

SOUTHERN
MIDLANDS
COUNCIL



PUBLIC COPY ATTACHMENTS

ORDINARY COUNCIL MEETING

Wednesday, 27th June 2018
Municipal Offices, 85 Main Street, Kempton
10.00 a.m.

Item 4.1	Draft Council Meeting Minutes – 23 rd May 2018
Item 4.2	Draft Special Council Meeting Minutes – 13 th June 2018
Item 4.3.1	Minutes – Waste Strategy South – 28 th May 2018
Item 4.2.2	STCA Quarterly Reports – December 2017 / March 2018
Item 17.2.4	Business Continuity Plan ICT Business Continuity Disaster Recovery Plan
Item 17.2.5	Draft Strategic Plan 2018-2027
Item 17.2.6.1	Letter dated 13 June 2018 and attached informal Petition(s)
Item 17.3.2	2018/19 Operating & Capital Budget

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 23rd May 2018

10.00 a.m.

Municipal Offices, 71 High Street, Oatlands

INDEX

1. PRAYERS	5
2. ATTENDANCE	5
3. APOLOGIES	5
4. MINUTES	5
4.1 Ordinary Council Minutes.....	5
4.2 Special Committees of Council Minutes	6
4.2.1 Special Committees of Council - Receipt of Minutes.....	6
4.2.2 Special Committees of Council - Endorsement of Recommendations	6
4.3 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993) ...	7
4.3.1 Joint authorities - Receipt of Minutes.....	7
4.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)	7
5. NOTIFICATION OF COUNCIL WORKSHOPS	8
6. COUNCILLORS – QUESTION TIME	9
6.1 QUESTIONS (ON NOTICE).....	9
6.2 QUESTIONS WITHOUT NOTICE	11
7. DECLARATIONS OF PECUNIARY INTEREST	13
8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA	14
9. PUBLIC QUESTION TIME	15
9.1 PERMISSION TO ADDRESS COUNCIL	15
10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015	16
10.1 Affordable Housing – Establishment Of Council Working Group.....	16
11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL’S STATUTORY LAND USE PLANNING SCHEME	17
11.1 DEVELOPMENT APPLICATIONS	17
11.2 SUBDIVISIONS	17
11.3 MUNICIPAL SEAL (PLANNING AUTHORITY)	17
11.3.1 COUNCILLOR INFORMATION: - MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS.....	17
11.4 PLANNING (OTHER)	18
11.4.1 Planning Appeal – Aquatic Centre 18 Church Street, and 68 & 70 High Street, Oatlands - R McDougall, P Birchall, R Chapman, P Fielding, and J Paterson v Southern Midlands Council and Bzowy Architecture (Reference 5/18P)	18
11.4.2 Consideration Of Complaint: Notice Of Suspected Contravention Of The Planning Scheme Pursuant To Section 63b Of The Land Use Planning & Approvals Act 1993: 1384 Tea Tree Road, Campania	19
12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE) ..20	
12.1 ROADS.....	20
12.2 BRIDGES	20
12.3 WALKWAYS, CYCLE WAYS AND TRAILS.....	20
12.4 LIGHTING.....	20
12.5 BUILDINGS.....	20
12.6 SEWERS.....	20
12.7 WATER.....	20
12.8 IRRIGATION.....	20
12.9 DRAINAGE	20
12.10 WASTE	20
12.11 INFORMATION, COMMUNICATION TECHNOLOGY	20

12.12	OFFICER REPORTS – WORKS & TECHNICAL SERVICES (ENGINEERING).....	21
12.12.1	<i>Manager - Works & Technical Services Report</i>	21
13.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)	22
13.1	RESIDENTIAL	22
13.2	TOURISM.....	22
13.3	SAFETY.....	22
13.4	BUSINESS.....	22
13.5	INDUSTRY.....	22
13.6	INTEGRATION.....	22
14.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES).....	23
14.1	HERITAGE	23
14.1.1	<i>Heritage Project Program Report</i>	23
14.2	NATURAL.....	24
14.2.1	<i>Landcare Unit – General Report</i>	24
14.2.2	<i>Proposed Policy (Draft) – Management Of Trees On Council Land</i>	25
12.12.1	<i>Manager - Infrastructure & Works Report</i>	26
14.3	CULTURAL	27
14.4	REGULATORY (OTHER THAN PLANNING AUTHORITY AGENDA ITEMS)	27
14.5	CLIMATE CHANGE.....	27
15.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)	28
15.1	COMMUNITY HEALTH AND WELLBEING	28
15.2	YOUTH	28
15.3	SENIORS	28
15.4	CHILDREN AND FAMILIES	28
15.5	VOLUNTEERS.....	28
15.6	ACCESS	28
15.7	PUBLIC HEALTH	29
15.7.1	<i>Proposed Kempton Community Health Centre</i>	29
15.8	RECREATION	30
15.9	EDUCATION	30
15.10	ANIMALS	31
15.10.1	<i>2018/19 Animal Management Fees (including dog registration)</i>	31
16.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)	34
16.1	RETENTION.....	34
17.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION).....	35
17.1	IMPROVEMENT	35
17.2	SUSTAINABILITY	36
17.2.1	<i>Common Services Joint Venture Update (Standing Item – Information Only)</i>	36
17.2.2	<i>South Central Sub-Region Collaboration Strategy – Standing Item</i>	37
17.2.3	<i>Review of Council’s Strategic Plan 2014-2023 and the creation of the Strategic Plan 2018-2027</i>	38
	PUBLIC QUESTION TIME (12.30 P.M.).....	38
17.2.4	<i>Tabling of Documents</i>	41
17.3	FINANCES	42
17.3.1	<i>Monthly Financial Statement (April 2018)</i>	42
18.	MUNICIPAL SEAL	43
19.	CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA.....	44
19.1	<i>Taswater – Memorandum Of Understanding (Tasmanian Government)</i>	44
20.5	<i>Re-Tender – Design, Supply and Construction of Building Works, Council Depot, Glenelg Street, Oatlands – Shed A, Contract 03/2018</i>	46
19.2	<i>Unmade Roads Policy</i>	46
20.	BUSINESS IN “CLOSED SESSION”	48
20.1	<i>Closed Council Minutes - Confirmation</i>	48
20.2	<i>Applications for Leave of Absence</i>	48

20.3	<i>Recycling Costs Increase – SKM Recycling Derwent Park</i>	48
20.4	<i>Kerbside Waste And Recycling Collection Tenders – Consideration (5 – 7 Year Contract)</i>	49
20.5	<i>Re-Tender – Design, Supply and Construction of Building Works, Council Depot, Glenelg Street, Oatlands – Shed A, Contract 03/2018</i>	50
20.6	<i>Aquatic Centre Planning Appeal</i>	51
21.	CLOSURE	53

OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 23RD MAY 2018 AT THE MUNICIPAL OFFICES, 71 HIGH
STREET, OATLANDS COMMENCING AT 10:00 A.M.

1. PRAYERS

Mrs Val Hill recited prayers.

2. ATTENDANCE

Mayor A E Bisdee OAM, Deputy Mayor A Green, Cllr A Bantick, Cllr E Batt, Cllr R Campbell, Cllr D Fish, Cllr D Marshall.

Mr Tim Kirkwood (General Manager), Mr Andrew Benson (Deputy General Manager), David Cundall (Manager, Development & Environment Services), Mrs Wendy Young (Corporate Compliance Officer) and Elisa Lang (Executive Assistant).

3. APOLOGIES

Nil.

4. MINUTES

4.1 Ordinary Council Minutes

DECISION

Moved by Cllr R Campbell, seconded by Cllr E Batt

THAT the Minutes (Open Council Minutes) of the previous meeting of Council held on the 24th April 2018 be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D F Fish	√	
Cllr D Marshall	√	

4.2 Special Committees of Council Minutes

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

DECISION NOT REQUIRED

**4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF
RECOMMENDATIONS**

DECISION NOT REQUIRED

4.3 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

DECISION NOT REQUIRED

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

DECISION

Moved by Clr D Fish, seconded by Clr R Campbell

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

The following questions were submitted by Cllr R Campbell on the 16th May 2018.

Q1. What work has council (SMC) done (July 2017 to April 2018) in Parattah and surrounding area (not including Oatlands) and how much has been completed and how much is still waiting to be completed and when will it be completed.

General Manager's response:

A review of Council's Job Costing System indicates that the following works have been undertaken in the Parattah district this financial year:

Operating Budget:

- *Verges – Mowing / Slashing*
- *Verges – Spraying*
- *General Gardening / Tree Maintenance – includes*
- *Litter Collection*
- *General Street Cleaning*
- *Parattah Recreation Ground – various maintenance activities*
- *Maintenance Grading is undertaken on a cyclical basis consistent with the category of road.*

In relation to Roads within the designated Parattah district, the following is a list of roads where expenditure has exceeded \$10,000 on any one road:

- *Inglewood Road, Andover \$42,673*
- *Austral Park Road (Hilda Street) - \$25,863*
- *Blackgate Road - \$12,223*

Capital Budget:

There are three remaining Capital Budget items / projects to be completed:

- *Kerb and gutter renewal (old shop to Hilda Street) – Budget \$14,478*
- *Parattah Railway Station – replacement of guttering and fascia – Budget \$9,600 – scheduled for late June/July 2018*
- *Parattah Recreation Ground – Shed – Budget \$13,593 – pending confirmation of shed design and cost estimate*

Q2. Have all our workers working outside been warned of sun damage to the eye (includes cataract damage and sunburn) and have they been issued with polarised (or equivalent) sunglasses and are they wearing sunglasses during working hours?

General Manager's response:

Sunglasses, which meet the relevant Australia / New Zealand Standard are issued in accordance with Council's Sun Protection Policy. Replacement glasses are issued upon

request and production of unserviceable glasses. Wearing of sunglasses during working hours is not compulsory.

Q3. When SMC purchases power tools e.g. Lawn trimmers (whipper snippers) why are we buying petrol powered trimmers and not battery electric? Battery electric starts first time every time (if battery is charged) runs quieter and has lower fire risk.

General Manager's response:

SMC has not purchased battery driven whipper snippers (or other similar equipment) as battery operated tools do not operate for any substantial period of time under heavy load (which to some extent is the type of work undertaken by Council) and the extent of work done outside township areas where access to an electricity supply is not readily available (for recharge purposes). In relation to noise, this has not proven to be an issue in the past as all work is generally undertaken during working hours; and in terms of fire risk, fires are generally started by sparks from the blade when hitting rocks, as opposed to the physical engine.

Q4. When it comes to heritage buildings, fences etc. does SMC have colour charts re heritage paint colours complete with mixing formulas?

General Manager's response:

SMC does not have specific colour charts re heritage paint colours, however the staff of Council's Heritage Projects Program are happy to assist property owners as much as practicable in the choice of appropriate colours.

**Q5. What heritage colours are accepted in Southern Midlands heritage areas, Tudor heritage, Georgian heritage, Victorian heritage, standard heritage, modern heritage, universal heritage, international heritage, British heritage, BALM heritage, Australian heritage, Old Australian heritage, classic heritage, Dupont heritage, ICI heritage and there are many more heritage lists of heritage colours and shades thus with so many choices what is acceptable by SMC when it comes to paint?
Note many painters in the early days of settlement mixed their own paints and shades this was part of apprentice learning the trade to become qualified**

General Manager's response:

It is not possible to give a general answer on 'acceptable' colours for heritage areas as the choice of colour and paint type is dependent on various factors such as the historical context of the building, architectural qualities of the building, environmental factors etc. As per Q4, Council's heritage staff can provide assistance to property owners on a case-by-case basis.

6.2 QUESTIONS WITHOUT NOTICE

Clr Batt – request for an update regarding the status of lights at the Kempton Recreation Ground? It was also advised that the forward flank on the southern part of the ground and light outside clubrooms needs checking.

The General Manager advised that four lights have been impacted at the Recreation Ground and are to be replaced with LED lights. The lights have been ordered and will be installed upon delivery. There is also a pole with a significant lean that will be removed and replaced with the same style of pole and light (as per opposite side of ground). Other issues that have been identified will be checked when the cherry picker is on site.

Clr Campbell – question regarding the Unmade Roads Policy and if any further progress has been made?

It was advised that this item is to be raised under supplementary agenda items later in the meeting.

Deputy Mayor Green – follow-up on items regarding the Southern Waste Strategy South group.

The General Manager advised that information will be provided separately in Councillors Information Updates.

Clr Marshall – request for an update on the status of the Bagdad Primary School carpark?

The General Manager advised that a follow-up onsite meeting is to be held in the coming week and Councillors are invited to attend if they wish. Meeting details will be provided to Councillors.

Clr Bantick – advice that the pine trees located along the Midland Highway at Mangalore are in a bad state and large branches may fall across the highway and be hazardous if left unattended. Request for Council officer to contact the Department of State Growth and request that these trees be assessed.

The General Manager advised that he would raise this issue with the Department of State Growth.

Clr Batt – question regarding the Oatlands Racecourse and re-convening the committee to progress this item further.

The General Manager advised he had spoken with committee members and a meeting is to be scheduled.

Mayor Bisdee – question regarding recent discussions with Rural Alive and Well and the heritage wagon at Tunbridge that needs restoration work and what is happening?

The General Manager advised that he has had discussions with the Triabunna Men's Shed and they wish to undertake restoration works on the coach. Arrangements have been made to meet on-site and discuss further with relevant community members also invited.

Deputy Mayor – question regarding how many infringement notices the Southern Midlands Council have issued to property owners regarding noises made from weaned calves? A property owner recently received an infringement notice for this.

The General Manager advised that the matter would be investigated.

7. DECLARATIONS OF PECUNIARY INTEREST

Nil.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

The General Manager reported that the following items need to be included on the Agenda. The matters are urgent, and the necessary advice is provided where applicable:-

1. **TASWATER – MEMORANDUM OF UNDERSTANDING (TASMANIAN GOVERNMENT)**
2. **RE-TENDER – DESIGN, SUPPLY AND CONSTRUCTION OF BUILDING WORKS, COUNCIL DEPOT, GLENELG STREET, OATLANDS**
3. **UNMADE ROADS POLICY**

DECISION

Moved by Cllr R Campbell, seconded by Cllr D Marshall

THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D F Fish	√	
Cllr D Marshall	√	

9. PUBLIC QUESTION TIME

Public Question Time was held later in the meeting.

Councillors were advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015

10.1 AFFORDABLE HOUSING – ESTABLISHMENT OF COUNCIL WORKING GROUP

DECISION

Moved by Clr D Fish, seconded by Clr A Bantick

THAT

- a) Council establish a Working Group to consider issues relevant to affordable low-cost housing, particularly as it relates to the Southern Midlands Council area;
- b) The Working Group provide a report (together with any recommendations) back to Council as soon as practicable; and
- c) Membership be determined following agreement to establish a working group.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell		√
Clr D Fish	√	
Clr D Marshall	√	

Moved by Clr B Campbell, seconded by Clr D Marshall

THAT

- a) Clrs D Fish, E Batt and B Campbell be appointed to the Working Group;
- b) The Working Group be given the authorisation to recruit other members to the group (following discussion and recognition of other key stakeholders); and
- b) The Working Group provide a report (together with any recommendations) back to the September 2018 meeting of Council.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

Nil.

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

11.3.1 COUNCILLOR INFORMATION: - MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS

Nil.

11.4 PLANNING (OTHER)

11.4.1 PLANNING APPEAL – AQUATIC CENTRE 18 CHURCH STREET, AND 68 & 70 HIGH STREET, OATLANDS - R MCDOUGALL, P BIRCHALL, R CHAPMAN, P FIELDING, AND J PATERSON V SOUTHERN MIDLANDS COUNCIL AND BZOWY ARCHITECTURE (REFERENCE 5/18P)

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr E Batt

THAT

- A. The information be received; and**
- B. Pending Agreement between the parties to the Appeal 5/18P, the Planning Authority to sign a Consent Memorandum to the Appeal (Reference 5/18P) – Aquatic Centre 18 Church Street, and 68 & 70 High Street, Oatlands - R McDougall, P Birchall, R Chapman, P Fielding and J Paterson v Southern Midlands Council and Bzowy Architecture; and**
- C. Failing a consent agreement, Council proceeds direct to a hearing process.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

11.4.2 CONSIDERATION OF COMPLAINT: NOTICE OF SUSPECTED CONTRAVENTION OF THE PLANNING SCHEME PURSUANT TO SECTION 63B OF THE LAND USE PLANNING & APPROVALS ACT 1993: 1384 TEA TREE ROAD, CAMPANIA

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr D Fish

THAT, in response to the Notice of suspected contravention of the Planning Scheme pursuant to Section 63B of the *Land Use Planning & Approvals Act 1993* pertaining to landscaping works at 1384 Tea Tree Road in contravention of the permit DA 2014/56.

- (a) No charges be brought against the owner of 1384 Tea Tree Road;**
- (b) No planning infringement notice be issued to the owner of 1384 Tea Tree Road;**
- (c) A Notice of Intent to Issue an Enforcement Notice will be issued in July 2018 if further landscaping works are not satisfactorily completed by 30th June 2018; and**
- (d) The complainant be advised of the above and of their right to commence civil enforcement proceedings at the Resource Management & Planning Appeals Tribunal under Section 64 of the Act if they wish to take the matter further.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell		√
Cllr D Fish	√	
Cllr D Marshall	√	

The meeting was suspended for morning tea at 10.42 a.m.

The meeting reconvened at 11.04 a.m.

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Nil.

12.2 Bridges

Nil.

12.3 Walkways, Cycle ways and Trails

Nil.

12.4 Lighting

Nil.

12.5 Buildings

Nil.

12.6 Sewers

Nil.

12.7 Water

Nil.

12.8 Irrigation

Nil.

12.9 Drainage

Nil.

12.10 Waste

Nil.

12.11 Information, Communication Technology

Nil.

12.12 Officer Reports – Works & Technical Services (Engineering)

12.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT

DECISION

Moved by Clr R Campbell, seconded by Clr D Fish

THAT item 12.12.1 be deferred to later in the meeting pending the arrival of the Manager, Infrastructure & Works.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Nil.

13.2 Tourism

Nil.

13.3 Safety

Nil.

13.4 Business

Nil.

13.5 Industry

Nil.

13.6 Integration

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

14.1.1 HERITAGE PROJECT PROGRAM REPORT

DECISION

Moved by Cllr R Campbell, seconded by Cllr E Batt

THAT the Heritage Projects Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

14.2 Natural

14.2.1 LANDCARE UNIT – GENERAL REPORT

DECISION

Moved by Cllr D Fish, seconded by Cllr R Campbell

THAT the Landcare Unit Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

14.2.2 PROPOSED POLICY (DRAFT) – MANAGEMENT OF TREES ON COUNCIL LAND

DECISION

Moved by Clr D Fish, seconded by Clr R Campbell

THAT:

- a) The meeting note the need for further amendments (based on the comment and feedback received);
- b) The updated version be circulated when available; and
- c) The revised draft Policy be submitted to the next meeting prior to the public consultation period.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

Jack Lyall (Manager, Infrastructure & Works) entered the meeting at 11.14 a.m.

12.12.1 MANAGER - INFRASTRUCTURE & WORKS REPORT

DECISION

Moved by Clr D Fish, seconded by Clr R Campbell

THAT the Works & Technical Services Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

Jack Lyall (Manager, Infrastructure & Works) left the meeting at 11.42 a.m.

14.3 Cultural

Nil.

14.4 Regulatory (Other than Planning Authority Agenda Items)

Nil.

14.5 Climate Change

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

15.1 Community Health and Wellbeing

Nil.

15.2 Youth

Nil.

15.3 Seniors

Nil.

15.4 Children and Families

Nil.

15.5 Volunteers

Nil.

15.6 Access

Nil.

15.7 Public Health

15.7.1 PROPOSED KEMPTON COMMUNITY HEALTH CENTRE

DECISION

Moved by Cllr R Campbell, seconded by Cllr E Batt

THAT

- a) The information be received;
- b) Council endorse progressing the development of a small scale Community Health Centre in Kempton to the next stage which involves securing the required planning and building approvals; and
- c) Council seek to finalise the Grant Deed which would reflect the current circumstances.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

15.8 Recreation

Nil.

15.9 Education

Nil.

15.10 Animals

15.10.1 2018/19 ANIMAL MANAGEMENT FEES (INCLUDING DOG REGISTRATION)

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr D Fish

THAT Council adopt the following Animal Management Fees for the 2018-19 period:

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>Vet Certificate or Stat Dec required</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$60.00
Kennel Licence Application		\$120.00
Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

AMENDMENT TO MOTION

Moved by Clr Marshall, seconded by Clr E Batt

THAT Council adopt the following Animal Management Fees for the 2018-19 period:

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>Vet Certificate or Stat Dec required</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$30.00
Kennel Licence Application		\$120.00
Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

DECISION

THE AMENDED MOTION WAS PUT AND LOST

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		√
Dep. Mayor A O Green		√
Clr A R Bantick		√
Clr E Batt	√	
Clr R Campbell		√
Clr D Fish		√
Clr D Marshall	√	

DECISION

THE ORIGINAL MOTION WAS PUT AND CARRIED

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		√
Dep. Mayor A O Green		√
Clr A R Bantick		√
Clr E Batt		√
Clr R Campbell		√
Clr D Fish		√
Clr D Marshall		√

**16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME –
COMMUNITY)**

16.1 Retention

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Nil.

17.2 Sustainability

17.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

DECISION

Moved by Cllr D Fish, seconded by Deputy Mayor A Green

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

17.2.2 SOUTH CENTRAL SUB-REGION COLLABORATION STRATEGY – STANDING ITEM

DECISION

Moved by Clr E Batt, seconded by Clr A Bantick

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

17.2.3 REVIEW OF COUNCIL'S STRATEGIC PLAN 2014-2023 AND THE CREATION OF THE STRATEGIC PLAN 2018-2027

Item 17.2.3 was suspended at 12.30 p.m. to go into Public Question Time.

Consideration of Item 17.2.3 resumed following Public Question Time.

PUBLIC QUESTION TIME (12.30 P.M.)

Mayor A E Bisdee OAM invited questions from members of the public in attendance.

Three (3) members of the public were in attendance.

Rowena McDougall – Baden

Tunnack Road – the volume of traffic (fourth busiest road in the municipal area) demonstrates need to upgrade Tunnack Main Road. Has an approach been made to the Department of State Growth to improve the road and specifically the section between Tunnack and Baden?.

The General Manager advised that this is a state government road and discussions with the Road Safety Manager of Department of State Growth are to occur with statistics/road traffic counter etc. being progressed.

The General Manager further advised that the Department did do an audit of state roads some time ago. Tunnack Road was included as an option for transfer of management to Council. Council were unable to take on additional roads at that point but ongoing discussions will occur.

Colebrook Main Road - is deteriorating quite badly (particularly sharp corner near Stockdale). Can Council bring this to the attention of the Department of State Growth?

The Deputy Mayor advised that this road was flagged during state government election discussions. The General Manager will raise this item with the Department also.

Jayne Paterson – Oatlands

Question regarding the status of the Southern Midlands Recreation Plan (i.e. John Hepper report). Has the review of the Plan been concluded and a report available?

It was advised that the review is still work in progress.

Question regarding remediation of the works depot. Is a report available and when it will be made available to ratepayers?

The General Manager advised that the final testing is still taking place and a report has not been finalised.

Question regarding the role of the EPA in the testing of the depot site?

The General Manager advised that the EPA has reviewed results to date and given approval for waste to be removed. This decision is based on the test results to date.

Question regarding Council borrowings for the Aquatic Centre.

The General Manager advised that \$3.5 M has been obtained through Grant Funds and the remainder of the funds will be sourced through loan borrowings. No funds have been borrowed to date, noting that Council will go through a process of seeking loan quotations from 3 financial institutions. This ensures that the funds are obtained at the most cost effective rate.

Terry Loftus – Southern Midlands Regional News

Provided an update on the Oatlands District Progress Association. Three meetings have been held over the past 3 months with the group now being incorporated. The Association acknowledged that the community notice board issue has been followed up by Council.

Request for a progress update on the erection of ‘ball netting’ at the Campania Recreation Ground?

The Deputy General Manager advised that Council are working with the developer regarding public open space and final costings.

Query regarding frivolous animal control complaints and issues he has had with neighbouring properties - 6 properties back on to his residence where continual issues with neighbouring dogs are occurring. Advice that he has contacted Council but Council will not respond and the dog/s whinge/howl each day. It was indicated that the Animal Control Officer has advised him that they are too busy in the Central Highlands. Is this the normal procedure to be fobbed off by Council?

Question taken on notice and discussions will occur with the Animal Management Officer.

Public Question Time concluded at 12.45 p.m.

Council then resumed with item 17.2.3

Deputy Mayor A Green left the meeting at 1.12 p.m.

Deputy Mayor A Green returned to the meeting at 1.15 p.m.

DECISION

Moved by Clr R Campbell, seconded by Clr E Batt

THAT Council

- 1. Receive and note the report;**
- 2. Adopt the draft Strategic Plan 2018 – 2027 (as amended); and**
- 3. Make the draft Strategic Plan available for public comment.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr E Batt

THAT the meeting be suspended for lunch at 1.30 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

DECISION

Moved by Cllr E Batt, seconded by Cllr R Campbell

THAT the meeting be reconvened at 2.02 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

17.2.4 TABLING OF DOCUMENTS

Nil.

17.3 FINANCES

17.3.1 MONTHLY FINANCIAL STATEMENT (APRIL 2018)

DECISION

Moved by Cllr R Campbell, seconded by Cllr E Batt

THAT the Financial Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

19.1 TASWATER – MEMORANDUM OF UNDERSTANDING (TASMANIAN GOVERNMENT)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 22 MAY 2018

ISSUE

To inform Council of the arrangements that have been negotiated and incorporated into a Memorandum of Understanding (MOU) between TasWater and the Tasmanian Government.

BACKGROUND

Councillors are fully aware of the State Government's planned takeover of TasWater and the lengthy debate that has been associated with this issue.

Legislation aimed at taking ownership and control of the entity did not progress through the Legislative Council. The Memorandum of Understanding, subject to formal endorsement by all parties, is aimed at addressing this issue for the long-term and providing surety for the organisation.

DETAIL

In brief, the MOU includes the following:

Governance Arrangements:

- State Government to inject equity of \$200 million over 10 years
- State Government to receive 1% equity for each \$20 million (i.e. total of 10%)
- Government not to receive dividends
- Head of State Treasury to become a member of the Board Selection Committee
- Board to remain skills based
- Premier and Chief Owners representative to be consulted in the appointment of the TasWater CEO
- Government and Owners to approve Corporate Plan

The proposed Pricing Arrangements are:

- Financial year 2018/19 – 4.1% increase
- FY 2019/2010 - 0%
- FY 2020/21 through to FY 2024/25 – capped at 3.50% but possible lower
- FY 2025/26 onwards – no commitment

Capital Program:

- Best endeavours to spend \$1.80 billion over the current 10 year capex plan
- Major projects include:
 1. Cameron Bay MONA MOU
 2. Macquarie Point
 3. Launceston Combines System

Distribution to Owners:

- \$20 million distributions per annum to FY 2025/26
- Board to determine beyond 2025/26, but profitability should enable indexation beyond that point

Human Resources & Financial Implications – In terms of direct impact on Council, the committed distributions of \$20 million through to FY 2025/26 are consistent with the amount incorporated in Council’s long-term financial management strategy (i.e. \$152K per annum)

Community Consultation & Public Relations Implications – In general, the State Government’s injection of equity will reduce the overall price increases that TasWater had flagged as part of its Corporate Plan.

Policy Implications – Policy position.

Priority - Implementation Time Frame – To be confirmed.

RECOMMENDATION

THAT:

- a) The information be received; and
- b) The Southern Midlands Council endorse the content of the Memorandum of Understanding which includes the detail as presented.

DECISION

Moved by Clr R Campbell, seconded by Deputy Mayor A Green

THAT

- a) the information be received; and
- b) The Southern Midlands Council endorse the content of the Memorandum of Understanding which includes the detail as presented.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

20.5 RE-TENDER – DESIGN, SUPPLY AND CONSTRUCTION OF BUILDING WORKS, COUNCIL DEPOT, GLENELG STREET, OATLANDS – SHED A, CONTRACT 03/2018

Closed Session.

19.2 UNMADE ROADS POLICY

Discussion regarding Council's unmade roads policy and work to date. A significant number of unmade roads have been identified through Council's mapping system where any change in policy would need to be considered.

The present policy includes the property owner(s) contributing 80% with Council contributing the remaining 20%. The road, following upgrade, would then be transferred to Council for ongoing maintenance and responsibility. Factors to consider include the cost involved in upgrading these roads to Council standard and what residents are prepared to contribute? There is the potential for other areas to claim the same benefits.

The General Manager and Manager, Infrastructure & Works will look at potential proposals to report to Council regarding Whynyates Street.

RESOLVED that the information be received.

DECISION

Moved by Clr R Campbell, seconded by Clr A Bantick

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confirmation of Closed Council Minutes – 27/04/18</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Recycling Costs Increase</i>	15(2)(b)
<i>Kerbside Waste and Recycling Tenders</i>	15(2)(d)
<i>Re-Tenders – Design, Supply and Construction of Building Works, Council Depot, Glenelg Street, Oatlands</i>	15(2)(d)

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

DECISION

Moved by Clr R Campbell, seconded by Clr D Fish

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED (ABSOLUTE MAJORITY)

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

CLOSED COUNCIL MINUTES

20. BUSINESS IN “CLOSED SESSION”

20.1 CLOSED COUNCIL MINUTES - CONFIRMATION

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

20.2 APPLICATIONS FOR LEAVE OF ABSENCE

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

20.3 RECYCLING COSTS INCREASE – SKM RECYCLING DERWENT PARK

DECISION

Moved by Clr D Fish, seconded by Clr E Batt

THAT in accordance with Regulation 15(8) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determined that the following information be released to the public:-

Council accept the negotiated outcome with SKM Recycling for the disposal of recyclables, noting that this will add approximately \$16,000.00 to the annual cost of the Waste Management Program. The Agreement is to be reviewed in 12 months-time.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

20.4 KERBSIDE WASTE AND RECYCLING COLLECTION TENDERS – CONSIDERATION (5 – 7 YEAR CONTRACT)

DECISION

Moved by Clr R Campbell, seconded by Clr A Bantick

THAT

- a) The report be received;
- b) Council award the tender for Kerbside Collection for Household Waste and Recycling (5 + 2 years contract) to Thorp Waste subject to those requirements identified in the Sugden and Gee Report May 2018 (refer Summary Page 6);
- c) Council award the tender for the provision of MGB's and the collection and processing of the existing 55 litre crates and 140 litre bins to State Wide Bins subject to those additional terms identified in the Sugden and Gee Report May 2018;
- d) Council do not award any retainer or ongoing maintenance to State Wide for the ongoing maintenance or provision of MGBs; and
- e) Council endorse the communication strategy to inform ratepayers of changes to the kerbside collection service.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

DECISION

Moved by Clr R Campbell, seconded by Clr E Batt

THAT in accordance with Regulation 15(8) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determine that the decision in respect of item 20.4 may be released to the public, noting that the unsuccessful tenderer will be advised in accordance with the Council's Code for Tenders and Contracts.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

20.5 RE-TENDER – DESIGN, SUPPLY AND CONSTRUCTION OF BUILDING WORKS, COUNCIL DEPOT, GLENELG STREET, OATLANDS – SHED A, CONTRACT 03/2018

DECISION

Moved by Clr R Campbell, seconded by Clr E Batt

THAT Council

- 1. Note and accept the report;**
- 2. Accept the Tender from Tas Tech Building Systems for the sum of \$231,900 (excl of GST);**
- 3. Enter into a contract with Tas Tech Building Systems for the contract for the amount of \$231,900 (excl of GST).**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

DECISION

Moved by Deputy Mayor A Green, seconded by Clr A Bantick

THAT in accordance with Regulation 15(8) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determined that the decision in respect of item 20.5 may be released to the public.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

20.6 AQUATIC CENTRE PLANNING APPEAL

In accordance with Regulation 15 (2) the Local Government (Meeting Procedures) Regulations 2015, the details in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

DECISION

Moved by Cllr B Campbell, seconded by Deputy Mayor A Green

THAT Council move out of “Closed Session”.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

OPEN COUNCIL MINUTES

21. CLOSURE

The meeting closed at 3.39 p.m.



MINUTES

SPECIAL COUNCIL MEETING

Wednesday, 13th June 2018

Municipal Offices, 71 High Street, Oatlands
commencing at 9.21 a.m.

INDEX

1.	ATTENDANCE	3
2.	APOLOGIES.....	3
3.	DECLARATION OF PECUNIARY INTEREST	3
4.	COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL’S STATUTORY LAND USE PLANNING SCHEME	4
4.1	<i>Planning Scheme Amendment (RZ2018/01) for Rezoning from General Residential to General Business and Amendment to Use Table Of General Business Zone at 99 High Street, Oatlands (CT240022/1), Owned by Lake Frederick Inn Pty Ltd</i>	4
5.	CLOSURE	17

OPEN COUNCIL MINUTES

MINUTES OF A SPECIAL MEETING OF THE SOUTHERN MIDLANDS COUNCIL HELD
ON WEDNESDAY, 13TH JUNE 2018 AT THE MUNICIPAL OFFICES, 71 HIGH STREET,
OATLANDS COMMENCING AT 9:21 A.M.

1. ATTENDANCE

Mayor A E Bisdee OAM, Deputy Mayor A Green, Cllr A Bantick, Cllr E Batt, Cllr R Campbell, Cllr D Fish (*entered meeting at 9.30 a.m.*), Cllr D Marshall.

Mr Tim Kirkwood (General Manager), Mr Andrew Benson (Deputy General Manager), Mrs Jacqui Tyson (Planning Officer) and Elisa Lang (Executive Assistant).

2. APOLOGIES

Nil.

3. DECLARATION OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

4. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

4.1 PLANNING SCHEME AMENDMENT (RZ2018/01) FOR REZONING FROM GENERAL RESIDENTIAL TO GENERAL BUSINESS AND AMENDMENT TO USE TABLE OF GENERAL BUSINESS ZONE AT 99 HIGH STREET, OATLANDS (CT240022/1), OWNED BY LAKE FREDERICK INN PTY LTD

File Ref: T 5842397

Author: PLANNING OFFICER (JACQUI TYSON)

Date: 8 JUNE 2018

Enclosure:
Representations

BACKGROUND

At the Council Meeting held on 24th April 2018, Council resolved to initiate and certify the Planning Scheme Amendment RZ2018/01.

The draft amendment and associated documents were placed on public exhibition between 5th May 2018 and the 5th June 2018, in accordance with Section 38 of the *Land Use Planning and Approvals Act 1993* (the Act).

During the advertising period two (2) representations were received from members of the public and a submission was also received from TasWater. This report considers the matters raised in the representations.

PROPOSAL

Planning consultants ERA Planning Pty Ltd on behalf of Lake Frederick Inn Pty Ltd have lodged a request under Section 33 of the *Land Use Planning and Approvals Act 1993* ("the Act") to rezone land at 99 High Street, Oatlands and amend the planning scheme ordinance.

The proposal is for an amendment to the *Southern Midlands Interim Planning Scheme 2015* ("the Scheme") in two parts, as follows:

- Rezone the rear section of 99 High Street from General Residential to General Business (the front section is already zoned General Business); and
- Amend Clause 21.2 Use Table of the General Business Zone to introduce Resource processing as a Discretionary use class with a qualification.

Discretionary	
Use Class	Qualification
Resource processing	If for food and beverage production

The purpose of the planning scheme amendment is to facilitate the use and development of a new whisky distillery at 99 High Street.

The distillery and associated development cannot be considered under the current provisions of the Scheme as the applicable use class '*Resource processing*' is not allowed in the General Residential or General Business zones that currently apply to the site.

If approved, the amendment will allow a future Development Application for the distillery development to be considered by Council.

LEGISLATIVE REQUIREMENTS

In accordance with sections 39(2) and 43F(6) of the Act, Council must, within 35 days after the exhibition period, forward to the Tasmanian Planning Commission a report comprising a copy of each representation and a statement of its opinion on the merit of each representation and any recommendations regarding the draft amendment and planning permit it considers necessary.

Council are reminded that references to the provisions of the Act are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015. The former provisions of the Act remain in force until the Local Provisions Schedule comes into effect.

PUBLIC NOTIFICATION

Section 38 of the Act sets out that after making a decision to initiate a planning scheme amendment it is to be publicly advertised for a period of at least 28 days.

In this case the draft amendment was placed on public exhibition as required by the Act between 5th May 2018 and the 5th June 2018.

A total of three (3) representations were received, including a submission from TasWater. The representations are addressed in the table below.

Representation 1	Officer Comment
<p>As residents of the Southern Midlands who have lived here all our lives and living in the house we built at Oatlands for almost 24 years, we are shocked that we have not been approached by the council or the developer about the re-zoning of the property next to ours, so they can build a whiskey distillery.</p>	<p><i>The draft amendment has been placed on public exhibition as required under the Act, which includes a direct letter to surrounding property owners including the representor.</i></p> <p><i>There is no statutory requirement for the applicant/developer or Council to undertake separate consultation than what has occurred.</i></p>
<p>It seems that everyone except us has been approached by the developer, asking for their opinions; in saying that, we were not against the proposed whiskey distillery initially. We have now seen the plans and believe that what was only supposed to be a small shed, as described to us, has now grown to 3 buildings of mammoth proportions with 3 tanks, a pumping station, air conditioner, truck entrance, and turning space all ridiculously close to our property, and only a small distance from our bedroom and living room windows, which we also view the Callington Mill from.</p>	<p><i>The current application is for the planning scheme amendment (rezoning and ordinance change) only.</i></p> <p><i>The draft plans of the distillery have been provided for context but do not form part of this assessment.</i></p> <p><i>If the planning scheme amendment is successful, the distillery proposal will be subject to a separate Development Application including public notification. Concerns relating to the design and operation of the distillery can be addressed at that time.</i></p>
<p>We are concerned about constant noise, amongst other issues, which we have listed below, and in light of this, we now opposed the re-zoning altogether. The proposed entrance, which was put there by the previous owner, was not built correctly, as it was put there with no culvert and it is on the crest of a hill, which is dangerous. It should be moved to the original entrance near the public toilet block.</p>	<p><i>As indicated above, the distillery does not form part of the current application, which is for a planning scheme amendment only.</i></p> <p><i>Therefore, concerns relating to the design and operation of the distillery are not matters that can be addressed in this assessment but will be subject to assessment and advertising under a future Development Application.</i></p>
<p>We have listed the concerns we have, all of which have the potential to make our lives difficult:</p> <ol style="list-style-type: none"> 1. Constant noise from pumping station and air conditioning, which is worsened by it being so close to our bedroom. 2. Noise from the location of the truck entrance (general noise and reversing noise) 	<p><i>See responses above.</i></p>

<ol style="list-style-type: none"> 3. Internet and TV reception interference 4. Our view of Callington mill will be blocked. 5. 3 5-metre-high tanks blocking view and light, especially in cold winter days 6. Photo opportunities for tourists taking pictures of Callington Mill from Esplanade will be completely blocked 7. Almost certain to devalue our property 8. Impact of increased heavy traffic. 9. Fumes from distillery. 10. Potential fungus from distillery. 11. Potential risk of explosion 12. Potential health risk due to chemical fumes 13. Diesel fumes from the trucks 14. Proposed entrance is not the original entrance, and is not built to standard 	
<p>We built our house here because it was a nice, quiet country area, and if this proposed distillery goes ahead that will no longer be the case.</p>	<p><i>The desire for the continued amenity afforded by undeveloped land to neighbouring properties is recognised.</i></p> <p><i>However, the subject site at 99 High Street and surrounds form part of the heart of Oatlands, with many of the local business, government and community services located within 500m, which is considered to be walking distance for most people. The development of suitable enterprises in key locations such as this one is essential to the economic future of the town.</i></p> <p><i>While the proposed rezoning and planning scheme amendment will change the nature of development allowed on the site to a degree, it should be recognised that the existing zoning of General Residential also allows for significant developments that would change the current situation. For example, multiple dwellings to a density of 325m² per dwelling, approximately 10 in the General Residential zoned portion of the site, is a permitted use here (not withstanding heritage requirements). This is not a rural area, it is part of a growing town.</i></p>

<p>The developer has already used bullying tactics by trying to purchase our property through a third party, which was denied, and seeing that Damien Mackey somehow seems to have a vested interest in this proposed development, we do not believe that he is protecting the Callington Mill precinct from a heritage point of view, therefore making his opinions biased.</p>	<p><i>These comments are not considered to be relevant to the assessment.</i></p>
--	---

Representation 2	Officer Comment
<p>I wish to make a representation in respect of the above matter.</p> <p>I am owner of an adjacent property at Oatlands. I am in favour, in principle, with the planned amendment, but would like to draw attention to several factual errors in the application that affect my property.</p>	<p><i>Support is noted.</i></p>
<p>The existence of private land (title 26704/2) is not recognised in the document. This land, known as Mill Lane, is privately owned but is subject to an easement giving public right of way. Title 26704/02 is not shown in Figure 1 in the application.</p> <p>My property, including title 26704/02 is zoned General Business and is not part of the Callington Mill Precinct, which is zoned Community Purpose. So, the statement under section 2.2 of the application on page 5 “The site borders the Callington Mill Historic Site to the west, and to the east is adjacent to properties in the General Business and General Residential zones.” is only partially correct. The same error is made in the draft minutes of the council meeting on 24th April 2018 (page 30).</p> <p>Going forward it would be useful to ensure that the property plans show the boundary between title 26704/02 and the Callington Mill Precinct for the avoidance of doubt and misunderstanding as the plans for the precinct unfold.</p>	<p><i>The existence and private ownership of the Mill Lane title (CT26704/2) is certainly understood and recognised.</i></p> <p><i>However, it is not annotated on the draft site plan of the distillery plan set or in figures used in the planning submission.</i></p> <p><i>If the proposed amendment is successful, this oversight will be rectified in the final documents for the distillery Development Application.</i></p>

Representation 3 - TasWater	Officer comment
TasWater has provided the following response: TasWater does not object to the draft amendment to planning scheme and has no formal comments for the Tasmanian Planning Commission in relation to this matter and does not require to be notified of nor attend any subsequent hearings.	<i>Noted.</i>

CONCLUSION

This report has provided an assessment of the representations received in relation to the proposed amendment to the *Southern Midlands Interim Planning Scheme 2015* to rezone land at 99 High Street, Oatlands from General Residential to General Business and amend the ordinance to allow for Resource Processing (“food and beverage production” only) in the General Business Zone.

It is recommended that Council continues to support the planning scheme amendment with no change and provide this report together with the representations to the Tasmanian Planning Commission.

It is noted that if Council decide not to continue to support the proposal the final assessment and determination will still be undertaken by the Tasmanian Planning Commission.

RECOMMENDATION

THAT Council:

1. Consider the representations received in regard to the draft Planning Scheme Amendment RZ2018/01, together with the responses provided above; and
2. Advise the Tasmanian Planning Commission that three (3) representations were received in accordance with Section 39(2) of the *Land Use Planning & Approvals Act 1993* (under Schedule 6 Savings and Transitional Provisions); and
3. A copy of this report be forwarded to the Tasmanian Planning Commission being Council’s assessment of the merit of the representations in accordance with Section 39(2)(b) of the *Land Use Planning & Approvals Act 1993* (under Schedule 6 Savings and Transitional Provisions); and
4. Pursuant to Section 39(2) of the *Land Use Planning & Approvals Act 1993* (under Schedule 6 Savings and Transitional Provisions), the Council recommend to the Tasmanian Planning Commission that no modification to the draft Planning Scheme Amendment RZ2018/01 is required.

DECISION

Moved by Clr E Batt, seconded by Clr D Fish

THAT Council

1. Consider the representations received in regard to the draft Planning Scheme Amendment RZ2018/01, together with the responses provided above; and
2. Advise the Tasmanian Planning Commission that three (3) representations were received in accordance with Section 39(2) of the *Land Use Planning & Approvals Act 1993* (under Schedule 6 Savings and Transitional Provisions); and
3. A copy of this report be forwarded to the Tasmanian Planning Commission being Council's assessment of the merit of the representations in accordance with Section 39(2)(b) of the *Land Use Planning & Approvals Act 1993* (under Schedule 6 Savings and Transitional Provisions); and
4. Pursuant to Section 39(2) of the *Land Use Planning & Approvals Act 1993* (under Schedule 6 Savings and Transitional Provisions), the Council recommend to the Tasmanian Planning Commission that no modification to the draft Planning Scheme Amendment RZ2018/01 is required.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell		√
Clr D F Fish	√	
Clr D Marshall	√	

ATTACHMENT
Item 4.1

Sent: Monday, 14 May 2018 2:30 PM
To: SMC Mail
Subject: Attention: Jacqui Tyson

FILE Ref 5842397
RZ2018/01

To Jacqui Tyson,

As residents of the Southern Midlands who have lived here all our lives and living in the house we built at [REDACTED] Oatlands for almost 24 years, we are shocked that we have not been approached by the council or the developer about the re-zoning of the property next to ours, so they can build a whiskey distillery.

It seems that everyone except us has been approached by the developer, asking for their opinions; in saying that, we were not against the proposed whiskey distillery initially. We have now seen the plans and believe that what was only supposed to be a small shed, as described to us by Tim Kirkwood, has now grown to 3 buildings of mammoth proportions with 3 tanks, a pumping station, air conditioner, truck entrance, and turning space all ridiculously close to our property, and only a small distance from our bedroom and living room windows, which we also view the Callington Mill from.

We are concerned about constant noise, amongst other issues, which we have listed below, and in light of this, we now opposed the re-zoning altogether. The proposed entrance, which was put there by the previous owner, was not built correctly, as it was put there with no culvert and it is on the crest of a hill, which is dangerous. It should be moved to the original entrance near the public toilet block.

We have listed the concerns we have, all of which have the potential to make our lives difficult:

1. Constant noise from pumping station and air conditioning, which is worsened by it being so close to our bedroom.
2. Noise from the location of the truck entrance (general noise and reversing noise)
3. Internet and TV reception interference
4. Our view of Callington mill will be blocked.
5. 3 5-metre-high tanks blocking view and light, especially in cold winter days
6. Photo opportunities for tourists taking pictures of Callington Mill from Esplanade will be completely blocked
7. Almost certain to devalue our property
8. Impact of increased heavy traffic.
9. Fumes from distillery.
10. Potential fungus from distillery.
11. Potential risk of explosion
12. Potential health risk due to chemical fumes
13. Diesel fumes from the trucks
14. Proposed entrance is not the original entrance, and is not built to standard

We built our house here because it was a nice, quiet country area, and if this proposed distillery goes ahead that will no longer be the case. The developer has already used bullying tactics by trying to purchase our property through a third party, which was denied, and seeing that Damien Mackey somehow seems to have a vested interest in this proposed development, we do not believe that he is protecting the Callington Mill precinct from a heritage point of view, therefore making his opinions biased.

Kind regards,



PS could you please acknowledge you have received this email .



OATLANDS
Tasmania 7120

General Manager
Southern Midlands Council
PO BOX 21 OATLANDS
Tasmania 7120

Dear Sir

Re: Notice of Draft Planning Scheme Amendment – Rezone part of the land at 99 High Street, Oatlands (RZ 2018/1)

I wish to make a representation in respect of the above matter.

I am owner of an adjacent property at [redacted] High Street, Oatlands. I am in favour, in principle, with the planned amendment, but would like to draw attention to several factual errors in the application that affect my property.

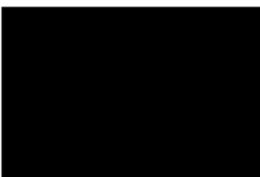
The existence of private land (title 26704/2) that I own on the west side of 99 High Street is not recognised in the document. This land, known as Mill Lane, is privately owned but is subject to an easement giving public right of way. Title 26704/02 is not shown in Figure 1 in the application.

My property, including title 26704/02 is zoned General Business and is not part of the Callington Mill Precinct, which is zoned Community Purpose. So, the statement under section 2.2 of the application on page 5 “The site borders the Callington Mill Historic Site to the west, and to the east is adjacent to properties in the General Business and General Residential zones.” is only partially correct. The same error is made in the draft minutes of the council meeting on 24th April 2018 (page 30).

Going forward it would be useful to ensure that the property plans show the boundary between title 26704/02 and the Callington Mill Precinct for the avoidance of doubt and misunderstanding as the plans for the precinct unfold.

Thank you for your consideration.

Yours sincerely



5th June 2018

Stacey Watkins

From: TasWater - Development <Development@taswater.com.au>
Sent: Monday, 4 June 2018 10:02 AM
To: SMC Mail
Cc: Jacqueline Tyson
Subject: TasWater Submission to Planning Authority Notice, TWDA 2018/00874-STM, for Council reference RZ 2018/1
Attachments: TWDA 2018-00874-STM.pdf; TasWater preliminary advice SI 2018/00231-STM RE: additional information for Distillery at 99 High St Oatlands RZ 2017-3

Dear Sir/Madam

TasWater does not object to the proposed amendment to the Southern Midlands Interim Planning Scheme 2015 and has no formal comments for the Tasmanian Planning Commission in relation to this matter and does not require to be notified of nor attend any subsequent hearings as stated in the attached SPAN.

Please also find attached Service Advice provided on 23 March 2018 regarding the associated future distillery.

If you have any queries, please contact me.

Thank you.

Phil Papps
Senior Assessment Officer



D (03) 6237 8246
F 1300 862 066
A GPO Box 1393, Hobart TAS 7001
169 Main Road, Moonah, TAS 7009
E phil.papps@taswater.com.au
W <http://www.taswater.com.au/>

Have I been helpful? Please provide feedback by clicking [here](#)



Submission to Planning Authority Notice

Council Planning Permit No.	RZ 2018/1	Council notice date	24/05/2018
TasWater details			
TasWater Reference No.	TWDA 2018/00874-STM	Date of response	04/06/2018
TasWater Contact	Phil Papps	Phone No.	(03) 6237 8246
Response issued to			
Council name	SOUTHERN MIDLANDS COUNCIL		
Contact details	mail@southernmidlands.tas.gov.au		
Development details			
Address	99 HIGH ST, OATLANDS	Property ID (PID)	5842397
Description of development	Draft Amendment to Southern Midlands Interim Planning Scheme 2015		
Schedule of drawings/documents			
Prepared by	Drawing/document No.	Revision No.	Date of Issue
ERA Planning	Planning Report	--	28/03/2018
Conditions			
Pursuant to the <i>Water and Sewerage Industry Act 2008 (TAS)</i> Section 56S(2) TasWater makes the following submission(s):			
1. TasWater does not object and has no formal comments for the Tasmanian Planning Commission in relation to this matter and does not require to be notified of nor attend any subsequent hearings.			
Advice			
Nil			
Declaration			
The drawings/documents and conditions stated above constitute TasWater's Submission to Planning Authority Notice.			
Authorised by			
 Jason Taylor Development Assessment Manager			
TasWater Contact Details			
Phone	13 6992	Email	development@taswater.com.au
Mail	GPO Box 1393 Hobart TAS 7001	Web	www.taswater.com.au

Stacey Watkins

From: TasWater - Development <Development@taswater.com.au>
Sent: Friday, 23 March 2018 4:34 PM
To: David Cundall
Subject: TasWater preliminary advice SI 2018/00231-STM RE: additional information for Distillery at 99 High St Oatlands RZ 2017-3

Hi David,

I have referred the associated Hydraulic Report to our Asset Performance Engineers/Modellers and they have offered the following responses:

Water

Some preliminary information was provided to the consultant Emma Riley by Jacob Ziesel on 10 July 2017. In addition to this, and in the absence of a hydraulic model for Oatlands, the main concern would be the maximum instantaneous draw into their on-site tanks. A large draw could drop reticulation pressures for other customers along the main through the town and we would want to limit this inflow so this does not occur.

