

SOUTHERN  
MIDLANDS  
COUNCIL



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 27<sup>th</sup> June 2018  
10.00 a.m.

Municipal Offices, 85 Main Street, Kempton

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## **PUBLIC COPY ATTACHMENTS**

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|----------------------|--|
| <b>Item 4.1</b>      | Draft Council Meeting Minutes – 23 <sup>rd</sup> May 2018                  |
| <b>Item 4.2</b>      | Draft Special Council Meeting Minutes – 13 <sup>th</sup> June 2018         |
| <b>Item 4.3.1</b>    | Draft Minutes – Waste Strategy South – 28 <sup>th</sup> May 2018           |
| <b>Item 4.2.2</b>    | STCA Quarterly Reports – December 2017 / March 2018                        |
| <b>Item 17.2.4</b>   | Business Continuity Plan<br>ICT Business Continuity Disaster Recovery Plan |
| <b>Item 17.2.5</b>   | Draft Strategic Plan 2018-2027   |
| <b>Item 17.2.6.1</b> | Letter dated 13 June 2018 and attached informal Petition(s)                |
| <b>Item 17.3.2</b>   | 2018/19 Operating & Capital Budget   |



Dear Sir/Madam

## NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

**Date:** Wednesday, 27<sup>th</sup> June 2018  
**Time:** 10.00 a.m.  
**Venue:** Municipal Offices, 85 Main Street, Kempton

I certify under s.65(2) of the *Local Government Act 1993* that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

### ***Councillors please note:***

- A Citizenship Ceremony will be held for Mrs Tracy Watson at approximately 10.30 a.m.
- Public Question Time has been scheduled for 12.30 p.m.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Tim Kirkwood', written in a cursive style.

Tim Kirkwood  
**GENERAL MANAGER**

# OPEN COUNCIL AGENDA

## 1. PRAYERS

Rev Dennis Cousens to recite prayers.

## 2. ATTENDANCE

## 3. APOLOGIES

## 4. MINUTES

### 4.1 Ordinary Council Minutes

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 23<sup>rd</sup> May 2018, as circulated, are submitted for confirmation.

| DECISION             |          |              |
|----------------------|----------|--------------|
| Councillor           | Vote FOR | Vote AGAINST |
| Mayor A E Bisdee OAM |          |              |
| Dep. Mayor A O Green |          |              |
| Clr A Bantick        |          |              |
| Clr R Campbell       |          |              |
| Clr E Batt           |          |              |
| Clr D F Fish         |          |              |
| Clr D Marshall       |          |              |

### 4.2 Special Council Minutes

The Minutes of the Special meeting of Council held on the 13<sup>th</sup> June 2018, as circulated, are submitted for confirmation.

| DECISION             |          |              |
|----------------------|----------|--------------|
| Councillor           | Vote FOR | Vote AGAINST |
| Mayor A E Bisdee OAM |          |              |
| Dep. Mayor A O Green |          |              |
| Clr A Bantick        |          |              |
| Clr R Campbell       |          |              |
| Clr E Batt           |          |              |
| Clr D F Fish         |          |              |
| Clr D Marshall       |          |              |

## 4.2 Special Committees of Council Minutes

### 4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Lake Dulverton & Callington Park Management Committee – 25<sup>th</sup> June 2018  
(*Note: Minutes will be provided on 26<sup>th</sup> June 2018 following the meeting.*)

#### RECOMMENDATION

**THAT the minutes of the above Special Committee of Council be received.**

| DECISION             |          |              |
|----------------------|----------|--------------|
| Councillor           | Vote FOR | Vote AGAINST |
| Mayor A E Bisdee OAM |          |              |
| Dep. Mayor A O Green |          |              |
| Clr A Bantick        |          |              |
| Clr R Campbell       |          |              |
| Clr E Batt           |          |              |
| Clr D F Fish         |          |              |
| Clr D Marshall       |          |              |

### 4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement.

- Lake Dulverton & Callington Park Management Committee – 25<sup>th</sup> June 2018

#### RECOMMENDATION

**THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.**

| DECISION             |          |              |
|----------------------|----------|--------------|
| Councillor           | Vote FOR | Vote AGAINST |
| Mayor A E Bisdee OAM |          |              |
| Dep. Mayor A O Green |          |              |
| Clr A Bantick        |          |              |
| Clr R Campbell       |          |              |
| Clr E Batt           |          |              |
| Clr D F Fish         |          |              |
| Clr D Marshall       |          |              |

#### 4.3 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)

##### 4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meetings (including JA Committees), as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.
- Southern Tasmanian Councils Authority (Waste Strategy South) – Minutes of meeting held 28<sup>th</sup> May 2018.

#### RECOMMENDATION

**THAT the minutes of the above Joint Authority Meetings be received.**

| DECISION             |          |              |
|----------------------|----------|--------------|
| Councillor           | Vote FOR | Vote AGAINST |
| Mayor A E Bisdee OAM |          |              |
| Dep. Mayor A O Green |          |              |
| Clr A Bantick        |          |              |
| Clr R Campbell       |          |              |
| Clr E Batt           |          |              |
| Clr D F Fish         |          |              |
| Clr D Marshall       |          |              |

##### 4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Section 36A of the Local Government Act 1993 provides the following;

#### **36A. Annual reports of authorities**

(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.

(2) The annual report of a single authority or joint authority is to include –

- (a) a statement of its activities during the preceding financial year; and
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and
- (c) the financial statements for the preceding financial year; and
- (d) a copy of the audit opinion for the preceding financial year; and
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.

Section 36B of the Local Government Act 1993 provides the following;

#### **36B. Quarterly reports of authorities**

(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.

(2) The quarterly report of the single authority or joint authority is to include –

- (a) a statement of its general performance; and
- (b) a statement of its financial performance.

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Quarterly Reports for December 2017 and March 2018.

**RECOMMENDATION**

**THAT the quarterly reports of the above Joint Authority be received.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

## 5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

Two workshops have been held since the last Ordinary Meeting.

One workshop was held on the 21<sup>st</sup> May 2018 at the Council Chambers, Oatlands commencing at 9.30 a.m.

**Attendance:** Mayor A E Bisdee OAM, Deputy Mayor A O Green, Cllrs A Bantick, E Batt, B Campbell, D Fish & D Marshall.

**Apologies:** Nil.

**Also in Attendance:** T Kirkwood & A Benson.

The purpose of the workshop was to consider and review the draft 2018/2019 Operating Budget.

Specific notes recorded:

- Review of draft Operating Budget to Long-Term Financial Management Strategy
- General Rate – percentage Rate Increase – draft Budget based on a 1.9% increase in the General Rate
- Buildings (Public Toilets) Program – review service arrangements for Colebrook and Campania
- Waste Management Levy – increase in proposed annual charge(s) to recognise recycling deposit costs;
- Household Collection Charge – as above
- Further consideration to be given to an allocation for communication(s)
- Rate remission (Oatlands District Historical Society) – written application required

The Workshop concluded at approximately 11.45 a.m.

The Second workshop was held on the 13<sup>th</sup> June 2018 at the Council Chambers, Oatlands commencing at approximately 10.00 a.m.

**Attendance:** Mayor A E Bisdee OAM, Deputy Mayor A O Green, Cllrs A Bantick, E Batt, B Campbell, D Fish & D Marshall.

**Apologies:** Nil.

**Also in Attendance:** T Kirkwood, A Benson, J Lyall & C Pennicott.

The purpose of the workshop was to:

1. 2018/19 draft Operating Budget – further consideration of the Waste Management Program following receipt of advice from the Glenorchy City Council regarding increase in landfill disposal fees; and
2. Consideration of the draft 2018/19 Capital Works Program.

The outcome of both workshops are reflected in the 2018/19 Budget Documents which are submitted for endorsement as part of this Meeting Agenda.

The Workshop concluded at approximately 12.00 noon.

## **RECOMMENDATION**

**THAT the information be received.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

## 6. COUNCILLORS – QUESTION TIME

### 6.1 QUESTIONS (ON NOTICE)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice.

It states:

*(1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

*(2) An answer to a question on notice must be in writing.*

The following questions were submitted by Clr R Campbell on the 20<sup>th</sup> June 2018.

#### **Q1. How many SMC owned buildings have been converted to 100 per cent to LED lighting?**

*General Manager's response:*

*Whilst substantial progress has been made in converting all lighting to LED in both the Oatlands and Kempton Council Chambers, there is a number of light fittings which remain and will be converted at the time of replacement.*

*In terms of other SMC owned buildings, a number of these are outside the control of Council (e.g. Management Committees) and there has been insufficient time to confirm the status of these buildings.*

#### **Q2. How many SMC owned buildings have not been converted to 100 per cent LED lighting?**

*General Manager's response:*

*Refer response to Question 1.*

#### **Q3. The "Pioneer Wall" re motion as passed by Council when will it be implemented as per motion?**

*General Manager's response:*

*Clr Campbell refers to a 'Notice of Motion which was submitted to the Council Meeting held 25<sup>th</sup> July 2012.*

*The following is an extract from the Minutes of that meeting:*

*"Clr B Campbell has submitted the following motion:*

#### **10.1 Roche Hall – Existing Site where Arch is located**

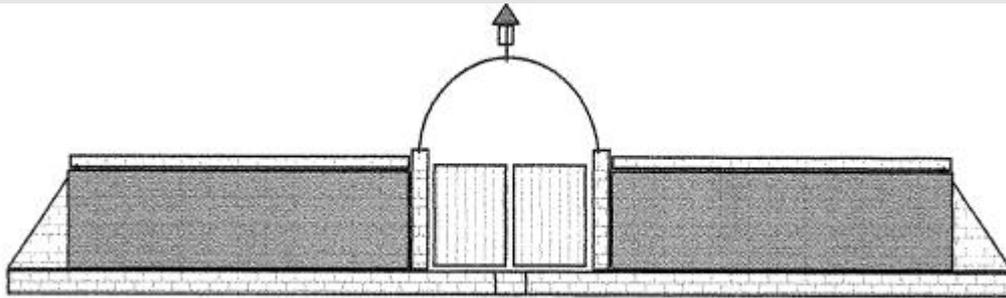
“THAT the following proposal be put to the people through public consultation meetings and via Southern Midlands News, Community Radio etc.”

Proposal:

Due to the restoration of the old goal it is understandable that the arch be returned to the goal that means a blank space in front of Roche Hall, if this space is left with no replacement of interest to the people Council will have to face the people and their comments may well be fiery.

“When the arch is returned to the goal it be replaced with a “Pioneer (or settlers) Memorial Wall” (or arch) built with genuine sandstone. A large percentage of the stones would carry the name of a pioneer (this would include free settlers, convicts, military etc that settled in the area (before 1899) this area became known as the Oatlands Municipality.

Each stone carrying a name would be paid for by descendants of the “Pioneer” and would carry name / date of settlement in the area and place of living. (Thus reducing the cost to Council to build the wall.) The gates of the current arch can be retained and installed in the wall.



#### **C/12/07/017/19093 DECISION**

Moved by Clr B Campbell, seconded by Deputy Mayor M Jones OAM

“THAT a Pioneer Memorial Wall be included as an option to replace the existing Arch, which is to include the possibility of incorporating a plaque to convey the history of the Roche Hall property (Interpretation Sign).

#### **CARRIED**

*Councillors will note that the suggestion of a ‘Pioneer Memorial Wall’ was only an option to be considered. To date Council has yet to formally consider and/or endorse a preferred design option. It should be noted that an alternative option of simply a relatively low-height sandstone retaining wall was also submitted by a number of interested community representatives.*

*In the absence of an allocated budget, neither options have been progressed to a final design stage. This is now proposed for 2018/19 recognising that a budget has been allocated for approval in the draft 2018/19 Capital Works Program.*

## 6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

### **“29. Questions without notice**

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
  - (i) another councillor; or*
  - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations –*  
*except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.”

## 7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

## 8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

| DECISION             |          |              |
|----------------------|----------|--------------|
| Councillor           | Vote FOR | Vote AGAINST |
| Mayor A E Bisdee OAM |          |              |
| Dep. Mayor A O Green |          |              |
| Clr A Bantick        |          |              |
| Clr R Campbell       |          |              |
| Clr E Batt           |          |              |
| Clr D F Fish         |          |              |
| Clr D Marshall       |          |              |

## 9. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Mayor A E Bisdee OAM to invite questions from members of the public in attendance.

### 9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER  
REGULATION 16 (5) OF THE LOCAL GOVERNMENT  
(MEETING PROCEDURES) REGULATIONS 2015**

Nil.

**11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**11.1 DEVELOPMENT APPLICATIONS**

Nil.

**11.2 SUBDIVISIONS**

Nil.

**11.3 MUNICIPAL SEAL (Planning Authority)**

**11.3.1 COUNCILLOR INFORMATION: - MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS**

Nil.

**11.4 PLANNING (OTHER)**

Nil.

## 12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

### 12.1 Roads

**Strategic Plan Reference – Page 14**

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipality.

Nil.

### 12.2 Bridges

**Strategic Plan Reference – Page 14**

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

### 12.3 Walkways, Cycle ways and Trails

**Strategic Plan Reference – Page 14**

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

### 12.4 Lighting

**Strategic Plan Reference – Page 14**

1.4.1a Ensure Adequate lighting based on demonstrated need.  
1.4.1b Contestability of energy supply.

Nil.

### 12.5 Buildings

**Strategic Plan Reference – Page 15**

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

### 12.6 Sewers

**Strategic Plan Reference – Page 15**

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

### 12.7 Water

**Strategic Plan Reference – Page 15**

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

## 12.8 Irrigation

**Strategic Plan Reference – Page 15**

1.8.1 Increase access to irrigation water within the municipality.

Nil.

## 12.9 Drainage

**Strategic Plan Reference – Page 16**

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

## 12.10 Waste

**Strategic Plan Reference – Page 17**

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

## 12.11 Information, Communication Technology

**Strategic Plan Reference – Page 17**

1.11.1 Improve access to modern communications infrastructure.

Nil.

## 12.12 Officer Reports – Infrastructure & Works

### 12.12.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

**Author:** MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

**Date:** 22 JUNE 2018

#### ROADS PROGRAM

One Grader is working in the Levendale/Woodsdale area. The second Grader is working in the Bagdad area. An external hire Grader is working in the Campania area.

There are some verge clearing operations being undertaken on Stonehenge Road and Swanston Road.

Kerb and gutter for Tunbridge has been poured and backfilling will commence next week.

Town and general maintenance is continuing in all other areas.

#### Waste Management Program

All new operating arrangements are working well.

#### QUESTIONS WITHOUT NOTICE TO MANAGER, WORKS & TECHNICAL SERVICES

#### RECOMMENDATION

**THAT the Infrastructure & Works Report be received and the information noted.**

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

## 13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

### 13.1 Residential

**Strategic Plan Reference – Page 18**

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

### 13.2 Tourism

**Strategic Plan Reference – Page 19**

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

### 13.3 Safety

**Strategic Plan Reference – Page 31**

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

### 13.4 Business

**Strategic Plan Reference – Page 20**

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

### 13.5 Industry

**Strategic Plan Reference – Page 21**

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

### 13.6 Integration

**Strategic Plan Reference – Page 21**

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 14.1 Heritage

#### Strategic Plan Reference – Page 22

|       |  |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets.                         |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners.           |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

#### 14.1.1 HERITAGE PROJECT PROGRAM REPORT

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 21 JUNE 2018

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Continued works at the Oatlands Commissariat and 79 High Street. Archaeological work has been completed and final fitout works to the cottage are nearing completion. Kitchenettes have been fitted to both buildings. Joinery works to the cottage are complete and cladding of the commissariat skillion commenced using on-site pit-sawn timbers.
- Beginning processing of artifacts excavated from the Oatlands Commissariat site.
- Michelle Webster (current temporary Youth Development Officer) has been engaged across the Heritage Projects and Community and Corporate Development teams (8 hours a week) to manage the process of community use of 79 High Street and the commissariat.
- The Beacon project is progressing in conjunction with Brighton and Derwent Valley Councils, including geo-locating beacon sites, final image selection and attending meetings at Handbuilt Creative (the app developer) to see the provided content working within the trial app. Simon Blight and Alan Townsend are being hired to Brighton and DVC to manage their components of the project parallel with Southern Midlands.
- Printing of written material for Oatlands swipe card access system (promotion/instructions/ logos). Subject to a final resolution of a technical difficulty, the system will go-live on 1<sup>st</sup> July 2018.
- Finalisation of content for interpretation panels at the Kempton Memorial Avenue.
- Continuing research on Anglican Churches in the Southern Midlands. Fielding a high number of public enquiries on church and cemetery sales.
- Liaison with SMC's Community and Corporate Development team on the upcoming Heritage Festival in August.

- Providing assistance with the 'Cows in the Lake' and Kempton Memorial Avenue Anniversary projects.
- Continued discussions with university stakeholders for a 2019 archaeological field program at a Southern Midlands convict site.
- Preparations for a forthcoming Artist in Residence residency.
- Simon Blight has been on leave for part of the month.
- Brad Williams is continuing to work on a major Heritage Buildings Solutions job on secondment up to 2 days per week on a cost recovery basis.
- Going forward, Brad Williams is to extend his role into the statutory assessment of development applications for heritage places/precincts under the Southern Midlands Interim Planning Scheme 2015. A referral process is currently being drafted in conjunction with Development and Environmental Services and active applications assessed.

Heritage Projects program staff have been involved in the following Heritage Building Solutions and Heritage Education and Skills Centre activities:

- Note that future reports to Council on the operations of the Centre for Heritage at Oatlands will not be through the Heritage Projects report.

## RECOMMENDATION

**THAT the Heritage Projects Report be received and the information noted.**

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

## 14.2 Natural

### Strategic Plan Reference – Page 23/24

- |       |   |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques.   |

### 14.2.1 LANDCARE UNIT – GENERAL REPORT

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 19 JUNE 2018

**ISSUE:** Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- Helen Geard and Maria Weeding have been busy with Kempton Streetscape matters. This has included ordering and collecting from nurseries the native trees to be planted as ‘in fill’ at the top end of the recreation ground (where a few other native plants exist already). 15 roses for the entrance to the Kempton Council building were purchased and planted. They will complement the other rose plants on the other side of the pathway.
- The draft landscape plan for the area on the foreshore known as the ‘Pine Tree Area’ has been out for public consultation. The comments will go the Lake committee on Monday 25<sup>th</sup> June 2018. See committee minutes for details.
- Maria Weeding and Helen Geard placed pine bark at the former sheep yards at Callington Park.
- The recreation ground fence is progressing at Kempton. The Streetscape Group will meet again in mid July 2018.
- Council’s Weeds Officer Sandy Leighton continues with her work. The following is a summary of activities from 15<sup>th</sup> May to 18<sup>th</sup> June 2018 (*details provided by S Leighton*).

#### Enquiries

- 3 (Stemless thistle, Pampas grass).
- Stemless thistle identification and list of registered herbicides sent to Rodney & Justin Jones and Kimbra Carnes.
- Report of pampas grass at 2 new locations.

#### Site visits

Total of property visits = 6

1. “Charlton Park” Melton Mowbray site visit with lessee Rodney Jones - stemless thistle located;
2. “Green Timbers” surveyed with owner Kimbra Carnes to check the old original record from 6/12/2002 for stemless thistle – none found;
3. “Mt Vernon” site visit with manager Emma Boon to check records for nodding thistle – several suspect plants located, need to revisit in spring/ summer when flowering;

4. “Kewstoke” site visit with owner Peter Hazel to check ‘unusual’ thistle. Saffron thistle identified;
5. Oatlands – visited and spoke with landowner re: pampas grass, provided identification & control information;
6. Tunnack – visited and spoke with landowner re: pampas grass, provided identification & control information.

### **Emerging weed issues**

#### **Stemless thistle at Melton Mowbray**

- Only location in Tasmania;
- Original location from 2002 record probably marked on a paper map and very inaccurate/ incorrect coordinates calculated as “Green Timbers”, however during thistle interview Rodney Jones described a different thistle at “Charlton Park” next door to Green Timbers – where stemless thistle is on a hilltop (1 acre);
- Lessee doing biannual control and has reduced concentration of infestation to scattered over 1 acre.

### **Database update**

- Cotton, Saffron and Nodding thistle information and mailing lists updated from farmer interviews.
- Stemless thistle and pampas grass databases updated.

### **Mapping**

- Working meeting with Graham Green to compile mapping of current thistle data (up to 23 April). Entered into Council’s GIS.
- Updated stemless thistle and pampas grass records, maps done.

### **Thistle interviews**

- Contact details finally sourced for two thistle experts – Rod Hancl, Roberts Limited and Ben Leditschke, Proadvice.
- Landholder cotton/ saffron/ nodding thistle interviews continue (6 interviews & 10 properties).
- More properties identified, currently sourcing maps and contact details.

### **Input into draft Statutory Weed Management Plans**

- Reviewed draft plans and associated zonings for 32 species declared under the *Weed Management Act 1999* last year (16 heath species, 15 weeds of national significance and holly).
- With input from Helen Geard and Maria Weeding, prepared a submission to DPIPWE.

### **Input into Southern Midlands NRM Strategy**

- Updated weeds section to reflect findings since September 2017, including development of tables of Zone A and Zone B declared weeds for the municipality.

**RECOMMENDATION**

**THAT the Landcare Unit Report be received and the information noted.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

## **14.2.2 PROPOSED POLICY (DRAFT) – MANAGEMENT OF TREES ON COUNCIL LAND**

**Author:** DEPUTY GENERAL MANAGER (ANDREW BENSON)

**Date:** 9 JUNE 2018

**Enclosure:**

*Draft Policy Version 3 - Management of Trees on Council Land*

### **ISSUE**

Council is desirous of establishing a policy to facilitate the consideration of managing trees in public spaces on Council land. A number of draft versions of the policy have been provided for Council's consideration, however Council have sought to constantly refine the document prior to it going out for public consultation.

### **BACKGROUND**

Council, at its meeting held in March 2018, received a presentation by Mrs D Wilson concerning a tree that was removed from the High Street in Oatlands. This matter was also the subject of a *Councillor's Question with Notice* during Councillor's Question time, from Cllr Campbell. In response to those matters the following resolution was passed:

*"THAT Council:*

- 1. As a matter of priority, proceed to draft a Street Tree Policy; and*
- 2. As part of this process, consider the need to develop an accompanying By-Law."*

Further, Council at its meeting in April 2018 considered a preliminary draft (version 1) of the Management of Trees on Council Land policy, with a number of suggestions for refinement being received during the meeting. Those elements were included within the document (draft version 2) presented at the May 2018 Council meeting.

At the May 2018 meeting, Council staff were asked to encompass additional amendments within a final version of the policy, further, any suggestions received from Councillors, during the ensuing period, prior to the policy being circulated were asked to be included in the draft version which is to be circulated out of session in readiness of a decision at the June 2018 meeting.

### **DETAIL**

The proposed Policy draft version 3, is presented for Council's consideration as a starting point in the development of a document for Community Consultation.

### **RECOMMENDATION**

Submitted for discussion prior to initiating a public comment period.

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

**ENCLOSURE**

*Agenda Item 14.2.2*



Council Policy

DRAFT VERSION 3

**MANAGEMENT OF TREES ON COUNCIL LAND POLICY**

Approved by:

DRAFT V3

Approved date:

Insert date

Review date:

Insert date

**A. INTRODUCTION**

**1. Context**

Street and reserve trees contribute to the appearance of a place through their aesthetic value by providing identity and character. In addition, trees positively contribute to the environment by absorbing heat, providing shade, reducing solar radiation, providing habitat to fauna and flora, utilising storm water runoff, maximising carbon storage and assisting in air purification.

Healthy street trees provide a community with many valuable benefits that can be measured in tangible terms, namely;

- *Economic Benefits* - Street trees make a broad economic contribution to the economic vitality of the community by presenting an image of a progressive liveable town. Trees contribute to the enhancement of real estate values, attract tourists and contribute to making our townships and villages desirable places to live and work. Studies have shown that the presence of trees within or around urban residences can increase property values.
- *Social Benefits* - Trees contribute to the mental and physical health of our community by providing green scenery that has been shown to speed up patient recovery in hospitals and reduce stress generally. Street trees and parklands with tree plantings provide a great place to exercise or relax, providing natural areas for activities such as walking, cycling, jogging, picnics and quiet reflection.

Street trees provide psychological benefits, with aesthetically pleasing surroundings aiding increased enjoyment from everyday life and a greater sense of meaningful connection between people and the natural environment.

- *Stormwater Management* - Trees slow stormwater runoff, reducing the volume of water that must be managed in built-up areas. Trees reduce stormwater flows by intercepting rainwater on leaves, branches and trunks. This in turn slows the movement of water into drainage channels and streams. Stormwater volume is further reduced because intercepted water soaks into the soil or evaporates into the atmosphere.

The net effect is a reduction in peak flows and potential flooding, a critical issue during heavy rains. During light rains, trees provide benefits by promoting soil permeability to facilitate infiltration into the soil and groundwater recharge. Reducing impervious surfaces and increasing tree cover promotes the movement of water into the water table.

- *Microclimates* - Street trees assist the amelioration of climates at the microclimatic level, and help mitigate the impact of human-created 'heat islands' associated with paved areas. Street trees have been acknowledged as improving both air and water quality within the street environment. They help reduce pollution through the direct absorption of gaseous contaminants such as ozone, sulphur dioxide and nitrogen dioxide, and through the interception and deposition of particulate matter onto their leaf surfaces. Through shading and atmospheric cooling trees lower temperatures.



Council Policy      DRAFT VERSION 3  
**MANAGEMENT OF TREES ON COUNCIL LAND POLICY**

Approved by:                      DRAFT V3  
Approved date:                    Insert date  
Review date:                        Insert date

For Council to sustain this contribution, it must plan for and manage all stages of a tree's life from planting through to maintenance and eventual removal and replacement.

The community generally accepts that street trees are highly desirable and can transform streets into an aesthetically pleasing spaces. Nevertheless, quite serious problems can arise if careful thought is not given to both the types of trees selected for street planting and their location. Trees may become dangerous over time and can pose a risk to personal safety and property depending on their location. In addition, essential services such as sewerage, public mains and private drains/septic tanks can be blocked by tree roots. Both overhead and underground electricity and water supplies can be interrupted and street infrastructure such as kerbing and footpaths can be damaged. If trees are not adequately managed this can lead to injury, considerable inconvenience, expense and ill feeling both to property owners and to public utilities.

## 2. Purpose

This policy is directed at establishing a framework/guide for managing trees planted on Council streets and public land, or other naturally grown trees of significance. It will assist in determining acceptable levels of risk through the development of a tree risk management program while recognising and promoting the value of trees in contributing to the amenity of the Southern Midlands, in both streets as well as recreation grounds and reserves. Well-developed maintenance programs for public trees are important for maintaining tree health, ensuring that public safety is not compromised, and protecting infrastructure from damage. This policy outlines current directions for the management and maintenance of trees on Council land.

