

SOUTHERN  
MIDLANDS  
COUNCIL



# **A G E N D A**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 15<sup>th</sup> July 2020

10.00 a.m.

Oatlands RSL Club, 1 Albert Street, Oatlands

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Dear Sir/Madam

## NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

**Date: Wednesday, 15<sup>th</sup> July 2020**  
**Time: 10.00 a.m.**  
**Venue: Oatlands RSL Club, 1 Albert Street, Oatlands**

*The Local Government Act 1993 section 65 provides the following:*

1. *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
2. *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
  - (a) *the general manager certifies, in writing –*
    - (i) *that such advice was obtained; and*
    - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
  - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

*I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:*

- (1) *The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and*
- (2) *Where any advice is directly given by a person who does not have the required qualification or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.*

***Councillors please note:***

- Public Question Time will be held at 10.30 a.m. – members of the public are invited to attend.

Yours faithfully



Andrew Benson  
**ACTING GENERAL MANAGER**

# OPEN COUNCIL AGENDA

**1. PRAYERS**

**2. ATTENDANCE**

**3. APOLOGIES**

**4. MINUTES**

**4.1 ORDINARY COUNCIL MINUTES**

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 24<sup>th</sup> June 2020, as circulated, are submitted for confirmation.

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

## 4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

### 4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Lake Dulverton and Callington Park Management Committee – 29<sup>th</sup> June 2020.
- Parattah Progress Association – 3<sup>rd</sup> July 2020.
- Arts Advisory Committee Minutes – 2<sup>nd</sup> July 2020.

### RECOMMENDATION

**THAT the minutes of the above special committee of Council be received.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

### 4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Lake Dulverton and Callington Park Management Committee – 29<sup>th</sup> June 2020.
- Parattah Progress Association – 3<sup>rd</sup> July 2020.
- Arts Advisory Committee Minutes – 2<sup>nd</sup> July 2020.

### RECOMMENDATION

**THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)**

**4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES**

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

**DECISION NOT REQUIRED**

**4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)**

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

**DECISION NOT REQUIRED**

## 5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

No workshops have been held since the last ordinary meeting of Council.

### RECOMMENDATION

**THAT the information be received.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

## 6. COUNCILLORS – QUESTION TIME

### 6.1 QUESTIONS (ON NOTICE)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

The following questions on notice were submitted by Cllr R McDougall on the 8<sup>th</sup> July 2020.

1. Progress on the reinstatement of the footpath in Tunnack Road Parattah where the road was widened to accommodate log trucks travelling to the Log loading facility on the railway line? Given that there was a footpath there previously and that people are walking along this stretch of road where the footpath was, as it connects the lower part of Parattah to the upper part, and due to the embankment on the opposite side of the road that side cannot be used, and that at least one landowner in the proximity, beside Tunnack Road, has I believe made an offer to allow the footpath to traverse a corner of his property, in order to avoid a power pole, it is essential that a solution be found so that pedestrians are not prevented from traversing the town as they did previously.

#### ***Acting General Manager's Comments***

*The Manager Infrastructure & Works has visited the site and had extensive discussions with the property owner and a course of action has been resolved. The Manager Infrastructure & Works will provide information in relation to this matter as a component of his Report to Council.*

2. Update on progress of works at the Parattah Railway station

#### ***Acting General Manager's Comments***

*There are two matters that are being progressed by Heritage Building Solutions in respect of the Parattah Railway Station.*

- a. *The fabrication of the replacement gates that are being built from the original design drawings. The gates are now completed part from them being painted. The colour palette is being sought. Following that the painting and installation will see the completion of the job;*
- b. *The internal roof repairs and skillion at the men's toilet entry are scheduled to be completed by Heritage Building Solutions after the Kempton Medical Centre. Which will be early August 2020*

3. Any progress on the weed infested block of (?) Crown land beside the Rail log loading facility at Parattah (visited by the Mayor and myself with the Hon. Jane Howlett MLC earlier this year) ?

**Acting General Manager's Comments**

*The officer that deals with weed management is currently on leave however it is anticipated that information will be available to be shared at the Council meeting.*

The following are two questions from Cllr McDougall that were raised at the last Council meeting.

**Cllr R McDougall** – is there any information about school bus shelter at Mangalore being re-instated following the highway upgrade (near Old Service Station). Request to follow up where the southbound stop is.

*At the last Council meeting the Acting General Manager advised that he will follow up and advise further.*

**Acting General Manager's Comments**

*The Acting General Manager has contacted the person who was Acting General Manager State Roads, with the Department of State Growth, Andrew Hargraves and he has stated that as of the first week in July he is now working for the Health Department. The person who is about to be the Acting General Manager State Roads is Denise McIntyre. Follow-up is imminent.*

*Image of the bus layby just South of Blackbrush Road on the South bound lane of the Midland Highway is below. Apparently there was a bus shelter in this general location many years ago, however it was demolished when a car careered off the highway and wiped it out.*



**Clr R McDougall** – is there any further progress on the Tunnack Streetscape Project?

*At the last Council meeting the Acting General Manager advised that he will follow up and advise further.*

**Acting General Manager's Comments**

*There are two components to this project with the Tunnack Community;*

- a. Explore the opportunities for recognition of the former residents of the District at the General Cemetery on New Country Marsh Road;*
- b. Undertake some planting in the streetscape.*

*In respect of the first matter Brad Williams, Council's Manager Heritage Projects will be participating in a public meeting at Tunnack, about the cemetery and the streetscape, on Saturday, 8<sup>th</sup> August at 2:30pm at the Tunnack Community Club.*

*Further in respect of the Streetscape component, Council's Special Projects Officer Graham Green will be project managing this area and unfortunately he will not be able to make it to the aforementioned meeting. As such he is in the process of contacting Susan Scott to try to arrange a preliminary discussion during the third week in July 2020 to explore community expectations in respect of the project. This discussion will then be able to inform the public meeting.*

## 6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

**“29. Questions without notice**

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
  - (i) another councillor; or*
  - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

## **7. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

## 8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

## 9. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

### 9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015**

**10.1 CONDOLENCE MOTION – MR DESMOND MANNING**

*“THAT Council formally record a Condolence Motion for Mr Desmond (Des) Manning and note his significant achievements as a highly valued and respected elected member of the Municipality of Oatlands from 1971-1993 and the Southern Midlands Council from 1993-2005”.*

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**11.1 DEVELOPMENT APPLICATIONS**

Nil.

**11.2 SUBDIVISIONS**

Nil.

**11.3 MUNICIPAL SEAL (Planning Authority)**

Nil.

**11.4 PLANNING (OTHER)**

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL  
ACTING AS A PLANNING AUTHORITY]**

## **12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **12.1 Roads**

**Strategic Plan Reference 1.1**

*Maintenance and improvement of the standard and safety of roads in the municipal area.*

Nil.

### **12.2 Bridges**

**Strategic Plan Reference 1.2**

*Maintenance and improvement of the standard and safety of bridges in the municipality.*

Nil.

### **12.3 Walkways, Cycle ways and Trails**

**Strategic Plan Reference 1.3**

*Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.*

Nil.

### **12.4 Lighting**

**Strategic Plan Reference 1.4**

*Ensure adequate lighting based on demonstrated need / Contestability of energy supply.*

Nil.

### **12.5 Buildings**

**Strategic Plan Reference 1.5**

*Maintenance and improvement of the standard and safety of public buildings in the municipality.*

Nil.

### **12.6 Sewers / Water**

**Strategic Plan Reference(s) 1.6**

*Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.*

Nil.

### **12.7 Drainage**

**Strategic Plan Reference 1.7**

*Maintenance and improvement of the town storm-water drainage systems.*

Nil.

## 12.8 Waste

**Strategic Plan Reference 1.8**

*Maintenance and improvement of the provision of waste management services to the Community.*

Nil.

## 12.9 Information, Communication Technology

**Strategic Plan Reference 1.9**

*Improve access to modern communications infrastructure.*

Nil.

## **12.10 Officer Reports – Infrastructure & Works**

### **12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT**

**Author:** MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

**Date:** 9 JULY 2020

#### **Roads Program**

Maintenance grading is still being undertaken in the Kempton area and Stonehouse area. Council have dry-hired an additional grader to catch up with works following recent significant rainfall (this will be working in the Tunnack/Rhyndaston area).

There have been sections of many roads that have been impacted by the recent rainfall, the majority of these roads have been attended to and the remaining roads are scheduled for works to occur.

Re-sheeting works are scheduled to occur in the Lemont/Stonehouse area.

Two sections of Woodsdale Road have been lime stabilised and ready for seal. This is expected to occur in the coming days.

#### **Town and General Maintenance**

A manchurian pear tree and surrounding tree guard were recently damaged by a vehicle at Colebrook. The tree has been re-planted and has a good chance of survival. A spare tree guard is available but has not yet been installed.

The Oatlands Bus Shelter has been erected, a seat is to be built and installed by staff.

Drainage and footpath works in the vicinity of the Tunbridge Hall has been completed.

Town and general maintenance is continuing in all other areas.

#### **Waste Management Program**

Operating arrangements at the Waste Transfer Stations are working well.

#### **QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS**

**RECOMMENDATION**

**THAT the Infrastructure & Works Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

## **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)**

### **13.1 Residential**

**Strategic Plan Reference 2.1**

*Increase the resident, rate-paying population in the municipality.*

Nil.

### **13.2 Tourism**

**Strategic Plan Reference 2.2**

*Increase the number of tourists visiting and spending money in the municipality.*

Nil.

### **13.3 Business**

**Strategic Plan Reference 2.3**

*Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).*

Nil.

### **13.4 Industry**

**Strategic Plan Reference 2.4**

*Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.*

Nil.

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 14.1 Heritage

#### Strategic Plan Reference 3.1

*Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.*

#### 14.1.1 HERITAGE PROJECT PROGRAM REPORT

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 10 JULY 2020

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Staff assisting and participating in Peter Fielding's 'Grande Finale' ghost tour of Oatlands.
- Staff workshop for future direction of the Heritage Hub ahead of a planned committee meeting on 23/7/20.
- Participation in the Arts Advisory Committee meeting.
- Planning for the 200<sup>th</sup> anniversary of the 2<sup>nd</sup> Macquarie visit through Tasmania. Please see Councillor Information Bulletin for some preliminary ideas that are being pursued. A working group is to be formed with neighbouring councils and other stakeholders to progress a collaborative approach.
- Retrieving and preparing collection material for the upcoming exhibitions program and locking-in dates (pending COVID19 restrictions).
- Continuing the collection audit process.
- Review of Council's heritage collections management manual.
- Preliminary meeting with a possible local volunteer for collection management projects.
- Brad Williams has enrolled in a Graduate Diploma in Natural and Cultural Heritage Tourism at UTas.
- Maintaining momentum with social media, including the Walls Could Talk posts and Weeding letters. Consultation with other interested parties on the latter ahead of the planned exhibition.
- Note that Brad Williams has been on leave for part of this month.