To assist with this assessment, the consultant would need to provide the anticipated maximum instantaneous inflow into the on-site tanks.

Sewer

Based on full pipe flow calculated from the invert levels in the GIS, there is sufficient capacity downstream of the development to accept the proposed pumped discharge rate of 50 L/min or 0.83 L/s. It was not deemed necessary to assess the STP capacity.

Trade Waste

Our trade waste area did not indicate any further information would be required at this stage of the development.

Please note TasWater is treating the referral as a request for service advice (SI 2018/00231-STM) until such time as the application becomes valid.

Regards

Phil Papps
Senior Assessment Officer



D (03) 6237 8246
F 1300 862 066
A GPO Box 1393, Hobart TAS 7001
169 Main Road, Moonah, TAS 7009
E phil.papps@taswater.com.au
W <http://www.taswater.com.au/>

Have I been helpful? Please provide feedback by clicking [here](#).

5. CLOSURE

The meeting closed at 9.34 a.m.



WASTE STRATEGY SOUTH

MINUTES

Minutes of a meeting of Waste Strategy South (WSS) held on Monday 28 May 2018 commencing at 9:30 am in the Elizabeth Street Conference Room, Hobart City Council, Macquarie Street, Hobart

Present:

Tasman Council - Mayor Roseanne Heyward (Chair)
Hobart City Council - Alderman Helen Burnett and David Holman
Kingborough Council - Mayor Steve Wass, Stuart Baldwin and David Reeve
Clarence City Council - Alderman Sharon Von Bertouch and Ross Graham
Derwent Valley Council - Councillor James Graham and David Bradford
Huon Valley Council - Martin Conlan and Amanda Blakney
Southern Midlands Council - Councillor Bob Campbell and David Cundall

Guests:

LGAT - Dion Lester
Resonance Consulting - Tim Phillips
Secretariat - Andrea Heath

Apologies:

Clarence City Council - John Judge
Derwent Valley Council - Richard Blackwell
Sorell Council - Mayor Kerry Vincent and Russell Fox
Southern Midlands Council - Graham Green
Glamorgan Spring Bay Council - David Metcalf
Huon Valley Council - Commissioner Adriana Taylor
Glenorchy City Council - Mayor Kristy Johnston and Shafiq Mohamed
Brighton Council - Councillor Leigh Gray and Heath McPherson
Central Highlands Council - Councillor Lana Benson and Graham Rogers

1. Opening and Welcome

The Chair, Mayor Heyward, welcomed all attendees to the meeting and declared the meeting open at 9.30 am.

2. Apologies

Apologies were noted (as listed above).



3. Minutes of the Previous Meeting

The Minutes of the previous meeting (26 February 2018) were discussed and approved.

Moved: David Holman

Seconded: Martin Conlan

Carried: All

4. Guest Speaker - Dion Lester, LGAT

Dion Lester, LGAT, provided the meeting with an update in relation to the development of a State-wide Waste Strategy. Key points included:

- Two years ago the sector commenced lobbying the State Government in relation to a State-wide Waste Levy however Government advised they did not intend to introduce a levy rather provided a commitment to develop an updated State-wide Waste Strategy which is more action focused. Accordingly, a draft Action Plan was forwarded to the Minister last year by the EPA however consideration of the Plan was delayed due to the State election. Since the Government was re-elected the Minister has indicated to LGAT she wants to review the draft Action Plan - no timeframe for this review was provided.
- Waste is a Standing item at the Premier's Local Government Council meetings.
- The EPA advised LGAT the Minister, following the recent impact on recycling as a result of the Chinese policy changes, has a desire to establish a round table to discuss Waste however no details of the round table have been released.
- The Government's current stated waste priorities include the conduct of a yearly curb side hard waste collection and Litter. The focus of Litter isn't going to be education rather highlighting hotspots and prosecution of offenders and clean-up responses.
- The Minister has a report in relation to a Container Deposit Scheme for the State however no information in relation to the proposal in the report has been released and there is no timeframe for the information to be released.
- Following changes to contractual recycling arrangements for Councils in Tasmania LGAT contacted the Minister's office requesting an urgent meeting. LGAT sought assistance from Government in relation to the issues associated with recycling however the Minister did not make any commitments.
- A motion was recently approved at a LGAT general meeting in relation to Councils exploring the feasibility of establishing a council owned and run State-wide waste organisation in the absence of State Government action on waste issues. It was agreed LGAT would scope and cost a feasibility study to respond to the issue. A meeting is scheduled for Friday 8 June 2018 to discuss the scope of the work.

Mayor Heyward thanked Dion for his update and invited him to stay for the remainder of the meeting.



5. Waster Strategy South Budget

Mayor Heyward advised members with the exception of the Bin Audit, the draft 18-19 budget has been approved. Mayor Heyward advised whist funding for 2018-19 FY was approved the STCA may not be in a position to fund WSS activities to the same extent going forward and other funding options may need to be considered.

Mayor Heyward circulated a financial report for current expenditure noting it is expected most of the funds will be expended by the end of the financial year.

Martin Conlan asked what the impact of Glenorchy City Council withdrawing from the group might have on the funding. Mayor Heyward advised there will be no impact as the funding is being provided from STCA reserves.

6. Motion for Action - LGAT

Mayor Wass provided members with an overview of a Motion for Action referred by LGAT delegates to WSS for action. Mayor Wass advised the motion was put to LGAT by the Kingborough Council as a result of community input following a news report on the ABC 4 Corners program. Mayor Wass provided an overview of each area detailed in the motion.

David Holman advised all of the areas are being responded to through activities detailed in the Action Plan. Mayor Heyward asked Mayor Wass if he was satisfied that these actions are responding to the matters highlighted in the Motion and he agreed they are.

The meeting discussed preferential procurement as a tool for the State to respond to recycling issues and support the development of 'on island' solutions. It was acknowledged it took a lot of work to get Councils to purchase using the NPN and this method of procurement may have similar issues. It was agreed in order to progress this initiative with LGAT individual Council motions would be a better approach than a letter from WSS. This approach will ensure the issue would be included on the LGAT work plan.

7. Envorinex Proposal

David Holman provided members with details of correspondence all General Manager's received from Envorinex in relation to improving recycling of plastics in Tasmania. He suggested the issue should be deferred to LGAT to facilitate discussions and discussions and should include the demand for recycling and the need to find 'on island' solutions.

Mayor Heyward advised in order have informed discussions Envorinex need to put a proposal forward, the sector needs to be informed in relation to priorities and set up contributions. The upcoming Recycling Forum could be a forum for further discussion.

Action - It was agreed the agenda for the Recycling Forum should include discussion in relation to the Envorinex proposal.



8. Refrigerant Gases

David Holman advised the Hobart City Council is considering options in relation to the issue of the disposal of refrigerant gases and sought feedback in relation to the possibility of establishing a collective contract for refrigerant degassing at landfills. David suggested if members are supportive in concept WSS should look at how a collective contract could be progressed through either a RFQ or tender process. The meeting agreed whilst the concept may be a cost to Councils a coordinated approach would be of benefit.

Action - It was agreed all members would go back to their Council and provide the following information to the Secretariat

- Does your Council degas refrigerators and air conditioning units
- If so, any costs associated with degassing and the contractor used to undertake the process

The Secretariat will collate the information to enable further discussion in relation to how a collective approach could be considered.

Action - It was agreed Mayor Heyward would advise the Chair of the STCSA Climate Change Group of this activity

Action - David Bradford to circulate the legal requirements associated with degassing

9. Glenorchy City Council decision to withdraw from WSS

Mayor Heyward provided the meeting with an overview of a decision by the Glenorchy City Council (GCC) to withdraw from the WSS. A GCC report published on an open Council agenda for the meeting held on 30 April 2018 was circulated with the meeting papers.

Tim Phillips asked the Chair if he should be present for the discussion due to the fact a section of the report questions procurement processes for some of the work he has been engaged to action. The meeting agreed there was no conflict of interest and Tim was not required to leave the meeting.

Mayor Heyward raised a number of issues with the GCC Report and explained she has written to Mayor Johnston outlining these issues. A copy of this letter was circulated during the meeting.

The meeting discussed the decision by the GCC and unanimously agreed it would be beneficial for all Councils for them to continue participation on the group and a meeting with Mayor Johnston should be arranged as a priority.

Action - It was agreed the Waste Strategy South Chair, Mayor Heyward will contact Mayor Johnston to discuss with her a possible meeting to discuss how the group could support the Glenorchy City Council to continue to participate on the group.

Alderman Burnett offered to attend this meeting.

Action - Secretariat to forward a copy of the letter sent by the Chair, Waste Strategy South to Mayor Johnston



10. Updates

The Chair, Mayor Heyward, invited David Holman, on behalf of the working group, to provide an update in relation to the Memorandum of Understanding - Joint Communications Activities.

David Holman advised the MoU between all regions was planned to be signed on 16 May 2018 however the event was cancelled due to availability of the Chairs and has been deferred to the end of June 2018.

The Chair, Mayor Heyward, invited Tim Phillips, Resonance Consulting, to provide an update on the progress of activities detailed in the Action Plan. Key points from Tim's update include:

- A state-wide meeting to discuss the identification of waste priorities and to share information is being coordinated and he is seeking 3 - 5 nominations from the WSS. David Holman and Martin Conlan nominated to attend and it was agreed further nominations would be sought out of session. **Action - Tim Phillips to send out an email through the Secretariat to seek additional nominations**
- **Regional Waste Strategy** - Anne Prince Consulting has been engaged to develop the Strategy and initial consultation sessions are being coordinated over two days. Information in relation to these sessions has been sent out through the Secretariat and RSVPs are being sought. Tim advised Anne Prince has been heavily involved with Container Deposit Schemes interstate and there will be an opportunity following the workshop to meet with Anne to discuss issues.

In addition to these sessions three meetings have been set up to consult with policy and operational staff within State Government, a focus group is being held for service providers in the waster industry, the business community and for environmental stakeholders.

- **Household hazardous waste** - collection opportunities for household hazardous waste is being progressed. The collection service will be offered at four sites in the greater Hobart region over three weeks. PaintBack will be included in the initiative.

Tim raised the issue the funds allocated for this initiative may not be spent by the end of the current financial year however it is expected the budget allocation will be spent by 31 July 2018 - planning and contracts for expenditure are in place.

Tim raised the inclusion of a site in the Clarence municipality. Ross Graham requested Tim provide him with details of costs and he agreed to follow-up with the Clarence City Council.

Action - Tim Phillips to provide Ross Graham with details of costs in relation to an additional site in the Clarence municipality.

Action - Upon receipt of the information Ross Graham to follow up with the Clarence City Council.

The meeting noted both updates.

7. Other Business

Southern midlands - Councillor Campbell provided feedback in relation to the colours used in recent advertising may be an issue for visually impaired people. He also wanted to feedback he was of the opinion the television advertisements messaging needs to be simpler.

Councillor Campbell provided an overview of successful recycling initiatives overseas namely in the UK and Japan. Councillor Campbell had a number of other points to raise for the information



of the group however due to time constraints agreed to put together a document outlining the information for circulation out of session.

Derwent Valley - David Bradford advised free tip entry following recent flooding had caused some issues relating to what could and couldn't be disposed of for their Council and the Council is facing issues with debris spread throughout the area.

Clarence City Council - Ross Graham advised the Council is monitoring a number of issues at South Arm following the recent storm.

Hobart - David Holman advised following the recent severe weather event he wanted to raise the issue of stewardship. It appears to work better for city centres and the cost to smaller councils can be an issue. **Action - David to advise members of an upcoming forum on this issue.**

Kingborough Council - Waste and recycling contracts are being finalised and the Council will enter into a 5 year contract. The Councils Waste Management Strategy is being progressed.

Huon Valley - Martin Conlan advised the Council agreed not to increase the cost of curb-side recycling other than CPI. This is due to the success of other recycling initiatives. Martin advised the Council is preparing and circulating videos on their facebook site in relation to waste and agreed to circulate a link to the videos to members.

10. Next meeting

To be advised.

In closing, the Chair, Mayor Heyward, thanked Dion Lester for his presentation and everyone for their attendance and participation at meetings.

Meeting Closed - 12 pm

Action List



Action	Responsibility	Status
The Recycling Forum agenda should include discussion in relation to the Enviroinex proposal	David Holman	
All members provide the following information to the Secretariat <ul style="list-style-type: none"> Does your Council degas refrigerators and air conditioning units If so, any costs associated with degassing and the contractor used to undertake the process 	All Members Secretariat to collate responses	
Advise the Chair of the STCA Climate Change Group of the refrigerant degassing activity	Mayor Heyward	
Distribute the legal requirements associated with degassing	David Bradford	Completed
Contact Mayor Johnston to discuss meeting in relation to how the group could support the Glenorchy City Council to continue to participate on WSS	Mayor Heyward	
Letter sent by the Chair, Waste Strategy South to Mayor Johnston to be circulated to all members	Secretariat	
Seek additional nominations for state-wide forum - draft email to be forwarded via the Secretariat calling for nominations	Tim Phillips	
Provide Ross Graham with details of costs in relation to an additional Household Hazardous Waste site in the Clarence municipality	Tim Phillips	
Upon receipt of information follow up with the Clarence City Council in relation to an additional site for Household Hazardous Waste collection	Ross Graham	



Action	Responsibility	Status
Distribute information in relation to stewardship forum.	David Holman	
Circulate a link to the YouTube clips in relation to waste	Martin Conlan	Completed



Southern Tasmanian Councils Authority

Quarterly Report to Members

December 2017



Each Joint Authority is required under Section 36B of the Local Government Act, 1993 to provide to its members a quarterly report that includes a statement of general performance and a statement of its financial performance

This report covers the three month period ending 30 December 2017. This report with all previous quarterly reports is published on the Authorities website: www.stca.tas.gov.au

The Southern Tasmanian Councils Authority commenced on 1 July 2006

Contents

STCA CHAIRMAN’S REPORT	4
ANNUAL REPORT	4
ADDRESS FROM MR CHRIS JONES, EDITOR OF THE MERCURY	4
ORDINARY BOARD MEETING – 11 DECEMBER 2017	5
PRESENTATION FROM THE HON. REBECCA WHITE MP, LEADER OF THE TASMANIAN LABOR PARTY	5
STCA ANNUAL PLAN	5
REGIONAL CLIMATE CHANGE INITIATIVE UPDATE	5
MEMBER UPDATES ON PLANNING REFORM, SOUTH CENTRAL SUB REGION AND COMMON SERVICES AND SOUTH EASTERN REGIONAL DEVELOPMENT ASSOCIATION	6
WASTE STRATEGY SOUTH UPDATE	6
GOVERNANCE AND AUDIT COMMITTEE UPDATE	7
STCA FINANCIAL REPORT TO 31 OCTOBER 2017	7
2018 STCA MEETING DATES	7

Quarterly Report to Member Councils December 2017

The Authority held an Annual General Meeting on 27 November 2017 and an Ordinary Board Meeting on 11 December 2017.

Matters considered at these meetings included:

- **STCA Chairman's Report**
- **Annual Report**
- **Address from Mr Chris Jones, Editor of the Mercury newspaper**
- **Presentation from the Hon. Rebecca White MP, Leader of the Tasmanian Labor Party**
- **STCA Annual Plan**
- **Regional Climate Change Initiative Update**
- **Member updates on Planning Reform, South Central Sub-region and Common Services and South Eastern Regional Development Association**
- **Waste Strategy South Update**
- **Governance and Audit Committee Update**
- **STCA Financial Report to 31 October 2017**
- **2018 STCA Meeting Dates**

ANNUAL GENERAL MEETING – 27 NOVEMBER 2017

STCA CHAIRMAN'S REPORT

The STCA Chairman's Report highlighted the following key achievements, including:

- Widespread support amongst Mayors for a future City Deal with the STEM proposal as its centrepiece
- Development of an STCA Election Priorities document
- Presentations from the Minister for Local Government and former UTAS Vice Chancellor.

ANNUAL REPORT

The STCAs 2016/17 Annual Report was presented to the Board and subsequently adopted.

ADDRESS FROM MR CHRIS JONES, EDITOR OF THE MERCURY

The STCA received a presentation from Mr Chris Jones, Editor of the *Mercury* newspaper. Mr Jones has only recently commenced in the position of Editor following a period as Executive Editor of the *Courier-Mail* and *Sunday Mail*.

Mr Jones spoke about the changing and challenging nature of media, including the digital revolution and declining revenue resulting from decreased advertising. He is a strong supporter of local content and championing change with education supplements to be a regular feature in the paper.



ORDINARY BOARD MEETING – 11 DECEMBER 2017

PRESENTATION FROM THE HON. REBECCA WHITE MP, LEADER OF THE TASMANIAN LABOR PARTY

The Hon Rebecca White MP, leader of the Tasmanian Labor Party attended the Board's meeting to provide an update to members on a range of local government matters.

Ms White spoke about the Tasmanian Labor Party's Economic Directions Statements which were released in May 2017 and which set out their priorities for Tasmania and its people.

Ms White talked about the establishment of Industry Advisory Councils which will have a direct role in advising about skills gaps and the allocation of funding in order to improve the skills of Tasmanians. They would be established across the following sectors of the community:

- Minerals, Energy and Advanced Manufacturing
- Innovation and Information and Communication Technologies
- Primary Industry and Forestry
- Education, Science, Research and the Antarctic
- Tourism, Hospitality, Festivals, Heritage (built and natural environment) and the Arts
- Building and Construction
- Wellbeing, Care and Community Development
- Employment, Regional Development and Trade

Ms White spoke on a number of other issues which touch local government including planning, a future City Deal, TasWater, sporting facilities, waste, tourism infrastructure and coastal policy, property protection and maintenance issues.

STCA ANNUAL PLAN

The STCA Board endorsed the 2017/18 Annual Plan which will guide the activities of the STCA for the next six months. The Annual Plan links back to the strategic themes within the STCA Strategic Plan 2015-2019 and seeks to achieve the following outcomes:

- Appropriate recognition of the needs and interests of the Southern Councils
- A well-managed, viable organisation that delivers value to member councils and the region
- An organisation which remains relevant to its member councils and is appropriately structured to meet their needs
- Promotion of the impacts of climate change and extreme weather events across the region
- Improved waste management practices across the region.

REGIONAL CLIMATE CHANGE INITIATIVE UPDATE

The STCA supported the extension of the Regional Councils Climate Change Adaptation Strategy 2013 - 2017 to 2020 to enable a review of the Strategy and supporting action plan.

The Home Energy Bulk Buy program continued to be delivered successfully by Southern Councils in collaboration with Sustainable Living Tasmania.

MEMBER UPDATES ON PLANNING REFORM, SOUTH CENTRAL SUB REGION AND COMMON SERVICES AND SOUTH EASTERN REGIONAL DEVELOPMENT ASSOCIATION

A Planning Reform update was provided to the STCA Board and it was noted that:

- Local Planning Provisions continue to be prepared
- A consultant has been engaged to undertake the regional eco system mapping
- The Technical Reference Group has received three expressions of interest to undertake the agricultural zone and rural zone mapping.

A further update was provided in relation to the regional Workforce Plan which the South Eastern Regional Development Association (SERDA) has completed in conjunction with the South Central Councils Group, with both organisations provided with funding from the Department of State Growth through Skills Tasmania. Each of the SERDA Councils also contributed funding.

The South Central Sub Region continues to work with the Beacon Foundation integrating industry and education.

WASTE STRATEGY SOUTH UPDATE

Waste Strategy South has now completed and approved Memorandum of Understanding discussions with the Cradle Coast Waste Management Group and the Northern Tasmanian Waste Management Group.

Waste Strategy South agreed to initiate a meeting with other waste organisations and groups in the State with the aim to ensure that all groups are working together to gain significant and achievable outcomes for waste management.

The group appointed Resonance Consulting to provide project management services to progress Waste Strategy South's Action Plan.

A new logo has been designed which will be used to promote the group.

Waste Strategy South members attended an information session regarding a model framework for a Container Deposit Scheme for Tasmania.



GOVERNANCE AND AUDIT COMMITTEE UPDATE

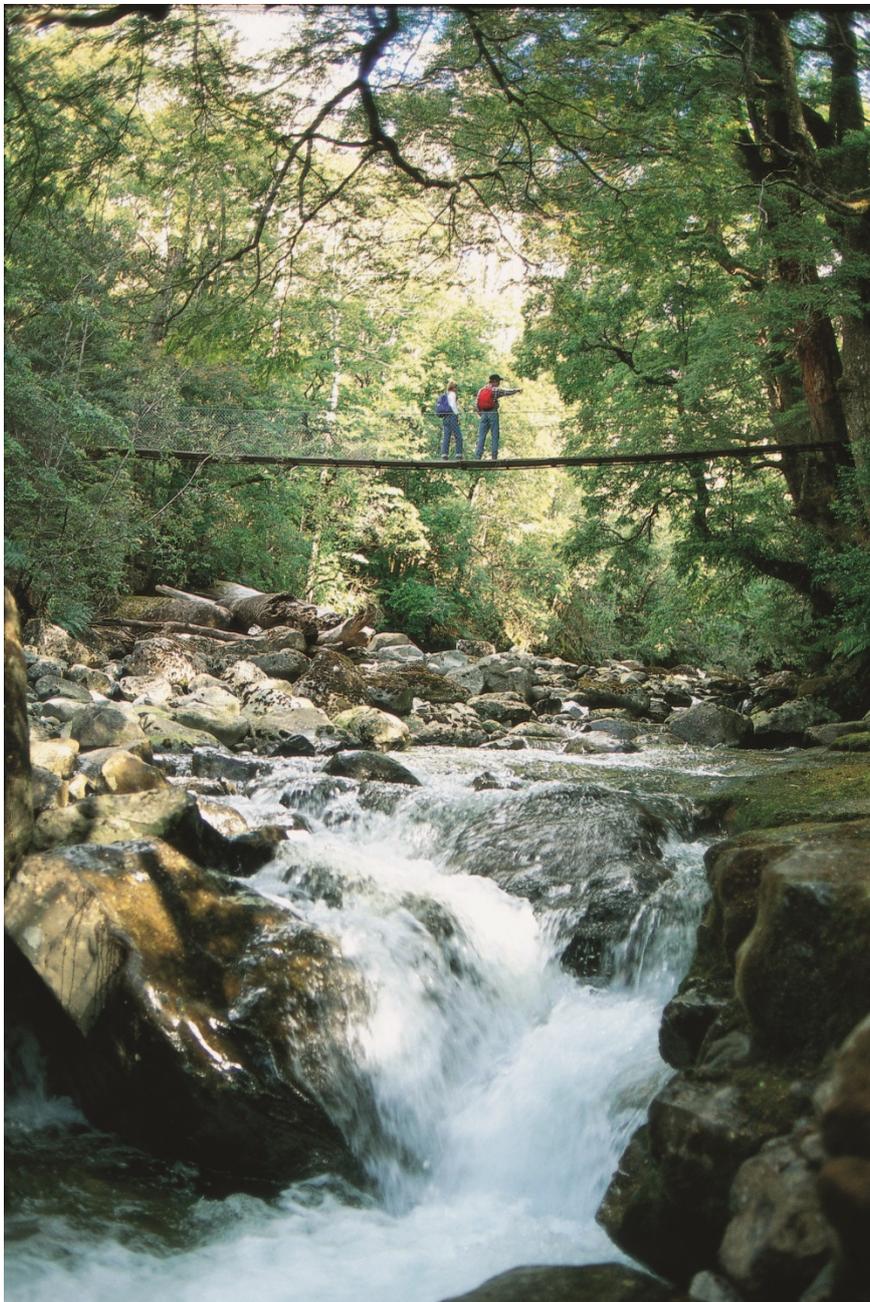
Items discussed at the Governance and Audit Committee, included the STCA financials, STCA Administrative Support, 2016/2017 Annual Report, City Deal Update, and Greater Hobart Capital City Act.

STCA FINANCIAL REPORT TO 31 OCTOBER 2017

The STCA received the financial report to 31 October 2017.

2018 STCA MEETING DATES

The STCA Board agreed to continue to meet quarterly in 2018 with the Mayors Roundtable meetings also to continue.





Southern Tasmanian Councils Authority

Quarterly Report to Members

March 2018



Each Joint Authority is required under Section 36B of the Local Government Act, 1993 to provide to its members a quarterly report that includes a statement of general performance and a statement of its financial performance

This report covers the three month period ending 31 March 2018. This report with all previous quarterly reports is published on the Authorities website: www.stca.tas.gov.au

The Southern Tasmanian Councils Authority commenced on 1 July 2006

Contents

PRESENTATION FROM THE TASMANIAN AUDIT OFFICE	4
REGIONAL CLIMATE CHANGE INITIATIVE UPDATE	5
MEMBER UPDATES ON PLANNING REFORM, SOUTH CENTRAL SUB REGION AND COMMON SERVICES AND SOUTH EASTERN REGIONAL DEVELOPMENT ASSOCIATION	5
GOVERNANCE AND AUDIT COMMITTEE UPDATE	5
STCA FINANCIAL REPORT TO 31 DECEMBER 2017	5
CALL FOR ISSUES FOR CONSIDERATION BY THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA	

Quarterly Report to Member Councils March 2018

The Authority held an Ordinary Board Meeting on 5 February 2018.

Matters considered at this meeting included:

- **A presentation from the Tasmanian Audit Office**
- **Regional Climate Change Initiative Update**
- **Member updates on Planning Reform, South Central Sub-region and Common Services and South Eastern Regional Development Association**
- **Governance and Audit Committee Update**
- **STCA Financial Report to 31 December 2017**
- **Call for Issues for consideration by the Local Government Association of Tasmania**



ORDINARY BOARD MEETING – 5 FEBRUARY 2018

PRESENTATION FROM THE TASMANIAN AUDIT OFFICE

Representatives from the Tasmanian Audit Office (TAO) attended the Board meeting held on 5 February.

An overview of the recent report into the use of credit cards (purchasing cards) by general managers and elected members was provided with the objective of the audit to assess how councils manage and control the use of purchasing cards issued to general managers and elected members to ensure both probity and propriety. It was noted that all councils were subject to the audit, although not all had issued cards to the general manager or elected members.

A model purchasing card policy will be developed by the Local Government Division in consultation with councils and other relevant stakeholders which will provide clear guidance relating to expenditure on entertainment, travel, gifts, fuel and fuel-related products; use of cards by other staff members and alternative online payment methods.

The TAO advised that although the examination found instances of policy breaches and a lack of guidance that led to different interpretations of standards of accountability, they did not find evidence of serious or systemic misuse of public funds or fraud.



Photo credit: Phil Kitt

REGIONAL CLIMATE CHANGE INITIATIVE UPDATE

The Regional Climate Change Initiative reported that they have collaborated with UTAS' Antarctic Climate Ecosystems CRC to provide a grant submission to the National Disaster Resilience Project.

MEMBER UPDATES ON PLANNING REFORM, SOUTH CENTRAL SUB REGION AND COMMON SERVICES AND SOUTH EASTERN REGIONAL DEVELOPMENT ASSOCIATION

A Planning Reform update was provided to the STCA Board and it was noted that:

- A set of guidelines for the natural asset mapping project are being reviewed by councils
- A consultant has been engaged to undertake the agricultural zone and rural zone mapping

A further update was provided from the South Eastern Regional Development Association in relation to the regional Workforce Plan.

GOVERNANCE AND AUDIT COMMITTEE UPDATE

Items discussed at the Governance and Audit Committee, included the STCA financials, administrative support for Waste Strategy South, City Deal Update and Board and Committee Chair arrangements.

STCA FINANCIAL REPORT TO 31 DECEMBER 2017

The STCA received the financial report to 31 December 2017.

CALL FOR ISSUES FOR CONSIDERATION BY THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

It was requested that correspondence be forwarded to the Local Government Association of Tasmania (LGAT) in relation to the *Roads and Jetties Act 1939* and *Boundary Fences Act 1908* and that the LGAT lobby the State Government to undertake a review of these two Acts.



SOUTHERN
MIDLANDS
COUNCIL



Business Continuity Plan

June 2018

Introduction

The objective of this Business Continuity Plan (BCP) is to provide guidance to Southern Midlands Council management for the restoration of Council services during and after an emergency disruption. Where appropriate, the Business Continuity Plan should be activated in conjunction with the organisation's Municipal Emergency Management Plan.

The major goals of this plan are the following:

- To minimize interruptions to the normal operations.
- To limit the extent of disruption and damage.
- To minimize the economic impact of the interruption
- To establish alternative means of operation in advance
- To train personnel with emergency procedures
- To provide for rapid restoration of service



Contents

Introduction	2
Purpose	5
Applicability	5
Terminology	5
Scope	6
Planning Process	7
Stage One	7
Stage Two	7
Stage Three.....	7
Stage Four:.....	7
Backup Sites.....	8
Backup Site Oatlands Office	8
Business Continuity Plan Backup Site for Oatlands Office	8
Business Continuity Plan Backup Site for Oatlands Office – Location Plan	8
Business Continuity Plan Alternative Backup Site	8
Backup Site Oatlands Depot	9
Business Continuity Plan Backup Site for Oatlands Depot.....	9
Business Continuity Plan Backup Site for Oatlands Depot – Location Plan	9
Business Continuity Plan Alternative Backup Site	9
Backup Site Kempton Office	10
Business Continuity Plan Backup Site for Kempton Office	10
Business Continuity Plan Backup Site for Kempton Office – Location Plan	10
Business Continuity Plan Alternative Backup Site	10
Backup Site Kempton Depot	11
Business Continuity Plan Backup Site for Kempton Depot.....	11
Business Continuity Plan Backup Site for Kempton Depot – Location Plan	11
Business Continuity Plan Alternative Backup Site	11
Management Approach	13
Governance and Accountability.....	13
Emergency Management Team	13
Departmental Business Continuity Plan Members	14
Other Contacts	15
Roles & Responsibility.....	15
Identified Risks and Calculations.....	16
Mapping the Risk Rating	16
Identified Disasters / Emergency Situations.....	17
Contingency Strategy.....	18
Backup and Recovery Strategies	18
Latency (Maximum Tolerable Outage)	18
Backup Procedures	19
Departmental Business Continuity Details.....	21
Summary of Response Procedures	21
General Manager’s Unit	22
Response Procedures.....	22
Departmental Personnel Details.....	23
Departmental Facilities, Services & Equipment.....	23
Corporate Services.....	24

Response Procedures 24

Critical Business Activities 25

Other Business Activities 26

Departmental Personnel Details 27

Departmental Facilities, Services & Equipment 27

Development & Environmental Services 28

Response Procedures 28

Departmental Personnel Details 29

Departmental Facilities, Services & Equipment 29

Community & Corporate Development 30

Response Procedures 30

Departmental Personnel Details 31

Departmental Facilities, Services & Equipment 31

Works & Technical Services **Error! Bookmark not defined.**

Response Procedures 32

Departmental Personnel Details 33

Departmental Facilities, Services & Equipment Oatlands Office 33

Departmental Facilities, Services & Equipment Oatlands Depot 33

Departmental Facilities, Services & Equipment Kempton Depot 33

Natural Resource Management 34

Response Procedures 34

Departmental Personnel Details 35

Departmental Facilities, Services & Equipment 35

Heritage Projects 36

Response Procedures 36

Departmental Personnel Details 37

Departmental Facilities, Services & Equipment 37

Related Documents 37

Approval Process 37

Appendices 38

Southern Midlands LGA Map 38

Organisation Charts 39

SMC Plant Register 42



Purpose

This Business Continuity Plan establishes procedures to recover Council services and systems following a disruption. The following objectives have been established for this plan:

- Maximize the effectiveness of operations through the following phases:
 - Notification/Activation phase to detect and assess damage and to activate the plan
 - Recovery phase to restore temporary operations and assess damage to the system
 - Reconstitution phase to restore system processing capabilities to normal operations.
- Identify the activities, resources and procedures needed to carry out processing requirements during prolonged interruptions to normal operations.
- Assign responsibilities to designated personnel and provide guidance for recovery during prolonged periods of interruption to normal operations.
- Ensure coordination with other staff who will participate in the Business Continuity Planning strategies. Ensure coordination with external points of contact and contractors who will participate in the Business Continuity Planning strategies.

Applicability

The Business Continuity Plan applies to the functions, operations, and resources necessary to restore and resume Southern Midlands Council's operations.

Terminology

Term or Acronym	Meaning
BCP	Business Continuity Plan – this document describes the methods and procedures for recovering business operations from disaster scenarios
DBCP	Departmental Business Continuity Plan – this document describes the methods and procedures within the departments for recovering business operation from disaster scenarios
EMT	Emergency Management Team – responsibility for initial review of the disaster and making decisions on actions required by departments
Emergency Procedures	Procedures that staff follow during evacuation drills and events
MTO	Maximum Tolerable Outage – The maximum period of time that business processes can operate before the loss of resources affects their operations
Recovery Strategy	An approved course of action to be employed in response to a business disruption, interruption or disaster

Scope

This plan covers a number of scenarios that have been identified by departments under which the Business Continuity Plan may need to be implemented.

Threat / Crisis	Comments
Loss of Electrical Power	Relates to power failures over an extended period of time
Loss of Key staff	Key staff in critical positions are lost due to long term sickness, resign or other factors
Loss of Council Offices / Buildings	Complete loss of buildings due to an emergency through fire or any other situation causing medium to long term loss
Major Financial Loss	Situations where medium / long term cash flow issues arise
Loss of Equipment and / or Essential Services	Failures in a number of Council critical areas such as bridges, roads or state runs out of petrol etc
IT service both Hardware and Software failures	Medium to long term loss of software / hardware
Telecommunications Failure	Consideration needs to be given to how Council will be able to communicate during medium and long term disruption to telecommunication services
Epidemic / Pandemic Situations	Although Council have plans and procedures for pandemics it is important to ensure an appropriate BCP covers day to day services as required
Natural Disasters such as Floods and Fire	Council need to consider the ramifications of extra workloads and services required in these situations

Planning Process

The Business Continuity Plan was developed through consultation with management, staff and Council who identified critical services, actions required and timeframes required so that Council can recover and restore partially or completely from disaster and or emergency situations.

The stages were:

Stage One:

1. Identify key services
2. Identify internal key personnel and backups
3. Identify critical equipment and requirements
4. Create list of potential crisis events

Stage Two:

5. Create the first draft Business Continuity Plan
6. Communicate plan with each department

Stage Three:

7. Complete Final Draft
8. Obtain Council approval
9. Merge with the Southern Midlands Municipal Emergency Management Plan

Stage Four:

10. Review at July Council meeting each year and when significant changes occur in the organisational structure

Backup Sites

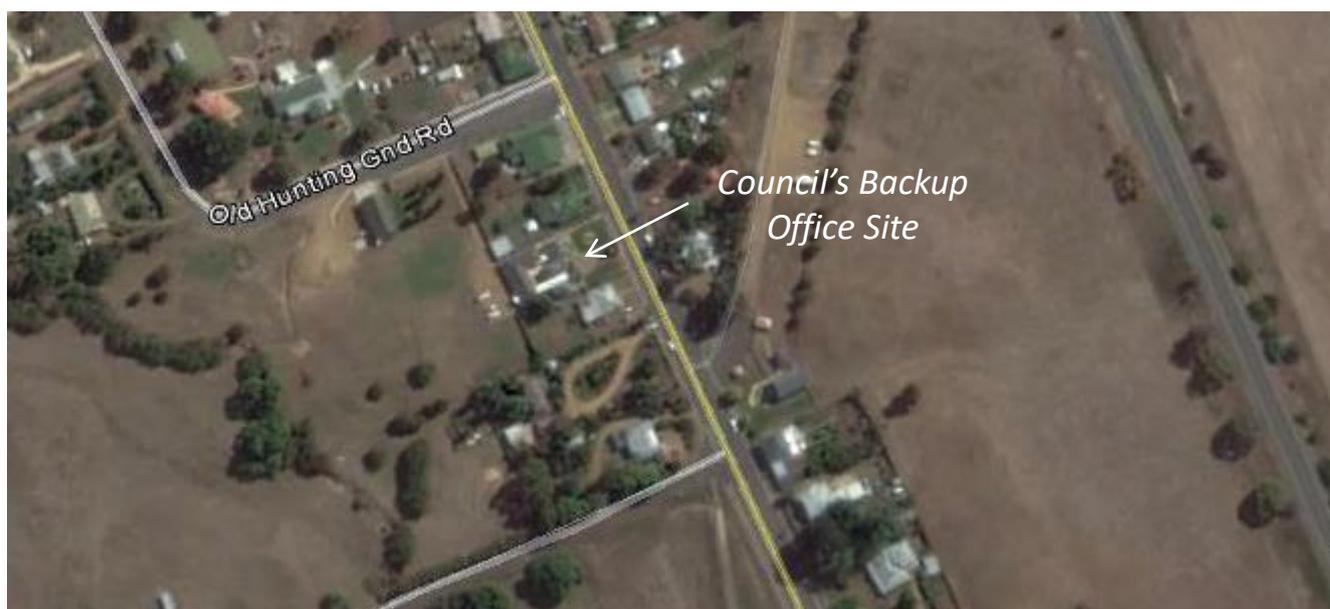
Backup Site Oatlands Office

In the event of a disaster occurring that disable key offices/depots, Southern Midlands Council has arranged alternative facilities where key management and staff would resume the organisation's most critical business functions

Business Continuity Plan Backup Site for Oatlands Office

Name	Address	Key Contact
Kempton Council Chambers	85 Main Street, Kempton	Tim Kirkwood 0417 501 303 tkirkwood@southernmidlands.tas.gov.au

Business Continuity Plan Backup Site for Oatlands Office – Location Plan



Alternative Backup Sites

If the pre-arranged site proves to be unsuitable due to an unanticipated situation or event, the following site(s) have been identified as the alternative backup sites. There are presently no arrangements in place with these possible long term alternate locations.

Business Continuity Plan Alternative Backup Site

Name	Address	Key Contact
Gay Street Hall	1 Gay Street Oatlands	Mrs Jenny Wilson 03 6254 1277

Backup Site Oatlands Depot

In the event of a disaster occurring that disable key offices/depots, Southern Midlands Council has arranged alternative facilities where key management and staff would resume the organisation's most critical business functions

Business Continuity Plan Backup Site for Oatlands Depot

Name	Address	Key Contact
SMC Glenelg Street Site including Community Shed as site office, until shed is erected on site	Glenelg Street Oatlands	Jack Lyall 0428 132 490 jlyall@southernmidlands.tas.gov.au

Business Continuity Plan Backup Site for Oatlands Depot – Location Plan



Alternative Backup Sites

If the pre-arranged site proves to be unsuitable due to an unanticipated situation or event, the following site has been identified as the alternative backup site. There are presently no arrangements in place with these possible long term alternate locations.

Business Continuity Plan Alternative Backup Site

Name	Address	Key Contact
Sewerage Lagoon Site	Interlaken Road Oatlands	Jack Lyall 0428 132 490 jlyall@southernmidlands.tas.gov.au

Backup Site Kempton Office

In the event of a disaster occurring that disable key offices/depots, Southern Midlands Council has arranged alternative facilities where key management and staff would resume the organisation’s most critical business functions

Business Continuity Plan Backup Site for Kempton Office

Name	Address	Key Contact
Oatlands Council Chambers	High Street Oatlands	Andrew Benson 0428 852 730 abenson@southernmidlands.tas.gov.au

Business Continuity Plan Backup Site for Kempton Office – Location Plan



Alternative Backup Sites

If the pre-arranged site proves to be unsuitable due to an unanticipated situation or event, the following site has been identified as the alternative backup site. There are presently no arrangements in place with these possible long term alternate locations.

Business Continuity Plan Alternative Backup Site

Name	Address	Key Contact
Kempton Memorial Hall	Main Street Kempton	Ken Clark

		0400 079 255
--	--	--------------

Backup Site Kempton Depot

In the event of a disaster occurring that disable key offices/depots, Southern Midlands Council has arranged alternative facilities where key management and staff would resume the organisation’s most critical business functions

Business Continuity Plan Backup Site for Kempton Depot

Name	Address	Key Contact
Oatlands Depot	Glenelg Street, Oatlands	Jack Lyall 0428 132 490 jlyall@southernmidlands.tas.gov.au

Business Continuity Plan Backup Site for Kempton Depot – Location Plan



Alternative Backup Sites

If the pre-arranged site proves to be unsuitable due to an unanticipated situation or event, the following site has been identified as the alternative backup site. There are presently no arrangements in place with these possible long term alternate locations.

Business Continuity Plan Alternative Backup Site

Name	Address	Key Contact
SES/TFS Depot	Old Hunting Ground Road, Kempton	Tim Kirkwood 0417 501 303

		tkirkwood@southernmidlands.tas.gov.au
--	--	--

Management Approach

Governance and Accountability

The Southern Midlands Council sets forth an order of succession to ensure that decision-making authority for the Business Continuity Plan is uninterrupted. If a major incident/disaster occurs, the Emergency Management Team (EMT) will be convened and the situation assessed. It will be the responsibility of this team to decide whether or not to implement the Business Continuity Plan. The format of the EMT is illustrated in the following table:

Emergency Management Team

Role	Name	Contact Details
EMT Operations Manager	General Manager	Tim Kirkwood 0417 501 303 tkirkwood@southernmidlands.tas.gov.au
EMT Member	Deputy General Manager - Community & Corporate Development Manager	Andrew Benson 0428 852 730 abenson@southernmidlands.tas.gov.au
EMT Member	Corporate Services Manager	Bronwyn Porter 03 62545005 bporter@southernmidlands.tas.gov.au
EMT Member	Infrastructure & Works Manager	Jack Lyall 0428 132 490 jlyall@southernmidlands.tas.gov.au
EMT Member	Development & Environmental Services Manager	David Cundall 0458 892 183 dcundall@southernmidlands.tas.gov.au

Each Departmental Business Continuity Plan (DBCP) will be activated by the Business Unit Manager, as identified in the departmental plan, when he/she receives instructions from the Operations Manager on the Emergency Management Team (EMT). Note that not all departmental DBCP's may need to be activated.

Departmental Business Continuity Plan Members

Department	Role	Name	Contact Details
General Manager's Unit	General Manager	Tim Kirkwood	0417 501 303 tkirkwood@southernmidlands.tas.gov.au
Community & Corporate Development	Manager (Deputy GM)	Andrew Benson	0428 852 730 abenson@southernmidlands.tas.gov.au
Development & Environmental Services	Manager	David Cundall	0458 892 183 dcundall@southernmidlands.tas.gov.au
Corporate Services	Manager	Bronwyn Porter	03 62545005 bporter@southernmidlands.tas.gov.au
Infrastructure & Works	Manager	Jack Lyall	0428 132 490 jlyall@southernmidlands.tas.gov.au
Natural Resource Management	Manager	Maria Weeding	0408 541 399 mweeding@southernmidlands.ta.gov.au
Heritage Projects	Manager	Brad Williams	0418 303 184 bwilliams@southernmidlands.tas.gov.au
Callington Mill Business Precinct	Manager	Tim Kirkwood	0417 501 303 tkirkwood@southernmidlands.tas.gov.au

When the emergency has been declared by the EMT, the DBCP Managers will report directly to the EMT Operations Manager for the duration of the emergency. All ad hoc requests for decisions, assistance with facilities, acquiring outside services, etc will be directed by the DBCP Manager to the EMT through the Operations Manager. It will be the DBCP Manger's responsibility to contact all team members or their alternates and ensure that they convene at the Emergency Operations Centre as defined in this plan. The DBCP Manager will be responsible for the successful implementations of their departmental plan.

Other Contacts

Name	Phone	Mobile Phone	Details
Tasmania Fire Service	1800 000 699		District Officer, Midlands fire@fire.tas.gov.au
State Emergency Service	03 62545003	0417 501 303	Tim Kirkwood tkirkwood@southernmidlands.tas.gov.au
Midlands Multi-Purpose Health Centre	03 62545030		DON Sandy Carmichael Carmichael, Sandy (DHHS) Sandy.Carmichael@dhhs.tas.gov.au
Tasmania Police			Sgt Rob Cooke Robert.Cooke@police.tas.gov.au
Council's Environmental Health Officer	03 62593011	0407 870 090	Leon McGuinness lmcguinness@southernmidlands.tas.gov.au
Director of Public Health	1300 135 513		Acting Director Dr Mark Veitch

Roles & Responsibility

Role	Department	Name/Position	Area of Responsibility
Communications with media	Council	Mayor Bisdee OAM 0418 355 158 (proxy Deputy Mayor)	First line of communications with the media
Emergency Management Team	Various	Tim Kirkwood	When a major incident / disaster is reported to Council the EMT will convene to assess the situation and issue appropriate instructions. It is the responsibility of the EMT to decide which if any emergency plans are to be implemented.
Departmental Business Continuity Plan Members	All Departments	Managers	Each Departmental Business Continuity Plan (DBCP) will be activated by the BCP Manager, as identified in the departmental plan, when he/she receives instructions from the Operations Manager on the Emergency Management Team (EMT).

Identified Risks and Calculations

Mapping the Risk Rating

Name:	LIKELIHOOD	CONSEQUENCE					LEGEND
		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5	
Signature:	A (Almost Certain)	H	H	E	E	E	E; extreme risk, immediate action required H; high risk, senior management attention needed M; moderate risk; management responsibility must be specified L; low risk; manage by routine procedures
Date of Assessed	B (Likely)	M	M	H	E	E	
	C (Possible)	L	M	H	E	E	
	D (Unlikely)	L	L	M	H	E	
	E (Rare)	L	L	M	H	H	

LIKELIHOOD	CONSEQUENCE
A – Almost Certain Is expected to occur in most circumstances. B – Likely Will probably occur in most circumstances. C – Possible Might occur at some time. D – Unlikely Could occur at some time. E – Rare May occur only in exceptional circumstances.	1 - Insignificant No injuries, no financial loss. 2 – Minor First aid treatment, on –site release immediately contained, medium financial loss. 3 – Moderate Medical treatment required, on site release contained without assistance, high financial loss. 4 – Major Extensive injuries, loss of production capability, off site release with no detrimental effects, major financial loss. 5 – Catastrophic Death, toxic release off site with detrimental effects, huge financial loss.

Identified Disasters / Emergency Situations

Council has identified a number of disaster and or emergency scenarios where Councils services will be reduced, limited and in some cases cease for a period of time. Each identified disaster / emergency has been assessed using the model on the previous page titled *Mapping the Risk* so that each potential scenario risks, likelihood, and consequences are adequately covered.

The following disaster / emergency situations have been identified as potential issues for Council.

Identified Disaster / Emergency	Probability Level Rating	Impact Level Rating	Risk Rating	Risk Treatment Plan
IT Service Failure	Unlikely	Major	High Risk	✓
Epidemic / Pandemic Situations	Rare	Major	High Risk	✓
Loss of Electrical Power	Rare	Moderate	Moderate Risk	
Loss of Council Offices / Buildings	Rare	Moderate	Moderate Risk	
Major Financial Loss	Rare	Moderate	Moderate Risk	
Major Equipment Failure	Unlikely	Moderate	Moderate Risk	
Telecommunications Failure	Unlikely	Moderate	Moderate Risk	
Natural Disasters such as Floods and Fire	Possible	Minor	Moderate Risk	
Loss of Key staff	Unlikely	Minor	Low Risk	

Contingency Strategy

Backup and Recovery Strategies

A variety of backup and recovery strategies have been considered and reviewed by each department. Should a disaster or emergency situation arise the Emergency Management Team will meet and decide on the appropriate actions. Once notified by the EMT Operations Manager each appropriate Departmental Business Continuity Plan will be put into action and driven by the DBCP Managers. Other detailed emergency plans such as; **ICT Business Continuity / Disaster Recovery Plan, Community Recovery Plan, Regional Pandemic Plan, Emergency Management Plan** may be used dependent upon the situation at which time the Business Continuity Plan will form part of the overall emergency plan.

Latency (Maximum Tolerable Outage)

Latency is the unpredictable time from a failure occurrence to the point of where its effect on the ability for Council to maintain an appropriate level of service has been recognised.

Scenario	Affected Departments	Impact	Maximum Tolerable Outage
Loss of Electrical Power	All	After a period of time a large number of Council services will be affected	Two to Three Days
Loss of Key staff	All	It will affect the individual area until a suitable replacement is found and gained the experience	One to Three Months
Loss of Council Offices / Buildings	All	Immediate effect on internal staff and departments	Immediate
Major Financial Loss	Corporate Services	Cash flow alternatives will need to be found	One to Two Weeks
Loss of Equipment and / or Essential Services	Works & Tec Services	A variety external situations could affect Council services	Three to Five Days
ICT Service Failure	Corporate Services	Alternative ICT services that may include software and hardware will be required. The ICT Business Continuity / Disaster Recovery Plan will be used.	Three to Five Days
Telecommunication Failure	All	Immediate effect on all departments with communications	Three to Five Days
Epidemic / Pandemic Situations	All	Potential to shut down Council Services and / or substantially reduce services	Notified by DHHS
Natural Disasters such as Floods and Fire	All	Potential to shut down Council Services and / or substantially reduce services	Notified by SES through State Emergency Plans

Backup Procedures

All backup procedures will be orchestrated through the EMT and individual Departmental Business Continuity Plans (DBCP).