## 3. Objectives

The objectives of tree management are to enhance the landscape, to maintain a safe and sustainable canopy, and to conserve the natural environment. This management responsibility involves adopting a systematic approach to reducing the risk of injury to people and damage to property to levels that are considered acceptable in accordance to Council's policies and practices, and includes:

- a. Developing and implementing a tree management program that, for example, includes such criteria as:
  - i. Identifying trees that represent a significant consequence if they fail.
  - ii. Ensuring that trees in high use areas are regularly inspected for hazards that could pose a risk to public safety.
  - iii. Ensuring that trees are routinely pruned with the aim of protecting public utilities, enhancing public safety and amenity, and improving or maintaining tree health and facilitating pedestrian and vehicle movements.
  - iv. Complying with approved fire management strategies and plans.
  - v. Complying with relevant Australian standards.
- b. Establishing an effective maintenance program and arboricultural work practices that address issues relating to risk, health and replacement of trees. The maintenance program may, for example include such criteria as:



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**MANAGEMENT OF TREES ON COUNCIL LAND POLICY**

Approved by: DRAFT V3  
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- i. Identifying trees of significance.
- ii. Adhering to a replacement tree strategy – planned and reactive.
- iii. Giving priority in pruning to trees in areas of high public use, such as streets, car parks, shopping areas and picnic areas. This may include carrying out formative pruning of young trees in the first five years following planting, removing or reducing multiple leaders on young trees when they are considered a potential future hazard, pruning trees to avoid interference with power lines, street signs, street lights and other services or removing lower branches up to a height of 3 to 5 metres in order to give clear pedestrian and traffic access and clear sight lines, particularly for vehicles entering and leaving driveways, or approaching intersections.
- iv. Adhering in pruning to Australian Standards (AS/NZ 4373).

## B. PLANNING, PLANTING AND MAINTAINING

### Village Areas

1. Planning - Trees will be selected in accordance with any existing approved street and landscape plans. In the absence of a plan, they are to be consistent with the general tenor of the existing streetscape and comply with the requirements of the tree risk management program. In particular, trees to be planted on nature strips and trees on public land that are within 15 m of a building or public walkway are to be of a species that:
  - a. provides a shade canopy in summer;
  - b. grows, or can be kept to, a maximum height of 10m;
  - c. are not prone to interfere with overhead, above or below ground infrastructure; and
  - d. can have a clear trunk to 2.5m when mature.
  - e. are sensitive to maintaining existing significant views from the surrounding area. In new developments, developers may, at the discretion of Council, be required to ensure that a landscape plan is prepared, implemented and maintained for a period of 3 years in accordance with this policy.
2. Planting - Trees will be planted in accordance with approved arboricultural work practices having regard to maintenance program requirements. Council will be solely responsible for the planting of trees to ensure the agreed objectives are met. Any requests from the public to plant trees will be considered by Council in the context of this policy and if approved will be carried out under the direction of Council if members of the public wish to be involved.
3. Maintaining - Tree maintenance will be carried out in accordance with the maintenance program and approved arboricultural work practices. Inspecting trees regularly ensures that structural defects and/or other risk factors are identified and dealt with in a timely and targeted manner in accordance with a recognised risk assessment method. The pruning, removal and replacement of trees on nature strips and public land will be undertaken by Council. All tree surgery work will be carried out by qualified Council staff or their contractors. When a member of the public is concerned about the safety or health of a particular tree on public land, a site visit is arranged and the tree assessed. Clearing from private property of vegetation which overhangs footpaths, right of ways etc., is the responsibility of the property owner. If the owner does not undertake the necessary work Council will and a charge will be negotiated.



Council Policy

DRAFT VERSION 3

## MANAGEMENT OF TREES ON COUNCIL LAND POLICY

Approved by:  
Approved date:  
Review date:

DRAFT V3  
Insert date  
Insert date

### Natural Areas

Natural Area vegetation communities will be managed to conserve and enhance the habitat, conservation, biodiversity and recreational amenity values of those communities, whilst minimising risks.

1. Planning - Trees to be planted in natural areas are to be local provenance seedlings, where possible, as a means of replacing trees when revegetating disturbed natural areas. Any future plan for a natural area will have regard to existing Land Management Plans, approved Fire Management Strategies and local area Activity Plans. Community input will be sought in the development of plans.
2. Planting and Maintaining - Planting and maintenance work will be carried out in accordance with approved plans and approved arboricultural work practices. Volunteers may be involved in undertaking this work under Council supervision.

### C. REMOVAL AND PRUNING

This removal policy applies only to trees on Council land that are not subject to a Natural Area Assets Code or Historic Heritage Code under the current Planning Scheme or other statutory obligation. Notwithstanding this provision any tree that reaches an unacceptable level of risk which constitutes an actual risk to pedestrians and/or vehicular movement will be removed or have necessary remedial work undertaken.

1. *Retention and Removal* - A conservative approach is adopted towards the removal of live trees on public land. However, healthy trees will be removed if they are an actual risk to public safety or property, including infrastructure. Additionally, trees can be removed if they do not conform to an approved streetscape or landscape plan, subject to availability of funds. Otherwise healthy trees will be considered for removal only if they pose a significant concern to an adjacent property owner. The grounds can include:
  - a. Unsuitability of the tree to the immediate residential area,
  - b. Shading causing solar access issues,
  - c. Maintaining existing significant views from the surrounding area ,
  - d. The tree has reached an unacceptable level of risk as raised by adjacent residents,
  - e. Significant nuisance caused by shedding material,
  - f. A tree will be removed if it is dead or in irreversible decline unless particular circumstances warrant its retention.

Prior to removal Council will give consideration to whether the:

- a. tree is listed on the natural heritage register or has historical significance;
- b. tree is part of a significant native community identified in the Natural Assets Inventory, or under the Rare and Threatened Species Protection Act;
- c. tree is recognised as part of a heritage site listed under the planning scheme or the Historic Buildings Register;



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Approved by: DRAFT V3  
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- d. tree is recorded as to be retained on an approved Master Streetscape Plan; Landscape Plan, or Land Management Plan;
- e. tree is required to be retained as part of a development approval;
- f. provisions of the Planning Scheme prohibit the removal;
- g. tree is within an area covered by the Regional Forests Agreement;
- h. tree is located on Land leased by Council, e.g. Crown Land, where the land owner's authority is required; and
- i. the extent of neighbourhood opposition to the removal of a tree.

Trees will not be removed solely for reasons such as:

- a. adjacent landowner preference for no street tree or for a different species;
  - b. complaints about appearance (unless these are related to very poor tree health);
  - c. complaints about small quantities of leaf litter or twigs; or
  - d. complaints relating to tree roots protruding above the ground or 'competing with lawns'. If it is necessary to remove individual living trees from nature strips, regardless of whether the tree was planted by the Council or the adjacent landowner, the adjacent landowner will be consulted as to the reasons why the tree is to be removed. Where a group of trees is to be removed, the level of consultation will be more extensive. Where the removal of a street tree is necessitated for reasons associated with a redevelopment of a block it will be replaced with a new tree of an appropriate species in a similar location.
2. *Process for Removal and Pruning* - Where a request for pruning and/or removal of trees is made and there is an actual risk issue, the tree will be dealt with immediately. If the tree is on an imminent future year replacement schedule or does not conform to an approved plan, the availability of funds and the relative priority will determine when the tree is removed.

In other cases, the following process will be undertaken:

- a. A Request for Tree Removal or Pruning Application is to be made by the adjacent landowner and must cite one or more of the reasons set out in Section C 1 above.
- b. The validity of those reasons is to be assessed by Council Officers within 30 days from the date of the receipt of a Request for Tree Removal or Pruning Application, before any provisional approval or refusal is granted. The assessment, where appropriate, will include a risk analysis.
- c. In making that assessment, Council Officers may seek advice from contracted professionals with appropriate expertise (including, where relevant, professional arborists - holding a Certificate 4 or above in arboriculture and hold a qualification in tree risk assessment), and are to consult with neighbours and those likely to be affected.
- d. Once the assessment is completed, Council Officers will issue a Notice of Intent to Approve or Refuse the Tree Removal or Pruning Application.
- e. Such Notice will be placed on the tree for public exhibition for not less than fourteen days. Community members will then be able to complete a Application for Retention if they feel strongly that the trees should be retained.
- f. The Notice, together with the completed assessment, the advice (if any) obtained from contracted professionals, and with the results of neighbourhood consultation along with any Applications for Retention is to be reported in the following Council Weekly Briefing Bulletin.



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- g. To enable Councillors, by Motion on Notice, to overturn the Notice of Intent to Approve or Refuse, no tree is to be removed until four weeks have elapsed from the publication of the Officers' recommendation in the Weekly Briefing Bulletin.
- h. If the Notice of Intent to Approve or Refuse is not overturned by Council within four weeks, an approval/refusal will be issued by the General Manager, or his delegate.
3. Where a Council tree impinges on an adjoining property, be it branches or roots the property owner shall formally advise Council of the issue. Council will within 30 days undertake an investigation and determine a course of action to remedy the issue, then formally advise the property owner. Council or its Contractors will undertake any action required as a response to the investigation. The property owner shall not undertake the works.
4. If a private tree impinges on public space, the private land owner must prune the tree after receiving a formal notice from Council to undertake the works.

#### D. REPLACEMENT

1. *Replacement* - Tree replacement is an important part of the maintenance of the public landscape. The timely replacement of dead or missing trees in newly developed landscapes, regular replacement of established trees, and replanting programs that follow the removal of ageing trees ensures that the original landscape design intent is not only initially achieved but is also retained for future generations. The community will be informed about the reasons for replacement where appropriate.
2. *Ageing trees* - Ageing trees in parks and streetscapes are subject to strategic tree replacement programs. Parks and streets where ageing trees need to be removed and replaced are identified and subject to funding, these sites are included on the annual tree replacement program. This ensures that the original landscape design intent is retained for future generations. The community will be informed about the reasons for removal where appropriate.
3. *Routine Tree Replacement* - Trees in parks or streets that have been removed for the reasons above or are missing are recorded and routinely replanted in a later planting season. This procedure ensures that the original landscape design intent is retained as plants mature. Depending on the availability of funding, missing trees are replaced with the same or similar in accordance with an arborists recommendations.

#### E. WILFUL DAMAGE

Wilful damage to trees on Council land will be treated in the same manner as damage to other Council assets. Where sufficient evidence exists of wilful damage it may be reported to Tasmania Police.

### 14.2.3 MAINTENANCE AND RISK MITIGATION, ESPLANADE RADIATA PINE OATLANDS

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 27 JUNE 2018

**Enclosure:**

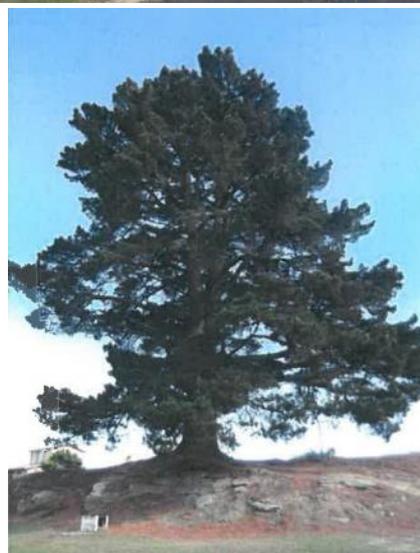
*Arboricultural Assessment – Element Tree Services - Barrack Street Pine, Oatlands*

#### ISSUE

Council to consider management of the radiata pine tree on the Esplanade/Barrack Street, Oatlands.

#### DETAIL

At the corner of Barrack Street and the Esplanade is a 150yr+ old radiata pine tree which forms an important part of the designed landscape of Oatlands and has landmark qualities.



The tree is pictured as an immature specimen in an 1884 photograph of Oatlands and is thought to be one of the oldest specimens in Tasmania.



Excerpt from a c1884 panorama of Oatlands (State Library of Tasmania PH30-1-2969).



Excerpt from an undated (c1900) panorama of Oatlands – note that the advanced trees now on Mary's Island are not visible, making the tree in question older than those. (Companion to Tasmanian History).

Given the age of the tree and the landscape qualities, careful consideration needs to be given to managing the heritage values and landscape contribution of the tree, but also considering the overriding safety aspects of its retention and the fact that the tree has a finite life in any case.

Concern has been raised by the Works and Technical Services program regarding the safety of the tree, given the high use of the area and the age of the tree. In May 2013 a condition assessment of the tree was undertaken, which provided the following data:

|                 |  |
|-----------------|--|
| <i>Species:</i> | <i>Pinus radiata</i>   |
| <i>Age:</i>     | <i>Mature</i>  |
| <i>Height:</i>  | <i>30m+</i>  |
| <i>Health:</i>  | <i>Good</i>  |
| <i>Defects:</i> | <i>Bifurcation of stem, overly heavy and over extended branches.</i>                 |
| <i>Risk:</i>    | <i>Low</i>   |
| <i>Works:</i>   | <i>Deadwood, cable brace main leaders, weight reduce north eastern low laterals.</i> |
| <i>Life:</i>    | <i>15-20 years.</i>  |

The recommended works were undertaken consequent to that report was received including a temporary brace being installed in the upper crown in 2016. With five years passing since the initial report and inspection it is pertinent to reconsider the future of the tree given some concerns expressed.

Alastair Hodgman of Elementree Tree Services was commissioned to undertake an assessment of the tree. His report is provided here as Enclosure A. That report considered the risk ratings of the tree and concludes/recommends:

- *That the tree has a viable lifespan of 10-20 years.*
- *In its current situation, the tree poses a risk in the upper tolerable region.*
- *To reduce risk, the area below the tree could be barriered off to reduce human occupation.*
- *If the tree is to be retained, the cable that is currently installed requires replacement.*
- *In the short term, a new tree should be planted in this location to ensure sound succession of the treescape.*

## **RISK IMPLICATIONS**

There is no doubt that if a tree is considered to have a high or intolerable risk that mitigation measures must be undertaken, particularly in a highly trafficked area. Such mitigation may involve complete removal. It must also be acknowledged that trees have a finite life and will require removal eventually.

The Elementree report concludes that the risk posed by the tree is in the 'upper tolerable' range, meaning that there is the risk can be managed and remain as low as reasonably practicable for the remaining lifespan of the tree (10-20 years). Recommendations to reduce the risk include:

- Cordoning off the area below the tree on the lake foreshore to prohibit camping directly under the tree.
- Removing the concrete block fire barbeque beneath the tree to discourage active use (note this is not mentioned in the report but conveyed verbally by Alister Hodgman subsequent to the report submission).
- Installing an arboriculturally specific brace in the crown to the tree to further mitigate risk.

## PUBLIC RELATIONS IMPLICATIONS

The removal of advanced trees that contribute to the landscape values of Oatlands has been a contentious and emotive issue in the past. If the tree is to be removed, there is likely to be public opinion. Maintenance of the tree is likely to be less controversial.

## COST IMPLICATIONS

Elementree Tree Services has quoted \$1,160 to install the recommended brace, which would require replacement in around 8 years (note that the tree has a [projected life of 10-20 years, so after 8 years a similar cost would be incurred).

The cost of the replacement planting as recommended by Elementree would be negligible. Should Council wish to remove the tree, the estimated cost is \$10,000+ (plus traffic management costs).

## RECOMMENDATION

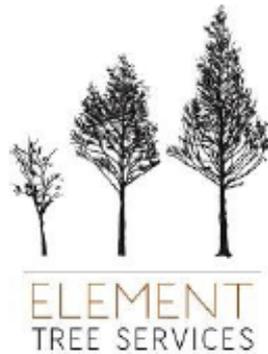
**THAT the following actions be taken:**

- **Signage and/or rocks/bollards be installed on the Esplanade roadside which prohibit/preclude camping under the tree;**
- **The barbecue be removed or relocated to limit congregation under the tree;**
- **Elementree Tree Services (or other contractor) be engaged to undertake the bracing works;**
- **That a replacement planting be established as soon as practicable of the species and in the location recommended by Elementree; and**
- **That the health and condition of the tree be re-assessed periodically, but no later than 10 years' time (i.e. 2028).**

**NOTE: Should Council decide that the removal of the tree is a desired option, then a further report to Council will need to be submitted to the July meeting which fulfils the process and requirements of the Draft MANAGEMENT OF TREES ON COUNCIL LAND POLICY V3.**

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

**ENCLOSURE A**  
*Agenda Item 14.2.3*



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# ARBORICULTURAL ASSESSMENT

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Barack Street Pine, Oatlands

13<sup>th</sup> June 2018

For: Brad Williams  
Manager Heritage Projects  
Southern Midlands Council

Via email: [bwilliams@southernmidlands.tas.gov.au](mailto:bwilliams@southernmidlands.tas.gov.au)

**Alister Hodgman**  
Diploma (Hort/Arb)  
QTRA Register User: 3743

Element Tree Services  
23 King Street  
Bellerive  
Tas 7018  
ph.: 0417144192  
[alister@elementtree.com.au](mailto:alister@elementtree.com.au)

Arboricultural Assessment  
Barrack Street Pine, Oatlands

### 1. Terms of Reference

This report was requested by Brad Williams to assess a mature pine growing on the corner of the Esplanade and Barrack Street, Oatlands. The tree was inspected from the ground on the 7<sup>th</sup> of June 2018. This report will discuss those findings and make recommendations for the management of this tree.



Fig. 1 - a aerial image of the site highlighting the tree which is subject to this report. Image courtesy of Listmap.

### 2. Background

In late December 2016, I was engaged to install a brace between the two main leaders of this tree. I was under the impression that this brace was a temporary measure as it was to be removed when contractors could get on site in early 2017.

### 3. Site Findings

The mature radiata pine (*Pinus radiata*) is located on an embankment separating the two roads. Crown components extend over vehicle/pedestrian access and are within striking distance to power lines to the north.

Two large trunks develop from approximately 2m and include a significant volume of bark within their attachment. This attachment is producing reaction wood around the defect, suggesting that the tree is adjusting to its current loads.

The temporary bracing remains in place, but its condition was not ascertained. Due to it not being an arboricultural specific product, it is not suitable for long term retention within this tree.

Arboricultural Assessment  
 Barrack Street Pine, Oatlands

The crown has developed a bias towards the Esplanade which is commonly occupied with camping vehicles. It appears there has been some pruning in this direction, focusing on tip reduction.

### 3. Risk Assessment

The Quantified Tree Risk Assessment<sup>1</sup> method was used to determine the risk of harm posed by this tree. The following table will evaluate the most probable failure types for this tree in its current situation.

\*Pedestrian movement under the tree is expected to be reduced in strong wind events, when the probability of failure is expected to be at its highest.

| Target       | Tree Part | Target Range             | Part Range (dia.) | Probability of Failure (POF) | Risk of Harm (ROH) |
|--------------|-----------|--------------------------|-------------------|------------------------------|--------------------|
| Vehicles     | Trunk     | 4700 - 480 movements/day | >450 mm           | 5                            | 1/400,000          |
| Vehicles     | Branch    | 4700 - 480 movements/day | 100 mm - 25 mm    | 6                            | <1/1,000,000       |
| Pedestrians* | Trunk     | 7 hr - 2 hr              | >450 mm           | 5                            | <1/1,000,000       |
| Pedestrians* | Branch    | 7 hr - 2 hr              | 100 mm - 25 mm    | 6                            | <1/1,000,000       |
| Human        | Trunk     | Constant - 2.5hr's Day   | >450 mm           | 5                            | 1/40,000           |
| Human        | Branch    | Constant - 2.5hr's Day   | 100 mm - 25 mm    | 6                            | <1/1,000,000       |

Most of the failure scenarios posed by this tree are considered broadly acceptable, but two risks were identified as being in a tolerable range.

The greatest risk of harm is posed by whole trunk failure impacting a parked vehicle (camper/caravan) on the Esplanade side of the tree.



Fig. 2 - the point of bifurcation as seen looking to the west. Although the inclusion is significant, support can be achieved by installing a cable in the upper crown.

<sup>1</sup> For further information please visit Quantified Tree Risk Assessment (QTRA) - [www.qtra.co.uk](http://www.qtra.co.uk)

Arboricultural Assessment  
Barrack Street Pine, Oatlands

#### 4. Discussion

In its current situation, I expect that this tree has a landscape life expectancy of approximately 10 – 20 years. In saying this, I would complete some maintenance on this tree to ensure the risk can be properly managed and remains as low as reasonably practicable.

From a management perspective, I would look at how the tree interacts with its targets. I suspect that the most probable failure type is the stem closest to the Esplanade. If some basic fencing (or rocks) were installed beneath the tree to limit human occupation, there would be an automatic reduction of risk.

Combined with this work, I would reinstate the existing brace with an arboricultural specific cabling system. I would recommend that a dynamic cable is installed between the two main leaders in a similar location to the existing site. I would use the 8 tonne Tree Guard system with built in overload slings. Traditionally a cable system would have to be inspected annually, but this system can be inspected by council staff from the ground, as the overload sensors are clearly visible.

If this system were installed in the pine, I would expect it to have a life of 8 years, before its replacement is required.

I would not install a steel cable in this tree due to the significance of the fault. As the steel system is static, it has the potential to shock load the hardware, which may possibly cause it to fail.

Looking forward, this tree will require removal at some stage. I strongly encourage council to investigate a tree strategy which recognises the value of succession planting. The conifers are a significant element of European settlement and this should be recognised through the introduction of new trees to offset their eventual removal.

Regardless of what decision is made regarding the future of the subject specimen, I would plant a replacement radiata pine to the south-east of the existing tree (fig. 3).



Fig. 3 – the cross indicates an approximate planting location.

Arboricultural Assessment  
Barrack Street Pine, Oatlands

Radiata pine is not sold for ornamental use as it is seen as a significant weed issue. Forestry Tasmania sell small seedlings (30cm tall) from their Perth nursery. This could be directly planted inside a tree guard or grown on in a tree bag to reach a more mature size.

### 5. Cost Implications

I expect the cost to replace the cable would be \$1160. The price would cover the supply and install of the 8 tonne tree guard system.

Although I do not undertake tree removal, in my experience, I expect the cost would be more than \$10,000. I assume the company completing the works would require traffic management and partial road closures, so the tree can be safely removed.

### 6. Conclusion

- In its current situation, the tree poses a risk in the upper tolerable region.
- To reduce risk, the area below the tree could be barriered off to reduce human occupation.
- If the tree is to be retained, the cable that is currently installed requires replacement.
- In the short term, a new tree should be planted in this location to ensure sound succession of the treescape.

Yours sincerely,



Alister Hodgman

Arboricultural Assessment  
 Barrack Street Pine, Oatlands

Appendix 1 – QTRA thresholds

| Thresholds  | Description  | Action   |
|-------------|--|--|
| 1/1 000     | <b>Unacceptable</b><br>Risks will not ordinarily be tolerated  | <ul style="list-style-type: none"> <li>Control the risk</li> </ul>   |
|             | <b>Unacceptable</b><br>(where imposed on others)<br>Risks will not ordinarily be tolerated   | <ul style="list-style-type: none"> <li>Control the risk</li> <li>Review the risk</li> </ul>  |
| 1/10 000    | <b>Tolerable</b><br>(by agreement)<br>Risks may be tolerated if those exposed to the risk accept it, or the tree has exceptional value | <ul style="list-style-type: none"> <li>Control the risk unless there is broad stakeholder agreement to tolerate it, or the tree has exceptional value</li> <li>Review the risk</li> </ul>                            |
|             | <b>Tolerable</b><br>(where imposed on others)<br>Risks are tolerable if ALARP  | <ul style="list-style-type: none"> <li>Assess costs and benefits of risk control</li> <li>Control the risk only where a significant benefit might be achieved at reasonable cost</li> <li>Review the risk</li> </ul> |
| 1/1 000 000 | <b>Broadly Acceptable</b><br>Risk is already ALARP   | <ul style="list-style-type: none"> <li>No action currently required</li> <li>Review the risk</li> </ul>  |

### 14.3 Cultural

**Strategic Plan Reference – Page 24**

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

### 14.4 Regulatory (Other than Planning Authority Agenda Items)

**Strategic Plan Reference – Page 25**

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

### 14.5 Climate Change

**Strategic Plan Reference – Page 25**

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

## 15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

### 15.1 Community Health and Wellbeing

**Strategic Plan Reference – Page 26**

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

### 15.2 Youth

**Strategic Plan Reference – Page 26**

4.2.1 Increase the retention of young people in the municipality.

Nil.

### 15.3 Seniors

**Strategic Plan Reference – Page 27**

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

### 15.4 Children and Families

**Strategic Plan Reference – Page 27**

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

### 15.5 Volunteers

**Strategic Plan Reference – Page 27**

4.5.1 Encourage community members to volunteer.

Nil.

### 15.6 Access

**Strategic Plan Reference – Page 28**

4.6.1a Continue to explore transport options for the Southern Midlands Community.

4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

### 15.7 Public Health

Nil.

## 15.8 Recreation

**Strategic Plan Reference – Page 29**

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

## 15.9 Education

**Strategic Plan Reference – Page 29**

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

**15.10 Animals**

**Strategic Plan Reference – Page 29**

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

Nil.

## 16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

### 16.1 Retention

**Strategic Plan Reference – Page 30**

5.1.1 Maintain and strengthen communities in the Southern Midlands.

#### 16.1.1 ANGLICAN DIOCESE OF TASMANIA – SALE OF CHURCH AND CEMETERY PROPERTIES

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 JUNE 2018

**Enclosure:**

*Correspondence received from the Anglican Diocese of Tasmania which has four parts:*

- a) Covering Letter which details the purpose that the funds will be used for; the consultation process; and commentary in relation to Cemeteries;*
- b) Redress Proposal Process;*
- c) List of properties that may be sold; and*
- d) Fact Sheet – Redress Fund.*

### ISSUE

1. To report on the outcomes of the public meeting held 29<sup>th</sup> May 2018; and
2. To consider the resolution passed at that meeting in terms of Council providing support to facilitate and consolidate a submission to the Anglican Diocese aimed at retaining as many heritage Churches and cemeteries as possible by the Church (or the community).

### BACKGROUND

A public meeting was convened by the Southern Midlands Council (Tuesday evening 29<sup>th</sup> May 2018) at the Victoria Memorial Hall, Kempton to discuss the future of Anglican Churches and Cemeteries in the Southern Midlands. The meeting was held due to the level of community interest (and concern) regarding the proposed sale of churches and cemeteries.

Approximately 130 people attended, which included a significant number of persons from the Central Highlands region. Central Highlands Council Mayor Loueen Triffitt was present at the meeting. Whilst the Central Highlands is a different local government area, parts of the Central Highlands Council are within the Southern Midlands Anglican Parish where there are similar proposals to sell off Anglican Church properties.

The following was resolved unanimously at the meeting:

1. That this meeting condemn the current proposal by the Anglican Church to sell 8 of the 9 Anglican Churches (and cemeteries) in the Southern Midlands Council area;
2. That the Southern Midlands Anglican Parish Synod representatives be directed to vote against the proposal at the Synod Meeting scheduled for 1<sup>st</sup> and 2<sup>nd</sup> June 2018;

3. That the Southern Midlands and Central Highlands Councils be requested to work in conjunction with each other to facilitate and consolidate a submission to the Anglican Diocese aimed at retaining as many heritage Churches and cemeteries as possible by the Church (or the community). This submission is to be based on input and feedback from community groups and interested members of the community; and
4. That a further public meeting be conducted if necessary to provide a report on further developments in respect to this matter.

Note: The decision to include involvement of the Central Highlands Council recognised that a significant number of persons that attended the meeting were from the Central Highlands region and that parts of the Central Highlands Council are within the Southern Midlands Anglican Parish where there are similar proposals to sell off Anglican Church properties.

