

SOUTHERN
MIDLANDS
COUNCIL



A G E N D A

ORDINARY COUNCIL MEETING

Wednesday, 28th September 2022
10.00 a.m.

Kempton Municipal Offices
85 Main Street, Kempton

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Dear Sir/Madam

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

Date: Wednesday 28th September 2022

Time: 10.00 a.m.

Venue: Kempton Municipal Offices, 85 Main Street, Kempton

The Local Government Act 1993 section 65 provides the following:

1. *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
2. *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
 - (a) *the general manager certifies, in writing –*
 - (i) *that such advice was obtained; and*
 - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
 - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

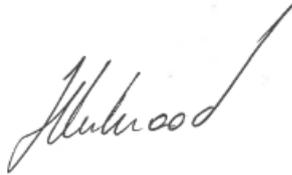
I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- (1) *The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and*
- (2) *Where any advice is directly given by a person who does not have the required qualification or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.*

Councillors please note:

- Public Question Time will be held at 10.30 a.m. – members of the public are invited to attend.

Yours faithfully

A handwritten signature in cursive script, appearing to read 'TF Kirkwood', written in black ink.

TF Kirkwood
GENERAL MANAGER

OPEN COUNCIL AGENDA

1. PRAYERS

Reverend Dennis Cousens to recite prayers.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we meet today, and recognise their continuing connection to the land, water and to community. We pay respects to Elders past, present and emerging.

3. ATTENDANCE

4. APOLOGIES

5. MINUTES

5.1 Ordinary Council meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 24th August 2022, as circulated, are submitted for confirmation.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

5.2 Special Committees of Council Minutes

5.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Chauncy Vale Wildlife Sanctuary Management Committee Minutes – 22nd August 2022
- Woodsdale Community Memorial Hall AGM Minutes – 5th September 2022
- Otlands Community Shed Minutes – 29th August 2022

- Facilities & Recreation Committee Minutes – 15th September 2022
- Lake Dulverton & Callington Park Management Committee Minutes – 19th September 2022

RECOMMENDATION

THAT the minutes of the above Special Committees of Council be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

5.2.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement:

- Chauncy Vale Wildlife Sanctuary Management Committee Minutes – 22nd August 2022
- Woodsdale Community Memorial Hall AGM Minutes – 5th September 2022
- Oatlands Community Shed Minutes – 29th August 2022
- Facilities & Recreation Committee Minutes – 15th September 2022
- Lake Dulverton & Callington Park Management Committee Minutes – 19th September 2022

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

5.3 Joint Authorities (Established Under Division 4 of the *Local Government Act 1993*)

5.3.1 Joint Authorities - Receipt of Minutes

Minutes for the following Joint Authority, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority Draft Minutes – 22nd August 2022

RECOMMENDATION

THAT the minutes for the above Joint Authority be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

5.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)

Report prepared by the following Joint Authority, as circulated, is submitted for receipt:

- Southern Tasmanian Councils Authority Quarterly Report – September 2022

RECOMMENDATION

THAT the report for the above Joint Authority be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on the 12th September 2022 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Deputy Mayor E Batt, Clrs A Bantick, A E Bisdee OAM, K Dudgeon, D Fish and R McDougall.

Apologies: Mayor A O Green.

Also in Attendance: T Kirkwood, A Benson, D Richardson, W Young and J Crosswell.

The purpose of the workshop was to consider and discuss the following issues:

- **TasWater – Samuel Paske (Community and Stakeholder Engagement Specialist)**

Samuel Paske attended the workshop to provide an update in relation to the following:

- Financial update
- Overview of TasWater capital program
- Briefing on a couple of local projects of interest
- Upcoming community engagement activities in the municipality.

- **Woodsdale Recreation Ground – Building Surveyors Report**

Preliminary consideration of an independent Building Surveyors' Report entitled 'Structural Integrity & NCC Compliance Report' prepared by Freestone Building Surveying.

This report was commissioned by Council to obtain independent advice from a Building Surveyor regarding the building infrastructure at the Woodsdale Recreation Ground.

It was acknowledged that Council is within the nominated 'caretaker period' policy timeframe, and therefore it is not possible to progress any decisions relating to the Woodsdale Recreation Ground property.

As an interim measure, it was agreed that the Woodsdale Football Club be provided with a copy of the report. During discussion it was also noted that the Woodsdale Football Club has submitted an application for funding under Council's Community Small Grants Program. Under the circumstances it was thought that this request should be considered as part of the broader considerations relating to the property.

- **Proposal to establish Junior Council**

In association with the recent construction of the ‘Wheels complex’ at Kempton, it was proposed that this facility could be overseen by a ‘local group’ of children/community representatives. In addition, in the past it has been proposed that Council consider the introduction of a ‘Junior Council’ – the purpose of such is detailed in the Terms of Reference.

As an outcome of the workshop it was agreed that more detailed consideration was needed to develop the concept of establishing a Junior Council, and in the interim, a local ‘management arrangement’ solution (i.e. appointed volunteers acting under the umbrella of Council) be developed for the ‘Wheels Complex’ at Kempton.

- **Bagdad Community Playground**

Preliminary thoughts and discussion relating to the development of a centrally located playground to cater for the Bagdad community.

Government recently wrote to all councils expressing his support for introducing caretaker periods for local government elections and strongly encouraging councils to voluntarily adopt caretaker policies in respect to the upcoming elections period. The adoption of a caretaker period for Local Government is an agreed reform from the Review of the Local Government Act 1993.

The workshop concluded at approximately 12.20 p.m.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

7. COUNCILLORS – QUESTION TIME

7.1 Questions (On Notice)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Questions received from Cllr R McDougall – 9th September 2022

Question regarding the front area of the Oatlands Aquatic Centre, and the adjacent Midlands Memorial Community Centre.

The space between these two buildings is very visible and open to the High Street and needs an effective and good design solution to resolve what has become an awkward space. Given all the elements – the side of the Bargain Centre with its interesting and structural roof supports, the conference room of the Midlands Memorial Community Centre and its need for a safe, compliant Fire Exit, the 2 new concrete pathways into and around the Oatlands Aquatic Centre - at much lower levels than the community centre – there is a need for not only a functional, but a visually harmonious solution.

Another element requiring resolution is the forecourt of the Community centre. In particular, the need to store the 3 large waste bins somewhere they can be easily accessed and wheeled onto the footpath for collection but away from public view, the need for seating on the concrete apron of the forecourt as this area is just a large ugly concrete space, the concrete step downs between the galvanized handrails and the forecourt apron which are not used (these could perhaps accommodate some raised timber garden beds).

The colour treatment of the front of the community centre needs to be redesigned so that it tones with the new Aquatic centre building and with the streetscape.

Is there a plan and a process in place to address these issues, in consultation with user groups at the centre, the community and council? If not, how soon can this process commence?

Can a wall-to-wall bare concrete solution be avoided, given the context of its location within a heritage streetscape?

Deputy General Manager's Response

It is acknowledged that the close proximity of the Midlands Memorial Community Centre (MMCC) at 68 High Street and the entrance to the Oatlands Aquatic Centre (OAC) at 70 High Street is extremely tight. This has been brought about by the requirements for the width of the Aquatic Centre car parking. It has always been acknowledged that this would be the case and it does to some degree provide a connection of these two public buildings, with their interesting form and character, in fact it is more consistent with the tight fabric of a Village setting rather than dispersed

structures in the landscape. The added matter of the fire exit from the MMCC sees the convergence of the entrance to the OAC, the pathway to the access the rear of the OAC, which does appear to be rather bland at this point in time. It is acknowledged that the site fencing and the incomplete OAC external walls does not do any favours for an observer from the High Street. OAC Architect Peter Gaggin has been asked to provide his advice in relation to this matter and to provide an image of the final design solution. Discussions have been held with the Lessee of the MMCC in relation to this matter, including the exit arrangement for the MMCC, as well as the gentrification of the forecourt of the MMCC to ensure that it is a usable space. The DGM has provided a site plan of the two sites, 68 and 70 High Street to enable the Lessee of the MMCC to imagine their futures and provide to Council their preferred enhancement of the MMCC site. It is noted that Council has invested in a new insulated roof in last year's budget and double glazed windows in the previous year's budget, for the comfort and energy efficiency of the users of the building. All of those works have been completed.

7.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

“29. Questions without notice

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
 - (i) another councillor; or*
 - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from a member of the Public.

10.1 Permission to Address Council

Nil.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT
(MEETING PROCEDURES) REGULATIONS 2015**

Nil.

**12. COUNCIL ACTING AS A PLANNING AUTHORITY
PURSUANT TO THE LAND USE PLANNING AND
APPROVALS ACT 1993 AND COUNCIL'S STATUTORY
LAND USE PLANNING SCHEME**

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 Development Applications

Nil.

12.2 Subdivisions

**12.2.1 Development Application (SA2022/16) 109 Mountford Drive,
Mangalore Subdivision 1 Lot plus Balance**

AUTHOR: PLANNING OFFICER (LOUISA BROWN)

DATE: 21 SEPTEMBER 2022

Enclosure(s):

Development Application Documents & Representation

PROPOSAL

An application for planning approval for a 1 lot subdivision plus balance at 109 Mountford Drive, Mangalore has been submitted by PDA on behalf of the owners, S Hobden & J Hobden.

The proposal seeks to subdivide the existing 4.95ha property that contains a dwelling and ancillary dwelling into separate lots, as follows:

Lot 1 – 1.50ha contains the existing main dwelling, existing vehicular access and water connection, road frontage of 22.4m.

Balance of Lot – 3.45ha contains existing ancillary dwelling, new vehicular access of 6m wide, new water connection, road frontage of 7.6m.

The application documentation consists of:

- The proposed Plan of Subdivision
- Planning assessment overview of the Tasmanian Planning Scheme – Southern Midlands
- Bushfire Hazard Assessment and Bushfire Hazard Management Plan

The application has been lodged under the Tasmanian Planning Scheme – Southern Midlands (“the Planning Scheme”).

Under the Planning Scheme subdivision is defined as development. The proposal is to be assessed against the development standards of the zone and the development standards of the applicable Codes. These matters are described and assessed in this report. This is a discretionary application under the Planning Scheme.

Council gave notice of the application for public comment for 14 days. During the notification period one (1) representation was received.

This report will assess the proposal against the relevant provisions of the Act and the Scheme. It is recommended that Council grant a permit for the subdivision subject to conditions.

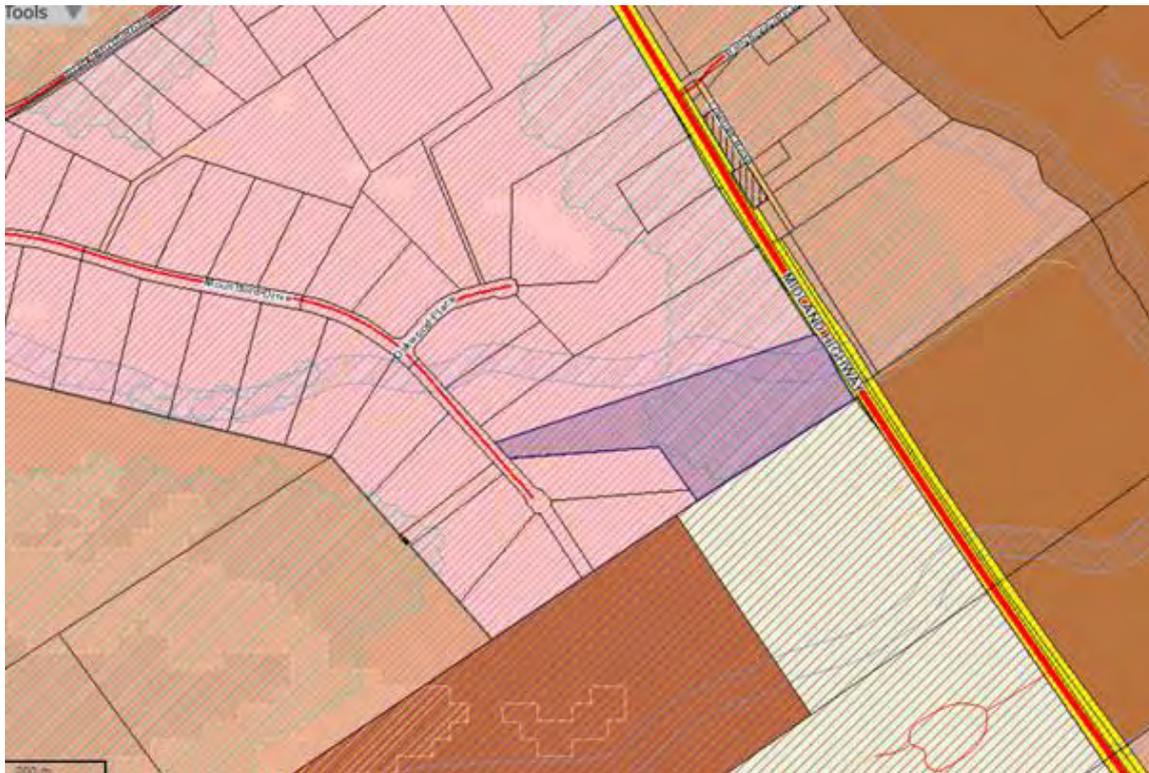
THE SITE

The property is located towards the end of Mountford Drive, Mangalore and is an irregular shaped block of 4.95ha. The land is bound by the Midland Highway to the north west and Mountford Drive to the east. Two residential dwellings exists towards the centre of the property, the main dwelling and an ancillary dwelling, as well as a

large outbuilding to the southern corner. Access to the land is via a single driveway from Mountford Drive, which currently provides access for all buildings on site.

Winton Hill is located 1.3 km north north-east of the property. Grassy vegetation dominates the property, with some areas of woodland. It has gentle to moderate slope with a dominantly east north easterly aspect. Surrounding lands comprise of both developed and un-developed areas characterised by grassland vegetation with sparse native vegetation remnants with scattered residential development throughout.

The subject land is located within the Rural Living “A” Zone and is adjacent to a small parcel of land zoned Rural at the south eastern boundary, with the remainder of the subject land directly surrounded by Rural Living A zoning.



Map 1_ The land is in the Rural Zone, as shown by the pink colour on the map. The site boundary is highlighted in blue. Green lines are areas of Priority Vegetation and blue lines represents areas of Waterway & Coastal Protection. Source: Exponare Enquiry September2022



Map 2_ Ariel Photograph. The site boundary is highlighted in blue. Source: Exponare Enquiry September 2022

THE APPLICATION

The Applicant has submitted the attached Plans and information to accompany the Development Application form.

The proposal has been referred to Taswater and conditions have been provided to be attached to the planning permit if the proposal is approved by Council.

USE/DEVELOPMENT DEFINITION

The proposed use and development is defined, under the Planning Scheme, as development for Subdivision, which is Discretionary in accordance with the Tasmanian Planning Scheme – Southern Midlands.

Use/Development Status under the Planning Scheme

As a discretionary development, the application was advertised in accordance with Section 57 of the Act.

Council has the discretion to grant a permit for this proposal with or without conditions, or refuse to grant a permit.

PUBLIC NOTIFICATION AND REPRESENTATIONS

The application was advertised on the 6 September 2022 for fourteen (14) days. During this period Council received one (1) representation opposed to the quarry.

The representation is enclosed to this report for the Council’s information. All names and personal details (of the person that lodged the representation) have otherwise been excluded from this report.

