



PUBLIC COPY ATTACHMENTS ORDINARY COUNCIL MEETING

Wednesday, 27th November 2019
Municipal Offices, 71 High Street, Oatlands
10.00 a.m.

- | | |
|--------------------|---|
| Item 4.1 | Draft Council Meeting Minutes (Open) – 23 rd October 2019 |
| Item 4.2.1 | Minutes - Heritage Hub Committee – 20 th November 2019

Minutes – Woodsdale Hall Management Committee – 14 th October 2019

Minutes AGM – Woodsdale Hall Management Committee – 16 th September 2019 |
| Item 4.3.2 | STCA Annual Report |
| Item 11.1.1 | Development Application documents / representations

770 Woodsdale Road – Firing Range |
| Item 13.2.1 | Destination Southern Tasmania Tourism Forum – presentation slides |

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 23rd October 2019
10.00 a.m.

Municipal Offices
85 Main Street, Kempton

INDEX

1. PRAYERS	4
2. ATTENDANCE	4
3. APOLOGIES	4
4. MINUTES	4
4.1 Ordinary Council Minutes.....	4
4.2 Special Committees of Council Minutes	5
4.2.1 Special Committees of Council - Receipt of Minutes.....	5
4.2.2 Special Committees of Council - Endorsement of Recommendations.....	5
4.3 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993).....	7
4.3.1 Joint authorities - Receipt of Minutes.....	7
4.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)	7
5. NOTIFICATION OF COUNCIL WORKSHOPS	8
6. COUNCILLORS – QUESTION TIME	9
6.1 QUESTIONS (ON NOTICE).....	9
6.2 QUESTIONS WITHOUT NOTICE	10
7. DECLARATIONS OF PECUNIARY INTEREST	13
8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA	14
9. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)	15
9.1 PERMISSION TO ADDRESS COUNCIL	15
10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015	20
11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL’S STATUTORY LAND USE PLANNING SCHEME	21
11.1 DEVELOPMENT APPLICATIONS	21
11.1.1 Development Application (DA 2019/88) for Rail Siding (Timber Transport), 710 Tunnack Road, Parattah, owned by The Crown	21
11.2 SUBDIVISIONS.....	76
11.3 MUNICIPAL SEAL (PLANNING AUTHORITY)	76
11.4 PLANNING (OTHER)	76
12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)	77
12.1 ROADS.....	77
12.2 BRIDGES	77
12.3 WALKWAYS, CYCLE WAYS AND TRAILS.....	77
12.4 LIGHTING.....	77
12.5 BUILDINGS.....	77
12.6 SEWERS / WATER.....	77
12.7 DRAINAGE	77
12.8 WASTE.....	78
12.9 INFORMATION, COMMUNICATION TECHNOLOGY	78
12.10 OFFICER REPORTS – INFRASTRUCTURE & WORKS.....	78
12.10.1 Manager – Infrastructure & Works Report.....	78
13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)	79
13.1 RESIDENTIAL	79
13.2 TOURISM.....	79
13.3 BUSINESS.....	79
13.4 INDUSTRY.....	79
14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES)	80
14.1 HERITAGE	80
14.1.1 Heritage Project Program Report	80

14.2	NATURAL.....	82
14.2.1	<i>NRM Unit – General Report.....</i>	<i>82</i>
14.3	CULTURAL.....	85
14.3.1	<i>Heritage & Bullock Festival 2019 Event Evaluation.....</i>	<i>85</i>
14.4	REGULATORY (OTHER THAN PLANNING AUTHORITY AGENDA ITEMS).....	120
14.5	CLIMATE CHANGE.....	120
15.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE).....	121
15.1	COMMUNITY HEALTH AND WELLBEING.....	121
15.2	YOUTH.....	121
15.3	SENIORS.....	121
15.4	CHILDREN AND FAMILIES.....	121
15.5	VOLUNTEERS.....	121
15.6	ACCESS.....	121
15.7	PUBLIC HEALTH.....	121
15.8	RECREATION.....	122
15.8.1	<i>Oatlands Swimming Pool 2019/20 Season.....</i>	<i>122</i>
12.10.1	<i>Manager – Infrastructure & Works Report.....</i>	<i>124</i>
15.9	ANIMALS.....	128
15.10	EDUCATION.....	128
16.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY).....	129
16.1	CAPACITY.....	129
16.2	SAFETY.....	129
16.3	CONSULTATION & COMMUNICATION.....	130
16.3.1	<i>Corporate Communications Strategy.....</i>	<i>130</i>
17.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION).....	151
17.1	IMPROVEMENT.....	151
17.2	SUSTAINABILITY.....	152
17.2.1	<i>Local Government Shared Services update (Standing Item – Information Only).....</i>	<i>152</i>
17.2.2	<i>Australian Citizenship Ceremonies Code – Requirement for Councils to adopt a Dress Code.....</i>	<i>153</i>
17.2.3	<i>Tabling of Documents.....</i>	<i>157</i>
17.2.4	<i>Elected Member Statements.....</i>	<i>158</i>
17.3	FINANCES.....	160
17.3.1	<i>Monthly Financial Statement (period ending 30 September 2019).....</i>	<i>160</i>
17.3.2	<i>Request for Financial Assistance – Melton Mowbray Rodeo.....</i>	<i>172</i>
18.	MUNICIPAL SEAL.....	180
19.	CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA.....	181
19.1	<i>Proposed Christmas / New Year arrangements (including office closure).....</i>	<i>181</i>
20.	BUSINESS IN “CLOSED SESSION”.....	184
20.1	<i>Closed Council Minutes - Confirmation.....</i>	<i>184</i>
20.2	<i>Applications for Leave of Absence.....</i>	<i>184</i>
20.3	<i>Audit Panel Minutes - Confirmation.....</i>	<i>184</i>
20.4	<i>Property Matter - Kempton.....</i>	<i>184</i>
21.	CLOSURE.....	186

OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 23rd OCTOBER 2019 AT THE MUNICIPAL OFFICES, 85 MAIN
STREET, KEMPTON COMMENCING AT 10:00 A.M

1. PRAYERS

Rev Dennis Cousens recited prayers.

2. ATTENDANCE

Deputy Mayor E Batt, Clr A Bantick, Clr A Bisdee OAM, Clr K Dudgeon, Clr D Fish, Clr R McDougall.

Mr T Kirkwood (General Manager), Mr A Benson (Deputy General Manager), Mr D Cundall (Manager, Development and Environmental Services), Mrs J Tyson (Senior Planning Officer), Mr J Lyall (Manager, Infrastructure & Works), Mr B Williams (Manager, Heritage Projects), Miss E Lang (Executive Assistant).

3. APOLOGIES

Mayor Alex Green

4. MINUTES

4.1 ORDINARY COUNCIL MINUTES

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 25th September 2019, as circulated, are submitted for confirmation.

DECISION

Moved by Clr D Fish, seconded by Clr R McDougall

THAT the Minutes (Open Council Minutes) of the previous meeting of Council held on the 25th September 2019, as circulated, be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Minutes – Lake Dulverton and Callington Park Management Committee – 30th September 2019.
- Minutes – Campania Halls Management Committee AGM – 17th September 2019.

RECOMMENDATION

THAT the minutes of the above Special Committees of Council be received.

DECISION

Moved by Clr D Fish, seconded by Clr R McDougall

THAT the minutes of the above Special Committees of Council be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Minutes – Lake Dulverton and Callington Park Management Committee – 30th September 2019.

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Minutes – Nil.
- Southern Tasmanian Councils Authority (Waste Strategy South) – Nil.

DECISION NOT REQUIRED

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

No workshops have been held since the last Ordinary Meeting.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

“29. Questions without notice

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
 - (i) another councillor; or*
 - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity was provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Clr Fish – is the final cost of the recent repairs to the Motor Grader known?

Question taken on notice, to be raised with Manager, Infrastructure & Works.

Clr McDougall – is there any update available in relation to the appointment of the Heritage and Collections Officer position?

The Deputy General Manager advised that it is being finalised with referee checks currently being undertaken.

How many full time positions (including the new Heritage and Collections Officer position) are within the Heritage Program?

The General Manager advised that the Heritage department currently has 2.5 FTE employees.

When will the Heritage Hub committee meeting be convened?

The Deputy General Manager advised that a notice is to be provided and that the meeting will be held on the Wednesday prior to the next Council meeting.

When will the Oatlands Structure Plan process be commenced and when will the Committee appointed to oversee this process be meeting?

The Manager Development and Environment Services advised that he is currently working on the Project Plan which will be referred to the Committee and it is anticipated that this will be held within the next 4 to 6 weeks.

Question regarding the proposed Tunnack Streetscape Plan and how is it intended to consult with the community?

Following brief discussion it was determined that, in the first instance, Council should contact the Tunnack Hall Committee to nominate 2-3 community members to provide input into this process.

In relation to the 'Heritage Key' system (which provides access to the Council heritage buildings) is there any available data re: usage etc.?

The General Manager advised that this question can be discussed with the Manager, Heritage Projects during his report.

Clr Bantick – advised that the 'Bagdad' town sign is missing from the northern approach to Bagdad. He further commented that the signs are very small and questioned whether they can be upgraded (at both ends) to a larger size?

The General Manager to refer to the Department of State Growth.

Deputy Mayor Batt – question regarding Kempton streetlights – progress?

General Manager confirmed that TasNetworks has been requested to install streetlights in both Burnett and Main Streets Kempton.

Main Street, Kempton – Footpath renewal (capital works) – council officers commended for standard of works.

Clr Bisdee – Craighourne Road – any further development in relation to removal of the gate?

The General Manager advised that the gate still remains in place however there have been no further reports of the gate being locked. Issue is still being addressed.

In addition, a response has now been received from Minister Barnett MP which confirms that the Inland Fisheries Service will work with Council to address issues around signage to indicate property boundaries and other site improvements on land owned by Tasmanian Irrigation.

Clr Bisdee raised the issue of community newspapers and whether it is worth approaching Font PR to ascertain whether they would be interested in producing a newspaper (similar to Derwent Valley and Sorell regions) for the Southern Midlands. This would be a vehicle to provide a single publication for the entire district.

The General Manager advised that Council can certainly approach Font PR to discuss the feasibility of introducing a newspaper (noting that this would be a commercial decision made by Font PR).

7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

The General Manager reported that the following items need to be included on the Agenda. The matters are urgent, and the necessary advice is provided where applicable:-

1. PROPOSED CHRISTMAS/NEW YEAR ARRANGEMENTS (INCLUDING OFFICE CLOSURE)

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT the Council resolve by absolute majority to deal with the above listed supplementary item not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

9. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors were advised that, at the time of issuing the Agenda, the following questions on notice had been received from members of the public (see over).

There were no members of the public in attendance.

9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

RICHARD BARNES - MANGALORE

The following questions on notice were received via email to the General Manager on the 22nd September 2019.

I would like the following questions **put on the agenda on notice** for the next Council meeting, which I would like answers for at that meeting -

1. Where geographically on Black Brush and Banticks Road are sealing and repair works proposed by Council in the 2019-2020 financial year?
2. What repairs to Black Brush Road did Council ask of the Contractor (the entity responsible for the earth-based material being carted from the Mangalore Quarry) who constructed the Bagdad - Mangalore Highway Upgrade?

Council response:

1. *Blackbrush Road:*

Council has allocated \$210,000 to construct and seal approximately 1km on Blackbrush Road. This section will be reconstructed and sealed commencing from the end of the existing seal (Mangalore) and extending to the junction of Banticks Road.

Banticks Road:

Council has allocated an amount of \$27,500 which will fund the placement of a seal on top of the road once construct and stabilised. The allocation of this amount follows receipt of an offer from a property owner on Banticks Road to undertake the construct and stabilisation works on an in-kind basis. The distance is approximately 900 metres.

2. *VEC Civil Engineering were the contractor responsible for the Bagdad – Mangalore Highway Upgrades. The highway works were performed on behalf of the Department of State Growth under a contract arrangement. Dialogue regarding works and repairs to Black Brush Road associated with truck cartage operations to and from the Midland Highway was between Council, the Department of State Growth and at times directly with the VEC.*

Council asked that the Black Brush Road be graded during the heavy cartage operations in 2018 and that all damage caused by cartage operations be repaired by State Growth/VEC at the completion of the highway works. This was in accordance with the conditions of the Planning Permit issued for the Midland Highway works. The permit conditions also mirrored contract conditions between Department of State Growth and VEC.

In brief – during and post cartage operations the following works were undertaken:

- *Watering of the road during heavy cartage to minimise dust*
- *Contractor supplied and graded gravel on the un-sealed section twice*
- *Contractor repaired pot holes on the sealed sections on several occasions*
- *The works are now complete with no further works to be undertaken by State Growth and/or VEC*

As further noted, it was identified, by State Growth and VEC that Black Brush Road has some underlying issues and drainage issues that exacerbated some of the damage caused by heavy truck movements.

CRAIG & SALLY WILLIAMS – TEA TREE

The following questions on notice were received via email to SMC on the 16th October 2019.

From: casmwilliams
Sent: Wednesday, 16 October 2019 8:48 AM
To: SMC Mail <mail@southernmidlands.tas.gov.au>
Subject: Question on Notice for October meeting

Dear Councillors our question on notice is this.

Why did council staff advise the Planning Commission that our Metal Fabrication business approved on May 3 2005, DA 05/3033 was nothing more than a farm shed to park our truck

Councillors as the Planning Authority can you confirm that our permit to operate as a Metal Fabrication Business at 1356 Tea Tree Rd is current as we have not been informed otherwise.

Taken from Councils Representation to the TPC

2.4.3 Council advise that a permit was granted in 2005 for a Workshop/Industrial (Limited Impact) on the land.

2.4.4 Council records of the assessment of the Application for the permit (for the workshop) demonstrate that Council deemed the workshop could operate subject to conditions with limited potential for environmental harm outside of the property boundary;

2.4.5 Council advise the workshop is an operation undertaken by the property owner and is used in conjunction with agricultural use of the land and a small trucking and transport business. Essentially the workshop is a mixed use shed;

Craig & Sally Williams
1356 Tea Tree Rd

Council response:

Background

Council and Mr Williams have recently been involved in the Tasmanian Planning Commission (TPC) hearings relating to the draft Planning Scheme Amendment RZ2017/01 to Rezone 1384 Tea Tree Road, Campania from Rural Resource to Particular Purpose Zone 3 - Tasmanian Buddhist Cultural Park.

As part of the hearing process Council and other parties have made submissions on various matters to the Tasmanian Planning Commission for their consideration in relation to the proposed planning scheme amendment.

Submissions

As part of his submissions to the TPC Mr Williams has stated that a workshop on his property should be subject to an Attenuation Area of 500m for Metal Fabrication under the Attenuation Code of the Southern Midlands Interim Planning Scheme 2015.

Council issued a planning permit in 2005 (DA02/3033) to Mr Williams for a Vehicle Workshop/Industrial (Limited Impact) Development. The proposal was described on the application form as 'Repairs and fabrications for agricultural transport equipment'.

The term 'Limited Impact' in the previous planning scheme was used to indicate that the use was not expected to have impacts beyond the subject property, which is reflected in the planning assessment of the proposal.

Further, the use of the workshop for metal fabrication is not a full time, intensive business. It is operated in conjunction with the other activities on the land (transport business, quarry and farm) rather than a standalone, intensive use.

Based on the above factors, Council officers conclude that the workshop does not require an attenuation area and stated so in the submissions to the TPC.

Conclusion

The planning permit for DA05/3033 remains valid and use of the workshop can continue for metal fabrication and associated activities, in accordance with the permit conditions.

However, the use does not require an Attenuation Area for Metal Fabrication under the Attenuation Code of the Southern Midlands Interim Planning Scheme 2015.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the meeting be adjourned at 10.36 a.m. for morning tea.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr R McDougall, seconded by Clr D Fish

THAT the meeting be reconvened at 10.49 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

11.1.1 DEVELOPMENT APPLICATION (DA 2019/88) FOR RAIL SIDING (TIMBER TRANSPORT), 710 TUNNACK ROAD, PARATTAH, OWNED BY THE CROWN

File Ref: T 5840930

Author: SENIOR PLANNING OFFICER (JACQUI TYSON)

Date: 17 OCTOBER 2019

Attachments:

*Development Application documents
Representation*

PROPOSAL

Application is made by Tasmanian Railways Pty Ltd (TasRail) for a Permit under the *Land Use Planning and Approvals Act 1993* ("the Act") to operate a rail siding for rail freight transport of timber from 710 Tunnack Road, Parattah.

Under the proposal a disused rail siding at Parattah will be upgraded and reopened to allow for transport of timber by rail from the site, to be known as the Parattah Terminal. The operation will involve transport of logs to the site by semitrailer truck, storage of the logs on the site and then transfer to the trains using a front end loader or excavator.

The hours of operation for deliveries and loading/unloading activities at the site will be 7am to 9pm Monday to Friday, 8am to 6pm Saturday and 9am to 5pm Sunday.

Log deliveries will occur by trucks, with up to 20 trucks per day at the peak operation capacity.

Unloading of logs from the trucks and loading of the logs onto rail wagons will be done using a front end loader or excavator with log grips. While both vehicles will be kept on the site only one would be operated at a time. There is capacity for stockpiling up to 3000 tonnes of logs at the site.

The proposal includes installation of a weighbridge on the site. The site will be fenced and secured.

One additional employee will be based at the site to operate the log freight terminal. There are currently between 2 and 10 employees using the site for regular train operations and maintenance.

The development also includes road works to upgrade the turn off from Tunnack Road to the property, which is accessed via the unmade Thirkell Street. A Traffic Impact Assessment has been included with the application, considering the traffic generation and requirement for the intersection and access to be upgraded.

A Permitted Development Application was approved under delegation in July 2019 for associated site works, signage, fencing and construction of an amenities building on this site.

The application has been lodged under the *Southern Midlands Interim Planning Scheme 2015* (“the Planning Scheme”).

The land is zoned Village and is currently used for rail freight operations and storage.

Under the Planning Scheme the proposal is defined as use for “Transport depot and distribution”. This use class is Discretionary in the Village Zone.

The Council gave notice of the application for public comment for 14 days. During the notification period one (1) representation was received.

This report will assess the proposal against the relevant provisions of the Act and the Scheme. It is recommended that Council approve the proposal.

THE SITE

Maps 1 and 2 below shows the location and zoning of the property and surrounding area.



Map 1_ The subject land is located in the Village Zone (orange) and is marked with a blue star. Surrounding properties are in the Village Zone (orange) and Rural Resource Zone (cream). The railway is in the Utilities Zone. (Source: LISTmap)



Map 2 _ Aerial image of the subject land and surrounding area. The site is marked with a blue star.

The site is located on the western edge of the Parattah township. The title is an internal lot with access from Tunnack Road.

The land adjoins other large Village zoned titles to the north and south, both of which are undeveloped other than outbuildings. Land to the west beyond the rail line is zoned Rural Resource and used for farming purposes. The nearest dwellings are to the east fronting Tunnack Road, approximately 150-200m from the subject land.

THE APPLICATION

The Application has been prepared and submitted by TasRail.

The Application includes plans and a Traffic Impact Assessment to accompany the Development Application form.

Permission from the Department of State Growth and Crown Land Services has been given of the Development Application, as required by the Act.

USE/DEVELOPMENT DEFINITION

The proposed use and development is defined, under the Planning Scheme, as “Transport depot and distribution”:

Transport depot and distribution

use of land for distributing goods or passengers, or to park or garage vehicles associated with those activities, other than Port and shipping.

Examples include an airport, bus terminal, council depot, heliport, mail centre, railway station, road or rail freight terminal and taxi depot.

Under the Scheme, a Development Application for use or development relating to “Transport depot and distribution” has a Discretionary status in the Village Zone.

As a discretionary development, the application was advertised in accordance with Section 57 of the Act. Council has the discretion to grant a permit or refuse to grant a permit.

PUBLIC NOTIFICATION AND REPRESENTATIONS

The application was advertised on the 12th April 2019 for fourteen (14) days. During this period Council received one (1) representation. The issues raised in the representation and response are detailed in the table below.

Representation 1	Council Officer Comment
<p>I write in reference to the above development application which seeks to formalise a previously informal transport node providing connections between rail and road transport for timber harvested locally.</p> <p>In general I am in support of the initiative, however the development application contains a number of oversights and assumptions which must be addressed to ensure that the amenity of residents and road users is not adversely impacted by the works and future use.</p> <p>The location in which the works are to occur is zoned ‘village’, a code which allows a wider range of activities than in a General Residential zone, but which still acknowledges that residential activities prevail, and that foot and cycle transport is a priority.</p> <p>The discretionary activities in a village zone include ‘transport depot and distribution’ which is presumably the trigger for the public notification of, and contemplation of the application.</p> <p>Section 16.4 of the plan sets out use standards which include building height, landscaping, fencing, setback, outdoor storage and design against which an application must be measured. None of</p>	<p><i>The land is located in the Village Zone and the Development Application (DA) must be assessed under the current zoning and scheme provisions.</i></p> <p><i>Lodgement of a DA is not an opportunity to rezone land and in any case it is not necessary as the Village Zone allows for Transport depot and distribution as a Discretionary use (as noted by the representor).</i></p> <p><i>The relevance of the use and development standards is not an indication of whether or not the zone is appropriate.</i></p> <p><i>There are several applicable and useful Use and Development standards in the Village zone (assessed below) and the traffic matters are adequately covered by the Codes of the planning scheme (also considered below).</i></p>

<p>Proposed mitigation: Hours of operation on weekdays to be reduced to 7pm, and Sunday hours to apply on public holidays.</p>	
<p>Noise associated with the braking (and incremental return to speed from a stationary position) has not been given consideration. With a proposed 40 vehicle movements per day, this will have an adverse impact on the amenity of residences fronting Tunnack Road. Proposed mitigation: that the situation be monitored and appropriate measures be introduced if it is considered a significant impact on the amenity of residents</p>	<p><i>The noise associated with traffic movements may have some impact on surrounding properties. However, there is limited scope to consider this under the planning scheme.</i></p>
<p>Sightlines The approach from the South (from which the majority of vehicles will approach) is compliant with the National Standards, however the approach from the south is 75m, the SISD being 83m. The report dismisses this discrepancy due to the 60km zone. The “Guide to Road Design – P a r t 4 A : Unsignalised and Signalised Intersections” states that the ASD for trucks is 64m and 73 for a car, so this appears to be compliant with the standards, but does not take into consideration the local tendency to speed up between the residential sections of Parattah. Proposed mitigation: The road surface will be clearly marked with advice of entering traffic on the northern approach to the intersection, prior to the commencement of the curve.</p>	<p><i>The TIA includes recommendations to improve sight distance (vegetation removal) and installation of advance warning signage.</i></p> <p><i>A condition is included to require these recommendations to be put in place.</i></p>
<p>Pedestrian Movement. 16.1.1.3 To ensure development is accessible by walking and cycling. There is a made path which terminates at Thirkell Street, and which is commonly used by locals, cyclists, riders and tourists, and in particular school children circulating around the village. The traffic impact assessment fails to note this footpath, or the less formal path on the opposite side of Tunnack Road which links it to the residential areas on Bailey’s Road and Tunnack Road, which is maintained by Council. The habitual use of the path by locals and visitors will give rise to potential conflict which must be</p>	<p><i>The identified clause (16.1.1.3) is a Zone Purpose Statement and not a use or development standard.</i></p> <p><i>In general it is preferable for use and development within a village to be accessible by active means. In this case there will be no need for the public to access the site. Employees and deliveries will access by vehicle.</i></p> <p><i>In any case, the use of the footpaths in the area should be recognised and addressed with signage, as included in the recommendation below.</i></p>

<p>managed by appropriate signage and movement controls. Proposed mitigation: The footpath be clearly signposted with advice regarding proximity to heavy vehicle traffic.</p>	
<p>Conflicting entry points Thirkell Street enters Tunnack Road opposite Ron Johnson’s driveway entrance. That driveway exits to the south, and is frequented by a variety of vehicles in various states of disrepair attending the property for mechanical servicing. There is a potential for conflict between the two uses. Proposed mitigation: appropriate merge lanes, and lane markings and upgrade to the entrance opposite at the applicant’s expense.</p>	<p><i>The TIA does not identify any need to upgrade or change the access of the property on the opposite side of the road.</i></p>
<p>Conflict with School Bus stop and associated activity: The traffic impact assessment provides no useful datum from which to measure the potential increase in traffic flow, as it was carried out on the Thursday prior to a long weekend, during school holidays. Traffic flow along Tunnack Road experiences a significant up-tick during term time, and of course the school bus service is also in operation during that period. The School bus stops at the entrance to Bailey’s Road, which is only around 50 metres from the proposed entrance to the log transfer node. Proposed mitigation: The school bus stop be adequately signposted with luminous signage, and users advised of the changed traffic patterns prior to commencement of work.</p>	<p><i>The TIA finds that the traffic generated by the development will be well within the capacity of Tunnack Road.</i></p> <p><i>Signage identifying the school bus stop is a useful suggestion and is included in the recommendation below.</i></p>
<p>Conflicts with pre-existing road use The road is used by a variety of vehicles and livestock, including sheep movements, agricultural vehicle movements, domestic and commercial vehicles, stock transport vehicles, and service vehicles attending to road and rail maintenance. While consultation has occurred with those businesses which it is anticipated will be utilising the service, there has been none with the current road users and residents. Proposed mitigation that the applicant advise, in writing, the owners of rural properties in the district and residents in the affected area.</p>	<p><i>The TIA finds that the traffic generated by the development will be well within the capacity of Tunnack Road.</i></p> <p><i>Advance warning signs will be installed.</i></p> <p><i>Beyond this, there is no scope to require the applicant to contact other road users.</i></p>

<p>It should be noted that while there will be two employees on site during periods of activity, it is anticipated there will be one FTE (ie full-time-equivalent). In other words, there will be no new job created by the works.</p>	<p><i>Job creation is not a planning consideration.</i></p>
<p>While the application limits the proposal to timber transport, it may be advisable to suggest a condition that any escalation of activity beyond that outlined in the Plan will require a separate approval. I am concerned that in the event of a mine commencing operation at Woodbury, the potential for this facility to be viewed as a desirable node for transfer of coal to rail transport is high, and would have significant adverse impacts on health, safety and amenity. Proposed mitigation: Condition the approval very specifically for the purpose of timber transport.</p>	<p><i>Approval of a DA is always limited to the use and development described in the application.</i></p> <p><i>It is not necessary to separately condition that the approval is specifically for timber transport.</i></p>

ASSESSMENT - THE SOUTHERN MIDLANDS INTERIM PLANNING SCHEME

Village Zone

The subject site is in the Village Zone. The proposal must satisfy the requirements of the following relevant use and development standards of this zone:

Use Standard 16.3.1 Non-Residential Use To ensure that non-residential use does not unreasonably impact residential amenity.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1</p> <p>Hours of operation must be within:</p> <p>(a) 7.00 am to 9.00 pm Mondays to Fridays inclusive;</p> <p>(b) 8.00 am to 6.00 pm Saturdays;</p> <p>(c) 9.00 am to 5.00 pm Sundays and Public Holidays;</p> <p>except for office and administrative tasks or visitor accommodation.</p>	<p>P1</p> <p>Hours of operation must not have an unreasonable impact upon the residential amenity through commercial vehicle movements, noise or other emissions that are unreasonable in their timing, duration or extent.</p>	<p><i>The proposed hours of operation of the Parattah Terminal will comply with the Acceptable Solution.</i></p> <p><i>Note that existing train operations occur 24 hours, 7 days on the rail line. This is outside the scope of the DA.</i></p>

<p>A2</p> <p>Noise emissions measured at the boundary of the site must not exceed the following:</p> <p>(a) 55 dB(A) (LAeq) between the hours of 8.00 am to 6.00 pm;</p> <p>(b) 5dB(A) above the background (LA90) level or 40dB(A) (LAeq), whichever is the lower, between the hours of 6.00 pm to 8.00 am;</p> <p>(c) 65dB(A) (LAm_{ax}) at any time.</p> <p>Measurement of noise levels must be in accordance with the methods in the Tasmanian Noise Measurement Procedures Manual, issued by the Director of Environmental Management, including adjustment of noise levels for tonality and impulsiveness.</p> <p>Noise levels are to be averaged over a 15 minute time interval.</p>	<p>P2</p> <p>Noise emissions measured at the boundary of the site must not cause environmental harm.</p>	<p><i>The proposal does not include an estimate of the noise emissions from the proposed use, so assessment is made against the Performance Criteria.</i></p> <p><i>The proposal includes use of one vehicle on the site for loading/unloading and the regular delivery of logs by semitrailer.</i></p> <p><i>The hours of operation will comply with the Acceptable Solution, so there will be no noise generated over night.</i></p> <p><i>There is reasonable separation to existing dwellings.</i></p> <p><i>It is expected that the operation will not generate noise to a level that would cause environmental harm.</i></p>
<p>A3</p> <p>External lighting must comply with all of the following:</p> <p>(a) be turned off between 9:00 pm and 6:00 am, except for security lighting;</p> <p>(b) security lighting must be baffled to ensure they do not cause emission of light into adjoining private land.</p>	<p>P3</p> <p>External lighting must not adversely affect existing or future residential amenity, having regard to all of the following:</p> <p>(a) level of illumination and duration of lighting;</p> <p>(b) distance to habitable rooms in an adjacent dwelling.</p>	<p><i>The only lighting on the site will be one security light situated near the amenities building and weighbridge.</i></p> <p><i>The lighting will be baffled to comply with the Acceptable Solution (b).</i></p>
<p>A4</p> <p>Commercial vehicle movements, (including loading and unloading and</p>	<p>P4</p> <p>Commercial vehicle movements, (including loading and unloading and</p>	<p><i>The proposed vehicle movements will comply with the Acceptable Solution.</i></p>

<p>garbage removal) to or from a site must be limited to 40 vehicle movements per day and be within the hours of:</p> <p>(a) 7.00 am to 9.00 pm Mondays to Fridays inclusive;</p> <p>(b) 8.00 am to 6.00 pm Saturdays;</p> <p>(c) 9.00 am to 5.00 pm on Sundays and Public Holidays.</p>	<p>garbage removal) must not result in unreasonable adverse impact upon residential amenity having regard to all of the following:</p> <p>(a) the time and duration of commercial vehicle movements;</p> <p>(b) the number and frequency of commercial vehicle movements;</p> <p>(c) the size of commercial vehicles involved;</p> <p>(d) the ability of the site to accommodate commercial vehicle turning movements, including the amount of reversing (including associated warning noise);</p> <p>(e) noise reducing structures between vehicle movement areas and dwellings;</p> <p>(f) the level of traffic on the road;</p> <p>(g) the potential for conflicts with other traffic.</p>	
--	---	--

Development Standard 16.4.4 Landscaping		
To ensure that a safe and attractive landscaping treatment enhances the appearance of sites for non-residential use.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1</p> <p>Landscaping must be provided for sites for non-residential use along the frontage for at least 50% of the frontage width, except if front setback is less than 1 m in which case no landscaping is necessary.</p>	<p>P1</p> <p>Landscaping must be provided for sites for non-residential use to satisfy all of the following:</p> <p>(a) enhance the appearance of the development;</p> <p>(b) provide a range of plant height and forms to create diversity, interest and amenity;</p>	<p><i>The site is an internal lot accessed via a Crown land road, so it does not have frontage to a street.</i></p>

	<p>(c) not create concealed entrapment spaces;</p> <p>(d) be consistent with any Desired Future Character Statements provided for the area.</p>	
<p>A2</p> <p>Along a boundary with a lot used for residential use landscaping must be provided for a depth no less than:</p> <p>2 m.</p>	<p>P2</p> <p>Along a boundary with a lot used for residential use landscaping or a building design solution must be provided to avoid unreasonable adverse impact on the visual amenity of the adjoining land, having regard to the characteristics of the site and the characteristics of the adjoining land.</p>	<p><i>The adjoining lots are not used for residential purposes.</i></p>

<p>Development Standard 16.4.5 Outdoor Storage Areas To ensure that outdoor storage areas for non-residential use do not detract from the appearance of the site or the locality.</p>		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1</p> <p>Outdoor storage areas for non-residential uses must comply with all of the following:</p> <p>(a) be located behind the building line;</p> <p>(b) all goods and materials stored must be screened from public view;</p> <p>(c) not encroach upon car parking areas, driveways or landscaped areas.</p>	<p>P1</p> <p>Outdoor storage areas for non-residential uses must satisfy all of the following:</p> <p>(a) be located, treated or screened to avoid unreasonable adverse impact on the visual amenity of the locality;</p> <p>(b) not encroach upon car parking areas, driveways or landscaped areas.</p>	<p><i>The proposal includes outdoor storage of logs. As the storage areas are not fully screened, the proposal is assessed against the performance criteria.</i></p> <p><i>The site is an internal lot, well setback from Tunnack Road. The immediately surrounding properties are not currently developed for residential purposes. However, the surrounding properties do have potential for further development under the Village zoning. It is considered reasonable to require a vegetation buffer or similar to be established to provide screening and separation to minimise land use conflicts in the future.</i></p>

Road and Railway Assets Code

The proposal includes upgrading the access and intersection with Tunnack Road and intensification of traffic accessing the site.

The Traffic Impact Assessment and requirements of the Department of State Growth have informed the extent and design of the road works.

The TIA summary states that the increased heavy traffic volumes will have a minimal impact on the Parattah township given the level and distribution of the traffic in both directions. The upgrading of the intersection will improve safety. Further safety improvements are recommended including advanced warning signs of trucks and vegetation trimming on the northern approach. Conditions requiring these actions to be undertaken are included in the recommendation below.

Parking and Access Code

This Code applies to all use and development.

Sufficient space is available on the site for employee parking and access. The Traffic Impact Assessment has informed the design of the internal access, manoeuvring space and parking area.

The requirements of the Code are met.

CONCLUSION

The report has assessed a Development Application for a rail siding for rail freight transport of timber from 710 Tunnack Road, Parattah.

One (1) representation was made to Council raising concerns regarding the proposal, as considered in the assessment above.

The proposal has been found to comply with all the relevant standards of the Village Zone and applicable Codes.

It is recommended that the Application be approved and a Permit issued with conditions and advice.

RECOMMENDATION

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (DA 2019/88) for Rail Siding (Timber Transport), 710 Tunnack Road, Parattah, owned by The Crown and that a permit be issued with the following conditions:

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Hours of Operation

- 2) Use of the rail siding site must only occur between the following hours unless otherwise approved by Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 9:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	9:00 a.m. to 5:00 p.m.

Landscaping buffer

- 3) The site must be landscaped by trees, shrubs, fences or other means approved by Council's Development Assessment Committee in order to provide a suitable buffer to the surrounding Village zoned land.
- 4) Before any work commences submit a landscape plan prepared by a landscape architect or other person approved by Council's Manager of Development and Environmental Services. The landscape plan must show the areas to be landscaped, the form of landscaping, plant species and estimates of the cost of the works. Planting must not use species listed as noxious weeds within Tasmania, displaying invasive characteristics or unsuitable for fire prone areas. The landscaping plan shall form part of the permit when approved.
- 5) The landscaping works must be completed in accordance with the endorsed landscape plan and to the satisfaction of Council's Manager of Development and Environmental Services within six (6) months of the first use of the development. All landscaping must continue to be maintained to the satisfaction of Council.

Parking & Access

- 6) At least five (5) parking spaces must be provided on the land at all times for the use of the occupiers in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 7) All areas set-aside for access, parking and associated turning, loading and unloading areas and access must be completed before the use commences and must continue to be maintained to the satisfaction of the Council's Manager of Development and Environmental Services.

Roads

- 8) All works required by a Traffic Impact Assessment (TIA) in respect of access to the land, including vegetation management for sight distances, must be completed before the use commences in accordance with the requirements of the Department of State Growth.

- 9) All work on or affecting the State Road, including drainage, must be carried out in accordance with a permit provided by the Transport Division of the Department of State Growth. No works on the State Road shall commence until the Minister's consent has been obtained and a permit issued in accordance with the Roads and Jetties Act 1935.
- 10) Prior to the use commencing signage, or other means approved by Council's Manager of Development and Environmental Services, must be installed to:
 - a. Provide advance warning of heavy vehicle traffic;
 - b. Identify the school bus stop and bus times; and
 - c. Appropriately recognise and provide for pedestrian pathways and crossings.

Noise

- 11) Noise emissions from the site must be managed to the degree necessary to ensure that an environmental nuisance is not caused.

Services

- 12) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Construction Amenity

- 13) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

- 14) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
 - a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
 - b. The transportation of materials, goods and commodities to and from the land.
 - c. Obstruction of any public footway or highway.
 - d. Appearance of any building, works or materials.
 - e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.
- 15) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
- 16) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manger of Works and Technical Services.

The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.
- B. The prevention of spread of any declared weeds from your site is legal requirement under the Weed Management Act 1999. Follow the guidelines of the Weed and Disease Planning and Hygiene Guidelines - Preventing the spread of weeds and diseases in Tasmania to ensure you are meeting this requirement. This can be found at www.dpipwe.tas.gov.au. For information on specific weed management please discuss with councils Weed Officer or DPIPWE.

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (DA 2019/88) for Rail Siding (Timber Transport), 710 Tunnack Road, Parattah, owned by The Crown and that a permit be issued with the following conditions:

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Hours of Operation

- 2) Use of the rail siding site must only occur between the following hours unless otherwise approved by Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 9:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	9:00 a.m. to 5:00 p.m.

Landscaping buffer

- 3) The site must be landscaped by trees, shrubs, fences or other means approved by Council's Development Assessment Committee in order to provide a suitable buffer to the surrounding Village zoned land.
- 4) Before any work commences submit a landscape plan prepared by a landscape architect or other person approved by Council's Manager of Development and Environmental Services. The landscape plan must show the areas to be landscaped, the form of landscaping, plant species and estimates of the cost of the works. Planting must not use species listed as noxious weeds within Tasmania, displaying invasive characteristics or unsuitable for fire prone areas. The landscaping plan shall form part of the permit when approved.

- 5) The landscaping works must be completed in accordance with the endorsed landscape plan and to the satisfaction of Council's Manager of Development and Environmental Services within six (6) months of the first use of the development. All landscaping must continue to be maintained to the satisfaction of Council.

Parking & Access

- 6) At least five (5) parking spaces must be provided on the land at all times for the use of the occupiers in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 7) All areas set-aside for access, parking and associated turning, loading and unloading areas and access must be completed before the use commences and must continue to be maintained to the satisfaction of the Council's Manager of Development and Environmental Services.

Roads

- 8) All works required by a Traffic Impact Assessment (TIA) in respect of access to the land, including vegetation management for sight distances, must be completed before the use commences in accordance with the requirements of the Department of State Growth.
- 9) All work on or affecting the State Road, including drainage, must be carried out in accordance with a permit provided by the Transport Division of the Department of State Growth. No works on the State Road shall commence until the Minister's consent has been obtained and a permit issued in accordance with the Roads and Jetties Act 1935.
- 10) Prior to the use commencing signage, or other means approved by Council's Manager of Development and Environmental Services, must be installed to:
- a. Provide advance warning of heavy vehicle traffic;
 - b. Identify the school bus stop and bus times;
 - c. Appropriately recognise and provide for pedestrian pathways and crossings; and
 - d. Restricting use of engine brakes in the township of Parattah.

Noise

- 11) Noise emissions from the site must be managed to the degree necessary to ensure that an environmental nuisance is not caused.

Services

- 12) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Construction Amenity

- 13) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

- 14) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:**
- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.**
 - b. The transportation of materials, goods and commodities to and from the land.**
 - c. Obstruction of any public footway or highway.**
 - d. Appearance of any building, works or materials.**
 - e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council’s Manager of Development and Environmental Services.**
- 15) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.**
- 16) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council’s Manger of Works and Technical Services.**

The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.**
- B. The prevention of spread of any declared weeds from your site is legal requirement under the Weed Management Act 1999. Follow the guidelines of the Weed and Disease Planning and Hygiene Guidelines - Preventing the spread of weeds and diseases in Tasmania to ensure you are meeting this requirement. This can be found at www.dpipwe.tas.gov.au. For information on specific weed management please discuss with councils Weed Officer or DPIPWE.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

ENCLOSURE

Agenda Item 11.1.1

Development & Environmental Services
 Email: mail@southernmidlands.tas.gov.au
 Phone: (03) 62545050
 Postal Address: PO Box 21 Oatlands Tas 7120



APPLICATION FOR PLANNING PERMIT – USE AND DEVELOPMENT
Commercial, Industrial, Forestry and other Non- Residential development

Use this form to apply for planning approval in accordance with section 57 and 58 of the *Land Use Planning and Approvals Act 1993*

Applicant / Owner Details:

Owner / s Name	The Department of State Grown obo The Crown (State of Tasmania)		
	C/- TasRail 11 Techno Park Drive, Kings Meadows Tas 7240		
Postal Address	PO Box 335	Phone No:	6335 2603 (Property Department) 0419 759 836 (Project Manager)
	Kings Meadows Tas	7250	Fax No:
Email address	property@tasrail.com.au OR peter.phillips@tasrail.com.au		

Applicant Name (if not owner)	Tasmanian Railways Pty Ltd (TasRail)		
Postal Address	Post Office Box 335	Phone No:	6335 2603 (Property Department) 0419 759 836 (Project Manager)
	Kings Meadows Tas	7250	Fax No:
Email address:	property@tasrail.com.au OR peter.phillips@tasrail.com.au		

Description of proposed use and/or development:

Address of new use and development:	Parattah Rail Siding known as Lot 1 of D17557 Thirkell Street (Tunnack Road) Parattah		
Certificate of Title No	Volume No	D17557	Lot No: 1
Description of Use	Rail freight operations		
Development on site	<ol style="list-style-type: none"> 1. Commencement of log deliveries ex road into the Parattah Rail Siding and associated train loading operations. 2. Installation and operation of a private weighbridge (not for public use). 		

Refer Definitions in Clause 8.2 of the Southern Midlands Planning Scheme 2015
 Attach additional information if required.

current use of land and building

Currently used for rail freight operations and services. The site is also subject to rail network upgrades/maintenance; storage of rail materials and also houses employee amenities. These are all permitted purposes and are not subject to this Development Application.

Note: TasRail will be undertaking road upgrade works on the DSG Road (Tunnack Road) and also the section of the existing gravel road owned by Crown Land (known as Thirkell Street). These roadworks are exempt from requiring a planning permit as per General Exemption in accordance with General Exemption 5.4. For the background information of Council, I can confirm the design of the road works is consistent with the TIA recommendations and additional requirements of DSG. TasRail commits to the roadworks being done under a DSG Road Works Permit.

E.g. Are there any existing buildings on this title?
If yes, what is the main building used as?

Is the property Heritage Listed

Please tick ✓ answer

No

Signage

No new signage is included in this application.

Please tick ✓ answer

Yes No

Business Details

Existing hours of operation (Note: Trains currently operate 24/7)				Proposed hours of new operation			
Hours	am	to	pm	Hours	am	to	pm
Weekdays				Weekdays	7.00	x	9.00
Sat				Sat	8.00	x	6.00
Sun				Sun	9.00	x	5.00

Number of existing employees

Varies from minimum of 2 for train operations and up to 10 to 15 for track upgrades and maintenance

Number of proposed new employees :

1 full time

Traffic Movements	Number of commercial vehicles servicing the site at present	1 to 5 per day	Approximate number of commercial vehicles servicing the site in the future	12 to 20 truck movements per day Average will be 2 to 3 per hour
Number of Car Parking Spaces	How many car spaces are currently provided	Multiple 3-5	How many new car spaces are proposed	No change

Is the development to be staged:

Please tick ✓ answer

No

Is the development to be staged, if yes	Described proposed stages	N/A	Described period of proposed stages	N/A
---	---------------------------	-----	-------------------------------------	-----

Proposed Material Types	What are the proposed external wall colours	N/A	What is the proposed roof colour	N/A
	What is the proposed external wall materials	N/A	What is the proposed roof materials	N/A
	What is the proposed new floor area m ²	N/A	What is the estimated value of all the new work proposed	\$ 550,000

If yes attach details: size, colours, fonts, location

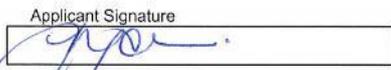
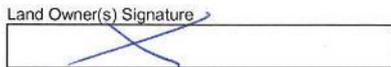
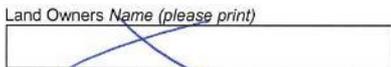
Address all correspondence to:
The General Manager, PO Box 21, Oatlands, Tasmania 7120
Or by Email Address: mail@southernmidlands.tas.gov.au 'in single PDF file format'
Phone (03) 62545050

Please attach any additional information that may be required by Part 8.1 Application Requirements of the Planning Scheme.

Signed Declaration

I/we hereby apply for a planning approval to carry out the use or development described in this application and in the accompanying plans and documents, accordingly I declare that:

- The information given is a true and accurate representation of the proposed development. I understand that the information and materials provided with this development application may be made available to the public. I understand that the Council may make such copies of the information and materials as, in its opinion, are necessary to facilitate a thorough consideration of the Development Application. I have obtained the relevant permission of the copyright owner for the communication and reproduction of the plans accompanying the development application, for the purposes of assessment of that application. I indemnify the Southern Midlands Council for any claim or action taken against it in respect of breach of copyright in respect of any of the information or material provided.
- I am the applicant for the planning permit and I have notified the owner/s of the land in writing of the intention to make this application in accordance with Section 52(1) of the *Land Use Planning Approvals Act 1993* (or the land owner has signed this form in the box below in "Land Owner(s) signature);

Applicant Signature 	Applicant Name (print) JENNIFER JARVIS	Date 25/9/2019
Land Owner(s) Signature 	Land Owners Name (please print) SEE CROWN LANDOWNER CONSENT LETTER	Date
Land Owner(s) Signature 	Land Owners Name (please print) 	Date 

DEVELOPMENT – Information & Checklist sheet

Use this check list for submitting your application

Submitting your application ✓

- | | |
|--|-------------------------------------|
| 1. All plans and information required per Part 8.1 Application Requirements of the Planning Scheme | <input checked="" type="checkbox"/> |
| 2. Copy of the current Certificate of Title, Schedule of Easements and Title Plan (Available from Service Tasmania Offices) | <input type="checkbox"/> |
| 3. Any reports, certificates or written statements to accompany the Application (if applicable) required by the relevant zone or code. | <input checked="" type="checkbox"/> |
| 4. Prescribed fees payable to Council | <input checked="" type="checkbox"/> |

Information

If you provide an email address in this form then the Southern Midlands Council ("the Council") will treat the provision of the email address as consent to the Council, pursuant to Section 6 of the Electronic Transactions Act 2000, to using that email address for the purposes of assessing the Application under the Land Use Planning and Approvals Act 1993 ("the Act").

If you provide an email address, the Council will not provide hard copy documentation unless specifically requested.

It is your responsibility to provide the Council with the correct email address and to check your email for communications from the Council.

If you do not wish for the Council to use your email address as the method of contact and for the giving of information, **please tick ✓** the box

Address all correspondence to:
The General Manager, PO Box 21, Oatlands, Tasmania 7120
Or by Email Address: mail@southernmidlands.tas.gov.au 'in single PDF file format'
Phone (03) 62545050

Stacey Watkins

From: Jennifer Jarvis <Jennifer.Jarvis@tasrail.com.au>
Sent: Wednesday, 25 September 2019 5:21 PM
To: Jacqueline Tyson
Cc: SMC Mail
Subject: TasRail Application - Parattah
Attachments: TR Signed Application.pdf; RE: Parattah Rail Siding & Road Works; Signed CLOC.pdf; Crown - Letter of Authority to Commence Road Works - TasRail - Parattah....pdf; Parattah Log Yard - TIA.pdf; FW: HPRM: Parattah Log siding Tunnack Road entry, DV19037.pdf

Hello,

Please see attached TasRail Application for Planning Permit – use and Development with respect to the proposed commencement of log deliveries ex road into the Parattah Rail Siding land and inclusion of the installation and operation of a private weighbridge (not for public use).

I also enclose the following attachments:

- SMC Application
- Confirmation Email from J. Tyson confirming road works are exempt from requiring a planning permit in accordance with the General exemption 5.4
- Signed Crown Landowner Consent
- Letter of Authority from Department of Primary Industries, Parks, Water and Environment consenting to TasRail upgrading the access Road (Crown Land) to continue access and egress to the Parattah Rail Siding
- Traffic Impact Assessment
- Email from DSG (Paul Blackwell) confirming approval of proposed Road Works
- DV19037 – Drawings, Plans for Parattah Log Siding Site Development (note some of the works included in DV19037 were subject to Planning Permit DA2019/66 and/or works for which no planning permit was required.

Please let me know if I have omitted any required documents, or if you need additional information to support the application.

If you can let me know the cost of the application, I either pay by phone or EFT.

Kind regards

Jennifer Jarvis



Manager Group Property & Compliance |
Phone: 03 6335 2603 | Mobile: 0428 139 238
11 Techno Park Drive, Kings Meadows, Tasmania, 7249
Jennifer.Jarvis@tasrail.com.au



[facebook.com/Follow.TasRail](https://www.facebook.com/Follow.TasRail)



twitter.com/TasRail

This e-mail and any attachments may contain confidential and privileged information. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and destroy any copies. Any dissemination or use of this information by a person other than the intended recipient is unauthorised and may be illegal. Opinions, conclusions, views

Stacey Watkins

From: Jacqueline Tyson <jtyson@southernmidlands.tas.gov.au>
Sent: Friday, 13 September 2019 4:13 PM
To: Jennifer Jarvis
Subject: RE: Parattah Rail Siding & Road Works

Hi Jen,

I can confirm that the roadworks as described would be exempt from requiring a planning permit in accordance with the General Exemption 5.4 for Maintenance and repair of linear infrastructure.

Regards

Jacqui Tyson
Senior Planning Officer
Southern Midlands Council
85 Main Street
KEMPTON Tas 7030
Ph: 03 6254 5050
Mobile: 0447527171
Email: jtyson@southernmidlands.tas.gov.au
Web: www.southernmidlands.tas.gov.au

From: Jennifer Jarvis
Sent: Friday, 13 September 2019 3:51 PM
To: Jacqueline Tyson
Subject: Parattah Rail Siding & Road Works

Hello Jacqui, thanks for your time on the phone today.

Just confirming that the roadworks we discussed (on the section of land that is Crown Land and also the DSG Road) are not subject to a Development Application but can be managed by the DSG Road Works Permit process?

If you can please confirm would be greatly appreciated.

Kind regards
Jennifer Jarvis



Manager Group Property & Compliance |
Phone: 03 6335 2603 | Mobile: 0428 139 238
11 Techno Park Drive, Kings Meadows, Tasmania, 7249
Jennifer.Jarvis@tasrail.com.au



[facebook.com/Follow.TasRail](https://www.facebook.com/Follow.TasRail)



twitter.com/TasRail

Department of State Growth

Salamanca Building Parliament Square
4 Salamanca Place, Hobart TAS
GPO Box 536, Hobart TAS 7001 Australia
Email permits@stategrowth.tas.gov.au Web www.stategrowth.tas.gov.au
Ref: D19/240483



Peter Phillips
TasRail
Po Box 335
KINGS MEADOWS TAS 7249

Dear Mr Phillips

Crown Landowner Consent Granted – Parattah Rail Siding, Parattah

I refer to your recent request for Crown landowner consent relating to the development application at Parattah Rail Siding, Parattah for log deliveries, roadworks and the installation of a weighbridge.

I, Martin Blake, General Manager State Roads, State Roads, the Department of State Growth, having been duly delegated by the Minister under Section 52 (1F) of the *Land Use Planning and Approvals Act 1993* (the Act), and in accordance with the provisions of Section 52 (1B) (b) of the Act, hereby give my consent to the making of the application, insofar as it affects the State road network and any Crown land under the jurisdiction of this Department.

The consent given by this letter is for the **making of the application only** insofar as that it impacts Department of State Growth administered Crown land and is with reference to your application dated 18 September 2019, and the documents approved, as follows:

- 3 -

In giving consent to lodge the subject development application, the Department notes the following applicable advice:

Other types of works (pipeline, etc.) OR Construction of infrastructure in the road reserve/on Crown land (Works permit required)

In giving consent to lodge the subject development application, the Department notes that the works in the State road network will require the following additional consent:

The consent of the Minister under Section 16 of the *Roads and Jetties Act 1935* to undertake works within the State road reservation.

For further information please visit <http://www.transport.tas.gov.au/road/permits> or contact permits@stategrowth.tas.gov.au.

Requires Crown land consent from DPIPWE

Please note that Crown land owner consent is also required from the Department of Primary Industries, Parks, Water and the Environment (DPIPWE) in this case. Please see <https://www.parks.tas.gov.au/index.aspx?base=33332> for the relevant DPIPWE contact details and application form.

The Department reserves the right to make a representation to the relevant Council in relation to any aspect of the proposed development relating to its road network and/or property.

Yours sincerely



Martin Blake
GENERAL MANAGER STATE ROADS

Delegate of
Minister for Infrastructure and Transport
Michael Ferguson MP

25 September 2019

cc: General Manager, Southern Midlands Council



Department of Primary Industries,
Parks, Water and Environment

GPO Box 1751, Hobart, TAS 7001 Australia
Ph 1300 TAS PARKS / 1300 827 727 Fax 03) 6223 8308
www.parks.tas.gov.au



Enquiries: Gerry Murrell
Phone: (03) 6165 3065
Email: cls.enquiries@parks.tas.gov.au
Your ref: 259581

20 September 2019

Ms Jennifer Jarvis
Manager Group Property & Compliance
Tasmanian Railways Pty Ltd
11 Techno Park Drive
KINGS MEADOWS TAS 7249

E-mail: Jennifer.Jarvis@tasrail.com.au

Dear Ms Jarvis,

I refer to Tasmanian Railways Pty Ltd's ("TasRail") Application, received 30 August 2019, seeking urgent Crown consent to construct an access on Crown land at Parattah in order to upgrade vehicular access to the Parattah Rail Siding, Parattah (refer to the attached image illustrating the Works Location).

Pursuant to section 3 of the *Crown Lands Act 1976*, TasRail (and its agents, contractors and sub-contractors) is authorised to undertake the proposed works, as more particularly detailed in the Application, and to continue access and egress to 710 Tunnak Road, Parattah (PID 5840930), subject to the following conditions:

1. Compliance with any local government authority planning and/or building requirements. Should permits be required, they must be provided to this office prior to commencement of any works.
2. Compliance with the requirements of relevant authorities or agencies including, but not limited to, WorkSafe Tasmania, the Department of State Growth, the Policy and Conservation Advice Branch (Department of Primary Industries, Parks, Water and Environment), and the Environment Protection Authority.
3. Compliance with the *Weed and Disease Planning and Hygiene Guidelines, Preventing the spread of weeds and diseases in Tasmania*, Invasive Species Branch, DPIPW, March 2015.
4. Compliance with the *Aboriginal Relics Act 1975* and the *Coroners Act 1995*. Should Aboriginal cultural heritage sites or objects be discovered, works must cease immediately and advice must be sought from Aboriginal Heritage Tasmania. The attached 'Unanticipated Discovery Plan' provides guidance to project personnel in meeting their obligations with respect to Aboriginal Heritage.
5. The subject site must be left in a clean and tidy condition, and in a safe state for anyone who enters the works area.

6. Any damage to the adjacent Crown land or vegetation upon it, be it inadvertent or intentional, must be rehabilitated to the satisfaction of the Manager Crown Land Services.
7. The Crown accepts no responsibility for ongoing maintenance associated with the works.
8. TasRail must hold a copy of this Authority whilst undertaking any associated activities; a copy must be produced if requested by an authorised Departmental officer.
9. All agents, contractors and sub-contractors must comply with the conditions in this Authority.
10. Notwithstanding the conditions of this Authority, TasRail (and its agents, contractors and sub-contractors) must comply with any direction given by an authorised Departmental officer.
11. The proponent (and its agents, contractors and sub-contractors) must hold suitable Public Liability Insurance for the proposed works.
12. Persons entering or conducting activities on Crown land pursuant to this Authority do so entirely at their own risk. Liability is not accepted by the State of Tasmania or the Department of Primary Industries, Parks, Water and Environment for any injury, loss or damage suffered by any such persons, whether resulting from negligence or any other cause.
13. This Authority is valid for six (6) months from the date of this letter or until the new agreement between the Crown and TasRail is entered into, authorising the works or use of the Crown land, whichever is the sooner.

The issuing of this Authority does not imply that approvals required under any other by-law or legislation is granted. It is the responsibility of TasRail to ensure that all necessary approvals are obtained prior to commencement of works.

If you require more information please contact the officer nominated at the head of this correspondence.

Yours sincerely,



Jesse Walker
Team Leader (Unit Manager, Policy & Projects)

Works Location – Off Tunnack Road, Parattah



- Subject Crown land (Works Location)
- 710 Tunnack Road, Parattah (PID 5840930)

PARATTAH LOG SIDING SITE DEVELOPMENT 1 THIRKELL ST, PARATTAH



LOCALITY PLAN
N.T.S.

DRAWING INDEX	
UNITS 1 TO 10	LEGENDS TO
GENERAL	
EV1907-001	TRUCK WASH FACILITY LOCALITY PLAN
EV1907-002	GENERAL NOTES
CIVIL	
EV1907-003	SITE PLAN
EV1907-004	CIVILS E-WORKS
EV1907-005	ON SITE WASTEWATER DISPOSAL PLAN
EV1907-006	TUNNACK ROAD INTERSECTION - SURVEY & ALIGNMENT CONTROL PLAN
EV1907-007	TUNNACK ROAD INTERSECTION - TYPICAL CROSS SECTIONS
EV1907-008	TUNNACK ROAD INTERSECTION - GENERAL ARRANGEMENT PLAN
EV1907-009	TUNNACK ROAD INTERSECTION - LONGITUDINAL SECTIONS 100M
EV1907-010	TUNNACK ROAD INTERSECTION - 10M TYPICAL SECTIONS 100M AND 100M
EV1907-011	TUNNACK ROAD INTERSECTION - INTERSECTION LAYOUT
EV1907-012	TUNNACK ROAD INTERSECTION - LINESWORK AND SIGN LAYOUT PLAN
EV1907-013	TUNNACK ROAD INTERSECTION - SECT 01B MCSI SHEET 1
EV1907-014	TUNNACK ROAD INTERSECTION - SECT 01B MCSI SHEET 2
EV1907-015	TUNNACK ROAD INTERSECTION - SECT 01B MCSI
STRUCTURAL	
EV1907-016	AVENUES BRUSH STRUCTURAL DETAILS
ELECTRICAL	
EV1907-017	ELECTRICAL SERVICES NOTES
EV1907-018	BRUSH BRUSH SERVICES DETAILS AND SPECIFICS
EV1907-019	ELECTRICAL SERVICES EWO, P.P.A.

PRELIMINARY
This drawing is preliminary and is subject to change without notice. It is not to be used for construction purposes. It is the responsibility of the client to ensure that the design is suitable for the intended use. It is not to be used for any other purpose without the written consent of the designer.

SAFETY IN DESIGN INFORMATION
The designer has taken account of the safety of the design. It is the responsibility of the client to ensure that the design is suitable for the intended use. It is not to be used for any other purpose without the written consent of the designer.