The Hon Peter Gutwein MHA also addressed the meeting and spoke in relation to the current *Burials and Cremations Act 2002*. He detailed the State Government's intention to review this legislation which will include a public consultation process. It is envisaged that the review will certainly strengthen the provisions contained within the Act with respect to Cemetery management, and place significant and additional obligations on cemetery managers, including a more robust assessment in terms of who can be approved as a cemetery manager.

## DETAIL

In reference to the resolution, and in particular the two Councils providing the required support, it is unclear how this will actually be achieved.

Unfortunately there is no single entity or representative group that Council can consult with in order to prepare a submission that is reflective of the community's position, either as a whole or in relation to a specific church property. For example, the position of the Bagdad community (where a single building that is no longer used for services and no cemetery is proposed for sale) may differ completely to the Kempton community (where there is a Church, Cemetery and vacant land that may be developed separately - subject to necessary approvals).

From an SMC perspective, to date Brad Williams (Manager – Heritage Projects) has done research into the Churches (and cemeteries) proposed for sale which was presented to the public meeting, and has responded to follow-up questions where possible. Assuming that Council is receptive to the proposal to provide some form of support, it follows that a detailed discussion is necessary in order to map a way forward.

**Human Resources & Financial Implications** – the implications, from both a human resource and financial perspective, will be dependent on the determined level of Council support to be provided.

**Community Consultation & Public Relations Implications** – There is clearly strong opposition to the proposed sale of the properties within the community. This is evidenced by the level of attendance at the public meeting; the strong opposition which was expressed at all stages through the meeting and subsequent feedback received.

**Policy Implications** – N/A.

**Priority - Implementation Time Frame** – refer attached Flow Chart ‘Redress Proposal Process - Property’.

**RECOMMENDATION**

**Submitted for discussion and direction.**

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

**ENCLOSURE**

*Agenda Item 16.1.1*

Mr Tim Kirkwood  
General Manager  
Southern Midlands Council  
PO Box 21  
OATLANDS 7120



Wednesday, 6 June 2018

Dear Sir or Madam,

**Possible sale of church buildings and other church property**

I write to you regarding the possible sale of church buildings and other church property in your municipal area.

Last weekend, the Synod of the Anglican Church agreed to a plan to fund the church's anticipated financial responsibility to pay redress to survivors of child sexual abuse under the National Redress Scheme. The fund would be derived from:

- Around \$2.9M from levies (of 25%) on funds from past property sales by the Diocese and parishes;
- Around \$1.1M from direct contributions by some larger parishes; and
- Around \$4.7M from levies (of 25%) of the proceeds of the sale of 108 properties owned by the Anglican Church in Tasmania.

Consultation process

Over the next 6 months, we will engage in a process of consultation with our parishes and with local communities. I have enclosed a flow chart that describes, at a high level, the process that was adopted by the Synod. The key dates in that process are:

- 1 September 2018 – deadline for community submissions to the Diocesan Council.
- 1 October 2018 – deadline for Parish submissions to the Diocesan Council.
- 1 December 2018 – Diocesan Council meets to consider submissions and may exempt some buildings from sale or delay sales.
- Sales of properties that remain on the list would take place in a controlled manner over the following 2-3 years.

Local Councils are key stakeholders in this process and are well placed to provide considered leadership for the local community. There are a number of ways in which Council could engage with the process and assist in obtaining the best outcomes possible.

- Council might be able to work with a local parish to support a submission that the parish retain a building.

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- Council may be able to help the local community to develop a reasoned proposal, backed by evidence, about the future ownership and use of a church building.
- Council may be able to communicate back to us some of the common concerns and objections relating to the possible sale of buildings.
- Council may wish to work with the Diocese of Tasmania to enable the subdivision of cemeteries from church lands in select cases, in an efficient cost-effective manner.

Details of the criteria that a submission should address, and some forms to support this process, will be available on our website in the coming weeks.

#### Cemeteries

I am aware that there is a lot of concern about Anglican cemeteries. The Diocese is still determining its approach to cemeteries, as different locations raise different issues.

Speaking generally, if a church with a cemetery is sold:

- Where possible, the church would sell cemeteries to purchasers who would be able to continue to manage the cemetery under the *Burials and Cremations Act 2002*. These would include funeral homes, commercial cemetery managers or local councils.
- The church would be happy to negotiate with local communities who are interested to own and run their local cemetery.
- Some cemeteries may be retained and then managed centrally by the Diocese of Tasmania on a commercial (or at least revenue neutral) basis.
- Some cemeteries may be sold into private hands. This is most likely to apply to disused cemeteries.

I would welcome feedback about this broad approach to cemeteries, as well as application in specific areas.

I'm happy to discuss this further with you and explain anything that isn't clear.

Yours Faithfully,



James Oakley

General Manager/Registrar

Encl: Redress Process and Timeline, list of proposed properties for sale

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**The outline of the process for Parishes is:**

Applications for exemptions

1. From June 2018, parishes will have the opportunity to apply to Diocesan Council for properties to be exempt from sale, or for funds to be exempt from levies. The criteria for exemptions is primarily about the ministry and mission needs in a parish.
2. Those applications must be made to the Council before 1 October 2018.
3. The Council will consider all submissions at its meeting in December 2018. This is to give everyone time to gather all the information that might be needed to make a sound decision about a property or fund.

Levying funds

4. In the second half of 2018, Diocesan Council will impose a 25% levy on all the funds in the deposit list, based on the balance of those funds on 17 April 2018. These funds will be quarantined, so that they are available to be paid for redress claims as needed.
5. The parishes will continue to receive the interest on those funds until they are used for making redress payments.
6. The balance of any money remaining at the end of the National Redress Scheme (after 10 years), will be returned to the parishes from which it was levied.

Selling properties

7. There will be some properties on the list that the relevant parish agrees ought to be sold. We will start marketing these in August or September, after they have been identified.
8. Following the December Diocesan Council meeting, where the list of properties for sale is finalised, we will start the process of sale.
9. This process will take some years and will be carefully planned and staged following consideration of the submissions received from parishes. We are currently exploring options to maximise the value of properties before sale, to ensure that we are being wise stewards of our resources.

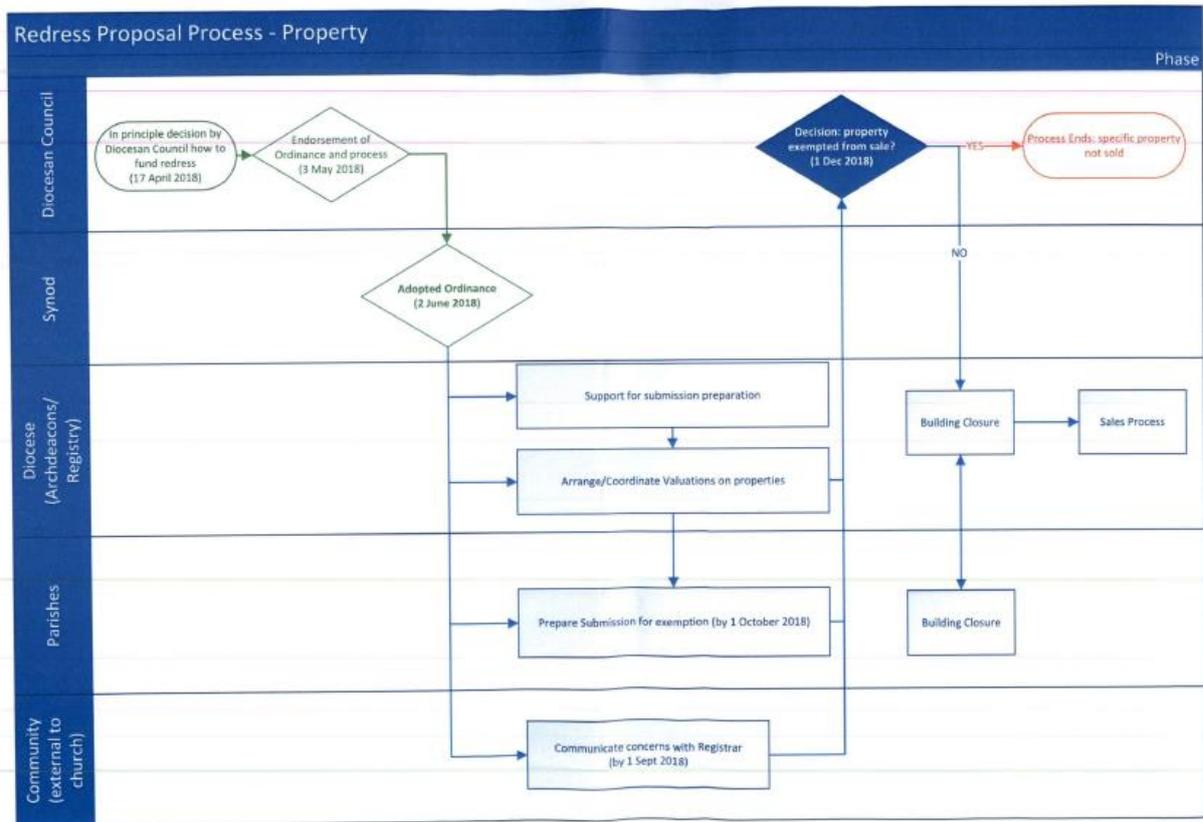
**Community Consultation**

Community groups, councils or individuals who wish to make a representation to Diocesan Council, about church property marked for sale, can address their submission to the General Manager of the Diocese at [Registry@anglicantas.org.au](mailto:Registry@anglicantas.org.au).

Submissions can be made after Synod has finalized the list in June until 1 September 2018

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**List of properties that may be sold**

| <b>Description</b>   | <b>Address</b>   |
|--|--|
| All Saints Church, Melton Mowbray                            | 9-11 Blackwell Road, Melton Mowbray                            |
| All Souls Church & Cemetery, Patersonia                      | 896 Patersonia Rd, Patersonia                                  |
| Christ Church, Burial Ground and Parsonage, Illawarra        | Illawarra Rd, Illawarra  |
| Christ Church, Low Head                                      | 412 Low Head Rd, Low Head                                      |
| Church of the Ascension & Hall, Lilydale                     | 25 Station Road, Lilydale                                      |
| Church of the Good Shepherd, Hadspen Fencing Paddock         | 59 Main St, Hadspen  |
| Glebe land Buckland  | Meander Valley Highway, Carrick Duke Street, Buckland          |
| Holy Trinity Church and Hall, Cressy                         | 110 Main Street, Cressy  |
| Holy Trinity Church, Beaconsfield                            | 175 Weld St, Beaconsfield                                      |
| Holy Trinity Rectory, Cressy                                 | 2 Saundridge Rd Cressy   |
| Rectory, Margate   | 113 Beach Rd, Margate  |
| Rental Property, Coolabah Rd, Sandy Bay Saleyards, Deloraine | 9 Coolabah Road, Sandy Bay<br>9 East Westbury Place, Deloraine |
| St Aidans Church, Hall and Kindergarten, East Launceston     | 41-43 Arthur St, East Launceston                               |
| St Aidens Rental Property, East Launceston                   | 15 Berean St, East Launceston                                  |
| St Albans Church & Burial Ground, Koonya                     | 496 Nubeena Road, Koonya                                       |
| St Albans Church, Pipers River                               | 72 School Rd, Pipers River                                     |
| St Andrews Assistants House, Lenah Valley                    | 13 Sharps Rd, Lenah Valley                                     |
| St Andrews Church & Hall, Lenah Valley                       | 224 Lenah Valley Rd, Lenah Valley                              |
| St Andrews Church and Hall, Evandale                         | 6 High St, Evandale  |
| St Andrews Church, Carrick                                   | 42 Meander Hwy, Carrick  |
| St Andrews Church, Westbury                                  | 11 Lonsdale Promenade, Westbury                                |
| St Annes Church and Hall, Lutana                             | 27 Ashbolt Cres, Lutana  |
| St Augustines Church, Macquarie Plains                       | 388 Gordon River Rd, Macquarie Plains                          |
| St Barnabas Church & Hall                                    | 8 Nightingale St, Sheffield                                    |
| St Barnabas Church and Hall, South Arm                       | 3337 South Arm Road, South Arm                                 |
| St Barnabas Rectory, Scottsdale                              | 22 Arthur St, Scottsdale                                       |
| St Bartholomews Church, Forest                               | 502 Mengha Road, Forest  |
| St Davids Church, Riverside                                  | 399 West Tamar Highway, Riverside                              |
| St Davids Hall, Riverside                                    | 399 West Tamar Rd Riverside                                    |
| St Georges Church & Cemetery, Gagebrook                      | Briggs Road, Gagebrook   |
| St Georges Church & Hall, Moriarty                           | 45 Hermitage Lane, Moriarty                                    |
| St Georges Church, Mathinna                                  | 4 Dunn St, Mathinna  |
| St James Church & Hall, Northdown                            | Port Sorell Rd, Northdown                                      |
| St James Church and Hall, Montague Bay                       | Loinah Road, Montague Bay                                      |
| St James Church, Colebrook                                   | 7 Richmond St, Colebrook                                       |
| St James Church, Franklin Village                            | Hobart Rd, Franklin Village                                    |
| St James Church, Jericho                                     | Jericho Road, Jericho  |
| St James the Less Church, Osterley                           | 79 Church Road, Osterley                                       |

List of properties that may be sold

|  |  |
|--|--|
| St John Quamby Cottage, Ryans Rd, Spring Beach                               | 10 Ryans Rd, Spring Beach              |
| St John The Baptist Church, Buckland   | Duke St, Buckland                      |
| St John the Baptist Church, Ouse   | Bridge Hotel Rd, Ouse                  |
| St John the Baptist, Branxholm   | 36 Scott St, Branxholm                 |
| St John the Evangelist Church, Lower Marshes                                 | 1404 Lower Marshes Road, Lower Marshes |
| St Johns Church & Cemetery, Franklin   | 3328 Huon Hwy, Franklin                |
| St Johns Church & Cemetery, Plenty   | 930 Glenora Road, Plenty               |
| St Johns Church, Railton   | Forster St, Railton                    |
| St Johns Church, Ross  | 11 Church St, Ross                     |
| St Johns Church, Snug  | 11 Frost St, Snug                      |
| St Johns Rental Rectory, New Town  | St Johns Ave, New Town                 |
| St Lukes Church & Hall, Latrobe  | 21 Hamilton St, Latrobe                |
| St Lukes Church, Judbury   | 1282 Glen Huon Rd, Judbury             |
| St Lukes Rectory   | Church St, Richmond                    |
| St Marks Chapel of Ease, Bellerive   | 31 Queen St, Bellerive                 |
| St Marks Church & Hall, Bridport   | Main Road, Bridport                    |
| St Marks Church & Hall, Launceston   | 2-6 Hobart Rd, Launceston              |
| St Marks Church, Cressy  | 3960 Macquarie Road, Cressy            |
| St Marks Rectory, Cygnet   | 22 George St, Cygnet                   |
| St Marks Rectory, Launceston   | 12 Eureka St, Launceston               |
| St Martins Church & Hall, Chigwell   | 2-4 Junee St, Chigwell                 |
| St Martins Church, Dunalley  | 116 Arthur Highway, Dunalley           |
| St Martins Church, Shed & Rectory, Queenstown                                | 41-43 Driffield St, Queenstown         |
| St Marys Church, & Rectory, Triabunna  | 1 Franklin St, Triabunna               |
| St Marys Church, Gretna  | 31 Church Rd, Gretna                   |
| St Marys Church, Rectory and Cemetery, Hagley                                | 65 St Marys Lane, Hagley               |
| St Marys Church, Hall & Burial Ground, Kempton                               | 122 Main Road, Kempton                 |
| St Marys Hall, Gretna  | 3548 Lyell Hwy, Gretna                 |
| St Matthias Church, Windermere   | 431 Windermere Rd, Windermere          |
| St Matthias Church, Woodsdale  | 2265 Woodsdale Rd, Woodsdale           |
| St Michael & All Angels Church, Parish Room, Craft Room and Vestry, Bothwell | 2 Market Place, Bothwell               |
| St Michaels & All Angels Church, Pyengana                                    | 280057 Tasman Highway, Pyengana        |
| St Michaels Church Play Centre, Bagdad                                       | 42 School Road, Bagdad                 |
| St Michaels Church, Kimberley  | Kimberley Road, Kimberley              |
| St Olaves Church, Stony Rise   | 200 Stony Rise Road, Stony Rise        |
| St Oswalds Church & Hall   | 34 Bain Terrace, Trevallyn             |
| St Oswalds Church, Tunbridge   | 90 Main Road, Tunbridge                |
| St Pauls Church & Hall 15 Thomas St, East Devonport                          | 15 Thomas St, East Devonport           |
| St Pauls Church & Hall, Stanley  | 37-39 Church St, Stanley               |
| St Pauls Church/Hall, Myalla   | 202 Myalla Rd, Myalla                  |

|  |  |
|--|--|
| St Peters Church & Rectory, and vacant block, Fingal | 2 Talbot St, Fingal                    |
| St Peters Church, Blackmans Bay                      | 19-23 Pearsall Avenue, Blackmans Bay   |
| St Peters Church, Hall and Cemetery, Hamilton        | 11 Ponsonby Street, Hamilton           |
| St Peters Church, Hall and Rectory                   | 315 St Leonards Rd, St Leonards        |
| St Raphael's Church, Fern Tree                       | 725 Huon Road, Fern Tree               |
| St Saviour Church, Hall & Cemetery, Meander          | 143 Main Road, Meander                 |
| St Simons & St Judes Church, Woodbridge              | 3468 Channel Hwy Woodbridge            |
| St Stephens Church & Hall, Sandy Bay                 | 520 Sandy Bay Rd. Sandy Bay            |
| St Stephens Church and Hall, Penguin                 | 34 Main Road, Penguin                  |
| St Stephens Church, House and Hall, Wynyard          | 6-8 Dodgin St, Wynyard                 |
| St Thomas Church & Cemetery, Tea Tree                | 940 Middle Tea Tree Road, Tea Tree     |
| St Thomas Church, Avoca                              | Falmouth St, Avoca                     |
| St Thomas Hall (Post Office), Avoca                  | Falmouth St, Avoca                     |
| Vacant Land  | South Preston                          |
| Vacant Land  | 19 Meander Valley Road, Carrick        |
| Vacant Land  | Oldina Rd, Oldina                      |
| Vacant Land, Avoca                                   | 2 Arthur Street, Avoca                 |
| Vacant Land, Elizabeth Town                          | Lot 7 Bass Highway, Elizabeth Town     |
| Vacant Land, Fingal                                  | Gray Street, Fingal                    |
| Vacant Land, Gagebrook                               | Lot 786 Briggs Road, Gagebrook         |
| Vacant Land, Gagebrook                               | Lot 785 Briggs Road, Gagebrook         |
| Vacant Land, Gormanston                              | Lot 2 Linda, Lyell Highway, Gormanston |
| Vacant land, Kempton                                 | Main Street, Kempton                   |
| Vacant Land, Lebrina                                 | Lisle Rd, Lebrina                      |
| Vacant Land, Pontville                               | Kimberley Street, Pontville            |
| Vacant Land, Rosebery                                | Baker Street, Rosebery                 |
| Vacant Land, Triabunna                               | 10 Victoria Street, Triabunna          |

List of properties that may be sold

## FACT SHEET – REDRESS FUND



### Why are we doing this?

The Anglican Diocese of Tasmania believes that providing redress (a payment, counselling costs, and the opportunity for a direct apology) for survivors of child sexual abuse is the right thing to do. It provides restorative justice, recognition and support for survivors.

With a significant number of child sexual abuse cases taking place in the 1960's, 70's and 80's, the Diocese has decided to join the National Redress Scheme, an independent government scheme to provide redress. We anticipate that around 150 survivors may come forward for redress, and that our liability will be in the order of \$8 million over the next ten years.

The Diocese cannot fund \$8 million out of its operations, nor can it fund the repayment of a loan of that magnitude. It does however have assets, including property and investments from the proceeds of previous property sales, it can utilise.

### What will we do?

The Synod decided on 2 June 2018, to establish a Redress Fund for the Diocese to cover claims made against the Anglican Church of Tasmania. Funds will be derived from:

- Around \$2.9M from levies (of 25%) on funds from past property sales by the Diocese and parishes;
- Around \$1.1M from direct contributions by some larger parishes; and
- Around \$4.7M from levies (of 25%) of the net proceeds of the sale of 108 properties owned by the Diocese.

The Synod agreed to a [list of properties](#) that may be sold, and a [list of funds](#) that may be levied.

Properties: <https://tinyurl.com/y7rkwn7> Funds: <https://tinyurl.com/ydajapqc>

The proceeds of the sale of property will be directed as follows (see graphic: <https://tinyurl.com/yavl8x49>):

- 25% to the Redress Fund;
- 25% to the New Ministry Development Fund, of which 15% may be reclaimed by the Parish; and
- 50% to remain in trust for Parish use.

The aim of this is to enable ministry activities to continue where property is sold with up to 65% of the proceeds available for local parish use.

### How can you respond?

The Diocese will engage in a process of consultation with our parishes and with local communities to determine if properties or funds should be excluded from the lists for sale or levy. An independent Probity Advisor will oversee this process. The key dates in that process are:

- 1 September 2018 – deadline for community submissions to the General Manager of the Diocese.
- 1 October 2018 – deadline for Parish Council submissions to the Diocesan Council.
- December 2018 – Diocesan Council meets to consider submissions and may exempt some buildings from sale or delay sales.
- Sales of properties that remain on the list will take place in a controlled manner over the following 2-3 years.

All correspondence should be directed to The Registrar/ General Manager, Mr James Oakley, GPO Box 748, Hobart 7001, or [registry@anglicantas.org.au](mailto:registry@anglicantas.org.au)

Further information can be found here: <https://anglicantas.org.au/redress-proposal/>  
Information about cemeteries can be found in the FAQ here: <https://tinyurl.com/y7w8g7ev>

## 17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

### 17.1 Improvement

**Strategic Plan Reference – Page 32**

- |       |   |
|-------|---|
| 6.1.1 | Improve the level of responsiveness to Community needs.   |
| 6.1.2 | Improve communication within Council.   |
| 6.1.3 | Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system. |
| 6.1.4 | Increase the effectiveness, efficiency and use-ability of Council IT systems.                         |
| 6.1.5 | Develop an overall Continuous Improvement Strategy and framework                                      |

Nil.

## 17.2 Sustainability

### Strategic Plan Reference – Page 33 & 34

- |       |  |
|-------|--|
| 6.2.1 | Retain corporate and operational knowledge within Council.   |
| 6.2.2 | Provide a safe and healthy working environment.  |
| 6.2.3 | Ensure that staff and elected members have the training and skills they need to undertake their roles.   |
| 6.2.4 | Increase the cost effectiveness of Council operations through resource sharing with other organisations. |
| 6.2.5 | Continue to manage and improve the level of statutory compliance of Council operations.                  |
| 6.2.6 | Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.         |
| 6.2.7 | Work co-operatively with State and Regional organisations.   |
| 6.2.8 | Minimise Councils exposure to risk.  |

### 17.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 15 JUNE 2018

#### **Attachments:**

*Local Government Shared Services – Council Update – April 2018*

*Local Government Shared Services – Joint Venture Update – April 2018*

## ISSUE

To inform Council of the Common Services Joint Venture activities for the month of April 2018.

## BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

## DETAIL

Refer 'Common Services Joint Venture Update – April 2018 attached.

**Human Resources & Financial Implications** – Refer comment provided in the update.

April 2018 - Councillors will note that the Southern Midlands Council provided 42 hours of service to other Councils and received 10 hours of services from other Councils.

Details of services provided are included in the attachment.

**Community Consultation & Public Relations Implications** – Nil

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Ongoing.

**RECOMMENDATION**

**THAT the information be received.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

**ENCLOSURE**

Agenda Item 17.2.1

## Local Government Shared Services - Council Update

### Council

Southern Midlands

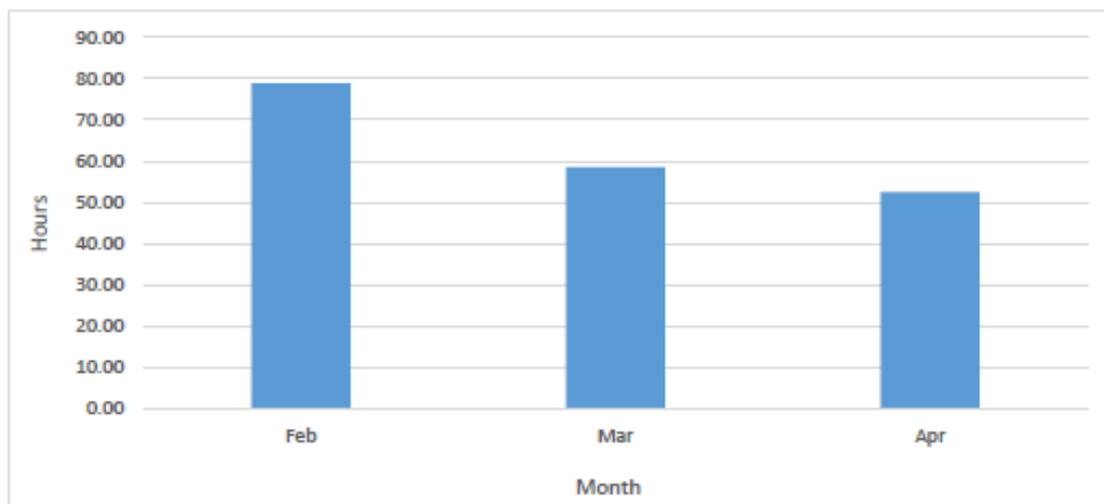
### Shared Service Participation in April 2018

52 hours

### Summary

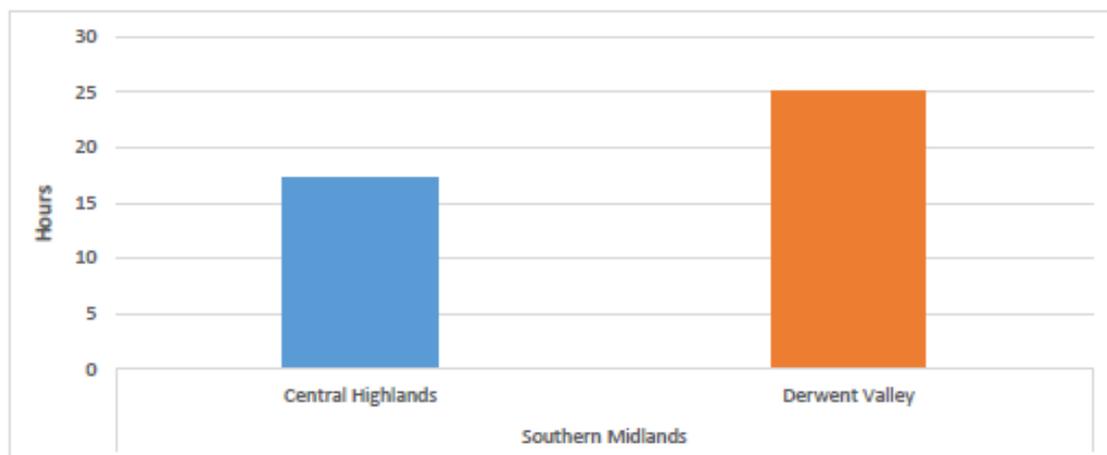
In April 2018, 52 hours of shared services were exchanged by the Southern Midlands Council which was a decrease from hours exchanged in March (65). From this total, Southern Midlands provided 42 hours of services to other Councils and received 10 hours of services from other Councils.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



### Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands Council during April 2018 by Council



\*Council is not a member of LG Shared Services Agreement

Fig 3 - Services Provided by Southern Midlands Council during April 2018 by Service Category

| SOUTHERN MIDLANDS         |    | Summary of Services Provided     |
|---------------------------|----|----------------------------------|
| Central Highlands         | 17 |                                  |
| Animal Control            | 2  | Animal Management Services       |
| Planning Services         | 15 | Statutory Planning Services      |
| Derwent Valley            | 25 |                                  |
| Plumbing Permit Authority | 25 | Plumbing Inspections & Approvals |
| Grand Total               | 42 |                                  |

\*Council is not a member of LG Shared Services Agreement

### Services Received by Southern Midlands Council

Fig 4 - Services Received by Southern Midlands Council during April 2018 by Council & Service Category

| SOUTHERN MIDLANDS           |    | Summary of Services Received     |
|-----------------------------|----|----------------------------------|
| Brighton                    | 10 |                                  |
| Development Engineering     | 3  | Development & Subdivision Advice |
| Plumbing Permit Authority   | 3  | Plumbing Inspections & Approvals |
| Strategic Planning Services | 4  | Workforce Planning Project       |
| Grand Total                 | 10 |                                  |

### Cost Benefits Achieved by Southern Midlands and Other Councils

52 hours of Shared Services were exchanged by Southern Midlands Council last month. Analysis of Shared services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared services at an approximate ratio of 50%.