**RECOMMENDATION**

**THAT the Heritage Projects Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

## 14.2 Natural

### Strategic Plan Reference 3.2

*Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.*

### 14.2.1 NRM UNIT – GENERAL REPORT

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 7 JULY 2020

#### ISSUE:

Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- Lake Dulverton foreshore pathway new and upgrade project: The Reserve Activity Assessment Level 2 undertaken by Parks & Wildlife has been signed off by Parks Managers. A Development Application with SMC is now being prepared.
- In regard to the pine tree area at Mahers Point an Aboriginal Heritage Trust permit has been signed by the Minister for Aboriginal Affairs Hon R Jaench MP. The works methodology proposed by SMC has been accepted with no changes. A final Parks & Wildlife Authority for the works to proceed is to be issued. There is no indication of how long this process will take.
- Victoria Hall at Kempton – The building plans have been submitted to SMC for approval. There has been no reply to date re the draft funding agreement that was forwarded to the Australian Government for consideration.
- Callington Park playground upgrade works and surrounding ground underground watering system works are progressing. The new equipment will start to be installed on Monday 13<sup>th</sup> July 2020. The project is running about 6 weeks behind the initial scheduled works due to Covid 19 delays.
- Helen Geard continues to work on the new road assets management system. This has involved working with the old data and updating the data.
- Maria Weeding and Helen Geard replaced 7 Silver Birch trees at the Gymkhana Paddock at Kempton. Maintenance work was also undertaken on the balance of the trees.

#### WEEDS REPORT

The Weeds Officer Jen Milne has provided the following report for the month ending 15<sup>th</sup> July 2020.

#### Site visits and roadside weed control

- Gorse and broom on Crown Land reserve at end of Nelson St, Oatlands – discussions with Crown Lands Property Services and Oatlands School Farm regarding management options. Also visited and discussed other road casements (Crown Land) with weed issues.

## Projects

- Brighton – Weed management advice and update of weed mapping data on request as part of resource sharing arrangement.
- Weed Action Fund (grant) – Woodbury Farmers Group. Spraying undertaken for saffron thistle control.
- Drought Weed project – Development of draft small grant guidelines. Up to \$30000 grant pool available in coming months for drought affected residents of Southern Midlands for eligible weed control.

## Communication

- Weed information added to SMC website - Weed Management in the Southern Midlands <https://www.southernmidlands.tas.gov.au/weed-management/>
- The task of adding extra information to the website has taken quite a lot of time to finalise, however it is anticipated that the addition of the pictures and some other information will greatly assist our ratepayers in identifying problem weeds.

## RECOMMENDATION

**THAT the Landcare Unit Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

### 14.3 Cultural

**Strategic Plan Reference 3.3**

*Ensure that the cultural diversity of the Southern Midlands is maximised.*

Nil.

### 14.4 Regulatory (Development)

**Strategic Plan Reference 3.4**

*A regulatory environment that is supportive of and enables appropriate development.*

Nil.

### 14.5 Regulatory (Public Health)

**Strategic Plan Reference 3.5**

*Monitor and maintain a safe and healthy public environment.*

Nil.

## 14.6 Regulatory (Animals)

### Strategic Plan Reference 3.6

*Create an environment where animals are treated with respect and do not create a nuisance for the community*

#### 14.6.1 ANIMAL MANAGEMENT REPORT

**Author:** ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

**Date:** 8 JULY 2020

**Enclosure(s):**

*Animal Management Statement – June/July 2020*

#### ISSUE

Consideration of the Animal Management/Compliance Officer's report for June/July 2020

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period June-July 2020; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

The report will also provide an update with regard to the report provided at the June 2020 meeting on a proposed "off lead" dog exercise area in Kempton.

#### Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

#### INFRINGEMENT DETAILS

DATE: 7<sup>th</sup> July 2020 - "dog at large" after written warning, Rhyndaston area.

DATE: 7<sup>th</sup> July 2020 – "dog at large" after written warning, Rhyndaston area.

DATE: 7<sup>th</sup> June 2020 – "dog at large" after written warning, Elderslie area.

## UPDATE: KEMPTON “OFF LEAD” DOG EXERCISE AREA PROPOSAL

The decision from the draft minutes of the June 2020 meeting are provided as follows:

### DECISION

*Moved by Deputy Mayor E Batt, seconded by Cllr R McDougall*

### THAT

- A. Council endorse a location plan for the Kempton Dog Park exercise area to be taken to the public for consultation per the requirements of the *Dog Control Act 2000* and for further input into the design and location. The consultation will include Facebook, website and printed material at the Kempton Office and signage at the park location.
- B. Council progress with the Kempton Dog Park project subject to a budget allocation of amount to be determined (depending on option) for the 2020 - 2021 financial year; or
- C. If Council cannot fund the project for the upcoming year then the project should be considered for the 2021-2022 financial year; or
- D. If Council cannot fund the project for the upcoming year then the project should be considered for the 2021-2022 financial year; or
- E. If Council cannot fund the project then Council Officers make application for a grant (if available) to fund the works with in-kind support from Council
- F. A progress report will be provided to Council after the public consultation period has ended and a final design prepared for construction.

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM		√
Cllr K Dudgeon		√
Cllr D Fish		√
Cllr R McDougall	√	

The decision followed lengthy discussion among Elected Members. This was particularly around the extent of public consultation before a final decision is made by Council on the design and exact location of the “off-lead” area in Kempton and whether Council should consult more broadly with ratepayers across the Local Government Area to identify other potential “off-lead” areas. A motion, with regard to broader consultation, was foreshadowed by Councillor Tony Bisdee for the July 2020 meeting (this meeting).

With this in mind Council Officers propose two actions:

1. Council Officers undertake consultation with local residents for the Kempton “off-lead” area. The purpose of which will be to inform the design and gauge the level of interest in the designated area. This will be undertaken as soon as possible with a report to Council on the outcome of the consultation by September 2020. The consultation is in addition to statutory notification of a “declared area” under the *Dog Control Act 2000*.

2. Officers will consult more broadly with Southern Midlands residents and ratepayers and allow opportunity for submissions or expressions of interest from groups or persons outside of the Local Government Area (i.e. dog walking groups or clubs). This will be undertaken within the 2020-2021 financial year and prior to the budget workshops in first half of 2021.

For the Kempton “off-lead” area Officers will present the concept plans that were tabled at the June 2020 meeting and ask a series of questions around the use and design of the site. The consultation will be undertaken via social media, submissions and face to face.

## RECOMMENDATION

### THAT

- A. The Animal Management report be received and the information noted.
- B. Council Officers undertake public consultation on the proposed Kempton “off-lead” area with a report to Council by September 2020.
- C. Council Officers undertake public consultation more broadly with Southern Midlands residents and ratepayers (and allow opportunity for submissions or expressions of interest from groups or persons outside of the Local Government Area) before the budget submissions in 2021 (for the 2021-2022 year).

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**ENCLOSURE(S)**  
 Agenda Item 14.6.1



**YTD ANIMAL MANAGEMENT STATEMENT**  
 January to June 2020

DOG IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED	OTHER IMPOUNDS
14	11	2 (Dogs Home)	1	Ewe & Lamb

**JOBS ATTENDED**  
 June/July 2020

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL
5	5	1	1
Central Highlands 0	Central Highlands 0	Central Highlands 0	Central Highlands 0
NEW KENNEL INSPECT	WELFARE	STOCK	OTHER
Two active kennel licences			
Central Highlands 0	Central Highlands 0	Central Highlands 0	Central Highlands 0

**REGISTERED DOGS: 1720**

**KENNEL LICENCES: 43**

**INFRINGEMENTS ISSUED: 3**

## 14.7 Environmental Sustainability

**Strategic Plan Reference 3.7**

*Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.*

Nil.

**15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)**

**15.1 Community Health and Wellbeing**

**Strategic Plan Reference 4.1**

*Support and improve the independence, health and wellbeing of the Community.*

Nil.

## 15.2 Recreation

### Strategic Plan Reference 4.2

*Provide a range of recreational activities and services that meet the reasonable needs of the community.*

### 15.2.1 PROGRESS REPORT - PROPOSED OATLANDS AQUATIC CENTRE DEVELOPMENT

**Author:** ACTING GENERAL MANAGER (ANDREW BENSON)

**Date:** 10 JULY 2020

#### ISSUE

Update for Councillors on the progress of the proposed development of the Oatlands Aquatic Centre.

#### BACKGROUND

Councillors are aware of the matters relating to the development of this project on the former Council Depot in Church Street Oatlands, this Report is the second of a regular monthly update in respect of the progress of this project.

#### DETAIL

Currently the Development Application is in the public notification period (advertising), however the following schedule is provided to Councillors to provide a scoping of the project for the next few months up until the Tender Assessment date.

1. *Status of new development application*
  - a. DA documents were submitted to Council – Monday 22<sup>nd</sup> June 2020.
  - b. The project was advertised along with notification to adjoining owners – Saturday 27<sup>th</sup> July 2020.
  - c. Advertising closes – COB Friday 10<sup>th</sup> July 2020.
2. *Programme*
  - a. Building Application to be lodged on 14<sup>th</sup> August 2020.
  - b. Building Tenders – Project goes to tender on 14<sup>th</sup> August 2020.
  - c. Tenders close – 9<sup>th</sup> September 2020.
3. *Council considerations*
  - a. Council as a Planning Authority considers the Development Application – Special Council Meeting, Thursday 23<sup>rd</sup> July 2020. All representations received within the public notification period will be considered at this meeting, with a fourteen day appeal period following the formal advice of the Planning Authority's decision, both to the person lodging the representation and the Applicant. This appeal would be lodged with the Resource Management Planning Appeals Tribunal (RMPAT). If this path to RMPAT is traversed then a re-scoping of the project time line would be required.

- b. Operational costs and considerations of life cycle costing – Council Workshop, Monday 14<sup>th</sup> September 2020.
- c. Building Tender Assessment considered by Council – Council meeting, Wednesday 23<sup>rd</sup> September 2020.

4. *Other*

- a. All demolition and decontamination has been completed on the site of the proposed Oatlands Aquatic Centre, apart from the building known as the ‘CT Fish shop’ and the galvanized shed at the rear of the shop. The demolition permits are all in place and the buildings are scheduled for demolition once the Tender Contract is awarded.
- b. Some discussion is required around the Memorial Tree along with other elements in the small park between the Midlands Memorial Community Centre and the ‘C T Fish’ building.

For information and discussion.

**RECOMMENDATION**

**THAT Council receive and note the report;**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

### 15.3 Access

**Strategic Plan Reference 4.3**

*Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.*

Nil.

### 15.4 Volunteers

**Strategic Plan Reference 4.4**

*Encourage community members to volunteer.*

Nil.

### 15.5 Families

**Strategic Plan Reference 4.5**

*Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.*

Nil.

### 15.6 Education

**Strategic Plan Reference 4.6**

*Increase the educational and employment opportunities available within the Southern Midlands*

Nil.

## 15.7 Capacity & Sustainability

### Strategic Plan Reference 4.7

*Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.*

### 15.7.1 PROGRESS OF THE OATLANDS STRUCTURE PLAN

**Author:** MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES (DAVID CUNDALL)

**Date:** 9 JULY 2020

#### ISSUE

To provide Council and the wider community with an update on the progress of the Oatlands Structure Plan project.

#### BACKGROUND

As Councillors will recall a project to undertake a structure planning exercise for the township of Oatlands was considered at the March 2019 meeting. A budget amount of \$25,000 was allocated at the June 2020 meeting for the 2019-2020 year (and likely an amount carried over to the 2020-2021 year).

The purpose of the Structure Plan is to prepare and create a document similar to that plan undertaken for Campania in 2015. The structure plan will take the form of a written document that will include detailed maps and design plans to be adopted and implemented as demand increase and funding is available.

Plans and projects identified and recommended in a structure plan have a far greater chance of succeeding where they are supported by the community and form a part of a much bigger plan. This is proven in many case studies.