Council Officers have provided comments regarding the key issues raised in the representation in this section of the report. The concerns are further considered as part of the detailed assessment of the proposal against the relevant provisions of the Planning Scheme. The Officer comments appear in *Italics* in the table below:

Representation 1	Council Officer Comment
<p>I am concerned that a greater density of blocks will diminish the rural nature of the area. A greater density of buildings was not what Mountford drive was designed for. I am concerned my right to enjoy my rural property will be eroded by this development.</p> <p>You will recall that when a previous subdivision was planned the council took the view that it would diminish the rural values and characteristics of the area. This development, allowing for a greater density of buildings is inconsistent with the council's stated views and will set a precedent for further subdivision of the area.</p> <p>It will set a precedent for others in the neighbourhood to do the same which will destroy the reason Mountford Drive was established in the first place - as a place for Rural Living.</p> <p>When the previous subdivision application was made the council raised</p>	<p><i>Council as of April 2022 is working within the development standards of the Tasmanian Planning Scheme (the Scheme). The lot size for Rural Living would have changed accordingly over time, responding to current and future demands for development.</i></p> <p><i>The property is within the Rural Living Zone of the Planning Scheme. The purpose of this zone is to provide for residential use or development in a rural setting where services are limited and existing natural and landscape values are to be retained.</i></p> <p><i>This Zone encourages compatible agricultural use and development that does not adversely impact or cause an unreasonable loss of residential amenity.</i></p> <p><i>Within the Scheme it is possible, where space allows and where residential development may occur, to have a main dwelling and an ancillary dwelling (Secondary Residence). However the standards of the scheme must be met.</i></p> <p><i>The subdivision proposal seeks to separate the existing dwellings (main dwelling and ancillary dwelling) onto separate lots. The Scheme allows for this, as long as the relevant development standards are met.</i></p> <p><i>The minimum lot size for Rural Living Zone A is 1ha. The proposal meets the development standards of subdivision for this zone.</i></p> <p><i>A Bushfire Assessment prepared by a suitably qualified person has been</i></p>

<p>concerns that there was only one road in and one road out. By allowing for a higher density there is still the question of an escape route should there be a bushfire.</p>	<p><i>provided and recommendations made. The recommendations of this report, combined with the development standards of the Bushfire Prone Area Code of the Scheme address this.</i></p>
<p>The Covenant on the existing title precludes any more than ONE dwelling on the property. The Covenant also says no building is to be built other than in brick. Is this Covenant still in place? Mountford Drive was established with covenants in place for a reason - these should be respected.</p>	<p><i>Covenants are not a part of the Planning Scheme, but an agreement between land owners and the subdivider. Council can only assess development proposals and approve development that complies with the planning scheme. This does not waive the covenant completely, however Council involvement is limited to the role of Planning Authority.</i></p>
<p>Does the council have a plan to upgrade the services on Mountford Drive to accommodate a higher density?</p>	<p><i>Council do not have any services in the area, other than the road network. The subdivision of 1 lot plus balance does not require an upgrade to existing services.</i></p>

ASSESSMENT - THE TASMANIAN PLANNING SCHEME - SOUTHERN MIDLANDS

RURAL LIVING ZONE 'A'

The land is in the Rural Living Zone A. The proposal is a discretionary land use and development in this zone. The proposal must satisfy the requirements of the following relevant provisions of this zone:

<p>11.5 Development Standards for Subdivision 11.5.1 Lot design That each lot: (a) has an area and dimensions appropriate for use and development in the zone; (b) is provided with appropriate access to a road; and (c) contains areas which are suitable for residential development.</p>		
<p>Acceptable Solutions</p>	<p>Performance Criteria</p>	<p>OFFICER COMMENT</p>
<p>A1 Each lot, or a lot proposed in a plan of subdivision, must: (a) have an area not less than 1ha: (i) be able to contain a minimum area of 15m x 20m clear of: a. all setbacks required by clause 11.4.2 A2 and A3; and</p>	<p>P1 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must have sufficient useable area and dimensions suitable for its intended use, having regard to: (a) the relevant requirements for</p>	<p>The proposal is assessed against P1. (a) both lots meet the minimum lot size requirements and setbacks for existing structures are Consistent with the zone requirements. (b) Not applicable as each lot has existing buildings and development.</p>

<p>b. easements or other title restrictions that limit or restrict development; and (ii) existing buildings are consistent with the setback required by clause 11.4.2 A2 and A3; (b) be required for public use by the Crown, a council or a State authority; (c) be required for the provision of Utilities; or (d) be for the consolidation of a lot with another lot provided each lot is within the same zone.</p>	<p>development of existing buildings on the lots; (b) the intended location of buildings on the lots; (c) the topography of the site; (d) any natural or landscape values; (e) adequate provision of private open space; and (f) the pattern of development existing on established properties in the area, and must be no more than 20% smaller than the applicable lot size required by clause 11.5.1 A1.</p>	<p>(c) Not applicable as each lot has existing development. (d) There are no natural or landscape values identified. (e) Adequate provision for private open space is provided on both lots; (f) The pattern of development is in keeping with the established neighbouring properties, which are similar in lot size to that which is proposed.</p>
<p>A2 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must have a frontage not less than 40m.</p>	<p>P2 Each lot, or a lot proposed in a plan of subdivision, must be provided with a frontage or legal connection to a road by a right of carriageway, that is sufficient for the intended use, having regard to: (a) the width of frontage proposed, if any; (b) the number of other lots which have the land subject to the right of carriageway as their sole or principal means of access; (c) the topography of the site; (d) the functionality and useability of the frontage; (e) the ability to manoeuvre vehicles on the site; and (f) the pattern of development existing on established properties in the area, and is not less than 3.6m wide.</p>	<p>The proposal is assessed against P2. (a) Frontages are proposed as 7.6m and 22.4m, suitable to provide vehicular access; (b) No rights of carriageway are proposed; (c) The topography of the land is predominately flat with a gentle slope, the proposed access takes this into consideration for the balance lot; (d) The proposed frontage for each lot is suitable for vehicular access, to council standard; (e) Lot size provides ample opportunity and ability to manoeuvre vehicles on the site; (f) The pattern of development existing on established properties in the area, and is not less than 3.6m wide.</p>
<p>A3 Each lot, or a lot proposed in a plan of subdivision, must be provided with a</p>	<p>P3 Each lot, or a lot proposed in a plan of subdivision, must be provided with</p>	<p>The acceptable solution A3 is met, each lot is provided with a vehicular access</p>

<p>vehicular access from the boundary of the lot to a road in accordance with the requirements of the road authority.</p>	<p>reasonable vehicular access to a boundary of a lot or building area on the lot, if any, having regard to:</p> <ul style="list-style-type: none"> (a) the topography of the site; (b) the length of the access; (c) the distance between the lot or building area and the carriageway; (d) the nature of the road and the traffic; (e) the anticipated nature of vehicles likely to access the site; and (f) the ability for emergency services to access the site. 	<p>from the boundary and is in accordance with Council standard.</p>
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11.5.2 Roads

That the arrangement of new roads with a subdivision provides:

- (a) safe, convenient and efficient connections to assist accessibility and mobility of the community;
- (b) adequate accommodation of vehicular, pedestrian, cycling and public transport traffic; and
- (c) the efficient ultimate subdivision of the entirety of the land and of surrounding land.

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1 The subdivision includes no new roads.</p>	<p>P1 The arrangement and construction of roads within a subdivision must provide an appropriate level of access, connectivity, safety, convenience and legibility for vehicles, having regard to:</p> <ul style="list-style-type: none"> (a) any relevant road network plan adopted by the council; (b) the existing and proposed road hierarchy; (c) maximising connectivity with the surrounding road network; (d) appropriate access to public transport; and (e) access for pedestrians and cyclists. 	<p><i>Acceptable solution A1 is met as no new roads are proposed as a part of this subdivision.</i></p>

11.5.3 Services		
That the subdivision of land provides services for the future use and development of the land.		
Acceptable Solutions	Performance Criteria	Officer Comment
<p>A1 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must: (a) be connected to a full water supply service if the frontage of the lot is within 30m of a full water supply service; or (b) be connected to a limited water supply service if the frontage of the lot is within 30m of a limited water supply service, unless a regulated entity advises that the lot is unable to be connected to the relevant water supply service.</p>	<p>P1 No Performance Criterion.</p>	<p><i>The Acceptable solution A1 is met as Lot 1 has an existing water connection, whilst the balance lot will be connected to the local water supply.</i></p>
<p>A2 Each lot, or a lot proposed in a plan of subdivision, excluding within Rural Living Zone C or Rural Living Zone D or for public open space, a riparian or littoral reserve or Utilities, must: (a) be connected to a reticulated sewerage system; or (b) be connected to a reticulated sewerage system if the frontage of each lot is within 30m of a reticulated sewerage system and can be connected by gravity feed.</p>	<p>P2 Each lot, or a lot proposed in a plan of subdivision, excluding within Rural Living Zone C or Rural Living Zone D or for public open space, a riparian or littoral reserve or Utilities, must be capable of accommodating an on-site wastewater treatment system adequate for the future use and development of the land.</p>	<p><i>The performance criteria P2 is met, both the main dwelling and the ancillary dwelling have existing septic water treatment systems.</i></p> <p><i>However, in order for the application to meet the provisions of the planning scheme both wastewater systems must be separated and in working order once the new boundary is approved. Each dwelling must contain it's own approved wastewater system for it's own waste, on the lot.</i></p> <p><i>This has been added as a condition to the Planning Permit.</i></p>

C2.0 Parking & Sustainable Transport Code

The objective of the code is to ensure that parking spaces and accesses meet appropriate standards.

Both lot has only one vehicular access. An existing vehicular access will serve Lot 1, whilst a new access will be provided for the balance lot. The new access will be required to meet Council’s Rural Access standards and is conditioned in the Planning Permit.

Adequate car parking can be accommodated on both lots and will meet the standard, of one space per bedroom.

C7.0 Natural Assets Code

The application of this Code applies to development on land within a waterway & Coastal Protection Area and a Priority Vegetation within the Rural Living Zone.

C7.7.1 Subdivision within a waterway and coastal protection area or a future coastal refugia area
 That:
 (a) works associated with subdivision within a waterway and coastal protection area or a future coastal refugia area will not have an unnecessary or unacceptable impact on natural assets; and
 (b) future development likely to be facilitated by subdivision is unlikely to lead to an unnecessary or unacceptable impact on natural assets.

Acceptable Solutions	Performance Criteria	Officer Comment
<p>A1 Each lot, or a lot proposed in a plan of subdivision, within a waterway and coastal protection area or a future coastal refugia area, must: (a) be for the creation of separate lots for existing buildings; (b) be required for public use by the Crown, a council, or a State authority; (c) be required for the provision of Utilities; (d) be for the consolidation of a lot; or (e) not include any works (excluding boundary fencing), building area, services, bushfire hazard management area or vehicular access within a waterway and coastal protection area or future coastal refugia area.</p>	<p>P1 Each lot, or a lot proposed in a plan of subdivision, within a waterway and coastal protection area or a future coastal refugia area, must minimise adverse impacts on natural assets, having regard to: (a) the need to locate building areas and any associated bushfire hazard management area to be outside a waterway and coastal protection area or a future coastal refugia area; and (b) future development likely to be facilitated by the subdivision.</p>	<p><i>The proposal meets P1 as follows;</i></p> <p><i>(a) This proposed subdivision is for the creation of separate lots for existing buildings, of which are outside of the waterway and coastal protection area;</i></p> <p><i>(b) The proposal is to separate the existing main dwelling and the ancillary dwelling, any further development would be unlikely to adversely impact the waterway and coastal protection area, as there is ample space on both lots outside of the code overlay.</i></p>

C7.7.2 Subdivision within a priority vegetation area		
That:		
(a) works associated with subdivision will not have an unnecessary or unacceptable impact on priority vegetation; and (b) future development likely to be facilitated by subdivision is unlikely to lead to an unnecessary or unacceptable impact on priority vegetation.		
Acceptable Solutions	Performance Criteria	Officer Comment
A1 Each lot, or a lot proposed in a plan of subdivision, within a priority vegetation area must: (a) be for the purposes of creating separate lots for existing buildings; (b) be required for public use by the Crown, a council, or a State authority; (c) be required for the provision of Utilities; (d) be for the consolidation of a lot; or (e) not include any works (excluding boundary fencing), building area, bushfire hazard management area, services or vehicular access within a priority vegetation area.	P1 Each lot, or a lot proposed in a plan of subdivision, within a priority vegetation area must be for: (a) subdivision for an existing use on the site, provided any clearance is contained within the minimum area necessary to be cleared to provide adequate bushfire protection, as recommended by the Tasmania Fire Service or an accredited person; (b) subdivision for the construction of a single dwelling or an associated outbuilding; (c) subdivision in the General Residential Zone or Low Density Residential Zone; (d) use or development that will result in significant long term social and economic benefits and there is no feasible alternative location or design; (e) subdivision involving clearance of native vegetation where it is demonstrated that on-going pre-existing management cannot ensure the survival of the priority vegetation and there is little potential for long-term persistence; or (f) subdivision involving clearance of	<i>Performance criteria P1.1 is met as the subdivision is for the creation of separate lots for existing buildings, the proposal satisfies (a) subdivision for an existing use on the site, and involves no clearance of priority vegetation.</i>

	<p>native vegetation that is of limited scale relative to the extent of priority vegetation on the site.</p> <p>P1.2 Works association with subdivision within a priority vegetation area must minimise adverse impacts on priority vegetation, having regard to:</p> <ul style="list-style-type: none"> (a) the design and location of any works, future development likely to be facilitated by the subdivision, and any constraints such as topography or land hazards; (b) any particular requirements for the works and future development likely to be facilitated by the subdivision; (c) the need to minimise impacts resulting from bushfire hazard management measures through siting and fire-resistant design of any future habitable buildings; (d) any mitigation measures implemented to minimise the residual impacts on priority vegetation; (e) any on-site biodiversity offsets; and (f) any existing cleared areas on the site. 	
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C13.0 Bushfire prone Area Code

This code applies to subdivision of land that is located within a bushfire-prone area, which the property is.

A Bushfire Hazard Management Plan Report, for the proposed Lot 1 and balance Subdivision at 109 Mountford Drive, has been prepared by GES Geo-Environmental Solutions J6555v2 and dated July 2022.

This report makes several recommendations which form a part of the planning conditions of the permit and which must be completed prior to Council sealing the final plan of survey.

CONCLUSION

This report has assessed a Development Application for a Lot 1 Subdivision plus Balance at 109 Mountford Drive, Mangalore.

One (1) representation was received during the statutory notification of the application.

The application has been assessed against the development standards of the scheme and the relevant code overlays. It is recommended Council grant a permit for the proposed subdivision, subject to the conditions provided in the recommendation.

RECOMMENDATION

THAT, in accordance with the provisions of the Tasmanian Planning Scheme - Southern Midlands and Section 57 of the *Land Use Planning & Approvals Act 1993*, Council approve the application for a Lot 1 and Balance Subdivision at 109 Mountford Drive, Mangalore and that a permit be issued with the following conditions.

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. The development and works must be carried out in accordance with:
 1. *Bushfire Hazard Management Plan Report, Subdivision –109 Mountford Drive*, prepared by GES Geo-Environmental Solutions J6555v2 and dated July 2022.
3. Prior to Council sealing the final plan of survey for any stage the developer must provide certification from a suitably qualified person that all works required by the approved Bushfire Hazard Management Plan has been complied with.
4. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.

Transfer of reserves

5. All roads or footways must be shown as “Road” or “Footway” on the Final Plan of Survey and transferred to the Council by Memorandum of Transfer submitted with the Final Plan of Survey.

Public Open Space

6. In accordance with the provisions of Section 117 of the Local Government (Building and Miscellaneous Provisions) Act 1993, payment of a cash contribution for Public Open Space must be made to the Council prior to sealing the Final Plan of Survey.

7. The cash contribution amount is to be equal to 5% of the value of the land being subdivided in the plan of subdivision at the date of lodgement of the Final Plan of Survey. The value is to be determined by a Land Valuer within the meaning of the Land Valuers Act 2001 at the developers' expense.
8. The cash-in-lieu of public open space must be in the form of a direct payment made before the sealing of the final plan of survey or, alternatively, in the form of a Bond or Bank guarantee to cover payment within ninety (90) days after demand, made after the final plan of survey has taken effect.

Easements

9. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

10. The final plan of survey must be noted that Council cannot or will not provide a means of drainage to all lots shown on the plan of survey.

Covenants

11. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's Manager Environment and Development Service

Agreements

12. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Final plan

13. A final approved plan of survey and schedule of easements as necessary, together with two (2) copies, must be submitted to Council for sealing for each stage. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
14. A fee of \$265.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey for each stage.
15. Prior to Council sealing the final plan of survey for each stage, security for an amount clearly in excess of the value of all outstanding works and maintenance required by this permit must be lodged with the Southern Midlands Council. The security must be in accordance with section 86(3) of the *Local Government (Building & Miscellaneous Provisions) Council 1993*. The amount of the security shall be determined by the Council's Municipal Engineer.

16. All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.
17. The subdivider must pay any Titles Office lodgment fees direct to the Recorder of Titles.

Water quality

18. Before any work commences install temporary run-off, erosion and sediment controls and maintain these at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's General Manager.
19. All disturbed surfaces on the land, except those set aside for roadways, footways and driveways, must be covered with top soil and, where appropriate, re-vegetated and stabilised to the satisfaction of the Council's Municipal Engineer.

Property Services

20. Property services must be contained wholly within each lots served or an easement to the satisfaction of the Council's Municipal Engineer or responsible authority.

Existing services

21. The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.
22. Wastewater systems, including trenches, must be located on the title of the dwelling discharging the waste. The existing trenches must also meet the setbacks from dwellings and property boundaries as stated in the Director's Guidelines for Onsite Wastewater Management.
23. The relocation/alteration of the existing waste water treatment systems is to be designed by a suitably qualified environmental consultant and installed in accordance with a Plumbing Permit issued by the Permit Authority in accordance with the Building Act 2016.
24. Stormwater drainage from the proposed development must be retained on site (or) drain to a legal point of discharge to the satisfaction of Council's General Manager and in accordance with a Certificate of Likely Compliance or Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016.