Scenario	Backup Procedure when Maximum Tolerable Outage	Responsible Persons
Loss of Electrical Power	<ul style="list-style-type: none"> All department Managers to assess and allocate work from home capability where possible EMT to determine potential alternative power source Activate generator back at Oatlands 	<ul style="list-style-type: none"> DBCP Managers EMT Operations Manager
Loss of Key staff	All department Managers to ensure critical tasks have been identified and appropriate training of back up person completed.	<ul style="list-style-type: none"> Departmental Managers
Loss of Council Offices / Buildings	<ul style="list-style-type: none"> EMT to determine alternative site ICT Business Continuity / Disaster Recovery Plan to be activated All department Managers to assess and allocate work from home capability where possible. 	<ul style="list-style-type: none"> DBCP Managers Departmental Managers EMT Operations Manager
Major Financial Loss	Corporate and Managers to determine short term cash flow solutions	<ul style="list-style-type: none"> Corporate Services General Manager
Major Equipment Failures	<ul style="list-style-type: none"> Infrastructure & Works to assess and report EMT to co-ordinate with community May need to activate parts of Community Recovery Plan	<ul style="list-style-type: none"> Infrastructure & Works Manager EMT Operations Manager Community Recovery Coordinator
ICT Service Failure	<ul style="list-style-type: none"> Activate ICT Business Continuity / Disaster Recovery Plan EMT to co-ordinate 	<ul style="list-style-type: none"> Corporate Services Manager EMT Operations Manager
Telecommunication Failure	<ul style="list-style-type: none"> Activate ICT Business Continuity / Disaster 	<ul style="list-style-type: none"> Corporate Services

	<p>Recovery Plan</p> <ul style="list-style-type: none"> • EMT to co-ordinate 	<p>Manager</p> <ul style="list-style-type: none"> • EMT Operations Manager
<p>Epidemic / Pandemic Situations</p>	<ul style="list-style-type: none"> • Activate ICT Business Continuity / Disaster Recovery Plan • EMT to co-ordinate 	<ul style="list-style-type: none"> • EHO • EMT Operations Manager
<p>Natural Disasters such as Floods and Fire</p>	<ul style="list-style-type: none"> • Activate Emergency Management Plan • EMT to assist • Potential for SES, Regional & State Emergency Plans to be activated 	<ul style="list-style-type: none"> • Infrastructure & Works Manager • EMT Operations Manager • Potential for SES, Regional & State Emergency Plans to be activated

Departmental Business Continuity Details

Summary of Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1	Notify Senior Management Team of the incident	General Manager	Immediate upon identification of incident
2	Conduct initial assessment of incident and determine severity	General Manager	15-20 minutes of incident
3	Access the needs to activate the Council's BCP	General Manager	30 minutes of incident
4	If BCP is to be invoked refer to the following departmental sections of the BCP:	See relevant section	30 minutes of incident
5	Convene the Senior Management Team to monitor the incident and response	General Manager	30 minutes of incident, continuously
6	Coordinate the stand down process	General Manager	As appropriate

General Manager's Unit

MANAGER : Tim Kirkwood

TEAM MEMBERS: Refer to Organisation Chart attached as Appendix

OUTLINE: Executive Office and Finance functions Oatlands.
Callington Mill Business Precinct

Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1. Building security and relocation			
1.1	Determine need to relocate to alternate facility	General Manager	Immediate
1.2	If relocation to alternate site is required for an extended period of time (ie permanent loss of building), determine an alternative site.	General Manager	As Required
2 Communication			
All communications both internal and external must be authorised by the GM unless otherwise advised by the Senior Management Team			
2.1	Oversight and control all external Council communications both written and verbal	General Manager	As Required
2.2	Liaise with department heads regarding department communication	General Manager	As Required
3 Human Resources			
3.1	In the event of the loss of personnel, next in line to that person assumes automatic emergency delegation of that person's duties if required	Manager	As Required
3.2	Advise staff of incident as necessary	HR	As Required
3.3	Inform service providers as necessary	HR	As Required
3.4	Facilitate trauma / stress counseling via <i>Newport and Wildman</i>	HR	As Required

Departmental Personnel Details

Name	Contact Details (Phone, email etc)	Experience / Licence Details
Tim Kirkwood	0417 501 303 tkirkwood@southernmidlands.tasgov.au	GM / Emergency Management
Elisa Lang	03 62545004 elang@southernmidlandstas.gov.au	EA / Car Licence
Courtney Pennicott	03 62545017 cpennicott@southernmidlands.tas.gov.au	FO / Car Licence
Peter Schutz	03 62545000	Head Miller / Car Licence
Wayne Smith	03 62545	Packing/Deliveries / Car Licence

Departmental Facilities, Services & Equipment

Facilities, Services or Equipment Available	Location	Number Available	Contact Person	Contact Details
Motor Vehicles	Oatlands Office	1 4WD	Manager	As above
	Callington Mill	1 Small Van	Manager	
Mobile Phones	Manager	1	Manager	
Desk Computers	Oatlands Office	3	Manager	
	Callington Mil	2	Manager	
Laptops	Oatlands Office	2	Manager	

Corporate Services

MANAGER: Bronwyn Porter

TEAM MEMBERS: Refer to the Organisation Chart attached in the Appendices

OUTLINE: ICT functions, Records Management, Rates, Accounts Receivable / Payable

Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1. Building security and relocation			
1.2	If relocation to alternate site:		
	Communicate activation of BCP to alternate service sites	Manager	As Required
	Arrange access for staff into alternate site	Manager	As Required
	Ensure safe custody of all documentation	Manager	As Required
	Establish a minimum number of 2 work stations	Manager	As Required
	Source furniture from suppliers where necessary	Manager	As Required
	Re-route telephones to alternate site	Manager	As Required
	Organise temporary redirection of mail to alternate site	Manager	As Required
2 Implement ICT Business Continuity / Disaster Recovery Plan			
2.1	Implement procedures in accordance with ICT Business Continuity / Disaster Recovery Plan	ICT System Administrator	Immediate
2.2	Coordinate with Systems Administrator to determine status of ICT restoration	Manager	As Required

Critical Business Activities

Critical Business Activities	Maximum Tolerable Outage	Resources Required			Key Tasks
		IT Systems	Documentation	No Team Members	
Determine liquidity requirements Prepare daily cash flow Transfer funds between accounts	1 week	Navision	Daily premium statement CBA bank statement Known creditor obligations	1 (+ 2 Approvers)	Prepare daily cash flow Arrange transfer of funds between Bank accounts
Pay Staff	6-14 Days	Navision & Commbiz	Procedures & tokens	1 (+ 2 Approvers)	Pay staff an interim payment in lieu of standard payroll (if required)
Sort mail	3 days	Email	Incoming Mail	1	
Process mail	3 days	Infoxpert	Incoming mail		Process mail Process payments
Internet	1 day				SES info

Other Business Activities

Other Business Activities	Maximum Tolerable Outage	Resources Required			Key Tasks
		IT Systems	Documentation	No Team Members	
Receipting	> 2 days			1	Issue Receipt Process in Aussoft
Paying Creditors	> 2 weeks		Tax Invoice Blank cheque	1 (+ 2 Approvers)	Send cheques Load and transfer file to Com Bank
Accounts Receivable	> 2 weeks			1	Issue Invoices Record Receipts
Property	> 2 weeks			1	Process receipts and charges
Financial reporting	> 2 weeks			2	Prepare monthly financial statements Reporting to Departments and Council
Investments	> 2 weeks		reports	1	Renewals & Withdrawals
Building / Planning	2 weeks	Council First		4	Process applications & Permits

Departmental Personnel Details

Name	Contact Details (Phone, email etc)	Experience / Licence Details
Bronwyn Porter	03 6254 5005 bporter@southernmidlands.tas.gov.au	Car Licence
Nick Wilson	03 6254 5007 nwilson@southernmidlands.tas.gov.au	Car Licence
Elizabeth Green	03 62545002 egreen@southernmidlands.tas.gov.au	Car Licence
Lisa Dare	03 62545001 ldare@southernmidlands.tas.gov.au	Car Licence
Amanda Burbury	03 62545000 aburbury@southernmidlands.tas.gov.au	Car Licence

Departmental Facilities, Services & Equipment

Facilities, Services or Equipment Available	Location	Number Available	Contact Person	Contact Details
IT- server Infrastructure	High Street Oatlands		Nick Wilson	6254 5007
IT-Laptop	High Street Oatlands	1	Nick Wilson	6254 5007
Motor Vehicles	Refer to Plant Register		Bronwyn Porter	
Mobile Phones	Nil			
Council Office Building	High Street Oatlands			
Council Depot Building	Glenelg Street Oatlands			

Development & Environmental Services

MANAGER: David Cundall

TEAM MEMBERS: Refer to the Organisation Chart attached in the Appendices

OUTLINE: Department has animal management issues identified as a critical function that needs to be maintained in the event of an emergency. Department would play a support role for other issues to other departments that are required to continue to function.

Planning, Building, Plumbing, Environmental Health, Animal Management, Admin

Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1. Building security and relocation			
1.2	If relocation to alternate site:		
	Communicate activation of BCP to alternate service sites	Manager	As Required
	Arrange access for staff into alternate site	Manager	As Required
	Ensure safe custody of all documentation	Manager	As Required
	Establish a minimum number of 5 work stations	Manager	As Required
	Source furniture from suppliers where necessary	Manager	As Required
	Re-route telephones to alternate site	Manager	As Required
	Organise temporary redirection of mail to alternate site	Manager	As Required
2 Implement Disaster Recovery Plan (DRP)			
2.1	Implement procedures in accordance with ICT Business Continuity / Disaster Recovery Plan	ICT System Administrator	Immediate
2.2	Coordinate with Systems Administrator to determine status of ICT restoration	Manager	As Required

Departmental Personnel Details

Name	Contact Details (Phone, email etc)	Experience / Licence Details
David Cundall	0458 892 183 dcundall@southernmidlands.tas.gov.au	Car Licence
Jacqui Tyson	0447 527 171 jtyson@southernmidlands.tas.gov.au	Car Licence
Shane Mitchell	0428 847 842 smitchell@southernmidlands.tas.gov.au	Car Licence
Linda Cartledge	03 6259 3011 lcartledge@southernmidlands.tas.gov.au	Car Licence
Diane Menzie	03 6259 3011 dmenzie@southernmidlands.tas.gov.au	Car Licence
Stacey Watkins	03 6259 3011 swatkins@southernmidlands.tas.gov.au	Car Licence
Leon McGuinness	0407 870 090 lmcguinness@southernmidlands.tas.gov.au	Car Licence
Phil Krause	03 6263 3516 pkrause@southernmidlands.tas.gov.au	Car Licence
Helen Bryant	03 6259 3011 hbryant@southernmidlands.tas.gov.au	Car Licence
Steph Kirkwood		

Departmental Facilities, Services & Equipment

Facilities, Services or Equipment Available	Location	Number Available	Contact Person	Contact Details
Council Vehicles	Kempton	3	Manager	As Above
Mobile Phones	Kempton	4	Manager	As Above
Laptop	Kempton	1	Manager	As Above
Computers	Kempton	10	Manager	As Above

Community & Corporate Development

MANAGER: Andrew Benson

TEAM MEMBERS: Refer to the Organisation Chart attached in the Appendices

OUTLINE: In an emergency the main functions of the Community & Corporate Development Department is to provide assistance with community support, community recovery and administration.

Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1. Building security and relocation			
1.2	If relocation to alternate site:		
	Communicate activation of BCP to alternate service sites	Manager	As Required
	Arrange access for staff into alternate site	Manager	As Required
	Ensure safe custody of all documentation	Manager	As Required
	Establish a minimum number of 2 work stations	Manager	As Required
	Source furniture from suppliers where necessary	Manager	As Required
	Re-route telephones to alternate site	Manager	As Required
	Organise temporary redirection of mail to alternate site	Manager	As Required
2 Implement Disaster Recovery Plan (DRP)			
2.1	Implement procedures in accordance with ICT Business Continuity / Disaster Recovery Plan	ICT System Administrator	Immediate
2.2	Coordinate with Systems Administrator to determine status of ICT restoration	Manager	As Required

Departmental Personnel Details

Name	Contact Details (Phone, email etc)	Experience / Licence Details
Andrew Benson	0429 852 730 abenson@southernmidlands.tas.gov.au	Car Licence MR Truck
Kelly Woodward	0409 553 572 kwoodward@southernmidlands.tas.gov.au	Car Licence
Michelle Webster	0403 893 257 mwebster@southernmidlands.tas.gov.au	Car Licence
Wendy Young	0458 711 028 wyoung@southernmidlands.tas.gov.au	Car Licence

Departmental Facilities, Services & Equipment

Facilities, Services or Equipment Available	Location	Number Available	Contact Person	Contact Details
Council Vehicles	Kempton	2	Manager	As Above
Mobile Phones	Kempton	2	Manager	As Above
Laptop	Kempton	1	Manager	As Above
Computers	Kempton	1	Manager	As Above

Infrastructure & Works

MANAGER: Jack Lyall

TEAM MEMBERS: Refer to Organisation Chart attached as Appendix

OUTLINE: *During an emergency situation the department will be providing technical support to the organisation and can assist in a number of areas including:*

- *Management and coordination of the Works Department and Contractors*
- *Project Management and investigation of technical issues*
- *Auditing and surveillance*
- *Plans and reports*
- *Technical review and closure of assets*
- *Traffic Management*
- *Assist with supply of resources (employees and plant and equipment)*

Pending the type of severity of an emergency there is no significant priority on the existing day-to-day role of the Department.

Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1. Building security and relocation			
1.2	If relocation to alternate site:		
	Communicate activation of BCP to alternate service sites	Manager	As Required
	Arrange access for staff into alternate site	Manager	As Required
	Ensure safe custody of all documentation	Manager	As Required
	Establish a minimum number of 2 work stations	Manager	As Required
	Source furniture from suppliers where necessary	Manager	As Required
	Re-route telephones to alternate site	Manager	As Required
	Organise temporary redirection of mail to alternate site	Manager	As Required
2 Implement Disaster Recovery Plan (DRP)			
2.1	Implement procedures in accordance with ICT Business Continuity / Disaster Recovery Plan	ICT System Administrator	Immediate
2.2	Coordinate with Systems Administrator to determine status of ICT restoration	Manager	As Required

Departmental Personnel Details

Name	Contact Details (Phone, email etc)	Experience / Licence Details
Jack Lyall - Manager	0428 132 490 jlyall@southernmidlands.tas.gov.au	Car Licence HR Truck
Craig Whatley – Supervisor Oatlands	0417 122 536 cwhatley@southernmidlands.tas.gov.au	Car Licence HR Truck
Paul Lang – Supervisor Kempton	0408 126 696	Car Licence HR Truck
After Hours	0419 325 405	

Departmental Facilities, Services & Equipment Oatlands Office

Facilities, Services or Equipment Available	Location	Number Available	Contact Person	Contact Details
Council Vehicles	Oatlands Kempton	2 1	Manager	As Above
Mobile Phones	Oatlands Kempton	2 1	Manager	As Above
Laptop		nil		
Computers	Oatlands	3	Manager	As Above

Departmental Facilities, Services & Equipment Oatlands Depot

Refer to the Plant Register in the Appendices

Departmental Facilities, Services & Equipment Kempton Depot

Refer to the Plant Register in the Appendices

Natural Resource Management

MANAGER: Maria Weeding

TEAM MEMBERS Refer to Organisation Chart attached as Appendix

OUTLINE: NRM Officers

Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1. Building security and relocation			
1.2	If relocation to alternate site:		
	Communicate activation of BCP to alternate service sites	Manager	As Required
	Arrange access for staff into alternate site	Manager	As Required
	Ensure safe custody of all documentation	Manager	As Required
	Establish a minimum number of 2 work stations	Manager	As Required
	Source furniture from suppliers where necessary	Manager	As Required
	Re-route telephones to alternate site	Manager	As Required
	Organise temporary redirection of mail to alternate site	Manager	As Required
2 Implement Disaster Recovery Plan (DRP)			
2.1	Implement procedures in accordance with ICT Business Continuity / Disaster Recovery Plan	IT System Administrator	Immediate
2.2	Coordinate with Systems Administrator to determine status of ICT restoration	Manager	As Required

Departmental Personnel Details

Name	Contact Details (Phone, email etc)	Experience / Licence Details
Maria Weeding	0408 541 399 mweeding@southernmidlands.tas.gov.au	Car Licence
Helen Geard	0417 599 816 hgeard@southernmidlands.tas.gov.au	Car Licence
Graham Green	03 6259 3011 ggreen@southernmidlands.tas.gov.au	Car Licence
Sandy Leighton	6254 5000 sleighton@southernmidlands.tas.gov.au	Car Licence

Departmental Facilities, Services & Equipment

Facilities, Services or Equipment Available	Location	Number Available	Contact Person	Contact Details
Council Vehicles		nil		
Mobile Phones		nil		
Laptop		nil		
Computers	Oatlands	3	Manager	As Above

Heritage Projects

MANAGER: Brad Williams

TEAM MEMBERS: Refer to Organisation Chart attached as Appendix

OUTLINE: Post emergency, Heritage Officers would be responsible for managing any make-safe/salvage of heritage buildings (in conjunction with emergency crews, building surveyor and permit authorities as well as salvage of any heritage collection items from any building/site post-emergency)

Response Procedures

Ref	Activity	Responsibility	Required Time Frame
1. Building security and relocation			
1.2	If relocation to alternate site: Communicate activation of BCP to alternate service sites Arrange access for staff into alternate site Ensure safe custody of all documentation Establish a minimum number of 1 work stations Source furniture from suppliers where necessary Re-route telephones to alternate site Organise temporary redirection of mail to alternate site	Manager Manager Manager Manager Manager Manager	As Required As Required As Required As Required As Required As Required
2 Implement Disaster Recovery Plan (DRP)			
2.1	Implement procedures in accordance with ICT Business Continuity / Disaster Recovery Plan	ICT System Administrator	Immediate
2.2	Coordinate with Systems Administrator to determine status of ICT restoration	Manager	As Required
2.3	Ensure that heritage advice is included in any immediate response actions to a disaster impacting a heritage building	Manager/Heritage Officer	Immediate
2.4	Implement Disaster Recovery Plan for SMC Heritage and Archeological collections 2017 (draft)	Manager/Heritage Officer	Immediate

Departmental Personnel Details

Name	Contact Details (Phone, email etc)	Experience / Licence Details
Brad Williams	0418 303 184 bwilliams@southernmidlands.tas.gov.au	Car Licence
Simon Blight	0431 573 901 sblight@southernmidlands.tas.gov.au	
Alan Townsend	0419 383 552 atownsend@southernmidlands.tas.gov.au	Car Licence

Departmental Facilities, Services & Equipment

Facilities, Services or Equipment Available	Location	Number Available	Contact Person	Contact Details
Council Vehicles	Oatlands	1	Manager	As Above
Mobile Phones	Oatlands	1	Manager	As Above
Laptop	Oatlands	1	Manager	As Above
Computers	Oatlands	3	Manager	As Above

Related Documents

1. ICT Business Continuity / Disaster Recovery Plan
2. Disaster Recovery Plan for SMC Heritage and Archeological Collections 2017 (Draft)

Approval Process

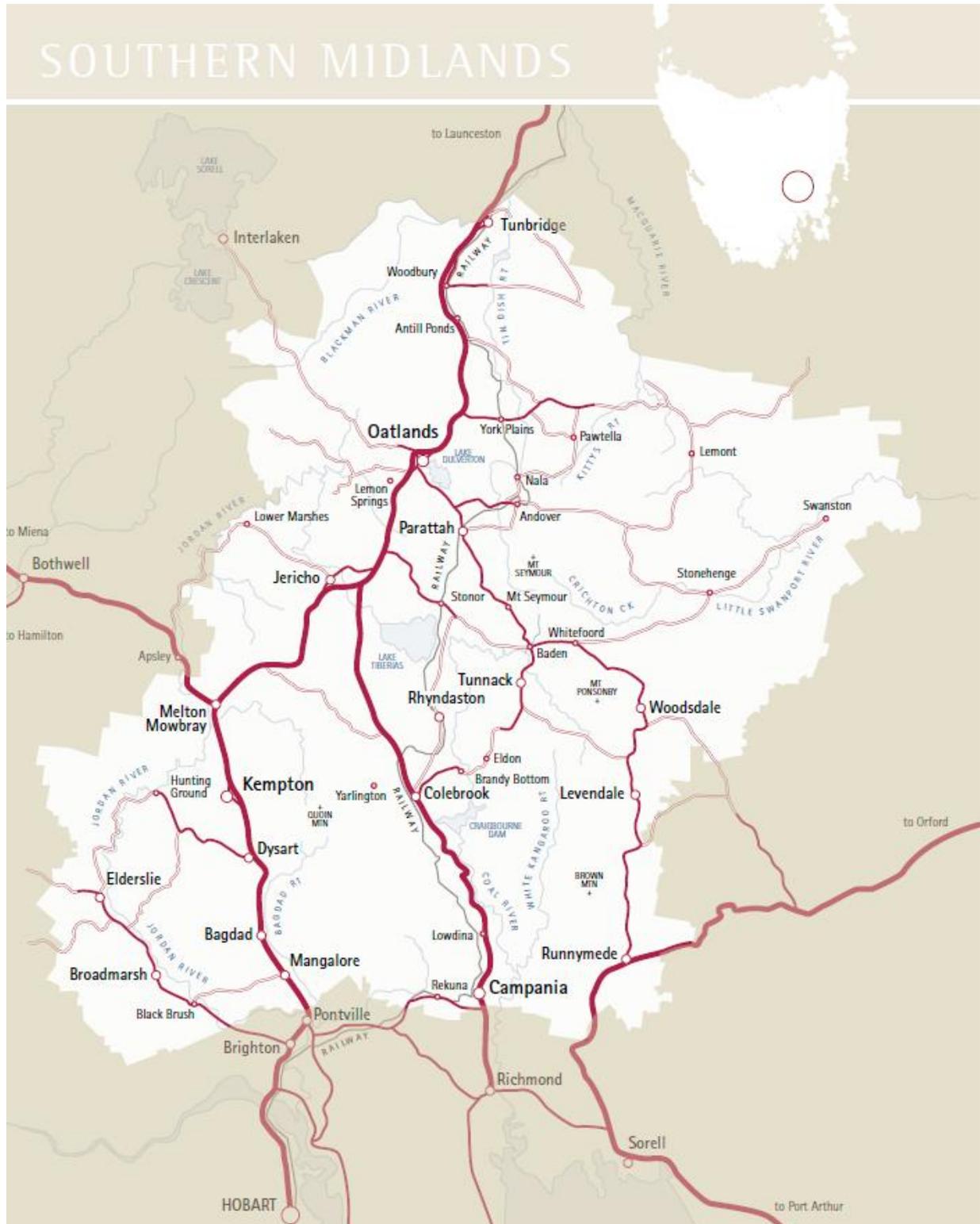
First Council Meeting	25th July 2012	Decision No.	C/12/07/075/19106
Final Council Meeting	22nd August 2012	Decision No.	C/12/08/050/19132
Repealed Council Meeting		Decision No.	
Considered by Council Meeting	29th June 2016		
Approved by Council	27th July 2016		
Considered by Council Meeting	27th June 2018		
Approved by Council			

Review - Annually in June



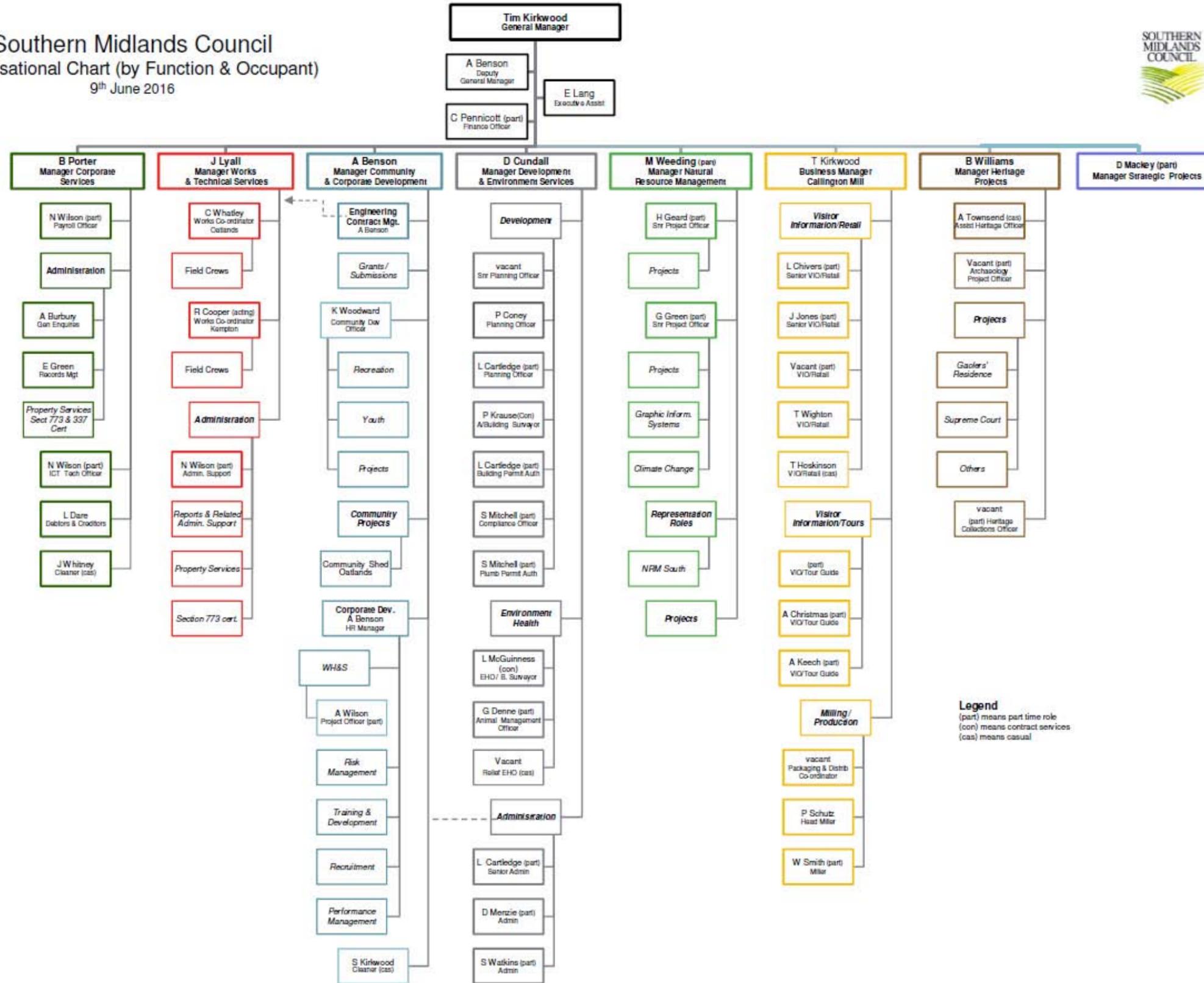
Appendices

Southern Midlands LGA Map



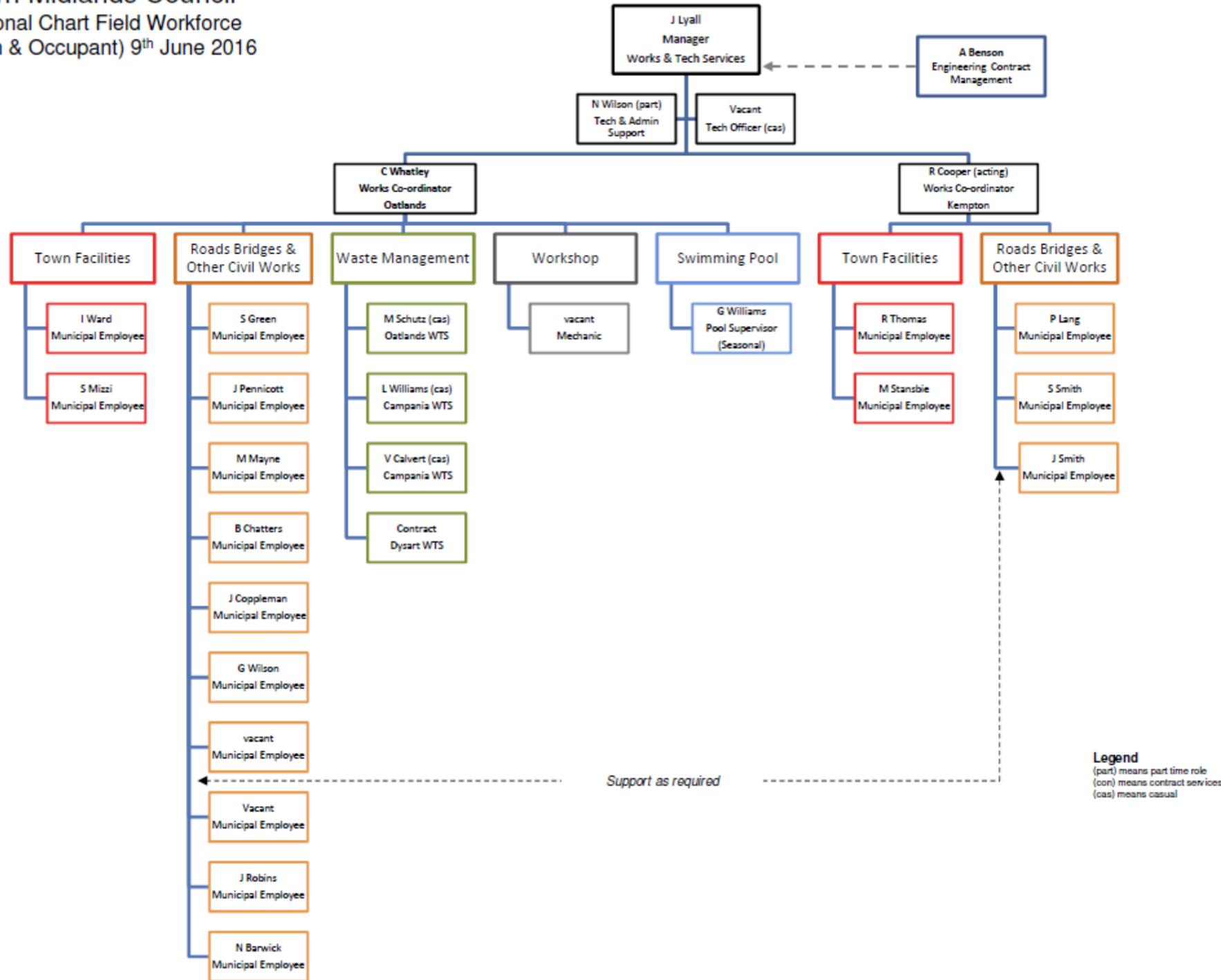
Organisation Charts

Southern Midlands Council
Organisational Chart (by Function & Occupant)
9th June 2016



Legend
(part) means part time role
(con) means contract services
(cas) means casual

Southern Midlands Council
Organisational Chart Field Workforce
(by Function & Occupant) 9th June 2016



SMC Plant Register

Plant Number	Name	Location Code	Serial No.	Rego No.
MP01/1986	HYDRA MOWER	OATLANDS DEPOT	0	
MP02/1995	WELDER EP22	OATLANDS DEPOT	0	
MP03/1984	LIGHTBURN CONCRETE MIXER	OATLANDS DEPOT	TASLT4586	LT4586
MP04/1995	KING BOX TRAILER	OATLANDS DEPOT	6L9T20000S2KK1361	UT5940
MP05/1987	KING CAR TRAILER	OATLANDS DEPOT	293	NT3187
MP06/1982	KING BOX TRAILER	OATLANDS DEPOT	TASYT2562	YT2562
MP07/2012	KUBOTA F2880 RIDE ON MOWER	OATLANDS DEPOT	11601	C60VM
MP08/2016	KUBOTA F2890-AU RIDE ON MOWER	KEMPTON DEPOT	11598	E60UX
MP09/1987	HOWARD ROTARY SLASHER EHD150	OATLANDS DEPOT	0	
MP09/2009	HOWARD NUGGET ROTARY SLASHER		333999	
MP10/1992	WESTMIX CONCRETE MIXER 2.2	OATLANDS DEPOT	0	
MP11/1992	HOME MADE BOX TRAILER	OATLANDS DEPOT	0	OT2310
MP12/1989	SILVAN SPRAY UNIT	OATLANDS DEPOT	0	
MP13/2006	KING BOX TRAILER	OATLANDS DEPOT	6L9T22000M2KK1015	YT8484
MP14/1993	CUSTOM EMULRD EMULSION SPRAYER	OATLANDS DEPOT	Q89810	NT7699
MP15/1993	KING BOX TRAILER	KEMPTON DEPOT	6L9T20000P2K10631	ST9106
MP16/1991	LASER MIX CONCRETE MIXER	OATLANDS DEPOT	0	
MP17/1996	KING BOX TRAILER	OATLANDS DEPOT	6L9T20000T2KK1075	QT8117
MP18/1988	HOMEMADE BOX TRAILER	KEMPTON DEPOT	T870587	NT8108
MP19/2015	WATER TANK & HONDA PUMP	OATLANDS DEPOT		
MP20/2015	WATER TANK & HONDA PUMP	OATLANDS DEPOT		
MP21/2000	TANKER KEMPTON FUEL	KEMPTON DEPOT	0	
MP22/1999	SEWELL SWEEPER B200	OATLANDS DEPOT	0	
MP23/2000	HOMEMADE BOX TRAILER	OATLANDS DEPOT	6L9T20000Y1BL4001	XT0682
MP24/2002	CUSTOM ENGINEER BOX TRAILER	OATLANDS DEPOT	0	

MP25/2002	CUSTOM BOX TRAILER	OATLANDS DEPOT	6T9T26TAS220J7231	YT4415
MP26/2005	HOMEMADE BOX TRAILER	OATLANDS DEPOT	6T9T27TAS514X2001	YT8472
MP27/1977	TUZA BOX TRAILER	OATLANDS SES	TASWT7225	WT7225
MP29/2015	BIG DOG C-SERIES ZERO TURN MOWER	OATLANDS DEPOT	15010541	
MP30/2012	KIOTI DZT2254 RIDE ON MOWER	OATLANDS DEPOT	1F012H10083	C58TP
MP31/2013	FLOCON PORTABLE EMULSION SPRAYER	KEMPTON DEPOT HERITAGE BUILDING SOLUTIONS		
MP32/2015	Single Axle Trailer with Canopy	OATLANDS DEPOT	45406-2010	
MP41/2011	HOWARD HD150 SLASHER MOWER	OATLANDS DEPOT		
MP42/2012	TOURIST PUSH BIKES	TOURISM CENTRE		
MPE	All Minor Plant			
P01/2007	HINO SS1EKP 700 SERIES TIP TRUCK	OATLANDS DEPOT		FR0824
P02/2012	MITSUBISHI FUSO FV51SK5VFAA TIP TRUCK	OATLANDS DEPOT	JLJVV51SK0KJ00007	C78MP
P03/2014	MITSUBISHI FUSO CANTER FEC71ER3FAC	OATLANDS DEPOT	JLFFEC71E0KJ10111	E77AM
P04/2009	ISUZU F SERIES FRR600 TRUCK	KEMPTON DEPOT	JALFRR34L87000223	A38KW
P05/2016	MAZDA CX3 MAXX AWD	KEMPTON OFFICE	MM0DK4W7A0W105872	E83YZ
P06/2008	KOMATSU GD555-3 MOTOR GRADER	OATLANDS DEPOT	11412 VID 0001124181	A20NB
P07/2002	KOMATSU WA2703H LOADER	OATLANDS DEPOT	H21144	EO9008
P08/2014	KOMATSU PLATINUM BACKHOE LOADER WA97R-5EO	OATLANDS DEPOT	F80521	D53RU
P09/2000	NEW HOLLAND 545DU4 TRACTOR	OATLANDS DEPOT	A443249	EF8195
P10/2012	MAZDA BT40 XT SINGLE CAB CHASSIS	OATLANDS DEPOT	MM0UP0YD100137411	C35VA
P11/2015	FORD RANGER XL 4X4 DUAL CAB UTILITY	OATLAND DEPOT	MNAUMFF50FW504702	E71TV
P12/2004	NISSAN PATROL DX SINGLE CAB CHASSIS	OATLANDS DEPOT HERITAGE BUILDING SOLUTIONS	JN1UCLY61A0522306	FC0442
P12/2008	FORD RANGER XL SINGLE CAB UTILITY	OATLANDS DEPOT	MNALSAE907W701130	E27MW
P12/2012	MAZDA BT50 XT CAB CHASSIS UTILITY	OATLANDS DEPOT	MM0UP0YF100114083	C16PC
P13/2006	SUBARU FORESTER X	KEMPTON COUNCIL CHAMBERS	JF2SG9KK46GO78588	FL7512
P13/2008	SUBARU FORESTER X	KEMPTON COUNCIL CHAMBERS	JF2SH9KK49G011706	A78KR
P13/2009	FORD RANGER XL CREW CAB FLAT TRAY	KEMPTON OFFICE	MNALSFE109W803755	B36BR

P13/2012	SUBARU FORESTER X WAGON	OATLANDS OFFICE	JF2SHMKS5CG084091	C97NM
P13/2015	MAZDA BT50 XT 4x2 DUAL CAB UTILITY	OATLANDS OFFICE	MM0UP0YF100463039	E75PK
P14/2012	VOLKSWAGON CADDY MAXI VAN	CALLINGTON MILL COMPLEX	WV1ZZZ2KZCX109892	C17QZ
P15/2016	MAZDA BT50 XT SINGLE CAB CHASSIS	KEMPTON DEPOT	MM0UR0YD100499577	E62WW
P16/2016	ISUZU D-MAX SX SPACE CAB PICKUP	OATLANDS DEPOT	MPATFR85JFT007502	F68CL
P17/2016	MITSUBISHI FUSO CANTER FEB51ER3SFAC TIPPER	OATLANDS DEPOT	JLFFEB51E0KJ25066	F91DA
P18/1998	CATERPILLAR TOWMOTOR B120 FORKLIFT	OATLANDS DEPOT	236U123434	BR1722
P19/2015	WHITE MAZDA BT50 XTRA CAB	OATLANDS DEPOT	MM0UP0YF100451541	E19MG
P20/2011	CATERPILLAR 12M GRADER	OATLANDS DEPOT	B9F01337	C76LK
P21/2013	DOOSAN DL250 LOADER	OATLANDS DEPOT	DWGGCWLAFFED1010352	D76LZ
P22/2013	KOMATSU BACKHOE LOADER WB97R-5E0	KEMPTON DEPOT	F80506	D98KC
P23/2016	HINO LONG PRO SHIFT FD1124 TIPPER		JHDFD7JLMXXX11053	E84VP
P24/2015	TOYOTA HILUX DUAL CAB WORKMATE	KEMPTON OFFICE	MP0EX3CD201380102	E42US
P25/2009	ISUZU F SERIES FRR600 TRUCK	OATLANDS DEPOT	JALFRR34L87000224	A39KW
P26/2014	HINO 300 SERIES 616 AUTO IFS TIPPER	KEMPTON DEPOT	JHHACS3H80K001794	D77MD
P27/2016	ISUZU D-MAX SX SPACE CAB PICKUP	KEMPTON DEPOT	MPATFR85JFT007648	F73CD
P28/1990	FRANKLIN CARAVAN	OATLANDS DEPOT	75322	PT0148
P30/1984	MOBILE GRAVEL CRUSHER PCP100	OATLANDS DEPOT	CHN. TASKT9330	KT9330
P31/2007	CATERPILLAR CS433E ROLLER	OATLANDS DEPOT	CATCS433EBTT00427	FN6087
P32/2007	KUBOTA KX41-3V EXCAVATOR & TRAILER	SOUTHERN WATER	31657	
P33/1985	GRUBB PIG TRAILER	OATLANDS DEPOT	CHN. TASMT0567	MT0567
P34/1988	GRUBB PIG TRAILER P2A	OATLANDS DEPOT	CHN. JWR100115	OT0175
P35/1994	COUGAR TRX5000 VIBRATORY ROLLER	OATLANDS DEPOT		
P36/1987	FREIGHTER LOW LOADER MACHINERY FLOAT	OATLANDS DEPOT	TS10587	MT9444
P37/2009	KUBOTA KX080-3LA EXCAVATOR	OATLANDS DEPOT	CHN22037	B51BX
P38/2014	HINO FD1124 PROSHIFT TRUCK	OATLANDS DEPOT	JHDFD7JLMXXX10742	FGD1124
P39/2013	MAZDA BT50 XTR 4X2 DUAL CAB UTILITY	OATLANDS DEPOT	MM0UP0YF100148643	D05BF
P40/2012	MAZDA BT40 XT SINGLE CAB CHASSIS	HERITAGE BUILDING SOLUTIONS	MM0UP0YF100112197	C51QM

P41/2011	KUBOTA M100XDC TRACTOR	OATLANDS DEPOT	CHN50470	C62JE
P42/2015	MAZDA BT50 XT 4x2 DUAL CAB UTILITY	KEMPTON OFFICE	MM0UR0YF100500115	E57WJ
P43/2006	HOLDEN RODEO LT CREW CAB	KEMPTON COUNCIL CHAMBERS	MPATFR27H6H541829	FL2067
P46/2010	NISSAN FORKLIFT	OATLANDS DEPOT	CHN. 14ZAPH02A20	DP5948
P47/1993	BOMAG RMACH VIBRATORY ROLLER	OATLANDS DEPOT	1.01461E+11	DF0010
P48/2012	MAZDA BT50 XT 4X2 CREW CAB FLAT TRAY	HERITAGE BUILDING SOLUTIONS	MN0UPQYF100133014	C85UU
P49/2004	MERCEDES SPRINTER	KEMPTON SES	WDF9036622A918514	FC9543
P50/2007	HOLDEN RODEO LX CREW CAB STYLESIDE	OATLANDS SES	MPATFS27H7H528902	FN6412
P51/1995	TOMMY VAC STREET VACUUMN	OATLANDS DEPOT	0	
P52/2015	MAZDA CX9 LUXURY FWD WAGON	OATLANDS OFFICE	JM0TB10A5F0434497	E44MG
P53/2015	MAZDA 3 NEO SEDAN	KEMPTON OFFICE	JM0BM527810191954	E59WJ
P54/2015	MAZDA 3 NEO HATCH	OATLANDS OFFICE	JM0BM547810177794	E92LD
P55/2008	FORD TRANSIT VMEFDBLCI LWB CREW CAB	OATLANDS POLICE STATION	WF0NXXTTFN8K55479	A79HX
P56/2000	FREE ROLL ROLLER	OATLANDS DEPOT	0	
P57/2000	FREE ROLL ROLLER	OATLANDS DEPOT	0	
P60/2002	SAMSUNG SE210 EXCAVATOR	OATLANDS DEPOT	FBY0640	ER2057
P62/2006	TOYOTA HIACE	MULTI PURPOSE CENTRE	JT743UHC704008339	EO3823
P63/2013	KOMATSU CRAWLER EXCAVATOR PC35MR	KEMPTON DEPOT	20136	D72JL
P64/2016	NISSAN XTRAIL ST WAGON	KEMPTON	JNITBNT32A0008767	F52CA
P65/2011	VARIABLE MESSAGING SIGN BOARD TRAILER	OATLANDS DEPOT		Z46FJ



Information Communications Technology (ICT)

Business Continuity

&

Disaster Recovery Plan

Table of Contents

EXECUTIVE SUMMARY	4
PLAN INTRODUCTION.....	6
Mission.....	6
Objectives	6
ICT BC / DRP Scope.....	6
Authorisation.....	6
Responsibility.....	6
Key Plan Assumptions	6
Disaster Definition.....	6
Business Impact Analysis (BIA).....	7
Scope	7
Objectives	7
Critical Time Frame.....	7
Order of Priority for Infrastructure and Business Systems Recovery.....	7
Primary Services.....	7
Secondary Service.....	7
Tertiary Services	7
Information Reporting.....	8
Information Backup Strategy.....	8
Computer Room Systems.....	8
Data at Outsourced Sites (including ISP's).....	9
Desktop Workstations	9
Desktop Workstations (Off site and home users).....	9
Laptops	9
Portable Digital Assistants (PDA's)/Smart Phones.....	9
Information Usage.....	9
Recovery Strategy	10
Approach.....	10
Escalation Plans	10
Decision Points	10
Disaster Recovery Process	10
Recovery Flowchart	10
Disaster Recovery Team	10
Recovery Operations	10
PLAN ADMINISTRATION	12
SMC Emergency Management Plan	12
Business Continuity Plan	12
Information Communications Technology - Business Continuity / Disaster Recovery Plan	12

Distribution of the ICT BC / DRP	12
Testing of the Disaster Recovery Plan	12
Maintenance of the Disaster Recovery Plan	13
Critical Incident Counselling	13
APPROVAL PROCESS.....	13
APPENDICES.....	14
Appendix 1. Recovery Flowchart.....	15
Appendix 2 - Backup Routine.....	16
Appendix 3. Disaster Recovery Team Members and Key Contacts	18
Appendix 4. Vendor Contact and Support List	19
Appendix 5. Checklist of Recovery Actions	20
Appendix 6. Checklist of Recovery Priorities	22
Appendix 7. Risk Assessment	23
Appendix 8. Debriefing / Review Sheet	29

EXECUTIVE SUMMARY

The Information Communications Technology - Business Continuity / Disaster Recovery Plan (ICT BC / DRP) provides a structured framework for sustainability of the Southern Midlands Council's technology infrastructure and business services. It presents a hierarchy of essential services and the processes to be followed for the recovery of these services in the event of a significant incident.

The ICT BC / DRP covers technology services within Southern Midlands Council. Additional organisational procedures are required for Council's general business functions to continue during unplanned interruptions and disasters. The preparation of such procedures is outside the scope of the ICT BC / DRP and each discrete area of activity within Council needs to ensure the ability to continue functioning in the event of a technology outage.

The following points from *Gartner Technology Research* indicate the criticality of sustainability planning.

- It is impossible to prevent, or to avoid, every potential technology interruption.
- New and evolving technology threats will impact business operations.
- Sustainable business need to focus on minimisation of disruptive influences.
- Planned recovery steps will support the prompt restoration of operations.
- Every business is vulnerable to the impact of technology interruption, irrespective of their location, sector positioning, systems and current configuration.

To address the above issues the Southern Midlands Council has taken appropriate steps to develop and implement the ICT BC / DRP. The plan provides an enterprise technology risk assessment and mitigation strategies; and complies with best industry practice and evolving directions in this area. The plan was also developed with reference to Australian and International Standards.

The effective management of technology risk is also a corporate governance responsibility. While not all disasters can be averted, the Southern Midlands Council can demonstrate that significant steps and a proactive approach have been taken to minimise risk and protect the security of corporate knowledge and information.

The evolution of risks and widespread business interruptions has emerged due to contemporary enterprise information systems requiring:

- High levels of connectivity and interdependencies within integrated information management systems designed to support, and to enhance specific business activities. – Web Services, Internet, Email.
- The use of increasingly complex and diverse computer software and systems.
- Transparency between geographically dispersed business activities.
- Operating in competitive and volatile environments. – global threats.
- The requirement for strategic real-time linkages.
- The need to maintain 24 x 7 business functions.

These operational and emerging threats require innovative risk management strategies to protect corporate technology systems and business critical data. Further, the development of contingency plans has been based on a systematic review of existing systems and included research into comparable industry players and industry best practice.

The risk assessment includes technology system connectivity priorities to cover the specific independencies between communications, information processing and storage. The plan provides a comprehensive corporate snapshot of:

- The network based business systems currently used by the SMC
- The relative importance of each information system and its data
- The order of priority for restoring technology business services
- Notes on the process for the backup and storage of corporate information

In summary, the Southern Midlands Council's ICT BC / DRP provides a structure for the sustainability of Council's technology infrastructure and business services. It has been developed with reference to both Australian and International Standards and complies with current industry best practice for technology risk minimisation. Increased levels of operational resilience can be achieved but at significant escalating cost. The plan and Council's technology infrastructure seeks to provide a sensible balance between cost and risk mitigation strategies.

While not all disasters can be averted, Southern Midlands Council through the ICT BC / DRP has demonstrated its corporate governance responsibility for the appropriate risk management for its technology systems, infrastructure, and the sustainability of corporate information.

Tim Kirkwood.
General Manager

PLAN INTRODUCTION

Mission

To minimise the impact to Council in the event of any computer related failure or disruption and to re-establish services and operations in a timely manner in the event of a disaster.

Objectives

Business Continuity Services ensure the protection of data and computer services during the normal course of business operations. Disaster Recovery Plans provide guidelines for the systematic recovery of services in the event of a significant incident or disaster.

The ICT BC / DRP seeks to provide safeguards to Council's computing and information resources in the occurrence of any of the following events:

- Equipment failure.
- Disruption of power supply or telecommunications.
- Application failure or corruption of database.
- Human error, sabotage or strike.
- Malicious Software attacks. (Viruses, Worms, Trojans, Spyware)
- Hacking or other Internet attacks.
- Social unrest or terrorist attacks.
- Fire and building infrastructure failures.
- Natural disasters.

ICT BC / DRP Scope

The scope of operations is confined to technology services under the control of Council. The processes required for Council's business operations to continue during interruptions and disasters is the responsibility of each discreet area of activity within Council and is outside the scope of these plans, refer to the SMC Business Continuity Plan.

Authorisation

The Senior Administration Officer (ICT Services) is authorised to take all necessary actions in the event of a disaster to safeguard Council's information and computer systems and to activate the recovery of services. The General Manager and the Manager - Corporate Services will be notified and kept informed of the recovery progresses undertaken.

Responsibility

The daily continuity of services and recovery in the event of a disaster will be managed by the External ICT Support and Senior Administration Officer (ICT Services) .

Key Plan Assumptions

The ability to recover is dependent on the appropriate access to services and the physical infrastructure. The timelines for recovery may be extended if extenuating conditions preclude access before a full disaster assessment.

Disaster Definition

Operational outages for periods exceeding 72 hours may be classified as disasters where the disruption significantly impacts business operations and / or computer processing capabilities. Outages of shorter duration are classified as operational failures.

Business Impact Analysis (BIA)

Scope

The scope is limited to operations under the control of Council.

Objectives

The BIA seeks to identify critical Council systems and establish priorities for the recovery of computing services.

Critical Time Frame

It is anticipated that limited services may be recovered within 24 hours in the course of normal operational failures. Multiple events having a cumulative effect on the Council's ability to provide substantial services for more than a 48 hour period may be classified as disasters and invoke higher levels of disaster management.

Order of Priority for Infrastructure and Business Systems Recovery

Primary Services

Essential background and communications services

- Phone Services
- Domain Controller - DNS, DHCP, WINS
- Backup Software and Tape systems
- Network Services – Routing Switching

Secondary Service

Business operational services

- Email Services
- Internet Services – NTP Connection, SMTP, Firewall
- File Services
- Databases
 - o Microsoft Navision (Finance)
 - o Council First (Aka PropertyWise) (Property and Rating and Regulatory)
 - o Magiq Documents (InfoXpert) (Records Management)
 - o MYOB Retail Manager
 - o Assetic SAM (Asset Management)
 - o Mapinfo/Exponare (GIS)
 - o Others
- Antivirus (AVG Business Edition)

Tertiary Services

- Microsoft Office 2016 Suite of products
- Cisco CWS & CES Internet and Web Filtering
- Web Content Management System

- Bank, EFTPOS, Payroll payments
 - Remote Access Services (RDP, Webmail)
 - Power Management Systems
 - PC's and Workstations
 - Portable Digital Assistants (PDA's)
 - Remaining services
- Other Areas – These are not part of the corporate data network. These areas utilise hardware and services provided by Council's ICT and specialist systems supported by external contractors.