The catalyst for the structure plan project was the following recent events:

- The granting of the permit for the Aquatic Centre;
- Securing grant funding for the Aquatic Centre;
- The Whiskey Distillery and associated rezoning at 99 High Street and Callington Mill;
- The handover of Callington Mill to Callington Mill Pty Ltd to continue milling operations in association with the whiskey distillery;
- Current closure of the Callington Mill Visitor Centre and visitor services such as tours, café and retail;
- Council furthering the recommendations of the MEDaLS to:
  - Support a large scale accommodation venue in Oatlands;
  - Zone land to allow for a “Rural Services Precinct” in the vicinity of the current Light Industrial Zoned land in Stanley Street (toward the Midland Highway) and encourage such business in Oatlands;
  - Progress of the Heritage Hub/Centre for Heritage at the Commissariat land.
- Success of the Heritage and Bullock Festival;
- Progress of the Master Plans for the Oatlands Gaol and Commissariat;

- The Destination Action Plan adopted by Council in Council's Strategic Plan recommends the following actions to grow and sustain tourism - summarised:
  - Improved way finding and visitor precinct experiences
  - Improved visitor amenities and rest stops
  - Structured planning for villages in the Midlands.
  - Improved event spaces.
  - Collect data on visitor experiences and implement programs to meet visitor needs or address issues
  - Build visitor walking and track experiences i.e. links between heritage High Street precinct and Lake Dulverton and Callington Park.

The need for a structure plan was foreshadowed in the previous strategic documents and plans:

- OIDS – specifically the development of the Oatlands Urban Design Framework that would facilitate better access to facilities, such as recreation facilities and event spaces, provide attractive streetscapes, and improved linkages between key sites. Also to ensure that services, facilities, retail space, together with parking areas are accessible and convenient.
- *Joint Land Use Planning Initiative- Settlement and Open Space Strategy*, July 2010 – specifically create an “Oatlands Civic Hub” to create an important link to and from Lake Dulverton, Callington Mill and the residential areas, design a network of corridors that encourage walking and cycling. Also to create a central space in the township.
- *Oatlands Streetscape Plan*, 1999 – elements of the plan have been progressed over the past 20 years. However it is very much in need of review and no longer considered the guiding plan.
- MEDaLS – Stage 1 of the project identified a number of actions and initiatives to be undertaken by Council. Of relevance to Oatlands are further support for the Oatlands Heritage Precinct, supporting a large scale accommodation facility in Oatlands, support a heritage collection facility in Oatlands, support heritage construction and education, and a rural support services precinct.
- *Callington Mill Precinct Plan*, October 2006 – In need of review, but essentially a plan to improve accessibility and increase visitor numbers to the Callington Park area.

A structure plan would mean that Council has:

- A clear, concise and specific plan for the future development of Oatlands; and
- The community have input into this plan
- Council are ready and “on the front foot” when large scale development such as the Aquatic Centre open for business
- The community have a sense of certainty about the future of Oatlands and can plan for this future together
- Council can plan capital works in accordance with a strategic plan i.e. street scaping, landscaping, footpaths and stormwater
- Council, and the community, have a better chance of accessing grant funding and the like where such funding will contribute to the greater good of the community when in accordance with a modern strategy/plan.
- Council has a strong strategic basis to review zoning and planning controls within the town

- Council can prepare parking and traffic management plans for the town (better visitor experience, safety improvements, greater convenience to locals etc).

It is envisioned that the Oatlands plan will be detailed and provide succinct and clear recommendations. Allowing for the township to grow and develop in a structured and logical manner that will meet the current and future needs of the town. It is key that the community provide input and ownership of the plan.

## UPDATE: PROJECT PROGRESS

The project is developed in a series of stages. These are provided in the following table (Table 1):

Action	Details	Status
First project inception meeting	Council Officers met to discuss need for a plan and draft objectives of the plan	Completed November 2019
Document gathering	Review existing strategy, project scoping, drivers for project	Completed February 2020
Second project inception meeting	Agree on project objectives, scope of project, review existing strategy	Completed March 2020
Preparation of Business Case and Council “in principle” support to proceed subject to budget allocation and nominations for two (2) elected members on the project working group	This was presented and approved at the March 2019 meeting. Cllr Rowena McDougall and Cllr Karen Dugeon appointed as Council representatives on the working group.	Completed March 2019
Budget approved for Project	This was approved at the June 2019 meeting	Completed June 2019
Preparation of Project Plan	The plan captures the lifecycle of the project (scope, time, cost): <ul style="list-style-type: none"> <li>• The budget</li> <li>• The risks</li> <li>• The desired outputs and outcomes</li> <li>• The objectives</li> <li>• The resources</li> <li>• The actions and work schedule</li> </ul>	Completed August 2019
Preparation of the Project Brief to request a quote and plan from a Consultant	Prepare documentation that describes the project and the work required by Council to achieve the outputs – that is to - undertake public consultation and prepare a Structure Plan for Oatlands.	Completed October 2019
Project Working Group Meeting 1	The purpose of the meeting was for the group to agree on the Project Plan and Brief to find a Consultant	Completed November 2019
Identify Consultants and provide the Project Brief and Request for Quote (RFQ)	Four (4) planning consultants were identified by the Project Manager as suitable and were provided with the Project Brief and RFQ to provide a response and costing.	Completed December 2019
Project Working Group nominate consultant	Project Working Group considered the responses to RFQ and nominate JMG as the preferred consultant.	Completed February 2020

Action	Details	Status
Project Work Group Meeting 2	<p>Working Group meet to confirm the JMG Work plan and public consultation methodology and to draft a “stakeholder register”. The following work plan was approved:</p> <ol style="list-style-type: none"> <li>1. JMG commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow.</li> <li>2. JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome.</li> <li>3. Compile, consider and input feedback into the draft structure plan document.</li> <li>4. Finalise a draft structure plan including traffic management plan</li> <li>5. Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting.</li> <li>6. Compile and input feedback into the final version of plan.</li> <li>7. Finalise the plan and present to Council for final endorsement.</li> </ol>	Completed March 2020
Project Manager provides an update report to Council and prepares for Public Consultation	Project Manager provides an update report to Council.	In Progress. This was scheduled for March 2020. <u>COVID-19 prevented this from occurring.</u> This is now tabled for July 2020.
JMG commence first Stage of documentation and public consultation	<p>JMG to commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow.</p> <p>JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome. The first round of consultation was planned for week commencing 20<sup>th</sup> April 2020.</p>	<p>In Progress.</p> <p>The first round of consultation was planned for April 2020. <u>COVID-19 prevented this from occurring.</u></p> <p>The draft snapshot analysis is still in preparation and will be finalised July 2020. First round of consultation is now scheduled for August 2020.</p>

Action	Details	Status
JMG to input feedback from consultation into a first draft of the Structure Plan and Traffic Management Plan.	Compile, consider and input feedback into the draft structure plan document. Finalise a draft structure plan including traffic management plan	Yet to commence. The first draft was due to be completed by June 2020. This is now planned for October 2020.
Council Meeting progress report.	Project Manager to provide an update and progress report to Council at the monthly Council Meeting	Yet to commence. This was scheduled for May 2020. This is now planned for October 2020.
JMG to prepare the first draft of Plan to be exhibited and undertake round 2 of the public consultation.	Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting.	Yet to commence. The draft document will be on exhibition for a 6 week period. This was planned for June 2020. This will now be undertaken in October 2020 – November 2020.
Council Meeting progress report.	Project Manager to provide an update and progress report to Council at the monthly Council Meeting.	Yet to commence. This was scheduled for July 2020. This is now planned for October 2020.
JMG prepare final version of the draft Plan with the Project Manager and working group.	Compile and input feedback into the final version of plan.	Yet to Commence. The final version of the plan was scheduled for August/September 2020. This will now be undertaken in December 2020.
Project Manager to present final Structure Plan to Council for endorsement.	Finalise the plan and present to Council for final endorsement at the Council Meeting.	Yet to Commence. This was scheduled for September/October 2020. This will now likely be January 2021.

Table 1: Update and work plan for the Oatlands Structure Plan Project.

## DISCUSSION

COVID-19 has caused a 4 month delay to the project. The first draft of documentation together with the first round of public consultation was scheduled for week commencing 20<sup>th</sup> April 2020 (after the Easter break). As Council would be well aware, the lockdown and social distancing restrictions made public consultation through face to face impossible. The key to this project being a success is public consultation and engagement with all stakeholders and community members in a meaningful and comfortable environment. The Project Manager and JMG made the decision to delay the project until some certainty around consultation was made.

Public consultation can now proceed in August 2020 commencing with a stall outside the IGA on a Friday afternoon around 3pm. A date has not yet been confirmed, however it will likely be in early August 2020. There will then be a workshop with students at the Oatlands School and a public workshop and information session.

The project was scheduled for completion by end of September 2020. It is now likely that completion will be January 2021.

## **RECOMMENDATION**

**THAT Council receive and note this report.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

## 15.8 Safety

**Strategic Plan Reference 4.8**

*Increase the level of safety of the community and those visiting or passing through the municipality.*

Nil.

## 15.9 Consultation & Communication

**Strategic Plan Reference 4.8**

*Improve the effectiveness of consultation & communication with the community.*

Nil.

## 16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

### 16.1 Improvement

**Strategic Plan Reference 5.1**

*Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / Maintain the Business Process Improvement & Continuous Improvement framework*

Nil.

## 16.2 Sustainability

### Strategic Plan Reference 5.2

*Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council*

### 16.2.1 LOCAL GOVERNMENT SHARED SERVICES UPDATE (STANDING ITEM – INFORMATION ONLY)

**Author:** ACTING GENERAL MANAGER (ANDREW BENSON)

**Date:** 10 JULY 2020

### ISSUE

Please note that the Shared Services Report was unavailable at the time of producing the agenda – report to be provided.

**16.2.2 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA LIFE MEMBERSHIP AWARD – CLR A BISDEE OAM**

**Author:** ACTING GENERAL MANAGER (ANDREW BENSON)

**Date:** 9 JULY 2020

**ISSUE**

Advice that Clr A Bisdee OAM is to receive a Local Government Association of Tasmania Life Membership Award.

**DETAIL**

The Local Government Association of Tasmania (LGAT) has advised that the General Management Committee has determined that Clr A Bisdee OAM is to be awarded a LGAT Life Membership Award in recognition of his long and outstanding service to the whole of Local Government.

Clr Bisdee's involvement with Local Government extends back to April 1972 when he was first elected to the Green Ponds Council (part of the present Southern Midlands Council area). Clr Bisdee held the position of Warden with Green Ponds Council from 1984 to 1993. Following amalgamation in 1993, Clr Bisdee was elected as the inaugural Mayor of the Southern Midlands Council for a two year period and has continued to be an elected member of the Southern Midlands Council since that time (in the capacity of Mayor from 2005 to 2018 and Councillor from 2018 to present).

The Life Membership Awards are normally presented at the Annual LGAT Conference but due to Covid-19 this will not occur this year. Clr Bisdee OAM will be presented the Award at a special event in Hobart on the 20<sup>th</sup> July 2020.

A video record of the Award Presentation will be played at the LGAT Annual General Meeting to be held online on Wednesday, 23<sup>rd</sup> July 2020.

**RECOMMENDATION**

**THAT**

- a) the information be received; and
- b) Clr A Bisdee OAM be congratulated on his LGAT Life Membership Award for his many years of dedicated service to Local Government.