NO.	DESCRIPTION	DATE	BY	CHKD	APPD	REVISED DATE	REVISIONS
1	ISSUED FOR APPROVAL	18/10/19	AS				
2	REVISED FOR APPROVAL	18/10/19	AS				

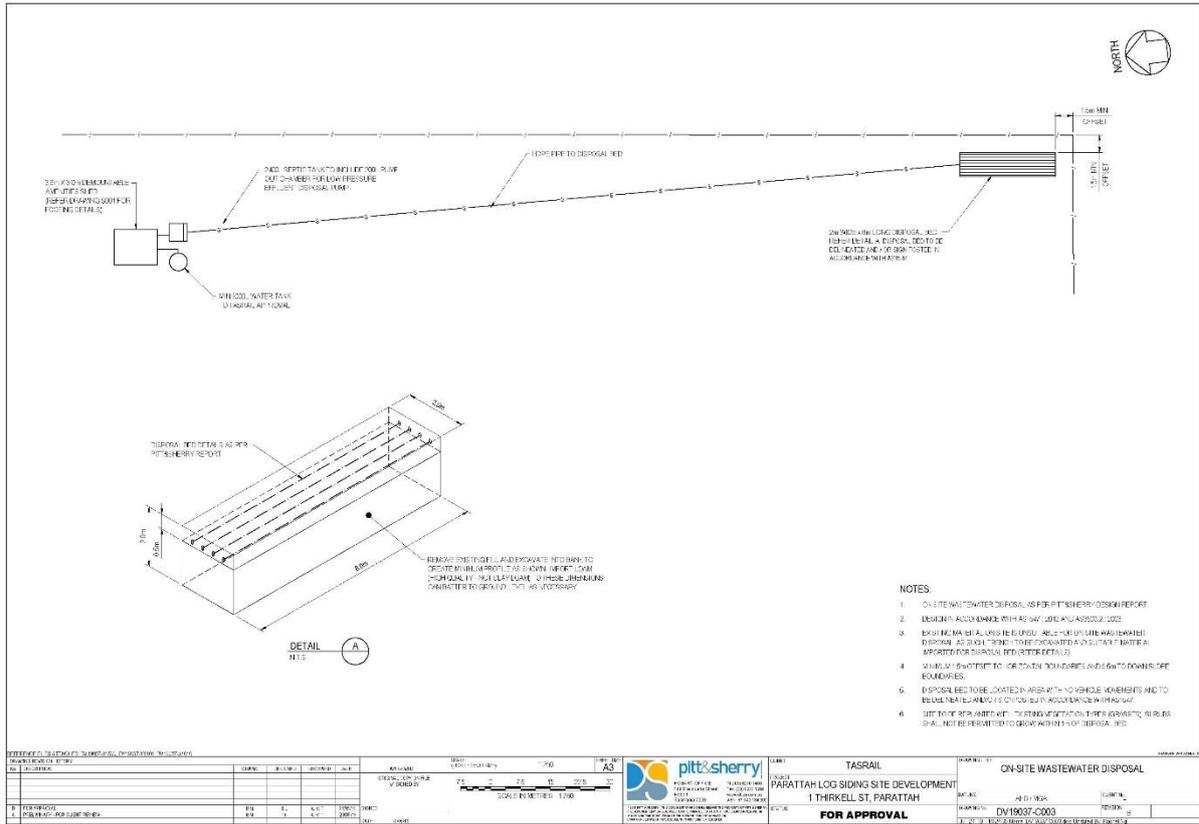
- GENERAL NOTES**
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE RELEVANT AUTHORITIES PRIOR TO COMMENCING WORKS.
 2. THE CONTRACTOR SHALL COMPLY WITH ALL RELEVANT STANDARDS AND REGULATIONS APPLICABLE TO THE WORKS.
 3. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
 4. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND SERVICES AT ALL TIMES.
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND SERVICES.
 6. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE RELEVANT AUTHORITIES.
- CONSTRUCTION NOTES**
1. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
 2. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND SERVICES AT ALL TIMES.
 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND SERVICES.
 4. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE RELEVANT AUTHORITIES.
- WORKING NOTES**
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE RELEVANT AUTHORITIES PRIOR TO COMMENCING WORKS.
 2. THE CONTRACTOR SHALL COMPLY WITH ALL RELEVANT STANDARDS AND REGULATIONS APPLICABLE TO THE WORKS.
 3. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
 4. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND SERVICES AT ALL TIMES.
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND SERVICES.
 6. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE RELEVANT AUTHORITIES.

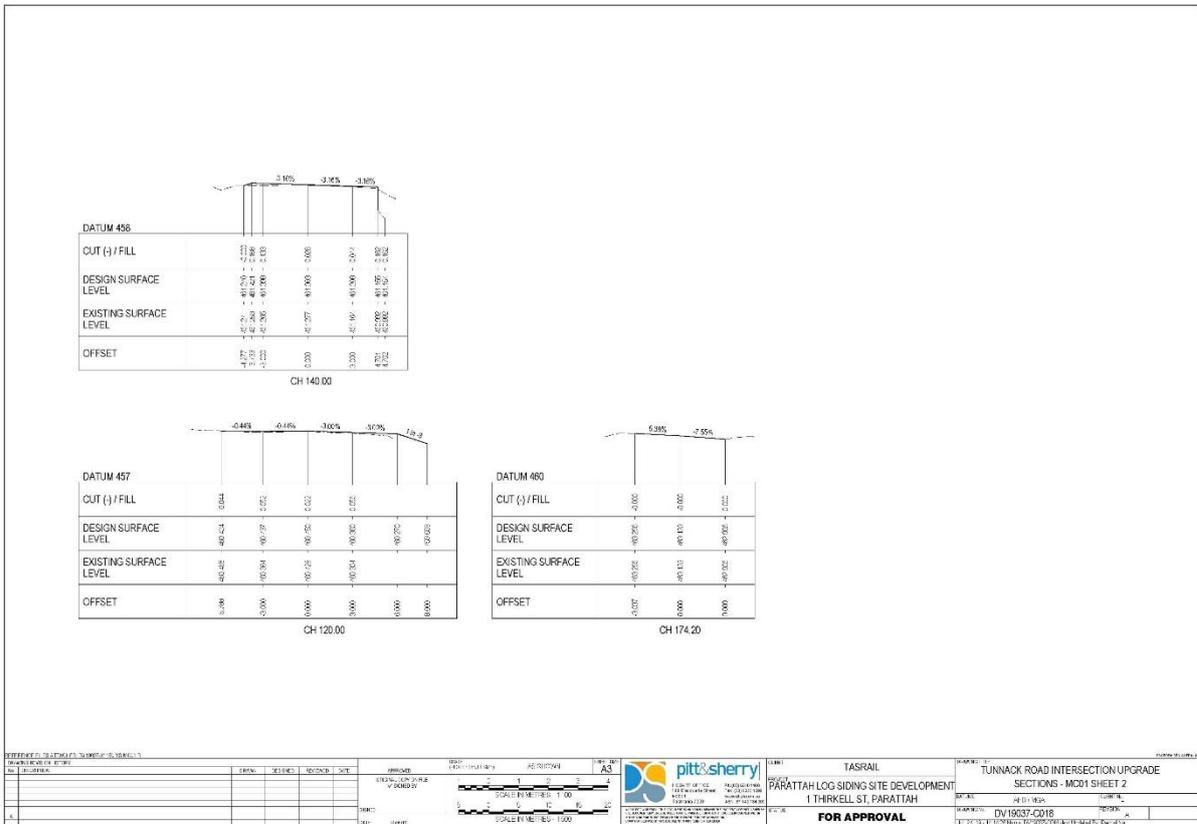
- GENERAL NOTES**
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE RELEVANT AUTHORITIES PRIOR TO COMMENCING WORKS.
 2. THE CONTRACTOR SHALL COMPLY WITH ALL RELEVANT STANDARDS AND REGULATIONS APPLICABLE TO THE WORKS.
 3. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
 4. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND SERVICES AT ALL TIMES.
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND SERVICES.
 6. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE RELEVANT AUTHORITIES.
- CONSTRUCTION NOTES**
1. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
 2. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND SERVICES AT ALL TIMES.
 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND SERVICES.
 4. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE RELEVANT AUTHORITIES.
- WORKING NOTES**
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE RELEVANT AUTHORITIES PRIOR TO COMMENCING WORKS.
 2. THE CONTRACTOR SHALL COMPLY WITH ALL RELEVANT STANDARDS AND REGULATIONS APPLICABLE TO THE WORKS.
 3. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
 4. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND SERVICES AT ALL TIMES.
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND SERVICES.
 6. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE RELEVANT AUTHORITIES.

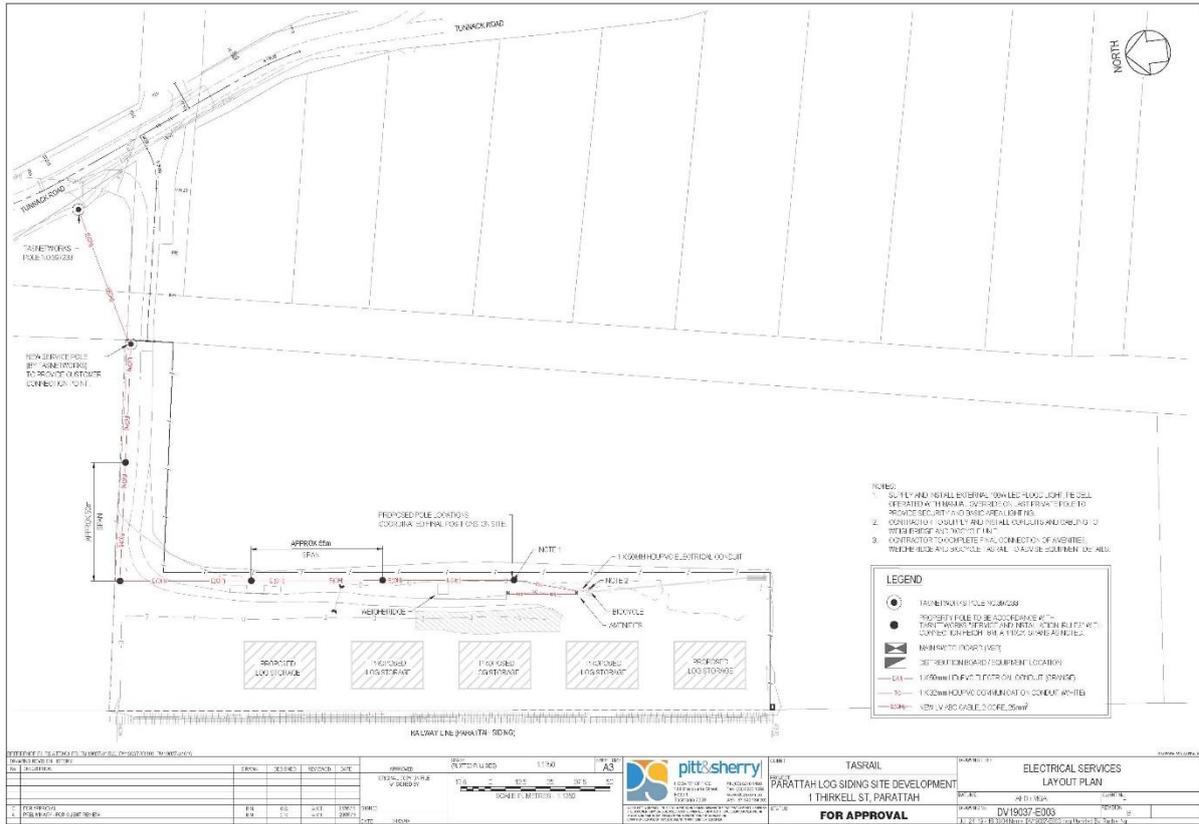
PRELIMINARY
This drawing is preliminary and is subject to change without notice. It is not to be used for construction purposes. It is the responsibility of the client to ensure that the design is suitable for the intended use. It is not to be used for any other purpose without the written consent of the designer.

SAFETY IN DESIGN INFORMATION
The designer has taken account of the safety of the design. It is the responsibility of the client to ensure that the design is suitable for the intended use. It is not to be used for any other purpose without the written consent of the designer.

NO.	DESCRIPTION	DATE	BY	CHKD	APPD	REVISED DATE	REVISIONS
1	ISSUED FOR APPROVAL	18/10/19	AS				
2	REVISED FOR APPROVAL	18/10/19	AS				









Tasrail Pty Ltd
Parattah Log Yard
Traffic Impact Assessment

September 2019

Table of contents

- 1. Introduction.....2
 - 1.1 Supporting information.....2
 - 1.2 Scope and limitations.....2
- 2. Existing conditions4
 - 2.1 Road network.....4
 - 2.2 Existing traffic data.....5
 - 2.3 Road safety5
- 3. The Project.....7
 - 3.1 Overview of proposal7
 - 3.2 Traffic generation7
 - 3.3 Traffic analysis.....8
- 4. Impacts and recommendations9
 - 4.1 Road network.....9
 - 4.2 Road safety9
- 5. Summary.....10
 - 5.1 The Project.....10
 - 5.2 Road network.....10
 - 5.3 Road safety10

Figure index

- Figure 1 Locality map2
- Figure 2 Project area.....7

1. Introduction

TasRail are proposing to re-open a disused log yard rail siding at Parattah which is likely to result in a small volume of heavy vehicle traffic to be generated. A Traffic Impact Assessment is required to investigate the impact of the proposed re-opening on the external road network and recommend mitigation measures for any negative impacts.

The site is located south of Parattah in the area shown in .

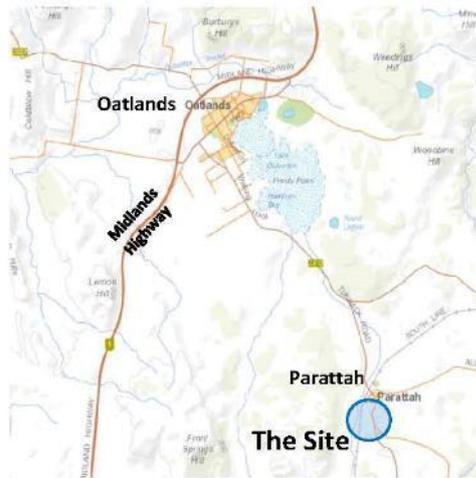


Figure 1 Locality map

Source: The List Map website

1.1 Supporting information

This report has been prepared utilising the following external data:

- Department of State Growth - Spatial Data Selector website, Crash Statistics

1.2 Scope and limitations

This report has been prepared by GHD for, and may only be used and relied on by TasRail for the purpose agreed between GHD and the TasRail as set out in section 1.1 of this report.

GHD otherwise disclaims responsibility to any person other than TasRail arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

The opinions, conclusions and any recommendations in this report are based on assumptions made by GHD described in this report, section 0. GHD disclaims liability arising from any of the assumptions being incorrect.

GHD has prepared this report on the basis of information provided TasRail and others who provided information to GHD (including Government authorities)], which GHD has not independently verified or checked beyond the agreed scope of work. GHD does not accept liability in connection with such unverified information, including errors and omissions in the report which were caused by errors or omissions in that information.

2. Existing conditions

The site location is relatively remote with Oatlands being the closest major town some 7km away. The surrounding area is largely agricultural farmland with no other significant development present.

Sole access to the site is from Tunnack Road, via the siding access road, therefore these roads make up the road network under review in this investigation.

2.1 Road network

2.1.1 Tunnack Road

Tunnack Road runs from Oatlands through Parattah and on to Tunnack.

The cross section of Tunnack Road is approximately 6 m wide, asphalt surfaced with natural drainage runoff on both sides. The condition of the road is generally good and has a speed limit of 60km/h. The road is classified as a local road and owned by Southern Midlands Council.



Photo 1 – Tunnack Road looking south from the siding access intersection.



Photo 2 – Tunnack Road looking north from the siding access intersection

2.1.2 Siding access road

The cross section of this gravel road is approximately 5 m wide with natural drainage runoff on both sides. The condition of the road is generally good and is being further improved during construction of the rail siding. There is no street lighting or footpaths provided, however pedestrian traffic is scarce in the vicinity of the site.

The siding access road is approximately 380 m long, and is generally straight except for a sharp 90 degree bend halfway along its length.

2.1.3 Intersection of Tunnack Road and siding access road

The intersection of Tunnack Road and the siding access is a standard T-junction, with Tunnack Road having priority. A single street light is present at the intersection.

Sight distance from the siding access is satisfactory to the south but is marginal towards the north due to a horizontal curves in the road. To the north, the sight distance is 75 m, and to the south it is in excess of 90 m.

For a 60 km/hr speed zone, the Safe Intersection Sight Distance (SISD) requirement is 83 m, therefore sight distance to the north falls short of this requirement. (Source: Austroads manual Guide to Road Design Part 4A: Unsignalised and Signalised Intersections)



Photo 3 – Tunnack road and siding access intersection

2.2 Existing traffic data

Traffic volumes for Tunnack Road have been sourced from a spot traffic count conducted on the 24 January 2019. As would be expected, the traffic volumes are very low with only 10 light vehicles and 2 heavy vehicles passing the access road from 08h30 to 09h00, equating to an estimated hourly volume of 20-30 vehicles two way per hour. The volumes are not expected to vary significantly during any other part of the day.

2.3 Road safety

The roads are generally in good condition. Street lighting and footpaths are present within Parattah but none are present outside of the town except for a single street light at the siding access intersection.

There are horizontal curves on Tunnack Road north and south of the siding access which impact on the available sight distance. The sight distance to the north falls short of Austroads requirements.

Crash statistics for Tunnack Road were sourced from the Department of State Growth. The crash history is summarised below:

- Two crashes have been recorded, one in 2001 and another in 2005, both within the town of Parattah.
- The 2001 was minor and property damage only.
- The 2005 crash was serious and appears that a vehicle crashed into a tree on the left side of the road.

3. The Project

3.1 Overview of proposal

TasRail are in the process of re-opening a disused log yard rail siding at Parattah which will result in a generation of heavy vehicle traffic. Initially 12 trucks inbound loaded and 12 outbound empty semi-trailer movements are expected on a daily basis Monday to Friday. Over time this will increase to 20 inbound and 20 outbound daily movements from Sunday to Friday.

The site is located south of Parattah in the area shown in .

3.1.1 Access to site

Trucks will travel to the site from both the north and south, and will travel along Tunnack Road and turn into the siding access road. The cross section for the gravel access road is 5 m wide while the intersection with Tunnack road is currently wide enough to accommodate turning trucks.

Trucks will be able to turn at the rail siding and exit the site in a forward direction.



Figure 2 Project area

Source: The List Map website

3.2 Traffic generation

Information provided by TasRail indicate that the trips generated by the siding will be spread throughout the day and that the trucks will typically be standard semi-trailer and truck.

Truck trips are estimated to be split 75% to and from the south and 25% to and from the north which equates to 15 trips to and from the south per day and 5 trips to and from the north when considering future traffic generating potential of the site.

3.3 Traffic analysis

The vehicles will follow the route described above in Section 3.2.

The volume of development traffic is small when compared to the capacity of the road. However, an additional 40 trips per day will represent an increase in heavy vehicle traffic and the change in conditions will have a minor impact on the general public.

4. Impacts and recommendations

4.1 Road network

The asphalt surfaced Tunnack Road is owned and managed by Southern Midlands Council. The road connects Parattah to Oatlands. It is not expected that the traffic generated by the new operations at the site will have a significant negative impact.

A slight change in conditions may be noticeable within Parattah where speeds are low however based on the information provided by TasRail only a quarter of traffic generated by the site will travel via Parattah, equating to around 5 additional two way truck trips per day.

Due to the sight distance deficiencies at the intersection and to created improved passing opportunities around turning trucks, the Tunnack Road and siding access intersection is recommended to be converted to a Basic Left-turn Treatment and Basic Right-turn Treatment (BAL / BAR) type junction. The geometry details should be at a minimum standards of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.

The siding access leg of the intersection is recommended to be sealed to a length of 30 m and 7 m wide to aid trucks acceleration. Sealing this 30 m section will also aid to keep loose gravel and dirt off Tunnack Road.

The access road should be widened just before the 90 degree curve to allow a passing movement of two trucks. A widened section of 8 m by 40 m with a cross fall of no more than 2% is recommended.

4.2 Road safety

The road safety performance of Tunnack Road is generally satisfactory with roads in good condition and current signage adequate. The crash history also does not indicate that there is a road safety deficiency in the vicinity of the site.

Footpaths and street lighting are present within Parattah where minor pedestrian activity is expected but not on the rural roads where pedestrian activity is scarce.

Sight distance from the siding access road to the north is deficient by approximately 8 m and therefore the embankment vegetation should be cut back to improve the sight distance. Advanced warning signage indicating that trucks are turning ahead should be installed on Tunnack Road on both approaches to the site access road.

The intersection improvements to a BAL / BAR type junction will improve safety by allowing overtaking of the right turn truck movement and better deceleration and turning for the left turn movement.

5. Summary

5.1 The Project

TasRail are in the process of re-opening a disused log yard rail siding at Parattah and a small volume of truck traffic is expected to be generated daily. Initially 12 trucks inbound loaded and 12 outbound empty semi-trailer movements are expected Monday to Friday. Over time this will increase slightly to 20 inbound and 20 outbound movements from Sunday to Friday.

5.2 Road network

Traffic generated by the siding will increase heavy vehicle traffic volumes on Tunnack Road, however the impact through the Parattah township should be minimal given the estimated traffic generation distribution.

It is recommended that the intersection of Tunnack Road and the siding access road be upgraded to accommodate turning traffic in and out from the site which includes:

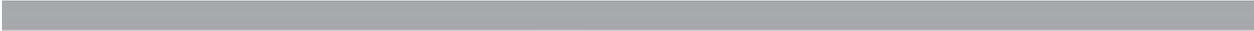
- Upgrading of Tunnack Road to include a BAL / BAR turning facility..
- The siding access road leg of the intersection should be sealed to a length of 30 m and 7 m wide.

In addition to the intersection works, it is recommended that the siding access road be widened to 8 m for a 40 m section near the 90 degree curve in the road as indicated on Figure 2.

5.3 Road safety

The road safety performance of Tunnack Road is generally satisfactory, however, the sight distance from the siding access road to the north is slightly deficient compared to standard requirements.

The proposed intersection upgrades suggested in Section 5.2 will assist in reducing the risk of incident at this intersection due to poor sight distances, however in addition to the intersection upgrade works, some further vegetation cut backs on the northern approach to the intersection would also be recommended. Advanced warning signage indicating trucks are turning ahead would also be recommended to assist in alerting drivers.



GHD

2 Salamanca Square
 T: 61 3 6210 0600 F: 61 3 6210 0601 E: hbamail@ghd.com

© GHD 2019

This document is and shall remain the property of GHD. The document may only be used for the purpose for which it was commissioned and in accordance with the Terms of Engagement for the commission. Unauthorised use of this document in any form whatsoever is prohibited.

GHDDocId/<https://projects.ghd.com/oc/Tasmania2/parattahlogyardtraff/Delivery/Documents/Parattah Log Yard - TIA.docx>

Document Status

Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
0	Dave Bekker	Erin Jackson		Stephen Kelly	On File	31/1/19

www.ghd.com



Jacqueline Tyson

From: Jennifer Jarvis <Jennifer.Jarvis@tasrail.com.au>
Sent: Tuesday, 1 October 2019 10:53 AM
To: Jacqueline Tyson
Subject: RE: TasRail Application - Parattah
Attachments: 3219125 REP 0 Parattah Log Yard - TIA.PDF; IMG_2052.JPG; IMG_2053.JPG

Good morning Jacqui, please see below requested information. I'll give you a call to discuss the noise levels question.

Just to confirm, what occurs on the site (to be known as the Parattah Terminal) will be limited to comply with the village zoning and other applicable laws, meaning that log truck deliveries, unloading and loading of wagons will always be limited to daylight hours and permitted times.

1. TIA
 - Clean copy of the TIA attached
2. How are logs loaded/unloaded and will this always occur within the hours stated on the DA form?
 - Truck deliveries will only occur Monday to Friday and potentially on a Saturday. No plans for operations on a Sunday.
 - Logs will be unloaded from the trucks and loaded into rail wagons using either a front end loader/log grips or an excavator/log grips. Both the front end loader and the excavator will be stationed at the Terminal but only one mobile equipment will ever be operated at any one time.
 - The number of truck deliveries will be a total of 12 per day from commencement but ramping up to 20 truck movements per day at a peak
3. What type of lighting will there be?
 - The only lighting on the site (that is the Log Loading Terminal) will be one security light that illuminates the amenities building (and the weighbridge).
 - This is a 100W LED flood light PE Cell operated with manual override on private pole to provide security lighting.
 - The lighting on the site was included in the plans for approved Planning Permit DA 2019/66
4. Are noise levels expected to comply with the acceptable solution?
 - No noise modelling has been done at this stage.
5. Other
 - There is potential for a maximum of 3k tonnes of logs to be stored/stockpiled at the Terminal

Please note that TasRail acknowledges that activities within the Parattah Terminal are subject to the Village Zoning and any terms and conditions attached to the Development Application/Permit should it be approved.

For clarification it is worth noting that activities within the rail corridor that includes the Parattah rail siding are separate to the Parattah Terminal, noting that as per Clause 19.1(b) of the *Rail Infrastructure Act 2007* A railway entity does not have to comply with the requirements of the *Land Use Planning and Approvals Act 1993* as regards routine railway works that are carried out wholly within the rail network in order to maintain the rail network.

Kind regards

Jennifer

From: Jacqueline Tyson [mailto:jtyson@southernmidlands.tas.gov.au]
Sent: Monday, 30 September 2019 9:00 AM
To: Jennifer Jarvis
Subject: RE: TasRail Application - Parattah

Thanks Jen

From: Jennifer Jarvis <Jennifer.Jarvis@tasrail.com.au>
Sent: Monday, 30 September 2019 8:46 AM
To: Jacqueline Tyson <jtyson@southernmidlands.tas.gov.au>
Subject: RE: TasRail Application - Parattah

Good morning Jacqui, thanks for your email.

I was away on Friday, so will sort through the requested info and come back to you today.

Cheers

From: Jacqueline Tyson [mailto:jtyson@southernmidlands.tas.gov.au]
Sent: Friday, 27 September 2019 12:00 PM
To: Jennifer Jarvis
Subject: RE: TasRail Application - Parattah

Hello Jen,

We have a couple of questions arising from our Development Assessment Group – I haven't made this a formal RFI at this stage, hopefully they are easy! If not, let me know and I will issue a formal request.

1. Can we get a copy of the TIA without the Draft watermark please?
2. How are the logs loaded/unloaded and will this always occur within the hours stated on the DA form?
3. What type of lighting will there be (is this on the plans? I couldn't see it) and will this comply with the Acceptable Solution:

External lighting must comply with all of the following:

- (a) be turned off between 9:00 pm and 6:00 am, except for security lighting;
- (b) security lighting must be baffled to ensure they do not cause emission of light into adjoining private land.

4. Are noise levels expected to comply with the Acceptable Solution:

Noise emissions measured at the boundary of the [site](#) must not exceed the following:

- (a) 55 dB(A) (LAeq) between the hours of 8.00 am to 6.00 pm;
- (b) 5dB(A) above the background (LA90) level or 40dB(A) (LAeq), whichever is the lower, between the hours of 6.00 pm to 6.00 am;
- (c) 65dB(A) (LAmx) at any time.

Measurement of noise levels must be in accordance with the methods in the Tasmanian Noise Measurement Procedures Manual, issued by the [Director](#) of Environmental Management, including adjustment of noise levels for tonality and impulsiveness.

Noise levels are to be averaged over a 15 minute time interval.

Thanks

Jacqui Tyson

The General Manager

Southern Midlands Council

Oatlands

RE: DA2019/88 - Rail Siding (Timber Transport)

I write in reference to the above development application which seeks to formalise a previously informal transport node providing connections between rail and road transport for timber harvested locally.

In general I am in support of the initiative, however the development application contains a number of oversights and assumptions which must be addressed to ensure that the amenity of residents and road users is not adversely impacted by the works and future use.

The location in which the works are to occur is zoned 'village', a code which allows a wider range of activities than in a General Residential zone, but which still acknowledges that residential activities prevail, and that foot and cycle transport is a priority.

The discretionary activities in a village zone include 'transport depot and distribution' which is presumably the trigger for the public notification of, and contemplation of the application.

Section 16.4 of the plan sets out use standards which include building height, landscaping, fencing, setback, outdoor storage and design against which an application must be measured. None of these is particularly useful in terms of assessing the present application.

As there is no major building proposed, these seem to provide a disappointingly narrow selection of criteria against which to assess the proposal. Similarly the acceptable solutions for other criteria and equally irrelevant. It is surprising that Council has therefore agreed to assess the activity as part of this zone, rather than require the applicant to seek re-zoning to a more appropriate heading.

I am therefore constrained as to which matters I can seek consideration, however I would raise a number of issues which in my view have been poorly considered, or not considered at all, these being primarily traffic and noise impacts arising from the development, and the conflicts of use which exist in the location, which do not appear to have been noted by the applicant.

Setting

The development application states that the activity is occurring in an area that is "relatively remote from Oatlands being the nearest major town some 7 km away. The surrounding area is largely farmland with no other significant development present." This apparently overlooks the several residential properties overlooking the proposed development site.

Hours of operation will be 7:00 am to 9:00 pm Mon-Fri

8:00am to 6 pm Saturdays

9:00am to 5 pm Sundays

Loading will be either by forklift or log-grab (either method will generate noise).

There is no noise impact assessment supplied with the application however it is estimated that the noise level at the boundary will not exceed 55dB. This is the sound of a passing motor vehicle, however given the nature of the work, it is likely to occur suddenly and for short periods of time which can reasonably be expected to have a more significant 'startle' impact than continually passing traffic. The hours of operation proposed are not family friendly and should be revised to meet reasonable expectations of residential activity in a village zone. Proposed mitigation: Hours of operation on weekdays to be reduced to 7pm, and Sunday hours to apply on public holidays.

Noise associated with the braking (and incremental return to speed from a stationary position) has not been given consideration. With a proposed 40 vehicle movements per day, this will have an adverse impact on the amenity of residences fronting Tunnack Road. Proposed mitigation: that the situation be monitored and appropriate measures be introduced if it is considered a significant impact on the amenity of residents

Sightlines

The approach from the South (from which the majority of vehicles will approach) is compliant with the National Standards, however the approach from the south is 75m, the SISD being 83m. The report dismisses this discrepancy due to the 60km zone.

The "Guide to Road Design – P a r t 4 A : Unsignalised and Signalised Intersections" states that the ASD for trucks is 64m and 73 for a car, so this appears to be compliant with the standards, but does not take into consideration the local tendency to speed up between the residential sections of Parattah. Proposed mitigation: The road surface will be clearly marked with advice of entering traffic on the northern approach to the intersection, prior to the commencement of the curve.

Pedestrian Movement.

16.1.1.3

To ensure development is accessible by walking and cycling.

There is a made path which terminates at Thirkell Street, and which is commonly used by locals, cyclists, riders and tourists, and in particular school children circulating around the village. The traffic impact assessment fails to note this footpath, or the less formal path on the opposite side of Tunnack Road which links it to the residential areas on Bailey's Road and Tunnack Road, which is maintained by Council. The habitual use of the path by locals and visitors will give rise to potential conflict which must be managed by appropriate signage and movement controls. Proposed mitigation: The footpath be clearly signposted with advice regarding proximity to heavy vehicle traffic.

Conflicting entry points

Thirkell Street enters Tunnack Road opposite Ron Johnson's driveway entrance. That driveway exits to the south, and is frequented by a variety of vehicles in various states of disrepair attending the property for mechanical servicing. There is a potential for conflict between the two uses. Proposed mitigation: appropriate merge lanes, and lane markings and upgrade to the entrance opposite at the applicant's expense.

Conflict with School Bus stop and associated activity: The traffic impact assessment provides no useful datum from which to measure the potential increase in traffic flow, as it was carried out on the Thursday prior to a long weekend, during school holidays. Traffic flow along Tunnack Road experiences a significant up-tick during term time, and of course the school bus service is also in operation during that period. The School bus stops at the entrance to Bailey's Road, which is only around 50 metres from the proposed entrance to the log transfer node. Proposed mitigation: The school bus stop be adequately signposted with luminous signage, and users advised of the changed traffic patterns prior to commencement of work.

Conflicts with pre-existing road use The road is used by a variety of vehicles and livestock, including sheep movements, agricultural vehicle movements, domestic and commercial vehicles, stock transport vehicles, and service vehicles attending to road and rail maintenance. While consultation has occurred with those businesses which it is anticipated will be utilising the service, there has been none with the current road users and residents. Proposed mitigation that the applicant advise, in writing, the owners of rural properties in the district and residents in the affected area.

It should be noted that while there will be two employees on site during periods of activity, it is anticipated there will be one FTE (ie full-time-equivalent). In other words, there will be no new job created by the works.

While the application limits the proposal to timber transport, it may be advisable to suggest a condition that any escalation of activity beyond that outlined in the Plan will require a separate approval. I am concerned that in the event of a mine commencing operation at Woodbury, the potential for this facility to be viewed as a desirable node for transfer of coal to rail transport is high, and would have significant adverse impacts on health, safety and amenity.

Proposed mitigation: Condition the approval very specifically for the purpose of timber transport.

Kind Regards

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

Nil.

11.4 PLANNING (OTHER)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL ACTING AS A
PLANNING AUTHORITY]**

Mr Brad Williams (Manager, Heritage Projects) entered the meeting at 11.00 a.m.

Mr D Cundall and Mrs J Tyson left the meeting at 11.04 a.m.

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference 1.1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

12.2 Bridges

Strategic Plan Reference 1.2.1

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3.1

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference 1.4.1a & 1.4.1b

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference 1.5.1

Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

12.6 Sewers / Water

Strategic Plan Reference(s) 1.6.1 & 1.6.2

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.7 Drainage

Strategic Plan Reference 1.7.1

Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.8 Waste

Strategic Plan Reference 1.8.1

Maintenance and improvement of the provision of waste management services to the Community.

Nil.

12.9 Information, Communication Technology

Strategic Plan Reference 1.9.1

Improve access to modern communications infrastructure.

Nil.

12.10 Officer Reports – Infrastructure & Works

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

Report deferred until the arrival of the Manager, Infrastructure and Works.

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference 2.1.1

Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference 2.2.1

Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Business

Strategic Plan Reference 2.3.1a, 2.3.1b & 2.3.1c

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

13.4 Industry

Strategic Plan Reference 2.4.1 & 2.4.2

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference 3.1.1, 3.1.2 & 3.1.3

Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 18 OCTOBER 2019

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Review of the Oatlands booklet info & tear-off map. Providing new photos & consulting with residents about featuring their buildings.
- Meeting with Regional Development Authority & providing a tour of the heritage buildings.
- Preparation for and staging of the History & Heritage School Holiday Program & conducting activities for 15 young people.
- Preparation of the heritage buildings to host the State Awards for Keep Australia Beautiful Sustainable Communities.
- Working in partnership with Centre for Heritage to maximise the usage of Heritage Hub & Commissariat including combined marketing, branding, workshop planning & shared space across the site.
- Review of the Oatlands Key user manual.
- Create & deliver Oatlands heritage & printmaking workshop for Hunter Island Press artist in residence participants (14 attended).
- Brad Williams has been on leave for part of this month.

RECOMMENDATION

THAT the Heritage Projects Report be received and the information noted.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the Heritage Projects Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

Mr B Williams (Manager, Heritage Projects) left the meeting at 11.13 a.m.

14.2 Natural

Strategic Plan Reference 3.2.1 & 3.2.2

Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.

14.2.1 NRM UNIT – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 15 OCTOBER 2019

ISSUE: Southern Midlands Landcare Unit Monthly Report.

DETAIL

- A Lake Dulverton and Callington Park meeting was held Monday 30th September 2019. The meeting gave an update to members on a number of issues in progress. There were no new issues raised. *Minutes from the meeting have been forwarded for consideration at the October 2019 Council meeting.*
- A meeting of the Kempton Streetscape Group was held on Monday 30th September 2019. One of the items discussed was the proposed changes to the forecourt area at the Kempton Memorial Hall. Following on from the 2nd September meeting whereby comments were made on changes, a revised draft plan had been prepared by Play Street Landscape Architects. The committee are now ready for the draft plan to go out for public consultation. This will occur prior to submitting a Development Application to Council for Planning and Building approvals. Helen and Maria will prepare the information to go out for the community consultation.
- Following consultation with Oatlands School in relation to playground equipment, a meeting was held with some playground equipment experts on 24th September 2019. As a result of this meeting, Council will be advised as to various combinations of equipment options. The options will take into account age ranges, placement of items relative to other items, height ranges of the equipment, plus considering a matrix of skills to be gained by the users of the playground – ie balance, co-ordination etc. Advice on where rubber versus soft fall is located will also be provided. The information will go to the Lake Dulverton & Callington Park Committee as the next step.
- Maria has been busy with representatives from the Mt Pleasant Football Club in relation to the proposed upgrade of the toilets at the recreation ground. After an on site meeting with recreation ground representatives and Phil Krause, a draft design plan of the upgrade has been drawn up. An initial Expression of Interest (EOI) was sent to the office of Brian Mitchell (MP) seeking additional grant funding to the Council budget allocation. The EOI was successful and the club selected to submit a formal application to the Australian Government for funding. The formal application was submitted and at this stage there is no indication if the application has been successful.
- Following on from last months visit to Hobart by Jack Lyall, Helen and Maria to investigate path surface options for possible use for the pathway at Lake Dulverton it is now recommended that the Dirt Glue product be the pursued further for construction of the path.

- Helen Geard took some annual leave and Maria Weeding has been absent from work due to sick leave over some of October.

WEEDS REPORT

The Weeds Officer – Jen Milne has submitted the following report for her work to 15th October 2019.

Site visits and roadside weed control:

- Re-inspected areas of Storey's Road and Blackbrush Road after initial treatment of Paterson's Curse. None have gone to flower to date and will be monitored for secondary growth. Little seen to date in previously recorded sites (Eddington Rd, Hall Lane, Lower Marshes Rd). Have discussed control options with landowners who have known infestations.
- Started site inspections of known Paterson's Curse sites around Brighton as part of the shared service arrangement with Brighton Council.
- Woodsdale cemetery – three large Spanish heath bushes dug out from roadside opposite cemetery. Old bushes that were below the grass line so unknowingly repeatedly slashed. Discussing management of SH with cemetery caretaker. These bushes will need to be dug out over time due to well established roots.
- St John's Wort – Little Plains Rd. Very healthy roadside population growing amongst bollards (stored from Midland Hwy roadworks). Control scheduled and State Growth contacted to ensure contractor undertakes weed hygiene when removing bollards.

Enquiries:

- Boneseed report (Dysart) and roadside weed report (capeweed).

Communication:

- Contacted landowners on Mud Walls Road to discuss gorse control adjacent to roadside. State Growth undertaking spot spraying in this section due to minimal gorse along roadside corridor. Majority of landowners taking the opportunity to utilise the same contractor to spray whilst undertaking State Growth works in area.
- Information developed for social media re Paterson's Curse and Brighton collaboration.
- "Report a weed" is now on the Southern Midlands website as an online form. This option is being promoted in the upcoming council newsletter.
- Discussing control of Spanish heath on private properties in Levendale with landowners.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION

Moved by Cllr R McDougall, seconded by Cllr K Dudgeon

THAT the Landcare Unit Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D F Fish	√	
Cllr R McDougall	√	

14.3 Cultural

Strategic Plan Reference 3.3.1

Ensure that the cultural diversity of the Southern Midlands is maximised.

14.3.1 HERITAGE & BULLOCK FESTIVAL 2019 EVENT EVALUATION

Author: DEPUTY GENERAL MANAGER, MANAGER COMMUNITY & CORPORATE DEVELOPMENT (ANDREW BENSON)

Date: 17 OCTOBER 2019

Attachments(s):

Event Evaluation – Heritage & Bullock Festival 2019

ISSUE

Provision of a brief report on the Heritage & Bullock Festival 2019 for Council's information and consideration.

DETAIL

The information provided in the attached Report provides a basis for discussion and a documented record to assist with any future event.

The Report covers the following components;

<i>Introduction</i>	3
<i>Background</i>	4 - 8
<i>Why We Did This</i>	9
<i>How Did We Do It</i>	10 - 13
<i>The Street Parade - What a Start!</i>	14
<i>Spaces & Places Used For The Event</i>	15 - 23
<i>Who Supported Us</i>	24
<i>What Was Achieved</i>	25 - 26
<i>Acknowledgements</i>	27
<i>Appendices</i>	28
<i>What Allows Us To Formally Undertake This Event</i>	
<i>Program Flyer</i>	

Summary of what was achieved

The costs to Council of delivering the Festival; (as at 17.10.19)

Expenditure \$16,025.43

Income	<i>Clr Don Fish</i> \$ 1,000.00	
	<i>Petrol Raffle</i> \$ 1,120.00	
	<i>From Bakery</i> \$ 520.00	\$ 2,640.00
		\$ 13,385.43
	<i>Non budgeted item of Centre for Heritage stage construction</i>	\$ 4,462.50
		\$ 8,922.93

Through a careful analysis it is estimated that in the order of **4,500 people attended the Festival** over the two days.

There were an **estimated 718 volunteer hours** provided in the planning, activities and windup of the Festival.

To calculate the estimated benefit to the Community from this event, we have based the assumption that an estimated spend in accordance with the Report 'Reinventing Rural Places', for the 2018 Festival was \$50/person which is acknowledged as quite a conservative estimate, therefore using that base to gain a longitudinal understanding of a consistent rate we have multiplied the \$50.00 (2018) by the CPI for the following twelve months (CPI 1.6% June quarter 2018 to June 2019) equates to \$0.80 increase, therefore **\$50.80 x the number of attendees 4,500 = \$228,600.00** that stays in the Community as an economic benefit from the Festival.

Brian Fish, Chairman of the Heritage & Bullock Festival said *"There were so many high points in the event that they are too numerous to mention, suffice to say that everyone put in a major effort and should rightly be very proud of Oatlands and the Heritage & Bullock Festival 2019"*.

CONCLUSION

The Event Evaluation Report is commended for Council's consideration

Human Resources & Financial Implications - Funds included in the 2019/2020 budget \$10,000.

Community Consultation & Public Relations Implications - The Community have embraced the event and indications are that they keep to continue with another event.

Policy Implications - Nil.

Priority - Implementation Time Frame - NA

RECOMMENDATION

THAT the information be received and noted.

DECISION

Moved by Clr R McDougall, seconded by Clr A Bisdee OAM

THAT the information be received and noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	



Event Evaluation

by
Andrew Benson
Project Manager
September 2019



Contents

<i>Introduction</i>	3
<i>Background</i>	4 - 8
<i>Why We Did This</i>	9
<i>How Did We Do It</i>	10 - 13
<i>The Street Parade - What a Start!</i>	14
<i>Spaces & Places Used For The Event</i>	15 - 23
<i>Who Supported Us</i>	24
<i>What Was Achieved</i>	25 - 26
<i>Acknowledgements</i>	27
<i>Appendices</i>	28
<i>What Allows Us To Formally Undertake This Event Program Flyer</i>	



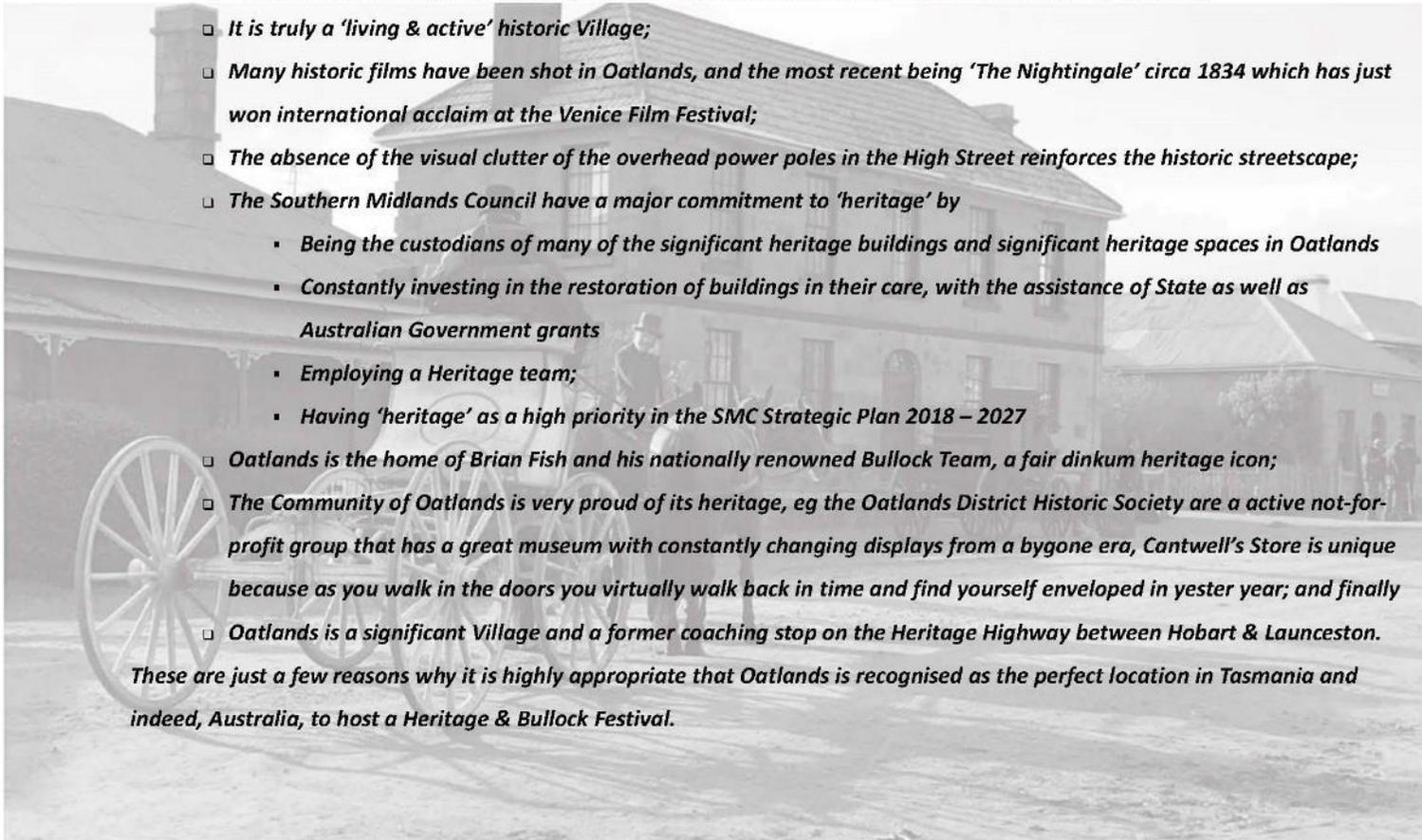
*200 Years On there's still plenty of ways to get held up on the
Heritage Highway in the Southern Midlands of Tasmania*

Introduction

What better place for a Heritage & Bullock Festival could there be but Oatlands?

- ❑ *Oatlands has the largest number of intact Georgian buildings in a Village environment in Australia;*
- ❑ *It is truly a 'living & active' historic Village;*
- ❑ *Many historic films have been shot in Oatlands, and the most recent being 'The Nightingale' circa 1834 which has just won international acclaim at the Venice Film Festival;*
- ❑ *The absence of the visual clutter of the overhead power poles in the High Street reinforces the historic streetscape;*
- ❑ *The Southern Midlands Council have a major commitment to 'heritage' by*
 - *Being the custodians of many of the significant heritage buildings and significant heritage spaces in Oatlands*
 - *Constantly investing in the restoration of buildings in their care, with the assistance of State as well as Australian Government grants*
 - *Employing a Heritage team;*
 - *Having 'heritage' as a high priority in the SMC Strategic Plan 2018 – 2027*
- ❑ *Oatlands is the home of Brian Fish and his nationally renowned Bullock Team, a fair dinkum heritage icon;*
- ❑ *The Community of Oatlands is very proud of its heritage, eg the Oatlands District Historic Society are a active not-for-profit group that has a great museum with constantly changing displays from a bygone era, Cantwell's Store is unique because as you walk in the doors you virtually walk back in time and find yourself enveloped in yester year; and finally*
- ❑ *Oatlands is a significant Village and a former coaching stop on the Heritage Highway between Hobart & Launceston.*

These are just a few reasons why it is highly appropriate that Oatlands is recognised as the perfect location in Tasmania and indeed, Australia, to host a Heritage & Bullock Festival.



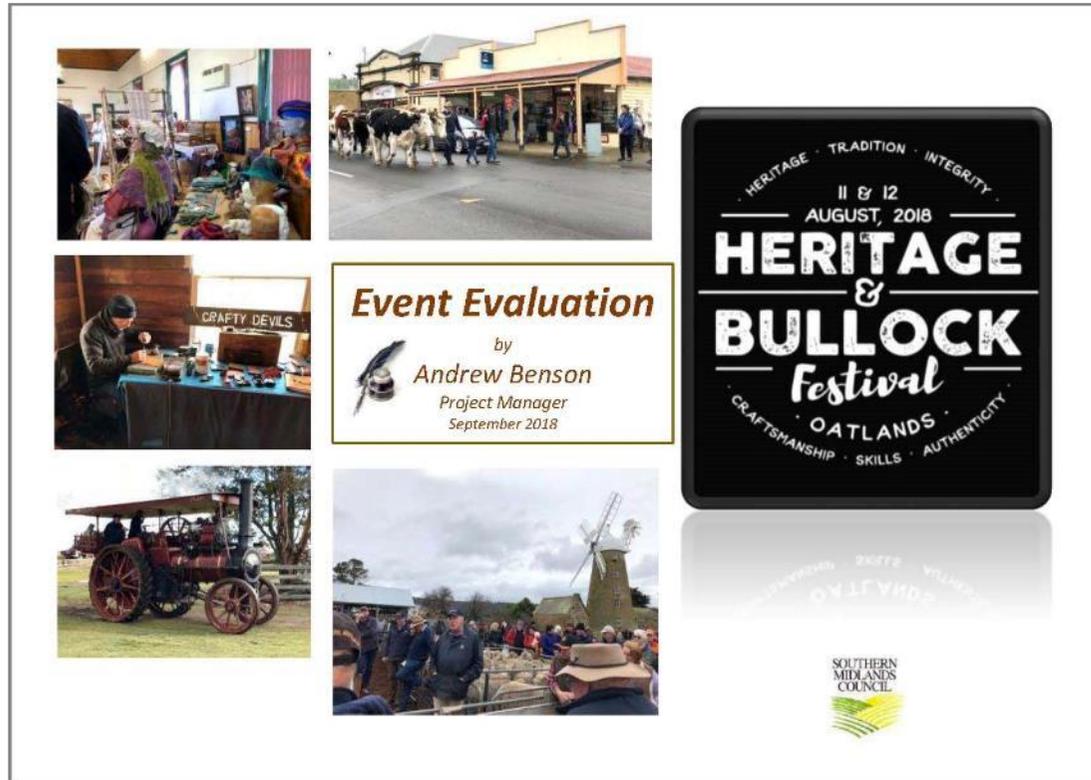
Background – Chronology of Past Events in Oatlands

Festivals and events have been delivered in Oatlands over many years with varying degrees of success.

- *A Rodeo was held in the Callington Park area for some during the 1990s, however it is understood that the numbers were low;*
- *In 2001 an annual Oatlands Open Day (later referred to as the Oatlands Spring Festival) operated for approximately ten years until its demise in 2012. The festival occupied one day in the month of October. The comment was made that ‘the Committee just got worn out’ and therefore the festival lost its focus and the continuing Committee wobbled until the decision was made not to proceed with any further Oatlands Spring Festivals;*
- *There have been a number of Bullock Festivals that have been held in Oatlands, 2006, 2009 and these were held, very successfully on the land on the western side of the Midland Highway but in close proximity to the Village of Oatlands, these events paced heritage agricultural practices against modern agricultural practices – horsepower against bullock power; and*
- *In 2016 the SMC Arts Advisory Committee resolved to have a one day event in August, and the local Bullock Committee had resolved to run a two day event over that same weekend. It was late in the planning however the two groups worked together to provide a memorable experience. The Arts Advisory Committee showcased arts and crafts, including blacksmiths, quilting, weaving, painting and the like.*
- *In 2018 the first Heritage & Bullock Festival was established, with a whole of Village focus – it was an amazing two day event.*



Background - Recognition of the 2018 Heritage & Bullock Festival



For a copy of this Evaluation refer to
the Southern Midlands Council website
www.southernmidlands.tas.gov.au

Background - Recognition of the 2018 Heritage & Bullock Festival (extract from Evaluation)

What Was Achieved – Finances, Volunteers & Visitors

Through a careful analysis it is estimated that in the order of 4,500 people attended the Festival over the two days

There were an estimated 653 volunteer hours provided in the planning, activities and windup of the Festival

Based on an estimated spend in accordance with the aforementioned Report 'Reinventing Rural Places' \$50/person is quite a conservative estimate, therefore multiply the \$50 x the number of attendees 5,200 = \$260,000.00 that stays in the Community as an economic benefit from the Festival.

Examples of benefits to the individual Community organisations (generated by direct visitor expenditure):

The Wooden Spoon Café in High Street Oatlands – Normal takings on a Saturday (not open on Sundays) \$100 for the day, takings for the two days of the Festival \$3,000

The Brighton & Southern Midlands Pony Club - The Club ran a BBQ at the drover's Hut in Callington Park on the Saturday. They generated \$1,200 through the BBQ for the Club

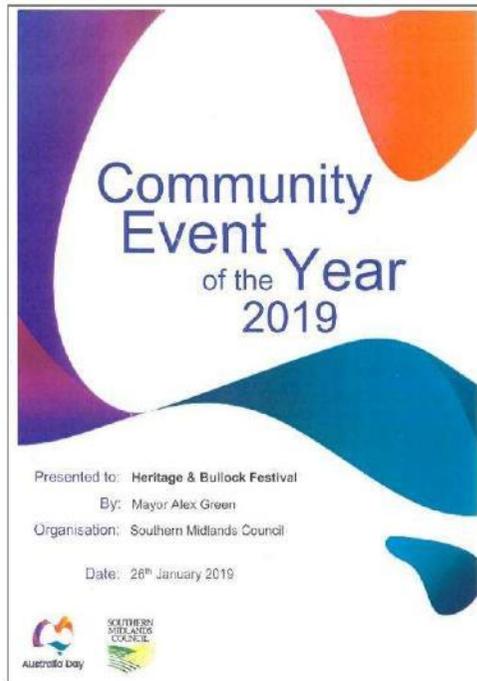
The Oatlands Bargain Centre (Preloved Clothing) - They would take in the order of \$180 /weekend normally. Over the Festival weekend they took in the order of \$700

The Bullock Committee Donated \$7,000 to the Midlands Multi-Purpose Health Centre, Oatlands

Brian Fish, Chairman of the Heritage & Bullock Festival said "There were so many high points in the event that they are too numerous to mention, suffice to say that everyone put in a major effort and should rightly be very proud of Oatlands and the Heritage & Bullock Festival"



Background - Recognition of the 2018 Heritage & Bullock Festival



Page 7

Background - Recognition of the 2018 Heritage & Bullock Festival



MERCURY

Stardom (brand excellence):

This category is really about showcasing experiences that make southern Tasmania a very special place to visit. The pillars that underpin the Tasmanian brand are:

- ★ arts and culture
- ★ waterways
- ★ history and heritage
- ★ food and beverage, and
- ★ nature and wildlife experiences

This category provides the opportunity for businesses to demonstrate how they contribute to the southern Tasmanian brand by showcasing these tourism assets in the best possible light. Nominees will need to show how they create lasting memories by delivering unique experiences with the highest standards of service excellence.

Finalist:
Southern Midlands Council Heritage & Bullock Festival 2018



Heritage & Bullock Festival 2019 - Oatlands

Why We Did This – raison detre

Hear ye ! Hear ye ! Hear ye !

In the days long before mass communication, Town Criers with hand bells were the best way to get the latest news and announcements to the general public in Georgian England as well as the Colonies.

We used the same method in sharing information over the duration of the Festival.

We wanted to...

- *Use a significant event to bring the Community together and focus on the many endearing aspects of Oatlands and to demonstrate what can happen when everyone is engaged & benefiting in 'a whole of Village event'. Creating a Win – Win experience for the whole Community;*
- *Respond to a large number of people in Oatlands who were keen to have 'an event';*
- *Build on the success of the 2018 Heritage & Bullock Festival*
- *Raise the profile and tourist experience (intra-state as well as inter-state) of Oatlands & the Southern Midlands;*
- *Open Oatlands' heritage buildings to the general public; and*
- *Showcase Oatlands as a 'living historic Village'.*

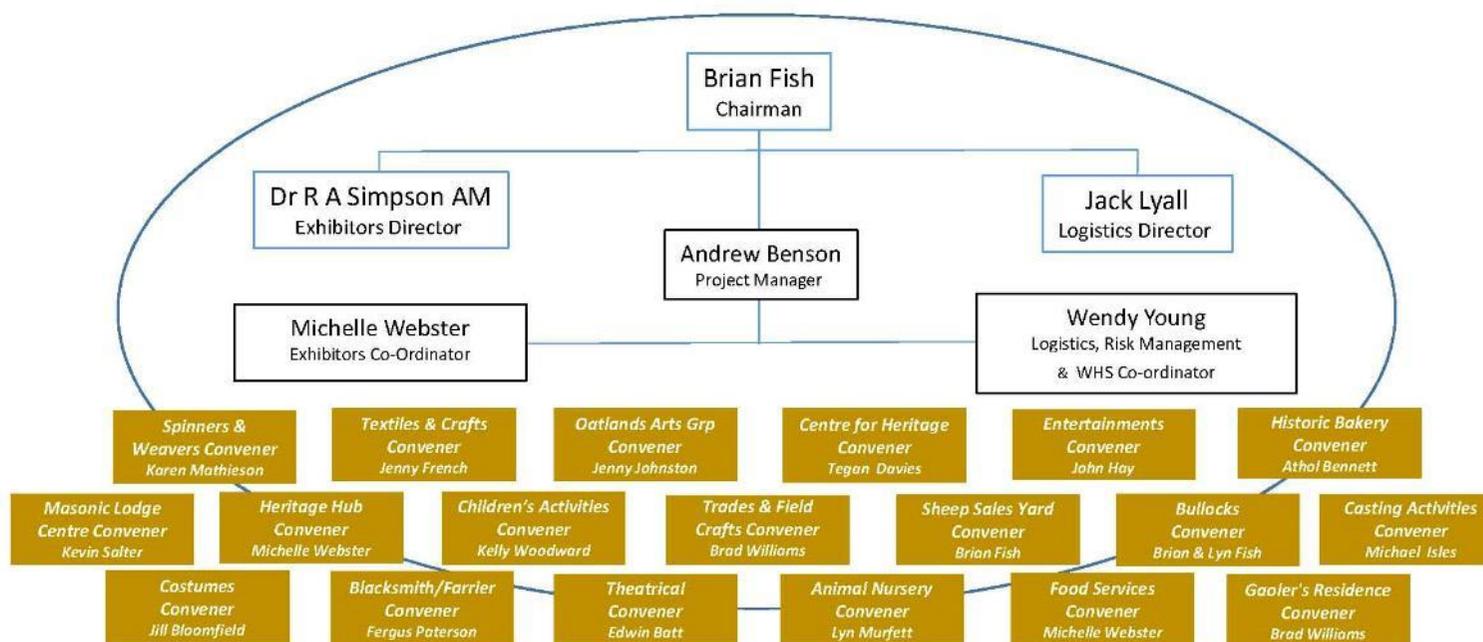
We wanted to achieve

- **Awareness** – we wanted people to know more about the tourism & visitor experience in our region
- **Dispersal** – we wanted people to explore more parts of our region
- **Yield** – we wanted each visitor to spend more during their visit



Page 9

How we did it – Created an amazing team to drive the event



Heritage & Bullock Festival 2019 - Oatlands

How Did We Do It – the basics were reviewed

We

- *Listened to the Community*
- *Continued the well structured Festival Committee, with a few additional members*
 - *Exceptional Community Leadership as the Committee drivers by well respected individuals in the Community, Chairman - Brian Fish, Exhibits Director - Dr R A Simpson AM, Director Logistics - Jack Lyall*
 - *Underpinned those Community Leaders with solid and enthusiastic cluster of people, Andrew Benson – Project Manager, Michelle Webster - Exhibits Coordinator, Wendy Young – Logistics / Risk Mgt / WHS Coordinator;*
 - *Created a group of Conveners for each cluster of activities, eg Entertainment, Traditional Trades, etc*
 - *Finally the coming together of an energetic and passionate Committee who were fun to work with & outcome, focused*
- *Developed a comprehensive Event Management Plan*
- *Had great media support through Keryn Nylander, Communications Consultant*
- *Understood the learnings from the 2018 Festival*
- *Engaged with the Community through the Community groups in Oatlands*
- *Engaged with the High Street Traders*
- *Gave away branded T shirts and badges*
- *Were responsive to identified needs flagged through the Community engagement processes*
- *Honoured the underpinning principles encircling the logo, Integrity, Traditional, Authenticity, Skills, Craftsmanship, & Heritage*

Page 11

Heritage & Bullock Festival 2019 - Oatlands

How Did We Do It – with the Media

*We maximised the use of
a range of media spectrums
as well as our own signage
positioned in strategic locations
on highways leading to and from
Hobart*



*The Heritage Hub Facebook
page had over 23,000 hits*



Brian Fish and Andrew Benson had three interviews with ABC Radio. Brian had one radio interview with Dave Noonan on Triple M radio

Page 12

How Did We Do It – with the Media

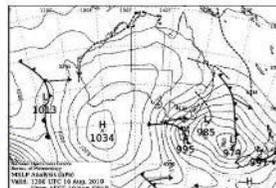
Southern Midlands Council Web Site
and Facebook →

A wide range of websites carried our information through
the our entry on the Australian Tourism Data Warehouse.

The Heritage Highway Tourism Region
Website and Facebook provided tremendous
support for the event with trickle feed snippets
regularly during the lead-up to the Festival



Unfortunately the only form of media coverage
that was unkind to the Festival was the
Weather Forecasting - predicting snow down to 600m,
gale force winds up to 50kph along with a forecast
for Hobart of between 25mm to 30mm of rain over
the weekend. It ended up not quite 'tropical'
in Oatlands but not as bad as the Bureau had
predicted



The screenshot shows the website for the Heritage & Bullock Festival 2019. The main heading is "Heritage & Bullock Festival 2019" with the dates "10th & 11th August Oatlands". Below this is a photograph of a bullock team pulling a carriage. The text reads: "200 Years On there's still plenty of ways to get held up on the Heritage Highway in Oatlands. Join Us! This event is free entry".

