



AGENDA

ORDINARY COUNCIL MEETING

Wednesday, 22nd November 2017
10.00 a.m.
Municipal Offices, 71 High Street, Oatlands

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PUBLIC COPY ATTACHMENTS

- Item 4.1 – Draft Council Minutes – 25th October 2017
- Item 4.3.- Minutes - Southern Midlands Arts Advisory Committee - 6th November 2017
- Item 11.1.1 – Application for Planning Permit documents
- Item 17.2.3 – Local Government (Targeted Review) Bill 2017



Dear Sir/Madam

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

Date: Wednesday, 22nd November 2017
Time: 10.00 a.m.
Venue: Municipal Offices, 71 High Street, Oatlands

I certify under s.65(2) of the *Local Government Act 1993* that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Councillors please note:

- Katrena Stephenson (LGAT CEO) will address Council at 10.15 a.m.
- Public Question Time has been scheduled for 12.30 p.m.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Tim Kirkwood', written in a cursive style.

Tim Kirkwood
GENERAL MANAGER

OPEN COUNCIL AGENDA

1. PRAYERS

Rev Dennis Cousens to recite prayers.

2. ATTENDANCE

3. APOLOGIES

4. MINUTES

4.1 Ordinary Council Minutes

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 25th October 2017, as circulated, are submitted for confirmation.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

4.3 Special Committee of Council Minutes

4.3.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Southern Midlands Arts Advisory Committee - 6th November 2017

RECOMMENDATION

THAT the minutes of the above Special Committees of Council be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

4.3.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement.

- Southern Midlands Arts Advisory Committee - 6th November 2017

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

4.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)

4.4.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meeting, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.
- Southern Tasmanian Councils Authority Waste Strategy South – Nil.

DECISION NOT REQUIRED

4.4.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Section 36A of the Local Government Act 1993 provides the following;

36A. Annual reports of authorities

(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.

(2) The annual report of a single authority or joint authority is to include –

- (a) a statement of its activities during the preceding financial year; and*
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and*
- (c) the financial statements for the preceding financial year; and*
- (d) a copy of the audit opinion for the preceding financial year; and*
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.*

Section 36B of the Local Government Act 1993 provides the following;

36B. Quarterly reports of authorities

(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.

(2) The quarterly report of the single authority or joint authority is to include –

- (a) a statement of its general performance; and*
- (b) a statement of its financial performance.*

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

No workshops have been held since the last meeting.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (RECEIVED IN ADVANCE)

No questions on notice were received from Councillors prior to the meeting.

6.2 QUESTIONS WITHOUT NOTICE

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

9. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public;*
 - and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Mayor A E Bisdee OAM to invite questions from members of the public in attendance.

10.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Katrena Stephenson (LGAT CEO) at 10.15 a.m. to update Council on various LGAT activities.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT
(MEETING PROCEDURES) REGULATIONS 2015**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

11.1.1 43A APPLICATION - PLANNING SCHEME AMENDMENT (RZ2017/02) FOR REZONING FROM SIGNIFICANT AGRICULTURE ZONE TO RURAL RESOURCE ZONE AND DEVELOPMENT APPLICATION (DA 2017/284) FOR USE AS DOMESTIC ANIMAL BREEDING, BOARDING AND TRAINING AND DEVELOPMENT OF A GREYHOUND KENNEL COMPLEX AT 466 BRIGHTON ROAD, PONTVILLE (CT172508/2) AND LOT 1 RIFLE RANGE ROAD, PONTVILLE (CT172508/1), OWNED BY THE CROWN

File Ref: T 3523106 & T 3523093

Author: PLANNING OFFICER (JACQUI TYSON)

Date: 15 NOVEMBER 2017

Enclosure:

Application documents (not included in agenda due to size, available on Councils website)

PROPOSAL

Planning consultants GHD on behalf of Tasracing Pty Ltd have applied under the *Land Use Planning and Approvals Act 1993* ("the Act") to rezone land at 466 Brighton Road, Pontville (CT172508/2) and Lot 1 Rifle Range Road, Pontville (CT172508/1), to develop a greyhound kennel complex. The land is owned by the Crown.

The proposal is a combined application, under Section 43A of the Act for both an amendment to the *Southern Midlands Interim Planning Scheme 2015* ("the Scheme") in the form of a rezoning of two titles from Significant Agriculture to Rural Resource and a development application to construct a greyhound kennel complex on one of the titles (CT172508/1 Rifle Range Road). The rezoning is required because the proposed use class of Domestic Animal Breeding, Boarding and Training is a prohibited use in the Significant Agriculture Zone. This use class is Discretionary in the Rural Resource Zone.

Tasracing and the Tasmanian Government have committed to provide facilities to support retraining and rehoming of greyhounds that are surplus to the requirements of the racing industry. The proposed facility in Pontville is the first in Tasmania and will house greyhounds while they are being retrained and then ultimately offered for adoption as pets by members of the public.

The proposed greyhound kennel complex will include the following:

- Managers dwelling;

- Office and reception building;
- Two kennel buildings each housing 30 dogs with adjoining exercise yards;
- Machinery/storage shed;
- Landscaping and fencing;
- New access from Rifle Range Road; and
- Parking for 26 cars, with provision for overflow parking also identified.

The plans include two additional kennel blocks and a dam that may be added in the future and would be subject to separate applications.

Landowner consent has been granted by the Minister to make this application as required under Section 52 of the Act. Rifle Range Road is within the Brighton municipality and permission for access from this road has been granted by the Brighton Council.

This combined application is lodged in accordance with Section 33(1) and 43A of the Act. Section 43A allows for the consideration of a development application at the same time as a planning scheme amendment in order to simplify the process and reduce approval timeframes. If Council agree to initiate the amendment it will be advertised for public comment and referred to the Tasmanian Planning Commission for their consideration.

This report will assess the proposal against the relevant provisions of the Act and the Scheme. The planning scheme amendment is assessed first and then the development application. It is noted that references to the provisions of the Act are references to former provisions, which remain in force until a Local Provisions Schedule comes into effect, in accordance with Part 2, Schedule 6 – Savings and transitional provisions of the *Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme) Act 2015*.

It is recommended that Council agree to initiate the planning scheme amendment and approve the proposed development of the greyhound kennel complex.

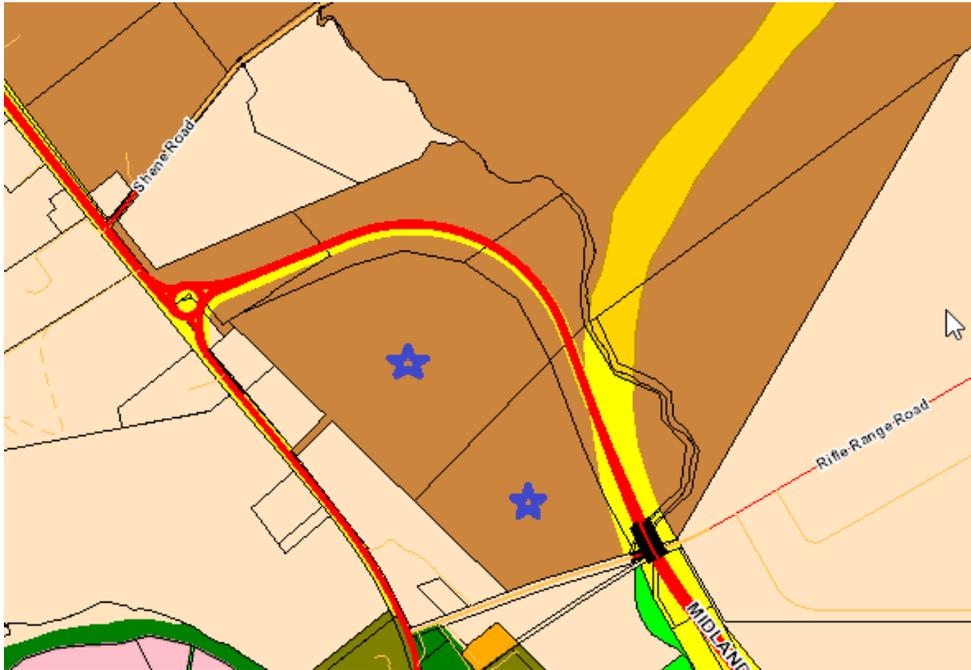
THE SITE

The subject land is located north of the Pontville village, between the new Midland Highway and Brighton Road. The southern title (CT172508/1) has frontage to Rifle Range Road and the northern title has frontage via an access strip to Brighton Road.

The land originally formed part of the farming property to the east of the Midland Highway. It was severed from the main title and passed into ownership by the Crown when the Brighton Bypass was constructed. Both titles are currently vacant other than minor structures and have recently been used for grazing horses.

There are several dwellings nearby to the west and south of the land, fronting Brighton Road and Rifle Range Road. The broader area to the west of the land is largely developed for rural living purposes on large lifestyle allotments. Land to the east of the Midland Highway is mainly used for agricultural purposes. The former detention centre is located at the end of Rifle Range Road and is now privately owned.

Maps 1 and 2 below show the zoning and overlays of the land and surrounding area.



Map 1: The subject land is currently located in the Significant Agriculture Zone (brown). There are properties zoned Rural Resource (cream) adjoining the site and the major roads are zoned Utilities (yellow). The subject titles are marked with blue stars.



Map 2: The land is partly subject to the Scenic Landscape Corridor overlay (green) along the Midland Highway. The Waterway Overlay (blue stripe) applies to land around the Bagdad Rivulet, including as small corner of the land.



Map 3: Aerial image of the subject land and surrounding area.

THE APPLICATION

The application has been submitted with plans of the greyhound kennel complex and several supporting reports to accompany the Application form and landowner consent letters.

The supporting reports include:

- Planning assessment report (GHD);
- Agricultural report (Macquarie Franklin);
- Wastewater assessment (SEAM Environmental);
- Ecological assessment (GHD); and
- Aboriginal Heritage Tasmania advice.

LEGISLATIVE REQUIREMENTS

The legislation allows for a combined application for a development permit and a planning scheme amendment to be considered jointly in accordance with section 43A of the Act 1993.

43A. Application for a permit when amendment requested

(1) A person who requests a planning authority to amend a planning scheme may also request the planning authority to consider, in accordance with this Division, an application for a permit which would not be allowed if the planning scheme were not amended as requested.

(2) Where a planning authority has decided to initiate an amendment under section 33(3), it may consider the application for a permit referred to in subsection (1) concurrently with the preparation of the requested amendment to the planning scheme.

(3) An application may be made for a permit under this section even if it could not be granted under the existing planning scheme.

The amendment must be decided under section 33(3) which reads:

33. Request for amendment of planning scheme

(3) A planning authority must, within 42 days of the receipt of a request or such longer time as the Commission may allow, make a decision as to whether or not to initiate an amendment of the planning scheme and serve on the person who made the request notice of its decision within 7 days of making the decision.

(3AA) If the planning authority decides under subsection (3) to initiate an amendment of a planning scheme after receipt of a request from a person under subsection (1), it must –

(a) initiate the amendment under section 34; and

(b) certify the draft amendment under section 35 – within 42 days of receiving the request or such longer time as the Commission allows.

The matters which Council must consider when making a decision whether to reject or exhibit the application are listed in sections 32 and 43C of the Act and are set out in detail below.

PUBLIC NOTIFICATION

Section 38 of the Act sets out that after making a decision to initiate an amendment and approve an application made under Section 43A it is to be publicly advertised for a period of 3 weeks.

Following the advertising period a report will be presented to Council addressing any representations received which will then be provided to the Tasmanian Planning Commission along with the representations.

ASSESSMENT PART 1 - PLANNING SCHEME AMENDMENT

Relevant Requirements of the Act

The requirements for amendment of a planning scheme under Section 32(1) of the Act are addressed below.

Act Section	OFFICER COMMENT
<p>32 (1) (e) must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area;</p>	<p>The proposed rezoning of the subject land from Significant Agriculture to Rural Resource will have minimal potential to produce land use conflicts.</p> <p>Directly adjoining land is already zoned Rural Resource and is used for rural lifestyle purposes including houses, horse stables and a vineyard.</p> <p>The potential of the land to be used for higher production agriculture as envisaged by the current zoning is significantly constrained by a number of factors including neighbouring land uses and small area. The range of uses available in the Rural Resource Zone is varied and includes many more suitable for this location with regard to potential land use conflicts.</p>
<p>32 (1) (ea) must not conflict with the requirements of Section 30O</p>	<p>Assessment against Section 30O is provided below.</p>
<p>32 (1) (f) must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.</p>	<p>The proposed greyhound kennel complex will be a Discretionary use under the proposed rezoning and related development application.</p> <p>It is considered that the proposal will not have any environmental impacts on the locality or region, as evidenced by the ecological assessment and wastewater assessment provided with the application.</p> <p>The proposed facility is being provided to improve the animal welfare outcomes for the greyhound racing industry which is expected to have a positive social and community benefit. In economic terms, the facility will provide employment and business opportunities.</p> <p>A full assessment of the merits of the development application is provided in part 2 of the assessment below.</p>

The requirements of Section 33(2B) are addressed below:

Act Section	OFFICER COMMENT
<p>33(2B) (a) Whether the requested amendment is consistent with the requirements of section 32 of the Act</p>	<p>This section has been addressed in the previous table for “Section 32”.</p>
<p>33(2B) (ab) Any representation made under section 30I, and any statements in any report under section 30J as to the merit of a representation, that may be relevant to the amendment; and</p>	<p>Council did not receive any representations during the exhibition of the Interim Planning Scheme in relation to this land.</p> <p>There are no statements in the 30J report that are relevant to this amendment or specifically to this land.</p> <p>To explain, Council in considering the representations received during the statutory exhibition of the Interim Planning Scheme (late 2015) must then prepare a report and recommendations to the Tasmanian Planning Commission. This was then the subject of hearings into such matters in mid-2016. Subsequent to the hearings were a number of urgent amendments and directions to Council from the TPC for Planning Scheme amendments (or otherwise).</p> <p>This section of the Act is a safeguard to avoid conflict between the consideration of an Interim Scheme representation by the Planning Authority and TPC whilst having to also consider a request for an amendment to a planning scheme that may involve similar/same issue.</p>
<p>33(2B) (b) any advice referred to in section 65 of the Local Government Act 1993 received by it.</p>	<p>In accordance with Section 65 of the <i>Local Government Act 1993</i>, the Council must take into account the advice provided by a person with the necessary qualifications and experience necessary to give such advice. This report is prepared by such persons and provides the appropriate advice and recommendations.</p>

The requirements of Section 30O of the Act are addressed below.

Act Section	OFFICER COMMENT
<p>300 (1) An amendment may only be made under Division 2 or 2A to a local provision of a planning scheme, or to insert a local provision into, or remove a local provision from, such a scheme, if the amendment is, as far as is, in the opinion of the relevant decision-maker within the meaning of section 20(2A), practicable, consistent with the regional land use strategy, if any, for the regional area in which is situated the land to which the scheme applies.</p>	<p>The proposed amendment is consistent with the Southern Regional Land Use Strategy (STRLUS), considered in more detail in this report below.</p>
<p>300 (2) An amendment, of a planning scheme, that would amend a local provision of the scheme or insert a new provision into the scheme may only be made under Division 2 or 2A if –</p> <p>(a) the amendment is not such that the local provision as amended or inserted would be directly or indirectly inconsistent with the common provisions, except in accordance with section 30EA, or an overriding local provision; and</p> <p>(b) the amendment does not revoke or amend an overriding local provision; and</p> <p>(c) the amendment is not to the effect that a conflicting local provision would, after the amendment, be contained in the scheme.</p>	<p>The proposed amendment is for a rezoning and does not include and changes to the Scheme ordinance.</p> <p>As the zoning is a local provision, the proposal will not affect, be in conflict with or inconsistent with a common provision in the scheme.</p> <p>The proposal does not revoke or amend an overriding local provision and does not create any conflicting provisions.</p> <p>The amendment therefore does not conflict with these requirements.</p>
<p>300 (3) Subject to section 30EA, an amendment may be made to a local provision if –</p> <p>(a) the amendment is to the effect that a common provision is not to apply to an area of land; and</p> <p>(b) a planning directive allows the planning scheme to specify that some or all of the common provisions are not to apply to such an area of land.</p>	<p>The proposed amendment is for a rezoning and does not include and changes to the Scheme ordinance.</p> <p>The amendment therefore does not conflict with these requirements.</p>

Objectives of the Act

The objectives of Schedule 1, Part 1 of the Resource Management and Planning System (RMPS) are addressed below.

Objective	OFFICER COMMENT
<p>(a) to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity;</p>	<p>The reports accompanying the application demonstrate that the land does not contain any significant natural values or physical resources that require protecting.</p> <p>The Ecological assessment concludes that the proposal is unlikely to have notable impacts on native flora or fauna values. Improved weed control would be a positive outcome of development.</p> <p>The Agricultural report shows the land is not a significant agricultural resource, with the low soil quality, small size and limited water access restricting the land to agricultural use for dryland grazing only.</p> <p>The proposal can be serviced and wastewater can be treated and disposed of adequately onsite.</p> <p>Overall the proposal represents sustainable development.</p>
<p>(b) to provide for the fair, orderly and sustainable use and development of air, land and water;</p>	<p>The proposed rezoning and development has been informed by detailed site analysis and consideration of the suitability for the proposed use. It represents fair, orderly and sustainable use and development.</p>
<p>(c) to encourage public involvement in resource management and planning;</p>	<p>The public will have the opportunity to comment on this proposal during the exhibition period which will run for three weeks, should the Council decide to exhibit the application.</p> <p>The public will have the opportunity to lodge a written representation during the public exhibition period.</p> <p>The Tasmanian Planning Commission may also decide to hold a public hearing to consider the representations if any are received.</p>
<p>(d) to facilitate economic development in accordance with the objectives set out in paragraphs (a), (b) and (c);</p>	<p>The proposed greyhound kennel complex will provide employment both during construction and continued operation.</p> <p>The rezoning of the second title will enable use and development of this land under the proposed Rural Resource zoning.</p>

<p>(e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.</p>	<p>The current application represents a shared responsibility for resource management and planning by Council, the Commission, the applicant and the community.</p> <p>All relevant bodies and individuals will have either a formal role or an opportunity to participate in the approval process.</p>
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The objectives of Schedule 1, Part 2 of the Planning Process established by the Act are addressed below.

Objective	OFFICER COMMENT
<p>(a) to require sound strategic planning and co-ordinated action by State and local government;</p>	<p>The proposal is consistent with the Southern Regional Land Use Strategy and will be assessed by local and State government authorities.</p>
<p>(b) to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land;</p>	<p>Objectives, policies and controls are set by Planning directives, the Act and the Scheme as considered in this report.</p>
<p>(c) to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land;</p>	<p>Land capability and other environmental values have been considered.</p> <p>The proposal meets the economic, social and environmental objectives of the Resource Management Planning System.</p>
<p>(d) to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels;</p>	<p>The Scheme provisions and proposed rezoning provides an appropriate balance between the environmental, social and economic, conservation and resource management policies and objectives relevant at State, regional and local levels.</p>
<p>(e) to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals;</p>	<p>The proposal is being considered under the combined amendment and development application process.</p>
<p>(f) to secure a pleasant, efficient and safe working, living and recreational environment for all Tasmanians and visitors to Tasmania;</p>	<p>The proposal contributes to this objective by providing work opportunities and land that will be zoned suitably for a future development.</p>
<p>(g) to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value;</p>	<p>The subject site does not contain any historic heritage features.</p> <p>No Aboriginal heritage values have been identified, although the provisions of the <i>Aboriginal Relics Act</i> will apply if any are found during construction.</p>
<p>(h) to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community;</p>	<p>The proposal is within the capacity of relevant public infrastructure including roads and services.</p> <p>The application will be referred to relevant</p>

	authorities for comment.
(i) to provide a planning framework which fully considers land capability.	Land capability is considered in the application and the assessment against the State Policies, below.

STATE POLICIES

State Policy on the Protection of Agricultural Land 2009

The purpose of the State Policy on the Protection of Agricultural Land 2009 (“PAL Policy”) is to conserve and protect agricultural land so that it remains available for the sustainable development of agriculture, recognising the particular importance of prime agricultural land. The PAL Policy is directly applicable to the application.

An Agricultural report by Macquarie Franklin has been provided with the application. This report assesses the agricultural potential of the subject land and provides an assessment against the provisions of the PAL Policy.

The PAL Policy is guided by 11 Principles. These Principles are discussed in detail below. Note that no one Principle should be read in isolation from the others. Overall the proposal is considered to be consistent with the PAL Policy.

Principle	OFFICER COMMENT
<p>Principle 1 Agricultural land is a valuable resource and its use for the sustainable development of agriculture should not be unreasonably confined or restrained by non-agricultural use or development.</p>	<p>The Agricultural report concludes that the land is not a significant agricultural resource and is only able to be used for small scale dryland grazing. This is due to constraints including:</p> <ul style="list-style-type: none"> • Soil type; • Rock outcrops; • Class 5 land capability; • Lack of a significant water resource; • Small scale of the current titles; and • Separation from other Significant Agriculture land by road infrastructure. <p>As such the proposed rezoning does not conflict with this Principle.</p>
<p>Principle 2 Use and development of prime agricultural land should not result in unnecessary conversion to non-agricultural use or agricultural use not dependent on the soil as the growth medium.</p>	<p>The site is not classified as prime agricultural land (Class 1-3) and the proposal therefore does not conflict with this Principle.</p>
<p>Principle 3 Use and development, other than residential, of prime agricultural land that is directly associated with, and a subservient part of, an agricultural use of that land is consistent with this Policy.</p>	<p>The site is not classified as prime agricultural land and the proposal therefore does not conflict with this Principle.</p>
<p>Principle 4 The development of utilities, extractive industries and controlled environment agriculture on prime agricultural land may be allowed, having regard to criteria, including the following:</p>	<p>The establishment of utilities, extractive industries and controlled environment agriculture is not part of the proposal.</p>

<ul style="list-style-type: none"> • Minimising the amount of land alienated; • Minimising negative impacts on the surrounding environment; and • Ensuring the particular location is reasonably required for operational efficiency. 	
<p>Principle 5 Residential use of agricultural land is consistent with the Policy where it is required as part of an agricultural use or where it does not unreasonably convert agricultural land and does not confine or restrain agricultural use on or in the vicinity of that land.</p>	<p>Residential use in the form of a Managers dwelling is included in the application.</p> <p>The report demonstrates that the land is not a significant agricultural resource and conversion to alternative uses is appropriate.</p>
<p>Principle 6 Proposals of significant benefit to a region that may cause prime agricultural land to be converted to non-agricultural use or agricultural use not dependent on the soil as a growth medium, and which are not covered by Principles 3, 4 or 5, will need to demonstrate significant benefits to the region based on an assessment of the social, environmental and economic costs and benefits.</p>	<p>The site is not classified as prime agricultural land and the proposal therefore does not conflict with this Principle.</p>
<p>Principle 7 The protection of non-prime agricultural land from conversion to non-agricultural use will be determined through consideration of the local and regional significance of that land for agricultural use.</p>	<p>Due to the low agricultural potential for this site the agricultural report recommends that it be rezoned to Rural Resource to allow for other uses.</p>
<p>Principles 8 Provision must be made for the appropriate protection of agricultural land within irrigation districts proclaimed under Part 9 of the Water Management Act 1999 and may be made for the protection of other areas that may benefit from broad-scale irrigation development.</p>	<p>The property is not within an irrigation district.</p>
<p>Principle 9 Planning schemes must not prohibit or require a discretionary permit for an agricultural use on land zoned for rural purposes where that use depends on the soil as the growth medium, except as prescribed in Principles 10 and 11.</p>	<p>This Principle is not relevant to the proposed rezoning.</p>
<p>Principle 10 New plantation forestry must not be established on prime agricultural land unless a planning scheme reviewed in accordance with this Policy provides otherwise. Planning scheme provisions must take into account the operational</p>	<p>This Principle is not relevant to the proposed rezoning.</p>

<p>practicalities of plantation management, the size of the areas of prime agricultural land, their location in relation to areas of non-prime agricultural land and existing plantation forestry, and any comprehensive management plans for the land.</p>	
<p>Principle 11 Planning schemes may require a discretionary permit for plantation forestry where it is necessary to protect, maintain and develop existing agricultural uses that are the recognised fundamental and critical components of the economy of the entire municipal area, and are essential to maintaining the sustainability of that economy.</p>	<p>This Principle is not relevant to the proposed rezoning.</p>

State Coastal Policy 1996

The subject site is located more than 1 km from the coastal zone, which is defined by reference to State waters, and the State Coastal Policy therefore does not apply.

State Policy on Water Quality Management 1997

The State Policy on Water Quality Management aims to achieve the sustainable management of Tasmania’s surface water and groundwater resources by protecting or enhancing their qualities while allowing for sustainable development in accordance with the objectives of Tasmania’s Resource Management and Planning System.

The Water Quality Code of the Scheme addresses these matters directly and is assessed in Part 2 below. The application is considered to be consistent with this Policy.

National Environmental Protection Measures

The National Environmental Protection Measures (NEPMs), which have been adopted as State Policies, relate to:

- Ambient air quality;
- Diesel vehicle emissions;
- Assessment of site contamination;
- Used packaging material;
- Movement of controlled waste between States and Territories; and
- National pollutant inventory.

The NEPMs relate to issues that are not affected by the application.

Southern Tasmania Regional Land Use Strategy 2010–2035

The Southern Tasmania Regional Land Use Strategy (“STRLUS”) is a strategic land use plan for the twelve (12) Council areas in the southern region of Tasmania. It has a 25 year planning time horizon to 2035 for integrated infrastructure, land use and transport planning.

The proposed amendment must as far as practicable be consistent with the STRLUS in accordance with Section 300 of the Act.

Chapter 16 – Productive Resources contains an overview of primary industry and agriculture in the southern region. The document recognises that while southern Tasmanian does not have much prime agricultural land (Class 1-3) there are areas

capable of significant agricultural production, especially with the increased role of irrigation that should be protected from land use conflicts. The diversity of agricultural activities in the region and the need for flexibility rather than a one size fits all approach is also recognised.

Chapter 16 of the STRLUS contains five Regional Policies, of which two relate to agricultural land, assessed below.