Sizing of services

25. All services must be sized and located to service the ultimate potential development of the site to the satisfaction of Council's Municipal Engineer or the responsible authority.

Telecommunications, electrical and gas reticulation

26. Electrical and telecommunications services must be provided to each lot in accordance with the requirements of the responsible authority and the satisfaction of Council's Municipal Engineer.

TasWater

27. The use and/or development must comply with the requirements of TasWater, as detailed in the form Submission to Planning Authority Notice, Reference No TWDA2022/01 364-STM dated 05/09/2022, as attached to this permit.

Rural Access

28. A separate vehicle access must be provided from the road carriageway to the balance lot. Access must be sealed with a minimum width of 3 metres at the property boundary and located and constructed in accordance with the standards shown on standard drawings SD-1009 *Rural Roads - Typical Standard Access* and SD-1012 *Intersection and Domestic Access Sight Distance Requirements* prepared by the IPWE Aust. (Tasmania Division) (attached) and the satisfaction of Council's Municipal Engineer.

Construction amenity

29. The development must only be carried out between the following hours unless otherwise approved by the Council's Manager Environment and Development Services:

- Monday to Friday 7:00 AM to 6:00 PM
- Saturday 8:00 AM to 6:00 PM
- Sunday and State-wide public holidays 10:00 AM to 6:00 PM

30. All subdivision works associated with the development of the land must be carried out in such a manner so as not to unreasonably cause injury to, or unreasonably prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of -

- (a) Emission from activities or equipment related to the use or development, including noise and vibration, which can be detected by a person at the boundary with another property.
- (b) Transport of materials, goods or commodities to or from the land.
- (c) Appearance of any building, works or materials.

31. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Municipal Engineer.

32. Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.

Construction

33. The subdivider must provide not less than 48 hours written notice to Council's Municipal Engineer before commencing construction works on site or within a council roadway. The written notice must be accompanied by evidence of

payment of the Building and Construction Industry Training Levy where the cost of the works exceeds \$12,000.

34. The subdivider must provide not less than 48 hours written notice to Council's Municipal Engineer before reaching any stage of works requiring inspection by Council unless otherwise agreed by the Council's Manager Engineering Services.
35. A fee for supervision of any works to which Section 10 of the *Local Government (Highways) Council 1982* applies must be paid to the Southern Midlands Council unless carried out under the direct supervision of an approved practising professional civil engineer engaged by the owner and approved by the Council's Municipal Engineer. The fee must equal not less than three percent (3%) of the cost of the works.

THE FOLLOWING ADVICE APPLIES TO THIS PERMIT: -

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. This permit does not take effect until all other approvals required for the use or development to which the permit relates have been granted.
- C. Appropriate temporary control measures include, but are not limited to, the following:
 - Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Stormwater pits and inlets installed and connected to the approved stormwater system before the roadwork's are commenced; and
 - Rehabilitation of all disturbed areas as soon as possible.
- D. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval unless the development for which the approval was given has been substantially commenced or extension of time has been granted. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development may be treated as a new application.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

12.3 Municipal Seal (Planning Authority)

Nil.

12.4 Planning (Other)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

**13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME –
INFRASTRUCTURE)**

13.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

13.1.1 Dust Suppressant (Application of a Road Seal) Policy - Endorsement

AUTHOR: MANAGER INFRASTRUCTURE & WORKS (D RICHARDSON)

DATE: 23 SEPTEMBER 2022

Enclosure(s):

Dust Suppressant (Application of a Road Seal) Policy (as amended)

ISSUE

Council to consider the revised '*Dust Suppressant (Application of a Road Seal) Policy*'.

BACKGROUND

At the Council Meeting held 27th July 2022 Council conducted a review of the *Dust Suppressant (Application of a Road Seal) Policy* previously adopted in January 2018.

A decision was made to amend the policy to allow for the property owner to commit to a financial contribution of 50% towards the dust suppressant seal in cases where they feel that no alternative exists.

The policy has now been re-drafted to include this 'in-principle' decision (policy criteria 4) and is re-submitted to Council for endorsement.

RECOMMENDATION

THAT Council endorse the '*Dust Suppressant (Application of a Road Seal) Policy*' (as amended), which requires the property owner to provide a financial contribution of 50% towards the estimated cost of the dust suppressant seal in cases where they feel that no alternative exists.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE
Agenda Item 13.1.1



Council Policy
**DUST SUPPRESSANT (APPLICATION OF A ROAD SEAL)
POLICY**

Approved by: Council
Approved date:
Review date:

1. PURPOSE

Management and handling of complaints relating to excessive dust from unsealed roads impacting on residential use and/or domestic water storages.

2. OBJECTIVE

The objective of this Policy is to provide a consistent policy framework that can be used to assess whether a road seal is to be applied to address concerns relating to excessive dust from unsealed roads which is adversely impacting on residential use and/or domestic water storages.

3. SCOPE

This Policy only applies where the property owner has determined that other readily available technologies (e.g. installation of filtration systems) will not address the issue of excessive dust.

The following criteria will be used as the basis for assessing whether a road seal is to be applied as a dust suppressant, however in the first instance, the property owner must be prepared to contribute 50% of the estimated total cost of works, payable in advance (i.e. prior to the commencement of works).

Recognising that Council has responsibility for approximately 613 kilometres of unsealed roads, it is extremely difficult to assess the number of potential requests that may be received for such treatment. Despite such criteria, it must still be acknowledged that a seal can only be applied if there is an available budget. Eligible requests will therefore still need to be managed based on available budget and be undertaken on a 'first in' basis.

~~It follows that some form of assessment criteria / process is essential in order to assess whether a seal treatment can be applied. Despite such criteria, it must still be acknowledged that a seal can only be applied if there is an available budget. Eligible requests will therefore still need to be managed based on available budget and be undertaken on a 'first in' basis.~~

4. POLICY

The following criteria are to be used as the basis for assessing whether a road seal is to be applied as a dust suppressant:

1. The House/Building must be within approximately 30 metres of the roadway;
2. The house/building roof is the principal supply of domestic water for the dwelling (drinking water);
- ~~3.~~ There is evidence that the combination of traffic volume and the type and condition of the gravel surface is causing a significant dust problem; and
- ~~3-4.~~ the property owner must be prepared to contribute 50% of the estimated total cost of works, payable in advance (i.e. prior to the commencement of works).



Council Policy
**DUST SUPPRESSANT (APPLICATION OF A ROAD SEAL)
POLICY**

Approved by: Council
Approved date:
Review date:

Other considerations:

- 4.5 Other mitigating circumstances;
- 5.6 Are there are other practical engineering solution(s);
- 6.7 There is an available annual allocation within the budget;
- 7.8 Application of a public interest test;
- 8.9 Assessment to include consideration of the number of properties that will benefit.



Council Policy
**DUST SUPPRESSANT (APPLICATION OF A ROAD SEAL)
POLICY**

Approved by: Council
Approved date:
Review date:

5. LEGISLATION

Not applicable.

6. RELATED DOCUMENTS

Financial Year Budget Estimates.

7. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every 4 years or as directed by the General Manager.

This document is Version 1.0 effective 24th January 2018. The document is maintained by the General Manager's Unit, for the Southern Midlands Council.

13.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

13.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

13.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

13.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

13.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

13.6.1 TasWater – Appointment of Proxy for the Owners Representatives Group General Meeting (November 2022)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 15 SEPTEMBER 2022

ISSUE

Council to consider the appointment of the General Manager as Council's proxy to the TasWater Owner's Representative Group (as an interim measure).

BACKGROUND

TasWater is required to hold its General Meeting (Reporting) by no later than 30 November 2022. The primary purpose of this meeting is to receive the FY2021/22 Annual Report, inclusive of the financial statements.

The meeting is currently scheduled for the 9th November 2022.

DETAIL

Due to the timing of the TasWater ORG meeting, and with the outcome of the Local Government elections not being known until late October 2022, there may be insufficient time to convene the first meeting of the Southern Midlands Council prior to 9th November 2022.

It is normal Council practice to go through the process of appointing Councillors to the various Committees and representative groups at the first meeting following an Election.

To ensure that a quorum is in attendance at the ORG Meeting, TasWater is recommending that each Council appoint its General Manager as a proxy (if this is currently not the case). This will ensure that the Southern Midlands Council is able to vote on matters at the General Meeting.

Mayor A Green is currently the appointed representative, and Deputy Mayor E Batt is the proxy.

It should be acknowledged that should Council have an opportunity to convene and appoint new representative(s) prior to the TasWater ORG meeting, then he/she will have authority to vote on behalf of Council in preference to the proxy.

Human Resources & Financial Implications – Not applicable.

Community Consultation & Public Relations Implications – N/A.

Priority - Implementation Time Frame – As soon as practicable.

RECOMMENDATION

THAT Council:

- a) Accept (and approve) the need to change its appointment of the proxy representative to the TasWater Owners' Representatives Group; and**
- b) Appoint the General Manager as its proxy on the TasWater Owners Representative Group pending the review of all appointments following the conclusion of the election process.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

13.7 Drainage

Strategic Plan Reference 1.7
Maintenance and improvement of the town storm-water drainage systems.

Nil.

13.8 Waste

Strategic Plan Reference 1.8
Maintenance and improvement of the provision of waste management services to the Community.

Nil.

13.9 Information, Communication Technology

Strategic Plan Reference 1.9
Improve access to modern communications infrastructure.

Nil.

13.10 Officer Reports – Infrastructure & Works

13.10.1 Manager – Infrastructure & Works Report

AUTHOR: MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

DATE: 21 SEPTEMBER 2022

Roads Program

Council's graders have been working on various Roads with the bus routes being the priority roads for grading as required. The focus has been to prioritise the higher traffic usage areas of roads. General road maintenance and repairs will continue, including works on pavement repairs and table drain clearing. A number of roads have again been affected by the recent rain event and council's crews are working to repair the roads on a priority basis.

Road Rehabilitation programme 2021/22

Drainage works and road repair works continue throughout the municipality as required. Council's annual road stabilization tender is currently advertised through vendor panel. The annual road re-sealing programme is currently being prioritised for tendering. Woodsdale Road and York Plains Road are having pavement repairs completed throughout September and October.

Flood Damage Repairs

Minor landslips have been repaired on Clifton vale road, Winstead Road and many various wash outs on roads.

Dysart has had various drainage repairs completed.

Campania Recreation Ground is having drainage and batter rehabilitation works completed.

Current Capital Work

Oatlands Aquatic centre

Car park construction works continuing including landscaping works have commenced.

Parks and Reserves

- General maintenance of parks and reserves will continue with a focus on ensuring growth is maintained at an acceptable level.
- Parks crews have been focusing on undertaking winter pruning works of street trees and playground area maintenance throughout the municipality.
- Sports fields are receiving some spring renovation works to improve the quality of playing surfaces throughout the municipality.

Bridge Works

A number of bridges will require some minor rectification works over the coming period.

Planned Works

The following capital works are planned for the coming period

- Oatlands Aquatic Centre car-park construction and landscaping;
- Repair various road pavements and drainage ;
- Drainage and pavement repairs Woodsdale Road and York Plains Road;
- Installation of school crossing Kempton;
- Undertake various bridge maintenance repairs;
- Storm water drainage works Campania Recreation Ground;
- Preparation Works for Council insitu- road stabilization programme.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

14.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

14.2.1 Council Partnership Agreement with Destination Southern Tasmania

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 22 SEPTEMBER 2022

Attachment(s):

Partnership Agreement SMC – DST 2021/2022

Partnership Agreement SMC – DST 2022/2023 (draft)

ISSUE

Council to commit to continuing the strong working relationship between Southern Midlands Council and Destination Southern Tasmania (DST), for the benefit of our local government area.

BACKGROUND

DST is a not-for-profit organisation funded by a combination of membership fees and support from state government and local councils. They are an industry led organisation with a strong voice for tourism in the southern region, working with local businesses, and eleven southern councils along with other stakeholders to promote the diversity of the destination to local, domestic and international visitors, the tourism trade and media.

DST has three core operations, namely;

Marketing

The main goal of the DST marketing effort is to boost interest in the southern Tasmanian region and support operators to drive visitation to their own businesses through a consumer-first approach. DST efforts are focused on its visitor website; *Hobart & Beyond* and much of the traffic is driven through their social media channels; primarily Instagram and Facebook.

In some cases, DST ask industry to contribute co-operatively towards the marketing of the region, and on other occasions DST will conduct singular activities to achieve these broad objectives.

DST works in partnership with Tourism Tasmania to ensure they are informed of products and experiences in our region, and to share with operators the valuable marketing activities and opportunities that Tourism Tasmania undertake.

Industry Development

DST is committed to providing opportunities for members to improve their business and profitability. Networking functions, research and educational forums, training programs, speakers and regional meetings all provide different ways in which our members can engage with our organisation and each other.

Their focus is on promoting collaboration and supporting education and opportunity.

Advocacy

DST works closely with all levels of Government to ensure that regulatory issues affecting tourism-related businesses are understood and solutions to problems are pro-actively sought. Where other industries influence the quality of tourism outcomes they work with peak bodies to ensure they understand the issues. In general, they will pursue an agenda of encouraging the sustainable development of quality tourism experiences and products throughout our region.

DETAIL

Council has over the last ten years entered into an annual Partnership Agreement with DST. Attached are two documents, one is the Partnership Agreement 2021/2022 and the other is the 2022/2023 Partnership Agreement for Council's consideration.

Council has many really positive interactions with DST, including the development and review of the Destination Action Plans for our tourism region, consent engage with Alex Heroys, the Chief Executive Officer and his team on a wide range of tourism and related activities. Alex has played a significant role in the investigation and progressing of the Oatlands Boutique Accommodation project. They are also very proud supporters of the Heritage & Bullock Festival, weaving in the event promotion on every possible occasion. The Heritage Highway Tourism Region derives great benefit from our relationship with DST.

CONCLUSION

Council has a very healthy and productive relation with DST and it is recommended that acknowledgement / agreement with the draft 2022/2023 Partnership Agreement be endorsed by Council.

Human Resources & Financial Implications - .The DST contribution is funded in the 2022/2023 budget.

Community Consultation & Public Relations Implications - Nil

Policy Implications - Nil

Priority - Implementation Time Frame - ASAP

RECOMMENDATION

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

14.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

14.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

15.1 Heritage

Strategic Plan Reference – Page 22	
3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

15.1.1 Heritage Project Program Report

AUTHOR: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

DATE: 28 SEPTEMBER 2022

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Carol Barnett has been the Artist in Residence in September. Carol, a painter, has been capturing the Southern Midlands clouds and sky in her art and has the exhibition open most days. .
- A systems check, upgrade and audit of all security systems in Council owned buildings.
- Preliminary work on formulating streetscape guideless pursuant to the Oatlands Structure Plan.
- Development of a display on the recreational history of Oatlands for installation in the new pool building.
- Providing assistance to the Callington Park/Lake Dulverton Committee for toilet design.
- Ongoing media involvement with MidFM, SMRN and Tasmanian Historical Research Association. Alan has had an article accepted on the Jericho Probation Station for the next THRA journal – a copy will be provided to Councillors in an upcoming information bulletin.
- Finalising staff development reviews.

RECOMMENDATION

THAT the Heritage Projects Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

15.2 Natural

Strategic Plan Reference – page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

15.2.1 NRM Unit – General Report

AUTHOR: NRM PROGRAMS MANAGER (MARIA WEEDING)

DATE: 20 SEPTEMBER 2022

ISSUE: Southern Midlands NRM Unit Monthly Report.

DETAIL

- Helen and Maria continue working on an information brochure for Lake Dulverton. Final draft is being compiled by the graphic designer. The Lake Committee have viewed the brochure and made comment re any changes sought. The document should be ready for printing in October 2022.
- Helen and Maria have assisted some landholders with planning and species selection for farm revegetation sites for the 2023 season. This is because native plant tubestock now needs to be ordered well in advance.
- Tas Irrigation have advised that Southern Midlands has passed the Farm Water Assessment audit (modified for the lake environment) in regard to the Tas Irrigation Lake Dulverton water.
- Maria continues to be busy with sorting Building and Plumbing approvals for the Mt Pleasant Recreation Ground change room upgrade project. The Bushfire Hazard Management Plan and an Emergency Management Plan has been completed and we are awaiting approval by the Tas Fire Service. Maria met with the builders and much of the project was sorted out and plans to progress various tasks agreed.
- Maria has been researching and discussing options re the proposed toilet at Callington Park. See minutes of Lake Committee.
- Helen spent time sorting out some history in relation of Mahers Point cottage – the walkway brochure will be updated to reflect the changes.
- Helen and Maria worked on cleaning up some vegetation alongside the walking track and general maintenance.