On the left, there is a navigation menu under "Festivals and Events" including: Heritage & Bullock Festival 2019, Community Notice Board, Events Calendar, Oatlands Swimming Pool, Children & Families, Young Community Members, Older Community Members, Medical, Community & Aged Care Services, Volunteering, Towns Villages & Areas, Community Radio, Australia Day & Community Awards, Arts & Culture, and Photos.

On the right, there is a "Contacts" section with the following information:

- ANDREW - GENERAL ENQUIRIES**
Mobile: 0429 852 730
Email: abenson@southernmidlands.tas.gov.au
- MICHELLE - EXHIBITORS**
Phone: 0403 893 257
Email: mwebster@southernmidlands.tas.gov.au
- WENDY - LOGISTICS**
Mobile: 0458 711 028
Email: wyoung@southernmidlands.tas.gov.au

Below the main text, there is a list of links: "A taste of what you can expect", "Festival Program", "Media Release", "Buildings & Spaces for Exhibitors", "Rationale and Preparation", "Food License Application", "Public Liability Application", and "Festival Sponsors 2019".

At the bottom, there is a "Proud Sponsors of the Heritage & Bullock Festival 2019" section with logos for Roberts, Kempf, Bushranger, and Shene.

Heritage & Bullock Festival 2019 - Oatlands

The Street Parade - What a start!



Everyone Loves the sight & sound of a Pipe Band

The Street Parade demonstrates the cultural mix of Tasmania during the 1800s, Pipers were part of the military Regiments that were in the local garrison, the pack horses and bullock teams were part of everyday working life. Between 1886 and 1896 Chinese outnumbered their European counterparts throughout the NE region of Tasmania and in some areas by much as 10 to 1. The Chinese also constituted the largest group of non-European immigrants to early Tasmania.



Lion Dancers from the Tasmanian Chinese Buddhist Academy



The Steam Engines were a big hit with the gathered crowd



Brian Fish with his Bullock Committee assistants & his beloved Bullocks

Places & Spaces Used For The Event



Council Chambers
Circa 1881
Custodianship by SMC



Oatlands Arts Group



Oatlands Community Hall
Circa 1876
Custodianship by SMC



Don Fish hand shearing
for the Spinners

Heritage & Bullock Festival 2019 - Oatlands

Places & Spaces Used For The Event



Supreme Court
Circa 1827
Custodianship by SMC



Cherry Brandy Leather



Steve Lovegrove
Collodion Photography



Forgotten Islands Brewery Cooperage

Page 16

Heritage & Bullock Festival 2019 - Oatlands

Places & Spaces Used For The Event



Mill Owners Cottage – Callington Mill
Circa 1837
Custodianship by Callington Mill Pty Ltd



Children's activities in the
Mill Owner's Cottage



Animal Nursery in the Stables
by the Sorell School Farm



The Stables – Callington Mill
Circa 1837
Custodianship by Callington Mill Pty Ltd



Fergus with his Farriers & Blacksmiths

Page 17

Heritage & Bullock Festival 2019 - Oatlands

Places & Spaces Used For The Event



Resident Farrier /
Blacksmith, Fergus
Paterson showing
Paul & Jenny
Wilson the finer
points of a horse
shoe



Callington Mill and Miller's Cottage

Circa 1837

Custodianship by Callington Mill Pty Ltd



Graham Green
demonstrating
shingle splitting to
enthusiastic
onlookers in the
Miller's Cottage



Page 18

Heritage & Bullock Festival 2019 - Oatlands

Places & Spaces Used For The Event



Commissariat
Circa 1828
Custodianship by SMC



Baker
Athol Bennett



Joiner
Peter
Centre for Heritage



Shop
Circa 1875
Custodianship by SMC



Leather Worker
Tania Burbury

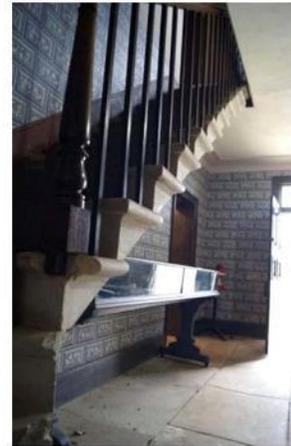
*Other traditional
trades operated
out of the Shop
during the Festival*

Page 19

Places & Spaces Used For The Event



Gaoler's Residence
Circa 1837
Custodianship by SMC

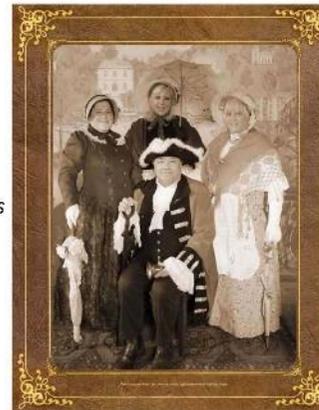


Traditional wall paper making by artisan Alan Townsend inside the entry of the Gaoler's Residence



Theatre performance at the Gaoler's Residence in the courtyard

Olde Time Portraits



Page 20

Heritage & Bullock Festival 2019 - Oatlands

Places & Spaces Used For The Event – Community & Organisations in Oatlands



Oatlands District Historical Society Inc.
Circa 1951
Owned by the Society



The Historical Society established displays in the Museum that reflected the theme of the Festival with traditional trades showcased



Cantwell's Store
Circa 1860
Owned by Joan Cantwell



Joan Cantwell behind the counter with her daughter Heather Briggs in the shop, a little like Arkwright's Shop in 'Open All Hours'

Page 21

Heritage & Bullock Festival 2019 - Oatlands

Places & Spaces Used For The Event – Callington Park and Surrounds



Heritage & Bullock Festival 2019 - Oatlands

Places & Spaces Used For The Event - Food & the Sheep Auction

A significant objective was to ensure that the 'Traders' in Oatlands benefitted from the Festival. To that extent the Committee invited food vans and two coffee vans to participate in the event, given the anticipated visitors numbers, a lack of food outlets would have been a major barrier to the success of the event.



In addition the Drover's Hut BBQ in Callington Park was offered to a number Community sporting groups, the Brighton & Southern Midlands Pony Club took up the option for the Saturday and the Mount Pleasant Football Club took up the option for the Sunday.

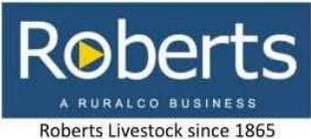
The Entertainment and Food Precinct was a busy space, with the Oatlands Golf Club and other food/drinks vendors doing quite well.

Page 23

Heritage & Bullock Festival 2019 - Oatlands

Sponsors

Proud Sponsors of the Heritage & Bullock Festival



Nick Fish
Wood Merchant



DF & GT Fish
Strathburn

Ken & Janine Thorpe
Tilt Tray Truck Transport
Clinton Graham Transport
Hodge Livestock Transport

David Wells from R T Fish Bakery
Supporting the Oatlands Commissariat Bakery



Grant Wilson
Potatoe Grower

Page 24

Heritage & Bullock Festival 2019 - Oatlands

What Was Achieved – Feedback



Facebook post interface showing feedback comments on the Heritage & Bullock Festival 2019 - Oatlands.

Shirley Allen Just beautiful 😊
Like Reply Message · 1w · 1

Marie Fava Shame about the weather but congratulations to you all, another great weekend. Look forward to next year 🙌
Like Reply Message · 1w · 1

Heritage Hub Oatlands Thank you Marie! Yes, we can't do much about the weather unfortunately. We are most grateful for everyone's efforts in helping to put on a great festival showcasing so many wonderful traditional skills, trades and crafts- in rain, hail and shine! Looking forward to next year!
Like Reply · Commented on by Kelly Woodward [?] · 1w · 2

Dennis Cousens Wonderful effort always fantastic
Like Reply Message · 1w · 2

Kathleen Gordon Super WELL DONE EVERYONE!!!
Like Reply Message · 1w · 2

Ann Hoare Great day. 🙌
Like Reply Message · 6d · 1

Write a comment...
Press Enter to post.

Rebecca Kissling
August 15 at 4:43 PM · 🌐

Thank you to all the Event Organisers who worked Tirelessly to Showcase yet another Successful Weekend in Oatlands! The Festival is such a Positive Event for our Historic Town!
Thank you again for the Opportunity in being involved in something so very Positive..Smiles R
👍 You and 3 others

Joanne Pitman I had a great time!!! Will be back again next year!! Thanks for all of effort.
Like Reply Message · 1w · 1

Heritage Hub Oatlands Glad you enjoyed the Festival Joanne! Yes, a lot of effort by a lot of people ... and animals 🐾 Looking forward to next year's already!
Like Reply · Commented on by Kelly Woodward [?] · 1w · 1

FayDenis Hulme We had a great weekend thanks to all the workers
Like Reply Message · 6d · 1

Heritage & Bullock Festival 2019 - Oatlands

What Was Achieved – Finances, Volunteers & Visitors

The costs to Council of delivering the Festival;

		Expenditure	\$16,025.43	(as at 17.10.19)
Income	Clr Don Fish	\$ 1,000.00		
	Petrol Raffle	\$ 1,120.00		
	From Bakery	\$ 520.00		
			<u>\$ 2,640.00</u>	
			\$ 13,385.43	
Non budgeted item of Centre for Heritage stage construction			<u>\$ 4,462.50</u>	
			\$ 8,922.93	

Through a careful analysis it is estimated that in the order of **4,500 people attended the Festival** over the two days

There were an **estimated 718 volunteer hours** provided in the planning, activities and windup of the Festival

To calculate the estimated benefit to the Community from this event, we have based the assumption that an estimated spend in accordance with the Report 'Reinventing Rural Places', for the 2018 Festival was \$50/person which is acknowledged as quite a conservative estimate, therefore using that base to gain a longitudinal understanding of a consistent rate we have multiplied the \$50.00 (2018) by the CPI for the following twelve months (CPI 1.6% June quarter 2018 to June 2019) equates to \$0.80 increase, therefore **\$50.80 x the number of attendees 4,500 = \$228,600.00** that stays in the Community as an economic benefit from the Festival.

Brian Fish, Chairman of the Heritage & Bullock Festival said "There were so many high points in the event that they are too numerous to mention, suffice to say that everyone put in a major effort and should rightly be very proud of Oatlands and the Heritage & Bullock Festival 2019"

Page 26

Acknowledgements

The following contributions are greatly appreciated;

The Festival Committee

They were a passionate and energetic group who worked together very well under the Chairmanship of Brian Fish.

Ownership of private property that was opened to the public over the Festival weekend

Joan Cantwell (Cantwell's Store), John Ibrahim (Lake Fredrick Inn Studio), Oatlands District Historical Society (Museum).

(Acting) Sergeant Jen Carlisle and Constable Shane Leek from Tasmania Police for their assistance and support for, and throughout the Festival.

The various Community groups that participated and supported the Festival.

The High Street Traders and indeed the whole Community embraced the spirit of the Festival, showcasing Oatlands to be a wonderful 'living' historic village.

The exhibitors were a tremendous draw card and a crucial component of the Festival

The Volunteers that participated in the Festival were amazing. As was Leigh Blake with the site security.

The sponsorships of the various Community Groups within the Festival has been greatly appreciated, with Community Groups developing those arrangements separately from the main Festival Committee and therefore individually being responsible for the circulation of those sponsorship funds within their own frameworks and desires. Roberts Ltd and Ararat Meats provided significant sponsorship & support to Brian Fish's Bullock Committee. Likewise the proceeds from the bakery at the Commissariat which was run by Athol Bennett & David Wells from the RT Bakery went back into the Community through the event.

The Mayor, Councillors, General Manager and Council Officers of the Southern Midlands Council have been a main stay for the overall successful of the Festival.

Page 27

Images for this Report have been provided by Kerri Cooper, Kelly Woodward as well as Andrew Benson.

Heritage & Bullock Festival 2019 - Oatlands

APPENDIX A - What Allows Us To Formally Undertake This Event

SMC Strategic Plan 2018 – 2027 Extracts

2.2 TOURISM		GROWTH
What we are aiming to achieve:		
2.2.1 Increase the number of tourists visiting and spending money in the municipality		
Key actions to achieve our aims:		Responsible Business Unit(s)
2.2.1.1	Seek opportunities to support the development, growth and promotion of a wide range of tourism in the Southern Midlands	GM
2.2.1.2	Seek opportunities to further develop and link heritage tourism opportunities both within and outside the region, including convict sites, the Oatlands Military Precinct and Callington Mill Precinct	HP
2.2.1.3	Support the development of tourism products	GM
2.2.1.4	Work in partnership with other State, Regional and local organisations including Destination Southern Tasmania and the Heritage Highway Tourism Region Association	GM
2.2.1.5		
2.2.1.6		
2.2.1.7	Embrace and implement the Heritage Highway Destination Action Plan	GM
3.3 CULTURAL		LANDSCAPES
What we are aiming to achieve:		
3.3.1 Ensure that the cultural diversity of the Southern Midlands is maximised		
Key actions to achieve our aims:		Responsible Business Unit(s)
3.3.1.1	Identify, and promote the Cultural heritage of the Southern Midlands through festivals and events	C&CD
3.3.1.2		
3.3.1.3	Develop an events and festivals strategy	C&CD
3.3.1.4		

Heritage & Bullock Festival 2019 - Oatlands

APPENDIX A - What Allows Us To Formally Undertake This Event *cont'd*

SMC Strategic Plan 2018 – 2027 Extracts *Cont'd*

5.1 CAPACITY & SUSTAINABILITY		COMMUNITY
What we are aiming to achieve:		
5.1.1	Build the capacity of the community to help itself and embrace the framework and strategies articulated through social inclusion to achieve sustainability	
5.1.2	Maintain and strengthen Communities in the Southern Midlands	
Key actions to achieve our aims:		Responsible Business Unit(s)
5.1.1.1	Support Community groups who wish to run and/or develop Community based facilities	C&CD
5.1.1.2	Support Community groups who wish to run and/or develop Community based events	C&CD
5.1.1.3		C&CD
5.1.1.4		C&CD
5.1.1.5	Provide support to Community groups in their establishment and on-going development	C&CD
5.1.1.6	Provide support to the Community in addressing major impacts that affect the ability of the Community to work cohesively together	C&CD

Heritage & Bullock Festival 2019 - Oatlands

APPENDIX A - What Allows Us To Formally Undertake This Event *cont'd*

SMC Arts Advisory Strategy Extract

Objective 2

Southern Midlands Council Arts Strategy

STRATEGIC		OPERATIONAL	
OBJECTIVE	What we are aiming to achieve	Key actions to achieve our aims	Timeline Immediate Medium Term Long Term
<i>Identify and build the capacity of the arts</i>	2.1 Foster an environment that supports existing and new artists as well as existing and new arts organisations	2.1.1 In partnership with the Community, support and facilitate Community festivals and events 2.1.2 Encourage the development of networks amongst artists and organisations in the arts, cultural and heritage fields to share information and resources and to undertake joint planning and joint projects 2.1.3 Council to provide advice & support in the establishing of new groups / enterprises	

Objective 4

Southern Midlands Council Arts Strategy

STRATEGIC		OPERATIONAL	
OBJECTIVE	What we are aiming to achieve	Key actions to achieve our aims	Timeline Immediate Medium Term Long Term
<i>Recognise, celebrate and promote the uniqueness of our region through the arts</i>	4.1 Increase community awareness and understanding of the history, culture and built heritage of the Southern Midlands	4.1.1 Identify anniversaries and opportunities for celebrations 4.1.2 Support and encourage the production and publication of works that showcase the region	
	4.2 Encourage, support and celebrate our diverse Communities' participation in the arts	4.2.1 Support and promote creative endeavour through Council's internal and external marketing mechanisms 4.2.2 Explore the delivery of an annual Southern Midlands Art Prize (eg the Bisdee Prize)	

Heritage & Bullock Festival 2019 - Oatlands

APPENDIX A - What Allows Us To Formally Undertake This Event *cont'd*

Heritage Highway Destination Action Plan 2016 – 2019 Extract



PRIORITY 3 Product and services development

Actions	Responsibilities	Priorities
1. Support opportunities for continuous development of existing heritage sites to provide active and immersive differentiated and unique experiences, events and activities.	DAP Leadership Group, working with National Trust and LTA	On-going
2. Support opportunities in the central district that create significant signature experiences to attract visitors.	DAP Leadership Group	On-going
3. Support new and existing events that add value to the visitor experience and attract visitors, particularly during quieter periods, such as: <ul style="list-style-type: none"> ▪ Vintage car rallies ▪ Visual Arts ▪ Agriculture/rural life ▪ Heritage crafts and artisans ▪ Steam train experience 	DAP Leadership Group	On-going

Table 1: Visitor activity by township

Town	Passed through	Stopped & looked around	Stayed overnight/ average no. of nights	Total visitors
Campbell Town	62,525	66,253	4,760/ 1.7	133,538
Ross	30,060	66,597	10,266/ 1.7	106,923
Oatlands	37,167	37,746	10,335/ 1.6	85,249
Longford	24,075	25,717	14,417/ 2.8	64,209
Evandale	29,704	40,436	8,928/ 3.5	79,068

Source: Tasmanian Visitor Survey year ending September 2016, International Visitor Survey year ending September 2016, National Visitor Survey year ending September 2016.

Heritage & Bullock Festival 2019 - Oatlands

APPENDIX B – Program Flyer

VENUES

- A. Oatlands District Historical Society
- B. Cantwell's Store
- C. Lucky Ewe
- D. Commissariat Site
- E. Gay Street Hall
- F. Masonic Lodge
- G. C T Fish Building
- H. Council Chambers
- I. Oatlands Recreation Ground
- J. Supreme Court
- K. Oatlands Gaol
- L. Callington Park
- M. Callington Mill Precinct
- N. Mill Lane Studio
- O. Entertainment & Food Area

Welcome to Oatlands

Visit our High Street Traders for great food and engaging purchases

SOUTHERN MIDLANDS COUNCIL

LEGEND

- Public toilets
- Picnic area with free barbecue
- Fishing
- Birdwatching
- Golf
- Carpark
- Petrol station
- Campervan/motorhome stopover
- Dump point for refuse
- Boat ramp
- Police station
- Midlands Multi-Purpose Health Centre (24 hrs)
- ATM
- Online Access Centre in library
- Church
- Topiary

HERITAGE & BULLOCK FESTIVAL
 10 & 11 AUGUST 2019
 OATLANDS

Start of the Parade here 10.30 each day

Festival Courtesy Coach

APPENDIX B – Program Flyer

Heritage & Bullock Festival 2019 - Oatlands

Venue	Activity
A. Oatlands Historical Society 107 High Street	Museum Displays of Traditional Trades and Crafts. Wool Press.
B. Cantwell's Store 120 High Street	Amazing Old Shoppe / Museum
C. Lucky Ewe 112 High Street	Spinning & Weaving, Fleece & Fibre – Display
D. Commissariat Site and Heritage Hub 79 High Street	Traditional Trades Sash Window Repairs 11.30 & 1.30 Wood Fired Bread Making/Sales Leatherworkers - Display & Demo Textile Artist
E. Gay Street Hall 1 Gay Street	Spinning, Weaving, Quilting Back to Back Displays
F. Masonic Lodge 3 Gay Street	Lodge Rooms open for tours and displays of regalia
G. CT Fish Building 70 High Street	Basket Weavers
H. Council Chambers 71 High Street	Oatlands Arts Group Painting - Display & Children's Activities
I. Oatlands Recreation Grd 29 High Street	Start of Bullock Parade 10.30 each day
J. Supreme Court 7 Campbell Street	Colloidal Photography Jade Carving Printmaking Leatherworker Coopers
K. Oatlands Gaol 3 Mason Street	Historical Tasmanian Wallpaper Exhibition & Museum Display Olde Time Portraits Theatrical Court Cases (great fun) 12.30am & 2.30pm daily
L. Callington Park The Esplanade	Working Bullock Display Bullocky's Camp Timber Photo Gallery Sheep Auction (Sat) 11.00 Paddy's Auction (Sat) 1.30 Heritage Steam Engines Heritage Truck Display Heritage Machinery Display Heritage Steam Engines Angling Displays & Hands-on Casting
M. Callington Mill Precinct Mill Lane	Blacksmith's Forge – Farriers Granary – Mill Displays Mill Shingle Splitting Animal Nursery Children's Activities
N. Mill Lane Studio	Smocking / Heirloom Sewing Silver Spoon / Fork Jewellery

Oatlands Café / Food	Oatlands Businesses
Pancake & Crepe Shop 110 High Street Daytime + Evening meals Fri & Sat	Oatlands District Historical Society 107 High Street
The Feisty Hen Pantry 94 High Street	Lucky Ewe 112 High Street
Sticks Fingers Café (Newsagency) 65 High Street	The Weaver's Cottages Oatlands 104 High Street
Podium Gallery Cafe 62 High Street	Provincial Interiors 94 High Street
TKO Bakery Award Winning Pies 60 High Street	Winton Cottage Antiques 87 High Street
The Wooden Spoon 56 High Street	Apple House Australia / Elm Cottage 82 High Street
Oatlands IGA Supermarket 54 High Street	Oatlands Antiques 78 High Street
The Road House Cafe 47 High Street	Bargain Centre 68 High Street
Oatlands Community Club / RSL Albert Street Sat evening 6.00 – 8.00	Mancy's Shop 67 High Street
	Laundry 43 High Street
	Bagdad Pottery 45 High Street
Site Specific Food for the Event in and Around the Village	
Masonic Lodge BBQ 3 Gay Street	Commissariat Wood Fired Bread - ready at 12.45 79 High St
Oatlands Progress Association Soup & Sandwiches 68 High Street	Drovers Hut Callington Park BBQ Brighton & SM Pony Club (Sat) Mt Pleasant FC (Sun)
Food and Entertainment Area – Barrack Street	
Bean Frenzy (Coffee Van) Callington Park	Get Curry India (Indian Food)
Oatlands Golf Club Roast Meat Rolls	Forgotten Island Brewery (Boutique Beers)
Davey St Garage (Coffee Van)	Chimney Cakes (Traditional Hungarian Sweets)
Shred Burgers & Shimmy Shakes	Made at Marion (Patisserie) Sat only
Big Bite Dutch Treats	Kungfu Canteen (Chinese Food)
	Mila's Wood Fired Pizza
Assistance Required	
Call Michelle 0403 893 257 Wendy 0458 711 028	

Entertainment	Sat	Sun
Theatre Court Re-enactments - 12.30 & 2.30 Oatlands Gaoler	✓	✓
Children's Activities - All Day Callington Mill Precinct	✓	✓
Town Crier - All Day Roaming	✓	✓
High Street Parade from 10.30 Recreation Grd Bullock Team and Brian Fish Derwent Scottish Pipe Band Lion Dancers Pack Horses & Farriers	✓	✓
Bullock Team Demonstrations Callington Park	✓	✓
Entertainment Stage in the Food & Entertainment Area		
Diane Lindsay & Peter Simpson	✓	✓
Derwent Scottish Pipe Band	✓	✓
Bernie Bruce	✓	
Grey Nomads	✓	✓
Maurice and Kaye	✓	✓
Entertainment Saturday Night School Gym 53 High Street		
Diane Lindsay & Peter Simpson Plus Guests	✓	
Sheep Auction & Paddy's Auction Walk around Lake Dulverton during your visit – Check out the Cows in the Lake near 107 High Street	✓	



14.4 Regulatory (Other than Planning Authority Agenda Items)

Strategic Plan Reference 3.4.1

A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Climate Change

Strategic Plan Reference 3.5.1

Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

15.1 Community Health and Wellbeing

Strategic Plan Reference 4.1.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Youth

Strategic Plan Reference 4.2.1

Increase the retention of young people in the municipality.

Nil.

15.3 Seniors

Strategic Plan Reference 4.3.1

Improve the ability of the seniors to stay in their communities.

Nil.

15.4 Children and Families

Strategic Plan Reference 4.4.1

Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

15.5 Volunteers

Strategic Plan Reference 4.5.1

Encourage community members to volunteer.

Nil.

15.6 Access

Strategic Plan Reference 4.6.1a & 4.6.1b

Continue to explore transport options for the Southern Midlands Community / Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

15.7 Public Health

Strategic Plan Reference 4.7.1

Monitor and maintain a safe and healthy public environment.

Nil.

15.8 Recreation

Strategic Plan Reference 4.8.1

Provide a range of recreational activities and services that meet the reasonable needs of the Community.

15.8.1 OATLANDS SWIMMING POOL 2019/20 SEASON

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 17 OCTOBER 2019

ISSUE

To inform Council of the proposed dates for the Oatlands Swimming Pool for the 2019/2020 season.

DETAIL

The following arrangements are proposed for the 2019/20 Swimming Pool Season:

Opening Date:

It is proposed to open the Pool on Saturday, 23rd November 2019 at 11.00 a.m.

Closing Date:

Date to be confirmed – March/April 2020.

Opening Hours:

During School Terms (Mon-Fri) 3.00 p.m. – 6.00 p.m.

During School Holidays 11.00 a.m. – 6.00 p.m.

Weekends 11.00 a.m. – 6.00 p.m.

Public Holidays 11.00 a.m. – 6.00 p.m.

Note: Pool closed on Christmas Day and New Years Day.

Fees and Charges Schedule:

The fees and charges schedule is listed below for information:

FEES & CHARGES		2018/19	2019/20
Season Ticket:	Family	\$110.00	\$120.00
	Adult	\$55.00	\$60.00
	Child/Student	\$42.00	\$45.00
Daily Tickets:	Family	\$12.00	\$13.00
	Adult	\$5.00	\$5.00
	Child/Student	\$4.00	\$4.00
Complex Hire Fee:	All supervised (out of hours) \$65.00 per hour		

Note:

1. Family Ticket is limited to 2 Adults and maximum of 3 Children (under 18) and all be recognised on the Medicare Card.
2. Students require a current student identification card.

Out of Hours bookings - Out of Hours bookings must be supervised by Council's supervisor at all times. Application is to be made seven days in advance.

Human Resources & Financial Implications – Mr G Williams will be employed directly by Council as the Pool Supervisor. Relief services for the forthcoming season will be arranged as required.

Community Consultation & Public Relations Implications - The proposed arrangements, and fee structure, will be advertised following endorsement by Council.

Policy Implications - Nil.

Priority - Implementation Time Frame – Endorsement of the opening date at this Council meeting will allow sufficient time to advertise the pool opening date and organise staffing arrangements for 2019/2020.

RECOMMENDATION

THAT Council endorse the opening arrangements, including the fees proposed for the 2019/20 Season.

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT Council endorse the opening arrangements, including the fees proposed for the 2019/20 Season.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

Mr J Lyall (Manager, Infrastructure and Works) entered the meeting at 11.36 a.m.

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

Author: MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

Date: 18 OCTOBER 2019

Attachment:
2019/20 Capital Works Project Timelines

Roads Program

Maintenance grading is currently being undertaken in the Levendale area. The other grader is working in the Mt Seymour area.

Patches are being dug and repaired on Blackbrush Road.

Drainage works are being undertaken on Yarlington Road.

Town and General Maintenance

Town and general maintenance is continuing in all other areas.

Footpath works in Kempton will be commencing in the coming week.

The fantail on Callington Mill has been replaced.

Waste Management Program

Operating arrangements at the Waste Transfer Stations are working well.

2019/20 Capital Works Program

Council, at its previous meeting, requested an indicative timetable for when Capital Works projects will be undertaken. Please refer to the attached Schedule.

Where the project shows reference to a Tender, it is proposed to invite Tenders for the majority of reconstruct / reseal projects in early November 2019. The actual timetable will then be influenced by the successful Contractor(s). Generally these type of projects are commenced in the early part of the calendar year and completed by April.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Plant Hire and Supply of Gravel – ‘expressions of interest’ were tabled.

Road Counter Report for Lower Marshes Road has been returned, the report will be provided – on average 231 vehicles per week on this section of road.

Clr Dudgeon – Sharp corner sign near Runnymede House/shearing shed has been damaged and requires straightening.

Clr Dudgeon – notification of cape weed on Inglewood Road (from tip to railway crossing) and request for works staff to dig it out.

Clr Bantick – re EOI for plant/gravel supply do we source locally where possible? Advised Council do source locally.

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

Mr J Lyall (Manager Infrastructure & Works) left the meeting at 11.48 a.m.

SOUTHERN MIDLANDS COUNCIL - CAPITAL EXPENDITURE PROGRAM 2019 - 2020															
		Total Project	2019						2020						
		Cost	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	
INFRASTRUCTURE															
ROAD ASSETS															
Resheeting Program	Roads Resheeting	\$ 500,000													
Reseal Program	Road Resealing	\$ 280,000			Tender										
Reconstruct & Seal	Bagdad - Green Valley Road (300 metres off Swan Street)	\$ 54,000			Tender										
	Mangalore - Shene Road (650 metres)	\$ 97,500													
	Woodsdale - Woodsdale Road (1klm Reconstruction)	\$ 165,000			Tender										
Construct & Seal (Unsealed Roads)	Bagdad - Huntington Tier (300 metres new seal)	\$ 63,000			Tender										
	Bagdad - Roberts Road (350m new seal incl. stormwater)	\$ 59,000			Tender										
	Campania - Main Intersection/Carpark Campania - Design Concept	\$ 50,000			Design Brief										
	Eldon - Eldon Road (800 metres new seal)	\$ 154,000			Tender										
	Mangalore - Banticks Road (1klm of new seal - from Jcn with Blackbrush Rd)	\$ 27,500			To be negotiated with E Booth AWC										
	Mangalore - Blackbrush Road (1klm new seal from existing to Banticks)	\$ 210,000			Tender										
Minor Seals (New)	Dust Suppressant (Whitefoord)	\$ 20,000													
	Junctions - Various Locations (incl. Greggs Road, Brownwood Estate)	\$ 20,000													
Junction / Road Realignment / Other	Bagdad - Bagdad Primary School Car Park (\$300,00+/-)	\$ 25,000													
	Campania - Water Lane (minor widening / drainage - V drain)	\$ 23,500													
Drainage component - \$42,900	Campania - Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 94,915													
Extend culverts/ tree removal / realign	Colebrook - Lovely Banks Road (vicinity of Carnes)	\$ 25,000													
	Rhyndaston - Rhyndaston Road - Guard rail	\$ 20,000													
	Stonor Road - Guard rail	\$ 30,000													
Includes Line marking allowance	Woodsdale Road (Vicinity of Dean Property)	\$ 15,000													
BRIDGE ASSETS															
	Hardings Road (White Kangaroo Rivulet)	\$ 180,400													
	Woodsdale Road (Nutting Garden Rivulet)	\$ 210,390													
WALKWAYS, CYCLE WAYS & TRAILS															
	Footpaths - General (Program to be confirmed)	\$ 20,000													
\$105k 2020/21 FY	Bagdad Township														
	- East Bagdad Road Footpath	\$ 105,000			Design										
	Broadmarsh Township														
	- Streetscape Works	\$ 230,000			C/W Grant Deed to be finalised										
	Campania Township														
	- Reeve Street - Footpath through to Hall	\$ 30,000													
	Kempton Township														
Source of Funding to be discussed	- Midlands Highway/Mood Food	\$ 70,150			Discuss with DSG										
	- Memorial Avenue (complete drainage / other site works)	\$ 25,000			Includes HBS										
Footpath renewal component	- Streetscape Plan (Review & Implementation (Part)	\$ 110,000			C/W Grant Deed to be finalised										
	Mangalore Township														
Source of Funding to be discussed	- Mangalore to Brighton Walkway	\$ -													
	Melton Mowbray														
	- Streetscape Works (Trough / Shelter etc.)	\$ 30,000													
	Oatlands - Streets														
	- Footpath Renewal	\$ 50,000													

SOUTHERN MIDLANDS COUNCIL - CAPITAL EXPENDITURE PROGRAM 2019 - 2020														
		Total Project Cost	2019						2020					
			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
	Tunbridge Township													
	- Main Street Kerb & Gutter (Vicinity of Hall)	\$ 30,000												
	Tunnack Township													
	- Streetscape Concept Plan	\$ 5,000												
LIGHTING	Esplanade Project (Total Project Cost \$128K)	\$ 134,000												
	(Year 2 of 2)	\$ 250,000												
BUILDINGS (PUBLIC TOILETS)														
	Campania - Flour Mill Park - Concrete pathways/drainage/remove pavers	\$ 15,000												
DRAINAGE	Bagdad													
	- Lyndon Road	\$ 15,000												
	- Midland Hwy/Swan St Drainage (McShane property)	\$ 50,000												
	Campania													
	- Estate Road - School Farm (Easement)	\$ 10,000												
	Oatlands													
	- Barrack Street (towards Mason Street)	\$ 10,000												
	- High St/Wellington Street Junction	\$ 5,000												
	- Queen Anne Street.	\$ 7,500												
WASTE	Wheelie Bins (Replacements)	\$ 8,000												
	Oatlands WTS - General Imp's - incl. Concrete Pad(s)	\$ 25,000												
	Dysart WTS - General Imp's	\$ 20,000												
LANDSCAPES														
HERITAGE	Callington Mill (Asset Renewals)	\$ 10,000												
Sale of property	Roche Hall - Internal & External Painting (exl. Gutters; fascias & soffits)	\$ 80,000												
NATURAL	Campania - Bush Reserve - Walking / Riding Path	\$ 100,000												
	Chauncy Vale Sanctuary Bridge	\$ 55,000												
	Lake Dulverton Walkway (Section 1)	\$ 135,000												
	Lake Dulverton Walkway (Section 2)	\$ 85,000												
	Mahers Point - Landscape Plan	\$ 22,404												
LIFESTYLE														

15.9 Animals

Strategic Plan Reference 4.9.1

Create an environment where animals are treated with respect and do not create a nuisance for the Community.

Nil.

15.10 Education

Strategic Plan Reference 4.10.1

Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Capacity

Strategic Plan Reference 5.1.1 & 5.1.2

Build the capacity of the community to help itself and embrace the framework and strategies articulated through social inclusion to achieve sustainability / Maintain and strengthen communities in the Southern Midlands.

Nil.

16.2 Safety

Strategic Plan Reference 5.2.1

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

16.3 Consultation & Communication

Strategic Plan Reference 5.3.1

Improve the effectiveness of consultation and communication with the community.

16.3.1 CORPORATE COMMUNICATIONS STRATEGY

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 15 OCTOBER 2019

Enclosure(s):

Draft Corporate Communications Strategy

ISSUE

Council to consider the proposed Corporate Communications Strategy as a policy document.

BACKGROUND

A report was provided to the September Council meeting introducing the draft Corporate Communications Strategy, namely

[EXTRACT from Minutes of the September 2019 Council meeting]

16.3.1 CORPORATE COMMUNICATIONS STRATEGY

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 19 SEPTEMBER 2019

Enclosure(s):

Draft Corporate Communications Strategy

ISSUE

Council to consider the proposed Corporate Communications Strategy as a policy document.

DETAIL

The attached Corporate Communications Strategy consolidates a range of actions in the communication suite of requirements for a proactive and effective local authority. Many of the actions are existing and embedded in Council's day to day activities; some actions are currently undertaken but are in need of refinement; and other actions are new to the communications framework of Southern Midlands Council.

The following extract from the Strategy is the basis of the document:

Introduction

Southern Midlands Council is committed to establishing and maintaining effective two-way communication with residents, ratepayers, local business, community groups and visitors to the region, as well as staff and their families.

The Corporate Communication Strategy sets a minimum standard for communicating with key stakeholders and outlines strategies to assist with the implementation of a

customer focused organisational culture. It also highlights the key projects Council will develop over the next three years to ensure clear, consistent messaging; the best use of communication resources and the timely, effective distribution of key information.

Feedback between Council and its internal and external stakeholders is an essential part of this Strategy.

What is Corporate Communication?

Corporate communication is the process of facilitating information and knowledge exchange between an organisation and its stakeholders. It encompasses a variety of public relations functions including media management, marketing, internal communication and stakeholder consultation.

Corporate communication promotes:

Strong corporate culture

Coherent corporate identity

A genuine sense of corporate citizenship

Understanding of communication tools and technologies

An appropriate and professional relationship with media

Vision

Council is committed to developing strong, consistent and compelling messages, and to create strategies which successfully communicate those messages to key audiences. Our vision is for Southern Midlands Council to be seen as a dynamic, responsive and professional organisation which values:

Two-way communication as a means of understanding and meeting the needs of our diverse community

The sharing of information and key decisions with all stakeholders as a means of maintaining open and accountable governance

Audience

Primary Stakeholders

*Residents and ratepayers
Council staff and their families
Elected members
Visitors to the Southern Midlands region
Community and community organisations
Local business and investors
Council controlled entities
Local and state media*

Secondary Stakeholders

*Professional associations and peak bodies
Other Government authorities
Key government departments and agencies
Tourism Tasmania, Destination Southern Tas and regional tourism bodies*

Key Objectives

The organisation's primary corporate communication objectives are:

- 1. To reaffirm and communicate Council's brand, functions and identity*
- 2. To improve Council's relationship with the community and encourage community involvement*
- 3. To promote the Southern Midlands Region to visitors and new residents*

4. *To effectively utilise electronic media*
5. *To deliver effective internal communication*

Responsibility

The effective implementation of this strategy requires a commitment to communication by both elected members and staff at all levels and across all Business Units. Managers in particular hold a high degree of responsibility to communicate openly and actively, and to guide their teams in developing an effective communication culture.

The Corporate Communication Officer (CCO) is responsible for overseeing the implementation of the strategy.

The following team members comprise the Corporate Communications Unit; Executive Assistant to General Manager (Corporate Communications Officer - CCO), General Manger (GM), Deputy General Manager (DGM), Manager Infrastructure & Works (MI&W), Manager Development & Environmental Services (MDES), Corporate Compliance Officer (CCompO), Senior Administration Officer Kempton (SEOK), (Legal Adviser as required), (Communications Consultant as required).

Elements of the Communication Strategy

1. Reaffirm and Communicate Council's Brand, Functions and Identity

In order to reaffirm and communicate Council's brand, functions and identity, Council will employ the following strategies:

- 1a. *Introduce a consistent 'look' to Council's information and communication material, activities, services and products*
- 1b. *Promote a positive image of the Southern Midlands region and ensure the community is well informed of Council's role and services*
- 1c. *Create greater awareness of activities and projects Council is undertaking*
- 1d. *Maintain a positive community profile of the organisation through effective and proactive media management*
- 1e. *Challenge and fully investigate less than positive media articles in respect of Southern Midlands Council*

2. Improve Council's Relationship with the Community and Encourage Community Involvement

In order to improve Council's relationship with the community and encourage community involvement, Council will employ the following strategies:

- 2a. *Be visually active within the community*
- 2b. *Obtain community commitment to the implementation of major projects through committees and / or structured consultation*
- 2c. *Seek community feedback regarding services*
- 2d. *Respond efficiently and effectively to queries, complaints and feedback from the community*

3. Promote the Southern Midlands to Visitors and New Residents

In order to promote the Southern Midlands to visitors and new residents, Council will employ the following strategies:

- 3a. *Maintain up-to-date information about the Southern Midlands region and each of its towns*

3b. Carry out promotional activities for regional attractions and services

4. Effectively Utilise Electronic Media

In order to effectively utilise electronic media, Council will employ the following strategies:

4a. Maintain a website which is relevant, current and a frontline information source

4b. Promote use of Council's website as a key source of information

4c. Maximise Council's Social media presence

5. Deliver Effective Internal Communication

In order to deliver effective internal communication, Council will employ the following strategies:

5a. Deliver frequent information to staff regarding Council news, activities, services and functions

5b. Encourage positive staff to staff communication

5c. Support Managers and key staff in developing communication skills

As Councillors are aware, the process for any policy document being, that it is tabled at one meeting and then "lays on the table" until the next meeting. This provides Councillors with sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting.

CONCLUSION

The draft Corporate Communications Strategy is commended to Council for its consideration.

RECOMMENDATION

THAT Council:

1. Receive the report; and
2. Consider the draft Corporate Communications Strategy for adoption at the October 2019 Council meeting.

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT Council:

1. Receive the report; and
2. Consider the draft Corporate Communications Strategy for adoption at the October 2019 Council meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

CONCLUSION

Subject to further discussion, the draft Corporate Communications Strategy is commended to Council for its adoption.

Human Resources & Financial Implications - Business Unit Managers will undertake briefings with their team members to ensure that everyone is up to date with the strategy document.

Community Consultation & Public Relations Implications - This documents will be housed on the SMC website.

Policy Implications - Review after the first year then very three years thereafter.

Priority - Implementation Time Frame - As soon as possible.

RECOMMENDATION

THAT Council:

1. Receive the report; and
2. Adopt the Corporate Communications Strategy.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT Council

1. **Receive the report; and**
2. **Adopt the Corporate Communications Strategy.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

ENCLOSURE
Agenda Item 16.3.1



Draft

CORPORATE COMMUNICATIONS STRATEGY



Contents

Introduction	3
What is Corporate Communication?	3
Vision	3
Audience	4
Key Objectives	4
Responsibility	4
Elements of the Communication Strategy	5
1. REAFFIRM AND COMMUNICATE COUNCIL'S BRAND, FUNCTIONS AND IDENTITY	5
2. BUILD ON COUNCIL'S RELATIONSHIP WITH THE COMMUNITY AND ENCOURAGE COMMUNITY INVOLVEMENT	10
3. PROMOTE THE SOUTHERN MIDLANDS TO VISITORS AND NEW RESIDENTS	12
4. EFFECTIVELY UTILISE ELECTRONIC MEDIA	13
5. DELIVER EFFECTIVE INTERNAL COMMUNICATION	15



Introduction

Southern Midlands Council is committed to establishing and maintaining effective two-way communication with residents, ratepayers, local business, community groups and visitors to the region, as well as staff and their families.

The Corporate Communication Strategy sets a minimum standard for communicating with key stakeholders and outlines strategies to assist with the implementation of a customer focused organisational culture. It also highlights the key projects Council will develop over the next three years to ensure clear, consistent messaging, the best use of communication resources and the timely, effective distribution of key information.

Feedback between Council and its internal and external stakeholders is an essential part of this Strategy.

What is Corporate Communication?

Corporate communication is the process of facilitating information and knowledge exchange between an organisation and its stakeholders. It encompasses a variety of public relations functions including media management, marketing, internal communication and stakeholder consultation.

Corporate communication promotes:

- Strong corporate culture
- Coherent corporate identity
- A genuine sense of corporate citizenship
- Understanding of communication tools and technologies
- An appropriate and professional relationship with media

Vision

Council is committed to developing strong, consistent and compelling messages, and to create strategies which successfully communicate those messages to key audiences. Our vision is for Southern Midlands Council to be seen as a dynamic, responsive and professional organisation which values:

- Two-way communication as a means of understanding and meeting the needs of our diverse community
- The sharing of information and key decisions with all stakeholders as a means of maintaining open and accountable governance



Audience

Primary Stakeholders

- Residents and ratepayers
- Council staff and their families
- Elected members
- Visitors to the Southern Midlands region
- Community and community organisations
- Emergency Services
- Local business and investors
- Council controlled entities
- Local and state media

Secondary Stakeholders

- Professional associations and peak bodies
- Other Government authorities
- Key government departments and agencies
- Tourism Tasmania, Destination Southern Tasmania and regional tourism bodies

Key Objectives

The organisation's primary corporate communication objectives are:

1. To reaffirm and communicate Council's brand, functions and identity
2. Build on Council's relationship with the community and encourage community involvement
3. To promote the Southern Midlands Region to visitors and new residents
4. To effectively utilise electronic media
5. To deliver effective internal communication

Responsibility

The effective implementation of this strategy requires a commitment to communication by both elected members and staff at all levels and across all Business Units. Managers in particular hold a high degree of responsibility to communicate openly and actively, and to guide their teams in developing an effective communication culture.

The Corporate Communication Officer (CCO) is responsible for overseeing the implementation of the strategy.

The following team members comprise the Corporate Communications Unit; Executive Assist to General Manager (Corporate Communications Officer - CCO), General Manager (GM), Deputy General Manager (DGM), Manager Infrastructure & Works (MI&W), Manager Development & Environmental Services (MDES), Corporate Compliance Officer (CCompO), Senior Administration Officer Kempton (SEOK), Council's Legal Advisers (as required) and Communications Consultant (as required).



Elements of the Communication Strategy

1. REAFFIRM AND COMMUNICATE COUNCIL'S BRAND, FUNCTIONS AND IDENTITY

In order to reaffirm and communicate Council's brand, functions and identity, Council will employ the following strategies:

- 1a. Introduce a consistent 'look' to Council's information and communication material, activities, services and products
- 1b. Promote a positive image of the Southern Midlands region and ensure the community is well informed of Council's role and services
- 1c. Create greater awareness of activities and projects Council is undertaking
- 1d. Maintain a positive community profile of the organisation through effective and proactive media management
- 1e. Fully investigate and where required, challenge less than positive media articles in respect of Southern Midlands Council

Actions and outputs

1. Reaffirm and Communicate Council's Brand, Functions and Identity				
Strategy	Action	Purpose	Priority	Responsibility
1a. Introduce a consistent look to Council's information and communication material, activities, services and products	Develop graphics Style Guides for Council and Council businesses	Identify standards for presentation of visual and written information. Unite all operations under one brand and sub brand where appropriate.	High	Corporate Communications Unit
	Review and further develop brand compliant templates	Set consistent, professional, brand-compliant standards for all Council material (eg. fliers, forms, report covers, business cards and name badges).	Medium	Corporate Communications Unit to develop. Managers to implement.
	Standardise electronic correspondence	Provide consistent format for email correspondence which compliments Council's brand (fonts, background and signoff) and meets set standards for written communication.	Medium	Corporate Communication Unit to develop. Managers to implement.



1. Reaffirm and Communicate Council's Brand, Functions and Identity				
Strategy	Action	Purpose	Priority	Responsibility
	Standardise written correspondence	Provide consistent format for written correspondence so outgoing material reflects standard style and branding.	High	Corporate Communication Unit to develop. Managers to implement.
	Produce marketing protocol and guidelines	Set guidelines for development and approval of external marketing material in order to meet brand guidelines and keep up to date with market standards.	High	Corporate Communication Unit to develop. Managers to implement
	Set up preferred supplier arrangements for graphic design services	Ensure consistency in pricing, service standards and visual standards. Utilise skills of experts in their field while keeping up to date with market trends.	Medium	Corporate Services/Community Corporate Development Business Units in consultation with Corporate Communication Unit.
	Educate key staff and suppliers on Council and Council business brands.	Empower 'brand ambassadors' within each department to ensure consistent use of Council's logo and brand. Material bearing former brands to be phased out.	Medium	Corporate Communication Unit. Managers to assist with rollout.
	Review use of Council brand on existing signage and vehicles	Unite all Council operations under one brand and sub-brand where appropriate. Update existing branding as necessary.	Medium	Infrastructure & Works in consultation with Corporate Communication.
	Develop and maintain corporate image library	Give Council access to a comprehensive image database for exclusive use in development of corporate material and advertising.	Medium	Corporate Communication Unit with ongoing contributions from Business Units.
1b. Promote a positive image of the Southern Midlands region and ensure the community	Update annual Residents' Guide to Council services and facilities	Promote better understanding and improved use of Council services and facilities.	Medium	Corporate Communication Unit



1. Reaffirm and Communicate Council's Brand, Functions and Identity				
Strategy	Action	Purpose	Priority	Responsibility
is well informed of Council's role and services	Update Business Unit service brochures	Promote better understanding and improved use of Council services and facilities. Available to residents at all service points.	Medium	Corporate Communication Unit in consultation with all Business Units
	Host and participate in community events	Engage the community, celebrate diversity and community achievement, bring local people together, generate networking opportunities and create partnerships	Medium	Community & Corporate Development
	Host corporate and civic events	Initiate, promote and facilitate activities which benefit the Southern Midlands community or the Council as an organisation (eg. Citizenship ceremonies and staff social events)	Medium	General Managers Unit and Community & Corporate Development
	Identify and implement key messages for the organisation	Set direction for Council, ensure consistent and strategic approach to achieving key goals and provide a platform for updating the community on progress / milestones.	High	General Manager and Mayor, implement through the Corporate Communication Unit
	Develop 'on hold' telephone messages	Utilise time while customers are 'on hold' to communicate key messages.	Medium	Corporate Communication Unit
	Implement marketing campaigns for Council's key priorities and projects	Create greater awareness of Council services and encourage a higher level of community participation in certain projects, events or programs (including rates).	Medium	Business Units in consultation with the Corporate Communication Unit
1c. Create greater awareness of activities and projects Council is undertaking	Develop professional standard external and e-newsletters	Deliver information on Council projects, programs and community happenings direct to ratepayer and residents. One printed page /mth	Medium	Corporate Communication Unit and Corporate Services
	Maintain a regular radio presence through structured advertising	Deliver information on Council projects, programs and community happenings in a timely manner. To be carried out to an agreed minimum standard and subject to budget.	Medium	Corporate Communication Unit with input from managers.



1. Reaffirm and Communicate Council's Brand, Functions and Identity				
Strategy	Action	Purpose	Priority	Responsibility
	Maintain a regular presence in print media through structured advertising	Deliver information on Council projects, programs and community happenings in a timely manner. To be carried out to an agreed minimum standard and subject to budget.	Medium	Corporate Communication with input from managers.
	Maintain, update and expand information available on Council's website	Deliver information on Council projects, programs and community happenings in a timely manner. Ensure information is easily accessible, clear and concise.	High	Designated staff member in consultation with Corporate Communication Unit
	Set up preferred supplier arrangements for providers of promotional merchandise	Ensure consistency in pricing, service standards and visual standards. Utilise skills of experts in their field while keeping up to date with market trends.	As needed	Corporate Services in consultation with Corporate Communication Unit.
	Review media protocol	Set standards for liaising with media. Nominate Council spokespeople. Update Mayor and others on technical matters.	High	Corporate Communication in consultation with Mayor and GM
1d. Maintain a positive community profile through effective and proactive media management	Liaise with media outlets	Facilitate the exchange of information and ensure proactive media opportunities are created. Focus on developing a high level of trust with the media to assist with managing crisis communication.	High	Corporate Communication Unit and spokespeople as outlined in media protocol.
	Maintain a regular radio presence through structured interviews	Deliver information on Council projects, programs and community happenings in a timely manner.	Medium	Corporate Communication Unit
	Provide media training for nominated spokespeople and key staff	Facilitate the exchange of information and ensure proactive media opportunities are created.	Medium	Human Resources in consultation with Corporate Communication Unit



1. Reaffirm and Communicate Council's Brand, Functions and Identity				
Strategy	Action	Purpose	Priority	Responsibility
1e. Fully investigate and where appropriate, challenge less than positive media articles in respect of Southern Midlands Council	Monitor less than positive media messages	Fully investigate and provide report. Remedy issue as matter of urgency. Report outcome to Mayor, Councillors and General Manager	High	Corporate Communications Unit
	Engage legal representation	Investigate legal ramifications of vexatious media articles	High	Corporate Communications Unit



2. BUILD ON COUNCIL'S RELATIONSHIP WITH THE COMMUNITY AND ENCOURAGE COMMUNITY INVOLVEMENT

In order to improve Council's relationship with the community and encourage community involvement, Council will employ the following strategies:

- 2a. Be visually active within the community
- 2b. Obtain community commitment to the implementation of major projects through committees and / or structured consultation
- 2c. Seek community feedback regarding services
- 2d. Respond efficiently and effectively to queries, complaints and feedback from the community

Actions and Outputs

2. Build on Council's relationship with the community and encourage community involvement				
Strategy	Action	Purpose	Priority	Responsibility
2a. Be visually active within the community	Increase Council presence at community events, initiatives, development group meetings and other happenings	To increase knowledge of community issues and initiatives while strengthening local and cross community ties. To show support for local events, and to encourage one-on-one feedback.	Medium	General Managers Unit, managers and elected members
2b. Obtain community commitment to the implementation of major projects through use of committees and / or structured consultation	Identify and facilitate community projects	Provide an integrated approach to development of major projects and programs and strengthen them with community input. To encourage leadership and volunteerism.	High	Community & Corporate Development with input from elected members.
	Facilitate regular community consultation activities	Work with the community to identify priorities for Council work programs or activities through the Strategic Plan review process.	Medium	Community & Corporate Development. All other departments as necessary.
2c. Seek feedback regarding services	Review community feedback forms and website link	Give residents with a means of providing feedback to Council.	Medium	Corporate Communications Unit



2. Build on Council's relationship with the community and encourage community involvement				
Strategy	Action	Purpose	Priority	Responsibility
	Conduct external benchmarking survey	Assess community satisfaction with Council, and identify areas for improvement. Use data to initiate organisation-wide improvements and measure future success.	High	Corporate Communications Unit
2d. Respond to queries, complaints or feedback	Review collection of information	Collate information gathered through feedback process to use as a guide to future requirements and improvements	Medium	ICT in consultation with Corporate Communications Unit and all Business Units.



3. PROMOTE THE SOUTHERN MIDLANDS TO VISITORS AND NEW RESIDENTS

In order to promote the Southern Midlands to visitors and new residents, Council will employ the following strategies:

- 3a. Maintain up-to-date information about the Southern Midlands region and each of its towns
- 3b. Carry out promotional activities for regional attractions and services

Actions and Outputs

3. Promote the Southern Midlands to Visitors and New Residents				
Strategy	Action	Purpose	Priority	Responsibility
3a. Maintain up-to-date information about the Southern Midlands region and each of its towns	Upload web links to regionally focused tourism sites on Council's webpage	Provide a direct link between Council and the region and encourage visitors to find out more about the Southern Midlands.	Medium	Corporate Communications Unit in consultation with ICT
3b. Carry out promotional activities for regional attractions and services	Produce an events calendar in electronic format	Promote the diversity of events on offer around the region. Encourage both residents and visitors to find out more about what's happening in the Southern Midlands	Medium	Corporate Communications Unit in consultation with ICT
	Produce a 'Community Directory' – a detailed guide to community services in the region.	Encourage both residents and visitors to find out about and utilise services on offer in the Southern Midlands	Medium	Corporate Communications Unit.
	Place regionally-focused advertising	Advertise the Southern Midlands and its attractions in publications circulated outside the region where relevant and subject to budget.	Ongoing	Corporate Communications Unit.
	Maintain council / community information points	Provide residents and visitors with information about council services and the Southern Midlands area. Eg Community Notice Boards.	Low	Corporate Communications Unit



4. EFFECTIVELY UTILISE ELECTRONIC MEDIA

In order to effectively utilise electronic media, Council will employ the following strategies:

- 4a. Maintain a website which is relevant, current and a frontline information source
- 4b. Promote use of Council's website as a key source of information
- 4c. Maximise Council's Social media presence

Actions and Outputs

4. Effectively Utilise Electronic Media				
Strategy	Action	Purpose	Priority	Responsibilities
4a. Maintain a website which is relevant, current and a frontline information source	Review current website provider and develop plan to make Council's website a primary source of information for residents, ratepayers and tourists.	Provide information on Council and community services in a more user-friendly format which encourages interaction and enhances appeal. Increase usage.	High	Corporate Communications Unit in association with ICT
	Develop tourism portal	Link tourist and visitor information to Council's website: events, accommodation, pictures etc in the Southern Midlands.	Medium	Corporate Communication Unit in association with Heritage Highway Touring Region & DST.
4b. Promote use of Council's website as a key source of information	Initiate web promotional program	Review Council's website to encourage use and visits.	Medium	Corporate Communication Unit
	Educate staff on website content	Provide staff access to key information which they can pass on through their networks.	Low	Corporate Communications Unit.
	Promote We're on the web' messages	Messages on all correspondence or documentation to remind residents and ratepayers that they can access particular information on Council's website	Medium	Corporate Communication Unit.



4. Effectively Utilise Electronic Media				
Strategy	Action	Purpose	Priority	Responsibilities
4c. Maximise Council's Social media presence	Initiate web promotional program	Review Council's Social Media site to encourage use and visits.	Medium	Corporate Communication Unit
	Educate staff on Social Media content	Provide staff access to key information which they can pass on through their networks.	Low	Corporate Communications Unit.
	Promote We're on the web' messages	Messages on all correspondence or documentation to remind residents and ratepayers that they can access particular information on Council's Social Media site	Medium	Corporate Communication Unit.



5. DELIVER EFFECTIVE INTERNAL COMMUNICATION

In order to deliver effective internal communication, Council will employ the following strategies:

- 5a. Deliver frequent information to staff regarding Council news, activities, services and functions
- 5b. Encourage positive staff to staff communication
- 5c. Support Managers and key staff in developing communication skills

Actions and Outputs

5. Deliver effective Internal Communication				
Strategy	Action	Purpose	Priority	Responsibilities
5a. Deliver frequent information to staff regarding Council news, activities, services and functions	Develop and produce a staff newsletter	Regular bulletin to keep staff up to date with information on the organisation, training opportunities, staff achievements, profiles and departmental happenings.	High	Corporate Communications Unit. Information supplied by staff under direction of managers.
	Maximise the use of the Council 'intranet site'	Internal web system that all staff can log into for updates, staff profiles, contact information etc. Easily updatable version of newsletter.	High	Corporate Communication in consultation with ICT Officer
	Introduce all staff memos	Bulletins for all staff with information regarding events, updates etc. that cannot wait for distribution of monthly newsletter. (eg. summary of decisions from Council meetings).	Medium	Corporate Communication Unit and GM
	Utilise Councillor memos	Regular bulletins emailed to Councillors with up-to date information regarding operational activities, events, updates, changes, media releases and rollout of Council decisions.	Medium	Corporate Communications Unit
	Continue media monitoring	Form a database of press coverage and provide feedback to staff on interview	Medium	Corporate Communications Unit



5. Deliver effective Internal Communication				
Strategy	Action	Purpose	Priority	Responsibilities
		technique and coverage. Collate press clippings as they appear and email to key staff and Councillors		
5b. Encourage positive staff to staff communication	Hold regular staff meetings and social events	Encourage staff interaction and build a strong team dynamic. Provide avenue for exchange of information.	High	GM and Managers
	Conduct annual staff survey	Gauge employee satisfaction and identify areas for organisational improvement	Medium	Community & Corporate Development
	Conduct staff recognition program and years of service awards	To recognise staff who have gone above and beyond their role, contributed significantly to the community or helped fellow staff. To reward staff for their input into the organisation.	Medium	Community & Corporate Development
	Maintain staff calendar	To keep customer service informed of staff holidays / unavailability. To fit with new and existing software.	Low	ICT. Managers to implement.
5c. Support Managers, and key staff in developing communication skills	Introduce communication support program	Provide ongoing support for managers and key staff, including training in communication and marketing. Give guidance choosing effective communications tools and developing communication strategies	Medium	Community & Corporate Development

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference(s) 6.1.1, 6.1.2, 6.1.3, 6.1.4 & 6.1.5

Improve the level of responsiveness to Community needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council IT systems / Develop an overall Continuous Improvement Strategy and framework.

Nil.

17.2 Sustainability

Strategic Plan Reference(s) 6.2.1, 6.2.2, 6.2.3, 6.2.4, 6.2.5, 6.2.6, 6.2.7 & 6.2.8

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk.

17.2.1 LOCAL GOVERNMENT SHARED SERVICES UPDATE (STANDING ITEM – INFORMATION ONLY)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 18 OCTOBER 2019

ISSUE

Common Services Joint Venture activities reports unavailable for month of September 2019.

17.2.2 AUSTRALIAN CITIZENSHIP CEREMONIES CODE – REQUIREMENT FOR COUNCILS TO ADOPT A DRESS CODE

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 15 OCTOBER 2019

Attachment:

*Letter from The Hon David Coleman MP - Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs dated 19th September 2019
Draft Dress Code for Citizenship Ceremonies*

ISSUE

Following a number of changes to the Australian Citizenship Ceremonies Code, all councils are required to establish a Dress Code for Citizenship Ceremonies, to reflect the significance of the occasion, and provide a copy of their Dress Code to the Department of Home Affairs.

DETAIL

The attached letter from the Hon David Coleman MP outlines key changes to the Citizenship Ceremonies Code which took effect on the 19th September 2019.

As an outcome of these changes, the attached 'draft' dress code for citizenship ceremonies is submitted to Council for consideration prior to submitting to the Department of Home Affairs.

It should be noted that in Council's experience to date, all new Australians and their guests have attended ceremonies in suitably formal and respectful attire reflecting the importance of the occasion.

Human Resources & Financial Implications – Nil.

Community Consultation & Public Relations Implications – The proposed dress code, following endorsement by Council, will be made available on the SMC website.

Policy Implications – Nil.