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

### 16.2.3 SMC EXTERNAL GRANT PROJECTS

**Author:** ACTING GENERAL MANAGER (ANDREW BENSON)

**Date:** 9 JULY 2020

**Enclosure:**

*Report to Council on Various SMC Grant Projects as at 9<sup>th</sup> July 2020*

#### ISSUE

Council have a number of external grants that in various stages of implementation and it would be meaningful to provide Council with a status report in respect of the external grants on a quarterly basis.

#### BACKGROUND

The application of grants is a major contributor to Council's infrastructure budget. Some grants are fully funded by the Grant body, for example 'election promises realised', others require part funding, ie Communities Sport & Recreation (Tasmanian State Government), with a minimum of 50% funding by Council, others require matching funding.

All Council Business Units are focused on bringing in funded projects that meet the objectives of the Strategic Plan and that add value to our Community. That way the budget goes further and we are able meet to some extent the expectations of the Community, and indeed some of the grants are quite serendipitous.

#### DETAIL

The list is provided for Councillors information.

*For information only.*

#### RECOMMENDATION

**THAT Council receive and note the report.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**ENCLOSURE(S)**

Agenda Item 16.2.3

**Report to Council on Various SMC Grant Projects as at 9<sup>th</sup> July 2020**

Project Title	Brief Description	Grant Body	Project Value	Project Manager	Current Project Status (percentage complete)	Anticipated Completion Date	Remarks
<b>Oatlands Underground Power Project</b>	Undergrounding the overhead power cable on the Esplanade and Barrick Street	Community Development Grant Australian Government (Election Commitment)	\$250,000	Andrew Benson	75%	30.11.20	Awaiting TasNetworks design for the final element of the balance of Barrick Street underground power
<b>Broadmarsh Streetscape Project</b>	Construction of footpath and bridge construction as well as traffic calming within the Broadmarsh Village	Community Development Grant Australian Government (Election Commitment)	\$230,000	Andrew Benson	9%	31.10.20	Design completed which required Survey and Traffic Engineering
<b>Oatlands Aquatic Centre</b>	Development of the proposed Aquatic Centre in Oatlands	1. Australian Government 2. Tasmanian Government 3. Community Development Grant Australian Government (Election Commitment) 4. Station Child Care Centre 5. Loan Funds by SMC	\$1,500,000 \$2,000,000 \$500,000 \$80,350 Balance	Tim Kirkwood (Financial) Andrew Benson (Project Delivery)	DA currently on advertising	21.10.21 Practical Completion	
<b>Oatlands Destination Playground</b>	Upgrade of the playground and adjacent ground area (including installation of underground watering	Community Development Grant Australian Government	\$ 500,000	Maria Weeding	Installation of the playground equipment commences on	Sept 2020	

Project Title	Brief Description	Grant Body	Project Value	Project Manager	Current Project Status (percentage complete)	Anticipated Completion Date	Remarks
	system) at Callington Park	(Election Commitment)			site Mon 13 <sup>th</sup> July.		
<b>Lake Dulverton Conservation Area Walkway Upgrade Project</b>	New path from High Street along foreshore to stop over area. Upgrade of existing path from Aquatic building to just past school. Total distance 1500M approx..	Community Development Grant Australian Government (Election Commitment)	\$ 220 000	Maria Weeding	Reserve Activity Assessment Level 2 now signed by Parks & Wildlife. A Development Application to be submitted to SMC.	June 2021	Extensive mix of permits, reports and assessments have been required to date. Last step should be the DA with SMC.
<b>Kempton Town Development Project</b>	Alteration to Victoria Memorial Hall entrance and landscaping forecourt area. Clock tower – lettering works as required.	Community Development Grant Australian Government (Election Commitment) and Southern Midlands Council	\$75 000 \$25 000	Maria Weeding	Building Approval being sought from SMC.	July 2021	Awaiting for final funding agreement from Aust Govt. Additional funds from SMC in 20/21 budget.
<b>Campania Bush Reserve Shared Pathway</b>	Widening the 650m walking track within the Reserve. Pathway surface is to be upgraded to polymer hardened aggregate gravel.	Community Development Grant Australian Government (Election Commitment) and Southern Midlands Council	\$100,000	Jack Lyall (Helen Geard)	Works to be undertaken in conjunction with the Lake Dulverton walking track.	June 2021	Awaiting final funding agreement from Aust Govt.
<b>Chauncy Vale Wildlife Sanctuary Pedestrian Bridge Project</b>	Design and construction of two (2) pedestrian bridges across the Browns Cave Creek. The bridges allow for a permanent, safe and	Community Development Grant Australian Government (Election Commitment)	\$55,000	Graham Green	60%	30.09.20	Bridge is designed and approved. All materials have been purchased and

Project Title	Brief Description	Grant Body	Project Value	Project Manager	Current Project Status (percentage complete)	Anticipated Completion Date	Remarks
	pleasant crossing of the creek as part of the overall walking track(s).						manufactured to spec. Concrete footings will commence mid-July 2020.
<b>Day Dawn Creek Riparian Rehabilitation</b>	Erosion control, bank stabilization and vegetation plantings for improved biodiversity and ground stability in vicinity of the "Day Dawn Creek".	Communities Environment Program (Australian Government)	\$15,000	Graham Green	40%	31.12.20	Planning, design and procurement completed. Plantings have commenced (5 areas completed), stability works and silt/sediment fencing yet to commence.
<b>South Central Subregion – Workforce Development Coordinator Project</b>	<p>The submission of grant for a workforce co-ordinator for the Southern Midlands, Central Highlands, Brighton and Derwent Valley to (three year position). The coordinator will then work under a project management committee.</p> <p>Damian Mackey prepared the successful grant application in partnership with the three other Council.</p>	Tasmanian Community Fund	\$400,000	Damian Mackey/Andrew Benson	Funding Agreement about to be signed	July 2024	Grant Application Successful. Working towards recruitment of a coordinator and the terms of reference for Project Management Committee.

Project Title	Brief Description	Grant Body	Project Value	Project Manager	Current Project Status (percentage complete)	Anticipated Completion Date	Remarks
<b>Mangalore Recreation Ground Twin Arenas Project</b>	Two new arenas for the pony clubs that call Mangalore Recreation Ground home	Major Sport & Rec Grants Program Communities Sport & Recreation (Tasmanian State Government)	\$36,784	Andrew Benson	Project about to be acquitted	June 2020	Issues with Aboriginal heritage being discovered on site delayed the project and increased the costs
<b>Rejuvenation of the Runnymede Recreation Ground playing surface</b>	Installation of a bore, pumps and 100,000 ltr tank, sprinklers and surface treatment	Major Sport & Rec Grants Program Communities Sport & Recreation (Tasmanian State Government)	\$35,142 \$ 3,000 (SMC Community Small Grant) \$1,000 (TFS)	Andrew Benson	35%	September 2020	WIP

## 16.2.4 SMC COMMUNITY SMALL GRANT PROGRAM 2020

**Author:** ACTING GENERAL MANAGER (ANDREW BENSON)

**Date:** 9 JULY 2020

**Enclosure:**

*Draft Community Small Grant Guidelines 2020*

### ISSUE

Council have increased the budget for the SMC Community Small Grants Program 2020 from \$30,000 to \$40,000 and it is appropriate to reconsider the Program Guidelines.

### BACKGROUND

Council has conducted an annual Community Small Grants program since 2008. The main aim of the program is to streamline and condense the many requests for financial support received from various community groups, charitable organisations and service providers throughout the year. The program has proven to be very popular with all the target groups and excellent goodwill is generated by the successful grant recipients. Additional kudos has been obtained by having awards presented at the Australia Day function in January each year.

Council's Facilities and Recreation Committee have responsibility for overseeing the Grants Program and undertaking the formal assessment process in determining the successful grant applications.

### DETAIL

The attached draft guidelines for the 2020 program have been annotated to show the proposed deletions (shown thus Aaaaa) as well as possible additions (shown thus Aaaaa).

In general terms Council felt that the program this year would support the economic effort post COVID-19 by focusing on capital works, major building maintenance and new equipment, therein supporting small builders, and the retail sector.

- Consideration of increasing the maximum grant sum from \$3,000 to \$5,000
- Seeking a matching contribution from between \$3001 to \$5,000
- Removing the ability for 'program type activities' to be accessed from this round
- Minor wording changes to reflect the aforementioned areas

### CONCLUSION

After consideration of the proposed changes to the guidelines, along with further amendments that are brought about by collegial discussion, it is recommended that the revised SMC Community Small Grant Program 2020 Guidelines be adopted.

### *For information and discussion*

**Human Resources & Financial Implications** - Normal scheduling of staff and Councillor time as in previous years with this budgeted item.

**Community Consultation & Public Relations Implications** - Advertising of the SMC Community Small Grants Program 2020 will be on all Council media platforms and information will be provided to the Southern Midlands Regional News as well as the Hobart Mercury.

**Policy Implications** – Nil.

**Priority - Implementation Time Frame** - Grant Program opens at the end of July 2020.

**RECOMMENDATION**

**THAT Council**

- 1. Receive and note the report;**
- 2. Approve the proposed Guidelines for the SMC Community Small Grants Program 2020.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**ENCLOSURE(S)**  
*Agenda Item 16.2.4*



***DRAFT***

# Community Small Grants

Guidelines  
2020



The Southern Midlands Council's Community Small Grants program has been established to support projects, programs and activities developed for the benefit of the residents of the Southern Midlands local government area.

The Community Small Grants provide assistance to community groups to, ~~provide programs~~, improve safety, undertake minor capital works, ~~facilitate small seminars, conferences and forums~~ or purchase equipment.

The Southern Midlands Council recognises the immense community benefit provided to our residents and visitors by local community organisations through the provision of opportunity for involvement in activities in Southern Midlands.

The Community Small Grants Program is one method of supporting and assisting local organisations in providing additional opportunities for the Southern Midlands community.

**Purpose**

To provide financial assistance in a regulated, transparent and equitable way to community groups catering for, and responding to, the needs of the residents and visitors to Southern Midlands.

The program provides assistance to organisations to conduct a wide range of activities. The following broad categories are designed to give applicants an idea as to the types of projects which Council seeks to support through this program:

- **Community Building**  
Projects which aim to increase community participation & access to information, services & facilities while strengthening community and social well-being.
- **Minor Capital Works**  
Projects which enhance our community facilities by aiding in the development of new facilities or improvements to any existing Community/Council owned facility. It will provide assistance for projects such as fencing, roofing, ground lighting, shade sails, building refurbishments, paving, etc.
- **Safety/Accessibility Upgrades/Equipment**  
Projects that increase the capacity of local groups and clubs to cater for the needs of the community. These developments can be in the form of a construction project or the purchase of equipment.

**Frequency**

Council's grant program is currently held on an annual basis.



**Important Dates:**

The current round for assistance opens at 8.30am on Monday 29<sup>th</sup> July 2019 27<sup>th</sup> July 2020 and closes on Monday 26<sup>th</sup> August 2019 24<sup>th</sup> August 2020 at 4:00pm. Applications can be lodged at either the Oatlands or Kempton Office, or lodged electronically at [mail@southernmidlands.tas.gov.au](mailto:mail@southernmidlands.tas.gov.au)

Projects are able to start from Monday 7<sup>th</sup> October 2019 5<sup>th</sup> October 2020 - full acquittal is required by Friday 17<sup>th</sup> July 2020 16<sup>th</sup> July 2021.

**Level of Funding Available**

An organisation can apply for assistance up to a maximum of \$3,000 \$5,000 per round per organisation - no minimum grant amount applies.