Policy	OFFICER COMMENT
<p>PR1 Support agricultural production on land identified as regionally significant by affording it the highest level of protection from fettering or conversion to non-agricultural uses.</p> <p>PR 1.1 Utilise the ‘Significant Agriculture Zone’ to identify regionally significant agricultural land in planning schemes and manage that land consistently across the region.</p> <p>PR 1.2 Avoid potential for further fettering from residential development by setting an acceptable solution buffer distance of 200 metres from the boundary of the Significant Agriculture Zone, within which planning schemes are to manage potential for land use conflict.</p> <p>PR 1.3 Allow for ancillary and/or subservient non-agricultural uses that assist in providing income to support ongoing agricultural production.</p> <p>PR 1.4 Prevent further land fragmentation by restricting subdivision unless necessary to facilitate the use of the land for agriculture.</p> <p>PR 1.5 Minimise the use of significant agricultural land for plantation forestry.</p>	<p>As discussed earlier, the Agricultural report prepared for this application demonstrates that the subject land is not of significant agricultural value and therefore supports the rezoning from Significant Agriculture to Rural Resource.</p> <p>The proposal is therefore consistent with this policy.</p>
<p>PR2 Manage and protect the value of non-significant agricultural land in a manner that recognises sub-regional diversity in land and production characteristics.</p> <p>PR 2.1 Tailor planning scheme standards, particularly the minimum lot size for subdivision, according to the designated</p>	<p>The proposed rezoning to Rural Resource will allow for this land to be better utilised for and development that is appropriate for non-significant agricultural land of this nature in accordance with this policy.</p>

subregion.

PR 2.2

Ensure the minimum lot size takes into account the optimum size for the predominating agricultural enterprise within that subregion.

PR 2.3

Utilise the settlement strategy to assess conversion of rural land to residential land through rezoning, rather than the potential viability or otherwise of the land for particular agricultural enterprises.

PR 2.4

Ensure opportunities for down-stream processing of agricultural products are supported in appropriate locations or 'on-farm' where appropriate supporting infrastructure exists and the use does not create off-site impacts.

PR 2.5

Provide flexibility for commercial and tourism uses provided that long-term agricultural potential is not lost and it does not further fetter surrounding agricultural land.

PR 2.6

Ensure the introduction of sensitive uses not related to agricultural use, such as dwellings on small non-farming titles, are only allowed where it can be demonstrated the use will not fetter agricultural uses on neighbouring land.

ASSESSMENT PART 2 – DEVELOPMENT APPLICATION

As part of the combined assessment process Council must consider the merits of the Development Application against the Scheme provisions that will apply if the rezoning is approved.

The use class Domestic Animal Breeding, Boarding and Training is a Discretionary use in the Rural Resource Zone. Assessment against the provisions of this Zone and applicable Codes of the Scheme is provided below.

Rural Resource Zone

The proposal must be considered against the Zone Purpose Statements:

Zone Purpose Statement	OFFICER COMMENT
<p>26.1.1.1 To provide for the sustainable use or development of resources for agriculture, aquaculture, forestry, mining and other primary industries, including opportunities for resource processing.</p>	<p>The subject land has been demonstrated to have low agricultural value and has little potential for other primary production uses given the location and characteristics of the land.</p>
<p>26.1.1.2 To provide for other use or development that does not constrain or conflict with resource development uses.</p>	<p>The proposed use and development of a greyhound kennel complex is not expected to constrain or conflict any resource development uses as the land is separated from farming land by the Midland Highway.</p> <p>The subject site has particular characteristics making it suitable for this unusual development that requires reasonable separation from its neighbours, is in a location that is easily accessible for the public, and which is of sufficient size to allow expansion of the facility in the future if required.</p>
<p>26.1.1.3 To provide for non-agricultural use or development, such as recreation, conservation, tourism and retailing, where it supports existing agriculture, aquaculture, forestry, mining and other primary industries.</p>	<p>See above.</p>
<p>26.1.1.4 To allow for residential and other uses not necessary to support agriculture, aquaculture and other primary industries provided that such uses do not: a) Fetter existing or potential rural resource use and development on other land; b) Add to the need to provide services or infrastructure or to upgrade existing infrastructure; c) Contribute to the incremental loss of productive rural resources.</p>	<p>It has been demonstrated that the proposal will not fetter primary industries.</p> <p>The site can be serviced with road access, reticulated water, electricity and telecommunications. Onsite treatment and disposal systems have been designed wastewater and stormwater management.</p> <p>The agricultural report demonstrates that this land has low agricultural potential.</p>
<p>26.1.1.5 To provide for protection of rural land so</p>	<p>The agricultural report demonstrates that this land has low agricultural potential.</p>

future resource development opportunities are not lost.	
<p>26.1.1.6 To provide for economic development that is compatible with agricultural and other rural resource activities.</p>	The proposal represents a non-agricultural activity that is largely compatible with agriculture and other rural resource activities.

The proposal is assessed against the relevant use and development standards below.

Use Standard		
26.3.1 Sensitive Use (including residential use)		
To ensure sensitive use does not unreasonably convert agricultural land or conflict with or fetter non-sensitive use		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1 A sensitive use is for a home based business or an extension or replacement of an existing dwelling or existing ancillary dwelling, or for home-based child care in accordance with a licence under the Child Care Act 2001.</p>	<p>P1 A sensitive use must not unreasonably convert agricultural land or conflict with or fetter non-sensitive use on adjoining land having regard to all of the following:</p> <ul style="list-style-type: none"> a) The characteristics of the proposed sensitive use; b) The characteristics of the existing and likely non-sensitive use on adjoining land; c) Setback to site boundaries and separation distance between the proposed sensitive use and existing or likely non-sensitive use on adjoining land; d) Any characteristics of the site and adjoining land that would buffer the proposed sensitive use from the adverse impacts on residential amenity from existing or likely non-sensitive use. 	<p><i>The proposal includes a Managers dwelling subject to this standard.</i></p> <p><i>The proposed dwelling is sited near adjoining dwellings on small Rural Resource zoned properties fronting Rifle Range Road and Brighton Road. The proposed dwelling will not fetter use of these properties, which are essentially rural lifestyle in character.</i></p> <p><i>The proposed setback of the dwelling is 20m to the side boundary, which adjoins other sensitive uses.</i></p> <p><i>The Midlands Highway buffers the site from productive agricultural land to the north and east.</i></p> <p><i>Overall, the proposal is considered to comply with P1.</i></p>

Use Standard 26.3.3 Discretionary Use To ensure that discretionary non-agricultural uses do not unreasonably confine or restrain the agricultural use of agricultural land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 No acceptable solution.	P1 A discretionary non-agricultural use must not conflict with or fetter agricultural use on the site having regard to all of the following: (a) The characteristics of the proposed non-agricultural use; (b) The characteristics of the existing or likely agricultural use; (c) Setback to site boundaries and separation distance between the proposed non-agricultural use and existing or likely agricultural use; (d) Any characteristics of the site and adjoining land that would buffer the proposed non-agricultural use from adverse impacts on amenity from existing or likely agricultural use.	<p><i>Other than the Managers dwelling, the proposed greyhound kennel complex would not conflict with or fetter agricultural use on adjoining land.</i></p> <p><i>The subject land and adjoining properties located between Brighton Road and the Midland Highway do not currently support productive agricultural uses, other than a small vineyard. The land capability assessment provided with the application determines that the agricultural potential is very low so establishment of new uses is unlikely.</i></p> <p><i>The dwelling will have a setback of 20m to the nearest side boundary and the closest kennel building will be 112m from the side boundary.</i></p> <p><i>As mentioned previously, the Midlands Highway buffers the site from productive agricultural land to the north and east.</i></p>

Development Standard 26.4.1 Building Height To ensure that building height contributes positively to the rural landscape and does not result in unreasonable impact on residential amenity of land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 Building height must not be no more than: (a) 9 m if for a residential use; (b) 10 m otherwise	P1 Building height must satisfy all of the following: (a) Be consistent with any Desired Future Character Statements provided for the area; (b) Be sufficient to prevent unreasonable adverse impacts on residential amenity on adjoining lots by overlooking and loss of privacy;	<p><i>The proposal complies with A1.</i></p> <p><i>The maximum height of the proposed buildings are:-</i> <i>Office – 3.8m</i> <i>Kennels – 3.9m</i> <i>Storage shed – 4.9m</i> <i>Dwelling – 4.0m</i></p>

	(c) If for a non-residential use, the height is necessary for that use.	
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Development Standard

26.4.2 Setback

To minimise land use conflict and fettering of use of rural land from residential use, maintain desirable characteristics of the rural landscape and protect environmental values in adjoining land zoned Environmental Management.

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1 Building setback from frontage must not be no less than: 20 m</p>	<p>P1 Building setback from frontages must maintain the desirable characteristics of the surrounding landscape and protect the amenity of adjoining lots, having regard to all of the following:</p> <p>(a) The topography of the site; (b) The size and shape of the site; (c) The prevailing setbacks of existing buildings on nearby lots; (d) The location of existing buildings on the site; (e) The proposed colours and external materials of the building; (f) The visual impact of the building when viewed from an adjoining road; (g) Retention of vegetation.</p>	<p><i>The proposed setbacks comply with A1.</i></p>
<p>A2 Building setback from side and rear boundaries must be no less than: 40 m</p>	<p>P2 Building setback from side and rear boundaries must maintain the character of the surrounding rural landscape, having regard to all of the following:</p> <p>(a) The topography of the site; (b) The size and shape of the site; (c) The location of existing buildings on the site; (d) The proposed colours and external materials of the building; (e) The visual impact on skylines and prominent</p>	<p><i>The proposed dwelling is sited 20m from the side boundary, requiring assessment against P2.</i></p> <p><i>The topography of the site contributes to the location of the dwelling as the western side of the land is flatter allowing easier access and orientation to maximise passive solar benefits.</i></p> <p><i>The reduced setback is in keeping with the setback of other buildings in the area and will maintain the rural lifestyle character of the area.</i></p>

	ridges; (f) Impact on native vegetation.	<i>There is no substantive vegetation on the site, although the proposal includes a landscaping buffer along the boundary.</i>
A3 Building setback for buildings for sensitive use must comply with all of the following: (a) Be sufficient to provide a separation distance from a plantation forest, Private timber Reserve or State Forest of 100 m; (b) Be sufficient to provide a separation distance from zoned Significant Agriculture of 200 m.	P3 Building setback for buildings for sensitive uses (including residential use) must prevent conflict or fettering of primary industry uses on adjoining land, having regard to all of the following: (a) The topography of the site; (b) The prevailing setbacks of existing buildings on nearby lots; (c) The location of existing buildings on the site; (d) Retention of vegetation; (e) The zoning of adjoining and immediately opposite land; (f) The existing use on adjoining and immediately opposite sites; (g) The nature, frequency and intensity of emissions produced by primary industry uses on adjoining and immediately opposite lots; (h) Any proposed attenuation measures; (i) Any buffers created by natural or other features.	<i>The proposal complies with A3.</i>

Development Standard

26.4.3 Design

To ensure that the location and appearance of buildings and works minimises adverse impact on the rural landscape.

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 The location of buildings and works must comply with any of the following: (a) Be located within a buildings area, if provided on the title; (b) Be an addition or alteration to an existing building;	P1 The location of buildings and works must satisfy all of the following: (a) Be located on a skyline or ridgeline only if: (i) There are no sites clear of native vegetation and clear of	<i>The proposal requires removal of some native grasses so does not comply with A1 (c).</i> <i>The development is not located on a skyline or ridgeline.</i> <i>There are no Desired Future Character Statements for the Zone.</i>

<p>(c) Be located in an area not requiring the clearing of native vegetation and not on a skyline or ridgeline.</p>	<p>other significant site constraints such that access difficulties or excessive slope, or the location is necessary for the functional requirements of infrastructure; (ii) Significant impacts on the rural landscape are minimised through the height of the structure, landscaping and use of colours with a light reflectance value not greater than 40 percent for all external building surfaces.</p> <p>(b) Be consistent with any Desired Future Character Statements provided for that area;</p> <p>(c) Be located in an area requiring the clearing of native vegetation only if: (i) There are no sites clear of native vegetation and clear of other significant site constraints such that access difficulties or excessive slope, or the location is necessary for the functional requirements of infrastructure; (ii) The extent of clearing is the minimum necessary to provide for buildings, associated works and associated bushfire protection measures.</p>	<p><i>The only vegetation clearance required is grass in the building area. This will not impact the rural landscape.</i></p> <p><i>The proposal complies with P1.</i></p>
<p>A2 Exterior building surfaces must be coloured using colours with a light reflectance value not greater than 40 percent.</p>	<p>P2 The appearance of external finishes of buildings must not be incompatible with the rural landscape.</p>	<p><i>The proposed colours comply with A2.</i></p>
<p>A3 The depth of any fill or excavation must be no more than 2 m from natural ground level, except where required for building</p>	<p>P3 The depth of any fill or excavation must be kept to a minimum so that the development satisfies the following:</p>	<p><i>The development area is relatively flat and the proposal does not require significant excavation work in compliance with A3.</i></p>

foundations.	(a) Does not have a significant impact on the rural landscape of the area; (b) Does not unreasonably impact upon the privacy of adjoining properties; (c) Does not affect land stability on the lot or adjoining areas.	
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Parking and Access Code

The Parking and Access Code applies to all use and development. The proposed greyhound kennel complex includes a new access to Rifle Range Road, internal road system and formal parking for 26 cars. There is also an area identified for overflow parking if necessary for events.

Rifle Range Road is owned and managed by the Brighton Council who are aware of this application and have granted permission for the access works.

Table E6.1 of the Code requires one car space per 40m² of floor area for the Domestic Animal Breeding, Boarding and Training is a Discretionary use class. The total floor area of the buildings (excluding the dwelling which has separate dedicated parking) is approximately 1025m², so the 26 spaces comply with the Acceptable Solution.

The design of the access and parking facilities comply with the other applicable development standards of the Code.

Stormwater Management Code

The Stormwater Management code applies to all development that requires management of stormwater, including buildings and hardstand areas.

Stormwater from the car parking area and access driveway will be directed through grassed swales to the Rifle Range Road swale drain which falls to Bagdad Rivulet. Stormwater from roofed areas will be directed to soaks or in the case of the kennel complex towards the future dam area.

There is more than sufficient area available on the site for absorption and management of stormwater in accordance with the Code requirements.

Waterway and Coastal Protection Code

A small area of the subject land near the Bagdad Rivulet is within the Waterway and Coastal Protection Overlay. This area is well away from the proposed development so assessment against the Code is not required.

Scenic Landscapes Code

Part of the subject land near the Midland Highway is within the Scenic Landscape Corridor. The proposed development is not located within the corridor so assessment against the Code is not required.

CONCLUSION

This report has assessed a combined application for an amendment to the *Southern Midlands Interim Planning Scheme 2015* to rezone two titles from Significant Agriculture to Rural Resource and a development application to construct a greyhound kennel complex on one of the titles off Rifle Range Road, Pontville.

If Council agree to initiate the amendment and approve the development application the proposal will be advertised for public comment and referred to the Tasmanian Planning Commission.

The proposed rezoning has found to be consistent with the applicable objectives and sections of the Act, State Policies and the Southern Tasmanian Regional Land Use Strategy.

The proposed development application has been found to comply with all the relevant standards for the Rural Resource Zone and the applicable Codes.

It is recommended that the Council agrees to initiate the planning scheme amendment and approves the Development Application subject to conditions and advice.

RECOMMENDATION

THAT, Council:

- 1. Pursuant to former Section 33(3) and Section 34(1)(b) of the *Land Use Planning & Approvals Act 1993*, initiates Planning Scheme Amendment RZ2017/02 comprising of rezoning the land at 466 Brighton Road, Pontville (CT172508/2) and Lot 1 Rifle Range Road, Pontville (CT172508/1) from Significant Agriculture Zone to Rural Resource Zone.**
- 2. Pursuant to former Section 35(1) (b) of the *Land Use Planning & Approvals Act 1993*, certifies the draft amendment.**
- 3. Pursuant to Section 43A Council of the *Land Use Planning & Approvals Act 1993* APPROVE the Development Application (DA 2017/103) for use as Domestic Animal Breeding, Boarding and Training and development of a Greyhound Kennel Complex at Lot 1 Rifle Range Road, Pontville (CT172508/1), owned by the Crown and that a permit be issued with the following conditions:**

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, which ever is later, in accordance with section 53 of the land Use Planning And Approvals Act 1993.

Approved Use

- 3) The Managers dwelling is approved as ancillary to the Domestic Animal Breeding, Boarding and Training use only. It must not be used for any other purpose or be extended or intensified without prior Council approval.

External finishes

- 4) All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted to the satisfaction of the Council's Manager of Development and Environmental Services.
- 5) Before any work commences a schedule specifying the finish and colours of all external surfaces and samples must be submitted to and approved by the Council's Planning Officer. The schedule must provide for finished colours that compliment the surrounding rural character. The schedule shall form part of this permit when approved.

Landscaping

- 6) The landscaping works must be completed in accordance with the endorsed plans and to the satisfaction of Council's Development Assessment Committee within six (6) months of the first use of the development. All landscaping must continue to be maintained to the satisfaction of Council.

Parking & Access

- 7) At least twenty six (26) parking spaces must be provided on the land at all times for the use of the occupiers in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 8) At least one (1) of the required parking space(s) must be provided for the use of people with disabilities as close as practicable to (a) suitable entrance(s) to the building. The parking space(s) must be signed and marked out to indicate that the space(s) is only for use by persons with disabilities and must be designed in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 9) Car parking spaces, other than those designed and marked out for use by the disabled, must be a minimum of 2.60 metres wide and 5.50 metres long, unless otherwise approved by the Council's Planning Officer.
- 10) The areas set-aside for parking and associated access and turning must have: -
 - a. A driveway access with a minimum 3 metres internal width and an average maximum longitudinal grade of 1 in 5 (20%) or, if the topography makes this impractical, an absolute maximum longitudinal grade of 1 in 4 (25%).
 - b. Space on site to allow that vehicles enter and leave the parking space in a single manoeuvre and enter and leave the site in a forward direction.
 - c. An all weather pavement constructed and surfaced to the satisfaction of the Council's Manager of Development & Environmental Services.
 - d. Line-marking or some other means to show the parking spaces to the satisfaction of Council.
- 11) All areas set-aside for parking and associated turning, loading and unloading areas and access must be completed before the use commences or the building is occupied and must continue to be maintained to the satisfaction of the Council's Development Assessment Committee.

Services

- 12) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

- 13) Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Council's Manager Development & Environmental Services.
- 14) The driveways must be drained to avoid surface runoff over the adjoining road in accordance with the requirements of the Manager Works & Technical Services.

Protection of Water Quality

- 15) Before any work commences a soil and water management plan (SWMP) prepared in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South, must be approved by Council's Manager of Development and Environmental Services before development of the land commences (refer to advice below). The SWMP shall form part of this permit when approved.
- 16) Before any work commences install temporary run-off, erosion and sediment controls in accordance with the recommendations of the approved SWMP and maintain these controls at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's Manager of Development and Environmental Services.
- 17) Wastewater from the development must discharge to an on-site waste disposal system in accordance with a Plumbing Permit issued by the Permit Authority.

Noise

- 18) Noise emissions from the use or development must not exceed a time average acoustic environmental quality objective weighted sound pressure level (LAeq,T) of 5 dB(A) above the background level, adjusted in accordance with Standards Australia: AS 1055, Acoustics – Description and measurement of environmental noise, Standards Association of Australia, Sydney, 1997 when measured at the boundary with another property. All methods of measurement must be in accordance with relevant Australian Standards and DPIWE (2003): Draft Noise Measurement Procedures Manual, *Department of Primary Industries, Parks, Water and Environment*.

Construction Amenity

- 19) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.
- 20) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:

- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
 - b. The transportation of materials, goods and commodities to and from the land.
 - c. Obstruction of any public footway or highway.
 - d. Appearance of any building, works or materials.
 - e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.
- 21) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
- 22) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manger of Works and Technical Services.

The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.
- B. This Planning Permit does not grant approval for any signs. Separate approval must be sought prior to placing any signs on the land.
- C. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 is required to be obtained prior to construction.
- D. Any containers located on site for construction purposes are to be removed at the completion of the project unless the necessary planning and building permit have been obtained by the developer/owner. Materials or goods stored in the open on the site shall be screened from view from people on adjoining properties, roads and reserves.
- E. The issue of this permit does not ensure compliance with the provisions of the Commonwealth Disability Discrimination Act 1992 in relation to access to or use of premises that the public can enter or use. Building access issues may also arise under other Disability Discrimination Act 1992 provisions relating to employment, access to services and accommodation provisions. The operator may be liable to complaints in relation to any non-compliance with the Disability Discrimination Act 1992.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

11.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS

Nil.

11.4 PLANNING (OTHER)

11.4.1 PROGRESS OF PLANNING SCHEME REFORM: UPDATE ON THE PROGRESS OF THE TASMANIA PLANNING SCHEME AND PREPARATION OF SOUTHERN MIDLANDS LOCAL PROVISIONS SCHEDULE (NOVEMBER 2017)

Author: MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES (DAVID CUNDALL)

Date: 16 NOVEMBER 2017

Attachments:

1. *Table - Progress of Southern Midlands Local Provisions Schedule Planning Scheme Reform (Amended November 2017)*
2. *Fact Sheet - Land Use Planning and Approvals Amendment (Transitional Provisions) Bill 2017 (Prepared by Tasmanian Parliament)*
3. *Flow Chart - Draft Local Provisions Schedule Approval Process April 2017 (prepared by Tasmanian Planning Commission)*
4. *Flow Chart - Draft Local Provisions Schedule Preparation Process October 2017 (prepared by Tasmanian Planning Commission)*

ISSUE

This report will provide Council (and the wider community) with an overview and update on the progress of the draft Local Provisions Schedule (LPS) currently being prepared by Council Officers as part of the Tasmanian Planning Scheme.

This report is an update of the progress since the report tabled at the August 2017 meeting.

The recommendation is the Council receive the report and endorse the amended work plan (attached with this report).

BACKGROUND

As Council will recall, the Tasmanian Planning Scheme will consist of the State Planning Provisions (SPPs) and the Local Provisions Schedules (LPSs). The SPPs were prepared by the State Government and the LPS will need to be prepared by each Council. Some of the content of the LPS has already been prepared by the State Government, but will need to be refined by local government to suit the local area and suit local values.

The content of the LPS will consist of two parts:

- A. Preparation and refinement of zone maps and overlay maps; and
- B. Preparation of the written ordinance

The overlay maps and zone maps spatially define the application of the zones, specific area plans and the applications of certain planning scheme codes.

It is the responsibility of each Council to prepare these maps and written ordinance.

It was envisioned, in early 2017 that some Councils, including Southern Midlands, would have finalised the first draft of the LPS for submission to the TPC by the end of 2017. This was captured in the Southern Midlands work schedule that was first presented to Council at the June 2017 meeting.

None of the 29 Councils in Tasmania, at the date of this report, have finalised a draft LPS that has been endorsed by Council and is suitable for submission to TPC.

It is likely the Southern Midlands LPS will be finalised in the first quarter of 2018.

The reason for the extension of time is primarily due to the resources needed to undertake the more specialised mapping work and due recent amendments to the *Land Use Planning and Approvals Act 1993* (“the Act”).

The amendments to the Act, were minor in nature, and were given Royal Assent in September 2017. The amendments were made to Schedule 6 of the Act which relate to the savings and transitional provisions. The savings and transitional provisions have been in effect since December 2015 which, in essence, allow Council’s to continue as a Planning Authority under the Interim Planning Scheme. Post declaration of the SPPs and through further examination of the LPS it became evident that an amendment to the Act was necessary to ensure existing Particular Purpose Zones, Specific Area Plans and Site Specific Qualifications will be included in the LPS. It was also a means of addressing an issue of converting existing lists of Heritage Places into the new state template without the need to create resource intensive “statements of heritage significance” (an issue which was publicised in the media). There are also a number of practical considerations to transitioning these local provisions to avoid Council’s having to justify their existence through the LPS process.

The amendments have since resulted in the revision of Practice Notes, Guidelines and the issue of further Ministerial Advice. The most recent Practice Notes were released in October 2017.

There are still some outstanding matters that will need to be rectified before the LPS can be finalised. Of interest to many Councils is awaiting the Minister’s decision on whether Council should or should not include a list of State listed heritage places in the LPS.

PROGRESS

Council Officers continue their engagement in the fortnightly Technical Reference Group (TRG) for southern Council’s in Tasmania. The objectives and focus of the TRG, at this point in time, is to assist each Council in the preparation of the LPS and the coordination of similar/same mapping and ordinance requirements.

In essence the TRG will work to ensure that where-ever possible, Council’s will be taking the same approach to the LPS and also act as sounding board to the TPC and Planning Policy Unit.

The works completed for Southern Midlands to date is a first draft of the zone maps and overlays, and the formatting of the written ordinance and taking a lead in identifying issues in the mapping of the Agricultural Zone.

Any tasks (in the attached table) that require further guidance from Council will require specific workshop type sessions and/or further separate Officer recommendations and

reporting.

The attached table is the same table presented to Council at the August 2017 meeting amended with a comment to show the progress (to November 2017). Of note is a rescheduling of the agricultural land mapping and natural assets code.

NEXT STEPS

The next steps for Council Officers is to finalise a first draft of the LPS mapping as an exposure draft for Council workshop.

This first exposure draft will need to include the mapping of the Natural Assets Code as prepared through a methodology employed by all Southern Councils. This was funded through the State Government's allocation of \$100,000 to the region to assist Councils with any LPS work. This work is not yet finalised.

The other significant matter is the mapping of the Agricultural and Rural zones. Officers have prepared a first draft of this zoning and note it requires further scrutiny to customise the mapping to suit the local area and to further identify any potential constraints to agriculture or likely future land uses. This view is shared with all other Councils in the Southern Region (and across the state). Council Officers will be reliant on input from the Council to give direction on certain matters.

To assist with this mapping, the Southern Region through the TRG will be engaging a suitably qualified consultant to refine the criteria for mapping the agricultural zone(s) and customise the zones for each Council. Again this will be funded through the State Government's regional LPS funding.

Once Council are satisfied with a first exposure draft of the LPS Council has the option to informally provide the LPS to the TPC for an informal briefing and feedback. The TPC see this as a useful process to manage workloads and resources and become familiar with each Council's LPS. In turn this should ensure a smooth transition to the exhibition of the LPS to the public.