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the attached Citizenship Ceremony Dress Code (subject to amendment) be provided to the Department of Home Affairs.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr A Bantick

THAT the attached Citizenship Ceremony Dress Code be endorsed and provided to the Department of Home Affairs as required under the Citizenship Ceremonies Code.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

ENCLOSURE
Agenda Item 17.2.2



**THE HON DAVID COLEMAN MP
MINISTER FOR IMMIGRATION, CITIZENSHIP,
MIGRANT SERVICES AND MULTICULTURAL AFFAIRS**

Australian Citizenship Ceremonies Code

Dear Mayor,

I previously wrote to you advising of a number of proposed changes to the *Australian Citizenship Ceremonies Code*, and invited feedback on these changes from all Australian local government councils. Having considered the views of councils, I am now pleased to announce the publication of a new version of the *Australian Citizenship Ceremonies Code*, which will take effect from the date of this letter. Key changes are outlined below:

- Local government councils must ensure ceremonies are conducted in accordance with the *Australian Citizenship Ceremonies Code*. This includes a requirement to hold a citizenship ceremony on Australia Day (January 26). Councils that conferred citizenship on less than 20 people in the previous year are exempt from this requirement.
- Federal Members of Parliament, if attending a citizenship ceremony, should read the Minister's message; and
- Individual councils are to establish a Dress Code for ceremonies, to reflect the significance of the occasion, and provide a copy of their Dress Code to the Department of Home Affairs.

I believe that the changes made to the *Australian Citizenship Ceremonies Code* reflect the expectations of the Australian community and provide clear guidance to councils on hosting citizenship ceremonies. Should your council have any questions regarding these changes, please contact the Department of Home Affairs at natoceremonies@homeaffairs.gov.au.

Thank you on behalf of the Australian Government for your ongoing support of Australian citizenship ceremonies.

Yours sincerely

A handwritten signature in black ink, appearing to be 'David Coleman'.

David Coleman

19 / 09 / 2019



AUSTRALIAN CITIZENSHIP CEREMONY DRESS CODE

Under the *Australian Citizenship Ceremonies Code*, all Australian Councils are required to provide a Dress Code to the Department of Home Affairs for Citizenship Ceremonies.

A Citizenship Ceremony is an important event where you make a commitment to Australia and attire for this event should reflect the significance of the occasion.

- Smart casual attire.
- No jeans, board shorts or thongs.
- National or Cultural Dress is welcome.

Address all correspondence to: The General Manager, PO Box 21 Outlands, Tasmania 7120
Outlands Office: 71 High Street, Outlands Phone (03) 62545000 Fax (03) 62545014
Kempton Office: 85 Main Street, Kempton Phone (03) 62545050 Fax (03) 62545014
Email Address: mail@southernmidlands.tas.gov.au Web: www.southernmidlands.tas.gov.au
ABN 68 653 459 589

17.2.3 TABLING OF DOCUMENTS

Nil.

17.2.4 ELECTED MEMBER STATEMENTS

An opportunity was provided for elected members to brief fellow Councillors on issues not requiring a decision.

Clr K Dudgeon

- Advised that Clr Fish, Deputy Mayor Batt and Clr Dudgeon recently attended the annual MMPHC Auxiliary Luncheon. Between \$9,000-\$10,000 was raised at this event.
- Advice that approximately 200 people attended the recent winding up/reunion function of the Woodsdale Football Club. The Club has approximately \$8,500 which will be distributed to various community groups.
- The following report from Denise Smith regarding 'Pink Up Oatlands' for the McGrath Foundation was read to all present. Clr Dudgeon also noted that the fundraising afternoon tea is being held on the 31st October 2019 at 2pm at the MMPHC.

RESOLVED that Council write a letter of congratulations to Denise Smith for her outstanding efforts in organising the 'Pink Up Oatlands' fundraising event for the McGrath Foundation.

Report from Denise Smith:

Pink Up Oatlands has been an overwhelming success so far, I am thrilled with the support.

The community engagement has been inspiring, when I walk down the street of Oatlands and look around it makes it all so worthwhile.

We have some amazing fundraisers

We made just on \$700 at the Oatlands market

Raylene Brown has her head shaved and the Roxy IGA raised \$1354.10 sponsorship money

A cake stall held by Sam and Chantal raised \$1078.60

The Bare foot bowls raised \$1526

The Day Centre clients and staff had a pink lunch and raised \$400

Andrew Dean raised \$300 at one of his boot camp nights

Phil Hodge shaved his much-loved beard to raise \$300

Of course, we continue to sell raffle tickets till the end of the month.

And there have also been nearly \$1000 donated to our online donation account, including donations from Guy Barnett and Rebecca White.

Brian Mitchell and Jane Howlett have supported events and our Mayor Alex Green kindly wore the McGrath Foundation hat on ABC News.

As a ball park figure we have raised well over \$8000 this far and this far exceeds the \$5000 target I very cautiously set in September.

Dr Gray held a breast care check up day at the MMPHC and it was well supported by locals, this to me was a very important part of the project, it just shown that we are not only raising funds but promoting awareness and prevention as well.

It's just lovely to drive around the town at night and see our much-loved Callington Mill lit up in pink, along with the Town Hall, Heritage Hub and Uniting Church as well as some private homes.

Amazing donations have been generously made and put to good use at all our fundraisers.

I don't regret for one moment pushing that "register your town" button and I am very grateful for the support of the Southern Midlands Council and every community member.

I have always been very proud to be a member of this great community and the support we have received has just reinforced that more than ever.

Thank you all so much.

Denise Smith

Clr Fish

- Council Roadside Stopover Areas – in relation to recent issues, it was commented that the guidelines in relation to length of stay etc. which apply to these facilities should simply be enforced by Council.

Deputy Mayor

- Advised that repairs to the Kempton Council Chambers clock tower are currently in progress.

17.3 Finances

Strategic Plan Reference(s) 6.3.1, 6.3.2 & 6.3.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 30 SEPTEMBER 2019)

Author: FINANCE OFFICER (COURTNEY PENNICOTT)

Date: 17 OCTOBER 2019

ISSUE

Provide the Financial Report for the period ending 30th September 2019.

BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year and therefore the budget for depreciation is included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2019 to 30 September 2019.
- Operating Expenditure Budget Report – as at 30 September 2019.
- Capital Expenditure Estimates – as at 30 September 2019.
- Cash Flow Statement – 1 July 2019 to 30 September 2019.
- Rates & Charges – as at 11th October 2019.

OPERATING EXPENDITURE ESTIMATES (OPERATING BUDGET)

Overall, operating expenditure to end of September 2019 was \$1,744,534, which represents 81.24% of YTD Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), YTD expenditure is consistent with Budget.

Strategic Theme - Infrastructure

Nil.

Strategic Theme – Growth

Nil.

Strategic Theme – Landscapes

Nil.

Strategic Theme – Lifestyle

Sub-Program – Aged – expenditure to date (\$1,011 – 134.85%). Expenditure relates to a community walk held last financial year, and Ageing Tas membership.

Strategic Theme –Community

Sub-Program – Capacity – expenditure to date (\$25,026 – 134.50%). Expenditure relates to costs associated with the Heritage Bullock Festival, Arts Committee Events and donations provided for sporting representations.

Strategic Theme –Organisation

Nil.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT the Financial Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

STATEMENT OF COMPREHENSIVE INCOME				
FOR THE PERIOD				
1st JULY 2019 to 30th September 2019				
	Annual Budget	Year to Date as at 30th September	%	Comments
Income				
General rates	\$ 5,724,701	\$ 5,628,447	98.3%	Budget includes Interest & Penalties to be imposed to end of June 2020
User Fees (refer Note 1)	\$ 694,036	\$ 204,777	29.5%	
Interest	\$ 180,000	\$ 41,267	22.9%	
Government Subsidies	\$ 19,250	\$ 11,655	60.5%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 162,000	\$ 59,544	36.8%	
Sub-Total	\$ 6,779,987	\$ 5,945,690	87.7%	
Grants - Operating	\$ 3,470,832	\$ 435,611	12.6%	
Total Income	\$ 10,250,819	\$ 6,381,300	62.3%	
Expenses				
Employee benefits	\$ (3,905,753)	\$ (821,153)	21.0%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (3,063,277)	\$ (860,455)	28.1%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (3,061,160)	\$ (765,290)	25.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (27,088)	\$ (4,149)	15.3%	
Contributions	\$ (233,907)	\$ 0	0.0%	Fire Service Levies
Other	\$ (133,944)	\$ (50,024)	37.3%	Incls Rate Discounts
Total expenses	\$ (10,425,129)	\$ (2,501,071)	24.0%	
Surplus (deficit) from operations	\$ (174,310)	\$ 3,880,229	-2226.1%	
Grants - Capital (refer Note 3)	\$ 4,526,481	\$ 0	0.0%	
Sale Proceeds (Plant & Machinery)	\$ 0	\$ 193,892	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ (108,182)	\$ 0	0.0%	
Surplus / (Deficit)	\$ 4,243,989	\$ 4,074,121	96.0%	

NOTES				
1. Income - User Fees (Budget \$730,602) includes:				
- All other Programs	\$ 471,579	\$ 118,976	25.2%	Actual Income Received (i.e. excluding Debtors)
- Private Works	\$ 222,457	\$ 84,577	38.0%	
- Callington Mill	\$ -	\$ 1,224	0.0%	
	\$ 694,036	\$ 204,777		
2. Income - Other (Budget \$162,000) includes:				
- Tas Water Distributions	\$ 152,000	\$ -	0.00%	
- HBS Dividend	\$ 10,000	\$ -	0.0%	
- Other	\$ -	\$ 59,544	0.0%	
	\$ 162,000	\$ 59,544	36.8%	
3. Grant - Capital (Budget \$1,669,375) includes:				
- Aus Gov Election Commit'	\$ 1,930,000	\$ -	0.0%	
- Swimming Pool	\$ 1,900,000	\$ -	0.0%	
- Roads To Recovery Grant	\$ 665,531	\$ -	0.0%	To be received March 2020
- Twin Equestrian Arenas	\$ -	\$ -	0.0%	
- Commissariat NSRF Grant	\$ 30,950	\$ -	0.0%	
	\$ 4,526,481	\$ -	0.0%	
4. Grant - Operating (Budget \$1,669,375) includes:				
Operating Grants				
- FAGS		\$ 435,461		
- Court House		\$ 150		
	\$ -	\$ 435,611		

CAPITAL EXPENDITURE PROGRAM 2019-20
AS AT 30 SEPTEMBER 2019

INFRASTRUCTURE			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
ROAD ASSETS						
Resheeting Program	Various	Roads Resheeting	\$ 500,000	\$ 20,831	\$ 479,169	
Reseal Program		Roads Resealing (as per agreed program)	\$ 280,000	\$ -	\$ 280,000	
	C1020033	Yarlington Road (Smarts Hill - 150 metres)	\$ 15,000	\$ -	\$ 15,000	\$15K Budget c/fwd
Reconstruct & Seal		Green Valley Road, Bagdad (300metres off Swan Street)	\$ 54,000	\$ -	\$ 54,000	
		Shene Road, Mangalore (650metres)	\$ 97,500	\$ -	\$ 97,500	
		Woodsdale Road (1klm Reconstruction)	\$ 165,000	\$ -	\$ 165,000	
Construct & Seal (Unsealed Roads)		Huntington Tier (300 metres new seal)	\$ 63,000	\$ -	\$ 63,000	
		Roberts Road (350m new seal incl. stormwater)	\$ 59,000	\$ -	\$ 59,000	
		Main Intersection/Carpark Campania - Design Concept	\$ 50,000	\$ -	\$ 50,000	
		Eldon Road (800 metres new seal)	\$ 154,000	\$ -	\$ 154,000	RTR
		Banticks Road (1klm new seal from Junction with Blackbrush)	\$ 27,500	\$ -	\$ 27,500	
		Blackbrush Road (1klm new seal from existing to Banticks)	\$ 210,000	\$ -	\$ 210,000	RTR
Minor Seals (New)		Dust Suppressant Seal	\$ 20,000	\$ -	\$ 20,000	
		Junctions - Various Locations (incl. Greggs Road)	\$ 20,000	\$ -	\$ 20,000	
	C1020032	Hasting Street Junction	\$ 15,000	\$ 959	\$ 14,041	\$15K Budget c/fwd WIP 30/6/19 \$959
Unsealed Rds - Road Widening	C1020065	Clifton Vale Road - (Cliff Section)	\$ 20,128	\$ 17,410	\$ 2,717	
	C1020061	Native Corners Road (Far end, Widening/Guard Rail)	\$ 9,000	\$ 3,277	\$ 5,723	\$9K Budget c/fwd
Junction / Road Realignment / Other	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	\$ 70,000	\$ 9,504	\$ 60,496	\$70K Budget c/fwd WIP 30/6/19 \$2,617
		Water Lane (Minor Widening/drainage - V drain)	\$ 23,500	\$ -	\$ 23,500	
Drainage Component - \$42,900	C1010079	Reeve St - Hall Street to Rec Ground (K&G)	\$ 94,915	\$ 1,243	\$ 93,672	\$20k Budget c/fwd WIP 30/06/19 \$6,887
		Lovely Banks Road (vicinity of Carnes)	\$ 25,000	\$ 1,621	\$ 23,379	Extend Culverts/ tree removal / realign
		Rhyndaston Road - Guard Rail	\$ 20,000	\$ -	\$ 20,000	
		Stonor Road - Guard Rail	\$ 30,000	\$ -	\$ 30,000	
		Woodsdale Road (Vicinity of Dean Property)	\$ 15,000	\$ -	\$ 15,000	
	C1010088	Bagdad Primary School - Car Park (contribution)	\$ 25,000	\$ 6,784	\$ 18,216	\$25k Budget c/fwd WIP 30/06/19 \$6,036
			\$ 2,062,543	\$ 61,629	\$ 2,000,914	
BRIDGE ASSETS	C1030058	Hardings Road (White Kangaroo Rivulet- B1096)	\$ 180,400	\$ -	\$ 180,400	RTR
	C1030059	Woodsdale Road (Nutting Garden Rivulet- B3968))	\$ 210,390	\$ -	\$ 210,390	RTR
			\$ 390,790	\$ -	\$ 390,790	

WALKWAYS	C1040003	Footpaths - General Streetscapes Bagdad Township	\$ 20,000	\$ -	\$ 20,000	
	C1040014	- East Bagdad Road Broadmarsh Township	\$ 105,000	\$ 3,486	\$ 101,514	WIP 30/6/19
		- Streetscape Works Campania Township	\$ 230,000	\$ -	\$ 230,000	Funds \$230k subject to finalising Grant Deeds (Federal Gov.)
		- Review Management Plan (Site Plan) / Walking Tracks (Bush)	\$ 5,000	\$ -	\$ 5,000	\$5K Budget c/fwd
		- Reeve Street - Footpath through to Hall	\$ 30,000	\$ -	\$ 30,000	
		- Climie Street/Water Lane (incl. footpath)				
		- Climie Street to Kandara Court Footpath Kempton Township				
		- Midlands Highway/Mood Food	\$ 70,150	\$ -	\$ 70,150	
	C1040027	- Memorial Avenue (complete drainage/other site works)	\$ 25,000	\$ 2,798	\$ 22,202	
		- Streetscape Plan (Review & Implementation)	\$ 110,000	\$ -	\$ 110,000	Footpath renewal Component - Funds \$75k subject to finalising Grant Deeds (Federal Gov.)
	G2020002	Melton Mowbray Township - Streetscape Works (Trough / Shelter etc)	\$ 30,000	\$ 5,318	\$ 24,682	
	C1040016	Oatlands Township - High Street (Footpath Renewal)	\$ 33,000	\$ 1,252	\$ 31,748	
	C1040026	- Church Street (Footpath Renewal)	\$ 17,000	\$ 16,714	\$ 286	
		Tunbridge Township - Maint Street Kerb & Gutter (Vicinity of Hall)	\$ 30,000	\$ -	\$ 30,000	
		Tunnack Township - Streetscape concept Plan	\$ 5,000	\$ -	\$ 5,000	
			\$ 710,150	\$ 29,568	\$ 680,582	

CAPITAL EXPENDITURE PROGRAM 2019-20

AS AT 30 SEPTEMBER 2019

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
LIGHTING	C1050001	Esplanade Project (Total Project Cost \$128k year 1-2)	\$ 134,000	\$ 21,327	\$ 112,673	\$64k Budget c/fwd WIP 30/6/19 \$21,251 - Funds \$250k subject to finalising Grant Deeds (Federal Gov.)
			\$ 134,000	\$ 21,327	\$ 112,673	
BUILDINGS	C1110002	Campania Flour Mill Park - Concrete Pathways/drainage/remove pa	\$ 15,000	\$ -	\$ 15,000	
		Tunbridge Hall Toilets	\$ 77,500	\$ 84,864	\$ (7,364)	WIP 30/6/19 \$18,288 - Budget incl. Grants
			\$ 92,500	\$ 84,864	\$ 7,636	

DRAINAGE		Bagdad				
		- Lyndon Road	\$ 15,000	\$ -	\$ 15,000	\$15K Budget c/fwd
		- Midland Highway/Swan Street Drainage	\$ 50,000	\$ 3,204	\$ 46,797	
		Campania				
		- Estate Road (School Farm)	\$ 10,000	\$ -	\$ 10,000	
		Oatlands				
		- Barrack Street (towards Mason Street)	\$ 10,000	\$ -	\$ 10,000	\$10K Budget c/fwd
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	\$5K Budget c/fwd
		- Queen Anne Street	\$ 7,500	\$ -	\$ 7,500	\$7.5K Budget c/fwd
		Kempton				
		- Erskine Street		\$ 4,668	\$ (4,668)	WIP 30/6/19
			\$ 97,500	\$ 7,871	\$ 89,629	
WASTE	C110001	Wheelie Bins and Crates	\$ 8,000	\$ -	\$ 8,000	
		Oatlands WTS - Concrete Pad(s)	\$ 25,000	\$ -	\$ 25,000	\$25K Budget c/fwd
		Dysart WTS - General Improvements	\$ 20,000	\$ -	\$ 20,000	\$20K Budget c/fwd
			\$ 53,000	\$ -	\$ 53,000	
GROWTH						
HERITAGE	C3010003	Callington Mill (Asset Renewals)	\$ 10,000	\$ 18,644	\$ (8,644)	
		Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget c/fwd
		Oatlands Court House (Stabilisation & Gaol Cell)	\$ 8,000	\$ -	\$ 8,000	\$8K Budget c/fwd
		Oatlands Gaol - Wingwall Completion	\$ 15,000	\$ -	\$ 15,000	\$15K Budget c/fwd
		Oatlands Gaol - Aluminum Temporary Steps (Entrance)	\$ 3,500	\$ -	\$ 3,500	\$3.5K Budget c/fwd
		Kempton Watch House (Fitout)	\$ 4,000	\$ -	\$ 4,000	\$7.5K Budget c/fwd
		Roche Hall Forecourt (Interps - Planning Condition of Approval)	\$ 40,000	\$ 6,945	\$ 33,056	WIP 30/6/19 \$3,845 - Budget c/fwd
	C3010011	Roche Hall - Internal & External Painting (excl. Gutters; Fascias &	\$ 80,000	\$ -	\$ 80,000	\$15K Budget c/fwd
			\$ 167,000	\$ 25,588	\$ 141,412	
NATURAL						
		Campania Bush Reserve (Walking/Riding Path)	\$ 100,000	\$ -	\$ 100,000	Funds \$100k subject to finalising Grant Deeds (Federal Gov.)
	C3020007	Chauncy Vale - Sanctuary Bridge	\$ 55,000	\$ -	\$ 55,000	Funds \$55k subject to finalising Grant Deeds (Federal Gov.)
	C3020008	Mahers Point - Lanscape Plan	\$ 22,404	\$ -	\$ 22,404	Budget c/fwd
	C1040019	Lake Dulverton Walkway (Section 1)	\$ 135,000	\$ -	\$ 135,000	Funds \$135k subject to finalising Grant Deeds (Federal Gov.)
	C1040028	Lake Dulverton Walkway (Section 2)	\$ 85,000	\$ -	\$ 85,000	Funds \$85k subject to finalising Grant Deeds (Federal Gov.)
			\$ 397,404	\$ -	\$ 397,404	
CULTURAL						
		Heritage HUB - Internal fitout	\$ 10,000	\$ -	\$ 10,000	
			\$ 10,000	\$ -	\$ 10,000	
REGULATORY						
	C3040001	Kempton Council Chambers - Restoration Works	\$ 5,000	\$ -	\$ 5,000	
	C9990001	Kempton Council Chambers - Office Furniture & Equipment	\$ 5,000	\$ -	\$ 5,000	
			\$ 10,000	\$ -	\$ 10,000	

LIFESTYLE		BUDGET	EXPENDITURE	VARIANCE	COMMENTS
COMMUNITY HEALTH & WELLBEING					
	C4070035	Oatlands Bus Shelter	\$ 14,000	\$ -	\$ 14,000
			\$ 14,000	\$ -	\$ 14,000
ACCESS					
	C4070035	All Buildings (Priority Approach - Year 4 of 5)	\$ 40,000	\$ -	\$ 40,000
			\$ 40,000	\$ -	\$ 40,000
PUBLIC HEALTH					
	C4070035	Kempton Community Health Facility	\$ 225,000	\$ 1,915	\$ 223,085
			\$ 225,000	\$ 1,915	\$ 223,085
RECREATION					
	C4070005	Recreation Committee	\$ 20,000	\$ 3,364	\$ 16,636
		Oatlands Aquatic Centre (New Pool)	\$ 2,400,000	\$ -	\$ 2,400,000
	C4070034	Oatlands Aquatic Centre (New Pool)		\$ 395,986	\$ (395,986)
	C4070034	Oatlands Aquatic Centre (New Pool)		\$ 379,803	\$ (379,803)
		Campania - Public Open Space dev (Subdivision)	\$ 23,000		\$ 23,000
		Campania - Public Open Space dev (Shelter Alexander Circle)	\$ 10,000		\$ 10,000
		Campania - Public Open Space dev (Play Equip Alexander Circle)	\$ 16,000		\$ 16,000
	G4070024	Mangalore Equestrian Arena	\$ 51,784	\$ 20,749	\$ 31,035
		Mangalore Hall (replace Gutters and Roofing)	\$ 18,000		\$ 18,000
		Oatlands - Callington Park (Playground Election Commitment)	\$ 500,000		\$ 500,000
		Campania - Recreation Ground (Nets)	\$ 45,000		\$ 45,000
	C4070019	Kempton - Recreation Ground (Granstand Rails & Seating)	\$ 6,000		\$ 6,000
		Kempton - Recreation Ground (Lighting)	\$ 10,000		\$ 10,000
		Kempton - Recreation Ground (Roof Structure - Entry to Clubroom)	\$ 15,000		\$ 15,000
		Mount Pleasant - Recreation Ground (Upgrade Toilets)	\$ 38,000		\$ 38,000
		Runnymede - Recreation Ground (resurfacing & watering system)	\$ 20,000		\$ 20,000
		Tunbridge Park - Perimeter Fence (Safety)	\$ 30,000		\$ 30,000
			\$ 3,202,784	\$ 799,902	\$ 2,402,882
COMMUNITY					
ANIMALS					
		Oatlands - Dog Pound	\$ 20,000	\$ -	\$ 20,000
			\$ 20,000	\$ -	\$ 20,000
CAPACITY					
	C5020001	Levendale Community Centre	\$ 8,000	\$ -	\$ 8,000
		Oatlands Structure Plan	\$ 25,000	\$ -	\$ 25,000
			\$ 33,000	\$ -	\$ 33,000
SAFETY					
		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000
			\$ 3,000	\$ -	\$ 3,000

ORGANISATION						
SUSTAINABILITY						
		Council Chambers - Internal Toilets Upgrade	\$ 60,000	\$ -	\$ 60,000	
		Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	\$15K Budget c/fwd
		Council Chambers - Works Office (floor coverings)	\$ 5,000	\$ -	\$ 5,000	\$5K Budget c/fwd
	C9990001	Town Hall (General - Incl. Office Equip/Furniture)	\$ 5,540	\$ 544	\$ 4,996	
	C6020003	Computer System (Hardware / Software)	\$ 55,400	\$ 37,110	\$ 18,290	\$15K Budget c/fwd
			\$ 140,940	\$ 37,655	\$ 103,285	
WORKS						
	C6020011	Kempton Depot - Property Purchase (Year 1 Budget of \$180K)	\$ 50,000	\$ 178,497	\$ (128,497)	Total Project Cost - to be funded over 4 yrs (Yr 1 - \$50K)
	C6020011	Kempton Depot - External Painting	\$ 10,000	\$ -	\$ 10,000	\$10K Budget c/fwd
	C6020001	Depot Relocation (Site / Concept Plans/ Amneities/ Redords Storage)	\$ 200,000	\$ 33,718	\$ 166,282	
		Minor Plant Purchases	\$ 9,500	\$ -	\$ 9,500	
	C6020008	Radio System	\$ 3,000	\$ -	\$ 3,000	
		Plant Replacement Program				
		Refer separate Schedule (Gross)	\$ 935,000	\$ 114,215	\$ 820,785	
		Light Vehicles (Gross)	\$ 210,000	\$ 113,543	\$ 96,457	
		(Trade Allowance - \$180K)				
			\$ 1,417,500	\$ 439,973	\$ 977,527	
		GRAND TOTALS	\$ 9,221,111	\$ 1,510,293	\$ 7,710,817	

	INFLOWS (OUTFLOWS) (July 2019)	INFLOWS (OUTFLOWS) (August 2019)	INFLOWS (OUTFLOWS) (September 2019)	INFLOWS (OUTFLOWS) (Year to Date)
Cash flows from operating activities				
Payments				
Employee costs	- 259,732.34	- 280,026.23	- 290,033.86	- 829,792.43
Materials and contracts	- 489,960.05	- 252,409.90	- 176,421.49	- 918,791.44
Interest	- 4,148.51	-	-	- 4,148.51
Other	- 29,966.89	- 69,054.75	- 52,617.77	- 151,639.41
	- 783,807.79	- 601,490.88	- 519,073.12	- 1,904,371.79
Receipts				
Rates	98,749.91	1,287,791.14	1,399,266.96	2,785,808.01
User charges	65,479.66	44,553.00	127,713.29	237,745.95
Interest received	18,471.63	6,408.06	16,386.98	41,266.67
Subsidies		-	11,655.00	11,655.00
Other revenue grants	150.00	435,460.50	-	435,610.50
GST Refunds from ATO		-	-	-
Other	34,923.65	94,315.16	66.01	129,304.82
	217,774.85	1,868,527.86	1,555,088.24	3,641,390.95
Net cash from operating activities	- 566,032.94	1,267,036.98	1,036,015.12	1,737,019.16
Cash flows from investing activities				
Payments for property, plant & equipment	- 66,086.49	- 82,224.34	- 450,270.92	- 598,581.75
Proceeds from sale of property, plant & equipment	30,840.90	15,054.55	147,996.46	193,891.91
Proceeds from Capital grants	-	-	-	-
Proceeds from Investments	-	-	-	-
Payment for Investments	-	-	-	-
Net cash used in investing activities	- 35,245.59	- 67,169.79	- 302,274.46	- 404,689.84
Cash flows from financing activities				
Repayment of borrowings	- 7,060.07	-	-	- 7,060.07
Proceeds from borrowings				-
Net cash from (used in) financing activities	- 7,060.07	-	-	- 7,060.07
Net increase/(decrease) in cash held	- 608,338.60	1,199,867.19	733,740.66	1,325,269.25
Cash at beginning of reporting	12,368,944.95	11,760,606.35	12,960,473.54	12,368,944.95

SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2019/20

SUMMARY SHEET

PROGRAM	YTD ACTUAL (as at 30 September 19)	YTD BUDGET (as at 30 September 19)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	313,973	338,434	24,461	92.77%	3,205,738
Bridges	1,101	6,375	5,274	17.27%	383,498
Walkways	39,461	52,483	13,022	75.19%	214,930
Lighting	14,695	21,441	6,746	68.54%	85,764
Irrigation	-	-	-	-	-
Drainage	5,602	9,518	3,916	58.86%	78,072
Waste	162,375	222,887	60,512	72.85%	901,549
Public Toilets	17,042	18,245	1,203	93.40%	66,982
Communications	-	-	-	-	-
Signage	1,374	2,205	831	62.30%	7,020
INFRASTRUCTURE TOTAL:	555,622	671,588	115,966	82.73%	4,943,553
GROWTH					
Residential	-	-	-	-	-
Tourism	18,619	17,845	774	104.34%	62,380
Business	69,164	71,449	2,285	96.80%	971,998
Agriculture	-	-	-	-	-
GROWTH TOTAL:	87,783	89,294	1,511	98.31%	1,034,378
LANDSCAPES					
Heritage	70,504	88,327	17,823	79.82%	335,907
Natural	40,937	43,782	2,846	93.50%	188,629
Cultural	946	10,107	9,161	9.36%	40,427
Regulatory	156,396	211,647	55,251	73.89%	846,586
Climate Change	-	-	-	-	-
LANDSCAPES TOTAL:	268,783	353,863	85,081	75.96%	1,411,549
LIFESTYLE					
Youth	77,308	74,080	3,228	104.36%	264,320
Aged	1,011	750	261	134.85%	1,500
Childcare	4,000	5,375	1,375	74.42%	6,500
Volunteers	209	2,500	2,291	8.36%	40,000
Access	-	-	-	-	-
Public Health	438	2,547	2,109	17.20%	10,189
Recreation	81,023	100,625	19,602	80.52%	462,022
Animals	21,231	27,534	6,303	77.11%	110,137
Education	-	-	-	-	-
LIFESTYLE TOTAL:	185,221	213,411	28,191	86.79%	894,668
COMMUNITY					
Retention	-	-	-	-	-
Capacity	25,026	18,606	6,420	134.50%	41,925
Safety	5,012	12,050	7,038	41.59%	51,200
Consultation	2,507	5,325	2,818	47.08%	21,300
COMMUNITY TOTAL:	32,545	35,981	3,436	90.45%	114,425
ORGANISATION					
Improvement	23,776	28,529	4,753	83.34%	114,116
Sustainability	555,912	721,583	165,671	77.04%	2,370,532
Finances	34,892	33,102	1,790	105.41%	306,907
ORGANISATION TOTAL:	614,580	783,214	168,634	78.47%	2,791,555
TOTALS	1,744,534	2,147,352	402,818	81.24%	11,190,128

SOUTHERN MIDLANDS COUNCIL				
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year 11th October 2019		Last Financial Year 11th October 2018	
Arrears brought forward as at July 1		\$ 429,240.71		\$ 419,894.17
ADD current rates and charges levied		\$ 5,620,415.53		\$ 5,297,326.00
ADD current interest and penalty		\$ 22,691.34		\$ 22,381.53
TOTAL rates and charges demanded	100.00%	\$ 6,072,347.58	100.00%	\$ 5,739,601.70
LESS rates and charges collected	43.76%	\$ 2,657,313.66	44.60%	\$ 2,559,592.21
LESS pensioner remissions	3.90%	\$ 236,804.72	3.93%	\$ 225,642.00
LESS other remissions and refunds	-0.17%	-\$ 10,418.61	0.12%	\$ 6,789.91
LESS discounts	0.49%	\$ 29,518.35	0.50%	\$ 28,524.85
TOTAL rates and charges collected and remitted	47.98%	\$ 2,913,218.12	49.14%	\$ 2,820,548.97
UNPAID RATES AND CHARGES	52.02%	\$ 3,159,129.46	50.86%	\$ 2,919,052.73

Mr T Kirkwood (General Manager) declared an interest in item 17.3.2 due to being Auditor of the incorporated body and left the meeting at 12.07 p.m.

17.3.2 REQUEST FOR FINANCIAL ASSISTANCE – MELTON MOWBRAY RODEO

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 15 OCTOBER 2019

Enclosure(s):

Email request for Sponsorship from Melton Mowbray Community Rodeo Association Inc Donations & Community Support Policy

ISSUE

Council to consider a request for a donation from the. The purpose of the donation is to assist with the organisation of the 2019 Melton Mowbray Rodeo, scheduled for the 2nd November 2019.

BACKGROUND

Council has made donations to the Rodeo Association in previous years and also provides significant 'in-kind' support through the following:

- Provision of toilet facility (include set-up and removal);
- council vehicle for rubbish collection throughout the day, including clean-up the following day;
- truck and water cart for dust suppression; and
- Road safety signage – including placement and removal.

Council's Donations and Community Support Policy sets Council's position in relation to requests for financial assistance for Annual Events within the Southern Midlands with the maximum donation being \$1500.00.

DETAIL

This event attracts a considerable number of people, and any profits made by the Rodeo Association are generally donated to a number of community organisations within the Southern Midlands and surrounding areas. (e.g. MMPHC; Fire Brigades, SES; Schools etc).

Human Resources & Financial Implications – Any donation would be allocated to the Community Capacity Program 'Special Events' Budget allocation.

Community Consultation & Public Relations Implications – Any support of the Community Rodeo Association would be viewed as a positive community initiative, as the event is run purely by a volunteer Management Committee and supported by a range of other stakeholders.

Policy Implications – Donations and Community Support Policy position.

Priority - Implementation Time Frame – Immediate

RECOMMENDATION

THAT Council provide a donation of \$1500, including the offer of ‘in-kind’ support as previously provided and detailed above.

DECISION

Moved by Clr A Bantick, seconded by Clr A Bisdee OAM

THAT Council:

- a) provide a donation of \$1500, including the offer of ‘in-kind’ support as previously provided and detailed above; and
- b) write to the Melton Mowbray Rodeo Committee and acknowledge the valuation contributions that they provide in organising the Rodeo and the financial assistance that they provide to other community organisations as a result of this event.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

Mr T Kirkwood (General Manager) returned to the meeting at 12.08 p.m.

ENCLOSURE
Agenda Item 17.2.2

-----Original Message-----

From: ben sculthorpe [REDACTED]
Sent: Saturday, 28 September 2019 10:42 AM
To: SMC Mail <mail@southernmidlands.tas.gov.au>
Subject: Melton Mowbray rodeo sponsorship

To the General Manager

Good morning Tim

It is that time of the year again and we are seek a financial sponsorship from the southern midlands council. Over the past few years the council has been very supportive of this big event in your council area it attracts some 1500-2000 people to our area We pride ourselves on supporting the local community over the last 3 year we have given \$15,000 to community groups such as local TFS brigades, the local SES, the multipurpose Heath service, local families in need, the schools and much more.

Would you please consider your sponsorship to our wonderful organisation in the Melton Mowbray community association

All support will be really appreciated

Kind regards

Ben Sculthorpe
President
MMCA

Sent from my iPhone



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by: Council
Approved date: 22nd May 2019
Review date: May 2021

Note This Policy is a consolidation of the following policies:

- Donations Policy
- Supporting Community Owned Halls Policy

1. PURPOSE

This Policy sets out Council's position in relation to:

1. Requests for financial assistance from not-for-profit registered welfare or community service groups working within the Southern Midlands Municipality;
2. Requests for financial assistance from persons chosen to represent Tasmania/Australia in sporting, social, economic, environmental development and/or related to the wellbeing of the community;
3. Supporting Community Owned Halls; and
4. School Citizenship / Achievement Awards for end of year Assemblies.

2. POLICY

2.1 Assistance for Annual Events

2.1.1 Requests for assistance from not-for-profit organisation, community, or service groups based within the Southern Midlands Municipality will be considered with the maximum donation being \$1500.00.

Note: Assistance depends on value for money to the Community and will not be given for projects that would be eligible for consideration within Council's Community Small Grants Program.

2.2 Representation - Individuals (Residents) re Sporting or Recreational Activities

Intrastate representation	\$50.00
Interstate representation	\$100.00
Overseas representation	\$200.00

2.2.1 Assistance will be available upon request by residents of the Southern Midlands Municipality achieving State or National representation. The following criteria must be met:

- Evidence of selection will be required prior to the allocation of funds
- Grants will be provided to individuals only (not teams)



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by: Council
Approved date: 22nd May 2019
Review date: May 2021

- Grants will not be provided to those over the age of 18 at the commencement of each calendar year.
- Grants will not be provided to officials (i.e. coaches, managers, judges)

2.3 Supporting Community Owned Halls

2.3.1 This part of the Policy is aimed at supporting the Management Committee(s) of the various community owned Halls through:

- a) The provision of funding to assist with major building upgrade and maintenance;
- b) The provision of funding to subsidise the cost of maintaining Public Liability Insurance Cover for these premises; and
- c) Granting exemptions from Council Rates and Charges.

2.3.2 This funding assistance recognises the importance of these community owned facilities in building social capital and providing a valuable service to the community.

Background

There are currently nine Community Owned Halls in the Southern Midlands local government area. They being:

1. Baden Hall (future to be confirmed)
2. Broadmarsh Community Hall
3. Jericho Hall
4. Levendale Community Hall
5. Mt Seymour Hall (future to be confirmed)
6. Parattah Jubilee Hall
7. Stonor Hall
8. Tunbridge Community Hall
9. Tunnack Community Hall

The Southern Midlands Council will allocate an amount of \$5,000 per annum for major upgrade/maintenance works to community owned Halls (to be known as the Building Fund). It is intended, unless determined otherwise by the Committee, that this will be allocated as a single amount, inferring that each community owned facility will be entitled to apply for this allocation once every three years. If more than one application is received in any one-year, then the Facilities & Recreation Committee, will at its absolute discretion, determine the successful application based evidence provided by the Hall Committees, as well as the scope of previous Building Funds provided under this policy.



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by: Council
Approved date: 22nd May 2019
Review date: May 2021

The Southern Midlands Council will also allocate an amount per financial year to enable Management Committee(s) to be reimbursed 50% of the cost of maintaining Public Liability Cover (i.e. cost of the premium) for the premises under its control. This reimbursement amount from Council is capped at \$500.00 per policy.

Whilst there is an indirect cost to Council through loss of potential income, these properties have always been exempted from rates and charges and therefore there is no budget implications.

Process (Building Fund)

2.3.3 Submissions received from Management Committees of Community Owned Halls will be referred to the Facilities & Recreation Committee for consideration, prioritisation (where necessary) and final decision in terms of allocating the funds.

The investment by Council of any funds shall be assessed as being value for money as well as being a valuable contribution to building the Community capacity of the area.

The requesting Hall Committee shall be financially viable prior to Council considering funding the project (evidence to be provided shall be the last financial year's annual statement/or a current bank statement).

Any such allocation by the Facilities & Recreation Committee to Community Owned Hall Committees would not preclude the relevant Hall Committee from applying for the annual Community Small Grants Program via the SMC Community Small Grants Program, to a maximum of \$3,000.

Process (Part Premium Reimbursement - Public Liability Cover)

2.3.4 Council will reimburse 50% of the cost of the insurance premium for Public Liability Cover for the Community owned Hall property. This amount will be reimbursed upon presentation of a copy of the receipt (as evidence of payment) and the Certificate of Currency. The reimbursement does not extend to other types of insurance that may be taken out (e.g. contents).

2.4 School Citizenship/Achievement Awards for end of year assembly

High Schools to receive \$100.00 per year.

Primary Schools to receive \$60.00 per year.

2.4.1 Donations will be made to each school in the municipal area annually for school citizenship/achievements awards for the end of year assembly.



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by: Council
Approved date: 22nd May 2019
Review date: May 2021

2.4.2 The following schools are in the Southern Midlands Municipal area:

- Bagdad Primary School
- Campania District School
- Kempton Primary School
- Oatlands District High School

2.4.3 These guidelines should not be considered to be rigid, Council may vary donations at its discretion. Payments are to be processed in October of each year.

3. DOCUMENT ADMINISTRATION

This policy is a managed document and is to be reviewed every two years or as directed by the General Manager.

This document is Version 2.0 effective 22nd May 2019. This document is maintained by the General Managers Unit, for the Southern Midlands Council.

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

19.1 PROPOSED CHRISTMAS / NEW YEAR ARRANGEMENTS (INCLUDING OFFICE CLOSURE)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 22 OCTOBER 2019

ISSUE

To inform Council and seek endorsement of the proposed Christmas and New Year arrangements (including office closures).

DETAIL

The following arrangements are proposed for the 2019/20 Christmas and New Year period:

Council Offices:

Council Offices to close on Tuesday, 24th December 2019 at 2.00 p.m., and re-open at 9.00 a.m. on Thursday, 2nd January 2020.

Household Garbage Collection Service:

Some services may be affected during this period but if there are any changes due to public holidays etc. households will be notified accordingly.

Waste Transfer Stations:

Campania, Dysart and Oatlands Waste Transfer Stations will be closed on Christmas Day and New Years Day.

Oatlands Swimming Pool:

Closed on Christmas Day.

On-Call Arrangements:

On-call arrangements will be in place during this period.

Human Resources & Financial Implications - With the exception of scheduled rostered days off, all staff will take Annual Leave on normal working days that fall during the closure period.

Community Consultation & Public Relations Implications - The proposed arrangements will be advertised following endorsement by Council.

Policy Implications - Consistent with standard Council Policy.

RECOMMENDATION

THAT the information be received and Council endorse the proposed Office closure arrangements over the 2019/20 Christmas and New Year period.

DECISION

Moved by Cllr R McDougall, seconded by Cllr K Dudgeon

THAT the information be received and Council endorse the proposed Office closure arrangements over the 2019/20 Christmas and New Year period.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D F Fish	√	
Cllr R McDougall	√	

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr A Bantick

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Audit Panel Minutes – Confirmation</i>	15(2)
<i>Property Matter – Kempton</i>	15(2)(f)

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

CLOSED COUNCIL MINUTES

20. BUSINESS IN “CLOSED SESSION”

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

20.1 CLOSED COUNCIL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

20.2 APPLICATIONS FOR LEAVE OF ABSENCE

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

20.3 AUDIT PANEL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

20.4 PROPERTY MATTER - KEMPTON

Item considered in Closed Session in accordance with Regulation 15 (2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

DECISION

Moved by Clr D Fish, seconded by Clr A Bantick

THAT Council move out of “Closed Session”.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D F Fish	√	
Clr R McDougall	√	

OPEN COUNCIL MINUTES

21. CLOSURE

The meeting closed at 12.32 p.m.



Minutes

Meeting to be Held at
Heritage Hub
79 High Street, Oatlands
20th November 2019

Attendance

TIME 11.30 am **DATE** 20th Nov 2019 **LOCATION** Heritage Hub

COMMITTEE MEMBERS ATTENDEES	Edwin Batt	Deputy Mayor
	Rowena McDougall	Councillor (proxy)
	Andrew Benson	Deputy General Manager/Manager Community
	Brad Williams	Manager – Heritage Projects
	Michelle Webster	Community Development/Heritage Officer
	Wendy Young	Corporate Compliance Officer
	Tegan Davies	Centre for Heritage
	Kelly Woodward	Community Development Officer
APOLOGIES		

ITEM	Welcome	Attached File
DISCUSSION	<p>Deputy Mayor welcomed everyone to the inaugural meeting. Discussion around how often to meet, inviting community members to participate, two would be enough.</p> <p>Discussed defining the role of the Committee. The consensus being “an overarching support managing the Coordinator to enact the plan/purpose of Heritage Hub & a regular review of the plan”</p> <p>Introduction of Kelly to the Committee given her role on the Arts Advisory Committee & the crossovers that occur with the Artists within the Heritage Hub, participation of these Artists in the Heritage & Bullock Festival & the Artist in Residence Program that also utilises the Heritage Hub.</p> <p>Wendy suggested that she may step back unless items of risk/compliance come up. Wendy provided support & assistance with the initial set up.</p>	
DECISION	<p>To meet quarterly & put out an expression of interest with a selection criteria for community members to participate</p> <p>Include Kelly & remove Wendy from Committee.</p>	
ACTION ITEMS	RESPONSIBILITY	TIME LINE
Expression of interest in local paper & social media early in new year	MW/KW	End of Jan 2020
Invite committee to next meeting early March	MW/KW	End of Feb 2020



Minutes

Meeting to be Held at
Heritage Hub
79 High Street, Oatlands
20th November 2019

ITEM	Original Plan	Attached File	
DISCUSSION	<p>Provided copies of the original report to Council from September 2018. Endorsed by Council Oct 2018. The key plan/purpose of Heritage Hub were:</p> <ul style="list-style-type: none"> To build a Social Enterprise & to be a 'business incubator' & support for local Artists who may only be at a 'hobby' stage. Provide & coordinate a retail outlet for a pool of Artists, run by the Artists & Volunteers. Support & encourage items that are hand crafted using heritage & traditional skills <p>Discussion that this had been achieved albeit not in the form projected but on a smaller scale.</p>		
DECISION	No change to the plan & purpose at this stage		
ACTION ITEMS		RESPONSIBILITY	TIME LINE

ITEM	Events/Activities/Courses/Tours	Attached File	
DISCUSSION	<p>16th March – Nov 2019 trading with conditions (disability access, building issues/maintenance)</p> <p>Group bookings Knot just knitting/sheep behind the wheel for 6 months. Historical costuming sessions every school holidays – Kathleen Gordon Oatlands High Street Traders Group monthly meetings</p> <p>Events 2 x open days – expression of interest for all artisans Keep Australia Beautiful State judging Book Launch Official Open Day Christmas in July function Heritage & Bullock Festival RDA visit & tour State Growth Small business workshops X 4 Heritage Highway AGM & meeting History tours. An average of once per month from visiting schools & Historic societies. Hunter Island Press group Artist in Residence Project – exhibition & items for sale</p>		



Minutes

Meeting to be Held at
Heritage Hub
79 High Street, Oatlands
20th November 2019

	<p>Activities History & Heritage School Holiday program (1 day each school holiday period)</p> <p>Courses – from 79 High St Cyanotypes workshop Pinhole Photography Traditional Surface Finishes Shingle Splitting Course Introduction to Leathercraft X 2</p>		
DECISION	Noted		
ACTION ITEMS	RESPONSIBILITY	TIME LINE	

ITEM	Volunteers	Attached File	
DISCUSSION	<p>Andrew Wright – worked from March to June only. Now a commission only Artist. Tania Burbury - works most Thursdays & one Sunday a month (corresponding with Farmers Market) Jen (new) starting in January 2020 every Monday No response (apart from one on Monday) to the call out for Volunteers. It is possible to fill the space with quality items promoting the heritage & traditional skills & trades however if the retail space is not able to be manned consistently, it seems pointless. Currently we are opening consistently 2 days per week. This will stretch to a 3rd in January unless we get more volunteers</p>		
DECISION	New Volunteer requests to go out in new year		
ACTION ITEMS	RESPONSIBILITY	TIME LINE	
New flyers & requests on social media in new year	MW/KW	Feb 2020	

ITEM	Stock/Artists	Attached File	
DISCUSSION	<p>Currently there is stock from 15 Artisans. We have kept to the model of hand crafted using heritage & traditional skills. There is no shortage in Tasmania of skilled people making beautiful wares but finding Artisans who meet this model & are willing to sell on commission is difficult. Chasing new artisans requires going to festivals & markets regularly (in own time) which is not sustainable.</p> <p>Range of goods. It has been difficult to obtain truly authentic handmade items using that are created using traditional/ heritage trades & skills. If there is some flexibility in what items may be sold, there would be more range. Would we consider being more flexible with the</p>		



Minutes

**Meeting to be Held at
Heritage Hub
79 High Street, Oatlands
20th November 2019**

	<p>criteria to allow a greater range of stock that is keeping with heritage & traditional skills but not strictly. For example: candle making. Instead of traditional dipped candles, allowing handmade soy candles? or Wood work made using lathes & machines over hand tools?</p> <p>There have been slight alterations to the original plan along the way. Eg Artisans not willing to travel to Oatlands to do their day in the Hub. Artisans only wanting to provide stock on commission only.</p> <p>Rent paying Artisans (Tania & Andrew) could not maintain it as they were paying more in rent than their monthly sales. After June they both transferred to a commission system.</p> <p>Model altered to suit Oatlands - Stock on commission with a pool of volunteers</p> <p>Seasonal business. Most likely November to April/May? Maybe extend that to August to include the Heritage & Bullock Festival?</p> <p>Not been able to provide consistent support to the project as planned. Often other projects, meetings etc have had higher priority or deadlines which meant time spent in the Hub has been less than planned & inconsistent. This has had an impact on inventory management.</p>		
DECISION			
ACTION ITEMS		RESPONSIBILITY	TIME LINE
ITEM	Marketing	Attached File	
DISCUSSION	<p>Knowing that social media plays a huge part in promoting a business to tourists & locals. This was not an area of expertise for staff. However, staff have engaged State Growth in providing regular small business workshops in Oatlands for all traders & participated in “digital ready” training.</p> <p>Not been able to provide consistency in regular opening times. As a result, we have not been able to develop a supportive marketing campaign. We did not want to falsely advertise opening hours.</p>		
DECISION	Hold off until New year for a marketing program until consistency of opening hours is achieved		
ACTION ITEMS		RESPONSIBILITY	TIME LINE
Review marketing strategy		MW/KW	ongoing



Minutes

Meeting to be Held at
Heritage Hub
79 High Street, Oatlands
20th November 2019

--	--	--

ITEM	Finances	Attached File																												
DISCUSSION	<p>Cash flow forecast was based on a calendar year with the expectation that it would continually build Artisans paying a monthly rent & retail sales. It did not start opening the doors until mid-March. We had 2 rent paying Artisans until June only before they transferred to commission only.</p> <table border="0"> <tr> <td>March</td> <td>\$ 694.50</td> <td>opened 9 days</td> </tr> <tr> <td>April</td> <td>\$1,288.25</td> <td>opened 13 days</td> </tr> <tr> <td>May</td> <td>\$1,557.70</td> <td>opened 8 days</td> </tr> <tr> <td>June</td> <td>\$1,244.70</td> <td>opened 9 days</td> </tr> <tr> <td>July</td> <td>\$ 154.50</td> <td>opened 5 days</td> </tr> <tr> <td>August</td> <td>\$ 497.30</td> <td>opened 5 days</td> </tr> <tr> <td>September</td> <td>\$ 170.00</td> <td>opened 3 days</td> </tr> <tr> <td>October</td> <td>\$ 8.60</td> <td>opened 1 day</td> </tr> <tr> <td>November</td> <td>\$2,957.00</td> <td>opened 8 days</td> </tr> </table> <p>YTD retail income + rent \$8,172.05 (61 days trade) + \$1,400.00 (rent) = \$9,572.00 Averaging a little over \$1,000 per month in income since opening. With an average of \$133 in sales per day for each day of trade No operating budget except for the building (maintenance/rates/electricity/insurance etc) & a one off fit out budget exists in 2019/2020 budget (blinds, display furniture). Staff provide sales data & Artist payment details to Council admin. Discussion whether budget bid required for labour to assist door to be open more consistently.</p>	March	\$ 694.50	opened 9 days	April	\$1,288.25	opened 13 days	May	\$1,557.70	opened 8 days	June	\$1,244.70	opened 9 days	July	\$ 154.50	opened 5 days	August	\$ 497.30	opened 5 days	September	\$ 170.00	opened 3 days	October	\$ 8.60	opened 1 day	November	\$2,957.00	opened 8 days		
March	\$ 694.50	opened 9 days																												
April	\$1,288.25	opened 13 days																												
May	\$1,557.70	opened 8 days																												
June	\$1,244.70	opened 9 days																												
July	\$ 154.50	opened 5 days																												
August	\$ 497.30	opened 5 days																												
September	\$ 170.00	opened 3 days																												
October	\$ 8.60	opened 1 day																												
November	\$2,957.00	opened 8 days																												
DECISION	Committee to receive full Council financial statements for Heritage Hub each quarter																													
ACTION ITEMS		RESPONSIBILITY	TIME LINE																											
Ensure regular updates to SMC admin of all sales/payment data & request quarterly financial statements prior to each Committee meeting		KW/MW	ongoing																											

Other Business

ITEM	General Matters		
DISCUSSION	<p>Discussion regarding evidence of damp noticed in walls. Requires repair.</p> <p>Lack of hot water in Commissariat building been an issue during events/activities held on site. Shared with Heritage Hub & unable to reach anything other than tepid water one it</p>		



Minutes

Meeting to be Held at
Heritage Hub
79 High Street, Oatlands
20th November 2019

	reaches Commissariat. Particularly needed if the kitchen is to get sign off for use as a commercial kitchen to assist bread making preparation for wood fired oven.		
DECISION	Committee request a report from Manager Heritage Projects regarding both issues		
ACTION ITEMS	RESPONSIBILITY	TIME LINE	
Report to be provided at next meeting about a solution for damp in walls	BW	March	
Report to be provided at next meeting about providing hot water to the Commissariat	BW	March	

ITEM	Concluding Comments	Attached File	
DISCUSSION	Next Meeting early March		
DECISION			
ACTION ITEMS	RESPONSIBILITY	TIME LINE	
Schedule quarterly meeting & distribute dates	MW/KW	Mid Jan 2020	

Close: The meeting closed at 12.30pm. Next meeting – early March

Distribution of Minutes: Committee & General Manager

Est. 1905

Minutes

FOR

General Committee Meeting
Monday 14th October 2019
Woodsdale Hall

1. Welcome/opening

1.1 The President welcomes members to the meeting.

1.2 The President declares the meeting open at 2.00 pm

2. Attendance: Mrs Kaye Rowlands; Ms Kate Bourne; Mr Leon Scott; Mrs Julie Bellette; Mrs Ann Scott; Mrs Frances Hillier and Clr Karen Dudgeon

3. Apologies Mr Jim Wiggins

Moved by Mrs Ann Scott that the apologies be accepted

Seconded by Clr Karen Dudgeon

Motion Carried

4. Confirmation of Minutes – Meeting 16th September 2019

Moved by Kate Bourne that the Minutes from the 16th September 2019 be accepted as read.

Seconded: Clr Karen Dudgeon

Motion Carried

5. Business Arising from Previous Minutes of 16th September 2019

5.1 The Disabled toilet door in the lady's toilet has now been fixed

5.2 The Ladies toilets should now be fixed finally as plumber discovered tree roots in pipes causing blockage. The Septic has also been pumped out.

6. Financial Report:

Total Funds as of 14th October 2019 is \$3,146.13

Y.T.D. Financials

	Opening Balance			\$3233.68
	Incoming	YTD	\$106.00	
Luncheons	\$	\$		
Hall Hire	\$	\$		
Supper Room Hire	\$ 60.00	\$ 60.00		
Miscellaneous	\$ 46.00	\$ 46.00		
Donations	\$	\$106.00		(\$3,339.68)
	Outgoing	YTD	\$193.55	\$3,146.13
Catering	\$	\$		
Aurora	\$ 193.55	<i>(please note this chq not yet presented)</i>		
Repairs & Maint. \$	\$	\$		
Miscellaneous	\$	\$		
Function Expenses	\$	\$		
Petty Cash	\$	\$193.55		(\$3,146.13)
	Closing Balance			\$3,146.13

Moved by Kate Bourne that the Financial Report as distributed to members be accepted,

Seconded by Mrs Julie Bellette

ATTACHMENT
Agenda Item 4.2.1

Motion Carried.

7. Business arising from Financial Report: NIL

8. Consideration of Correspondence

8.1 In – Aurora Electricity Account

8.2 Out – Letter sent to the Woodsdale Football Club

9. General Business:

9.1 – Heat Pump filters still to be cleaned

9.2 – Voted unanimously that there would be no Christmas Luncheon this year.

10. Bookings

10.1 – 30th October Museum Luncheon

11. Next General Committee Meeting

To be held on Monday **T.B.A.**

There being no further business the meeting closed at 2.40 pm

Woodsdale Community Memorial Hall

Est. 1905

MINUTES

FOR

Annual General Meeting

On

Monday 16 September 2019

At

Woodsdale Hall

Attendance.

Executive committee.

President; Mrs. Kaye Rowlands.
Vice president; Mrs Ann Scott.
Treasurer; Kate Bourne
Secretary; Kate Bourne

General Committee members.

Mr Leon Scott; Mrs Frances Hillier; Mrs Jim Wiggins

Council representative.

Councillor Karen Dudgeon

Opening/Welcome.

Mrs. Kaye Rowlands declared the meeting open at 2.07 pm and called for apologies.

Apologies.

Mrs Julie Bellette; Mayor Alex Green

Moved by Mr Jim Wiggins and seconded by Mrs Frances Hillier that apologies be received.

Motion carried.

Moved by Mr Leon Scott and seconded by Mr Jim Wiggins that the minutes of the last AGM held on Tuesday 4th September 2018 be accepted as read and confirmed as a true and faithful record.

Motion carried.

Auditors report.

Balance Brought Forward	\$ 6,691.10
Total receipts	\$ 2,075.00
Total payments	\$ 5,757.42
Balance	\$ 3,398.68
Minus Museum Overpayment	\$ 45.00
Minus Unpresented Cheque 53	\$ 165.00
Total in Bank as at 28th June 2019	\$ 3,278.68

Moved by Ms Kate Bourne and seconded by Mr Leon Scott that the Auditors report be accepted as read.

Motion carried

Correspondence.

Number. Nil

Presidents Report.

Kaye read her report to the meeting.

Moved by Mrs Kaye Rowlands and seconded by Mrs Frances Hillier that the Presidents report be received.

Motion carried.

The existing committee was dissolved, and all positions were declared vacant. Mrs Karen Dudgeon thanked all the committee members on behalf of the Southern Midlands Council for their management of the Hall on behalf of the Woodsdale Community and surrounds. It was a credit to them as so many Halls were closed down and left vacant.

Election of Office Bearers.

Moved by Mrs Frances Hillier and **seconded by** Mr Leon Scott that Mrs Kaye Rowlands be nominated for the position of **President**.

Mrs Kaye Rowlands accepted the nomination.

Elected unopposed.

Moved by Ms Kate Bourne and **seconded by** Mrs Frances Hillier that Mrs Ann Scott be nominated for the position of **Vice President**

Mrs Ann Scott accepted the nomination.

Elected unopposed.

Moved by Mr Jim Wiggins and **seconded by** Mrs Ann Scott that Ms Kate Bourne be nominated for the positions of **Treasurer & Secretary**

Ms Kate Bourne accepted the nomination.

Elected unopposed.

General Committee Members: - Mrs Julie Bellette; Mrs Frances Hillier; Mr Leon Scott; Mr Jim Wiggins.

AGM was closed at 2.28 pm



Southern Tasmanian Councils Authority

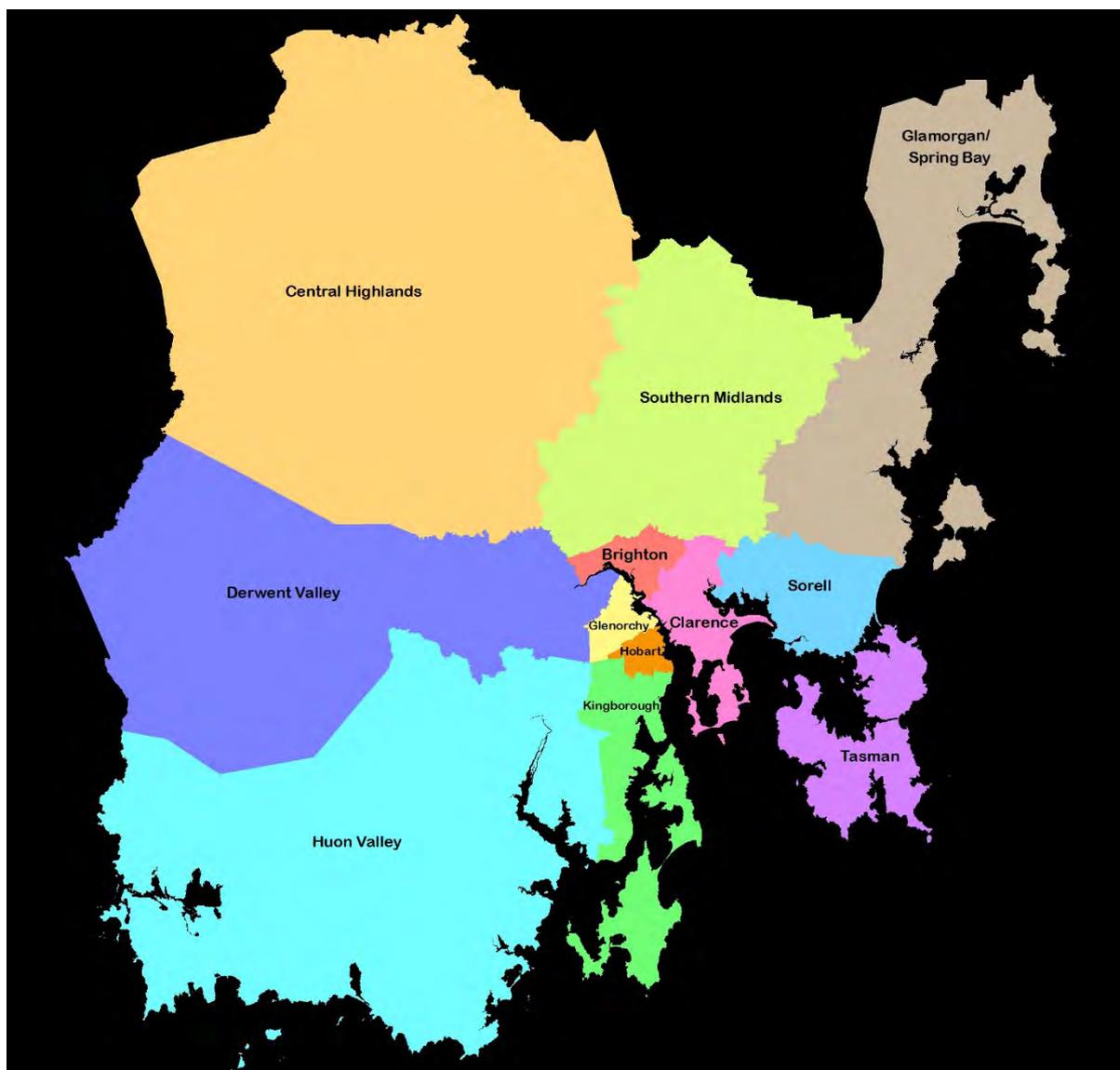
2018/19 Annual Report

Table of Contents

ABOUT THE SOUTHERN TASMANIAN COUNCILS AUTHORITY	3
BOARD MEMBERS NOVEMBER 2018 – JUNE 2019.....	4
BOARD MEMBERS JULY 2018 – OCTOBER 2018	5
CHAIRPERSON'S REPORT - 2018/19.....	6
KEY RESULTS – 2018/19	7
FINANCIAL STATEMENTS	8
INDEPENDENT AUDITOR'S REPORT.....	18
COMPTROLLER'S REPORT	21

About the Southern Tasmanian Councils Authority

The Southern Tasmanian Councils Authority (STCA) is a regional organisation of councils created to facilitate cooperative working partnerships and to improve the ability of councils to take joint action to address regional development issues and progress sustainable economic, environmental and social outcomes for Southern Tasmania, its local communities and the State.