Weeds Officer report for the period Tuesday 16th August – Monday 19th September 2022 is as follows:

Enquiries/feedback

2 (Spanish heath replies from mailouts)

Site visits

1 (Spanish heath near the old Levendale School)

Training

Attended a WeedSCAN information session in Launceston with HG. WeedSCAN is still a prototype application (available from April 2023) and is being developed by CSIRO and NSW Department of Primary Industries. It will be a free application, (available on computer and phone app.) for government and public users including weeds professionals, agronomists, consultants, farmers, landcare/bushcare groups, weedspotters, academics and the general public. It hoped that users can upload a weed photo and the system will recognise the weed using artificial intelligence (the system is being 'trained' to recognise the 'top' 300 weeds in the country and 50 are on the system so far). The user will then be provided information about the weed and given the opportunity to record its location and other information, if appropriate. There will be provision for automated notifications of relevant weeds to local council officers.

Related and extra-curricular activities

Assisted with the planting of approximately 200 Blackwoods for Council, next to the large concrete tanks opposite the end of Wellington Street. Some follow-up work will be required in due course to control twitch near the young trees.

Attended Agfest (in own time) as part of the team selling weed burners at the James Shields tent near the main entrance. I was the resident weeds expert. A fabulous but tiring 4 days.

Communication

17 mailouts sent regarding Spanish heath in Levendale area. Information included letter, reminder notice, pamphlet and herbicide guide.

19 mailouts sent regarding Paterson's curse (mainly in southern region of SMC). Inclusions as above.

Accepted invitation to join the new 'Invasive species regional working group' hosted by Biosecurity Tasmania and facilitated by Toni Furlonge. Awaiting confirmation of inaugural meeting date.

More paperwork to Karen Stewart (Biosecurity Tasmania) regarding my authorised weeds officer ID card.

Research

Updating data base records of property owners for weed reminder mailouts.

There was a grazing trial approximately 20 years ago near Glen Morey Road. I am trying to confirm if African lovegrass was planted as part the trail to explain 2 historical records of African lovegrass in the area.

Roadside weeds data base

4 trips this month with a total of 249 waypoints. Areas covered include the hills behind Kempton, roads in and near Tunnack, Andover, Lemont, Woodsdale, Levendale, Lovely Banks Road and Dysart. All data will be uploaded on Monday 26th September.

Whilst travelling around recording weeds, I have also been controlling a few isolated pockets of roadside variegated/spear thistles (culverts), Spanish heath and boxthorn. A combination of selective spray, digging out and cut & swab techniques used. Four small Amsinckia weeds pulled out and a line of Whiteweed also mapped

RECOMMENDATION

THAT the NRM Unit Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

15.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

15.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

15.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

15.6.1 Animal Management Report

AUTHOR: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

DATE: 21 SEPTEMBER 2022

Enclosure:

Animal Management Statement 2022

ISSUE

Consideration of the Animal Management/Compliance Officer's report for September 2022

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period September; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

INFRINGEMENT DETAILS:

17/8/22 – Failing to register dog, Bagdad area

30/8/22 – Dog attacking causing death, Colebrook area

11/9/22 – Keeping more dogs than specified in licence, Oatlands area

ATTACK DETAILS:

23/8/22 – Attacked on sheep, Colebrook area, infringement issued (dog was euthanised).

23/8/22 – Attacked on sheep, Tunnack area –no witnesses or evidence of where the dog may have come from.

11/9/22 – Attack on sheep, Tunbridge area- no witnesses

14/9/22 – Dog attacked another dog, Parattah area – dog impounded-still investigating

THAT the Animal Management report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE
Agenda Item 15.6.1

YTD ANIMAL MANAGEMENT STATEMENT
January – September 2022

DOG IMPOUNDS	RECLAIMED	ADOPTED/DOGS HOME	EUTHANISED	OTHER IMPOUNDS
26	19	4	2	

JOBS ATTENDED
September 2022

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL
1	5	2	11
NEW KENNEL LICENCES	WELFARE	STOCK	OTHER
2 active licences	1	2	

REGISTERED DOGS: 1685 Registered - 57 pending
KENNEL LICENCES: 58
INFRINGEMENTS ISSUED: 3

15.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

16.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

16.2.1 Southern Midlands Council Community Small Grants Program 2022

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 20 SEPTEMBER 2022

Enclosure(s):

Analysis of the Community Small Grants Program September 2022 (A3 Spreadsheet)

BACKGROUND

Council has conducted a Community Small Grants program twice a year since 2008, converting to an annual program in September 2009. The main aim of the program is to streamline and condense the many requests for financial support received from various community groups, charitable organisations and service providers throughout the year. The program has proven to be very popular with all the target groups and excellent goodwill is gleaned from the successful grant recipients. Additional kudos has been obtained by having presentations to successful Grantee organisations at the Australia Day function in January.

[EXTRACT FROM THE GUIDELINES]

The Southern Midlands Council's Community Small Grants program has been established to support projects, programs and activities developed for the benefit of the residents of the Southern Midlands local government area.

The Community Small Grants provide assistance to community groups to provide programs, improve safety, undertake minor capital works, facilitate small seminars, conferences and forums or purchase equipment.

The Southern Midlands Council recognises the immense community benefit provided to our residents and visitors by local community organisations through the provision of opportunity for involvement in activities in Southern Midlands.

The Community Small Grants Program is one method of supporting and assisting local organisations in providing additional opportunities for the Southern Midlands community.

Purpose

To provide financial assistance in a regulated and equitable way to community groups catering for, and responding to, the needs of the residents and visitors to Southern Midlands.

The program provides assistance to organisations to conduct a wide range of activities. The following broad categories are designed to give applicants an idea as to the types of projects which Council seeks to support through this program:

Community Building

Projects which aim to increase community participation & access to information, services & facilities while strengthening community and social well-being.

Minor Capital Works

Projects which enhance our community facilities by aiding in the development of new facilities or improvements to any existing Community/Council owned facility. It will provide assistance for projects such as fencing, roofing, ground lighting, shade sails, building refurbishments, paving, etc.

Safety/Accessibility Upgrades/Equipment

Projects that increase the capacity of local groups and clubs to cater for the needs of the community. These developments can be in the form of a construction project or the purchase of equipment.

Frequency

Council's grant program is currently held on an annual basis.

Important Dates:

*The current round for assistance opens at 8.30am on Tuesday 2nd August 2022 and **closes on Monday 29th August 2022 at 4:00pm**. Applications can be lodged at either the Oatlands or Kempton Office, or lodged electronically at mail@southernmidlands.tas.gov.au*

Projects are able to start from Monday 10th October 2022 - full acquittal is required by 30th July 2023.

Level of Funding Available

An organisation can apply for assistance up to a maximum of \$3000 per round- no minimum grant amount applies.

Eligibility

Financial Assistance WILL be considered for:

- *Any not for profit community group or voluntary association that is legally constituted as an incorporated body or under the auspice of one.*
- *The group or organisation is located in the Southern Midlands municipal area or is proposing an activity or project which will take place in the Southern Midlands municipal area, for the benefit of those who live, visit or conduct business in the municipal area.*
- *The applicant is able to demonstrate financial viability and competence.*
- *The applicant meets Council's insurance requirements.*
- *Education providers are able to apply on the condition that the project/activity is open to all residents and has a broad community benefit.*
- *For equipment grants, applicants are required to contribute at least 50% towards the cost of equipment for items considered 'consumables' eg cricket bats / balls , Footballs etc .Items of a longer term nature eg line marking*

machines , training equipment and the like would be eligible for up to 100% funding.

The following are important areas to address

- *Any application which relates to works or projects on property not under the applicants direct ownership (land tenure) or control, must provide a letter of authorisation and approval for said works / projects from the land owner with the grant application.*
- *In the case of applications from the Department of Education, where the facilities will be used by Community and school students alike, the application requires written commitment from the Department of Education / Principal that the facilities (or improvements) will be accessible by the public.*

Financial Assistance WILL NOT be given for:

- *Activities by a private person that is not a formal representative of a bone fide organisation.*
- *Activities of For-Profit organisations.*
- *Applicant organisations who have previously failed to acquit Council assisted projects in line with the agreed terms.*
- *Projects that have previously received funding from this grant program.*
- *Working Capital or straight donation purposes.*
- *Projects by local schools/education providers that are exclusive to students core school curriculum with no availability to the general public.*
- *Retrospective request for a project already fully or partially completed*
- *Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.*
- *Facilities where little or no public access is available.*
- *Travel to sporting competitions or conferences for individual or community groups.*
- *Projects/ programs that are not based in or focused on southern midlands residents*

It should be noted that meeting the eligibility criteria is not a guarantee of funding.

The following conditions apply to all financial assistance allocated through the program

Project Management

Funds will only be spent on the project for which funds were applied and as approved by the Southern Midlands Council.

Successful applicants must finalise and acquit the project within the approved time frame and approved budget as per application form.

Any variation of this agreement, such as an extension of the project completion date, shall only be made in writing between the parties. Any request for extension of time must be received in writing prior to the relevant original acquittal completion date.

Successful applicants are required to maintain a copy of all receipts of project expenditure for the term of the grant program, including copies of any advertising, media, newsletters, etc. Council will require copies of expenditure invoices / receipts as part of its acquittal procedure.

If relevant, applicants must obtain and comply with all applicable Council Permit Regulations for example planning, &/or building permit – including road closures, outdoor advertising and any health and safety programs (please ensure that costs for these permits, if required, are included in your application). Please ensure that you have allowed sufficient timeline for these approvals to be obtained and the project to be completed in a timely manner.

The Council strongly encourages that all equipment acquired through the program be insured against theft and fire or covered under your organisations insurance policy.

Although possession of current public liability insurance is not a condition of eligibility, Council strongly encourages all applicants to investigate all their insurance requirements to ensure activities are adequately covered and protected.

Financial

Should a group not be able to fulfil the grant conditions as indicated on the application form or substantial savings have been made, any unspent funds shall be returned to the Southern Midlands Council. In special circumstances, surplus funds from savings made may be authorized for redirection to fund similar projects/ activities. Pre-approval in writing should be sought from Council prior to any additional funds being expended. Should the project exceed the amount estimated, groups will be required to meet the additional costs.

Promotion

The Council requests that successful applicants actively promote the support of the Southern Midlands Council. This may include (but not limited to) any of the following:

- *Inclusion of the Southern Midlands Council logo in press advertising or any promotional material.*
- *Acknowledgement of the Southern Midlands Council in radio or television advertising, award presentation, etc.*

- *Opportunities for the Mayor or delegate to participate in any public relations activities, launches, or proceedings associated with the project. Sufficient notice should be given in the form of an official letter of invite addressed to the General Manager.*
- *Must attend Council arranged event celebrating the provision of the grant funding, in particular providing a representative at Council's Australia Day ceremony.*
- *Prominently displaying any certificates or plaques associated with the Council's provision of any grant funding*

A version of Council's Logo is available and will be provided on request. The logo can only be used for a specific purpose to which it was requested and must be replicated in its existing form and not altered in any way.

If use of the Council logo is not practicable, the following wording should be incorporated in any material related to the funded project: "Proudly supported by the Southern Midlands Council".

Evaluation / Acquittal Process

Once the project or equipment purchase has been completed, grant recipients must submit an evaluation and provide copies of any advertising, newsletters and media releases relating to the funded project. An evaluation form will be provided with the grant approval letter.

Evidence of expenditure of funds is required to accompany the evaluation. It is preferred that the evaluation / acquittal information be forwarded as soon as the project or purchase is complete ie not left until the final acquittal date

Unsatisfactory acquittal of the grant may lead to withdrawal of the grant approval and subsequent request for return of the allocated funding.. Inability to apply for future grant funding may also apply in this circumstance. If you are having difficulties completing the acquittal obligations, please contact Council's grant staff to discuss possible solutions.

Priority Criteria

Due to the limited amount of funds available, priority will be given to projects that:

1. *Demonstrate considerable benefit to the Southern Midlands community;*
2. *Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of a facility;*
3. *Demonstrate coordination with other groups in the community;*
4. *Address local issues by attempting to meet a community need or gap;*
5. *Show evidence of community support for the project;*
6. *Enhance the lifestyle options for residents and visitors in the community;*

7. *Demonstrate an ability to manage the project through resource allocation including financial resources, effective planning, clear goals and evaluation processes;*
8. *Demonstrate the ability to be ongoing [if applicable]*
9. *Is the project reliant on other funds, if so has other funding been approved (evidence of the other funding is required to accompany the application);*
10. *Includes the ability for broad Community access – Land Tenure [in the ownership of the applicant or in other ownership]*
11. *Grant funds applied for as a % of the total amount to complete the project [inc. in kind contribution] i.e. A financial contribution by the applicant/s would be favorably looked upon*
12. *The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body (i.e. no ‘double dipping’)*
13. *Demonstrate that a Risk Assessment of the project is deemed within acceptable limits*
14. *Has the Applicant received funding over the last five years (if the organisation has received funding over the last five years through this program, then a weighting will be included to provide a higher ranking for Applicants that have not received funding over the last five years)*

Final funding decisions are made on the merit of each application against the stated eligibility criteria, guidelines and an assessment against the aforementioned criteria.

Assessment

The application process is as follows:

The application forms can be accessed from the Council Chambers, Oatlands and Kempton or via the Council Website: www.southernmidlands.tas.gov.au

Applicants are encouraged to contact Council’s Manager Community & Corporate Development, Andrew Benson on 6254 5050 if you have any questions relating to completion of the forms or require information in regard to how your project meets the guidelines of the program.

The completed applications, once received within timeline parameters, will be assessed and prioritized by the assessment panel consisting of Council Officers and Councillors. The panel’s decision is final and no further correspondence shall be entered into.

The assessment panel will then make their recommendations to the next scheduled Council Meeting for adoption.

Once adopted by Council the applicants will be informed of their success or otherwise in gaining funding. Successful applicants will need to supply Council with a tax invoice [on their own letterhead preferably] for the approved grant amount

*to allow funding of grant monies to be processed . **This should be done as soon as the approved grant funding letter has been received.***

Tips for completing the Application Form

Please use the following as a guide to help you to complete the application form.

Section 1: General Information

1 – 5 As directed by the form, please provide as many details as possible about your group / organisation / club.

Section 2: Details of the Project

Tell us about your project, what you are planning and what you want to achieve.

- 6. Select the category that your project best fits under.*
- 7. Give your project a name which represents what your project/activity is about.*
- 8 Indicate where the project/activity is to be held or carried out (e.g. Hall, park, or facility).*
- 9 When answering this question think about the following:*
 - What does your group want to achieve? (e.g. raise awareness of a service program, group or local issue, improve access to and use of a community facility, maximize participation in your group or a particular activity, improve safety).*
 - What steps are you planning to take to make sure your project/activity runs smoothly?*
 - Who might you involve; (e.g.) young persons, older persons, people with different abilities, people from different cultural backgrounds).*
 - Why is this project/activity important for your group/organisation and the wider community?*
- 10 When answering this question think about the following?*
 - How things will be different for your group and/or the wider community?*
 - What might it allow them to do that they can't at present?*
 - How might it improve access to or participation in activities?*
 - Who will benefit most from your project/activity?*

Keep in mind concepts such as community pride, attracting people to the region and spending money in the community, forming new community links, etc.
- 11 Tell us how your group identified a need in the community (e.g. community consultation, public meeting, suggestion box).*
 - Why do you think the need exists?*
 - Why is it a problem/issue for your group and/or the wider community?*

- *Who have you spoken to about this need?*
- *Why has your group chosen this way to tackle the problem and/or improve the situation?*

12 *To answer these questions think about:*

- *Can you draw on volunteers from within your group or organisation? If yes, what sort of work will they be asked to do or in what way can they help?*
- *What equipment, machinery, etc. you have?*
- *What sort of skills or abilities do the individuals involved in the project/activity have? (e.g. financial management, organisational, trade skills – e.g. plumber, builder etc).*
- *What type of outside assistance will you seek to complete the project or run the event?*

13. *For example:*

- *Increased participation/membership*
- *A well attended event or activity*
- *Peoples comments and thoughts (how will you get these?)*
- *Media coverage (e.g. newspaper, community newsletter)*
You may wish to identify the main aims of your project which you can go back and review to see whether you were successful.

14. *Please provide approximate start date, completion date, and a contact person for the project.*

Section 3: Budget

Please complete this section as accurately as possible and attach more pages if necessary.

15. *Clearly list the expenses for your project/activity and indicate which expenses you intend to use Council's contribution for.*

16. *Please provide details of the confirmed and anticipated sources of funding for your project. If available please provide with your application any documents confirming the availability of these funds (e.g. bank statements, loan details, letters, etc).*

Good luck with your Application

[END OF EXTRACT FROM THE GUIDELINES]

CURRENT POSITION

This is the sixteenth round of the Grants Program that Council have offered, with the application form and guidelines being continually refined to provide clear and concise information and criteria for community groups and organisations who apply for the grants.