In the month of April, it is estimated, Council have achieved a net benefit of approximately \$2,415. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising Shared Services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

It is estimated that Southern Midlands Council's direct involvement in Shared Services saved ALL participating Councils (including Southern Midlands Council) approximately \$3,040 for the month of April.

# Local Government Shared Services Update

## April 2018

### Summary of Recent Shared Services Activity

1384 hours of Shared Services were exchanged between Councils during April 2018, which was an increase of approximately 34% when compared to hours exchanged during March 2018 (1031 hours) and these hours were higher than the three-month average of 1168 hours per month.

Fig 1 - Shared Service Exchange Hours in Recent Months

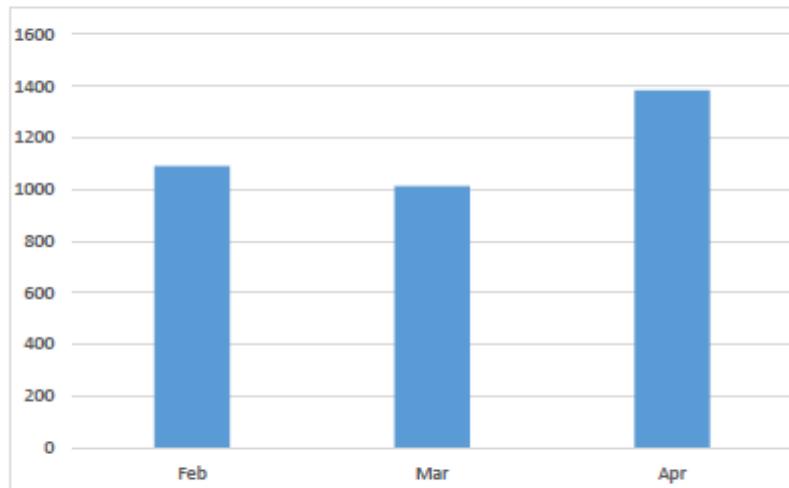
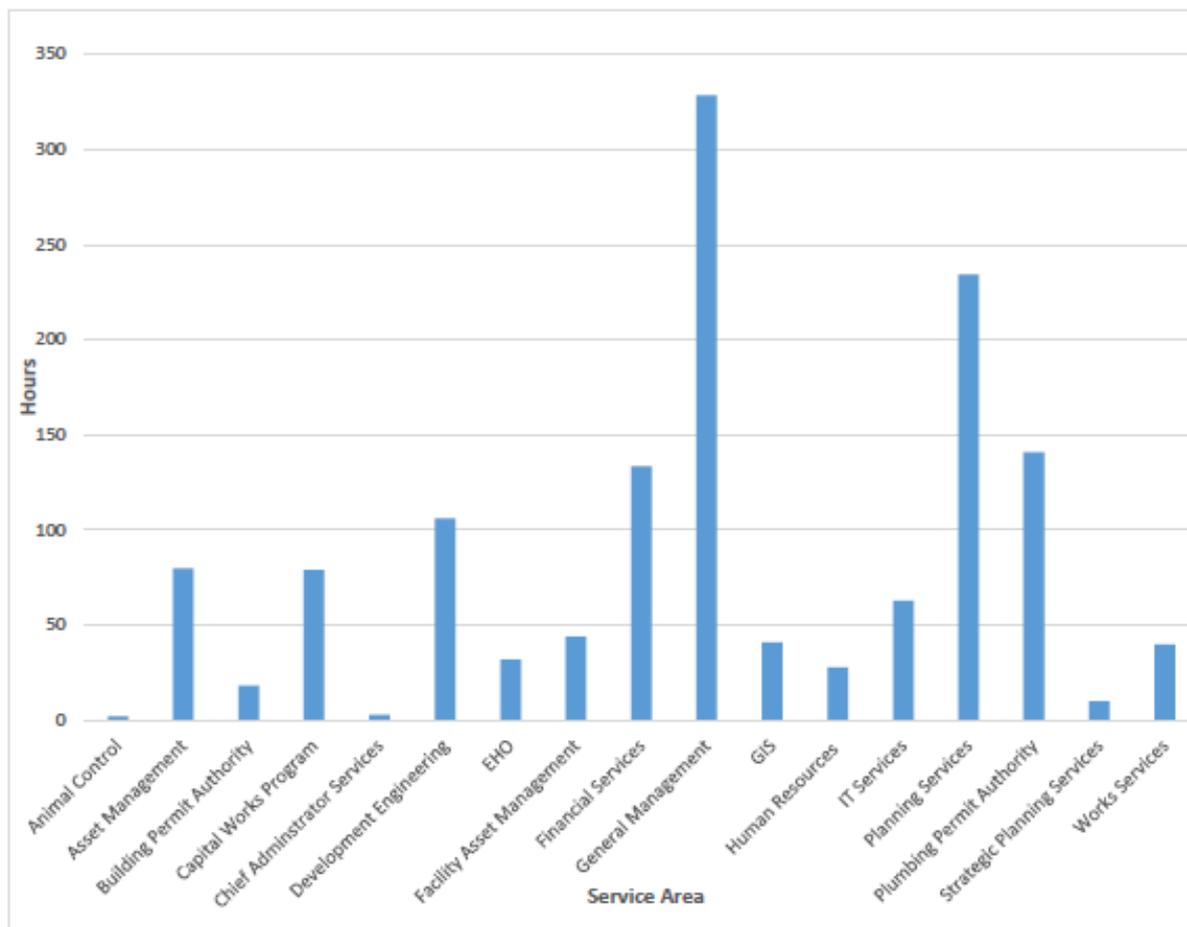


Fig 2 - Details of Current Exchange of Services by Council during April 2018

| Provider Council  | Client / Organisation |                   |                |     |                 |      |             |        |                   |        |
|-------------------|-----------------------|-------------------|----------------|-----|-----------------|------|-------------|--------|-------------------|--------|
|                   | Brighton              | Central Highlands | Derwent Valley | GSB | Litchfield (NT) | LGSS | Kingborough | Sorell | Southern Midlands | Tasman |
| Brighton          |                       | 2                 | 359            | 189 |                 | 3    |             | 8      | 10                | 191    |
| Central Highlands |                       |                   |                |     |                 |      |             |        |                   |        |
| GSB               |                       |                   |                |     |                 |      |             |        |                   |        |
| Sorell            | 4                     |                   |                | 124 |                 |      | 4           |        |                   | 287    |
| Litchfield (NT)   |                       |                   |                |     |                 |      |             |        |                   |        |
| Southern Midlands |                       | 17                | 25             |     |                 |      |             |        |                   |        |
| Tasman            |                       |                   |                |     |                 |      |             | 96     |                   |        |

\*Council/Organisation not currently a member of the Local Government Shared Services Agreement

Fig 3 - Details of Current Exchange of Services by Service Category during April 2018



### Savings to Local Government

A total of 1384 hours of Shared Services were exchanged between Councils last month. Analysis of Shared Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of Shared Services between Councils saved ALL participating Councils and Local Government, of the amount of \$103,883 for the month of April. This was a result of increasing the utilisation of current Council Staff at Councils providing services and from Client Councils utilising Shared Services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

### Progress of the Shared Services

- The collation of a 'preferred contractors' list whom could undertake LGSS roles when staff are absent or additional resources are needed.
- Increase involvement with Northern Territory members and encourage more participation in meetings.
- Continuing to pursue financial gains through combined purchasing of common services approach.

**17.2.2 SOUTH CENTRAL SUB-REGION COLLABORATION STRATEGY –  
STANDING ITEM**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 JUNE 2018

**ISSUE**

Standing Item to enable:

- a) Council to identify or consider new initiatives that can be referred to the Sub-Region Group for research and / or progression; and
- b) The provision of updates and reports on the Group's activities.

**BACKGROUND**

The Brighton, Central Highlands, Derwent Valley and Southern Midlands Councils have agreed to work together to identify and pursue opportunities of common interest and to more effectively and efficiently serve ratepayers, residents and the communities in these municipal areas.

**DETAIL**

The Sub-Region Group has now met on six occasions. The last meeting was held on 4<sup>th</sup> June 2018 however no minutes of that meeting are yet to be received.

**Human Resources & Financial Implications** – No budget has been allocated for these sub-regional activities. Any specific projects which require additional funding will be referred to Council for consideration prior to commencement.

**Community Consultation & Public Relations Implications** – Nil

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Ongoing.

**RECOMMENDATION**

**THAT** the information be received.

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

### 17.2.3 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA - 2018 ANNUAL CONFERENCE

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 14 JUNE 2018

**Enclosure:**

*Plenary Keynote Speakers / Workshop Program / Delegates Program*

#### ISSUE

To confirm attendance at the 106<sup>th</sup> Local Government Association of Tasmania 2017 Annual Conference and Annual General Meeting to be held at Wrest Point, Hobart from the 25<sup>th</sup> – 27<sup>th</sup> July 2018.

#### DETAIL

This year the Conference is themed '*Reinventing the Three R's*' and is all about a Local Government sector that is re-energised and reinvigorated with a redirected focus on innovation, creativity and harnessing opportunities. A range of Key Note Speakers and Workshop Presenters from around Australia will be presenting an array of specialist topics such as Infrastructure and Engagement, Innovation and Digital and Corporate Development.

The Conference Program and Registration Form is enclosed for Councillors consideration.

**Human Resources & Financial Implications** – The full registration fee for the Conference is \$895.00; Partial Registration \$495.00 and Workshop Only registrations \$155.00.

Registration fees will be funded from the 2017/18 Budget and other conference costs will be incurred in 2018/19 (e.g. accommodation and travel). Note: If booking 4 or more full registrations from the same Council, Council will receive a 5% discount from registration costs.

**Community Consultation & Public Relations Implications** – attendance at the conference assists Council in being proactive and having input into the planning and direction of local government for the future.

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Delegates registration must be lodged prior to the 2nd July 2018.

#### RECOMMENDATION

**THAT Council confirm attendance for the 2018 Local Government Association of Tasmania Annual Conference.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

ENCLOSURE

Agenda Item 17.2.3

## PLENARY KEYNOTE SPEAKERS



CRAIG REUCASSEL

### Reinventing the challenges of waste

In recent decades, the combined effects of consumer demand, supermarket policies and cynicism about the effectiveness of waste and recycling campaigns has seen a surge in the volume of waste we produce as a nation. Following his mission to reduce waste in a "throwaway culture" in the renowned ABC series the "War On Waste", Craig Reucassel comes to Tasmania ready to tackle this at a local level. Craig will look at the future challenges for councils in Tasmania dealing with waste as they seek to overcome distance, China's strict new policies and debates about waste to energy. How can councils change habits, how must business help and what will residents tolerate? Don't miss this highly engaging and topical discussion on waste challenges.

Craig and a group of friends founded *The Chaser* newspaper, which led to a number of ABC TV *Chaser* programs including *The Election Chaser*, *CNNNN*, *The Chaser's War on Everything*, *Yes We Canberra* and *The Hamster Wheel*. Most recently he's appeared on ABC in *The Chaser's Media Circus*, *The Chaser's Election Desk* and the current series of satirical consumer affairs show *The Checkout*. In 2017 Craig hosted the *War on Waste* on ABC TV.

Craig attended the University of Sydney graduating with honours in Bachelor of Economics (Social Science) and Bachelor of Laws. Craig is married with three children. He has a cat and a dog that could do with a walk if you have any time.



SCOTT RANKIN

### Everyone has the right to thrive - rejuvenation and hidden disadvantage

This plenary will use the urgent issues resulting from the emergency of the 'digital century' to illustrate the need for accelerated renewal, reform and rejuvenation, if we want fair and equitable communities. We have to move beyond Digital Inclusion, and embrace Digital as an 'essential service,' and ensure that the most vulnerable people in local communities do not fall further behind during this time of change.

25 years ago the NW Coast the Pulp and Paper Mill's was closing down. Burnie's urgent need for rejuvenation gave rise to Big hART and the development of a non-welfare approach to working with at risk young people. Since then Big hART has thrived, developing projects and exporting community development approaches to 50 communities. To finance this work Big hART has raised over 50million to assist disadvantaged people, through this unique approach, which works with communities to reform and renew.

Using video of Big hART projects and the Telstra Digital Inclusion Index, CEO Scott Rankin will explore multi-layered approaches to accelerating change, and the potential of Local Government to inhibit or enhance rejuvenation.



SALLY CURTAIN

### How the City of Casey drove impactful change through digital transformation

Today's customers and business demands are creating extraordinary challenges for Local Government. Power is shifting, and the spotlight is forcing business to not only think differently but do things like never before. The need for a strong organisational culture in a time of change is the difference between surviving and thriving. Learn about the City of Casey's Digital Transformation and how they accomplished 20 years of change within 3, with unimaginable results. You will be hearing from Sally Curtain the Strategic Director of Customer Focus and Innovation and gain insights from Councillor Rowe's perspective from the community.

Sally Curtain is a seasoned executive, thought leader, strategist and reformer. As the Strategic Director of Customer Focus & Innovation at Victoria's largest metropolitan municipality, City of Casey, Sally has led the organisation to holistically transform the way they operate, to put customers at the heart of everything they do.

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## PLENARY KEYNOTE SPEAKERS



BROOK DIXON

### Smart People Make Smart Communities

How can “smart user technology” make our cities and communities more liveable, more sustainable and more technologically empowered? We are fast entering a digitally-enabled world full of new avenues for improving people’s lives by enhancing the places where we live and work. While many communities are now poised and ready to proceed, and some already on the journey, there’s clearly a need for a coordinated effort across the country that sees us collaborating and sharing our experiences as we experiment and learn. Technology will underpin the future as we become an increasingly connected world, but technology alone will not provide all the answers.

Brook is Managing Director of Delos Delta, driving smart city and digital transformation for clients worldwide. Brook is also President of the Australian Smart Communities Association, working to promote smart city solutions that improve liveability, sustainability and productivity in our cities. Brook is a Churchill Fellow, experienced leader, smart city creator, strategic planner, business moderniser, digital city exponent, economist, and policy developer.

Sponsored by



GENEVIEVE LILLEY

### Reimagining Place

After spending 15 years circumnavigating the world, working in Europe, the UK, then a decade in the fast commercial life of Sydney’s CBD, Genevieve moved to Tasmania discovering the state’s unique qualities, and geographic and social idiosyncrasies that draw both visitors and enthusiastic residents to our communities. Genevieve will discuss how the sense of community, authenticity and nimble governance are unique (even envied) world wide, and how you can use the enterprise and enthusiasm of your constituents to achieve ambitious large scale projects, despite modest resources. Drawing on fascinating examples from other places, and other unlikely analogies, she’ll also discuss ways that state government bodies might support local councils more in the delivery of genuine initiatives.

Genevieve Lilley is an architect practising in Tasmania and NSW. After working for 8 years for British architect Sir David Chipperfield on civic projects, she opened her own practice in London in 1999 and in Sydney in 2005. Genevieve lives in Hobart and runs a small practice specialising in a range of odd and unique projects, mostly involving the adaptive re-use of buildings in NSW and Tasmania. Genevieve currently sits on the Tasmanian Heritage Council, the NSW Heritage Committee, the AIA National Gender Equity Committee, and the AIA Tasmanian Chapter Council. Genevieve is also the designer for award-winning modern jeweller Venerari, current Chair of the Living Room Theatre, writes for Houses Magazine and the Architectural Review, judges architectural awards, and acts as an external examiner to a number of architecture schools.

Sponsored by



## Conference Competition

Register by Monday, 2 July for your chance to WIN dinner for two people at the Pier One Restaurant and Bar, to the value of \$100. Don’t forget to check out our Special Offers on the Registration Page.



## Conference App

Download the event app to your phone via <http://free.eventbase.com/download>

Then simply do a search for 106th LGAT Annual Conference for the latest information on our Conference.



LGAT 2017 Conference Plenary Keynote Speaker Emilia Sterjova

## WORKSHOP PROGRAM

Thursday 26 July, 1.30 - 3pm

**Stream 1**  
 Asset Edge Pty  
 Ltd Infrastructure  
 and Engagement

**David Bobbermen**

### The 5 Rs to help achieve the safest road network. Local Government liability, standards, and practices

How do we make our roads safer? What are our legal responsibilities as road authorities? Join David Bobbermen of Austroads to discover the 5 Rs to help achieve a safer road network. You will leave with information covering:

- Ready with network-wide Road Safety Plans
- Renewal of road design accreditation for network planning decisions
- Rejuvenation of the principles of road design: context and consistency
- Reform with emerging practices of safe system in a network context
- Reinvention to specifically support Local Government context - World-first performance-based road design guidance (resource minimalism).

Austroads Safety Program Manager, David works with practitioners across all jurisdictions to share best practice and enable improvements to road safety performance across Australia and New Zealand. With all road jurisdictions under significant pressure to be more efficient in an environment of fiscal constraints, David's focus is to refine and simplify practice, specifically focused on road authorities which are time-poor, and to leave no stone unturned in the endeavour to save lives.



Sponsored by



**Stream 2**  
 Innovation  
 and Digital

**Sally Curtain**

### Reform program on a page - understanding your digital maturity

In a time where we are constantly being told to "do more with less" and "innovate", how do you know what the first step is? If this was easy, we would have a formula for it and be excelling at it already. This masterclass will get you thinking about where you are as a council, find out what may be holding you back and get a roadmap on a page for you to take that first step in reforming to become a more efficient and effective council. You will walk away understanding your councils' maturity and a toolbox full of implementation ideas!



**Stream 3**  
 Corporate  
 Development

**Dr Matt Constable**

### Rejuvenate and Reinvest In your Greatest Assets – You and your Team

A Health and Performance Framework for a low stress, high performance life. Matt will take you on an entertaining and energetic Workshop designed to Rejuvenate and Reinvest in your self and your team! In part one, Matt will outline a conceptual wellness framework that enables participants to identify stressors that compromise their own performance, health and wellbeing. The second part aims support you to develop your own actionable lifestyle strategies, stress management and superior performance at work and in life.

Dr. Matthew Constable has been a Chiropractor in private practice for over 20 years with a holistic focus on optimal wellbeing and high performance. He's held positions including Secretary of the Chiropractic Association of Australia (NSW) and has worked as Business and Clinical Consultant to Allied health clinics over the past decade. Dr. Constable has spoken professionally around Australia to Local Government organisations, Businesses, Corporations and the public particularly on how to effectively manage stress and optimise health and wellness. When faced with an inoperable spinal tumour in 2012, it raised the very real question for Matt - What is absolutely essential to not only heal but stay well? This experience has inspired him to share these essential aspects for exceptional health and high performance.



## WORKSHOP PROGRAM

Friday 27 July, 9am – 10.30am

**Stream 1**  
Asset Edge Pty  
Ltd Infrastructure  
and Engagement

**Kimbra White**

### Engagement – the Good, the Bad and the Ugly.

How do you know if your council is doing engagement well? A lot of engagement is managed by many teams across your Council. How do you judge the quality of the engagement that is being used to support decisions you will be making? Join Kimbra at this interactive and highly engaging workshop which will cover case studies of good and bad engagement together with the key qualities that make for good engagement and ensure that you will not be fronting ugly engagement meetings.

Kimbra White is a co-founder and director of MosaicLab, a community engagement advice and facilitation company. MosaicLab specializes in deliberative engagement (citizens' juries) and working with community outrage. She is a past President of IAP2 in Australasia and represented Australasia on the international board for 3 years.



Sponsored by



**Stream 2**  
Innovation and Digital

**Eyal Halamish**

### Risky Business: Community In the Digital Space

We operate in an era where influence with the traditional gatekeepers in media and government no longer guarantees the reputation of an organisation. As Local Governments launch their digital and innovation programs into the current complex social-technological and political environment, they will require a holistic approach. Government needs to examine traditional requirements of issues management and government relations but equally recognise the empowered digital stakeholder and online communities. The challenge for the sector is to develop the strategies and create the internal capability to make digital innovation economically sustainable in the long term.

OurSay, Founder and Risk Communication Expert Eyal Halamish has 15 years of experience working across the public engagement space including work with Fortune 500 companies and local, state and federal government departments to solve complex stakeholder engagement problems. Eyal has lead communication strategies for Department of Education, City of Monash and the Prime Minister's office. Eyal is a risk communication and stakeholder engagement expert with a strong track record for mitigating outrage on highly controversial policy matters.



**Stream 3**  
Corporate  
Development

**Seth Nicholls**

### Rejuvenating, Reforming and Reinventing your Council's Decision-Making Processes

**Tips, Tools and Strategies to Achieve Better Results for your Constituents**

What is a good decision and how do you know that you've made one? What are the major 'decision traps' into which you can fall and how can you (and your Council) avoid them? And what can you do to ensure that the decisions which are made by your Council are consistently high quality, defensible and likely to achieve your objectives? The answer to these and other questions are explored during this fun, interactive workshop that is designed to equip you with knowledge, skills and tools to begin making better decisions immediately. Those who attend this workshop will also be provided with a Good Decisions and Recommendations Checklist that can be used to guide their decision-making well into the future.

Dr. Seth Nicholls has worked in academia, government and consulting for more than 15 years. He holds a PhD in political science and public policy from the University of Adelaide and a graduate professional certificate in Strategic Decision-Making and Risk Management from Stanford University. His goal is to help individuals and organisations achieve better outcomes by equipping them with the knowledge, skills and tools needed to make better decisions.



## DELEGATES PROGRAM

| Wednesday, 25 July 2018 |  |
|-------------------------|--|
| 10.00am – 2.00pm        | Registrations Open   |
| 11.00am                 | Annual General Meeting Plenary Hall (General Meeting to immediately follow)  |
| 12.30pm – 1.30pm        | LUNCH Exhibition Foyer   |
| 1.30pm                  | Meetings continued   |
| 5.00pm – 6.00pm         | Page Seager – Welcome Reception Boardwalk Gallery  |
| Thursday, 26 July 2018  |  |
| 8.00am – 2.00pm         | Conference Registration  |
| 8.45am                  | Welcome and Opening LGAT President, Mayor Doug Chipman   |
| 9.00am                  | Speaker 1 Scott Rankin 'Everyone has the right to thrive – rejuvenation and hidden disadvantage.'  |
| 9.40am                  | Speaker 2 Sally Curtain 'How the City of Casey drove impactful change through digital transformation'  |
| 10.20am                 | Corporate Wellness – Dr Matt Constable   |
| 10.35am                 | DIAL BEFORE YOU DIG MORNING TEA – TASMAN ROOM  |
| 11.10am                 | Speaker 3 Brook Dixon 'Smart People Make Smart Communities'  |
| 11.40pm                 | Speaker 4 Mayor David O'Loughlin – ALGA President  |
| 12.10pm                 | Speed Networking Meet the experts  |
| 12.30pm                 | DIAL BEFORE YOU DIG LUNCH  |
| 1.30pm                  | Workshop Program   |
|                         | Stream 1 Asset Edge Pty Ltd Infrastructure and Engagement  David Bobbermen: The 5 Rs to help achieve the safest road network? |
|                         | Stream 2 Innovation and Digital Sally Curtain: Reform program on a page - understanding your digital maturity  |
|                         | Stream 3 Corporate Development Dr Matt Constable: Rejuvenate and Reinvesting in your greatest Assets You and your Team   |
| 3.00pm                  | COMMONWEALTH BANK AFTERNOON TEA – Tasman Room  |
| 3.30pm                  | Speaker Craig Reucassel, Reinventing the challenges of waste   |
| 4.30 – 5.30pm           | COMMONWEALTH BANK HAPPY HOUR   |
| 7.15pm – 11.00pm        | MAV Conference Dinner Derwent Room, Wrest Point  |

## **17.2.4 BUSINESS CONTINUITY MANAGEMENT POLICY**

**Author:** CORPORATE COMPLIANCE OFFICER (WENDY YOUNG)

**Date:** 20 JUNE 2018

**Enclosure:**

*Draft Business Continuity Policy*

**Attachments:**

*Business Continuity Plan*

*Information Communications Technology (ICT) Business Continuity & Disaster Recovery Plan.*

### **ISSUE**

Consideration of a Business Continuity Policy and associated documents.

### **BACKGROUND**

As part of the governance framework, this Policy has been developed to comply with audit requirements.

### **DETAIL**

The objective of Business Continuity Management is to minimize the impact of a disruptive event on the operations and the delivery of services to the community. It sets out how council will manage the restoration of Council services during and after a disruptive event.

This policy and its associated documents assist in:

- Minimising interruptions to the normal operations;
- Limiting the extent of disruption and damage;
- Minimising the economic impact of the interruption;
- Establishing alternative means of operation in advance;
- Training personnel with emergency procedures;
- Providing for rapid restoration of services.

### **RECOMMENDATION**

#### **THAT Council**

- 1. Receive and note the report;**
- 2. Consider Draft version 1 of the Business Continuity Management Policy and subject to any amendments, submit for adoption at the July 2018 Council meeting;**
- 3. Receive and note the SMC Business Continuity Plan;**
- 4. Receive and note the Information Communications Technology (ICT) Business Continuity & Disaster Recovery Plan.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr E Batt           |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

**ENCLOSURE**

*Agenda Item 17.2.4*

SOUTHERN  
MIDLANDS  
COUNCIL



Council Policy DRAFT

**BUSINESS CONTINUITY MANAGEMENT POLICY**

Approved by: Council

Approved date: DRAFT

Review date:

**1. PURPOSE**

This policy has been developed as part of Council's Risk Management Framework to assist the organisation prepare for disruptive events to its operations.

**2. SCOPE**

This policy applies to all Southern Midlands Council staff involved or required during and after a disruptive event.

The Emergency Management Team will be responsible for oversight of Council's Business Continuity Plan and ensure appropriate resources are provided to support the plan.

