.0% | 23,090 |
| Revenue | | | | | |
| Unspent Grants/Opening Funds B/F | (23,090) | (23,090) | - | - | (23,090) |
| Subtotal REVENUE | (23,090) | (23,090) | - | - | (23,090) |
| Subtotal Climate Change Communication Project | (23,090) | - | 23,090 | - | - |
| Waste Strategy South | | | | | |
| Expenses | | | | | |
| Promotions | 36,762 | 12,800 | (23,962) | (187.2%) | 12,800 |
| Catering | 251 | - | (251) | - | - |
| Communications | 16,801 | 30,000 | 13,199 | 44.0% | 30,000 |
| Subtotal EXPENSES | 53,813 | 42,800 | (11,015) | (25.7%) | 42,800 |
| Revenue | | | | | |
| Unspent Grants/Opening Funds B/F | - | - | - | - | - |
| Subtotal REVENUE | - | - | - | - | - |
| Subtotal Waste Strategy South | 53,813 | 42,800 | (11,015) | (25.7%) | 42,800 |
| Regional Planning Initiative | | | | | |
| Expenses | | | | | |
| Contractor Services - General | - | 24,434 | 24,434 | - | 24,434 |
| Subtotal EXPENSES | - | 24,434 | 24,434 | - | 24,434 |
| Revenue | | | | | |
| Unspent Grants/Opening Funds B/F | (24,434) | (24,434) | - | - | (24,434) |
| Subtotal REVENUE | (24,434) | (24,434) | - | - | (24,434) |
| Subtotal Regional Planning Initiative | (24,434) | - | 24,434 | - | - |
| Total Operating | | | | | |
| Expenditure | 225,877 | 248,129 | 22,251 | 9.0% | 248,129 |
| Income | (523,871) | (523,871) | - | - | (523,871) |
| Net Operating | (297,994) | (275,742) | 22,251 | (8.1%) | (275,742) |

Note: This report is for management reporting purposes only. YTD actual and budget income include carry forward unspent grant funds which have been received and were unspent in prior reporting periods.



Southern Tasmanian Councils Authority

2019/20 Annual Report

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About the Southern Tasmanian Councils Authority

The Southern Tasmanian Councils Authority (STCA) is a regional organisation of councils created to facilitate cooperative working partnerships and to improve the ability of councils to take joint action to address regional development issues and progress sustainable economic, environmental and social outcomes for Southern Tasmania, its local communities and the State.

Member Councils

Brighton Council
Central Highlands Council
Derwent Valley Council
Glamorgan Spring Bay Council
Hobart City Council

Huon Valley Council
Sorell Council
Southern Midlands Council
Tasman Council

The Board

The STCA Board comprises representatives from its member councils with council General Managers also attending Board meetings. The Hobart City Council provides secretariat support to the Board.

Board Members

July 2019 – June 2020



Mayor Bec Enders
Chair
Huon Valley Council



Mayor Loueen Triffitt
Central Highlands Council



Mayor Ben Shaw
Derwent Valley Council



Mayor Debbie Wisby
Glamorgan Spring Bay
Council



Mayor Kerry Vincent
Sorell Council



Mayor Alex Green
Southern Midlands Council



Mayor Kelly Spaulding
Tasman Council

Board Member
July 2019 – August 2019



Lord Mayor Anna Reynolds
Hobart City Council

Board Member
August 2019 – June 2020



Deputy Lord Mayor Helen Burnet
Deputy Chair
Hobart City Council

Board Member
July 2019 – May 2019



Mayor Tony Foster AM
OAM JP
Brighton Council

Councillor Bec Enders



I am pleased to present the 2019/20 Annual Report for the Southern Tasmanian Councils Authority (STCA).

Despite the challenges of 2020, the Authority remained committed to advocating and promoting the interests of local government and its communities in Southern Tasmania.

It was an honour to take up the role of Chairperson on the STCA with Deputy Lord Mayor Helen Burnet elected as Deputy Chairperson. I wish to thank Lord Mayor Anna Reynolds for her very capable leadership of the Board.