**Eligibility**

**Financial Assistance WILL be considered for:**

- Any not for profit community group or voluntary association that is legally constituted as an incorporated body or under the auspice of an incorporated body.
- The group or organisation is located in the Southern Midlands municipal area or is proposing an activity or a project which will take place in the Southern Midlands municipal area, for the benefit of those who live, visit or conduct business in the municipal area.
- The applicant is able to demonstrate financial viability and competence to deliver the project on time and within budget. This refers to both the applicant and also the auspicing body if an auspicing body is being used for this application.
- The applicant meets Council's insurance requirements. (holds a current Public Liability Insurance policy of either \$M10 or \$M20)
- Education providers are able to apply on the condition that the project/activity is open to all residents and has a broad community benefit.
- For equipment grants, applicants are required to contribute at least 50% towards the cost of equipment for items considered 'consumables' eg cricket bats / balls, Footballs etc. Items of a longer term nature eg line marking machines, training equipment and the like would be eligible for up to 100% funding.
- Projects that are seeking funding from \$3,001 to \$5,000 shall be required to have a matching 50% contribution from other sources.

The following are important areas to address

- Any application which relates to works or projects on property not under the applicants direct ownership (land tenure) or control, must provide a



letter of authorisation and approval for said works / projects from the land owner with the grant application.

- In the case of applications from the Department of Education, where the facilities will be used by Community and school students alike, the application requires written commitment from the Department of Education / Principal that the facilities (or improvements) will be accessible by the public and are appropriate for those purposes.
- ~~The Applicant need not necessarily be based within the Southern Midlands area, but the service or activity must be must be provided within the Southern Midlands area., for the benefit of Southern Midlands residents.~~

**Financial Assistance WILL NOT be given for:**

- Activities by a private person that is not a formal representative of a bone fide organisation.
- Activities of For-Profit organisations.
- Applicant organisations who have previously failed to acquit Council assisted projects in line with the agreed terms.
- Projects that have previously received funding from this grant program.
- Working Capital or straight donation purposes.
- ~~Programs~~ Projects by local schools/education providers that are exclusive to students core school curriculum with no availability to the general public.
- Retrospective request for a project already fully or partially completed
- Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.
- Facilities where little or no public access is available.
- Travel to sporting competitions or conferences for individual or community groups.
- Projects / programs that are not based in or focused on Southern Midlands residents

***It should be noted that meeting the eligibility criteria is not a guarantee of funding.***



The following conditions apply to all financial assistance allocated through the program

### **Project Management**

Funds will only be spent on the project for which funds were applied and as approved by the Southern Midlands Council.

Successful applicants must finalise and acquit the project within the approved time frame and approved budget as per application form.

Any variation of this agreement, such as an extension of the project completion date, shall only be made in writing between the parties. Any request for extension of time must be received in writing prior to the relevant original acquittal completion date.

Successful applicants are required to maintain a copy of all receipts of project expenditure for the term of the grant program, including copies of any advertising, media, newsletters, etc. Council will require copies of expenditure invoices / receipts as part of its acquittal procedure.

If relevant, applicants must obtain and comply with all applicable Council Permit Regulations for example Planning, &/or Building Permit – including road closures, outdoor advertising and any health and safety programs (please ensure that costs for these permits, if required, are included in your application). Please ensure that you have allowed sufficient timeline for these approvals to be obtained and the project to be completed in a timely manner.

The Council strongly encourages that all equipment acquired through the program be insured against theft and fire or covered under your organisation's insurance policy.

### **Financial**

Should a group not be able to fulfill the grant conditions as indicated on the application form or substantial savings have been made, any unspent funds shall be returned to the Southern Midlands Council. In special circumstances, surplus funds from savings made may be authorised for redirection to fund similar projects/activities. Pre-approval in writing should be sought from Council prior to any additional funds being expended. Should the project exceed the amount estimated, groups will be required to meet the additional costs.

### **Promotion**

The Council requests that successful applicants actively promote the support of the Southern Midlands Council. This may include (but not limited to) any of the following:

- Inclusion of the Southern Midlands Council logo in press advertising or any promotional material.



- Acknowledgement of the Southern Midlands Council in radio or television advertising, award presentation, etc.
- Opportunities for the Mayor or delegate to participate in any public relations activities, launches, or proceedings associated with the project. Sufficient notice should be given in the form of an official letter of invite addressed to the General Manager.
- Must ~~attendance at any~~ attendance at any a Council arranged event celebrating the provision of the grant funding, in particular providing a representative at Council's Australia Day ceremony.
- Prominently displaying any certificates or plaques associated with the Council's provision of any grant funding

A version of Council's Logo is available and will be provided on request. The logo can only be used for a specific purpose to which it was requested and must be replicated in its existing form and not altered in any way.

If use of the Council logo is not practicable, the following wording should be incorporated in any material related to the funded project: *"Proudly supported by the Southern Midlands Council"*.

#### **Evaluation / Acquittal Process**

Once the project or equipment purchase has been completed, grant recipients must submit an evaluation and provide copies of any advertising, newsletters and media releases relating to the funded project. An evaluation form will be provided with the grant approval letter.

Evidence of expenditure of funds is required to accompany the evaluation. It is preferred that the evaluation / acquittal information be forwarded as soon as the project or purchase is complete ie not left until the final acquittal date

Unsatisfactory acquittal of the grant may lead to withdrawal of the grant approval and subsequent request for return of the allocated funding. Inability to apply for future grant funding may also apply in this circumstance. If you are having difficulties completing the acquittal obligations, please contact Council's grant staff to discuss possible solutions.

#### **Priority Criteria**

Due to the limited amount of funds available, priority will be given to projects that:

1. Demonstrate considerable benefit to the Southern Midlands community;



2. Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of a facility;
3. Demonstrate coordination with other groups in the community;
4. Address local issues by attempting to meet a community need or gap;
5. Show evidence of community support for the project;
6. Enhance the lifestyle options for residents and visitors in the community;
7. Demonstrate an ability to manage the project through resource allocation including financial resources, effective planning, clear goals and evaluation processes;
8. Demonstrate the ability to be ongoing [if applicable]
9. Is the project reliant on other funds, if so has other fund been approved;
10. Includes the ability for broad Community access – Land Tenure [in the ownership of the applicant or in other ownership]
11. Grant funds applied for as a % of the total amount to complete the project [inc. in kind contribution] i.e. A financial contribution by the applicant/s would be favorably looked upon
12. The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body (i.e. no 'double dipping')
13. Demonstrate that a Risk Assessment of the project is deemed within acceptable limits
14. Willingness to attend the Australia Day event for recognition of the awards of the grant

Final funding decisions are made on the merit of each application against the stated eligibility criteria, guidelines and an assessment against the aforementioned criteria.

#### **Assessment**

The application process is as follows:

The application forms can be accessed from the Council Chambers, Oatlands and Kempton or via the Council Website: [www.southernmidlands.tas.gov.au](http://www.southernmidlands.tas.gov.au)



Applicants are encouraged to contact Council's Manager Community & Corporate Development, Andrew Benson on 62545050 or [abenson@southernmidlands.tas.gov.au](mailto:abenson@southernmidlands.tas.gov.au) with any questions relating to completion of the forms or require information in regard to how your project meets the guidelines of the program.

The completed applications, once received within timeline parameters, will be assessed and prioritized by the assessment panel consisting of Council Officers and Councillors. The panel's decision is final and no further correspondence shall be entered into.

The assessment panel will then make their recommendations to the next scheduled Council Meeting for adoption.

Once adopted by Council the applicants will be informed of their success or otherwise in gaining funding. Successful applicants will need to supply Council with a tax invoice [on their own letterhead preferably] for the approved grant amount to allow funding of grant monies to be processed **This should be done as soon as the approved grant funding letter has been received.**

#### Further Information & Assistance

For further information or assistance with your application please contact Council's Deputy General Manager / Manager Community & Corporate Development, Andrew Benson on 62545050 or email: [abenson@southernmidlands.tas.gov.au](mailto:abenson@southernmidlands.tas.gov.au)



*Assisting in building the capacity of the Southern Midlands*





## Tips for completing the Application Form

Please use the following as a guide to help you to complete the application form.

### Section 1: General Information

1 – 5 As directed by the form, please provide as many details as possible about your group / organisation / club.

### Section 2: Details of the Project

Tell us about your project, what you are planning and what you want to achieve.

6. Select the category that your project best fits under.
7. Give your project a name which represents what your project/activity is about.
8. Indicate where the project/activity is to be held or carried out (e.g. Hall, park, or facility).
9. When answering this question think about the following:
  - What does your group want to achieve? (e.g. raise awareness of a service program, group or local issue, improve access to and use of a community facility, maximize participation in your group or a particular activity, improve safety).
  - What steps are you planning to take to make sure your project/activity runs smoothly?
  - Who might you involve; (e.g.) young persons, older persons, people with different abilities, people from different cultural backgrounds).
  - Why is this project/activity important for your group/organisation and the wider community?



10. When answering this question think about the following?
- How things will be different for your group and/or the wider community?
  - What might it allow them to do that they can't at present?
  - How might it improve access to or participation in activities?
  - Who will benefit most from your project/activity?
- Keep in mind concepts such as community pride, attracting people to the region and spending money in the community, forming new community links, etc.
11. Tell us how your group identified a need in the community (e.g. community consultation, public meeting, and suggestion box).
- Why do you think the need exists?
  - Why is it a problem/issue for your group and/or the wider community?
  - Who have you spoken to about this need?
  - Why has your group chosen this way to tackle the problem and/or improve the situation?
12. To answer these questions think about:
- Can you draw on volunteers from within your group or organisation? If yes, what sort of work will they be asked to do or in what way can they help?
  - What equipment, machinery, etc. you have?
  - What sort of skills or abilities do the individuals involved in the project/activity have? (e.g. financial management, organisational, trade skills – e.g. plumber, builder etc).
  - What type of outside assistance will you seek to complete the project or run the event?
13. For example:
- Increased participation/membership
  - A well attended event or activity
  - Peoples comments and thoughts (how will you get these?)



- Media coverage (e.g. newspaper, community newsletter)

You may wish to identify the main aims of your project which you can go back and review to see whether you were successful.

14. Please provide approximate start date, completion date, and a contact person for the project.

### **Section 3: Budget**

Please complete this section as accurately as possible and attach more pages if necessary.

15. Clearly list the expenses for your project/activity and indicate which expenses you intend to use Council's contribution for.
16. Please provide details of the confirmed and anticipated sources of funding for your project. If available please provide with your application any documents confirming the availability of these funds (e.g. bank statements, loan details, letters, etc).

***Good luck with your Application***

## **16.2.5    TABLING OF DOCUMENTS**

Nil.

## **16.2.6 ELECTED MEMBER STATEMENTS**

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

## 16.3 Finances

### Strategic Plan Reference 5.3

*Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.*

### 16.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 30 JUNE 2020)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 9 JULY 2020

#### ISSUE

Provide the Financial Report for the period ending 30<sup>th</sup> June 2020.

#### BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year and therefore the budget for depreciation is included in the June period.

#### DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2019 to 30 June 2020.
- Operating Expenditure Budget Report – 1 July 2019 to 30 June 2020.
- Capital Expenditure Estimates – as at 30 June 2020.
- Cash Flow Statement – 1 July 2019 to 30 June 2020.

#### OPERATING EXPENDITURE ESTIMATES (OPERATING BUDGET)

Overall, operating expenditure to end of June was \$10,809,268 which represents 96.6% of the Annual Budget.