**3. POLICY**

The objective of Business Continuity Management is to minimise the impact of a disruptive event on the operations and the delivery of services to the community by ensuring that Business Continuity plans are in place. Business Continuity Management at Council will align to the *AS/NZS 505:2010 Business Continuity – Managing disruption-related risk* Standard. The standard was developed to assist organisations maintain continuity of their operations through effective management of disruption-related risk.

**Council's Business Continuity Framework is made up of the following:**

**3.1 Business Continuity Management Policy**

Defines Council's approach to business continuity management and the principles by which business continuity plans are maintained within Council.

**3.2 Business Continuity Plan (BCP)**

Provides the required details for the co-ordination and management of Council during a significant disruptive event, the process for relevant business continuity plan activation and deactivation, and details BCP training and exercise requirements to ensure preparedness for disruptive events.

**3.3 Specific Operational Business Continuity Plan**

Considers the impact of disruptive events on critical operations and also documents procedures to allow continuity of services in the event of significant disruption.

**4 DOCUMENT ADMINISTRATION**

This Policy is to be reviewed every two years or as directed by the General Manager.

**Related documents:** Business Continuity Plan (BCP), Information Communications Technology (ICT) Business Continuity & Disaster Recovery Plan.

This document is Version 1.0 effective XX-XX-XXXX. The document is maintained by Community & Corporate Development, for the Southern Midlands Council.

## 17.2.5 REVIEW OF COUNCIL'S DRAFT STRATEGIC PLAN 2018-2027

**Author:** DEPUTY GENERAL MANAGER (ANDREW BENSON)

**Date:** 22 JUNE 2018

**Enclosure:**

*Advertisement for Community Comment – 26/5/18  
Feedback from TasNetworks and Jim Rossiter*

**Attachment:**

*Draft Strategic Plan 2018-2027*

### BACKGROUND

At the March 2018 Council meeting resolved to review the SMC Strategic Plan 2014 – 2023.

The following actions took place in the period following the March Council meeting;

1. The three Community Consultation sessions undertaken at, Oatlands, Campania and Bagdad were advertised in the Mercury, placed on the Council website and circulated on the Council Facebook page;
2. The Deputy General Manager (DGM) facilitated an SMC Managers review of the current document and offered amendments to the Plan;
3. The DGM ran a workshop for SMC Elected Members on the same basis as the Manager's workshop, with the Manager's responses in the document for Councillor's consideration;
4. Three Community 'workshops' at Oatlands, Bagdad and Campania were undertaken;
5. The DGM collated all of the external information (from the three Community Consultation sessions) and brought it back to May Council meeting for consideration by the meeting;
6. At the May 2018 Council meeting, after considering all of the inputs, Council adopted the draft of the Strategic Plan 2018 – 2027;
7. On Saturday 26<sup>th</sup> May 2018 an advertisement for the Community Consultation (copy attached) appeared in the Hobart Mercury with a close off date of Wednesday 20<sup>th</sup> June 2018.

### DETAIL

Some Community inputs have been received in respect of the draft Strategic Plan and they are attached for Councillor's consideration.

For Discussion.

## RECOMMENDATION

### THAT Council

1. Receive and note the report;
2. after considering the Community input, adopt the Strategic Plan 2018 – 2027;  
and
3. make the Southern Midlands Council Strategic Plan 2018 – 2027 available on the Council's website.

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

**ENCLOSURE**

*Agenda Item 17.2.5*



# Community Consultation

## Draft Strategic Plan 2018 - 2027

Following a period of Community consultation and input, Council at its May 2018 meeting adopted the draft Southern Midlands Council Strategic Plan 2018 – 2027.

A final round of comment from the Community and / or other interested parties is encouraged in the review of this draft document. Input will then be considered by Council at its June 2018 meeting, prior to the adoption of the new ten year Plan.

A copy of Council's draft Strategic Plan 2018 – 2027 is available at Council's website [www.southernmidlands.tas.gov.au](http://www.southernmidlands.tas.gov.au). Interested contributors should forward comments to [mail@southernmidlands.tas.gov.au](mailto:mail@southernmidlands.tas.gov.au) or PO Box 21 Oatlands Tasmania 7120 on or before Wednesday 20 June 2018. For additional information in relation to this review process, please contact, Andrew Benson at [abenson@southernmidlands.tas.gov.au](mailto:abenson@southernmidlands.tas.gov.au) or telephone 62 593 011.

Timothy Kirkwood  
General Manager

*For the Mercury Saturday 26<sup>th</sup> May 2018*

**Elisa Lang**

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**Subject:** FW: TasNetworks' feedback - Draft Strategic Plan - Attention Andrew Benson  
**Attachments:** SMC Area Strategies.png

**From:** Gina Goodman <[Gina.Goodman@tasnetworks.com.au](mailto:Gina.Goodman@tasnetworks.com.au)>  
**Sent:** Wednesday, 20 June 2018 3:12 PM  
**To:** SMC Mail <[mail@southernmidlands.tas.gov.au](mailto:mail@southernmidlands.tas.gov.au)>  
**Subject:** TasNetworks' feedback - Draft Strategic Plan - Attention Andrew Benson

Dear Mr Benson

Please replace this email with previous.

A couple of typographical errors have been corrected with reference to the embedded generator.

Thank you for the opportunity to comment on the draft strategic plan 2018-27 for the Southern Midlands Council. TasNetworks is the electricity transmission and distribution network service provider for Tasmania including communication assets which are vital to the operation of these networks. TasNetworks owns and operates electricity transmission, distribution and communication assets in your municipal area.

These include

| Asset type           | Asset name  |
|----------------------|---|
| Communications       | Mt Seymour  |
| Transmission (110kV) | TL 400 Waddamana -Bridgewater                                   |
| Transmission (110kV) | TL 456 Triabunna Spur   |
| Transmission (220kV) | TL 520 Waddamana - Lindisfarne                                  |
| Distribution         | Various 22kV, 11kV and SWER lines and associated infrastructure |

There are no terminal (transmission) or zone (distribution) substations located in the Southern Midlands Area, however, the largest renewable embedded generator in the distribution network in Tasmania is located in your municipal area near Tunbridge. This is a 6MW hydro scheme.

As you may be aware, TasNetworks is a regulated electricity business. As a result, it must apply to the Australian Energy Regulator every 5 years for a regulatory and revenue determination regarding the operation, maintenance, replacement and augmentation of its assets. As part of this process, TasNetworks publishes area strategies which indicate plans for the transmission and distribution networks over the next 15 years. These are available on the AER website: [AER link to TasNetworks 2019-24 determination supporting information](#). When you access the website, scroll down to the 'supporting information' to access the following documents:

☐ TasNetworks - Area Strategies tranche 1 - 21 May 2018 update ( ZIP 8.13 MB ) TasNetworks

Tranche 1 contains the Area Strategies relevant for the Southern Midlands Council area and are as follows:

Eastern Area Strategy

Greater Hobart Area Strategy

Central Area Strategy

Attached is a map indicating the Area Strategies that affect Southern Midlands Council. Please let me know if you have any issues opening this document or retrieving information from the AEMO website.

If you would like further explanation regarding the impact of these Area Strategies in your Municipal Area, TasNetworks would be happy to offer a face to face discussion to progress understanding and integration further.

Kind Regards  
Gina Goodman

Gina Goodman  
Land Use Planner  
Strategic Asset Management  
Monday, Tuesday & Wednesday  
P 6271 6085 | E [gina.goodman@tasnetworks.com.au](mailto:gina.goodman@tasnetworks.com.au)

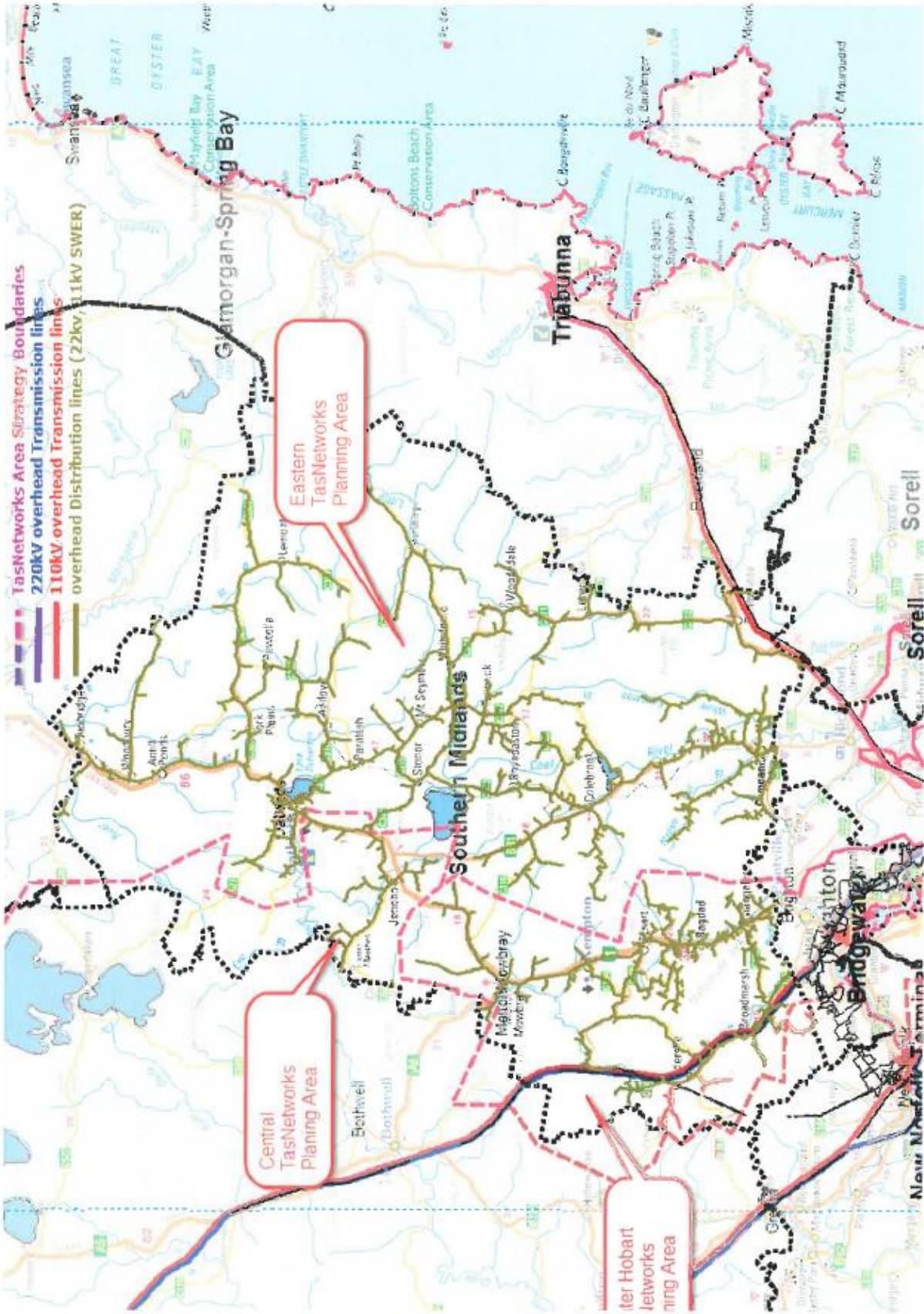
1 – 7 Maria Street, Lenah Valley 7008  
PO Box 606, Moonah TAS 7009

[www.tasnetworks.com.au](http://www.tasnetworks.com.au)  
@TasNetworks  
/TasNetworks

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**Elisa Lang**

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**From:** Denise Rossiter <toeholdfarm@telstra.com>  
**Sent:** Wednesday, 20 June 2018 2:18 PM  
**To:** SMC Mail  
**Subject:** Draft Strategic Plan  
**Attachments:** STRATEGIC PLAN 2018.docx

Please find attached comments on the Draft Strategic Plan 2018-2027 for the Southern Midlands Council.

Unfortunately, we missed any notice for the Community Consultation and Input and, as this was not identified in the latest Newsletter, we did not have the opportunity to be involved in this process earlier. Please do not hesitate to contact us should you require further information regarding our comments.

Regards  
Jim Rossiter

STRATEGIC PLAN 2018-2027

| PAGE | REFERENCE  | COMMENT   |
|------|--|---|
| 15   | Annual Reporting. A statement of its goals . . . preceding financial year. | This needs more than a statement, it needs a report of achievements compared to the goals and objectives.   |
| 16   | 1. Infrastructure  | The Community benefit cannot be maximised unless it can be measured.  |
|      | 4. Lifestyle   | Suggest spelling out that both physical and mental health need to be improved.  |
| 18   | 1.1.1.5  | Sight distances should be a requisite for <u>all</u> transport routes.  |
| 19   | 1.2.1.1  | Why refer to Council's desire? If it is an arbitrary desire then it is inappropriate, if it is a valid desire then reference to Council is unnecessary.   |
| 21   | 1.6.1.2 and 1.6.2.2  | These two are identical. If they relate separately to sewerage and water then this needs to be spelled out.   |
|      | 1.6.2.2  | It is not clear what is meant by 'service level equity'?  |
| 23   | 2.1  | Suggest an additional action should be to work with neighbouring councils in housing/employment partnerships.   |
| 25   | 2.3.1.3  | The phrase 'economic opportunities of equine and services' doesn't seem to make sense.  |
| 26   | 2.4  | Suggest additional action (other than 1080) should be to support agriculture in respect of pest problems including wallaby, deer, rabbit etc.,  |
| 27   | 3.1.3.6  | This point does not appear to be an action.   |
| 28   | 3.2.2.1  | Is the word 'reservation' correct or should it be 'preservation', ie is this a typing error?  |
|      |  | Suggest additional action in relation to damage by feral deer.  |
| 30   | 3.4.1.5  | The term 'best value' begs the question who is the value intended for?  |
|      | 3.4.1.6  | Suggest the inclusion of adequate training.   |
| 34   | 4.7.1  | Suggest an additional point to develop a programme for monitoring and addressing mental health within the Community.  |
| 35   | 4.10.1.3   | It is not clear what 'reform initiatives' are referred to.  |
| 37   | 5.3.1  | Suggest additional item to work with emergency services to identify unsafe hotspots.  |
|      | 5.4.1  | Suggest additional item to seriously interact with the Community to find out what they are receiving in the way of Council information, whether they feel they are being listened to and how issues identified can be better addressed. |
| 39   | 6.2.8.1  | Suggest adding to this item '- particularly sections of the Community currently under-represented in Council such as geographically and gender.   |
|      | 6.2.8  | Suggest additional item to encourage Councillors to be more active in the Community.  |
| 40   | 6.3  | Suggest additional item to identify and implement methods of improving financial transparency of the Council's activities.  |

## 17.2.6 TABLING OF DOCUMENTS

This is to be a standing item on the Agenda for tabling of documents that don't necessarily require any specific action(s).

### 17.2.6.1 TASMANIAN CHINESE BUDDHIST CULTURAL PARK OF AUSTRALIAN – LETTER & PETITION (INFORMAL)

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 JUNE 2018

**Attachment:**

*Letter dated 13 June 2018 and attached informal Petition(s).*

## ISSUE

Tabling of document – information only.

## BACKGROUND

Nil.

## DETAIL

This item is for information purposes only. It does not require any specific action by Council.

Whilst the writer refers to it as a petition, it should be considered as correspondence to Council as it does not meet the provisions of the *Local Government Act 1993* relating to 'Petitions'. It is tabled as correspondence only.

The following is an extract from the *Local Government Act 1993*:

*“Section 57. Petitions:*

*(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.*

*(2) A person lodging a petition is to ensure that the petition contains –*

*(a) a clear and concise statement identifying the subject matter and the action requested; and*

*(b) in the case of a paper petition, a heading on each page indicating the subject matter; and*

*(c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and*

*(d) a statement specifying the number of signatories; and*

*(e) at the end of the petition –*

*(i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and*

*(ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.*

(3) .....

**Human Resources & Financial Implications – Nil.**

**Community Consultation & Public Relations Implications – N/A.**

**Policy Implications – N/A.**

**Priority - Implementation Time Frame – N/A.**

**RECOMMENDATION**

**That the information be received.**

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

## 17.3 FINANCES

### Strategic Plan Reference – Page 34 & 35

|       |   |
|-------|---|
| 6.3.1 | Communities finances will be managed responsibly to enhance the wellbeing of residence.   |
| 6.3.2 | Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.        |
| 6.3.3 | Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses. |
| 6.3.4 | Resources will be allocated to those activities that generate community benefit.  |

### 17.3.1 MONTHLY FINANCIAL STATEMENT (MAY 2018)

**Author:** FINANCE OFFICER (COURTNEY PENNICOTT)

**Date:** 21 JUNE 2018

#### ISSUE

Refer enclosed Report incorporating the following: -

- Statement of Comprehensive Income – 1<sup>st</sup> July 2017 to 31<sup>st</sup> May 2018 (including Notes)
- Current Expenditure Estimates – as at 31<sup>st</sup> May 2018
- Capital Expenditure Estimates (*refer to enclosed report detailing the individual capital projects*) – as at 31<sup>st</sup> May 2018
- Cash Flow Statement – May 2018
- Rates & Charges – 13<sup>th</sup> June 2018

*Note: Expenditure figures provided are for the period 1<sup>st</sup> July 2017 to 31<sup>st</sup> May 2018 – 92% of the period.*

#### CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

##### **Strategic Theme - Infrastructure**

**Sub-Program – Public Toilets** – expenditure to date (\$59,020 – 100.04%). Costs relate to additional services during holiday periods.

**Sub-Program – Signage** – expenditure to date (\$6,788 – 101.70%). Expenditure relates to general replacement costs and additional signage for the Kempton Township.

##### **Strategic Theme – Growth**

Nil.

##### **Strategic Theme – Landscapes**

**Sub-Program – Natural** – expenditure to date (\$179,308 – 108.75%). Expenditure relates to works at the Chauncy Vale Reserve for the implementation of safety upgrades, and land care facilitator costs.

**Strategic Theme – Lifestyle**

Nil.

**Strategic Theme –Community**

**Sub-Program – Capacity** – expenditure to date (27,566 – 98.72%). Expenditure includes annual water, electricity and rate expenditure.

**Strategic Theme –Organisation**

**Sub-Program – Finances** – expenditure to date (286,950 – 103.33%). Expenditure includes annual fire service levies and increased debt collection costs.

**RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

| STATEMENT OF COMPREHENSIVE INCOME                   |                        |                               |              |  |
|---|------------------------|-------------------------------|--------------|--|
| FOR THE PERIOD                                      |                        |                               |              |  |
| 1st JULY 2017 to 31st MAY 2018                      |                        |                               |              |  |
|   | Annual Budget          | Year to Date as at 30th APRIL | %            | Comments   |
| <b>Income</b>                                       |                        |                               |              |  |
| General rates                                       | \$ 5,174,991           | \$ 5,197,176                  | 100.4%       | Budget includes Interest & Penalties to be imposed to end of June 2018 |
| User Fees (refer Note 1)                            | \$ 833,447             | \$ 737,505                    | 88.5%        |  |
| Interest  | \$ 157,000             | \$ 183,420                    | 116.8%       |  |
| Government Subsidies                                | \$ 24,000              | \$ 17,001                     | 70.8%        | Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements           |
| Contract Income                                     | \$ 0                   | \$ 0                          | 0.0%         |  |
| Other (refer Note 2)                                | \$ 162,000             | \$ 172,818                    | 106.7%       |  |
| <b>Sub-Total</b>                                    | <b>\$ 6,351,438</b>    | <b>\$ 6,307,921</b>           | <b>99.3%</b> |  |
| Grants - Operating                                  | \$ 1,664,336           | \$ 1,656,337                  | 99.5%        | \$16,000 Tourism; \$1,640,337 FAGS                                     |
| <b>Total Income</b>                                 | <b>\$ 8,015,774</b>    | <b>\$ 7,964,258</b>           | <b>99.4%</b> |  |
| <b>Expenses</b>                                     |                        |                               |              |  |
| Employee benefits                                   | \$ (3,950,529)         | \$ (3,112,299)                | 78.8%        | Less Roads - Resheeting Capitalised                                    |
| Materials and contracts                             | \$ (3,162,229)         | \$ (3,063,379)                | 96.9%        | Less Roads - Resheeting Capitalised, Includes Land Tax                 |
| Depreciation and amortisation                       | \$ (2,719,500)         | \$ (2,501,940)                | 92.0%        | Percentage Calculation (based on year-to-date)                         |
| Finance costs                                       | \$ (48,925)            | \$ (25,868)                   | 52.9%        |  |
| Contributions                                       | \$ (209,622)           | \$ (209,622)                  | 100.0%       | Fire Service Levies  |
| Other   | \$ (161,100)           | \$ (156,351)                  | 97.1%        | Incls Rate Discounts \$26,200 (annual cost)                            |
| <b>Total expenses</b>                               | <b>\$ (10,251,905)</b> | <b>\$ (9,069,459)</b>         | <b>88.5%</b> |  |
| <b>Surplus (deficit) from operations</b>            | <b>\$ (2,236,132)</b>  | <b>\$ (1,105,201)</b>         | <b>49.4%</b> |  |
| Grants - Capital (refer Note 3)                     | \$ 3,217,843           | \$ 1,041,378                  | 32.4%        |  |
| Sale Proceeds (Plant & Machinery)                   | \$ 484,000             | \$ 338,038                    | 69.8%        |  |
| Net gain / (loss on disposal of non-current assets) | \$ 0                   | \$ 0                          | 0.0%         |  |
| <b>Surplus / (Deficit)</b>                          | <b>\$ 1,465,712</b>    | <b>\$ 274,215</b>             | <b>18.7%</b> |  |

**Southern Midlands Council**

Agenda – 27 June 2018

| <b>NOTES</b>                                       |                     |                     |               |   |
|--|---------------------|---------------------|---------------|---|
| 1. Income - User Fees (Budget \$968,447) includes: |                     |                     |               |   |
| - All other Programs                               | \$ 371,311          | \$ 383,809          | 103.4%        | Actual Income Received (i.e. excluding Debtors) |
| - Private Works                                    | \$ 267,136          | \$ 190,617          | 71.4%         |   |
| - Callington Mill                                  | \$ 330,000          | \$ 163,079          | 49.4%         |   |
|  | <b>\$ 968,447</b>   | <b>\$ 737,505</b>   |               |   |
| 2. Other Income:                                   |                     |                     |               |   |
| - Tas Water Distributions                          | \$ 152,000          | \$ 139,739          | 91.93%        |   |
| - HBS Dividend                                     | \$ 10,000           | \$ -                | 0.0%          |   |
| - Other  | \$ -                | \$ 33,079           | 0.0%          |   |
|  | <b>\$ 162,000</b>   | <b>\$ 172,818</b>   | <b>106.7%</b> |   |
| 3. Grant - Capital (Budget \$877,860) includes:    |                     |                     |               |   |
| - Commissariat                                     | \$ -                | \$ 61,900           | 0.0%          |   |
| - Black Spot Funding                               | \$ -                | \$ -                | 0.0%          |   |
| - Swimming Pool                                    | \$ 2,300,000        | \$ -                | 0.0%          |   |
| - Heritage Grant (TCF - Access System)             | \$ -                | \$ 43,135           | 0.0%          |   |
| - Community Infrastructure Fund                    | \$ -                | \$ 18,500           | 0.0%          |   |
| - Roads To Recovery Grant                          | \$ 877,843          | \$ 877,843          | 100.0%        | To be claimed in March 2018                     |
| - Bagdad Hall Lane (Grant Assistance)              | \$ -                | \$ 40,000           | 0.0%          |   |
|  | <b>\$ 3,177,843</b> | <b>\$ 1,041,378</b> | <b>32.8%</b>  |   |

CAPITAL EXPENDITURE PROGRAM 2017-18  
AS AT 31 MAY 2018

|                                     |                     |  | BUDGET       | EXPENDITURE             | VARIANCE     | COMMENTS  |
|-------------------------------------|---------------------|--|--------------|-------------------------|--------------|---|
| <b>INFRASTRUCTURE</b>               |                     |  |              |                         |              |   |
| <b>ROAD ASSETS</b>                  |                     |  |              |                         |              |   |
| Resheeting Program                  | Various<br>C1020057 | Roads Resheeting<br>Glen Morey Road                        | \$ 700,000   | \$ 498,410<br>\$ 61,546 | \$ 140,044   | RTR   |
| Reseal Program                      |                     | Roads Resealing (as per agreed program)                    | \$ 600,000   | \$ -                    | \$ 176,616   |   |
|                                     | C1010076            | York Plains Road   |              | \$ 52,638               |              |   |
|                                     | C1010067            | Woodsdale Road Resealing                                   |              | \$ 15,805               |              |   |
|                                     | C1010075            | Elderslie Road   |              | \$ 226,789              |              | RTR   |
|                                     | C1010074            | East Bagdad Road   |              | \$ 128,151              |              | RTR   |
|                                     | C1010073            | Woodsdale Road   | \$ 135,000   | \$ 53,877               | \$ 81,123    | RTR   |
|                                     |                     | 2 x 50 mtr sections - Runnymede end                        |              |                         |              |   |
|                                     |                     | 1 x 100 mtr section - vicinity of Runnymede Fire Station   |              |                         |              |   |
|                                     |                     | 1 x 200 mtr section - vicinity of 'Questlands'             |              |                         |              |   |
|                                     |                     | 1 x 200 mtr section - vicinity of Woodsdale Cemetery       |              |                         |              |   |
|                                     |                     | 1 x 200 mtr section - vicinity of Back Woodsdale Road      |              |                         |              |   |
|                                     | C1010072            | Stonor Road (200 metres - approx. 5 klms in from Highway)  | \$ 36,000    | \$ 1,928                | \$ 34,072    | RTR   |
|                                     | G1010002            | Hall Lane (Bagdad Community Club)                          |              | \$ 40,561               | \$ (40,561)  | Incl. \$40K Grant                                   |
|                                     |                     |  |              | \$ -                    |              |   |
|                                     | C1020033            | Yarlington Road (Smarts Hill - 150 metres)                 | \$ 22,500    | \$ -                    | \$ 22,500    | Budget c/fwd  |
|                                     |                     |  |              | \$ -                    |              |   |
| Reconstruct & Seal                  |                     | Blackbrush Road - new seal (400 metres each end)           | \$ 144,000   | \$ -                    | \$ 144,000   |   |
| Incls. widening component           | C1020052            | Eldon Road (extend seal from Tunnack end for 1.0 klm)      | \$ 180,000   | \$ 9,893                | \$ 170,107   | RTR   |
|                                     | C1020059            | Native Corners Road - new seal (500 metres)                | \$ 90,000    | \$ 1,279                | \$ 88,721    | RTR   |
|                                     |                     |  |              | \$ -                    |              |   |
| Minor Seals (New)                   | C1020006            | Various Locations (subject to valuation - Policy)          | \$ 20,000    | \$ 24,871               | \$ (4,871)   | Rhyndaston Road                                     |
|                                     |                     | Church Road (Brighton Council end)                         | \$ 10,000    | \$ -                    | \$ 10,000    | Budget c/fwd  |
|                                     | C1020032            | Hasting Street Junction                                    | \$ 15,000    | \$ 959                  | \$ 14,041    | Budget c/fwd - WIP 30/6/17                          |
|                                     |                     |  |              | \$ -                    |              |   |
| Unsealed - Road Widening            | C1010077            | Clifton Vale - (Cliff Section)                             | \$ 40,000    | \$ 100                  | \$ 39,900    |   |
|                                     | C1020060            | Chauncy Vale Road, Bagdad                                  | \$ 20,000    | \$ 15,132               | \$ 4,868     | Budget c/fwd  |
|                                     | C1020058            | Grices Road (Section Widening)                             | \$ 36,000    | \$ 34,034               | \$ 1,966     | RTR   |
|                                     |                     |  |              | \$ -                    |              |   |
| Junction / Road Realignment / Other | C1010037            | Campania - Reeve St / Clime Street (includes Footpath)     | \$ 48,827    | \$ 2,617                | \$ 46,210    | Budget c/fwd WIP 30/6/17                            |
|                                     | C1020028            | Eldon Road - Guard Rail                                    | \$ 20,000    | \$ 15,896               | \$ 4,104     |   |
|                                     |                     | East Bagdad Road - Subsidence Areas                        | \$ 20,000    | \$ -                    | \$ 20,000    |   |
|                                     | C1020055            | Yarlington Road - Realignment                              | \$ 240,000   | \$ 190,046              | \$ 49,954    | RTR WIP 30/6/17 \$185,828                           |
|                                     | C1020047            | Lovely Banks Road (junction with Colebrook)                | \$ 210,000   | \$ 213,858              | \$ (3,858)   | WIP 30/6/17 \$196,787 - Budget includes \$40K c/fwd |
|                                     |                     | Reeve St - Hall Street to Rec Ground (K&G) - 70 metres     | \$ 17,882    | \$ -                    | \$ 17,882    | Budget includes \$8,800 c/fwd                       |
|                                     |                     | Campania - Reeve St / Hall Street (K&G)                    | \$ 5,000     | \$ -                    | \$ 5,000     | Budget c/fwd  |
|                                     | C1010028            | Woodsdale Road - Landslip Area (vicinity Scott's Quarry)   | \$ 15,000    | \$ -                    | \$ 15,000    | Budget c/fwd  |
|                                     | C1010039            | Woodsdale Road - Landslip Area(s) - Engineering Assessment | \$ 9,700     | \$ -                    | \$ 9,700     |   |
|                                     |                     |  | \$ 2,634,909 | \$ 1,588,392            | \$ 1,046,517 |   |