Attached with this report are two flow charts dated April 2017 and October 2017 prepared by the TPC. The April 2017 document outlines, in detail, the legislated process for assessing the LPS whilst the October 2017 outlines a more basic staging of the process with the inclusion of the informal compliance briefings between Council and the TPC.

Human Resource/Financial Implications - The timeframes identified in this report show completion of the draft LPS by March 2018. Council will need to progressively work through the issues at hand in collaboration with the State Government and the region.

On average Council Officers will need to dedicate less than 8 hours a fortnight (total for all officers) to prepare the LPS, conduct workshops/council meeting items, prepare agenda items and continue engagement with the State Government and TRG. The hours dedicated to the task will likely increase as the draft LPS is finalised.

In terms of actual GIS mapping work, Council has made use of existing contracts with its GIS provider and also in house GIS through Graham Green, Special Projects Officer.

Community Consultation and Public Relations - Exhibition of the LPS will be undertaken in accordance with the statutory requirements of the *Land Use Planning and Approvals Act 1993*.

As outlined in the attached Table of this report, Officers will provide workshops to Council and provide ongoing agenda items and updates to the community. The workshops and Agenda items will enable Council to feedback any community expectations to Officers and ensure a draft LPS that is suitable for public exhibition. This will likely occur toward mid-2018 and will be followed by hearings conducted by the TPC.

There will also be engagement with individual landowners where any ground truthing of data is necessary and property access or local knowledge is required.

RECOMMENDATION

THAT,

A. The information be received; and

B. The *Table - Progress of Southern Midlands Local Provisions Schedule Planning Scheme Reform (Amended November 2017)* attached with this report be endorsed in principle by Council (noting formal endorsement of the draft LPS is subject to separate agenda reports).

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

ATTACHMENTS

Agenda Item 11.4.1

Table - Progress of Southern Midlands Local Provisions Schedule Planning Scheme Reform (Amended November 2017)

WORK SCHEDULE FOR SOUTHERN MIDLANDS LPS (To November 2017)				
LPS	Activity	Estimated Completion	Description	Status to date (November 2017)
General	Identify and agree on resource intensive and common issues across southern region with Technical reference group – for funding opportunities (\$100k from State Government for Region)	8th June 2017 (TRG Meeting)	TRG members prepare list of common issues across the region	Completed
General	Brief Council on preparation of mapping Overlays and Zones and update on progress – get direction from Council on identified issues	28th June 2017 (Council Meeting)	Inform Council of progress of LPS and update community via public agenda item	Completed
Zone Maps	Complete zone mapping in GIS for basic (like for like) zone conversions: <ul style="list-style-type: none"> • Village Zone • Residential Zone • Community Purpose • Recreation • General Business • Light Industrial • Environmental Management Zone 	3rd July 2017	Translate existing zones to new zones using Map Info Software. Make separate report for explanation for changes	Completed
Code Maps	Complete Overlay Mapping for: <ul style="list-style-type: none"> • Electricity Transmission Corridor • Flood-Prone Hazard Areas • Landslip Hazard Areas 	11th July 2017	Map existing: <ul style="list-style-type: none"> • Transmission lines corridor • Flood prone areas • Landslip Hazards (High, Medium, Low) 	Completed

			<p>The data for the Landslip hazard areas is existing in SMIPS2015 and available on theLIST.tas.gov.au</p> <p>Make separate report for explanation for changes</p>	
Zone Maps	<p>Complete zone mapping for:</p> <ul style="list-style-type: none"> • Rural Living Zone; and • Convert Environmental Living to Rural Living Zone • Convert “Particular Purpose Zone 1 – Urban Growth Zone” to Future Urban Growth Zone • Convert “Particular Purpose Zone 2 – Future Road Corridor” to “Particular Purpose Zone – Future Road Corridor” 	11th July 2017	<p>Translate existing Rural Living Zones in Map Info</p> <p>Make separate report for explanation for changes</p>	Completed
Code Maps	<p>TASK AMENDED AUGUST 2017 Compile list of known activities, developments and land uses that require an attenuation area per the attenuation code.</p>	August 2017	<p>TASK AMENDED AUGUST 2017 Meeting Any existing land uses, development or uses that have a permit to conduct activities that may cause environmental harm will have a default attenuation area under the SPPs per the table in the Attenuation Code.</p> <p>The preparation of the LPS is an opportunity to both compile a list of these places and if necessary map these areas on the overlay maps.</p> <p>Where there is no mapped overlay in LPS then the SPP</p>	<p>In Progress. List of places is still being compiled by Council Officers.</p> <p>It is recommended that Council consider making more specific strategic changes to attenuation areas via formal planning scheme amendments. This was also a recent recommendation by the State Planning Policy Unit in that it may delay the</p>

			<p>distances will be prevail.</p> <p>*NB: It was earlier intended to custom map attenuation areas with the assistance of external environmental consultants, landowner, and operators.</p> <p>Upon further investigation of the matter this would be reliant on significant site specific monitoring, data, modelling, and other up to date information to quantify/qualify any departure from the recommended attenuation areas in the attenuation code.</p> <p>This qualification of information will be required by the Tasmanian Planning Commission in reviewing mapping i.e. TPC will be seeking extensive scientific support by suitably qualified persons to support any modification to the attenuation areas including expert evidence at any subsequent hearing(s) and not just reliance on anecdotal</p>	<p>overall workplans.</p>
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			<p>evidence or existing permit conditions.</p> <p>Furthermore the Planning Policy Unit have recommended that Council's do not pursue this attenuation mapping as part of the LPS and instead seek to make later amendments to the scheme.</p> <p>This would seem appropriate given the level of detail and high level of resources needed to make changes to attenuation areas.</p> <p>It nevertheless signifies/highlights the inherent complications of developers demonstrating compliance with the Performance Criteria of the Attenuation Code.</p>	
<p>Zone Maps</p>	<p>Complete zone mapping for Utilities Zone (State Roads, TasWater Assets)</p>	<p>25th July 2017</p>	<p>Translate existing Utilities Zones (roads, rail, Sewer, Water) to utilities zone using Map Info Software</p> <p>Identify land that should be utilities and convert:</p>	<p>Mapping for all other utilities zones, bar State Roads, is completed.</p> <p>Waiting on final data file from State</p>

			<ul style="list-style-type: none"> • Category 1-5 Roads • Major local roads • Any sewer or water assets <p>Make separate report for explanation for changes</p>	<p>Growth for the Utilities Zone for State Roads.</p> <p>To explain. The State owned roads are a complicated patchwork of titles spanning the distance of the respective roads. State Growth, per directions from the TPC have been working on identifying all titles within the road corridor and presenting the data to Council.</p>
Specific Area Plan Maps	<p>Complete Overlay Mapping for:</p> <ul style="list-style-type: none"> • Oatlands Equestrian SAP • Chauncy Vale Special Area • Heritage Precinct Special Area • Scenic Protection Areas 	25th July 2017	<p>Map existing overlay areas in Map Info</p> <p>Make separate report for explanation for changes</p>	Completed.
Code Ordinance	Review and update Local Heritage Listed Places Schedule	January 2018	<p>Review the list of heritage places in SMIPS2015:</p> <ul style="list-style-type: none"> • Identify and extract all state listed places into separate word document • Identify and compile list of all properties that require a specific extent mapping i.e. heritage listed places on large rural titles 	<p>In Progress.</p> <p>The Minister (in advice statement received September 2017) has directed that, subject to consultation with Councils, the LPS</p>

			<ul style="list-style-type: none"> • Identify and compile list of any properties that require site visits or further background information to inform schedule • Cross check address/location details • Update the “Description” and any “statement of local historic heritage significance” or “heritage values” where existing information readily available • Include report of changes 	<p>include the State Listed Places.</p> <p>The outcome is still unknown.</p>
<p>Supportive Document</p>	<p>Complete draft principles for mapping of Agricultural Zone and Rural Zone</p>	<p>January 2018</p>	<p>Amended November 2017 meeting</p> <p>Before draft mapping of the agriculture and rural zone can commence Council will need to agree to drafting principles i.e. split zoning lands, classification of land, ownership of land, vegetation and potential future use, and further refinement of mapping etc</p>	<p>In Progress.</p> <p>Council’s in the Southern Region will adopt a similar approach to mapping of the rural zones. This will likely be an adapted version of the North and North West Councils approach.</p> <p>A workshop on this matter will be scheduled in due course.</p>

Code Maps	Complete Overlay maps for attenuation areas where required.	September 2017	Map any existing attenuation areas where necessary and remove any redundant areas. Make separate report for explanation for changes	Completed
Code Ordinance	Input Local Heritage Places into LPS (written ordinance)	February 2018	Input final information into ordinance document	In Progress
Overlay Maps	Map Specific Extent of Local Heritage Listed Places in Overlay Map	February 2018	Officers to advise GIS Officer of land with a “specific extent” listing in SMIPS2015, and any new places through review and create overlay in Map Info for all heritage listed titles. Make separate report for explanation for changes	In Progress
Zone Maps	Complete Agricultural and Rural Zone Mapping	February 2018	Map agriculture and rural zones Make separate report for explanation for changes	First Draft completed. Yet to be finalised with Consultant and Council.
Code Maps	Complete Waterway Overlay Map (Rivers, creeks, streams)	12th September 2017	Map the waterway overlay by refining the state mapping provided on theList.tas.gov.au	Completed.
Supportive Document	Prepare Principles for Mapping of Priority Vegetation Overlay	September 2017	Before draft mapping of the Priority Vegetation Overlay can commence – Council will need to agree to drafting	Commenced. As identified at the March 2017

			principles for identification of vegetation of local significance and refinement of mapping threatened species	meeting and June 2017 meeting the drafting principles and mapping of the Priority Vegetation Overlay will be undertaken by external consultant. This is funded through a portion of the Minister's allocation of \$100k funding to the region to develop the LPSs.
Zone Ordinance	Prepare draft local area objectives and Council Workshop. This only applies to discretionary uses	February 2017	Council Officers to identify areas that <i>should</i> have further unique local planning provisions for design as identified through previous strategic planning documents or other unique local identifiable characteristics.	In Progress.
Zone Maps	Identify and Council Workshop zone changes or overlays as previously identified in Interim Planning Scheme process, previous strategic works, consistency with LPS guidelines or SPPs	Early 2018	Council Officers to identify land that requires rezoning due to ensure consistency with SPPs and LPS guidelines, Regional Land Use Strategy or in response to previous hearings into Interim Scheme or to remedy other ongoing issues.	In Progress.

			Make separate report for explanation for changes	
Zone Maps	Complete Zone Mapping	Early 2018		In Progress.
Ordinance	Input following into LPS <ul style="list-style-type: none"> • Local Area Objectives • Particular Purpose Zone – Future Road Corridor Zone • Site Specific Qualifications • Specific Area Plans 	Early 2018	Finalise in LPS: <ul style="list-style-type: none"> • Local Area Objectives • Site Specific Qualifications • Particular Purpose Zone – Future Road Corridor Zone • Specific Area Plans <p>Make separate report for explanation for changes</p>	In Progress.
All	Workshop Draft Mapping with Council and provide update	Early 2018	Update Council and obtain direction for mapping	Yet to Commence
Code Map	Complete Priority Vegetation Overlay Map	Early 2018	Map the Priority Vegetation Overlay	Yet to Commence.
All	Complete LPS written Ordinance	Early 2018	Review and Finalise LPS written component <p>Make separate report for explanation for changes</p>	Yet to Commence.
Final report on draft LPS	Complete Supporting Report to Council	Early 2018	The LPS prepared by Council must be submitted to the Tasmanian Planning Commission under Section 35 of LUPAA. <p>The TPC must then consider the LPS and then submit a</p>	Yet to Commence.

			<p>request to the Minister to allow for public exhibition of the LPS.</p> <p>In submitting the draft LPS to the TPC the Council must provide an accompanying report as supporting information to demonstrate compliance with the criteria outlined in Section 34 of the LUPAA.</p> <p>The supporting report is also an appropriate document to capture all the changes and justification for changes to assist the TPC and the public in understanding the rationale for Council's LPS.</p>	
Admin	Submit LPS and supporting report to TPC	Early 2018	Compile all documentation and schedule of shape files (mapping) and submit to TPC	Yet to Commence.

FACT SHEET

Land Use Planning and Approvals Amendment (Transitional Provisions) Bill 2017

The *Land Use Planning and Approvals Amendment (Transitional Provisions) Bill 2017* (the Amendment Bill) amends Schedule 6 of the *Land Use Planning and Approvals Act 1993* (the Act), which relate to the savings and transitional provisions.

The Government's planning reform agenda includes the establishment of the Tasmanian Planning Scheme, which has two key elements:

- the Statewide Planning Provisions (SPPs), which were made on 22 February 2017; and
- local councils' Local Provision Schedules (LPS) which apply the SPPs at the municipal level. These are currently being prepared by councils.

Transitional arrangements introduced into the Act by the *Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme) Act 2015*, which commenced on 15 December 2015, require some existing local planning instruments to automatically be brought across to the new Planning Scheme if they were in place at that time. This is limited to specific area plans, particular purpose zones and site specific qualifications.

However, the need for further amendments has emerged through the consideration of a range of matters around the preparation of the LPS and the desirability to provide for a broader coverage of matters that must be included in the draft Schedules.

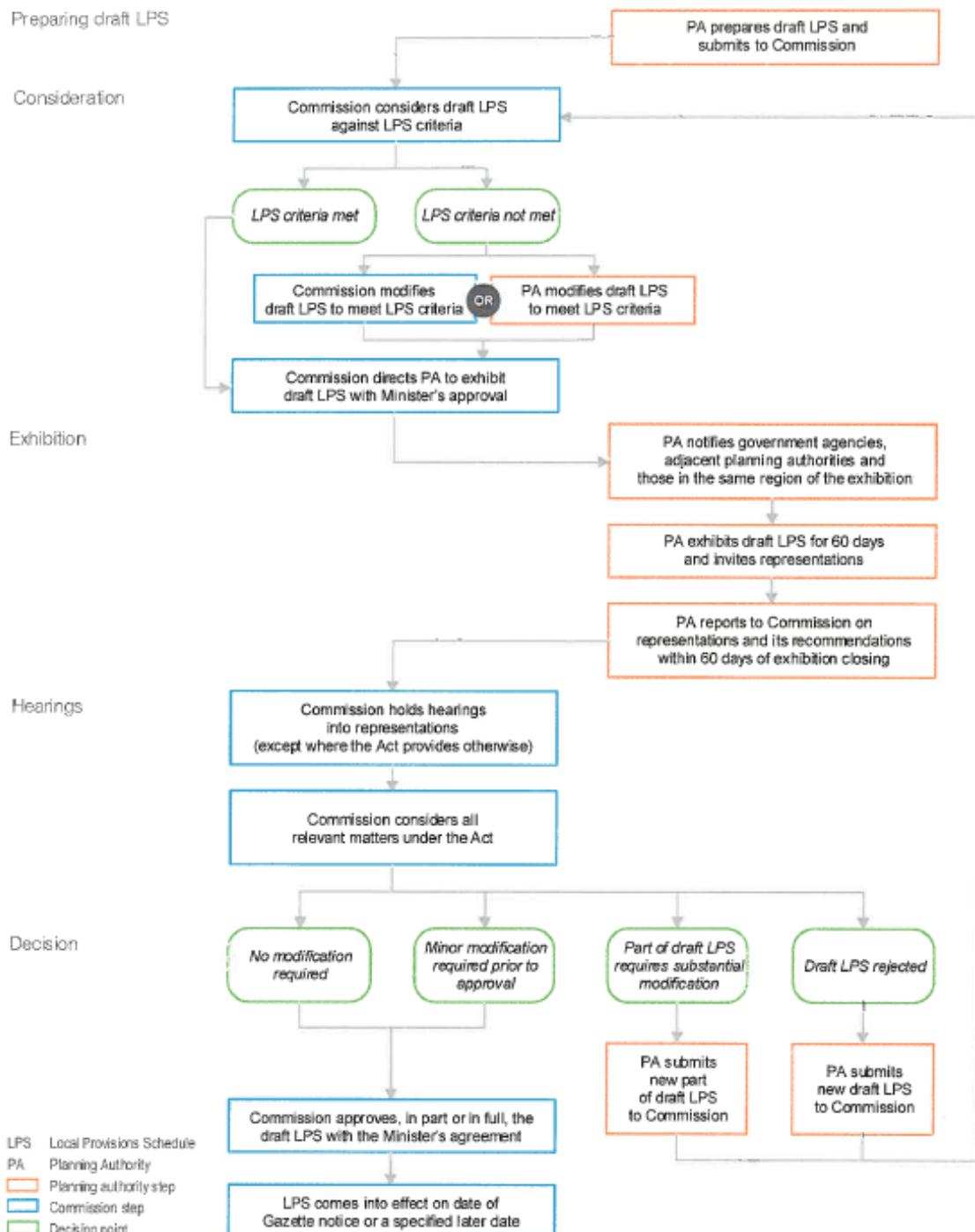
The amendments provide for:

- automatic transitioning of any urgent amendments made to provisions after the commencement date; also the optional transitioning of specific area plans, particular purpose zones and site specific qualifications approved after the commencement date and deemed to be consistent with the SPPs and LPS requirements;
- the extension of the transitional provisions to the lists and overlays associated with Codes in planning schemes (for example heritage lists), where a matching code is available in the SPPs, except where the Minister deems them inappropriate for that transitioning;
- the modification of any other amendments to planning schemes which are in process at the time of the LPS coming into effect, so that they fit the Schedules terminology, numbering and structure; and finally
- the same capacity to modify the other provisions already transitioned so that they work as intended originally.

The amendments will ensure that transitional arrangements operate effectively and as intended and provide for the continued protection and management of special places already approved in current planning schemes where these are consistent with the new Tasmanian Planning Scheme legislation.

TASMANIAN PLANNING COMMISSION

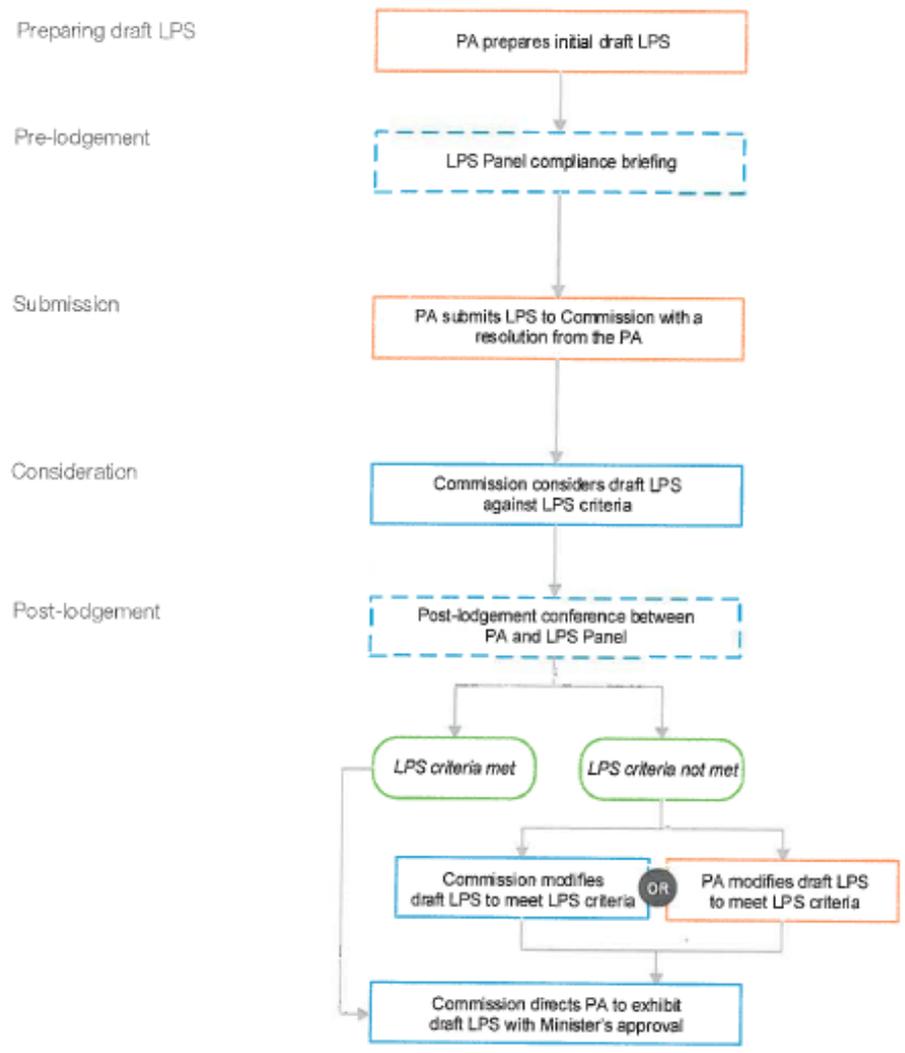
Draft Local Provisions Schedule Approval Process



APRIL 2017

TASMANIAN PLANNING COMMISSION

Draft Local Provisions Schedule Preparation Process



- LPS Local Provisions Schedule
- PA Planning Authority
- Planning authority step (formal)
- Planning authority step (informal)
- Commission step (formal)
- Commission step (informal)
- Decision point

OCTOBER 2017

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference – Page 14

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipality.
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12.1.1 DUST SUPPRESSANT (APPLICATION OF A ROAD SEAL) – POLICY DEVELOPMENT

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 16 NOVEMBER 2017

ISSUE

First stage in the development of a policy (i.e. assessment criteria) for management and handling of complaints relating to excessive dust from unsealed roads impacting on residential use and/or domestic water storages.

BACKGROUND

Councillors are fully aware of the complaints that are received relating to excess dust from unsealed roads that impact on residential use, including domestic water storages.

Over many years, various treatments and applications have been used and trialled in an attempt to address these concerns. Basically, it has been concluded that the only realistic option to effectively overcome the concerns is the application of a seal, the design of which would vary depending on a number of circumstances including topography; traffic volume; etc. etc.

An amount of \$20,000 has been included as a general allocation in the 2017/18 Budget to enable projects to be undertaken on a priority basis.

DETAIL

Recognising that Council has responsibility for approximately 613 kilometres of unsealed roads, it is extremely difficult to assess the number of potential requests that may be received for such treatment.

It follows that some form of assessment criteria / process is essential in order to assess whether a seal treatment can be applied. Despite such criteria, it must still be acknowledged that a seal can only be applied if there is an available budget. Eligible requests will therefore still need to be managed based on available budget and be undertaken on a 'first in' basis.

Prior to documenting a formal Policy (for consideration at the December meeting), feedback and comment is sought in relation to the eligible criteria that may be included in such a policy. The following examples are provided and can be expanded upon:

For the application of a dust suppressant seal:

1. House must be within 30m of the roadway
2. The House shall be on the side that receives the prevailing wind
3. The house roof is the only supply of domestic water for the dwelling (drinking water)
4. The traffic volume should not be less than 50 vehicle movements per day
5. Confirmed that a dust issue exists based on the type of gravel
6. Evidence

Other considerations:

7. Other mitigating circumstances
8. Are there any other practical engineering solutions?
9. There is an available annual allocation within the budget.

Human Resources & Financial Implications – An amount of \$20,000 has been included as a general allocation in the 2017/18 Budget to enable projects to be undertaken on a priority or 'first in' basis.

Community Consultation & Public Relations Implications – To be considered.

Policy Implications – Policy development.

Priority - Implementation Time Frame – N/A

RECOMMENDATION

THAT Council:

- a) consider the draft criteria that have been identified and provide comment and feedback in relation to same; and
- b) identify other factors that may be incorporated in such a Policy.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

12.2 Bridges

Strategic Plan Reference – Page 14

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference – Page 14

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference – Page 14

1.4.1a Ensure Adequate lighting based on demonstrated need.
1.4.1b Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference – Page 15

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

12.6 Sewers

Strategic Plan Reference – Page 15

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

12.7 Water

Strategic Plan Reference – Page 15

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.8 Irrigation

Strategic Plan Reference – Page 15

1.8.1 Increase access to irrigation water within the municipality.

Nil.

12.9 Drainage

Strategic Plan Reference – Page 16

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.10 Waste

Strategic Plan Reference – Page 17

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

12.10.1 WASTE MANAGEMENT OPERATIONS (INCLUDING PROPOSED CHANGES TO WASTE TRANSFER STATION OPERATIONS)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 17 NOVEMBER 2017

ISSUE

- a) Provide an update in respect of Council's overall waste management operations; and
- b) Council to consider an option to alter the opening hours of the Waste Transfer Station(s) to facilitate the introduction of more efficient and cost effective control measures.

DETAIL

There are three key components of Council's Waste Management Operations.

1. Roadside Collection Service (Waste and Recycling Collection) - detail provided by D Cundall

Council's roadside collection service for household waste and recycling is undertaken under contract by Thorp Waste. The service consists of weekly collection for Oatlands, Kempton, Dysart, Campania, Colebrook, Jericho, Mangalore, and Bagdad; and a fortnightly collection service for Tunbridge, Broadmarsh, Elderslie, Woodsdale, and Levendale.

The current contract will expire on the 31 January 2017. Per Council's procurement policy a new contract will need to be tendered. Ideally the contract will be for the same length of time, being five (5) years with a one (1) plus one (1) year extension(s). Therefore up to seven (7) year contract.

In tendering a new contract of this nature Council has the opportunity to make key strategic changes (and other practical, operational or cost saving changes) to its roadside collection service.

In considering the new contract, Council Officers engaged with Glenorchy, Derwent Valley, and Brighton Council to consider if a joint tender is a viable option. This is possible as the current waste collection contracts for all four (4) councils will expire at the end of this calendar year. A joint tender would potentially allow a single contractor (or even consortium of sub-contractors) to undertake roadside collection for all four (4) councils under either single contract or multiple contracts. A joint tender was also undertaken in 2009 – which did not result in a single service provider.

The main attraction of a joint contract is potential for cost savings through basic economy of scale and logistics, i.e. alterations to transport routes and times, improved technology,

shared resources, and reduced waste disposal costs. The joint tender and contract also has the practicality of preparing a best practice document through shared resource arrangements (sharing of information and skill sets).

However, the hurdle for preparing a joint tender with the three (3) other councils has been the receipt of legal advice which has determined a joint tender for this service could be considered anti-competitive, exclusionary, or has potential for cartel like provisions under the *Competition and Consumer Act 2010* (the Act).