*Please note that end-of-year accrual adjustments are still being processed which will alter these figures.*

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

#### **Strategic Theme - Infrastructure**

**Sub-Program – Public Toilets** – expenditure to date (\$76,273 – 113.87%). Expenditure relates to additional cleaning hours and cleaning products due to COVID-19.

**Strategic Theme – Growth**

Nil.

**Strategic Theme – Landscapes**

**Sub-Program – Cultural** – expenditure to date (\$7,061 – 17.47%). Reduced expenditure relates largely to the Heritage HUB, with HUB income and expenditure impacted by COVID-19.

**Strategic Theme – Lifestyle**

**Sub-Program – Aged** – expenditure to date (\$2,352 – 156.83%). Expenditure relates to the cost of hiring the Kempton Community Bus for Community Walks.

**Strategic Theme – Community**

**Sub-Program – Capacity** – expenditure to date (\$51,500 – 122.84%). Expenditure relates to costs associated with the Heritage Bullock Festival, Arts Committee Events and donations provided for sporting representations.

**Sub-Program – Safety** – expenditure to date (\$59,613 – 116.43%). Expenditure relates to Salaries, On Costs and Plant associated with firefighting and recovery following the Pelham Fire.

**Strategic Theme – Organisation**

Nil.

**RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**STATEMENT OF COMPREHENSIVE INCOME**  
for the period 1st July 2019 to 30 June 2020

	Annual Budget \$	Year to Date as at 30 June \$	%	Comments
<b>Income</b>				
General rates	5,724,701.00	5,700,268.94	99.6%	Budget includes Interest & Penalties to be imposed to end of June 2020
User Fees (refer Note 1)	694,036.00	759,149.71	109.4%	
Interest	180,000.00	150,287.82	83.5%	
Government Subsidies	19,250.00	11,655.00	60.5%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	0.00	0.00	0.0%	
Other (refer Note 2)	162,000.00	172,417.91	106.4%	
<b>Sub-Total</b>	<b>\$6,779,987.00</b>	<b>\$6,793,779.38</b>	<b>100.2%</b>	
Grants - Operating	3,470,832.00	3,643,534.45	105.0%	
<b>Total Income</b>	<b>\$10,250,819.00</b>	<b>\$10,437,313.83</b>	<b>101.8%</b>	
<b>Expenses</b>				
Employee benefits	-3,905,753.00	-3,249,857.79	83.2%	Less Roads - Resheeting Capitalised
Materials and contracts	-3,063,277.00	-3,315,033.21	108.2%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	-3,061,160.00	-3,061,160.00	100.0%	Percentage Calculation (based on year-to-date)
Finance costs	-27,088.00	-27,087.86	100.0%	
Contributions	-233,907.00	-233,907.00	100.0%	Fire Service Levies
Other	-133,944.00	-197,177.44	147.2%	Incls Rate Discounts
<b>Total expenses</b>	<b>-\$10,425,129.00</b>	<b>-\$10,084,223.30</b>	<b>96.7%</b>	
<b>Surplus (deficit) from operations</b>	<b>-\$174,310.00</b>	<b>\$353,090.53</b>	<b>-202.6%</b>	
Grants - Capital (refer Note 3)	4,526,481.00	1,541,623.00	34.1%	
Sale Proceeds (Plant & Machinery)	0.00	331,960.09	0.0%	
Net gain / (loss on disposal of non-current assets)	-108,182.00	0.00	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$4,243,989.00</b>	<b>\$2,226,673.62</b>	<b>52.5%</b>	

**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1st July 2019 to 30 June 2020**

	Annual Budget \$	Year to Date as at 30 June \$	%	Comments
<b>Income</b>				
General rates	5,724,701.00	5,700,268.94	99.6%	Budget includes Interest & Penalties to be imposed to end of June 2020
User Fees (refer Note 1)	694,036.00	759,149.71	109.4%	
Interest	180,000.00	150,287.82	83.5%	
Government Subsidies	19,250.00	11,655.00	60.5%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	0.00	0.00	0.0%	
Other (refer Note 2)	162,000.00	172,417.91	106.4%	
<b>Sub-Total</b>	<b>\$6,779,987.00</b>	<b>\$6,793,779.38</b>	<b>100.2%</b>	
Grants - Operating	3,470,832.00	3,643,534.45	105.0%	
<b>Total Income</b>	<b>\$10,250,819.00</b>	<b>\$10,437,313.83</b>	<b>101.8%</b>	
<b>Expenses</b>				
Employee benefits	-3,905,753.00	-3,249,857.79	83.2%	Less Roads - Resheeting Capitalised
Materials and contracts	-3,063,277.00	-3,315,033.21	108.2%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	-3,061,160.00	-3,061,160.00	100.0%	Percentage Calculation (based on year-to-date)
Finance costs	-27,088.00	-27,087.86	100.0%	
Contributions	-233,907.00	-233,907.00	100.0%	Fire Service Levies
Other	-133,944.00	-197,177.44	147.2%	Incls Rate Discounts
<b>Total expenses</b>	<b>-\$10,425,129.00</b>	<b>-\$10,084,223.30</b>	<b>96.7%</b>	
<b>Surplus (deficit) from operations</b>	<b>-\$174,310.00</b>	<b>\$353,090.53</b>	<b>-202.6%</b>	
Grants - Capital (refer Note 3)	4,526,481.00	1,541,623.00	34.1%	
Sale Proceeds (Plant & Machinery)	0.00	331,960.09	0.0%	
Net gain / (loss on disposal of non-current assets)	-108,182.00	0.00	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$4,243,989.00</b>	<b>\$2,226,673.62</b>	<b>52.5%</b>	

**CAPITAL EXPENDITURE PROGRAM 2019-20  
AS AT 30 JUNE 2020**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
<b>INFRASTRUCTURE</b>						
<b>ROAD ASSETS</b>						
Resheeting Program	Various	Roads Resheeting	500,000.00	189,894.61	310,105.39	
Reseal Program		Roads Resealing (as per agreed program)	280,000.00	0.00	280,000.00	
	C1010095	Alexander Circle Reseal		33,414.41		
	C1010092	Cartledge Lane Reseal		13,051.49	-13,051.49	
	C1010077	Clifton Vale Road Reseal		30,262.08	-30,262.08	
	C1010091	Hall Lane Reseal		28,501.98	-28,501.98	
	C1010090	Swan Street Reseal		9,580.40	-9,580.40	
	C1020055	Yarlington Road (Smarts Hill - 150 metres)	15,000.00	2,983.70	12,016.30	\$15K Budget c/fwd
Reconstruct & Seal	C1010032	Green Valley Road, Bagdad (300metres off Swan Street)	54,000.00	45,474.50	8,525.50	
	C1020025	Shene Road, Mangalore (650metres)	97,500.00	44,698.04	52,801.96	
	C1010089	Woodsdale Road (1klm Reconstruction)	165,000.00	164,225.24	774.76	
	C1010094	Woodsdale Road Reconstruct & Seal (800m + 430m)		2,417.13		RTR
Construct & Seal (Unsealed Roads)	C1020073	Huntingdon Tier (300 metres new seal)	63,000.00	70,303.98	-7,303.98	
	C1020089	Roberts Road (350m new seal incl. stormwater)	59,000.00	43,536.40	15,463.60	
		Main Intersection/Carpark Campania - Design Concept	50,000.00	0.00	50,000.00	
	C1020087	Eldon Road (800 metres new seal)	154,000.00	116,426.40	37,573.60	RTR
	C1020072	Banticks Road (1klm new seal from Junction with Blackbrush)	27,500.00	46,887.11	-19,387.11	
	C1020071	Blackbrush Road (1klm new seal from existing to Banticks)	210,000.00	130,458.14	79,541.86	RTR
Minor Seals (New)		Dust Suppressant Seal	20,000.00	0.00	20,000.00	
	C1020075	Stonehenge Road Dust Suppressant Seal		20,821.54	-20,821.54	
		Junctions - Various Locations (incl. Greggs Road)	20,000.00	0.00	20,000.00	
	C1020032	Hasting Street Junction	15,000.00	958.52	14,041.48	\$15K Budget c/fwd WIP 30/6/19 \$959
Unsealed Rds - Road Widening	C1020085	Clifton Vale Road - (Cliff Section)	20,127.50	17,410.13	2,717.37	
	C1020081	Native Corners Road (Far end, Widening/Guard Rail)	9,000.00	3,276.65	5,723.35	\$9K Budget c/fwd
Junction / Road Realignment / Other	C1020078	Campania - Brownwood Estate Rd Junction (Asphalt Overlay)		8,304.00	-8,304.00	
	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	70,000.00	9,503.83	60,496.17	\$70K Budget c/fwd WIP 30/6/19 \$2,617
	C1010093	Campania - Water Lane (Minor Widening/drainage-V drain/Patch Repair)	23,500.00	11,169.00	12,331.00	
	C1020070	Elderslie - Bluff Road Intersection Upgrade	0.00	138.38	-138.38	2020/2021 Budget
Drainage Component - \$42,900	C1010079	Reeve St - Hall Street to Rec Ground (K&G)	94,915.00	93,565.88	1,349.12	\$20k Budget c/fwd WIP 30/06/19 \$6,887
	C1020047	Lovely Banks Road (vicinity of Cames)	25,000.00	35,222.66	-10,222.66	Extend Culverts/ tree removal / realign
	C1020027	Rhyndaston Road - Guard Rail	20,000.00	12,131.80	7,868.20	
	C1020086	Stonor Road - Guard Rail	30,000.00	8,656.98	21,343.02	
		Woodsdale Road (Vicinity of Dean Property)	15,000.00	0.00	15,000.00	
	C1010088	Bagdad Primary School - Car Park (contribution)	25,000.00	44,647.73	-19,647.73	\$25k Budget c/fwd WIP 30/06/19 \$6,036
			<b>\$2,062,542.50</b>	<b>\$1,235,922.69</b>	<b>\$862,451.35</b>	
<b>BRIDGE ASSETS</b>	C1030058	Hardings Road (White Kangaroo Rivulet- B1096)	180,400.00	87,882.71	92,517.29	RTR
	C1030059	Woodsdale Road (Nutting Garden Rivulet- B3968))	210,390.00	212,383.69	-1,993.69	RTR
			<b>\$390,790.00</b>	<b>\$300,266.40</b>	<b>\$90,523.60</b>	