**Southern Midlands Council**  
**Agenda – 27 June 2018**

|                      |          |  |            |            |              |  |
|----------------------|----------|--|------------|------------|--------------|--|
| <b>BRIDGE ASSETS</b> | C1030006 | Fields Road Bridge (B1851)                                       | \$ -       | \$ 1,469   | \$ (1,469)   | WIP 30/6/17  |
|                      | C1030021 | Wattle Hill Road Bridge (B1402)                                  | \$ -       | \$ 2,692   | \$ (2,692)   |  |
|                      | C1030028 | Rotherwood Road Bridge (B1137)                                   | \$ -       | \$ 1,234   | \$ (1,234)   |  |
|                      | C1030044 | Grahams Creek Road (Grahams Creek B2510)                         | \$ -       | \$ 56,883  | \$ (56,883)  | RTR - WIP 30/6/17  |
|                      | C1030046 | Kheme Road (Biralee Creek BT468.0)                               | \$ -       | \$ 2,815   | \$ (2,815)   | Capitalised 16/17  |
|                      | C1030049 | Inglewood Road (B 4289)  | \$ -       | \$ 862     | \$ (862)     | Capitalised 16/17  |
|                      | C1030054 | Bellevale Road (B2723)   | \$ -       | \$ 373,506 | \$ (373,506) | RTR - WIP 30/6/17  |
|                      | C1030055 | Link Road (Craigbourne Creek B3820)                              | \$ -       | \$ 156,738 | \$ (156,738) | RTR - WIP 30/6/17  |
|                      | C1030056 | Noyes Road (Limekiln Creek T268.00051)                           | \$ -       | \$ 43,066  | \$ (43,066)  | WIP 30/6/17  |
|                      | C1030057 | Reynolds Road (Burns Creek B5301)                                | \$ -       | \$ 72,172  | \$ (72,172)  | WIP 30/6/17  |
|                      |          |  | \$ -       | \$ 711,437 | \$ (711,437) |  |
| <b>WALKWAYS</b>      | C1040003 | Footpaths - General Streetscapes                                 | \$ 30,000  | \$ 8,809   | \$ 21,191    | Street Furniture   |
|                      |          | Bagdad Township  |            |            |              |  |
|                      |          | - Swan Street (Blackport Rd to Green Valley Rd)                  | \$ 109,557 | \$ 2,687   | \$ 106,870   | WIP 30/6/17 \$2,687 - Budget c/fwd                       |
|                      |          | - Midland Highway (Bus Shelter)                                  | \$ 5,000   | \$ -       | \$ 5,000     | Budget c/fwd   |
|                      |          | Campania Township  |            |            |              |  |
|                      |          | - Review Management Plan (Site Plan) / Walking Tracks (Bush Rese | \$ 5,000   | \$ -       | \$ 5,000     | Budget c/fwd   |
|                      |          | Colebrook Township   |            |            |              |  |
|                      |          | - K&G Renewal (Richmond St -southern end)                        | \$ 30,000  | \$ -       | \$ 30,000    | Budget c/fwd   |
|                      | C1040023 | - Streetscape Plan Development & Implementation (Part)           | \$ 60,000  | \$ 38,949  | \$ 21,051    | WIP 30/6/17  |
|                      |          | Kempton Township   |            |            |              |  |
|                      | C1040004 | - Streetscape Plan (Review & Implementation (Part)               | \$ 40,000  | \$ 6,485   | \$ 33,515    |  |
|                      |          | ParratahTownship   |            |            |              |  |
|                      |          | - Tunnack Main Road Kerb & Gutter                                | \$ 14,478  | \$ -       | \$ 14,478    |  |
|                      |          | Tunbridge Township   |            |            |              |  |
|                      | C1040022 | - Main Road Kerb & Gutter  | \$ 22,000  | \$ 4,698   | \$ 17,302    | Budget C/fwd \$7k  |
|                      | C1040024 | - Streetscape Project (Part Implementation) - 2 yr program       | \$ 67,954  | \$ 8,747   | \$ 59,207    | Subject to \$50K Grant Application (Infrastructure Fund) |
|                      |          |  | \$ 383,989 | \$ 70,375  | \$ 313,614   |  |
| <b>DRAINAGE</b>      |          | Bagdad   |            |            |              |  |
|                      |          | - Midland Hwy/Swan St Drainage (McShane property)                | \$ 22,500  | \$ -       | \$ 22,500    | Budget c/fwd   |
|                      |          | Campania   |            |            |              |  |
|                      |          | - Estate Road (School Farm - Easement)                           | \$ 10,000  | \$ -       | \$ 10,000    | Budget c/fwd   |
|                      |          | - Reeve Street Open Drain (north of Telephone Box)               | \$ 35,000  | \$ 4,124   | \$ 30,876    | WIP 30/6/17 \$3,750 - Budget c/fwd                       |
|                      |          | Oatlands   |            |            |              |  |
|                      |          | - Barrack Street (towards Mason Street)                          | \$ 10,000  | \$ -       | \$ 10,000    | Budget c/fwd   |
|                      |          | - High St/Wellington Street Junction                             | \$ 5,000   | \$ -       | \$ 5,000     | Budget c/fwd   |
|                      |          | - Queen Anne Street  | \$ 7,500   |            | \$ 7,500     |  |
|                      |          |  | \$ 90,000  | \$ 4,124   | \$ 85,876    |  |

**Southern Midlands Council**  
**Agenda – 27 June 2018**

|                              |          |   |                   |                   |                    |  |
|------------------------------|----------|---|-------------------|-------------------|--------------------|--|
| <b>WASTE</b>                 |          | Oatlands WTS - General Improvements                                   | \$ 25,000         | \$ -              | \$ 25,000          | Budget includes \$5K c/fwd                     |
|                              |          | Dysart WTS - General Improvements                                     | \$ 20,000         | \$ -              | \$ 20,000          |  |
|                              | C110001  | Wheelie Bins and Crates   | \$ 7,500          | \$ 1,267          | \$ 6,233           |  |
|                              |          |   |                   |                   |                    |  |
|                              |          |   | <b>\$ 52,500</b>  | <b>\$ 1,267</b>   | <b>\$ 51,233</b>   |  |
| <b>PUBLIC TOILETS</b>        | G3020011 | Lake Dulverton (New facilities - design & approvals)                  | \$ 83,915         | \$ 106,862        | \$ (22,947)        | Budget includes \$12K c/fwd                    |
|                              |          | Colebrook Hiistory Room Toilets (Conversion Family Change Room)       | \$ 12,000         | \$ -              | \$ 12,000          |  |
|                              |          |   |                   |                   |                    |  |
|                              |          |   | <b>\$ 95,915</b>  | <b>\$ 106,862</b> | <b>\$ (10,947)</b> |  |
| <b>SIGNAGE</b>               | C113001  | Oatlands Signage (Info Bays) - Town Maps etc. - 2 Small & 2 Large Sig | \$ 9,282          | \$ 4,991          | \$ 4,292           | Budget c/fwd                                   |
|                              |          |   |                   |                   |                    |  |
|                              |          |   | <b>\$ 9,282</b>   | <b>\$ 4,991</b>   | <b>\$ 4,292</b>    |  |
| <b>GROWTH</b>                |          |   |                   |                   |                    |  |
| <b>TOURISM</b>               | C2020004 | Building (Wool Press Cover)   | \$ 9,170          | \$ 9,120          | \$ 50              | Budget c/fwd                                   |
|                              | C4070033 | Lake Dulverton (Aquatic Club Fit-Out) - Shower / Toilet Facility      | \$ 18,000         | \$ 21,905         | \$ (3,905)         | Budget c/fwd                                   |
|                              | C4070033 | Lake Dulverton (Aquatic Club Fit-Out) - Roof Replacement              | \$ 30,000         | \$ 45,803         | \$ (15,803)        | Budget c/fwd                                   |
|                              | C2020002 | Beacon Tourism Sub-Regional Project                                   | \$ 18,000         | \$ 17,745         | \$ 255             |  |
|                              | C2020006 | Accommodation Facility  | \$ -              | \$ 1,800          | \$ (1,800)         |  |
|                              |          | Lake Dulverton - Cows   | \$ 12,000         | \$ -              | \$ 12,000          |  |
|                              |          |   |                   |                   |                    |  |
|                              |          |   | <b>\$ 87,170</b>  | <b>\$ 96,372</b>  | <b>\$ (9,202)</b>  |  |
| <b>HERITAGE</b>              |          |   |                   |                   |                    |  |
|                              |          | Callington Mill (Asset Renewals)                                      | \$ 15,000         | \$ 7,794          | \$ 7,206           |  |
|                              | C1010010 | Callington Mill (Blacksmith Project)                                  |                   | \$ 1,200          | \$ (1,200)         |  |
| 2016-17                      |          | Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)  | \$ 6,500          | \$ -              | \$ 6,500           | Budget c/fwd                                   |
|                              | G3010010 | Commissariat (79 High Street)   | \$ 464,250        | \$ 609,285        | \$ (145,035)       | WIP 30/6/17 \$196,481 - Budget c/fwd \$384,250 |
| Wood Stove (Women's Kitchen) |          | Oatlands Court House (Stabilisation & Gaol Cell)                      | \$ 5,000          | \$ -              | \$ 5,000           | Budget c/fwd                                   |
|                              | C3010002 | Oatlands Gaol - Minor Capital Works                                   | \$ 5,351          | \$ -              | \$ 5,351           | Budget c/fwd                                   |
|                              | G3010011 | Heritage Building (Key Card System)                                   | \$ 47,000         | \$ 36,071         | \$ 10,929          |  |
|                              |          | Kempton Watch House (Fitout)  | \$ 7,500          | \$ -              | \$ 7,500           | Budget c/fwd                                   |
|                              |          | Parattah Railway Station - Guttering & Fascia                         | \$ 9,600          | \$ -              | \$ 9,600           | Budget includes \$2.6K c/fwd                   |
|                              |          |   |                   |                   |                    |  |
|                              |          |   | <b>\$ 560,201</b> | <b>\$ 654,351</b> | <b>\$ (94,150)</b> |  |
| <b>NATURAL</b>               |          |   |                   |                   |                    |  |
|                              | G3020012 | Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)                      | \$ 5,000          | \$ 25,698         | \$ (20,698)        | Budget c/fwd                                   |
|                              | G3020010 | Dulverton Walkway Safety Upgrade                                      | \$ -              | \$ 216            | \$ (216)           | Grant c/fwd                                    |
|                              | C3020007 | Chauncy Vale - Interps Hut Repairs                                    | \$ -              | \$ 15,858         | \$ (15,858)        |  |
|                              |          |   |                   |                   |                    |  |
|                              |          |   | <b>\$ 5,000</b>   | <b>\$ 41,772</b>  | <b>\$ (36,772)</b> |  |

**Southern Midlands Council**  
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|                   |          |   |                     |                   |                     |   |
|-------------------|----------|---|---------------------|-------------------|---------------------|---|
| <b>REGULATORY</b> |          |   |                     |                   |                     |   |
|                   | C3040001 | Kempton Council Chambers - Building & Office Improvements     | \$ 23,704           | \$ 12,189         | \$ 11,515           | WIP 30/06/17 \$577 - Budget includes \$23,704 c/fwd |
|                   |          | Kempton Council Chambers - External repainting (Windows etc.) | \$ 7,500            | \$ -              | \$ 7,500            | Budget c/fwd  |
|                   |          | Kempton Council Chambers - Office Furniture & Equipment       | \$ 3,000            | \$ 584            | \$ 2,416            |   |
|                   |          |   |                     |                   |                     |   |
| <b>LIFESTYLE</b>  |          |   | <b>\$ 34,204</b>    | <b>\$ 12,772</b>  | <b>\$ 21,432</b>    |   |
| <b>ACCESS</b>     |          |   |                     |                   |                     |   |
|                   | C4070035 | All Buildings (Priority Approach - Year 2 of 5)               | \$ 50,000           | \$ 60,495         | \$ (10,495)         |   |
|                   |          |   |                     |                   |                     |   |
|                   |          |   | <b>\$ 50,000</b>    | <b>\$ 60,495</b>  | <b>\$ (10,495)</b>  |   |
| <b>RECREATION</b> |          |   |                     |                   |                     |   |
|                   | C4070005 | Recreation Committee  | \$ 30,000           | \$ 7,601          | \$ 22,399           |   |
|                   |          | Blue Place - external repainting                              | \$ 20,000           | \$ -              | \$ 20,000           |   |
|                   |          | Colebrook Hall - Heating                                      | \$ 3,000            | \$ 4,501          | \$ (1,501)          | WIP 30/06/17 \$560 - Budget includes \$3k c/fwd     |
|                   |          | Kempton Hall - external repainting                            | \$ 40,000           | \$ -              | \$ 40,000           | Budget includes \$20k c/fwd                         |
|                   |          | - Alexander Circle & Lyndon Road (Stage 2)                    | \$ 8,000            | \$ 770            | \$ 7,230            |   |
|                   |          | Playground Equipment  | \$ -                | \$ -              | \$ -                |   |
|                   |          | Rec Ground - Campania (Stormwater - eastern side)             | \$ 3,000            | \$ -              | \$ 3,000            |   |
|                   | C4070034 | Oatlands Aquatic Centre (New Pool)                            | \$ 3,130,000        | \$ 446,022        | \$ 2,683,978        | WIP 30/017  |
|                   | C4070033 | Oatlands Aquatic Club Building                                | \$ 18,000           | \$ 19,693         | \$ (1,693)          | WIP 30/06/17 \$19,693 - Budget includes \$18K c/fwd |
|                   |          | Rec Ground - Mt Pleasant (Upgrade Toilets)                    | \$ 13,000           | \$ -              | \$ 13,000           | Budget c/fwd  |
|                   |          | Rec Ground - Mangalore  |                     | \$ 150            | \$ (150)            | WIP 30/017  |
|                   | C4070001 | Rec Ground - Parattah (Facility Development)                  | \$ 14,000           | \$ 407            | \$ 13,593           | Budget c/fwd  |
|                   | G4070015 | Stables & Carriage Shed                                       | \$ -                | \$ 724            | \$ (724)            |   |
|                   |          | Tunbridge Park - Perimeter Fence (Safety)                     | \$ 7,500            | \$ -              | \$ 7,500            |   |
|                   | G4070021 | Mangalore Recreation Ground (New Truss Roof)                  |                     | \$ 12,090         | \$ (12,090)         | Community Infrastructure Grant                      |
|                   |          |   |                     |                   |                     |   |
| <b>COMMUNITY</b>  |          |   | <b>\$ 3,286,500</b> | <b>\$ 491,958</b> | <b>\$ 2,794,542</b> |   |
| <b>CAPACITY</b>   |          |   |                     |                   |                     |   |
|                   | C5020001 | Levendale Community Centre                                    | \$ 8,000            | \$ -              | \$ 8,000            | Budget c/fwd  |
|                   |          | Memorial Avenue Development (Island)                          | \$ 47,000           | \$ 34,755         | \$ 12,245           |   |
|                   |          | Memorial Avenue Development (Survey; Fencing & Aquisition)    | \$ 15,100           | \$ -              | \$ 15,100           |   |
|                   |          |   |                     |                   |                     |   |
|                   |          |   | <b>\$ 70,100</b>    | <b>\$ 34,755</b>  | <b>\$ 35,345</b>    |   |
| <b>SAFETY</b>     |          |   |                     |                   |                     |   |
|                   |          | Road Accident Rescue Unit                                     | \$ 3,000            | \$ -              | \$ 3,000            |   |

**Southern Midlands Council**

Agenda – 27 June 2018

| ORGANISATION          |          |  | \$ 3,000            | \$ -                | \$ 3,000            |                               |
|-----------------------|----------|--|---------------------|---------------------|---------------------|-------------------------------|
| <b>SUSTAINABILITY</b> |          |  |                     |                     |                     |                               |
|                       | C4070011 | Council Chambers - Building Improvements           | \$ 15,500           | \$ 11,170           | \$ 4,330            | Budget includes \$7,500 c/fwd |
|                       |          | Photo Reframing                                    | \$ 3,000            | \$ -                | \$ 3,000            | Budget c/fwd                  |
|                       |          | Council Chambers - Damp Issues & Stonemasonry      | \$ 15,000           | \$ -                | \$ 15,000           | Budget c/fwd                  |
|                       |          | Council Chambers - Server Room (Fireproofing)      | \$ 10,000           | \$ 8,670            | \$ 1,330            | Budget c/fwd                  |
|                       | C6020009 | Computer System (Hardware / Software)              | \$ 67,338           | \$ 63,123           | \$ 4,215            |                               |
|                       |          | Telephone / Comms System                           | \$ 35,000           | \$ -                | \$ 35,000           |                               |
|                       | C9990001 | Town Hall (General - Incl. Office Equip/Furniture) | \$ 8,000            | \$ 5,619            | \$ 2,381            |                               |
|                       |          |  |                     |                     | \$ -                |                               |
|                       |          |  | <b>\$ 153,838</b>   | <b>\$ 88,582</b>    | <b>\$ 65,256</b>    |                               |
| <b>WORKS</b>          |          |  |                     |                     |                     |                               |
|                       |          | Kempton Depot - External Painting                  | \$ 10,000           | \$ -                | \$ 10,000           | Budget c/fwd                  |
|                       | C6020001 | Depot Relocation (Site / Concept Plans etc.)       | \$ 300,000          | \$ 211,178          | \$ 88,822           |                               |
|                       |          |  |                     |                     | \$ -                |                               |
|                       |          | Minor Plant Purchases                              | \$ 9,500            | \$ 22,169           | \$ (12,669)         |                               |
|                       |          | Radio System                                       | \$ 2,000            | \$ -                | \$ 2,000            |                               |
|                       |          |  |                     |                     | \$ -                |                               |
|                       |          | <b>Plant Replacement Program</b>                   |                     |                     | \$ -                |                               |
|                       |          | Refer separate Schedule (Gross)                    | \$ 552,500          |                     | \$ 552,500          |                               |
|                       |          | Light Vehicles (Gross)                             | \$ 192,000          | \$ 186,550          | \$ 5,450            |                               |
|                       |          | (Trade Allowance - \$180K)                         |                     |                     | \$ -                |                               |
|                       |          | Slasher Extra H/Duty (7ft Cut)                     | \$ 10,500           |                     | \$ 10,500           |                               |
|                       |          |  | <b>\$ 1,076,500</b> | <b>\$ 419,897</b>   | <b>\$ 656,603</b>   |                               |
|                       |          |  |                     |                     |                     |                               |
|                       |          | <b>GRAND TOTALS</b>                                | <b>\$ 8,593,108</b> | <b>\$ 4,388,404</b> | <b>\$ 4,204,704</b> |                               |

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2017/18  
SUMMARY SHEET**

| PROGRAM                      | TOTAL             | REVISED BUDGET<br>(GRANTS & OTHER<br>REIMBURSEMENTS) | ACTUAL AS AT<br>31st MAY 2018<br>92% | VARIANCE (+/-)   | % BASED ON<br>REVISED BUDGET<br>100% |
|------------------------------|-------------------|--|--------------------------------------|------------------|--------------------------------------|
| <b>INFRASTRUCTURE</b>        |                   |  |                                      |                  |                                      |
| Roads                        | 3,077,714         | 3,077,714  | 2,702,610                            | 375,104          | 87.81%                               |
| Bridges                      | 350,040           | 350,040  | 309,397                              | 40,643           | 88.39%                               |
| Walkways                     | 212,309           | 212,309  | 144,553                              | 67,756           | 68.09%                               |
| Lighting                     | 85,680            | 85,680   | 74,762                               | 10,918           | 87.26%                               |
| Irrigation                   | 0                 | 0  | 0                                    | 0                | 0.00%                                |
| Drainage                     | 85,132            | 85,132   | 50,441                               | 34,691           | 59.25%                               |
| Waste                        | 748,167           | 748,167  | 700,924                              | 47,243           | 93.69%                               |
| Public Toilets               | 58,994            | 58,994   | 59,020                               | -26              | 100.04%                              |
| Communications               | 0                 | 0  | 0                                    | 0                | 0.00%                                |
| Signage                      | 6,675             | 6,675  | 6,788                                | -113             | 101.70%                              |
| <b>INFRASTRUCTURE TOTAL:</b> | <b>4,624,711</b>  | <b>4,624,711</b>                                     | <b>4,048,496</b>                     | <b>576,215</b>   | <b>87.54%</b>                        |
| <b>GROWTH</b>                |                   |  |                                      |                  |                                      |
| Residential                  | 0                 | 0  | 288                                  | -288             | 0.00%                                |
| Tourism                      | 241,582           | 241,582  | 209,661                              | 31,921           | 86.79%                               |
| Business                     | 997,261           | 247,261  | 177,425                              | 69,836           | 71.76%                               |
| Mill Operations              | 493,706           | 493,706  | 333,618                              | 160,088          | 67.57%                               |
| Agriculture                  | 0                 | 0  | 0                                    | 0                | 0.00%                                |
| Integration                  | 7,500             | 7,500  | 0                                    | 7,500            | 0.00%                                |
| <b>GROWTH TOTAL:</b>         | <b>1,740,049</b>  | <b>990,049</b>                                       | <b>720,992</b>                       | <b>269,057</b>   | <b>72.82%</b>                        |
| <b>LANDSCAPES</b>            |                   |  |                                      |                  |                                      |
| Heritage                     | 289,968           | 289,968  | 214,989                              | 74,979           | 74.14%                               |
| Natural                      | 164,875           | 164,875  | 179,308                              | -14,433          | 108.75%                              |
| Cultural                     | 9,600             | 9,600  | 0                                    | 9,600            | 0.00%                                |
| Regulatory                   | 768,365           | 768,365  | 602,475                              | 165,890          | 78.41%                               |
| Climate Change               | 11,181            | 11,181   | 947                                  | 10,234           | 8.47%                                |
| <b>LANDSCAPES TOTAL:</b>     | <b>1,243,989</b>  | <b>1,243,989</b>                                     | <b>997,720</b>                       | <b>246,270</b>   | <b>80.20%</b>                        |
| <b>LIFESTYLE</b>             |                   |  |                                      |                  |                                      |
| Youth                        | 226,638           | 226,638  | 213,220                              | 13,418           | 94.08%                               |
| Aged                         | 2,500             | 2,500  | 175                                  | 2,325            | 6.98%                                |
| Childcare                    | 7,500             | 7,500  | 5,000                                | 2,500            | 66.67%                               |
| Volunteers                   | 40,000            | 40,000   | 33,865                               | 6,135            | 84.66%                               |
| Access                       | 0                 | 0  | 0                                    | 0                | 0.00%                                |
| Public Health                | 10,093            | 10,093   | 8,346                                | 1,748            | 82.68%                               |
| Recreation                   | 490,033           | 490,033  | 367,406                              | 122,627          | 74.98%                               |
| Animals                      | 103,767           | 103,767  | 93,997                               | 9,770            | 90.58%                               |
| Education                    | 0                 | 0  | 6,691                                | -6,691           | 0.00%                                |
| <b>LIFESTYLE TOTAL:</b>      | <b>880,531</b>    | <b>880,531</b>                                       | <b>728,699</b>                       | <b>151,832</b>   | <b>82.76%</b>                        |
| <b>COMMUNITY</b>             |                   |  |                                      |                  |                                      |
| Retention                    | 0                 | 0  | 0                                    | 0                | 0.00%                                |
| Capacity                     | 27,925            | 27,925   | 27,566                               | 358              | 98.72%                               |
| Safety                       | 56,650            | 56,650   | 27,875                               | 28,774           | 49.21%                               |
| Consultation                 | 7,300             | 7,300  | 3,661                                | 3,639            | 50.15%                               |
| Communication                | 12,125            | 12,125   | 10,595                               | 1,530            | 87.38%                               |
| <b>COMMUNITY TOTAL:</b>      | <b>103,998</b>    | <b>103,998</b>                                       | <b>69,697</b>                        | <b>34,301</b>    | <b>67.02%</b>                        |
| <b>ORGANISATION</b>          |                   |  |                                      |                  |                                      |
| Improvement                  | 7,590             | 7,590  | 0                                    | 7,590            | 0.00%                                |
| Sustainability               | 2,203,826         | 2,203,826  | 1,965,922                            | 237,904          | 89.20%                               |
| Finances                     | 277,707           | 277,707  | 286,950                              | -9,243           | 103.33%                              |
| <b>ORGANISATION TOTAL:</b>   | <b>2,489,123</b>  | <b>2,489,123</b>                                     | <b>2,252,872</b>                     | <b>236,250</b>   | <b>90.51%</b>                        |
| <b>TOTALS</b>                | <b>11,082,400</b> | <b>10,332,400</b>                                    | <b>8,818,476</b>                     | <b>1,513,924</b> | <b>85.35%</b>                        |