Information Reporting

Significant incidents and/or significant disasters will be reported to the General Manager and the Manager Corporate Services. In the event of a significant disaster, recovery progresses will be also be reported to the General Manager and the Manager Corporate Services. The Mayor and/or General Manager will advise the public and the media where appropriate.

Information Backup Strategy

Computer Room Systems

The Computer Room Systems backup strategy encompasses the Oatlands Town Hall, (See Appendix 2 Backup Routine for details)

- Southern Midlands Council Servers and Locations
- FS9 SQL Server located in the fireproof server room at the Town Hall Oatlands
- FS10 (Hyper V EX1, FS1) Primary Domain Controller File/Exchange/Umango Document Conversion Print Server located in the fireproof server room at the Town Hall Oatlands
- FS9 (Hyper V FS2) SQL Server (Council First, GIS and Navision Magiq Documents) located in the fireproof server room at the Town Hall Oatlands
- FS3 Hyper V (FS5, MAN, Kempton RDS) Secondary Domain Controller, Wyse Management Server and Kempton Remote Desktop.
- QNAP & HP NAS Backup Servers located in the fireproof server room at the Town Hall Oatlands

TTIC Data

- Storage Rotation
 - 4 daily disks - Monday to Thursday rotation on daily basis for all Databases and file backups
 - 4 Weekly disks Fridays for all Databases and file backups
 - 2 Monthly disks for Last Day of Month for all Databases and file backups
 - 1 disk for Archived Files
 - 1 disk for Network Software
- Off Site Storage

-
- Previous days backups disks are taken off site by Councils ICT Officer on a daily basis
- Other recent backup disks are stored in the fireproof vault at the Oatlands Council Chambers

Data at Outsourced Sites (including ISP's)

- o Back-up Files – Web server files are backed up in accordance with service provider routines and is restored by the provider in the event of failure and for general maintenance. Original files are held within the SMC and are backed up as per the Computer Room Systems

Desktop Workstations

- o Desktops that are connected to the network are not backed up. Staff are advised through the induction program to store all information on the network drives that are then covered under the Computer Room Systems backup.
- o Staff are responsible for the backup and the storage of media associated with remote desktops where they are not connected to the network.

Desktop Workstations (Off site and home users)

- o The Council does not provide any backup for offsite or home use workstations.

Laptops

- o Staff are advised to store all information on the network drives that are then covered under the Computer Room Systems backup.
- o Loan notebooks are not backed up.

Portable Digital Assistants (PDA's)/Smart Phones

- o PDA's are generally not connected to the network and are not backed up. Staff are advised to store all information on the network drives that are then covered under the Computer Room Systems backup.

Information Usage

- The appropriate usage of Council's Computer resources and information contained therein is covered under the Human Resource Policies and Procedures. References are:
 - Induction Manual
 - Computer and Electronic Communications Policy

Recovery Strategy

Approach

The recovery of technology systems within Council is generally managed by Councils ICT Officer and will follow the priorities of recovery as set out above in the section "Order of Priority for Infrastructure and Business Systems Recovery". In the event of a major failure or disaster the ICT Officer may call on external assistance to provide a timely recovery of services.

Escalation Plans

In the event of the recovery process or the ability to recover being adversely affected, then the service will be escalated according to the following decision points

Decision Points

Point 1 – Services can be recovered within reasonable time frames by internal staff using current equipment available from within the SMC.

Point 2 – Services can be recovered within reasonable time frames by internal staff in conjunction with external support and using equipment from within the SMC.

Point 3 - Services cannot be reasonably recovered within acceptable time frames without the additional support of external contractors and the acquisition / sourcing of additional equipment external to the SMC.

Disaster Recovery Process

Recovery Flowchart

Refer to Attachment 1

Disaster Recovery Team

The recovery team is under the direction of the ICT Officer. Where necessary additional external contractors and support will be engaged to facilitate services recovery.

Recovery Operations

The activities undertaken for recovery and the safeguarding of Council's Computing and Communication resources.

- Environmental and Health risk assessment
 - Ability to access site – structural / access paths
 - Chemical or toxicity risk – chemical / fumes / UPS
 - Electrical isolation
 - Protective Clothing
 - Community and Environmental risk – drains / fumes
- Physical Security
 - Security over site and equipment
 - Fencing and Lighting

- Disaster assessment
 - Operational Impact
 - Initial recovery assessment
- Insurance assessor involvement
 - Council Risk Officer
 - Council's Insurance Company Assessor
 - Subject to disaster severity, written approval may be required to proceed with recovery operations
- Damage Assessment and Salvage
 - Detailed equipment and systems assessment
 - Documentation using recovery sheets
 - Removal of equipment and software to secured recovery area
 - Salvage and rehabilitation of equipment
- Administration
 - Reporting to the General Manager, Manager Corporate Services.
 - Management of operational activities
 - Cost management and allocation
- Network and Communications infrastructure
 - Restoration of phone communication
 - Use of Mobile Phones as first point of communication recovery
 - Recovery of network services – modifications as necessary
- Hardware repair or installation
 - Reinstatement or replacement of critical infrastructure
- Software Recovery
 - Sourcing of Software
 - Operating Systems
 - Applications
 - Network Software
- Confirmation of Desktop and general operations
- Review and debrief

PLAN ADMINISTRATION

This document compliments the SMC's Emergency Management Plan and Business Continuity Plan and forms integral part of the overall risk management strategies within Council.

SMC Emergency Management Plan

- Local Emergency Management Coordinator – Tim Kirkwood (62 545000 or 0417 501303)
- Deputy Local Emergency Management Coordinator – Jack Lyall (62 545000 or 0419 325405)

Business Continuity Plan

- General Manager – Tim Kirkwood (62 545000 or 0417 501303)
- Deputy General Manager – Andrew Benson (62 593011 or 0429 852730)

Information Communications Technology - Business Continuity / Disaster Recovery Plan

- Senior Admin Officer – Nick Wilson – (62 545000 or 0419 372955)
- Manager – Corporate Services – Bronwyn Porter (62 545000)

Distribution of the ICT BC / DRP

- General Manager
- Deputy General Manager / Manager – Community & Corporate Development
- Manager – Corporate Services
- Manager – Development & Environmental Services
- Manager – Works & Technical Services
- Senior Admin Officer (ICT Services)
- Business Manager – Callington Mill Business Precinct
- Manager – Heritage Projects

Testing of the Disaster Recovery Plan

- While the comprehensive testing of the ICT BC / DRP is not currently feasible the following components are tested:
 - Backup logs are reviewed daily and remedial action taken where required.
 - Backup of core system databases and core business information take place daily.
 - Recovery of files from disk is performed on a semi-regular basis in response to client requests.
 - Recovery of mailboxes from disk or NAS is performed on an as required basis in response to client requests.
 - Systems that require external support and specialist knowledge are not currently tested. In the event of the

failure of one of these systems we are satisfied that the procurement of external specialist support would not add any significant time to the outage experienced.

Maintenance of the Disaster Recovery Plan

- The disaster / recovery plan will be reviewed annually.

Critical Incident Counselling

- Professional counselling will be provided to staff if affected through the disaster. Advice and direction will be sought from the Human Resources Unit when required.
- A debrief will be held following significant events to review, advance and improve processes. Enhancements will be included in the plan.

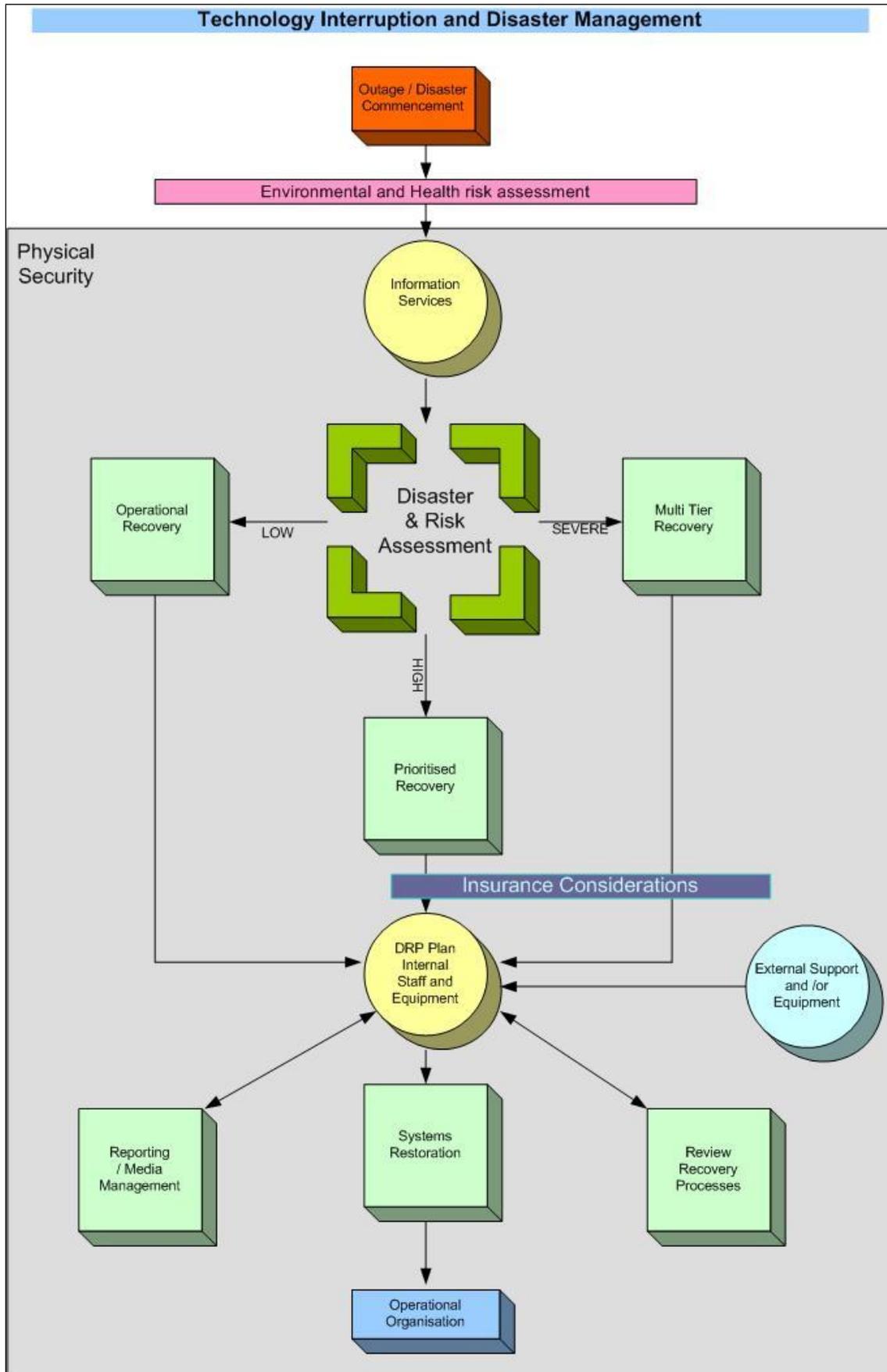
APPROVAL PROCESS

<i>First Council Meeting Date:</i>		<i>Decision No.</i>	
<i>Final Council Meeting Date:</i>		<i>Decision No.</i>	
<i>Repealed Council Meeting Date:</i>		<i>Decision No.</i>	
<i>Updated Council Meeting Date:</i>		<i>Decision No.</i>	

This Plan is to be reviewed annually

APPENDICES

Appendix 1. Recovery Flowchart



Appendix 2 - Backup Routine

Software Used: Backup Assist Version 10.4.0

Computer Room servers where software is installed: FS10 (Hyper V EX1, FS1, MS1) FS9 (Hyper V FS2) , FS3 (Hyper V FS5, MAN, RDS)

Routine

Documentation

The success or otherwise of each backup is recorded in the backup software and the status is emailed daily to Nick Wilson and Bronwyn Porter

Disk Location/Rotation

Daily/Weekly

The disks are kept in the lockable vault next to the server room One disk is taken over and the oldest disk is brought back as required for the backup jobs. With the ICT Officer taking the most recent backups off site daily.

Monthly/Quarter

The disks are stored at the Offsite and are sent back and forth as required

Jobs

Daily (Weeknight) Servers Backups

There is a twenty (10) disk rotation

4 X Daily – Monday – Thursday

4 x Weekly – Week1 – Week 4

2 x Monthly – Month 1 – Month 2

1 x QNAP NAS Drive

1 x HP Freenas Drive

All Servers – backed up each night to the QNAP NAS Drive and a Secondary HP NAS Drive

All Servers are backed up to the NAS Drives and External Disks in a scheduled sequence.

Backup to Folder Jobs Email/Exchange

Daily – Email Mailboxes

A full backup of all mailboxes is done to the NAS Drives daily. And then backed up to external disk.

A full backup of all individual mailboxes is done to the NAS Drives daily.

Daily – FS10 (Hyper V EX1, FS1, MS1) FS9 (Hyper V FS2) , FS3 (Hyper V FS5, MAN, RDS)

Monday – Thursday a full backup is done to NAS devices and to external disk by FS9

Weekly – (four weekly) FS10 (Hyper V EX1, FS1, MS1) FS9 (Hyper V FS2) , FS3 (Hyper V FS5, MAN, RDS)

Friday night a full backup is done to NAS devices and to external disk by FS9

Monthly (two monthly on last working day of the month) – FS10 (Hyper V EX1, FS1, MS1) FS9 (Hyper V FS2) , FS3 (Hyper V FS5, MAN, RDS)

NAS Drive Archive Folder

The whole folder is archived to to disk when any changes are made to that folder eg additional information is added.and the data is appended to the folder each month it is run.

Media

NAS Toshiba 2TB External Disks (Data from QNAP NAS Drive is backed up to this disk as part of this scheduled backup.

Appendix 3. Disaster Recovery Team Members and Key Contacts

Name	Function	Home Phone	Mobile	Reqd Y / N	Avail Y / N	Noted
Tim Kirkwood	General Manager	6254 5000	0417 501 303			
Brownyn Porter	Manager Corporate Services	6254 5000				
Nick Wilson	Senior Administration ICT Officer	6254 5000	0419 372 955			
Andrew Benson	Deputy General Manager	6259 3011	0429 852 730			
Jack Lyall	Manager Works and Technical Services	6254 5000	0428 132 490			
Jodie Jones	Business Manager Callington Mill	6254 1212	0409 296 916			
Brad Williams	Manager Heritage Projects	6254 5000				
Maria Weeding	Manager Natural Resource Management	6254 5048				
Lee McLaren	External IT Support Contractor		0418 683 387			
Rebecca Skeers	Web Page Support	6231 9351	0409 573 722			
Kempton Council	Switchboard	6259 3011				
Security Service	Mekina Security	1300 300438				
Police		000				
Ambulance		000				
Fire		000				

Appendix 4. Vendor Contact and Support List

Name	Function	Phone	Mobile	Reqd Y / N	Avail Y / N	Noted
Annitel Kristian Byrne	Hardware Supplier PC & Server and Microsoft Software	03 6210 9809				
<u>WINC</u>	Photocopies and printers	1300 72 63 66				
Active Electronics	Small Electronic Computer Items	62 31 0111				
Telstra-Intuit Jermome Leitch Account Manager	PABX and Phones	6212 8014	1300 468 848			
NTP Help Desk	Internet MX Records	1800 813 302				
Telstra	Land Lines	1800 766 381				
Intuit Technologies Sharyn Williams	Mobile Phones	03 6281 5678				
Telstra	Internet Connection and BDSL Data link to Kempton	1800 815851				
ACID & Joneseys Electtical	Computer Cabling		0419977122 0417134960			
Insight GIS	Mapinfo and Exponare GIS System	1800 64 4357				
Assetic	Asset Management System	03 9026 0555				
MYOB Retail Manager Support Serial Number 5623060	Support	1300 555 115				
InfoXpert – Magiq Documents	Records Management System	03 9755 6200				
Open System Technologies	Property & Rating HR and Finance	08 8110 3800				
Commonwealth Bank Mark Wojick	Online Payments	6221 3026				

Appendix 5. Checklist of Recovery Actions

Recovery Operations – The activities undertaken for recovery and the safeguarding of Council's Computing and Communication resources.

Action Checklist	✓
Environmental and Health risk assessment	
<ul style="list-style-type: none"> Ability to access site – structural / access paths 	
<ul style="list-style-type: none"> Chemical or toxicity risk – chemical / fumes / UPS 	
<ul style="list-style-type: none"> Electrical isolation 	
<ul style="list-style-type: none"> Protective Clothing 	
<ul style="list-style-type: none"> Community and Environmental risk – drains / fumes 	
Physical Security	
<ul style="list-style-type: none"> Security over site and equipment 	
<ul style="list-style-type: none"> Fencing and Lighting 	
<ul style="list-style-type: none"> Monitoring 	
Disaster assessment	
<ul style="list-style-type: none"> Operational Impact 	
<ul style="list-style-type: none"> Initial recovery assessment 	
<ul style="list-style-type: none"> Use of Appendix 6 Checklist 	
Insurance assessor involvement (where appropriate)	
<ul style="list-style-type: none"> Manager – Corporate Services 	
<ul style="list-style-type: none"> Deputy General Manager - Council Risk 	
<ul style="list-style-type: none"> Council's Insurance Company Assessor 	
<ul style="list-style-type: none"> Subject to disaster severity, confirm if written approval from the Insurance assessor is required to proceed with recovery operations 	
Damage Assessment and Salvage	
<ul style="list-style-type: none"> Detailed equipment and systems assessment 	
<ul style="list-style-type: none"> Removal of equipment & software to secured recovery area 	
<ul style="list-style-type: none"> Salvage and rehabilitation of equipment 	
Administration	
<ul style="list-style-type: none"> Reporting to the General Manager and the Manager Corporate Services 	
<ul style="list-style-type: none"> Management of operational activities 	
<ul style="list-style-type: none"> Cost management and allocation 	
<ul style="list-style-type: none"> Resource allocation 	
Action Checklist	✓
Network and Communications infrastructure	
<ul style="list-style-type: none"> Restoration of phone communication 	
<ul style="list-style-type: none"> Recovery of network services – modifications as necessary 	
Hardware repair or installation	
<ul style="list-style-type: none"> Confirm hardware availability – See Appendix 4 Vendor List 	
<ul style="list-style-type: none"> Reinstatement or replacement of critical infrastructure 	
<ul style="list-style-type: none"> Confirm Operational 	

Software Recovery	
• Operating Systems	
• Applications	
• Network Software and Services	
• Specialist Services	
Confirmation of Desktop and general operations	
Report completion to the General Manager and Manager Corporate Services	

Appendix 6. Checklist of Recovery Priorities

Order of Priority for Infrastructure and Business Systems Recovery

Action Checklist	✓
Primary Services – essential background and communications services	
• Phone Services	
• Domain Controller - DNS, DHCP, WINS	
• Backup Software and Tape systems	
• Network Services – Routing, Switching	
• Environmental Controls	
Secondary Services – business operational services	
• Email Services	
• Internet Services – NTP Connection, SMTP, Firewall	
• File Services	
• Databases	
o Dynamics Navision	
o Property and Rating	
o Links (THAC)	
o Infoxpert (Magiq Documents)	
o Conquest	
o GIS	
o Other	
• Antivirus	
Tertiary Services	
• Internet Proxy and Web Filtering	
• Web Content Management System	
• Bank, EFTPOS, Payroll payments	
• Remote Access Services (Citrix, RSA, Webmail)	
• Power Management Systems	
• PC's and Workstations	
• Remaining services	

Appendix 7. Risk Assessment



JSA / Risk Assessment Sheet



RISK IDENTIFICATION							RISK ANALYSIS				
Risk No.	Risk Description	What can happen?	When can it occur?	Possible cause	Existing controls	Is the risk credible?	Likelihood	Consequences	Risk rating	Action required	Is the risk acceptable?
1											
2											
3											
4											
5											
6											
7											

RISK IDENTIFICATION							RISK ANALYSIS				
Risk No.	Risk Description	What can happen?	When can it occur?	Possible cause	Existing controls	Is the risk credible?	Likelihood	Consequences	Risk rating	Action required	Is the risk acceptable?
8											
9											
10											
11											
12											
13											
14											
15											

RISK IDENTIFICATION							RISK ANALYSIS				
Risk No.	Risk Description	What can happen?	When can it occur?	Possible cause	Existing controls	Is the risk credible?	Likelihood	Consequences	Risk rating	Action required	Is the risk acceptable?
16											
17											
18											
19											
20											
21											
22											
23											

Mapping the Risk Rating

	LIKELIHOOD	CONSEQUENCE					LEGEND
		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5	
Name:	A (Almost Certain)	H	H	E	E	E	E; extreme risk, <i>immediate action required</i> H; high risk, <i>senior management attention needed</i> M; moderate risk; <i>management responsibility must be specified</i> L; low risk; <i>manage by routine procedures</i>
Signature:	B (Likely)	M	M	H	E	E	
Date of Assessed	C (Possible)	L	M	H	E	E	
	D (Unlikely)	L	L	M	H	E	
	E (Rare)	L	L	M	H	H	

LIKELIHOOD	CONSEQUENCE
A – Almost Certain <i>Is expected to occur in most circumstances.</i> B – Likely <i>Will probably occur in most circumstances.</i> C – Possible <i>Might occur at some time.</i> D – Unlikely <i>Could occur at some time.</i> E – Rare <i>May occur only in exceptional circumstances.</i>	1 - Insignificant <i>No injuries, no financial loss.</i> 2 – Minor <i>First aid treatment, on –site release immediately contained, medium financial loss.</i> 3 – Moderate <i>Medical treatment required, on site release contained without assistance, high financial loss.</i> 4 – Major <i>Extensive injuries, loss of production capability, off site release with no detrimental effects, major financial loss.</i> 5 – Catastrophic <i>Death, toxic release off site with detrimental effects, huge financial loss.</i>

Appendix 8. Debriefing / Review Sheet

Date:

Attendees:

Issue Encountered	Response	Potential Improvements	Include in BCP

Issue Encountered	Response	Potential Improvements	Include in BCP



SOUTHERN
MIDLANDS
COUNCIL



Draft Strategic Plan 2018 – 2027

Draft Approved by Council 23rd May 2018



Contents

Introduction	5
Southern Midlands Council	6
Our Vision.....	6
Our Mission	6
Our Guiding Principles.....	7
The Southern Midlands Local Government Area.....	8
Council Financial Indicators	12
The Council.....	13
Organisation Structure by Function.....	14
Legislative Requirements for the Strategic Plan.....	15
The Strategic Plan Structure	16
Strategic Plan Structure – graphic form.....	17
I. INFRASTRUCTURE.....	18
I.1 ROADS.....	18
I.2 BRIDGES	19
I.3 WALKWAYS, CYCLE WAYS & TRAILS.....	19
I.4 LIGHTING.....	20
I.5 BUILDINGS	20
I.6 SEWERS / WATER.....	21
I.7 DRAINAGE	21
I.8 WASTE.....	22
I.9 INFORMATION, COMMUNICATION TECHNOLOGY	22

2. GROWTH.....	23
2.1 RESIDENTIAL.....	23
2.2 TOURISM.....	24
2.3 BUSINESS.....	25
2.4 INDUSTRY.....	26
3. LANDSCAPES	27
3.1 HERITAGE.....	27
3.2 NATURAL.....	28
3.3 CULTURAL.....	29
3.4 REGULATORY.....	29
REGULATORY (cont).....	30
3.5 CLIMATE CHANGE.....	30
4. LIFESTYLE	31
4.1 COMMUNITY HEALTH & WELLBEING.....	31
4.2 YOUTH.....	31
4.3 SENIORS.....	32
4.4 CHILDREN & FAMILIES.....	32
4.5 VOLUNTEERS.....	33
4.6 ACCESS.....	33
4.7 PUBLIC HEALTH.....	34
4.8 RECREATION.....	34
4.9 ANIMALS.....	35
4.10 EDUCATION.....	35

5. COMMUNITY	36
5.1 CAPACITY & SUSTAINABILITY	36
5.3 SAFETY.....	37
5.4 CONSULTATION & COMMUNICATION.....	37
6. ORGANISATION	38
6.1 IMPROVEMENT	38
6.2 SUSTAINABILITY	39
6.3 FINANCES.....	40
ABS Census 2016 - Data by Area across the Southern Midlands	41
Plans & Strategies that support the Strategic Plan	54

Introduction

This Strategic Plan¹ for the Southern Midlands has been prepared as a 'blue print' for the future of the Southern Midlands local government area. This document also provides guidance for the organisation, to ensure that it has the capacity to deliver the range of services that the Southern Midlands community has identified.

The Strategic Plan has been based on information and advice provided through Community consultation with members of the Southern Midlands Community at a number of levels, as well as discussions with the elected members of Council and advice provided by the officers of Council.

It should be noted that, whilst Council has a major role to play in the achievement of the Community's vision for the Southern Midlands, it is not the only participant responsible for seeing the vision realised. Council, where ever possible, will work in partnership with others, such as the Tasmanian and Australian Governments, other Councils and Community groups as well as business to help achieve the Community's vision.

This is a document that builds on previous Strategic Plans and covers the ten year period to the year 2027 and it will be desk top reviewed every two years and consultation reviewed every four years to give up-to-date guidance to Council in determination of its future priorities and directions.

Council welcomes comment on the Strategic Plan at any time. Input into the future direction of the Southern Midlands can be made by contacting one of the elected members or the Council's General Manager directly, or comments in writing can be addressed to: Southern Midlands Council, 71 High Street, Oatlands Tas 7120 or provided via Council's website www.southernmidlands.tas.gov.au

I commend this draft Strategic Plan 2018 – 2027 to the Community for its consideration prior to adoption of a final version at the June 2018 Council meeting.



Clr Anthony E Bisdée OAM
MAYOR

¹ Draft Approved by Council 23rd May 2018

Southern Midlands Council

Our Vision

(A Vision Statement is an aspirational description of what an organisation would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.)

The following vision for the Southern Midlands municipal area was developed by Councillors on the basis of the information and advice provided at community meetings and through other Community engagement opportunities.

Council's Vision includes

- A community spirit based on friendliness, cooperation and self-help;
- An environment which encourages local creativity, enterprise and self-help;
- A diversified local economy creating employment opportunities through sustainable agriculture, heritage tourism and viable historic villages/service centres;
- Development based on the sustainable use of local resources and the physical environment; and
- A range and standard of services within the Southern Midlands that are affordable and efficient.

Our Mission

(A Mission Statement is a short sentence or dot points used to explain, in simple and concise terms, an organisations' purpose(s) for being. These statements serve a dual role by helping employees/team members to remain focused on the tasks at hand, as well as encouraging them to find innovative ways of moving towards an increasingly productive achievement of organisational goals.)

The Mission was developed by Councillors and senior staff.

Council's Mission is, that in partnership with the community it will:

- Work for the benefit of the community;
- Be progressive and provide leadership;
- Operate as a team of Councillors and employees focused on performance;
- Be financially responsible.

Our Guiding Principles

(Guiding Principles are any principles or precepts that guide an organisation throughout its life in all circumstances, irrespective of changes in its goals, strategies, type of work, or the top management. They represent the beliefs and values which guide the culture of the organisation and underpin its work towards achieving the Vision and Mission)

Council and staff team members will:

- Consult and listen to our customers and team members by maintaining open communication;
- Treat people with respect and courtesy;
- Provide advice to the best of our professional ability;
- Be sensitive to the needs of residents and visitors;
- Respond promptly to customers concerns and requests;
- Be fair, equitable and consistent in decisions and conduct;
- Fully utilise the expertise and resources available to Council within the organisation and the Community;
- Develop the full potential of Councillors and all Employees; and
- Operate in accordance with the Codes of Conduct adopted by Council.

The Southern Midlands Local Government Area

The Southern Midlands Council was created on the 2nd April 1993 through the merging of the Municipalities of Oatlands, Green Ponds and the Northern wards of the Municipalities of Brighton and Richmond. The municipal area has a predominantly rural based economy.

Towns and localities include Mangalore, Bagdad, Broadmarsh, Elderslie, Dysart, Kempton, Melton Mowbray, Oatlands, Tunbridge, Tunnack, Parattah, Woodsdale, Levendale, Runnymede, Colebrook, Campania and Rekuna.

The area of the Southern Midlands is 2,561 sq km's, a high proportion of which is privately owned land (2406 sq.kms), divided into 3,564 rateable properties.

The municipal area is centrally located with both the Midland Highway and the north-south rail route bisecting the municipality.

It is covered by the Federal Government seat of Lyons, the State Government's House of Assembly seat of Lyons, along with the Legislative Council seat of Prosser.

The Council is responsible for:

Roads and Bridges

The third longest municipal road length in Tasmania with 803km, made up of the following;

- 30km or urban sealed roads
- 153km rural sealed roads
- 13km or urban unsealed roads
- 607km of rural unsealed roads
- 152 bridges

Waste Management

There are 3 waste transfer stations; Oatlands, Campania and Dysart

Municipal Offices

Oatlands – 71 High Street

The following Council Business Units operate from this office.

- Corporate Administration,
- Infrastructure & Works,
- Natural Resource Management and
- Heritage Projects

Kempton – 85 Main Street:

- Development & Environmental Services,
- Community & Corporate Development

Works Depots

Council has two works depots; one at Oatlands and one at Kempton.

The following infrastructure elements are administered by TasWater

Water

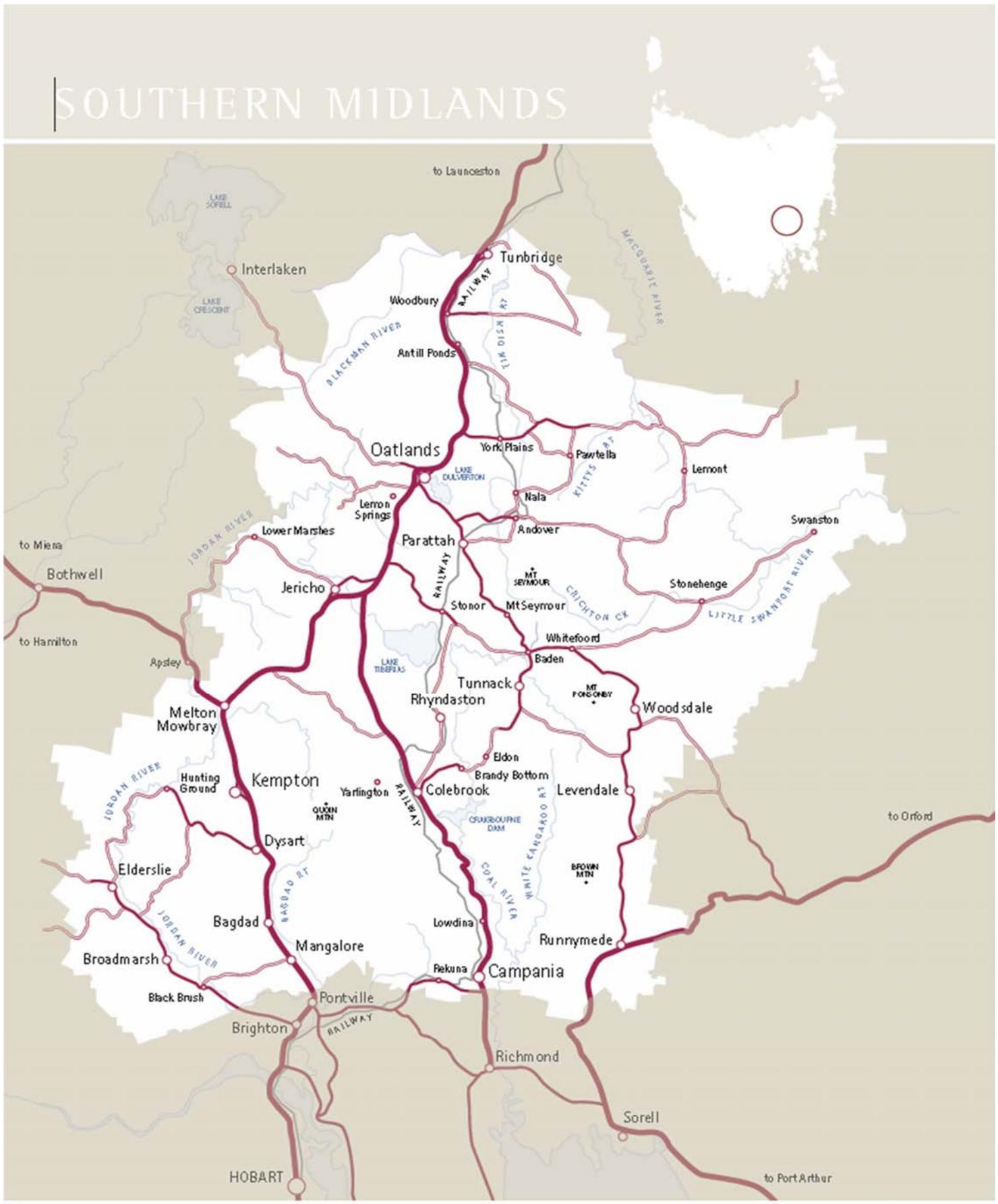
6 water schemes;

Oatlands, Tunbridge, Kempton, Bagdad/Mangalore, Campania, Colebrook

Sewerage

5 sewerage schemes;

Oatlands, Kempton, Bagdad, Campania, Colebrook



2016 Census QuickStats

Australia | Tasmania | Local Government Areas

Southern Midlands (M)

Code LGA65010 (LGA)

[Search for a Community Profile](#)

	2016	2011
 People	6,043	6049
Male	51.5%	51.2%
Female	48.5%	48.8%
Median age	44	42
 Families	1,666	
Average children per family		
for families with children	1.8	
for all families	0.7	
 All private dwellings	2,706	
Average people per household	2.5	
Median weekly household income	\$1,048	
Median monthly mortgage repayments	\$1,192	
Median weekly rent	\$170	
Average motor vehicles per dwelling	2.4	

2011 Census QuickStats

All people - usual residents



Australia | Tasmania | Local Government Areas

Southern Midlands (M)

Code LGA65010 (LGA)



People

6,049	
Male	3,098
Female	2,951
Median age	42



Families

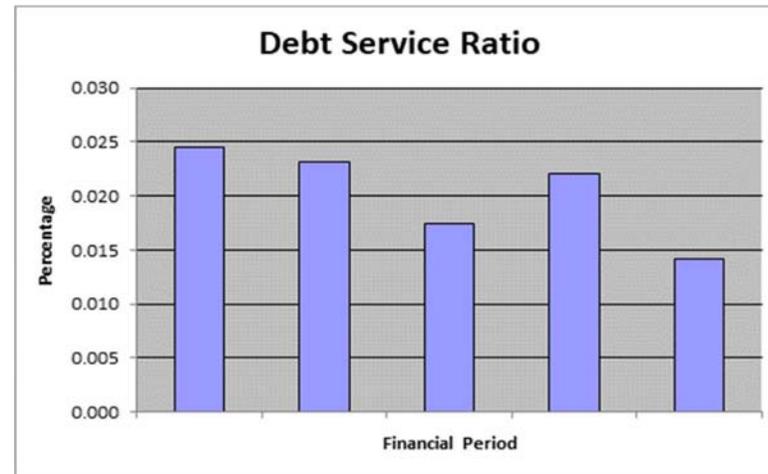
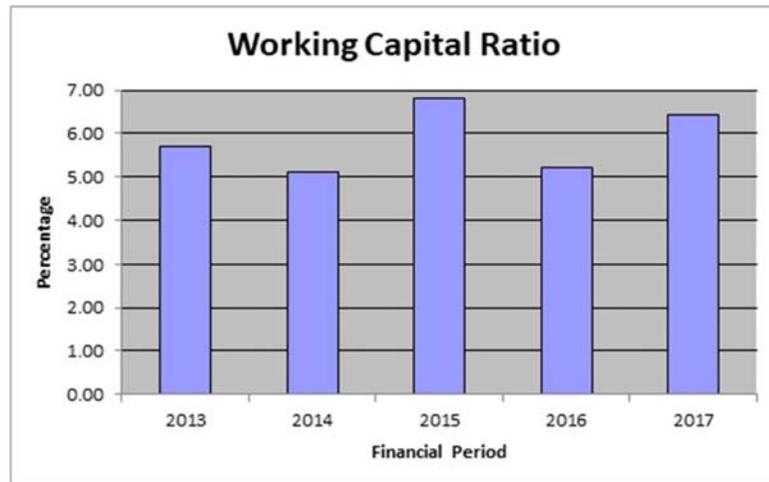
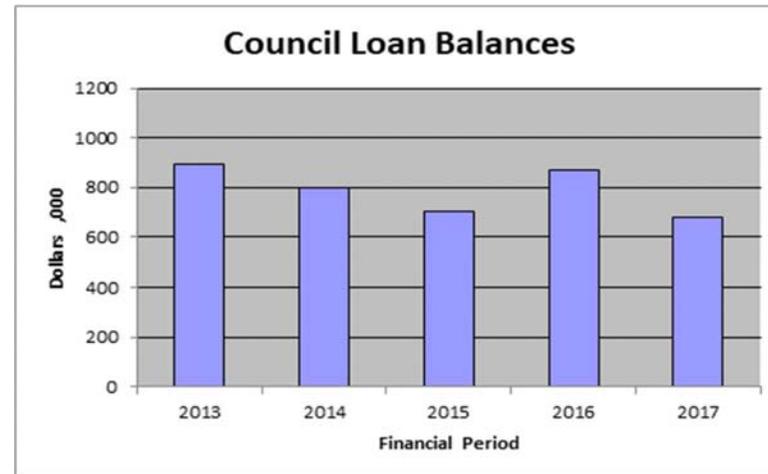
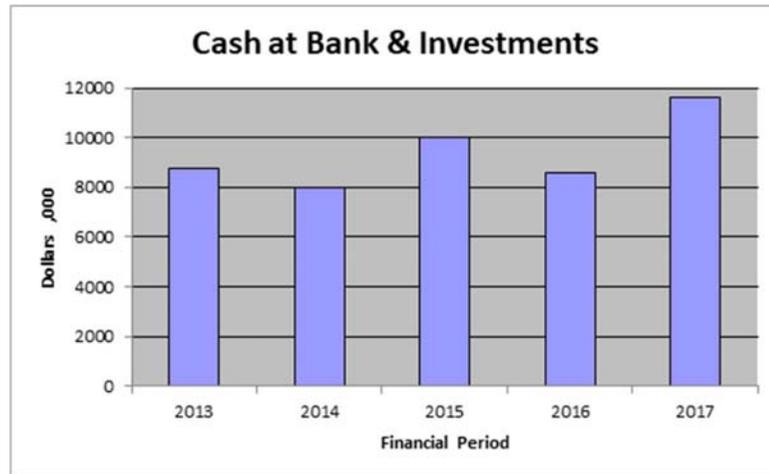
1,691	
Average children per family	1.9



All private dwellings

2,690	
Average people per household	2.5
Median weekly household income	\$869
Median monthly mortgage repayments	\$1,188
Median weekly rent	\$120
Average motor vehicles per dwelling	2.2

Council Financial Indicators



Working Capital Ratio: Is a measure of the liquidity or “cash” position of a Council. It is a measure of a Council’s ability to meet its financial obligations as they fall due. If current liabilities exceed current assets (a ratio of <1) then a Council would need to improve its liquidity.

Debt Service Ratio: Is a measure of the capacity for a Council to service and repay debt – usually incurred to fund infrastructure and other major capital works. The lower the percentage, the greater the capacity of the Council to service and repay debt.

The Council

Southern Midlands Council has seven elected members.



Mayor
Anthony (Tony) Bisdee OAM



Deputy Mayor
Alex Green



Councillor
Anthony (Tony) Bantick



Councillor
Edwin Batt



Councillor
Robert (Bob) Campbell



Councillor
Donald Fish



Councillor
David Marshall

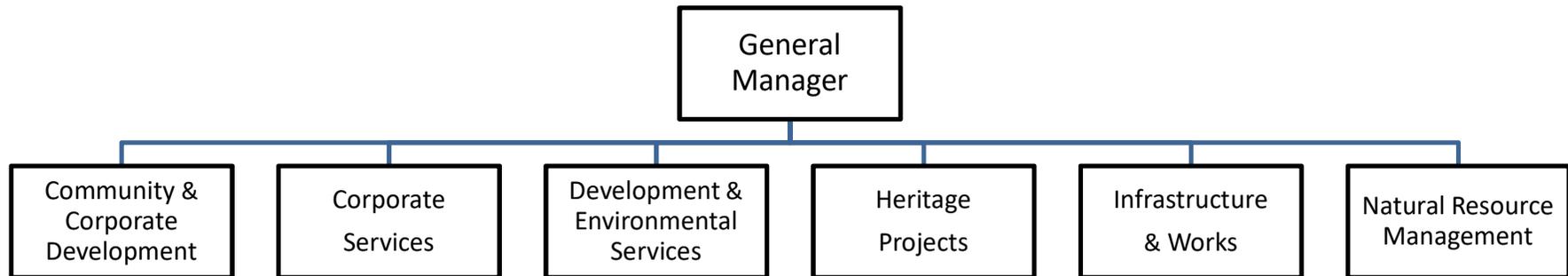
Southern Midlands Council has a number of Business Units that are referred to in the Strategic Plan, which are staffed by the General Manager and his team.

- General Manager's Business Unit (GM)
- Development and Environmental Services (DES)
- Infrastructure & Works (I&W)
- Natural Resource Management Services (NRM)
- Community and Corporate Development (C&CD)
- Heritage Projects (HP)
- Corporate Services (CS)

Organisation Structure by Function

Southern Midlands Community

Southern Midlands Council



Legislative Requirements for the Strategic Plan

The Strategic Plan

The *Local Government Act 1993* requires all Councils to have a Strategic Plan for the Municipal area. The Strategic Plan is to be in respect of at least a ten (10) year period and updated as required.

Public Consultation

The Local Government Act states that in preparing a proposed Strategic Plan, or updating an existing Strategic Plan, a Council is to consult with the community in its municipal area and any authorities and bodies it considers appropriate.

The General Manager of the Council is to make a copy of the proposed Strategic Plan, or an updated Strategic Plan, available for public inspection at the public office of the Council during ordinary office hours.

Changes to the Strategic Plan

The Southern Midlands Council will formally review the Southern Midlands Strategic Plan every four years.

Once a proposed strategic plan has been prepared, a Council is required to invite submissions from the public in respect of the plan. It is also required to consider those submissions before adopting or updating the strategic plan.

As soon as a Council adopts a strategic plan, or updates it, the General Manager is required, under the *Local Government Act 1993* to make a copy of the strategic plan available for public inspection at the public office of the Council during ordinary office hours. The Southern Midlands Strategic Plan will also be available on the Council's website at www.southernmidlands.tas.gov.au

Annual Planning

Councils are also required to prepare an Annual Plan for each financial year, which is required to be consistent with the Strategic Plan; and include:

- a statement of the manner in which the Council is to meet the goals and objectives of the Strategic Plan;
- a summary of the estimates of Council's revenues and expenditures for the financial year as adopted by Council;
- a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

Annual Reporting

A Council must prepare an Annual Report containing, among other things:

- a summary of the Annual Plan for the preceding financial year;
- a statement of its goals and objectives in relation to public health for the preceding financial year;
- a statement of the Council's activities and its performance in respect of goals and objectives set for the preceding financial year;
- the financial statements for the preceding financial year.

The Strategic Plan Structure

Strategic Themes

It should be noted that the strategic themes are not listed in priority order rather they are a set of interrelated themes.

Six strategic themes have been developed from the inputs provided by the Community and Council. The strategic themes provide the structure of the Southern Midlands Strategic Plan. They are:

1. Infrastructure

The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council

2. Growth

The need to increase the population in the municipality and to grow the level of agricultural, commercial and industrial activity, balanced with environmental, heritage and cultural values along with the provision of the appropriate services.

3. Landscapes

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands

4. Lifestyle

The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands

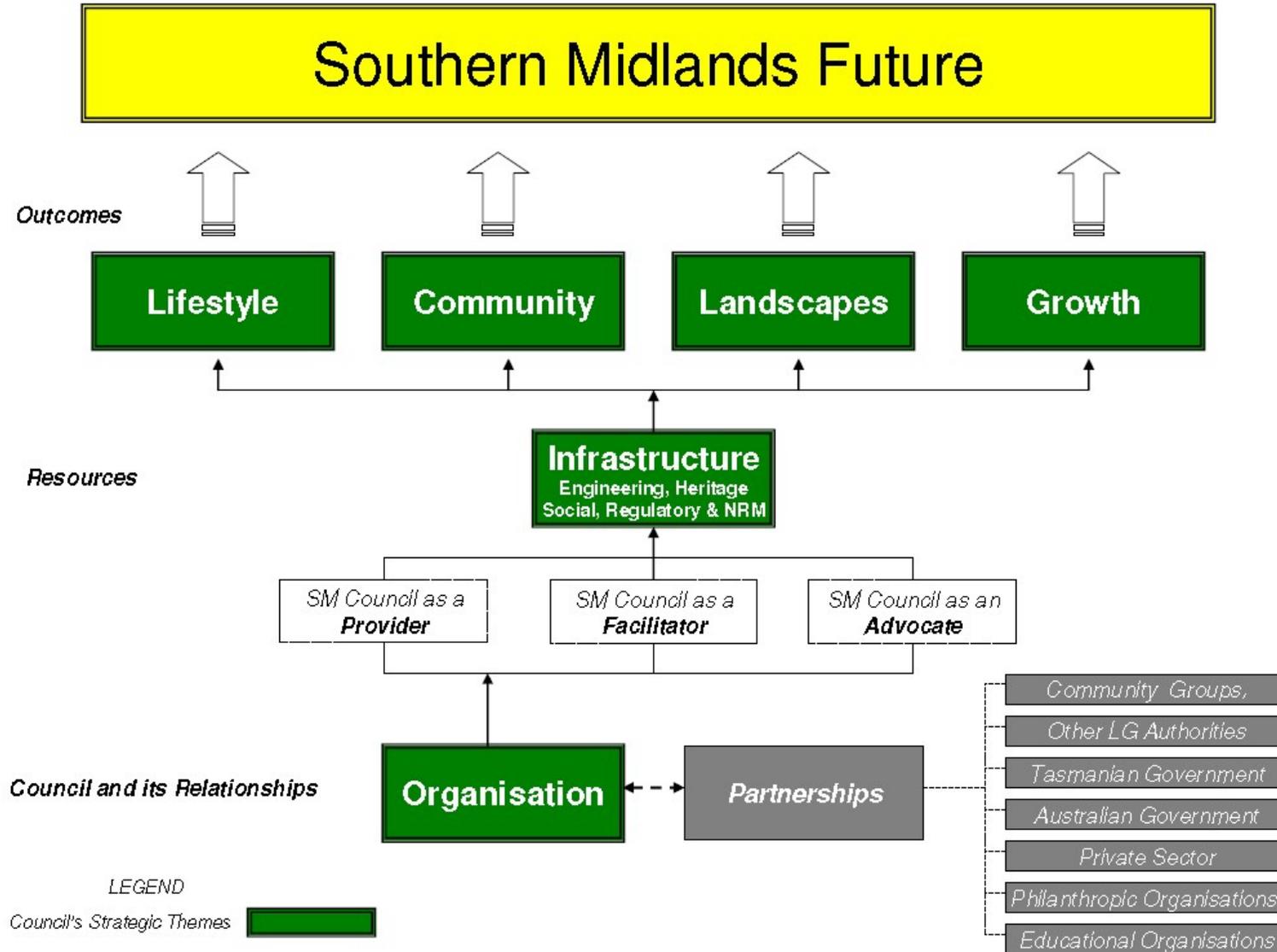
5. Community

The need to retain and build on the strong sense of Community that exists within the Southern Midlands

6. Organisation

The need to monitor and continuously improve the efficiency and effectiveness of the way the Council provides services to the Community

Strategic Plan Structure – graphic form



I. INFRASTRUCTURE

The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.

1.1 ROADS	INFRASTRUCTURE
<i>What we are aiming to achieve:</i>	
1.1.1 Maintenance and improvement of the standard and safety of roads in the municipal area	
Key actions to achieve our aims:	Responsible Business Unit(s)
1.1.1.1 Continue to seek opportunities to increase funding for road maintenance and construction from Commonwealth and State Governments	GM
1.1.1.2 Seek new, cost effective sources of road materials suitable for road maintenance	I&W
1.1.1.3 Continue to work with the Department of State Growth (DSG) to improve the safety and standard of the Midland Highway and other State Roads along with road junctions	GM
1.1.1.4 Continue to focus on road drainage and road improvements as key elements of road maintenance	I&W
1.1.1.5 Ensure that appropriate sight distances are maintained, for key transport routes, through effective roadside vegetation management / road realignment	I&W
1.1.1.6 Continue a program of regular safety audits of roads in conjunction with Department of State Growth	I&W
1.1.1.7 In partnership with the State Government address the issue of reserved roads and their impact on fire and weed management	DES
1.1.1.8 Actively encourage property owners to embrace Council's Unmade Street Policy	DES
1.1.1.9 Provide road infrastructure appropriate to accommodate a measured population growth or decline	I&W
1.1.1.10 Use sandstone in kerb & gutters in conjunction with streetscape plans in heritage areas (where appropriate and affordable)	I&W
1.1.1.11 Incorporate the use of recyclable materials (e.g tyres/glass) into road pavements and pathways	I&W

1.2 BRIDGES		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.2.1	Maintenance and improvement of the standard and safety of bridges in the municipal area	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.2.1.1	Continue the current program of bridge maintenance, including the monitoring and consideration of new construction methods for the replacement of timber bridges, including Council's desire to replace timber bridges with concrete bridges, where affordable (with the exception of bridges with heritage significance which shall be maintained in an appropriate manner consistent with their original character)	I&W

1.3 WALKWAYS, CYCLE WAYS & TRAILS		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.3.1	Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.3.1.1	Prepare a forward capital upgrade program for existing walkways and pedestrian areas	I&W
1.3.1.2	Determine priorities for extensions to existing walkways and pedestrian areas.	C&CD
1.3.1.3	Identify and develop new cycle ways, walkways and pedestrian areas based on identified need	C&CD
1.3.1.4	Investigate options for the accessibility of horse trails within the municipal area	C&CD
1.3.1.5	Inter-connect walkways/cycleways with neighbouring Council areas (e.g linkage with Campania to Richmond or Pontville to Bagdad)	C&CD

1.4 LIGHTING		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.4.1a	Ensure adequate lighting based on demonstrated need	
1.4.1b	Contestability of energy supply	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.4.1.1	Develop a program for upgrading lighting in areas of community need in accordance with the Australian Lighting Standard	I&W
1.4.1.2	Continue the undergrounding of power and the establishment of heritage street lighting in Oatlands	I&W
1.4.1.3	Adopt new technology as it arises to reduce lifecycle costings; for example energetically pursue the implementation of LED (Light Emitting Diode) for replacement of street lighting	I&W

1.5 BUILDINGS		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.5.1	Maintenance and improvement of the standard and safety of public buildings in the municipality	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.5.1.1	Enhance the program for building management and maintenance across the municipality	C&CD
1.5.1.2	Develop and maintain public amenities to meet community and visitor needs	C&CD
1.5.1.3	Ensure sustainable use of Council buildings is maximised for Community benefit	C&CD

1.6 SEWERS / WATER		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.6.1	Increase the capacity of access to reticulated sewerage services	
1.6.2	Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.6.1.1	Monitor the future demand for sewerage services in areas zoned for future residential, commercial and industrial development in partnership with the Water Authority	DES
1.6.1.2	Advocate for Developers and the community to the Water Authority in respect of service level equity	GM
1.6.2.1	Investigate the future demand for water services in areas zoned for future residential, commercial and industrial development in partnership with the Water Authority	DES
1.6.2.2	Advocate for Developers and the Community to the Water Authority in respect of service level equity	GM

1.7 DRAINAGE		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.7.1	Maintenance and improvement of the town storm-water drainage systems	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.7.1.1	Continue to program capital works that improve the effectiveness of the storm-water drainage systems in the towns of the municipality	I&W
1.7.1.2	Research best practice methods for the disposal of Stormwater, that is applicable to country towns and rural living	DES
1.7.1.3	Adopt 'Water Sensitive Urban Design Principles' where appropriate	DES
1.7.1.4	Research and monitor forecasts in relation to critical weather events (e.g design/specifications)	I&W

1.8 WASTE		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.8.1	Maintenance and improvement of the provision of waste management services to the Community	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.8.1.1	Continue to be an active participant in the Waste Strategy – South and continue to educate people on reducing waste	DES
1.8.1.2	Continue to review the ongoing operational arrangements for waste management including co-operation with other local government authorities	DES
1.8.1.3	In conjunction with the Waste Advisory Council seek to identify suitable markets for recyclable products	DES
1.8.1.4	Undertake a review of the whole waste management service delivery system regularly	DES

1.9 INFORMATION, COMMUNICATION TECHNOLOGY		INFRASTRUCTURE
<i>What we are aiming to achieve:</i>		
1.9.1	Improve access to modern communications infrastructure	
Key actions to achieve our aims:		Responsible Business Unit(s)
1.9.1.1	Seek opportunities to facilitate the provision of cost effective broadband and mobile telecommunications access across the municipality	GM

2. GROWTH

The need to increase the population in the municipality to a long term sustainable level and to grow the level of agricultural, commercial and industrial activity, balanced with environmental, heritage and cultural values along with the provision of appropriate services.