The Board supported the national Garage Sale Trail initiative held in October 2019 and continued to pursue a number of regional climate change projects including the Regional Coastal Hazards Strategy, aimed at supporting southern Tasmanian councils in managing and responding to coastal hazards through a consistent and coordinated framework that supports decision making now and into the future and the Climate Profiles project, aimed at supporting southern Tasmanian councils in managing and responding to local climate hazards through the provision of best available climate information to enable relevant adaptation strategies/action plans to be developed and implemented.

The STCA nominated Brighton Council's General Manager as its representative to enable engagement between the Board and Tasmanian Government as they develop, consult and deliver the Work Program associated with the Greater Hobart Act. Submissions were provided to the Premier's Economic and Social Recovery Advisory Council and the Tasmanian Government's Budget Consultation process and an application was made to the Climate Research Grants Program.

The 2020/21 operating plan and budget was set by the Board and included support for the Memorandum of Understanding for Joint Communications activities with the Cradle Coast Waste Management Group and Northern Tasmanian Waste Management Group; the completion of Regional Climate Change projects and participation in the 2020 Garage Sale Trail. A new contemporary website was developed helping promote STCA member councils as a body working collaboratively with all levels of government.

The Board received a number of presentations from key organisations including Destination Southern Tasmania, the Cat Management Project and PlanBuild Tasmania. Brighton Council also provided an update on activities occurring within its municipal area.

Meetings continued to be held quarterly with Mayors having the opportunity to participate in roundtable meetings prior to each board meeting. The Annual General Meeting took place in November 2019 and a workshop was held to develop a list of regional projects of significance to advocate for in the lead up to future Federal and State elections.

In closing, I wish to acknowledge and thank my fellow Board members, Committee Chairs, and council General Managers for their commitment to the STCA particularly during what has been a challenging year. I would also like to acknowledge the work performed by STCA support staff and officers of the Regional Climate Change Initiative program that supports the STCA to achieve its goals.

Mayor Bec Enders

Chair

Southern Tasmanian Councils Authority

Key Results – 2019/20

Organisational Governance

- Conducted a workshop to identify a list of regional projects of significance.
- Developed a new STCA website.
- Appointed a new Chair and Deputy Chair of the STCA Board.
- The STCA meeting schedule was maintained with the Board meeting on a quarterly basis.
- The STCA's Governance and Audit Committee met on a regular basis.
- Provided oversight of Waste Strategy South and the Regional Climate Change Initiative.
- An Annual General Meeting was held in November 2019.
- Developed a budget strategy for 2020/21.
- Quarterly reports have been completed, circulated to member councils and placed on the STCA's website.
- Mayors Roundtable meetings were held prior to Board meetings.

Environment

- The Regional Climate Change Initiative continued to pursue a number of projects.
- Commenced the Southern Tasmanian Council's Climate Action Collaboration with UTAS.
- Commenced the Regional Coastal Hazards Strategy.
- Commenced the Municipal Climate Profiles with UTAS Climate Futures Tasmania.
- Applied for a Tasmanian Government Climate Research Grant to develop a 'Shared Tasmanian Climate Initiative'.
- Resolved to support the Garage Sale Trail.
- Continued to support the Memorandum of Understanding for Joint Communications activities with the Cradle Coast Waste Management Group and Northern Tasmanian Waste Management Group.

Economic Development

- Nominated two representatives to the Board of Destination Southern Tasmania which advocates for the interests of local government to the regional tourism industry.
- The South Eastern Regional Development Association and South Central Sub-region provided regular updates to the Board.

Planning

- The Board requested the Tasmanian Government undertake an update of the Southern Tasmanian Regional Land Use Strategy.

Advocacy

- Attendance at the first Business Growth Strategy Industry Summit.
- Attendance at a roundtable on the waste export ban and a Master Builders Association Networking event.