**Southern Midlands Council**  
**Agenda – 27 June 2018**

|   | INFLOWS<br>(OUTFLOWS)<br>(July 2017) | INFLOWS<br>(OUTFLOWS)<br>(August 2017) | INFLOWS<br>(OUTFLOWS)<br>(September 2017) | INFLOWS<br>(OUTFLOWS)<br>(October 2017) | INFLOWS<br>(OUTFLOWS)<br>(November 2017) | INFLOWS<br>(OUTFLOWS)<br>(December 2017) | INFLOWS<br>(OUTFLOWS)<br>(January 2018) | INFLOWS<br>(OUTFLOWS)<br>(February 2018) | INFLOWS<br>(OUTFLOWS)<br>(March 2018) | INFLOWS<br>(OUTFLOWS)<br>(April 2018) | INFLOWS<br>(OUTFLOWS)<br>(May 2018) | INFLOWS<br>(OUTFLOWS)<br>(Year to Date) |
|---|--------------------------------------|--|---|---|--|--|---|--|---------------------------------------|---------------------------------------|-------------------------------------|---|
| <b>Cash flows from operating activities</b>         |                                      |  |   |   |  |  |   |  |                                       |                                       |                                     |   |
| <b>Payments</b>                                     |                                      |  |   |   |  |  |   |  |                                       |                                       |                                     |   |
| Employee costs                                      | - 261,471.56                         | - 263,280.28                           | - 257,356.08                              | - 544,634.16                            | - 266,411.05                             | - 277,912.09                             | - 165,820.28                            | - 233,511.84                             | - 273,738.58                          | - 313,950.79                          | - 263,557.56                        | - 3,121,644.27                          |
| Materials and contracts                             | - 619,314.92                         | - 215,561.82                           | - 343,225.01                              | - 263,264.43                            | - 474,926.40                             | - 206,956.83                             | - 200,007.46                            | - 292,715.69                             | - 236,551.10                          | - 81,489.37                           | - 518,194.60                        | - 3,452,207.63                          |
| Interest  | - 4,693.83                           | -                                      | -   | -                                       | - 4,045.40                               | - 13,338.03                              | -                                       | -  | -                                     | -                                     | - 3,790.28                          | - 25,867.54                             |
| Other   | - 19,434.44                          | - 58,081.58                            | - 43,517.34                               | - 110,418.36                            | - 25,191.81                              | - 24,772.79                              | - 81,764.21                             | - 20,582.61                              | - 36,592.63                           | - 87,161.14                           | - 77,367.82                         | - 584,884.73                            |
|   | - 904,914.75                         | - 536,923.68                           | - 644,098.43                              | - 918,316.95                            | - 770,574.66                             | - 522,979.74                             | - 447,591.95                            | - 546,810.14                             | - 546,882.31                          | - 482,601.30                          | - 862,910.26                        | - 7,184,604.17                          |
| <b>Receipts</b>                                     |                                      |  |   |   |  |  |   |  |                                       |                                       |                                     |   |
| Rates   | 92,911.15                            | 813,684.96                             | 1,586,157.29                              | 174,981.88                              | 472,984.37                               | 281,319.82                               | 447,553.99                              | 310,519.35                               | 393,585.64                            | 332,028.88                            | 157,863.62                          | 5,063,590.95                            |
| User charges  | 235,490.50                           | 96,854.23                              | 115,773.17                                | 71,598.56                               | 77,851.43                                | 37,146.20                                | 75,170.58                               | 43,034.38                                | 53,981.34                             | 44,751.16                             | 43,063.32                           | 894,714.87                              |
| Interest received                                   | 18,986.07                            | 16,609.32                              | 16,094.00                                 | 17,976.72                               | 17,463.91                                | 13,720.41                                | 17,835.69                               | 15,841.63                                | 15,616.39                             | 17,083.15                             | 16,192.69                           | 183,419.98                              |
| Subsidies   | -                                    | -                                      | -   | -                                       | -  | -  | -                                       | -  | 11,751.00                             | -                                     | -                                   | 11,751.00                               |
| Other revenue grants                                | -                                    | 421,084.25                             | -   | -                                       | 410,084.25                               | -  | -                                       | 410,084.25                               | -                                     | -                                     | 415,084.25                          | 1,656,337.00                            |
| GST Refunds from ATO                                | -                                    | -                                      | -   | -                                       | -  | -  | -                                       | -  | -                                     | -                                     | -                                   | -                                       |
| Other   | 11,533.48                            | 19,250.73                              | 1,427.15                                  | 11,957.12                               | 34,113.02                                | 33,685.27                                | 40,207.08                               | 37,029.18                                | 67,644.63                             | 69,806.47                             | 156,747.77                          | 98,031.66                               |
|   | 358,921.20                           | 1,367,483.49                           | 1,719,451.61                              | 252,600.04                              | 1,012,496.98                             | 298,501.16                               | 500,353.18                              | 742,450.43                               | 542,579.00                            | 324,056.72                            | 788,951.65                          | 7,907,845.46                            |
| <b>Net cash from operating activities</b>           | - 545,993.55                         | 830,559.81                             | 1,075,353.18                              | 665,716.91                              | 241,922.32                               | 224,478.58                               | 52,761.23                               | 195,640.29                               | 4,303.31                              | 158,544.58                            | 73,958.61                           | 723,241.29                              |
| <b>Cash flows from investing activities</b>         |                                      |  |   |   |  |  |   |  |                                       |                                       |                                     |   |
| Payments for property, plant & equipment            | - 42,952.75                          | - 265,587.42                           | - 111,945.72                              | - 528,171.31                            | - 373,452.78                             | - 315,109.26                             | - 115,431.21                            | - 310,737.00                             | - 260,821.90                          | - 193,698.58                          | - 580,260.05                        | - 3,098,167.98                          |
| Proceeds from sale of property, plant & equipment   | -                                    | 89,389.93                              | 90.91                                     | -                                       | 52,309.09                                | 15,000.00                                | 147,613.64                              | 21,053.64                                | 12,417.27                             | 163.64                                | -                                   | 338,038.12                              |
| Proceeds from Capital grants                        | 61,635.00                            | -                                      | -   | -                                       | -  | -  | 61,900.00                               | 25,000.00                                | 853,336.00                            | -                                     | 39,507.00                           | 1,041,378.00                            |
| Proceeds from Investments                           | -                                    | -                                      | -   | -                                       | -  | -  | -                                       | -  | -                                     | -                                     | -                                   | -                                       |
| Payment for Investments                             | -                                    | -                                      | -   | -                                       | -  | -  | -                                       | -  | -                                     | -                                     | -                                   | -                                       |
| <b>Net cash used in investing activities</b>        | 18,682.25                            | 176,197.49                             | 111,854.81                                | 528,171.31                              | 321,143.69                               | 300,109.26                               | 94,082.43                               | 264,683.36                               | 604,931.37                            | 193,534.94                            | 540,753.05                          | 1,718,751.86                            |
| <b>Cash flows from financing activities</b>         |                                      |  |   |   |  |  |   |  |                                       |                                       |                                     |   |
| Repayment of borrowings                             | - 6,514.75                           | -                                      | -   | -                                       | - 13,498.32                              | - 22,863.12                              | -                                       | -  | -                                     | -                                     | - 13,753.44                         | - 56,629.63                             |
| Proceeds from borrowings                            | -                                    | -                                      | -   | -                                       | -  | -  | -                                       | -  | -                                     | -                                     | -                                   | -                                       |
| <b>Net cash from (used in) financing activities</b> | - 6,514.75                           | -                                      | -   | -                                       | - 13,498.32                              | - 22,863.12                              | -                                       | -  | -                                     | -                                     | - 13,753.44                         | - 56,629.63                             |
| <b>Net increase/(decrease) in cash held</b>         | - 533,826.05                         | 654,362.32                             | 963,498.37                                | - 1,193,888.22                          | 92,719.69                                | 547,450.96                               | 146,843.66                              | 69,043.07                                | 600,628.06                            | 352,079.52                            | 628,465.10                          | - 1,052,140.20                          |
| Cash at beginning of reporting year                 | 11,637,204.77                        | 11,103,378.72                          | 11,757,741.04                             | 12,721,239.41                           | 11,527,351.19                            | 11,434,631.50                            | 10,887,180.54                           | 11,034,024.20                            | 10,964,981.13                         | 11,565,609.19                         | 11,213,529.67                       | 11,637,204.77                           |
| <b>Cash at end of reporting year</b>                | 11,103,378.72                        | 11,757,741.04                          | 12,721,239.41                             | 11,527,351.19                           | 11,434,631.50                            | 10,887,180.54                            | 11,034,024.20                           | 10,964,981.13                            | 11,565,609.19                         | 11,213,529.67                         | 10,585,064.57                       | 10,585,064.57                           |

| <b>SOUTHERN MIDLANDS COUNCIL</b>                                   |                                       |                 |                                       |                 |
|--|---------------------------------------|-----------------|---------------------------------------|-----------------|
| <b>SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED</b> |                                       |                 |                                       |                 |
|  | This Financial Year<br>13th June 2018 |                 | Last Financial Year<br>13th June 2017 |                 |
| Arrears brought forward as at July 1                               |                                       | \$ 379,430.89   |                                       | \$ 415,003.63   |
| ADD current rates and charges levied                               |                                       | \$ 5,114,230.28 |                                       | \$ 4,822,762.74 |
| ADD current interest and penalty                                   |                                       | \$ 86,637.12    |                                       | \$ 83,206.40    |
| <b>TOTAL rates and charges demanded</b>                            | 100.00%                               | \$ 5,580,298.29 | 100.00%                               | \$ 5,320,972.77 |
| LESS rates and charges collected                                   | 86.70%                                | \$ 4,838,257.72 | 86.91%                                | \$ 4,624,382.70 |
| LESS pensioner remissions  | 4.11%                                 | \$ 229,443.54   | 4.12%                                 | \$ 219,215.09   |
| LESS other remissions and refunds                                  | 0.24%                                 | \$ 13,361.14    | 0.33%                                 | \$ 17,402.07    |
| LESS discounts   | 0.47%                                 | \$ 26,244.14    | 0.45%                                 | \$ 23,698.85    |
| <b>TOTAL rates and charges collected and remitted</b>              | 91.52%                                | \$ 5,107,306.54 | 91.80%                                | \$ 4,884,698.71 |
| <b>UNPAID RATES AND CHARGES</b>                                    | 8.48%                                 | \$ 472,991.75   | 8.20%                                 | \$ 436,274.06   |

## **17.3.2 2018 / 2019 ANNUAL PLAN & BUDGETS (OPERATING & CAPITAL)**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 JUNE 2018

**Attachment:**

*2018/19 Annual Plan & Operating Budget*  
*2018/19 Capital Works Program Budget*

### **ISSUE**

Formal adoption of the 2018/2019 Annual Plan and Budget (Operating and Capital).

### **BACKGROUND**

Under section 71 of the *Local Government Act 1993*, Council is required to have an annual plan.

Section 82 of the *Local Government Act 1993* (the Act) requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. The Council's 2018/19 Budget estimates have been prepared in accordance with the Act.

### **DETAIL**

The following documents have been updated following the workshops held 21<sup>st</sup> May and 13<sup>th</sup> June 2018.

1. Annual Plan and Program Budget Operating
2. Estimates Worksheets for Current Expenditure (Operating)
3. Capital Expenditure Estimates – Source of Funds Analysis

The documents are submitted for formal endorsement and approval at this meeting.

### ***Commentary***

#### **2018/19 BUDGET**

The Annual Plan aligns to those strategies identified in the Southern Midlands Council Strategic Plan 2014 to 2023 (currently under revision) and strategies identified to date in the draft amended Strategic Plan 2018 to 2027. The specific actions have been extracted and included in the Annual Plan under each of the respective Programs.

The Annual Plan is coupled to the budget development process recognising the direct influence on the allocation of resources.

The key features of the 2018/19 Budget estimates are:

- Total estimated revenue of \$12.628 million
- Total estimated operating expenditure of \$10.971 million (includes depreciation)
- Total estimated depreciation and asset write off of \$2.856 million
- Estimated net operating deficit of \$365K in comparison to the Long Term Financial Management Plan of \$210K

- Total estimated capital expenditure of \$5.614 million (excluding carry forward amounts unspent)
- Total estimated capital grant funding of \$1.669 million
- Total estimated asset sales of \$353K
- New borrowing of \$850K
- Increase in total Rates collected of \$194K

Section 82 of the Act requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. Section (82 (2) and (3) read as follows:

**“82. Estimates**

....

*(2) Estimates are to contain detail of the following:*

*(a) the estimated revenue of the council;*

*(b) the estimated expenditure of the council;*

*(c) the estimated borrowings of the council;*

*(d) the estimated capital works of the council;*

*(e) any other detail required by the Minister.*

*(3) Estimates for each financial year must –*

*(a) be adopted by the council, with or without alteration, by absolute majority; and*

*(b) be adopted before 31 August in each financial year; and*

*(c) not be adopted more than one month before the start of that financial year.”*

The following Attachments are included:

- Attachment 1 – 2018/19 Annual Plan and Operating Budget
- Attachment 2 – 2018/19 Capital Works Program Budget Estimates

**1. BUDGETED OPERATING INCOME AND EXPENDITURE 2018/19**

The net operating result is a deficit of \$366K exclusive of capital funding and net revenue from sale of assets. This compares to a \$565K deficit forecast for 2017/18. This operating position has resulted primarily through an increase in Operating revenue of \$269K, and an increase in Operating expenditure of \$290K.

Table 1.1 – Budget Income Statement

|  | <b>2016/17<br/>Actual<br/>(\$'000)</b> | <b>2017/18<br/>Forecast<br/>(\$'000)</b> | <b>2018/19<br/>Budget<br/>(\$'000)</b> |
|--|--|--|--|
| <b>Revenue</b><br><i>(Excluding Capital Grants &amp; Property Sales)</i> |  |  |  |
| Rates & Charges  | \$4,925                                | \$5,175                                  | \$5,391                                |
| User Charges   | \$1,162                                | \$968                                    | \$731                                  |
| Interest   | \$125                                  | \$157                                    | \$177                                  |
| Gov't Subsidies  | \$0                                    | \$24                                     | \$24                                   |
| Commercial Revenue   | \$360                                  | \$765                                    | \$765                                  |
| Operating Grants   | \$5,038                                | \$3,267                                  | \$3,356                                |
| Other  | \$267                                  | \$162                                    | \$162                                  |
| <b>Total Revenue</b>   | <b>\$11,877</b>                        | <b>\$10,518</b>                          | <b>10,606</b>                          |

| <b>Expenditure</b>                          |                 |                 |                 |
|---|-----------------|-----------------|-----------------|
| Employee Costs                              | \$3,714         | \$3,950         | \$3,915         |
| Materials & Contracts                       | \$2,829         | \$3,228         | \$3,043         |
| Deprec. & Amortisation                      | \$2,952         | \$2,720         | \$2,855         |
| Borrowing Costs                             | \$45            | \$49            | \$31            |
| Fire Service Levy                           | \$199           | \$210           | \$221           |
| Commercial Expenses                         | \$0             | \$765           | \$765           |
| Other                                       | \$351           | \$161           | \$141           |
| <b>Total Expenses</b>                       | <b>\$10,090</b> | <b>\$11,083</b> | <b>\$10,971</b> |
| <b>Operating Surplus / (Deficit)</b>        | <b>\$1,787</b>  | <b>(\$565)</b>  | <b>(\$365)</b>  |
| Add Grants – Capital                        | \$1,187         | \$3,178         | \$1,669         |
| Add / (Less) Proceeds from Disposal (NCA'S) | (\$121)         | \$484           | \$353           |
| Assets Taken Up / Gifted                    | \$629           |                 |                 |
| Revaluation & Val Adjustments – NCA's       | \$1,505         |                 |                 |
| <b>Surplus / (Deficit)</b>                  | <b>\$4,987</b>  | <b>\$3,097</b>  | <b>\$1,657</b>  |

**General Rate** - The General Rate has been increased by 1.90%. This percentage has been applied to the 'cents in the dollar' that was levied in 2017/18. The Southern Midlands Council area was last revalued effective from 1<sup>st</sup> July 2015, which is in accordance with the six yearly revaluation cycle. In the intervening years, the Valuer-General provides adjustment factors every two years which are applied to the Assessed Annual Value. An adjustment factor of 1.05 for example means a 5% rise in AAV.

Effective from 1<sup>st</sup> July 2017, the adjustment factor was 1.0 (meaning no change) for residential properties outside Campania, Mangalore, Bagdad and Oatlands - 1.05 for residential properties within those areas; 1.05 for primary production land. Adjustment factors greater than 1.0, as determined by the Valuer-General, will automatically increase the amount of rates payable by that class of ratepayers because it increases the AAV on which rates are based.

|                     | <b>2017/18</b>                         | <b>2018/19</b>                         |
|---------------------|--|--|
| <b>General Rate</b> | 8.1691 cents in \$AAV<br>Minimum \$310 | 8.3243 cents in \$AAV<br>Minimum \$310 |

**Fire Service Levy** – the Fire Service Levy is an amount determined by the State Fire Commission under the *Fire Service Act 1979*, which Council is required to collect. The Levy is paid direct to the Commission, less retention of 4% commission. The total levy to be collected in 2018/19 is \$221,342 (2017/18 \$209,622) - an increase of \$11,720 or 5.59%.

**Waste Management Levy** – this is a charge levied on all rateable land. Multiple charges are levied where there is more than one dwelling on the property capable of being occupied.

|                                | 2017/18                 | 2018/19                 |
|--------------------------------|-------------------------|-------------------------|
| <b>Waste Management Charge</b> | \$144 (Occupied)        | \$158 (Occupied)        |
|                                | \$48 (Vacant Allotment) | \$52 (Vacant Allotment) |

The need to substantially increase the Waste Management Charge, in percentage terms, is influenced by:

- An increase of \$23.64 (excl. GST) in the cost per tonne being levied at the landfill disposal sites (from \$58.18 to \$81.82). An increase of 40%; and
- An increase of 185% (from \$35 per tonne to \$100 per tonne) in the gate fee for the deposit of recyclables.

**Household Collection Charge** - The annual charge for the new fortnightly service has been standardised across the municipality at \$165. This price is again driven by the massive increase in costs associated with the disposal of waste to landfill and the deposit of recyclables at the recycling centre.

**Revenue – Fees and Charges** - The 2018/19 Schedule of Fees and Charges is included as a separate Agenda Item. It provides details on the proposed fees for 2018/19.

**Revenue - Operating Grants (excludes Capital Grants)** - Budgeted Operating Grant Income of \$3.356 million (Budget amount of \$3.267 million in 2016/17 – actual grant amount received of \$3.202 million). The total budgeted amount solely relates to the General Purpose Financial Assistance Grant (FAGS) provided by the Australian Government. The indexation freeze, imposed by the Australian Government, was removed effective from 1<sup>st</sup> July 2017.

**Revenue – Other** - The 2018/19 Budget for Other Revenue (\$162K) remains constant with the 2017/18 financial year following a substantial decrease compared to the previous period. This directly related to the reduced distributions from the Tasmanian Water Corporation. Distributions have decreased from \$228K per annum to \$152K per annum.

## EXPENDITURE

**Employee Expenses** - Employee expenses are budgeted to decrease by \$35,000. The amount of Employee Expenses in the Operating Budget is influenced by the extent of Capital Works which are undertaken by Council employees (i.e. Wages are allocated in the Capital Budget), and salary increases flowing from the Southern Midlands Council Enterprise Agreement.

**Materials & Contracts** - The budgeted amount of \$3.043 million represents a 5.73% decrease (\$185K) compared to the forecast 2017/18 allocation. This can be largely attributed to the closure of the Visitor Information Centre, offset by an increase in payments to external Contractors to provide waste collection; transport and disposal services.

**Capital Grant Funding** - Council has budgeted to receive:

- a) 'Roads to Recovery' Grant of \$344K (\$878K in 2017/18). This being the final instalment of the current 4 year program. The decrease was fully anticipated by Council;
- b) \$800K from the Tasmanian Government as the second instalment of the Government's \$2.0M commitment to the Oatlands Aquatic Centre;
- c) \$450K (first two instalments of the Australian Government's \$1.50 million as its contribution to the Oatlands Aquatic Centre; and
- d) \$75K from the Tasmanian Government as its contribution to the development of a small-scale community health facility at Kempton.

**Balance Sheet** - Total net borrowings will increase by \$773,000 resulting from a new loan of \$750K for the Oatlands Aquatic Centre, and \$100K for the Kempton Community Health facility. \$77K is to be repaid in loan principle. Total loan borrowings at the end of the 2018/19 financial year will be \$1.454 million.

**Budgeted Capital Expenditure** - Total Capital Investment of \$5.614 million (excluding any carry forward projects). This is budgeted across the various Asset Classes – refer attachment 2.

The \$5.614 million consists of:

- \$3.047 million on asset renewal / replacement projects – internally funded;
- \$1.325 million on Grant funded projects (combination of asset renewals and new assets); and
- \$1.242 million on Loan funded / Internal Reserve funded projects (new assets)

**RECOMMENDATION**

**THAT Council formally approve the 2018 / 2019 Annual Plan and Budget – Operating and Capital.**

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

### 17.3.3 MINOR REVIEW AND CHANGES TO THE SCHEDULE OF FEES AND CHARGES 2017/18 AND ADOPTION OF SCHEDULE OF FEES AND CHARGES 2018/2019

**Author:** MANAGER DEVELOPMENT AND ENVIRONMENT SERVICES (DAVID CUNDALL)

**Date:** 21 JUNE 2018

**Attachment:**  
*SMC Schedule of Fees and Charges 2018-2019*

#### INTRODUCTION

The purpose of this report is to consider several minor changes to the Southern Midlands *Schedule of Fees and Charges* and to adopt the Schedule of Fees and Charges for the upcoming 2018-2019 financial year.

In considering the Fees and Charges Council are reminded that the schedule for animal management fees and services was adopted by Council separately at the May 2018 meeting. Accordingly this component of the proposed schedule is not under consideration.

It is recommended that Council approve the attached *SMC - Schedule of Fees and Charges: 2018-2019* and adopt the fee schedule for the upcoming financial year.

#### BACKGROUND

The fees and charges of the Southern Midlands Council are captured in a succinct document entitled *Schedule of Fees and Charges: 2017-2018*. This document is typically reviewed each financial year to account for changes to legislation, review of services and review of charges in line with other Councils in Tasmania.

The current *Schedule of Fees and Charges: 2017-2018* was adopted in June 2017. The 2017 review was a complete review of both services provided by Council and the associated charge rate(s). This was workshopped with Council on the 22<sup>nd</sup> May 2017. The workshop was held in conjunction with the annual budgetary workshop sessions.

The current review for the year 2018-2019 is a minor review and update.

#### CHANGES TO SCHEDULE

The following fees for services have been amended for the 2018-2019 year in the following table (Table 1).

| Service                                 | Current Fee | Proposed Fee            | Reason   |
|---|-------------|-------------------------|--|
| Request for a Planning Scheme Amendment | \$1910.00   | \$2220.00               | The current fee was not inclusive of the \$310.00 fee charged to Council by the Tasmanian Planning Commission (TPC) for assessment of Scheme amendments. |
| Application for a 43A Permit and        | \$1910.00   | \$2220.00 + \$190.00 or | The current fee is not consistent with the standard Development  |

|  |                                |  |   |
|--|--------------------------------|--|---|
| Scheme Amendment   |                                | 0.1% value of works (whichever is greater) | Application fee and was not inclusive of the TPC fees. The current DA fee is \$190.00 or 0.1% value of works) this should be charged in addition to the amendment fee.  |
| Amendment to a Certificate of Likely Compliance for Notifiable Works | Nil.                           | \$120.00                                   | The fee covers the administrative costs of processing and recording an amendment to a Certificate of Likely Compliance for building works that do not require a permit (lower risk works that require a building surveyor - but do not require a permit from Council). There is a fee for amendments to building permits but currently no fee for amendments to notifiable works. |
| Right to Information Application                                     | \$37.92 (unless fee is waived) | \$39.50 (unless fee is waived)             | The fee is set by the Department of Justice and is increased annually.  |

**Human Resources & Financial Implications** - Human resources are contained to mostly Officer review of the Schedule, the administration of the review, Council consideration of the review (through this agenda report) the communication of the Schedule through website, and the internal communications and circulation of schedule to staff.

In terms of financial implications Council continue to prescribe to the principles of cost recovery for services.

**Community Consultation & Public Relations Implications** – Nil.

**Communications** - The adopted Fees will be displayed on the website and are available at each Council Office. Ratepayers and members of the public can also request a copy of the Schedule.

**Priority - Implementation Time Frame** - The 2018-2019 Schedule of Fees and Charges if adopted by Council will be effective from 1<sup>st</sup> July 2018.

## CONCLUSION

The report considers minor changes to the current fee schedule and the adoption of the Schedule of Fees and Charges for the upcoming financial year 2018-2019. A full review of the Schedule is unnecessary at this time as Council undertook such a review for the 2017-2018 year. The Schedule is now considered up-to-date.

The recommendation is that Council adopt the attached schedule inclusive of the changes for the year 2019-2019.