2.1 RESIDENTIAL		GROWTH
<i>What we are aiming to achieve:</i>		
2.1.1	Increase the resident, rate-paying population in the municipality	
Key actions to achieve our aims:		Responsible Business Unit(s)
2.1.1.1	Seek opportunities to increase the number of subdivisions providing affordable land in areas that can utilise the existing water, sewer and road infrastructure within the framework of the Planning Scheme	DES
2.1.1.2	Investigate the potential of under-utilised Commonwealth, State and Local Government owned land for use and/or development	DES
2.1.1.3	Investigate and pursue innovative responses to residential developments whilst maintaining “village character”	DES
2.1.1.4	Investigate options pertinent to affordable housing	DES
2.1.1.5	Lobby for increased transport services within the municipality and explore alternative transport options	C&CD

2.2 TOURISM		GROWTH
<i>What we are aiming to achieve:</i>		
2.2.1	Increase the number of tourists visiting and spending money in the municipality	
Key actions to achieve our aims:		Responsible Business Unit(s)
2.2.1.1	Seek opportunities to support the development, growth and promotion of a wide range of tourism in the Southern Midlands	GM
2.2.1.2	Seek opportunities to further develop and link heritage tourism opportunities both within and outside the region, including convict sites, the Oatlands Military Precinct and Callington Mill Precinct	HP
2.2.1.3	Support the development of tourism products	GM
2.2.1.4	Work in partnership with other State, Regional and local organisations including Destination Southern Tasmania and the Heritage Highway Tourism Region Association	GM
2.2.1.5	Investigate and encourage the development of a four star accommodation facility (min 30 beds)	C&CD
2.2.1.6	Support and maintain the relationship with the Heritage Highway Touring Region	GM
2.2.1.7	Embrace and implement the Heritage Highway Destination Action Plan	GM

2.3 BUSINESS		GROWTH
<i>What we are aiming to achieve:</i>		
2.3.1a	Increase the number and diversity of businesses in the Southern Midlands	
2.3.1b	Increase employment within the municipality	
2.3.1c	Increase Council revenue to facilitate business and development activities (social enterprise)	
Key actions to achieve our aims:		Responsible Business Unit(s)
2.3.1.1	Continue to facilitate and actively promote the development of new business opportunities	DES
2.3.1.2	Continue to provide support to businesses within the municipality to help ensure their long-term viability and to support them to actively work co-operatively together	C&CD
2.3.1.3	Further develop economic opportunities of equine and services in respect of the former Oatlands racecourse	DES
2.3.1.4	Seek opportunities to support the development of affordable temporary accommodation for seasonal and other workers	DES
2.3.1.5	Pursue the establishment of regional or statewide facilities that can take advantage of the municipality's central location, accessibility to the State's major road and rail facilities and/or the presence of very large titles affording opportunities for industries requiring large attenuation distances	DES
2.3.1.6	Develop and promote incentives for businesses to establish and expand in the Southern Midlands	DES
2.3.1.7	Develop and maintain infrastructure critical for the establishment and retention of business	DES
2.3.1.8	Develop opportunities and participate in a range of business activities centred on the unique competitive advantage of assets in the Southern Midlands	C&CD
2.3.1.9	Maintain support for viable Council business operations such as Heritage Building Solutions and Heritage Education & Skills Centre	GM
2.3.1.10	Target niche high end food/wine outlets to establish businesses within the Southern Midlands	C&CD

2.4 INDUSTRY		GROWTH
<i>What we are aiming to achieve:</i>		
2.4.1	Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands	
2.4.2	Increase access to irrigation water within the municipality	
Key actions to achieve our aims:		Responsible Business Unit(s)
2.4.1.1	Develop opportunities that enhance Southern Midlands role as a focal point for rural activity	NRM
2.4.1.2	Support the development of activities in association with servicing the irrigation schemes developments	NRM
2.4.1.3	Continue implementation of the Southern Midlands Weed Management Strategy as it related to agricultural land/crown land/roads.	NRM
2.4.1.4	Facilitate the development of 'value adding' opportunities in the rural sector through high production agriculture	NRM
2.4.1.5	Encourage and facilitate innovation in the rural sector	NRM
2.4.2.1	Encourage and promote, development plus production opportunities associated with the new irrigation schemes	NRM
2.4.2.2	Support the implementation of irrigation schemes that service locations in the local government area	NRM
2.4.2.3	Support the State Governments Economic Development Plan in the growth of services to support the irrigation schemes	NRM

3. LANDSCAPES

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands

3.1 HERITAGE		LANDSCAPES
<i>What we are aiming to achieve:</i>		
3.1.1	Maintenance and restoration of significant public heritage assets	
3.1.2	Act as an advocate for heritage and provide support to heritage property owners	
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands	
Key actions to achieve our aims:		Responsible Business Unit(s)
3.1.1.1	Manage the heritage values of Council owned heritage buildings according to affordable best practice	HP
3.1.1.2	Work in partnership with the State Government to ensure the strategic long-term management of publicly owned heritage sites	HP
3.1.1.3	Implement the Oatlands Commissariat Master Plan	HP
3.1.1.4	Seek to establish the Oatlands gaol site as an historic/archaeological education centre	HP
3.1.2.1	Support and monitor the ongoing development of the Heritage Skills Centre in Oatlands	HP
3.1.2.2	Facilitate and investigate opportunities for assisting heritage property owners in conserving heritage places alongside sustainable ongoing usage	HP
3.1.3.1	Undertake and encourage research & publications on the heritage values of the Southern Midlands	HP
3.1.3.2	Undertake the effective heritage interpretation, education and communication programs	HP
3.1.3.3	Continue to manage and utilise Council's heritage resource and collections	HP
3.1.3.4	Support the occupancy / use of Council owned heritage buildings and spaces by arts & crafts groups who specialise in heritage crafts	HP
3.1.3.5	Support the creation of a state authority to develop a strategy and various resource on heritage sites/buildings	HP
3.1.3.6	Acknowledgement of the significance of trees in the landscape especially along the Heritage Highway (Midland Highway) and the revegetation where trees have been removed	HP

3.2 NATURAL LANDSCAPES		
<i>What we are aiming to achieve:</i>		
3.2.1	Identify and protect areas that are of high conservation value	
3.2.2	Encourage the adoption of “best practice” land care techniques	
Key actions to achieve our aims:		Responsible Business Unit(s)
3.2.1.1	Continue implementation of the Southern Midlands Weed Management Strategy	NRM
3.2.1.2	Implement and monitor the Lake Dulverton Management Strategy and Operational Plan	NRM
3.2.1.3	Continue to work co-operatively with the Tasmanian Land Conservancy to add value to the Chauncy Vale Wildlife Sanctuary and to develop a new management document reflecting current best practice	NRM/DES
3.2.1.4	Facilitate and encourage voluntary native vegetation conservation agreements to conserve & protect high priority native vegetation communities	NRM
3.2.1.5	Use a collaborative approach (through the planning scheme) to recognise and protect values on private land only where: <ul style="list-style-type: none"> (i) the land contains natural values Council has deemed to be of high conservation value at the local level, (ii) existing spatial information provides a reasonable level of surety as the presence of those values, (iii) the values are not already afforded a reasonable degree of protection by higher levels of government, and (iv) the patch size is sufficiently large to ensure long term environmental sustainability. 	NRM/DES
3.2.2.1	Actively pursue grant opportunities & projects in relation to reservation of bushland remnants, weed management, vegetation, and regenerative agricultural techniques	NRM
3.2.2.2	Maintain collaborative partnerships with NRM South, DPIPWE, and other relevant organisations to deliver on-ground projects	NRM

3.3 CULTURAL		LANDSCAPES
<i>What we are aiming to achieve:</i>		
3.3.1	Ensure that the cultural diversity of the Southern Midlands is maximised	
Key actions to achieve our aims:		Responsible Business Unit(s)
3.3.1.1	Identify, and promote the Cultural heritage of the Southern Midlands through festivals and events	C&CD
3.3.1.2	Continue to implement and update the Southern Midlands Arts Strategy	C&CD
3.3.1.3	Develop an events and festivals strategy	C&CD
3.3.1.4	Support the establishment and development of large scale culturally diverse developments and institutions (eg Buddhist Cultural Park etc) in appropriate locations in the Southern Midlands and encourage the State Government to declare such projects as Projects of Regional Significance recognising their scale, importance and the far reaching nature of their potential benefits and impacts	DES/C&CD

3.4 REGULATORY		LANDSCAPES
<i>What we are aiming to achieve:</i>		
3.4.1	A regulatory environment that is supportive of and enables appropriate development	
Key actions to achieve our aims:		Responsible Business Unit(s)
3.4.1.1	Continue to support the State Government's Statewide Planning Initiative and to work in co-operation within the Southern Tasmanian region to finalise the Local Provisions Schedule for the Tasmanian Planning Scheme	DES
3.4.1.2	Encourage the State Government to provide more direction to the planning system through the introduction of more State Planning Policies, State Planning Directives and common statewide planning scheme provisions	DES
3.4.1.3	Make use of the Joint Land Use Planning Initiative (JLUPI) outcomes to develop the local content for the new planning scheme	DES
3.4.1.4	Process planning, building and plumbing applications in a timely manner and monitor compliance with the relevant legislation	DES

REGULATORY (cont)		LANDSCAPES
Key actions to achieve our aims:		Responsible Business Unit(s)
3.4.1.5	Review systems and procedures to ensure that “best value” is being provided in the delivery of customer services	DES
3.4.1.6	Ensure staff are adequately resourced and supported to apply consistent, transparent and procedural fairness in pursuing enforcement action in matters of non-compliance	DES

3.5 CLIMATE CHANGE		LANDSCAPES
<i>What we are aiming to achieve:</i>		
3.5.1	Implement strategies to address the issue of climate change in relation to its impact on Council’s corporate functions and on the Community	
Key actions to achieve our aims:		Responsible Business Unit(s)
3.5.1.1	Implement priority actions defined in Council’s corporate Climate Change Adaption Plan	NRM/DES
3.5.1.2	Continue implementation of Council’s Climate Change Action Plan	NRM/DES
3.5.1.3	Continually improve energy efficiency and assist the Community in energy efficiency initiatives	NRM/DES
3.5.1.4	Establish collaborative partnerships with other Councils, key stakeholders and other tiers of government, that strengthen Council’s response to climate change	NRM/DES
3.5.1.5	Investigate options to potentially develop a Solar Array Panel/bank to generate power to be used at the community level and excess back to the grid	NRM/DES

4. LIFESTYLE

The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands

4.1 COMMUNITY HEALTH & WELLBEING		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.1.1	Support and improve the independence, health and wellbeing of the community	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.1.1.1	Partner with Governments, adjoining Councils and non-government organisations to improve the health and well-being of the Community	C&CD
4.1.1.2	Encapsulate the issue of safety in all aspects of Community health & well being	C&CD
4.1.1.3	Construct the best family/children’s park on the Midland Highway to encourage visitation to local Oatlands businesses and to support the health & wellbeing of young people in the Community	C&CD

4.2 YOUTH		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.2.1	Increase the retention of young people in the municipality	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.2.1.1	Facilitate mentoring and leadership programs in partnership with the schools in the Southern Midlands (e.g encourage school attendance at Council meetings and engagement in projects relating to Council).	C&CD
4.2.1.2	Develop youth programs that cover employment and training as well as being linked to social, recreational and entertainment activities	C&CD
4.2.1.3	In partnership with the State Government investigate ways to enhance the delivery of youth services in the Southern Midlands	C&CD
4.2.1.4	Monitor and respond to the recreation needs of the young people of the Southern Midlands	C&CD
4.2.1.5	Work with community groups to facilitate meaningful youth engagement and support	C&CD

4.3 SENIORS		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.3.1	Improve the ability of seniors to stay in their communities	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.3.1.1	Provide continuing support to the Midlands Multi-Purpose Health Centre (MMPHC)	C&CD
4.3.1.2	Facilitate assistance for the seniors to stay in their own homes, or with the assistance of Carer & Support organisations in independent living units	C&CD/DES
4.3.1.3	Provide support for & where appropriate, facilitate the meaningful social engagement and social inclusion of older members of our Community	C&CD

4.4 CHILDREN & FAMILIES		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.4.1	Ensure that appropriate childcare services as well as other family related services are facilitated within the community	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.4.1.1	Monitor the adequacy of current childcare facilities (i.e location, accessibility and number of placements)	C&CD
4.4.1.2	Take appropriate action to address any shortfalls/deficiencies identified in the provision of family related services across the Southern Midlands	C&CD

4.5 VOLUNTEERS		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.5.1	Encourage community members to volunteer	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.5.1.1	Ensure that there is support and encouragement for volunteering	C&CD
4.5.1.2	Facilitate training programs aimed at providing volunteers with the necessary skills	C&CD
4.5.1.3	Continue to support volunteers and their respective Community Groups through the Southern Midlands Community Small Grants Program	C&CD
4.5.1.4	Work with Volunteering Tasmania to refine policies and frameworks that support volunteering throughout the Southern Midlands	C&CD

4.6 ACCESS		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.6.1a	Continue to explore transport options for the Southern Midlands community	
4.6.1b	Continue to meet the requirements of the Disability Discrimination Act (DDA)	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.6.1.1	Be an advocate for improving transport services for those in need within the Community	C&CD
4.6.1.2	Continue the implementation of Council's Disability Access and Inclusion Plan in meeting the requirements of the DDA	C&CD
4.6.1.3	Encourage organisations in the Southern Midlands to adopt the 'Access Card' system	C&CD

4.7 PUBLIC HEALTH		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.7.1	Monitor and maintain a safe and healthy public environment	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.7.1.1	Continue to provide school immunisation programs	DES
4.7.1.2	Continue to register and monitor food premises	DES
4.7.1.3	Continue to ensure that on-site waste water disposal is effective	DES
4.7.1.4	Encourage health professionals, including doctors and nurses, to move to the Southern Midlands	GM
4.7.1.5	Provide continuing support to the Midlands Multi-Purpose Health Centre	C&CD
4.7.1.6	Continually raise the awareness of Notifiable Diseases in the Community	DES
4.7.1.7	Maintain an Emergency Management Plan for the Southern Midlands local government area that will provide safeguards for the health & safety of the Community	GM
4.7.1.8	Support Council owned cemetery services so they continue to be provided	DES
4.7.1.9	Encourage members of the Community to actively participate in immunisation programs	DES
4.7.1.10	Promote the importance of regular exercise as part of health & wellbeing	C&CD

4.8 RECREATION		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.8.1	Provide a range of recreational activities and services that meet the reasonable needs of the community	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.8.1.1	Review and implement the Southern Midlands Recreation Plan	C&CD
4.8.1.2	Identify opportunities to work in partnership with the Community and the State Government to improve recreational services and activities	C&CD
4.8.1.3	Maximise the potential use and benefits of the Oatlands Aquatic Centre	C&CD/GM
4.8.1.4	Maximise the potential for additional recreational facilities for Lake Dulverton (e.g rowing clubs, kayaks, jetty)	C&CD/GM

4.9 ANIMALS		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.9.1	Create an environment where animals are treated with respect and do not create a nuisance for the community	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.9.1.1	Continue dog control, regulatory, licensing and educational programs	DES
4.9.1.2	Continue to conduct a public awareness/education program that informs the community of the need to contain livestock and the associated legal requirements within available resources	DES
4.9.1.3	Continue to provide and maintain animal pounds	DES
4.9.1.4	Encourage the State Government to recognise the feral cat problem as distinct from the escaped/released/straying domestic cat problem and to develop and resource a strategy to meaningfully reduce the number of feral cats that now form a self-sustaining and very large population in rural areas	DES

4.10 EDUCATION		LIFESTYLE
<i>What we are aiming to achieve:</i>		
4.10.1	Increase the educational and employment opportunities available within the Southern Midlands	
Key actions to achieve our aims:		Responsible Business Unit(s)
4.10.1.1	Develop partnerships increasing educational opportunities within the Southern Midlands for the entire community	C&CD
4.10.1.2	Provide heritage skills learning opportunities through the Centre for Heritage	HP
4.10.1.3	Continue to work with the schools in the Southern Midlands to address and respond to reform initiatives in a positive manner together	C&CD

5. COMMUNITY

The need to retain and build on the strong sense of Community that exists within the Southern Midlands

5.1 CAPACITY & SUSTAINABILITY		COMMUNITY
<i>What we are aiming to achieve:</i>		
5.1.1	Build the capacity of the community to help itself and embrace the framework and strategies articulated through social inclusion to achieve sustainability	
5.1.2	Maintain and strengthen Communities in the Southern Midlands	
Key actions to achieve our aims:		Responsible Business Unit(s)
5.1.1.1	Support Community groups who wish to run and/or develop Community based facilities	C&CD
5.1.1.2	Support Community groups who wish to run and/or develop Community based events	C&CD
5.1.1.3	Continue to provide funding opportunities for Community Groups through the Southern Midlands Community Small Grants Program	C&CD
5.1.1.4	Provide support to Community groups to access grants from a wide range of sources	C&CD
5.1.1.5	Provide support to Community groups in their establishment and on-going development	C&CD
5.1.1.6	Provide support to the Community in addressing major impacts that affect the ability of the Community to work cohesively together	C&CD
5.1.2.1	Increase opportunities for the ability of the aging population to remain in their Communities	C&CD
5.1.2.2	Increase the opportunities for young people to remain in or return to the local Communities they grew up in	C&CD
5.1.2.3	Facilitate the establishment of a Chamber of Commerce in Oatlands/Southern Midlands	C&CD

5.3 SAFETY		COMMUNITY
<i>What we are aiming to achieve:</i>		
5.3.1	Increase the level of safety of the community and those visiting or passing through the municipality	
Key actions to achieve our aims:		Responsible Business Unit(s)
5.3.1.1	Work in partnership with the Police to maintain/create a safe Southern Midlands	GM/C&CD
5.3.1.2	Maintain the Southern Midlands Emergency Management Plan and review every two years	GM
5.3.1.3	Convene the Southern Midlands Emergency Management Committee twice per year	GM
5.3.1.4	Continue to support the Road Accident Rescue Unit (as well as in incidents more generally besides those on roads) in partnership with the State Emergency Service	GM
5.3.1.5	In partnership with the Community, develop Community Safety Initiatives	C&CD
5.3.1.6	Work in partnership with the Tasmania Fire Service to keep Southern Midlands <i>'fire safe'</i>	C&CD

5.4 CONSULTATION & COMMUNICATION		COMMUNITY
<i>What we are aiming to achieve:</i>		
5.4.1	Improve the effectiveness of consultation & communication with the community	
Key actions to achieve our aims:		Responsible Business Unit(s)
5.4.1.1	Continue to schedule Council meetings in the various districts of the Municipality and continue to make available recordings of Council meetings through the Council web site, to enhance the community consultation process	GM
5.4.1.2	Monitor emerging trends in Community engagement	C&CD
5.4.1.3	Continue to issue the quarterly Council Newsletter for residents and ratepayers	DES
5.4.1.4	Continue to develop and maintain an 'up-to-date' website	CS
5.4.1.5	Embrace innovative approaches to improving communications through 'new media'	C&CD

6. ORGANISATION

The need to monitor and continuously improve the efficiency and effectiveness of the way the Council provides services to the Community

6.1 IMPROVEMENT		ORGANISATION
<i>What we are aiming to achieve:</i>		
6.1.1	Improve the level of responsiveness to community needs	
6.1.2	Improve communication within Council	
6.1.3	Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system	
6.1.4	Increase the effectiveness, efficiency and use-ability of Council ICT systems	
6.1.5	Develop an overall Continuous Improvement Strategy and framework	
Key actions to achieve our aims:		Responsible Business Unit(s)
6.1.1.1	Maintain a comprehensive automated work order/public enquiry system as well as a complaints system	GM
6.1.1.2	Continue to improve and maintain the Council website	CS
6.1.1.3	Maintain an up to date profile of the municipal area to assist in identifying community needs	C&CD
6.1.2.1	Maintain an effective employee performance appraisal system that provides employees with recognition for their achievements	C&CD
6.1.3.1	Continue to develop and implement Council's asset management system	GM
6.1.4.3	Identify ICT training needs of staff & elected members and seek opportunities to enhance their skills	C&CD
6.1.5.1	Continue the Business Process Improvement Program established within Council	C&CD

6.2 SUSTAINABILITY**ORGANISATION***What we are aiming to achieve:*

- 6.2.1 Retain corporate and operational knowledge within Council
- 6.2.2 Provide a safe and healthy working environment
- 6.2.3 Ensure that staff and elected members have the training and skills they need to undertake their roles
- 6.2.4 Increase the cost effectiveness of Council operations through resource sharing with other organisations
- 6.2.5 Continue to maintain and improve the level of statutory compliance of council operations
- 6.2.6 Ensure that suitably qualified and sufficient staff are available to meet the communities need
- 6.2.7 Work cooperatively with State and Regional organisations
- 6.2.8 Minimise Councils exposure to risk

Key actions to achieve our aims:		Responsible Business Unit(s)
6.2.2.1	Provide regular updates in respect of legislation and best practice WH&S to all Council team members	C&CD
6.2.3.1	Provide access to education and training in order to support elected members in their role	GM/C&CD
6.2.3.2	Provide access to training for employees to ensure that they have the training, skills and knowledge that the need to undertake their jobs in a professional and 'Customer focused' manner	C&CD
6.2.4.1	Identify opportunities for resource sharing with other Councils	GM/ALL
6.2.4.2	Identify and implement working relationships with the Councils in our sub region across a wide range of operational and support areas	GM/ALL
6.2.5.2	Maintain the structure and rigor of the Audit Committee in reviewing Council's compliance obligations	GM
6.2.6.1	Review staffing levels at development review time	GM/C&CD
6.2.6.2	Ensure that a rigorous recruitment and selection process is undertaken prior to new team members being appointed	GM/C&CD
6.2.7.1	Continue to participate in State and Regional forums, including the LGAT, as well as other appropriate organisations/structures	GM
6.2.8.1	Continue to refine Council's Risk Management Strategy/Practices and work within the framework of the MAV Insurance risk management model and ISO 31000 - 2009	C&CD/ALL
6.2.8.1	Raise awareness of Local Government elections and encourage people to vote and/or stand for Local Government	GM/C&CD

6.3 FINANCES

ORGANISATION

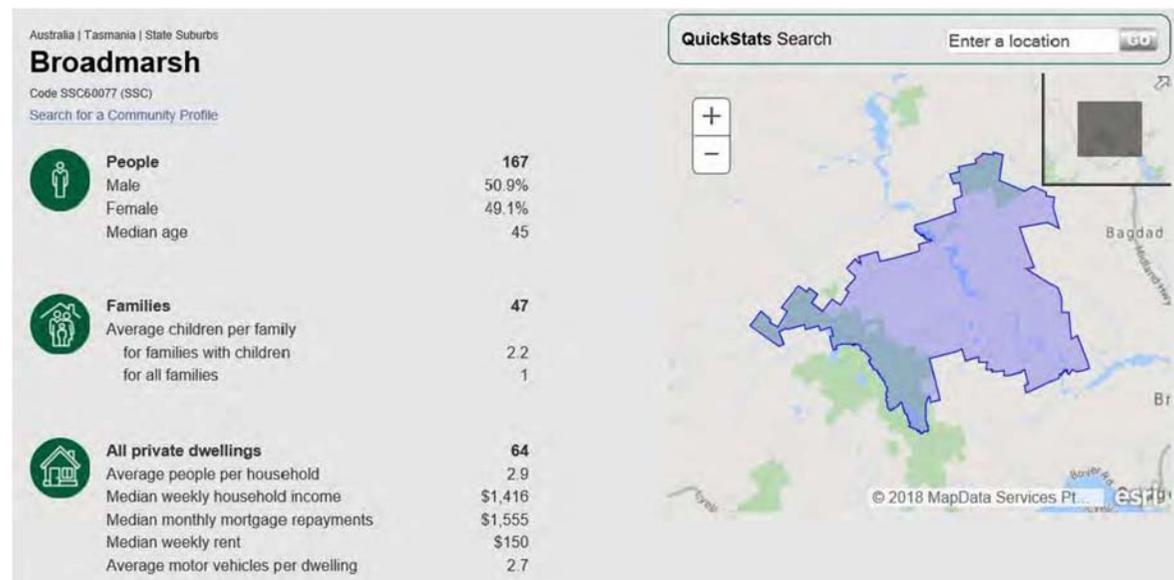
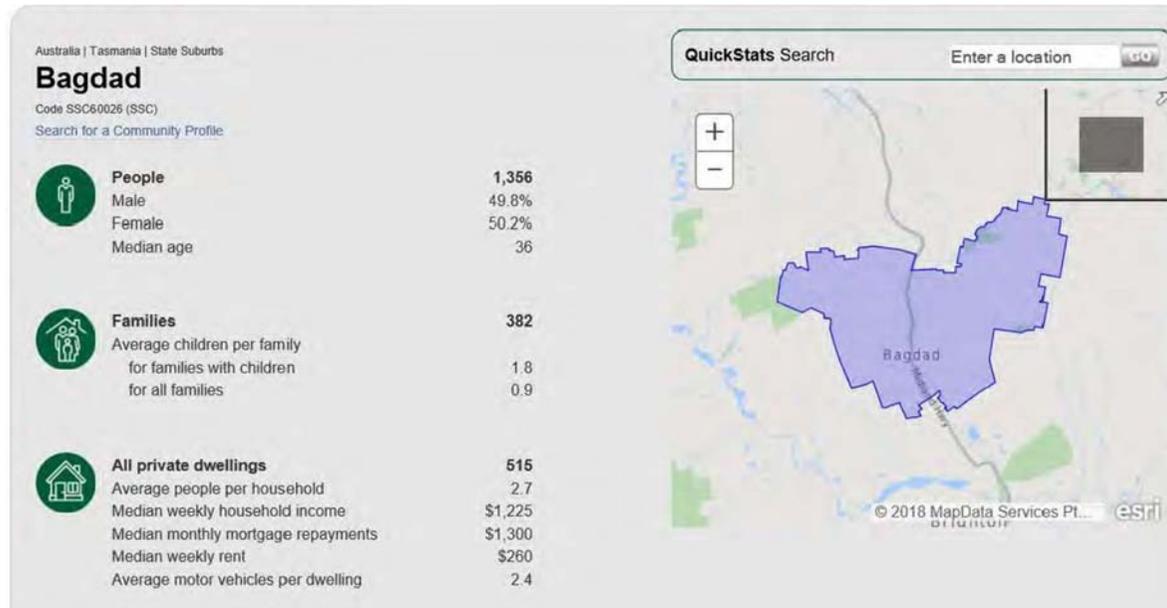
What we are aiming to achieve:

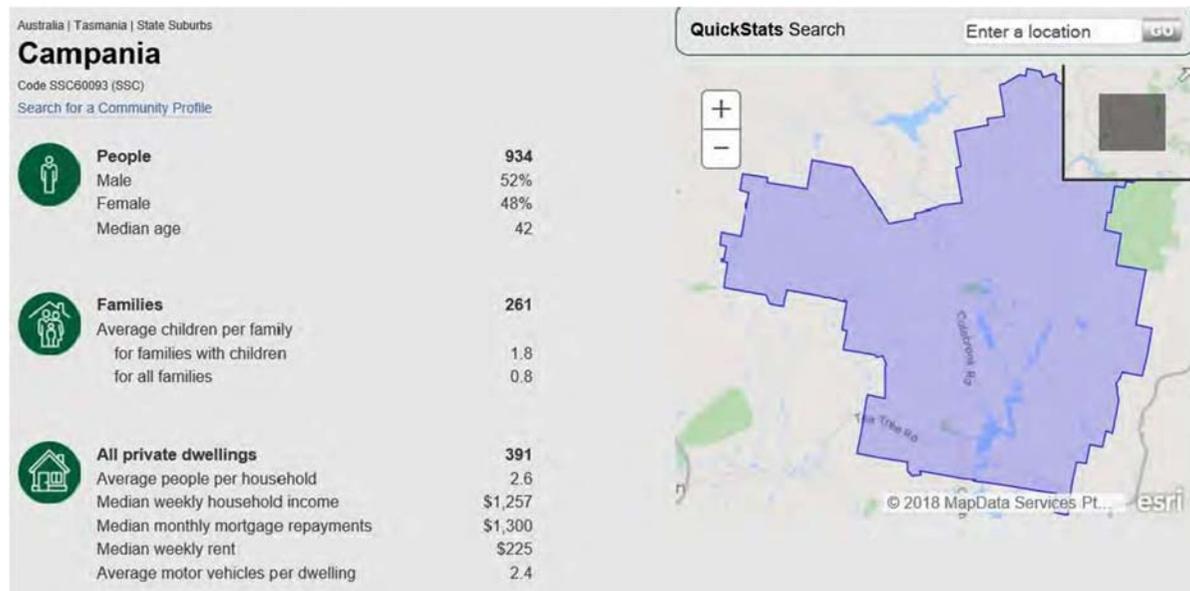
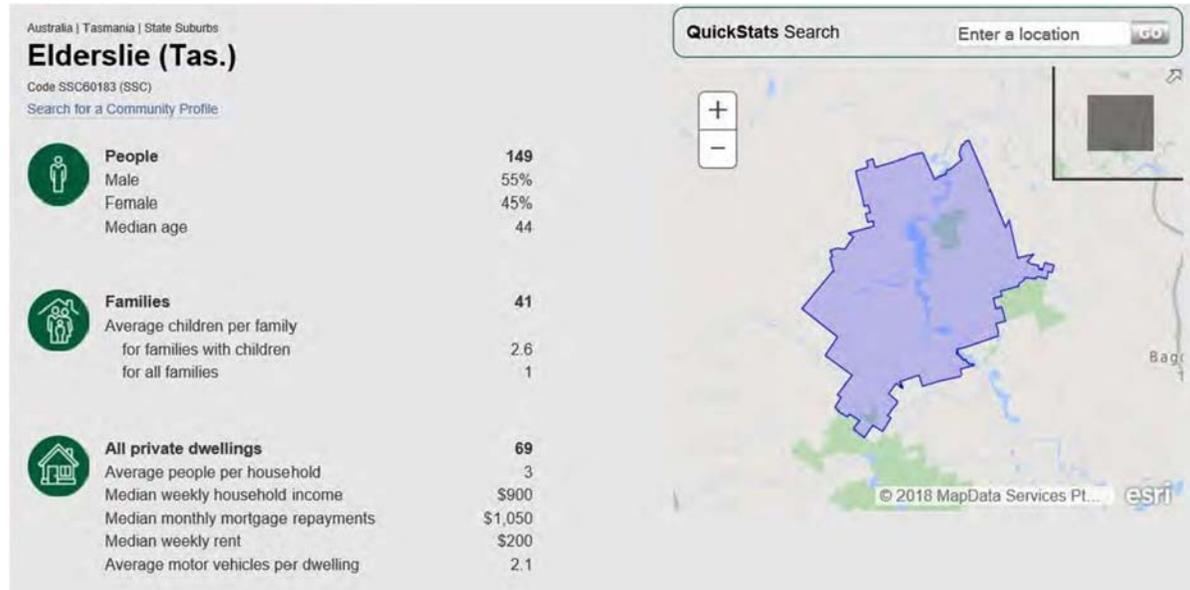
- 6.3.1 Community's finances will be managed responsibly to enhance the wellbeing of residents
- 6.3.2 Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrows generation
- 6.3.3 Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses

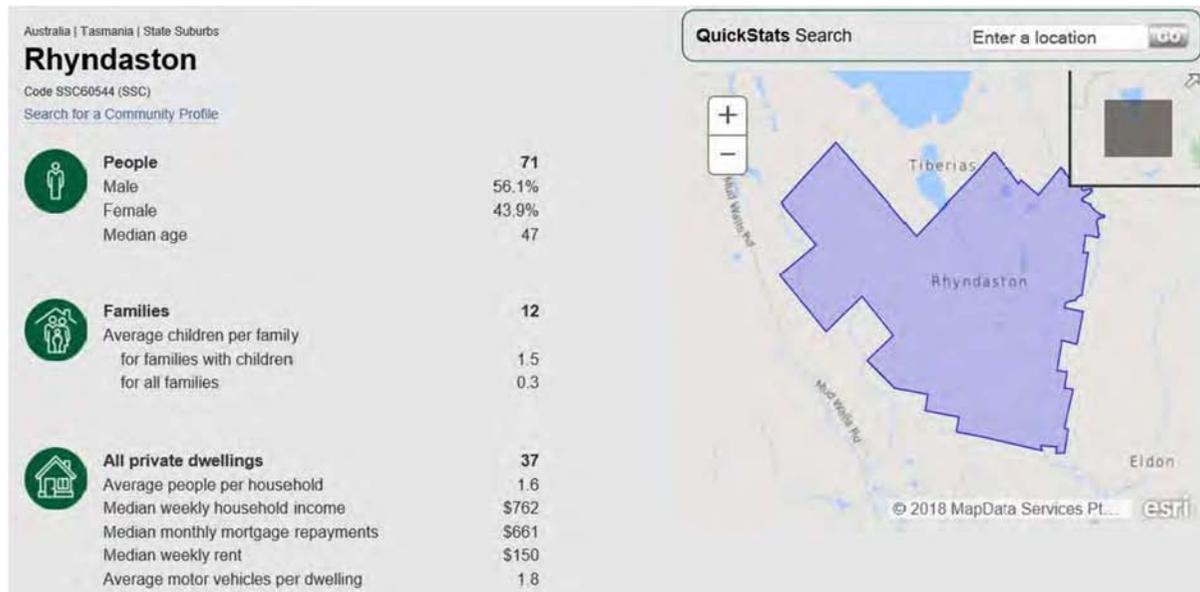
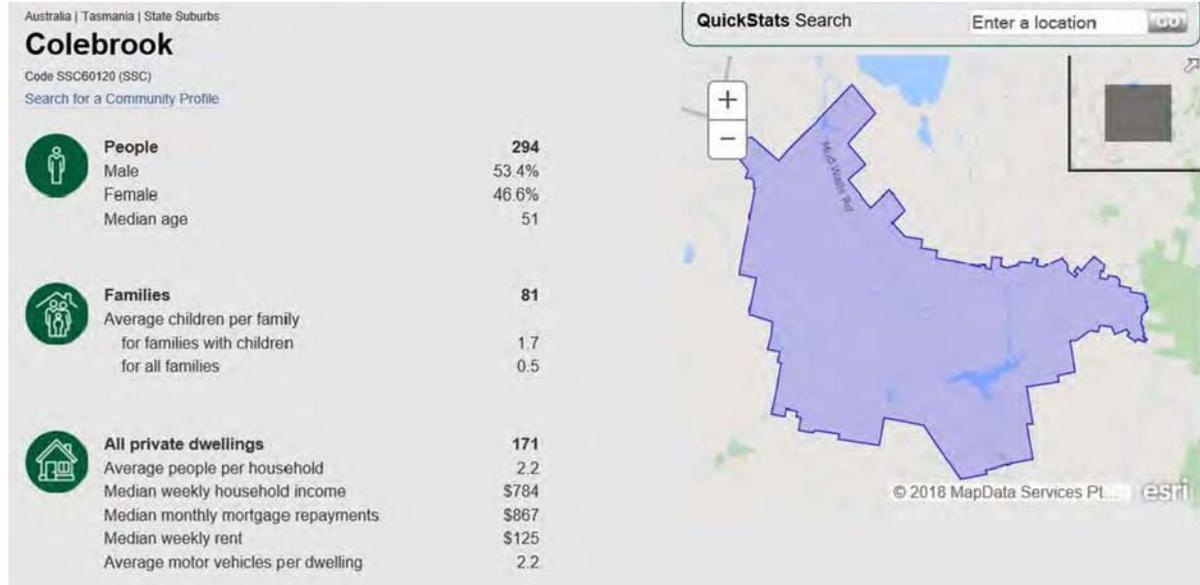
Key actions to achieve our aims:

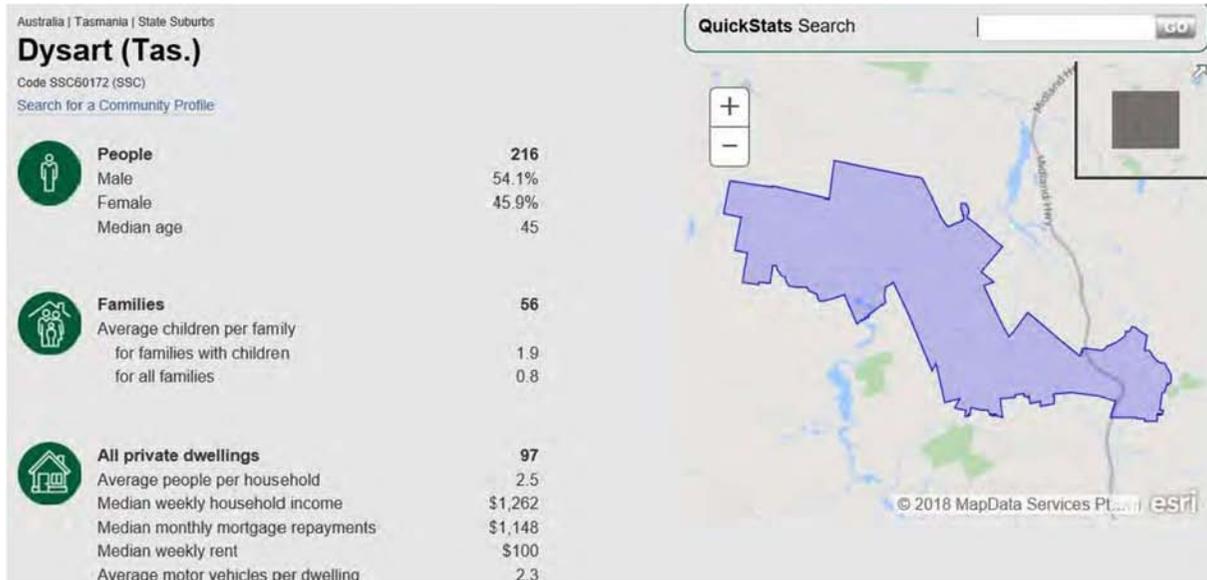
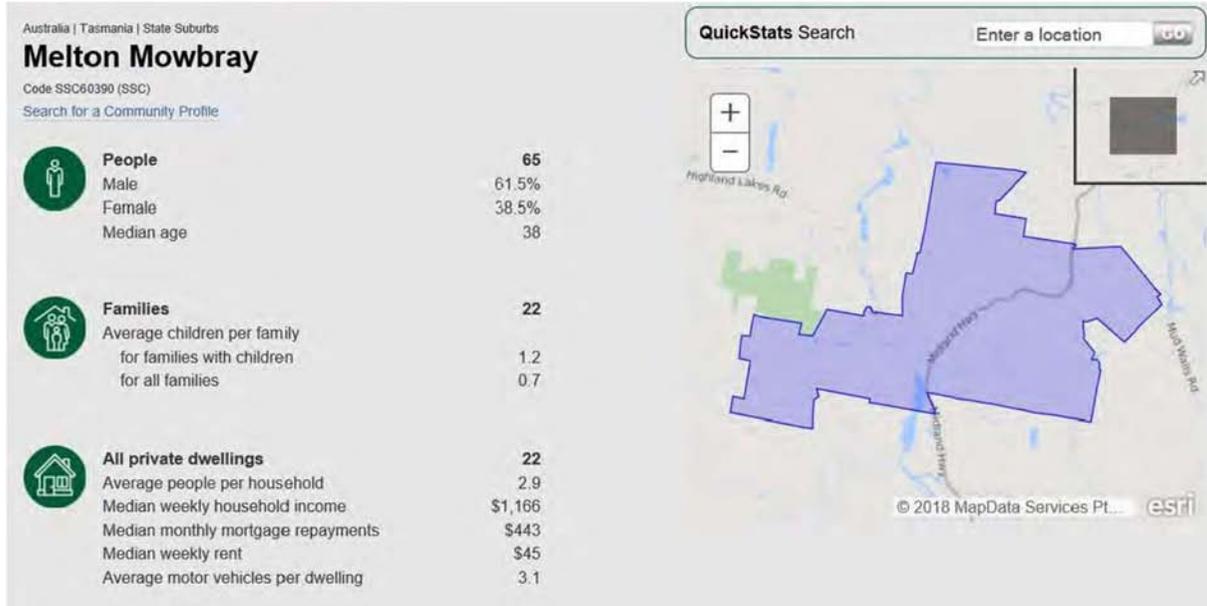
	Responsible Business Unit(s)
6.3.1.1 Implementation of the Southern Midlands Council Financial Management Strategy, incorporating the long-term Financial Management Plan	GM
6.3.2.1	
6.3.3.1	
6.3.1.2 Continue to support the Audit Panel to monitor financial risks and the potential impacts on Councils financial position	GM
6.3.2.1 Decisions in relation to borrowing are to be consistent with the Southern Midlands Council Financial Management Strategy	GM

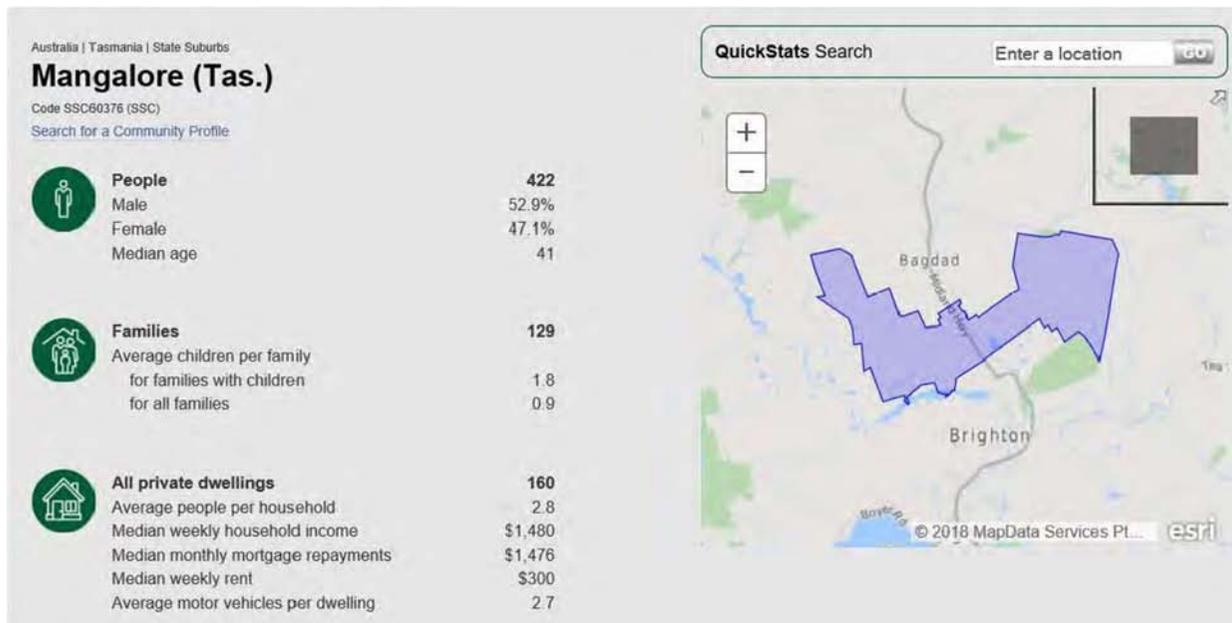
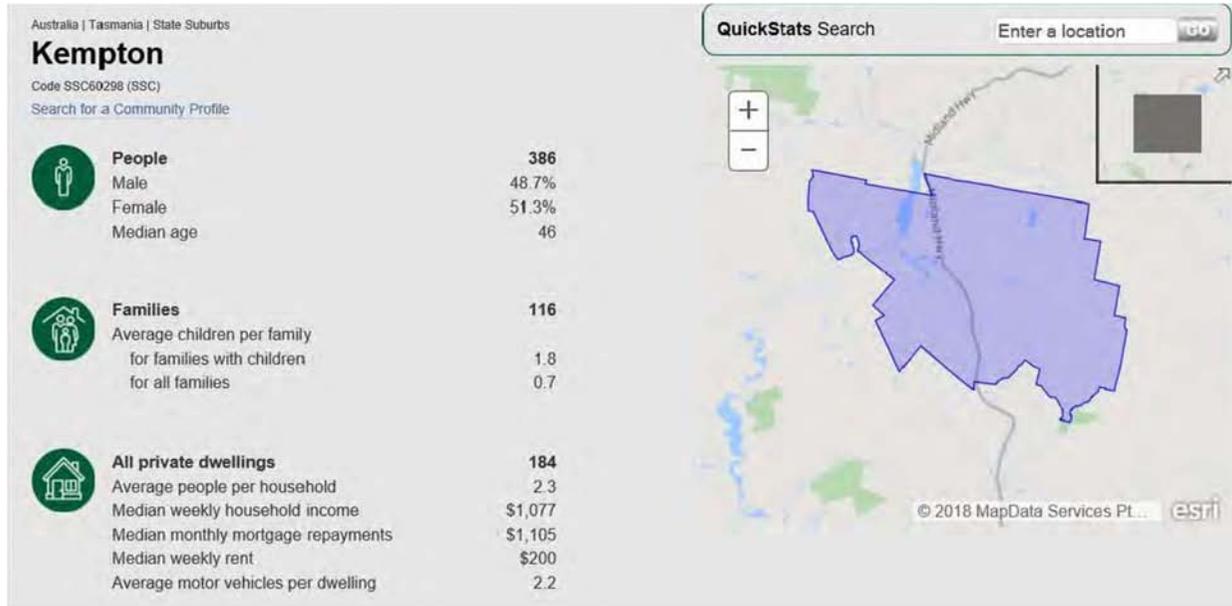
ABS Census 2016 - Data by Area across the Southern Midlands

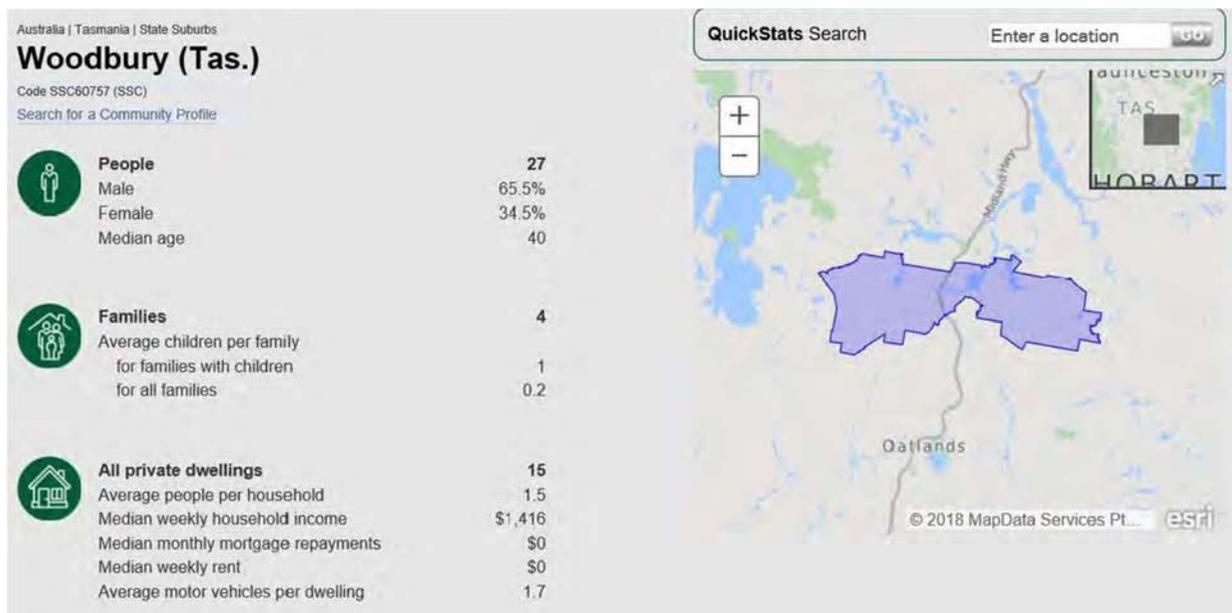
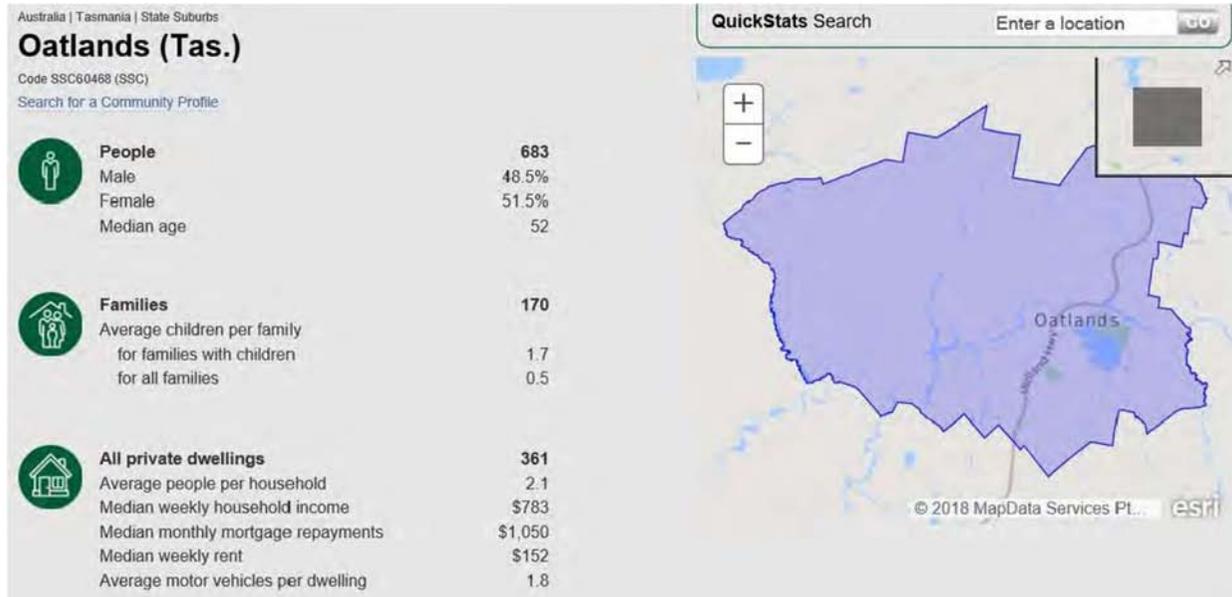