**CAPITAL EXPENDITURE PROGRAM 2019-20**  
**AS AT 30 JUNE 2020**

			BUDGET \$	EXPENDITURE \$	VARIANCE \$	COMMENTS
<b>WALKWAYS</b>	C1040003	Footpaths - General Streetscapes Bagdad Township	20,000.00	323.00	19,677.00	
	C1040014	- East Bagdad Road Broadmarsh Township	105,000.00	4,400.94	100,599.06	WIP 30/6/19
	G1040007	- Streetscape Works Campania Township	230,000.00	4,119.85	225,880.15	Funds \$230k subject to finalising Grant Deeds (Federal Gov.)
		- Review Management Plan (Site Plan) / Walking Tracks (Bush Reserve)	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
	C1040005	- Reeve Street - Footpath through to Hall - Climie Street/Water Lane (incl. footpath) - Climie Street to Kandara Court Footpath Kempton Township	30,000.00	342.31	29,657.69	
		- Midlands Highway/Mood Food	70,150.00	0.00	70,150.00	
	C1040027	- Memorial Avenue (complete drainage/other site works)	25,000.00	17,098.26	7,901.74	
	C1040004	- Streetscape Plan (Review & Implementation)	35,000.00	37,302.69	-2,302.69	
	G1040006	- Streetscape Victoria Hall Melton Mowbray Township	75,000.00	2,925.00	72,075.00	Footpath renewal Component - Funds \$75k subject to finalising Grant Deeds (Federal Gov.)
	G2020002	- Streetscape Works (Trough / Shelter etc) Oatlands Township	30,000.00	5,318.18	24,681.82	
	C1040016	- High Street (Footpath Renewal)	33,000.00	1,251.78	31,748.22	
	C1040028	- Church Street (Footpath Renewal) Tunbridge Township	17,000.00	16,714.44	285.56	
	C1040022	- Main Street Kerb & Gutter (Vicinity of Hall) Tunnack Township	30,000.00	35,088.73	-5,088.73	
		- Streetscape concept Plan	5,000.00	0.00	5,000.00	
			<b>\$710,150.00</b>	<b>\$124,885.18</b>	<b>\$585,264.82</b>	
<b>LIGHTING</b>	C1050001	Esplanade Project (Total Project Cost \$128k year 1-2)	134,000.00	61,053.34	72,946.66	\$64k Budget c/fwd WIP 30/6/19 \$21,251 - Funds \$250k subject to finalising Grant Deeds (Federal Gov.)
			<b>\$134,000.00</b>	<b>\$61,053.34</b>	<b>\$72,946.66</b>	
<b>WATER</b>	C107003	Tunbridge Dam	0.00	7,707.01	-7,707.01	Shareholder pro-rata share of maintenance to dam
			<b>\$0.00</b>	<b>\$7,707.01</b>	<b>-\$7,707.01</b>	
<b>BUILDINGS</b>	C1110002	Campania Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000.00	0.00	15,000.00	
	C4070037	Tunbridge Hall Toilets	77500.00	84,864.35	-7,364.35	WIP 30/6/19 \$18,288 - Budget incl. Grants
			<b>\$92,500.00</b>	<b>\$84,864.35</b>	<b>\$7,635.65</b>	

**CAPITAL EXPENDITURE PROGRAM 2019-20  
AS AT 30 JUNE 2020**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
<b>DRAINAGE</b>		Bagdad				
		- Lyndon Road	15,000.00	0.00	15,000.00	\$15K Budget c/fwd
	C1090013	- Midland Highway/Swan Street Drainage	50,000.00	8,178.31	41,821.69	
		Campania				
		- Estate Road (School Farm)	10,000.00	0.00	10,000.00	
		Oatlands				
	C1090029	- Barrack Street (towards Mason Street)	10,000.00	13,060.18	-3,060.18	\$10K Budget c/fwd
		- High St/Wellington Street Junction	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
	C1090028	- Queen Anne Street	7,500.00	5,608.70	1,891.30	\$7.5K Budget c/fwd
		Kempton				
		- Erskine Street		4,667.96	-4,667.96	WIP 30/6/19
			<b>\$97,500.00</b>	<b>\$31,515.15</b>	<b>\$65,984.85</b>	
<b>WASTE</b>						
	C110001	Wheelie Bins and Crates	8,000.00	4,769.00	3,231.00	
		Oatlands WTS - Concrete Pad(s)	25,000.00	0.00	25,000.00	\$25K Budget c/fwd
	C110002	Dysart WTS - General Improvements	20,000.00	4,060.00	15,940.00	\$20K Budget c/fwd
			<b>\$53,000.00</b>	<b>\$8,829.00</b>	<b>\$44,171.00</b>	
<b>GROWTH HERITAGE</b>						
	C3010003	Callington Mill (Asset Renewals)	10,000.00	53,187.70	-43,187.70	
		Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	6,500.00	6,500.00	0.00	Budget c/fwd
	C3010004	Oatlands Court House (Stabilisation & Gaol Cell)	8,000.00	3,815.00	4,185.00	\$8K Budget c/fwd
	C3010002	Oatlands Gaol - Wingwall Completion	15,000.00	6,898.01	8,101.99	\$15K Budget c/fwd
		Oatlands Gaol - Aluminum Temporary Steps (Entrance)	3,500.00	0.00	3,500.00	\$3.5K Budget c/fwd
		Kempton Watch House (Fitout)	4,000.00	0.00	4,000.00	\$7.5K Budget c/fwd
	C3010011	Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000.00	3,844.50	36,155.50	WIP 30/6/19 \$3,845 - Budget c/fwd
	C3010011	Roche Hall - Internal & External Painting (excl. Gutters; Fascias & Soffits)	80,000.00	35,050.99	44,949.01	\$15K Budget c/fwd
			<b>\$167,000.00</b>	<b>\$109,296.20</b>	<b>\$57,703.80</b>	
<b>NATURAL</b>						
	G3020015	Campania Bush Reserve (Walking/Riding Path)	100,000.00	358.00	99,642.00	Funds \$100k subject to finalising Grant Deeds (Federal Gov.)
	G3020013	Chauncy Vale - Sanctuary Bridge	55,000.00	42,698.10	12,301.90	Funds \$55k subject to finalising Grant Deeds (Federal Gov.)
	G3020014	Chauncy Vale - Erosion, Stabilisation & Revegetation		5,144.03		Total Project \$15,000, Grant \$11,000 (+ GST) CEP Grant
	C3020008	Mahers Point - Landscape Plan	22,404.00	0.00	22,404.00	Budget c/fwd
	G3020006	Lake Dulverton Walkway (Section 1)	135,000.00	0.00	135,000.00	Funds \$135k subject to finalising Grant Deeds (Federal Gov.)
	G3020006	Lake Dulverton Walkway (Section 2)	85,000.00	6,198.70	78,801.30	Funds \$85k subject to finalising Grant Deeds (Federal Gov.)
			<b>\$397,404.00</b>	<b>\$54,398.83</b>	<b>\$348,149.20</b>	
<b>CULTURAL</b>						
		Heritage HUB - Internal fitout	10,000.00	0.00	10,000.00	
			<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	
<b>REGULATORY</b>						
	C3040001	Kempton Council Chambers - Restoration Works	5,000.00	13,425.08	-8,425.08	
	C9990001	Kempton Council Chambers - Office Furniture & Equipment	5,000.00	5,483.88	-483.88	
			<b>\$10,000.00</b>	<b>\$18,908.96</b>	<b>-\$8,908.96</b>	

**CAPITAL EXPENDITURE PROGRAM 2019-20  
AS AT 30 JUNE 2020**

			BUDGET \$	EXPENDITURE \$	VARIANCE \$	COMMENTS
<b>LIFESTYLE</b>						
<b>COMMUNITY HEALTH &amp; WELLBEING</b>	C1040029	Oatlands Bus Shelter	14,000.00	32,860.51	-18,860.51	
			<b>\$14,000.00</b>	<b>\$32,860.51</b>	<b>-\$18,860.51</b>	
<b>ACCESS</b>	C4070035	All Buildings (Priority Approach - Year 4 of 5)	40,000.00	0.00	40,000.00	
			<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	
<b>PUBLIC HEALTH</b>	C4080001	Kempton Community Health Facility	225,000.00	28,251.99	196,748.01	\$200K Budget c/fwd WIP 30/6/19 \$445
			<b>\$225,000.00</b>	<b>\$28,251.99</b>	<b>\$196,748.01</b>	
<b>RECREATION</b>	C4070005	Recreation Committee	20,000.00	20,720.82	-720.82	Camp Rec Window & Cricket Pitch/ Oat Rec Lighting
		Oatlands Aquatic Centre (New Pool)	2,400,000.00	0.00	2,400,000.00	Funds \$500k subject to finalising Grant Deeds (Federal Gov.)
	C4070034	Oatlands Aquatic Centre (New Pool)		562,183.29	-562,183.29	WIP 30/6/19 \$395,896
	C4070034	Oatlands Aquatic Centre (New Pool)		379,803.40	-379,803.40	WIP 30/6/18 \$379,803
		Campania - Public Open Space dev (Subdivision)	23,000.00		23,000.00	
	C4070025	Campania - Public Open Space dev (Shelter Alexander Circle)	10,000.00	8,400.00	1,600.00	
		Campania - Public Open Space dev (Play Equip Alexander Circle)	16,000.00		16,000.00	
	G4070024	Mangalore Equestrian Arena	51,784.00	66,370.33	-14,586.33	Grant of \$36,784 plus additional budget \$15k
		Mangalore Hall (replace Gutters and Roofing)	18,000.00		18,000.00	
	G4070040	Oatlands - Destination Playground Callington Park	500,000.00	282,200.25	217,799.75	Incls. Revegetation and Watering System - Funds \$500k subject to finalising Grant Deeds (Federal Gov.)
		Campania - Recreation Ground (Nets)	45,000.00		45,000.00	\$45K Budget c/fwd
	C4070015	Kempton - Blue Place Title Boundaries		2,687.90	-2,687.90	
	C4070019	Kempton - Recreation Ground (Grandstand Rails & Seating)	6,000.00		6,000.00	\$6K Budget c/fwd
		Kempton - Recreation Ground (Lighting)	10,000.00		10,000.00	\$10K Budget c/fwd
		Kempton - Recreation Ground (Roof Structure - Entry to Clubrooms)	15,000.00		15,000.00	
	G4070038	Mount Pleasant - Recreation Ground (Upgrade Toilets)	38,000.00	5,360.20	32,639.80	\$13K Budget c/fwd
	G4070039	Runnymede - Recreation Ground (resurfacing & watering system)	20,000.00	40,527.00	-20,527.00	
		Tunbridge Park - Perimeter Fence (Safety)	30,000.00		30,000.00	\$7.5K Budget c/fwd
			<b>\$3,202,784.00</b>	<b>\$1,368,253.19</b>	<b>\$1,834,530.81</b>	
<b>COMMUNITY</b>						
<b>ANIMALS</b>		Oatlands - Dog Pound	20,000.00	0.00	20,000.00	
			<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	
<b>CAPACITY</b>	C5020001	Levendale Community Centre	8,000.00	0.00	8,000.00	\$8K Budget c/fwd
	C5020002	Oatlands Structure Plan	25,000.00	3,847.00	21,153.00	
			<b>\$33,000.00</b>	<b>\$3,847.00</b>	<b>\$29,153.00</b>	
<b>SAFETY</b>		Road Accident Rescue Unit	3,000.00	0.00	3,000.00	
			<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	