## RECOMMENDATION

THAT

- A. This report be received by Council; and
- B. The Schedule of Fees and Charges for 2018-2019 be adopted by Council inclusive of those minor changes considered in this report.

| <b>DECISION</b>      |                 |                     |
|----------------------|-----------------|---------------------|
| <b>Councillor</b>    | <b>Vote FOR</b> | <b>Vote AGAINST</b> |
| Mayor A E Bisdee OAM |                 |                     |
| Dep. Mayor A O Green |                 |                     |
| Clr A Bantick        |                 |                     |
| Clr R Campbell       |                 |                     |
| Clr E Batt           |                 |                     |
| Clr D F Fish         |                 |                     |
| Clr D Marshall       |                 |                     |

**ENCLOSURE**

*Agenda Item 17.3.3*

# Schedule of Fees & Charges



2018-2019

| <i>Details</i>   | <i>Description</i>   | <i>Charge</i>   |
|--|--|---|
| <b>Building Fees (Building Authority)</b>  |  |   |
| Building Permit and demolition work (Category 4 Works)<br>Class 1 OR Class 10 OR Class 7B                        | Per application  | \$240.00  |
| Building Permit and demolition work (Category 4 Works)<br>Class 2 -9 (excluding Class 7B)                        | Per application  | \$240.00<br>Or 0.1% V.O.W.<br>whichever is<br>greater |
| Building Permit (Category 4 Works) Staged development  | Per stage  | \$ 240.00   |
| Building Permit (Category 4 Works) Multiple Dwellings (2<br>or more)   | Per application  | \$ 300.00 +<br>\$ 40.00<br><i>per tenement unit</i>   |
| Lodgement of Notifiable Building Works (Category 3<br>Works)   | Per lodgement  | \$240.00  |
| Lodgement of Amended Certificate of Likely Compliance<br>for Notifiable Works (Category 3 Works)                 | Per lodgement  | \$120.00  |
| Lodgement of Low Risk Notifiable Work (Category 1 and<br>2 Works)  | Per lodgement  | Nil   |
| Certificate of Completion  |  | \$ 115.00   |
| Permit of Substantial Compliance   |  | \$360.00  |
| Variation to a Building Permit   | Per amendment  | \$ 120.00   |
| Building Permit Extension – one-year extension<br>Note: Building Surveying fees may also apply                   |  | \$ 105.00   |
| Building Permit Extension - two-year extension<br>Note: Building Surveying fees may also apply                   |  | \$ 210.00   |
| Building Permit Extension – each year after 2 <sup>nd</sup> year<br>Note: Building Surveying fees may also apply |  | \$ 210.00   |
| Cancellation of Building Permit<br>Refundable component  | 50% of the Permit<br>Fee & 100%<br>Inspection not<br>carried out |   |
| Building Permit Lapsed   |  | Nil   |
| Building Plan - Search Fee (Archived)  | Per property   | \$ 85.00  |
| Building Plans Search Fee (non-Archived / Electronic)  | Per property   | \$ 40.00  |

| <i>Details</i>  | <i>Description</i> | <i>Charge</i>   |
|---|--------------------|---|
| <b>State Government Levy</b>  |                    |   |
| Tasmanian Building & Construction Industry Levy<br>As prescribed under Part 3 of the Building & Construction Industry Training Fund Act 1990 which applies to value of work more than \$20,000 – 0.2% of estimated costs of works |                    | 0.2% Value of works completed                               |
| <i>Building Administration Fee</i><br>Building Administration Fee as prescribed under Part 21 of the <i>Building Act 2016</i> which applies to value of works more than 20,000 – 0.1% of estimated cost of works                  |                    | 0.1% Value of works completed                               |
| <b>Council Building Surveying Services</b>  |                    |   |
| Category 3 (Notifiable Works) for 10a works 7b and 10b works (farm buildings)<br><i>Includes Certificate of Completion and up to two inspections</i>  | Per application    | <u>Up to 108m2:</u> \$720.00<br><u>Over 108m2:</u> \$820.00 |
| Category 4 (Permit works) for 10a, 10b and 7b works (farm buildings)<br><i>Includes Certificate Final Inspection and up to two inspections</i>  | Per application    | <u>Up to 108m2:</u> \$720.00<br><u>Over 108m2:</u> \$820.00 |
| Notifiable Works (all categories) with bathroom facilities<br><i>Includes inspections and Final Certificate</i>   | Per application    | <u>Up to 108m2:</u> \$820.00<br><u>Over 108m2:</u> \$920.00 |
| Inspection by Councils Building Surveyor  | Per inspection     | \$ 125.00 + GST<br>+ \$125.00 /hr                           |
| Amended Certificate of Likely Compliance (Category 3 and Category 4)  | Per Amendment      | \$210.00  |
| Extension of Certificate of Likely Compliance (12 months)<br><i>Only if Council is Building Surveyor</i>  | Per application    | \$155.00  |
| Occupancy Permit (where no other building approvals)<br><i>Includes one inspection</i>  | Per application    | \$550.00  |
| Application for a Building Certificate (to the General Manager)   | Per application    | \$440.00  |

| <i>Details</i>  | <i>Description</i>                                  | <i>Charge</i>                      |
|---|---|------------------------------------|
| Building Certificate<br>(requested during the sale of a property)   | Per application                                     | \$680.00 + inspection fee \$470.00 |
| Temporary Occupancy Permit<br><i>Includes one inspection</i>  | Per application                                     | \$460.00                           |
| Schedule of Essential Safety Health Features & Measures<br>(this fee may be varied and is at the discretion of the Building Surveyor) |   | \$ 470.00                          |
| Caravan Licence<br>(refer to Council policy)  | Minimum fee for 6 months, renewable up to 24 months | \$ 225.00 per 6 months             |

| <b>Plumbing/Drainage Fees</b>  |                 |                                 |
|--|-----------------|---------------------------------|
| Certificate of Likely Compliance - Class 1a & 1b<br>(Category 3 or 4 Works)  |                 | \$280.00                        |
| Certificate of Likely Compliance (Category 3 or 4 Works)<br>- Class 2-9's (excluding Class 7B) 0.1% of value of total works whichever is greater |                 | \$280.00 min or<br>0.1% vow     |
| Certificate of Likely Compliance (Category 3 or 4 Works)<br>- Multiple Dwellings Class 1a's  |                 | \$280.00<br>+ \$40.00 per unit  |
| Certificate of Likely Compliance (Category 3 or 4 Works)<br>– 10a (Garage, shed or like) with internal fixtures                                  |                 | \$280.00                        |
| Certificate of Likely Compliance (Category 3 or 4 Works)<br>Staged development   |                 | \$280.00 +<br>\$ 40.00 per unit |
| Plumbing Permit (Category 4 Works)   | Per application | \$ 290.00                       |
| Plumbing Permit (Category 4 Works) – Other<br>Backflow, Swimming Pools incl. of Plumbing Permit<br>(which requires a CLC Plumbing)               | Per application | \$290.00                        |
| Lodgement of Notification of Plumbing Works (Category 2B Works)  | Per lodgement   | Nil                             |
| Inspections  | Per inspection  | \$ 115.00                       |
| Certificate of Completion all categories   | Per certificate | \$ 115.00                       |

| <i>Details</i>  | <i>Description</i>  | <i>Charge</i> |
|---|---|---------------|
| Variation to a Plumbing Permit (Category 4 Works)   | Per Variation   | \$145.00      |
| Variation to a Certificate of Likely Compliance (Category 3 or 4 Works)   | Per Variation   | \$145.00      |
| Extension of Duration of Plumbing Permit (Permit or CLC) – 1 <sup>st</sup> year                                   | Annual  | \$ 105.00     |
| Extension of Duration of Plumbing Permit (Permit or CLC) - each year after 1 <sup>st</sup> extension              | Annually  | \$ 210.00     |
| As Constructed Plans - Search Fee (Archived)  | Per property  | \$ 50.00      |
| (non-Archived / Electronic)   | Per property  | \$ 25.00      |
| Cancellation of Plumbing Permit or Certificate of Likely Compliance before Assessment<br><br>Refundable component | 50% of the Permit Fee & 100% of Inspections not carried out |               |
| Cancellation of Plumbing Permit or Certificate of Likely Compliance after issued<br><br>Refundable component      | 100% of Inspections not carried out                         |               |
| Form 46 essential building services schedule of maintenance plumbing matters                                      | Per application/request                                     | \$75.00       |

| <b>Land Use Fees (Planning Permits, Sealing, Subdivision)</b>                  |                 |  |
|--|-----------------|--|
| <b>Planning Permit</b>   |                 |  |
| Application for a Planning Permit  | Per application | \$ 190.00 min<br>or 0.1% value of works                        |
| Application for a Minor Amendment to an existing Planning Permit               |                 | \$ 160.00  |
| Application for Signage only   |                 | \$ 75.00   |
| Application for Extractive Industry (quarries and mining) – level 1 or level 2 | Per application | \$ 630.00 min<br>or 0.15% value of works                       |
| Application for Level 2 Activities   | Per application | \$630.00min<br>or 0.15% value of works                         |
| Application for a Planning Scheme amendment                                    |                 | \$ 2,220.00<br>(price inclusive of two adverts in local paper) |

| <i>Details</i>   | <i>Description</i>                            | <i>Charge</i>   |
|--|---|---|
| Application for a Section 43A Planning Scheme amendment (permit and amendment to scheme)                     | Price inclusive of two adverts in local paper | \$ 2,220.00<br>+ \$190.00 or 0.1% value of works (whichever is greater) |
| Application for an Extension of time to a Planning Permit  |   | \$ 110.00   |
| Advertising - Discretionary Use/Development  |   | \$ 280.00   |
| Planning Certification (where developer wants formal assessment of no permit required works or exempt works) |   | \$85.00   |
| Tas. Heritage Council DA (Only)  |   | \$120.00<br><i>Plus advertising fee</i>                                 |
| Review of Part 5 Agreements  | Per agreement                                 | \$200.00  |
| Scanning of application documentation (where submitted in hardcopy)  |   | \$2 per page (only up to A3)  |

| <b>Subdivision</b>  |   |  |
|---|---|--|
| Application for Subdivision or Boundary Adjustment (Lot incl. road)                                 | Per application                               | \$ 425.00 min<br>+ \$ 20.00 per lot including balance (Plus advertising fee) |
| Application for an Adhesion Order   | Per application                               | \$ 120.00  |
| Sealing Fee (approved final seal plans and schedule of easements and strata certificates)           | Per request for seal of plans or certificates | \$ 240.00  |
| Amendment to a Sealed Plan  | Per request                                   | \$ 300.00  |
| Amendment to Sealed Plan Hearing (if objections)  |   | \$800.00   |
| Exemption Certificate<br><i>Local Government (Building &amp; Miscellaneous Provisions) Act 1993</i> | Per request                                   | \$ 220.00  |

| <i>Details</i>  | <i>Description</i> | <i>Charge</i>                              |
|---|--------------------|--|
| <b>Engineering Services Assessment of Subdivision or other Applications</b> |                    |  |
| Engineering Assessment of Plans<br>(Min fee or % whichever is the greater)  |                    | \$ 320.00 min<br>or 1.0% value of<br>works |
| Additional Inspections by Engineer  |                    | \$ 200.00                                  |

| <i>Details</i>   | <i>Description</i>                         | <i>Charge</i>                               |
|--|--|---|
| <b>Environmental Health Fees</b>   |  |   |
| <b>Registration &amp; Licence Fees</b>   |  |   |
| <b>LOW RISK</b><br>Food Premises application and/or annual renewal fee<br>(includes annual inspection) per financial year  | Per application<br>& per annual<br>renewal | \$ 90.00                                    |
| <b>HIGH RISK</b><br>Food Premises application and/or annual renewal fee<br>(includes annual inspection) per financial year | Per application<br>& per annual<br>renewal | \$ 190.00                                   |
| Temporary Food Licence Certificate of Registration<br>( <i>food stalls etc</i> )   | Per application                            | \$35.00                                     |
| Temporary Food Licence Certificate of Registration<br>( <i>Local Not-For-Profit Community Organisation etc</i> )           | Per application                            | \$ 0.00                                     |
| Food Business Inspection   | Per notification                           | \$115.00                                    |
| Place of Assembly Licence  | Per year                                   | \$ 140.00                                   |
| Special Event Place of Assembly Licence (over 1000<br>people)  | Per application                            | \$ 125.00                                   |
| Special Event Place of Assembly Licence (over 1000<br>people) <i>Local Not-For-Profit Community Organisation</i>           | Per application                            | Nil   |
| Water Carrier Licence  | Valid 3 years                              | \$ 210.00                                   |
| Water Carrier Licence Renewal (every year after expiry)  | Per renewal                                | \$100.00                                    |
| Private Water Supply Licence   |  | \$ 100.00                                   |
| Registration of Premises / Licence (e.g. body piercing, tattoo<br>studio)  |  | \$80.00<br>+ \$55 for licence<br>per person |
| Air & Water Systems (Legionella)   |  | \$ 100.00                                   |
| Non Standard Inspection Fee  |  | \$ 115.00                                   |
| Supply of Sharps Container 1.4lit  | Per container                              | \$6.00                                      |

| <i>Details</i>  | <i>Description</i>                                  | <i>Charge</i>                        |
|---|---|--------------------------------------|
| <b>Animal Control</b>   |   |                                      |
| <b>Registration fee</b>   |   |                                      |
| Dog desexed   | (Vet Certificate or Stat Dec Required)              | \$30.00 annually                     |
| Dog Non-desexed   |   | \$ 40.00 annually                    |
| Greyhound/Working Dog/Purebred Dog for breeding                 | Certificate required, TCA, or GRT membership or ABN | \$30.00 annually                     |
| Dangerous Dog/Restricted Breed/Guard Dog                        | Declared by General Manager                         | \$90.00 annually                     |
| Guide Dogs/Hearing Dogs   |   | Nil                                  |
| Pension Card Holder (one dog per property)                      | Pension Concession Card & Health Care Card          | 50% off scheduled fee (one dog only) |
| Guide Dogs/Hearing Dogs   |   | Nil                                  |
| Replacement Tag (metal lifetime tag)                            |   | \$10.00                              |
| Formal Notice of Complaint                                      |   | \$ 60.00                             |
| <b>Kennel Licence</b>   |   |                                      |
| Application for a Licence under the <i>Dog Control Act 2000</i> | Per application                                     | \$ 120.00 (+Advertising Fee)         |
| Advertising of Application for Licence                          |   | \$280.00                             |
| Annual Licence renewal fee                                      |   | \$ 50.00 annually                    |
| <b>Impounding</b>   |   |                                      |
| Impound Fee (for all animals)                                   |   | \$ 30.00                             |
| Feed/Care Fee for impounded animals (daily charge)              | Per day   | \$10.00                              |
| Dogs Home of Tasmania Fee for impounding                        | Paid direct to Dogs Home                            | Refer Dogs Home of Tasmania          |

| <i>Details</i>                             | <i>Description</i> | <i>Charge</i>       |
|--|--------------------|---------------------|
| <b>Cemeteries - Campania</b>               |                    |                     |
| Reserved Cemetery Plot (non-refundable)    |                    | \$ 580.00           |
| Wall of Remembrance                        |                    | \$ 175.00           |
| Exhumation                                 |                    | Cost recovery basis |
| <b>Stormwater</b>                          |                    |                     |
| Price on application                       |                    |                     |
| <b>Road and Footpath Reinstatement</b>     |                    |                     |
| Price on application                       |                    |                     |
| <b>Footpath and Crossover Construction</b> |                    |                     |
| Price on application                       |                    |                     |

| <i>Details</i>   | <i>Description</i>        | <i>Charge</i>        |
|--|---------------------------|----------------------|
| <b>Recreation Grounds &amp; Club facilities - Usage</b>  |                           |                      |
| The fees and charges for recreation ground usage have been developed to reflect costs incurred for maintenance, facility management, irrigation and general ground maintenance |                           |                      |
| <b>Oatlands Recreation Ground</b><br>(not including Club Room hire)  |                           | Price on application |
| <b>Oatlands Recreation Ground – Club Rooms</b><br>Casual users to book through Oatlands Football Club  | Oatlands<br>Football Club |                      |
| <b>Kempton Recreation Ground</b><br>(not including Club Room hire)   | Council                   | Price on application |
| <b>Kempton Recreation Ground – Club Rooms</b><br>Casual users to book through Council  | Council                   | Price on application |
| <b>Campania Recreation Ground</b><br>Casual users to book through Management Committee   | Management<br>Committee   |                      |
| <b>Colebrook Recreation Ground</b><br>Casual users to book through Management Committee  | Management<br>Committee   |                      |
| <b>Mangalore Recreation Ground</b><br>Casual users to book through Council   | Council                   | Price on application |
| <b>Woodsdale Recreation Ground</b><br>Casual users to book through Management Committee  | Management<br>Committee   |                      |
| <b>Tunnack Recreation Ground</b><br>Casual users to book through Management Committee  | Management<br>Committee   |                      |
| <b>Parattah Recreation Ground</b><br>Casual users to book through Management Committee   | Management<br>Committee   |                      |
| <b>Mt Pleasant Recreation Ground</b><br>Casual users to book through Management Committee  | Management<br>Committee   |                      |

| <i>Details</i>  | <i>Description</i>   | <i>Charge</i>     |
|---|----------------------|-------------------|
| <b>Halls</b>  |                      |                   |
| <b>Oatlands Town Hall (former Court Room)</b>   |                      |                   |
| Local Organisation  |                      | \$ 16.50 per day  |
| Other Organisation  |                      | \$ 33.00 per day  |
| <b>Gay Street Hall, Oatlands</b>  | Management Committee |                   |
| Casual users to book through Management Committee   |                      |                   |
| <b>Victoria Memorial Hall, Kempton</b>  | + \$100.00 Bond      |                   |
| Whole complex – Residents & Local non-profit organisations  |                      | \$ 88.00 per day  |
| Whole complex – non-residents or organisations  |                      | \$ 132.00 per day |
| Supper Room& Kitchen <i>(no crockery/cutlery provided, contact RSL for a small donation – Ph 6259 1216)</i> |                      | \$ 44.00 per day  |
| Local activities – on application   |                      | \$ 11.00 per hour |
| <b>Blue Place, Kempton</b>  |                      | \$ 44.00 per day  |
| <b>Campania Community Hall &amp; Campania War Memorial Hall</b>   | Management Committee |                   |
| Casual users to book through Management Committee   |                      |                   |
| <b>Colebrook Memorial Hall</b>  | Management Committee |                   |
| Casual users to book through Management Committee   |                      |                   |
| <b>Woodsdale Hall</b>   | Management Committee |                   |
| Casual users to book through Management Committee   |                      |                   |

| Details  | Description | Charge    |
|--|-------------|-----------|
| <b>Oatlands Swimming Pool</b>  |             |           |
| <b>Campbell Street, Oatlands</b><br><i>(open approx. late Nov to late March every year – dates to be confirmed)</i><br><i>Students require a current Student Identification Card</i> |             |           |
| <b>Daily Admission Fees</b>  |             |           |
| Adults   | Daily       | \$ 5.00   |
| Children/Students (Under 16)   | Daily       | \$ 4.00   |
| Family   | Daily       | \$ 12.00  |
| <b>Season Ticket Fees</b>  |             |           |
| Adults   | Season      | \$ 55.00  |
| Children/Students (Under 16)   | Season      | \$ 42.00  |
| Family   | Season      | \$ 110.00 |
| <b>After Hours Use – Hire Fee</b>  |             |           |
| Out of hours bookings supervised. Application to be made to Council seven days in advance.   | Per hours   | \$ 45.00  |

| <i>Details</i>  | <i>Description</i> | <i>Charge</i> |
|---|--------------------|---------------|
| <b>Waste Management</b>   |                    |               |
| <b>Waste Transfer Station Disposal Fees – Campania, Dysart &amp; Oatlands</b> |                    |               |
| Car Boot/Station Wagon  |                    | \$6.00        |
| Utility/Single Axle Trailer   |                    | \$15.00       |
| Double Axle Trailer   |                    | \$25.00       |
| Light Truck (up to 3m3)   |                    | \$42.00       |
| Tyres - Car / Motor Bike  |                    | \$6.00        |
| Tyres - 4WD / Light Truck   |                    | \$12.00       |
| Tyres - Heavy Truck   |                    | \$25.00       |
| Whitegoods  | per item           | \$6.00        |
| Car Bodies  | per item           | \$40.00       |
| Large Construction Material   | per m3             | \$15.00       |
| <b>Roadside Collection Wheelie Bin Replacement</b>                            |                    |               |
| Replacement Wheelie Bin   | 140 litre          | \$ 71.50      |
| Replacement Wheelie Bin   | 240 litre          | \$ 71.50      |
| Replacement Recycle Bin (crate)   |                    | \$ 18.00      |

| <i>Details</i>                         | <i>Description</i> | <i>Charge</i> |
|--|--------------------|---------------|
| <b>General</b>                         |                    |               |
| <b>Photocopying A4 or A3 documents</b> |                    |               |
| A4 Single copy                         |                    | \$ 0.30       |
| A4 Single                              | 1 - 20             | \$ 0.30       |
| A4 Single                              | 21 to 50           | \$ 0.25       |
| A4 Single                              | 51 +               | \$ 0.20       |
| A4 Double                              | 1 to 20            | \$ 0.55       |
| A4 Double                              | 21 to 50           | \$ 0.45       |
| A4 Double                              | 51 +               | \$ 0.35       |
| A3 Single copy                         |                    | \$ 0.40       |
| A3 Single                              | 1 – 20             | \$ 0.40       |
| A3 Single                              | 21 to 50           | \$ 0.35       |
| A3 Single                              | 50 +               | \$ 0.30       |
| A3 Double                              | 1- 20              | \$ 0.75       |
| A3 Double                              | 21 to 50           | \$ 0.65       |
| A3 Double                              | 50 +               | \$ 0.55       |
| <b>Coloured copies</b>                 |                    |               |
| A4 Single copy                         |                    | \$ 1.25       |
| A4 Single                              | 1 – 20             | \$ 1.25       |
| A4 Single                              | 21 to 50           | \$ 1.20       |
| A4 Single                              | 51 +               | \$ 1.15       |
| A4 Double                              | 1 to 20            | \$ 1.45       |
| A4 Double                              | 21 to 50           | \$ 1.35       |
| A4 Double                              | 51 +               | \$ 1.25       |
| A3 Single copy                         |                    | \$2.25        |
| A3 Single                              | 1 - 20             | \$ 2.25       |
| A3 Single                              | 21 to 50           | \$ 2.15       |
| A3 Single                              | 50 +               | \$ 2.10       |
| A3 Double                              | 1- 20              | \$ 4.50       |
| A3 Double                              | 21 to 50           | \$ 4.40       |
| A3 Double                              | 50 +               | \$ 4.30       |
| <b>Laminating A4 or A3 documents</b>   |                    |               |
| A4                                     |                    | \$1.10        |
| A3                                     |                    | \$1.50        |

| <i>Details</i>   | <i>Description</i> | <i>Charge</i>                    |
|--|--------------------|----------------------------------|
| <b>Property &amp; Rates Certificates</b>                               |                    |                                  |
| 132 Certificate of Liabilities (set by Regulation)                     |                    |                                  |
| 337 Land Information Certificate (set by Regulation)                   |                    |                                  |
| <b>Code of Conduct</b>   |                    |                                  |
| Complaint - Lodgement - 50 units                                       |                    | \$ 75.50                         |
| <b>Copy of Documents</b>   |                    |                                  |
| Request for information under the <i>Right to Information Act 2009</i> |                    | \$39.50                          |
| Copy of Council Minutes or Agenda                                      |                    | Nil                              |
| Copy of Council By-Law   |                    | N/A                              |
| Copy of Council Policy   |                    | \$2.00<br>(plus \$0.20 per page) |
| <b>Facsimile</b>   |                    |                                  |
| Processing faxes for the Public<br>Transmitted or receiving            | per page           | \$ 1.30                          |

## 17.3.4 ADOPTION OF THE 2018 / 2019 RATES AND CHARGES RESOLUTION

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 21 JUNE 2017

### ISSUE

Formal adoption of the 2018 / 2019 Rates and Charges Resolution under the *Local Government Act 1993* and the *Fire Service Act 1979*.

### DETAIL

The following Rates & Charges Resolution (draft) has been based on the outcome of discussions through the budget workshops.

### 2018 / 2019 RATES AND CHARGES RESOLUTION - SOUTHERN MIDLANDS COUNCIL

THAT under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Southern Midlands Council has made the following rates and charges upon rateable land within the municipal area of Southern Midlands ("the municipal area"):

#### 1. General Rates

Under section 90 (3) (c) of the *Local Government Act 1993* ("the Act") Council makes a general rate of 8.3243 cents in each dollar of Assessed Annual Value for all rateable land within the municipal area shown on the valuation list prepared under the *Valuation of Land Act 2001* ("the valuation list"), subject to a minimum amount of \$310.00

#### 2. Waste Management Charge

Under section 94 (1) of the Act Council makes a separate services charge in respect of the service of waste management called the Waste Management Charge upon all rateable land, which is capable of use for residential purposes, and Council declares that the charge is to be calculated in accordance with the following formulae:

- a) or rateable land upon which a dwelling or dwellings are constructed:

Waste Management Charge = \$158 x D, where D is the number of dwellings on the rateable land, capable of being occupied.

- b) for rateable land upon which no dwelling is constructed:

Waste Management Charge = \$52.00

#### 3. Garbage Removal Charge

- a) Under section 94 (1) of the Act Council makes a separate services charge of \$165.00 in respect of the service of waste management called the Garbage Removal Charge upon all rateable land.

- b) Under section 94 (3A) of the Act the Council declares that the Garbage Removal Charge is varied according to the level of service provided as follows:
- (i) for the land identified by Property Identification Number 7462339 the charge is \$3,465.00;
  - (ii) for land to which the Council does not provide a fortnightly garbage removal service and kerbside recycling service, the charge is zero.

#### **4. Fire Service Contributions**

For the Council's contribution to the State Fire Commission:-

- (a) for land within the Oatlands & Kempton Volunteer Brigade Rating District an amount of 0.4199 cents in the dollar on the assessed annual value of all rateable land subject to a minimum amount of \$40.00;
- (b) for all other land in the municipal area an amount of 0.3735 cents in the dollar on the assessed annual value of the land subject to a minimum amount of \$40.00.

#### **5. Instalments**

These rates and charges are for the year commencing 1st July, 2018 and ending 30th June 2019 and are payable by 4 equal instalments, the first payable 30 days after the issue of the rates notices, the second by 4.30 p.m. on 30<sup>th</sup> November 2018, the third by 4.30 p.m. on 31<sup>st</sup> January 2019 and the fourth by 4.30 p.m. on 29<sup>th</sup> March 2019.

Where a ratepayer elects to enter into an arrangement to pay the current rates and charges by monthly, fortnightly, or weekly instalments via one of the electronic payment options (including direct debit), then the instalment amounts will be calculated to settle the debt by 30<sup>th</sup> June 2019. Penalty and interest will not be applied on any of the 2018-19 rates and charges at the relevant date, provided that the instalment arrangements are adhered to. In the event of default, penalty and interest is to be calculated on the outstanding amounts.

#### **6. Late Payments**

- a) Penalty: A penalty of 5% applies to any rate or charge that is not paid on or before the date it falls due.
- b) Interest: In addition to the penalty, interest under section 128 of the *Local Government Act 1993* will be charged at the rate of 7.5% per annum.

#### **7. Discount**

A discount of 1.7% will apply to all rates and charges paid in full within 30 days after the date of issue. This discount is not applicable to rates and charges which are paid in instalments. The payment due date will appear on the rates notice.

**RECOMMENDATION**

**THAT Council adopt the 2018-2019 Rates and Charges resolution as presented.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr E Batt           |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

**18. MUNICIPAL SEAL**

Nil.

**19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE  
AGENDA**

*Council to address urgent business items previously accepted onto the agenda.*

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

| <b>Matter</b>  | <b>Local Government<br/>(Meeting Procedures)<br/>Regulations 2015<br/>Reference</b> |
|--|---|
| <i>Confirmation of Closed Council Minutes – 23/05/18</i> | 15(2)   |
| <i>Applications for Leave of Absence</i>                 | 15(2)(h)  |
| <i>Legal Matter</i>                                      | 15(2)(i)  |

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr E Batt           |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

## RECOMMENDATION

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

| <b>DECISION<br/>(MUST BE BY ABSOLUTE MAJORITY)</b> |                     |                         |
|--|---------------------|-------------------------|
| <b>Councillor</b>                                  | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM                               |                     |                         |
| Dep. Mayor A O Green                               |                     |                         |
| Clr A Bantick                                      |                     |                         |
| Clr R Campbell                                     |                     |                         |
| Clr E Batt   |                     |                         |
| Clr D F Fish                                       |                     |                         |
| Clr D Marshall                                     |                     |                         |

## **CLOSED COUNCIL AGENDA**

### **20. BUSINESS IN “CLOSED SESSION”**

*Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.*

*The following matters have been listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.*

#### **20.1 CLOSED COUNCIL MINUTES - CONFIRMATION**

#### **20.2 APPLICATIONS FOR LEAVE OF ABSENCE**

#### **20.3 LEGAL MATTER**

**RECOMMENDATION**

**THAT Council move out of “Closed Session”.**

| <b>DECISION</b>      |                     |                         |
|----------------------|---------------------|-------------------------|
| <b>Councillor</b>    | <b>Vote<br/>FOR</b> | <b>Vote<br/>AGAINST</b> |
| Mayor A E Bisdee OAM |                     |                         |
| Dep. Mayor A O Green |                     |                         |
| Clr A Bantick        |                     |                         |
| Clr E Batt           |                     |                         |
| Clr R Campbell       |                     |                         |
| Clr D F Fish         |                     |                         |
| Clr D Marshall       |                     |                         |

## OPEN COUNCIL AGENDA

### 21. CLOSURE