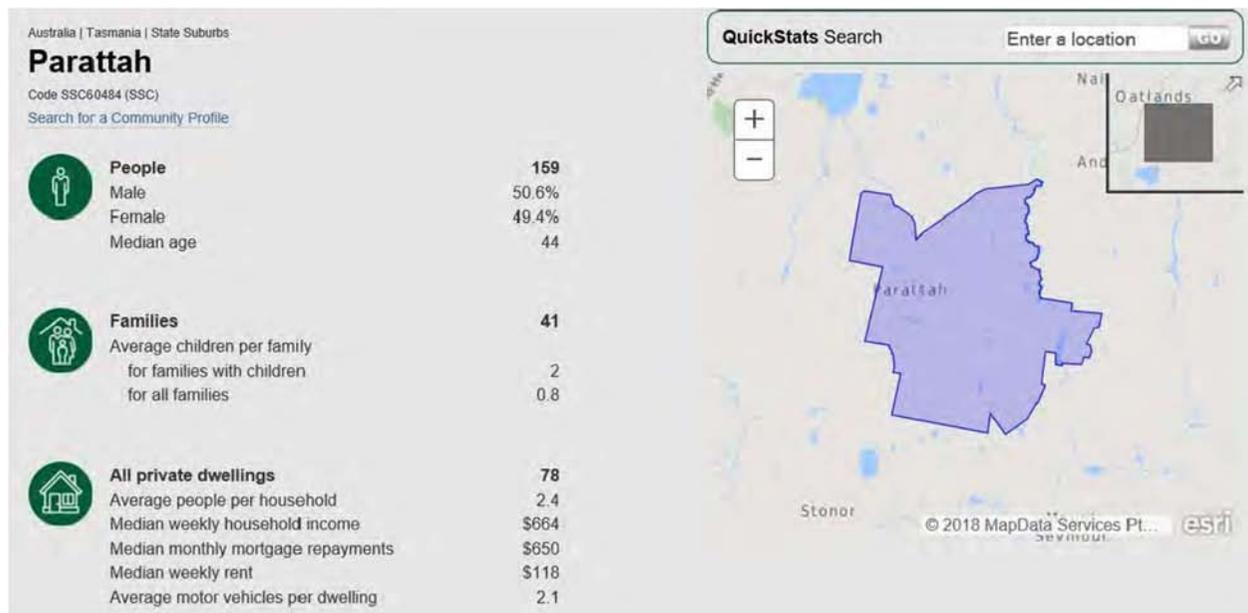
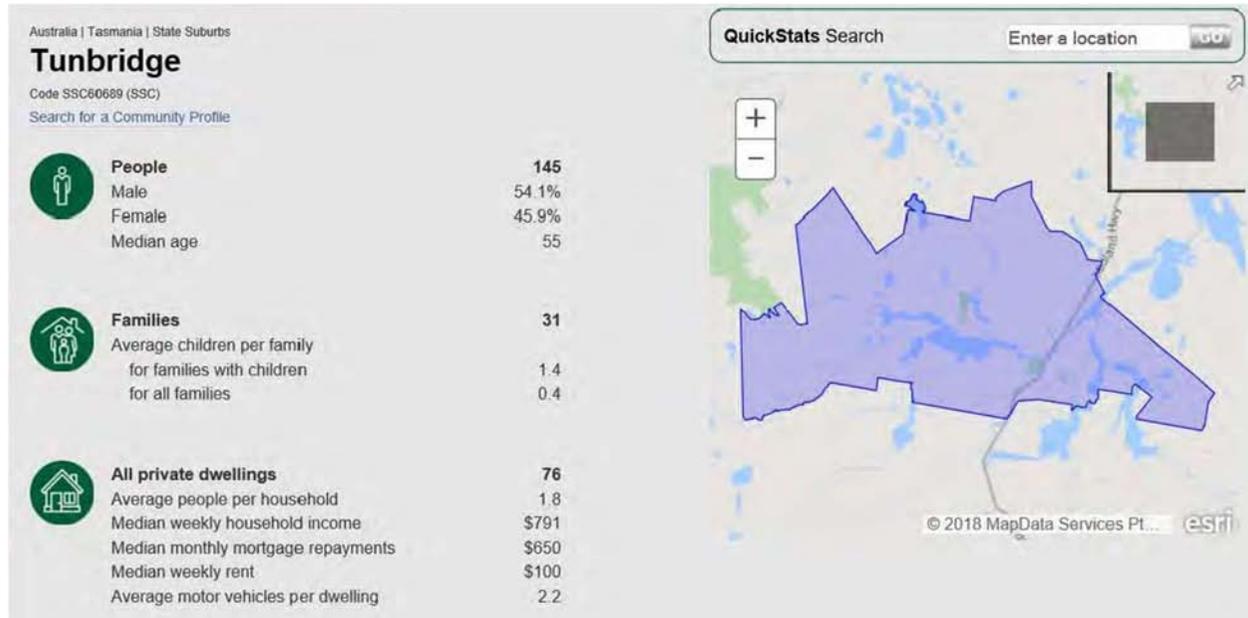


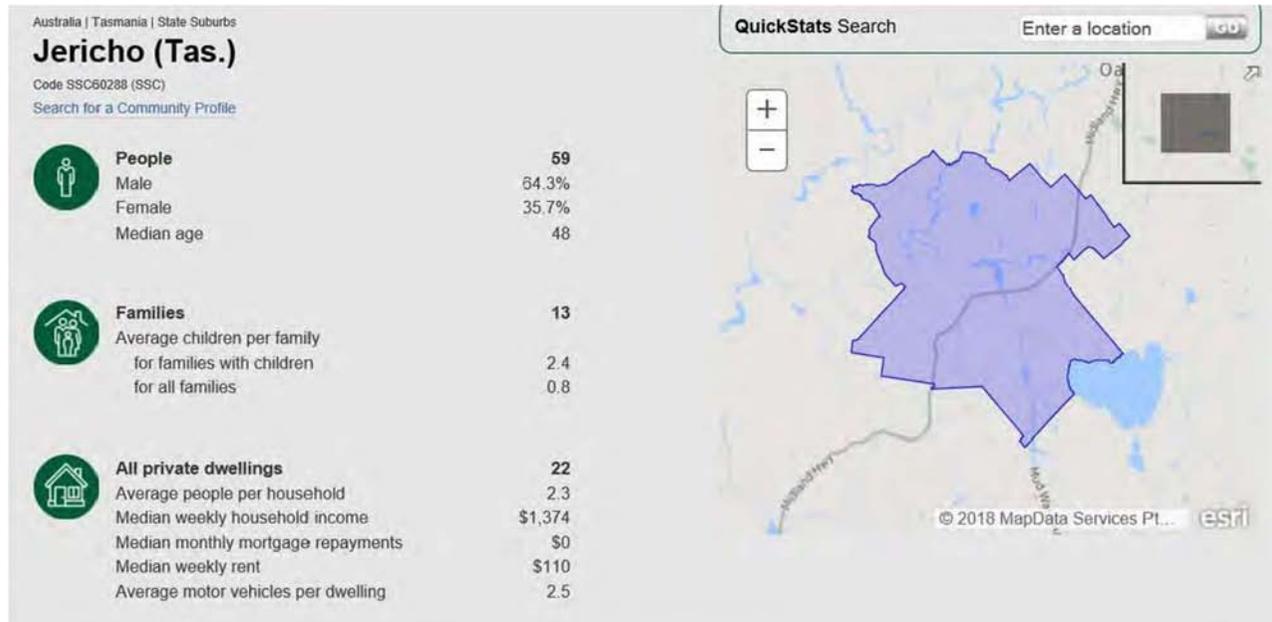
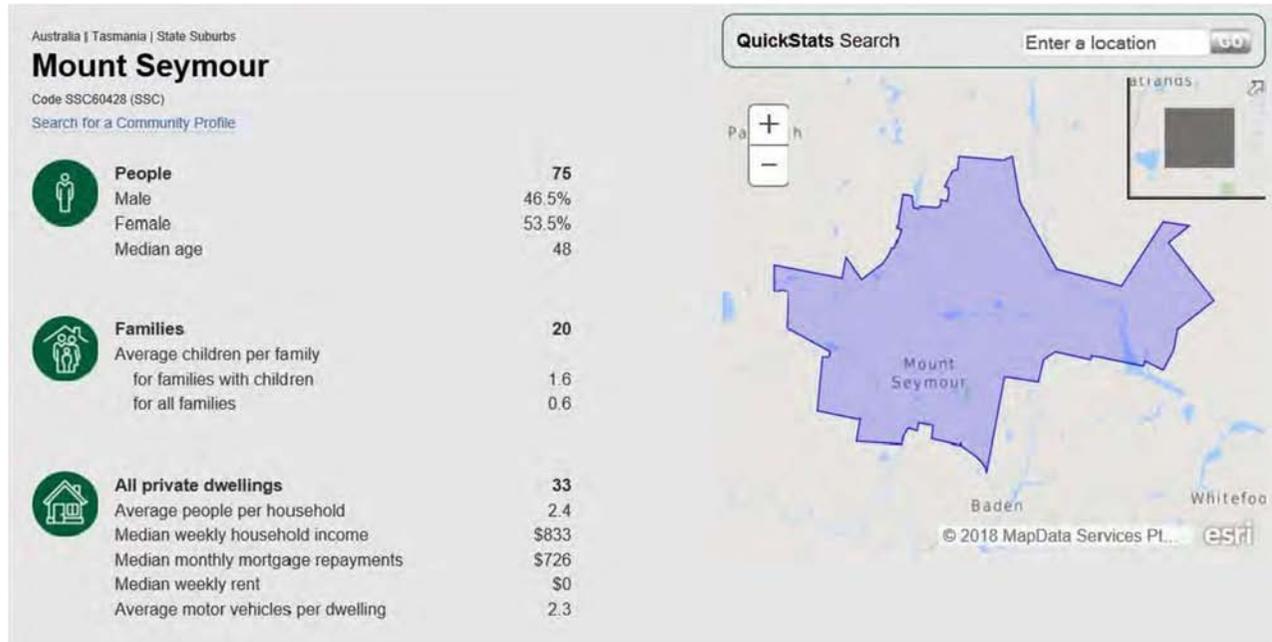


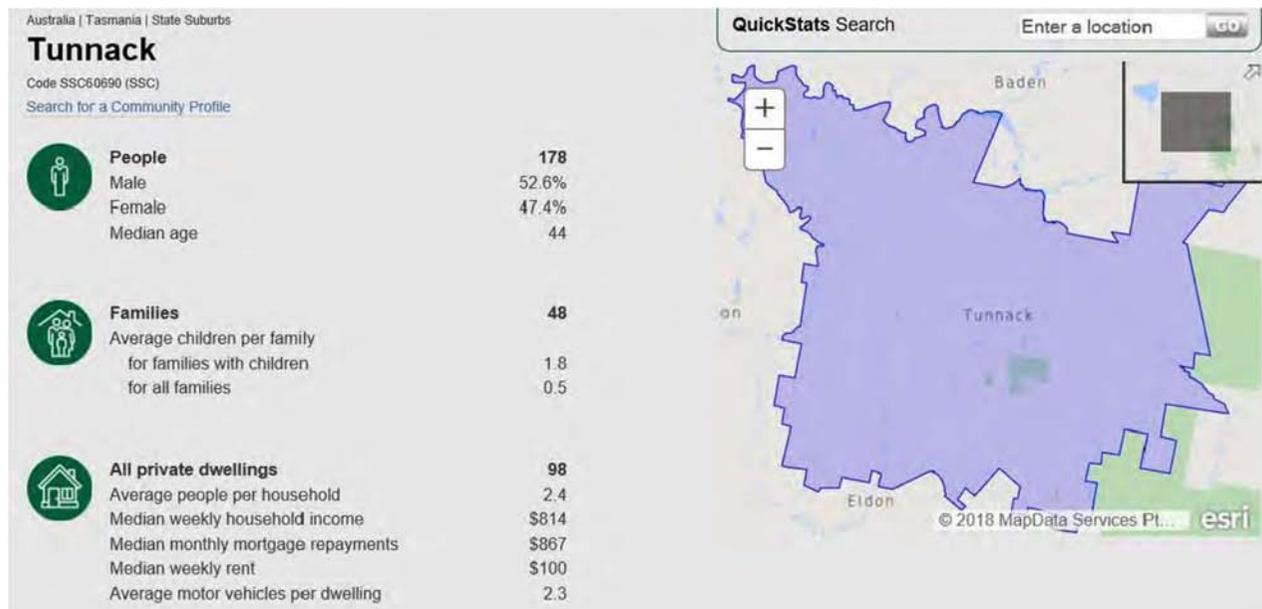
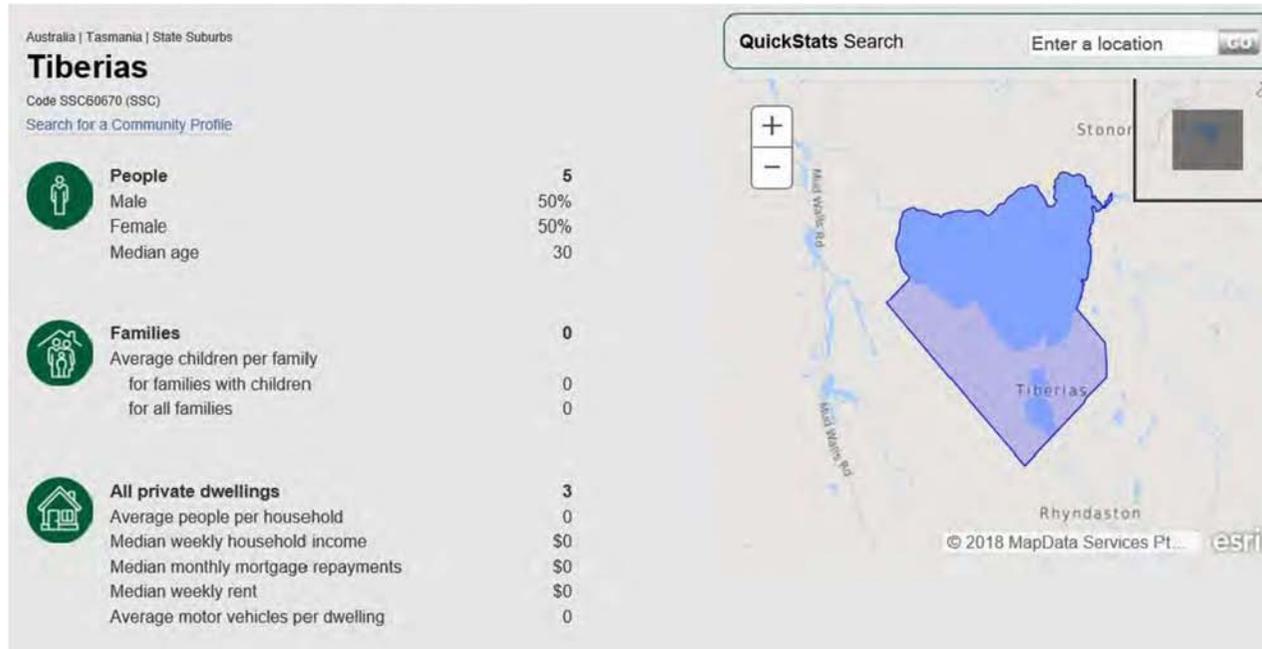


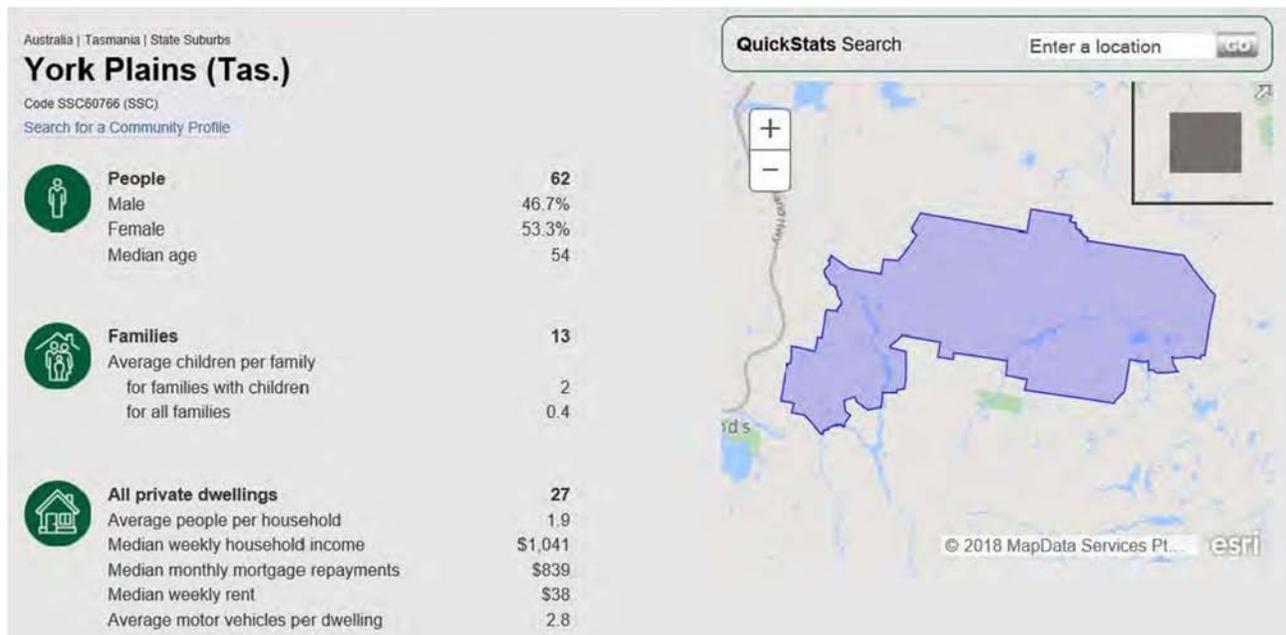
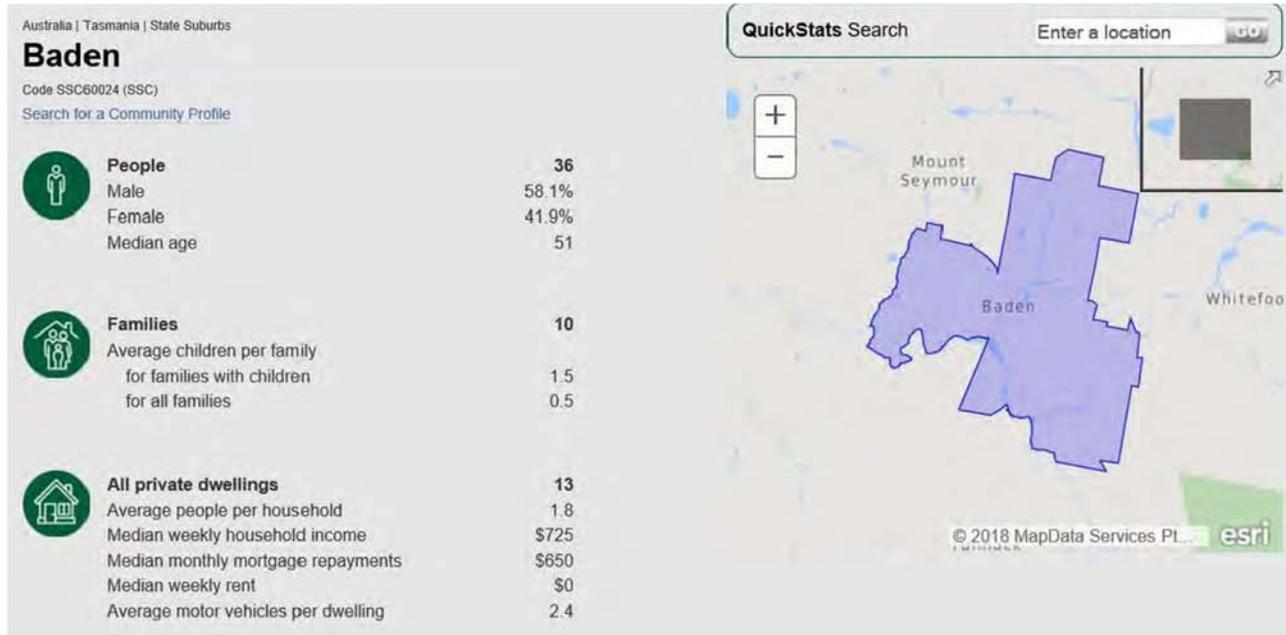


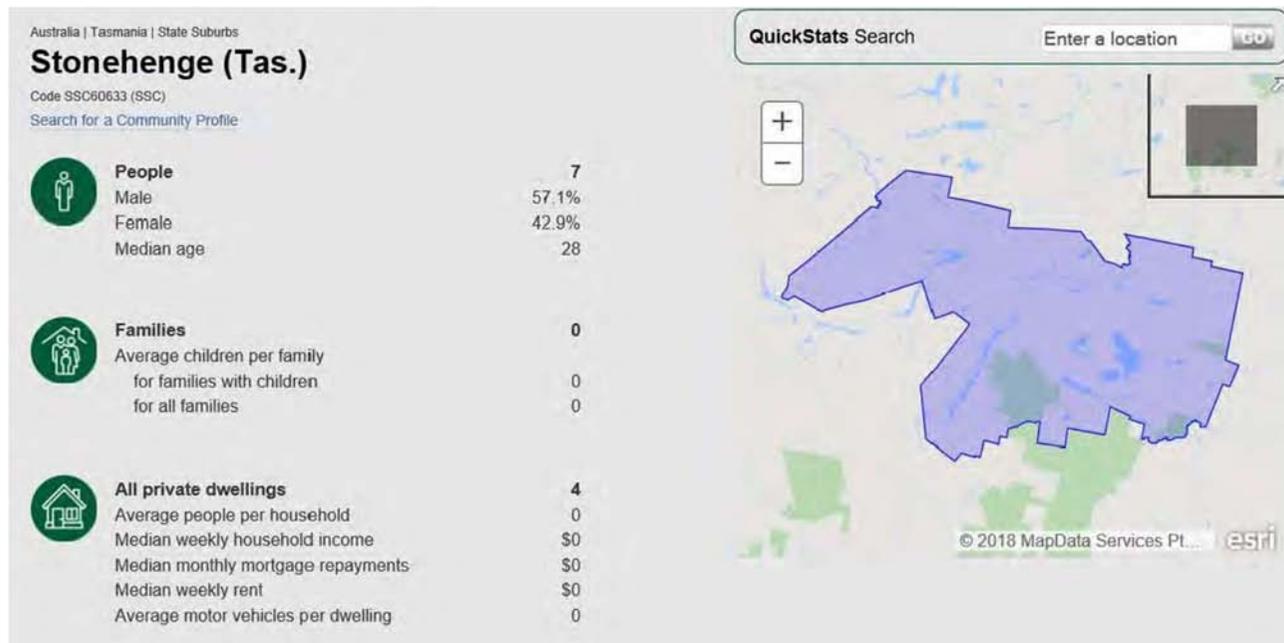
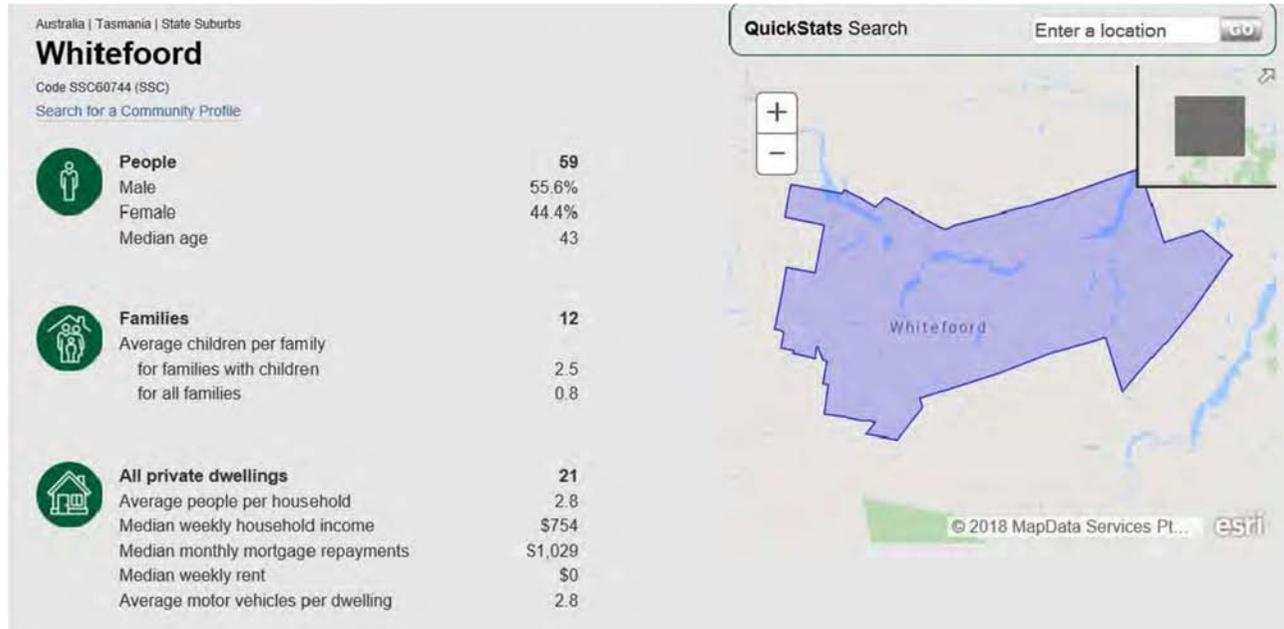


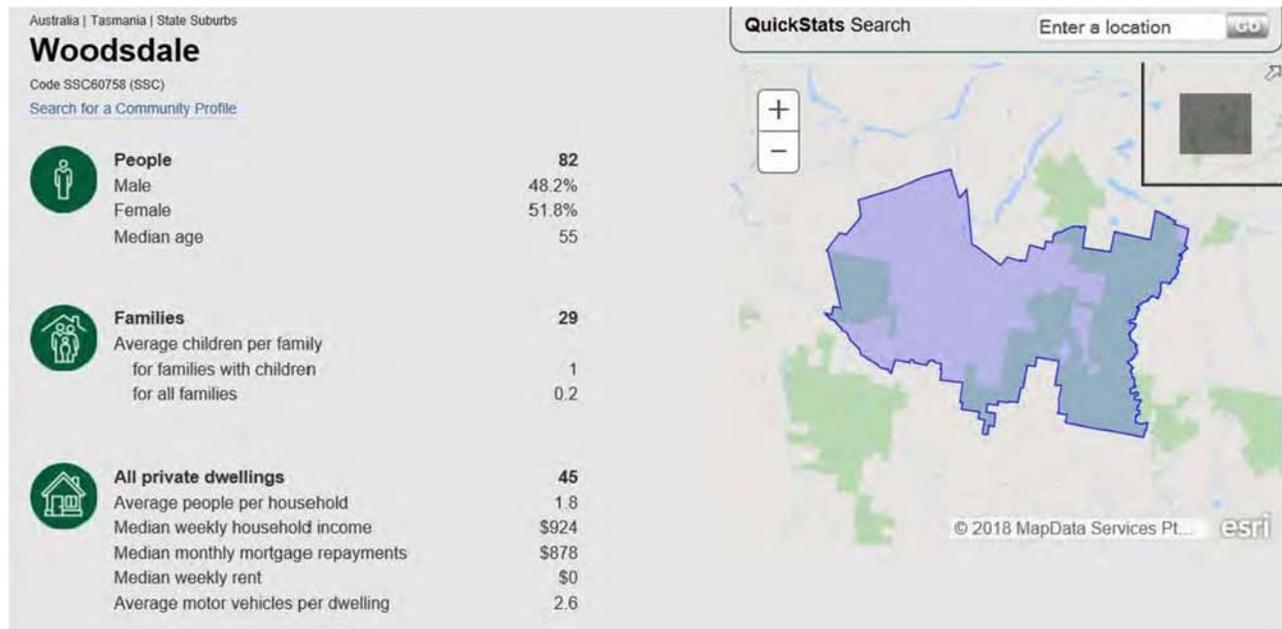
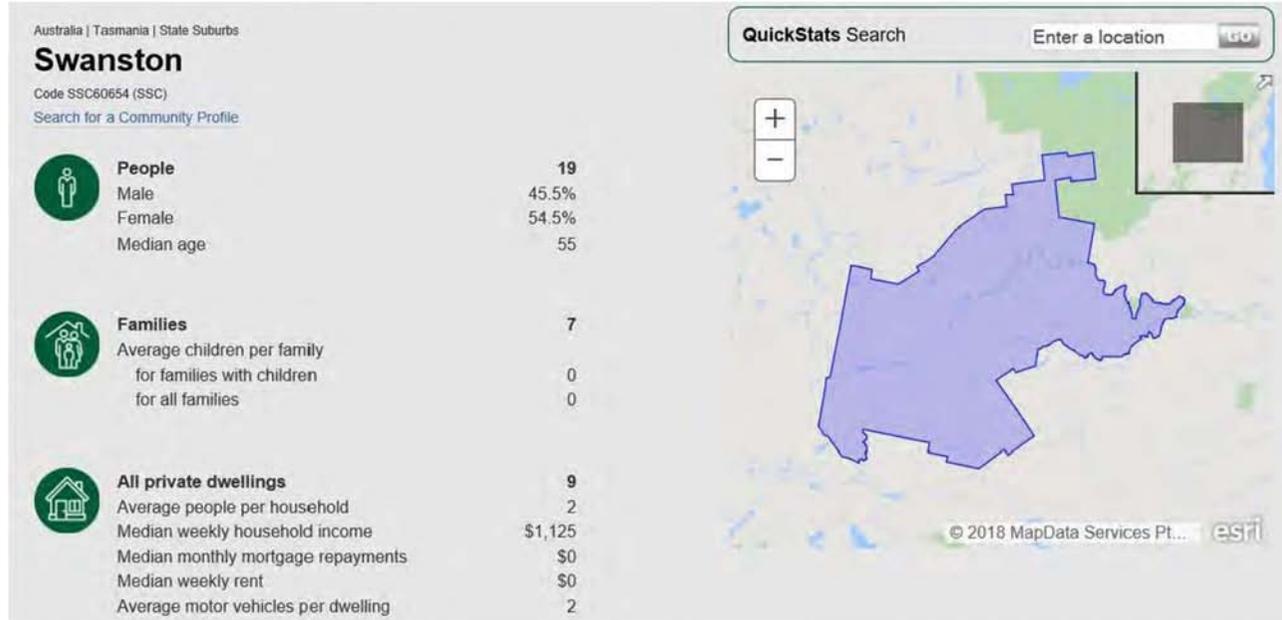


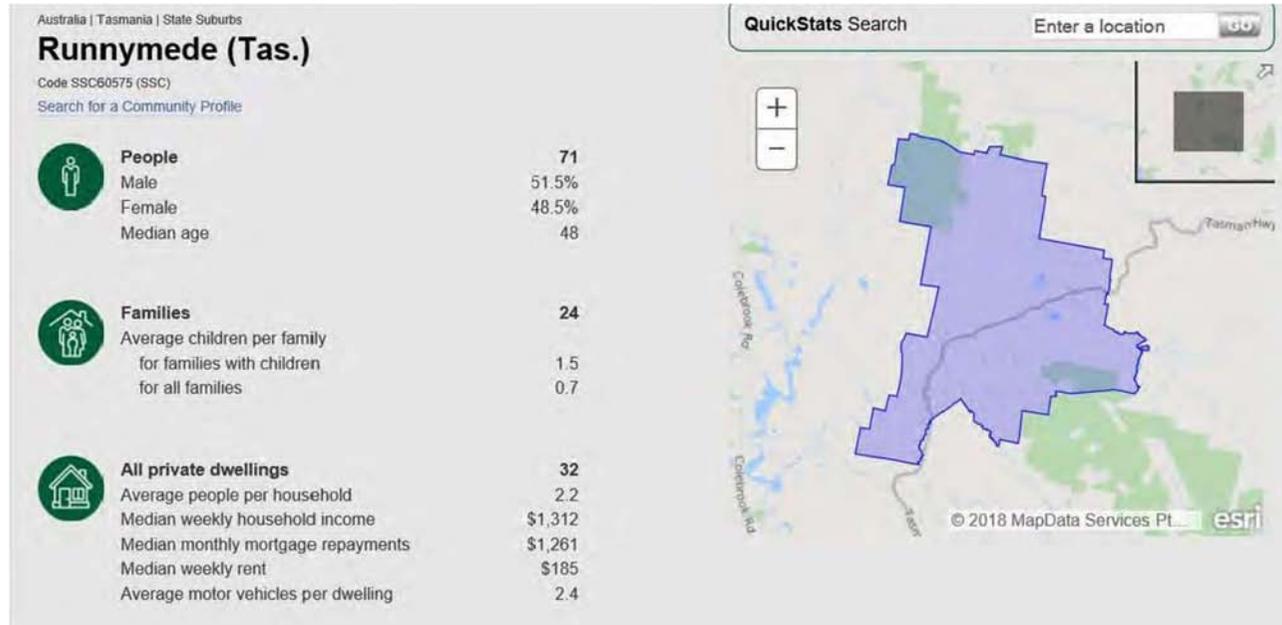
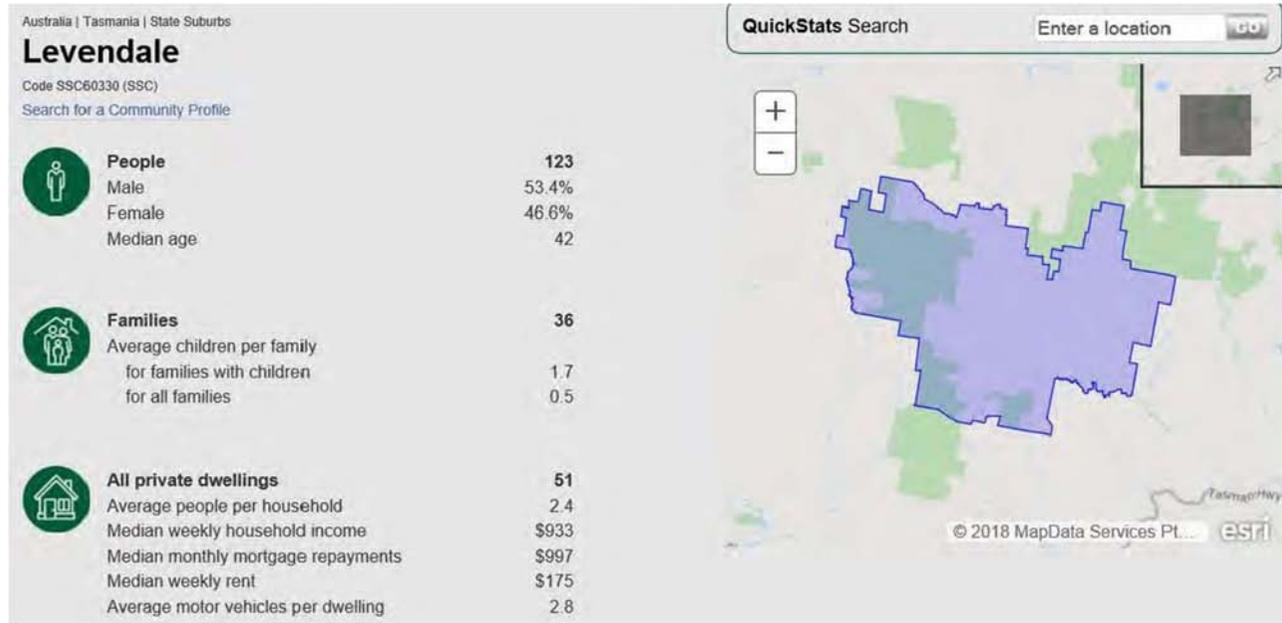












Reference: <http://www.censusdata.abs.gov.au/>

Plans & Strategies that support the Strategic Plan

Current agreed plans that support this Strategic Plan include:

- Kempton Streetscape Study
- Southern Midlands Recreation Plan
- Lake Dulverton Wildlife Sanctuary Management Plan
- Lake Dulverton Management Strategy
- Lake Dulverton Action Plan
- Blackman River – Catchment Study and discussion paper
- Oatlands Integrated Development Strategy
- Jordan River Catchment Management Plan
- Southern Midlands Bushcare Strategy
- Pittwater Catchment Strategy
- Southern Midlands Council Climate Adaption Plan
- Southern Midlands Arts Strategy
- Pittwater Catchment integrated vegetation management
- Upper Macquarie Catchment Management Plan
- Little Swanport Catchment Management Plan
- Southern Midlands Planning Scheme
- Southern Midlands Council Financial Strategy and Policies
- Southern Midlands Weed Management Strategy
- Southern Midlands Heritage Strategy
- Joint Land Use Planning Initiative
- Imagine Campania Report
- Creative Colebrook Report
- Heritage Highway Tourism Development Plan
- DST Destination Action Plan



Oatlands Office: 71 High Street, Oatlands Tas 7120

Kempton Office: 85 Main Street, Kempton Tas 7030

Phone: (03) 6254 5000

Fax: (03) 6254 5014

E-mail: mail@southernmidlands.tas.gov.au

Web: www.southernmidlands.tas.gov.au

Photos

All photo's included in this publication are courtesy of Andrew Benson

The General Manager
Southern Midlands Council
PO Box 21
Oatlands TAS 7120

Attention: Tim Kirkwood

Wednesday, 13 June 2018

Dear Mr. Kirkwood,

We hope this letter finds you well.

Firstly, we would like to take this opportunity to thank you, the Southern Midlands Councillors and the Tasmanian State Cabinet for convening the light luncheon at Oatlands last week. It was a lovely atmosphere to be able to catch up with everyone, and we were grateful to be invited.

We respectfully submit to you the enclosed document which reflects support for the Tasmanian Chinese Buddhist Cultural Park of Australia. We wish the Council kindly considers this when reviewing the planning scheme amendment at 1384 Tea Tree Road, Campania, from Rural Resource to Particular Purpose Zone for the proposed Tasmanian Chinese Buddhist Cultural Park of Australia (ref. 2017/1 RZ).

Over the past two months, we have actively engaged with the local community within our immediate vicinity and the broader Southern Midlands municipality. By increasing our presence within the community, we hope there will be further understanding of our project and prevent misunderstandings or conflicts due to cultural differences.

During several weekends of meeting our neighbours near and far, and attendance at local events such as the Oatlands and Campania markets, we were very touched by the community's warmth, support, and encouragement towards us. To physically reflect this, a document was created, in the form of a petition, for people within the area of our property to express their support if they so wished. People who were not from the immediate area were also keen on showing their support and also wanted to sign, so we then opened another petition to reflect the support within the Greater Hobart area.

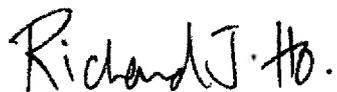
The enclosed documents include the names, addresses and signatories of ratepayers and residents of the Southern Midlands region, as well as supporters from other local government areas. The signatures were accumulated over just five concentrated weekends, and we believe that if more time was spent, more support would be reflected.

We trust that this petition provides substantial indication of the community support we have for the proposed Tasmanian Chinese Buddhist Cultural Park of Australia.

The petition contains 409 signatories and is respectfully submitted on behalf of the listed signatories.

We thank you and the Southern Midlands Council for all your assistance and guidance throughout the many years, and we also thank you for kindly taking this letter and attachments into consideration.

Sincerely,

A handwritten signature in black ink that reads "Richard J. Ho." The signature is written in a cursive, slightly slanted style.

Richard J. Ho

Encl.

1. Petition for support towards the Tasmanian Chinese Buddhist Cultural Park of Australia, for residents and business operators in the vicinity of 1384 Tea Tree Road, Campania.
2. Petition for support towards the Tasmanian Chinese Buddhist Cultural Park of Australia, for residents and business operators in the broader Hobart area.

PUBLIC PETITION TO SOUTHERN MIDLANDS COUNCIL

ATTACHMENT
AGENDA ITEM 17.2.6.1

Date: 12 JUNE 2018

To the Mayor, Councillors, and the General Manager of the Southern Midlands Council, the petition of the undersigned is submitted for your attention.

State the subject matter:

TASMANIAN CHINESE CULTURAL PARK OF AUSTRALIA

State the action sought by the petitioners: APPROVAL OF TASMANIAN CHINESE CULTURAL PARK OF AUSTRALIA

Total number of signatories to the petition: 148

Please Note: To be a valid petition:

The full printed name, address and signature of the person lodging the petition must be provided.

Name: RICHARD J. HO

Postal address: PO BOX 5038 SANDY BAY TASMANIA 7005

Signature: Richard J Ho

Name (Please Print)	Address (Please Print)	Signature
MARCUS DREW	5 WILLIAMS ROAD TEATREE	[Signature]
ANGELA BERRY	" " " "	[Signature]
Susanne Ransley	1167 Tea Tree Rd Tea Tree	[Signature]
JEAN & SHANE BAILEY	1347 TEA TREE RD CAMPANIA	[Signature]
MICHAEL & JULIA GOLDSMITH	15 TEA TREE RD CAMPANIA	[Signature]
FIOMA MAKOWSKI	49 TEA TREE RD CAMPANIA	[Signature]
Laura Campbell	8 Grices rd Campania	[Signature]
Melanie Bode	93 Grices Rd, Tea Tree	[Signature]
Kari Moore	93 Grices Rd, Tea Tree	[Signature]
Wendy Chamberlain	97 Grices Rd - Tea Tree	[Signature]
Justam Dance	12 Reeve St campania	[Signature]
Monique Tapp	19 Reeve St Campania	[Signature]
BRAB SOHNS	27 REEVE ST CAMPANIA	[Signature]

I certify that this is a true and correct copy of the original document as sighted by me at

Hobart this 12 day of June

2018 [Signature]

(Signature)

Full Name: [Signature] CROWDEN

Commissioner For Declarations

(1) Police Officer No. 3273

(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.

Aldermanic Use Only:
As presented to Council by Alderman
Signed:

Name (Please Print)	Address (Please Print)	Signature
Brown Johns	27 Reeve St Campana	B Johns
Brett Wular	29 Reeve St Campana	B Wular
Janet Blackwell	33 Reeve St Campana	J Blackwell
Alan Blackwell	35 Reeve St. Campana	A Blackwell
Lee Hyatt	102 Reeve St Campana	L Hyatt
Donna Latham	21 Alexander Circle Campana	Donna Latham
Jim Gangell	1447 Tea Tree Rd Campana	J Gangell
KEVIN GANGELL	" " " "	K Gangell
JEAN HOWLETT	1 LEE, CAMPANIA.	J Howlett
LEAH BUCKLEY	38 VINEYARD DR TEATREE	L Buckley
Hannah Wray	5 MARLA COURT BGDAD	H Wray
Melissa Wiss	39 Vineyard Dr Teatree	M Wiss
J & D. Holmes	1235 Tea Tree Rd Teatree	J & D Holmes
LYN LUCAS	1036 Back Tea Tree Rd Tea Tree	L Lucas
I. BETTS	11 Redside Dr. Brighton	I Betts
J GANGELL	25 Wellington St Richmond	J Gangell
D. Finlay	40 Briar Banks Rd Tea Tree	D Finlay
Mille Smith	40 Briar Banks Rd Tea Tree	M Smith
Iden MIDSON	15 Joseph Link Brighton	I Midson
Pam Midson	13 Joseph Link, Brighton	P Midson
ADAM MOSS	50 Ovington Drive	A Moss
DARRIN NORMAN	1 Sexton Cr Brighton	D Norman
ANDREW SCOTT	18 ASHWOOD COURT, AUSTINS FERRY	A Scott
Robin Howlett	1099 Tea Tree Rd	R B Howlett
Sandra Nichols	1099 Tea Tree Rd	S Nichols
Billie Ambrose	2 Hall St	B Ambrose
Senny Brickell	2 Lee St Campana.	S Brickell

I certify that this is a true and correct copy of the original document as sighted by me at Hobart this 12 day of June 2018

J. Howlett
(Signature)
J. CROUDEN
Full Name
Commissioner For Declarations

(1) Police Officer No. 3273
(2) Permanent Employee of Tasmanian Government for 15 or more continuous years.

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

PUBLIC PETITION TO SOUTHERN MIDLANDS COUNCIL

ATTACHMENT
AGENDA ITEM 17.2.6.1

Name (Please Print)	Address (Please Print)	Signature
Brett Adams	5 Lee St Campania	<i>B.A.</i>
Dylan Jubusz	8 Lee St Campania	<i>D.J.</i>
Debbie Fenton	6 Unionist Campania	<i>Debbie Fenton</i>
LUKE HARRIS	7 UNION ST CAMPANIA	<i>L.H.</i>
Lee Sweet	27 Climie St, campania	<i>L.Sweet</i>
Josanne Wharton	Chemise St CAMPANIA	<i>Josanne Wharton</i>
Christine Laban	2 Climie St Campanio	<i>C.Laban</i>
Nigel Grice	30 Climie Street, Campanio	<i>N.G.</i>
TREVOR CUTTICK	ZOO DOO ZOO RICHMOND	<i>T. Cuttack</i>
PETER LOWRIE	624 MIDDUM TEA TR	<i>P.L.</i>
NICK HYLAND	47 VINEYARD TEA TREE	<i>N.H.</i>
N McPherson	24 Vineyard Dr Tea trees	<i>N.McP.</i>
A. NEWHAM	726 TEA TREE RD. TEA TREE.	<i>A. Newham</i>
Simon Young	141 HOWLETT'S ROAD, CAMPANIA	<i>S. Young</i>
Kate Gillham	1152 Native Corner Rd, Campania	<i>K.Gillham</i>
Laura Gray	1132 Native Corners Rd, Campania	<i>L.G.</i>
XAI Xiong	141 white kangaroo Rd	<i>X.X.</i>
YET Xiong	141 White Kangaroo Rd	<i>Y.X.</i>
ELEANOR BJORKSTEN	11 Dulverton St Oatlands	<i>E. Bjorksten</i>
BO BAIN.	647 TUNWICK RD BRANTAI	<i>B.B.</i>
JENNY SIMS	70 ESPRANADE OATLANDS	<i>J.Sims</i>
MARG PALMER	3 GRENEYS ST OATLANDS	<i>M.Palmer</i>
Bab Hamblin	10 church st. Oatlands	<i>B.H.</i>
MAL HAMICTON	" " "	<i>M.H.</i>
Denise Smith	13 church St Oatlands	<i>D.Smith</i>
Christine Dean	3196 Woodsdale Rd Whiteford	<i>C.Dean</i>
Terry Edwards	Capalaba QLD	<i>T.E.</i>
Sue Barnes	43 Henrietta St, Oatlands 7120	<i>S.B.</i>

I certify that this is a true and correct copy of the original document as sighted by me at

Hobart this 12 day of June

20 18

(Signature)

Full Name:

Commissioner For Declarations

(1) Police Officer No 3273

(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

PUBLIC PETITION TO SOUTHERN MIDLANDS COUNCIL

ATTACHMENT
AGENDA ITEM 17.2.6.1

Name (Please Print)	Address (Please Print)	Signature
FINNE GREEN	138 HIGH ST. OATLANDS	<i>F. Green</i>
NEIL SIMS	70 ESPLANADE OATLANDS	<i>N. Sims</i>
JACK FRASER	21 HONDURU ST MIDWAY POINT	<i>J. Fraser</i>
MARIA FRASER	" " "	<i>M. Fraser</i>
Noel Leeson	39 Hamilton St. Vest Hobart	<i>N. Leeson</i>
Cheryl Leeson	AS ABOVE	<i>C. Leeson</i>
Jenny French	89 High St. Oatlands	<i>J. French</i>
Patricia Hopkins	136 High St Oatlands	<i>P. Hopkins</i>
BARRY BJORISTEN	11 DULVERTON ST OATLANDS	<i>B. Bjorsten</i>
FIONA RATT	44 Stanley St Oatlands	<i>F. Ratt</i>
Elly Martin	40 HIGH ST OATLANDS	<i>E. Martin</i>
Till Gray	39 High St, Oatlands	<i>T. Gray</i>
Hi Gannon	27A Wellington St Oatlands	<i>H. Gannon</i>
Pete & Cashie	4 ASTLEY CR Hobart	<i>P. & C.</i>
Connor Grice	42 CLIMIE STREET 2018	<i>C. Grice</i>
Jorgia Viney	40 Climie Street	(Signature) <i>J. Viney</i>
Simone Grice	29A Climie Street	Full Name: <i>S. Grice</i>
Matthew Grice	29A Climie Street	Commissioner For Declarations
David Prestage	37 Climie St Campania	(1) Police Officer No. 5273
Synthia Prestage	37 Climie St Campania	(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.
MANDY PRESTAGE	10 Water lane	<i>M. Prestage</i>
CATHERINE HARMSEN	29 Kandara Ct Campania	<i>C. Harmsen</i>
Brett Stokes	164 Native cres rd Campania	<i>B. Stokes</i>
BP MIDDLETON	22. SIANDRA CRES GULLSTOWN TAS	<i>B. Middleton</i>
JOAN MIDDLETON	" " "	<i>J. Middleton</i>
Joyce Davy	21 Climie St	<i>J. Davy</i>
SANDRA DAVIS	35 SUN VALLEY DRIVE Old Beach	<i>S. Davis</i>
Frances Maxwell	78 Armstrongs Rd, Campania	<i>F. Maxwell</i>

I certify that this is a true and correct copy of the original document as sighted by me at

this 12 day of June

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

PUBLIC PETITION TO SOUTHERN MIDLANDS COUNCIL

ATTACHMENT
AGENDA ITEM 17.2.6.1

Name (Please Print)	Address (Please Print)	Signature
Peter Murray	32 Native Corners Campania	P Murray
Carol Watson	32 Native Corners Campania	C Watson
Susan Griffin	33A Reeve St Campania	S Griffin
David Gunn		D Gunn
Ben Pasanen	25 Tecoma Rd Risdon Vale	B Pasanen
Sylvia Watkins	27 Waratah Rd Risdon Vale	S Watkins
Robert Tatnell	11 Alexander circle Campania	R Tatnell
MARTY SCOTT	5 Alexander Circle CAMPANIA	M Scott
Jodie McGuire	13 Alexander Circle Campania	J McGuire
R. LATTAN	21 ALEXANDER CIRCLE CAMPANIA	R Lattan
Justin Henley	29 Alexander Circle Campania	J Henley
Karla Watson	29 Alexander Circle Campania	K Watson
Ryan Sinclair	41 Alexander Circle Campania	R Sinclair
MAURIE HARRIS	43 ALEXANDER CIRCLE	M Harris
Stelley woods	45 Alexander circle	S Woods
Adam Campbell	8 Alexander circle	A Campbell
Matt Jones	10 Alexander circle	M Jones
Maddi Loughton	30 Alexander circle	M Loughton
Jenni Sharp	5 Climie St Campania	J Sharp
John Knibbe	3 Climie st Campania	J Knibbe
Gina Henley	87 Tea Tree Rd Campania	G Henley
Amelia Henley	87 Tea Tree Rd Campania	A Henley
Kendall Bluett	72 Reeve Street Campania	K Bluett
DALLAS HENLEY	87 TEA TREE ROAD CAMPANIA	D Henley
Donna Smith	34 Woodson St Langston	D Smith
J. MURPHY	NKE RD EVANVILLE	J Murphy
JOHN CAHILL	Resolution st	J Cahill
Donna Caruso	56 Bridge St Richmond	D Caruso

I declare that this is a true and correct copy of the original document as sighted by me at

Hebart this 12 day of June 2018

(signature)
Full Name: J. CROWDEN

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

(1) Police Officer No. 3273
(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.