The Program time table is shown below:-

TIMETABLE

Advertisement in “Mercury”	Saturday 30 July 2022
Grant Applications open (with Application Forms available from the SMC website from this date)	Tuesday 2 August 2022
Grant Applications close	Monday 29 August 2022 (4.00pm)
Confirmation letter acknowledging receipt of applications	Thursday 1 September 2022
Facilities & Recreation Committee Agenda closes	Thursday 8 September 2022
Facilities & Recreation Committee meeting [For assessment of applications] 10am start time	Thursday 15 September 2022
Full Council meeting Agenda closes	Thursday 22 September 2022
Full Council meeting – Oatlands [To consider recommendations from the Facilities & Recreation Committee]	Wednesday 28 September 2022
Successful / Unsuccessful letters to grant applicants	Week commencing Monday 3 October 2022
Grant Acquittal	30 June 2023

Fifteen applications have been received identifying **\$62,124.83** worth of projects, requesting a total of \$42,359.09 of support from Council through the SMC Community Small Grants Program 2022. Within the application we ask,

GRANT AMOUNT REQUESTED: \$ _____ *[GST inc]*

Council may not be able to fund the full amount requested .Please advise the minimum amount that would still allow the project to continue \$ _____.

A total “Will Accept” figure of \$39,210.09 has been determined from the applications for this grant round. The funds available for distribution by Council for the projects being \$30,000 as per the 2022/23 budget,

ASSESSMENT PROCESS

As per the previous rounds, to assess the applications in an open, transparent and equitable manner, whilst maintaining a rigorous analysis against the established criteria, the Deputy General Manager (Andrew Benson) prepared a rational decision making process to assist the Facilities & Recreation Committee in their deliberations.

The process consisted of;

- **Firstly**, a set of criteria in a matrix format to establish the initial eligibility of the applicants. This set of criteria was extracted from the grant guidelines as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are classified as *must comply*, if an Applicant does not meet this then the application is not further assessed.

MUST - Eligibility YES
A not for profit community group or voluntary association that is legally constituted as an incorporate body
A not for profit community group or voluntary association that is not legally constituted as an incorporate body but will operate this grant under the auspice of one - Name of auspicings body
The group or organisation is located in the Southern Midlands municipal area
The group or organisation is proposing an activity or project which will take place in the Southern municipal area, for the benefit of those who live, visit or conduct business in the municipal area.
The applicant is able to demonstrate financial viability and competence.
The applicant meets Council's insurance requirements (if applicable).
Is the applicant an educational organisation
If an education provider will the project/activity be open to all residents and does it have a broad community benefit.
If the application is for an equipment grants applicants are required to contribute at least 50% towards the cost of the equipment, has this been identified in the budget.

- **Secondly**, a set of criteria in a matrix format to establish the areas in which the grant does not cover. This set of criteria was extracted from the grant guidelines as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are also classified as *must comply*, if an Applicant scores a YES in response then the application is not further assessed.

MUST - NOs	Funds not available for the following
Has the Applicant organisation previously failed to acquit Council assisted projects in line with the agreed terms.	
Actions/services previously disbursed.	
Fundraising purposes (donations).	
Program/projects by local schools/education providers that are exclusive to students Core school curriculum and activities cannot be considered.	

Projects with ongoing costs e.g. staff, salaries, administration, maintenance, insurance, rental or lease arrangements.
Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.
The purchase of land.
Routine and regular maintenance work to existing facilities (e.g. gardening, cleaning).
Facilities where little or no public access is available.
Travel to sporting competitions or conferences for individual or community groups.

- **Thirdly**, a set of criteria that have been called the WANTS in a matrix format that are ‘weighted’ to gauge the extent to which the assessment team believe that the application meets the criteria detailed below. This set of criteria has been extracted from the grant guidelines as they are pivotal to the decision making process, eg risk assessment, funding sought from Council as a percentage of the total project costs, etc.

This set of criteria required a “raw scoring” of between 1 and 5 (5 being the highest/best category), which is then multiplied by the weighting to achieve a “refined score”. For example in Criterion 1 on the next page, the weighting (WT) is 10 because it was felt that this criterion represents a very high priority, when the application is scored by an assessment panel member against this criterion, if the member of the assessment panel scores it as a 1, in the 1 to 5 range, this is then automatically multiplied by the weighting (WT), which arrives at a “refined score” of 10. Likewise if the member assessed it as a 5, in the 1 to 5 range which is then automatically multiplied by the weighting (WT) it comes up with a “refined score” of 50. Working this process through against each of the fourteen criteria by each of the assessment panel members it arrives at a total as shown on the A3 Summary Sheet. Affectively in this model the highest collective score is determined to be the most deserving application.

WANT
Criteria 1 Demonstrate considerable benefit to the community;
Criteria 2 Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of facility;
Criteria 3 Demonstrate coordination with other groups in the community;
Criteria 4 Address local issues by attempting to meet a community need or gap;
Criteria 5 Show evidence of community support for the project;
Criteria 6 Enhance the lifestyle options for residents and visitors in the community;
Criteria 7 Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;

Criteria 8 Demonstrate the ability to be ongoing (if appropriate).
Criteria 9 Is the project reliant on other funds, if so has other fund been approved
Criteria 10 Includes the ability for broad Community access – Land Tenure
Criteria 11 Grant funds applied for as a % of the total to complete the project
Criteria 12 The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body
Criteria 13 Risk Assessment of this Project
Criteria 14 Funding received over the last five years

- **Potential Conflict of Interest** We had seven people that assessed and scored the applications because of the high level of potential ‘conflict of interest’ that is present in such a small Community. When a Councillor or officer identifies a conflict of interest (i.e. if an Elected Member or an Officer on the Assessment Panel is an office bearer for the organisation that is an Applicant for a grant, they are required to declare that interest and exit the meeting, they do not enter into discussions or score that application) and the automatic scoring in the spread sheet is adjusted by the averaging (ie if there is no conflict of interest with an Application the totals of all seven scorers is summed and then divided by seven to achieve the average. If there is one conflict of interest then the totals of all six scorers is summed and then divided by six to achieve the average). Therefore with potentially seven assessors individually scoring fourteen criteria, coupled with the weightings and then the averaging, no one assessor has the ability to adversely influence the potential outcome of the scoring. In a further element of transparency the A3 Summary Sheet is available to all applicants so that they can gauge their level of success compared with the other applicants based purely on the identified criteria.

The Members of the Assessment Panel who declared an interest and therefore stood aside in relation the nominated application were;

1. Community Shed Oatlands, Clr Don Fish – Chairman
2. Navigate Family Services Inc, Deputy Mayor Edwin Batt who is on the executive of the organisation.

These declarations and withdrawals ensured the integrity of the process.

It is noted that the Manager Community & Corporate Development, Wendy Young participated as an observer of the grants assessment process in her role as Internal Compliance Officer to verify the integrity of the whole process in her reporting to the Audit Panel.

The Committee noted that there was an application from the Woodsdale Football Club for a contribution towards the installation of a septic at the Woodsdale Recreation Ground. The Committee took the view that they needed to consider the merit of including the application in this Grants Program assessment, given there are current discussions between Council and the Woodsdale Football Club in respect of the condition of the buildings and the ground. The Committee resolved to recommend to Council that the application from the Woodsdale Football Club be not considered in this grants

assessment process but rather the matter of the septic tank be taken into consideration as part of any total funding package that Council may resolve in respect of the works to be undertaken at the Woodsdale Recreation Ground site. This would ensure that the application and reason for the funding would not be lost in the overall site considerations by Council.

Following the detailed assessment of the applications in accordance with the aforementioned process, the following documents are provided,

1. Analysis of the Community Small Grants Program September 2022 (A3 Spreadsheet) – enclosure
2. Summary of Applicants and also the Committee recommendations following the assessment (on the following page)

The two aforementioned documents detail the ranking of the assessments by the Assessment Panel in accordance with the criteria, which then allows for the dollar values to be trickled down from the highest ranking application ie (application 1 of 14) under its 'Will Accept' value,. The observer will notice that from application 1 of 14 to application 10 of 14 were fully funded for their 'Will Accept' value, at which stage the \$30,000 budget was nearly expended

The applications that scored 11 out of 14 Tunnack Community Club, and 12 out of 14 Oatlands Ex Services & Community Club were balanced out to be equal value of \$1,450 each. This does not meet their 'Will Accept' value, however it will provide the opportunity to purchase some of the furniture that they were hoping to fully fund through the grant. The Deputy General Manager will enquire if those amounts are workable for the Clubs.

Unfortunately the two lowest scoring applications did not attract funding as the dollar value of the Grants Budget had been exhausted prior to reaching them, ie Campania Football Club that scored number 13 out of 14 and the Colebrook Golf Club that scored 14 out of 14.

Summary and the associated assessment provides the recommended funding level to Council.

Southern Midlands Community Small Grants Program 2022									
Group/Club	Auspiced by	Project	Project Cost	Grant Sought	Will Accept	Recommend to Council	Score	Remarks	Acknowledgement Letters
Bagdad Online Access Centre	BCC	Equip - Vacuum, Oven, Dining Suite, AquaStation	\$ 2,997.00	\$ 2,997.00	\$ 2,997.00	\$ 2,997.00	7	Yes GST - Yes ABN - Yes PL	✓
Bagdad VFB	SFC	Therma Imaging Camera	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	3	Yes GST - Yes ABN - Yes PL	✓
Brighton & Green Ponds RSL		Heat pumps for Hall	\$ 9,036.94	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	5	No GST - Yes ABN - Yes PL	✓
Campania FC		Floor coverings	\$ 3,775.00	\$ 3,000.00	\$ 2,000.00	\$ -	13	No GST - Yes ABN - Yes PL	✓
Central Hawks JFC		Floor coverings	\$ 5,400.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	10	No GST - Yes ABN - Yes PL	✓
Colebrook Golf Club		Cooker, urn and Microwave	\$ 2,614.09	\$ 2,614.09	\$ 2,614.09	\$ -	14	No GST - Yes ABN - Yes PL	✓
Community Shed Oatlands	SMC	Replacement wood heater & install	\$ 3,148.00	\$ 2,048.00	\$ 1,599.00	\$ 1,599.00	2	Yes GST - Yes ABN - Yes PL	✓
Jericho VFB	MMRC	Audio visual equipment	\$ 3,994.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	6	No GST - Yes ABN - Yes PL	✓
Mount Pleasant FC		Floor Coverings	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	8	Yes GST - Yes ABN - Yes PL	✓
Navigate Family Services		Pilot Community Project	\$ 4,000.00	\$ 3,000.00	\$ 2,800.00	\$ 2,800.00	1	No GST - Yes ABN - Yes PL	✓
Oatlands Ex Service & Community Club		Bar furniture upgarde	\$ 3,491.00	\$ 3,000.00	\$ 3,000.00	\$ 1,452.00	12	Yes GST - Yes ABN - Yes PL	✓
St Mary's Community Cemetery Kempton		Heritage Repairs	\$ 5,160.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	9	No GST - Yes ABN - Yes PL	✓
Tunbridge Town Hall		Ceiling repairs	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	4	No GST - Yes ABN - Yes PL	✓
Tunnack Community Club		Furniture	\$ 4,308.80	\$ 3,000.00	\$ 2,500.00	\$ 1,452.00	11	Yes GST - Yes ABN - Yes PL	✓
Woodsdale FC		Septic tank, supply and install	\$ 6,500.00	\$ 3,000.00	\$ 2,000.00	\$ -			✓
			\$ 62,124.83	\$ 42,359.09	\$ 39,210.09	\$ 30,000.00			

The Facilities & Recreation Committee took the following decision.

DECISION

Moved by Cllr E Batt, seconded by Cllr A Bantick

THAT

1. The application from the Woodsdale Football Club was not considered in this grants assessment process but rather the matter of the septic tank be taken into consideration as part of any total funding package that Council may resolve, in respect of any works to be undertaken at the Woodsdale Recreation Ground site.
2. The assessment process as developed by the Deputy General Manager undertaken by the Assessment Panel of the Facilities and Recreation Committee, plus four Council Officers be endorsed;
3. The attached summary document (marked Southern Midlands Council Community Small Grants Program 2022 – Recommend to Council) articulates the final decisions that have been calculated and endorsed based on the Southern Midlands Council Community Small Grants Program 2022 assessment;
4. The financial allocations for the sixteenth round of the Southern Midlands Council Community Small Grants be subsequently submitted to the next Full Council meeting for ratification; and
5. The Committee requests Council consider that the budget for the Southern Midlands Community Small Grants Program 2023 be increased to \$40,000.

CARRIED

Councillor	Vote For	Vote Against
Cllr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Cllr A R Bantick	√	

CONCLUSION

The Facilities & Recreation Committee received fifteen applications identifying **\$62,124.83** worth of projects to be undertaken in the Southern Midlands for the benefit of the Community, requesting a total of **\$42,359.09**, but acknowledging the acceptance of a lower figure (will accept) of **\$39,210.09** of support from Council through the SMC Community Small Grants Program 2022. Council had allocated \$30,000.00 in its 2022/2023 budget for the Program. A rigorous and transparent assessment was undertaken as detailed above with the available funds being allocated in priority order as detailed in the Assessment Results on the preceding page.

From an historical perspective it is interesting to note that since the inception of the Southern Midlands Community Small Grants Program in 2007, **Council have paid out to Community Groups through this Program \$397,697.00, supporting \$1,264,410.00 worth of Community Projects.**

It must be acknowledged that this Program and this Council has made a significant contribution to this Southern Midlands Community through the Program, a contribution that current and past Councillors should be rightly proud of.

Human Resources & Financial Implications - Nil, funds included in the 2022/2023 budget.

Community Consultation & Public Relations Implications - Include an award session for the next Australia Day event.

Policy Implications - Nil.

Priority - Implementation Time Frame - From the date of the September Council meeting.

RECOMMENDATION

THAT the financial allocations for the sixteenth round of the Southern Midlands Council Community Small Grants Program 2022 to the following organisation be approved:

1 \$3,000.00 *Navigate Family Service Inc*

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

THAT the financial allocations for the sixteenth round of the Southern Midlands Council Community Small Grants Program 2022 to the following organisation be approved:

2 \$1,599.00 *Community Shed Oatlands*

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr R McDougall		

THAT the financial allocations for the sixteenth round of the Southern Midlands Council Community Small Grants Program 2022 to the following organisation be approved:

8 \$2,600.00 *Mount Pleasant Football Club Inc*

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr D F Fish		
Clr R McDougall		

THAT the financial allocations for the sixteenth round of the Southern Midlands Council Community Small Grants Program 2022 to the following organisations be approved:

3	\$2,100.00	<i>Bagdad Volunteer Fire Brigade</i>
4	\$3,000.00	<i>Tunbridge Town Hall</i>
5	\$3,000.00	<i>Brighton & Green Ponds RSL Sub Branch Inc</i>
6	\$3,000.00	<i>Jericho Volunteer Fire Brigade</i>
7	\$2,997.00	<i>Bagdad Online Access Centre</i>
9	\$3,000.00	<i>St Mary's Community Cemetery Kempton Inc</i>
10	\$3,000.00	<i>Central Hawks Junior Football Club Inc</i>
11	\$1,452.00	<i>Tunnack Community Club Inc</i>
12	\$1,452.00	<i>Oatlands Ex Services & Community Club Inc</i>

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

16.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

16.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

16.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

16.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

16.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

16.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

16.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

16.9.1 Community Consultation Campania - Drop in Session for Community Input

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 21 SEPTEMBER 2022

Enclosure(s):

Session Flyer

Display Panels 1 – 16

Response Sheet

ISSUE

To provide a briefing for Council in respect of the Community Consultation at Campania on Wednesday 21st September 2022.

BACKGROUND

Council has a range of projects that it is framing up for Campania which are detailed in the attached display panels. Community input is encouraged to enable Council Officers to consolidate design plans for the implementation of the projects.

The date of the session, 21st September 2022, was to give sufficient lead time for participation but also enable an outcomes report to be completed for the Agenda. The public holiday has impacted upon that timeline and this item flags that the feedback from the consultation will now have to be provided at the Council meeting rather than in the agenda.

CONCLUSION

Information to be tabled at the Council meeting

Human Resources & Financial Implications - .
Community Consultation & Public Relations Implications -

Policy Implications - N/A

Priority - Implementation Time Frame -

RECOMMENDATION

To be submitted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE(s)
Agenda Item 16.9.1

Join us at a Drop-in Session in Campania



WHAT ARE WE DOING?

We are keen to seek the Community's thoughts in respect of the following projects that we are framing up in Campania.

- The roadworks associated with the Climie Street & Reeve Street junction
- The carpark on the corner of Climie Street & Reeve Street;
- Street trees along Reeve Street from the Campania Village southern boundary to the entrance of the Recreation Ground;
- The footpath from the Climie Street & Reeve Street carpark to Water Lane; and
- Village entrance statement at the southern entrance to Campania.