To protect Council from any legal action under the Act, in tendering a joint contract, Councils can receive statutory protection from the Australian Competition and Consumer Commission (ACCC) through applying for formal authorisation for to allow for the joint procurement of services. This is a six (6) month authorisation and application process with the ACCC that attracts a \$7500 fee (with potential for a waiver). The ACCC would need to conduct public consultation, issue a draft decision document, consult on the draft document and make a final decision. The process is lengthy, resource intensive and a decision could not be finalised before the current contract(s) expires.

It was primarily due to timing, resources, risk assessment and costs that Council Officers abandoned progressing with a joint tender and made the decision to work together on a more informal basis. Each Council will therefore tender their own respective contracts separately but will discuss progress and share information.

Given the joint tender will not progress Council will also need to tender the new contract separately. There is insufficient time before the expiry of the new contract to undertake the tender process and prepare the new contract before the end of this calendar year. Also there is insufficient time for Council to undertake any necessary changes (strategic or otherwise) to the current roadside collection service.

It will be necessary that Council contract Thorp Waste for a 6 month short term contract in order to both tender a new contract and initiate changes to the roadside collection service and conduct any public consultation - subject to Council decision(s). This would also allow the new contract to commence at the beginning of the financial year.

Per Council's *Code for Tenders and Contracts* (the Code) any purchase of goods or services between \$30,000 and \$249,999 requires a minimum 3 written quotations from the service providers. The cost of the 6 (six) month contract for roadside waste falls into this cost category. Per the Code the General Manager will need to allow a variation to the rule to enable Council to contract Thorp Waste directly for this short term without the need for multiple quotes. Given the short timeframe and the practicality of engaging the same service provider for core Council business, this is considered the only option available. Council should note per Clause 3.3 of the Code the General Manager (not Council) can allow variables to procurement procedures. Regardless, the intent of this report is to keep Council and the community (the public) informed of such dealings. This is considered a more transparent process and better aligns with the principles of the Code.

At this stage Council Officers are preparing recommendations to Council for implementing the relevant options of the *Southern Midlands Waste Strategy August 2016* endorsed at the August 2016 Council Meeting. One of which is to make operational improvements to roadside collection services. Officers are currently investigating the feasibility of replacing the current 55lt recycling crates with 240lt recycling bins and potentially moving to a fortnightly collection service. In turn this should reduce waste to

landfill, increase recycling, reduce transport/collection costs and provide greater convenience to ratepayers. A detailed report on this matter will be provided to Council in due course. Such changes may also require public consultation.

2. Waste Transfer Station(s) – Bulk Transfer of Waste to Landfill

Waste Transfer Stations are located at Brown Mountain Road, Campania; Huntingdon Tier Road, Dysart and Tunnack Main Road, Parattah.

Veolia is the current contractor that is responsible for the bulk transfer of waste. It includes supply of on-site disposal bins, including large skip bins, and transport of waste to landfill. Waste is generally transported to the Glenorchy City Council's disposal site.

Specifications are being prepared for inclusion in the Tender document with the intent of calling tenders for this service early in the 2018 calendar year.

3. Waste Transfer Station – Onsite Operations

Full discussions relating to the operation of the Waste Transfer Stations took place during the 2017/18 budget process. The outcome of these discussions resulted in:

- a) An allocation of capital funds to enhance the current sites, particularly at Dysart and Oatlands; and
- b) An increase in operating budget to address on-site occupational, health and safety issues; address identified risks; generally improve control and management of on-site disposal; and ensure that out-of-area users are identified and charged appropriately.

To achieve these operational improvements, it became evident that there is a need to have two personnel on-site during opening times, and be able to transport minor equipment to each facility that can be available during opening times and not be left on-site.

To achieve this outcome, and avoid a significant duplication of resources, the most efficient and cost effective option is to consider changes in operating hours. In the first instance, a discussion with Council is required to receive feedback and comment in relation to the proposed changes before progressing further.

In summary, the following is proposed:

Dysart – additional person to be engaged to support existing contract supervision. Reduced operating hours are suggested as an option and means of offsetting the additional cost. Essential OHS equipment would be based at the Kempton Depot and this person would access the equipment and transport to the site using an existing utility. Alternative arrangements would need to be made on a Tuesday when the vehicle may ordinarily be required for other Council activities.

Campania and Oatlands – a single person to be engaged to support existing Caretakers. A single utility would be fitted out with the equipment (based at Oatlands) and travel between the two transfer stations.

In reference to the current opening hours, it can be seen that there are identical hours on Tuesday, Saturday and Sunday. The most practical option to address this is to consider altering the hours for these days by swapping a morning for an afternoon. The hour between closure at 12.00 noon and opening at 1.00 p.m. provides sufficient time for a lunch break and travel.

Note: Prior to making a final decision to alter opening hours, Council may elect to conduct an informal survey of users (over a period of say two weeks) to determine possible preferences, or at least provide some feedback for consideration.

Table of Current Opening Hours:

Oatlands Transfer Station	Tuesday	1.00 p.m. to 5.00 p.m.
	Friday	11.00 a.m. to 3.00 p.m.
	Saturday	8.00 a.m. to 12.00 noon
	Sunday	1.00 p.m. to 5.00 p.m.
Campania Transfer Station	Tuesday	1.00 p.m. to 5.00 p.m.
	Thursday	1.00 p.m. to 5.00 p.m.
	Saturday	8 a.m. to 12.00 noon
	Sunday	1.00 p.m. to 5.00 p.m.
Dysart Transfer Station	Tuesday	1.00 p.m. to 5.00 p.m.
	Saturday	12.00 noon to 5.00 p.m.
	Sunday	10.00 a.m. to 5.00 p.m.

Table of Possible Opening Hours (changes shown in red):

Oatlands Transfer Station	Tuesday	8.00 a.m. to 12.00 noon
	Friday	11.00 a.m. to 3.00 p.m.
	Saturday	8.00 a.m. to 12.00 noon
	Sunday	1.00 p.m. to 5.00 p.m.
Campania Transfer Station	Tuesday	1.00 p.m. to 5.00 p.m.
	Thursday	1.00 p.m. to 5.00 p.m.
	Saturday	1 p.m. to 5.00 p.m.
	Sunday	8.00 a.m. to 12.00 noon
Dysart Transfer Station	Tuesday	1.00 p.m. to 5.00 p.m.
	Saturday	1.00 p.m. to 5.00 p.m.
	Sunday	12.00 noon to 4.00 p.m.

Policy Implications – N/A

Priority - Implementation Time Frame – To be determined by Council.

RECOMMENDATION

THAT:

- a) The information be received;
- b) Council note (and endorse) that Thorp Waste will be granted a six-month extension to the current Roadside Collection Service Contract; and
- c) In the first instance, Council consider the proposed changes to the Waste Transfer Station Operating Hours and provide feedback and comment.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

12.11 Information, Communication Technology

Strategic Plan Reference – Page 17

1.11.1 Improve access to modern communications infrastructure.

Nil.

12.12 Officer Reports – Works & Technical Services (Engineering)

12.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT

Author: MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

Date: 15 NOVEMBER 2017

Attachment:

Huntingdon Tier Road Traffic Counter Report

Note: Due to the officer being unavailable at the time of issuing the agenda, a report will be provided at the meeting.

Road Traffic Counter

Attached is a report on the most recent activities of the Road Traffic Counter located on Huntingdon Tier Road (Green Valley Road intersection and Clifton Vale Road intersection). A list of previous roads and weekly totals that the traffic counter has been located on is included as part of the attached report on page 78.

QUESTIONS WITHOUT NOTICE TO MANAGER, WORKS & TECHNICAL SERVICES

RECOMMENDATION

THAT the Works & Technical Services Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

ATTACHMENT
Agenda Item 12.12.1

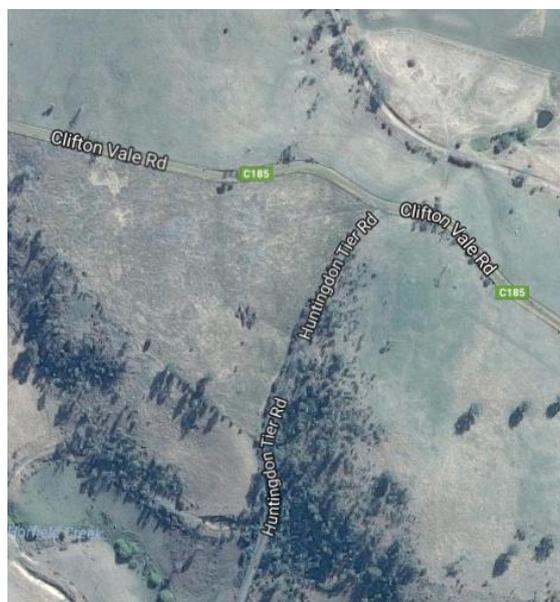
Huntingdon Tier Road

Green Valley Road intersection

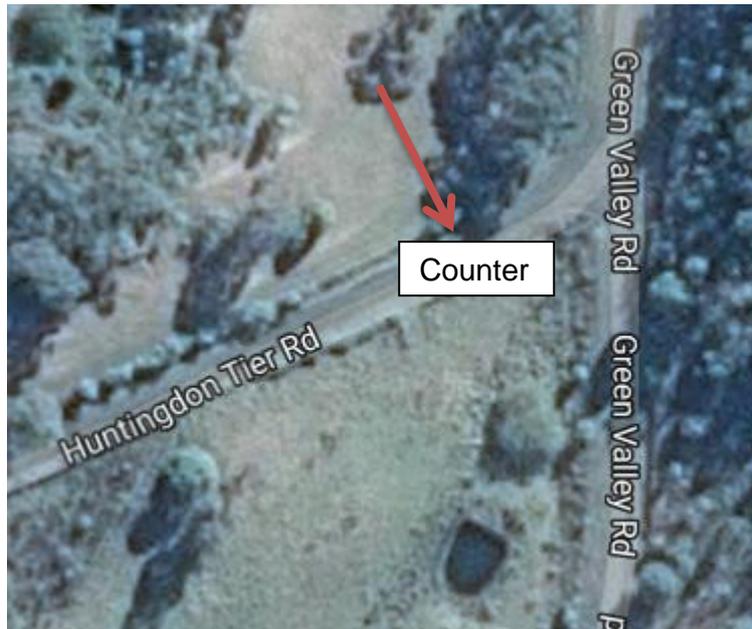
Wednesday 11 October – Wednesday 25 October 2017

Clifton Vale Road intersection

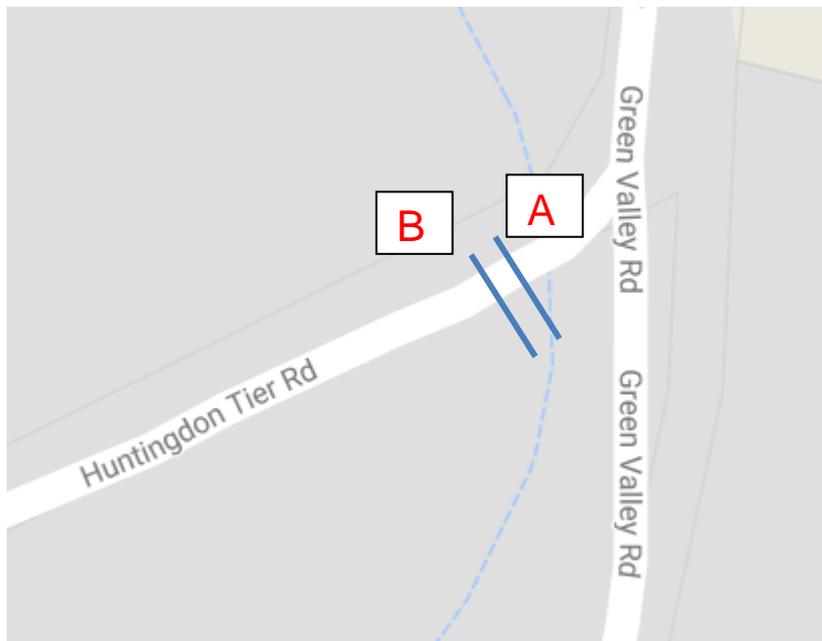
Wednesday 25 October – Tuesday 7 November 2017



First Location



Direction



Second Location



Direction



Weekly Vehicle Counts

Weekly Vehicle

Site: Huntingdon Tier Road **First Location**
Description: Huntingdon Tier Road (near Green Valley Road intersection)
Filter time: 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	09 Oct	10 Oct	11 Oct	12 Oct	13 Oct	14 Oct	15 Oct	1 - 5	1 - 7
0000-0100	*	0	0	0	0	1	2	0.0	0.5
0100-0200	*	0	0	0	0	2	0	0.0	0.3
0200-0300	*	0	0	1	0	1	0	0.3	0.3
0300-0400	*	0	0	5	0	1	0	1.3	1.0
0400-0500	*	0	0	1	0	0	0	0.3	0.2
0500-0600	*	0	0	5	8	1	0	3.3	2.3
0600-0700	*	0	0	11	8	7	1	4.8	4.5
0700-0800	*	0	0	15	15	10	5	7.5	7.5
0800-0900	*	0	0	6	6	9	10	3.0	5.2
0900-1000	*	0	0	11	8	9	9	4.8	6.2
1000-1100	*	0	0	15	10	18	14	6.3	9.5
1100-1200	*	0	0	12	12	22	22	6.0	11.3
1200-1300	*	0	0	8	13	20	23	5.3	10.7
1300-1400	0	0	3	14	10	11	19	5.4	8.1
1400-1500	0	0	12	10	14	11	18	7.2	9.3
1500-1600	0	0	19	20	15	15	19	10.8	12.6
1600-1700	0	0	17	16	18	14	26	10.2	13.0
1700-1800	0	0	19	26	19	9	11	12.8	12.0
1800-1900	0	0	16	18	22	15	10	11.2	11.6
1900-2000	0	0	12	7	13	10	8	6.4	7.1
2000-2100	0	0	9	5	6	7	1	4.0	4.0
2100-2200	0	0	8	11	4	2	4	4.6	4.1
2200-2300	0	0	0	5	7	1	1	2.4	2.0
2300-2400	0	0	3	1	1	4	0	1.0	1.3
Totals									
0700-1900	*	0	86	171	162	163	186	90.4	116.9
0600-2200	*	0	115	205	193	189	200	110.1	136.7
0600-0000	*	0	118	211	201	194	201	113.5	140.0
0000-0000	*	0	118	223	209	200	203	118.5	144.6
AM Peak	*	1100	1100	1000	0700	1100	1100		
	*	0	0	15	15	22	22		
PM Peak	*	2300	1700	1700	1800	1200	1600		
	*	0	19	26	22	20	26		

* - No data.

Weekly Vehicle Counts

Weekly Vehicle

Site: Huntingdon Tier Road **First Location**
Description: Huntingdon Tier Road (near Green Valley Road intersection)
Filter time: 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	16 Oct	17 Oct	18 Oct	19 Oct	20 Oct	21 Oct	22 Oct	1 - 5	1 - 7
0000-0100	0	0	0	2	0	1	2	0.4	0.7
0100-0200	0	0	0	1	0	1	4	0.2	0.9
0200-0300	0	0	0	0	0	1	0	0.0	0.1
0300-0400	1	0	1	1	1	0	0	0.8	0.6
0400-0500	0	0	0	0	2	0	0	0.4	0.3
0500-0600	6	3	6	4	5	2	2	4.8	4.0
0600-0700	15	18	14	15	9	2	2	14.2	10.7
0700-0800	25	24	24	27	23	7	3	24.6	19.0
0800-0900	17	17	23	14	10	12	4	16.2	13.9
0900-1000	15	9	10	13	10	12	7	11.4	10.9
1000-1100	4	5	5	11	10	17	13	7.0	9.3
1100-1200	9	9	13	6	6	13	15	8.6	10.1
1200-1300	8	8	16	10	5	20	22	9.4	12.7
1300-1400	6	12	11	16	8	16	24	10.6	13.3
1400-1500	10	9	13	8	15	13	16	11.0	12.0
1500-1600	23	30	21	19	22	18	12	23.0	20.7
1600-1700	28	17	19	18	27	10	18	21.8	19.6
1700-1800	17	19	24	19	21	9	17	20.0	18.0
1800-1900	16	14	17	10	14	15	16	14.2	14.6
1900-2000	10	12	10	3	8	6	0	8.6	7.0
2000-2100	14	9	9	3	9	4	4	8.8	7.4
2100-2200	4	2	6	6	3	5	1	4.2	3.9
2200-2300	2	3	4	6	2	0	1	3.4	2.6
2300-2400	0	0	0	0	1	2	1	0.2	0.6
Totals									
0700-1900	178	173	196	171	171	162	167	177.8	174.0
0600-2200	221	214	235	198	200	179	174	213.6	203.0
0600-0000	223	217	239	204	203	181	176	217.2	206.1
0000-0000	230	220	246	212	211	186	184	223.8	212.7
AM Peak	0700	0700	0700	0700	0700	1000	1100		
	25	24	24	27	23	17	15		
PM Peak	1600	1500	1700	1700	1600	1200	1300		
	28	30	24	19	27	20	24		

* - No data.

Weekly Vehicle Counts

Weekly Vehicle

Site: Huntingdon Tier Road **First Location**
Description: Huntingdon Tier Road (near Green Valley Road intersection)
Filter time: 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	23 Oct	24 Oct	25 Oct	26 Oct	27 Oct	28 Oct	29 Oct	1 - 5	1 - 7
0000-0100	0	0	0					0.0	0.1
0100-0200	0	0	0					0.0	0.1
0200-0300	0	0	0					0.0	0.0
0300-0400	0	1	1					0.4	0.3
0400-0500	0	0	2					0.8	0.7
0500-0600	6	6	3					3.2	2.3
0600-0700	17	20	18					12.0	8.9
0700-0800	26	27	23					16.8	13.3
0800-0900	18	15	15					11.2	8.9
0900-1000	10	4	8				18	6.2	6.4
1000-1100	12	6	7	5	10	11	38	8.2	12.1
1100-1200	11	10	7	2	9	9	45	7.8	13.4
1200-1300	5	11	9	6	8	27	35	7.8	14.4
1300-1400	12	10	0	7	7	25	30	7.2	13.1
1400-1500	8	5	3	3	6	27	27	8.0	11.3
1500-1600	17	26	8	7	6	22	27	12.8	16.1
1600-1700	19	25	9	5	12	18	28	14.0	15.1
1700-1800	21	20	13	9	8	10	9	10.2	12.1
1800-1900	18	14	7	4	2	5	8	9.0	7.6
1900-2000	11	11	2	4	4	5	8	6.4	5.7
2000-2100	4	8	3	0	4	5	8	5.8	3.9
2100-2200	5	8	4	1	4	1	8	4.4	3.7
2200-2300	2	5	2	3	1	0	0	2.6	1.9
2300-2400	0	0	3	2	1	2	0	1.2	1.1
Totals									
0700-1900	177	173	109	55	82	156	256	119.2	144.0
0600-2200	214	220	136	60	89	168	266	149.8	166.1
0600-0000	216	225	141	65	101	170	266	149.6	169.1
0000-0000	222	232	93	66	103	172	267	154.0	172.7
AM Peak	0700	0700	0700	1000	1000	1000	1100		
	26	27	23	6	0	11	46		
PM Peak	1700	1500	1700	1700	1600	1400	1200		
	21	26	13	9	2	7	5		

* - No data.

Weekly Vehicle Counts

Weekly Vehicle

Site: Huntingdon Tier Road **Second Location**
Description: Huntingdon Tier Road (near Clifton Vale Road intersection)
Filter time: 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	23 Oct	24 Oct	25 Oct	26 Oct	27 Oct	28 Oct	29 Oct	1 - 5	1 - 7
0000-0100	0	0	0	0	0	0	1	0.0	0.1
0100-0200	0	0	0	0	0	1	0	0.0	0.1
0200-0300	0	0	0	0	0	0	0	0.0	0.0
0300-0400	0	1	1	0	0	0	0	0.4	0.3
0400-0500	0	0	2	1	1	1	0	0.8	0.7
0500-0600	6	6	8	0	1	0	0	3.2	2.3
0600-0700	17	20	18	0	5	1	1	12.0	8.9
0700-0800	25	27	23	2	6	2	7	16.8	13.3
0800-0900	18	15	15	3	5	3	3	11.2	8.9
0900-1000	10	4	8	1	8	1	13	6.2	6.4
1000-1100	12	5	7	6	10	11	33	8.2	12.1
1100-1200	11	10	7	2	9	9	46	7.8	13.4
1200-1300	5	11	9	6	8	27	35	7.8	14.4
1300-1400	12	10	0	7	7	26	30	7.2	13.1
1400-1500	8	5	3	3	6	27	27	5.0	11.3
1500-1600	17	25	8	7	6	22	27	12.8	16.1
1600-1700	19	25	9	5	12	13	23	14.0	15.1
1700-1800	21	20	13	9	3	10	9	13.2	12.1
1800-1900	18	14	7	4	2	5	3	9.0	7.6
1900-2000	11	11	2	4	4	5	3	6.4	5.7
2000-2100	4	8	3	0	4	5	3	3.8	3.9
2100-2200	5	8	4	1	4	1	3	4.4	3.7
2200-2300	2	5	2	3	1	0	0	2.6	1.9
2300-2400	0	0	3	2	1	2	0	1.2	1.1
Totals									
0700-1900	177	178	119	55	82	156	256	119.2	144.0
0600-2200	214	220	116	60	99	168	266	145.8	166.1
0600-0000	215	225	111	65	101	170	266	149.6	169.1
0000-0000	222	232	54	66	103	172	267	154.0	172.7
AM Peak	0700	0700	0700	1000	1000	1000	1100		
	25	27	23	6	10	11	46		
PM Peak	1700	1500	1700	1700	1600	1400	1200		
	21	25	13	9	12	27	35		

* - No data.

Waste Transfer Station opening hours

Weekly Vehicle Counts

Weekly Vehicle

Site: Huntingdon Tier Road **Second Location**
Description: Huntingdon Tier Road (near Clifton Vale Road intersection)
Filter time: 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	30 Oct	31 Oct	01 Nov	02 Nov	03 Nov	04 Nov	05 Nov	1 - 5	1 - 7
0000-0100	0	0	0	0	1	0	0	0.2	0.1
0100-0200	0	0	0	0	0	1	0	0.0	0.1
0200-0300	0	0	0	0	0	0	0	0.0	0.0
0300-0400	0	0	0	0	0	0	0	0.0	0.0
0400-0500	1	1	0	0	2	1	1	0.8	0.9
0500-0600	2	1	3	3	1	1	0	2.0	1.6
0600-0700	6	5	5	6	7	0	0	5.8	4.1
0700-0800	13	10	13	13	8	4	2	11.4	9.0
0800-0900	7	10	4	8	8	4	7	7.4	6.9
0900-1000	6	3	4	11	5	7	14	5.8	7.1
1000-1100	5	9	4	8	7	8	22	6.6	9.0
1100-1200	6	12	10	4	5	15	18	7.4	10.0
1200-1300	7	9	6	3	4	26	30	5.8	12.1
1300-1400	3	16	4	6	7	41	24	7.2	14.4
1400-1500	8	15	4	9	5	23	37	8.2	14.4
1500-1600	10	19	10	8	9	14	34	11.2	14.9
1600-1700	11	18	17	11	7	14	25	12.8	14.7
1700-1800	10	11	8	10	5	7	9	8.8	8.6
1800-1900	5	9	8	4	6	11	10	6.4	7.6
1900-2000	1	4	8	6	6	4	3	5.0	4.6
2000-2100	2	2	3	4	1	2	1	2.4	2.1
2100-2200	1	5	1	4	1	6	1	2.4	2.7
2200-2300	1	0	0	0	4	1	0	1.0	0.9
2300-2400	0	0	2	2	1	3	0	1.0	1.1
Totals									
0700-1900	91	141	92	95	76	174	232	99.0	128.7
0600-2200	101	157	109	115	91	186	237	114.6	142.3
0600-0000	102	157	111	117	96	190	237	116.6	144.3
0000-0000	105	159	114	120	100	193	238	119.6	147.0
AM Peak	0700	1100	0700	0700	0800	1100	1000		
	13	12	13	13	8	15	22		
PM Peak	1600	1500	1600	1600	1500	1300	1400		
	11	19	17	11	9	41	37		

* - No data.

Waste Transfer Station opening hours

Weekly Vehicle Counts

Weekly Vehicle

Site: Huntingdon Tier Road **Second Location**
Description: Huntingdon Tier Road (near Clifton Vale Road intersection)
Filter time: 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	06 Nov	07 Nov	08 Nov	09 Nov	10 Nov	11 Nov	12 Nov	1 - 5	1 - 7
0000-0100	0	0	*	*	*	*	*	0.0	0.0
0100-0200	0	0	*	*	*	*	*	0.0	0.0
0200-0300	0	0	*	*	*	*	*	0.0	0.0
0300-0400	0	0	*	*	*	*	*	0.0	0.0
0400-0500	2	3	*	*	*	*	*	2.5	2.5
0500-0600	2	2	*	*	*	*	*	2.0	2.0
0600-0700	3	4	*	*	*	*	*	3.5	3.5
0700-0800	10	12	*	*	*	*	*	11.0	11.0
0800-0900	8	10	*	*	*	*	*	9.0	9.0
0900-1000	5	*	*	*	*	*	*	5.0	5.0
1000-1100	6	*	*	*	*	*	*	6.0	6.0
1100-1200	6	*	*	*	*	*	*	6.0	6.0
1200-1300	4	*	*	*	*	*	*	4.0	4.0
1300-1400	6	*	*	*	*	*	*	6.0	6.0
1400-1500	7	*	*	*	*	*	*	7.0	7.0
1500-1600	17	*	*	*	*	*	*	17.0	17.0
1600-1700	9	*	*	*	*	*	*	9.0	9.0
1700-1800	6	*	*	*	*	*	*	6.0	6.0
1800-1900	10	*	*	*	*	*	*	10.0	10.0
1900-2000	8	*	*	*	*	*	*	8.0	8.0
2000-2100	2	*	*	*	*	*	*	2.0	2.0
2100-2200	1	*	*	*	*	*	*	1.0	1.0
2200-2300	0	*	*	*	*	*	*	0.0	0.0
2300-2400	0	*	*	*	*	*	*	0.0	0.0
Totals									
0700-1900	94	*	*	*	*	*	*	96.0	96.0
0600-2200	108	*	*	*	*	*	*	110.5	110.5
0600-0000	108	*	*	*	*	*	*	110.5	110.5
0000-0000	112	31	*	*	*	*	*	115.0	115.0
AM Peak	0700	*	*	*	*	*	*		
	10	*	*	*	*	*	*		
PM Peak	1500	*	*	*	*	*	*		
	17	*	*	*	*	*	*		

* - No data.