PUBLIC PETITION TO SOUTHERN MIDLANDS COUNCIL

ATTACHMENT
AGENDA ITEM 17.2.6.1

Name (Please Print)	Address (Please Print)	Signature
Cathy Tate	4477 56 Bridge Street, Richmond	<i>Cathy Tate</i>
T. McCulloch	10 Franklin St "	<i>T. McCulloch</i>
SANDRA RICHARDS	1220 TEA TREE ROAD	<i>Sandra Richards</i>
Norman Ross	1218 Tea Tree Rd	<i>Norman Ross</i>
Penny Fox	1218 Tea Tree Rd	<i>Penny Fox</i>
BARBARA Pridle	7 Northcote Court	<i>Barbara Pridle</i>
CHRISTINE WATSON	133 AHWUNGA RD, CHIGWELL	<i>C. Watson</i>
Kelma WATSON	17 WENDEL CRT Moonah.	<i>Kelma Watson</i>
Greg Balle.	222 Denholmes Rd Cambridge.	<i>Greg Balle</i>
JULIA SUTHERLAND	2a Henry Street Richmond.	<i>Julia Sutherland</i>
DANIEL LINDSON	634 RICHMOND RD, CAMBRIDGE	<i>Daniel Lindson</i>
Jennifer McCoy	1235 Richmond Rd, Richmond	<i>Jennifer McCoy</i>
MARTIN McCanna	75 Richmond Rd Cambridge	<i>Martin McCanna</i>
LIZ WHITE	1516 TEA TREE RD T/TEE	<i>Liz White</i>
Brendan White	" " "	<i>Brendan White</i>
ERIC ROLLE	85 Reeve St Cambridge	<i>Eric Rolle</i>
Duncan Foster	1216 Teatree Rd	<i>Duncan Foster</i>
Paul Dalla Fontana	2-4 Union St Campania 19 Lochner St West Hobart	<i>Paul Dalla Fontana</i>
Douglas Furtner	29 BURNVILLE Crescent Claremont.	<i>Douglas Furtner</i>
Brett Wilson	c/- 1095 Cambridge Road	<i>Brett Wilson</i>
Brendan Lead	c/- 1095 Cambridge Road	<i>Brendan Lead</i>
Peter Miller	18 VICARY PLACE Rokeby 7014.	<i>Peter Miller</i>
SUSAN CAMPBELL	WANTHANA ABBEY 7030 104 MAN RD KEMPTON	<i>Susan Campbell</i>
GEOFF LINKE	43 HIGH STREET OATLANDS	<i>Geoff Linke</i>

I certify that this is a true and correct copy of the original document as sighted by me at

Hobart this 12 day of June

20 18

(Signature) *J. Crowden*

Full Name: J. CROWDEN

Commissioner For Declarations

(1) Police Officer No. 3273

(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.

Aldermanic Use Only:
As presented to Council by Alderman
Signed:

Petition

Date: 12 JUNE 2018

To the Mayor, Aldermen and the General Manager of the Southern Midlands Council, the petition of the undersigned is submitted for your attention.

State the subject matter:

TASMANIAN CHINESE CULTURAL PARK
OF AUSTRALIA

State the action sought by the petitioners: APPROVAL OF TASMANIAN
CHINESE CULTURAL PARK OF AUSTRALIA

Total number of signatories to the petition: 261

Please Note: To be a valid petition:

The full printed name, address and signature of the person lodging the petition must be provided.

Name: RICHARD J. HO

Postal address: PO BOX 5038, SANDY BAY, TASMANIA 7005.

Signature: Richard J Ho.

Name (Please Print)	Address (Please Print)	Signature
PETER CANTWRIGHT	10 HARMONY LANE SOUTH ARM 7027	
Simon Armstrong	10 Harmony Lane South Arm 7027	
R M Webb	32 Commercial Rd, N. Hob	
JAYA WEISS	3753 WOODBRIDGE 7162	
PAUL VOSS	49 BINGLEY ST HEWLETT	
Jacko Cooper	1125 Midland Highway, Mungahara	
Frank Hsueh	L2/18 Elizabeth St Hobart	
Kristian Strong	96 Abbotsfield Rd Claremont	
NOVA HUIZINGA	435 Sandy Bay Rd.	
Simon Torpelt	13 Channel high, Torconca	I certify that this is a true and correct copy of the original document as sighted by me at
Tony Hagar	3 BUCHANAN AV. SANDY BAY	20/18/19 this day of June
Cheryl Siv Linn	943 OCEANA DRIVE TRANNACK	20/18/19 this day of June
John MAYNARD	5 Alherton Ave West Moorah	(Signature)

Aldermanic Use Only:
As presented to Council by Alderman
Signed:

Full Name: J CROWDEN

Commissioner For Declarations

(1) Police Officer No. 3273

(2) Permanent Employee of Tasmanian
Government for 5 or more continuous
years.

Name (Please Print)	Address (Please Print)	Signature
KEVIN READE	11 CEDAR ST, LINDISTARNE	B Reade
Ann Weeding	23 SAWYER AVE WEST MOONAH	A Weeding
Ngai Hwa Fong	4-3, NAKKODI ST HOVRAL	H Fong
Debbie Quinn	203 Channel Highway Taroona	D Quinn
Tony Quinn	203 Channel Highway Taroona	T Quinn
David Paintor	21 Athleen Ave Leah Valley	D Paintor
Sandra Higgins	38 Finlay St. Bridgewater	S Higgins
Philip Temple	Unit 5/1-3 Abby Ct West Moonah	P Temple
Ang Weeding	23 Sawyer Ave West Moonah	A Weeding
Bradley Weeding	23 Sawyer Ave West Moonah	B Weeding
Anthony Weeding	23 Sawyer Ave West Moonah	A Weeding
Roger Dewar	711 Oceana Dr. Traralgon	R Dewar
Tony Zito	22 Parunga Rd Glenorchy	T Zito
Stephen Tsung	9 Dover Court Howrah	S Tsung
Helen Davidson	2A Cato Ave. W. Hobart	H Davidson
Alison Brist	72 Elinga St Traralgon	A Brist
Jim Parish	72 Elinga St Traralgon	J Parish
Pip Rice	22 Upper Hilda Rd, Clarendon	P Rice
Gary Rice	20 Upper Hilda Rd Clarendon	G Rice
Evelyn Newell	1676 Bluff Rd Broadmead	E Newell
Lily Chan	10 Marlborough St Sandy Bay	L Chan
Gar Ewe A	9 Ferguson Ct Kingston	G Ewe A
B. Taylor.	4 Wenty Place Lancaster	B Taylor
DANIEL CHAN	10 MARLBOROUGH St. Sandy Bay	D Chan
Waqar Durrani	3/131 King St Hobart 7005	W Durrani
MIMI TSUNG	9 DOVER COURT, SANDY BAY	M Tsung
Terry MATHER	0AM, 116 TERRINA ST SANDY BAY	T Mather
Nicole Gates	25 Hymettus St, Howrah TAS	N Gates

I certify that this is a true and correct copy of the original document as sighted by me at

Hobart this 12 day of June 2018

(Signature)

Full Name: J. HIGGINS

Commissioner For Declarations

(1) Police Officer No. 3273

(2) Permanent Employee of Tasmanian Government for 6 or more continuous years.

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

Name (Please Print)	Address (Please Print)	Signature
Jarrod GIBSON	21a Scott St Bellerive	<i>Jarrod Gibson</i>
Denise Catania	69 Derives Rd W moona	<i>Denise Catania</i>
Sandra Rowe	21 Church St, Bellerive	<i>Hobart</i>
Mery Pearson	No 148 Springfield Ave 7039	<i>Mery Pearson</i>
Rosemary Meissner	4 Cabernet Drive, Bellerive	<i>Rosemary Meissner</i>
PATRICIA PLUNKETT	1/89 Tienki St HOBART	<i>Patricia Plunkett</i>
Donna Pearson	148 SPRINGFIELD RD	<i>Donna Pearson</i>
STEVENS	2/73 MAIN RD CLARENCE	<i>Stevens</i>
S. Ogden	27 DOWSING AVE	<i>S. Ogden</i>
A Stevens	13 Circle St. New Norfolk	<i>A Stevens</i>
Lola Evans	6/12 Bay Rd. Lindisfarne	<i>L. J. Evans</i>
GWEN WHITAKER	16 PARSONAGE PLACE	<i>G. Whitaker</i>
PRISCILLA SOANSTON	319 GLENVIEW RD HULL	<i>Priscilla Soanston</i>
Rhonda Wilson	67 Menzies & New Hill	<i>Rhonda Wilson</i>
DOUG MITCHELL	307 BROOKER HWY LUTANA	<i>Doug Mitchell</i>
KATH CHESTER	219 BALUMBIL ST MORNINGTON	<i>Kath Chester</i>
Emice Slove	510 Gordon River Rd Bushy Park	<i>Emice Slove</i>
Greta Rogers	85 Arunta CR CHIGWELL	<i>Greta Rogers</i>
Bemie Davis	11 Oxford cres. Glenorchy	<i>Bemie Davis</i>
Deane Wilson	27 Sanctuary Rd Ararat	<i>Deane Wilson</i>
Gwen Webb	45/131 Hill St W HOBART TAS	<i>Gwen Webb</i>
EVA HOWARD	UNIT 3, EDWARDS CLOSE 2-19 WINDSOR RD	<i>Eva Howard</i>
Caroline Pegg	21 Natone, Street, Lindisfarne	<i>Caroline Pegg</i>
Celi. Bumbart	25 Hynettus Street Harrah	<i>Celi Bumbart</i>
Amanda Ashworth	69 Karoola Rd Lindisfarne	<i>Amanda Ashworth</i>
DOUGAL MCLAUCHLAN	86 ASHBOURNE GROVE. W/MOONAH	<i>Dougal McLauchlan</i>
LYNETTE JONES	48 GIBLIN ST. L VALLEY	<i>Lynette Jones</i>
RICHARD JONES	" " " "	<i>Richard Jones</i>

I certify that this is a true and correct copy of the original document as signed by me at

(Signature)
Full Name: J. CROWDEN
Commissioner for Declarations
(1) Police Officer No. 3273
(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

Name (Please Print)	Address (Please Print)	Signature
M. Robertson	25 Fouché Ave Old Beach	M. Robertson
BRUCE	20 HAMPTON RD BATTERY POINT	BRUCE
Norma Kingston	RHYNDASTON	Norma Kingston
Marie Madam	Morris Avenue 2018	Marie Madam
Mark Castle	6 Jackson court Sovell	Mark Castle
MARGARET	BLKNORZLY	MARGARET
VANDA MARRIOTT	5 Day Spring Drive Mangak	VANDA MARRIOTT
Kai King Chow	5 Athelton Ave West Moona	Kai King Chow
Kai Yen Chow	5 Athelton Ave West Moona	Kai Yen Chow
PONG KEE DYE	43, NANKOOC CRES. HOWRAH	PONG KEE DYE
COLIN LAM	943. OCEANA DRIVE, TRAMERE	COLIN LAM
WAYNE TIERNEY	8 BARRETTA RD BARRETTA 7054	WAYNE TIERNEY
Babu Neupane	414 Ascot Avenue 7005	Babu Neupane
Bijaya	" " "	Bijaya
Ashyap Neupane	" " "	Ashyap Neupane
Janardan Bhusal	Jatyanmangala 12, Nepal	Janardan Bhusal
ABOKI GULZA	14 BULORN STREET SANDY BAY	ABOKI GULZA
IGOR LEVI	35 FARADAY STREET WEST HOBART	IGOR LEVI
Dave Caters	164 Stoke Street, Newtown, 7008	Dave Caters
TIANA PALMER	88 EAST DEWENT HWY LINDSEDAENE 7018	TIANA PALMER
KERIDAN TAYLOR	42 DELKAVES ST, S HOBART	KERIDAN TAYLOR
RICHARD TAYLOR	42 DELKAVES ST, S HOBART	RICHARD TAYLOR
JESSICA LYNCH	6A HEATH COMBE CRESCENT SANDY BAY	JESSICA LYNCH
CHRIS BOWLING	7 TALANTEE STREET, PARK BEACH, TAS	CHRIS BOWLING
SIMON FARID	5 CHESSING-TON COURT TAS 7005	SIMON FARID
Thia Nam	18 MERTON ST Glenorchy	Thia Nam
Grace Eberle	4 Toongabbie st Midway Point	Grace Eberle
JONATHAN KUMAR	29 CENTRAL AVE MOONAH	JONATHAN KUMAR

Certify that this is a true and correct copy of the original document as sighted by me at Hobart this day of June

Full Name: ~~BRUCE~~
Commissioner For Declarations
Police Officer: No. 3275
(2) Permanent Employee of Tasmanian Government for 5 of more continuous

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

Name (Please Print)	Address (Please Print)	Signature
Naomi Marcell	16 Gateway drive ^{New Norfolk}	<i>[Signature]</i>
Brian Cometti	17-1 Queens Walk New Town 7002	<i>[Signature]</i>
LYMOSEY KIRK	623 CHANNEL HIGHWAY BONNET HILL 7053	<i>[Signature]</i>
Ming Qiao Wu	shop 3/18 Elizabeth Street	Ming Qiao Wu
VANESSA HALISTER	184 BRISBANE ST. WEST HOBART	<i>[Signature]</i>
Verri Sharman	16A Gerrard St Moonah	<i>[Signature]</i>
Amelia Sutton	21 Tinderbox Rd, Blackman	I certify that this is a true and correct copy of the original document as sighted by me at Hobart this 12 day of June 2018
Chen Ranaleshan	7A/2 Sandown Ave, Sandy Bay	
Mr. G. J. Glidden	21 Daylesford Road Glengorchy Unit 1 Tas	<i>[Signature]</i> Mr. B. Crowden
		Commissioner For Declarations
		(1) Police Officer No. 3273
Xiao Yuan YE	87 Hopkins Street Moonah	(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.
DAVID JONES	210 MACCAUS ST HOBART	<i>[Signature]</i>
MIKE AITHA	3/8 BEWARE ST HEMMATH	<i>[Signature]</i>
Angela Patman	16 Daylesford Rd West moorch.	<i>[Signature]</i>
Lauren Chandler	19/3 Russell Road Clarendon	<i>[Signature]</i>
William Chandler	453 Churchill Ave, Sandy Bay	<i>[Signature]</i>
Phyllida Steele Wareham	251 Silverhill Rd, Cygnet TAS	<i>[Signature]</i>
Royce Braugham	6 Sirius St. Moonah TAS	<i>[Signature]</i>
Steven LAY	Touch of Asia 232 Sandy Bay Rd	<i>[Signature]</i>
Michelle Chen	Touch of Asia 232 Sandy Bay Rd	<i>[Signature]</i>
FRIANIA TAYLER	29 FUNSLOW ROAD COLLINSVILLE	Adriana Taylor
STEVE TAYLOR	190 MEDEA CUE RD ST HELENS	<i>[Signature]</i>
Miki Nakamura	190 MEDEA CUE Road St Helens	<i>[Signature]</i>
Alfred Mervse	410 Sandy Bay Road	<i>[Signature]</i>
Jasmine Thompson	410 Sandy Bay Road	<i>[Signature]</i>

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

PUBLIC PETITION TO SOUTHERN MIDLANDS COUNCIL

ATTACHMENT
AGENDA ITEM 17.2.6.1

Name (Please Print)	Address (Please Print)	Signature
Charlotte Day	410 Sandy Bay rd Sandy Bay	
Allie Shearman	410 Sandy Bay rd Sandy Bay	
Caroline Woolley	410 Sandy Bay Rd Sandy Bay	
Cheng Wong	410 Sandy Bay Rd Sandy Bay	
Brodie Farrell-Oates	98 Gordons Hill Rd, Lindisfarne	
Hitori Lilliecrapp	14 Hillborough Rd. South Hobart	
Liubov Merexhko	20 A Shearstone Pl. Montrose	
David Williams	1935 Channel Hwy, Bonette	
Yvonne Johnson	15 Whelan Crescent, West Hobart	
Seffe Prichard	35 Lord st, Sandy Bay	
Don Johnston	117 Warwick St, West Hobart	
TRI NASUTION	UNIT B/10 Ironbark Drive, Clarence	Hobart this 12 day of June 2018
Wagjee JAIN	7/25 Summerhas Rd Kingston	
Chynh-Anh Vo	230A Liverpool St Hobart	(Signature)
Kim Jones	9 Howley Court, Howrah	Full Name: JEROWDEN Commissioner For Declarations
Molly Grincaris	29 Queen Street, Sandy Bay	(1) Police Officer No. 3273
Leesa Boon	Bank Arcade Hobart	(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.
SHAH MOJIBULHAQUE	33 Bastick St Rosny	
Gu Siyuan	165 waterworks rd.	
Tania Kiblaska	126 Terrina Street, Lauderdale	
DIANA JIN	17, Siran Court, Rest Room	
Alan JABLONSKI	126 Terrina Street Lauderdale	
Mervyn Magee	RA 227 Old Jetty Rd, Eaglehawk	
DENNIS WITTE	95 CLINTON RD GELSTON BAY	
Karen Timis	16 Phoenix St, Howrah 7018	
Kylie Tims	45 Landers Cl, Rokby	
RESHMA DUTTA	1 KINGSLAY AVE SPRAY	
Jelinda SHERLOCK	53 LIVERPOOL CRES. WEST HOBART	

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

Name (Please Print)	Address (Please Print)	Signature
D THOMPSON	17 STURMER CLOSE	
Drent Loutan	248 Carella St Honnrah	
GORDON MAUSON	583 BACK RIVER ROAD MOUNT	
Nick Silcox	8 Potttery Road Lenah Valley	I certify that this is a true and correct copy of the original document as sighted by me at Hobart this 12 day of June 2018
Alison Kingston	7018 HUAN HIGHWAY DEVEN	
Colin Foss	3830 Huan Highway Franklin	
JEANIE DAVEY	142 FOREST RD WEST HOBART	(Signature)
Wade Allan	235 Murray Street, Hobart, TAS	Full Name: J CROWDEN
VICTORIA LOGAN	248 CARELLA ST HOWRAH	Commissioner For Declarations
L. CHAMBERLAIN.	65 LEONARD AVE, MOONAH	(1) Police Officer No. 3273
KAVITA PATHIK	1068 TEA TREE RD, TEA TREE	(2) Permanent Employee of Tasmanian Government for 3 or more continuous years.
Ms. Pathik	18 REYNOLDS CT. DUNN YRNE	
D. EYNON	45 LOWER BADAN HILL RD	
C. McCANN	08/2 BEDFORD ST N/TOWN	
Sonia Luna	10 sunvale ave sandy bay	
Leanne Wright	32 Commercial Rd N. Hobart 7005	
John Lillywhite	1/27 Godfrey Rd. Claremont 7011	
Kurt Fuler	38/14 MILLS ST SOUTH HOBART	
PAUL FELIX	110A Gailston bay RA 7015	
Simon Powell	54 channel highway Torona 7053	
Ahn Tuan Lee	147 Collins Str, Hobart, TAS	
Le Van Lou	50 Derwent Park. TAS	
Tomence Bry	31/11 mananash Ave, Lenah Valley	
S Lopez	PO Box 21 Butlay Bonnet	
T Lopez	" " "	
Mark Fountain	174 Mount Rumney Rd	
Margaret Mitchell	M - M Mitchell	
Natate Margella	HA 839, 157 Elizabeth Street Hobart 7000	

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

Name (Please Print)	Address (Please Print)	Signature
CHRIS RILE	20 PARRAMORE ST, ROSETTA TAS	
Hyden Peck	83 Hampden Road Saly Pt	
DAVID WRIGHT	3 CANNING CRT, MT. STUART TAS	
MEI YI LEOW	96 NELSON ROAD, MOUNT NELSON, TAS	
Taylor Chick	23 Burrows Avenue Moonah, TAS	
Liam Burt	276 Macquarie Street, South Hobart TAS	
Michael Gardiner	121 Tingira Rd, Blackmans Bay	
Jayne-Li Chew	20 College Rd, Sandy Bay Tas	
Adrian Wolfenden	148 Davey Street, Hobart	
CHLOE TAYLOR	148 Davey Street 24 ST GEORGES, BATTERY POINT TAS	
CATE FOLEY BURKE	116 GROOMS HILL Rd KOONYA	
Brenda Hodge	18 Poimena Dr. Nierinna	
Roger Hosie	26 River Street, Bellerive	
MARY-MARG GIBSON	11 Concord Dve Otago Bay	
TIN-WING MIRANDA WONG	8 LINBETH COURT, SANDY BAY	
Merida Perez	257 ALBION HEIGHTS DR. KINGDALE	
SHUNG CHUN WONG	448 ELIZABETH ST. NORTH HOBART	
ANTHONY TAI	77 COLLINS ST, HOBART	
SHAUN BUSSINK	36A MANARSA AVENUE, SANDY BAY	
Daryl Stach	560 Nelson Rd, Mt Nelson	
Bunfu Yu	72 Nelson Rd, Sandy Bay	
JOAN WACHO	5, Stoke Street Newtown	
Edgar Fung Ho	17 Collins Street, TAS 7000	
Eunhyo Seol	77 Collins Street, TAS 7000	
George Runjahn	77 Collins St. Hobart TAS 7000	
Stella Runjahn	77 Collins St, Hobart, Tas 7000	
Amelia Miranda	5, Stoke Street Newtown	
Marcus Hwang	5, Stoke Street Newtown	

I certify that this is a true and correct copy of the original document as sighted by me at
Hobart this 12 day of June
2018

(Signature)
Full Name: DEON
Commissioner of Declarations
(1) Police Officer No. 3273
(2) Permanent Employee of Tasmanian Government for 5 or more continuous years

Aldermanic Use Only:
As presented to Council by Alderman
Signed:.....

Name (Please Print)	Address (Please Print)	Signature
Chang You Pan	35 Ruth Drive Lenah	
Fei He	21 Fehve Court Hobart	
Xiao Zhen Yan	21 Fehve Court Hobart	
Yongbei Tang	6 Sunyer Ave West Moonah	
DAMON WISE	3/122 NEWTOWN ROAD NEWTOWN Hobart	
Helen McMillan	20 Upper Hilton Rd Glenorchy	
DAWN BLAZELEY	Unit 6/10 Butler Ave Hobart	
BARBARA GARDAM	90 PO. Dodges Ferry 7173	Full Name: SCROWDEN
Yvonne Wojcik	27 Clives Ave Old Beach	Commissioner for Declarations
BARRY HICKS	317 Churchill Ave Sandy Bay	(1) Police Officer No. 3273
EVE HICKS	317 Churchill Ave Sandy Bay	(2) Permanent Employee of Tasmanian Government for 5 or more continuous years
TOM TENISWOOD	452 STRIP RD LITTLE SWANPORT	
Sop Wilson	273 Elizabeth (Hobart)	
JANE TENISWOOD	452 STRIP RD LITTLE SWANPORT	
Patricia McGarry	5/5 Lytton Avenue South Hob - 7004	
JULIAN MCGARRY	" " "	
Chandy Ewa	4/10 Belton Walk Blawie Hobart 7011	
Katrina Richardson	4 Risdan ST E Risdan	
Su Fowle	15/52 Silvestrand Road Ararat Vic 3143	
HWA NURANI	3/137 KING STREET SANDY BAY HOBART.	
Wei Chen	4 chancer Rd, Leuch Valley	
King Ting	3 Watton Ct, Glenorchy	
Anne Zipper	2 Church St Hobart	
Wei Hu	27 Princes Street	
Peisen Xu	6 Norwich Lane	
Raymond Wang	61 Colarman Rd Tarooma	
Freya Zhang	61 Colarman Rd Tarooma	

certify that this is a true and correct copy of the original document as signed by me at _____ this _____ day of June

Aldermanic Use Only:
As presented to Council by Alderman
Signed:

Name (Please Print)	Address (Please Print)	Signature
Groene Embryson	110 Memorial Ave Kempton	
Yan Lu	Unit 20, 70 college road, Sandy Bay, Hobart	
Xinyan Liu YU HAN	54 Regent street Sandy Bay 4 nagle place	 Thea.
Mengyan Zhang	2/328 Mount Nelson	Vicky
ITING CHEN	74 Lord street Sandy Bay	
CHEN LONG XIE	2 Heenan drive Tadmans Hill	
Kai Ji	19 Lincoln street, Sandy Bay	
Yanfei Zhang	16 David Ave Sandy Bay	
Yiyi Zuo	18 Phoenix Street	
Jie Yin	22 Nelson Road, Sandy Bay	Jie Yin
Bei Yang	115 Athlumba St.	Bei Yang
Bowei Huang	2 Baden st	
Tianlin Yang	2/71 wellesley st, South Hobart, Tas 700	
Hongyue Zhang	246 Churchhill Ave. Sand Bay	
Lynn Fei	35 Grosvenor st, Sandy bay	Fei Lynn
Alfred Yu	72 Nelson Rd, Mt Nelson	
Anthony Hwang	5, Stoke Street new Town	
Jessica Chu.	13 Marlborough Street, sandy Bay	Jessica
Tiangji Cai	13 Marlborough Street, Sandy Bay	
PHYLLIS TAI	448 ELIZABETH STREET, NORTH HOBART.	
SHUNG YIU WONG	448 ELIZABETH STREET, NORTH HOBART	
CHU TZE LEUNG	4 BALGOWLAY CRT LEAD VALLEY CTY	

I certify that this is a true and correct copy of the original document as sighted by me at

Hobart this 12 day of June

20 18

(Signature)

Full Name: J. CROWDEN

Commissioner For Declarations

(1) Police Officer No. 3273

(2) Permanent Employee of Tasmanian Government for 5 or more continuous years.

Aldermanic Use Only:
As presented to Council by Alderman
Signed:

ANNUAL PLAN AND PROGRAM BUDGET 2018/19 - OPERATING

SOUTHERN
MIDLANDS
COUNCIL



2018/19

ANNUAL PLAN

AND

BUDGET DOCUMENTS



2018-2019 BUDGETED STATEMENT OF COMPREHENSIVE INCOME

		LTFMP	VARIANCE
OPERATING EXPENDITURE			
EMPLOYEE COSTS	\$ 3,914,764	\$ 3,603,000	\$ 311,764
MATERIALS AND CONTRACTS	\$ 3,042,876	\$ 3,160,000	\$ (117,124)
DEPRECIATION & AMORTISATION	\$ 2,855,500	\$ 2,772,000	\$ 83,500
BORROWING COSTS	\$ 30,723	\$ 26,000	\$ 4,723
CARRYING AMOUNT OF NON-CURRENT ASSETS SOLD	\$ -	\$ -	\$ -
CONTRIBUTIONS	\$ 221,180	\$ 213,000	\$ 8,180
COMMERCIAL EXPENSES	\$ 765,000	\$ 765,000	\$ -
OTHER	\$ 141,075	\$ 164,000	\$ (22,925)
TOTAL OPERATING EXPENDITURE	\$ 10,971,118	\$ 10,703,000	\$ 268,118
OPERATING REVENUE			
GENERAL RATES	\$ 5,390,741	\$ 5,253,000	\$ 137,741
USER CHARGES	\$ 730,602	\$ 809,000	\$ (78,398)
INTEREST	\$ 177,000	\$ 177,000	\$ -
GOVERNMENT SUBSIDIES	\$ 24,000	\$ 24,480	\$ (480)
COMMERCIAL REVENUE	\$ 765,000	\$ 765,000	\$ -
OTHER	\$ 162,000	\$ 165,240	\$ (3,240)
	\$ 7,249,343	\$ 7,193,720	\$ 55,623
GRANTS - OPERATING	\$ 3,356,130	\$ 3,354,000	\$ 2,130
DONATIONS	\$ -	\$ -	\$ -
	\$ 3,356,130	\$ 3,354,000	\$ 2,130
TOTAL OPERATING REVENUE	\$ 10,605,472	\$ 10,547,720	\$ 57,752
OPERATING SURPLUS / (DEFICIT)	\$ (365,646)	\$ (155,280)	\$ (210,366)
GRANTS - CAPITAL	\$ 1,669,375	\$ 1,177,000	\$ 492,375
PROCEED FROM DISPOSAL OF NON-CURRENT ASSET	\$ 353,000	\$ -	\$ 353,000
	\$ 2,022,375		\$ 845,375
NET SURPLUS / (DEFICIT)	\$ 1,656,729	\$ 1,021,720	\$ 635,009

SOUTHERN
MIDLANDS
COUNCIL



2018-2019 BUDGETED STATEMENT OF CASH FLOWS

CASH FLOWS FROM OPERATING ACTIVITIES

Payments

Employee Costs	\$	(3,914,764)	
Materials and Contracts	\$	(3,042,876)	
Interest	\$	(30,723)	
Other	\$	<u>(1,127,255)</u>	
	\$		(8,115,618)

Receipts

Rates	\$	5,390,741	
User Charges	\$	730,602	
Interest Received	\$	177,000	
Subsidies	\$	24,000	
Other revenue grants	\$	3,356,130	
Other	\$	<u>927,000</u>	
	\$		<u>10,605,472</u>
Net Cash from operating activities	\$		2,489,854

CASH FLOWS FROM INVESTING ACTIVITIES

Payments for Property, Plant and Equipment	\$	(6,360,600)	
Payments for Investments	\$	-	
Proceeds from Sale of Property, Plant and Equipment	\$	353,000	
Capital grants	\$	1,669,375	
Net Cash used in investing activities	\$		(4,338,225)

CASH FLOWS FROM FINANCING ACTIVITIES

Repayment of Borrowings	\$	(76,767)	
Proceeds from Borrowings	\$	850,000	
Net cash used in financing activities	\$		773,233

Net increase / (decrease) in cash held	\$	(1,075,138)
---	----	--------------------

Cash at beginning of reporting year	\$	-
-------------------------------------	----	---

<i>Cash at end of reporting year</i>	\$	<u>(1,075,138)</u>
---	----	---------------------------

SOUTHERN
MIDLANDS
COUNCIL

OPERATING BUDGET - PROGRAM CLASS SUMMARY

PROGRAMS:	REVENUE	EXPENDITURE	(SURPLUS) / DEFICIT
INFRASTRUCTURE	1,157,453	4,807,177	3,649,724
GROWTH	1,260,388	1,217,892	-42,496
LANDSCAPES	139,250	1,283,542	1,144,292
LIFESTYLE	1,413,500	896,481	-517,019
COMMUNITY	12,000	108,000	96,000
ORGANISATION	8,292,256	2,658,026	-5,634,230
TOTALS:	12,274,847	10,971,117	-1,303,730



PROGRAM SUMMARY

	REVENUE	EXPENDITURE	(SURPLUS)/DEFICIT
INFRASTRUCTURE			
Roads	358,375	3,176,074	2,817,699
Bridges	0	372,719	372,719
Walkways	0	194,893	194,893
Lighting	0	86,520	86,520
Drainage	0	80,042	80,042
Waste	799,078	825,181	26,103
Public Toilets	0	64,173	64,173
Information Communications Technology	0	0	0
Signage	0	7,575	7,575
INFRASTRUCTURE TOTAL:	1,157,453	4,807,177	3,649,724
GROWTH			
Residential	0	0	0
Tourism	0	43,950	43,950
Business	1,257,733	1,173,942	-83,791
Agriculture/Industry	2,655	0	-2,655
GROWTH TOTAL:	1,260,388	1,217,892	-42,496
LANDSCAPES			
Heritage	0	298,546	298,546
Natural	3,500	173,266	169,766
Cultural	0	9,600	9,600
Regulatory	135,750	792,083	656,333
Climate Change	0	10,047	10,047
LANDSCAPES TOTAL:	139,250	1,283,542	1,144,292
LIFESTYLE			
Youth & Community Services	0	257,126	257,126
Seniors	0	2,500	2,500
Childcare	0	7,500	7,500
Volunteers	0	40,000	40,000
Access	0	0	0
Public Health	77,000	10,093	-66,907
Recreation	1,277,000	473,710	-803,290
Animals	59,500	105,552	46,052
Education	0	0	0
LIFESTYLE TOTAL:	1,413,500	896,481	-517,019
COMMUNITY			
Capacity	0	27,925	27,925
Safety	12,000	56,650	44,650
Consultation	0	23,425	23,425
COMMUNITY TOTAL:	12,000	108,000	96,000
ORGANISATION			
Improvement	0	104,984	104,984
Sustainability	131,117	2,256,362	2,125,245
Finances	8,161,140	296,680	-7,864,460
ORGANISATION TOTAL:	8,292,256	2,658,026	-5,634,230
OPERATING BUDGET DEFICIT :			-1,303,730

Program: **INFRASTRUCTURE**Sub Program: **ROADS****Program Objectives:****Strategic Theme: Infrastructure**

The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.

Strategic Plan Reference:

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipal area.

Description & Level of Service:

Council has responsibility for 635 kms of unsealed and 165 kms of sealed road. These roads have been classified into a hierarchy - UA, UB, UC, & UD and SA, SB & SC (where "A" is the higher design standard), based on the use/traffic and the economic and social importance of each road. Maintenance of the road network is undertaken by the "Works Business Unit". The Unit is still very much a part of Council but operates more like a business. Maintenance is undertaken in accordance with clear specifications adopted by Council.

Strategies / Action Plans:

- 1.1.1.1 Continue to seek opportunities to increase funding for road maintenance and construction from Commonwealth and State Governments
- 1.1.1.2 Seek new, cost effective sources of road materials suitable for road maintenance
- 1.1.1.3 Continue to work with the Department of State Growth (DSG) to improve the safety and standard of the Midland Highway and other State Roads along with road junctions
- 1.1.1.4 Continue to focus on road drainage and road improvements as key elements of road maintenance
- 1.1.1.5 Ensure that appropriate sight distances are maintained, for key transport routes, through effective roadside vegetation management / road realignment
- 1.1.1.6 Continue a program of regular safety audits of roads in conjunction with Department of State Growth
- 1.1.1.7 In partnership with the State Government address the issue of reserved roads and their impact on fire and weed management
- 1.1.1.8 Actively encourage property owners to embrace Council's Unmade Street Policy
- 1.1.1.9 Provide road infrastructure appropriate to accommodate a measured population growth or decline
- 1.1.1.10 Use sandstone in kerb & gutters in conjunction with streetscape plans in heritage areas (where appropriate and affordable)
- 1.1.1.11 Incorporate the use of recyclable materials (e.g tyres/glass) into road pavements and pathways

Performance Indicators:

Average cost per tonne of material placed for resheeting of gravel roads. Average cost per klm. per grader for maintenance grading of gravel roads. Average cost per square metre of area repaired for bitumen patching. Average cost per kilometre of roadside slashing. No.of complaints per klm. of sealed/unsealed road per year.

Staffing (Equivalent Full-Time):

Current:

Proposed:

Note: includes quarry operators

BUDGET:	2017/18	CURRENT	PROPOSED
	Est.	2017/18 Actual	2018/19 Budget
REVENUE:			
Heavy Vehicle Licence Fees	12,000	11,751	12,000
Grants (Special Purpose - Hall Lane, Bagdad)	0	40,000	0
Sale of Road Materials	3,000	1,542	2,000
Developer Contributions	0	6,818	0
Roads to Recovery Program	877,843	877,843	344,375
Total Revenue:	892,843	937,954	358,375
EXPENDITURE:			
Pavement Maint.	802,438	556,505	765,077
Shoulder Maint.	71,478	50,066	69,499
Drainage	219,715	213,525	241,404
Traffic Facilities	41,674	21,427	41,985
Verges	242,409	206,787	258,109
Interest Charges - Roads	0	0	0
Depreciation	1,700,000	1,700,000	1,800,000
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	3,077,714	2,748,310	3,176,074
(Surplus)/Deficit:	2,184,871	1,810,356	2,817,699

Program: **INFRASTRUCTURE**Sub Program: **BRIDGES****Program Objectives:****Strategic Theme: Infrastructure***The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.***Strategic Plan Reference:**

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipal area.

Description & Level of Service:

* To pro-actively undertake strategic asset management for the long-term reconstruction of bridges and related infrastructure.

* Actively seek sources of funding for high priority infrastructure projects.

* To apply a balanced engineering / technical view to issues that demands such an approach.

Strategies / Action Plans:

1.2.1.1 Continue the current program of bridge maintenance, including the monitoring and consideration of new construction methods for the replacement of timber bridges, including Council's desire to replace timber bridges with concrete bridges, where affordable (with the exception of bridges with heritage significance which shall be maintained in an appropriate manner consistent with their original character)

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Sale of Materials	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Maintenance	19,794	10,467	16,458
AusSpan Insepctions	20,246	14,753	20,261
Interest Charges - Bridges	0	0	0
Depreciation	310,000	310,000	336,000
Budget Reduction/Adjustment (3,388)			
Total Expenditure:	350,040	335,220	372,719
(Surplus)/Deficit:	350,040	335,220	372,719

Program: **INFRASTRUCTURE****Sub Program: WALKWAYS, CYCLEWAYS & TRAILS****Program Objectives:****Strategic Theme: Infrastructure***The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.***Strategic Plan Reference:**

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycleways and pedestrian areas to provide consistent accessibility.

Description & Level of Service:

* To pro-actively undertake strategic asset management for the long-term construction as well as reconstruction of walkways and related infrastructure.

* Actively seek sources of funding for high priority infrastructure projects.

* To apply a balanced engineering / technical view to issues that demands such an approach.

Strategies / Action Plans:

1.3.1.1 Prepare a forward capital upgrade program for existing walkways and pedestrian areas

1.3.1.2 Determine priorities for extensions to existing walkways and pedestrian areas

1.3.1.3 Identify and develop new cycle ways, walkways and pedestrian areas based on identified need

1.3.1.4 Investigate options for the accessibility of horse trails within the municipal area

1.3.1.5 Inter-connect walkways/cycleways with neighbouring Council areas (e.g linkage with Campania to Richmond or Pontville to Bagdad)

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Grant	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Footpath Maintenance	31,230	19,036	30,372
Township Verges & Nature Strips (Mowing/Spraying etc)	134,050	83,866	104,792
Street Cleaning	47,029	47,289	59,729
Total Expenditure:	212,309	150,191	194,893
(Surplus)/Deficit:	212,309	150,191	194,893

Program: **INFRASTRUCTURE**Sub Program: **LIGHTING****Program Objectives:****Strategic Theme: Infrastructure***The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.***Strategic Plan Reference:**

- 1.4.1a Ensure adequate lighting based on demonstrated need
1.4.1b Contestability of energy supply

Description & Level of Service:

- * Council manages lighting in built up areas for residents and visitors to enjoy a safe and ready access to roads, streets and Council buildings.
* Aurora provides the installation and maintenance service for street lighting

Strategies / Action Plans:

- 1.4.1.1 Develop a program for upgrading lighting in areas of community need in accordance with the Australian Lighting Standard
1.4.1.2 Continue the undergrounding of power and the establishment of heritage street lighting in Oatlands
1.4.1.3 Adopt new technology as it arises to reduce lifecycle costings; for example energetically pursue the implementation of LED (Light Emitting Diode) for replacement of street lighting

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Street Lighting	85,680	68,055	86,520
Total Expenditure:	85,680	68,055	86,520
(Surplus)/Deficit:	85,680	68,055	86,520

Program: **INFRASTRUCTURE****Sub Program: BUILDINGS (PUBLIC TOILETS)****Program Objectives:****Strategic Theme: Infrastructure***The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.***Strategic Plan Reference:**

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality

Description & Level of Service:**Strategies / Action Plans:**

1.5.1.1 Enhance the program for building management and maintenance across the municipality

1.5.1.2 Develop and maintain public amenities to meet community and visitor needs

1.5.1.3 Ensure sustainable use of Council buildings is maximised for Community benefit

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Mobile Toilet Hire	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Maintenance - Public Toilets	58,994	55,735	64,173
Depreciation			
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	58,994	55,735	64,173
(Surplus)/Deficit:	58,994	55,735	64,173

Program: **INFRASTRUCTURE**Sub Program: **DRAINAGE****Program Objectives:****Strategic Theme: Infrastructure***The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.***Strategic Plan Reference:**

1.7 Maintenance and improvement of the town storm-water drainage system

Description & Level of Service:

* To pro-actively undertake strategic asset management for the long-term construction, reconstruction and maintenance of stormwater reticulation and related infrastructure.

* Actively seek sources of funding for high priority infrastructure projects.

* To apply a balanced engineering/technical view to issues that demands such an approach.

Strategies / Action Plans:

1.7.1.1 Continue to program capital works that improve the effectiveness of the storm-water drainage systems in the towns of the municipality

1.7.1.2 Research best practice methods for the disposal of Stormwater, that is applicable to country towns and rural living

1.7.1.3 Adopt 'Water Sensitive Urban Design Principles' where appropriate

1.7.1.4 Research and monitor forecasts in relation to critical weather events (e.g design/specifications)

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Inspection & Connection Fees	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Maintenance	33,132	2,080	28,042
Interest Charges	0	0	0
Depreciation	52,000	52,000	52,000
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	85,132	54,080	80,042
(Surplus)/Deficit:	85,132	54,080	80,042

Program: **INFRASTRUCTURE**Sub Program: **WASTE****Program Objectives:****Strategic Theme: Infrastructure***The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.***Strategic Plan Reference:**

1.8 Maintenance and improvement of the provision of waste management services to the community

Description & Level of Service:**Strategies / Action Plans:**

1.8.1.1 Continue to be an active participant in the Waste Strategy – South and continue to educate people on reducing waste

1.8.1.2 Continue to review the ongoing operational arrangements for waste management including co-operation with other local government authorities

1.8.1.3 In conjunction with the Waste Advisory Council seek to identify suitable markets for recyclable products

1.8.1.4 Undertake a review of the whole waste management service delivery system regularly

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Waste Transfer Stations - Disposal Fees	6,500	7,362	20,000
Waste Transfer Stations - Sale of Recyclables	0	5,620	5,000
Rates (Est Rates based on \$165 per collection point - prev \$150)	250,800	252,164	273,240
Rates (Woodsdale; Broadmarsh; Tunbridge)	0	0	0
Waste Management Levy (Est based on \$158 & \$52)	452,112	455,274	500,838
Grant- Solar Waste Receptacles / Sale Of Recyclables	0	0	0
Total Revenue:	709,412	720,420	799,078
EXPENDITURE:			
Household Collector Service	250,217	210,901	241,648
Operating Expenses - Oatlands WTS	162,665	119,177	193,232
Operating Expenses - Campania WTS	148,333	120,092	187,092
Operating Expenses - Dysart WTS	151,875	138,605	181,209
Waste Management Plan (incl. SWSA & Rehab)	23,077	37,276	0
Land Tax Payable	0		0
Interest Charges	0		0
Depreciation	12,000	0	22,000
Budget Reduction/Adjustment		0	0
Total Expenditure:	748,167	626,052	825,181
(Surplus)/Deficit:	38,755	-94,368	26,103

Program: **INFRASTRUCTURE**

Sub Program: INFORMATION, COMMUNICATION TECHNOLOGY

Program Objectives:

Strategic Theme: Infrastructure

The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.

Strategic Plan Reference:

1.9.1 Improve access to modern communications infrastructure

Description & Level of Service:

Strategies / Action Plans:

1.9.1.1 Seek opportunities to facilitate the provision of cost effective broadband and mobile telecommunications access across the municipality

Performance Indicators:

Staffing (Equivalent Full-Time):

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Total Revenue:	0	0	0
EXPENDITURE:			
Total Expenditure:	0	0	0
(Surplus)/Deficit:	0	0	0

Program: **GROWTH**Sub Program: **INDUSTRY****Program Objectives:****Strategic Theme: Growth**

The need to increase the population in the municipality to a long term sustainable level and to grow the level of agricultural, commercial and industrial activity, balanced with environmental, heritage and cultural values along with the provision of appropriate services

Strategic Plan Reference:

- 2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands
2.4.2 Increase access to irrigation water within the municipality

Description & Level of Service:**Strategies / Action Plans:**

- 2.4.1.1 Develop opportunities that enhance Southern Midlands role as a focal point for rural activity
2.4.1.2 Support the development of activities in association with servicing the irrigation schemes developments
2.4.1.3 Continue implementation of the Southern Midlands Weed Management Strategy as it related to agricultural land/crown land/roads.
2.4.1.4 Facilitate the development of 'value adding' opportunities in the rural sector through high production agriculture
2.4.1.5 Encourage and facilitate innovation in the rural sector
2.4.2.1 Encourage and promote, development plus production opportunities associated with the new irrigation schemes
2.4.2.2 Support the implementation of irrigation schemes that service locations in the local government area
2.4.2.3 Support the State Governments Economic Development Plan in the growth of services to support the irrigation schemes

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:
Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Tunbridge Dam - Water Lease	2,650	2,655	2,655
Total Revenue:	2,650	2,655	2,655
EXPENDITURE:			
Operating Expenses	0	0	0
Total Expenditure:	0	0	0
(Surplus)/Deficit:	-2,650	-2,655	-2,655

Program: **INFRASTRUCTURE**

Sub Program: **SIGNAGE**

Program Objectives:

Strategic Theme: Infrastructure

The need to maintain, improve and maximise the Community benefit from infrastructure provided by Council.

Strategic Plan Reference:

Description & Level of Service:

Strategies / Action Plans:

Specific Actions:

Increased allowance for materials to provide for improved signage, particularly at Campania and Colebrook.

Performance Indicators:

Staffing (Equivalent Full-Time):

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Maintenance - Signage	6,675	6,727	7,575
Budget Reduction/Adjustment			
Total Expenditure:	6,675	6,727	7,575
(Surplus)/Deficit:	6,675	6,727	7,575

Program: **GROWTH**Sub Program: **RESIDENTIAL****Program Objectives:****Strategic Theme: Growth**

The need to increase the population in the municipality to a long term sustainable level and to grow the level of agricultural, commercial and industrial activity, balanced with environmental, heritage and cultural values along with the provision of appropriate services

Strategic Plan Reference:

2.1.1 Increase the resident, rate-paying population in the municipality

Description & Level of Service:**Strategies / Action Plans:**

2.1.1.1 Seek opportunities to increase the number of subdivisions providing affordable land in areas that can utilise the existing water, sewer and road infrastructure within the framework of the Planning Scheme

2.1.1.2 Investigate the potential of under-utilised Commonwealth, State and Local Government owned land for use and/or development

2.1.1.3 Investigate and pursue innovative responses to residential developments whilst maintaining "village character"

2.1.1.4 Investigate options pertinent to affordable housing

2.1.1.5 Lobby for increased transport services within the municipality and explore alternative transport options

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
	0	0	0
Budget Reduction/Adjustment			
Total Expenditure:	0	0	0
(Surplus)/Deficit:	0	0	0

Program: **LANDSCAPES****Sub Program: HERITAGE****Program Objectives:****Strategic Theme: Landscapes**

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands.