Member Councils

Brighton Council
Central Highlands Council
Clarence City Council*
Derwent Valley Council
Glamorgan Spring Bay Council
Glenorchy City Council*

Hobart City Council
Huon Valley Council
Kingborough Council*
Sorell Council
Southern Midlands Council
Tasman Council

*ceased as an STCA member as of 1 July 2019.

The Board

The STCA Board comprises representatives from its member councils with council General Managers also attending Board meetings. The Hobart City Council provides secretariat support to the Board.

Board Members
November 2018 – June 2019



Lord Mayor Anna Reynolds
Chair
Hobart City Council



Mayor Ben Shaw
Derwent Valley Council



Mayor Debbie Wisby
Glamorgan Spring Bay
Council



Mayor Bec Enders
Huon Valley Council



Mayor Dean Winter
Kingborough Council



Mayor Alex Green
Southern Midlands Council

Board Members
July 2018 – June 2019



Mayor Kelly Spaulding
Tasman Council



Mayor Tony Foster AM OAM JP
Brighton Council



Mayor Loueen Triffitt
Central Highlands Council



Mayor Doug Chipman
Chair Governance and Audit Committee
Clarence City Council



Mayor Kristie Johnston
Glenorchy City Council



Mayor Kerry Vincent
Sorell Council

Board Members
July 2018 – October 2018



Mayor Martyn Evans
Derwent Valley Council



Mayor Michael Kent
Glamorgan Spring Bay
Council



Lord Mayor Ron Christie
Deputy Chair
Hobart City Council



Commissioner Adriana Taylor
Huron Valley Council



Mayor Steve Wass
Kingborough Council



Mayor Tony Bisdee OAM
Chair
Southern Midlands Council



Mayor Roseanne Heyward
Chair Waste Strategy South
Tasman Council

Chairperson's Report – 2018/19

Councillor Anna Reynolds



I am pleased to present the 2018/19 Annual Report for the Southern Tasmanian Councils Authority (STCA).

The Authority completed another successful year in 2018/19 advocating and promoting the interests of local government and its communities in Southern Tasmania.

We welcomed seven new Mayors (including myself) to the STCA table at our meeting in November 2018 – a change reflected in the other regions which demonstrates to me the keen interest that people have in their local community and a strong desire to represent them.

As a result of the new faces, we said farewell to a number of Mayors who were active and dedicated members of the STCA. I particularly want to thank former Chair, Tony Bisdee OAM (Southern Midlands Council) and former Chair of Waste Strategy South, Roseanne Heyward (Tasman Council) who both championed Southern Tasmania.

Meetings continued to be held quarterly to discuss key priorities with two workshops being held in early 2019 to discuss the future operating model for the STCA. As a result, Clarence City, Glenorchy City and Kingborough Councils resolved to leave the STCA, with remaining members committing to the STCA and supporting key projects including the Regional Climate Change Initiative, Waste Strategy South and the work associated with regional planning.

As one of its key priorities, the Regional Climate Change Initiative (RCCI) continued to make significant progress completing a number of projects, including the Regional Community Carbon Emissions profile. The RCCI provides a source of climate change information and advice to local government in the southern region that is independent, objective, non-partisan, science-based and pragmatic. They work to build the capacity of Councils and their communities to act, adapt and respond to climate change as well as identifying and implementing regional greenhouse reduction, adaptation, offset and behaviour-change projects.

The Board resolved to support the Garage Sale Trail which provides local councils and waste groups with a platform to achieve their strategic objectives relating to waste education, waste minimisation, reuse, illegal dumping and community engagement. This popular event, run annually in October, will be supported by the STCA in 2019 and 2020.

Regular updates were provided from the established STCA sub-committees, the Governance and Audit Committee, Waste Strategy South, planning reform, the South Eastern Regional Development Association and the South Central Sub-region and Common Services. The Board also received an update from the Director of Local Government, Mr Alex Tay, on a range of issues affecting local government.

In closing, I wish to acknowledge and thank my fellow Board members, Committee Chairs, and council General Managers for their commitment to the STCA. Looking to the future, under new Chair, Mayor Bec Enders, I believe the STCA can continue to be an influential voice for the southern region.

Lord Mayor Anna Reynolds
Chair
Southern Tasmanian Councils Authority

Key Results – 2018/19

Organisational Governance

- Undertook a review of the STCA's mode of operation through a series of meetings and a workshop.
- Elected a new Chair and Deputy Chair of the STCA Board and Chair for the Governance and Audit Committee.
- The STCA meeting schedule was maintained with the Board meeting on a quarterly basis.
- The STCA's Governance and Audit Committee met on a regular basis.
- An Annual General Meeting was held in November 2018.
- Developed an Annual Plan for 2018/19.
- Developed a budget strategy for 2019/20.
- Quarterly reports have been completed, circulated to member councils and placed on the STCA's website.
- Mayors Roundtable meetings were held prior to Board meetings.

Environment

- The Regional Climate Change Initiative continued to meet and deliver productive outcomes.
- Completed the Regional Energy Use and Greenhouse Gas Emissions Project.
- Commenced the Regional Coastal Hazards Project – formalised a working group and engaged consultants, Impact Solution and BMT.
- Commenced the Regional Strategy and Council Climate Action Templates Project – engaged UTAS Climatology to deliver project.
- Provided a submission to the *Climate Change (State Action) Act 2008*.
- Resolved to support the Garage Sale Trail for 2019 and 2020.
- Agreed to continue to support the Memorandum of Understanding for Joint Communications activities with the Cradle Coast Waste Management Group and Northern Tasmanian Waste Management Group.

Economic Development

- STCA representatives participated on the Board of Destination Southern Tasmania advocating the interests of local government to the regional tourism industry.
- The South Eastern Regional Development Association and South Central Sub-region provided updates on a quarterly basis.

Planning

- The Southern Planning Coordination Group continued to meet to ensure that the Local Provision Schedules are consistent with regional land use strategies.

Advocacy

- A briefing was provided by the Director of Local Government.

Southern Tasmanian Council Authority
Statement of Comprehensive Income
For the Year Ended 30 June 2019

ATTACHMENT
Agenda Item 4.3.2

	<u>Note</u>	<u>2018/19</u>	<u>2017/18</u>
		\$	\$
Revenues			
Council Contributions		71,400	70,000
Interest		13,922	12,895
Grants	7	107,000	126,420
		<u>192,322</u>	<u>209,315</u>
Expenses			
Accounting and HR Services		(11,822)	(14,772)
Audit Fees		(5,500)	(5,210)
Communication		(28,167)	(23,072)
Contractors Marketing		-	(5,750)
Contractors Services		(44,974)	(38,887)
Consultancy - Business Management		(21,011)	(28,755)
Consultancy - Environmental		(28,920)	(75,980)
Employee costs		-	419
External Labour		(453)	(1,950)
Loss on disposal of Assets		-	(1,618)
Insurance		-	(845)
Meeting expenses		(977)	(2,208)
Memberships		-	(17,535)
Printing and Stationery		-	(15)
Telephone/Internet		-	(1,616)
Travel		-	(3,360)
Website Maintenance		(4,764)	(4,406)
		<u>(146,588)</u>	<u>(225,560)</u>
Surplus/(Deficit) for year		45,734	(16,245)
Other Comprehensive Income			
Comprehensive Result		<u>45,734</u>	<u>(16,245)</u>

This statement should be read in conjunction with the accompanying notes.

Southern Tasmanian Council Authority
Statement of Financial Position
For the Year Ended 30 June 2019

	<u>Note</u>	<u>2018/19</u> \$	<u>2017/18</u> \$
ASSETS			
<i><u>Current</u></i>			
Cash	4	509,280	483,339
Receivables	5	3,200	3,978
TOTAL ASSETS		512,480	487,317
 LIABILITIES			
<i><u>Current</u></i>			
Payables		(200)	(20,771)
TOTAL LIABILITIES		(200)	(20,771)
 NET ASSETS		512,280	466,546
 EQUITY			
Retained Earnings		512,280	466,546
TOTAL EQUITY		512,280	466,546

This statement should be read in conjunction with the accompanying notes.

Statement of Changes in Equity
For the Year Ended 30 June 2019

	<u>2018/19</u> \$	<u>2017/18</u> \$
Accumulated Surplus	466,546	482,791
Comprehensive Result	45,734	(16,245)
Closing Equity	512,280	466,546

This statement should be read in conjunction with the accompanying notes.

Statement of Cash Flows
For the Year Ended 30 June 2019

	<u>Note</u>	<u>2018/19</u>	<u>2017/18</u>
		\$	\$
<u>Cash Flows from Operating Activities</u>			
<u>Cash Inflows from Operating Activities</u>			
Council Contributions		78,540	77,000
Interest		13,922	12,895
Grants - Other		115,500	129,062
Commission		-	7,955
GST Receipts		2,978	16,248
		<u>210,940</u>	<u>243,160</u>
<u>Cash Outflows from Operating Activities</u>			
Accounting and HR Services		(13,002)	(16,240)
Audit Fees		(6,050)	(5,731)
Communication		(36,683)	(19,665)
Contractors Marketing		-	(6,155)
Contractors Services		(51,671)	(40,576)
Consultancy - Business Management		(27,864)	(28,497)
Consultancy - Environmental		(37,968)	(76,930)
Employee Costs		-	419
External labour		(553)	(1,850)
Fringe Benefits Tax		-	(2,805)
GST payments		(5,317)	(5,466)
Grants		-	(11,500)
Insurance		-	(924)
Meeting Expenses		(1,068)	(2,398)
Memberships		-	(38,237)
Printing and Stationery		(23)	(15)
Telephone/Internet		-	(1,794)
Travel		-	(3,360)
Website Development		(4,800)	(4,406)
		<u>(184,999)</u>	<u>(266,130)</u>
Net Cash Flow from Operating Activities	4b	25,941	(22,970)
Net Cash (Used in) Investing Activities			
		-	-
Net Increase (Decrease) in cash held		25,941	(22,970)
Cash Held at the Beginning of the Year		483,339	506,309
Cash held at the End of the Year	4a	<u><u>509,280</u></u>	<u><u>483,339</u></u>

This statement should be read in conjunction with the accompanying notes.

**Notes to and forming part of the Financial Report for the year
ended 30 June 2019**

1. Objective

The objective of the Southern Tasmanian Councils Authority (the Authority) is to enable members to work together to facilitate and coordinate agreed regional development strategies and actions to achieve sustainable economic, environmental and social outcomes for the southern region of Tasmania.

2. Legislative Framework

The Authority was incorporated on 1 July 2006 under Division 4 of the *Local Government Act 1993* (as amended).

3. Summary of significant accounting policies

a) Basis of Accounting

The financial report is a general purpose financial report and has been prepared in accordance with Australian Accounting Standards issued by the Australian Accounting Standards Board. Compliance with the Australian Accounting Standards may not result in compliance with International Financial Reporting Standards (IFRS), as the Australian Accounting Standards include requirements and options available to not-for-profit organisations that are inconsistent with IFRS.

The Authority has analysed its purpose, objectives, and operating philosophy and determined that it does not have profit generation as a prime objective. Consequently, where appropriate, the Authority has elected to apply options and exemptions within Accounting Standards that are applicable to not-for-profit entities.

The financial report is presented in Australian dollars.

b) New and revised Accounting Standards and Interpretations adopted in the current period

The Authority has adopted the following new and revised Accounting Standards and Interpretations issued by the Australian Accounting Standards Board which are relevant to its operations and effective for the current reporting period: -

AASB 9 *Financial Instruments* and the relevant amending standards.

The Standard is one of a series of amendments that are expected to replace AASB 139 *Financial Instruments: Recognition and Measurement*. The main impact of the Standard is to change the requirements for the classification, measurement and disclosures associated with financial assets. The Authority has assessed the impact of the new standard and concluded that there will be no financial impact due to the nature of the entity's financial instruments.

c) New accounting standards for application in future periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The following summarises those future requirements, and their impact on the Authority:

AASB 15 *Revenue from Contracts with Customers* (applies from 2019-20).

The standard introduces a five-step process for revenue recognition, with the core principle of the new standard being for entities to recognise revenue to depict the transfer of goods or services to customers in amounts that reflect the consideration (that is, payment) to which the entity expects to be entitled in exchange for those goods or services. Accounting policy changes will arise in the timing of revenue recognition, treatment of contracts costs and contracts which contain a financing element.

For the Authority there will be a significant effect in the treatment of all grants with sufficiently specific performance obligations, but where the conditions have yet to be fulfilled at year end. The Authority currently presents unexpended grant income in note 8. The Authority's assessment is that \$24K of grants received and unexpended for the current year, would be deferred under AASB 15 and progressively recorded as income as performance obligations are fulfilled.

The Authority will apply the standard from 1 July 2019 and expects to use retrospective approach with cumulative catch-up with an adjustment to accumulated surpluses for the difference in accounting treatment on initial adoption.

AASB 16 Leases (applies from 2019-20).

AASB 16 introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. A lessee is required to recognise a right-of-use asset representing its right to use the underlying leased asset and a lease liability representing its obligations to make lease payments. The Authority has assessed the impact of the new standard and concluded that there will be no impact because no leases are in place.

AASB 1058 Income of Not-for-Profit Entities (applies from 2019-20).

AASB 1058 supersedes all the income recognition requirements relating to the Authority, previously in AASB 1004 Contributions. The timing of income recognition under AASB 1058 depends on whether a transaction gives rise to a liability or other performance obligation, or a contribution by owners, related to an asset (such as cash or another asset) received. AASB 1058 applies when the Authority receives volunteer services or enters into other transactions in which the consideration to acquire an asset is significantly less than the fair value of the asset, and where the asset is principally to enable the Authority to further its objectives. The Authority has assessed the impact of the new standard and concluded that the impact will be minimal because no volunteer services are used and there are no transactions at significantly less than fair value.

The financial report has been prepared on the accrual basis under the convention of historical cost accounting and does not take into account changing money values.

All other Australian accounting standards and interpretations with future effective dates are either not applicable to the Authority's activities, or have no material impact.

c) Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Authority, and the revenue can be reliably measured.

d) Expenses

Expenses are recognised when a decrease in future economic benefit related to either a decrease in an asset or an increase in a liability has arisen that can be measured reliably.

e) Cash

Cash consists of funds held in at call account in the name of the Hobart City Council on behalf of the Authority. Interest is credited to revenue as it accrues.

f) Receivables

Receivables are recorded at amortised cost less impairment. From this period the collectability of debts is assessed at year-end and an allowance is made for impairment on an expected credit loss basis. For prior periods a provision for impairment was recognised when there was objective evidence that an impairment loss had occurred. Receivables are generally in the form of government grants not received and contributions from owner councils.

g) Plant and Equipment

The Authority does not currently have any plant and equipment assets. All assets were either fully depreciated or disposed of as at 30 June 2018.

h) Comparative Figures

Where necessary, comparative information has been reclassified to achieve consistency in disclosure with current financial year amounts and other disclosures.

i) Taxation

The Authority is liable for the payment Goods and Services Tax (GST). The Authority's currently has no employees therefore is exempt from payment of Payroll Tax liability and Fringe Benefits Tax and is exempt from all other taxes.

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

j) Rounding

Unless otherwise indicated, amounts in the financial statements have been rounded to the nearest whole dollar.

4. Cash

a) Composition of Cash

Cash is comprised of the following:-

	<u>2018/19</u>	<u>2017/18</u>
	\$	\$
Cash at bank	<u>509,280</u>	<u>483,339</u>

Cash includes grant monies received and unspent at 30 June. Refer to Note 7.

b) Reconciliation of 'Net Cash Provided by Operating Activities' to 'Operating Surplus'

	<u>2018/19</u>	<u>2017/18</u>
	\$	\$
Operating Surplus	45,734	(16,245)
Add back Depreciation	-	1,619
(Increase) / Decrease in Receivables	778	7,811
Increase / (Decrease) in Payables	(20,571)	(16,155)
Net Cash from Operating Activities	<u>25,941</u>	<u>(22,970)</u>

In 2018/19 the Authority has recorded a Surplus mainly due to reduced expenses as a result of less activities undertaken by the Authority in 2018-19.

The decrease in receivables reflects a decrease in GST due at 30 June 2019 partially offset with increased trade debtors due at 30 June 2019.

The decrease in payables reflects a decrease in trade creditors due at 30 June 2019.

5. Receivables

Receivables	<u>2018/19</u>	<u>2017/18</u>
	\$	\$
GST	1,000	3,978
Grants	2,200	-
Total	<u>3,200</u>	<u>3,978</u>

6. Activities of the Authority

Some of the key activities undertaken by the Authority during the reporting period were: -

- Elected a new Chair and Deputy Chair of the STCA Board and Chairs for the Governance and Audit Committee, Waste Strategy South and the Regional Climate Change Initiative
- Undertook a review of the STCA's mode of operation through a series of meetings and a workshop
- Received updates on South Eastern Regional Development Association, Planning Reform, South Central Sub-region and Common Services
- Provided oversight of Waste Strategy South and the Regional Climate Change Initiative
- Agreed to continue to support the Memorandum of Understanding for Joint Communications Activities with the Cradle Coast Waste Management Group and the Northern Tasmanian Waste Management Group
- Resolved to support the Garage Sale Trail
- Completed the Regional Energy Use and Greenhouse Gas Emissions Project
- Commenced Regional Coastal Hazards Project – formalised working group and engaged consultants, Impact Solution and BMT
- Commenced the Regional and Municipal Profiles Project – engaged UTAS Climatology to deliver project
- Commenced Regional Strategy and Council Climate Action templates project – formalised working group and developing a project proposal with UTAS
- Provided a submission to the *Climate Change (State Action) Act 2008*
- Developed an Annual Plan for 2018/19
- Developed a budget strategy for 2019/20
- Conducted roundtable discussions for STCA Mayors
- Conducted an Annual General Meeting and produced an Annual Report
- Produced four quarterly reports
- Received a presentation from Mr Alex Tay, Director of Local Government
- Provided an STCA representative to Destination Southern Tasmania

7. Grants

	<u>2018/19</u>	<u>2017/18</u>
Operational Grants	\$	\$
Climate Change Adaptation	107,000	12,420
Climate Change Communication Project	-	14,000
Regional Planning Initiative	-	100,000
Total Operational Grants	<u>107,000</u>	<u>126,420</u>

At 30 June 2019, a total of \$175,329 (2018, \$189,290) of grants received remained unspent. This amount consists of the following: -

<u>Grants</u>	<u>2018/19</u>	<u>2017/18</u>
	\$	\$
Climate Change Adaptation	127,805	46,272
Climate Change Communications	23,090	23,090
Waste Strategy South	-	52,428
Regional Planning Initiative	24,434	67,500
	<u>175,329</u>	<u>189,290</u>

The Regional Planning Initiative grant received from the Tasmanian State Government is conditional. The Climate Change Adaptation and Climate Change Communications grants are unconditional.

8. Financial Instruments

a) Financial Risk Management

The Authority's financial instruments consist of deposits with banks, accounts receivable and payable.

Credit Risk

Credit risk is the risk of financial loss to the Authority if a customer or counterparty to a financial instrument fails to meet its contractual obligations. The maximum exposure to credit risk is the carrying amount of recognised financial assets as disclosed in the statement of financial position. The Authority does not have any material credit risk exposure because amounts are owed by owner Councils and Government agencies.

Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The primary market risk that the Authority is exposed to is interest rate risk. All cash is subject to variable interest rates. Remaining financial assets and all financial liabilities are non-interest bearing. The Authority's exposure to interest rate risk in relation to cash held at bank is considered to be minimal.

An increase in variable rates of 100 basis points at the reporting date would result in a profit and an increase to equity of \$5,093 (2018; \$4,833). A decrease in variable rates of 100 basis points at the reporting date would result in a loss and a decrease to equity of \$5,093 (2018; \$4,833). This analysis assumes all other variables remain constant. The analysis was performed on the same basis for 2018.

Liquidity Risk

Liquidity risk is the risk that the Authority will not be able to meet its financial obligations as they fall due. The Authority manages liquidity risk by monitoring cash flows. Exposure to liquidity risk is considered to be minimal.

The Authority considers that the carrying amount of its financial assets and liabilities approximate their fair value.

9. Events Subsequent to Balance Date

No events have occurred subsequent to the reporting date that would require adjustment to, or disclosure in, the financial report.

10. Contingent Assets and Liabilities

There were no material contingent assets or contingent liabilities at the reporting date.

11. Key Management Personnel Compensation

Nicholas Heath is currently acting in the management role and receives no remuneration for this service. Board members do not receive remuneration.

12. Other Related Parties Transactions

(a) Each member council of STCA appoints a councillor to represent it on the Authority and vote on its behalf at general meetings of the Authority, and so hold positions that result in them having an influence over the operating policies of Councils with which STCA may conduct transactions.

Name	Term Commenced	Term Expired
Brighton – Mayor Tony Foster	11/2014	
Central Highlands – Mayor Loueen Triffitt	12/2016	
Clarence City – Mayor Doug Chipman	11/2014	
Derwent Valley - Mayor Martyn Evans	11/2014	10/2018
Derwent Valley – Mayor Ben Shaw	11/2018	
Glamorgan/Spring Bay – Mayor Michael Kent	11/2014	10/2018
Glamorgan/Spring Bay – Mayor Debbie Wisby	11/2018	
Glenorchy City – Mayor Kristie Johnston	02/2018	
Hobart City – Lord Mayor Ron Christie	05/2018	10/2018
Hobart City – Lord Mayor Anna Reynolds	11/2018	
Huon Valley – Commissioner Adriana Taylor	12/2016	10/2018
Huon Valley – Mayor Bec Enders	11/2018	
Kingborough – Mayor Steve Wass	11/2014	10/2018
Kingborough – Mayor Dean Winter	11/2018	
Sorell – Mayor Kerry Vincent	11/2014	
Southern Midlands – Mayor Tony Bisdee	11/2014	10/2018
Southern Midlands – Mayor Alex Green	11/2018	
Tasman – Mayor Roseanne Heyward	11/2014	10/2018
Tasman – Mayor Kelly Spaulding	11/2018	
Chairman of the STCA		
Lord Mayor Anna Reynolds	11/2018	
Councillor Tony Bisdee	06/2018	10/2018
Deputy Chairman of the STCA		
then Alderman Ron Christie	06/2018	10/2018
Mayor Bec Enders	06/2019	

b) Transactions with other related parties

During the period the Authority entered into the following transactions with related parties:

<u>Nature of Transactions:</u>	<u>Provider</u>	<u>2018/19</u>	<u>2017/18</u>
Secretarial Services	Andrea Heath	\$ 553	\$ 1,950
Accounting & HR Services	City of Hobart	\$10,000	\$15,500

c) Loans and guarantees to/from related parties

The Authority has not entered into any loans or guarantees with related parties.

d) Loans and guarantees to/from commitments

The Authority has not entered into any commitments with related parties.

e) Transactions with related parties that have not been disclosed

The Authority has not entered into any ordinary citizen transactions with related parties.



Southern Tasmanian Councils Authority

Declaration

The accompanying financial report of the Southern Tasmanian Councils Authority is in accordance with the *Local Government Act 1993*, complies with Australian Accounting Standards, and gives a true and fair view of the Authority's financial position as at 30 June 2019, and of its performance for the year ended on that date.

There are reasonable grounds to believe that the Authority will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board.

A handwritten signature in blue ink, appearing to read "Anna Reynolds".

(Lord Mayor Anna Reynolds)
Chairman

A handwritten date in blue ink, "14/8/19".

(Date)

Independent Auditor's Report

To the Members of the Southern Tasmania Councils Authority

Southern Tasmanian Councils Authority

Report on the Audit of the Financial Report

Opinion

I have audited the financial report of the Southern Tasmania Councils Authority (the Authority), which comprises the statement of financial position as at 30 June 2019 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies and the statement of certification by the members.

In my opinion, the accompanying financial report:

- (a) presents fairly, in all material respects, the financial position of the Authority as at 30 June 2019 and its financial performance and its cash flows for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Members of the Authority for the Financial Report

The members are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1993* and for such internal control as they determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the members are responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless they either intend to the Authority or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the members.
- Conclude on the appropriateness of the members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Ric De Santi
Deputy Auditor-General
Delegate of the Auditor-General

Tasmanian Audit Office

27 September 2019
Hobart



Photo credit: *Cape Bruny Lighthouse* – Adam Gibson (top); *Cape Hauy* – Luke Tscharke (bottom)



APPLICATION FOR PLANNING PERMIT – USE AND DEVELOPMENT
Commercial, Industrial, Forestry and other Non- Residential development
 Use this form to apply for planning approval in accordance with section 57 and 58 of the *Land Use Planning and Approvals Act 1993*

Applicant / Owner Details: [REDACTED]

Owner / s Name Sporting Shooters Association Australia (Tasmania) Inc.

Postal Address P.O. Box 516 Phone No: 0439 949 158
 Glenorchy, Tasmania 7010 Fax No:

Email address secretary@ssaatas.com.au

Applicant Name
 (if not owner)

Postal Address Phone No:
 Fax No:

Email address:

Description of proposed use and/or development: [REDACTED]

Address of new use and development: 770 Woodsdale Road, Runnymede

Certificate of Title No Volume No 113487 Lot No: 1

Description of Use Sport & Recreation (Firing Range)
 Development on site Refer attached Planning Letter

current use of land and building Rural allotment, gravel access road, rural sheds and building

Refer Definitions in Clause 8.2 of the Southern Midlands Planning Scheme 2015
 Attach additional information if required.

E.g. Are there any existing buildings on this title?
 If yes, what is the main building used as?

Is the property Heritage Listed

Please tick ✓ answer
 Yes No

Signage Is any signage proposed?

Please tick ✓ answer
 Yes No

Existing hours of operation

Proposed hours of new operation

Business Details

Hours	am	to	pm
Weekdays			
Sat			
Sun			

Hours	9	am	To	5	pm
Weekdays			Friday		Monday
Sat			Sat		
Sun			Sun		

Number of existing employees

n/a

Number of proposed new employees :

n/a

Traffic Movements

Number of commercial vehicles servings the site at present	n/a	Approximate number of commercial vehicles servicing the site in the future	n/a
--	-----	--	-----

Number of Car Parking Spaces

How many car spaces are currently provided	nil	How many new car spaces are proposed	60
--	-----	--------------------------------------	----

Please tick ✓ answer

Is the development to be staged:

Yes

 No
 X

Is the development to be staged, If yes

Described proposed stages		Described period of proposed stages	
---------------------------	--	-------------------------------------	--

Proposed Material Types

What are the proposed external wall colours	Pale Eucalypt	What is the proposed roof colour	Woodland Grey
What is the proposed external wall materials	Colourbond	What is the proposed roof materials	Colourbond
What is the proposed new floor area m ²	280m ²	What is the estimated value of all the new work proposed	\$200,000

If yes attach details: size, colours, fonts, location

Please attach any additional information that may be required by Part 8.1 Application Requirements of the Planning Scheme.

Signed Declaration

I/we hereby apply for a planning approval to carry out the use or development described in this application and in the accompanying plans and documents, accordingly I declare that:

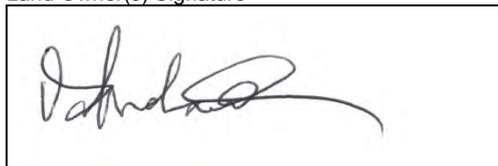
- The information given is a true and accurate representation of the proposed development. I understand that the information and materials provided with this development application may be made available to the public. I understand that the Council may make such copies of the information and materials as, in its opinion, are necessary to facilitate a thorough consideration of the Development Application. I have obtained the relevant permission of the copyright owner for the communication and reproduction of the plans accompanying the development application, for the purposes of assessment of that application. I indemnify the Southern Midlands Council for any claim or action taken against it in respect of breach of copyright in respect of any of the information or material provided.
- I am the applicant for the planning permit and I have notified the owner/s of the land in writing of the intention to make this application in accordance with Section 52(1) of the *Land Use Planning Approvals Act 1993* (or the land owner has signed this form in the box below in "Land Owner(s) signature");

Applicant Signature

Applicant Name (print)

Date

Land Owner(s) Signature



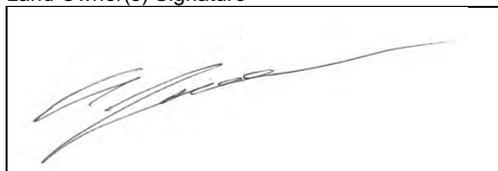
Land Owners Name (please print)

M. Andrewartha
Secretary, SSAA Tasmania

Date

8/8/2019

Land Owner(s) Signature



Land Owners Name (please print)

A. Judd
President, SSAA Tasmania

Date

8/8/2019

DEVELOPMENT – Information & Checklist sheet

Use this check list for submitting your application

Submitting your application ✓

1. All plans and information required per Part 8.1 Application Requirements of the Planning Scheme
2. Copy of the current Certificate of Title, Schedule of Easements and Title Plan (Available from Service Tasmania Offices)
3. Any reports, certificates or written statements to accompany the Application (if applicable) required by the relevant zone or code.
4. Prescribed fees payable to Council

Information

If you provide an email address in this form then the Southern Midlands Council (“the Council”) will treat the provision of the email address as consent to the Council, pursuant to Section 6 of the Electronic Transactions Act 2000, to using that email address for the purposes of assessing the Application under the Land Use Planning and Approvals Act 1993 (“the Act”).

If you provide an email address, the Council will not provide hard copy documentation unless specifically requested.

It is your responsibility to provide the Council with the correct email address and to check your email for communications from the Council.

If you do not wish for the Council to use your email address as the method of contact and for the giving of information, **please tick ✓** the box

Heritage Tasmania

If the Property is listed on the Tasmanian Heritage Register then the Application will be referred to Heritage Tasmania unless an Exemption Certificate has been provided with this Application. (Phone 1300 850 332 (local call cost) or email enquires@heritage.tas.gov.au)

TasWater

Depending on the works proposed Council may be required to refer the Application to TasWater for assessment (Phone 136992)

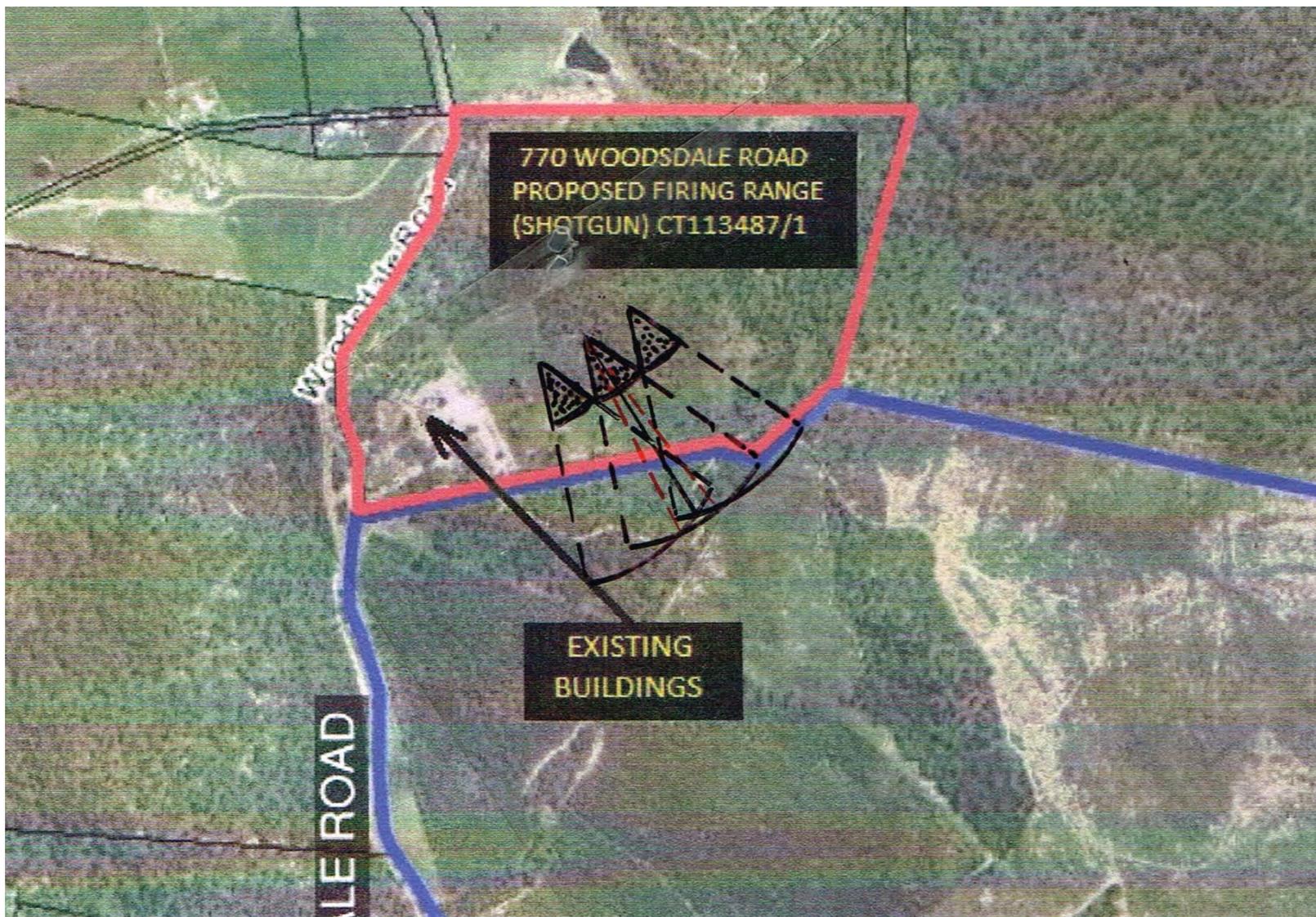
PRIVACY STATEMENT

The Southern Midlands Council abides by the Personal Information Protection Act 2004 and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

Collection of Personal Information: The personal information being collected from you for the purposes of the Personal Information Protection Act, 2004 and will be used solely by Council in accordance with its Privacy Policy. Council is collecting this information from you in order to process your application.

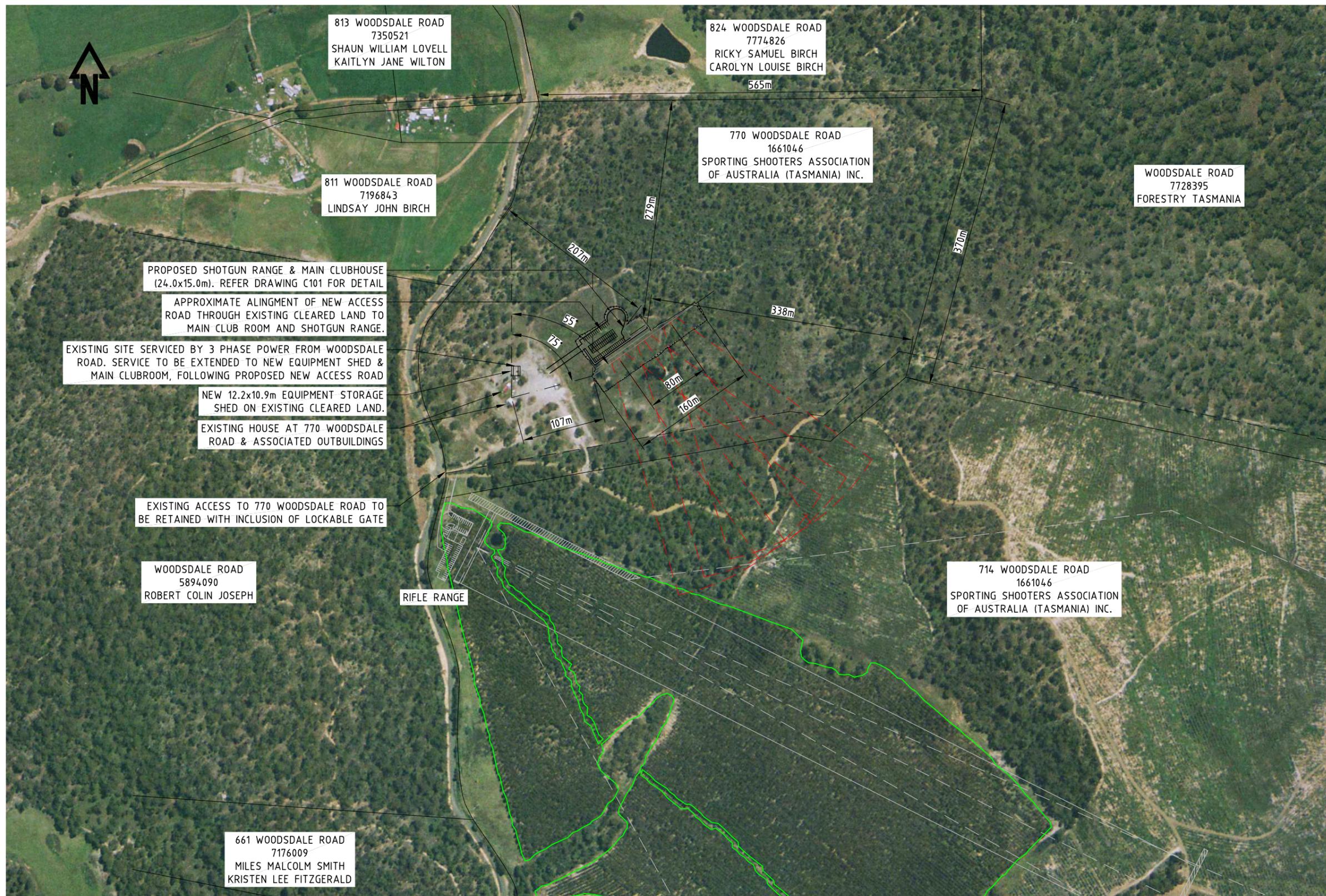
Disclosure of Personal Information: Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required under the Building Act 2000. This information will not be disclosed to any other external agencies unless required or authorised by law.

Correction of Personal Information: If you wish to alter any personal information you have supplied to Council please telephone the Southern Midlands Council on (03) 62545050. Please contact the Council's Privacy Officer on (03) 6254 5000 if you have any other enquires concerning Council's privacy procedures.



DA SHOTGUN RANGE LAYOUT WITH RICHOCHET SAFETY AREAS AS BROKEN LINES – ATTACHMENT C(i)

Schematic Only – Do not Scale



REV	DATE	REMARK
DA	17.10.2019	ISSUED FOR DEVELOPMENT APPROVAL



Johnstone McGee & Gandy Pty. Ltd.
ACN 009 547 139 ABN 76 473 834 852
117 Harrington Street, Hobart, Tas (03) 6231 2555
49-51 Elizabeth Street, Launceston, Tas (03) 6334 5548
www.jmg.net.au info@jmg.net.au info@jmg.net.au

PROJECT
**WOODSDALE ROAD
SHOTGUN RANGE
RUNNYMEDE**
TITLE
**SHOTGUN RANGE &
CLUBHOUSE - SITE PLAN**

Accepted (Discipline Head)	Discipline Head	Date
Accepted (Team Leader)	Team Leader	Date
Approved (Group Manager)	Group Manager	Date

This document must be signed "Approved" by JMG to authorise it for use. JMG accept no liability whatsoever for unauthorised or unlicensed use.

SCALES @ A3	DESIGNED BY	DRAWN BY
1:5000	AH	AH
	PLOT DATE	17/10/2019

DO NOT SCALE. Use only figured dimensions. Locations of structure, fittings, services etc on this drawing are indicative only. CONTRACTOR to check Architects & other project drawings for co-ordination between structure, fabric, fixtures, fittings, services etc. CONTRACTOR to site check all dimensions and exact locations of all items. JMG accepts no responsibility for dimensional information scaled or digitally derived from this document.

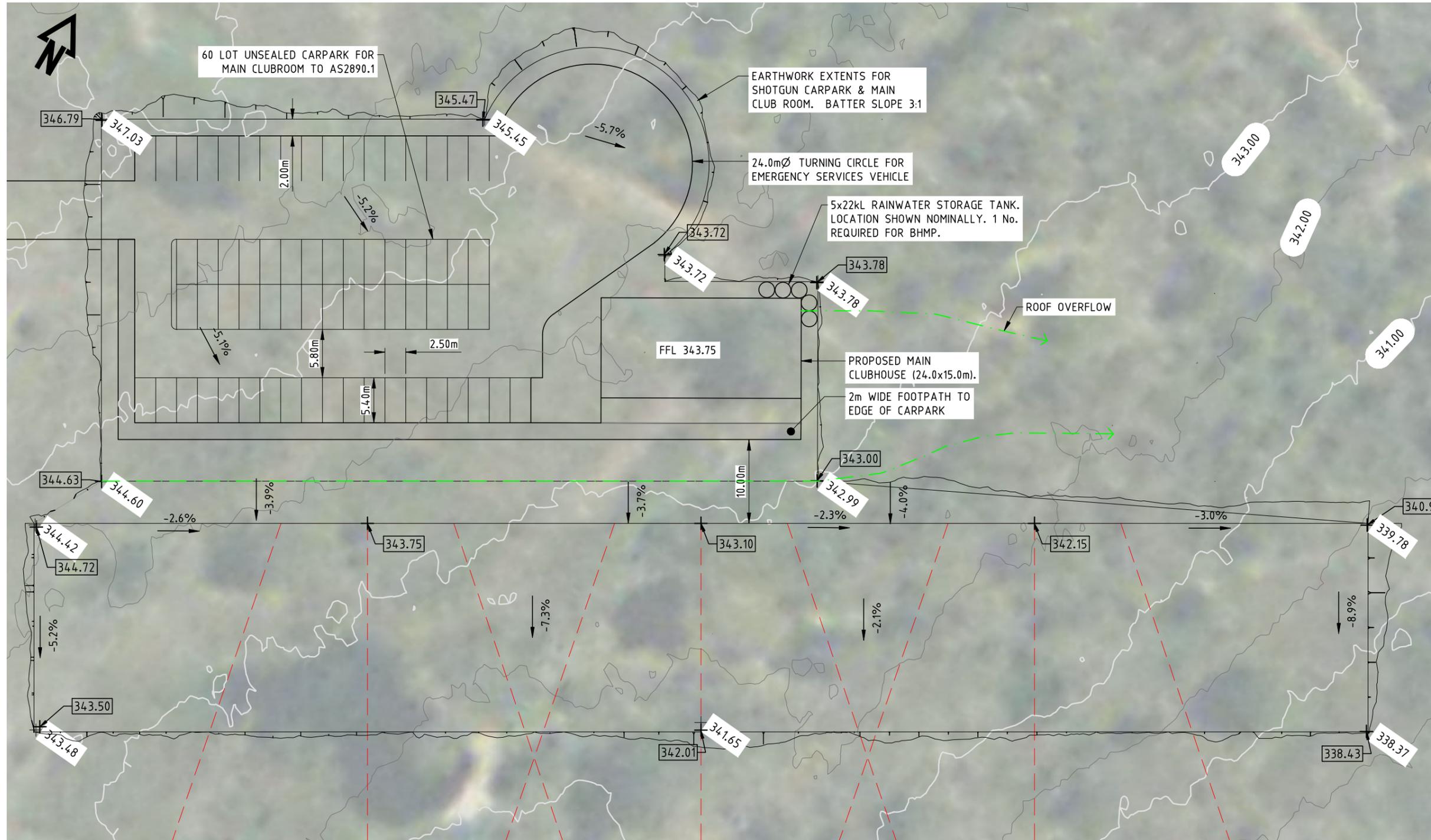
PLOT DETAILS CIVIL3DBASE - NEW PROPERTY BOUNDARIES.DWG

PROJECT NO. **J183049PH**

DWG NO.	REVISION
C100	DA

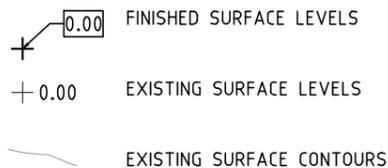
PRELIMINARY PRINT

Copyright © All rights reserved. This drawing and its intellectual content remains the intellectual property of JOHNSTONE MCGEE & GANDY PTY LTD (JMG). The recipient client is licensed to use this drawing for its commissioned purpose subject to authorisation per note above. Unlicensed use is prohibited. Unlicensed parties may not copy, reproduce or retransmit or amend this document or any part of this document without JMG's prior written permission. Amendment of this document is prohibited by any party other than JMG. JMG reserve the right to revoke the licence for use of this document.



NOTES:

- SURFACE RUNOFF FROM NEW UNSEALED CARPARK TO BE CAPTURED AND TREATED WITHIN SWALE DRAIN RUNNING THE LENGTH OF LOW SIDE. DISCHARGE EXCESS FLOW TO SOAKAGE TRENCH OR BIO-RETENTION & DISSIPATION SWALE FOR FURTHER TREATMENT IF REQUIRED
- ONSITE SEWERAGE & WASTEWATER TREATMENT BY OTHERS TO FUTURE DETAIL
- DISCHARGE EXCESS STORMWATER GENERATED BY ROOF AREA TO SOAKAGE TRENCH. TO FUTURE DETAIL
- EXCAVATION EXTENTS SHOWN BASED ON PRELIMINARY DESIGN DRAWINGS & LIDAR SURFACE
- CONTOUR INTERVAL SHOWN 1m



REV	DATE	ISSUED FOR DEVELOPMENT APPROVAL	REMARK
DA	17.10.2019	ISSUED FOR DEVELOPMENT APPROVAL	



Johnstone McGee & Gandy Pty. Ltd.
 ACN 009 547 139 ABN 76 473 834 852
 117 Harrington Street, Hobart, Tas (03) 6231 2555
 49-51 Elizabeth Street, Launceston, Tas (03) 6334 5548
 www.jmg.net.au info@jmg.net.au info@jmg.net.au

PROJECT
**WOODSDALE ROAD
SHOTGUN RANGE -
RUNNYMEDE**

TITLE
**SHOTGUN RANGE, CLUBHOUSE
& BENCHING EARTHWORK
EXTENTS & LEVELS**

Accepted Discipline Head (Discipline Head)	Date
Accepted Team Leader (Team Leader)	Date
Approved Group Manager (Group Manager)	Date

This document must be signed "Approved" by JMG to authorise it for use. JMG accept no liability whatsoever for unauthorised or unlicensed use.

SCALES @ A3	DESIGNED BY	DRAWN BY
1:500	AIH	AIH
	PLOT DATE	18/10/2019

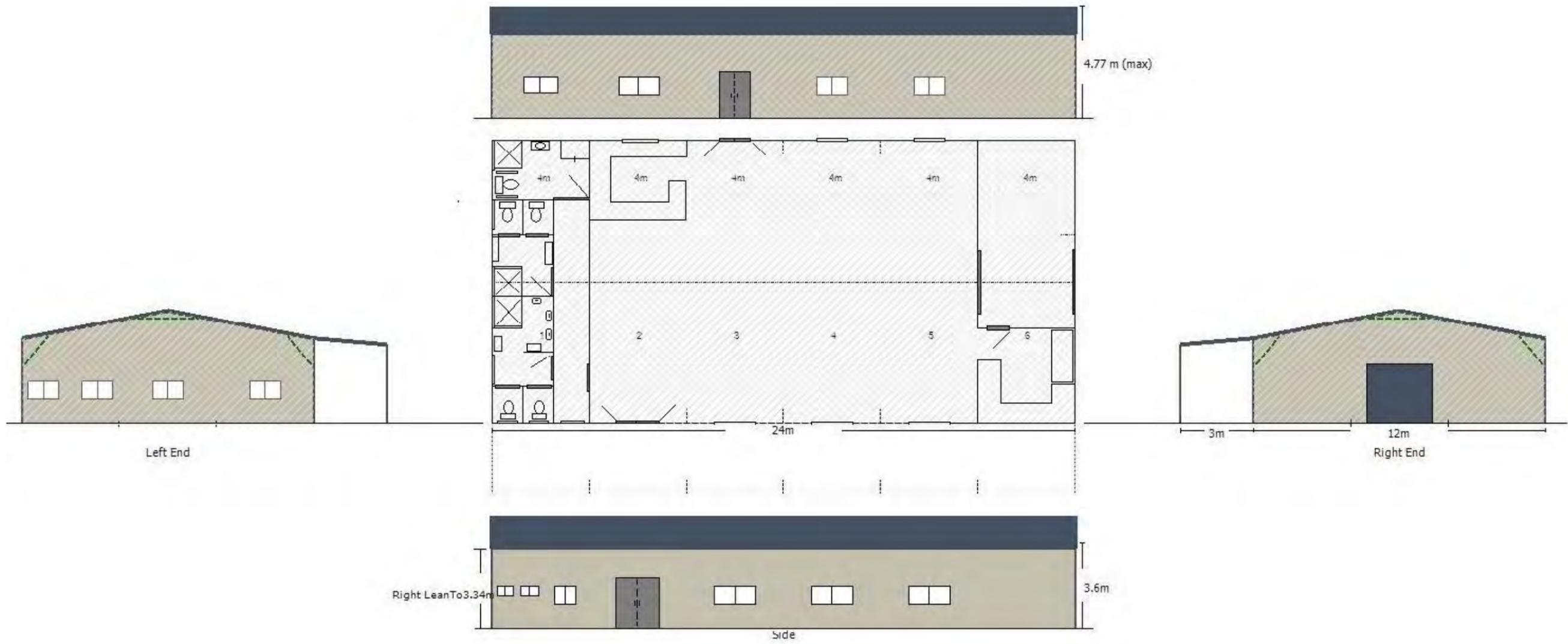
DO NOT SCALE. Use only figured dimensions. Locations of structure, fittings, services etc on this drawing are indicative only. CONTRACTOR to check Architects & other project drawings for co-ordination between structure, fabric, fixtures, fittings, services etc. CONTRACTOR to site check all dimensions and exact locations of all items. JMG accepts no responsibility for dimensional information scaled or digitally derived from this document.

PLOT DETAILS CIVIL3DBASE - NEW PROPERTY BOUNDARIES.DWG

PROJECT NO. **J183049PH**

DWG NO.	REVISION
C101	DA

Copyright © All rights reserved. This drawing and its intellectual content remains the intellectual property of JOHNSTONE MCGEE & GANDY PTY LTD (JMG).
 The recipient client is licensed to use this drawing for its commissioned purpose subject to authorisation per note above. Unlicensed use is prohibited. Unlicensed parties may not copy, reproduce or retransmit or amend this document or any part of this document without JMG's prior written permission. Amendment of this document is prohibited by any party other than JMG. JMG reserve the right to revoke the licence for use of this document.



SSAA (Tas) STATE RANGE (Shotgun)

Main Shotgun Multi-Discipline Clubrooms

Dimensions 24 m X 15 m - Height Front 3.3 m - Rear 3.6 m – Apex 4.77 m - Span 12 m

Attachment D(ii)

Proposed Equipment Storage Facility

11m container based Gable . Outer Mount



This kit covers and protects your containers and provides storage on top.

*11m Span total – **20ft (6.09)m between containers**. 3.6m high at apex.*

20ft (6.09)m long to suit 20ft containers. Use two for 40ft containers.

NOTES:

Roof kit to cover 2 x 40 foot single use containers leaving a 20 foot internal clearance.

Containers to be painted in low reflectivity colour bond colour – “Pale Eucalypt”

Gable roof from low reflectivity custom orb colour _ “Woodlands Grey”

SSAA (Tas)

Ref: DA770WDR

PO Box 516

Glenorchy TAS 7010

7 August 2019

General Manager

Southern Midlands Council

Via email – mail@southernmidlands.tas.gov.au

Attention: Jacqui Tyson

Dear Ms. Tyson,

DEVELOPMENT APPLICATION – FIRING RANGE (SPORTS AND RECREATION) AND ASSOCIATED CLUBHOUSE AND STORAGE FACILITES – 770 WOODSDALE ROAD, RUNNYMEDE (CT 113487/1).

Sporting Shooters Association of Australia (SSAA) Tasmania submits a development application for a firing range (Shotgun disciplines) on land owned by it under freehold title at 770 Woodsdale Road, Runnymede (CT 113487/1). The proposal also includes a club building, storage facility, car parking and minor earthworks.

The proposal will provide for a firing range (Shotgun disciplines) adjacent to, and forming part of, the State multi-discipline firing range facility (DA 2018/59) currently under development on the southernmost adjoining allotment at 714 Woodsdale Road (CT 113488/1), which will allow for yearly competitions and support local SSAA (Tasmania) and visiting club members.

It is noted that although (DA 2018/59) provides for a suitable firing range (Shotgun disciplines) as part of the multi-discipline firing range facility at 714 Woodsdale Road; the location of the approved Shotgun range at that site was not optimal in relation to existing power supply, access road infrastructure, topography constraints, land-use, and range ballistic requirements.

As such, this application for Development Approval on the adjoining site, once and if fully approved, will obviate any ongoing requirement to develop a firing range (Shotgun disciplines) on land at 714 Woodsdale Road and it would then be the intention of SSAA (Tas) to apply to have the current approval on the main site, modified to exclude the shotgun facility on that site.

The subject site at 770 Woodsdale Road provides a relatively unconstrained area with a topography that improves the safety of the shotgun firing range and existing vegetation which assists in reducing potential impacts.

A professional sound consultancy was engaged by SSAA (Tas) for a recent once off shotgun event, held with Firearms Services Tasmania approval at the proposed site, during which sound levels both at the site and at the closest adjoining dwellings to the north and west were taken.

The owners of the properties concerned were approached for and provided permission to access the properties and take the sound measurements.

Although the levels recorded during the event at the adjoining dwellings were less than conversational speech at a distance of 1.0 metre, the orientation, elevation and location of the proposed firing range (Shotgun disciplines) design was consequently adjusted to further minimise sound levels in relation to these dwellings.

It is also noted that the southern boundary as shown on the List Map cadastre does not accurately reflect the true location of this boundary. The true southern boundary is located approximately 30.6 m to the north of the location shown on the List Map cadastre. The identified location of the title boundary has been based on location of original survey markers attached to the subdivision survey of the adjoining parcel. This information was located, and ground truthed, in consultation with Peter Binny Surveys, Blackmans Bay.

This letter serves to provide an assessment of the application against the provisions of the Southern Midlands Interim Planning Scheme 2015 ('the Planning Scheme').

The proposal generates the following discretions:

- 26.3.3 Discretionary Use – as the proposal involves a discretionary use;
- 26.4.3 Design (P1) – due to clearing of native vegetation;
- 26.4.3 Design (P3) – due to the extent of earthworks required to construct the proposed firing range;
- E3.7.1 Buildings and Works, other than Minor Extensions – there is no acceptable solution;
- E5.5.1 Existing road accesses and junctions (P2) – the vehicle movements per day are not anticipated to increase as the approved use will be relocated from the adjoining allotment
- E5.6.2 Road accesses and junctions (P2) – as the proposal includes a 2-way access;
- E7.7.1 Stormwater Drainage and Disposal (P1) – As stormwater will be collected and treated onsite and not disposed of via gravity to public infrastructure.

These discretions are considered acceptable as discussed in the body of this application and the following documents are enclosed in support of the application:

- Development Application form (Attachment A);
- Title information (Attachment B);
- Site Plans (Attachment C);
- Building elevation Plans (Attachment D); and
- Traffic Impact Assessment (Attachment E).

Attachments are separately provided to this letter.

1. Site, Location & Context

The subject site is located at 770 Woodsdale Road, Runnymede (CT 113487/1) (Figure 1).

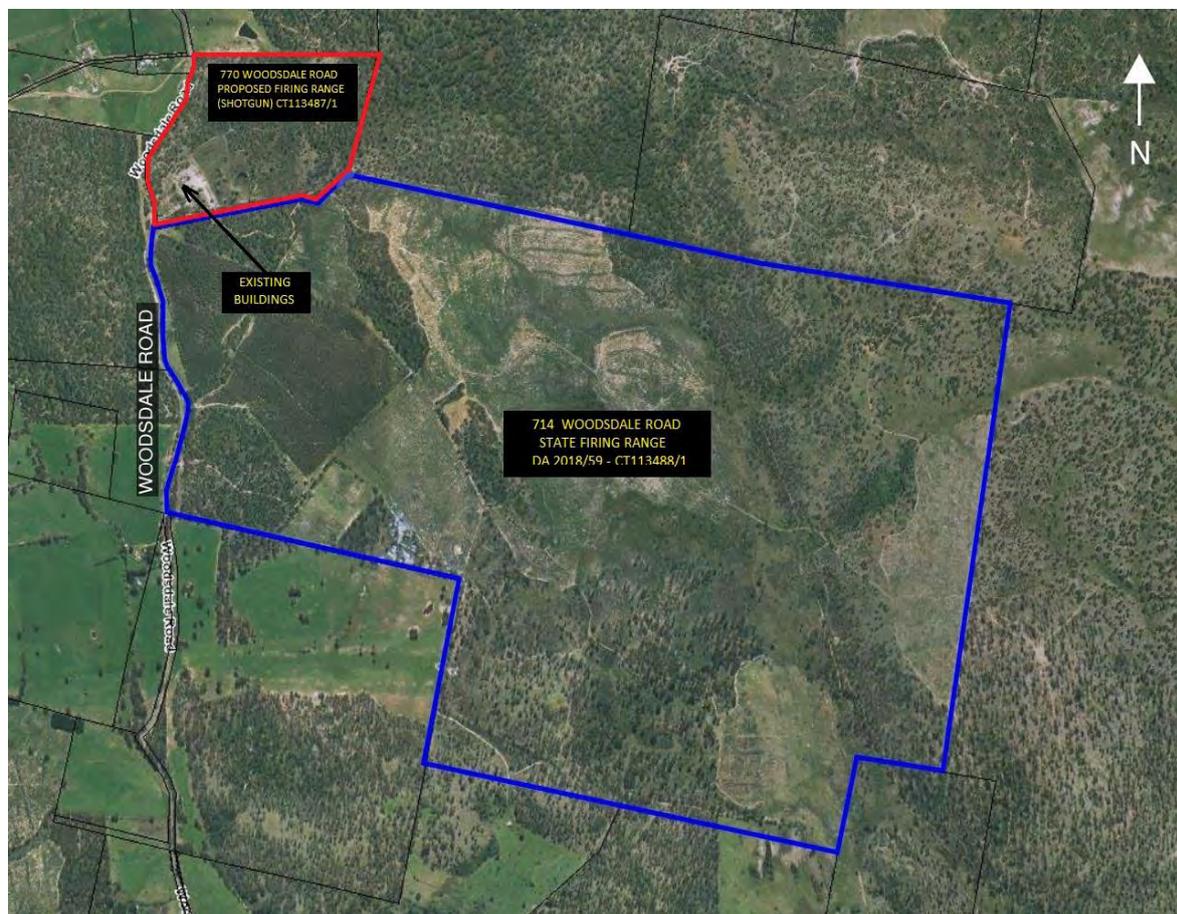


Figure 1 - Subject Site

1. Site, Location & Context (continued)

It has an area of 25.85 ha and has a frontage to Woodsdale Road. The land is zoned Rural Resource under the Planning Scheme.

The site is currently used as a rural allotment featuring a habitable building and is predominantly covered in natural native vegetation. There is a central cleared area approximately 200 m east of the Woodsdale Road frontage, towards the centre of the site. A single all weather access road services the site.

The surrounding area is characterised by rural farmland, forestry plantations and bushland reserves. The surrounding land is similarly zoned Rural Resource.

Title information is provided under Attachment B.

2. Proposal

The proposal is for a State Firing Range (Shotgun) for use by members of the Sporting Shooters Association of Australia (Tasmania) Inc. and visiting club shooters. The facility will include combination ranges for various shot gun disciplines.