Southern Tasmanian Council Authority
Statement of Comprehensive Income
For the Year Ended 30 June 2020

| | <u>Note</u> | <u>2019/20</u> S | <u>2018/19</u> S |
|-----------------------------------|-------------|---------------------|---------------------|
| Revenues | | | |
| Council Contributions | 9 | 4,000 | 71,400 |
| Interest | | 7,753 | 13,922 |
| Grants | 7 | - | 107,000 |
| | | <u>11,753</u> | <u>192,322</u> |
| Expenses | | | |
| Accounting Services | | (10,000) | (11,822) |
| Audit Fees - Statutory | | (5,460) | (5,500) |
| Audit Fees - Other Services | | (250) | - |
| Communication | | (31,112) | (28,167) |
| Contractors Services | | - | (44,974) |
| Consultancy - Business Management | | - | (21,011) |
| Consultancy - Environmental | | - | (28,920) |
| External Labour | | - | (453) |
| Grants | 8 | (148,500) | - |
| Meeting expenses | | (721) | (977) |
| Promotions | | (12,800) | - |
| Website Maintenance | | (3,964) | (4,764) |
| | | <u>(212,807)</u> | <u>(146,588)</u> |
| Surplus/(Deficit) for year | | (201,054) | 45,734 |
| Other Comprehensive Income | | | |
| Comprehensive Result | | (201,054) | 45,734 |

Southern Tasmanian Council Authority
Statement of Financial Position
As at 30 June 2020

| | <u>Note</u> | <u>2019/20</u> S | <u>2018/19</u> S |
|--------------------------|-------------|---------------------|---------------------|
| ASSETS | | | |
| <i>Current</i> | | | |
| Cash | 4 | 332,680 | 509,280 |
| Prepayments | | 13,069 | - |
| Receivables | 5 | 6,186 | 3,200 |
| TOTAL ASSETS | | <u>351,935</u> | <u>512,480</u> |
| LIABILITIES | | | |
| <i>Current</i> | | | |
| Payables | | (40,709) | (200) |
| | | <u>(40,709)</u> | <u>(200)</u> |
| TOTAL LIABILITIES | | <u>(40,709)</u> | <u>(200)</u> |
| NET ASSETS | | <u>311,226</u> | <u>512,280</u> |
| EQUITY | | | |
| Retained Earnings | | 311,226 | 512,280 |
| TOTAL EQUITY | | <u>311,226</u> | <u>512,280</u> |

This statement should be read in conjunction with the accompanying notes.

Southern Tasmanian Council Authority
Statement of Changes in Equity
For the Year Ended 30 June 2020

| | <u>2019/20</u> S | <u>2018/19</u> S |
|-----------------------|---------------------|---------------------|
| Accumulated Surplus | 512,280 | 466,546 |
| Comprehensive Result | (201,054) | 45,734 |
| Closing Equity | <u>311,226</u> | <u>512,280</u> |

This statement should be read in conjunction with the accompanying notes.

Southern Tasmanian Council Authority
Statement of Cash Flows
For the Year Ended 30 June 2020

| | <u>Note</u> | <u>2019/20</u> | <u>2018/19</u> |
|---|-------------|-----------------------|-----------------------|
| | | \$ | \$ |
| <u>Cash Flows from Operating Activities</u> | | | |
| <u>Cash Inflows from Operating Activities</u> | | | |
| Council Contributions | | 4,400 | 78,540 |
| Interest | | 7,753 | 13,922 |
| Grants - Other | | 2,200 | 115,500 |
| GST Receipts | | 21,618 | 2,978 |
| | | <u>35,971</u> | <u>210,940</u> |
| <u>Cash Outflows from Operating Activities</u> | | | |
| Accounting Services | | (11,000) | (13,002) |
| Audit Fees | | (6,281) | (6,050) |
| Communication | | (32,011) | (36,683) |
| Contractors Services | | - | (51,671) |
| Consultancy - Business Management | | - | (27,864) |
| Consultancy - Environmental | | - | (37,968) |
| External labour | | - | (553) |
| GST payments | | (5,186) | (5,317) |
| Grants | | (124,850) | - |
| Meeting Expenses | | (787) | (1,068) |
| Printing and Stationery | | - | (23) |
| Promotions | | (28,456) | - |
| Website Development | | (4,000) | (4,800) |
| | | <u>(212,571)</u> | <u>(184,999)</u> |
| Net Cash Flow from Operating Activities | 4b | (176,600) | 25,941 |
| Net Cash (Used in) Investing Activities | | - | - |
| Net Cash (Used in) Financing Activities | | - | - |
| Net Increase (Decrease) in cash held | | (176,600) | 25,941 |
| Cash Held at the Beginning of the Year | | 509,280 | 483,339 |
| Cash held at the End of the Year | 4a | <u>332,680</u> | <u>509,280</u> |

This statement should be read in conjunction with the accompanying notes.