Comparisons-

- Total number of vehicles travelling on Huntingdon Tier Road (both locations) from 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017 was **4823**.
- Total number of vehicles travelling on Huntingdon Tier Road (first location - Green Valley Road) from 1.50pm Wednesday 11 October 2017 => 1.00pm Wednesday 25 October 2017 is **2989**.
- Total number of vehicles travelling on Huntingdon Tier Road (second location - Clifton Vale Road) from 1.50pm Wednesday 25 October 2017 => 8:50am Tuesday 7 November 2017 is **1834**.
- Total number of vehicles travelling on Huntingdon Tier Road (first location - Green Valley Road) = **1491 per week** (for comparison - average 213 vehicles per day x 7 days).
- Total number of vehicles travelling on Huntingdon Tier Road (second location – Clifton Vale Road) = **1029 per week** (for comparison - average 147 vehicles per day x 7 days).

Note re Waste Transfer Station

On **Tuesday** 31 October 2017 **68 vehicles** travelled on Huntingdon Tier Road from the Clifton Vale Road intersection between 1pm – 5pm (waste transfer station opening hours). Average vehicle use on the other week days between those hours 35.
Say that 30 vehicles are used to deliver waste.

On **average 116** vehicles travel the road during waste transfer opening hours on **Saturday**.
Say being conservative that 80 vehicles are used to deliver waste.

On **average 205** vehicles travel the road during waster transfer opening hours on **Sunday**.
Say being conservative that 135 vehicles are used to deliver waste.

It would appear that approximately **245** vehicles movements per week are directly linked to the opening hours of the **waste transfer station**.

Vehicles per week-

Eldon Road - 1025
Yarlington Road – 841
Native Corners 1316
Black Brush 1183
Woodsdale (near Tasman H'way) 1823
Woodsdale (near Stonehenge) 1050
Woodsdale (near New Country Marsh) 994
Broadmarsh Road 3164
York Plains Road 560
Stanley Street 770
Huntingdon Tier Road – Green Valley Rd intersection 1491
Huntingdon Tier Road – Clifton Vale Rd intersection 1029 (includes waste transfer station traffic - 245)

Daily Classes by Direction

Day Class Split

Site: Huntingdon Tier Road – **First location**
Description: **Huntingdon Tier Road (near Green Valley Road intersection)**
Filter time: **Week commencing Monday 16 October 2017**
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Monday, October 16, 2017

	1	2	3	4	5	6	7	8	9
10	11	12	Total						
Mon	205	6	17	1	0	0	1	0	0
0	0	0	230						
(%)	89.1	2.6	7.4	0.4	0.0	0.0	0.4	0.0	0.0
0.0	0.0	0.0							
AB	103	3	8	0	0	0	1	0	0
0	0	0	115						
AB%	50.2	50.0	47.1	0.0	0.0	0.0	100.0	0.0	0.0
0.0	0.0	0.0	50.0						
BA	102	3	9	1	0	0	0	0	0
0	0	0	115						
BA%	49.8	50.0	52.9	100.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	50.0						
Tue	185	8	22	4	0	0	1	0	0
0	0	0	220						
(%)	84.1	3.6	10.0	1.8	0.0	0.0	0.5	0.0	0.0
0.0	0.0	0.0							
AB	92	4	10	0	0	0	1	0	0
0	0	0	107						
AB%	49.7	50.0	45.5	0.0	0.0	0.0	100.0	0.0	0.0
0.0	0.0	0.0	48.6						
BA	93	4	12	4	0	0	0	0	0
0	0	0	113						
BA%	50.3	50.0	54.5	100.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	51.4						
Wed	215	7	15	7	1	0	1	0	0
0	0	0	246						
(%)	87.4	2.8	6.1	2.8	0.4	0.0	0.4	0.0	0.0
0.0	0.0	0.0							
AB	107	4	8	4	0	0	0	0	0
0	0	0	123						
AB%	49.8	57.1	53.3	57.1	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	50.0						
BA	108	3	7	3	1	0	1	0	0
0	0	0	123						
BA%	50.2	42.9	46.7	42.9	100.0	0.0	100.0	0.0	0.0
0.0	0.0	0.0	50.0						

	1	2	3	4	5	6	7	8	9	10
11	12	Total								
Thu	184	4	21	3	0	0	0	0	0	0
0	0	212								
(%)	86.8	1.9	9.9	1.4	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0									
AB	94	2	11	2	0	0	0	0	0	0
0	0	109								
AB%	51.1	50.0	52.4	66.7	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	51.4								
BA	90	2	10	1	0	0	0	0	0	0
0	0	103								
BA%	48.9	50.0	47.6	33.3	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	48.6								
Fri	187	3	17	3	0	0	0	1	0	0
0	0	211								
(%)	88.6	1.4	8.1	1.4	0.0	0.0	0.0	0.5	0.0	0.0
0.0	0.0									
AB	94	1	9	1	0	0	0	1	0	0
0	0	106								
AB%	50.3	33.3	52.9	33.3	0.0	0.0	0.0	100.0	0.0	0.0
0.0	0.0	50.2								
BA	93	2	8	2	0	0	0	0	0	0
0	0	105								
BA%	49.7	66.7	47.1	66.7	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	49.8								
Sat	156	7	20	0	0	2	1	0	0	0
0	0	186								
(%)	83.9	3.8	10.8	0.0	0.0	1.1	0.5	0.0	0.0	0.0
0.0	0.0									
AB	75	2	13	0	0	2	1	0	0	0
0	0	93								
AB%	48.1	28.6	65.0	0.0	0.0	100.0	100.0	0.0	0.0	0.0
0.0	0.0	50.0								
BA	81	5	7	0	0	0	0	0	0	0
0	0	93								
BA%	51.9	71.4	35.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	50.0								
Sun	164	11	7	1	0	1	0	0	0	0
0	0	184								
(%)	89.1	6.0	3.8	0.5	0.0	0.5	0.0	0.0	0.0	0.0
0.0	0.0									
AB	84	6	3	0	0	1	0	0	0	0
0	0	94								
AB%	51.2	54.5	42.9	0.0	0.0	100.0	0.0	0.0	0.0	0.0
0.0	0.0	51.1								
BA	80	5	4	1	0	0	0	0	0	0
0	0	90								
BA%	48.8	45.5	57.1	100.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	48.9								

Average daily volume

Entire week

	1	2	3	4	5	6	7	8	9
10	11	12	Total						
	184	6	16	2	0	0	0	0	0
0	0	0	212						
(%)	86.8	2.8	7.5	0.9	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0							
AB	92	3	8	1	0	0	0	0	0
0	0	0	106						
AB%	50.0	50.0	50.0	50.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	50.0						
BA	92	3	8	1	0	0	0	0	0
0	0	0	106						
BA%	50.0	50.0	50.0	50.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	50.0						

Weekdays

	195	4	18	3	0	0	0	0	0
0	0	0	223						
(%)	87.4	1.8	8.1	1.3	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0							
AB	98	2	9	1	0	0	0	0	0
0	0	0	112						
AB%	50.3	50.0	50.0	33.3	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	50.2						
BA	97	2	9	2	0	0	0	0	0
0	0	0	111						
BA%	49.7	50.0	50.0	66.7	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	49.8						

Weekend

	159	9	13	0	0	1	0	0	0
0	0	0	184						
(%)	86.4	4.9	7.1	0.0	0.0	0.5	0.0	0.0	0.0
0.0	0.0	0.0							
AB	79	4	8	0	0	1	0	0	0
0	0	0	93						
AB%	49.7	44.4	61.5	0.0	0.0	100.0	0.0	0.0	0.0
0.0	0.0	0.0	50.5						
BA	80	5	5	0	0	0	0	0	0
0	0	0	91						
BA%	50.3	55.6	38.5	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	49.5						

Daily Classes by Direction

Day Class Split

Site: Huntingdon Tier Road – **Second Location**
Description: **Huntingdon Tier Road (near Clifton Vale intersection)**
Filter time: **Week commencing Monday 30 October 2017**
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Monday, October 30, 2017

	1	2	3	4	5	6	7	8	9
10	11	12	Total						
Mon	92	2	9	0	2	0	0	0	0
0	0	0	105						
(%)	87.6	1.9	8.6	0.0	1.9	0.0	0.0	0.0	0.0
0.0	0.0	0.0							
AB	43	1	6	0	1	0	0	0	0
0	0	0	51						
AB%	46.7	50.0	66.7	0.0	50.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	48.6						
BA	49	1	3	0	1	0	0	0	0
0	0	0	54						
BA%	53.3	50.0	33.3	0.0	50.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	51.4						
Tue	132	12	12	0	2	1	0	0	0
0	0	0	159						
(%)	83.0	7.5	7.5	0.0	1.3	0.6	0.0	0.0	0.0
0.0	0.0	0.0							
AB	65	6	8	0	1	1	0	0	0
0	0	0	81						
AB%	49.2	50.0	66.7	0.0	50.0	100.0	0.0	0.0	0.0
0.0	0.0	0.0	50.9						
BA	67	6	4	0	1	0	0	0	0
0	0	0	78						
BA%	50.8	50.0	33.3	0.0	50.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	49.1						
Wed	99	4	7	1	2	0	1	0	0
0	0	0	114						
(%)	86.8	3.5	6.1	0.9	1.8	0.0	0.9	0.0	0.0
0.0	0.0	0.0							
AB	51	3	3	1	1	0	0	0	0
0	0	0	59						
AB%	51.5	75.0	42.9	100.0	50.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	51.8						
BA	48	1	4	0	1	0	1	0	0
0	0	0	55						
BA%	48.5	25.0	57.1	0.0	50.0	0.0	100.0	0.0	0.0
0.0	0.0	0.0	48.2						

	1	2	3	4	5	6	7	8	9	10
11	12	Total								
Thu	105	4	9	2	0	0	0	0	0	0
0	0	120								
(%)	87.5	3.3	7.5	1.7	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0									
AB	54	2	5	1	0	0	0	0	0	0
0	0	62								
AB%	51.4	50.0	55.6	50.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	51.7								
BA	51	2	4	1	0	0	0	0	0	0
0	0	58								
BA%	48.6	50.0	44.4	50.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	48.3								
Fri	94	1	5	0	0	0	0	0	0	0
0	0	100								
(%)	94.0	1.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0									
AB	47	1	3	0	0	0	0	0	0	0
0	0	51								
AB%	50.0	100.0	60.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	51.0								
BA	47	0	2	0	0	0	0	0	0	0
0	0	49								
BA%	50.0	0.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	49.0								
Sat	155	28	7	2	0	1	0	0	0	0
0	0	193								
(%)	80.3	14.5	3.6	1.0	0.0	0.5	0.0	0.0	0.0	0.0
0.0	0.0									
AB	81	13	4	1	0	1	0	0	0	0
0	0	100								
AB%	52.3	46.4	57.1	50.0	0.0	100.0	0.0	0.0	0.0	0.0
0.0	0.0	51.8								
BA	74	15	3	1	0	0	0	0	0	0
0	0	93								
BA%	47.7	53.6	42.9	50.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	48.2								
Sun	173	35	19	3	2	5	1	0	0	0
0	0	238								
(%)	72.7	14.7	8.0	1.3	0.8	2.1	0.4	0.0	0.0	0.0
0.0	0.0									
AB	86	18	9	1	1	3	1	0	0	0
0	0	119								
AB%	49.7	51.4	47.4	33.3	50.0	60.0	100.0	0.0	0.0	0.0
0.0	0.0	50.0								
BA	87	17	10	2	1	2	0	0	0	0
0	0	119								
BA%	50.3	48.6	52.6	66.7	50.0	40.0	0.0	0.0	0.0	0.0
0.0	0.0	50.0								

Average daily volume

Entire week

	1	2	3	4	5	6	7	8	9
10	11	12	Total						
	121	12	9	0	0	0	0	0	0
0	0	0	146						
(%)	82.9	8.2	6.2	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0							
AB	61	6	5	0	0	0	0	0	0
0	0	0	74						
AB%	50.4	50.0	55.6	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	50.7						
BA	60	6	4	0	0	0	0	0	0
0	0	0	72						
BA%	49.6	50.0	44.4	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	49.3						

Weekdays

	104	4	8	0	0	0	0	0	0
0	0	0	118						
(%)	88.1	3.4	6.8	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0							
AB	52	2	5	0	0	0	0	0	0
0	0	0	60						
AB%	50.0	50.0	62.5	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	50.8						
BA	52	2	3	0	0	0	0	0	0
0	0	0	58						
BA%	50.0	50.0	37.5	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	49.2						

Weekend

	163	31	12	2	0	3	0	0	0
0	0	0	215						
(%)	75.8	14.4	5.6	0.9	0.0	1.4	0.0	0.0	0.0
0.0	0.0	0.0							
AB	83	15	6	1	0	2	0	0	0
0	0	0	109						
AB%	50.9	48.4	50.0	50.0	0.0	66.7	0.0	0.0	0.0
0.0	0.0	0.0	50.7						
BA	80	16	6	1	0	1	0	0	0
0	0	0	106						
BA%	49.1	51.6	50.0	50.0	0.0	33.3	0.0	0.0	0.0
0.0	0.0	0.0	49.3						

Class Speed Matrix

Class Matrix

Site: Huntingdon Tier Road – both locations combined
Description: Huntingdon Tier Road (near Green Valley Road intersection and Clifton Vale Road intersection)
Filter time: 1.50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017
Scheme: Vehicle classification (AustRoads94)
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)

Speed (km/h)	Class									
	SV 1	SVT 2	TB2 3	TB3 4	T4 5	ART3 6	ART4 7	ART5 8	ART6 9	BD 10
10 - 20	13	.	9	1	1
20 - 30	92	9	30	5	1	.	1	.	.	.
30 - 40	212	31	48	11	1	1	2	1	.	.
40 - 50	751	108	79	12	6	8	7	1	.	.
50 - 60	1538	98	109	5	5	7	1	.	.	.
60 - 70	1184	19	77	.	3	3
70 - 80	277	.	10
80 - 90	36	.	1
90 - 100	7
100 - 110	2
110 - 120
120 - 130
130 - 140
140 - 150
150 - 160
Class Totals	4112	265	363	34	17	19	11	2	0	0
	85.3%	5.5%	7.5%	0.7%	0.4%	0.4%	0.2%	0.0%	0.0%	0.0%

Vehicles = 4823
Posted speed limit = 60 km/h, Exceeding = 1619 (33.57%) **PUBLIC COPY**
Maximum = 106.4 km/h, **Minimum = 12.8 km/h**, **Mean = 54.8 km/h**
85% Speed = 65.5 km/h, **95% Speed = 71.6 km/h**, **Median = 55.4 km/h**
20 km/h Pace = 46 - 66, **Number in Pace = 3214 (66.64%)**
Variance = 131.05, **Standard Deviation = 11.45 km/h**

Speed Statistics by Hour

Site: **Huntingdon Tier Road – both locations combined**
Description: **Huntingdon Tier Road (near Green Valley Road intersection and Clifton Vale Road intersection)**
Filter time: **1:50pm Wednesday 11 October 2017 => 8:50am Tuesday 7 November 2017**
Scheme: **Vehicle classification (AustRoads94)**
Filter: **Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (all) Speed (10,160)**

Hour Bins (Partial days)

Time	Bin	Min	Max	Mean	Median	85%	95%	>PSL 60 km/h	
0000	10	0.2%	41.8	63.6	52.0	49.7	60.5	63.4	2
20.0%									
0100	10	0.2%	45.3	65.0	52.9	49.7	60.1	64.8	3
30.0%									
0200	3	0.1%	54.5	72.1	61.2	56.9	72.0	72.0	1
33.3%									
0300	12	0.2%	47.1	74.8	62.5	64.4	68.8	71.6	8
66.7%									
0400	19	0.4%	29.8	72.3	56.3	55.1	62.6	68.4	8
42.1%									
0500	73	1.5%	29.1	72.7	54.9	57.6	68.0	70.6	32
43.8%									
0600	200	4.1%	20.0	81.5	58.0	59.8	70.2	75.2	99
49.5%									
0700	356	7.4%	16.9	82.5	56.2	58.3	67.7	73.1	149
41.9%									
0800	256	5.3%	13.8	95.1	55.8	56.9	66.2	74.5	99
38.7%									
0900	213	4.4%	18.6	91.9	56.6	57.2	67.7	74.2	83
39.0%									
1000	276	5.7%	12.8	85.7	54.3	54.0	65.2	71.3	89
32.2%									
1100	309	6.4%	19.4	87.0	54.2	54.0	64.1	70.9	86
27.8%									
1200	343	7.1%	14.2	84.3	53.3	53.3	64.4	69.5	95
27.7%									
1300	349	7.2%	18.3	90.9	53.2	52.6	64.1	71.3	88
25.2%									
1400	336	7.0%	16.0	87.3	52.1	52.2	62.6	68.8	80
23.8%									
1500	467	9.7%	16.6	83.5	53.3	55.8	63.4	69.8	147
31.5%									
1600	446	9.2%	16.9	81.3	53.9	54.4	63.7	68.8	124
27.8%									
1700	361	7.5%	13.8	104.5	56.8	56.9	67.0	71.3	146
40.4%									
1800	299	6.2%	15.8	96.1	56.7	57.2	67.3	74.9	119
39.8%									
1900	179	3.7%	29.6	106.4	56.5	57.2	65.9	72.4	70
39.1%									
2000	124	2.6%	25.1	75.7	53.2	53.6	63.0	68.8	34
27.4%									
2100	102	2.1%	26.1	81.0	54.2	54.0	63.7	70.2	32
31.4%									
2200	51	1.1%	24.6	68.7	53.7	55.4	64.1	66.2	18
35.3%									
2300	29	0.6%	22.1	98.3	56.1	55.1	64.8	68.8	7
24.1%									
----	4823	100.0%	12.8	106.4	54.8	55.4	65.5	71.6	1619
33.6%									

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference – Page 18

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference – Page 19

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Safety

Strategic Plan Reference – Page 31

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

13.4 Business

Strategic Plan Reference – Page 20

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

13.5 Industry

Strategic Plan Reference – Page 21

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

13.6 Integration

Strategic Plan Reference – Page 21

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference – Page 22

- | | |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets. |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners. |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

14.1.1 HERITAGE PROJECT PROGRAM REPORT

Nil due to officer being on leave.

14.2 Natural

Strategic Plan Reference – Page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

14.2.1 LANDCARE UNIT – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 15 NOVEMBER 2017

ISSUE

Southern Midlands Landcare Unit Monthly Report.

DETAIL

- The Dulverton Foreshore toilet block upgrade is close to being complete. Unfortunately there has been a few unplanned delays that could not have been foreseen. This has resulted in the final works being slower than anticipated. (lost freight, suppliers having to reorder or reproduce products etc). All products are on hand now. The concreting of the outside path will virtually be the last task. All being well, all should be completed by Friday 24th November 2017.
- In response to an enquiry on an erosion issue by a landowner, Maria Weeding organised a soils expert to visit the property to make recommendations in relation to some highly dispersive soils. Significant gully and tunnel erosion were key matters for consideration. Recommendations were made and the landholder is now planning to address the issues to improve this fragile area of the property.
- Helen Geard has been busy with finalising signage and working on matters relating to the Kempton Streetscape recreation fence proposal. She has also been busy analysing and producing traffic flow reports relating to the data from Council's road traffic counter. The last report on the road to the tip at Dysart revealed a very strong correlation of traffic volume to coincide with the tip opening hours.
- The Interlaken Stock Reserve block has been advertised for auction. There has been steady enquiries. Michael Warren from Landmark Harcourts Real Estate is confident that there will be a few parties attending the auction intending to bid. The auction date set is Friday 17th November 2017 at 11.00 am, to be held at the Council Chambers, Oatlands.
- The new Weeds Officer Sandy Leighton has been finding historical weed records and the locations have been mapped. Paterson's Curse letters have been sent out to landowners that have, or that are neighbours with that weed. At this stage this weed seems to be more prevalent in the southern area of the municipality. The Spanish Heath in the Woodsdale and Levendale area has been investigated on site. Sandy has also been in discussion with a number of key landholders in relation to cotton, saffron and nodding thistle. Plans are to visit sites with known Chilean Needle Grass and African Love Grass.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

14.2.1 SOUTHERN MIDLANDS WEEDS MANAGEMENT STRATEGY - 2017

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 15 NOVEMBER 2017

Attachment:

Southern Midlands Weed Management Strategy – 2017

ISSUE

Council to consider endorsing the Southern Midlands Weeds Management Strategy 2017.

DETAIL

Council initially considered the Southern Midlands Weeds Management Strategy 2017 Draft (SMWMS 2017) in February 2017. Consent was given to go out for public consultation on the document. This consultation occurred over the March / April period. Council then held a workshop in June 2017, to look at options for the future level of involvement of Council in relation to weed matters. The budget was finalised in July. This allowed for a dedicated Weeds Officer to be employed part time, which occurred in September 2017.

The SMWMS 2017 has now been updated to reflect the following:

- the community weed concerns that came out of the public consultation phase; and
- the direction that Council had agreed upon in terms of the level of involvement on weed matters within the Municipality; and
- the priorities updated, taking into account those as determined by Council, Council's Works and Services Department, Council's NRM Unit and Declared Weeds for Southern Midlands under the *Weeds Management Act 1999*, and community feedback received.

It is requested that Council consider and endorse the updated Southern Midlands Weeds Management Strategy 2017 in light of the above matters having been reflected in the document.

Human Resources & Financial Implications - Nil.

Community Consultation & Public Relations Implications - This has been completed.

Priority - Implementation Time Frame - Whilst there is no urgency, it would be preferential to have the Strategy endorsed as soon as practical, given that Council now has a dedicated Weeds Officer working in the Municipality.

RECOMMENDATION

THAT Council receive and endorse the updated Southern Midlands Weeds Management Strategy – October 2017.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

ATTACHMENT
Agenda Item 14.2.1

Southern Midlands

Weed Management Strategy



October 2017

Southern Midlands Weed Management Strategy

October 2017

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Southern Midlands Weed Management Strategy

First edition prepared by Melanie Kelly – November 1999

Revised and updated since that time with the current version endorsed by the Southern Midlands Council
in xxxxx 2017 (decision number xxxxxx)

Published by the Southern Midlands Landcare Office, Oatlands, Tasmania

Introduction

There are a wide range of definitions for weeds and for clarity the *Australian Weeds Strategy 2017 to 2027: consultation draft (October 2016)* definition has been adopted for this Strategy:

“A weed is considered to be a plant that requires some form of action to reduce its negative effects on the economy, the environment, human health or amenity”.

In the Australian Weeds Strategy it noted that “of the approximately 3,207 species of introduced plants that have naturalised in Australia, about 500 taxa (species and genera) have been declared noxious or are under some form of legislative control in Australia. Most of the significant weeds in Australia have been introduced”.

A large number of weeds in Tasmania were introduced as ornamental garden plants that ‘escaped’ into the landscape. The Weeds Australia website (www.weeds.org.au) lists 123 plants that are ‘significant weeds known to occur, or with the potential to occur in the Southern Region’.

In the Southern Midlands the impact of weeds such as Gorse (*Ulex europaeus*), Horehound (*Marrubium vulgare*), and Californian Thistle (*Cirsium arvense*) on agricultural systems, and the subsequent cost of control and loss of production is significant.

Strategic weed management actions are required to protect valuable remnant ecosystems. Along the riparian zone (the transitional area between land and water) invasive weeds such as Crack Willow (*Salix fragilis*), Gorse and Blackberries readily establish if the ground has been disturbed and the nutrient levels are high. Weeds found along watercourses can readily spread from one property to the other. This has occurred along many waterways within the Southern Midlands.

Many of the most valuable and vulnerable areas of remnant vegetation, in particular native grasslands, occur along the roadsides and railway verges in the Southern Midlands. They are vulnerable to weed infestation from surrounding properties, passing traffic and roadside maintenance operations. Weeds such as Canary and Montpellier Broom (*Genista monspessulana* and *Cytisus scoparius*) and Blackberries (*Rubus spp*) are often found along roadsides in the Southern Midlands.

The Southern Midlands Weed Management Strategy (SMWMS) aims to tackle the many weed management issues facing all landholders within the Southern Midlands Municipality. The primary focus of the Strategy is on Education / Awareness and Training, Prevention and Early Intervention, and Integrated Weed Management. The priorities for coordinated on-ground action are along roads, rivers, railways and in areas of high conservation remnant vegetation as these are both significant areas of spread, and will generate the most community benefit.

The overall aim of the SMWMS is to ensure a coordinated, and cost-effective approach to weed management that involves all the community in partnership with Council.

Background

The increase in the spread of invasive weeds has been an issue of concern for the Southern Midlands Council since its inception in 1993. In particular, Council was concerned about the impact weeds were having on its road systems and other public spaces. The invasion of weeds such as Gorse and Broom along roadsides was becoming a dangerous and costly problem. Large bushes on the roadside verge were inhibiting sight lines making driving conditions dangerous. They also created difficulty for road maintenance due to their close proximity.

In 1994 the Southern Midlands Council initiated a roadside spraying program aimed at controlling invasive weeds, particularly Gorse and Broom. This program has been continued since that time and has been very successful in reducing the impact of the weeds. It is unlikely that gorse and broom will be eradicated and Council are therefore committed to long term control works along all roadsides. As the works have been effective, the budget can now include the control of other weeds on Council roads such as blackberry and Spanish Heath.

The Council continues to work in partnership with landholders, government and non-government organisations to achieve positive outcomes. The Council has previously worked in conjunction with the Australian Government and NRM South to deliver a range of weed control and landholder awareness raising projects.

Council's budget, new weed threats and alternative funding when available, combined with the level of landholder commitment determines the extent of activity from year to year.

2.1 Principles to underpin weed management in Australia

The *Australian Weeds Strategy* identified seven principles that should underpin weed management in Australia and guide planning, investment and actions.