Two new buildings are proposed on the site to serve as multi-discipline and shotgun clubrooms and an equipment storage facility. Provision for car parking is provided at the firing range for 60 vehicles.

The multi-discipline clubroom at the proposed Shotgun Range has a maximum floor area of 280.8 m² and will be provided with both toilet and shower facilities as well as a storage room and kitchen/food preparation area.

The proposed clubrooms will be located directly behind the shotgun range firing line to allow for unobstructed observation of firing activities. The proposed site plan and elevation plans for the proposed building are provided under Attachments C & D.

The facility will be accessed via the existing all weather existing driveway. The driveway entry point is located on the southern boundary of the allotment immediately adjacent to the existing northern driveway access point to the State Firing Range development located at 714 Woodsdale Road.

As the proposed use is effectively a re-location of a previously approved use at 714 Woodsdale Road, no increase in total traffic is anticipated and existing sightline distances are considered adequate as recommended in the Traffic Impact Assessment (Attachment E).

The proposed development will require limited tree and vegetation removal; however the extent of this is restricted due to the existing cleared area and the 80 metre clear distance limitation of the required shotgun range templates. The trees and vegetation affected are not within a biodiversity protection area.

Proposed earthworks include levelling and effective lowering of the level of the shotgun firing range 80 metre distance area to maximise safety and to assist in minimising noise from the site. The design of the proposed range alignment has been adjusted such that all firing is directed away from the direction of the adjoining residences and the elevation of the proposed shotgun range is as low as practicable on the site taking into account the existing topography.

Additional acoustic attenuation for sound from the range will be provided through the positioning of the clubrooms building, associated sound reduction fencing as well as planting and establishment of an additional dense tree and vegetation barrier to the north and west of the site.

The proposed hours of operation are the same as approved for DA 2018/59 issued in respect of CT 113488/1 at 714 Woodsdale Road, to maintain the operational capacity of the overall facility.

It is proposed that regular use or development would only operate between the following hours (other than during competitions, as specified) unless otherwise approved by Council's Manager of

Development and Environmental Services: 4 days Friday - Monday 9:00 a.m. to 5:00 p.m.

Proposed competition days are limited to no more than 20 days per year, with both Council and owners/occupiers of residences within 1km of the site to be notified of competition dates in writing at least thirty (30) days prior to the commencement of any competition.

During competition periods the proposed use or development would only operate between the following hours unless otherwise approved by Council's Manager of Development and Environmental Services: 7 days 8.00 a.m. to 8.00 p.m.

1. Planning Assessment

The site is zoned 'Rural Resource' under the *Southern Midlands Interim Planning Scheme 2015* ('the Scheme') (Figure 1). The site is also subject to the Landslide Hazard, Waterway and Coastal Protection Areas and Biodiversity Protection Area overlays.

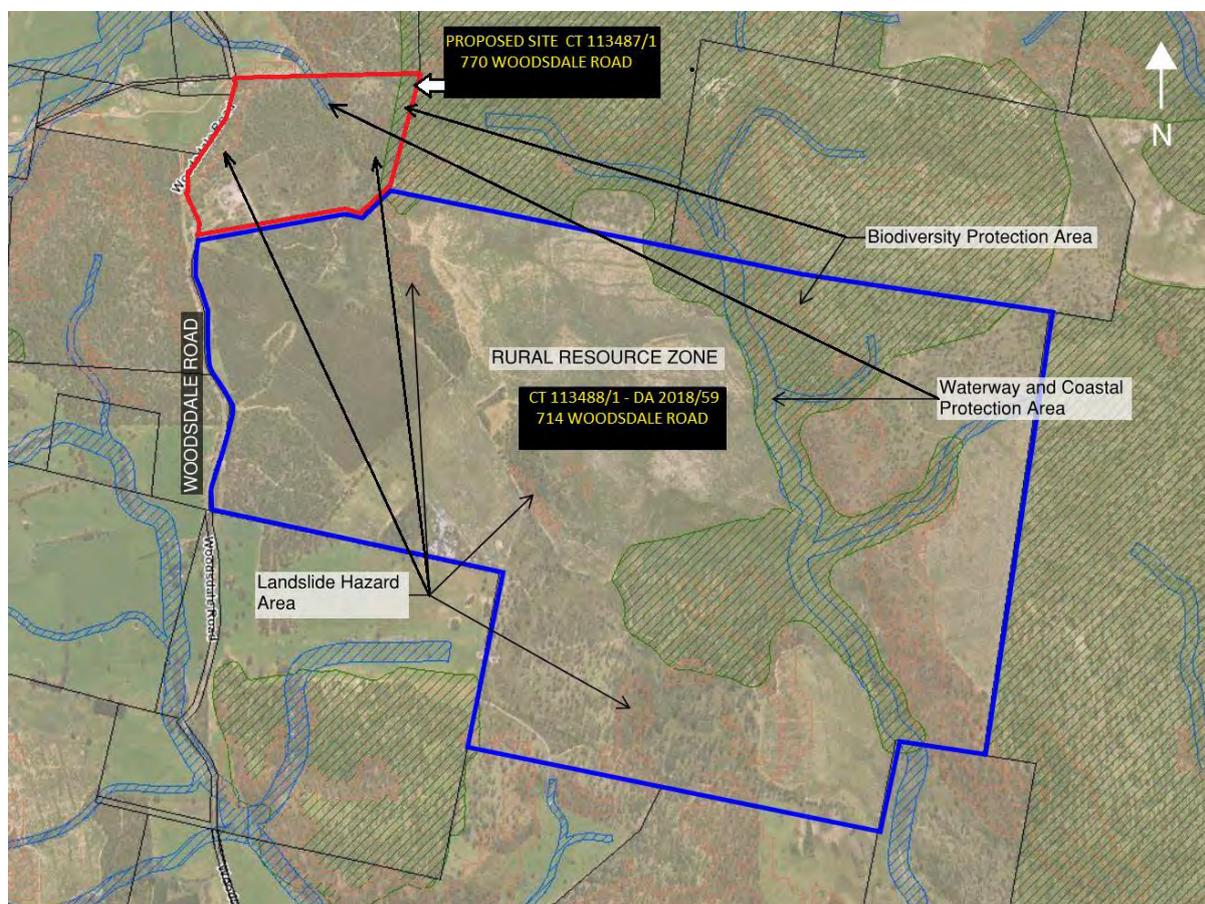


Figure 1 - Zoning and Overlays

1.1 Rural Resource Zone

The proposed development is defined as a 'Sports and Recreation' use. The proposal has been assessed under the applicable standard requirements for the zone and is a discretionary use as per Clause 26.2.

1.1.1 Use Standards - Discretionary Use

26.3.3 Discretionary Use	
<p>A1</p> <p><i>No acceptable solution.</i></p>	<p>P1</p> <p><i>A discretionary non-agricultural use must not conflict with or fetter agricultural use on the site or adjoining land having regard to all of the following:</i></p> <p><i>(a) the characteristics of the proposed non-agricultural use;</i></p> <p><i>(b) the characteristics of the existing or likely agricultural use;</i></p> <p><i>(c) setback to site boundaries and separation distance between the proposed non-agricultural use and existing or likely agricultural use;</i></p> <p><i>(d) any characteristics of the site and adjoining land that would buffer the proposed non-agricultural use from the adverse impacts on amenity from existing or likely agricultural use.</i></p>

<p>A1</p> <p><i>No acceptable solution.</i></p>	<p>P1</p> <p><i>A discretionary non-agricultural use must not conflict with or fetter agricultural use on the site or adjoining land having regard to all of the following:</i></p> <p><i>(a) the characteristics of the proposed non-agricultural use;</i></p> <p><i>(b) the characteristics of the existing or likely agricultural use;</i></p> <p><i>(c) setback to site boundaries and separation distance between the proposed non-agricultural use and existing or likely agricultural use;</i></p> <p><i>(d) any characteristics of the site and adjoining land that would buffer the proposed non-agricultural use from the adverse impacts on amenity from existing or likely agricultural use.</i></p>
--	---

The site is currently used as a rural allotment.

The proposed firing range facility does not involve a sensitive-use activity and therefore will not restrict future agricultural use on adjoining land.

The club facilities are setback a minimum of 100 m from the side boundaries, 250 m from the front boundary and 360 m from the rear, eastern boundary. The closest likely agricultural use is to the north of the site on CT 4297-75 Pt Lot 22436 and to the west of Woodsdale Road. Due to the proposed location and existing topography, it is not anticipated that the buildings will be visible from either location.

The proposal does not include a sensitive use and the required front, side and rear boundary setbacks have been maintained to ensure there is limited potential for conflict between the proposed use and current or future agricultural use of adjoining land parcels. It is also confirmed that the proposed facility and location of the shotgun firing range has been designed in accordance

with requirements of the Tasmanian Police and all ‘fall of shot’ remains wholly within title boundaries of unencumbered freehold land owned by SSAA (Tas) (c).

The site has a varied topography, with an elevated ridgeline and treed areas that creates visual and acoustic buffering between the subject site and adjoining properties (d).

1.1.2 Development Standards

26.4.1 Building Height	
A1	P1
Building height must be no more than:	***
9 m if for a residential use.	
10 m otherwise.	

The maximum building height proposed is 4.77 m, consistent with the requirements of A1. Proposed elevation plans for the building is provided under Attachment D.

26.4.2 Setback	
A1	P1
Building setback from frontage must be no less than:	***
20 m.	

The closest building is setback in excess of 20 m from the frontage, consistent with A1.

A2	P2
Building setback from side and rear boundaries must be no less than:	***
40 m.	

A2	P2
Building setback from side and rear boundaries must be no less than:	***
40 m.	

All buildings are setback in excess of 40 m from the side and rear boundaries, consistent with A2.

It is noted that the southern boundary as shown on the List Map cadastre does not accurately reflect the true location of this boundary. As shown on plan C01, the true southern boundary is located approximately 30.6 m to the north of the location shown on the List Map cadastre. The identified

location of the title boundary has been based on location of original survey markers attached to the subdivision survey of the adjoining parcel. This information was located and ground truthed, in consultation with Peter Binny Surveys, Blackmans Bay.

A3 is not applicable as the subject application does not involve a sensitive use.

<p>A4</p> <p><i>Buildings and works must be setback from land zoned Environmental Management no less than:</i></p> <p><i>50 m.</i></p>	<p>P4</p> <p>***</p>
---	-----------------------------

All adjoining land parcels within 50 m of the site are zoned Rural Resource, therefore the proposal is consistent with A4.

26.4.3 Design	
<p>A1</p> <p><i>The location of buildings and works must comply with any of the following:</i></p> <p><i>(a) be located within a <u>building area</u>, if provided on the title;</i></p> <p><i>(b) be an addition or alteration to an existing <u>building</u>; and</i></p> <p><i>(c) be located in an area not requiring the clearing of <u>native vegetation</u> and not on a skyline or ridgeline.</i></p>	<p>P1</p> <p><i>The location of buildings and works must satisfy all of the following:</i></p> <p><i>(a) be located on a skyline or ridgeline only if:</i></p> <p><i>(i) there are no sites clear of native vegetation and clear of other significant site constraints such as access difficulties or excessive slope, or the location is necessary for the functional requirements of infrastructure;</i></p> <p><i>(ii) significant impacts on the rural landscape are minimised through the height of the structure, landscaping and use of colours with a light reflectance value not greater than 40 percent for all exterior building surfaces;</i></p> <p><i>(b) be consistent with any Desired Future Character Statements provided for the area;</i></p> <p><i>(c) be located in an area requiring the clearing of native vegetation only if:</i></p> <p><i>(i) there are no sites clear of native vegetation and clear of other significant site constraints such as access difficulties or excessive slope, or the location is necessary for the functional requirements of infrastructure;</i></p> <p><i>(ii) the extent of clearing is the minimum necessary to</i></p>

	<i>provide for buildings, associated works and associated bushfire protection measures.</i>
--	---

The proposed Clubroom structure is not on a skyline or ridgeline, based on the contour information and as demonstrated on the overall site plan. No clearing of substantive native vegetation is required for the construction of the Clubroom at the Shotgun Range in the central south eastern sector of the site. The equipment storage facility building is located within existing cleared areas adjacent to an existing shed and will not require any substantive clearance of native vegetation. The performance criteria have therefore been addressed below.

Whilst the site has significant contours and various ridgelines, the proposal does not include any built structures on a skyline or ridgeline, consistent with (a)(i)-(ii).

There are no desired future character statements applicable to the Rural Resource Zone therefore (b) does not apply.

The works that require limited clearing of native vegetation is the construction of the 80 metre distance shotgun range facility layout.

The layout of the building on the site has been dictated by the location of the existing vehicle access but most importantly by the design requirements for recreational firing ranges. The proposed clubroom building has been located as close to the existing access road and proposed shotgun range so to limit additional clearing for the facility. The site has historically been used as a rural allotment and is predominantly devoid of native vegetation and the area of proposed native tree removal is not covered by a biodiversity overlay.

The majority of the proposed developmental area of the site at 770 Woodsdale Road is already cleared and the capacity of the site to provide a suitable alternative location for the proposed shotgun firing range is limited to the location specified, given the specific setback requirements for a shotgun firing range and the use of the existing topographical features to maximise safety and minimise noise emission from the development.

The extent of clearing will be limited to the actual operating footprint of the firing range (Shotgun) with minimal additional clearing required for the multi-discipline clubroom (280m²) and associated car parking facility, consistent with (c)(ii).

As the proposed use is effectively a re-location of the previously approved shotgun firing range at 714 Woodsdale Road, clearance for the facility at that site will be obviated by this approval resulting in a net overall reduction in clearance area as a result of the development.

It is considered that based on the above assessment against the requirements of P1, the proposed removal of native vegetation is acceptable in this instance.

A2 <i>Exterior <u>building</u> surfaces must be coloured using colours with a light reflectance value not</i>	P2
--	----

greater than 40 percent.

The proposed clubroom facilities and associated buildings will be of a similar aesthetic to an agricultural shed and will be finished in muted colour tones of “Pale Eucalypt” and “Woodlands Grey” with a light reflectance value no greater than 40%, consistent with A2.

A3

The depth of any fill or excavation must be no more than 2 m from natural ground level, except where required for building foundations.

P3

The depth of any fill or excavation must be kept to a minimum so that the development satisfies all of the following:

(a) does not have significant impact on the rural landscape of the area;

(b) does not unreasonably impact upon the privacy of adjoining properties;

(c) does not affect land stability on the lot or adjoining areas.

Minor earthworks are required to provide a level benched area on the south eastern section of the allotment to minimise the elevation of the proposed shotgun firing range as a noise attenuation measure. The proposal also includes minor benching works along the north western elevation of the shotgun firing range layout to accommodate the proposed multidisciplinary clubhouse building and associated car parking area. As such, the performance criteria will be addressed.

The proposed earthworks works include the construction of two level benched areas, may potentially extend over a vertical elevation of up to 2.0 metres and transversely up to a maximum distance of 120 metres.

The level benched areas are required to accommodate the construction of the shotgun firing range traps to maximise safety and reduce the potential for shot ricochet. The range will be in accordance with the requirements of the Tasmania Police. The reduced elevation and design of the firing line and clubhouse to the rear of the line will also provide noise attenuation for the shotgun range. Any fill material will be from available material within the existing area on the site.

No additional earthworks are required adjoining the existing access to the site from Woodsdale Road to ensure adequate sight distances for vehicles entering and exiting the site as recommended in the Traffic Impact Assessment.

The proposed earthworks will not be visible from Woodsdale Road and are not likely to have a significant impact on the rural landscape of the area. The proposal is considered to be consistent with P3(a).

The benching will result in a net reduction of elevation and will not result in raised building platforms which would likely generate privacy impacts to adjoining residents. As such, the proposal is considered to be consistent with the requirements of P3(b).

The proposed earthen benching will be constructed out of material already existing in situ and is not located within a landslide hazard area. The works will not impact on the stability of land on any adjoining lots. The proposal is consistent with the requirements of P3(c).

2. Codes

The proposal is subject to the Landslide Hazard, Waterway and Coastal Protection Areas and Biodiversity Protection Area overlays. The proposal has been assessed against the relevant clauses.

2.1 Landslide Hazard Code

E3.7.1 Buildings and Works, other than Minor Extensions	
A1 <i>No acceptable solution</i>	P1 <i>Buildings and works must satisfy all of the following:</i> <i>(a) no part of the buildings and works is in a High Landslide Hazard Area;</i> <i>(b) the landslide risk associated with the buildings and works is either:</i> <i>(i) acceptable risk; or</i> <i>(ii) capable of feasible and effective treatment through hazard management measures, so as to be tolerable risk.</i>

No works are proposed within a High Landslide Hazard area, consistent with (a).

No building or works are proposed within the areas affected by landslide risk as delineated in the overlay mapping. The proposal is consistent with the requirements of P1.

2.2 Road and Railway Assets Code

E5.5.1 Existing road accesses and junctions	
A1 <i>The annual average daily traffic (AADT) of vehicle movements, to and from a <u>site</u>, onto a category 1 or <u>category 2</u> road, in an area subject to a speed limit of more than 60km/h, must not increase by more than 10% or 10 vehicle movements per day, whichever is the greater.</i>	P1 ***

Woodsdale Road is not a Category 1 or 2 road therefore the provisions of A1 do not apply.

<p>A2</p> <p><i>The annual average daily traffic (AADT) of vehicle movements, to and from a <u>site</u>, using an existing <u>accessor junction</u>, in an area subject to a speed limit of more than 60km/h, must not increase by more than 10% or 10 vehicle movements per day, whichever is the greater.</i></p>	<p>P2</p> <p><i>Any increase in vehicle traffic at an existing access or junction in an area subject to a speed limit of more than 60km/h must be safe and not unreasonably impact on the efficiency of the road, having regard to:</i></p> <ul style="list-style-type: none"> <i>(a) the increase in traffic caused by the use;</i> <i>(b) the nature of the traffic generated by the use;</i> <i>(c) the nature and efficiency of the access or the junction;</i> <i>(d) the nature and category of the road;</i> <i>(e) the speed limit and traffic flow of the road;</i> <i>(f) any alternative access to a road;</i> <i>(g) the need for the use;</i> <i>(h) any traffic impact assessment; and</i> <i>(j) any written advice received from the road authority.</i>
--	--

As the speed limit on Woodsdale Road is 100km/h and the proposal will result in an increase in vehicle movements from the existing access junction for this site by more than 10%, the performance criteria must be addressed.

A Traffic Impact Assessment (TIA) has been undertaken for the adjoining site and is provided under Attachment E. As the site is currently used as a rural allotment, vehicle movements are very infrequent. The proposal will result in approximately 40 vehicle movements per day during normal operations. The site will be used three times a year to host state and national title competitions over a weekend period with an expected 100 visitors. During these 'peak' times, the daily traffic volume will be approximately 60 vehicles. Vehicle movements both during normal operations, and during the 3 competition weekends, will be concentrated in the morning and afternoon hours.

The development will utilise the existing two way access, immediately adjacent to the northern access serving 714 Woodsdale Road.

As the proposed use is effectively a re-location of a previously approved use at 714 Woodsdale Road, which utilises the immediately adjoining entrance, no increase in total traffic at this access point is anticipated and existing sightline distances are considered adequate as recommended in the Traffic Impact Assessment (Attachment E).

The nature of Woodsdale Road and a speed limit and traffic flow analysis has been undertaken in the TIA with no issues or disruptions likely to be caused by the proposal.

The proposal is considered to satisfy the criteria of P2 and is supported by a Traffic Impact Assessment (Attachment E).

<p>A3</p> <p><i>The annual average daily traffic (AADT) of vehicle movements, to and from a <u>site</u>, using an existing <u>accessor junction</u>, in an area subject to a speed limit of 60km/h or less, must not increase by more than 20% or 40 vehicle movements per day, whichever is the greater.</i></p>	<p>P3</p> <p>***</p>
--	-----------------------------

The speed limit on Woodsdale road is 100km/h therefore the provisions of A3 do not apply.

E5.6.1 Development adjacent to roads and railways	
<p>A1.1</p> <p><i>Except as provided in A1.2, the following <u>development</u> must be located at least 50m from the <u>rail network</u>, or a <u>category 1 road</u> or <u>category 2 road</u>, in an area subject to a speed limit of more than 60km/h:</i></p> <p><i>(a) new buildings;</i></p> <p><i>(b) other road or earth works; and</i></p> <p><i>(c) building envelopes on new lots.</i></p>	<p>P1</p> <p>***</p>
<p>A1.2</p> <p><i>Buildings may be:</i></p> <p><i>(a) located within a row of existing buildings and setback no closer than the immediately adjacent building; or</i></p> <p><i>(b) an extension which extends no closer than:</i></p> <p style="padding-left: 40px;"><i>(i) the existing building; or</i></p> <p style="padding-left: 40px;"><i>(ii) an immediately adjacent building.</i></p>	<p>P2</p> <p>***</p>

Woodsdale Road is not a Category 1 or 2 Road, and the site does not adjoin a railway network, therefore the provisions of A1.1 and A1.2 do not apply.

E5.6.2 Road accesses and junctions	
<p>A1</p> <p><i>No new <u>access</u> or <u>junction</u> to roads in an area subject to a speed limit of more than 60km/h.</i></p>	<p>P1</p> <p>***</p>

The proposal includes one vehicular access point, which is existing. As such, no new accesses are proposed onto the site, consistent with A1.

<p>A2</p> <p><i>No more than one <u>access</u> providing both entry and exit, or two accesses providing separate entry and exit, to roads in an area subject to a speed limit of 60km/h or less.</i></p>	<p>P1</p> <p><i>For roads in an area subject to a speed limit of 60km/h or less, accesses and junctions must be safe and not unreasonably impact on the efficiency of the road, having regard to:</i></p> <p><i>(a) the nature and frequency of the traffic generated by the use;</i></p> <p><i>(b) the nature of the road;</i></p> <p><i>(c) the speed limit and traffic flow of the road;</i></p> <p><i>(d) Any alternative access;</i></p> <p><i>(e) The need for the access or junction;</i></p> <p><i>(f) any traffic impact assessment; and</i></p> <p><i>(g) any written advice received from the road authority.</i></p>
---	---

The proposal includes one vehicular access point providing both entry and exit, which is existing. As such, no new accesses are proposed onto the site, consistent with A2.

The proposal is considered to satisfy the criteria and is supported by a Traffic Impact Assessment (Attachment E).

E5.6.4 Sight distance at accesses, junctions and level crossings	
<p>A1</p> <p><i>Sight distances at:</i></p> <p><i>(a) an access or junction must comply with the Safe Intersection Sight Distance shown in Table E5.1; and</i></p> <p><i>(b) rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices – Railway crossings, Standards Association of Australia.</i></p>	<p>P1</p> <p>***</p>

As per Section 6.3 of the TIA, the northern access provides adequate sight distance. The recommendations of the TIA are satisfied by the proposal plans and therefore the development is capable of complying with A1(a).

2.3 Parking and Access Code

E6.6.1 Number of Car Parking Spaces	
<p>A1</p> <p><i>The number of on-site car parking spaces must be:</i></p> <p><i>(a) no less than the number specified in Table E6.1.</i></p> <p><i>Except if:</i></p> <p><i>(i) the site is subject to a parking plan for the area adopted by Council, in which case parking provision (spaces or cash-in-lieu) must be in accordance with that plan.</i></p>	<p>P1</p> <p>***</p>

The proposed Sports and Recreation - Firing Range use is not specified under Table E6.1, therefore the provision for parking is determined by a traffic and parking impact assessment. A Traffic Impact Assessment has been undertaken for the adjoining proposal and is provided under Attachment E.

The proposal includes provision for 60 parking spaces at the shotgun range facility. The number of proposed parking spaces has been assessed in the TIA (Attachment E) and is found to be sufficient to meet the demand of the proposed facility.

E6.7.1 Number of Vehicular Accesses	
<p>A1</p> <p><i>The number of vehicle <u>access</u> points provided for each <u>road frontage</u> must be no more than 1 or the existing number of vehicle <u>access</u> points, whichever is the greater.</i></p>	<p>P1</p> <p>***</p>

The property has 1 existing access off Woodsdale Road to the south west which immediately adjoins the access road to 714 Woodsdale Road, Runnymede (CT 113487/1). As such, no new accesses are proposed, consistent with A1.

E6.7.2 Design of Vehicular Accesses	
<p>A1</p> <p><i>Design of vehicle <u>access</u> points must comply with all of the following:</i></p> <p><i>(a) in the case of non-commercial vehicle access; the location, sight distance, width and gradient of an <u>access</u> must be designed and constructed to comply with section 3 – “<u>Access Facilities to Off-street Parking Areas and Queuing Areas</u>” of AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-street car parking;</i></p> <p><i>(b) Not applicable.</i></p>	<p>P1</p> <p>***</p>

The proposal achieves compliance with AS/NZS 2890.1:2004 The proposal is therefore considered to be consistent with the requirements of A1(a).

A1(b) is not applicable as the site will not require access for commercial vehicles.

E6.7.3 Vehicular Passing Areas Along an Access	
<p>A1</p> <p><i>Vehicular passing areas must:</i></p> <p><i>(a) be provided if any of the following applies to an access:</i></p> <p style="padding-left: 40px;"><i>(i) it serves more than 5 car parking spaces;</i></p> <p style="padding-left: 40px;"><i>(ii) is more than 50 m long;</i></p> <p style="padding-left: 40px;"><i>(iii) it meets a road serving more than 6000 vehicles per day;</i></p> <p><i>(b) be 6 m long, 5.5 m wide, and taper to the width of the driveway;</i></p> <p><i>(c) have the first passing area constructed at the kerb;</i></p> <p><i>(d) be at intervals of no more than 50 m along the access.</i></p>	<p>P1</p> <p>***</p>

A vehicular passing area is required as the access will serve more than 5 parking spaces and the access road is greater than 50 m in length.

The minimum road width for the full carriageway is 7 m from the road frontage, allowing sufficient room for the passing of vehicles. The proposal is consistent with the requirements of A1(b)-(d).

E6.7.4 On-site Turning	
<p>A1</p> <p><i>On-site turning must be provided to enable vehicles to exit a <u>site</u> in a forward direction, except where the <u>access</u> complies with any of the following:</i></p> <p><i>(a) it serves no more than two dwelling units;</i></p> <p><i>(b) it meets a road carrying less than 6000 vehicles per day.</i></p>	<p>P1</p> <p>***</p>

Woodsdale Road carries less than 6000 vehicles per day, therefore onsite turning is not required in accordance with A1. However, the shotgun range facility is provided with a parking area for 60 vehicles and adequate aisle width and turning area to ensure all vehicles leave the site in a forward direction.

E6.7.5 Layout of Parking Areas	
<p>A1</p> <p><i>The layout of car parking spaces, <u>access</u> aisles, circulation roadways and ramps must be designed and constructed to comply with section 2 "Design of Parking Modules, Circulation Roadways and Ramps" of AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-street car parking and must have sufficient headroom to comply with clause 5.3 "Headroom" of the same <u>Standard</u>.</i></p>	<p>P1</p> <p>***</p>

The proposed parking area has been designed in accordance with the requirements of AS/NZS 2890.1:2004 as demonstrated on Attachment C(ii).

E6.7.6 Surface Treatment of Parking Areas	
<p>A1</p> <p><i>Parking spaces and vehicle circulation roadways must be in accordance with all of the following;</i></p> <p><i>(a) paved or treated with a durable all-weather pavement where within 75m of a property boundary or a sealed roadway;</i></p> <p><i>(b) drained to an approved stormwater system, unless the road from which access is provided to the property is unsealed.</i></p>	<p>P1</p> <p>***</p>

The proposed vehicular accesses will be constructed of compacted gravel, providing a durable all-weather surface, consistent with A1(a).

The stormwater runoff generated from the driveway will be discharged to an onsite soakage trench (b).

E6.7.7 Lighting of Parking Areas	
<p>A1</p> <p><i>Parking and vehicle circulation roadways and pedestrian paths serving 5 or more car parking spaces, used outside daylight hours, must be provided with lighting in accordance with clause 3.1 "Basis of Design" and clause 3.6 "Car Parks" in AS/NZS 1158.3.1:2005 Lighting for roads and public spaces Part 3.1: Pedestrian area (Category P) lighting.</i></p>	<p>P1</p> <p>***</p>

The facility will not be used outside daylight hours therefore; the proposed parking areas will not require artificial lighting.

E6.7.8 Landscaping of Parking Areas	
<p>A1</p> <p><i>Landscaping of parking and circulation areas must be provided where more than 5 car parking spaces are proposed. This landscaping must be no less than 5 percent of the area of the car park, except in the Central Business Zone where no landscaping is required.</i></p>	<p>P1</p> <p>***</p>

The proposed parking areas are in excess of 100 m from the allotment boundary and will not be visible from the road frontage, therefore it is considered that additional landscaping is not required. The proposal is considered to satisfy the requirements of A1.

E6.7.12 Siting of Car Parking	
<p>A1</p> <p><i>Parking spaces and vehicle turning areas, including garages or covered parking areas in the <u>Inner Residential Zone</u>, <u>Urban Mixed Use Zone</u>, <u>Village Zone</u>, <u>Local Business Zone</u> and <u>General Business Zone</u> must be located behind the <u>building line</u> of buildings located or proposed on a <u>site</u> except if a parking area is already provided in front of the <u>building line</u> of a shopping centre.</i></p>	<p>P1</p> <p>***</p>

The site is zoned Rural Resource therefore the provisions of E6.7.12 do not apply.

E6.7.14 Access to a Road	
<p>A1</p> <p><u>Access to a road</u> must be in accordance with the requirements of the <u>road authority</u>.</p>	<p>P1</p> <p>***</p>

Whilst the portion of road frontage onto Woodsdale Road is technically located on private land, it is understood that the road is administered by Southern Midlands Council. The single access point is existing, and no upgrade is required, consistent with A1.

2.4 Stormwater Management Code

E7.7.1 Stormwater Drainage and Disposal	
<p>A1</p> <p><i>Stormwater from new impervious surfaces must be disposed of by gravity to public stormwater infrastructure.</i></p>	<p>P1</p> <p><i>Stormwater from new impervious surfaces must be managed by any of the following:</i></p> <p><i>(a) disposed of on-site with soakage devices having regard to the suitability of the site, the system design and water sensitive urban design principles;</i></p> <p><i>(b) collected for re-use on the site;</i></p> <p><i>(c) disposed of to public stormwater infrastructure via a pump system which is designed, maintained and managed to minimise the risk of failure to the satisfaction of the Council</i></p>

Stormwater from new impervious surfaces will not be disposed of by gravity to public stormwater infrastructure as the site is not serviced. As such, the performance criteria must be addressed.

Stormwater runoff from all roofed buildings will be captured in rainwater tanks for re-use on the site, consistent with (b). All other semi-pervious surfaces, including the proposed access roads and

car parking areas, will be surfaced with crushed gravel which is a permeable material, and any additional runoff will be captured in onsite stormwater soakage trenches.

The proposal is consistent with A1.

<p>A2</p> <p><i>A stormwater system for a new <u>development</u> must incorporate water sensitive urban design principles^{R1} for the treatment and disposal of stormwater if any of the following apply:</i></p> <p><i>(a) the size of new impervious area is more than 600 m²;</i></p> <p><i>(b) new car parking is provided for more than 6 cars;</i></p> <p><i>(c) a subdivision is for more than 5 lots.</i></p>	<p>P2</p> <p>***</p>
--	-----------------------------

Surface runoff from new unsealed car parking areas is to be captured and treated within a swale drain running the length of the low side of the carpark and access road as shown on Attachment C(ii). Additional discharge excess flow to be re-directed to a soakage trench or bio-retention and dissipation swale. Rainwater tanks are provided to capture runoff from the proposed roofed buildings. It is considered that the proposal addresses the principles of water sensitive urban design principles, A2.

<p>A3</p> <p><i>A <u>minor stormwater drainage system</u> must be designed to comply with all of the following:</i></p> <p><i>(a) be able to accommodate a storm with an <u>ARI</u> of 20 years in the case of non-industrial zoned land and an <u>ARI</u> of 50 years in the case of industrial zoned land, when the land serviced by the system is fully developed;</i></p> <p><i>(b) stormwater runoff will be no greater than pre-existing runoff or any increase can be accommodated within existing or upgraded public stormwater infrastructure.</i></p>	<p>P3</p> <p>***</p>
--	-----------------------------

The proposal includes rainwater tanks for capturing stormwater runoff from all roofed buildings with overflow to be discharged to onsite soakage trenches. Surface runoff from new unsealed car parking areas is to be captured and treated within a swale drain running the length of the low side of the carpark and access roads as shown on Attachment C(ii). Any additional discharge excess flow would be re-directed to a soakage trench or bio-retention and dissipation swale for further treatment if required.

With the above stormwater measures, the proposal will not result in an increase of stormwater runoff than pre-existing conditions with all stormwater being captured and treated on site, consistent with A3.

The proposal does not include a major stormwater drainage system therefore the provisions of A4 do not apply.

2.5 Biodiversity Code

The site contains a Biodiversity Protection Area across the eastern portion of the site. The proposed works are located wholly outside of this area and no native vegetation within the biodiversity protection area is proposed to be removed or disturbed as part of this proposal. Therefore, the developments standards under Clause E10.0 are not considered applicable.

2.6 Waterway and Coastal Protection Code

The site contains a small area covered by the Waterway and Coastal Protection overlay extending a short distance into the allotment from the northern boundary. The proposed works are located wholly outside of this area therefore, the developments standards under Clause E11.0 are not considered applicable.

3. Summary

This proposal seeks to obtain a permit for a firing range (Shotgun disciplines), associated clubrooms equipment storage facilities, car parking and minor earthworks at 770 Woodsdale Road, Runnymede (CT 113487/1).

The proposal generates the following discretions:

- 26.3.3 Discretionary Use - as the proposal involves a discretionary use;
- 26.4.3 Design (P1) - due to clearing of native vegetation;
- 26.4.3 Design (P3) - due to the extent of earthworks required to construct the proposed earthen benching;
- E3.7.1 Buildings and Works, other than Minor Extensions - there is no acceptable solution;
- E5.5.1 Existing road accesses and junctions (P2) - the vehicle movements per day to and from the site will increase by more than 10%; overall vehicle movements will not increase due to approved use relocation.
- E5.6.2 Road accesses and junctions (P2) - as the proposal includes 1 x 2-way access; but is immediately adjoining an existing access.
- E7.7.1 Stormwater Drainage and Disposal (P1) - As stormwater will be collected and treated onsite and not disposed of via gravity to public infrastructure.

These discretions are considered acceptable as discussed in the body of this report.

If Council requires any further information or clarification with respect to this application, please contact SSAA (Tas) Inc. Secretary: Matt Andrewartha on 0439 949 158 or at secretary@ssaatas.com.au.

Yours faithfully

ANDREW JUDD

PRESIDENT: SSAA (Tas) Inc.



TRAFFIC IMPACT ASSESSMENT

**PROPOSED
FIRING RANGE FACILITY
DEVELOPMENT**

**WOODSDALE ROAD
RUNNYMEDE**

JULY 2018

TRAFFIC IMPACT ASSESSMENT

PROPOSED STATE FIRING RANGE FACILITY DEVELOPMENT

WOODSDALE ROAD RUNNYMEDE

JULY 2018

CONTENTS

	Page Number
1. INTRODUCTION	4
2. SITE DESCRIPTION	5
3. DEVELOPMENT PROPOSAL	6
4. EXISTING ROAD AND TRAFFIC ENVIRONMENT	7
4.1 Road Characteristics	7
4.2 Traffic Activity	11
4.3 Crash Record	13
5. TRAFFIC GENERATION BY THE DEVELOPMENT	15
6. TRAFFIC ASSESSMENT AND IMPACT	16
6.1 Operational Impact of Traffic Activity to and from the Proposed Development	16
6.2 Woodsdale Road/Access Driveway Junction Layout	16
6.3 Sight Distances along Woodsdale Road at Site Driveway Junctions	17
6.4 Internal Traffic Access, Circulation and Parking Provisions	23
7. SUMMARY AND RECOMMENDATIONS	24

ATTACHMENTS

Attachment A: Drawings of proposed development site layout

REFERENCES:

- Australian Standard AS 1742.2-2009 – Manual of uniform traffic control devices Part 2: Traffic control devices for general use
- AUSTRROADS – Guide to Road Safety Part 6: Road Safety Audit
- AUSTRROADS – Guide to Road Design Part 4: Intersections and Crossings General (2017)
- AUSTRROADS – Guide to Road Design Part 4A: Unsignalised and Signalised Intersections (2017)
- AUSTRROADS – Guide to Traffic Management Part 6: Intersections, Interchanges and Crossings
- Australian Standard AS 2890 – Parking Facilities, Part 1 – Off-street car parking
- Southern Midlands Interim Planning Scheme 2015

1. INTRODUCTION

The Sporting Shooters Association of Australia (Tasmania) Inc are proposing to establish a state firing range facility on a site off Woodsdale Road near Runnymede.

This Traffic Impact Assessment (TIA) report has been prepared in support of the proposed development and to assist the Southern Midlands Council in assessing the development application.

The report describes the current road and traffic conditions in the area of the development site. An assessment is made of the traffic that the development will generate and the effect of this traffic on the Woodsdale Road.

Advice is also provided on the internal traffic circulation, parking provision and layout as well as access arrangements for the development site including available sight distances along Woodsdale Road.

The report is based on the Department of State Growth Traffic Impact Assessment Guidelines.

The techniques used in the investigation and assessment incorporate best practice road safety and traffic management principles.

2. SITE DESCRIPTION

The development site is located on the Woodsdale Road, around 7.5km north of the junction with the Tasman Highway at Runnymede.

The location of the development site is in a bushland and rural farming area.

The property has two gravel access driveways off the eastern side of the Woodsdale Road, some 750m apart, which will be retained and upgraded for use by the proposed development.

The location of the proposed development site and the driveways to the ranges are highlighted on the extract from the area map for this area, seen as Figure 2.1.

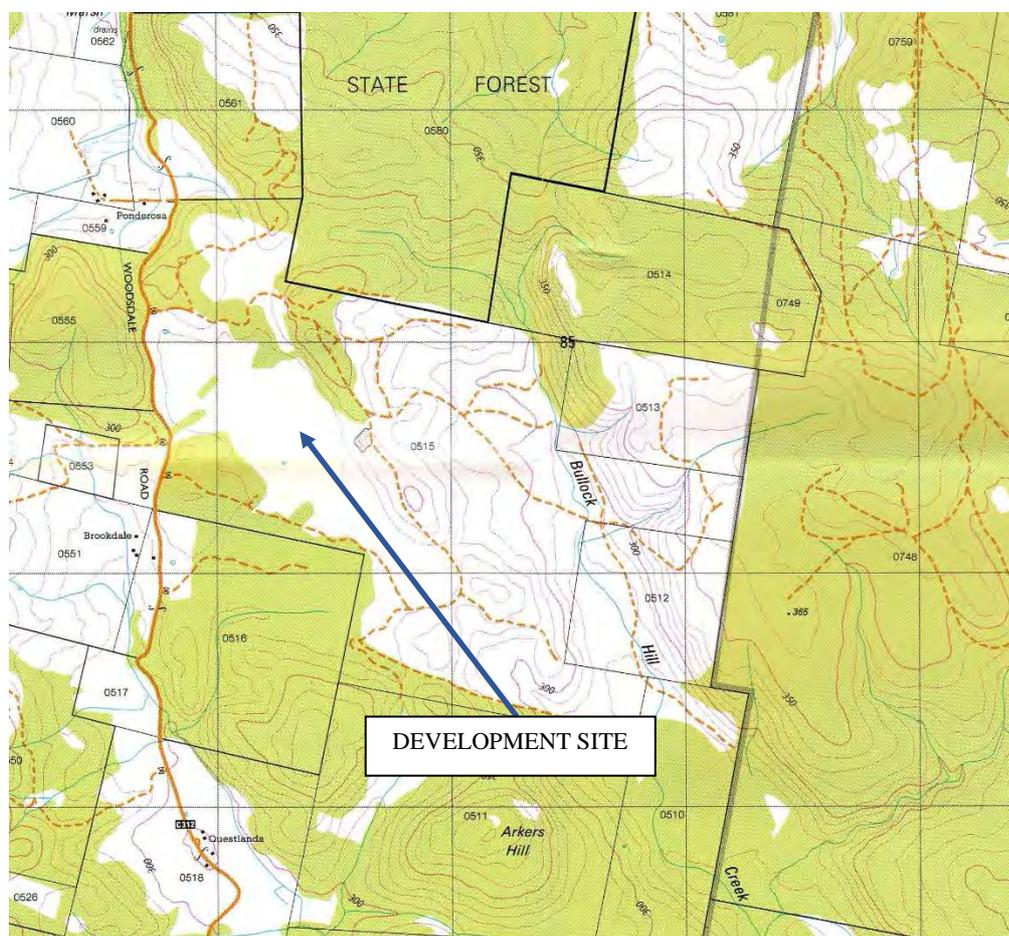


Figure 2.1: Extract of area map showing location of proposed development site

3. DEVELOPMENT PROPOSAL

As indicated earlier, Sporting Shooters Association of Australia (Tasmania) Inc [SSAA (TAS) Inc] are proposing to develop the site for use as a firing range facility.

There will be three firing ranges established across the site, a rifle range, a shotgun range and a pistol range, managed by SSAA (TAS) Inc.

Access to the ranges will be via two driveways, the southern driveway leading to the pistol range; the northern driveway to the rifle and shotgun ranges. The driveways will be upgraded, and extensions will be constructed, as required, to a width of 7m wide to provide access to each range.

As well as the establishment of the firing ranges and driveways, the development will include new club houses and a car parking area for at least 60 cars at each range.

The predominant hours of use of the ranges will be between 9:00am to 5:00pm - 7 days a week.

Drawings detailing the proposed development are included as Attachment A to this report.

4. EXISTING ROAD AND TRAFFIC ENVIRONMENT

4.1 Road Characteristics

The Woodsdale Road is maintained by the Southern Midlands Council.

The road has a generally winding horizontal and vertical alignment along its length northwards from the Tasman Highway past the development site.

In the area of the development site Woodsdale Road is sealed to a width of around 5.3m with around a half metre wide gravel shoulder along each side.

The southern driveway is located on the eastern side of the Woodsdale Road at a point where the southern road approach has an upgrade on a slight horizontal curve to the right up to the driveway and a relatively straight and flat section beyond the driveway.

The northern driveway is also located on the eastern side of the Woodsdale Road, on the outside of a horizontal curve with reverse horizontal curves to both the north and south of the driveway. In this area the road follows a downgrade to the north.

There are guideposts along both sides of the road in this area but no other traffic control measures.

The rural speed limit of 100km/h applies to Woodsdale Road.

Photographs 4.1 to 4.4 provide views of the Woodsdale Road approaches to the two driveways.

The two driveways off Woodsdale Road which will provide access to the ranges are currently formed as gravel tracks. The gated entry to the two driveways are seen in Photographs 4.5 and 4.6.



Photograph 4.1: View to north along Woodsdale Road towards southern development site access driveway ahead on right (at parked car)



Photograph 4.2: View to south along Woodsdale Road towards southern development site access driveway ahead on left (at parked car)



Photograph 4.3: View to north along Woodsdale Road towards northern development site access driveway ahead on right (at parked car)



Photograph 4.4: View to south along Woodsdale Road towards northern development site access driveway ahead on left (at parked car)



Photograph 4.5: View of southern development site driveway from Woodsdale Road



Photograph 4.6: View of northern development site driveway (on right) from Woodsdale Road

4.2 Traffic Activity

With most of the traffic to and from the development site expected to pass through the Woodsdale Road/Tasman Highway junction, an enquiry was made to the Department of State Growth about available traffic data for the Tasman Highway.

The most recent traffic survey data for the Tasman Highway was recorded in May 2017 at a point 2.25km north of Fingerpost Road. The length of the Tasman Highway between Fingerpost Road and Woodsdale Road is a uniform traffic segment.

The data for the survey site show the following:

Average Weekday Traffic (May 2017):	- 2,066 vehicles/day
Morning Weekday Peak Hour Traffic (10-11am):	- 85 vehicles to north - 92 vehicles to south
Afternoon Weekday Peak Hour Traffic at 4-5pm:	- 109 vehicles to north - 81 vehicles to south

The average hourly traffic distribution for each direction of travel as well as the two-way traffic on weekdays is shown graphically in Figure 4.1.

The Saturday traffic volume was 89% that of the average weekday and the Sunday traffic volume was around the same as the average weekday traffic volume.

The seasonal traffic variation over the year at the survey site is consistent with Seasonal Group P59 for which the monthly variation is as shown in Figure 4.2.

The traffic growth at the survey site on the Tasman Highway has been 3.3% p.a. over the last couple of decades. Around 6.6% of the traffic is commercial vehicles.

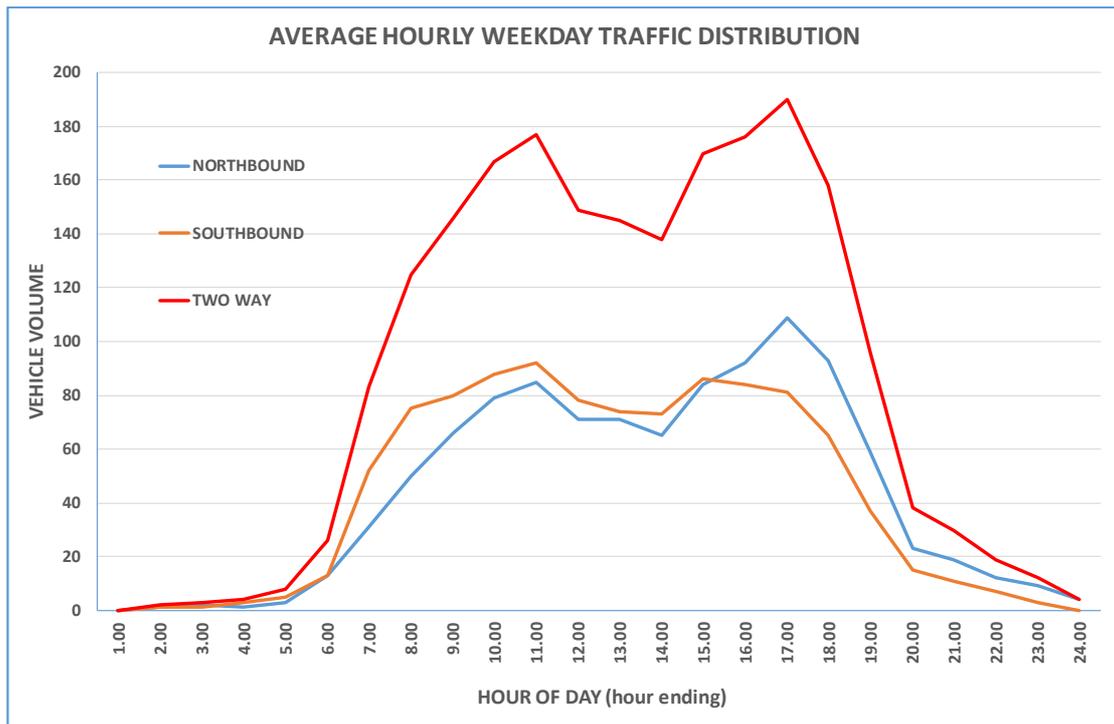


Figure 4.1: Average Hourly Weekday Traffic Distribution on Tasman Highway north of Fingerpost Road

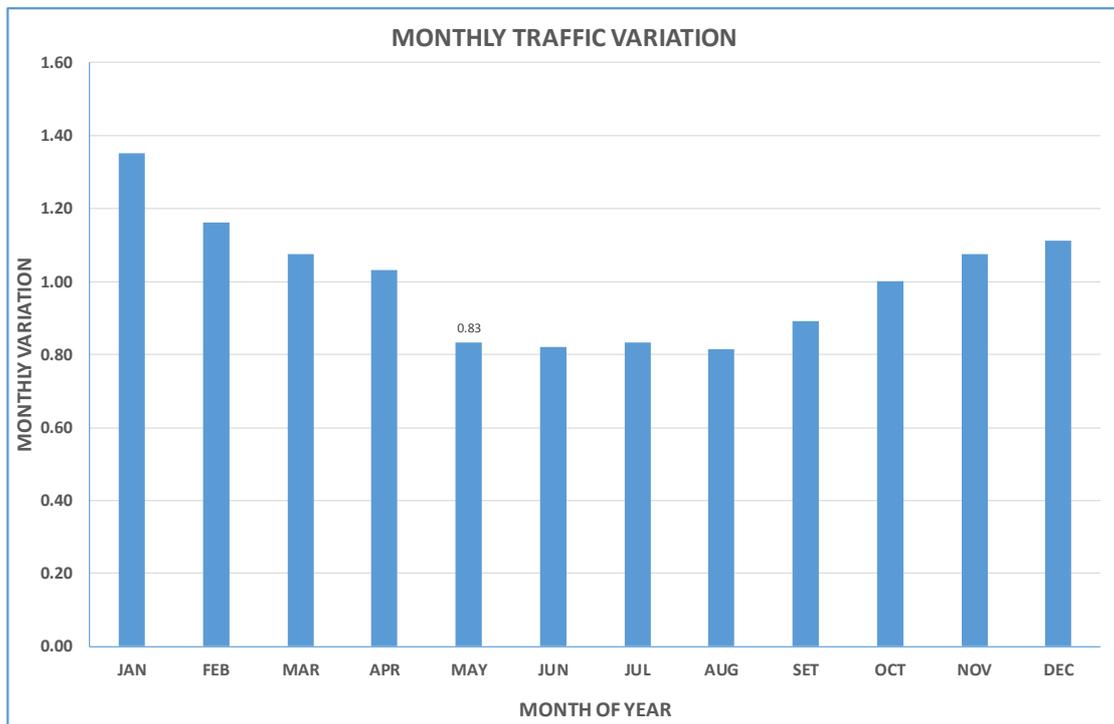


Figure 4.2: Seasonal Traffic Variation on Tasman Highway

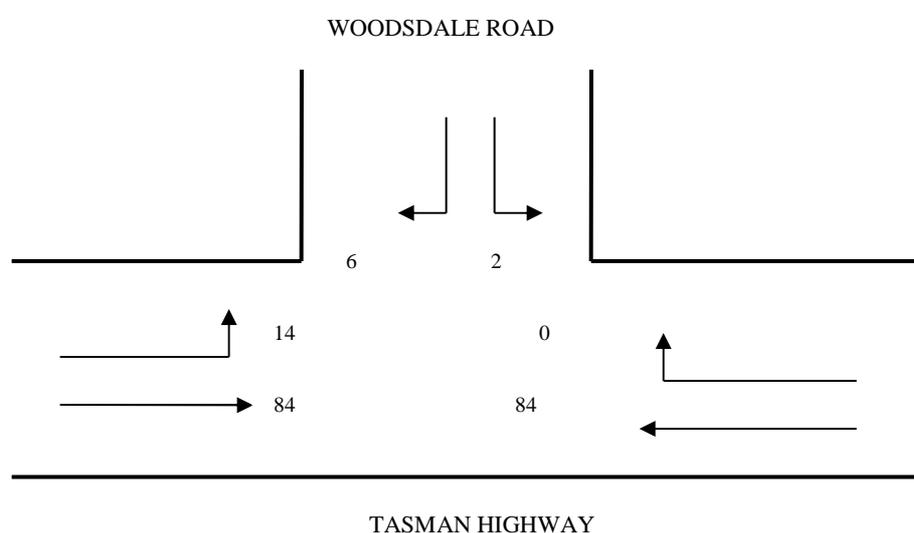
In order to have some knowledge of the traffic volume on Woodsdale Road, a turning traffic volume survey was undertaken at the Tasman Highway/Woodsdale Road junction during the 10:30am to 11:00am period on Friday 20 July 2018. The survey data has been presented in Figure 4.3.

The highway traffic volume in Figure 4.3 is consistent with the DSG survey data for this time of day.

The turning traffic volume survey recorded the equivalent of 22 vehicles/hour using Woodsdale Road at the highway junction.

During investigations at the development site, there were 13-17 vehicles/hour passing the development site during the 11:00am to 1:00pm period.

These data indicate the traffic volume past the development site would be around 150-200 vehicles/day.



**Figure 4.3: Turning Traffic at Woodsdale Road/Tasman Highway
10:30am to 11:00am X 2**

4.3 Crash Record

All crashes that result in personal injury are required to be reported to Tasmania Police. Tasmania Police record all crashes that they attend. Any crashes that result in property damage only which are reported to Tasmania Police are also recorded even though they may not visit the site.

Details of reported crashes are collated and recorded on a computerised database that is maintained by the Department of State Growth.

Information was requested from the Department of State Growth about any reported crashes along Woodsdale Road between the Tasman Highway and Buckland Road, a distance of around 22km.

There have been 14 crashes reported along this section of Woodsdale Road over the past five and a half years since January 2013.

Nine of these crashes have been single vehicle loss of control crashes and all but one resulted in injury.

There have been three crashes within the first kilometre to the north of the Tasman Highway and the next crash site was around 2.7km to the north of the northern driveway to the development site with all other crashes occurring further to the north.

The crash record is not a concern with respect to the proposed development. However, there are a number of sharp bends (45km/h or less) along Woodsdale Road that do not have any curve warning signs or warning signs without advisory speed plates.

With the travel speed along Woodsdale Road being around 70- 80km/h on straighter sections of the road and with the number of loss of control crashes, five during hours of darkness, it is recommended the council review the need for additional advisory signing along the road.

5. TRAFFIC GENERATION BY THE DEVELOPMENT

In order to have clear indication of the traffic that the proposed development will generate, information has been sought from the project proponents about the proposed use of the site.

Advice has been received that the ranges be available for use during daylight hours (9am to 5:00pm) and for National and State Competitions, which will occur three times a year, to take advantage of the available light in Tasmania on a seasonal basis.

During normal operations, the predominant use would occur between 9am to 5pm and normally there will be a maximum of 40 car movements per day, 7 days a week.

Three national title weekend competitions will be held at the site each year which will attract a maximum of 100 people. With car sharing, there will be approximately 60 cars (car occupancy of 1.7) entering the site in the morning and leaving in the afternoon on each of these three occasions.

Vehicle arrivals in the morning would spread over about 90 minutes and vehicle departures in the afternoon spread over about 120 minutes with competitors arriving from and leaving for various destinations. These time periods would not alter substantially for the three major completions.

With the vehicle arrivals and departures spread over these periods of time, the maximum traffic generation rate on the busiest few days the year will be around 30-40 vehicles/hour.

6. TRAFFIC ASSESSMENT AND IMPACT

The main issues to be considered with respect to the proposed development are the safety of motorists on Woodsdale Road turning to and from the development site when visiting the firing range facility as well as the access, circulation and parking provisions within the site.

6.1 Operational Impact of Traffic Activity to and from Proposed Development

Based on the discussion in Section 5 of this report, the proposed development will generate up to 60 vehicles to the site in the morning and from the site in the afternoon, mostly much less than this over the year. The traffic generation rate will be around 30-40 vehicles/hour on the three national title weekends and much less than this at all other times of the year.

The addition of this hourly traffic flow along Woodsdale Road will not create any operational traffic issues.

The conflicting traffic volume at the junction of the firing range facility driveways with the Woodsdale Road will be no more than 60 vehicles/hour.

Traffic volumes up to 1,500 vehicles/hour can generally be accommodated between conflicting traffic streams at intersections before traffic problems can begin to arise. The traffic conflict in this case will be less than 5% of this maximum volume. The traffic will therefore operate at a Level of Service A with low degree of saturation and there will be minimal queueing or traffic delay.

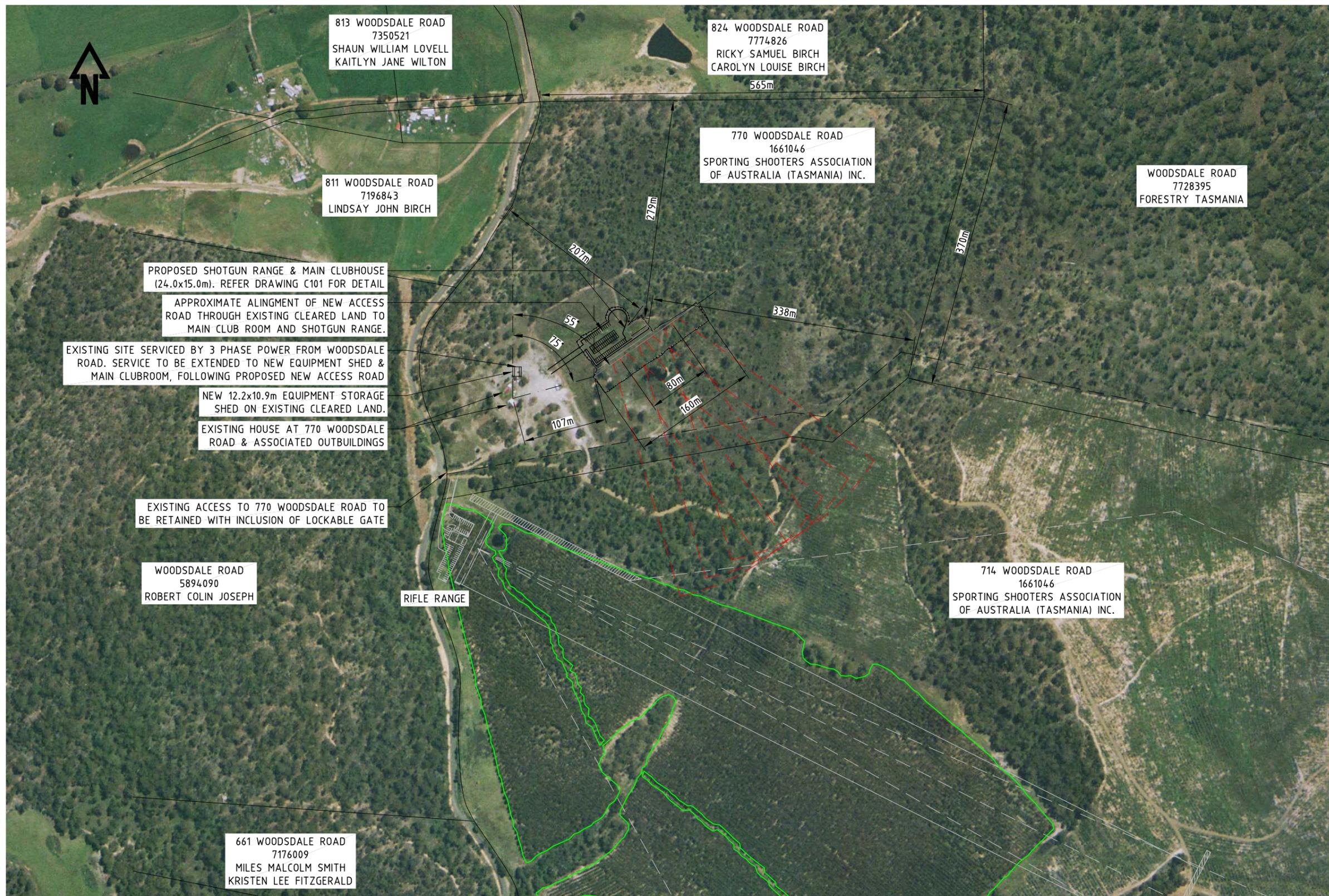
No operational or capacity issues will arise on the Woodsdale Road as a result of this development.

This also applies to the Tasman Highway/Woodsdale Road junction where the conflicting traffic volume will be no more than 500 vehicles/hour during the afternoon peak hour on a national title weekend in the busiest month of the year in 10 years' time.

6.2 Woodsdale Road/Access Driveway Junction Layout

Having regard to the vehicle volume that the firing range facility development will generate during peak hours, there is not a need for any special junction treatment required on Woodsdale Road at access driveways or along the driveways into the site.

The driveways will have a width of 7.0m from the edge of the sealed surface into the development site. This width is quite sufficient for the expected traffic activity and will allow passing of opposing vehicles entering and exiting the driveway.



DA	17.10.2019	ISSUED FOR DEVELOPMENT APPROVAL
REV	DATE	REMARK



Johnstone McGee & Gandy Pty. Ltd.
ACN 009 547 139 ABN 76 473 834 852
117 Harrington Street, Hobart, Tas (03) 6231 2555
49-51 Elizabeth Street, Launceston, Tas (03) 6334 5548
www.jmg.net.au info@jmg.net.au info@jmg.net.au

PROJECT
**WOODSDALE ROAD
SHOTGUN RANGE
RUNNYMEDE**
TITLE
**SHOTGUN RANGE &
CLUBHOUSE - SITE PLAN**

Accepted (Discipline Head)	Discipline Head	Date
Accepted (Team Leader)	Team Leader	Date
Approved (Group Manager)	Group Manager	Date

This document must be signed "Approved" by JMG to authorise it for use. JMG accept no liability whatsoever for unauthorised or unlicensed use.