**Notes to and forming part of the Financial Report for the year
ended 30 June 2020**

1. Objective

The objective of the Southern Tasmanian Councils Authority (the Authority) is to enable members to work together to facilitate and coordinate agreed regional development strategies and actions to achieve sustainable economic, environmental and social outcomes for the southern region of Tasmania.

2. Legislative Framework

The Authority was incorporated on 1 July 2006 under Division 4 of the *Local Government Act 1993* (as amended).

3. Summary of significant accounting policies

a) Basis of Accounting

The financial report is a general purpose financial report and has been prepared in accordance with Australian Accounting Standards issued by the Australian Accounting Standards Board. Compliance with the Australian Accounting Standards may not result in compliance with International Financial Reporting Standards (IFRS), as the Australian Accounting Standards include requirements and options available to not-for-profit organisations that are inconsistent with IFRS.

The Authority has analysed its purpose, objectives, and operating philosophy and determined that it does not have profit generation as a prime objective. Consequently, where appropriate, the Authority has elected to apply options and exemptions within Accounting Standards that are applicable to not-for-profit entities.

The financial report has been prepared on the accrual basis under the convention of historical cost accounting and does not take into account changing money values. The report has been prepared on a going concern basis.

The financial report is presented in Australian dollars.

b) New and revised Accounting Standards and Interpretations adopted in the current period

The Authority has adopted the following new and revised Accounting Standards and Interpretations issued by the Australian Accounting Standards Board which are relevant to its operations and effective for the current reporting period: -

AASB 15 Revenue from Contracts with Customers.

The standard introduces a five-step process for revenue recognition, with the core principle of the new standard being for entities to recognise revenue to depict the transfer of goods or services to customers in amounts that reflect the consideration (that is, payment) to which the entity expects to be entitled in exchange for those goods or services. Accounting policy changes will arise in the timing of revenue recognition, treatment of contracts costs and contracts which contain a financing element.

For the Authority there is a significant effect in the treatment of all grants with sufficiently specific performance obligations which may not have been fulfilled at year end. The Authority's assessment is that there are no grants received in the current or prior years which have not fulfilled performance obligations. Therefore no adjustments are required.

AASB 16 Leases.

AASB 16 introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. A lessee is required to recognise a right-of-use asset representing its right to use the underlying leased asset and a lease liability representing its obligations to make lease payments. The Authority has assessed the impact of the new standard and concluded that there will be no impact because no leases are in place.

AASB 1058 Income of Not-for-Profit Entities.

AASB 1058 supersedes all the income recognition requirements relating to the Authority, previously in AASB 1004 Contributions. The timing of income recognition under AASB 1058 related to an asset (such as cash or another asset) receive depends on whether a transaction gives rise to a liability or other performance obligation, or a contribution by owners, related to an asset (such as cash or another asset) received. AASB 1058 applies when the Authority receives volunteer services or enters into other transactions in which the consideration to acquire an asset is significantly less than the fair value of the asset, and where the asset is principally to enable the Authority to further its objectives. The Authority has assessed the impact of the new standard and concluded that there will be no impact because no volunteer services are used and there are no transactions at significantly less than fair value.

c) New accounting standards for application in future periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The following summarises those future requirements, and their impact on the Authority:

AASB 2017-5 Amendments to Australian Accounting Standards (Applies from 1 January 2022).

The amendments address an acknowledge inconsistency between the requirements in AASB 10 and AASB 128 (2011) in dealing with the sale or contribution of assets between an investor and its associated or joint venture. The main consequence of the amendments is that a full gain or loss is recognised when a transaction involves a business (whether it is housed in a subsidiary or not). A partial gain or loss is recognised when a transaction involves assets that do not constitute a business, even if these assets are housed in a subsidiary. The Authority has assessed the impact of the new standard and concluded that there will be no impact because AASB 10 and AASB 128 do not apply to the Authority.