WHERE ARE WE GOING TO BE?

Campania War Memorial Hall

WHAT TIME AND DAY

Between 1.00pm to 7.00pm
Wednesday 21st September 2022

*Andrew Benson, Deputy General Manager will be there to share thoughts and seek input.
Pop in for a chat.*

abenson@southernmidlands.tas.gov.au

Welcome
we are keen to hear your thoughts



Campania

Drop – in Session

Wednesday 21st September 2022

1300hrs to 1900hrs

Campania War Memorial Hall

Andrew Benson Deputy General Manager in attendance





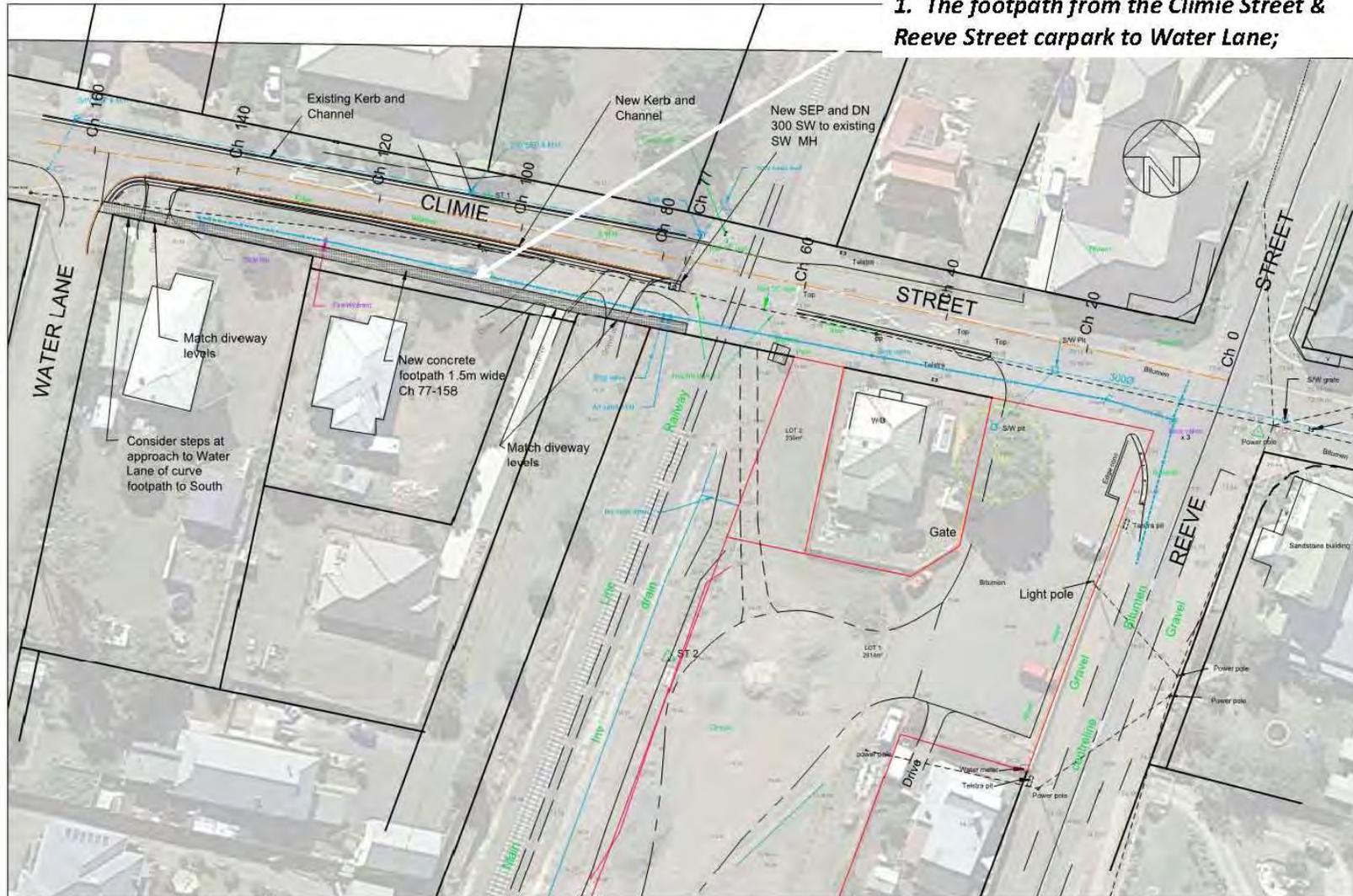
WHAT ARE WE DOING?

We are keen to seek the Community's thoughts in respect of the following projects that we are framing up in Campania.

1. *The footpath from the Climie Street & Reeve Street carpark to Water Lane;*
2. *The roadworks associated with the Climie Street & Reeve Street junction;*
3. *The carpark on the corner of Climie Street & Reeve Street;*
4. *Further footpath along Reeve Street between Hall Street and Lee Street;*
5. *Creating bus stops at the Hall rather than at the cross roads because of safety issues at a congested junction;*
6. *Street trees along Reeve Street from the Campania Village southern boundary to the entrance of the Recreation Ground; and*
7. *Village entrance statement at the N & S entrances to Campania.*



1. The footpath from the Climie Street & Reeve Street carpark to Water Lane;



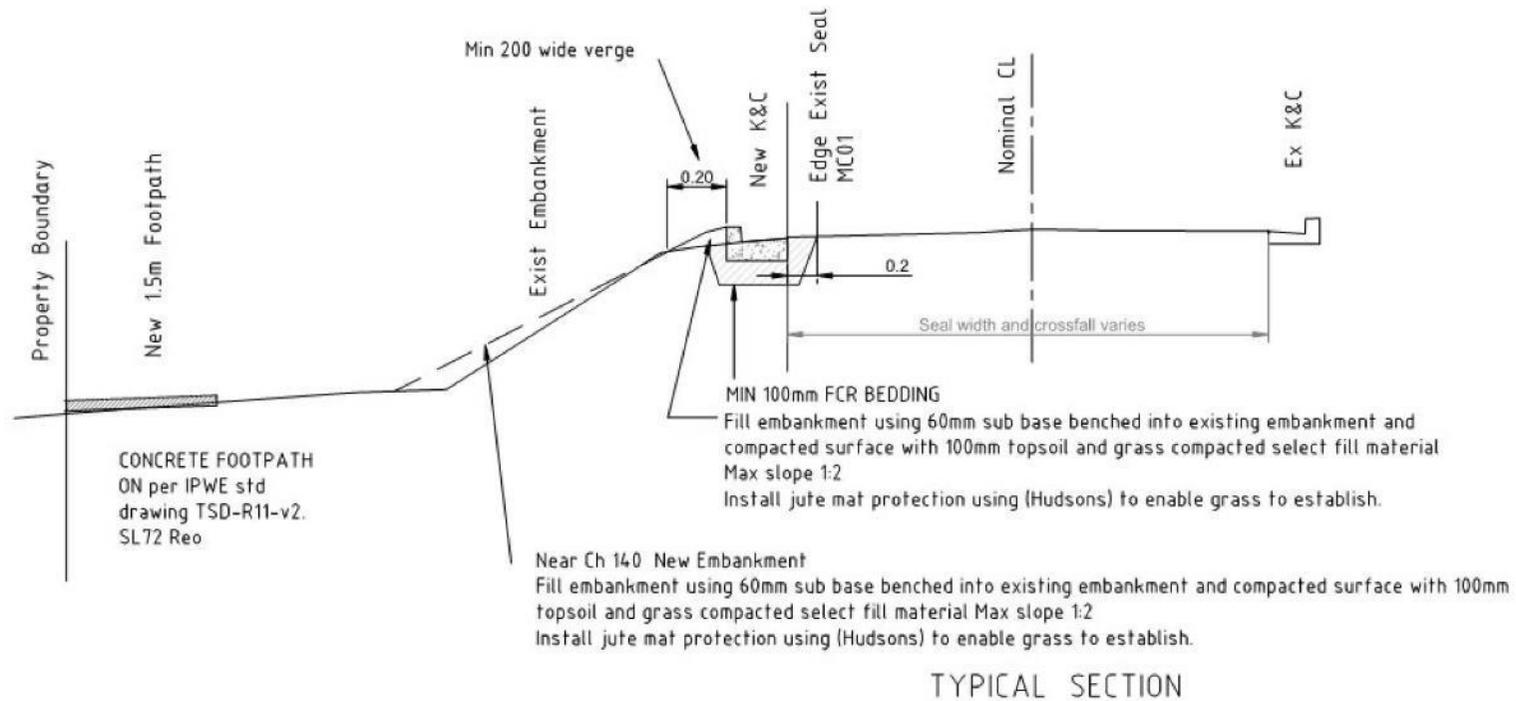
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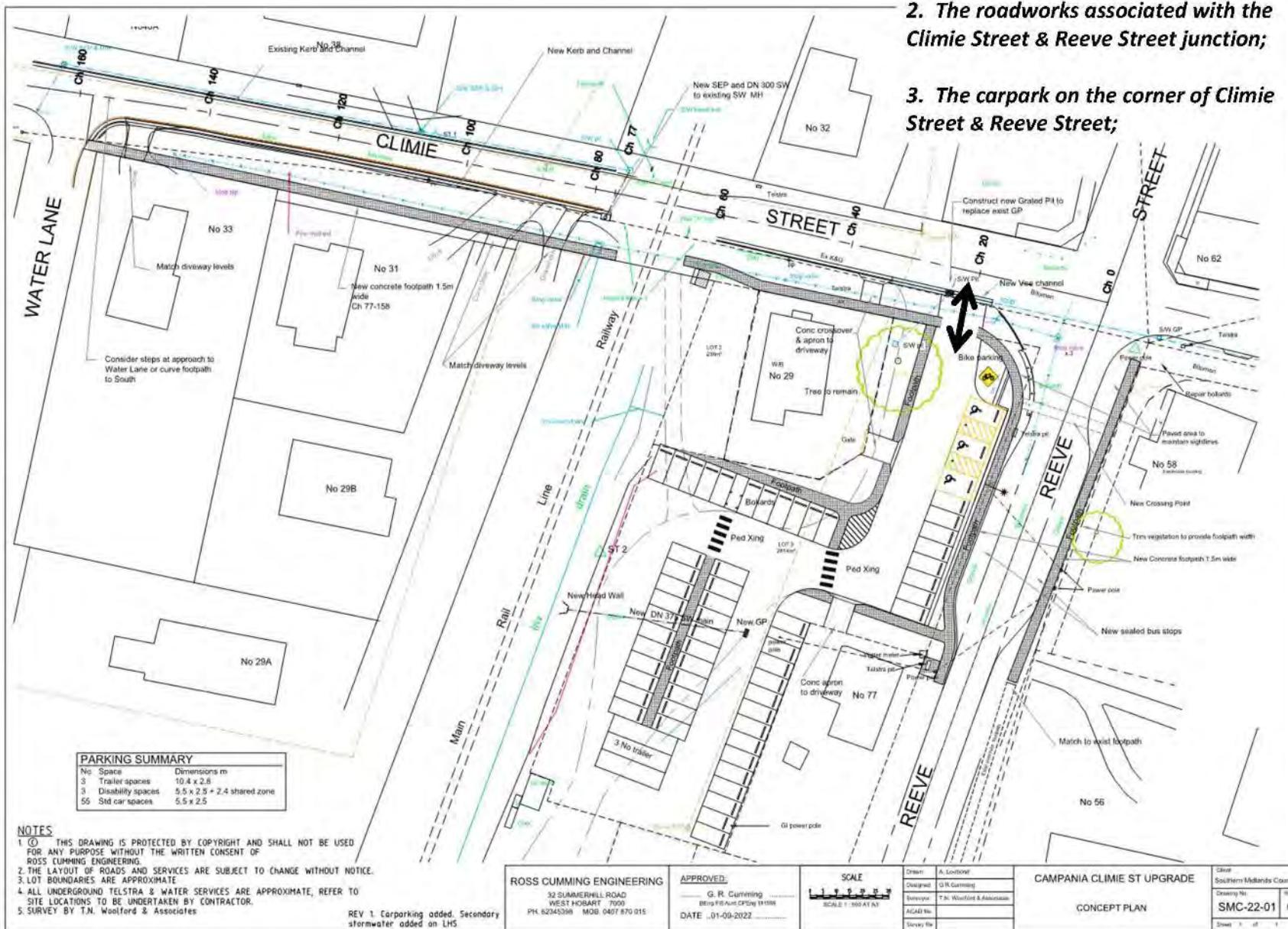
1. © THIS DRAWING IS PROTECTED BY COPYRIGHT AND SHALL NOT BE USED FOR ANY PURPOSE WITHOUT THE WRITTEN CONSENT OF ROSS CUMMING ENGINEERING.
2. THE LAYOUT OF ROADS AND SERVICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.
3. LOT BOUNDARIES ARE APPROXIMATE
4. ALL UNDERGROUND TELSTRA & WATER SERVICES ARE APPROXIMATE, REFER TO SITE LOCATIONS TO BE UNDERTAKEN BY CONTRACTOR.
5. SURVEY BY T.N. Woolford & Associates

REV 1. Carparking added. Secondary stormwater added on LHS

ROSS CUMMING ENGINEERING 32 SUMMERSHILL ROAD WEST HOBART, 7000 PH. 62345398 MOB. 0407 870 015	APPROVED: G. R. Cumming 88mg FR/Asst CP/Eng 181565 DATE .27-01-2022	SCALE	Drawn: A. Lookoil Designed: G.R. Cumming Surveyed: T.N. Woolford & Associates AGAD No. Survey No.	CAMPANIA CLIMIE ST UPGRADE GENERAL ARRANGEMENT PLAN	Client: Southern Midlands Council Drawing No: SMC-21-04 Rev: 0 Sheet: 3 of 5	

1. The footpath from the Climie Street & Reeve Street carpark to Water Lane;







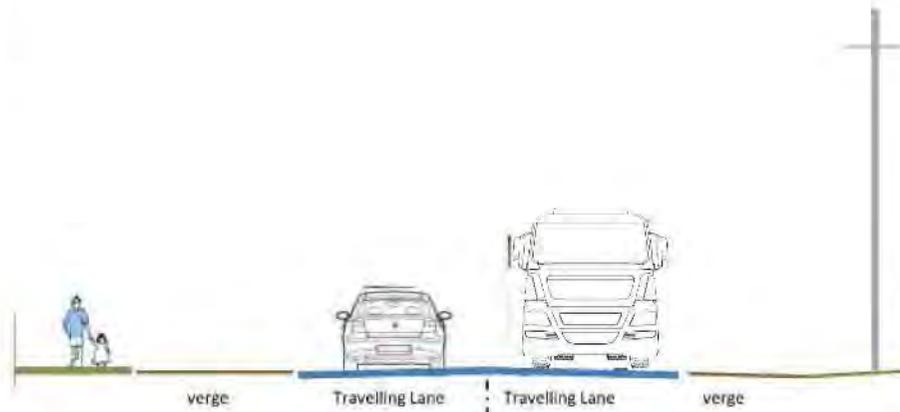


er and Copyright Notice

**6. Street trees along
Reeve Street from the
Campania Village
southern boundary to
the entrance of the
Recreation Ground**



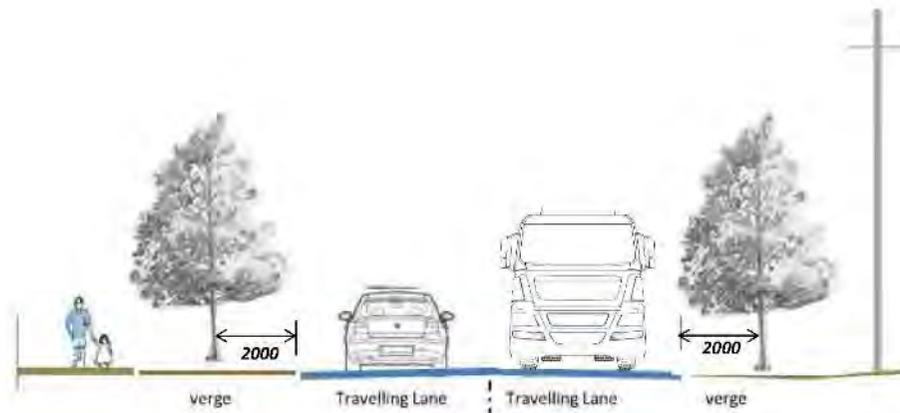
**6. Street trees along
Reeve Street from the
Campania Village
southern boundary to
the entrance of the
Recreation Ground**



Reeve Street – Before Planting

West

East



Reeve Street – After Planting

<p><i>Proposed Streetscape Project Campania</i></p> <p><i>Cross Section Schematics</i></p> <p><i>Date: Sept 2022. Sketched: AB</i></p>	
--	---

**6. Street trees along
Reeve Street from the
Campania Village
southern boundary to
the entrance of the
Recreation Ground**

**Typical Example
from the
Colebrook
Streetscape
Project**





Campania Streetscape Project

Village Entrance Statements

*Local Examples to Prompt Discussion
and Further Development*

*prepared by
Andrew Benson*

September 2022

7. Village entrance statement at the N & S entrances to Campania.

Richmond Village Entry Statement Sorell Municipality Entry Statement – Midway Point



*Local Examples of Village Entrance Statements
to Prompt Discussion and Further Development*

What do you like ?