SCALES @ A3	DESIGNED BY	DRAWN BY
1:5000	AH	AH
	PLOT DATE	17/10/2019

DO NOT SCALE. Use only figured dimensions. Locations of structure, fittings, services etc on this drawing are indicative only. CONTRACTOR to check Architects & other project drawings for co-ordination between structure, fabric, fixtures, fittings, services etc. CONTRACTOR to site check all dimensions and exact locations of all items. JMG accepts no responsibility for dimensional information scaled or digitally derived from this document.

PLOT DETAILS CIVIL3DBASE - NEW PROPERTY BOUNDARIES.DWG

PROJECT NO. **J183049PH**

DWG NO.	REVISION
C100	DA

PRELIMINARY PRINT

Copyright © All rights reserved. This drawing and its intellectual content remains the intellectual property of JOHNSTONE MCGEE & GANDY PTY LTD (JMG). The recipient client is licensed to use this drawing for its commissioned purpose subject to authorisation per note above. Unlicensed use is prohibited. Unlicensed parties may not copy, reproduce or retransmit or amend this document or any part of this document without JMG's prior written permission. Amendment of this document is prohibited by any party other than JMG. JMG reserve the right to revoke the licence for use of this document.

While normally the initial section of any driveway meeting a sealed road should also be sealed, it is recommended the initial 15m of the driveways in this case be constructed of gravel materials which will not be readily picked up by car wheels and carried onto the Woodsdale Road sealed pavement.

6.3 Sight Distances along Woodsdale Road at Site Driveway Junctions

Investigations were undertaken on Woodsdale Road at the junction of the driveways to the development site to determine the adequacy of available sight distances along Woodsdale Road.

Southern driveway

Measurement of the sight lines along Woodsdale Road to the north and south of the southern driveway from a point 3m back from the edge of seal has found that the available sight distances are around 172m to the north and around 109m to the south for vehicles waiting to enter the Woodsdale Road. The sight distances to and from a vehicle waiting to turn right into the driveway are around 154m to the north and 123m to the south.

The available sight lines are seen in Photographs 6.1 to 6.4.

A survey of the speed of vehicles on the Woodsdale Road approaching the southern driveway from each direction was undertaken over a one-hour period. Due to the low traffic volume on Woodsdale road, a small sample of vehicle speeds (13 vehicles) was recorded. The sample is considered sufficient to give a reasonable indication of approach vehicle speeds.

This survey found that the 85th percentile vehicle speed is 78km/h for northbound traffic and 83km/h for southbound traffic.

The required sight distances for these 85th percentile speeds are:

- around 192m to the north and 175m to the south based on Austroads Guide to Road Design Part 4A;
- around 180m to the north and 162m to the south based on the Southern Midlands Interim Planning Scheme for public road junctions (Code E5 of the planning scheme); and
- around 115m to the north and 107m to the south based on the desirable minimum sight distance as detailed in Figure 3.2 of AS 2890.1 for private vehicular accesses (Clause E6.7.12 of Code E6 of the planning scheme).

For this development with private vehicular accesses, the sight distances in AS 2890.1 would be applicable; these Australian Standard sight distances are regularly applied nowadays to private accesses in any sight distance assessment. However, it is recommended the available sight distances should be slightly longer than that given in AS 2890.1, with the character and road environment under consideration.

Having regard to the above discussion and analysis, the sight distances to the north are quite sufficient for the speed environment.

While the sight distances to the south are equal to that required by AS 2890.1, it is considered there should be a greater margin of safety. Therefore, it is recommended that sight benching be undertaken on the embankment to the south of the driveway (seen in Photograph 4.1) to increase the sight distance to the south by at least 20m for a motorist exiting the driveway.

It is also recommended that a 'Concealed Entrance' sign be installed on Woodsdale Road at a point 120m to the south of the driveway to face traffic approaching from the south.

Northern driveway

Measurement of the sight lines along Woodsdale Road to the north and south of the northern driveway from a point 3m back from the edge of seal has found that the available sight distances are around 142m to the north and around 125m to the south for vehicles waiting to enter the Woodsdale Road. The sight distances to and from a vehicle waiting to turn right into the driveway are around 150m to the north and 130m to the south.

The available sight lines are seen in Photographs 6.5 to 6.8.

A further survey of the speed of vehicles on the Woodsdale Road approaching the northern driveway from each direction was undertaken over a three-quarter hour period. Again, due to the low traffic volume on Woodsdale road, a small sample of vehicle speeds (13 vehicles) was recorded. This sample is considered sufficient to give a reasonable indication of approach vehicle speeds.

This survey found that the 85th percentile vehicle speed is 66km/h for northbound traffic and also 66km/h for southbound traffic.

The required sight distances for these 85th percentile speeds are:

- around 140m to the north and south based on Austroads Guide to Road Design Part 4A;
- around 128m to the north and south based on the Southern Midlands Interim Planning Scheme for public road junctions (Code E5 of the planning scheme); and
- around 91m to the north and south based on the desirable minimum sight distance as detailed in Figure 3.2 of AS 2890.1 for private vehicular accesses (Clause E6.7.12 of Code E6 of the planning scheme)

In this case, the available sight distances in both directions are 35-60m longer than required by AS 2890.1 and around equal to that required by the planning scheme for public road intersections.

Therefore, the sight distances along Woodsdale Road at the northern driveway are more than sufficient.



**Photograph 6.1: View to north along Woodsdale Road
from the southern driveway**



**Photograph 6.2: View to south along Woodsdale Road
from the southern driveway**



Photograph 6.3: View to north along Woodsdale Road from vehicle turning right into the southern driveway



Photograph 6.4: View to south along Woodsdale Road from rear of vehicle turning right into the southern driveway



**Photograph 6.5: View to north along Woodsdale Road
from the northern driveway**



**Photograph 6.6: View to south along Woodsdale Road
from the northern driveway**



Photograph 6.7: View to north along Woodsdale Road from vehicle turning right into the northern driveway



Photograph 6.8: View to south along Woodsdale Road from rear of vehicle turning right into the northern driveway

6.4 Internal Traffic Access, Circulation and Parking Provisions

The site layout drawings show the proposed driveway arrangements and car parking areas as well as details about the onsite development.

The driveways from Woodsdale Road to each of the ranges will be constructed as 7.0m wide gravel roads, including shoulders. At each firing range there will be clubhouse buildings as well as a car parking area.

These driveway widths are quite sufficient to accommodate the expected level of traffic activity.

Required car parking

While each firing range will have clubhouse buildings, it would not be reasonable or realistic to consider the required car parking supply based on the floor area.

In this case the car parking supply has been based on the maximum number of people present on the three busiest days of the year, allowing for some car sharing.

Based on the discussion in Section 5 of this report, each range will have a car parking area sufficient to accommodate at least 60 vehicles. The car parking areas will have a gravel surface.

This car parking supply and construction standard is quite adequate for this development.

Details on the site drawing indicate the car park layout is based on 5.4m long and 2.5m wide bays with 5.8m wide aisles. These dimension are consistent with AS 2890.1 requirements for longer term parking.

7. SUMMARY AND RECOMMENDATIONS

A firing range facility is proposed for the site off Woodsdale Road near Runnymede and some 7.5km north of the Tasman Highway.

The Woodsdale Road in this area functions as a local access road. The road is sealed to a width of around 5.3m with around a half metre wide gravel shoulder along each side.

It has been estimated from traffic surveys that the traffic volume along Woodsdale Road is around 150-200 vehicles/day.

The crash database shows that over the past five and a half years since January 2013 there have been 14 reported crashes along a distance of some 22km along Woodsdale Road to the north of the Tasman Highway.

Nine of these crashes have been single vehicle loss of control crashes and all but one resulted in injury.

The crash record is not a concern with respect to the proposed development as the crashes occurred mostly to the north of the development site.

Because of the nature of the crashes and there being a number of sharp bends along Woodsdale Road that do not have any curve warning signs or signs without advisory speed plates, it is recommended the council review the need for additional advisory signing along the road.

Normally, the development site will generate a maximum of 40 car/day, 7 days a week. On the three national title weekends, a maximum of 100 people will be attracted to the site.

On these days with the vehicle arrivals and departures spread over 90-120 minutes, the traffic generation rate will be around 30-40 vehicles/hour.

The addition of this hourly traffic flow along Woodsdale Road will not create any operational traffic issues. The conflicting traffic volume at the junction of the firing range facility driveways with the Woodsdale Road will be no more than 60 vehicles/hour.

Traffic volumes up to 1,500 vehicles/hour can generally be accommodated between conflicting traffic streams at intersections or junctions before traffic problems can begin to arise.

There will also not be any traffic issues at the Tasman Highway/Woodsdale Road junction.

Investigations into the adequacy of available sight distances along Woodsdale Road have found at the southern driveway, the sight distances to the north are quite sufficient for the speed environment. The sight distances to the south are equal to that required by AS 2890.1, but it is considered there should be greater margin of safety.

It is therefore recommended that sight benching be undertaken on the embankment to the south of the driveway to increase the sight distance to the south for a motorist exiting the driveway by at least 20m.

It is also recommended that a 'Concealed Entrance' sign be installed on Woodsdale Road at a point 120m to the south of the driveway to face traffic approaching from the south.

At the northern driveway, the available sight distances in both directions are 40-50m longer than required by AS 2890.1 around equal to that required by the planning scheme for public road intersections.

Therefore, the sight distances along Woodsdale Road at the northern driveway are more than sufficient.

There is not a need for any special junction treatment on Woodsdale Road at access driveway or along the driveway into the site.

The driveways from Woodsdale Road to each of the ranges will be constructed as 7.0m wide gravel roads, including shoulders. These driveway widths are quite sufficient to accommodate the expected level of traffic activity.

Each range will have a car parking area for at least 60 vehicles, sufficient to accommodate the maximum parking demand on the three national title competition days. The car parking areas will have a gravel surface. This car parking supply and construction standard is quite adequate for this development.

Stacey Watkins

From: Jacqueline Tyson
Sent: Wednesday, 28 August 2019 2:20 PM
To: Stacey Watkins
Subject: FW: SSAA(Tas) Development Application 770 Woodlands Road - Firing Range (Shotgun)
Attachments: Application Letter - DA_770 Woodsdale Road.pdf; Attachment A_Development Application Form.pdf; Attachment B_Development Application Title Information.pdf; Attachment C(i)_Development Application Shotgun Range Layout.pdf; Attachment C(ii)_Development Application Carpark Layout.pdf; Attachment D(i)_Development Application Buildings Multi_Discipline Clubrooms.pdf; Attachment D(ii)_Development Application Buildings Storage Facility.pdf; Attachment E_Development Application Traffic Impact Assessment.pdf

Discretionary DA

From: Matt Andrewartha <secretary@ssaatas.com.au>
Sent: Wednesday, 28 August 2019 2:15 PM
To: Jacqueline Tyson <jtyson@southernmidlands.tas.gov.au>
Subject: FW: SSAA(Tas) Development Application 770 Woodlands Road - Firing Range (Shotgun)

Matt Andrewartha

Secretary
SSAA Tasmania INC

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender immediately. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

From: HCIA Pty Ltd [<mailto:hcia@westnet.com.au>]
Sent: Thursday, 8 August 2019 12:41 PM
To: 'mail@southernmidlands.tas.gov.au' <mail@southernmidlands.tas.gov.au>
Subject: SSAA(Tas) Development Application 770 Woodlands Road - Firing Range (Shotgun)

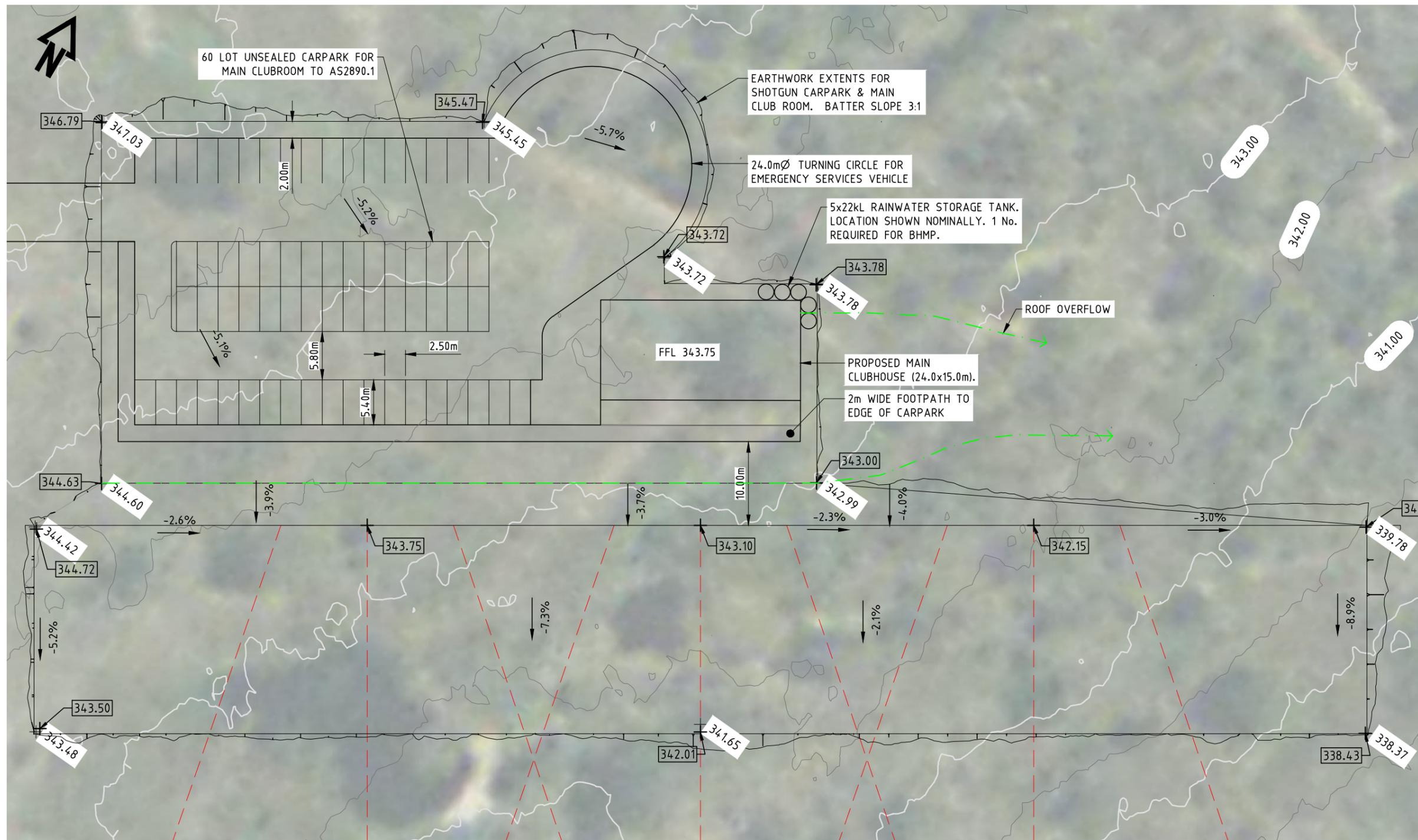
DEVELOPMENT AND ENVIRONMENTAL SERVICES
SOUTHERN MIDLANDS COUNCIL

Dear Jaqui,

Please find letter of application and attachments from SSAA(Tas) Inc. comprising application for Development Approval for a firing range (Shotgun) and associated facilities on land at 770 Woodsdale Road. Payment of \$200 in respect of the Application and \$295 for advertising will follow. Should further information concerning the proposal be required please contact the Secretary, SSAA (Tas) Inc.

Kind regards,

Stephen Brown
SSAA(Tas) Inc.
State Range Development Sub_Committee



NOTES:

- SURFACE RUNOFF FROM NEW UNSEALED CARPARK TO BE CAPTURED AND TREATED WITHIN SWALE DRAIN RUNNING THE LENGTH OF LOW SIDE. DISCHARGE EXCESS FLOW TO SOAKAGE TRENCH OR BIO-RETENTION & DISSIPATION SWALE FOR FURTHER TREATMENT IF REQUIRED
- ONSITE SEWERAGE & WASTEWATER TREATMENT BY OTHERS TO FUTURE DETAIL
- DISCHARGE EXCESS STORMWATER GENERATED BY ROOF AREA TO SOAKAGE TRENCH. TO FUTURE DETAIL
- EXCAVATION EXTENTS SHOWN BASED ON PRELIMINARY DESIGN DRAWINGS & LIDAR SURFACE
- CONTOUR INTERVAL SHOWN 1m

- +0.00 FINISHED SURFACE LEVELS
- +0.00 EXISTING SURFACE LEVELS
- EXISTING SURFACE CONTOURS

DA 17.10.2019 ISSUED FOR DEVELOPMENT APPROVAL
REV DATE REMARK



Johnstone McGee & Gandy Pty. Ltd.
ACN 009 547 139 ABN 76 473 834 852
117 Harrington Street, Hobart, Tas (03) 6231 2555
49-51 Elizabeth Street, Launceston, Tas (03) 6334 5548
www.jmg.net.au info@jmg.net.au info@jmg.net.au

PROJECT
**WOODSDALE ROAD
SHOTGUN RANGE -
RUNNYMEDE**

TITLE
**SHOTGUN RANGE, CLUBHOUSE
& BENCHING EARTHWORK
EXTENTS & LEVELS**

Accepted Discipline Head (Discipline Head)	Date
Accepted Team Leader (Team Leader)	Date
Approved Group Manager (Group Manager)	Date

This document must be signed "Approved" by JMG to authorise it for use. JMG accept no liability whatsoever for unauthorised or unlicensed use.

SCALES @ A3	DESIGNED BY	DRAWN BY
1:500	AIH	AIH
	PLOT DATE	18/10/2019

DO NOT SCALE. Use only figured dimensions. Locations of structure, fittings, services etc on this drawing are indicative only. CONTRACTOR to check Architects & other project drawings for co-ordination between structure, fabric, fixtures, fittings, services etc. CONTRACTOR to site check all dimensions and exact locations of all items. JMG accepts no responsibility for dimensional information scaled or digitally derived from this document.

PLOT DETAILS CIVIL3DBASE - NEW PROPERTY BOUNDARIES.DWG

PROJECT NO. **J183049PH**

DWG NO. **C101** REVISION **DA**

Copyright © All rights reserved. This drawing and its intellectual content remains the intellectual property of JOHNSTONE MCGEE & GANDY PTY LTD (JMG).
The recipient client is licensed to use this drawing for its commissioned purpose subject to authorisation per note above. Unlicensed use is prohibited. Unlicensed parties may not copy, reproduce or retransmit or amend this document or any part of this document without JMG's prior written permission. Amendment of this document is prohibited by any party other than JMG. JMG reserve the right to revoke the licence for use of this document.



ADDENDUM TO:

TRAFFIC IMPACT ASSESSMENT

**PROPOSED
STATE FIRING RANGE FACILITY
DEVELOPMENT**

**714-770 WOODSDALE ROAD
RUNNYMEDE**

OCTOBER 2019



ADDENDUM TO:

TRAFFIC IMPACT ASSESSMENT

**PROPOSED
STATE FIRING RANGE FACILITY
DEVELOPMENT**

**714-770 WOODSDALE ROAD
RUNNYMEDE**

OCTOBER 2019

CONTENTS

	Page Number
1. INTRODUCTION	3
2. CHANGES TO SITE ACCESS AND FACILITIES	3
3. DISCUSSION OF ACCESS AND PARKING ARRANGEMENTS	4
4. CONCLUSIONS	6

ATTACHMENT:

- Drawings of proposed development at 770 Woodsdale Road

1. INTRODUCTION

A Traffic Impact Assessment (TIA) report was prepared in July 2018 in support of Sporting Shooters Association of Australia (Tasmania) Inc proposed state firing range facility at 714 Woodsdale Road near Runnymede.

The proposed development was subsequently given planning approval.

The adjacent property at 770 Woodsdale Road has been since been purchased by the Association and it now wishes to construct the 'shotgun range' on this property instead of 714 Woodsdale Road, as this would have a number of benefits.

In considering the application for the development on 770 Woodsdale Road, Southern Midlands Council has requested '*An addendum or statement from the author of the Traffic Impact Assessment to demonstrate that the proposed access and parking arrangements are appropriate and comply with the applicable requirements of the Planning Scheme*'.

This Addendum to the TIA report has been prepared to address the proposed development.

2. CHANGES TO SITE ACCESS AND FACILITIES

The July 2018 TIA report outlined the Sporting Shooters Association proposal to establish three ranges at 714 Woodsdale Road.

The report addressed the proposal for the pistol range to be located towards the southern part of the site and accessed via the 'southern driveway', while the rifle range and shotgun range was to be located towards the northern part of the site and both of these ranges were to be accessed via the 'northern driveway'.

Each range will have its own club house and parking area.

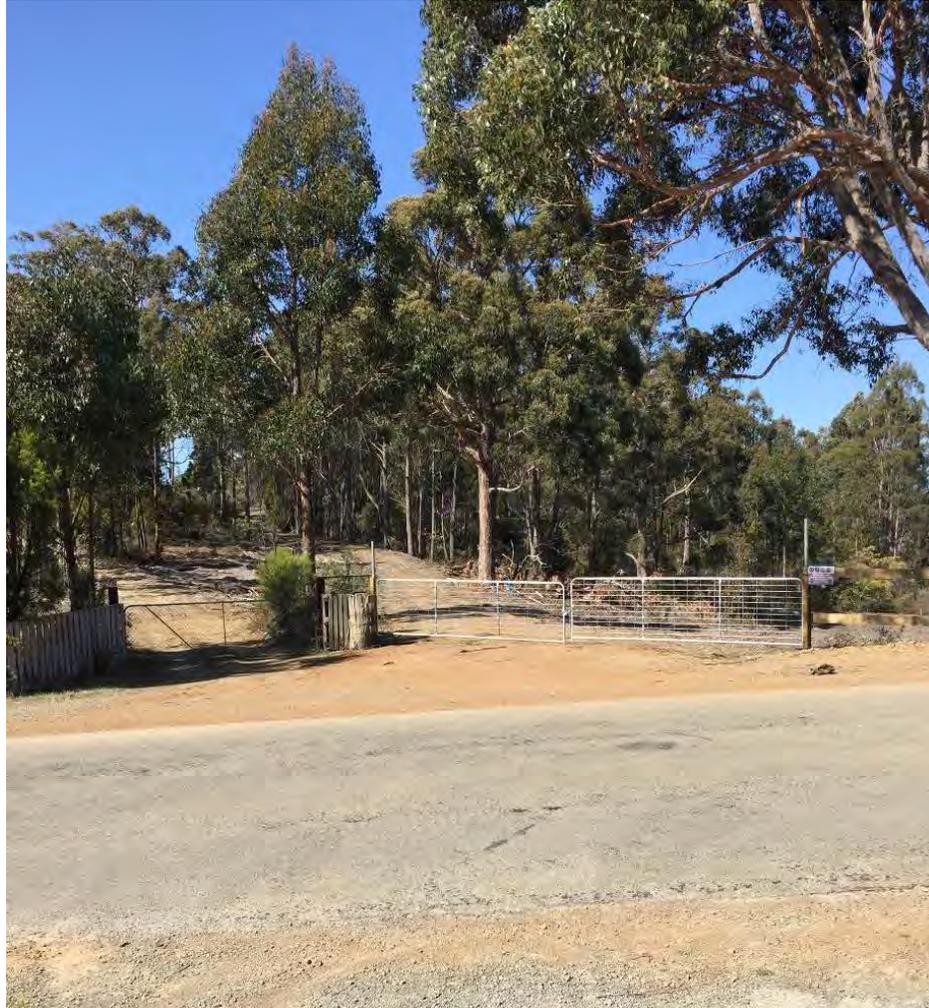
The current proposal is to locate the shotgun range and facilities a short distance to the north, but it will now be at 770 Woodsdale Road.

The existing access driveway to 770 Woodsdale Road is located immediately to the north of the 'northern driveway' as described in the TIA report.

A view of these driveways is seen in Photograph 2.1.

The shotgun range will include a club house as well as parking for at least 60 cars.

Drawings showing details of the shotgun range, club house, parking and driveway arrangements are attached to this report.



Photograph 2.1: View of driveway to shotgun range on left and rifle range on right

3. DISCUSSION OF ACCESS AND PARKING ARRANGEMENTS

The driveway to the shotgun range will follow the existing driveway which currently leads to the dwelling on the property and it will be extended a short distance to the east to the proposed location of the shotgun range club house and parking area.

The driveway will be upgraded to a 7.0m wide gravel road, including shoulders, as was detailed in the TIA report for the other driveways.

The level of use and times of use of all ranges will be the same as described in the TIA report with major events three times a year (not at the same time for each range).

The traffic generation by shooting events will therefore be same as outlined in the TIA report.

Access to each range will be controlled with locked gates. On any event day at any range, there is need to have control measures in place at each range to ensure the safety of the range users from any activity on an adjoining range. It is understood this is assisted by having separate driveway access to each range.

On national title event days at either the shotgun range or rifle range, there may be up to 15 people at the adjoining range.

The main event on one range is expected to generate approximately 60 cars entering the site in the morning and leaving in the afternoon and a normal weekend activity on the adjoining range with 15 people is expected to generate 7-8 cars arrivals and departures, with the departures from the ranges likely to be at different times of the day.

This level of traffic activity at adjoining driveways will not create any operational issues between the two driveways or with traffic along Woodsdale Road.

The TIA report advised the available sight distances along Woodsdale Road at the northern driveway are more than sufficient for the approach vehicle speeds.

Therefore, the sight distances along Woodsdale Road to the proposed driveway for the shotgun range are also more than sufficient; they are slightly better than at the rifle range driveway.

The proposed 60 cars parking spaces at the shotgun range will be sufficient to accommodate the expected parking demand with up to 100 people attending the national title event days.

The car parking area will have a gravel surface. This construction standard is quite adequate for this development and details on the site drawings indicate the car park layout is based on 5.4m long and 2.5m wide bays with 5.8m wide aisles. These dimensions are consistent with AS 2890.1 requirements for longer term parking.

4. CONCLUSIONS

This Addendum report has addressed the proposed construction of the shotgun range at 770 Woodsdale Road using the existing driveway to this property which is adjacent to the northern driveway to 714 Woodsdale Road and provide access to the rifle range.

The use of these driveways will not create any operational issues between the two driveways or with passing traffic along Woodsdale road.

The sight distances along Woodsdale Road to the proposed driveway for the shotgun range are more than sufficient for the speed environment along this section of Woodsdale Road.

The proposed 60 cars parking spaces at the shotgun range will be to quite sufficient for the expected demand on the busiest days, with up to 100 people attending the national title event days.

The car parking area will have a gravel surface which is quite adequate for this development and the car park layout is based on AS 2890.1 requirements.

Overall, the proposed development can be supported on traffic grounds.

ATTACHMENTS

Drawings of proposed development at 770 Woodsdale Road

SEARCH OF TORRENS TITLE

VOLUME 113487	FOLIO 1
EDITION 4	DATE OF ISSUE 06-Dec-2018

SEARCH DATE : 06-Sep-2019

SEARCH TIME : 04.22 PM

DESCRIPTION OF LAND

Parish of KILMANAHAN, Land District of PEMBROKE
Lot 1 on Sealed Plan 113487
Derivation : Part of Lot 18780 Gtd. to M.J.Downham
Prior CT 3168/72

SCHEDULE 1

M727306 TRANSFER to SPORTING SHOOTERS ASSOCIATION OF AUSTRALIA (TASMANIA) INCORPORATED Registered 06-Dec-2018 at noon

SCHEDULE 2

Reservations and conditions in the Crown Grant if any
SP113487 FENCING COVENANT in Schedule of Easements
SP113487 WATER SUPPLY RESTRICTION
SP113487 SEWERAGE AND/OR DRAINAGE RESTRICTION
SP113487 SEPTIC TANK NOTIFICATION

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations



SCHEDULE OF EASEMENTS

NOTE:—The Town Clerk or Council Clerk must sign the certificate on the back page for the purpose of identification.

The Schedule must be signed by the owners and mortgagees of the land affected. Signatures should be attested.

EASEMENTS AND PROFITS

Each lot on the plan is together with:—

- (1) such rights of drainage over the drainage easements shewn on the plan (if any) as may be necessary to drain the stormwater and other surplus water from such lot; and
- (2) any easements or profits à prendre described hereunder.

Each lot on the plan is subject to:—

- (1) such rights of drainage over the drainage easements shewn on the plan (if any) as passing through such lot as may be necessary to drain the stormwater and other surplus water from any other lot on the plan; and
- (2) any easements or profits à prendre described hereunder.

The direction of the flow of water through the drainage easements shewn on the plan is indicated by arrows.

No easements or profits à prendre are created to benefit or burden any Lot shown on the Plan.

COVENANTS

The owners of each Lot on the Plan covenant with the Vendor BRIAN THOMAS ROWLANDS that the Vendor shall not be required to fence.

SIGNED by the said)
BRIAN THOMAS ROWLANDS)
the registered proprietor)
of the land comprised in Folio)
of the register Volume 2168)
Folio 72 in the presence of :)

B. Rowlands

Witness

*B 17/3 2042 ROWNYHASE
2190*

This is the schedule of easements attached to the plan of BT ROWLANDS
(Insert Subdivider's Full Name)

..... affecting land in

CT 3168-72
(Insert Title Reference)

Sealed by Southern Midlands Council on 21-9- 1994

Solicitor's Reference
*Council Clerk/Town Clerk
General Manager*

05-4-2134

Southern Midlands Council:
Dear General Manager,

I wish to oppose the proposed firing range at 770 Woodsdale Road Levendale (DA2019/00078 1661046). I reside at the adjoining property at 824 Woodsdale Road Levendale. I did object to the original proposed firing range unsuccessfully. My reason for objecting to this latest proposal is the proposal to move the shotgun range from original application to the new site will actually bring this range a lot closer to my residence and is right on my southern boundary.

Earlier this year the SSAA held a shoot at the proposed new shotgun range site without any notification to myself or other adjoining land owners. This commenced at around 9:00 a.m. and went right through until approx. 1700 hours with very little let up of shooting. Whilst this was taking place I rang both Mayor Alex Green and Cllr Tony Bisdee who could hear the noise over the phone. It did appear that they too knew nothing about the shooting taking place. During the shooting my wife was approached by a gentleman conducting noise level testing and asked if we could keep any dogs from making noises? This was very loud and quite frankly very worrying if this is what will happen if this gets approved

Since this shoot was conducted I have spoken with Mr. Don Riddell who is associated/member of the SSAA and he advised me that on that day of the shoot they had fired some 6000 12 gauge shots approximately and were testing noise levels during the day. Don did advise me that the noise levels were high and possibly not satisfactory. Don did also tell me that they were going to put this application in regardless but will alter the direction in which they shoot. I find this totally unacceptable and am not happy if it proceeds. During this discussion Don did offer me an area over on the Southern side of the range where the pistol range is proposed and I could use this area to do some tree falling and chainsaw training. I am an accredited trainer/assessor in this area with 20 plus years' experience. I now am wondering if this was offered to me to try and keep me onside to get this proposal approved.

I am ask the question why they couldn't relocate the pistol range to where they are proposing the shotgun range for and move shotgun range to pistol range. This would then minimise the noise levels that are closest to the residences around me. In closing I hope the Council takes this objection in to consideration and thinks it through thoroughly unlike the last application which unfortunately I was told by some what they thought but went against it when voting time came. I am more than happy to meet any of you on site to discuss further. Please consider what the ramifications these noise levels will have on the surrounding residences.



SSAA Tasmania Inc.

ATTACHMENT
Agenda Item 11.1.1

PO Box 516
GLENORCHY TAS 7010

SSAA

20th November 2019

RE: Development Application (DA2019/00078 -1661046) at 770 Woodsdale Road,
Runnymede

Southern Midlands Council

Attn: Jacqui Tyson

Further to your email of 19th November 2019; SSAA(Tas) offers the following responses to a representation received by Southern Midlands Council in respect of Development Application 00078/19.

From information provided in the representation it is evident that the objection relates to a property located on the northern boundary of the site of the proposed development at 770 Woodsdale Road.

The reason provided for the objection is that *“the proposal to move the shotgun range from the original application to the new site will actually bring this range a lot closer to my residence and is right on our southern boundary”*.

While the proposed location of the shotgun firing range is closer than the range approved under DA2018/59 at 714 Woodsdale Road, the firing line is some 279 metres from the southern boundary of the adjoining property and a total of 560 metres from the residence located there. A natural timbered ridgeline separates the location of the firing line from the property boundary.

The representation refers to a single demonstration shoot conducted at 770 Woodsdale road in May 2019, following the provision of approval from Firearms Services for the event. It was understood by SSAA(Tas) that a single event of this nature did not require any additional approvals.

SSAA(Tas) in developing and operating the sports shooting complex on the sites at Woodsdale road seeks to enjoin with the local community and regrets this apparent oversight in not adequately notifying adjoining parties in advance of the single event.

Sound levels taken at the residences to the north and west of the site during the event were less than a normal conversation conducted between two people at a nominal distance of 1.0 metre.

While the sound levels recorded were at the lower end of the scale, individual perception of sound may vary from person to person based on their expectations. Some will not be discomforted by exposing themselves to high levels of sound such as a rock concert or machinery operation, for enjoyment or work as the case may be; while others may adapt to high levels of background noise experienced in urban environments, sports and hobbies.

Since the holding of the single event, SSAA(Tas) has re-designed the orientation of the proposed firing line to be south-southeast such that all shotgun discharge is pointed as directly away from the northern residence as practicable. The level of the proposed firing line has been aligned with site contours and benched down to lower the elevation of the line to enhance the sound reduction available from the 24 metre long clubrooms and natural treed ridgeline to the north.

It is considered that these measures will further assist in addressing the concerns raised in the representation.

It is understood that the representor was made aware, in subsequent discussions with SSAA(Tas) Senior Vice President - Mr. Donald Riddell, that the single event (held in May, 2019) was equivalent to a national or major competition which would be held irregularly. It is understood that as part of this discussion, Mr. Riddell noted that the shooting during the event was constant, but did not make any suggestion as to whether the sound levels were satisfactory or otherwise. It was clear from the discussions that the final application was not being submitted without regard to the concerns expressed by the representor, but was to be lodged following significant design changes to ensure minimal disturbance to neighbouring property owners.

In respect of discussions that have been mentioned with Mr. Riddell and in the interest of being a good neighbour; SSAA(Tas) has offered the representor access to SSAA(Tas) land for the purposes of training in tree-felling and chainsaw use. It should be noted that this possibility was first discussed with the representor on the 31st May, 2019 at his instigation. However, due to plantation logging, which had only just commenced; access for this purpose was temporarily unavailable for safety reasons.

A subsequent discussion held between Mr Riddell and the representor, (held on the 31st of August 2019) covered a range of subjects associated with the approved and proposed developments and the offer to access the SSAA(Tas) land for training purposes was reiterated, conditional upon the provision of evidence of suitable insurance cover prior to taking up the offer.

The offer was otherwise unconditional and remains open during the development of the site, irrespective of the outcome of this application for development approval. The offer is considered beneficial to both parties and was not intended to influence the application in any way.

In respect of the representors suggestion concerning the potential relocation of the Handgun range from 714 Woodsdale Road to 770 Woodsdale Road, it was explained that the firearms services template requirements of the Handgun range could not be physically accommodated on land at 770 Woodsdale Road without overlapping the Rifle range on 714 Woodsdale Road, making the concurrent use of these ranges impossible.

I trust these responses are of assistance in assessing this Development Application.

Yours Sincerely,



Matt Andrewartha
Secretary
SSAA Tasmania Inc.
secretary@ssaatas.com.au
0439 949 158

Oatlands

11 November 2019

hobart &
beyond



PHOTOS COURTESY OF TOURISM TASMANIA, ROB BURNETT, ALICE HANSEN, NICK OSBORNE, ADAM GIBSON AND SAMUEL SHELLEY.

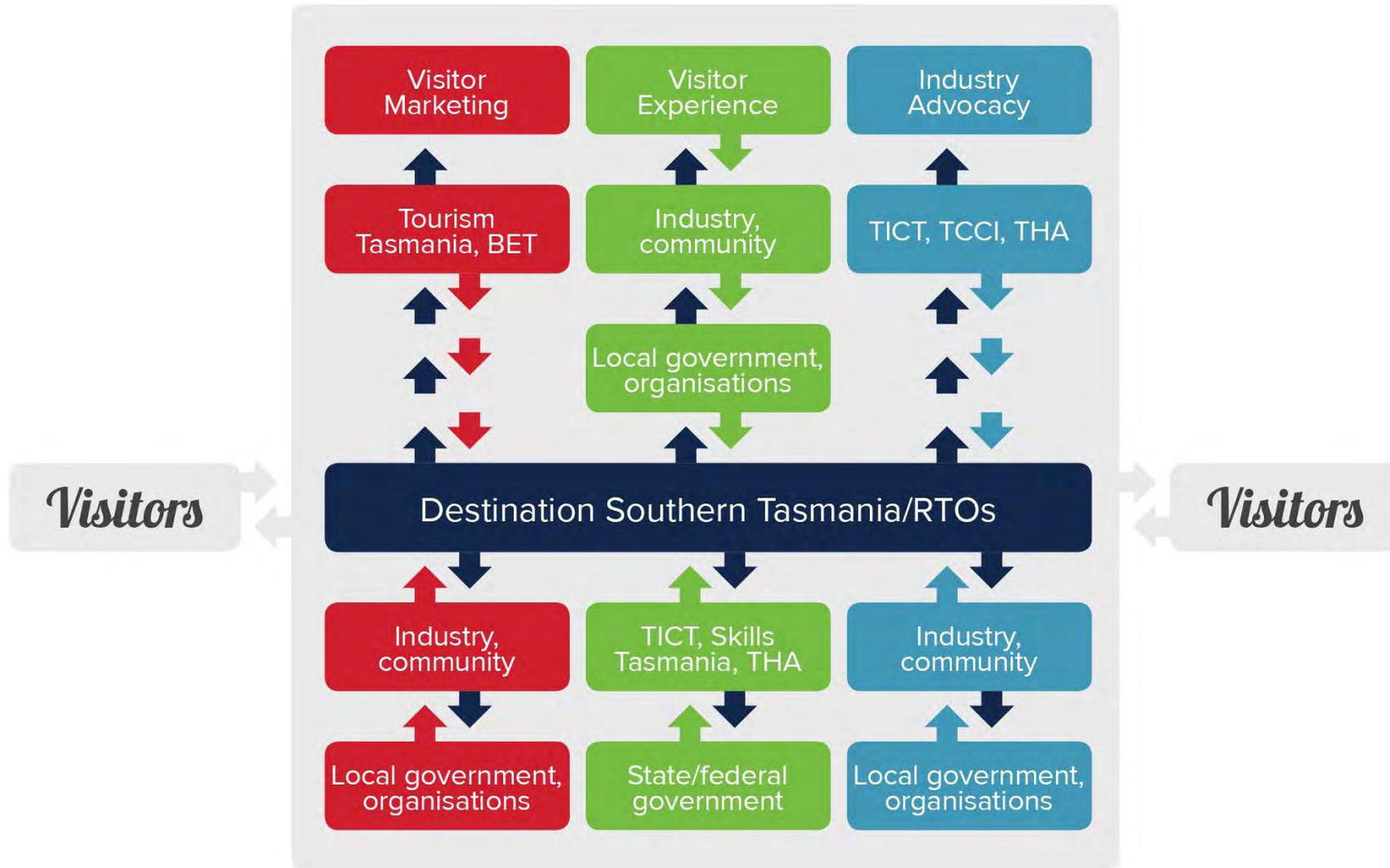


Destination Southern Tasmania

Who we are?

- ▶ Alex Heroys – CEO
- ▶ DST is Tasmania's southern regional tourism organisation (RTO)
- ▶ Industry-led, non-profit organisation with an industry advisory board
- ▶ Covering a large region from Liawenee to Cockle Creek, Strathgordon to the Tasman Peninsula
- ▶ Funded by a combination of membership fees, state and local government support and income generated by events
- ▶ Focused, dedicated team of four





Destination Southern Tasmania

What do we do?



MARKETING: We work with our members and partners to improve awareness of the experiences across our region and to encourage visitors to explore further, stay longer and spend more.



ADVOCACY: We ensure all levels of government are aware of any industry issues and we highlight the importance of tourism as an economic driver.



INDUSTRY DEVELOPMENT: We help our members to build their businesses and skills through networking functions, training workshops, mentoring sessions, and our annual DST Tourism Industry Summit.

DST Marketing Plan Hobart and Beyond

What do we want to achieve?

- **Awareness** – we want people to know more about the tourism experiences in our region
- **Dispersal** – we want people to explore more parts of our region
- **Yield** – we want each visitor to spend more during their visit

Where are the people we want to talk to?



**1.3 million
visitors**

On ground

Interstate and international visitors coming to Tasmania

- 1.3 million visitors (▲ 2%) (83% interstate / 17% international)
- 80% currently visit southern Tasmania

Source: Tasmanian Visitors Survey YE June 2018



**1.47 million
overnight
visitors**

Intrastate

Tasmanians travelling around Tasmania

- 5.89 million day trippers (2.1 million day trippers in southern Tasmania)
- 526,000 overnight trips in southern Tasmania (1.5 million total)

Source: National Visitors Survey YE Sept 2017

DESTINATION
**SOUTHERN
TASMANIA**



Strategic marketing pillars

Partnerships

Maximise marketing opportunities for industry and help resources go further.

Key elements:

- Tourism Tasmania
- Mona industry campaign
- Brooke St Pier
- Cruise season
- Gateway presence
- Destination partnerships
- Southern cross Austereo
- The Mercury



Events

Enhance industry connections to leverage events and promote events to drive visitation across the region.

Key opportunities:

- Dark Mofo
- Huon Mid Winter Festival
- Business Events Tasmania
- Events Tasmania
- Regional events

Content

Develop content to showcase the breadth of regional experiences to support hero themes.

Key elements:

- Static and dynamic content
- Appropriate imagery
- Hobart & Beyond brand development
- Regional Map



Digital Marketing



45K followers
5.7M impressions (↗ 244.75%)
3.3M reached (↗ 217.88%)



Website
92K users (↗ 3%)



25.5K followers
2M impressions (↗ 100%)
1.2M reached (↗ 85%)





Hobart & Beyond

Published by Isabel Galloway [?] · 27 June ·

Dark Mofo may be over, but we'll always have the memories. Oh, and all the sizzling snaps of Paint the Town Red! Vote for your favourite #pttr2018 shot via The Mercury Newspaper before 5pm on Thursday 28 June.

More info:
<https://hobartandbeyond.com.au/.../voting-is-open-presenting.../>



What we do	Why Tasmania?	Sector support	Funding programs	Useful links
				<ul style="list-style-type: none"> > Arts Tasmania > Screen Tasmania > Communities, Sport and Recreation > Tasmanian Community Fund > Volunteering Tasmania > Tasmanian Government Events Strategy 2015-2020



Spotlight projects

Regional map

- ▶ Aspirational experiences on offer
- ▶ Provide member benefit via the listing on the reverse side
- ▶ Unique graphical style utilised in television campaigns
- ▶ Large centrepiece collateral at the TTIC, Hobart Airport and other hotels and attractions

Southern Exposure

- ▶ Showcase experiential stories from our region using imagery, video and original blogs which will be shared through Hobart & Beyond's digital channels
- ▶ Stories providing unique content to boost the profile of our digital assets and enhance the capacity for our content to be 'shared upwards' through state and national tourism organisations

Website evolution

- ▶ Optimise the Hobart & Beyond website (streamlined member listings)
- ▶ In order to maintain optimal reach, unique content is prepared in a staged process for members
- ▶ Additional fresh content is produced for Hobart & Beyond's unique pages including Journeys, Places and the blog

THE BEST THINGS TO DO IN SOUTHERN TASMANIA IN SPRING

MOST RECENT BLOGS | September 20, 2018

Print | Email



Glorious spring is in the air and our winter hibernation is pretty much done and dusted (we reserve the right to come back to it at any time). To help you make the most of the season, we've put together some tips on the best things to do in Hobart and surrounds in spring.

GARDENS

Hobart's parks and gardens are joyous in springtime. The [Royal Tasmanian Botanical Gardens](#) is home to thousands of species of native and exotic plants. Explore the beautifully landscaped gardens, admire the stunning spring blooms, look for boisterous ducklings lily-pod hopping in the pond, have a picnic, or treat yourself to lunch at the restaurant.

Visit the historic [Cascafe Brewery](#) (est. 1824) and explore three acres of heritage gardens (and if *course* laissez the beer and cider). The Inverawe Native Gardens at Margate are a delight (keep an eye out for birdlife and quirky sculptures). Our other tips include Cascade Gardens, St David's Park (check out the historic gravestones), Fitzroy Gardens, and [Lily Tearooms](#) at [Hawthorne Lodge](#) (for the scones as well as the garden).



THE LATEST FROM OUR BLOG, SOUTHERN EXPOSURE



Most Recent Blogs

5 Historic Sites to Visit in Hobart & Beyond



Most Recent Blogs

Whale Watching In Southern Tasmania



Most Recent Blogs

School Holiday Fun: 12 Things To Do with the Kids



Most Recent Blogs

Heritage Highway

ATTACHEMENT
Agenda Item 13.2.1



REGIONS

WHERE TO STAY

THINGS TO DO

EAT & DRINK

EVENTS

SKULDUGGERY

NEWS

CONTACT US



**WELCOME TO
TASMANIA'S MIDLANDS,
HERITAGE HIGHWAY REGION**



DISCOVER MORE

CONTACT US





Destination Southern Tasmania (DST) has successfully been providing digital marketing activities for the Heritage Highway Tourism Region Association since 2016.

The objective of the program is to increase awareness of Heritage Highway region as an overnight destination and to stimulate visitor dispersal via a social media program, specifically using Instagram and Facebook.



Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019

Website | heritagehighway.com.au

During 2018-19, **21,747 individuals** visited the website (up 44.83% from the previous year). Visitors engaged in **26,702 sessions** (up 43.62%), and viewed a total of **47,414 pages** (up 22.49%).



Demographics

During 2018-19, the majority of website visitors were from **Australia** (19,939, 91.64%). Some visitors were also located in the US (654, 3.01%) and the UK (654, 3.01%).

Website visitors in Australia were mostly from the east coast. The majority were from **Victoria** (42.45%) and **Tasmania** (37.46%), followed by NSW (8.61%) and Queensland (7.37%).



Visitors to the website are most likely to be **women aged 45 years and over**.

Most viewed pages

During 2018-19, the most viewed page was the **blog** (12,960 pageviews from 12,253 individuals), closely followed by the **events calendar** (12,493 pageviews from 10,743 individuals). The blog is also where visitors spent the most time (2:42 minutes on average).

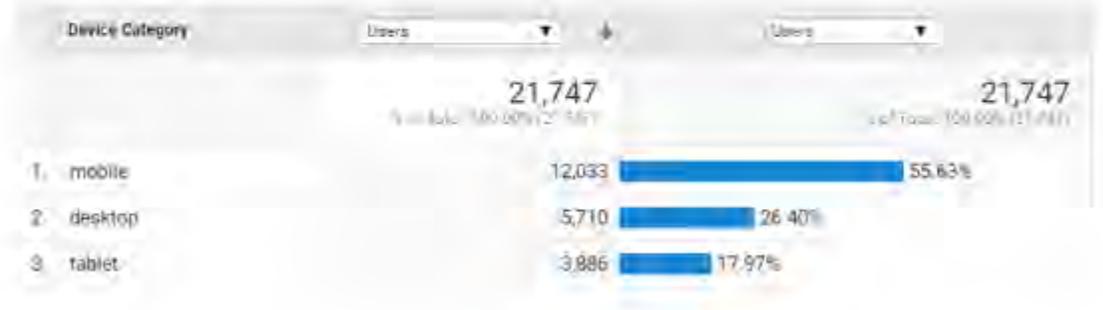
Page path level 1	Pageviews	Unique Pageviews	Avg. Time on Page	Bounce Rate	% Exit
	47,414 <small>% of Total: 100.00% (47,414)</small>	41,428 <small>% of Total: 100.00% (41,428)</small>	00:01:28 <small>Avg. Time on Page: 00:01:28 (0.00%)</small>	74.41% <small>Avg. Bounce Rate: 74.41% (0.00%)</small>	56.32% <small>Avg. % Exit: 56.32% (0.00%)</small>
1. /news/posts/	12,960 (27.33%)	12,253 (29.58%)	00:02:42	86.91%	81.84%
2. /event/	12,493 (26.35%)	10,743 (25.93%)	00:01:42	77.63%	69.09%
3. /	3,544 (7.47%)	2,953 (7.13%)	00:00:55	36.67%	37.27%
4. /things-to-do/	2,953 (6.23%)	2,678 (6.46%)	00:01:04	54.20%	24.01%
5. /location/	2,467 (5.20%)	2,307 (5.57%)	00:01:42	76.62%	40.25%
6. /events/	1,583 (3.34%)	1,313 (3.17%)	00:01:30	66.09%	41.19%
7. /where-to-stay/	1,472 (3.10%)	1,255 (3.03%)	00:01:11	32.44%	25.95%
8. /venue/	1,355 (2.86%)	1,074 (2.60%)	00:00:55	58.43%	54.91%
9. /regions/	1,278 (2.70%)	975 (2.36%)	00:00:45	47.62%	18.00%
10. /northern-islands/	956 (2.02%)	591 (1.43%)	00:00:50	57.14%	17.05%

The **most viewed blog post** during the period was about **Longford** (762 pageviews from 707 individuals), followed by blogs about Oatlands, Perth, Pontville, and Tunbridge.



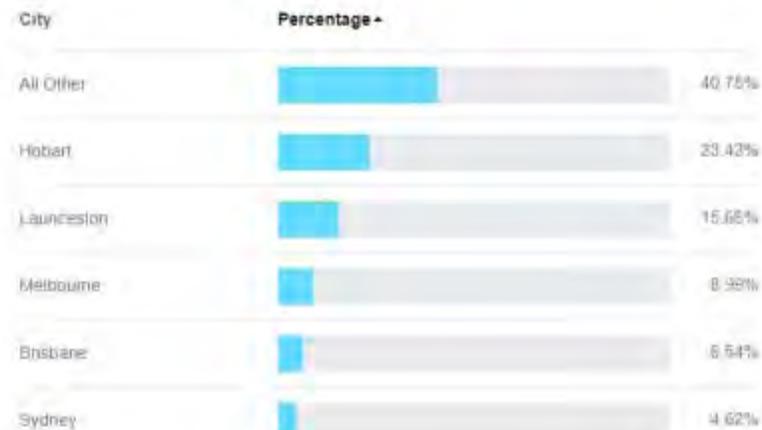
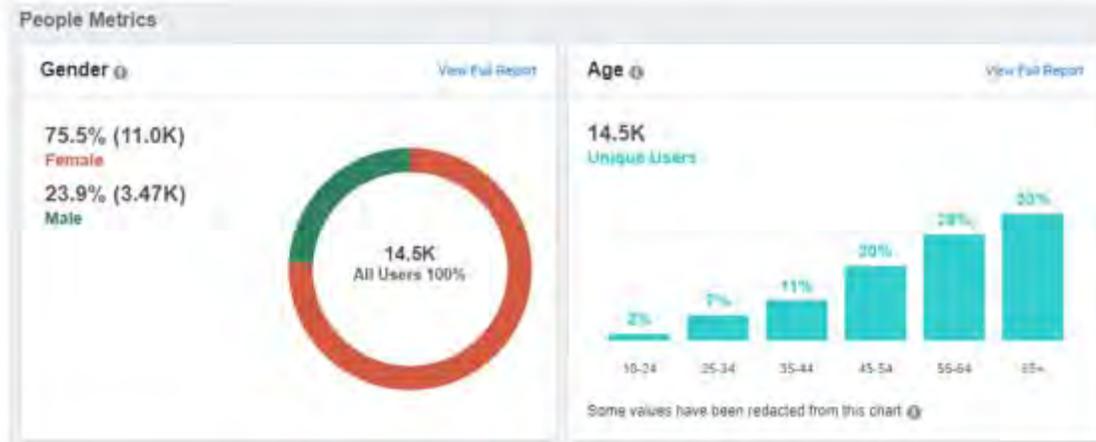
Viewing device

During 2018-19, more than half of our visitors viewed the website via **mobile**. Around a quarter viewed the site via **desktop**, and less than a fifth viewed the site via **tablet**.



Demographics

People interacting with the page were mostly **women** (75.5%) in the **older age brackets** living in **Hobart** (23.43%), **Launceston** (15.66%) and **Melbourne** (8.99%).



Facebook | Tasmania's Midlands - Discover The Heritage Highway

ATTACHEMENT
Agenda Item 13.2.1

As at 30 June 2019, the Facebook page had **7,831 followers** and **7,804 likes**.

During the period*, **14,500 individuals actively engaged** with the page, with 63,600 post reactions, 7,460 post shares, and 4,500 post comments in total.

**Data is from 16 September 2018 to 30 June 2019 (no data available before this date).*



Reach

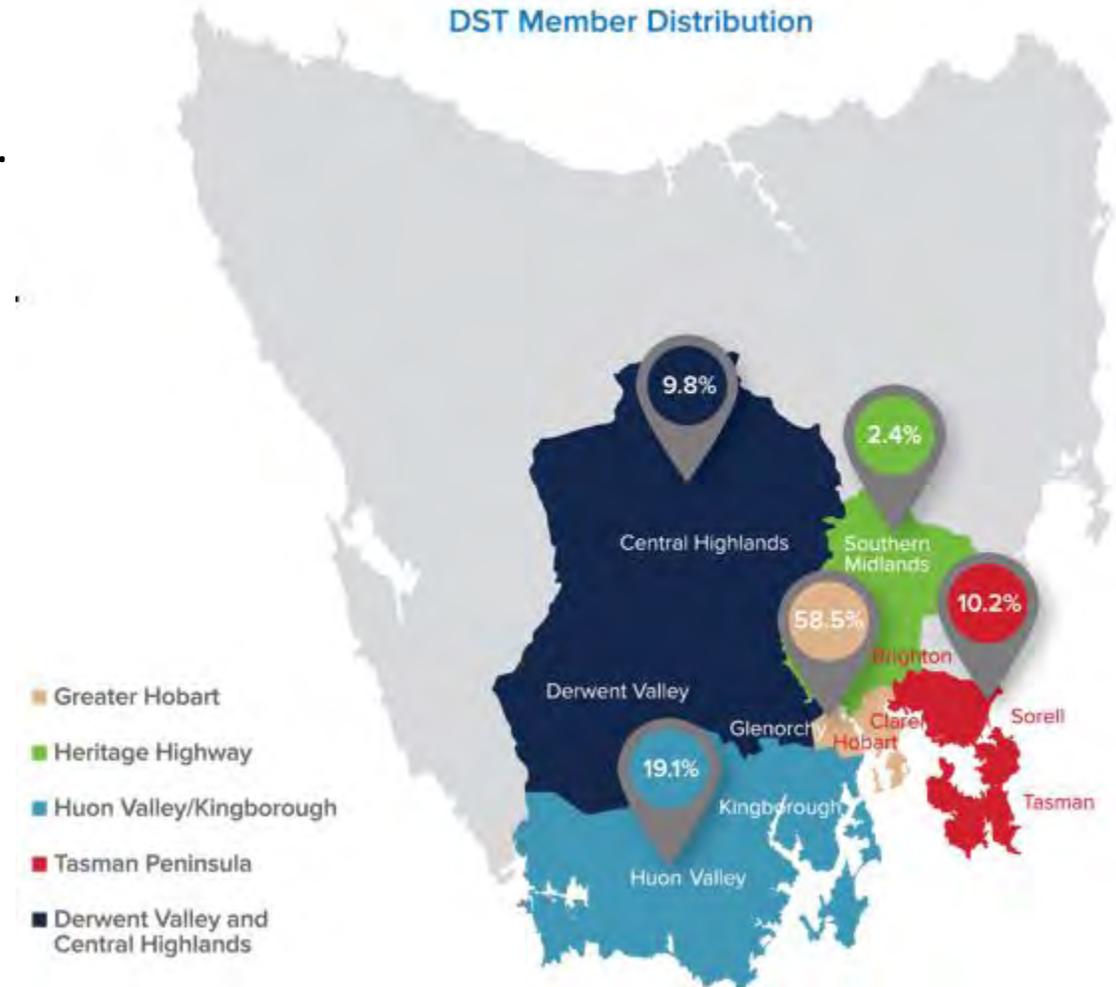
During 2018-19, the page and its content achieved an **average daily reach of 4,111 individuals** (3,691 organic, 420 paid).

ATTACHEMENT
Agenda Item 13.2.1



DST Membership

- Membership is a vital part of our structure.
- It provides a resource base for us to implement key activities to drive tourism forward in the southern region.
- It ensures DST is a truly industry-led and focussed organisation.
- It helps to build a united southern Tasmanian tourism industry which is integral to its sustainability.
- 212 members, 11 Councils, PWS, DSG, TT, TICT
- We acknowledge the important role that local tourism associations play as a stakeholder and investor in the industry
- Membership = join the network



DST Membership

- Stronger as an organisation to negotiate opportunities
 - Brooke Street Pier Advertising
 - Cruise Terminal Advertising
 - Hawking and direct sales to the cruise passengers
- Build unity within the tourism industry for our region
- Share resources with the wider industry (Cruise Forum)
- Being the link on the ground
- Build a network
- Support/brainstorming/advice

Available Resources

DST

- Subscribe to our newsletter via <http://southerntasmania.com.au/>
- Tag #hobartandbeyond in social media
- Call us for advice
- Events
- Tell us about your news

Heritage Highway

- Keep in touch
- Tag #heritagehighway and #tasmaniasmidlands

Australian Tourism Data Warehouse

- If you're a tourism business, you cannot afford to not have an ATDW listing
- Go to <https://atdw.com.au/atdw-online/> and register to create an account

Business Tasmania

- Enormous amount of information and tools available at no cost:
<https://www.business.tas.gov.au/>
- Events Calendar
- Digital Ready



Industry Development

Networking

- ▶ Monthly networking events
- ▶ Hobart and regional focus
- ▶ Regional networking
- ▶ Connecting businesses to drive collaboration

Training

- ▶ Summit – annual one-day conference
- ▶ Workshops
- ▶ Practical business tips
- ▶ Business connections and promotion

Southern Stars

- ▶ Celebratory awards event
- ▶ Practical prizes to support the development of winning businesses/people
- ▶ Five award categories
 - ▶ Bright Star
 - ▶ Nova
 - ▶ Rising Star
 - ▶ Stardom
 - ▶ Starlight

Communication

- ▶ Monthly newsletter
- ▶ Operator Facebook page
- ▶ Sharing information and opportunities
- ▶ Work with LTAs
- ▶ We are the conduit between industry and Tourism Tasmania

Tips and Tipples

ATTACHEMENT
Agenda Item 13.2.1



Southern Stars

ATTACHEMENT
Agenda Item 13.2.1



Summit

ATTACHEMENT
Agenda Item 13.2.1



Advocacy

Media

- ▶ Raise profile of tourism in Southern Tasmania
- ▶ Balance arguments
- ▶ Promote new businesses
- ▶ Community engagement

Government

- ▶ Premier's office
- ▶ Tourism 2030 Strategy
- ▶ Visitor engagement strategy
- ▶ Local government advice (plans, advisory committees and strategy)
- ▶ Destination Action Plans
- ▶ Journeys

Support

- ▶ Bushfire recovery
- ▶ Business support
- ▶ Industry issues

Whisky bottle tops \$17,000



CHEERS: Whisky distillers Bill Lark, left, Kristy Lark-Booth and Destination Southern Tasmania CEO Alex Heroys raise their glasses for Tasmanian Whisky Week.

Picture: CHRIS KIDD

JAMES KITTO

A BOTTLE of whisky valued at \$17,000 will be among items at the Rare Whisky Auction in Hobart this month as part of Tasmanian Whisky Week.

Twenty rare whiskies from Australia and overseas will come under the auctioneer's hammer during the Hadley's Art Prize exhibition on August

15, with some bottles expected to attract high prices.

One rare 59-year-old Scotch Speymalt Gordon and MacPhail whisky valued at \$17,000 is making its way to Hobart for the event.

Numerous bottles no longer commercially available will be offered for sale.

Destination Southern Tasmania chief executive Alex

Heroys said the event was likely to draw worldwide attention.

"It puts Hobart under the national and international spotlight with some of the world's top whisky collectors expected to come," he said.

"The brand of Tasmanian whisky is a shining example of the overall brand narrative for Tasmania and this Rare

Whisky Auction plays on that nicely, in that it showcases stunning products, many of which are from Tasmania."

Mr Heroys said Tasmanian Whisky Week was growing into a staple winter event on Hobart's calendar, alongside popular mid-year festivals such as Dark Mofu and Festival of Voices.

Whisky Week, August 12-18.