All other Australian accounting standards and interpretations with future effective dates are either not applicable to the Authority's activities, or have no material impact.

d) Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Authority, and the revenue can be reliably measured. Where grant funding includes specific performance obligations, a liability is recognised for funds received in advance with income recognised as obligations are fulfilled.

e) Expenses

Expenses are recognised when a decrease in future economic benefit related to either a decrease in an asset or an increase in a liability has arisen that can be measured reliably.

f) Cash

Cash consists of funds held in at call account in the name of the Hobart City Council on behalf of the Authority. Interest is credited to revenue as it accrues.

g) Receivables

Receivables are recorded at amortised cost less impairment. From this period the collectability of debts is assessed at year-end and an allowance is made for impairment on an expected credit loss basis. For prior periods a provision for impairment was recognised when there was objective evidence that an impairment loss had occurred.

h) Plant and Equipment

The Authority does not currently have any plant and equipment assets. All assets were either fully depreciated or disposed of as at 30 June 2018.

i) Comparative Figures

Where necessary, comparative information has been reclassified to achieve consistency in disclosure with current financial year amounts and other disclosures.

j) Taxation

The Authority is liable for the payment Goods and Services Tax (GST). The Authority currently has no employees therefore is exempt from payment of Payroll Tax liability and Fringe Benefits Tax and is exempt from all other taxes.

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which is disclosed as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

k) Rounding

Unless otherwise indicated, amounts in the financial statements have been rounded to the nearest whole dollar.

4. Cash

a) Composition of Cash

Cash is comprised of the following:-

| | <u>2019/20</u> | <u>2018/19</u> |
|--------------|----------------|----------------|
| | \$ | \$ |
| Cash at bank | <u>332,680</u> | <u>509,280</u> |

Cash includes grant monies received and unspent at 30 June each year. Refer to Note 7

b) Reconciliation of 'Net Cash Provided by Operating Activities' to 'Operating Surplus'

| | <u>2019/20</u> | <u>2018/19</u> |
|---|-------------------------|----------------------|
| | \$ | \$ |
| Operating Surplus (Deficit) | (201,054) | 45,734 |
| (Increase) / Decrease in Receivables | (16,055) | 778 |
| Increase / (Decrease) in Payables | 40,509 | (20,571) |
| Net Cash from Operating Activities | <u>(176,600)</u> | <u>25,941</u> |

In 2019/20 the Authority has recorded a deficit mainly due to reduced revenue as a result of no contributions from owner councils.

The increase in receivables reflects an increase in GST due and prepayments at 30 June 2020.
The increase in payables reflects an increase in trade creditors and GST due at 30 June 2020.

5. Receivables

| Receivables | <u>2019/20</u> | <u>2018/19</u> |
|--------------|----------------|----------------|
| | \$ | \$ |
| GST | 6,186 | 1,000 |
| Grants | - | 2,200 |
| Total | <u>6,186</u> | <u>3,200</u> |

6. Activities of the Authority

Some of the key activities undertaken by the Authority during the reporting period were:

- Appointed a new Chairperson (Mayor Bec Enders) and a new Deputy Chairperson (Deputy Lord Mayor Helen Burnet)
- Developed a new STCA website
- Conducted a workshop to identify a list of regional projects of significance
- Received presentations in relation to the Tasmanian Cat Management Project; PlanBuild Tasmania; Destination Southern Tasmania and Brighton Council
- Submitted a motion to the Local Government Association of Tasmania in relation to headworks charges
- Provided a submission to the Tasmanian Government's 2020-21 Budget development process
- Received updates on South Eastern Regional Development Association, Planning Reform, South Central Sub-region and Common Services
- The Chair attended the first Business Growth Strategy Industry Summit
- The Chair of Waste Strategy South attended a roundtable on the waste export ban and a Master Builders Association Networking event
- Nominated two representatives to the Destination Southern Tasmania Board of Directors
- Commenced the Southern Tasmanian Council's Climate Action Collaboration with UTAS
- Commenced the Regional Coastal Hazards Strategy
- Commenced the Municipal Climate Profiles with UTAS Climate Futures Tasmania
- Applied for Tasmanian Government Climate Research Grant to develop a 'Shared Tasmanian Climate Language'
- Provided oversight of Waste Strategy South and the Regional Climate Change Initiative
- Continued to support the Memorandum of Understanding for Joint Communications Activities with the Cradle Coast Waste Management Group and the Northern Tasmanian Waste Management Group
- Lobbied for an update to the Southern Tasmanian Regional Land Use Strategy
- Resolved to support the Garage Sale Trail
- Agreed to support the key areas of waste, climate change and planning in 2020/21
- Developed a budget strategy for 2020/21
- Conducted roundtable discussions for STCA Mayors
- Conducted an Annual General Meeting and produced an Annual Report
- Produced four quarterly reports

7. Grants Revenue

| Operational Grants | <u>2019/20</u> | <u>2018/19</u> |
|---------------------------------|----------------|----------------|
| | \$ | \$ |
| Climate Change Adaptation | - | 107,000 |
| Total Operational Grants | <u>-</u> | <u>107,000</u> |

As at 30 June 2020, a total of \$47,524 (2019 \$175,329) of grants received remained unspent and comprised of conditional grants of \$24,434 (2019 \$24,434) and unconditional grants of \$23,090 (2019 \$150,895). Details of the grants comprising the conditional and unconditional grants are:-

| <u>Conditional Grants Revenue</u> | <u>2019/20</u> | <u>2018/19</u> |
|-------------------------------------|----------------|----------------|
| | \$ | \$ |
| Regional Planning Initiative | 24,434 | 24,434 |
| | 24,434 | 24,434 |
| | | |
| <u>Unconditional Grants Revenue</u> | <u>2019/20</u> | <u>2018/19</u> |
| | \$ | \$ |
| Climate Change Adaptation | - | 127,805 |
| Climate Change Communications | 23,090 | 23,090 |
| | 23,090 | 150,895 |

The Regional Planning Initiative grant received from the Tasmanian State Government is conditional however performance obligations were met by 30 June 2020.

8. Grants Expenses

A conditional grant of \$148,500 was awarded to the University of Tasmania for the development of Regional Climate Strategy and Council Action Plans.

| <u>9. Council Contributions</u> | <u>2019/20</u> | <u>2018/19</u> |
|---------------------------------|----------------|----------------|
| | \$ | \$ |
| Operational activities | 4,000 | 71,400 |
| Total Council Contributions | 4,000 | 71,400 |

STCA supported a recommendation in the minutes of the 18 March 2019 that the 2019/20 members subscriptions be set at nil. The contributions of \$4,000 represent participation in the Regional Climate and Waste Programs from Councils.

10. Financial Instruments

a) Financial Risk Management

The Authority's financial instruments consist of deposits with banks, receivables and payables.

Credit Risk

Credit risk is the risk of financial loss to the Authority if a customer or counterparty to a financial instrument fails to meet its contractual obligations. The maximum exposure to credit risk is the carrying amount of recognised financial assets as disclosed in the statement of financial position. The Authority does not have any material credit risk exposure because amounts are owed by owner Councils and Government agencies.

Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The primary market risk that the Authority is exposed to is interest rate risk. All cash is subject to variable interest rates. Remaining financial assets and all financial liabilities are non-interest bearing. The Authority's exposure to interest rate risk in relation to cash held at bank is considered to be minimal.

An increase in variable rates of 100 basis points at the reporting date would result in a profit and an increase

to equity of \$3,327 (2019 \$5,093). A decrease in variable rates of 100 basis points at the reporting date would result in a loss and a decrease to equity of \$3,327 (2019 \$5,093). This analysis assumes all other variables remain constant. The analysis was performed on the same basis for 2019.

Liquidity Risk

Liquidity risk is the risk that the Authority will not be able to meet its financial obligations as they fall due. The Authority manages liquidity risk by monitoring cash flows. Exposure to liquidity risk is considered to be minimal.

b) Net Fair Value

The Authority considers that the carrying amount of its financial assets and liabilities approximate their fair value.