What do you dislike ?

What has potential for Campania ?

What would you like to see at Campania?



Hamilton – Central Highlands
Lyell Highway



*Local Examples of Village Entrance Statements
to Prompt Discussion and Further Development*
What do you like ?
What do you dislike ?
What has potential for Campania ?
What would you like to see at Campania?



**7. Village entrance statement at the N & S
entrances to Campania.**

New Norfolk Town Entrance Statement – Lyell Highway



These are the lights off the old New Norfolk Bridge
that make up the major element in this design

*Local Examples of Village Entrance Statements
to Prompt Discussion and Further Development*
What do you like ?
What do you dislike ?
What has potential for Campania ?
What would you like to see at Campania?



Oatlands Village Entrance Statement Midland Highway

*Local Examples of Village Entrance Statements
 to Prompt Discussion and Further Development*

What do you like ?

What do you dislike ?

What has potential for Campania ?

What would you like to see at Campania?



7. Village entrance statement at the N & S entrances to Campania.

Kempton Village Entrance Statement Midland Highway

*Local Examples of Village Entrance Statements
 to Prompt Discussion and Further Development*

What do you like ?

What do you dislike ?

What has potential for Campania ?

What would you like to see at Campania?



Southern Entrance to Kempton



Northern Entrance to Kempton

These Silhouettes were created in a similar manner to the *Shadows of the Past* that are part of the "Heritage Highway" (Midland Highway) in the Southern Midlands. It was part of a project titled the "Coachification of Kempton" by Andrew Benson

**7. Village entrance statement at the N & S
entrances to Campania.**

**Urban Design Feature – State Library Hobart
Bathurst Street**



Features such as this could be used as visual cues throughout the Campania Village, having a design link (style or materials) to the Campania Village entrance structures

*Local Examples of Village Entrance Statements
to Prompt Discussion and Further Development*

What do you like ?

What do you dislike ?

What has potential for Campania ?

What would you like to see at Campania?





7. Village entrance statement at the N & S entrances to Campania.





Campania Drop – in Session on Wednesday 21st September 2022

WHAT ARE WE DOING?

We are keen to seek the Community's thoughts in respect of the following projects that we are framing up in Campana. We would like you to also pop in your details to enable us to follow up with you and your ideas if required, please ask for further paper if you require to make your notes – thankyou.

Name: **Contact Details Mobile:**

Address: **Contact Details Email:**

1. The footpath from the Climie Street & Reeve Street carpark to Water Lane;

I agree with the sketches: (circle) **YES** or **NO**. Please share your comments & suggestions:

2. The roadworks associated with the Climie Street & Reeve Street junction;

I agree with the sketches: (circle) **YES** or **NO**. Please share your comments & suggestions:

3. The carpark on the corner of Climie Street & Reeve Street;

I agree with the sketches: (circle) **YES** or **NO**. Please share your comments & suggestions:

Campania Drop – in Session on Wednesday 21st September 2022

4. Further footpath along Reeve Street between Hall Street and Lee Street;

I agree with the sketches: (circle) **YES** or **NO**. Please share your comments & suggestions:

5. Creating bus stops at the Hall rather than at the cross roads because of safety issues at a congested junction;

I agree with the sketches: (circle) **YES** or **NO**. Please share your comments & suggestions:

6. Street trees along Reeve Street from the Campania Village southern boundary to the entrance of the Recreation Ground; and

I agree with the sketches: (circle) **YES** or **NO**. Please share your comments & suggestions:

7. Village entrance statement at the N & S entrances to Campania.

What would you like to see at the Village entrance? Comments and suggestions:

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework

Nil.

17.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

17.2.1 Tabling of Documents

Nil.

17.2.2 Elected Member Statements

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

17.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 Monthly Financial Statement (Period ending 31 August 2022)

AUTHOR: FINANCE OFFICER (MANDY BURBURY)

DATE: 8 SEPTEMBER 2022

ISSUE

Provide the Financial Report for the period ending 31st August 2022.

BACKGROUND

The Operating Expenditure Report includes a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets.

Note: Depreciation is calculated on an annual basis at the end of the financial year. The budget and expense for depreciation are included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2022 to 31 August 2022.
- Operating Expenditure Report – 1 July 2022 to 31 August 2022.
- Capital Expenditure Report – 1 July 2022 to 31 August 2022.
- Cash Flow Statement – 1 July 2022 to 31 August 2022.
- Rates & Charges – as at 12 September 2022.

OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of August was \$1,530,713 which represents 99.0% of the Year to Date Budget.

Expenditure is consistent with the Budget.

Strategic Theme - Infrastructure

Sub-Program – Roads - expenditure to date (\$279,314 – 128.43%). Additional expenditure relates to salaries, on-costs and plant with the works program concentrating on general maintenance prior to the start of our roads capital works program, when the level of operating expenditure will reduce.

Strategic Theme – Growth

Sub-Program – Business - expenditure to date (\$82,360 – 181.63%). Additional expenditure relates to private works. The additional expense will be offset by an increase in private works income.

Strategic Theme – Landscapes

Nil.

Strategic Theme – Community

Nil.

Strategic Theme – Organisation

Nil.

CAPITAL EXPENDITURE PROGRAM

Capital Expenditure Projects are colour coded to signify the grant program and show the completion deadlines. A legend of the colour coding is as below:

Legend – Completion Deadlines for Grant funded projects

Roads to Recovery	It is the Government's intention that the full allocation is budgeted and spent in the year allocated
Local Road and Community Infrastructure (LRCI) Phase 3	To be completed by 30 June 2023 (use or lose)
Other Specific Purpose Grants	Completion date as per grant deed or approved extension date

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2022 to 31 August 2022

	Annual Budget \$	Year to Date as at 31 August \$	%	Comments
Income				
General rates	6,405,004	6,286,426	98.1%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	1,094,687	206,508	18.9%	Includes Private Works
Interest	48,000	28,397	59.2%	
Government Subsidies	69,838	750	1.1%	Heavy Vehicle Licence Fees, Road Rescue MAIB reimbursements & Interest Subsidy
Contract Income	0	0		
Other (refer Note 2)	232,400	3,591	1.5%	Includes TasWater Distributions
Sub-Total	7,849,929	6,525,672	83.1%	
Grants - Operating	3,785,930	304,265	8.0%	
Total Income	11,635,859	6,829,936	58.7%	
Expenses				
Employee benefits	-4,802,251	-741,695	15.4%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,432,747	-793,548	23.1%	Less Roads - Resheeting (Capitalised), Includes Land Tax & Private Works
Depreciation and amortisation	-3,521,000	-596,454	16.9%	Percentage Calculation (based on year-to-date)
Finance costs	-58,919	-3,244	5.5%	Interest
Contributions	-258,156	0	0.0%	Fire Service Levies
Other	-154,951	-19,976	12.9%	Audit Fees and Councillor Allowances
Total expenses	-12,228,024	-2,154,917	17.6%	
Surplus (deficit) from operations	-592,165	4,675,019	-789.5%	
Grants - Capital (refer Note 3)	3,795,990	286,568	7.5%	
Contributions - Natural Disaster Relief Fund	80,000	0		
Sale Proceeds (Plant & Machinery)	0	53,636		
Sale Proceeds (Land)	0	0		
Sale Proceeds (Other Assets)	0	747		Includes used wheelie bins & sale of Mill assets
Net gain / (loss on disposal of non-current assets)	0	0		
Surplus / (Deficit)	3,283,825	5,015,971	152.7%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2022 to 31 August 2022

	Annual Budget \$	Year to Date as at 31 August \$	%	Comments
NOTES				
1. Income - User Fees (Budget \$681,158) includes:				
- All other Programs	795,241	107,170	13.5%	
- Private Works	299,446	46,803	15.6%	
- HBS interest on New Business Funds (since 30.08.2010)	0	52,535		
	<u>1,094,687</u>	<u>206,508</u>	18.9%	
2. Income - Other (Budget \$86,000) includes:				
- Tas Water Distributions	182,400	0	0.00%	
- Public Open Space Contributions	50,000	0	0.00%	
- "Gardeners of 7120" Donation for seating on High Street	0	2,720		
- Donations for use of recreation facilities	0	175		
- Worker's Comp. Wage Reimbursement	0	695		
	<u>232,400</u>	<u>3,591</u>	1.5%	
3. Grants - Capital (Budget includes):				
- Roads To Recovery	665,531	35,000	5.26%	
- LRCI - Phase 3 (Total \$1,331,062)	1,088,402	0	0.00%	\$1,331,062 Projects to be completed by 30.06.23
- LRCI - Rural & Remote Roads (Total \$5,346,180)	1,069,236	0	0.00%	
- Comm Dev Grant - Oatlands Aquatic Centre (\$500K)	500,000	0	0.00%	
- Dept of Communities Tas (Levelling the Playing Field)	234,000	0	0.00%	
- Aust Govt - Black Summer Bushfire Recovery Grant	238,821	208,968	87.50%	
- ChargeSmart (Second instalment)	0	36,000		
- Mens Shed Grant (Shipping Container)	0	6,600		
	<u>3,795,990</u>	<u>286,568</u>	7.55%	
4. Grant - Operating (Budget \$3,564,167) includes:				
Operating Grants				
- FAGS 2022/23	3,785,930	304,265	8.0%	
- FAGS 2023/24	0	0		2023/24 Payment in Advance
	<u>3,785,930</u>	<u>304,265</u>	8.0%	

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2022/23
 SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 Aug 22)	YTD BUDGET (as at 31 Aug 22)	YTD VARIANCE	YTD %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	279,314	217,486	-61,828	128.43%	3,317,298
Bridges	2,710	3,748	1,038	72.30%	448,063
Walkways	31,939	35,768	3,829	89.30%	239,610
Lighting	13,274	13,584	310	97.71%	81,506
Public Toilets	18,165	16,519	-1,646	109.96%	80,478
Sewer/Water	-	-	-	-	-
Stormwater	1,658	4,658	3,000	35.60%	81,948
Waste	124,033	125,866	1,833	98.54%	1,217,693
Information, Communication	-	-	-	-	-
INFRASTRUCTURE TOTAL:	471,094	417,630	-53,464	112.80%	5,466,596
GROWTH					
Residential	-	-	-	-	-
Tourism	6,867	10,700	3,833	64.18%	42,200
Business	82,360	45,344	-37,016	181.63%	272,063
Industry	-	-	-	-	-
GROWTH TOTAL:	89,227	56,044	-33,183	159.21%	314,263
LANDSCAPES					
Heritage	66,051	80,088	14,037	82.47%	453,974
Natural	31,924	30,829	-1,095	103.55%	201,271
Cultural	-	3,250	3,250	0.00%	19,500
Regulatory - Development	110,488	160,371	49,883	68.90%	962,224
Regulatory - Public Health	1,118	3,750	2,632	29.81%	22,500
Regulatory - Animals	22,391	21,605	-786	103.64%	115,386
Environmental Sustainability	-	1,667	1,667	-	10,000
LANDSCAPES TOTAL:	231,971	301,558	69,587	76.92%	1,784,855
COMMUNITY					
Community Health & Wellbeing	58,861	60,880	2,019	96.68%	315,178
Recreation	109,403	113,232	3,829	96.62%	954,884
Access	-	-	-	-	-
Volunteers	1,237	2,500	1,264	49.46%	45,000
Families	998	6,083	5,085	16.41%	11,500
Education	-	-	-	-	-
Capacity & Sustainability	17,781	18,301	520	97.16%	54,405
Safety	2,357	6,617	4,260	35.62%	39,700
Consultation & Communication	2,217	4,325	2,108	51.26%	17,300
LIFESTYLE TOTAL:	192,854	211,939	19,085	91.00%	1,437,967
ORGANISATION					
Improvement	14,327	13,918	-409	102.94%	72,642
Sustainability	506,124	517,038	10,914	97.89%	2,809,812
Finances	25,116	27,455	2,340	91.48%	341,888
ORGANISATION TOTAL:	545,568	558,412	12,844	97.70%	3,224,342
TOTALS	\$1,530,713	\$1,545,582	\$14,869	99.0%	\$12,228,023

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 August 2022

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
INFRASTRUCTURE						
ROAD ASSETS						
Resheeting Program	Roads Resheeting	700,000	44,306	655,694	\$500K Council \$200,000 RTR	
Reseal Program	Roads Reseal Program	450,000	0	450,000	\$375K Council \$75K RTR	
Reconstruct & Seal	Campania - Native Corners Road (to complete section)	260,000	43,028	216,972	LRCI P3	30 June 2023
	Elderslie - Pelham Road (Stabilisation and drainage)	200,000	0	200,000	LRCI P3	30 June 2023
	Oatlands - South Parade (including Kerb, Channel and Footpath)	170,000	9,371	160,629	RTR 21/22 c/f WIP \$9,264 (RTR \$150,000)	30 June 2022
	Stonor - Stonor Road (stabilise - two sections)	245,000	0	245,000	LRCI P3	30 June 2023
	Woodsdale Road (Whiteford Jct plus two other sections)	255,000	0	255,000		
	York Plains - York Plains Road A (pavement failures) (500 metres)	82,500	0	82,500	LRCI P3 c/f	30 June 2023
	York Plains - York Plains Road B (Starting 5km from Midland Hway)	212,500	0	212,500	LRCI P3	30 June 2023
Construct & Seal (Unsealed Roads)	Campania - Hall Street (Seal and stormwater upgrade)	70,000	0	70,000	RTR	30 June 2023
	Mangalore - Ballyhooly Road (approx. 500 metres)	90,000	0	90,000	LRCI P3 - \$50K	30 June 2023
	Oatlands - Interlaken Road (Year 1/3 - Total contribution \$300K)	1,169,236	0	1,169,236	Remote Roads - \$1,069,236 of \$5,346,180 TBC	30 June 2026
Minor Seals (New)	Dust Suppressants	40,000	0	40,000		
	Oatlands - Bentwick Street	37,777	0	37,777	LRCI P3 - \$17,777	30 June 2023

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 August 2022

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
		0		0		
Other	Campania Structure Plan - Town gateway and Streetscape	40,000	0	40,000		
	Campania - Estate Road (vicinity Mallow property)	49,000	13,544	35,456	Budget c/f WIP \$13,544	
	Campania - Main Intersection/Carpark Design Concept	50,000	0	50,000	Budget c/f	
	Campania - Reeve St / Clime Street (includes Footpath)	70,000	16,209	53,791	Budget c/f WIP 30/6/22 \$16,209	
	Campania - Reeve St Junction/footpath/kerb & channel	200,000	6,813	193,187	WIP \$16,209 Vulnerable Road Users	31 March 2023
	Colebrook - Junction Craigbourne Road and Colebrook Road	24,000	0	24,000		
	Elderslie - Bluff Road Intersection Upgrade	150,000	131,103	18,897	WIP \$130,674 Black Spot	21 May 2022
	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	6,777	33,223	Budget c/f WIP \$6,777	
	Elderslie - Pelham Rd / Clifton Vale Rd (junction upgrade)	65,000	0	65,000	RTR	30 June 2023
	Mt Seymour - Junction Blackgate Road and Tunnack Road	24,000	0	24,000		
	Oatlands - Hasting Street Junction	15,000	959	14,041	Budget c/f WIP \$959	
	Runnymede quarry - Rehabilitation	20,000	0	20,000		
	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	Budget c/f	
	Tunnack - Link Road Landslip repairs	25,000	107	24,893	Budget c/f WIP \$107	
		4,769,013	272,216	4,496,797		
BRIDGE ASSETS	Interlaken Road (Dulv Rvlt - Bridge No 3861) - Widening	42,218	57,729	-15,511	Budget c/f WIP \$53525	
	Jones Road Broadmarsh (Jordan River - Bridge 5083) - Flood Damage	80,000	0	80,000		
	York Plains Road (Kitty's Rivulet - Bride No 457)	60,000	82,025	-22,025	Budget c/f WIP \$69,342	
		182,218	139,755	42,463		