Media



Tourism value

Tourism in Southern Tasmania*

- ▶ Tourism sector represents 6.8% of total employment in Southern Tasmania (15.8% for Tasmania)
- ▶ 8,300 jobs for people employed directly by the tourism industry, 5,600 indirect jobs and a total employment impact of 13,900 people
- ▶ In 2015-16, visitors to Southern Tasmania contributed a total of \$2.0 billion in tourism consumption to the regional economy
- ▶ For every dollar of direct expenditure the broader local economy benefits by a further \$0.90
- ▶ Total value of tourism to the region's economy is \$2.15 billion, 13,900 jobs
- ▶ Major tourism-related industries are 'accommodation and food services' with 4,270 jobs

**Regional Tourism Satellite Account, Southern Tasmania 2015-16*

Tourism Research

Percentage change refers to the same period in the previous year.

Total visitation to Tasmania

Tasmanian Visitor Survey results YE June 2019

Total visitors	1.32 million	▶	1%
Total nights	10.88 million	▶	0%
Visitor expenditure	\$2.50 billion	▲	4%
Interstate visitors	1.12 million	▲	4%
Day visitors	40,800	▲	18%

Visitation to Tasmania remained steady, with 1.32 million visitors, up 1 per cent over the year to June 2019. Total nights also showed no significant change on last year.

These figures indicate a continuance of a slowing in visitor growth to the state since the year to December 2018.

Across the results this quarter, expenditure has grown, even though numbers and nights have remained steady. Total visitor spending in Tasmania reaching a record of \$2.50 billion in the year ending June 2019, up 4 per cent on the previous year.

Purpose of travel

Aligned with the overall results, there has been a decline in holiday visitation to Tasmania, down 4 per cent, whilst holiday spend remained steady. Growth in visitors to friends and relatives (VFR) was up 4 per cent, whilst VFR spending was up 10 per cent on the previous year. This resulted in leisure visitation, consisting of holiday and visiting friends and relatives (VFR), remaining steady.

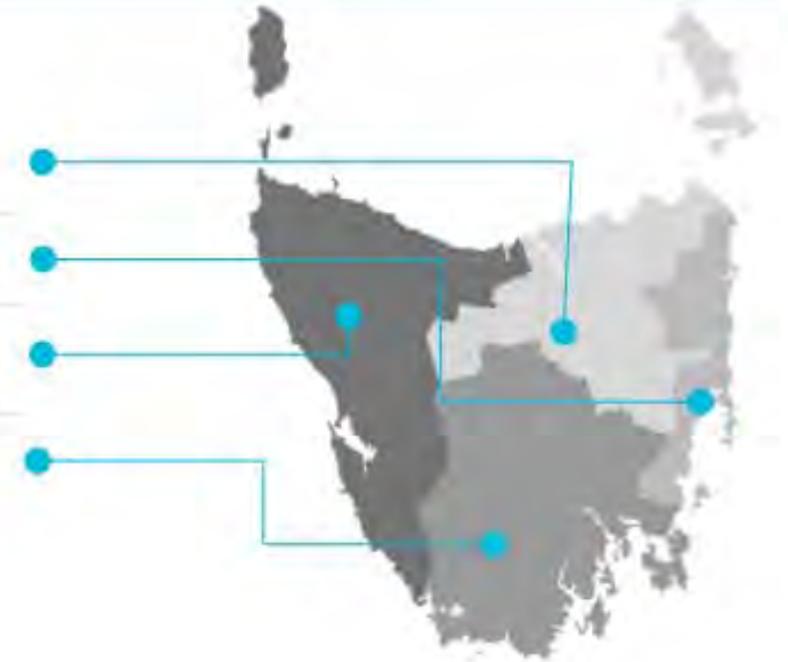
Holiday visitors	621,500	▼	-4%
Holiday nights	5.65 million	▼	-5%
Holiday expenditure	\$1.66 billion	▶	0%
VFR visitors	348,400	▲	4%
Business visitors	234,500	▲	12%

Regional visitation

Visitation to the South, North and West by North West regions remained steady with no significant change upon the previous year.

East Coast visitation continued to show a decline in interstate and international visitation. However, this region is seeing strong intrastate visitation.

705,300	▶	0%	North
355,600	▼	-9%	East Coast
512,700	▶	-2%	West by North West
1,040,900	▶	0%	South



Tourism value

Tourism in Oatlands*

- ▶ For the YE June 2019, Oatlands welcomed 73,500 interstate and international visitors, down 8% compared to the previous year.
- ▶ This total visitation consisted of:
 - ▶ 29,900 visitors that stopped but did not stay overnight (down 19% compared to YE June 2018)
 - ▶ 8,600 visitors that stayed at least one night in the town, and (down 10% compared to YE June 2018)
 - ▶ 35,000 visitors that just passed through the town (up 3% compared to YE June 2019)
- ▶ Overnight visitors to Oatlands stayed a total of 48,200 nights in the town for YE June 2019.
- ▶ 89% of total visitors to Oatlands were visiting Tasmania for leisure purposes. (Leisure is made up of: holiday 70%, and Visiting Friends or Relatives 19%)south of Hobart have experienced slower growth than the state and region averages
- ▶ 86% of visitors to Oatlands were interstate (domestic Australian) visitors; 15% were international
- ▶ Domestic visitors accounted for 90% of visitors that stayed overnight in Oatlands for YE June 2019

Tasmanian Journeys

ATTACHEMENT
Agenda Item 13.2.1



Department of State Growth, Tourism Tasmania and the Regional Tourism Organisations



“We need to have a smaller number of exceptional journeys that drive visitor itineraries and are well planned in every way... the journey, the experience, the personal interaction, industry engagement and supported by high quality infrastructure.”

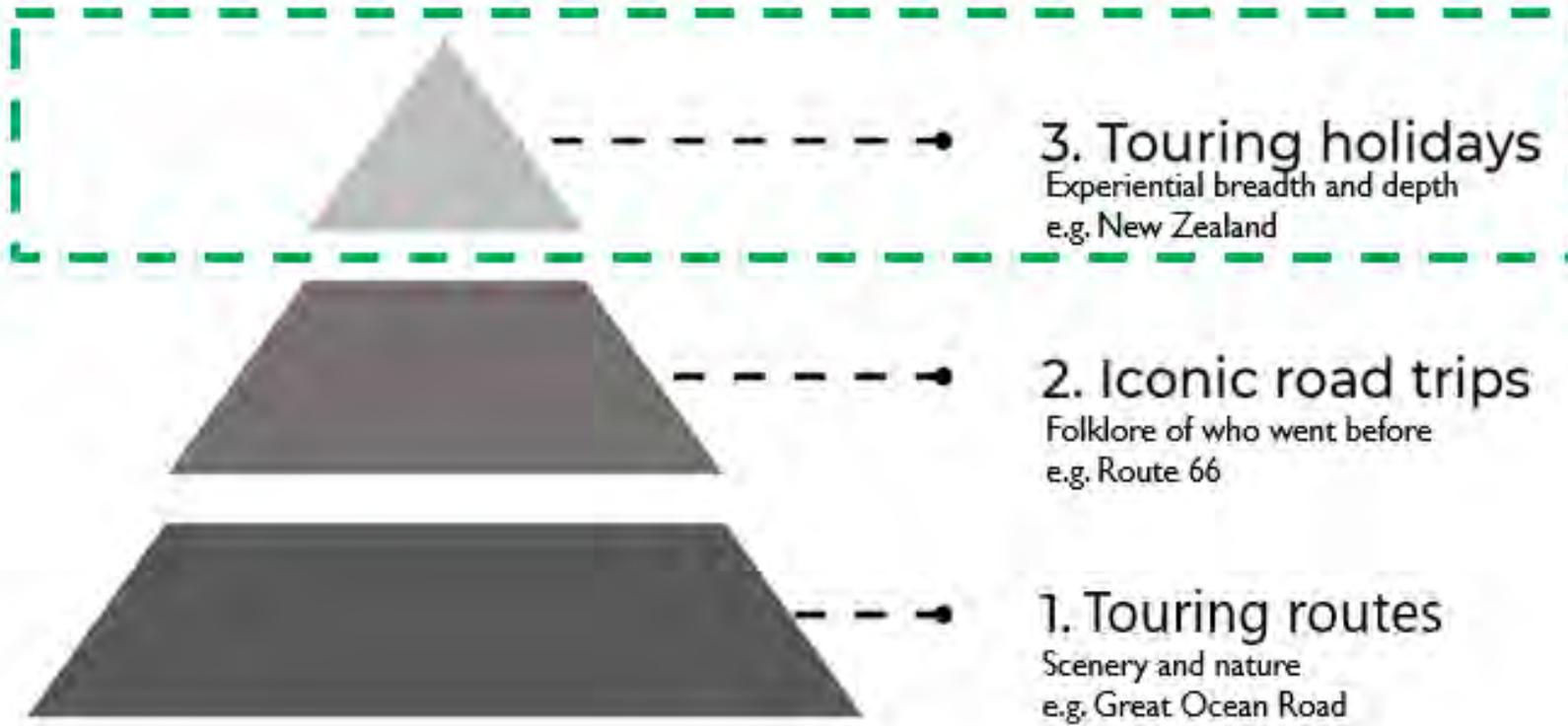
- Tasmanian Visitor Engagement Strategy 2016 (T21)

A Journey is touring holiday

- Disperses visitors into regional areas and away from Launceston or Hobart in multiple locations for two nights or more
- A core purpose and theme
- Large geographical area linked to an entry/exit port
- Explorative e.g. Western Wilds
- Multiple stops enroute each day
- Extended experience linking key destinations
- Has the potential to position Tasmania as a world-class self-drive destination

- Suite of five Journeys
 - Great Eastern Drive
 - Western Wilds
 - Three new Journeys
- Objectives:
 - Yield and dispersal
 - Has the potential to position Tasmania as a world-class self-drive touring destination

Journeys



Questions

ATTACHEMENT
Agenda Item 13.2.1





*An Overview of the
Heritage Highway Tourism Region
and its
Contribution to Facilitating the
Visitor Economy in Our Region*

Presentation

By

Andrew Benson

November 2019

Who are We and What do We do ?

The Heritage Highway Tourism Region Association has been the peak tourism body for the midlands of Tasmania from Pontville to Perth since 1998. The region is home to significant visitor attractions including Woolmers, Brickendon, the Tasmanian Wool Centre, whisky and gin distilleries, Ross Bridge and Callington Mill. Natural and cultural landscapes provide further attractions for visitors to the area.



- Regional Membership

- Operators
- Councils



- Regional Networks

- Destination Southern Tasmania
- Tourism Northern Tasmania



- Regional Brochure

- Destination Action Plan

- Specialist Projects

- Electronic Media

Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019



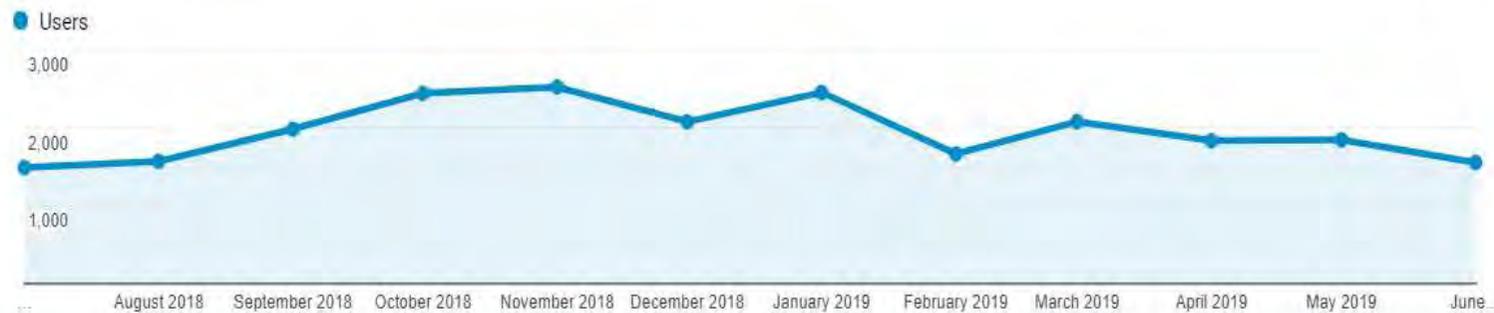
Website | heritagehighway.com.au

During 2018-19, **21,747 individuals** visited the website (up 44.83% from the previous year). Visitors engaged in **26,702 sessions** (up 43.62%), and viewed a total of **47,414 pages** (up 22.49%).

Overview

Users ▾ VS. Select a metric

Hourly Day Week Month



Users
21,747

New Users
21,262

Sessions
26,702

Number of Sessions per User
1.23

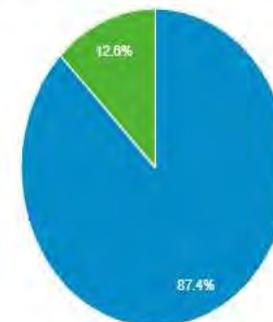
Pageviews
47,414

Pages / Session
1.78

Avg. Session Duration
00:01:09

Bounce Rate
74.41%

■ New Visitor ■ Returning Visitor



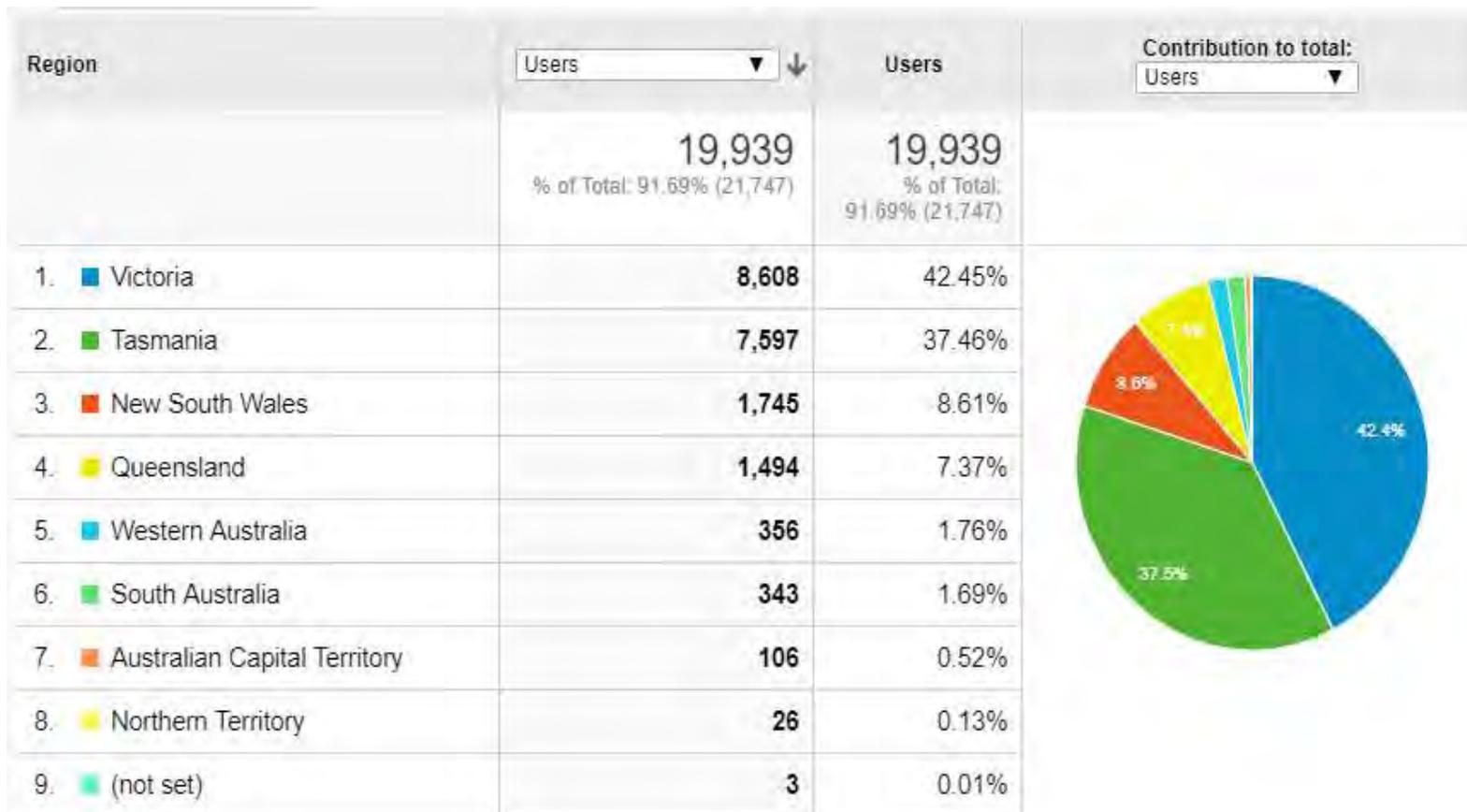
Heritage Highway Website & Social Media Report Year in Review: 1 July 2018 – 30 June 2019



Demographics

During 2018-19, the majority of website visitors were from **Australia** (19,939, 91.64%). Some visitors were also located in the US (654, 3.01%) and the UK (654, 3.01%).

Website visitors in Australia were mostly from the east coast. The majority were from **Victoria** (42.45%) and **Tasmania** (37.46%), followed by NSW (8.61%) and Queensland (7.37%).



Heritage Highway Website & Social Media Report Year in Review: 1 July 2018 – 30 June 2019



Acquisition

The greatest number of visitors were acquired via **Google search** (10,008, 45.75%), followed by **social media** (7,697, 35.19%), then **direct traffic** (3,865, 17.67%). A small amount of people came via referral from other websites (302, 1.38%).

Social media acquisition was mostly from **Facebook** (7,576, 98.38%), with a small amount from Instagram (98, 1.27%) and Instagram Stories (14, 0.18%).



Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019



Viewing device

During 2018-19, more than half of our visitors viewed the website via **mobile**. Around a quarter viewed the site via **desktop**, and less than a fifth viewed the site via **tablet**.



Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019



Most viewed pages

During 2018-19, the most viewed page was the **blog (12,960 pageviews from 12,253 individuals)**, closely followed by the **events calendar (12,493 pageviews from 10,743 individuals)**. The blog is also where visitors spent the most time (2:42 minutes on average).

Page path level 1	Pageviews	Unique Pageviews	Avg. Time on Page	Bounce Rate	% Exit
	47,414 % of Total: 100.00% (47,414)	41,428 % of Total: 100.00% (41,428)	00:01:28 Avg for View: 00:01:28 (0.00%)	74.41% Avg for View: 74.41% (0.00%)	56.32% Avg for View: 56.32% (0.00%)
1. /news-posts/	12,960 (27.33%)	12,253 (29.58%)	00:02:42	86.91%	81.84%
2. /event/	12,493 (26.35%)	10,743 (25.93%)	00:01:42	77.63%	69.09%
3. /	3,544 (7.47%)	2,953 (7.13%)	00:00:55	36.67%	37.27%
4. /things-to-do/	2,953 (6.23%)	2,678 (6.46%)	00:01:04	54.20%	24.01%
5. /location/	2,467 (5.20%)	2,307 (5.57%)	00:01:42	76.62%	40.25%
6. /events/	1,583 (3.34%)	1,313 (3.17%)	00:01:30	66.09%	41.19%
7. /where-to-stay/	1,472 (3.10%)	1,255 (3.03%)	00:01:11	32.44%	25.95%
8. /venue/	1,355 (2.86%)	1,074 (2.59%)	00:00:55	58.43%	54.91%
9. /regions/	1,278 (2.70%)	979 (2.36%)	00:00:45	47.62%	18.00%
10. /northern-midlands/	956 (2.02%)	591 (1.43%)	00:00:50	57.14%	17.05%

Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019



The **most viewed blog post** during the period was about **Longford** (762 page views from 707 individuals), followed by blogs about Oatlands, Perth, Pontville, and Tunbridge.

Page path level 2	Pageviews	Unique Pageviews	Avg. Time on Page	Bounce Rate	% Exit
	12,960 % of Total: 27.33% (47,414)	12,253 % of Total: 29.58% (41,428)	00:02:42 Avg for View: 00:01:28 (82.98%)	86.91% Avg for View: 74.41% (16.80%)	81.84% Avg for View: 56.32% (45.33%)
1. /12-things-to-do-at-longford/	762 (5.88%)	707 (5.77%)	00:02:04	82.49%	78.87%
2. /colonial-charm-10-tips-for-exploring-oatlands/	728 (5.62%)	665 (5.43%)	00:02:31	80.95%	74.59%
3. /8-things-to-do-in-perth-the-one-in-tasmania/	701 (5.41%)	657 (5.36%)	00:02:42	88.30%	85.45%
4. /6-things-to-do-at-pontville/	697 (5.38%)	669 (5.46%)	00:02:10	89.86%	88.95%
5. /quiet-charm-7-things-to-do-in-tunbridge/	664 (5.12%)	643 (5.25%)	00:03:04	92.38%	91.11%
6. /9-things-to-do-in-tasmanias-midlands/	634 (4.89%)	612 (4.99%)	00:01:53	83.08%	80.91%
7. /colonial-tasmania-10-places-to-step-back-in-time/	581 (4.48%)	547 (4.46%)	00:03:21	84.97%	82.10%
8. /take-scenic-route-six-spots-camp-along-heritage-highway/	531 (4.10%)	505 (4.12%)	00:02:38	91.67%	87.95%
9. /10-things-to-do-in-the-heritage-village-of-ross/	457 (3.53%)	439 (3.58%)	00:04:06	83.91%	77.46%
10. /the-oatlands-key-access-the-historic-military-precinct/	446 (3.44%)	416 (3.40%)	00:01:49	86.34%	81.84%

Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019



Page path level 2	Pageviews	Unique Pageviews	Avg. Time on Page	Bounce Rate	% Exit
	12,960 % of Total: 27.33% (47,414)	12,253 % of Total: 29.58% (41,428)	00:02:42 Avg for View: 00:01:28 (82.98%)	86.91% Avg for View: 74.41% (16.80%)	81.84% Avg for View: 56.32% (45.33%)
1. /12-things-to-do-at-longford/	762 (5.88%)	707 (5.77%)	00:02:04	82.49%	78.87%
2. /colonial-charm-10-tips-for-exploring-oatlands/	728 (5.62%)	665 (5.43%)	00:02:31	80.95%	74.59%
3. /8-things-to-do-in-perth-the-one-in-tasmania/	701 (5.41%)	657 (5.36%)	00:02:42	88.30%	85.45%
4. /6-things-to-do-at-pontville/	697 (5.38%)	669 (5.46%)	00:02:10	89.86%	88.95%
5. /quiet-charm-7-things-to-do-in-tunbridge/	664 (5.12%)	643 (5.25%)	00:03:04	92.38%	91.11%
6. /9-things-to-do-in-tasmanias-midlands/	634 (4.89%)	612 (4.99%)	00:01:53	83.08%	80.91%
7. /colonial-tasmania-10-places-to-step-back-in-time/	581 (4.48%)	547 (4.46%)	00:03:21	84.97%	82.10%
8. /take-scenic-route-six-spots-camp-along-heritage-highway/	531 (4.10%)	505 (4.12%)	00:02:38	91.67%	87.95%
9. /10-things-to-do-in-the-heritage-village-of-ross/	457 (3.53%)	439 (3.58%)	00:04:06	83.91%	77.46%
10. /the-oatlands-key-access-the-historic-military-precinct/	446 (3.44%)	416 (3.40%)	00:01:49	86.34%	81.84%

Heritage Highway Website & Social Media Report Year in Review: 1 July 2018 – 30 June 2019



Facebook | Tasmania's Midlands - Discover The Heritage Highway

As at 30 June 2019, the Facebook page had **7,831 followers** and **7,804 likes**.

During the period*, **14,500 individuals actively engaged** with the page, with 63,600 post reactions, 7,460 post shares, and 4,500 post comments in total.

**Data is from 16 September 2018 to 30 June 2019 (no data available before this date).*





Tasmania's Midlands - Discover the Heritage Highway

Published by Isabel Galloway [?] · January 28 · 🌐

Step back in time along the #HeritageHighway and ponder life in 19th century Tasmania. The historic villages all have their stories, while the Shadows of the Past Silhouette Trail offers a visual reminder of those who went before. Visit the region's historic estates and landmarks to discover fascinating tales of days gone by. 🏡👣🕒

More info:

<http://heritagehighway.com.au/.../colonial-tasmania-10-place.../>



18,718
People Reached

3,807
Engagements

[Boost Again](#)

Performance for Your Post

18,718 People Reached

1,145 Reactions, Comments & Shares ⓘ

758 Like	512 On Post	246 On Shares
--------------------	-----------------------	-------------------------

97 Love	65 On Post	32 On Shares
-------------------	----------------------	------------------------

11 Wow	6 On Post	5 On Shares
------------------	---------------------	-----------------------

1 Angry	1 On Post	0 On Shares
-------------------	---------------------	-----------------------

74 Comments	28 On Post	46 On Shares
-----------------------	----------------------	------------------------

205 Shares	196 On Post	9 On Shares
----------------------	-----------------------	-----------------------

2,662 Post Clicks

1,479 Photo Views	55 Link Clicks ⓘ	1,128 Other Clicks ⓘ
-----------------------------	----------------------------	--------------------------------

NEGATIVE FEEDBACK

6 Hide Post	1 Hide All Posts
0 Report as Spam	0 Unlike Page

Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.



Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019



Instagram | @midlandstasmania

As at 30 June 2019, @midlandstasmania had **5,958 followers** on Instagram (**up 33.26% from the previous year**).

User insights for @midlandstasmania



2018-07-01 - 2019-06-30

Current Period Jul 1st, 2018 - Jun 30th, 2019

Previous Period Jul 1st, 2017 - Jun 30th, 2018

FOLLOWERS	FOLLOWING	POSTS	AVG LIKES	AVG COMMENTS	AVG ENGAGEMENT
5,958	545	157	272	6	5.41%
From 4,471	From 533	From 20	From 207	From 5	From 4.72%
↑1,487 (33.26%)	↑12 (2.25%)	↑137 (685%)	↑65 (31.40%)	↑1 (20%)	↑0.69%

Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019

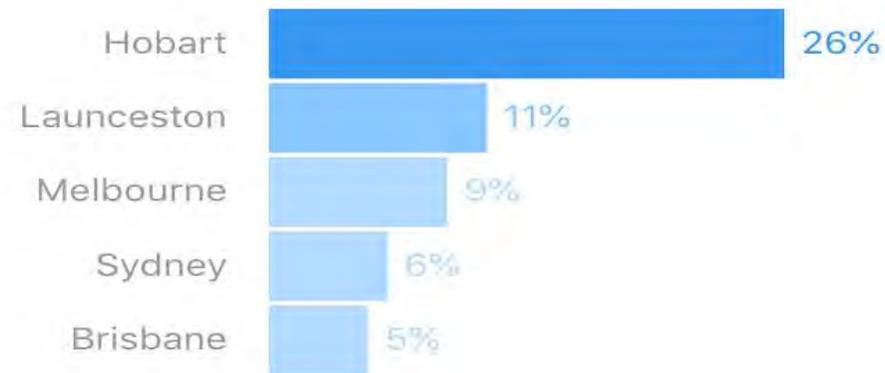


Instagram | @midlandstasmania

Top Locations ⓘ

Cities

Countries

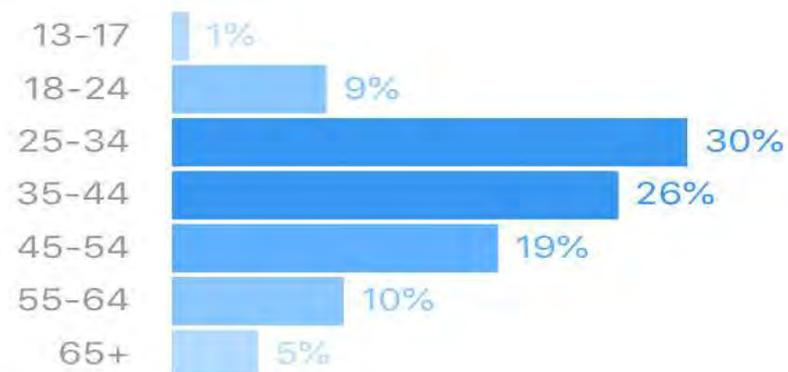


Age Range ⓘ

All

Men

Women



Heritage Highway Website & Social Media Report

Year in Review: 1 July 2018 – 30 June 2019



During 2018-19, our **157 Instagram posts** (three per week) achieved an average of **272 likes** and **6 comments**, with an **average engagement rate of 5.41%**.

The **most liked post** was a photo of The Pancake & Crepe Shop, Oatlands, with **735 likes**, 14 comments, 13 messages, and 43 saves. The post was **seen 11,989 times** by **9,954 individuals**.



As at 27/08/2019, there were **5,072 total images** posted to the hashtag **#MidlandsTasmania**.



For further information please contact

Heritage Highway Tourism Region Association
Secretary Fiona Dewar: (03) 6397 7303
fiona.dewar@nmc.tas.gov.au

Join us in making a significant contribution to our region

Membership Fees \$30.00pa



The Visitor Economy Contribution by the Southern Midlands Council

Presentation by

*Andrew Benson
Deputy General Manager*

November 2019



Elements of the Visitor Economy,

safety • integr
• knowledge
people • innc
specialist skills

- Visitor Numbers the Facts
- Shared Responsibility & Effort ‘The Service Level Mix’
 - Council Responsibilities
 - Business Operator Responsibilities
- How does Council Contribute to the Visitor Experience?
- How does the Council & the Community Contribute to the Visitor Experience?
- What Does the Future Look Like?

The Visitor Economy

Visitor Numbers - the Facts

safety • integr
• knowledge
people • innc
socialist skills



Tourism Snapshot

Year ending June 2019





Title:
Table 1a Places
Passed Through

Survey:
TASMANIAN
VISITORS SURVEY:
JULY 2000 - JUNE
2019

	12 MONTHLY PERIODS				
	July 2015 - June 2016	July 2016 - June 2017	July 2017 - June 2018	July 2018 - June 2019	
Sorell (from July 2006) (Passed through)	137014	149863	143655	129637	-9.8%
New Norfolk (Passed through)	66067	75525	66821	65936	-1.3%
Other Hobart & Surrounds (Passed through)	106091	119722	129014	110930	-14.0%
Total Hobart & Surrounds (Passed through)	44314	48696	54984	52034	-5.4%
Dover (until June 2006, from July 2007) (Passed through)	27025	32119	24368	22510	-7.6%
Geeveston (until June 2013) (Passed through)	-	-	-	-	
Cygnnet (from July 2013) (Passed through)	40056	47336	39865	32722	-17.9%
Huonville (Passed through)	51933	66725	54007	45342	-16.0%
Bruny Island (from July 2001) (Passed through)	10359	17873	18763	18599	-0.9%
Woodbridge (July 2002 - June 2013) (Passed through)	-	-	-	-	
Kettering (from July 2013) (Passed through)	59859	73371	68122	59496	-12.7%
Port Arthur/Tasman Peninsula (Passed through)	23470	24744	24205	24148	-0.2%
Maydena (from July 2018) (Passed through)	-	-	-	14262	
Oatlands (Passed through)	33966	43784	33858	34979	+3.3%
Bothwell (Passed through)	20875	27556	20687	20943	+1.2%
Cockle Creek (from July 2006) (Passed through)	10820	14456	7998	10658	+33.3%



	12 MONTHLY PERIODS				
	July 2015 - June 2016	July 2016 - June 2017	July 2017 - June 2018	July 2018 - June 2019	
Sorell (from July 2006) (Visited)	90267	88101	81811	76053	-7.0%
New Norfolk (Visited)	45360	44572	44739	46294	+3.5%
Other Hobart & Surrounds (Visited)	92112	104571	102636	93624	-8.8%
Total Hobart & Surrounds (Visited)	51825	56969	54402	48906	-10.1%
Dover (Until June 2006, from July 2007) (Visited)	17797	12332	16346	15072	-7.8%
Geeveston (until June 2013) (Visited)	-	-	-	-	-
Cygnnet (from July 2013) (Visited)	37531	39569	38309	36182	-5.6%
Huonville (Visited)	86273	74745	82163	68445	-16.7%
Bruny Island (from July 2001) (Visited)	77383	83729	85900	76931	-10.4%
Woodbridge (July 2002 - June 2013) (Visited)	-	-	-	-	-
Kettering (from July 2013) (Visited)	60206	55785	53478	46663	-12.7%
Port Arthur/Tasman Peninsula (Visited)	117986	129487	136534	121973	-10.7%
Maydena (from July 2018) (Visited)	-	-	-	6764	n/a
Oatlands (Visited)	35538	36749	36793	29883	-18.8%
Bothwell (Visited)	12994	13810	12822	13689	+6.8%
Cockle Creek (from July 2005)	12174	11826	10723	9395	-12.4%

Title:

Table 1b Places Stopped and Looked Around but did not Stay Overnight

Survey:

TASMANIAN VISITORS SURVEY: JULY 2000 - JUNE 2019



safety • integr
• knowledge
people • innc
socialist skills •

	12 MONTHLY PERIODS				
	July 2015 - June 2016	July 2016 - June 2017	July 2017 - June 2018	July 2018 - June 2019	
Sorell (from July 2006) (Overnight)	19879	22976	22968	24375	+6.1%
New Norfolk (Overnight)	25872	28322	21040	21340	+1.4%
Other Hobart & Surrounds (Overnight)	70652	80413	80839	69310	-14.3%
Total Hobart & Surrounds (Overnight)	838869	903449	924173	929791	+0.6%
Dover (Until June 2006, from July 2007) (Overnight)	11286	10709	10054	5174	-48.5%
Geeveston (until June 2013) (Overnight)	-	-	-	-	
Cygnnet (from July 2013) (Overnight)	16462	16077	18140	16583	-8.6%
Huonville (Overnight)	29857	28264	33009	29241	-11.4%
Bruny Island (from July 2001) (Overnight)	43865	45665	55967	53851	-3.8%
Woodbridge (July 2002 - June 2013) (Overnight)	-	-	-	-	
Kettering (from July 2013) (Overnight)	7317	10009	14793	9664	-34.7%
Port Arthur/Tasman Peninsula (Overnight)	89742	105645	103914	111797	+7.6%
Maydena (from July 2018) (Overnight)	-	-	-	6306	
Oatlands (Overnight)	9399	10010	9532	8609	-9.7%
Bothwell (Overnight)	4462	4943	4385	5515	+25.8%
Cockle Creek (from July 2005)	7452	5369	6530	7931	+21.5%

Title:
Table 1c Places Stayed Overnight

Survey:
TASMANIAN VISITORS SURVEY: JULY 2000 - JUNE 2019

safety • integr
• knowledge
people • innc
socialist skills

	12 MONTHLY PERIODS				
	July 2015 - June 2016	July 2016 - June 2017	July 2017 - June 2018	July 2018 - June 2019	
Sorell (From July 2006)	71579	70745	116247	98085	-16%
New Norfolk	88320	100982	111762	55965	-50%
Other Hobart & Surrounds	347219	335834	405288	297279	-27%
TOTAL Hobart & Surrounds	3941221	4239892	4187678	4084527	-2%
Dover (Until June 2006, from July 2007)	59476	37070	40974	13086	-68%
Geeveston (until June 2013)	-	-	-	-	
Cygnet (from July 2013)	89825	102855	69653	93332	+34%
Huonville	188433	98756	146577	120794	-18%
Bruny Island (from July 2001)	111101	120833	157127	132761	-16%
Woodbridge (July 2002 - June 2013)	-	-	-	-	
Kettering (from July 2013)	17476	37656	37421	27605	-26%
Port Arthur/Tasman Peninsula	178011	234550	237971	252772	+6%
Maydena (from July 2018)				14966	
Oatlands	16510	49543	20608	48155	+134%
Bothwell	8641	11333	9335	11560	+24%
Cockle Creek (From July 2005)	14412	12312	16389	22572	+38%

Title:
Table 2 Number of
Nights Stayed in
Each Place

Survey:
TASMANIAN
VISITORS SURVEY:
JULY 2000 - JUNE
2019

safety • integr
• knowledge
people • innc
socialist skills

	12 MONTHLY PERIODS				
	July 2015 - June 2016	July 2016 - June 2017	July 2017 - June 2018	July 2018 - June 2019	
Sorell (From July 2006)	3.6	3.1	5.1	4.0	-1.0
New Norfolk	3.4	3.6	5.3	2.6	-2.7
Other Hobart & Surrounds	4.9	4.2	5.0	4.3	-0.7
TOTAL Hobart & Surrounds	4.7	4.7	4.5	4.4	-0.1
Dover (Until June 2006, from July 2007)	5.3	3.5	4.1	2.5	-1.5
Geeveston (until June 2013)	-	-	-	-	
Cygnets (from July 2013)	5.5	6.4	3.8	5.6	+1.8
Huonville	6.3	3.5	4.4	4.1	-0.3
Bruny Island (from July 2001)	2.5	2.6	2.8	2.5	-0.3
Woodbridge (July 2002 - June 2013)	-	-	-	-	
Kettering (from July 2013)	2.4	3.8	2.5	2.9	+0.3
Port Arthur/Tasman Peninsula	2.0	2.2	2.3	2.3	0.0
Maydena (from July 2018)				2.4	
Oatlands	1.8	4.9	2.2	5.6	+3.4
Bothwell	1.9	2.3	2.1	2.1	0.0
Cockle Creek (From July 2005)	1.9	2.3	2.5	2.8	+0.3

Title:
Table 4 Average
Number of Nights
Spent in each
Place

Survey:
TASMANIAN
VISITORS SURVEY:
JULY 2000 - JUNE
2019

The Visitor Economy

Shared Responsibility & Effort
'The Service Level Mix'

safety • integr
• knowledge
people • innc
socialist skills



The Visitor Economy

Shared Responsibility & Effort
'The Service Level Mix'

safety • integr
• knowledge
people • innc
socialist skills



safety • integr
• knowledge
people • innc
socialist skills

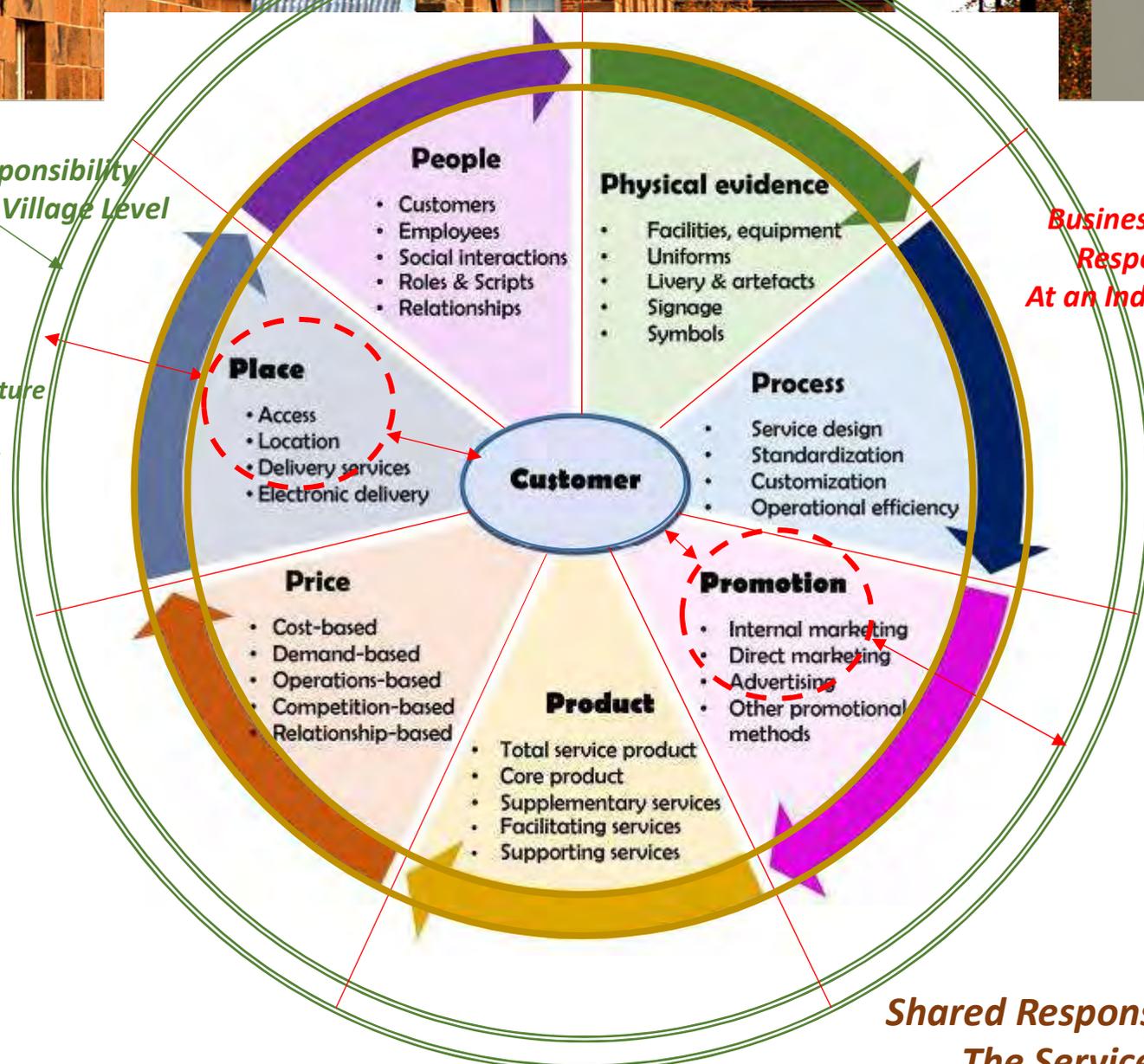


**Council Responsibility
At a Whole of Village Level**

Elements
Public Toilets
Street Furniture
Public Infrastructure
Sense of Place
Some Marketing
etc

**Business Operator
Responsibility
At an Individual Level**

**People
Place
Price
Product
Promotion
Process
Physical Evidence**



**Shared Responsibility & Effort
The Service Level Mix**

The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



The Callington Mill after being burnt out in 1913



The Callington Mill prior to 2008

The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills •



Callington Mill Redevelopment



Centre for Heritage
at Oatlands



HERITAGE BUILDING SOLUTIONS

The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



*The English
Millwright
and his
craftsmanship*

*working in
partnership
with Heritage
Building
Solutions
Pty Ltd*



The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • inc
socialist skills



Prior to October 2010
Heritage Highway Visitor Information Centre
Retail (very small)

Post October 2010
Heritage Highway Visitor Information Centre
Retail
Coffee Shop
Mill Tours
Mill Production

C
A
L
L
I
N
G
T
O
N

Mill

circa 1837



The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



*Prior to Oct 2010
HHVIC cost \$120,000 pa
1FTE
45,000 visitors to Oatlands*

*Callington Mill VIC
Opened 4th October 2010
6.5FTE
Oct 2010 – End Jan 2011
22,000 people thru the door
Deficit funded
approx. \$230,000 pa*



*Council responded to
Community calls for closure*

CM VIC Closed Oct. 2017

*The Mill remained
operational and the Site
continued to be open to the
public.*

*The Blacksmith Forge &
Community Garden have
continued to be open for
Community use*



The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • inc
socialist skills

Below is a summary of the Oatlands Key data. The Inception monitoring system gives event logs from which we can extract the number of entries for a particular date range (it also allows a range of other data to be extracted, such as which specific key is used, what time, exit times, failed attempts etc.).

The following points should be considered:

- These numbers represent successful entries for the stated date range (staff entries have been omitted from the data - i.e. our staff issued entries can be isolated from the data).*
- These represent a single 'entry' and do not represent the possibility of multiple people entering (i.e. is not necessarily a door counter). I would expect that each entry includes 2-4 people, so I think it's fair to double the number of entries for a more accurate 'number of people' at the very least. For example, earlier this week a school group of 30 used an Oatlands key which would only reflect as a single entry. Also for example, Peter Fielding's tour entries would only count as one entry.*
- Whilst we could ask our key issuers to ask for a number of people, I am reluctant to 'interrogate' the users too much and have our issuers have to ask too many questions and take too much time.*
- These numbers do not include pre-booked guided tours (i.e. with a staff entry). We have at least one per month of these such groups (e.g. we have the Launceston Historical Society bringing a busload on 4/11).*



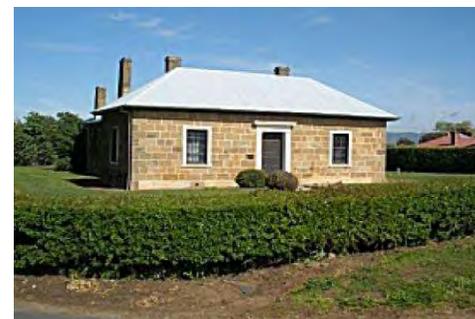
Oatlands Key

The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills

Oatlands Court House - January 1 to October 31 (304 days) - 417 entries (say 800 people). Average of ~3 people per day.



Oatlands Gaoler's Residence - January 1 to October 31 (304 days) - 474 entries (say 900 people) Average of ~3 people per day. Note also that often when staff are on site the doors remain open so a swipe is not necessary (therefore does not add to our statistics).



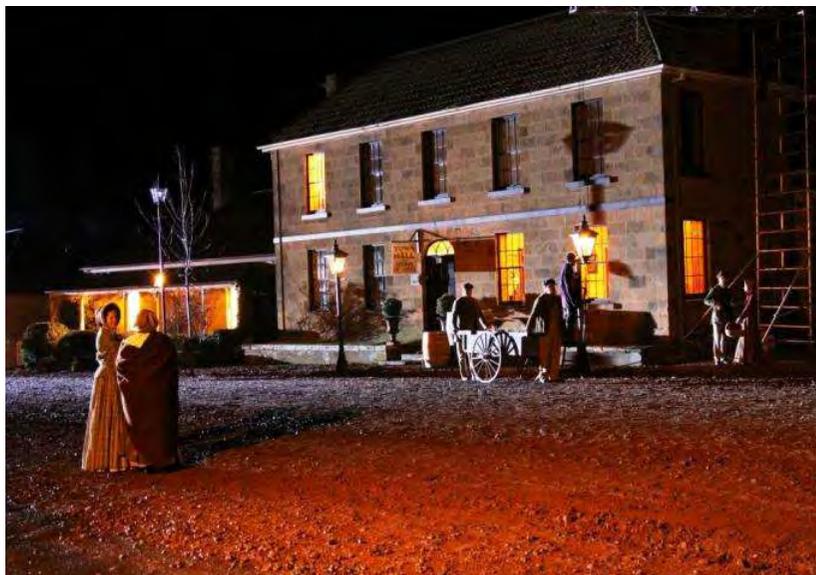
Oatlands Commissariat - July 1 to October 31 (122 days) (note that this only came online in early July). 58 entries (say 100 people). Average of 1 per day. Note, however that on days that the Heritage Hub is open, the Commissariat doors are often open and do not need a swipe to access.



The Visitor Economy

How does Council Contribute
to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



The filming in the High Street, where the village was transformed with gravel road overlay, horse & carts, approximately twenty five actors in period costume, and many accessories” from the era, circa 1850.

The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



TASMANIAN-made TV Comedy *Rosehaven* is coming back to our televisions for season three.

The former CT Fish shop (now Council owned) on the High Street in Oatlands featured as the Real Estate Agent location. The Oatlands site has been integrated into both series 2 (2017) and series 3 (2018).

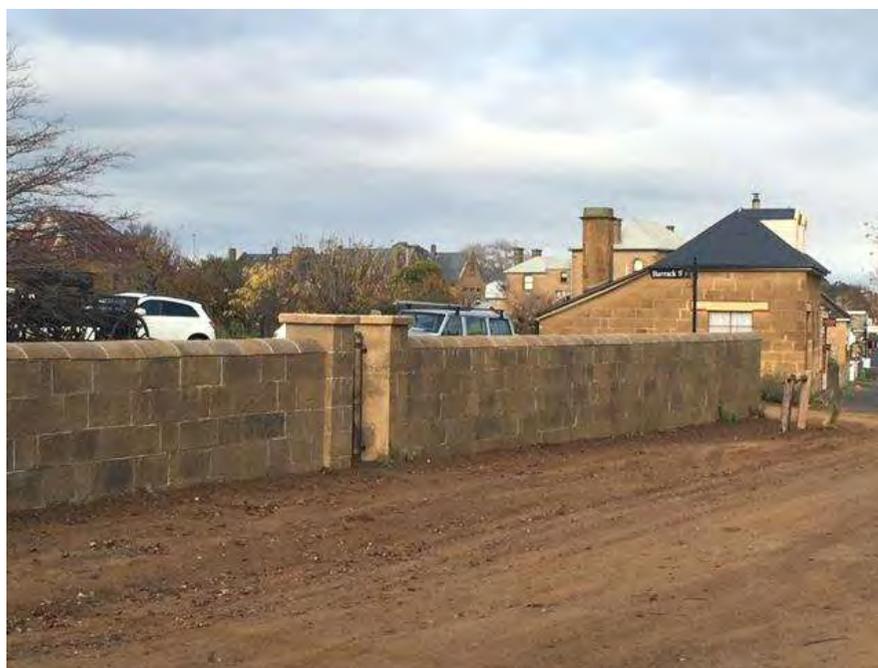
Of the supporting roles, 48 of the 60 speaking roles have gone to local Tasmanian actors and 41 of the 75 crew are Tasmanian.



The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



Filming of 'The Nightingale'



Things aren't always as they seem

The filming in the Oatlands High Street, of 'The Nightingale' where the village was transformed with gravel road overlay, horse & carts, walls were constructed and the Village was transformed.

Approximately twenty three actors in period costume, many production staff members and many accessories" from the era, circa 1835.

The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills

Before



*Oatlands Underground Power Project
Stages 1 – 4
Approximately \$500,000 investment by Council*

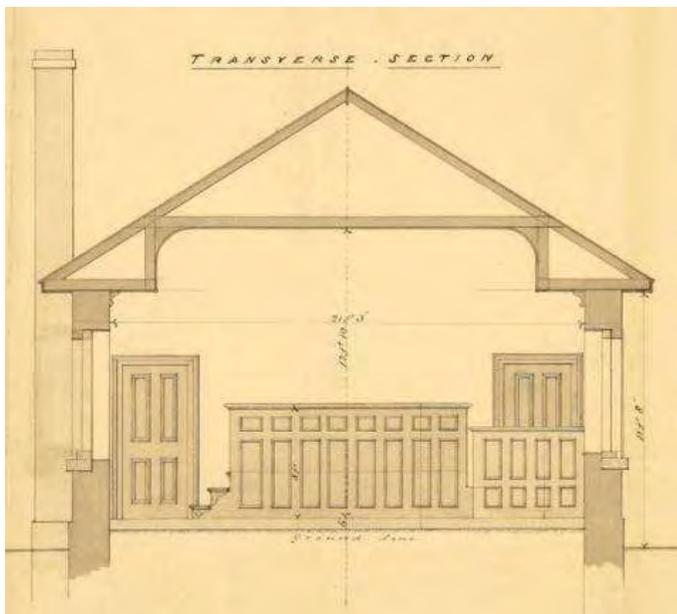
After



The Visitor Economy

How does Council Contribute
to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



Interior of the Court Room from the 1841 Supreme Court upgrade. This shows the rare wagon-headed ceiling



Archeological dig at Kempton



Save Our Stone Workshops in Oatlands

The Visitor Economy

How does Council Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



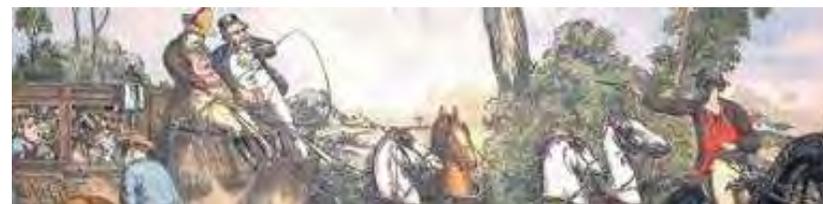
Shadows of the Past



A Community Arts Project Conceived and Designed by Folko & Maureen in Partnership with Southern Midlands Council



Topiaries at Oatlands



Two hundred years on there's still plenty of ways to get held up on the Heritage Highway



Cows in Lake Dulverton – A Recollection from Clr Don Fish Project Proposal

The Visitor Economy

How does Council & Community Contribute to the Visitor Experience?

safety • integr
• knowledge
people • inc
socialist skills

Centenary Memorial Avenue Trees - Kempton

Sunday 19th August 2018



SOUTHERN
MIDLANDS
COUNCIL



We are planning an event that will commemorate the centenary of the planting of the Memorial Avenue trees by the Community at Kempton. We are seeking to involve the local Community, the Mayor and Councillors of Southern Midlands Council, the Director of the Australian War Museum Canberra, C Squadron the Light Horse Regiment, the Australian Army Band Tasmania, the State President of the RSL, RSL Sub Branch Presidents, the Green Ponds Progress Association, SM Memorial Trees Committee and other distinguished guests. Formal invitations will be issued closer to the event.

The Visitor Economy

How does Council & the Community Contribute to the Visitor Experience?



safety • integr
• knowledge
people • innc
socialist skills •



*The late Max Eaves
enjoying his passion with
reigns in hand*



*A Concept for Kempton
Building on the
“Coachification” Theme
of the Historic Coaching
Village of Kempton*



The Visitor Economy

How does Community Uniquely Contribute to the Visitor Experience?

safety • integr
• knowledge
people • innc
socialist skills



Tania Burbury and Rebecca Kissling, very talented artisans at the Heritage Hub

Of course the many wonderful shops and eateries reinforce the visitor experience

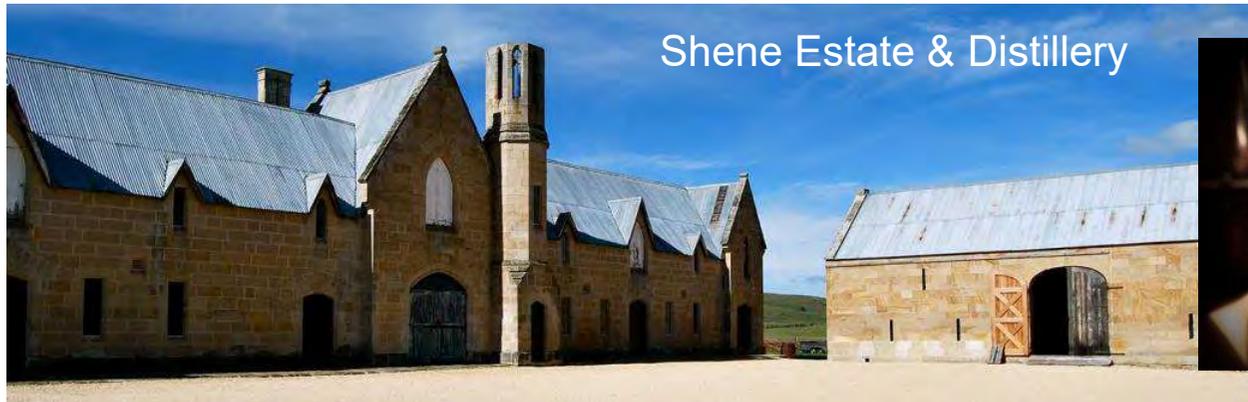


Don & Julie Griggs wonderful Parterre Gardens

The Visitor Economy

What does the Future look like?

safety • integr
• knowledge
people • innc
socialist skills



Shene Estate & Distillery



BELGROVE
— DISTILLERY —



The Visitor Economy

What does the Future look like?

safety • integr
• knowledge
people • inno
socialist skills



The Visitor Economy

What does the Future look like?

safety • integr
• knowledge
people • inn
socialist skills



Jericho Site
Lower Marshes Road



A four-hectare greenhouse at Jericho, (in this image is nearing completion) in what is believed to be a world-first trial of growing cherries under controlled conditions. The structure has now been completed and fully operational.



The Visitor Economy

What does the Future look like?

safety • integr
• knowledge
people • innc
socialist skills

The Proposed Callington Mill Whisky Distillery

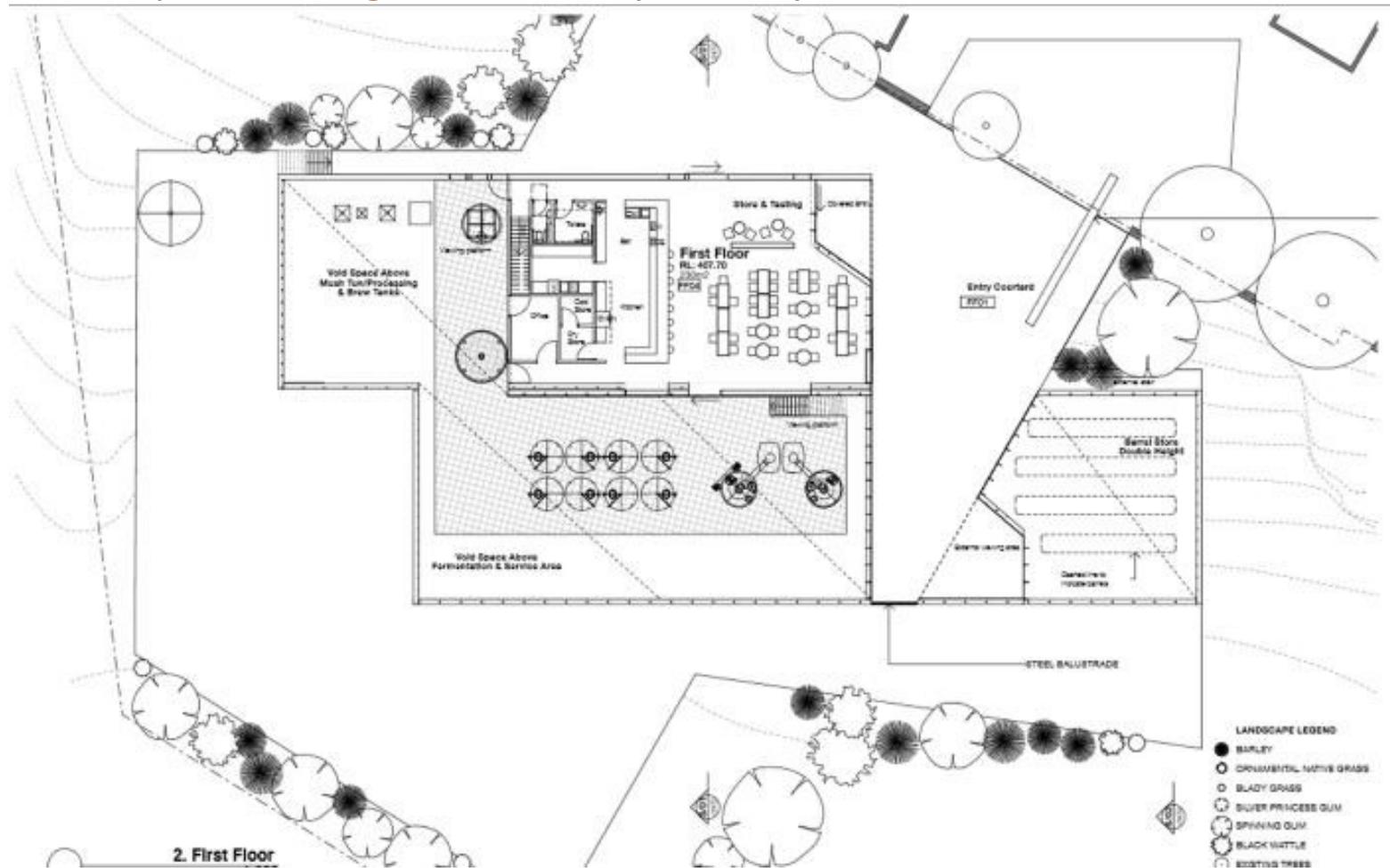


The Visitor Economy

What does the Future look like?

safety • integr
• knowledge
people • inno
socialist skills

The Proposed Callington Mill Whisky Distillery



The Visitor Economy

What does the Future look like?

safety • integr
• knowledge
people • innc
socialist skills

The Proposed Callington Mill Whisky Distillery



1 Esplanade View 02

The Visitor Economy

What does the Future look like?

safety • integr
• knowledge
people • innc
socialist skills



HERITAGE HIGHWAY

Destination Action Plan 2017-2019

April 2017



The Visitor Economy

What does the Future look like with
Council & Community Work Together?

safety • integr
• knowledge
people • innc
socialist skills



Another Heritage & Bullock Festival





The Visitor Economy

*What does the Future look like with
Council & Community Work Together?*

safety • integr
• knowledge
people • innc
socialist skills

Our Priorities:

- Collectively Council and business to provide 'product' for visitors
- Determine the best vehicle to provide inspiration and added value to visitors for the location – bricks and mortar Visitor Information Centres are not the only solution.
- Harness commercialisation opportunities that offer value-add services to visitors, industry and local community.
- Consider and support where possible the services & experiences that the Council as well as the businesses in the villages could offer to reinforce the area's story, create a point of difference, add value to the visitor experience and increase time spent in the region.



Delivering the Visitor Economy

*A Partnership between
the
Southern Midlands Council and the Community*