**CAPITAL EXPENDITURE PROGRAM 2019-20**  
**AS AT 30 JUNE 2020**

		BUDGET	EXPENDITURE	VARIANCE	COMMENTS
		\$	\$	\$	
<b>ORGANISATION</b>					
<b>SUSTAINABILITY</b>					
	Council Chambers - Internal Toilets Upgrade	60,000.00	0.00	60,000.00	
C6020007	Council Chambers - Damp Issues & Stonemasonry	15,000.00	1,123.60	13,876.40	\$15K Budget c/fwd
	Council Chambers - Works Office (floor coverings)	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
C9990001	Town Hall (General - Incl. Office Equip/Furniture)	5,540.00	6,531.35	-991.35	
C6020003	Computer System (Hardware / Software)	55,400.00	48,998.02	6,403.98	\$15K Budget c/fwd
		<b>\$140,940.00</b>	<b>\$56,650.97</b>	<b>\$84,289.03</b>	
<b>WORKS</b>					
C6020011	Kempton Depot - Property Purchase (Year 1 Budget of \$180K)	50,000.00	189,109.18	-139,109.18	Total Project Cost - to be funded over 4 yrs (Yr 1 - \$50K)
C6020011	Kempton Depot - External Painting	10,000.00	0.00	10,000.00	\$10K Budget c/fwd
C6020001	Oatlands Depot Relocation (Site / Concept Plans/ Amenities/ Records Storage)	200,000.00	148,485.81	51,514.19	
C9990002	Minor Plant Purchases	9,500.00	7,455.46	2,044.54	
C6020008	Radio System	3,000.00	0.00	3,000.00	
	<b>Plant Replacement Program</b>				
	Refer separate Schedule (Gross)	935,000.00	499,215.00	435,785.00	
	Light Vehicles (Gross)	210,000.00	271,637.58	-61,637.58	
	(Trade Allowance - \$180K)				
		<b>\$1,417,500.00</b>	<b>\$1,115,903.03</b>	<b>\$301,596.97</b>	
<b>GRAND TOTALS</b>		<b>\$9,221,110.50</b>	<b>\$4,643,413.80</b>	<b>\$4,626,379.28</b>	

CASH FLOW 2019/2020	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS	INFLWS
	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)
	(July 2019)	(August 2019)	(September 2019)	(October 2019)	(November 2019)	(December 2019)	(January 2020)	(February 2020)	(March 2020)	(April 2020)	(May 2020)	(June 2020)	(Year to Date)	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<i>Cash flows from operating activities</i>														
<b>Payments</b>														
Employee costs	- 259,732.34	- 280,026.23	- 290,033.86	- 374,698.08	- 281,014.52	- 283,264.70	- 183,941.18	- 249,493.24	- 391,792.59	- 227,499.67	- 237,342.97	- 237,210.01	- 3,296,049.39	
Materials and contracts	- 489,960.05	- 252,409.90	- 176,421.49	- 359,780.69	- 285,349.16	- 169,232.07	- 295,391.97	- 279,437.87	- 242,616.55	- 292,789.37	- 131,461.57	- 200,658.02	- 2,974,850.69	
Interest	- 4,148.51	-	-	-	- 2,995.62	- 10,870.47	-	-	-	-	- 2,720.67	- 6,352.59	- 27,087.86	
Other	- 29,966.89	- 69,054.75	- 52,617.77	- 80,824.91	- 23,849.60	- 32,135.15	- 78,377.51	- 22,844.93	- 45,045.02	- 100,447.24	- 28,721.55	- 94,778.29	- 563,885.32	
	- 783,807.79	- 601,490.88	- 519,073.12	- 815,303.68	- 593,208.90	- 495,502.39	- 557,710.66	- 551,776.04	- 679,454.16	- 620,736.28	- 400,246.76	- 538,998.91	- 6,861,873.26	
<b>Receipts</b>														
Rates	98,749.91	1,287,791.14	1,399,266.96	201,106.06	519,769.80	329,069.98	470,490.84	323,978.28	453,974.93	334,194.48	99,266.45	88,658.93	5,517,658.83	
User charges	65,479.66	44,553.00	127,713.29	47,010.97	31,174.71	69,604.49	41,028.67	50,194.50	63,704.87	73,628.69	63,672.28	120,498.11	677,765.13	
Interest received	18,471.63	6,408.06	16,386.98	20,750.03	8,083.13	15,117.45	15,370.55	7,308.60	13,079.12	14,503.45	5,935.68	8,873.14	150,287.82	
Subsidies	-	-	11,655.00	-	-	-	-	-	-	-	-	-	11,655.00	
Other revenue grants	150.00	435,460.50	-	-	466,410.50	4,545.45	-	435,460.50	-	-	91,000.00	1,577.00	1,434,603.95	
GST Refunds from ATO	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other	34,923.65	94,315.16	66.01	17,193.20	31,632.04	70,015.89	60,943.56	21,247.64	134,604.56	223,732.52	41,723.07	125,552.60	20,051.48	
	217,774.85	1,868,527.86	1,555,088.24	251,673.86	993,806.10	488,353.26	465,946.50	838,189.52	665,363.48	198,594.10	218,151.34	345,159.78	7,771,919.25	
<b>Net cash from operating activities</b>	- 566,032.94	1,267,036.98	1,036,015.12	563,629.82	400,597.20	7,149.13	91,764.16	286,413.48	14,090.68	422,142.18	182,095.42	193,839.13	910,045.99	
<i>Cash flows from investing activities</i>														
Payments for property, plant & equipment	- 66,086.49	- 82,224.34	- 450,270.92	- 360,407.41	- 92,140.02	- 184,331.75	- 12,334.95	- 509,157.14	- 353,278.60	- 392,299.09	- 435,973.07	- 624,498.42	- 3,563,002.20	
Proceeds from sale of property, plant & equipment	30,840.90	15,054.55	147,996.46	32,540.91	54.55	381.82	122.73	88,927.27	15,936.36	-	63.63	40.91	331,960.09	
Proceeds from Capital grants	-	-	-	-	-	800,000.00	-	35,142.00	574,531.00	-	2,330,880.50	10,000.00	3,750,553.50	
Proceeds from Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payment for Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Net cash used in investing activities</b>	- 35,245.59	- 67,169.79	- 302,274.46	- 327,866.50	- 92,085.47	- 616,050.07	- 12,212.22	- 385,087.87	- 237,188.76	- 392,299.09	- 1,894,971.06	- 614,457.51	- 519,511.39	
<i>Cash flows from financing activities</i>														
Repayment of borrowings	- 7,060.07	-	-	-	- 14,548.10	- 25,330.69	-	-	-	-	- 14,823.05	- 86,086.67	- 61,761.91	
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Net cash from (used in) financing activities</b>	- 7,060.07	-	-	-	- 14,548.10	- 25,330.69	-	-	-	-	- 14,823.05	- 86,086.67	- 61,761.91	
Net increase/(decrease) in cash held	- 608,338.60	1,199,867.19	733,740.66	891,496.32	293,963.63	583,570.25	103,976.38	98,674.39	223,098.08	814,441.27	1,698,052.59	894,383.31	1,367,795.47	
Cash at beginning of reporting year	12,368,944.95	11,760,606.35	12,960,473.54	13,694,214.20	12,802,717.88	13,096,681.51	13,680,251.76	13,576,275.38	13,477,600.99	13,700,699.07	12,886,257.80	14,584,310.39	12,368,944.95	
Cash at end of reporting year	11,760,606.35	12,960,473.54	13,694,214.20	12,802,717.88	13,096,681.51	13,680,251.76	13,576,275.38	13,477,600.99	13,700,699.07	12,886,257.80	14,584,310.39	13,689,927.08	13,736,740.42	

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2019/20  
SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 30 June 20)	YTD BUDGET (as at 30 June 20)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
<b>INFRASTRUCTURE</b>					
Roads	3,138,045	3,205,738	67,693	97.89%	3,205,738
Bridges	378,144	383,498	5,354	98.60%	383,498
Walkways	214,000	214,930	930	99.57%	214,930
Lighting	89,002	85,764	- 3,238	103.78%	85,764
Water	117	-	-	-	-
Drainage	64,013	78,072	14,059	81.99%	78,072
Waste	971,570	901,549	- 70,021	107.77%	901,549
Public Toilets	76,273	66,982	- 9,291	113.87%	66,982
Communications	-	-	-	-	-
Signage	7,148	7,020	- 128	101.83%	7,020
<b>INFRASTRUCTURE TOTAL:</b>	<b>4,938,314</b>	<b>4,943,553</b>	<b>5,356</b>	<b>99.89%</b>	<b>4,943,553</b>
<b>GROWTH</b>					
Residential	-	-	-	-	-
Tourism	47,986	62,380	14,394	76.93%	62,380
Business	987,544	971,998	- 15,546	101.60%	971,998
Agriculture	-	-	-	-	-
<b>GROWTH TOTAL:</b>	<b>1,035,531</b>	<b>1,034,378</b>	<b>1,153</b>	<b>100.11%</b>	<b>1,034,378</b>
<b>LANDSCAPES</b>					
Heritage	284,120	335,907	51,787	84.58%	335,907
Natural	177,197	188,629	11,432	93.94%	188,629
Cultural	7,061	40,427	33,366	17.47%	40,427
Regulatory	659,107	846,586	187,479	77.85%	846,586
Climate Change	-	-	-	-	-
<b>LANDSCAPES TOTAL:</b>	<b>1,127,485</b>	<b>1,411,549</b>	<b>284,064</b>	<b>79.88%</b>	<b>1,411,549</b>
<b>LIFESTYLE</b>					
Youth	274,850	264,320	- 10,530	103.98%	264,320
Aged	2,352	1,500	- 852	156.83%	1,500
Childcare	4,000	6,500	2,500	61.54%	6,500
Volunteers	30,930	40,000	9,070	77.33%	40,000
Access	-	-	-	-	-
Public Health	11,313	10,189	- 1,124	111.03%	10,189
Recreation	364,205	462,022	97,817	78.83%	462,022
Animals	120,414	110,137	- 10,277	109.33%	110,137
Education	-	-	-	-	-
<b>LIFESTYLE TOTAL:</b>	<b>808,065</b>	<b>894,668</b>	<b>86,603</b>	<b>90.32%</b>	<b>894,668</b>
<b>COMMUNITY</b>					
Retention	-	-	-	-	-
Capacity	51,500	41,925	- 9,575	122.84%	41,925
Safety	59,613	51,200	- 8,413	116.43%	51,200
Consultation	14,998	21,300	6,302	70.41%	21,300
<b>COMMUNITY TOTAL:</b>	<b>126,110</b>	<b>114,425</b>	<b>11,685</b>	<b>110.21%</b>	<b>114,425</b>
<b>ORGANISATION</b>					
Improvement	83,122	114,116	30,994	72.84%	114,116
Sustainability	2,403,180	2,370,532	- 32,648	101.38%	2,370,532
Finances	287,462	306,907	19,445	93.66%	306,907
<b>ORGANISATION TOTAL:</b>	<b>2,773,764</b>	<b>2,791,555</b>	<b>17,791</b>	<b>99.36%</b>	<b>2,791,555</b>
<b>TOTALS</b>	<b>10,809,268</b>	<b>11,190,128</b>	<b>380,977</b>	<b>96.60%</b>	<b>11,190,128</b>

**17. MUNICIPAL SEAL**

Nil.

**18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

Council to address urgent business items previously accepted onto the agenda.

**RECOMMENDATION**

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Property Matter – Oatlands</i>	15(2)(f)
<i>Staffing Matter</i>	15(2)(a)
<i>Request for Rates Remission</i>	15(2)(j)

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

**RECOMMENDATION**

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

<b>DECISION (MUST BE BY ABSOLUTE MAJORITY)</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr D F Fish		
Clr K Dudgeon		
Clr R McDougall		

## **CLOSED COUNCIL AGENDA**

### **19. BUSINESS IN “CLOSED SESSION”**

*Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.*

*The following matters have been listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations*

- 19.1 CLOSED COUNCIL MINUTES - CONFIRMATION**
- 19.2 APPLICATIONS FOR LEAVE OF ABSENCE**
- 19.3 PROPERTY MATTER - OATLANDS**
- 19.4 STAFFING MATTER**
- 19.5 REQUEST FOR RATES REMISSION**

**RECOMMENDATION**

**THAT Council move out of “Closed Session”.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

## OPEN COUNCIL AGENDA

### 20. CLOSURE