- A. Effective weed management is a responsibility shared between landholders, community, industry and government.
- B. Evidence-based decision-making should underpin the approach to weeds.
- C. Risk-based prevention and early intervention is generally the most cost-effective approach for managing weeds.
- D. Prioritisation of weed management must be informed by a risk based approach, considering feasibility, likelihood of success, impact and national significance.
- E. Coordination amongst landholders, community, industry and government is necessary to manage weeds at a landscape scale.
- F. Sustaining capability and capacity across landholders, community, industry and government is fundamental to effective weed management.
- G. Individuals, organisations and industry groups that create risks that may result in a weed entering, emerging, establishing or spreading in Australia have a role in minimising the impacts and contributing to the costs of management.

Vision

The *Southern Midlands Weed Management Strategy (SMWMS)* will ensure a coordinated, and cost-effective approach to weed management within the Southern Midlands Municipality, involving the community in partnership with Council.

Goals

The initial goals and objectives for the SMWMS evolved from components of the State Government's *WeedPlan*, and the *Tasmanian Weed Management Strategy* (1997). The overall goals have changed very little since the SMWMS was written and still remain relevant. A number of objectives were changed in response to the *Weed Management Act 1999* and the development of the *Southern Tasmanian Weed Strategy 2011-2016*. Objectives have also been adjusted to reflect local requirements and priorities within the Southern Midlands Municipality.

Framework - Goal A.

To increase the efficiency and cost-effectiveness of weed management through the **cooperation** and **coordination** of the activities, and the **resources** of land and water managers and users, policy makers and other stakeholders within the Southern Midlands Municipality.

Implementation - Goal B.

In the Southern Midlands:-

- ◆ raise the awareness and acceptance of the **roles and responsibilities** in weed management by all stakeholders in the Southern Midlands.
- ◆ prevent the introduction and spread of **new weeds** within the Southern Midlands.
- ◆ work in partnership with landholders to implement appropriate **weed management programs** within the Southern Midlands.

Evaluation, Monitoring and Review - Goal C.

To develop and implement appropriate systems and mechanisms to **monitor, evaluate** and **review** weed management activities within the Southern Midlands Municipality.

Framework

Goal A

To increase the efficiency and cost-effectiveness of weed management through the **cooperation** and **coordination** of the activities, and the **resources** of land and water managers and users, policy makers and other stakeholders within the Southern Midlands Municipality.

Goal A will be achieved by addressing the following three key areas:

- Coordination and Cooperation;
- Policy and Legislation; and
- Resources.

5.1 Coordination and Cooperation

Aim:

To provide a framework to ensure a *cooperative, coordinated and cost-effective* approach to the implementation of the *Southern Midlands Weed Management Strategy (SMWMS)*.

Objective 1:

To ensure a *cooperative* approach to the SMWMS by understanding the roles and responsibilities of individuals and organisations, and creating and maintaining effective communication channels.

Strategic Actions to achieve Objective 1:

CONTEXT

The SMWMS needs to involve a wide variety of individuals and organisations both within and beyond the Municipality. It is necessary to not only determine the stakeholders in weed management in the Southern Midlands, but also their roles and responsibilities during the long term implementation of the SMWMS.

The following are examples of the many organisations and their roles and responsibilities in assisting Southern Midlands with weed management:

- ◆ Council financial and / or in-kind support of the SMWMS;
- ◆ Landholder participation in on-ground weed management programs;
- ◆ State and Federal Government research and technical support for control programs;
- ◆ Commercial transport company participation in minimising weed spread to unaffected areas;
- ◆ Southern Tasmanian Council Authority - facilitation of weed management across the Southern Region;
- ◆ NRM South – facilitation and funding when available for the Southern NRM Region;

- ◆ State Government has the responsibility to manage a number of key roads in the Municipality;
- ◆ School participation in educating young people about the impacts of weeds, and what they can do; and
- ◆ Landcare group participation in undertaking weed management activities.

To ensure that the SMWMS continues to be relevant and encourages participation, by the many different stakeholders, it remains important to maintain a number of effective communication channels.

These communication channels allow different elements of the community to have an opportunity for involvement, and therefore ensure a *cooperative* approach to the continued implementation of the SMWMS.

Action No.	Action	Whom	By When
5.1.1	Continue to employ an officer (currently the Natural Resource Management Facilitator / authorised Weed Inspector), with weed strategy coordination and implementation responsibilities, including overseeing the involvement of relevant stakeholders. (Referred to as the SMC Weed Strategy Coordinator).	Southern Midlands Council (SMC)	Ongoing
5.1.2	Maintain contact information for relevant stakeholders.	SMC Weed Strategy Coordinator	Ongoing
5.1.3	Use the Council rates newsletter, website and other relevant publications to inform landholders about ongoing actions, strategy progress and inviting feedback / participation.	SMC Weed Strategy Coordinator	On an as needs basis
5.1.4	Maintain ongoing liaison with relevant agencies and individuals with an interest / involvement in the SMWMS and / or general weed management issues.	SMC Weed Strategy Coordinator	Ongoing
5.1.5	Work in conjunction with landholders, government representatives and non-government organisations to ensure cooperative approaches to weed management activities.	SMC Weed Strategy Coordinator	Ongoing

Objective 2:

Utilise weed infestation location information and record weed management activities.

Strategic Actions to achieve Objective 2:

CONTEXT

The Department of Primary Industries, Parks, Water and Environment (DPIPWE) Natural Values Atlas www.naturalvaluesatlas.tas.gov.au, NRM South and the Southern Southern Tasmanian Councils Authority working in partnership have recorded the location of many significant weed infestations. It is important that the Southern Midlands Council continue to work with these stakeholders to capture new or emerging weed infestations.

Monitoring what is happening on a Regional, Statewide and National level will ensure that any actions implemented complement and contribute to existing systems, rather than duplicating any already in place.

Action No.	Action	Whom	By When
5.1.6	Continue to record weed infestations and management activities in the Southern Midlands. Notify DPIPWE of any new weed management issues.	SMC Weed Strategy Coordinator	Ongoing
5.1.7	Liaise with the Council Works and Technical Service Officers in regard to on-ground roadside management projects and the capture of weed management data.	SMC Weed Strategy Coordinator / Council Works Dept. Officers	Ongoing

5.2 Policy and Legislation

Aim:

To ensure that the *Southern Midlands Weed Management Strategy* (SMWMS) is coordinated with, and integrated into, relevant national, state, regional and local legislation, policy, strategic plans and programs.

Objective 1:

Ensure that the SMWMS remains consistent with and complimentary to the *Weed Management Act 1999* and other national, state and local policy and strategies relevant to weed management issues.

Strategic Actions to achieve Objective 1:

CONTEXT

A large number of *state* and *national* policies, strategies, plans and programs related to natural resource management are both directly and indirectly relevant to any regional strategy addressing weed management issues. Any actions resulting from the SMWMS will endeavour to be consistent with and complimentary to policies and strategies at the state and national levels.

It will therefore be important to monitor policies, strategies, programs and actions that may arise to ensure that the SMWMS remains relevant. The SMWMS will also play a role in raising awareness about local government related initiatives; state and national weed management policy and legislation.

Action No.	Action	Whom	By When
5.2.1	Maintain communication with representatives from appropriate organisations responsible for the ongoing implementation of relevant weed management legislation, policy and strategies.	SMC Weed Strategy Coordinator	Ongoing
5.2.2	Provide input into appropriate forums relevant to weed management issues.	SMC Weed Strategy Coordinator	As arises
5.2.3	Initiate - when appropriate – and support cooperative ventures within and between other organisations and individuals involved in weed management activities around Tasmania, and throughout Australia.	SMC Weed Strategy Coordinator	On-going
5.2.4	Review, when required, actions arising from the SMWMS to ensure that it remains consistent and complimentary to any new and revised relevant state and national legislation, policy, strategies and programs/plans.	SMC Weed Strategy Coordinator	On-going

Objective 2:

Ensure that the SMWMS remains consistent and complimentary to Council's policies and programs, including the *Southern Midlands Council Strategic Plan 2014-2023*, and where relevant other community plans, programs and activities relating to weed management issues.

Strategic Actions to achieve Objective 2:

CONTEXT

To ensure that the SMWMS continues to reflect the current needs of the community and maintains continuity and relevance it should be reviewed on a regular basis.

Numerous different natural resource management / weed related activities continue to be undertaken within the Southern Midlands Municipality by a variety of organisations. Some of these activities are a part of statewide and national programs, and reflect various broader policies and strategies. Other activities are the day-to-day activities of landholders and community

members, and may not be officially linked in with other programs and strategies, yet play an important role in both their process and outcomes.

Any strategic actions arising from the SMWMS must compliment and be coordinated with local and regional programs and activities whenever possible and appropriate.

Action No.	Action	Whom	By When
5.2.5	Create regular feedback procedures to the Southern Midlands Council.	SMC Weed Strategy Coordinator	Ongoing
5.2.6	Ensure weed management priorities compliment regional, state and national strategies where appropriate.	SMC Weed Strategy Coordinator	Ongoing
5.2.7	Identify weed management programs and investigate opportunities to participate.	SMC Weed Strategy Coordinator	Ongoing

5.3 Resources to implement the SMWMS

Aim:

To ensure the successful implementation of the SMWMS through the availability of adequate resources at all levels.

Objective:

To source and maximise *financial and in-kind resources* to implement the SMWMS.

Strategic Actions to achieve Objective:

CONTEXT

Determining Resources Required

A fundamental component of the SMWMS is to ensure that adequate resources are available to *coordinate* and *implement* strategic actions outlined within the SMWMS. Resources may be provided through a range of providers including grant programs, Council and /or individuals.

The costs of specific strategic actions need to be determined to ensure successful sourcing of appropriate financial and in-kind resources. This will be an ongoing process and will require the collection and evaluation of records.

Action No.	Action	Whom	By When
5.3.1	Annually determine strategic weed management priorities.	SMC Weed Strategy Coordinator	Ongoing
5.3.2	Identify and apply for funding when opportunities arise.	SMC Weed Strategy Coordinator	Ongoing
5.3.3	Maintain a list of the resources available for weed management eg. accredited spraying contractors.	SMC Weed Strategy Coordinator	Ongoing

Implementation

Goal B

In the Southern Midlands:-

- ◆ raise the awareness and acceptance of the **roles and responsibilities** in weed management by all stakeholders in the Southern Midlands.
- ◆ prevent the introduction and spread of **new weeds** within the Southern Midlands.
- ◆ work in partnership with landholders to implement appropriate **weed management programs** within the Southern Midlands.

Goal B will be achieved by addressing the following three key areas:

- Education / Awareness / Training;
- Prevention and Early Intervention; and
- Integrated Weed Management.

6.1 Education / Awareness / Training

Aim:

- To supply appropriate weed management information and increase awareness of weed issues in the wider community; and
- To highlight the roles and responsibilities within the wider community in weed management.

Objective:

To promote weed managements issues within the Southern Midlands.

Strategic Actions to achieve Objective:

CONTEXT

The Southern Midlands Council has a long history of working with landholders on weed management issues. The Council has a role in ensuring that landholders are provided with appropriate weed management information. In the past the Council has distributed information, identified weeds or linked landholders to specialised advice.

The Council also actively promotes any opportunities available for landholders to participate and support actions that address weed management problems. Council also recognises that it has a responsibility to train relevant employees involved in maintenance activities about weed hygiene and techniques to reduce the spread of weeds.

Action No.	Action	Whom	By When
6.1.1	Continue to provide weed management information and training opportunities for the wider community within the Southern Midlands Municipality.	SMC Weed Strategy Coordinator	Ongoing
6.1.2	Promote projects that support landholders to undertake weed management activities on their properties.	SMC Weed Strategy Coordinator	Ongoing
6.1.3	Organise field days to sites demonstrating different weed management techniques and results.	SMC Weed Strategy Coordinator	Ongoing

6.2 Prevention and Early Intervention

Aim:

To prevent new weed incursions from becoming established within the Southern Midlands;

Objective:

To assist and support regional, State and National actions *preventing* new weeds from becoming established within the Southern Midlands.

Strategic Actions to achieve Objective:

CONTEXT

Preventing new weeds from entering Tasmania and / or becoming established needs to be tackled on a regional scale. Although National and State quarantine provisions play an important role, a surveillance program and an associated education strategy at the local level is also relevant.

The *Weed Management Act 1999*, identified a number of weeds as potential threats, to Tasmania. The associated Weed Management Plans specify notification procedures to follow if a new weed infestation is located.

Preventing the spread of known weeds to new “clean” areas is a vital component of this Strategy. Often the spread of weeds occurs as a result of other activities, such as the everyday movement of machinery, goods, stock and people from an infected area to an unaffected one, particularly along roadsides, rivers, and railways. Putting in place actions to prevent the unnecessary spread of weeds will reduce future damage and costs.

Action No.	Action	Whom	By When
6.2.1	Encourage and support the community in recording observations of unusual plants, and then reporting them to Council.	SMC Weed Strategy Coordinator	Ongoing

6.2.2	Work with the Council Works Supervisor to ensure that roadside maintenance activities minimise the risk of weed spread into new areas.	SMC Weed Strategy Coordinator	Ongoing
6.2.3	Notify the Regional Weed Management Officer of any unidentified weed occurrences. The Weed Officer will then check the identity of the plant and, if appropriate, a weed incursion response will be initiated.	SMC Weed Strategy Coordinator	Ongoing
6.2.4	Promote the involvement of all key stakeholders in the Weed Alert Network.	SMC Weed Strategy Coordinator	Ongoing
6.2.5	Promote effective weed hygiene measures that prevent weed spread throughout the Southern Midlands.	SMC Weed Strategy Coordinator	Ongoing

6.3 Integrated Weed Management

Aim:

- To ensure weed management activities are not addressed in isolation of other relevant land management and community issues;
- To achieve the most economically, socially and environmentally effective weed management through the *integration* of a variety of land management practices and control methods.

Objective:

To continue to support the wider community in the use of integrated weed management techniques, which reflect and complement sustainable land management practices.

Strategic Actions to achieve Objective:

BACKGROUND

Addressing weed issues in isolation is likely to only ever be a very short-term solution to the problem. Weed management actions need to be integrated into other sustainable land and water management activities being undertaken within the Southern Midlands.

Action No.	Action	Whom	By When
6.3.1	Investigate and monitor relevant land management programs and projects being undertaken in the Southern Midlands.	SMC Weed Strategy Coordinator	Ongoing
6.3.2	Provide input into regional natural resource management developments in relation to weed management.	SMC Weed Strategy Coordinator	Ongoing
6.3.3	Continue to monitor the distribution of weeds on roadsides and railway reserves within the Municipality.	SMC Weed Strategy Coordinator / Council Works Dept. Officers	Ongoing

Objective 2:

To continue to implement on-ground weed management activities, reflecting identified priorities and utilising a combination of *control methods*.

Strategic Actions to achieve Objective 2:

BACKGROUND

Some direct weed control methods may include herbicide application, cultivation, and / or biological control. The selection of the most appropriate method or combination of methods is an essential component of managing weeds strategically. Many factors must be taken into consideration including the;

- Type of weed;
- Location and size of infestation;
- Available resources (financial, labour, equipment etc); and
- Available follow-up.

Action No.	Action	Whom	By When
6.3.4	As appropriate work with organisations/ authorities and landholders on the development of future biological control agents.	SMC Weed Strategy Coordinator	Ongoing
6.3.5	Continue investigation of alternative non-chemical methods of weed control.	SMC Weed Strategy Coordinator	Ongoing
6.3.6	Seek opportunities for landholders to participate in research trials of alternative and integrated methods of weed control and management.	SMC Weed Strategy Coordinator in conjunction with interested landholders and relevant research and government organisations.	As the opportunities arise.
6.3.7	If funding becomes available, undertake further weed mapping in areas identified as missing necessary data.	SMC Weed Strategy Coordinator	Ongoing

Evaluation, Monitoring and Review

Goal C

To develop and implement appropriate systems and mechanisms to **monitor, evaluate** and **review** weed management activities within the Southern Midlands Municipality.

Goal C will be achieved by undertaking the strategic actions outlined below.

Aim:

To monitor and evaluate the progress and outcomes of the SMWMS to ensure that the stated objectives are being achieved.

Objective:

To monitor and evaluate procedures and to record activities undertaken in the process of implementing the SMWMS.

Strategic Actions to achieve Objective:

BACKGROUND

Monitoring and evaluation is an essential component of weed management activities. Although there is often the temptation just to get on with the job, unless records of actions are kept it is difficult to determine what has actually been done. This can also make it difficult to determine whether the outcomes of any actions achieve the initial objectives.

The information obtained during the monitoring process can be used to evaluate the progress and outcomes of the SMWMS as it is implemented, which may be useful in making important adjustments to future operations.

Action No.	Action	Whom	By When
7.1	Continue to monitor and evaluate the progress of works undertaken as a result of the SMWMS.	SMC Weed Strategy Coordinator	Ongoing
7.2	Undertake an annual review the weed management priorities in the Southern Midlands.	SMC Weed Strategy Coordinator	Annually

Future Directions:

It is vital that the Southern Midlands Weed Management Strategy remains current, relevant and useful to the variety of individuals and organisations responsible and interested in sustainable land management within the Southern Midlands Municipality.

To ensure this it will be necessary to:

- ◆ remain vigilant about the on-going review process;
- ◆ promote weed management activities throughout the wider community;
- ◆ provide opportunities for feedback to ensure that the Council is aware of concerns and suggestions from the wider community;
- ◆ continually investigate and utilise opportunities for the integration of weed management activities into all areas of sustainable land and water management;

These crucial elements of the Strategy will be necessary to ensure an evolving Strategy, which continues to provide direction and focus for integrated weed management activities within the Southern Midlands Municipality into the future.

Web resources

www.thelaw.tas.gov.au - online copy of the *Weed Management Act 1999*

www.dpipwe.tas.gov.au - refer to the weeds pests and diseases section for comprehensive information on Tasmanian weeds and weed hygiene issues

www.stca.tas.gov.au - Southern Tasmanian Councils Authority - weed strategy

www.nrmsouth.org.au - NRM South Natural Resource Management Strategy

www.naturalvaluesatlas.tas.gov.au - Natural Values Atlas

www.weeds.org.au - Weeds Australia website

Appendices

APPENDIX 1:

Criteria for Determining Weed Management Priorities in the Southern Midlands

A combination of the following factors are to be considered when determining on-ground weed management activities in the Southern Midlands Municipality.

- Status of weed in accordance with Weeds of National Significance, Weed Management Act 1999 and State Government Weed Management Plans developed in accordance with the Act;
- Southern Tasmanian Weed Strategy;
- NRM South Natural Resource Management Strategy;
- Controlling small and / or isolated outlying infestations;
- Infestations that are likely to spread rapidly (and infest new areas);
- Size of the infestation (it is often better to control smaller, more manageable infestations than to tackle larger ones);
- Council roadside reserve weed control program.
- Infestations threatening significant areas of high conservation value remnant vegetation;
- Infestations in and around urban/rural residential areas that pose a threat to surrounding remnant vegetation and agricultural land; and

Other factors to be taken into account include:

- Local knowledge of the site (including information regarding usage and values of the site);
- Past history of the site (including previous control attempts);
- Available resources;
- Level of landholder support and commitment; and
- Common Sense!

APPENDIX 2:

Priorities for the Southern Midlands Council – Weed Management

The following is a list of priority weed control works and management actions to be undertaken in 2017 and 2018.

- Employ a contractor to undertake gorse, blackberry, Paterson's curse, Spanish Heath and broom weed control work on all Council roads in the municipality and Council land as appropriate within the constraints of the Council annual budget allocated to weed control.
- Undertake weed control works in the area surrounding Lake Dulverton and in the Dulverton Walkway Corridor. Control Cumbungi infestations when they occur in Lake Dulverton.
- Work with the State Government to encourage strategic management of weeds along the Tunnack Road, Midland Highway and Mud Walls Road.
- In partnership with the State Government examine the issue of reserved roads (in the areas surrounding Oatlands and other townships) and their impact on weed and fire management.
- Undertake weed control work at the Chauncy Vale Wildlife Sanctuary in consultation with the Management Committee and other relevant parties.
- Liaise with Parks and Wildlife to undertake weed control works at the 'old Tunnack tip site' and the Tunbridge Lagoon Nature Reserve.
- Work with the Levendale Community to increase awareness of Spanish Heath and its potential impact in the community.
- The Landcare Office continue to provide information and advice to assist landholders identify and manage weeds, (working with DPIPWE officers, when appropriate).
- Landcare Office to continue to work with DPIPWE in relation to all declared weeds in Southern Midlands (see next page for further options).
- Monitor the spread of Boneseed in surrounding municipalities. Control any new infestations as a matter of urgency. Annually check and remove any Boneseed plants at Dysart.
- Work with DPIPWE officers to control and raise awareness of Nassella species, mainly comprising Serrated tussock (one known infestation at Spring Hill), Chilean needle grass (one known infestation at Tea Tree) and Texan needle grass.
- Council increase the number of specific Paterson's Curse awareness raising activities eg individual ratepayer letters. Work with DPIPWE and invest the resources to issue requirement notices to landholders to **contain** Paterson's curse within property boundaries (in accordance with Zone B requirements). Follow up non-compliance issues.
- Council increase the number of specific thistle awareness raising activities eg individual ratepayer letters. Work with DPIPWE and invest the resources to issue requirement notices to landholders to contain or eradicate (depending on zoning). Follow up non-compliance issues.

APPENDIX 3

Weed Management Act 1999

Weed Management Plans have been developed by DPIPWE for declared weeds in Tasmania.

The plan for each weed is separated into two zones. Each Municipality is categorised into one of two zones, being Eradication for Zone A municipalities, whereby eradication is the principle management objective, OR Containment for Zone B municipalities, whereby containment is the principle management objective.

In relation to the **Southern Midlands**, the following have been listed as Zone A or B weeds.

Zone A (eradication - principle objective)

Botanical Name	Common Name	Type of Weed	Distribution
<i>Amsinckia species</i>	Amsinckia species	Agricultural weed	Isolated
Amsinckia infestations have been found near Kempton. On-going control is being undertaken by landholders. Eradication remains an appropriate aim.			
<i>Cardaria draba</i>	White weed	Agricultural weed	Isolated
Since the declaration of White weed as a Zone A weed the distribution has moved from isolated to extensive – particularly in the Mangalore and Bagdad areas.			
<i>Carduus nutans</i>	Nodding thistle	Agricultural weed	Isolated
There are isolated Nodding thistle infestations near Oatlands. Eradication is still a realistic aim.			
<i>Carthamus lanatus L.</i>	Saffron thistle	Agricultural weed	Isolated
There are isolated Saffron thistle infestations near Woodbury. Eradication is still a realistic aim.			
<i>Chrysanthemoides monilifera</i>	Boneseed	Environmental weed	Dysart
Only one known infestation in the Southern Midlands, however it is in the Brighton Municipality – awareness raising activities would be worthwhile. Eradication must remain the aim.			
<i>Cortaderia species</i>	Pampas grass	Agricultural weed	Isolated
Pampas grass – eradication is still a realistic aim.			
<i>Elodea candensis</i>	Canadian pondweed	Aquatic weed	No record
No record – monitor Lake Dulverton.			
<i>Nassella species</i>	Serrated tussock, Chilean needle grass and Texan needle grass	Agricultural/Environmental weed	S.T.- Spring Hill, C.N.G.- Tea Tree
DPIPWE officers are doing extensive work to raise awareness of these species. Eradication is realistic and must be pursued.			
<i>Onopordum species</i>	Cotton thistles	Agricultural weed	Isolated
Cotton thistle is on the move in the Northern Midlands – will be important to raise awareness and treat any outbreaks with eradication as the overall aim.			
<i>Senecio jacobaea</i>	Ragwort	Agricultural weed	Isolated
There was a recent Ragwort infestation near Melton Mowbray on the Midlands Highway. The infestation was fully controlled and eradication must remain the aim.			

Zone B (containment – principle objective)

Botanical Name	Common Name	Type of Weed	Distribution
<i>Cirsium arvense</i>	Californian thistle	Agricultural weed	Localised
<i>Cytisus scoparius</i>	English broom	Environmental weed	Localised
<i>Rubus fruticosus</i>	Blackberry	Agricultural/Environmental weed	Localised
<i>Echium plantagineum</i>	Paterson's curse	Agricultural weed	Widespread
<i>Ercia lusitanica</i>	Spanish heath	Environmental weed	Localised
<i>Carduus pycnocephalus</i>	Slender thistle	Agricultural weed	Widespread
<i>Carduus tenuiflorus</i>	Slender thistle	Agricultural weed	Widespread
<i>Foeniculum vulgare</i>	Fennel	Environmental weed	Widespread
<i>Genista monspessulana</i>	Montpellier broom	Environmental weed	Widespread
<i>Lycium ferocissimum</i>	African boxthorn	Agricultural/Environmental weed	Widespread
<i>Marrubium vulgare</i>	Horehound	Agricultural weed	Widespread
Salix species except <i>S. babylonica</i> , <i>S. x. calodendron</i> , <i>S. x. reichardtii</i>	Willow	Environmental weed	Widespread
<i>Ulex europaeus</i>	Gorse	Agricultural/Environmental weed	Widespread

14.3 Cultural

Strategic Plan Reference – Page 24

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Other than Planning Authority Agenda Items)

Strategic Plan Reference – Page 25

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Climate Change

Strategic Plan Reference – Page 25

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

15.1 Community Health and Wellbeing

Strategic Plan Reference – Page 26

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Youth

Strategic Plan Reference – Page 26

4.2.1 Increase the retention of young people in the municipality.

Nil.

15.3 Seniors

Strategic Plan Reference – Page 27

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

15.4 Children and Families

Strategic Plan Reference – Page 27

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

15.5 Volunteers

Strategic Plan Reference – Page 27

4.5.1 Encourage community members to volunteer.

Nil.

15.6 Access

Strategic Plan Reference – Page 28

4.6.1a Continue to explore transport options for the Southern Midlands Community.
4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

15.7 Public Health

Strategic Plan Reference – Page 28

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

15.8 Recreation

Strategic Plan Reference – Page 29

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

15.9 Education

Strategic Plan Reference – Page 29

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

15.10 Animals

Strategic Plan Reference – Page 29

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Retention

Strategic Plan Reference – Page 30

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference – Page 32

6.1.1	Improve the level of responsiveness to Community needs.
6.1.2	Improve communication within Council.
6.1.3	Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system.
6.1.4	Increase the effectiveness, efficiency and use-ability of Council IT systems.
6.1.5	Develop an overall Continuous Improvement Strategy and framework

17.1.1 AUDIO RECORDING OF COUNCIL MEETINGS (POLICY POSITION)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 16 NOVEMBER 2017

Attachment:

Draft 'Audio Recording of Meetings of Council' Policy

ISSUE

Council to formally adopt the Audio Recording of Meetings of Council Policy.