Strategic Plan Reference:

- 3.1.1 Maintenance and restoration of significant public heritage assets
- 3.1.2 Act as an advocate for heritage and provide support to heritage property owners
- 3.1.3 Investigate document, understand and promote the heritage values of the Southern Midlands

Description & Level of Service:**Strategies / Action Plans:**

- 3.1.1.1 Manage the heritage values of Council owned heritage buildings according to affordable best practice
- 3.1.1.2 Work in partnership with the State Government to ensure the strategic long-term management of publicly owned heritage sites HP
- 3.1.1.3 Implement the Oatlands Commissariat Master Plan
- 3.1.1.4 Seek to establish the Oatlands gaol site as an historic/archaeological education centre
- 3.1.2.1 Support and monitor the ongoing development of the Heritage Skills Centre in Oatlands HP
- 3.1.2.2 Facilitate and investigate opportunities for assisting heritage property owners in conserving heritage places alongside sustainable ongoing usage
- 3.1.3.1 Undertake and encourage research & publications on the heritage values of the Southern Midlands
- 3.1.3.2 Undertake the effective heritage interpretation, education and communication programs
- 3.1.3.3 Continue to manage and utilise Council's heritage resource and collections
- 3.1.3.4 Support the occupancy / use of Council owned heritage buildings and spaces by arts & crafts groups who specialise in heritage crafts
- 3.1.3.5 Support the creation of a state authority to develop a strategy and various resource on heritage sites/buildings
- 3.1.3.6 Acknowledgement of the significance of trees in the landscape especially along the Heritage Highway (Midland Highway) and the revegetation where trees have been removed

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Oatlands Gaol - Rental Income	0	0	0
Donations	0	0	0
Grant - NSRF (Commissariat)	0	61,900	0
Total Revenue:	0	61,900	0
EXPENDITURE:			
Staffing	208,330	160,198	236,018
Court House (incl. gen funds for displays/interps etc)	11,097	5,907	12,147
Gaolers Residence	14,747	9,886	15,497
Parattah Railway Station	3,750	1,822	3,490
73 High Street (Roche Hall)	15,397	14,940	16,197
79 High Street (Commissariat)	6,647	3,841	7,197
Heritage Volunteer Program / Archaeological Digs	8,000	0	8,000
Interest Charges	0	0	0
Depreciation	0	0	0
Total Expenditure:	267,968	196,594	298,546
	(Surplus)/Deficit:	267,968	298,546

Program: **GROWTH**Sub Program: **TOURISM****Program Objectives:****Strategic Theme: Growth**

The need to increase the population in the municipality to a long term sustainable level and to grow the level of agricultural, commercial and industrial activity, balanced with environmental, heritage and cultural values along with the provision of appropriate services

Strategic Plan Reference:

2.2.1 Increase the number of tourists visiting and spending money in the municipality

Description & Level of Service:**Strategies / Action Plans:**

2.2.1.1 Seek opportunities to support the development, growth and promotion of a wide range of tourism in the Southern Midlands

2.2.1.2 Seek opportunities to further develop and link heritage tourism opportunities both within and outside the region, including convict sites, the Oatlands Military Precinct and Callington Mill Precinct

2.2.1.3 Support the development of tourism products

2.2.1.4 Work in partnership with other State, Regional and local organisations including Destination Southern Tasmania and the Heritage Highway Tourism Region Association

2.2.1.5 Investigate and encourage the development of a four star accommodation facility (min 30 beds)

2.2.1.6 Support and maintain the relationship with the Heritage Highway Touring Region

2.2.1.7 Embrace and implement the Heritage Highway Destination Action Plan

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18	CURRENT	PROPOSED
	Est.	2017/18 Actual	2018/19 Budget
REVENUE:			
Misc. Income	0	1,332	0
Tourism Funding Program	0	0	0
Commissions on Reservations / Display Fees & Donations	6,000	4,003	0
Grant - Infrastructure Dev Fund (Accomm Facility)	0	16,000	0
Total Revenue:	6,000	21,335	0
EXPENDITURE:			
Heritage Highway Visitor Information Centre	185,863	170,640	0
Tourism (Promotion & Other Council activities)	23,719	561	21,750
Contributions (HHTRA & Destination South)	18,000	18,180	18,200
Special Projects (incl. Marketing Plan)	4,000	10,267	4,000
Grant - Infrastructure Dev Fund (Accomm Facility)	10,000	0	0
Budget Reduction/Adjustment			
Total Expenditure:	241,582	199,648	43,950
(Surplus)/Deficit:	235,582	178,312	43,950

Program: **GROWTH**Sub Program: **BUSINESS****Program Objectives:****Strategic Theme: Growth**

The need to increase the population in the municipality to a long term sustainable level and to grow the level of agricultural, commercial and industrial activity, balanced with environmental, heritage and cultural values along with the provision of appropriate services

Strategic Plan Reference:

- 2.3.1a Increase the number and diversity of businesses in the Southern Midlands
 2.3.1b Increase employment within the municipality
 2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Description & Level of Service:**Strategies / Action Plans:**

- 2.3.1.1 Continue to facilitate and actively promote the development of new business opportunities
 2.3.1.2 Continue to provide support to businesses within the municipality to help ensure their long-term viability and to support them to actively work co-operatively together
 2.3.1.3 Further develop economic opportunities of equine and services in respect of the former Oatlands racecourse
 2.3.1.4 Seek opportunities to support the development of affordable temporary accommodation for seasonal and other workers
 2.3.1.5 Pursue the establishment of regional or statewide facilities that can take advantage of the municipality's central location, accessibility to the State's major road and rail facilities and/or the presence of very large titles affording opportunities for industries requiring large attenuation distances
 2.3.1.6 Develop and promote incentives for businesses to establish and expand in the Southern Midlands
 2.3.1.7 Develop and maintain infrastructure critical for the establishment and retention of business
 2.3.1.8 Develop opportunities and participate in a range of business activities centred on the unique competitive advantage of assets in the Southern Midlands
 2.3.1.9 Maintain support for viable Council business operations such as Heritage Building Solutions and Heritage Education & Skills Centre
 2.3.1.10 Target niche high end food/wine outlets to establish businesses within the Southern Midlands

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Sale of Water (TasWater)	0	421	0
Private Works - Income	221,150	153,034	123,367
Private Works - Stornoway Contract	45,986	37,583	47,366
Callington Mill - Operations	330,000	155,999	160,000
Tas Water - Distributions	152,000	139,739	152,000
Subsidiary - HBS Dividend	10,000	0	10,000
Subsidiaries (HBS & HESC)	765,000	0	765,000
Total Revenue:	1,524,136	486,776	1,257,733
EXPENDITURE:			
Filler Stations - Water Payments (TasWater)	0	0	0
Incentives	0	0	0
Private Works - Expenditure	192,273	124,032	107,276
Stornoway Contract	39,988	38,436	41,188
Subsidiaries (HBS & HESC)	765,000	0	765,000
Risk Management	0	0	0

BUDGET:

	2017/18 Est.	2017/18 Actual	2018/19 Budget
REVENUE:			
Callington Mill - Operations (includes property maintenance)	493,706	315,433	251,189
MEDALS (prev. Oatlands Development Strategy)	7,500	0	7,500
Interest Charges	0	0	1,789
Budget Reduction/Adjustment			
Total Expenditure:	1,498,467	477,901	1,173,942
(Surplus)/Deficit:	-25,669	-8,875	-83,791

Program: **LANDSCAPES**Sub Program: **NATURAL****Program Objectives:****Strategic Theme: Landscapes**

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands.

Strategic Plan Reference:

- 3.2.1 Identify and protect areas that are of high conservation value
3.2.2 Encourage the adoption of "best practice" land care techniques

Description & Level of Service:**Strategies / Action Plans:**

- 3.2.1.1 Continue implementation of the Southern Midlands Weed Management Strategy NRM
3.2.1.2 Implement and monitor the Lake Dulverton Management Strategy and Operational Plan NRM
3.2.1.3 Continue to work co-operatively with the Tasmanian Land Conservancy to add value to the Chauncy Vale Wildlife Sanctuary and to develop a new management document reflecting current best practice
3.2.1.4 Facilitate and encourage voluntary native vegetation conservation agreements to conserve & protect high priority native vegetation communities
3.2.1.5 Use a collaborative approach (through the planning scheme) to recognise and protect values on private land only where:
(i) the land contains natural values Council has deemed to be of high conservation value at the local level,
(ii) existing spatial information provides a reasonable level of surety as the presence of those values,
(iii) the values are not already afforded a reasonable degree of protection by higher levels of government, and
(iv) the patch size is sufficiently large to ensure long term environmental sustainability.
3.2.2.1 Actively pursue grant opportunities & projects in relation to reservation of bushland remnants, weed management, vegetation, and regenerative agricultural techniques NRM
3.2.2.2 Maintain collaborative partnerships with NRM South, DPIPW, and other relevant organisations to deliver on-ground projects

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Chauncy Vale - Gate Donations/ Lake Dulverton Signage	1,500	6,233	2,500
Lake Dulverton - Donations & Signage Charges	1,000	114	1,000
Rental - Chauncy Vale Cottage	4,727	0	0
Reimbursements (Phone - Tenants)	1,500	0	0
Grants - DSG (Tunbridge Landscaping)	0	0	0
Rental - Railway Station Building	0	3,260	0
Chauncy Vale Safety Upgrade	0	18,500	0
Total Revenue:	8,727	28,106	3,500
EXPENDITURE:			
Campania Bush Reserve	2,360	161	2,360
Chauncy Vale Reserve	9,660	35,806	9,660
Weed Management Program	30,000	0	44,122
Landcare Facilitator (incl New Grant Application allocation)	83,684	72,309	83,436
Aquatic Centre	0	4,730	0
Committee (incl. Dulverton Corridor)	22,175	10,250	16,750
Lake Dulverton (Midlands Water Scheme)	16,996	24,749	16,938
Depreciation	0	0	0
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	164,875	148,006	173,266
(Surplus)/Deficit:	156,148	119,899	169,766

Program: LANDSCAPES

Sub Program: **CULTURAL****Program Objectives:****Strategic Theme: Landscapes**

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands.

Strategic Plan Reference:

3.3.1 Ensure that the cultural diversity of the Southern Midlands is maximised

Description & Level of Service:**Strategies / Action Plans:**

3.3.1.1 Identify, and promote the Cultural heritage of the Southern Midlands through festivals and events

3.3.1.2 Continue to implement and update the Southern Midlands Arts Strategy

3.3.1.3 Develop an events and festivals strategy

3.3.1.4 Support the establishment and development of large scale culturally diverse developments and institutions (eg Buddhist Cultural Park etc) in appropriate locations in the Southern Midlands and encourage the State Government to declare such projects as Projects of Regional Significance recognising their scale, importance and the far reaching nature of their potential benefits and impacts

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Community Donation (Avenue of Honour - Kempton)	0	5,000	0
Total Revenue:	0	5,000	0
EXPENDITURE:			
Arts Advisory Committee	0	0	0
Heritage Garden (Callington Mill)	6,600	1,352	6,600
	3,000	0	3,000
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	9,600	1,352	9,600
(Surplus)/Deficit:	9,600	-3,648	9,600

Program: **LANDSCAPES**Sub Program: **REGULATORY****Program Objectives:****Strategic Theme: Landscapes**

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands.

Strategic Plan Reference:

3.4.1 A regulatory environment that is supportive of and enables appropriate development

Description & Level of Service:**Strategies / Action Plans:**

- 3.4.1.1 Continue to support the State Government's Statewide Planning Initiative and to work in co-operation within the Southern Tasmanian region to finalise the Local Provisions Schedule for the Tasmanian Planning Scheme
- 3.4.1.2 Encourage the State Government to provide more direction to the planning system through the introduction of more State Planning Policies, State Planning Directives and common statewide planning scheme provisions
- 3.4.1.3 Make use of the Joint Land Use Planning Initiative (JLUPI) outcomes to develop the local content for the new planning scheme
- 3.4.1.4 Process planning, building and plumbing applications in a timely manner and monitor compliance with the relevant legislation
- 3.4.1.5 Review systems and procedures to ensure that "best value" is being provided in the delivery of customer services
- 3.4.1.6 Ensure staff are adequately resourced and supported to apply consistent, transparent and procedural fairness in pursuing enforcement action in matters of non-compliance

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Subdivision & Development App Fees	75,000	54,063	65,000
Env Health - PPE's, Septic Tank & Food Premises	400	879	750
Building / Plumbing Application Fees	50,000	63,800	70,000
Public Open Space Contributions	0	4,605	0
Total Revenue:	125,400	123,348	135,750
EXPENDITURE:			
Salaries (incl. On-Costs)	502,432	375,640	543,757
Office - Operating Expenses (incl. Legal Fees)	78,601	66,184	83,377
Advertising	20,000	8,503	15,000
Vehicle Costs	54,000	26,759	42,000
Consultancy Costs - EHO; Engineering & Building Surveying	105,445	71,064	100,445
Planning Scheme Development	5,000	0	5,000
Interest Charges	2,887	1,490	2,504
Principal Repayments / Depreciation		0	
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	768,365	549,639	792,083
(Surplus)/Deficit:	642,965	426,292	656,333

Program: LANDSCAPES

Sub Program: **CLIMATE CHANGE****Program Objectives:****Strategic Theme: Landscapes**

The need to maintain, improve and maximise the benefits of the existing heritage, natural and cultural landscapes of the Southern Midlands.

Strategic Plan Reference:

3.5.1 Implement strategies to address the issue of climate change in relation to its impact on Council's corporate functions and on the Community

Description & Level of Service:**Strategies / Action Plans:**

3.5.1.1 Implement priority actions defined in Council's corporate Climate Change Adaption Plan

3.5.1.2 Continue implementation of Council's Climate Change Action Plan

3.5.1.3 Continually improve energy efficiency and assist the Community in energy efficiency initiatives

3.5.1.4 Establish collaborative partnerships with other Councils, key stakeholders and other tiers of government, that strengthen Council's response to climate change

3.5.1.5 Investigate options to potentially develop a Solar Array Panel/bank to generate power to be used at the community level and excess back to the grid

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Commissions - Solar Units	0	0	0
Home Energy Audits	0	0	0
Grants	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Salaries (incl. On-Costs)	11,181	947	10,047
Climate Change Grant Expenditure (Grant rec'd 2011/12)	0	0	
(Grant received 2011/12 - \$20934 - 90%)			
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	11,181	947	10,047
(Surplus)/Deficit:	11,181	947	10,047

Program: LIFESTYLE

Sub Program: **COMMUNITY HEALTH & WELLBEING****Program Objectives:****Strategic Theme:** Lifestyle*The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

4.1.1 Support and improve the independence, health and wellbeing of the community

Description & Level of Service:**Strategies / Action Plans:**

4.1.1.1 Partner with Governments, adjoining Councils and non-government organisations to improve the health and well-being of the Community

4.1.1.2 Encapsulate the issue of safety in all aspects of Community health & well being

4.1.1.3 Construct the best family/children's park on the Midland Highway to encourage visitation to local Oatlands businesses and to support the health & wellbeing of young people in the Community

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Drop-In-Centre (Aquatic Centre)	0	0	0
Rental - Sumo Suits	0	45	0
Communities for Children	0	0	0
Grant - Healthy Comm Initiative	0	0	0
Rural Primary Health / Grants - School Holiday Program	0	0	0
Grant - Men's Shed	0	0	0
Total Revenue:	0	45	0
EXPENDITURE:			
Salaries (incl. On Costs) Youth Development Officer	216,638	207,638	219,376
Operating Costs (incl. Vehicle Costs)	0	0	27,750
Holiday Program	10,000	4,174	10,000
School Community Garden	0	0	0
Communities for Children	0	0	0
Mens Shed	0	7,640	0
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	226,638	219,453	257,126
(Surplus)/Deficit:	226,638	219,407	257,126

Program: LIFESTYLE

Sub Program: **SENIORS****Program Objectives:****Strategic Theme: Lifestyle***The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

4.3.1 Improve the ability of seniors to stay in their communities

Description & Level of Service:**Strategies / Action Plans:**

4.3.1.1 Provide continuing support to the Midlands Multi-Purpose Health Centre (MMPHC)

4.3.1.2 Facilitate assistance for the seniors to stay in their own homes, or with the assistance of Carer & Support organisations in independent living units

4.3.1.3 Provide support for & where appropriate, facilitate the meaningful social engagement and social inclusion of older members of our Community

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Contributions	0	182	0
Insurance - MMPHC Recharge	0	0	0
Recharge - Works	0	0	0
Total Revenue:	0	182	0
EXPENDITURE:			
Insurance - MMPHC	0	0	0
Activities - Seniors	2,500	175	2,500
Interest Charges - Property Purchase (Church St)	0	0	0
Principal Repayments	0	0	0
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	2,500	175	2,500
(Surplus)/Deficit:	2,500	-7	2,500

Program: LIFESTYLE

Sub Program: **CHILDREN & FAMILIES****Program Objectives:****Strategic Theme:** Lifestyle*The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the community

Description & Level of Service:**Strategies / Action Plans:**

4.4.1.1 Monitor the adequacy of current childcare facilities (i.e location, accessibility and number of placements)

4.4.1.2 Take appropriate action to address any shortfalls/deficiencies identified in the provision of family related services across the Southern Midlands

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Maintenance - Oatlands Child Care Centre	0	0	
Operating Grants (Child Care Centres)	2,500	0	2,500
Operating Grant (FDC)	5,000	5,000	5,000
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	7,500	5,000	7,500
(Surplus)/Deficit:	7,500	5,000	7,500

Program: LIFESTYLE

Sub Program: **VOLUNTEERS****Program Objectives:****Strategic Theme: Lifestyle***The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

4.5.1 Encourage community members to volunteer

Description & Level of Service:**Strategies / Action Plans:**

4.5.1.1 Ensure that there is support and encouragement for volunteering

4.5.1.2 Facilitate training programs aimed at providing volunteers with the necessary skills

4.5.1.3 Continue to support volunteers and their respective Community Groups through the Southern Midlands Community Small Grants Program

4.5.1.4 Work with Volunteering Tasmania to refine policies and frameworks that support volunteering throughout the Southern Midlands

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Grant - State Government (DED) - Interest Subsidy	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Community Grants Program	30,000	30,697	30,000
Partnership - Bagdad Community Club	10,000	3,168	10,000
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	40,000	33,865	40,000
(Surplus)/Deficit:	40,000	33,865	40,000

Program: LIFESTYLE

Sub Program: **RECREATION****Program Objectives:****Strategic Theme: Lifestyle***The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the community

Description & Level of Service:**Strategies / Action Plans:**

4.8.1.1 Review and implement the Southern Midlands Recreation Plan

4.8.1.2 Identify opportunities to work in partnership with the Community and the State Government to improve recreational services and activities

4.8.1.3 Maximise the potential use and benefits of the Oatlands Aquatic Centre

4.8.1.4 Maximise the potential for additional recreational facilities for Lake Dulverton (e.g rowing clubs, kayaks, jetty)

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Pool - Admission Fees	10,000	8,046	10,000
Recreation Facilities - User Charges (incl. Aurora reimburs)	8,500	8,054	8,500
Hall Facilities - User Charges (incl. Aurora reimburs)	6,500	8,656	6,500
Grant(s) - State (1st Instalment) and Aust Government	2,300,000	0	1,250,000
Management Committee - Reimbursements	5,000	727	2,000
Total Revenue:	2,330,000	25,483	1,277,000
EXPENDITURE:			
Recreation Grounds (incl. Land Tax Payable)	146,530	131,640	148,289
Swimming Pool	104,948	91,944	106,881
Council Halls	56,907	47,694	50,187
Community Halls	11,210	1,203	11,210
Community Centre - Oatlands	0	7,720	6,720
Topiaries	4,700	909	4,700
Parks & Reserves	107,612	40,595	103,997
Tree Removal	6,000	0	6,000
Interest Payments	36,126	15,457	19,726
Recreation Plan	16,000	0	16,000
Budget Reduction/Adjustment			
Total Expenditure:	490,033	337,161	473,710
(Surplus)/Deficit:	-1,839,967	311,678	-803,290

Program: LIFESTYLE

Sub Program: **ACCESS****Program Objectives:****Strategic Theme: Lifestyle***The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

- 4.6.1a Continue to explore transport options for the Southern Midlands community
4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA)

Description & Level of Service:**Strategies / Action Plans:**

- 4.6.1.1 Be an advocate for improving transport services for those in need within the Community
4.6.1.2 Continue the implementation of Council's Disability Access and Inclusion Plan in meeting the requirements of the DDA
4.6.1.3 Encourage organisations in the Southern Midlands to adopt the 'Access Card' system

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Access Committee	0	0	0
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	0	0	0
(Surplus)/Deficit:	0	0	0

Program: LIFESTYLE

Sub Program: **PUBLIC HEALTH****Program Objectives:****Strategic Theme: Lifestyle***The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

4.7.1 Monitor and maintain a safe and healthy public environment

Description & Level of Service:**Strategies / Action Plans:**

4.7.1.1 Continue to provide school immunisation programs

4.7.1.2 Continue to register and monitor food premises DES

4.7.1.3 Continue to ensure that on-site waste water disposal is effective DES

4.7.1.4 Encourage health professionals, including doctors and nurses, to move to the Southern Midlands

4.7.1.5 Provide continuing support to the Midlands Multi-Purpose Health Centre C&CD

4.7.1.6 Continually raise the awareness of Notifiable Diseases in the Community DES

4.7.1.7 Maintain an Emergency Management Plan for the Southern Midlands local government area that will provide safeguards for the health & safety of the Community

4.7.1.8 Support Council owned cemetery services so they continue to be provided

4.7.1.9 Encourage members of the Community to actively participate in immunisation programs

4.7.1.10 Promote the importance of regular exercise as part of health & wellbeing

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Mens Shed - Grants & Donations	0		0
Cemetery Income	1,500	868	1,500
Immunisation	800	242	500
Grant - Kempton Health Facility	0	0	75,000
Total Revenue:	2,300	1,110	77,000
EXPENDITURE:			
Immunisation Costs	735	0	735
Medical Officer of Health	4,558	0	4,558
Cemeteries - Maintenance	4,800	3,252	4,800
GP Services	0	0	0
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	10,093	3,252	10,093
(Surplus)/Deficit:	7,793	2,143	-66,907

Program: LIFESTYLE

Sub Program: **ANIMALS****Program Objectives:****Strategic Theme: Lifestyle***The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.***Strategic Plan Reference:**

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the community

Description & Level of Service:**Strategies / Action Plans:**

4.9.1.1 Continue dog control, regulatory, licensing and educational programs

4.9.1.2 Continue to conduct a public awareness/education program that informs the community of the need to contain livestock and the associated legal requirements within available resources

4.9.1.3 Continue to provide and maintain animal pounds

4.9.1.4 Encourage the State Government to recognise the feral cat problem as distinct from the escaped/released/straying domestic cat problem and to develop and resource a strategy to meaningfully reduce the number of feral cats that now form a self-sustaining and very large population in rural

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Dog Registration Fees	50,000	37,573	55,000
Infringement Notices	3,000	2,544	3,000
Impounding & Complaint Fees	1,500	461	1,500
Total Revenue:	54,500	40,577	59,500
EXPENDITURE:			
Animal Control Services	103,767	84,028	105,552
Budget Reduction/Adjustment			
Total Expenditure:	103,767	84,028	105,552
(Surplus)/Deficit:	49,267	43,451	46,052

Program: **LIFESTYLE**

Sub Program: **EDUCATION**

Program Objectives:

Strategic Theme: Lifestyle

The need to increase the opportunities for improved health and well-being of those that live in the Southern Midlands.

Strategic Plan Reference:

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands

Description & Level of Service:

Strategies / Action Plans:

4.10.1.1 Develop partnerships increasing educational opportunities within the Southern Midlands for the entire community

4.10.1.2 Provide heritage skills learning opportunities through the Centre for Heritage

4.10.1.3 Continue to work with the schools in the Southern Midlands to address and respond to reform initiatives in a positive manner together

Performance Indicators:

Staffing (Equivalent Full-Time):

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Total Revenue:	0	0	0
EXPENDITURE:			
Budget Reduction/Adjustment			
Total Expenditure:	0	0	0
<i>(Surplus)/Deficit:</i>	0	0	0

Program: **COMMUNITY****Sub Program: CAPACITY AND SUSTAINABILITY****Program Objectives:****Strategic Theme: Community***The need to retain and build on the strong sense of Community that exists within the Southern Midlands.***Strategic Plan Reference:**

- 5.1.1 Build the capacity of the community to help itself and embrace the framework and strategies articulated through social inclusion to achieve sustainability
- 5.1.2 Maintain and strengthen communities in the Southern Midlands

Description & Level of Service:**Strategies / Action Plans:**

- 5.1.1.1 Support Community groups who wish to run and/or develop Community based facilities
- 5.1.1.2 Support Community groups who wish to run and/or develop Community based events
- 5.1.1.3 Continue to provide funding opportunities for Community Groups through the Southern Midlands Community Small Grants Program
- 5.1.1.4 Provide support to Community groups to access grants from a wide range of sources
- 5.1.1.5 Provide support to Community groups in their establishment and on-going development
- 5.1.1.6 Provide support to the Community in addressing major impacts that affect the ability of the Community to work cohesively together
- 5.1.2.1 Increase opportunities for the ability of the aging population to remain in their Communities
- 5.1.2.2 Increase the opportunities for young people to remain in or return to the local Communities they grew up in
- 5.1.2.3 Facilitate the establishment of a Chamber of Commerce in Oatlands/Southern Midlands

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Special Events - Recoveries (Aust Day & ANZAC Centenary)	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Special Events (Festivals etc)	14,525	14,163	14,525
Donations	8,500	4,310	8,500
Grant - Oatlands District Historical Assoc. (Rates equivalent)	900	915	900
Regional Development Campaign	3,000	0	3,000
Community Mens Shed (trf to Public Health - Capacity)			
Grant Exp - Special Events - Aust Day & ANZAC Centenary	0	0	0
Volunteer Recognition Program	1,000	0	1,000
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	27,925	19,388	27,925
(Surplus)/Deficit:	27,925	19,388	27,925

Program: **COMMUNITY**Sub Program: **SAFETY****Program Objectives:****Strategic Theme: Community***The need to retain and build on the strong sense of Community that exists within the Southern Midlands.***Strategic Plan Reference:**

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality

Description & Level of Service:**Strategies / Action Plans:**

5.3.1.1 Work in partnership with the Police to maintain/create a safe Southern Midlands

5.3.1.2 Maintain the Southern Midlands Emergency Management Plan and review every two years

5.3.1.3 Convene the Southern Midlands Emergency Management Committee twice per year

5.3.1.4 Continue to support the Road Accident Rescue Unit (as well as in incidents more generally besides those on roads) in partnership with the State Emergency Service

5.3.1.5 In partnership with the Community, develop Community Safety Initiatives

5.3.1.6 Work in partnership with the Tasmania Fire Service to keep Southern Midlands 'fire safe'

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
MAIB Reimbursements	12,000	5,250	12,000
Ambulance Service - Recoveries	0	0	0
Donations	0	0	0
Total Revenue:	12,000	5,250	12,000
EXPENDITURE:			
Emergency Service Unit	16,175	10,260	16,175
Fire Protection - General	6,800	1,186	6,800
Emergency Management Plan	2,425	0	2,425
Ambulance Service	31,250	15,553	31,250
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	56,650	26,999	56,650
(Surplus)/Deficit:	44,650	21,749	44,650

Program: **COMMUNITY****Sub Program: CONSULTATION & COMMUNICATION****Program Objectives:****Strategic Theme: Community***The need to retain and build on the strong sense of Community that exists within the Southern Midlands.***Strategic Plan Reference:**

5.4.1 Improve the effectiveness of consultation and communication with the community

Description & Level of Service:**Strategies / Action Plans:**

5.4.1.1 Continue to schedule Council meetings in the various districts of the Municipality and continue to make available recordings of Council meetings through the Council website, to enhance the community consultation process

5.4.1.2 Monitor emerging trends in Community engagement

5.4.1.3 Continue to issue the quarterly Council Newsletter for residents and ratepayers

5.4.1.4 Continue to develop and maintain an 'up-to-date' website

5.4.1.5 Embrace innovative approaches to improving communications through 'new media'

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Community Consultation	2,500	335	2,500
Radio Station	4,800	3,326	4,800
Council Newsletters & Reports	12,125	10,595	12,125
Southern Midlands History 2nd Edn			4,000
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	19,425	14,256	23,425
(Surplus)/Deficit:	19,425	14,256	23,425

Program: **ORGANISATION**Sub Program: **IMPROVEMENT****Program Objectives:****Strategic Theme: Organisation***The need to monitor and continuously improve the efficiency and effectiveness of the way the Council provides services to the Community***Strategic Plan Reference:**

- 6.1.1 Improve the level of responsiveness to community needs
- 6.1.2 Improve communication within Council
- 6.1.3 Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system
- 6.1.4 Increase the effectiveness, efficiency and use-ability of Council ICT systems
- 6.1.5 Develop an overall Continuous Improvement Strategy and framework

Description & Level of Service:**Strategies / Action Plans:**

- 6.1.1.1 Maintain a comprehensive automated work order/public enquiry system as well as a complaints system
- 6.1.1.2 Continue to improve and maintain the Council website
- 6.1.1.3 Maintain an up to date profile of the municipal area to assist in identifying community needs
- 6.1.2.1 Maintain an effective employee performance appraisal system that provides employees with recognition for their achievements
- 6.1.3.1 Continue to develop and implement Council's asset management system
- 6.1.4.3 Identify ICT training needs of staff & elected members and seek opportunities to enhance their skills
- 6.1.5.1 Continue the Business Process Improvement Program established within Council

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Headworks Contributions	0	0	0
Water & Sewerage Reform - Transitional Grant	0	0	0
Participating Councils - Contributions (Risk Management)	0	0	0
Total Revenue:	0	0	0
EXPENDITURE:			
Enterprise Bargaining Unit	2,240	0	2,240
Work Practices Review (Risk Management)	5,350	3,624	5,350
Corporate Compliance etc.	0	0	97,394
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	7,590	3,624	104,984
(Surplus)/Deficit:	7,590	3,624	104,984

Program: **ORGANISATION****Sub Program: SUSTAINABILITY****Program Objectives:****Strategic Theme: Organisation***The need to monitor and continuously improve the efficiency and effectiveness of the way the Council provides services to the Community.***Strategic Plan Reference:**

- 6.2.1 Retain corporate and operational knowledge within Council
- 6.2.2 Provide a safe and healthy working environment
- 6.2.3 Ensure that staff and elected members have the training and skills they need to undertake their roles
- 6.2.4 Increase the cost effectiveness of Council operations through resource sharing with other organisations
- 6.2.5 Continue to maintain and improve the level of statutory compliance of council operations
- 6.2.6 Ensure that suitably qualified and sufficient staff are available to meet the communities need
- 6.2.7 Work cooperatively with State and Regional organisations
- 6.2.8 Minimise Councils exposure to risk

Description & Level of Service:**Strategies / Action Plans:**

- 6.2.2.1 Provide regular updates in respect of legislation and best practice WH&S to all Council team members
- 6.2.3.1 Provide access to education and training in order to support elected members in their role
- 6.2.3.2 Provide access to training for employees to ensure that they have the training, skills and knowledge that the need to undertake their jobs in a professional and 'Customer focused' manner
- 6.2.4.1 Identify opportunities for resource sharing with other Councils
- 6.2.4.2 Identify and implement working relationships with the Councils in our sub region across a wide range of operational and support areas
- 6.2.5.2 Maintain the structure and rigor of the Audit Committee in reviewing Council's compliance obligations
- 6.2.6.1 Review staffing levels at development review time
- 6.2.6.2 Ensure that a rigorous recruitment and selection process is undertaken prior to new team members being appointed
- 6.2.7.1 Continue to participate in State and Regional forums, including the LGAT, as well as other appropriate organisations/structures
- 6.2.8.1 Continue to refine Council's Risk Management Strategy/Practices and work within the framework of the MAV Insurance risk management model and ISO 31000 - 2009
- 6.2.8.2 Raise awareness of Local Government elections and encourage people to vote and/or stand for Local Government

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
Rental - Depots (Tas Water)	10,032	20,003	10,032
Rental - 70 High Street, Oatlands	8,710	6,000	8,840
Aurora Reimbursements - 70 High Street, Oatlands	0	0	0
Rental - 73 High Street, Oatlands	7,311	6,551	7,290
Aurora Reimbursements - 73 High Street, Oatlands	5,800	4,637	5,800
Rental - Oatlands Racecourse	1,000	0	1,000
Rental - Tunnack Mail Centre	354	354	361
Rental - Erskine Street, Cemetery	18	18	20
Rental - Town Hall (Misc Uses)	750	1,259	800
Rental - Radio Tower (Glamorgan / Spring Bay)	500	638	700
Rental - Service Tasmania	13,328	14,660	13,595
Rental - NBN Co & v Vodafone (Campania)	20,000	20,902	21,320
Rental - Barrack Street House	8,745	5,727	7,360
Labour On-Costs - Recoveries	500	0	500

BUDGET:

	2017/18 Est.	2017/18 Actual	2018/19 Budget
Works - Minor Reimbursements	500	0	500
General Income Photocopies, Incl. Section 132 & 337 Certificates	45,000	57,948	52,000
Corporate - Minor Reimbursements	300	884	1,000
Total Revenue:	122,848	139,581	131,117
EXPENDITURE:			
Staff Training	27,100	3,218	27,100
Housing (16 Church; 70 High; 16 Barrack)	24,470	7,764	24,470
Risk Management	3,000	5,692	6,000
Council Services	316,342	249,285	348,278
Administration	1,066,465	883,908	1,074,016
Asset Management	50,564	29,015	50,564
Engineering	312,084	245,595	323,278
Strategic Planning	14,450	2,802	14,450
Depreciation (Buildings, Computer & Minor Plant)	381,500	0	381,500
Loan Interest Charges - C/Chamber, Depot & Cap Works Gen	7,851	4,065	6,706
Total Expenditure:	2,203,826	1,431,344	2,256,362
(Surplus)/Deficit:	2,080,978	1,291,763	2,125,245

Program: ORGANISATION

Sub Program: FINANCES

Program Objectives:**Strategic Theme: Organisation**

The need to monitor and continuously improve the efficiency and effectiveness of the way the Council provides services to the Community.

Strategic Plan Reference:

6.3.1 Community's finances will be managed responsibly to enhance the wellbeing of residents

6.3.2 Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation

6.3.3 Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses

Description & Level of Service:**Strategies / Action Plans:**

6.3.1.1 Implementation of the Southern Midlands Council Financial Management Strategy, incorporating the long-term Financial Management Plan

6.3.1.2 Continue to support the Audit Panel to monitor financial risks and the potential impacts on Council's financial position

6.3.2.1 Decisions in relation to borrowing are to be consistent with the Southern Midlands Council Financial Management Strategy

Performance Indicators:**Staffing (Equivalent Full-Time):**

Current:

Proposed:

BUDGET:	2017/18 Est.	CURRENT 2017/18 Actual	PROPOSED 2018/19 Budget
REVENUE:			
State Fire Commission - Collection Fee (4%)	8,385	8,385	8,847
Fire Service Contributions	209,700	211,062	221,342
Debt Collection Recoveries	1,000	13,504	2,500
Insurance Claim Recoveries	0	10,083	0
Interest on Investments	157,000	183,420	177,000
Interest & Penalties (Rates)	82,000	82,946	88,000
General Rates	4,180,379	4,195,730	4,307,321
Australian Gov't - FAGS Grant	3,266,489	1,640,337	3,356,130
Total Revenue:	7,904,953	6,345,467	8,161,140
EXPENDITURE:			
State Levies & Charges - State Fire Commission	209,622	157,217	221,180
State Levies & Charges - Land Tax (3% Inc)	8,585	8,638	9,000
Bank Fees	16,000	12,353	15,000
Debt Collection Costs	10,000	20,913	15,000
Agency Commission Costs	5,000	3,650	5,000
Rate Discounts (Early Payment)	24,500	26,244	27,500
Rate Remissions	4,000	493	4,000
Interest Charges - Misc	0	0	0
Depreciation	0	0	0
Budget Reduction/Adjustment	0	0	0
Total Expenditure:	277,707	229,508	296,680
(Surplus)/Deficit:	-7,627,246	-6,115,960	-7,864,460

**CAPITAL EXPENDITURE PROGRAM
2018/19**

INFRASTRUCTURE

ROAD ASSETS

	Asset Value \$,000	Asset Renewal / Replacement	Asset New / Renewal / Replacement Projects	Grant Funded Projects	Carried Forward	Total Project Cost
WDV Asset Value - 30/6/17	\$ 46,458,079					
Est Annual Depreciation	\$ (1,800,000)	\$ 1,800,000				
WDV Asset Value - 30/6/18	\$ 44,658,079					
Resheeting Program	Roads Resheeting		\$ 450,000			\$ 450,000
Reseal Program	Road Resealing		\$ 500,000			\$ 500,000
	Roads to Recovery TBC		\$ -			\$ -
	- Glen Morey Road (1.0*1000*5*27)		\$ 135,000			\$ 135,000
	- Woodsdale Road (1.0*1000*5*27)		\$ 135,000			\$ 135,000
Reconstruct & Seal	Yarlington Road (Smarts Hill - 150m)				\$ 22,500	\$ 22,500
Construct & Seal (Unsealed Roads)	Blackbrush Road - new seal (400 metres Western End)				\$ 72,000	\$ 72,000
	Huntington Tier (350 metres, Huntington Tier End)		\$ 52,000			\$ 52,000
	- Eldon Road					\$ -
	- Green Valley Road					\$ -
	- Interlaken Road (metres)					\$ -
	- Native Corners Road (metres)					\$ -
	- Rhyndaston Road (township area)					\$ -
	- Yarlington Road (500 metres)					\$ -
Minor Seals (New)	Various Locations (subject to evaluation - Policy)		\$ 20,000			\$ 20,000
	- Wickham (1060 Rhyndaston Road - Priority)		\$ -			\$ -
	- Gloude mans (63 Blackgate Road)		\$ -			\$ -
	Church Road (Brighton Council end)				\$ 10,000	\$ 10,000
	Hasting Street Junction				\$ 14,000	\$ 14,000
Unsealed - Road Widening	Brown Mountain Road (vicinity of Ferniehurst)		\$ 15,000			\$ 15,000
	Native Corners Road (Far end, Widening/Guard Rail)		\$ 20,000			\$ 20,000
	Cliftonvale Road (Cliff section)				\$ 40,000	\$ 40,000
Junction / Road Realignment / Other	Reeve St - Kerb & Gutter (front of Shop)				\$ 25,000	\$ 25,000
	Reeve St - Hall Street to Rec Ground (K&G) - 70 metres				\$ 20,000	\$ 20,000
	- includes a 'V' style Drain - southern side of Rec - 40 mtrs					
	Woodsdale Road - Landslip Area(s) - Engineering Assessment				\$ 9,500	\$ 9,500
	Reeve Street - Footpath (continuation to Hall)		\$ 18,000			\$ 18,000
	Bagdad Primary School - Car Park (Contribution)		\$ 25,000			\$ 25,000
	Main Road, Tunbridge - Kerb / Gutter renewal (incl hotmix - Hall)		\$ 20,000			\$ 20,000
			\$ 1,800,000	\$ 1,390,000	\$ -	\$ 213,000
						\$ 1,603,000
BRIDGE ASSETS	WDV Asset Value - 30/6/17	\$ 17,573,717				
	Est Annual Depreciation	\$ (336,000)	\$ 336,000			
	WDV Asset Value - 30/6/18	\$ 17,237,717				
	Nil				\$ -	\$ -
			\$ 336,000	\$ -	\$ -	\$ -

**CAPITAL EXPENDITURE PROGRAM
2018/19**

		Asset Value \$,000	Asset Renewal / Replacement	Asset New / Renewal / Replacement Projects	Grant Funded Projects	Carried Forward	Total Project Cost
WALKWAYS, CYCLE WAYS & TRAILS							
	Footpaths - General (Program to be confirmed)			\$ 30,000			\$ 30,000
	Bagdad Township						
	- Swan Street (Blackport Rd to Green Valley Rd)					\$ 106,000	\$ 106,000
	Campania Township						
	- Review Management Plan (Site Plan) / Walking Tracks (Bush Reserve)					\$ 5,000	\$ 5,000
	Colebrook Township						
	- Streetscape Plan Development & Implementation (Part)			\$ -		\$ 15,000	\$ 15,000
	Kempton Township						
	- Midlands Highway/Mood Food			\$ -			\$ -
	- Streetscape Plan (Review & Implementation (Part)			\$ 30,000		\$ -	\$ 30,000
	Mangalore Township						
	- Nil			\$ -			\$ -
	Oatlands Township						
	- Nil					\$ -	\$ -
	Tunbridge Township						
	- Streetscape Project (Part Implementation) - 2 yr program					\$ 9,500	\$ 9,500
	Tunnack Township						
	- Nil					\$ -	\$ -
				\$ -		\$ 135,500	\$ 195,500
LIGHTING							
	Esplanade Project (Total Project Cost \$128K) (Year 1 of 2)			\$ 64,000			\$ 64,000
				\$ -		\$ -	\$ 64,000
BUILDINGS							
	WDV Asset Value - 30/6/17	\$ -					
	Est Annual Depreciation	\$ -					
	WDV Asset Value - 30/6/18	\$ -					
	Tunbridge Town Hall Toilets (Contribution)			\$ 10,000			\$ 10,000
				\$ -		\$ -	\$ 10,000

**CAPITAL EXPENDITURE PROGRAM
2018/19**

		Asset Value \$,000	Asset Renewal / Replacement	Asset New / Renewal / Replacement Projects	Grant Funded Projects	Carried Forward	Total Project Cost
DRAINAGE							
	WDV Asset Value - 30/6/17	\$ 3,813,383					
	Est Annual Depreciation	\$ (52,000)	\$ 52,000				
	WDV Asset Value - 30/6/18	\$ 3,761,383					
	Bagdad						
	- Lyndon Road			\$ 15,000			\$ 15,000
	Kempton						
	- Memorial Avenue			\$ 10,000			\$ 10,000
	Oatlands						
	- Barrack Street (towards Mason Street)				\$ 10,000	\$ 10,000	\$ 10,000
	- High St/Wellington Street Junction				\$ 5,000	\$ 5,000	\$ 5,000
	- Queen Anne Street.				\$ 7,500	\$ 7,500	\$ 7,500
			\$ 52,000	\$ 25,000	\$ -	\$ 22,500	\$ 47,500
WASTE							
Waste Management Assets							
	WDV Asset Value - 30/6/17	\$ 73,272					
	Est Annual Depreciation	\$ (22,000)	\$ 22,000				
	WDV Asset Value - 30/6/18	\$ 51,272					
Building Assets							
	WDV Asset Value - 30/6/17	\$ -					
	Est Annual Depreciation	\$ -	\$ -				
	WDV Asset Value - 30/6/18	\$ -					
	Wheelie Bins & Crates			\$ 17,000			\$ 17,000
	Oatlands WTS - General Imp's - incl. Concrete Pad(s)				\$ 25,000	\$ 25,000	\$ 25,000
	Dysart WTS - General Imp's				\$ 20,000	\$ 20,000	\$ 20,000
			\$ 22,000	\$ 17,000	\$ -	\$ 45,000	\$ 62,000
GROWTH TOURISM							
Building Assets							
	WDV Asset Value - 30/6/17	\$ -					
	Est Annual Depreciation	\$ -	\$ -				
	WDV Asset Value - 30/6/18	\$ -					
	Lake Dulverton - Cows				\$ 12,000	\$ 12,000	\$ 12,000
			\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000

**CAPITAL EXPENDITURE PROGRAM
2018/19**

	Asset Value \$,000	Asset Renewal / Replacement	Asset New / Renewal / Replacement Projects	Grant Funded Projects	Carried Forward	Total Project Cost
LANDSCAPES						
HERITAGE						
Building Assets	WDV Asset Value - 30/6/17	\$ -				
	Est Annual Depreciation	\$ -	-			
	WDV Asset Value - 30/6/18	\$ -				
			Callington Mill (Asset Renewals)	\$ 10,000	\$ -	\$ 10,000
			Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)		\$ 6,500	\$ 6,500
			Callington Mill (Tower - Perimeter Fence)			\$ -
Awaiting Estimate			Commissariat (79 High Street)	\$ 101,800	\$ 40,000	\$ 141,800
2018-19 (year 3 of 3)			Oatlands Court House (Stabilisation & Gaol Cell)	\$ 3,000	\$ 5,000	\$ 8,000
			Oatlands Gaol - Minor Capital Works		\$ 5,000	\$ 5,000
Wood Stove (Women's Kitchen)			Oatlands Gaol - Wingwall Completion	\$ 15,000		\$ 15,000
\$15K - excluded			Oatlands Gaol - Aluminium Temporary Steps (Entrance)	\$ 3,500		\$ 3,500
			Heritage Building (Key Card System)		\$ 15,000	\$ 15,000
			Roche Hall - Forecourt (Interps - Planning Condition of Approval)	\$ 40,000	\$ -	\$ 40,000
			Roche Hall - External Painting (exl. Gutters; fascias & soffits)	\$ 15,000		\$ 15,000
			Kempton Watch House (Fitout)		\$ 7,500	\$ 7,500
			\$ -	\$ 188,300	\$ 79,000	\$ 267,300
NATURAL						
Building Assets	WDV Asset Value - 30/6/17	\$ -				
	Est Annual Depreciation	\$ -	-			
	WDV Asset Value - 30/6/18	\$ -				
Committee to Fund			Chauncy Vale - Improvements	\$ 15,000		\$ 15,000
			Mahers Point - Landscape Plan	\$ 25,000		\$ 25,000
\$40 K Requested			Dulverton Walkway Upgrade			\$ -
\$5 K Requested			Callington park - BBQ Replacemnts	\$ 5,500		\$ 5,500
			\$ -	\$ 45,500	\$ -	\$ 45,500
REGULATORY						
Building Assets	WDV Asset Value - 30/6/17	\$ -				
	Est Annual Depreciation	\$ -	-			
	WDV Asset Value - 30/6/18	\$ -				
			Kempton Council Chambers - Chambers (restoration works)	\$ 35,000	\$ 11,500	\$ 46,500
			Kempton Council Chambers - Office Furniture & Equipment	\$ 8,400		\$ 8,400
			\$ -	\$ 43,400	\$ 11,500	\$ 54,900

**CAPITAL EXPENDITURE PROGRAM
2018/19**

**LIFESTYLE
ACCESS**

All Buildings (Priority Approach - Year 3 of 5)

Asset Value \$,000	Asset Renewal / Replacement	Asset New / Renewal / Replacement Projects	Grant Funded Projects	Carried Forward	Total Project Cost
		\$ 50,000			\$ 50,000
	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

PUBLIC HEALTH

Kempton Community Health Facility

		\$ 125,000	\$ 75,000		\$ 200,000
	\$ -	\$ 125,000	\$ 75,000	\$ -	\$ 200,000

RECREATION

Building Assets

WDV Asset Value - 30/6/17 \$ -
 Est Annual Depreciation \$ -
 WDV Asset Value - 30/6/18 \$ -

Recreation Committee \$ 30,000
 Oatlands Aquatic Centre \$ 750,000
 Kempton Hall - external repainting \$ 15,000
 Hall - Mangalore (Replace Gutters and Roofing) \$ 18,000
 Rec Ground - Campania (Nets) \$ 45,000
 Rec Ground - Kempton (Grandstand - Rails & Seating Upgrade) \$ 10,000
 Rec Ground - Kempton (Lighting) \$ 10,000
 Rec Ground - Mt Pleasant (Upgrade Toilets) \$ 13,000
 Rec Ground - Parattah (Facility Development) \$ 14,000
 Tunbridge Park - Perimeter Fence (Safety) \$ 7,500

AB

Balance of Funding (as advised to Committee)

		\$ 30,000			\$ 30,000
		\$ 750,000	\$ 1,250,000		\$ 2,000,000
		\$ 15,000		\$ 35,000	\$ 50,000
		\$ 18,000			\$ 18,000
		\$ 45,000			\$ 45,000
		\$ 10,000			\$ 10,000
		\$ 10,000			\$ 10,000
				\$ 13,000	\$ 13,000
				\$ 14,000	\$ 14,000
				\$ 7,500	\$ 7,500
	\$ -	\$ 878,000	\$ 1,250,000	\$ 69,500	\$ 2,197,500

COMMUNITY

CAPACITY & SUSTAINABILITY

Levendale Community Centre
 Memorial Avenue - Interps

				\$ 8,000	\$ 8,000
		\$ 15,000		\$ -	\$ 15,000
	\$ -	\$ 15,000	\$ -	\$ 8,000	\$ 23,000

SAFETY

Building Assets

WDV Asset Value - 30/6/17 \$ -
 Est Annual Depreciation \$ -
 WDV Asset Value - 30/6/18 \$ -

Road Accident Rescue Unit

		\$ 3,000			\$ 3,000
	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000

**CAPITAL EXPENDITURE PROGRAM
2018/19**

ORGANISATION
SUSTAINABILITY

ADMINISTRATION

		Asset Value \$,000	Asset Renewal / Replacement	Asset New / Renewal / Replacement Projects	Grant Funded Projects	Carried Forward	Total Project Cost
Building Assets	WDV Asset Value - 30/6/17	\$ 12,224,163					
	Est Annual Depreciation	\$ (275,000)	\$ 275,000				
	WDV Asset Value - 30/6/18	\$ 11,949,163					
	Council Chambers - Building Improvements			\$ 6,500		\$ 4,000	\$ 10,500
	Council Chambers, Oatlands (Works Office)			\$ 5,000			\$ 5,000
	Floor Coverings			\$ 6,000			\$ 6,000
Office Furniture & Equipment	WDV Asset Value - 30/6/17	\$ 163,740					
	Est Annual Depreciation	\$ (34,500)	\$ 34,500				
	WDV Asset Value - 30/6/18	\$ 129,240					
Computer Software	WDV Asset Value - 30/6/17	\$ 116,703					
	Est Annual Depreciation	\$ (33,000)	\$ 33,000				
	WDV Asset Value - 30/6/18	\$ 83,703					
	Computer System (Hardware / Software)			\$ 38,000		\$ 4,000	\$ 42,000
	Telephone / Comms System			\$ 20,000		\$ 35,000	\$ 55,000
	Town Hall (General - Incl. Office Equip/Furniture)			\$ 8,400		\$ -	\$ 8,400
	Computers/Phones - Councillors			\$ 21,000			\$ 21,000
	Photo Reframing			\$ -		\$ 3,000	\$ 3,000
	Council Chambers - Damp Issues & Stonemasonry			\$ -		\$ 15,000	\$ 15,000

WORKS

Building Assets	WDV Asset Value - 30/6/17	\$ -					
	Est Annual Depreciation	\$ -	\$ -				
	WDV Asset Value - 30/6/18	\$ -					
Quote \$231,900	Kempton Depot - External Painting					\$ 10,000	\$ 10,000
	Depot Development (Amentities & Records Storage)			\$ 278,000		\$ 80,000	\$ 358,000
Minor Plant	WDV Asset Value - 30/6/17	\$ 55,227					
	Est Annual Depreciation	\$ (11,000)	\$ 11,000				
	WDV Asset Value - 30/6/18	\$ 44,227					
	Minor Plant Purchases			\$ 9,500			\$ 9,500
	Radio System			\$ 2,000			\$ 2,000

**CAPITAL EXPENDITURE PROGRAM
2018/19**

		Asset Value \$,000	Asset Renewal / Replacement	Asset New / Renewal / Replacement Projects	Grant Funded Projects	Carried Forward	Total Project Cost
Plant, Machinery & Equipment	WDV Asset Value - 30/6/17	\$ 2,427,125					
	Est Annual Depreciation	\$ (264,000)	\$ 264,000				
	WDV Asset Value - 30/6/18	\$ 2,163,125					
	Plant Replacement Program Refer separate Schedule (Trade Allowance - \$251K)			\$ 770,000			\$ 770,000
	Light Vehicles (Net Changeover) (Trade Allowance - \$102K)			\$ 210,000			\$ 210,000
				\$ 617,500	\$ 1,374,400	\$ -	\$ 151,000
							\$ 1,525,400
	GRAND TOTALS			\$ 2,827,500	\$ 4,288,600	\$ 1,325,000	\$ 747,000
							\$ 6,360,600