11. Events Subsequent to Balance Date

No events have occurred subsequent to the reporting date that would require adjustment to, or disclosure in, the financial report.

12. Contingent Assets and Liabilities

There were no material contingent assets or contingent liabilities at the reporting date.

13. Key Management Personnel Compensation

Nicholas Heath is currently acting in the management role and receives no remuneration for this service. Board members do not receive remuneration.

14. Other Related Parties Transactions

(a) Each member council of STCA appoints a councillor to represent it on the board of the Authority and vote on its behalf at general meetings of the Authority, and thereby hold positions that result in them having an influence over the operating policies of Councils with which STCA may conduct transactions.

| Name | Term Commenced | Term Expired |
|---|-----------------------|---------------------|
| Brighton – Mayor Tony Foster | 11/2014 | 05/2020 |
| Brighton – Deputy Mayor Barbara Curran | 05/2020 | |
| Central Highlands – Mayor Loueen Triffitt | 12/2016 | |
| Derwent Valley – Mayor Ben Shaw | 11/2018 | |
| Glamorgan/Spring Bay – Mayor Debbie Wisby | 11/2018 | |
| Hobart City – Lord Mayor Anna Reynolds | 11/2018 | 07/2019 |
| Hobart City – Deputy Lord Mayor Helen Burnett | 07/2019 | |
| Huon Valley – Mayor Bec Enders | 11/2018 | |
| Sorell – Mayor Kerry Vincent | 11/2014 | |
| Southern Midlands – Mayor Alex Green | 11/2018 | |
| Tasman – Mayor Kelly Spaulding | 11/2018 | |
| Chairman of the STCA | | |
| Hobart City – Lord Mayor Anna Reynolds | 11/2018 | 07/2019 |
| Lord Mayor Bec Enders | 11/2018 | |
| Deputy Chairman of the STCA | | |
| Deputy Lord Mayor Helen Burnet | 08/2019 | |

Clarence City Council, Glenorchy City Council and Kingborough Council are not members of the STCA, however, they do participate in the Regional Climate Change Initiative and Waste Strategy South programs.

b) Transactions with other related parties

During the period the Authority entered into the following transactions with related parties:

| <u>Nature of Transactions:</u> | <u>Provider</u> | <u>2019/20</u> | <u>2018/19</u> |
|--------------------------------|-----------------|----------------|----------------|
| Accounting Services | City of Hobart | \$10,000 | \$10,000 |

c) Loans and guarantees to/from related parties

The Authority has not entered into any loans or guarantees with related parties.

d) Loans and guarantees to/from commitments

The Authority has not entered into any commitments with related parties.

e) Transactions with related parties that have not been disclosed

The Authority has not entered into any ordinary citizen transactions with related parties.

Southern Tasmanian Councils Authority

Declaration

The accompanying financial report of the Southern Tasmanian Councils Authority is in accordance with the *Local Government Act 1993*, complies with Australian Accounting Standards, and gives a true and fair view of the Authority's financial position as at 30 June 2020, and of its performance for the year ended on that date.

There are reasonable grounds to believe that the Authority will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board.



(Mayor Bec Enders)
Chairman

3 November 2020
(Date)



Independent Auditor's Report

To the Members of the Southern Tasmania Councils Authority

Southern Tasmanian Councils Authority

Report on the Audit of the Financial Report

Opinion

I have audited the financial report of the Southern Tasmania Councils Authority (the Authority), which comprises the statement of financial position as at 30 June 2020 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies and the statement of certification by the members.

In my opinion, the accompanying financial report:

- (a) presents fairly, in all material respects, the financial position of the Authority as at 30 June 2020 and its financial performance and its cash flows for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Members of the Authority for the Financial Report

The members are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1993* and for such internal control as they determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the members are responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless they either intend to liquidate the Authority or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the members.
- Conclude on the appropriateness of the members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Ric De Santi
Deputy Auditor-General
Delegate of the Auditor-General

Tasmanian Audit Office

3 November 2020
Hobart