BACKGROUND

The following is an extract from the October 2017 Council Meeting:

[EXTRACT FROM OCTOBER 2017 COUNCIL MEETING]

ISSUE

Council to consider the introduction of audio recording of meetings.

BACKGROUND

This issue was listed on the August 2017 Council meeting agenda for the purpose of determining whether Council was interested in undertaking a review of its current Policy not to record Council meetings.

The following decision was made:

“THAT Council request the General Manager to present a business case that the capital and current expenditure required is not excessive relative to Council resources. The business case should include efficiency savings that can be attributed to processes that would otherwise be required to clarify minutes and motions, as well as non-tangible benefits such as increased transparency through making audio recordings publicly available.”

For information, the following is an extract from the *Local Government (Meeting Procedures) Regulations 2015*:

The following is an extract from the Regulations:

“33. Audio recording of meetings

(1) A council may determine that an audio recording is to be made of any meeting or part of a meeting.

(2) If the council so determines, the audio recording of a meeting or part of a meeting that is not closed to the public is to be –

(a) retained by the council for at least 6 months; and

(b) made available free of charge for listening on written request by any person.

(3) If after the minutes of a meeting have been confirmed as a true record a discrepancy between the minutes and an audio recording of that meeting or part of that meeting is noticed, the council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record or amend the minutes to reflect the audio recording and then confirm the minutes as amended to be a true record.

(4) A council may determine any other procedures relating to the audio recording of meetings it considers appropriate.

DETAIL

In reference to the decision, the following capital and recurrent costs have been identified:

Purchase Cost(s): \$1,500 (assuming a life of 5 years – annual cost of \$300).

This involves the purchase of:-

- **1 x Olympus WS-853 Business Digital Voice Recorder**
The new WS-853 features a new Intelligent Auto Mode, which is perfect for when there is a distance between the speakers and recorder, such as in large meeting rooms.
- **4 x Olympus ME33 Boundary Microphones**
This allows for multi-directional high-quality recording with reduced noise even for meetings with large numbers of people.
- **NCH Audio/Video Compression Software**

Please note that there are many different options available for recording of Council meetings. These range from the portable digital voice recorder (as quoted), which addresses the issues associated with meetings held outside the Council Chambers, to a fixed audio system and recording unit.

Recurrent Costs: Recurrent costs are primarily Council officer time which is estimated at approximately 1 to 2 hours per meeting. This includes set-up of equipment, downloading to corporate system; compression of audio file size for uploading to Web Site and web site maintenance. This equates to approximately \$600 per annum. Whilst this is not an additional cost to Council, it is a cost that can be attributed to this proposal.

From a cost perspective, the introduction of audio recording is certainly not cost prohibitive.

In terms of efficiency savings, it is envisaged that no efficiencies will be gained as there will still be a need to document and produce a hard copy of the Minutes. It does however ensure that a true and accurate account of debate and discussion at meetings is available.

Should a decision be made to introduce audio recording of meeting, the *Local Government (Meeting Procedures) Regulations 2015* require Council to determine procedures relating to the recording of meetings it considers appropriate. A draft Policy has been prepared consistent with this requirement and to comply with the *Local Government Act 1993*.

In regard to non-tangible benefits, audio recording of meetings would certainly enhance accountability; transparency; and increases the ability of interested persons to gain an understanding of Council and its operations.

Human Resources & Financial Implications – Refer detail provided above.

Community Consultation & Public Relations Implications – A basic survey of Tasmanian Councils indicates that approximately 60% of Councils now record their Council meetings.

Policy Implications – Policy position.

Priority - Implementation Time Frame – Audio recording of meeting could commence at the December 2017 meeting. This allows for purchase of equipment and final adoption of the Policy.

RECOMMENDATION

THAT:

- a) the report be received;
- b) in accordance with Regulation 33(1) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determine that it will commence recording meetings (in accordance with the adopted policy); and
- c) the draft Policy entitled 'Audio Recording of Meeting of Council' be considered with the intention of final adoption at the November 2017 Council Meeting.

DECISION

Moved by Clr E Batt, seconded by Deputy Mayor A Green

THAT

- a) the report be received;
- b) in accordance with Regulation 33(1) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determine that it will commence recording meetings (in accordance with the adopted policy); and
- c) the draft Policy entitled 'Audio Recording of Meeting of Council' be considered with the intention of final adoption at the November 2017 Council meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		√
Dep. Mayor A O Green	√	
Clr A Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish		√

Clr D Marshall		√
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[END EXTRACT FROM OCTOBER 2017 COUNCIL MEETING]

DETAIL

Consistent with Council’s Policy making procedure, the draft Policy is submitted for final endorsement and adoption.

RECOMMENDATION

THAT the draft Policy entitled ‘Audio Recording of Meeting of Council’ be adopted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		



Council Policy

DRAFT

AUDIO RECORDING OF MEETINGS OF COUNCIL

Approved by:
Approved date:
Review date:

Council
Insert date
Insert date

1. PURPOSE

This policy provides a framework and direction as to the management of the audio recording of specific meetings of Council. The purpose of audio recording is to assist in the preparation of minutes, and to ensure that a true and accurate record of debate and discussion is available.

2. SCOPE

This policy applies to all formal Council meetings (including Special meetings).

These meetings are generally held in the Council Chambers at either Oatlands or Kempton, and in various community halls throughout the municipality.

It does not apply to any other meetings of Council (e.g. Council Committees), including the Audit Panel Committee.

Provisions

Under Regulations 33(1) and (4) (Audio recording of Meetings) of the *Local Government (Meeting Procedures) Regulations 2015* (Regulations), Council "may determine that an audio recording is to be made of any meeting or part of a meeting" and "may determine any other procedures relating to audio recording of meetings it considers appropriate", respectively.

Under Regulation 33(2)(a) and (b), having made that determination that an audio recording is to be made of any meeting or part of a meeting, that audio recording of the meeting that is not closed to the public must:

- be retained by the Council for at least six months, and
- made available free of charge for listening on written request by any person

If after the minutes of a meeting have been confirmed as a true record a discrepancy between the minutes and an audio recording of that meeting or part of that meeting is noticed, the Council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record or amend the minutes to reflect the audio recording and then confirm the minutes as amended to be a true record: Regulation 33 (3).

Those parts of meetings which are closed to the public will not be audio recorded by Council.



Council Policy

DRAFT

AUDIO RECORDING OF MEETINGS OF COUNCIL

Approved by:	Council
Approved date:	Insert date
Review date:	Insert date

3. POLICY

All formal meetings of the Council (including Special Meetings) shall be audio recorded as provided for by Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015*, except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15 (2).

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

If in the situation of a technical difficulty that an audio recording is not possible, then the Chairperson will advise those present of the circumstances. In the event that an audio recording file becomes corrupt for any reason and therefore unavailable, this information will be provided on the Southern Midlands Council website (or equivalent).

At the commencement of those meetings being audio recorded, the Chairperson will announce to all present that an audio recording of the meeting will be made and that it will last the length of the open to the public part of that meeting, unless otherwise terminated by the Chairperson.

The Chairperson will also announce that members of the public are not permitted to make audio recordings of Council meetings.

The Chairperson has the authority at any time of the proceedings to direct the termination of the audio recording of a meeting. However, the Chairperson should only terminate the audio recording in exceptional circumstances including (but not limited to):

- it is clearly evident that the discussion is (or potentially likely to be):
 - an infringement of copyright
 - a breach of privacy and/or unlawful disclosure of personal information
 - a release of privileged or confidential information of Council.

If recorded, only the audio recording of proceedings made of meetings or parts of meetings open to the public will be made available to the public. The Council may, at its discretion, make any compressed audio recording (preserving adequate voice quality) to be accessible on the Southern Midlands Council website. Such recordings will be considered by Council as a routine disclosure under the *Right to Information Act 2009*. Recordings will be made available on the Council website as soon as practicable (normally within ten (10) business days) from the date of the meeting.

The original unmodified audio recording will be suitably stored in accordance with the Council's Information Management requirements. Under Regulation 33(2)(a), the General Manager will dispose of the audio recordings after six months from the date of recording. The General Manager is authorised, pursuant to section 64 of the *Local Government Act 1993*, to delegate these functions to a Council officer.



Council Policy

DRAFT

AUDIO RECORDING OF MEETINGS OF COUNCIL

Approved by:
Approved date:
Review date:

Council
Insert date
Insert date

4. LEGISLATION

- *Local Government Act 1993*
- *Right to Information Act 2009*
- *Local Government (Meeting Procedures) Regulations 2015*

5. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every four years or as directed by the General Manager.

This document is Draft Version 1.0 effective XX-XX-XXXX. The document is maintained by the General Manager's Unit for the Southern Midlands Council.

17.2 Sustainability

Strategic Plan Reference – Page 33 & 34

- | | |
|-------|--|
| 6.2.1 | Retain corporate and operational knowledge within Council. |
| 6.2.2 | Provide a safe and healthy working environment. |
| 6.2.3 | Ensure that staff and elected members have the training and skills they need to undertake their roles. |
| 6.2.4 | Increase the cost effectiveness of Council operations through resource sharing with other organisations. |
| 6.2.5 | Continue to manage and improve the level of statutory compliance of Council operations. |
| 6.2.6 | Ensure that suitably qualified and sufficient staff are available to meet the Communities needs. |
| 6.2.7 | Work co-operatively with State and Regional organisations. |
| 6.2.8 | Minimise Councils exposure to risk. |

17.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 15 NOVEMBER 2017

Attachments:

Attachments will be provided at the meeting

Local Government Shared Services – Council Update – October 2017

Local Government Shared Services – Joint Venture Update – October 2017

ISSUE

To inform Council of the Common Services Joint Venture activities for the month of October 2017.

Due to the absence of the Administrator of the Common Services Joint Venture at the time of issuing the agenda, the October CSJV reports will be provided at the meeting.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

17.2.2 SOUTH CENTRAL SUB-REGION COLLABORATION STRATEGY – STANDING ITEM

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 15 NOVEMBER 2017

ISSUE

Standing Item to enable:

- a) Council to identify or consider new initiatives that can be referred to the Sub-Region Group for research and / or progression; and
- b) The provision of updates and reports on the Group's activities.

BACKGROUND

The Brighton, Central Highlands, Derwent Valley and Southern Midlands Councils have agreed to work together to identify and pursue opportunities of common interest and to more effectively and efficiently serve ratepayers, residents and the communities in these municipal areas.

DETAIL

The Sub-Region Group has now met on six occasions. The next meeting is scheduled for the 4th December 2017.

Human Resources & Financial Implications – No budget has been allocated for these sub-regional activities. Any specific projects which require additional funding will be referred to Council for consideration prior to commencement.

Community Consultation & Public Relations Implications – Nil

Policy Implications – N/A

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

17.2.3 DEPARTMENT OF PREMIER AND CABINET (LOCAL GOVERNMENT DIVISION) – LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015 (REVIEW OF PROPOSED AMENDMENTS)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 16 NOVEMBER 2017

Attachment:

Stakeholder Consultation Paper prepared by the Local Government Division

Enclosure:

Local Government (Targeted Review) Bill 2017

ISSUE

Council to consider three proposed amendments to the *Local Government (General) Regulations 2015* (General Regulations) and provide feedback and comment to the Local Government Division.

DETAIL

Reference is made to the attached ‘Stakeholder Consultation’ document. The Local Government Division is seeking comment on the following three amendments to the Local Government (General) Regulations 2015.

1. Introduction of a gifts and donations register as per the new Part 5A of the *Local Government Act 1993*.

Please refer directly to the attached table which summarises the key issues and possible changes to the General Regulations.

Note: On the 19th of October 2017 the Legislative Council approved the third reading of the *Local Government Amendment (Targeted Review) Bill 2017* and it is expected to receive Royal Assent shortly. This Bill amends the *Local Government Act* across a range of areas as highlighted. A copy of the Bill is included as an attachment for information.

The new Part 5A of the *Local Government Act 1993* will be as follows:

“PART 5A – GIFTS AND DONATIONS

56A. Councillor to notify of gifts and donations

(1) A councillor who receives –

(a) a gift or donation prescribed by the regulations for the purposes of this section; or

(b) a gift or donation of a class prescribed by the regulations, for the purposes of this section –

must notify the general manager of that gift or donation.

Penalty: Fine not exceeding 10 penalty units.

(2) A notice is to –

(a) be in writing; and

*(b) contain the details prescribed by the regulations; and
(c) be provided to the general manager within the period prescribed by the regulations.*

56B. Gifts and donations register

(1) The general manager is to keep a register of the gifts and donations referred to in section 56A(1) that have been received by councillors.”

2. Amending regulation 22 to increase the current electoral advertising expenditure limit by a monetary amount.

An increase from \$5,000 to \$6,500 for a councillor candidate and \$8,000 to \$10,500 for councillor and mayor or deputy mayor candidate is proposed. Future increases would be at CPI.

Relevant detail is provided in the consultation paper.

Council to determine its position regarding the level of expenditure and the indexation of same.

3. Amending the Declaration of Office such that members are required to engage in ongoing professional development and abide by the principles of good governance.

The Declaration of Office to include the following after (b):

(c) engage in ongoing professional development,; and

(d) abide by the principles of good governance.

Comment: Whilst Council fully supports ongoing professional development, and a budget allocation is provided annually, it is purely discretionary whether Councillors wish to engage in any form of training and development.

Human Resources & Financial Implications – Refer detail provided above.

Community Consultation & Public Relations Implications – N/A.

Policy Implications – Policy position.

Priority - Implementation Time Frame – 10th December 2017.

RECOMMENDATION

THAT Council consider the proposed amendments to the Local Government (General) Regulations 2015 (General Regulations) and provide feedback and comment to the Local Government Division.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

ATTACHMENT
Agenda Item 17.2.3

Amendments to the *Local Government (General) Regulations 2015* – Stakeholder Consultation

Consultation

The Local Government Division is seeking comment on the following three amendments to the *Local Government (General) Regulations 2015* (General Regulations):

1. The introduction of a gifts and donations register as per the new Part 5A of the *Local Government Act 1993*. Consultation is focused largely on the gifts and donations register and comment is sought on the attached table which summarises the key issues and possible changes to the General Regulations.
2. Amending regulation 22 to increase the current electoral advertising expenditure limit by a monetary amount as per Recommendation 28 of the Targeted Review Steering Committee. The Local Government Division recommends commencing the new expenditure limits at an agreed amount indexed by CPI each year.
 - Currently, regulation 22 of the General Regulations states that the advertising expenditure limit for a candidate in a single election is \$5,000, while the expenditure limit for a candidate standing for councillor and a mayor or deputy mayor is \$8,000.
 - It is proposed that the advertising expenditure for a candidate in a single election be raised to \$6,500, and the expenditure for a candidate standing for councillor and a mayor or deputy mayor be raised to \$10,500, indexed by CPI each subsequent year. These figures reflect the CPI increase on the current amount since they were last set in 2005 (rounded to the nearest \$500).
 - The intent is to ensure that the levels set out in the General Regulations in 2005 are adjusted for inflation and then automatically indexed each subsequent year, ensuring real values are maintained. The General Regulations will be amended according to the latest CPI calculations at the time of drafting.
 - In addition, the amount indexed each subsequent year could be rounded to the nearest \$500 for ease of administering the limits.
3. Amending the Declaration of Office such that elected members are required to engage in ongoing professional development and abide by the principles of good governance, as per Recommendation 5 of the Steering Committee.
 - It is suggested that the Declaration could be amended by including the following provisions immediately after (b):
 - (c) engage in ongoing professional development; and
 - (d) abide by the principles of good governance.
 - In addition to the amendment to the Declaration of Office in the General Regulations, the Local Government Division will be considering how such a Declaration would be practically complied with. We welcome feedback from the

sector as to how this may occur. A preferred option would be for councils to self-report. In addition, the Local Government Division could undertake auditing and/or public reporting.

The General Regulations will be supported by detailed Guidelines and there may be consequential amendments to the *Local Government (Model Code of Conduct) Order 2016* as required, to ensure consistency across both instruments, particularly in relation to compliance matters. The sector will be consulted on any proposed amendment to the Model Code of Conduct.

Submissions

Submissions are to be made in writing and are to be provided either by email to lgd@dpac.tas.gov.au or by post to:

Local Government Division
Department of Premier and Cabinet
GPO Box 123
HOBART TAS 7001

All submissions must be received by close of business on Monday 18 December 2017.

Important information to note

All submissions will be treated as public information and will be published on DPAC's website once consideration of the submissions has concluded. However, if you wish your submission to be treated as confidential, whether in whole or in part, please note this in writing at the time of making your submission, and clearly indicate which parts of your submission are confidential, and advise the reasons as to why.

Please note that your name, or the name of your organisation making a submission, will be disclosed unless you request otherwise. In the absence of a clear indication that a submission is intended to be treated as confidential (or parts of the submission), DPAC will treat the submission as public.

The Right to Information Act 2009 and confidentiality

By law, information provided to the Government may be provided to an applicant under the provisions of the *Right to Information Act 2009* (RTI). If you have indicated that you wish all or part of your submission to be treated as confidential, your statement detailing the reasons will be taken into account in determining whether or not to release the information in the event of an RTI application for assessed disclosure.

Should you have any questions regarding the consultation on the amendments to the General Regulations, please contact DPAC's Local Government Division by email at lgd@dpac.tas.gov.au or by telephone on (03) 6232 7022.

Gifts and Donations - Amendments to the *Local Government (General) Regulations 2015*

	Issue	Summary/intent	Possible changes to the Regulations
1	What is in scope?	<p>The Act prescribes compulsory disclosure of gifts and donations received by a councillor.</p> <p>The policy will apply to all gifts and donations made to elected members during a financial year.</p>	<p>The Regulations could stipulate that disclosure relates to a councillor's public duties as distinct from their private capacity.</p>
2	What is exempt?	<p>Personal gifts (received not in connection with an election of a candidate) are exempted in the majority of other jurisdictions.</p>	<p>It is suggested that private gifts (i.e.: gifts made to an individual that are not substantially related to their role as an elected member) or a disposition of property under a will are exempted from disclosure.</p>
3	Definitions	<p>The majority of jurisdictions that have legislated for this matter all have similar definitions of "gift", therefore it is suggested that a similar definition be adopted from these jurisdictions.</p> <p>An example is the definition in the City of Brisbane Regulation 2012: A gift is the transfer of money, other property or other benefit— (i) without consideration; or (ii) for a consideration substantially less than full consideration</p>	<p>The definition of "gift" may include a transfer or loan of money, other property or other benefit that is without consideration or for a consideration substantially less than full consideration.</p> <p>It is suggested that the definition of "donation" include a "political donation".</p>
4	Minimum threshold amount (\$) for disclosure	<p>Only gifts or donations over a certain value need to be declared.</p> <p>Currently across jurisdictions this ranges from \$200 (Qld, WA), \$500 (SA, Vic) and \$1,000 (NSW).</p>	<p>The two options proposed for a minimum threshold are:</p> <p>Option 1 - \$50</p> <p>Option 2 - \$200</p>

Gifts and Donations - Amendments to the *Local Government (General) Regulations 2015*

	Issue	Summary/intent	Possible changes to the Regulations
		Considering the size of local governments across Tasmania, and the thresholds and sizes of the other jurisdictions, it is suggested that any gift or donation exceeding \$50 should be declared.	Currently, the majority of councils have policies in place with a minimum threshold of \$50 and \$150, with some thresholds for disclosure ranging between \$200 and \$500.
5	Notification requirements – reporting period – councillor requirements – ALL gifts and donations	<p>(New) section 56A(2)(c) – <i>be provided to the general manager within the period prescribed by the regulations.</i></p> <p>For electoral (campaign) donations, local government jurisdictions have varying reporting periods within which a disclosure return needs to be lodged - from 3 days up to 10 weeks.</p> <p>In its 2014 report <i>Election Funding, Expenditure and Disclosure in NSW: Strengthening Accountability and Transparency</i>, ICAC reviewed best practice examples of disclosure data systems (in the context of election donations). Of particular note, timely reporting was ideally in real-time or continuous.</p> <p>Recently, the Queensland Government introduced real-time donation disclosure for local government elections, requiring disclosure within 7 days of receipt of donations above the disclosure threshold (\$500).</p>	The Local Government Division would be interested in stakeholders' views on the best practice for the timing of disclosure of gifts and donations in Tasmania.
6	Notification requirements – successful candidates – electoral/campaign gifts and donations	It is expected that amendments to the regulations will not be made and in force until approximately July 2018. With local government elections to be held in October 2018, it is suggested that a transitional arrangement could be put in place to account for the compressed timeframe and the	<p>2018 election – it is suggested that any successful candidate will be required to disclose any electoral gift or donation received during the 90 day period prior to closing day of the polling period.</p> <p>Subsequent elections – it is suggested that any successful candidate will be required to disclose</p>

Gifts and Donations - Amendments to the *Local Government (General) Regulations 2015*

	Issue	Summary/intent	Possible changes to the Regulations
		<p>need for candidates to be aware of their disclosure obligations.</p>	<p>any electoral gift or donation received during the 180 day period prior to closing day of the polling period.</p> <p>Disclosure to the general manager of these electoral gifts and donations could be done within 45 days of a candidate receiving a certificate of election.</p>
7	Register - details	<p>The new section 56B(2) requires the register to include the following information:</p> <ul style="list-style-type: none"> (a) the name of the councillor; (b) a description of the gift or donation; (c) any other information required by the regulations to be included. <p>Some councils are currently maintaining gift registers - an example of what Hobart City Council is reporting is available on their website: https://www.hobartcity.com.au/Council/Aldermen</p> <p>In addition, LGAT circulated a draft template register (and policy) to councils in March 2014, which the sector could adopt.</p>	<p>In addition to that required under section 56B(2) of the Act, the register could also contain the following information:</p> <ul style="list-style-type: none"> - Donor name; - Donor's suburb/locality; - Date received; and - Estimated value of the gift/donation.
8	Register – availability	<p>It is standard practice in other jurisdictions that registers are available publically.</p>	<p>It is suggested that councils are to ensure that a copy of the register may be viewed by the public – at the council's public office and on its website.</p>

Gifts and Donations - Amendments to the *Local Government (General) Regulations 2015*

	Issue	Summary/intent	Possible changes to the Regulations
			The Local Government Division is interested in stakeholder views on the timing of when registers should be made available to the public.
9	Register – updates	Regular updating of registers is consistent with standard practice throughout other jurisdictions.	It is suggested that registers are updated monthly, to ensure the register remains current.
10	Compliance and monitoring	<p>General managers are responsible for keeping the register up to date with any disclosed gift or donation.</p> <p>The new section 56A contains a penalty provision for non-disclosure which would be investigated by the Director of Local Government.</p> <p>Currently, the Model Code of Conduct contains provisions relating to "Gifts and Benefits". These will be amended in conjunction with amendments to the Regulations to ensure that there is consistency and clarity as to the appropriate investigative body for any alleged breach.</p> <p>The sector will be consulted on any amendments to the Model Code of Conduct.</p>	<p>There are no proposed amendments to the Regulations in relation to compliance.</p> <p>A detailed Guideline will be issued following the amendments to the Regulations.</p> <p>Amendments to the Model Code of Conduct will be done in conjunction with the amendments to the Regulations.</p>

17.2.4 PROPOSED 2018 COUNCIL MEETING SCHEDULE

Author: EXECUTIVE ASSISTANT (ELISA LANG)
Date: 14 NOVEMBER 2017

ISSUE

Council to confirm dates and locations for the 2018 Council meetings and public consultation sessions. These meetings are to be held throughout the Municipal area, which are normally held on the fourth Wednesday of every month.

DETAIL

In 2017, Council held meetings from January to April in various community venues throughout the municipality. These meetings included public consultation sessions where the public are invited to attend and discuss local issues with Council.

In 2017, meetings were held at the following community venues:

25th January 2017 - Campania Hall
21st February 2017 - Tunbridge Hall
29th March 2017 - Woodsdale Hall
26th April 2017 - Broadmarsh Hall

Meeting commencement times are generally at 10.00 a.m. with Public Consultation during the meeting held at 12.30 p.m.

The draft 2018 Meeting Schedule is listed below for consideration, including the meeting date, venue and commencement time.

MEETING DATE	VENUE	TIME
Wednesday, 24 th January 2018	Colebrook Hall	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Tuesday, 27 th February 2018	Tunbridge Hall	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 28 th March 2018	Tunnack Hall	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 25 th April 2018	Bagdad Community Club	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 23 rd May 2018	Oatlands	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 27 th June 2018	Kempton	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 25 th July 2018	Oatlands	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 22 nd August 2018	Kempton	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>

MEETING DATE	VENUE	TIME
Wednesday, 26 th September 2018	Oatlands	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 24 th October 2018	Kempton	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 28 th November 2018	Oatlands	10.00 a.m. <i>Public Question Time – 12.30 p.m.</i>
Wednesday, 12 th December 2018	Kempton	2.00 p.m. <i>Public Question Time – 3.30 p.m.</i>
Wednesday, 12 th December 2018 AGM	Kempton	5.00 p.m.

RECOMMENDATION

THAT Council consider the 2018 meeting schedule and confirm meeting dates, venues and times.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

17.2.5 PROPOSED CHRISTMAS / NEW YEAR ARRANGEMENTS (INCLUDING OFFICE CLOSURE)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 15 NOVEMBER 2017

ISSUE

To inform Council and seek endorsement of the proposed Christmas and New Year arrangements (including office closures).

DETAIL

The following arrangements are proposed for the 2017/18 Christmas and New Year period:

Council Offices:

Council Offices to close on Friday, 22nd December 2017 at 2.00 p.m., and re-open at 9.00 a.m. on Tuesday, 2nd January 2018.

Household Garbage Collection Service:

With the exception of Broadmarsh/Elderslie area there will be no changes to regular household garbage collection days for other areas within the municipality.

Broadmarsh and Elderslie area's collection scheduled for Monday, 25th December 2017 will be changed to Wednesday, 27th December 2017. Notices will be provided to those residents that are affected by the change during this period.

Waste Transfer Stations:

Campania, Dysart and Oatlands Waste Transfer Stations will be closed on Christmas Day and New Years Day.