CAPITAL EXPENDITURE PROGRAM 2022-23

As at 31 August 2022

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
WALKWAYS	Footpaths - General Streetscapes	98,000	0	98,000	Budget \$84K c/f	
	Bagdad - East Bagdad Road	210,000	153,298	56,702	Budget c/f WIP \$151,524	
	Bagdad - Midland Highway - Walking Path Upgrade (500 metres)	100,000	0	100,000	Budget \$50K c/f	
	Campania - Reeve Street - Footpath through to Hall	30,000	0	30,000	Budget c/f	
	Kempton - Midlands Highway/Mood Food	147,565	0	147,565	\$147,565 Budget c/f	
	Kempton - Grange Road (Retaining Wall)	30,000	0	30,000		
	Kempton - Streetscape Plan - Footpath Renewal (southern end)	60,000	0	60,000	LRCI P3 c/f	30 June 2023
	Kempton - Main St, Sophia to Erskine (145m) - Footpath/kerb & gutter/stormwater	78,032	77,276	756	Budget c/f WIP \$58,404 /\$26K from General Streetscapes	
	Kempton - Old Huntinground Road (Footpath / School Crossing etc.)	80,000	8,391	71,609	Budget \$27K c/f WIP \$8,391	
	Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000	5,318	24,682	Budget c/f WIP \$5318	
	Oatlands - Campbell Street (Footpath)	45,000	0	45,000		
	Oatlands - Stanley Street (Footpath - 120 metre link)	25,000	0	25,000		
	Tunnack - Streetscape concept Plan	50,000	46,122	3,878	Budget c/f WIP \$42,970	
		983,597	290,404	693,193		
LIGHTING	Nil	0	0	0		
PUBLIC TOILETS	Colebrook - History Room Toilets (Tiling etc.)	10,000	0	10,000		
	Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	0	15,000	Budget c/f	
	General Public Toilets - Upgrade Program	20,000	0	20,000	Budget c/f	
		45,000	0	45,000		
DRAINAGE	Kempton - Erskine Street - Stormwater Upgrade & Footpath	60,000		60,000		
		60,000	0	60,000		
WASTE	Wheellie Bins and Crates	5,000	0	5,000		
	Dysart WTS (Gates)	4,150	4,150	0		
	WTS Safety & Operational Improvements	20,850	0	20,850		
		30,000	4,150	25,850		
GROWTH						
TOURISM	Jericho - Memorial Avenue - Plaques (Stage 1 of 2 - \$20K per year)	20,000	0	20,000	Budget c/f	
	Kempton - Memorial Avenue Park - Interps (Stage 1 of 2 - \$20K per year)	19,545	155	19,390	Budget c/f WIP \$155	
	Oatlands Accommodation Facility	0	41,723	-41,723	WIP \$40,373 (Offset by Barrack Street Property)	

CAPITAL EXPENDITURE PROGRAM 2022-23

As at 31 August 2022

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
		39,545	41,878	-2,333		
LANDSCAPES						
HERITAGE	Heritage Collections Store	10,000	3,700	6,300	Budget c/f WIP \$3,700	
	Kempton - Watch House (Heat Pump)	0	3,800	-3,800		
	Oatlands - Commissariat (Boundary Fence)	6,000	0	6,000	Budget c/f	
	Oatlands - Commissariat (Toilet Improvements)	0	764	-764	Contribution from Mission Australia	
	Oatlands Court House (Wall Stabilisation)	15,000	0	15,000		
	Oatlands - Gaol Aluminium Temporary Steps (Entrance)	3,500	0	3,500	Budget c/f	
	Oatlands Gaolers Residence (Ceiling Reinstatement)	5,000	0	5,000		
	Oatlands Gaolers Residence (Wingwall)	23,000	0	23,000	Budget \$15K c/f	
	Oatlands - Barrack Street Police House (Year 2/2 Budget of \$110K)	55,000	0	55,000	Budget c/f	
	Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	0	40,000	Budget c/f	
	Oatlands Swimming Pool (Staged demolition)	200,000	0	200,000		
	Parattah - Railway Station -Shed for Gangers Trolley	2,000	0	2,000	Budget c/f	
		359,500	8,264	351,236		
NATURAL	Chauncy Vale - Wombat Walk	39,250	27,048	12,202	Includes \$29,250 grant WIP \$24,547.59	31 Dec 2022
	Chauncy Vale - Day Dawn Cottage Improvements	12,000	0	12,000		
	Municipal Area - Preventing Roadkill (Signs)	5,000	7,067	-2,067	Budget c/f WIP \$1,980	
		56,250	34,114	22,136		
CULTURAL	Nil	0	0	0		
		0	0	0		
REGULATORY - DEVELOPMENT	Kempton Council Chambers - Clock Restoration Works	10,672	727	9,945	Budget c/fwd WIP \$726.5	
	Kempton Council Chambers - Office Furniture & Equipment	5,000	5,000	0		
		15,672	5,727	9,945		
REGULATORY - PUBLIC HEALTH	Water Bottle Refill Stations	7,980	0	7,980	Budget c/f	
		7,980	0	7,980		

CAPITAL EXPENDITURE PROGRAM 2022-23

As at 31 August 2022

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
REGULATORY	Nil					
- ANIMAL CONTROL		0	0	0		
COMMUNITY						
COMMUNITY HEALTH & WELLBEING	Nil	0	0	0		
RECREATION	Recreation Committee	25,000	0	25,000		
	Bagdad - Bagdad Community Club (Precinct Plan)	25,000	16,860	8,140	Budget c/f WIP \$14,160	
	Bagdad - Bagdad Community Club (Repair of Oval)	20,000	9,396	10,604		
	Bagdad - Iden Road Park Development	75,000	0	75,000		
	Campania - Recreation Ground Drainage	25,000	22,558	2,442		
	Campania - Public Open Space dev (Justitia Park)	6,375	0	6,375	Budget c/f	
	Kempton - Off-lead Dog Park	60,331	4,289	56,042	LRCl Phase 3 \$43,125 WIP \$3,915	30 June 2023
	Kempton - Recreation Ground (Lighting)	16,000	0	16,000	Budget c/f	
	Kempton - Recreation Ground (Site Dev and Play Equipment)	24,250	0	24,250	Budget c/f	
	Kempton - Recreation Ground (Irrigation)	60,000	0	60,000		
	Kempton - Skate Park (Council Commitment)	5,000	13,667	-8,667	WIP \$11,364.23	
	Mt Pleasant Rec Ground - Building Improvements	259,000	4,640	254,360	Department of Communities Grant	31 December 2023
	Oatlands - Aquatic Centre (New Pool) - WIP prior to 2020/21	941,987	941,987	0	WIP \$941,987	
	Oatlands - Aquatic Centre (New Pool) - Construction	9,678,126	7,366,255	2,311,871	WIP \$6,519,656	
	Oatlands - Aquatic Centre (Gymnasium Equipment)	15,000	363.26	14,637		
	Oatlands - Callington Park (Lighting & Surveillance)	14,000	0	14,000		
	Oatlands - Callington Park Toilet	140,000	0	140,000		
	Oatlands - Community Hall (Maintenance Program)	51,300	0	51,300	Budget c/f	
	Oatlands - Midlands Community Centre (External Painting - Front of Building)	5,000	0	5,000		
	Oatlands - Midlands Community Centre (Roof & Insulation)	39,000	7,343	31,657	Budget c/f WIP \$468	
	Tunbridge - Park Gates	3,040	3,040	0	Budget c/fwd	
		11,441,369	8,390,397	3,061,355		
ACCESS	All Buildings (Priority Approach)	50,000	0	50,000	Budget c/f	
	Tunbridge Community Club (SMC Contribution Accessible Toilets)	20,000	200	19,800	Budget c/f WIP \$200	
		70,000	200	69,800		

CAPITAL EXPENDITURE PROGRAM 2022-23

As at 31 August 2022

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
CAPACITY & SUSTAINABILITY	Campania - Bush Reserve / Cemetery	300,000	15,759	284,241	WIP \$14,617	
	Kempton - Carriage Shed - Toilets	15,000	0	15,000		
	Oatlands - Church Street Sub-Division	0	34,484	-34,484	WIP \$32,471 (Offset by sale of properties)	
	Oatlands - Stanley Street Master Plan	20,000	0	20,000	Budget c/f	
	Oatlands - Structure Plan	25,000	34,155	-9,155	\$25K Budget c/fwd WIP \$23,203	
		360,000	84,398	275,602		
SAFETY	SMC Flood Mapping Project (subject to external Grant Funding)	40,000	0	40,000		
		40,000	0	40,000		
ORGANISATION						
SUSTAINABILITY	Oatlands - Council Chambers - Internal Toilets Upgrade	100,000	1,537	98,463	Budget c/fwd WIP \$1538	
	Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000	0	15,000	Budget c/fwd	
	Oatlands - Council Chambers - Works Office (floor coverings)	5,000	0	5,000	Budget c/fwd	
	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	5,000	1,250	3,750		
	Computer System (Hardware / Software) - includes CISCO 3 yrs.	50,000	0	50,000		
	ipads (2) (Animal & Building Control)	4,000	0	4,000		
	New Server - New Domain Controller/Main Server	20,000	13,786	6,214		
	Municipal Revaluation	0	40,250	-40,250	\$64,400 paid in 2021-22	
		199,000	56,823	142,177		

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 August 2022

	BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
	\$	\$	\$		
WORKS					
Kempton Depot - Perimeter Fencing	25,000	0	25,000		
Kempton Depot - Property Purchase (Year 4/4 Budget of \$180K)	45,000	45,000	0	Total Project Cost - to be funded over 4 yrs (Yr 4 - \$45K)	
Kempton Depot - Storage Lockers	2,000	0	2,000	Budget c/fwd	
Oatlands Depot - General repairs & alterations	28,000	0	28,000	Budget c/fwd	
Minor Plant Purchases	9,500	1,735	7,765		
Second Hand MISU Screening Bucket	0	12,000	-12,000		
Radio System	3,000	0	3,000		
Plant Replacement Program					
Heavy Vehicles	714,199	144,167	570,032		
Light Vehicles	354,086	41,076	313,010		
(Trade Allowance - \$218K & \$229)					
	1,180,785	243,978	936,807		
GRAND TOTALS	19,839,929	9,572,304	10,278,009		

CASH FLOW 2022/2023	INFLOWS (OUTFLOWS) July 2022 \$	INFLOWS (OUTFLOWS) August 2022 \$	INFLOWS (OUTFLOWS) (Year to Date) \$
<i>Cash flows from operating activities</i>			
Payments			
Employee costs	(280,887)	(470,851)	(751,738)
Materials and contracts	(372,338)	(282,093)	(654,431)
Interest	(3,244)	0	(3,244)
Other	(48,103)	(68,139)	(116,242)
	<u>(704,572)</u>	<u>(821,083)</u>	<u>(1,525,655)</u>
Receipts			
Rates	90,401	1,757,594	1,847,995
User charges	94,343	417,276	511,619
Interest received	2,867	78,065	80,932
Subsidies	0	0	0
Other revenue grants	0	304,265	304,265
GST Refunds from ATO	0	0	0
Other	(36,958)	(97,132)	(134,090)
	<u>150,654</u>	<u>2,460,067</u>	<u>2,610,721</u>
Net cash from operating activities	<u>(553,918)</u>	<u>1,638,984</u>	<u>1,085,066</u>
<i>Cash flows from investing activities</i>			
Payments for property, plant & equipment	(198,831)	(1,065,572)	(1,264,404)
Proceeds from sale of property, plant & equipment	134	54,250	54,383
Proceeds from Capital grants	208,968	77,600	286,568
Proceeds from Investments	0	0	0
Repayment of Investments	0	200,000	200,000
Net cash used in investing activities	<u>10,270</u>	<u>(733,722)</u>	<u>(723,452)</u>
<i>Cash flows from financing activities</i>			
Repayment of borrowings	(7,965)	0	(7,965)
Proceeds from borrowings	0	0	0
Net cash from (used in) financing activities	<u>(7,965)</u>	<u>0</u>	<u>(7,965)</u>
Net increase/(decrease) in cash held	(551,613)	905,262	353,649
Cash at beginning of reporting month	14,355,848	13,804,235	13,804,235
Cash at end of year to date	<u>13,804,235</u>	<u>14,709,497</u>	<u>14,157,884</u>

SOUTHERN MIDLANDS COUNCIL				
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year 11th September 2022		Last Financial Year 11th September 2021	
Arrears brought forward as at July 1		\$ 414,040.53		\$ 434,414.30
ADD current rates and charges levied		\$ 6,282,316.01		\$ 5,946,701.12
ADD current interest and penalty		\$ 6,523.22		\$ 7,014.93
TOTAL rates and charges demanded	100.00%	\$ 6,702,879.76	100.00%	\$ 6,388,130.35
LESS rates and charges collected	40.22%	\$ 2,696,199.33	40.40%	\$ 2,580,768.37
LESS pensioner remissions	3.94%	\$ 264,031.34	3.88%	\$ 248,018.83
LESS other remissions and refunds	-0.09%	-\$ 5,844.48	0.02%	\$ 1,363.42
LESS discounts	0.52%	\$ 35,069.15	0.54%	\$ 34,662.90
TOTAL rates and charges collected and remitted	44.60%	\$ 2,989,455.34	44.85%	\$ 2,864,813.52
UNPAID RATES AND CHARGES	55.40%	\$ 3,713,424.42	55.15%	\$ 3,523,316.83

**17.3.2 Monthly Oatlands Aquatic Centre Capital Expenditure Report
(Period ending 31 August 2022)**

AUTHOR: FINANCE OFFICER (MANDY BURBURY)

DATE: 8 SEPTEMBER 2022

ISSUE

Provide the capital expenditure report for the Oatlands Aquatic Centre to 31st August 2022.

DETAIL

The enclosed Report includes all capital expenditure relating to the Oatlands Aquatic Centre prior to 2020/2021, and budget and expenditure for 2020/2021 and 2021/2022.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION
 AS AT 31 AUGUST 2022**

	BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS
Total Expenditure to 31 August 2022		8,475,149		
Council Labour & On-costs		5,255		
Materials - Council		195		
External Plant Hire - Council		6,217		
SMC Planing / Building Permits		6,495		
SMC Planing / Building Permits - June 2020		6,868		
SMC - Other Contractor Costs		901		
August 2012 - Purchase of 70 High Street, Oatlands		166,908		Total Cost (includes legals etc.) Gov't Land Value - \$23,000
Bzowy Architecture & Other Consultants				
2016/17		27,056		Best described as Project Revival
Contract No 1 (part of \$107,660)		16,227		
2017/18				
Contract No 1 (part of \$107,660)		92,471		Includes Disbursements of \$1,038
Other Costs - Variations & Redesign		63,579		Additional Floor / Redesign etc.
Bio-Energy (review & assessment)		24,867		
Appeal Costs		140,153		Various
2018/19				
Bzowy - Other Costs - Variations & Redesign		108,611		Includes Survey & Legal
Engagement Agreements		21,470		
Formal Contract - Tenders / Design etc (part of \$379,960)		265,905		

18. MUNICIPAL SEAL

18.1 Municipal Seal – Formal signing/sealing of the Grant Deed – Premier’s Fund for Children and Young People

Author: MANAGER, COMMUNITY & CORPORATE DEVELOPMENT (WENDY YOUNG)

Date: 20 SEPTEMBER 2022

Attachment(s):

Grant Deed of Agreement – Premier’s Fund for Children and Young People

ISSUE

Council is required to enter into a formal Grant Deed in respect of Grant funds received from the State Government.

DETAIL

Council were successful in receiving \$50,000 grant through the Premier’s Fund for Children and Young People. Council are to hold the funds and ensure the programs are undertaken and then acquitted in accordance with the requirements of the Grant Deed. The process for Grant funds being received is the signing and sealing of the relevant Grant Deed.

The following is specific to the project:

Grant Body

Department of Premier & Cabinet

Program

Premier’s Fund for Children and Young People

Approved Purpose

To implement the Splash-in Good Fun Program which will engage children and young people (aged 3-18) years in swimming lessons and water skill opportunities at the new Oatlands Aquatic Centre in line with the Grant Application submitted.

Grant Amount

The grant amount is for Fifty Thousand Dollars (\$50,000) (plus GST if applicable) paid up front to Council.

SMC Project Manager

Adam Briggs, Coordinator

Human Resources & Financial Implications

As detailed within the grant application

RECOMMENDATION

THAT Council sign and Seal the Grant Deed of Agreement for the ‘Splash-in Good Fun Program’ for swimming lessons and water skill opportunities at the new Aquatic Centre for the amount of \$50,000.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

RECOMMENDATION

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Blackman Water Pty Ltd – Proposal</i>	15(2)(c)

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

RECOMMENDATION

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

CLOSED COUNCIL AGENDA

20. BUSINESS IN “CLOSED SESSION”

20.1 Closed Council Minutes - Confirmation

20.2 Applications for Leave of Absence

20.3 Blackman Water Pty Ltd – Proposal

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

OPEN COUNCIL AGENDA

21. CLOSURE