Oatlands Swimming Pool:

Closed on Christmas Day.

On-Call Arrangements:

On-call arrangements will be in place during this period.

Human Resources & Financial Implications - With the exception of scheduled rostered days off, all staff will take Annual Leave on normal working days that fall during the closure period.

Community Consultation & Public Relations Implications - The proposed arrangements will be advertised following endorsement by Council.

Policy Implications - Consistent with standard Council Policy.

RECOMMENDATION

THAT the information be received and Council endorse the proposed Office closure arrangements over the 2017/18 Christmas and New Year period.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

17.2.6 TABLING OF DOCUMENTS

This is to be a standing item on the Agenda.

Tabling of documents that don't necessarily require any specific action(s).

Nil.

17.3 FINANCES

Strategic Plan Reference – Page 34 & 35

- | | |
|-------|---|
| 6.3.1 | Communities finances will be managed responsibly to enhance the wellbeing of residence. |
| 6.3.2 | Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation. |
| 6.3.3 | Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses. |
| 6.3.4 | Resources will be allocated to those activities that generate community benefit. |

17.3.1 MONTHLY FINANCIAL STATEMENT (OCTOBER 2017)

Author: FINANCE OFFICER (COURTNEY PENNICOTT)

Date: 16 NOVEMBER 2017

ISSUE

Refer enclosed Report incorporating the following: -

- Statement of Comprehensive Income – 1st July 2017 to 31st October 2017 (including Notes)
- Current Expenditure Estimates – as at 31st October 2017
- Capital Expenditure Estimates (*refer to enclosed report detailing the individual capital projects*) – as at 31st October 2017
- Cash Flow Statement – October 2017
- Rates & Charges – 13th November 2017

Note: Expenditure figures provided are for the period 1st July 2017 to 31st October 2017 – 33% of the period.

CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

Strategic Theme - Infrastructure

Nil.

Strategic Theme – Growth

Sub-Program – Business - expenditure to date (\$88,439 – 35.77%). Costs relate to the Stornoway Contract where works are undertaken on a recharge basis, and the joint OH&S / Risk Management project being undertaken by six participating Councils under a resource sharing agreement. The cost of the project is to be shared between the six (6) Councils with revenue coming back to Southern Midlands

Strategic Theme – Landscapes

Sub-Program – Natural – expenditure to date (\$59,934 – 36.35%). An amount of \$5,946 relates to works at the Chauncy Vale Reserve for the implementation of safety upgrades

Strategic Theme – Lifestyle

Sub-Program – Childcare – expenditure to date (\$5,000 – 66.67%). Annual donation to the Brighton Family Day Care Service.

Sub-Program – Volunteers – expenditure to date (\$22,365 – 55.91%). Expenditure relates to the near completion of the community small grants program, with only four of the eleven groups/clubs outstanding.

Sub-Program – Public Health – expenditure to date (\$5,517 – 54.66%). An amount of \$4,528 relates to expenditure for the ‘Mens Shed’ program which is grant funded.

Strategic Theme –Community

Nil.

Strategic Theme –Organisation

Sub-Program – Sustainability - expenditure to date (\$842,738 – 38.24%). Expenditure includes annual costs associated with computer software maintenance (GIS/NAV) and licensing \$64,791, and annual insurance payments of \$49,060.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

STATEMENT OF COMPREHENSIVE INCOME				
FOR THE PERIOD				
1st JULY 2017 to 31st OCTOBER 2017				
	Annual Budget	Year to Date as at 31st OCTOBER	%	Comments
Income				
General rates	\$ 5,174,991	\$ 5,131,548	99.2%	Budget includes Interest & Penalties to be imposed to end of June 2017
User Fees (refer Note 1)	\$ 968,447	\$ 351,928	36.3%	
Interest	\$ 157,000	\$ 69,666	44.4%	
Government Subsidies	\$ 24,000	\$ 1,500	6.3%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 162,000	\$ 38,322	23.7%	
Sub-Total	\$ 6,486,437	\$ 5,592,965	86.2%	
Grants - Operating	\$ 3,266,489	\$ 421,084	12.9%	\$11,000 Tourism \$410,084 FAGS
Total Income	\$ 9,752,926	\$ 6,014,049	61.7%	
Expenses				
Employee benefits	\$ (3,950,529)	\$ (1,319,315)	33.4%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (3,227,729)	\$ (1,135,548)	35.2%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,719,500)	\$ (897,435)	33.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (48,925)	\$ (4,694)	9.6%	
Contributions	\$ (209,622)	\$ (52,406)	25.0%	Fire Service Levies
Other	\$ (161,100)	\$ (167,296)	103.8%	Incls Rate Discounts \$26,200 (annual cost)
Total expenses	\$ (10,317,405)	\$ (3,576,693)	34.7%	
Surplus (deficit) from operations	\$ (564,479)	\$ 2,437,356	-431.8%	
Grants - Capital (refer Note 3)	\$ 3,177,843	\$ 61,635	1.9%	
Sale Proceeds (Plant & Machinery)	\$ 484,000	\$ 89,481	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
Surplus / (Deficit)	\$ 3,097,364	\$ 2,588,472	83.6%	

NOTES				
1. Income - User Fees (Budget \$968,447) includes:				
- All other Programs	\$ 371,311	\$ 175,960	47.4%	Actual Income Received (i.e. excluding Debtors)
- Private Works	\$ 267,136	\$ 95,022	35.6%	
- Callington Mill	\$ 330,000	\$ 82,446	25.0%	
	\$ 968,447	\$ 353,428		
2. Income - Other (Budget \$162,000) includes:				
- Tas Water Distributions	\$ 152,000	\$ 27,080	17.82%	
- HBS Dividend	\$ 10,000	\$ -	0.0%	
- Other	\$ -	\$ 11,243	0.0%	
	\$ 162,000	\$ 38,322	23.7%	
3. Grant - Capital (Budget \$877,860) includes:				
- Black Spot Funding	\$ -	\$ -	0.0%	
- Swimming Pool	\$ 2,300,000	\$ -	0.0%	
- Heritage Grant (TCF - Access System)	\$ -	\$ 43,135	0.0%	
- Community Infrastructure Fund	\$ -	\$ 18,500	0.0%	
- Roads To Recovery Grant	\$ 877,843	\$ -	0.0%	To be claimed in Jan 2018
	\$ 3,177,843	\$ 61,635	1.9%	

CAPITAL EXPENDITURE PROGRAM 2017-18
AS AT 31 OCTOBER 2017

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
ROAD ASSETS						
Resheeting Program	Various	Roads Resheeting	\$ 700,000	\$ 197,831	\$ 440,623	
	C1020057	Glen Morey Road		\$ 61,546		RTR
Reseal Program		Roads Resealing (as per agreed program)	\$ 600,000	\$ -	\$ 600,000	
		Elderslie Road				RTR
		East Bagdad Road				RTR
	C1010073	Woodsdale Road	\$ 135,000	\$ -	\$ 135,000	RTR
		2 x 50 mtr sections - Runnymede end				
		1 x 100 mtr section - vicinity of Runnymede Fire Station				
		1 x 200 mtr section - vicinity of 'Questlands'				
		1 x 200 mtr section - vicinity of Woodsdale Cemetery				
		1 x 200 mtr section - vicinity of Back Woodsdale Road				
		Stonor Road (200 metres - approx. 5 kms in from Highway)	\$ 36,000	\$ -	\$ 36,000	RTR
Reconstruct & Seal	C1020033	Yarlington Road (Smarts Hill - 150 metres)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd
Construct & Seal (Unsealed Roads)		Blackbrush Road - new seal (400 metres each end)	\$ 144,000	\$ -	\$ 144,000	
Incls. widening component	C1010071	Eldon Road (extend seal from Tunnack end for 1.0 km)	\$ 180,000	\$ -	\$ 180,000	RTR
	C1020059	Native Corners Road - new seal (500 metres)	\$ 90,000	\$ -	\$ 90,000	RTR
	C1020035	Estate Road Widening	\$ -	\$ 182	\$ (182)	
Minor Seals (New)		Various Locations (subject to valuation - Policy)	\$ 20,000		\$ 20,000	
		Church Road (Brighton Council end)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
	C1020032	Hasting Street Junction	\$ 15,000	\$ 959	\$ 14,041	Budget c/fwd - WIP 30/6/17
Unsealed - Road Widening		Clifton Vale - (Cliff Section)	\$ 40,000	\$ -	\$ 40,000	
		Chauncy Vale Road, Bagdad	\$ 20,000	\$ -	\$ 20,000	Budget c/fwd
	C1020058	Grices Road (Section Widening)	\$ 36,000	\$ -	\$ 36,000	RTR
Junction / Road Realignment / Other	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	\$ 48,827	\$ 104	\$ 48,723	Budget c/fwd WIP 30/6/17
	C1020028	Eldon Road - Guard Rail	\$ 20,000	\$ 15,896	\$ 4,104	
		East Bagdad Road - Subsidence Areas	\$ 20,000	\$ -	\$ 20,000	
	C1020055	Yarlington Road - Realignment	\$ 240,000	\$ 190,046	\$ 49,954	RTR WIP 30/6/17 \$185,828
	C1020047	Lovely Banks Road (junction with Colebrook)	\$ 210,000	\$ 208,214	\$ 1,786	WIP 30/6/17 \$196,787 - Budget includes \$40K c/fwd
		Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 17,882	\$ -	\$ 17,882	Budget includes \$8,800 c/fwd
		Campania - Reeve St / Hall Street (K&G)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
	C1010028	Woodsdale Road - Landslip Area (vicinity Scott's Quarry)	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
	C1010039	Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 9,700	\$ -	\$ 9,700	
			\$ 2,634,909	\$ 674,778	\$ 1,960,131	

BRIDGE ASSETS	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/17
	C1030021	Wattle Hill Road Bridge (B1402)	\$ -	\$ 2,692	\$ (2,692)	
	C1030028	Rotherwood Road Bridge (B1137)	\$ -	\$ 505	\$ (505)	
	C1030044	Grahams Creek Road (Grahams Creek B2510)	\$ -	\$ 56,883	\$ (56,883)	RTR - WIP 30/6/17
	C1030046	Kheme Road (Biralee Creek BT468.0)	\$ -	\$ 101	\$ (101)	Capitalised 16/17
	C1030049	Inglewood Road (B 4289)	\$ -	\$ 32	\$ (32)	Capitalised 16/17
	C1030054	Bellevale Road (B2723)	\$ -	\$ 303,519	\$ (303,519)	RTR - WIP 30/6/17
	C1030055	Link Road (Craigbourne Creek B3820)	\$ -	\$ 156,436	\$ (156,436)	RTR - WIP 30/6/17
	C1030056	Noyes Road (Limekiln Creek T268.00051)	\$ -	\$ 42,898	\$ (42,898)	WIP 30/6/17
	C1030057	Reynolds Road (Burns Creek B5301)	\$ -	\$ 70,028	\$ (70,028)	WIP 30/6/17
			\$ -	\$ 634,563	\$ (634,563)	
WALKWAYS	C1040011	Footpaths - General (Program to be confirmed)	\$ 30,000	\$ 1,043	\$ 28,957	Street Furniture
		Bagdad Township				
		- Swan Street (Blackport Rd to Green Valley Rd)	\$ 109,557	\$ 2,687	\$ 106,870	WIP 30/6/17 \$2,687 - Budget c/fwd
		- Midland Highway (Bus Shelter)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Campania Township				
		- Review Management Plan (Site Plan) / Walking Tracks (Bush	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Colebrook Township				
		- K&G Renewal (Richmond St -southern end)	\$ 30,000	\$ -	\$ 30,000	Budget c/fwd
		- Streetscape Plan Development & Implementation (Part)	\$ 60,000	\$ 13,770	\$ 46,230	WIP 30/6/17
		Kempton Township				
		- Streetscape Plan (Review & Implementation (Part)	\$ 40,000	\$ 1,724	\$ 38,276	
					\$ -	
		Parratah Township				
		- Tunnack Main Road Kerb & Gutter	\$ 14,478	\$ -	\$ 14,478	
					\$ -	
	Tunbridge Township					
	- Main Road Kerb & Gutter	\$ 22,000		\$ 22,000	Budget C/fwd \$7k	
C1040024	- Streetscape Project (Part Implementation) - 2 yr program	\$ 67,954	\$ 1,082	\$ 66,872	Subject to \$50K Grant Application (Infrastructure Fund)	
			\$ 383,989	\$ 20,306	\$ 363,683	

DRAINAGE	Bagdad						
	- Midland Hwy/Swan St Drainage (McShane property)	\$	22,500	\$	-	\$ 22,500	Budget c/fwd
	Campania					\$ -	
	- Estate Road (School Farm - Easement)	\$	10,000	\$	-	\$ 10,000	Budget c/fwd
	- Reeve Street Open Drain (north of Telephone Box)	\$	35,000	\$	4,124	\$ 30,876	WIP 30/6/17 \$3,750 - Budget c/fwd
	Oatlands						
	- Barrack Street (towards Mason Street)	\$	10,000	\$	-	\$ 10,000	Budget c/fwd
	- High St/Wellington Street Junction	\$	5,000	\$	-	\$ 5,000	Budget c/fwd
	- Queen Anne Street		7500			\$ 7,500	
			\$	90,000	\$	4,124	\$ 85,876
WASTE	Oatlands WTS - General Improvements	\$	25,000	\$	-	\$ 25,000	Budget includes \$5K c/fwd
	Dysart WTS - General Improvements	\$	20,000	\$	-	\$ 20,000	
	Wheelie Bins and Crates	\$	7,500	\$	-	\$ 7,500	
			\$	52,500	\$	-	\$ 52,500
PUBLIC TOILETS	Lake Dulverton (New facilities - design & approvals)	\$	83,915	\$	35,183	\$ 48,732	Budget includes \$12K c/fwd
	Colebrook Hiistory Room Toilets (Conversion Family Change Roo	\$	12,000	\$	-	\$ 12,000	
			\$	95,915	\$	35,183	\$ 60,732
SIGNAGE	Oatlands Signage (Info Bays) - Town Maps etc. - 2 Small & 2 Larg	\$	9,282	\$	-	\$ 9,282	Budget c/fwd
			\$	9,282	\$	-	\$ 9,282
TOURISM	Building (Wool Press Cover)	\$	9,170	\$	407	\$ 8,763	Budget c/fwd
	Lake Dulverton (Aquatic Club Fit-Out) - Shower / Toilet Facility	\$	18,000	\$	-	\$ 18,000	Budget c/fwd
	Lake Dulverton (Aquatic Club Fit-Out) - Roof Replacement	\$	30,000	\$	-	\$ 30,000	Budget c/fwd
	Beacon Tourism Sub-Regional Project	\$	18,000	\$	-	\$ 18,000	
	Lake Dulverton - Cows	\$	12,000	\$	-	\$ 12,000	
			\$	87,170	\$	407	\$ 86,763

HERITAGE						
		Callington Mill (Asset Renewals)	\$ 15,000	\$ 1,200	\$ 13,800	
2016-17		Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget c/fwd
	G3010010	Commissariat (79 High Street)	\$ 464,250	\$ 271,711	\$ 192,539	WIP 30/6/17 \$196,481 - Budget c/fwd \$384,250
Wood Stove (Women's Kitchen)		Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
	C3010002	Oatlands Gaol - Minor Capital Works	\$ 5,351	\$ -	\$ 5,351	Budget c/fwd
		Heritage Building (Key Card System)	\$ 47,000	\$ -	\$ 47,000	
		Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
		Parattah Railway Station - Guttering & Fascia	\$ 9,600	\$ -	\$ 9,600	Budget includes \$2.6K c/fwd
			\$ 560,201	\$ 272,911	\$ 287,290	
NATURAL						
		Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ 13,716	\$ (8,716)	Budget c/fwd
		Dulverton Walkway Safety Upgrade	\$ -	\$ 216	\$ (216)	Grant c/fwd
		Chauncy Vale - Interps Hut Repairs	\$ -	\$ 1,026	\$ (1,026)	
			\$ 5,000	\$ 14,958	\$ (9,958)	
REGULATORY						
		Kempton Council Chambers - Building & Office Improvements	\$ 23,704	\$ 3,436	\$ 20,268	WIP 30/06/17 \$577 - Budget includes \$23,704 c/fwd
		Kempton Council Chambers - External repainting (Windows etc.)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
		Kempton Council Chambers - Office Furniture & Equipment	\$ 3,000	\$ -	\$ 3,000	
			\$ 34,204	\$ 3,436	\$ 30,768	
ACCESS						
		All Buildings (Priority Approach - Year 2 of 5)	\$ 50,000	\$ -	\$ 50,000	
			\$ 50,000	\$ -	\$ 50,000	
RECREATION						
	C4070005	Recreation Committee	\$ 30,000	\$ -	\$ 30,000	
		Blue Place - external repainting	\$ 20,000	\$ -	\$ 20,000	
		Colebrook Hall - Heating	\$ 3,000	\$ 12,989	\$ (9,989)	WIP 30/06/17 \$560 - Budget includes \$3k c/fwd
		Kempton Hall - external repainting	\$ 40,000	\$ -	\$ 40,000	Budget includes \$20k c/fwd
		- Alexander Circle & Lyndon Road (Stage 2)	\$ 8,000	\$ -	\$ 8,000	
		Playground Equipment	\$ -	\$ -	\$ -	
		Rec Ground - Campania (Stormwater - eastern side)	\$ 3,000	\$ -	\$ 3,000	
		Oatlands Aquatic Centre (New Pool)	\$ 3,130,000	\$ 146,014	\$ 2,983,986	WIP 30/017
	C4070033	Oatlands Aquatic Club Building	\$ 18,000	\$ 29,068	\$ (11,068)	WIP 30/6/17 \$19,693 - Budget includes \$18K c/fwd
		Rec Ground - Mt Pleasant (Upgrade Toilets)	\$ 13,000	\$ -	\$ 13,000	Budget c/fwd
		Rec Ground - Mangalore	\$ -	\$ 150	\$ (150)	WIP 30/017
	C4070001	Rec Ground - Parattah (Facility Development)	\$ 14,000	\$ 407	\$ 13,593	Budget c/fwd
	G4070015	Stables & Carriage Shed	\$ -	\$ 724	\$ (724)	
		Tunbridge Park - Perimeter Fence (Safety)	\$ 7,500	\$ -	\$ 7,500	
			\$ 3,286,500	\$ 189,351	\$ 3,097,149	

CAPACITY						
	C5020001	Levendale Community Centre	\$ 8,000	\$ -	\$ 8,000	Budget c/fwd
		Memorial Avenue Development (Island)	\$ 47,000		\$ 47,000	
		Memorial Avenue Development (Survey; Fencing & Aquisition)	\$ 15,100		\$ 15,100	
			\$ 70,100	\$ -	\$ 70,100	
SAFETY						
		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
			\$ 3,000	\$ -	\$ 3,000	
SUSTAINABILITY						
		Council Chambers - Building Improvements	\$ 15,500	\$ 4,123	\$ 11,377	Budget includes \$7,500 c/fwd
		Photo Reframing	\$ 3,000	\$ -	\$ 3,000	Budget c/fwd
		Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
		Council Chambers - Server Room (Fireproofing)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
	C6020009	Computer System (Hardware / Software)	\$ 67,338	\$ 20,799	\$ 46,539	
		Telephone / Comms System	\$ 35,000	\$ -	\$ 35,000	
C4070011	C9990002	Town Hall (General - Incl. Office Equip/Furniture)	\$ 8,000	\$ 2,742	\$ 5,258	
			\$ 153,838	\$ 27,664	\$ 126,174	
WORKS						
		Kempton Depot - External Painting	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		Depot Relocation (Site / Concept Plans etc.)	\$ 300,000	\$ 14,490	\$ 285,510	
					\$ -	
		Minor Plant Purchases	\$ 9,500	\$ 258	\$ 9,242	
		Radio System	\$ 2,000	\$ -	\$ 2,000	
		Plant Replacement Program				
		Refer separate Schedule (Gross)	\$ 552,500	\$ -	\$ 552,500	
		Light Vehicles (Gross)	\$ 192,000	\$ 45,208	\$ 146,792	
		(Trade Allowance - \$180K)				
		Slasher Extra H/Duty (7ft Cut)	\$ 10,500		\$ 10,500	
			\$ 1,076,500	\$ 59,955	\$ 1,016,545	
		GRAND TOTALS	\$ 8,573,108	\$ 1,937,635	\$ 6,635,473	

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2017/18
SUMMARY SHEET**

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 31st OCTOBER 2017 33%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
INFRASTRUCTURE					
Roads	3,077,714	3,077,714	1,012,920	2,064,794	32.91%
Bridges	350,040	350,040	104,680	245,359	29.91%
Walkways	212,309	212,309	39,865	172,443	18.78%
Lighting	85,680	85,680	20,646	65,034	24.10%
Irrigation	0	0	0	0	0.00%
Drainage	85,132	85,132	17,866	67,266	20.99%
Waste	748,167	748,167	214,556	533,611	28.68%
Public Toilets	58,994	58,994	13,685	45,309	23.20%
Communications	0	0	0	0	0.00%
Signage	6,675	6,675	2,263	4,412	33.90%
INFRASTRUCTURE TOTAL:	4,624,711	4,624,711	1,426,481	3,198,229	30.84%
GROWTH					
Residential	0	0	0	0	0.00%
Tourism	241,582	241,582	6,180	235,402	2.56%
Business	997,261	247,261	88,439	158,822	35.77%
Mill Operations	493,706	493,706	365,125	128,581	73.96%
Agriculture	0	0	0	0	0.00%
Integration	7,500	7,500	0	7,500	0.00%
GROWTH TOTAL:	1,740,049	990,049	459,743	530,305	46.44%
LANDSCAPES					
Heritage	289,968	289,968	97,329	192,639	33.57%
Natural	164,875	164,875	59,934	104,942	36.35%
Cultural	9,600	9,600	0	9,600	0.00%
Regulatory	768,365	768,365	239,393	528,972	31.16%
Climate Change	11,181	11,181	578	10,603	5.17%
LANDSCAPES TOTAL:	1,243,989	1,243,989	397,233	846,756	31.93%
LIFESTYLE					
Youth	226,638	226,638	78,562	148,076	34.66%
Aged	2,500	2,500	136	2,364	5.45%
Childcare	7,500	7,500	5,000	2,500	66.67%
Volunteers	40,000	40,000	22,365	17,635	55.91%
Access	0	0	0	0	0.00%
Public Health	10,093	10,093	5,517	4,576	54.66%
Recreation	490,033	490,033	94,222	395,811	19.23%
Animals	103,767	103,767	39,253	64,514	37.83%
Education	0	0	0	0	0.00%
LIFESTYLE TOTAL:	880,531	880,531	245,056	635,474	27.83%
COMMUNITY					
Retention	0	0	0	0	0.00%
Capacity	27,925	27,925	6,619	21,305	23.70%
Safety	56,650	56,650	11,362	45,288	20.06%
Consultation	7,300	7,300	2,167	5,132	29.69%
Communication	12,125	12,125	1,623	10,502	13.39%
COMMUNITY TOTAL:	103,998	103,998	21,772	82,227	20.93%
ORGANISATION					
Improvement	7,590	7,590	0	7,590	0.00%
Sustainability	2,203,826	2,203,826	842,738	1,361,088	38.24%
Finances	277,707	277,707	96,549	181,158	34.77%
ORGANISATION TOTAL:	2,489,123	2,489,123	939,288	1,549,835	37.74%
TOTALS	11,082,400	10,332,400	3,489,573	6,842,827	33.77%

Cash flows from investing activities										
Payments for property, plant & equipment	-	42,952.75	-	265,587.42	-	111,945.72	-	528,171.31	-	948,657.20
Proceeds from sale of property, plant & equipment				89,389.93		90.91		-		89,480.84
Proceeds from Capital grants		61,635.00		11,000.00		-		-		72,635.00
Proceeds from Investments		-		-		-		-		-
Payment for Investments		-		-		-		-		-
Net cash used in investing activities		18,682.25	-	165,197.49	-	111,854.81	-	528,171.31	-	786,541.36
Cash flows from financing activities										
Repayment of borrowings	-	6,514.75		-		-		-	-	6,514.75
Proceeds from borrowings										-
Net cash from (used in) financing activities		6,514.75		-		-		-	-	6,514.75
Net increase/(decrease) in cash held	-	533,826.05		654,362.32		963,498.37	-	1,193,888.22	-	109,853.58
Cash at beginning of reporting year		11,637,204.77		11,103,378.72		11,757,741.04		12,721,239.41		11,637,204.77
Cash at end of reporting year		11,103,378.72		11,757,741.04		12,721,239.41		11,527,351.19		11,527,351.19

SOUTHERN MIDLANDS COUNCIL				
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year		Last Financial Year	
	13th November 2017		13th November 2016	
Arrears brought forward as at July 1		\$ 379,430.89		\$ 415,003.63
ADD current rates and charges levied		\$ 5,108,174.45		\$ 4,820,099.02
ADD current interest and penalty		\$ 26,534.37		\$ 24,941.08
TOTAL rates and charges demanded	100.00%	\$ 5,514,139.71	100.00%	\$ 5,260,043.73
LESS rates and charges collected	45.37%	\$ 2,501,725.28	44.00%	\$ 2,314,173.80
LESS pensioner remissions	4.12%	\$ 227,233.64	4.12%	\$ 216,761.54
LESS other remissions and refunds	0.11%	\$ 5,916.11	0.25%	\$ 13,202.07
LESS discounts	0.48%	\$ 26,244.14	0.45%	\$ 23,689.28
TOTAL rates and charges collected and remitted	50.07%	\$ 2,761,119.17	48.82%	\$ 2,567,826.69
UNPAID RATES AND CHARGES	49.93%	\$ 2,753,020.54	51.18%	\$ 2,692,217.04

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

RECOMMENDATION

THAT the Meeting be closed to the public to consider Regulation 15 matters, and that members of the public be required to leave the meeting.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

CLOSED COUNCIL AGENDA

20. BUSINESS IN “CLOSED SESSION”

Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.

The following matters have been listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

20.1 CLOSED COUNCIL MINUTES - CONFIRMATION

20.2 APPLICATIONS FOR LEAVE OF ABSENCE

20.3 LEGAL MATTER

20.4 PROPERTY MATTER – KEMPTON

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr R Campbell		
Clr D F Fish		
Clr D Marshall		

OPEN COUNCIL AGENDA

21. CLOSURE